



*City of Urbana*  
*Approved Budget*  
*Fiscal Year*  
*2014-2015*

**Mayor:**

**City Clerk:**

**Council Members:**

**Laurel Prussing**

**Phyllis D. Clark**

**Charles A. Smyth**

**Eric Jakobsson**

**Carol Ammons**

**Bill Brown**

**Dennis Roberts**

**Michael Madigan**

**Diane W. Marlin**

**Finance:**

**Police:**

**Public Works:**

**Fire:**

**Community Development:**

**Library:**

**Rich Hentschel**

**Pat Connolly**

**William Gray**

**Brian Nightlinger**

**Elizabeth Tyler**

**Celeste Choate**

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## Office of the Mayor Laurel Lunt Prussing

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May 12, 2014

To the Urbana City Council and the Citizens of Urbana:

This proposed budget for the fiscal year July 1, 2014 through June 30, 2015 reflects our continued commitment to provide essential services in the face of severe financial constraints. We continue to work on legal and legislative remedies to ensure fair and sustainable financing for Urbana.

The purpose of city government is to provide the foundation for a healthy residential and business community. To achieve this, our top priority is public safety which not only includes police and fire, but also public works since roads must be in good condition.

Upward pressure on spending continues. The severe winter assaulted not only our roads and streets but our budget for repairs. We exceeded that budget in order to stem the damages to private vehicles from pot holes. We also face increased pension costs, long-term double-digit annual increases for emergency dispatch services under METCAD, and long-standing double-digit annual increases for health insurance. We managed to hold the line on health insurance for the current year (saving an estimated \$500,000) and are working to maintain high quality health insurance for our employees while seeking sustainable ways of financing. In addition, we face labor negotiations with three unions, two of which have binding arbitration which could potentially require an as yet unknown increase in wages.

Downward pressure on revenues continues in significant new ways. After struggling with the revenue losses of the Great Recession since 2008 we are starting to see some recovery in basic revenues such as sales tax and state income tax. However, we have been hit by the extraordinary loss of 11% of our assessed value because of a state law which permits hospitals to avoid paying property taxes.

### **The “Carle Effect” Raises Taxes on Everyone Else**

Perhaps no Illinois community has been hit harder than Urbana, a city of 41,250 which hosts, not one, but two regional hospitals. The largest, Carle, serves 1.2 million people in 25 counties in Illinois and Indiana. A state law enacted in 2012 allows hospitals to not pay property taxes if their “charity care” exceeds their property tax bill. Unfortunately there is no correlation between who receives “charity care” and who picks up the tab in lost property taxes. Although 83% of the hospital property is located in Urbana, Urbana’s population is only 3% of the region

served. The vast majority of the “charity care” is for people outside of Urbana. This is an unsustainable burden that no community should be required to bear.

Carle alone accounts for 11% of Urbana’s assessed value. When the hospitals stopped paying property taxes, their share was shifted to all other Urbana businesses and residents.

The new state law re-defined “charity care” according to the preference of the Illinois Hospital Association. Under this new definition, Carle’s “charity care” more than tripled, growing from \$11.5 million in 2010 to \$35.2 million in 2012. The number of people who received free or discounted care increased from 3,569 in 2010 to 25,953 in 2012, a seven-fold increase.

Urbana is challenging the constitutionality of the new law in court, including the greatly expanded definition of charity. We are also working with other communities to educate legislators on the consequences of the law they enacted. Since this provision was buried in a 900-page bill and there was no opportunity for affected communities to comment before the vote, most legislators had no idea of the consequences.

### **Holding the Line on City Property Taxes**

Last summer when we learned that the “Carle Effect” would lower assessed value by 11%, we realized that the school district and park district would be forced to raise their tax rates 11% in order to get the same amount of money. The Mayor and Council agreed to do what the city could to soften the impact on taxpayers. We decided to hold the line on the city’s portion of property taxes. The city portion is normally only 15% of the total. The biggest share of property taxes is for schools. In order to hold the line on our tax rate the city needed to bridge a \$1 million gap in the city budget created by the “Carle Effect.” We approved a combination of budget cuts with an increase in the local sales tax so that the city could hold the line on its property tax rate. As a result, the city share of Urbana property tax bills will be less than in the past. Most taxpayers will see a zero increase in the city portion of their property tax bill. Despite the action of the city to hold the line on its property taxes, the current law creates a more than 10% increase in total Urbana property tax bills due to the pressure on other taxing bodies. This is an unsustainable situation. This is why we are using all means available to get hospitals to resume paying their fair share to the community that sustains them. The city is challenging the state law in court. We expect to win the suit. We are also working on the legislative front.

### **Overview of the 2014-2015 Budget**

Our total budget for next year includes \$60 million in expenditures and \$57 million in revenue. Budgets in the hard-pressed General Fund have largely been held to this year’s levels. Our major sources of General Fund revenues (sales tax and income tax) are finally above where they were in 2007 before the brunt of the recession. Now the major problem facing General Fund revenues is the Carle Effect.

### **Capital Improvements**

This coming fiscal year, the City will complete \$10 million in improvements to the Boneyard Creek. This beautification effort will be a major draw for new investment in the downtown. The project was funded entirely by TIF money.

State and federal funding is the primary source for financing major road projects. Urbana will begin work on nearly \$20 million for three projects intended to spur long-term growth in the city.

Windsor Road Keenly awaited by residents, a \$5 million reconstruction of Windsor Road between Philo Road and Race Street will begin this summer with two lanes completed this year. The roadway has been failing due to Alkali-silica reaction, which makes concrete crack and crumble. The recent harsh winter accelerated the deterioration.

Construction of the remaining two lanes will be in the summer of 2015. The project will include a 5-foot-wide grass median between east and westbound traffic, as well as the possible addition of a traffic signal at the intersection of Windsor and Race.

The State of Illinois will use Federal Surface Transportation Program money to pay for half of the cost of the project. The city will issue bonds to finance the other \$2.5 million. We anticipate issuing \$2.8 million in bonds, repayable over 10 years at approximately \$320,000 per year. I am proposing a 1 cent increase in the local motor fuel tax to help pay for the bonds. This would yield \$196,000 per year. The remaining \$124,000 will need to be financed by other sources.

Because most governments are not investing in capital projects now, we are getting very good prices on the bids we have solicited for road projects this year. We are getting excellent value for our money on projects we planned (and accumulated funds for) years in advance.

Olympian Drive Work will begin this summer on this long-awaited project in north Urbana. The \$7.1 million improvement will link North Lincoln Avenue with Apollo Drive in Champaign, including a bridge over the Canadian National railroad tracks. The 1.1-mile east-west concrete road will stimulate industrial expansion on North Lincoln and provide existing Urbana businesses with quicker access to Interstate 57. No local funds will be required for the Olympian Drive project. Work will be completed by 2016.

High Cross Road A \$7.7 million improvement begins this May and will be completed by December 2014. Entirely state-funded, the project will use hot-mix asphalt and will widen High Cross Road to four lanes of traffic plus turn lanes between U.S. 150/University Avenue south to Florida Avenue extended. Additionally, Washington Street between Pfeffer Road and High Cross Road will be reconstructed. We intend this project to encourage Menards, which owns property on both sides of High Cross Road, to open a new store and begin construction of long-anticipated housing subdivisions.

### **Expenses Over Which the City has Little or No Control**

Health insurance costs more in Champaign County than in Chicago, apparently due to the monopoly in our midst. We are exploring alternatives to achieve a more competitive market.

Costs of raw materials such as asphalt have increased over the past 20 years while state motor fuel taxes have not. We enacted a local motor fuel tax to reduce the street maintenance backlog.

Public safety employee binding arbitration on wages: state law requires the arbitrator to decide wage increases based on what other comparable communities have paid rather than on our ability to pay.

Unsustainable cost increases for public safety: METCAD, the police and fire dispatch system shared by major governments in Champaign County, is increasing member fees annually by double-digits to make up for the loss in revenue as more and more people switch to cell phones. (Champaign County voters approved a \$1.50 per month fee on land lines in the 1980's and 1990's.) However, as technology changed and people switched to cell phones revenues declined. The legislature finally enacted a 73 cent fee on cell phones. However, as this revenue gap widens, the burden increasingly shifts to cities and counties. Urbana is working to mobilize cities and counties state-wide to change the law so all devices capable of accessing the 911 system will pay the same fee.

### **Possible Revenue Growth in Future Years**

We expect the economic recovery to gradually boost existing sales and income tax receipts and to spur renewed growth in assessed valuation by both new construction and a return to gradual increases in the value of existing property. In order to succeed, indeed, in order to survive, we will need to get the hospitals to pay their fair share.

### **New Businesses**

Last year Urbana welcomed sixteen new businesses to the downtown. The City's investment in major streetscape improvements and a surge of entrepreneurial activity have made Downtown Urbana a more vibrant place. The downtown is now home to a butcher shop, a coffee shop, two pizza parlors, an Indian restaurant, and a Mexican ice cream shop. Retail and entertainment have also expanded Downtown, including two new retail stores, a bike shop, and a nightclub.

Traditional and creative office tenancy continues to rise, with County Plaza securing a major office tenant, Pixo expanding their tech offices, and Personify graduating from the University of Illinois Research Park into Downtown Urbana.

### **Changes in Administrative Structure**

This budget reflects a transfer of parking enforcement from the Police Department to the Finance Department and a transfer of Information Technology from Finance to Executive.

### **Public Input On This Budget**

City Council study sessions on this proposed budget will be held May 12<sup>th</sup>, May 19<sup>th</sup> and May 27<sup>th</sup>. A public hearing will be held in the City Council Chambers on Monday, June 2nd. Public participation is welcomed at all our meetings. Individual questions or comments may also be directed to me via e-mail ([lprussing@urbanaininois.us](mailto:lprussing@urbanaininois.us)), U.S. mail (400 S. Vine Street, Urbana, IL 61801) or by phone (384-2456).

Sincerely,



Laurel Lunt Prussing

Passed: June 16, 2014  
Signed: June 18, 2014

**ORDINANCE No. 2014-06-062**

**AN ORDINANCE APPROVING THE ANNUAL BUDGET  
(FY2014-15)**

WHEREAS, the City of Urbana, Illinois, is a home rule unit pursuant to the provisions of Section 6, Article VII of the 1970 Constitution of the State of Illinois, and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt; and

WHEREAS, the proposed Annual Budget for the City of Urbana for the fiscal year beginning July 1, 2014, and ending June 30, 2015, has been prepared by the Budget Director in accordance with the provision of Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois; and

WHEREAS, the proposed Annual Budget was made conveniently available for public inspection by publication in pamphlet form as prescribed by the corporate authorities at least fourteen (14) days prior to a public hearing on said proposed Annual Budget duly held at 7:00 p.m. on Monday, June 2, 2014, after due and proper notice of the availability for inspection of the proposed Annual Budget and the said public hearing having been given by publication in the News-Gazette, a newspaper having a general circulation in the City of Urbana on a date at least fourteen (14) days prior to the date of said public hearing; and

WHEREAS, the City Council of the City of Urbana, Illinois, hereby desires to pass, approve and adopt the proposed Annual Budget as heretofore further changed, modified and amended by the City Council.



NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA,  
ILLINOIS, as follows:

That the City of Urbana Budget FY2014-15, a complete copy of which such document including all relevant elements thereof has been presented to and is now before this meeting, a true copy of which is attached hereto, be and the same is hereby passed, approved and adopted as the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

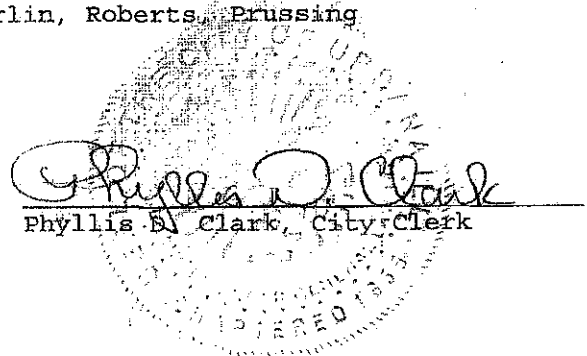
This ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said City Council.

PASSED by the City Council this 16<sup>th</sup> day of June, 2014.

AYES: Ammons, Brown, Jakobsson, Marlin, Roberts, Prussing

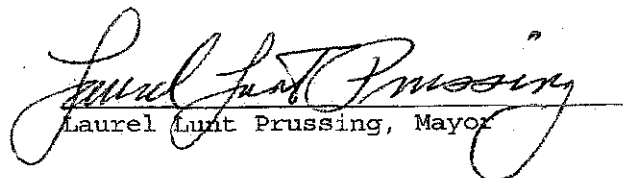
NAYS: Madigan

ABSTAINED:



Phyllis D. Clark  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this 18<sup>th</sup> day of June, 2014.



Laurel Lunt Prussing, Mayor

Modifications to Proposed Budget FY14-15 with City Council approval June 16, 2014

<u>Fund</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Rev or Exp</u>	<u>Original Proposed</u>	<u>Modification (add Rev reduce Exp) add Exp reduce Rev</u>	<u>Final Proposed</u>	<u>Explanation</u>
<b>General Fund</b>							
	009-0-0417-0000	Trans A09, Windsor Civil Eng.	Revenue	(149,850)	149,850	0	transfer from A09 budgeted in error
	020-5-1300-3950	City Computerization	Expense	17,629	9,789	27,418	Absorb change from L15
	060-2-3100-1104	Seasonal Landscape	Expense	24,057	(10,000)	14,057	reduce due to other full-time position amount moved to building repairs
	060-3-1300-3750	Utilities	Expense	168,400	(10,000)	158,400	to acquire 610 S. Glover Avenue
	060-4-2500-4700	Land Acquisition	Expense	0	113,000	113,000	
				60,236	252,639	312,875	
<b>Cable TV / PEG Reserve Fund</b>							
	L15-1-1100-1106	PA / Outreach Coordinator	Expense	0	6,560	6,560	Reinstate the 1/4 time PA Outreach Coordinator
	L15-1-1100-1107	TV Production Assistant	Expense	13,450	(13,450)	0	Cancel new 1/2 time production assistant
	L15-1-1300-3950	City Computerization	Expense	10,849	(9,789)	1,060	reduce charge to UPTV
	L15-1-1400-4500	Transfer VERF	Expense	25,000	(25,000)	0	remove VERF charge
				49,299	(41,679)	7,620	
<b>Equipment and Vehicle Replacement</b>							
	H09-1-0400-0077	Passenger Auto Misc.	Expense	110,377	(32,140)	78,237	defer CD02 and CD10
	H09-1-0900-0099	Misc. PW equipment	Expense	277,811	(152,427)	125,384	defer certain equipment purchases
				388,188	(184,567)	203,621	
<b>Landscape Recycling Center</b>							
	G11-1-1100-1107	LRC Attendant	Expense	40,560	(4,160)	36,400	reflect revised wage
<b>Public Arts Fund</b>							
	L19-0-0104-0000	Trans. TIF1, UBA Arts Fest.	Revenue	(5,000)	5,000	0	Eliminate to simplify UBA budgeting
	L19-1-1300-3002	UBA Arts Festival Costs	Expense	5,000	(5,000)	0	Eliminate to simplify UBA budgeting
				0	0	0	
<b>TIF 1</b>							
	T09-1-1300-3023	Reg. UBA Contribution (-25)	Expense	13,500	14,815	28,315	Adjust to reflect UBA Agreement
	T09-1-1300-3025	UBA Downtown Marketing	Expense	11,500	(11,500)	0	Consolidate with other UBA Lines
	T09-1-1300-3026	Downtown UBA Festival Marketing	Expense	2,500	2,500	5,000	Adjust to reflect Sweetcorn Agreement

T09-1-1300-3028	Uba Main St. Activities Reimb.	Expense	12,500	(12,500)	0	Consolidate with other UBA Lines
			<u>40,000</u>	<u>(6,685)</u>	<u>33,315</u>	
<b>TIF 2</b>						
T10-1-1300-3023	Reg. UBA Contribution	Expense	13,500	14,815	28,315	Adjust to reflect UBA Agreement
T10-1-1300-3025	UBA Downtown Marketing	Expense	11,500	(11,500)	0	Consolidate with other UBA Lines
T10-1-1300-3026	Down Town UBA Festival	Expense	2,500	2,500	5,000	Adjust to reflect Sweetcorn Agreement
T10-1-1300-3028	UBA Main Street Activities	Expense	12,500	(12,500)	0	Consolidate with other UBA Lines
			<u>40,000</u>	<u>(6,685)</u>	<u>33,315</u>	
<b>TIF 4</b>						
T12-1-1300-3312	Park District Projects	Expense	0	128,100	128,100	left out of proposed budget in error
<b>Total for these items</b>			<u>618,283</u>	<u>136,963</u>	<u>755,246</u>	

Note: no budget modification is available as of yet for any salary or wage increases due to bargaining unit negotiations

A 1% increase would equal approximately \$217,000 annually



# Staff Mission and Principles

The staff of the City of Urbana recognizes its primary mission is to effectively deliver municipal services to its citizens.

Our staff is committed to:

1. Fulfilling essential public needs that citizens are generally unable to provide for themselves.
2. Protecting public health, safety and welfare for present and future generations.
3. Enhancing the quality of life in ways that are well planned and cost-effective.

We seek to accomplish our mission guided by the following principles:

## Vision

The City of Urbana is a strong and effective government. Our staff is committed to maintaining the City's leadership status by continuing to implement long range planning strategies and innovative programs that will positively influence and shape the future growth and development of the City and positively impact the lives of our citizens.

## Responsibility

Providing reliable, quality service to the public is an essential function of city staff. Therefore, it is the goal of all staff members to take a proactive and resourceful approach in the performance of their job and to take personal responsibility for the success of our City.

## Mutual Understanding

The City of Urbana is a culturally diverse community. As staff it is our goal to foster an environment that recognizes the value in differences and mutual responsibility – an environment of inclusion and unity, not exclusion. The City is committed to having a workforce that reflects the community in which we serve. Each staff member's behavior should reflect the City's commitment to mutual respect, acceptance and understanding of others.

## Integrity

In order to maintain effectiveness, staff recognizes the importance of maintaining a high degree of integrity. It is our goal to execute our responsibilities in an honest, polite, respectful, trustworthy and knowledgeable manner.

## Creative Cooperation/Collaboration

City staff recognizes that only through working together in collaboration and cooperation with our citizens, businesses, other governments and agencies can we achieve our mission. It is our goal to reach out to others to provide quality results for our community and environment.

## Mutual Benefit/Safety

It is the City's goal to identify solutions, which create a safe environment for the work place and our community as a whole. Each staff member must take personal responsibility for the safety of his or her self as well as others.

## Progress

It is an ongoing goal of city staff to continuously explore new and innovative ideas in an effort to better serve our community and its citizens.

# General Information

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## Organization Structure - Program Budgeting

The City of Urbana budget organizes costs for general operations into departments, divisions and programs (cost centers). Following is a listing of these departments and programs:

- City Council
- Executive Department
  - Administration
  - Legal
  - Human Relations
  - Human Resources
  - Information Services
- Finance Department
  - Administration
  - Parking Tickets, Permits and Licenses
  - Financial Services
- City Clerk
- Community Development Services Department
  - Administration
  - Economic Development
  - Planning and Zoning
  - Building Safety Division
    - New Construction
    - Housing
    - Multi-Family Inspection
  - Community Development Block Grant and other H.U.D. housing development and rehabilitation programs (in various special funds)

## General Information

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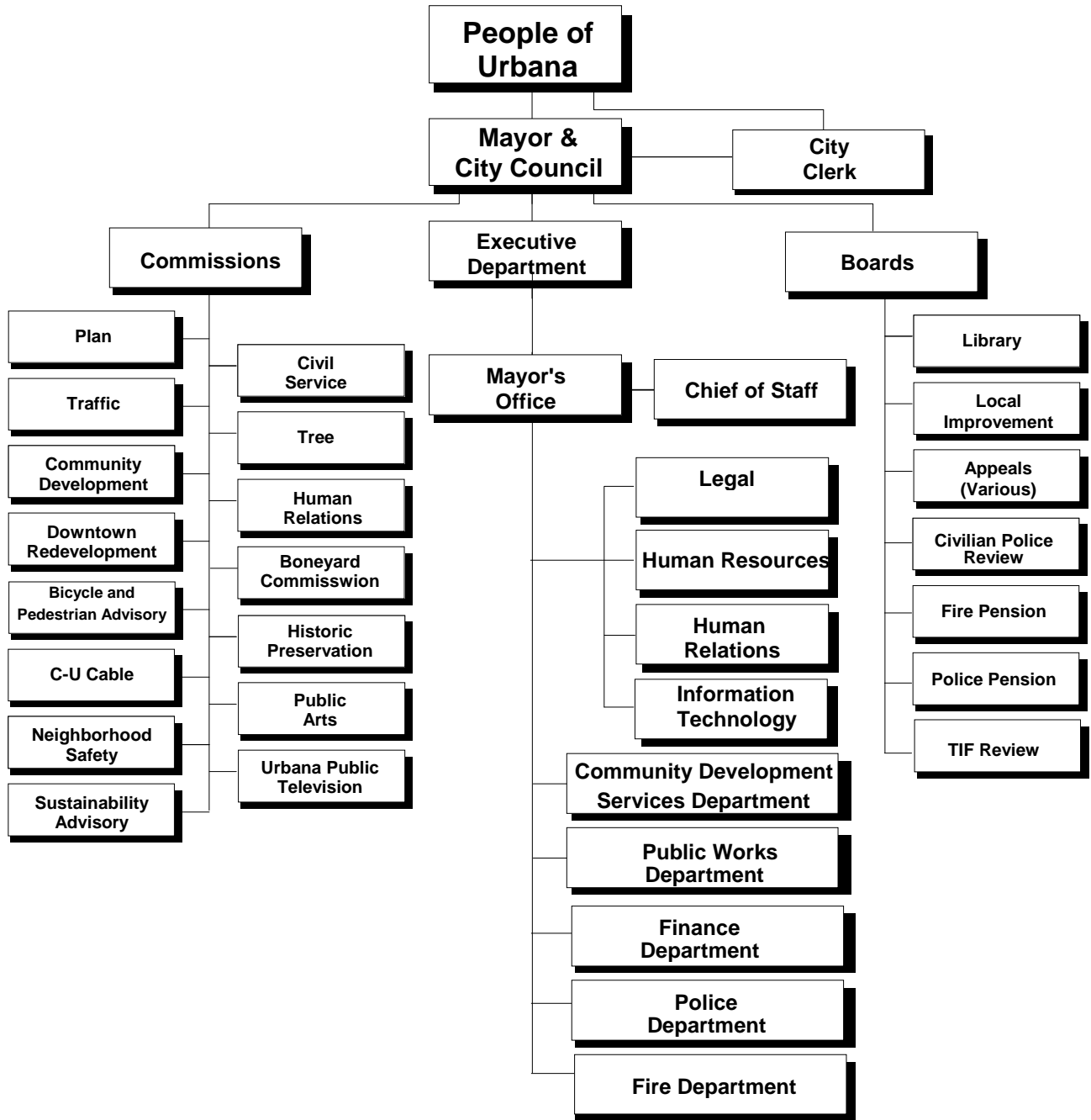
- Police Department
  - Administration
  - Patrol
  - Animal Control
  - Criminal Investigations
  - Support Services
  - School Crossing Guards
- Fire Department
- Public Works Department
  - Administration
  - Arbor Division
    - Urban Forestry
    - Landscape Management
    - Landscape Recycling Center (in special fund)
  - Operations Division
    - Tool room
    - Snow and Ice Removal
    - Traffic Control
    - Street Lighting
    - Street Maintenance and Construction
    - Concrete Repair
    - Sewer Maintenance and Construction
    - Traffic Signals
    - Right of Way and Technical Support
    - Facilities Maintenance
    - Civic Center
    - Parking System Maintenance (M.V.P.S. Special Fund)
    - Parking Garage (M.V.P.S. Special Fund)

## General Information

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- Engineering Division
  - Planning and Mapping
  - Transportation Improvements
  - Sewer Improvements
- Environmental Management Division
  - Environmental Planning
  - Environmental Control
  - U-Cycle (in special fund)
- Equipment Services (in special fund)
- Urbana Free Library (in special fund)
  - Centralized Costs
  - Administration
  - Adult Division
  - Children's Division
  - Archives Division
  - Maintenance Division
  - Acquisitions Division
  - Circulation Division
  - Documents Project

# Organizational Chart



	<p><b>City of Urbana</b> <b>Organization Chart</b> <b>Structure And Major Service Functions</b></p>
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# Long Term Strategic Planning

## Profile of the City of Urbana

The City of Urbana, chartered in 1855, is a home-rule municipality located in Champaign County, which is situated in east central Illinois, approximately 135 miles south of Chicago and 45 miles west of the Indiana border. The University of Illinois is located in both Urbana and Urbana's twin city of Champaign. Urbana's population is estimated at 41,275 and 11.9 square miles are within the City boundaries. The City operates under the mayor/aldermanic form of government. The legislative authority of the City is vested in a seven-member council, each elected from their respective districts. The Mayor is elected at large. Each member and the Mayor serve a four-year term. The Mayor recommends and the City Council approves department and division heads.

The City of Urbana provides a full range of municipal services, as outlined below:

- Police: Patrol, Traffic Control, and Criminal Investigation
- Fire: Fire Suppression, Fire Prevention, and Emergency Medical Assistance
- Public Works: Street Maintenance and Reconstruction, Traffic Maintenance, Street Lighting Maintenance and Reconstruction, Sanitary and Storm Sewer Maintenance and Reconstruction, Arbor Maintenance and Improvement, Parking (on enterprise basis)
- Community Development: Planning and Zoning Enforcement, Building Inspection, Economic Development, and Housing Improvement
- Other Services: Library Services, Human Relations

## Local Economy.

The economic recession has slowed the local Champaign County economy significantly. This is especially reflected in the jump in the local unemployment rate from a rate five years ago of 5.6% to the current rate of 8.5%. This does, however, show favorably compared to the overall rate for Illinois of 9.2% for 2013 and 6.4% in 2008. Both the University of Illinois and the health service industry receive significant revenues from the State of Illinois. Because the State of Illinois has experienced very negative impacts from the recession, these shared revenues have been severely reduced.

Over the last 24 months, economic growth is beginning to rebound, although not in all revenue sources. Sales tax, which amounts to approximately 36% of general fund revenues has been steadily increasing the last few years, although part of this increase was implementing new rates and expanding the tax base. The state income tax, which amounts to approximately 13% of general fund revenues experienced smaller increases.

Two revenue sources more directly under control of the city are the property tax and licenses, fees and service charges. The City of Urbana has been very aggressive in encouraging new housing and business development and in annexing properties into the City limits. This

## General Information

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stability and aggressive development posture enabled property values to average 7.5% annual increases over a 10 year period beginning in 2001. This growth in assessed valuation was significant in maintaining overall city revenue growth. However, in 2011, the increase was less than 1%, followed by a decrease of 1.9% in 2012 and a decrease of 2.7% in 2013. Licenses, fees and service charges are 20% of general fund revenues and the rates are increased annually.

During the past ten years, the percentage of the total governmental operating expenditures in any of the government's activities has remained fairly constant, with moderate variability year over year.

### Planning

Annually, the City of Urbana adopts a long term financial plan, which includes all financial policies adopted by the City and various assumptions used in budget and service-delivery decisions. Readers of the document can ascertain the current financial situation of the City and how this corresponds and contributes to long-term financial goals.

Fund balance unassigned and available for spending in the General Fund was \$4,644,5458 (16% of budgeted expenditure levels including transfers). While this level has decreased in the last 4 years (25% in 2009), management believes this level is still adequate for financing any required future costs and provides the City a minimum amount of fund balance to meet the short-term financial concerns.

### Major Initiatives.

Significant initiatives for the City in the current year were:

- a) Monitor the final stages of construction of a broadband computer access system to underserved areas of the City and the enrollment of initial customers. This construction was funded in large part by a federal and state grant that was awarded to the University of Illinois, City of Champaign, and the City of Urbana.
- b) Continue to monitor the local, state and national economy and the impact on Urbana tax revenues. A return to any significant recessionary economy or possible negative impacts of the State of Illinois efforts to balance its budget may significantly impact the City's ability to finance current level of services in the future.
- c) Monitor the new storm water utility fee intended to finance storm water related infrastructure improvements. The fee was approved in 2012, with first billing in the fall of 2013.
- d) Continue construction for the Boneyard beautification project in the downtown.
- e) Continue to monitor properties that have become vacant or underutilized due to the recent depressed economy. The City is using various methods and strategies to aggressively work with these property owners to either rehabilitate or redevelop their properties.

## General Information

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For the future, an area of emphasis will be to continue to work to overturn the state law which grants hospitals property tax relief in exchange for “charity care”. This law has adversely affected Urbana which has two regional hospitals. The largest, Carle, serves a region of 1.2 million people in 25 counties in Illinois and Indiana. Urbana, with a population of 41,250 accounts for 3% of the region’s population. However, since 83% of Carle’s property is located in Urbana, this means 3% of the population is shouldering 83% of the tax loss. Carle accounts for more than 11% of Urbana’s tax base. When they stopped paying property taxes their share of the tax burden was shifted to all other taxpayers. This not only raised the taxes for every resident and other business, but drove Urbana’s tax rate 25% above that in the adjacent city of Champaign—clearly an unsustainable situation for Urbana.

## FINANCIAL AND ACCOUNTING INFORMATION

### The Budget and the Budgeting Process

The City Council is required to adopt a budget by no later than the beginning of the fiscal year. The annual budget serves as the annual foundation for the City of Urbana's financial planning and control. Management is responsible for maintaining certain budgetary controls to ensure compliance with legal provisions. All funds have balanced annual budgets, prepared on a GAAP basis, and approved by the City Council except for pension trust and debt service funds. Budgetary control for pension trust funds is maintained through an annual actuarial review. The level of expenditures cannot exceed appropriated amounts within certain basic expenditure categories within an individual department for the general fund or fund in whole for non-general funds.

The Budget Officer (the Comptroller) is authorized to transfer amounts within basic expenditure categories of personnel, materials and supplies, contractual and operations, and capital outlay with the approval of the Mayor. This budgetary control is maintained through the application of a weekly and monthly financial reporting system. Unspent amounts may or may not be re-appropriated in the following year's budget, as needed.

This budget has been prepared on a modified accrual and program budgeting basis. Program budgeting provides that costs necessary to provide specific services will be accounted for in cost centers, or programs. Program budgeting has been acknowledged for many years as the preferred method of budgeting by various municipal financial associations.

This budget process begins in March with the development, approval and distribution of the budget policies for the upcoming fiscal year. Once developed by departments, reviewed the budget is presented to the mayor for approval in April. Once approved by the mayor it is then presented to the City Council and the public during early May. Public hearings and study sessions are conducted to obtain citizen comments prior to adoption, which occurs sometime before July 1.

This budget includes all funds of the City of Urbana. Included is the Urbana Free Library and the Firemen's and Policemen's Pension funds. There are no other entities in which the primary government is considered to be financially accountable for or other organizations for which their exclusion would cause these statements to be misleading or incomplete.

Inclusion of capital improvements in the budget authorizes expenditures and provides estimated related revenues for the life of the projects included. Because the construction season runs approximately from April to November, It is important to view these expenditures in conjunction with the City's long-range or 10 year Capital Improvements Plan, which is issued separately from this budget document. Many projects that are approved and included in the city's fiscal year budget will not be completed until near the end of the construction season (fall). Therefore, unspent monies for these projects will be carried over and encumbered into the following year.

## General Information

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It is often necessary to amend this budget during the year. All changes which increase the departmental total authorized expenditure level or transfer monies from one major category level to another (major categories are defined as personnel services, supplies, contractual and operations, and capital outlay) require Council approval. In special funds, all changes above 10% and those, which change the basic nature of the project, require Council approval. Other changes are approved administratively.

### Relevant Financial Policies.

The City has established several policies to guide its financial operations. Some of the most significant policies include:

- Operating or recurring expenditures will be funded from recurring revenue sources.
- The city property tax rate should be approximately equal to that of the City of Champaign.
- A reserve fund balance in the General Fund will be maintained at a level at least equal to 10% of annual expenditures.
- Long-term debt should not be issued for a time period that is greater than the useful life of the asset being financed.
- All current pension fund costs shall be fully funded and past-service costs shall be funded under accepted methods and legally required time period.
- All funds shall maintain a balanced budget. Balanced is defined as expenditures for the year do not exceed the total of budgeted revenues and unreserved, undesignated fund balance at the beginning of the year.

### Other Financial Matters Affecting the Budget

The City passes its annual tax levy ordinance on or before the 3<sup>rd</sup> Tuesday in December. Once levied, amounts are remitted to the City from the County Treasurer within a short period after collection. The amount of property tax revenue reported in 2013-14 is the proposed amount levied in December 2013 and collected by the City approximately ½ in June of 2014 and ½ in Jul-Sep. 2014. Increases in the amount proposed to be levied after the budget is adopted, will require a budget amendment to be approved by the City Council. Decreases may mean a deficit spending position.

City bonds have received an AA2 rating from Moody's in the past. The City currently does not have a bond rating since the last 2 bond offerings have been direct placements and the prior rating related to a public offering has expired. The prior rating, however, can be considered as very good for a city the size and nature of Urbana. There is currently no debt being retired from general property taxes. All outstanding debt is being retired from TIF or M.V.P.S. dedicated revenue sources.

Cash temporarily idle during the year is invested in bank certificates of deposit, U.S. Government securities, the Illinois Public Treasurer's Fund and in common stocks and mutual funds (pension funds only). Investments above insured limits are collateralized by the bank pledging U.S. Government securities to the City. Interest received is included in the budget.

## **General Information**

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The City of Urbana is a home-rule unit under provisions of the Illinois Constitution; thus no statutory limit exists on the issuance of debt or the levying of property taxes.

The City maintains three employee pension plans as follows:

- All employees, except sworn police and fire personnel, who meet certain minimum hourly standards, participate in the Illinois Municipal Retirement Fund (IMRF), a multiple employer retirement system that acts as a common investment and administrative agent for local government in Illinois.
- Sworn police personnel are covered by the Police Pension Plan, which is a defined benefit, single employer plan.
- Sworn fire personnel are covered by the Firemen's Pension Plan, which is a defined benefit, single employer plan.

All benefits and required contributions from both employees and the City are governed by State Statutes. Current funding levels are adequate and comparable to other central Illinois cities of similar population. Financial information concerning the property tax levy, amounts contributed by employees and contributions by the City, and funding levels for each plan is contained in the budget document in the section entitled "Pension Funds".

# **SUMMARIES**

**THIS SECTION INCLUDES PERSONNEL, REVENUE AND EXPENSE SUMMARIES FOR ALL CITY FUNDS. DETAILS ARE PROVIDED FOR ALL THESE AREAS IN LATER SECTIONS OF THIS BUDGET BOOK.**

## PERSONNEL SUMMARY (AUTHORIZED POSITIONS)

Further detail is provided in the department sections of this budget book.

EXECUTIVE DEPARTMENT	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
Full-Time Subtotal	13.00	13.00	13.00	13.00	23.00
Part-Time Subtotal	0.00	0.00	0.00	0.00	1.25
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>24.25</b>
<b>FINANCE DEPARTMENT</b>					
Full-Time Subtotal	18.00	18.00	18.00	22.00	12.00
Part-Time Subtotal	0.25	0.25	0.25	0.25	0.00
<b>Total</b>	<b>18.25</b>	<b>18.25</b>	<b>18.25</b>	<b>22.25</b>	<b>12.00</b>
<b>POLICE DEPARTMENT</b>					
Full-Time Subtotal	70.00	70.00	70.00	67.00	68.00
Part-Time Subtotal	6.75	6.75	6.75	5.25	4.75
<b>Total</b>	<b>76.75</b>	<b>76.75</b>	<b>76.75</b>	<b>72.25</b>	<b>72.75</b>
<b>FIRE DEPARTMENT</b>					
Full-Time Subtotal	59.00	59.00	59.00	59.00	59.00
Part-Time Subtotal	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>
<b>PUBLIC WORKS DEPARTMENT</b>					
Full-Time Subtotal	64.00	64.00	65.00	65.00	65.00
Part-Time Subtotal	16.63	17.63	17.63	18.60	15.53
<b>Total</b>	<b>80.63</b>	<b>81.63</b>	<b>82.63</b>	<b>83.60</b>	<b>80.53</b>
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>					
Full-Time Subtotal	22.00	23.60	23.60	24.00	24.00
Part-Time Subtotal	1.80	1.05	1.05	1.05	1.05
<b>Total</b>	<b>23.80</b>	<b>24.65</b>	<b>24.65</b>	<b>25.05</b>	<b>25.05</b>
<b>CITY CLERK'S OFFICE</b>					
Full-Time Subtotal	3.00	3.00	3.00	3.00	3.00
<b>CITY TOTAL, BEFORE LIBRARY</b>					
Full-Time Subtotal	249.00	250.60	251.60	253.00	254.00
Part-Time Subtotal	25.43	25.68	25.68	25.15	22.58
<b>City Total Before Library</b>	<b>274.43</b>	<b>276.28</b>	<b>277.28</b>	<b>278.15</b>	<b>276.58</b>
<b>LIBRARY</b>					
Full-Time Positions	23.00	23.00	23.00	23.00	23.00
Part-Time, Reg	21.76	23.83	23.83	23.83	23.83
Part-Time, Substitute	3.68	3.53	3.62	3.62	3.62
<b>Total</b>	<b>48.44</b>	<b>50.36</b>	<b>50.45</b>	<b>50.45</b>	<b>50.45</b>
<b>CITY TOTAL, INCLUDING LIBRARY</b>					
Full-Time Positions	272.00	273.60	274.60	276.00	277.00
Part-Time Positions	50.87	53.04	53.13	52.60	50.03
<b>City Total Including Library</b>	<b>322.87</b>	<b>326.64</b>	<b>327.73</b>	<b>328.60</b>	<b>327.03</b>



# CITY OF URBANA CHANGES IN FUND BALANCE AND BUDGET SUMMARY

	Ending Fund Balance 6/30/2013	FY2013-14		Expected Fund Balance 6/30/14	Approved FY2014-15		Expected Fund Balance 6/30/15
		Forecasted Revenues	Forecasted Expenses		Budget Revenues	Budget Expenses	
<b>1) GENERAL</b>							
009 General Fund Revenues		30,157,293			31,451,744		
010 City Council			45,518			54,480	
020 Executive			1,737,913			2,311,891	
025 Finance			1,625,346			1,113,002	
035 City Clerk			236,740			241,592	
045 Police	5,062,608		9,189,903	4,793,945		9,698,059	4,410,251
050 Fire Rescue			7,009,986			7,555,357	
060 Public Works			7,081,029			7,332,389	
090 Community Development Services			1,513,693			1,712,838	
095 Special Transfers			1,985,828			1,815,830	
C09 Municipal Employees Retirement		2,539,530	2,539,530		2,539,530	2,539,530	
<b>TOTAL GENERAL</b>	<b>5,062,608</b>	<b>32,696,823</b>	<b>32,965,486</b>	<b>4,793,945</b>	<b>33,991,274</b>	<b>34,374,968</b>	<b>4,410,251</b>
		(268,663)			(383,694)		
<b>2) GENERAL / SUPPORTIVE</b>							
G11 Landscape Recycling Center	438,189	626,000	740,259	323,930	626,000	671,000	278,930
G12 Home Recycling	90,736	580,821	588,157	83,400	564,859	634,969	13,290
L15 Cable TV P.E.G. Reserve Fund	18,382	152,600	175,782	(4,800)	152,500	154,866	(7,166)
L17 A.R.M.S. Programming Fund	1	115,110	78,376	36,735	149,754	143,320	43,169
R09 Worker's Comp Insurance Fund	(54,546)	687,060	689,568	(57,054)	687,060	675,100	(45,094)
R10 Worker's Comp Reserve Fund	2,941,608	0	0	2,941,608	0	0	2,941,608
<b>TOTAL GENERAL / SUPPORTIVE</b>	<b>3,434,370</b>	<b>2,161,591</b>	<b>2,272,142</b>	<b>3,323,819</b>	<b>2,180,173</b>	<b>2,279,255</b>	<b>3,224,737</b>
		(110,551)			(99,082)		
<b>3) CAPITAL IMPROVEMENT</b>							
A09 Capital Replacement & Improvement	1,749,606	4,179,133	3,768,262	2,160,477	1,698,773	1,869,700	1,989,550
A10 Storm Water Utility	(15,877)	990,000	847,662	126,461	1,410,937	1,379,450	157,948
B09 Supplementary Capital Improvement	80,247	269,000	338,431	10,816	357,000	336,000	31,816
D09 Local MFT Fund	1,141,551	785,000	1,540,800	385,751	3,503,469	3,830,000	59,220
E09 Motor Fuel Tax	2,829,758	1,472,070	4,041,077	260,751	1,694,996	1,759,207	196,540
L10 Big Broadband Fund	(89,333)	1,114,393	252,694	772,366	0	56,170	716,196
M09 Sanitary Sewer Construction Fund	532,294	1,309,540	1,621,280	220,554	1,342,207	1,268,581	294,180
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>6,228,246</b>	<b>10,119,136</b>	<b>12,410,206</b>	<b>3,937,176</b>	<b>10,007,382</b>	<b>10,499,108</b>	<b>3,445,450</b>
		(2,291,070)			(491,726)		
<b>4) INTERNAL SERVICE</b>							
G09 Equipment Services	160,201	1,093,270	1,083,383	170,088	1,093,270	1,286,280	(22,922)
		9,887			(193,010)		
<b>5) BOND FUND</b>							
T13 Boneyard Project	1,991,457	3,800,000	5,751,567	39,890	0	0	39,890
I09 General Bond	0	0	0	0	320,000	0	320,000
<b>TOTAL BOND FUNDS</b>	<b>1,991,457</b>	<b>3,800,000</b>	<b>5,751,567</b>	<b>39,890</b>	<b>320,000</b>	<b>0</b>	<b>359,890</b>
		(1,951,567)			320,000		
<b>6) SPECIAL REVENUE</b>							
F09 Social Services Fund	13,128	195,000	196,129	11,999	195,000	0	206,999
H09 Equipment And Vehicle Replacement	4,316,660	1,194,062	1,977,452	3,533,270	1,205,693	1,763,155	2,975,808
H10 Police Dept DUI Seizures Fund	47,899	10,200	0	58,099	10,000	10,000	58,099
H11 Task Force X Proceeds	603	1,300	1,826	77	0	0	77
H12 State Drug Seizure Fund	50,701	90,100	55,168	85,633	50,000	100,162	35,471
H13 Federal Drug Seizure Fund	7,351	10,000	15,644	1,707	10,000	10,000	1,707
H14 Police Metro Agency Fund	25,350	20,400	45,167	583	25,000	25,000	583
J09 Community Development Special Fund	101,752	500	12,000	90,252	12,000	30,500	71,752
J12 Sister City Grant	1,563	3,197	0	4,760	0	0	4,760
J28 Local Housing Loan Program	9,498	0	0	9,498	0	0	9,498
J42 Home Consortium Program	0	1,022,071	930,365	91,706	2,701,000	2,693,692	99,014
J43 Supportive Housing Program	0	200,619	189,380	11,239	166,720	166,720	11,239
J44 Fairlawn Repayment Fund	45,501	0	340	45,161	0	8,864	36,297
J46 Emergency Solutions Grant	0	70,618	70,618	0	0	0	0
K09 Community Development Block Grant	(4,210)	411,708	210,429	197,069	424,734	557,060	64,743
L19 Public Arts Fund	68,407	157,721	134,256	91,872	129,216	137,560	83,528
T09 Tax Increment Financing District 1	861,097	1,125,166	2,078,887	(92,623)	814,000	813,146	(91,769)
T10 Tax Increment Financing District 2	2,391,643	1,259,000	1,976,659	1,673,984	1,288,000	1,576,726	1,385,258
T11 Tax Increment Financing District 3	883,397	421,834	1,305,231	0	0	0	0
T12 Tax Increment Financing District 4	1,738,610	901,210	1,027,056	1,612,764	909,000	1,525,354	996,410
T14 Post TIF 3 Escrow Fund	0	(36,392)	0	(36,392)	0	0	(36,392)
<b>TOTAL SPECIAL REVENUE</b>	<b>10,558,950</b>	<b>7,058,314</b>	<b>10,226,607</b>	<b>7,390,658</b>	<b>7,940,363</b>	<b>9,417,939</b>	<b>5,913,082</b>
		(3,168,292)			(1,477,576)		
<b>7) ENTERPRISE</b>							
N09 Motor Vehicle Parking System	8,600,916	1,148,880	4,267,212	5,482,584	1,151,830	2,506,042	4,128,372
		(3,118,332)			(1,354,212)		
<b>8) RESERVE FUNDS</b>							
J18 Economic Development Fund	357,089	110,000	581,401	(114,312)	100,500	205,300	(219,112)
L09 General Reserve Fund	50,000	0	0	50,000	0	0	50,000
<b>TOTAL RESERVE FUNDS</b>	<b>407,089</b>	<b>110,000</b>	<b>581,401</b>	<b>(64,312)</b>	<b>100,500</b>	<b>205,300</b>	<b>(169,112)</b>
		(471,401)			(104,800)		
<b>TOTAL ALL FUNDS</b>	<b>36,443,837</b>	<b>58,188,014</b>	<b>69,558,004</b>	<b>25,073,848</b>	<b>56,784,792</b>	<b>60,568,892</b>	<b>20,969,748</b>
		(11,369,989)			(3,784,100)		

## ALL FUNDS EXPENSE SUMMARY

Fund #	Fund Name	Program	Category	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance		
				Actuals	Actuals	Actuals					
1) General Fund	010	City Council	City Council	1 Personnel	45,667	46,402	23,324	46,720	47,230	510	
				2 Commodities	77	677	38	750	750	0	
				3 Contractual	3,373	2,409	400	6,500	6,500	0	
				<b>010 Total</b>	<b>49,118</b>	<b>49,488</b>	<b>23,762</b>	<b>53,970</b>	<b>54,480</b>	510	
020	Executive	Administration	1 Personnel	269,247	292,026	174,085	304,370	291,161	(13,209)		
			2 Commodities	2,119	1,955	2,707	3,460	3,460	0		
			3 Contractual	103,084	194,389	232,910	80,480	268,977	188,497		
			4 Capital	8,810	8,810	8,810	8,810	1,711	(7,099)		
		Human Relations	1 Personnel	127,017	135,376	81,282	141,330	141,706	376		
			2 Commodities	318	183	43	1,050	1,050	0		
			3 Contractual	9,272	13,030	2,160	30,840	30,840	0		
		Information Services	1 Personnel	0	0	0	0	577,484	577,484		
			2 Commodities	0	0	0	0	67	67		
			3 Contractual	0	0	0	0	42,763	42,763		
			4 Capital	0	0	0	0	14,570	14,570		
		Legal	1 Personnel	380,344	430,805	285,172	496,270	493,406	(2,864)		
			2 Commodities	2,386	968	963	3,300	3,300	0		
			3 Contractual	116,906	123,596	50,880	136,360	98,080	(38,280)		
		Personnel	1 Personnel	233,615	249,512	149,335	261,010	257,336	(3,674)		
			2 Commodities	741	685	499	1,200	1,200	0		
			3 Contractual	64,973	67,294	31,800	83,020	84,780	1,760		
		<b>020 Total</b>			<b>1,318,832</b>	<b>1,518,629</b>	<b>1,020,646</b>	<b>1,551,500</b>	<b>2,311,891</b>	760,391	
		025	Finance	Administration	1 Personnel	185,602	197,741	81,065	204,790	174,424	(30,366)
					2 Commodities	5,347	5,088	5,827	6,460	6,392	(68)
3 Contractual	89,981				95,523	85,642	100,750	107,720	6,970		
4 Capital	29,140				29,140	29,140	29,140	20,622	(8,518)		
Financial Services	1 Personnel			722,093	772,553	418,061	820,420	225,284	(595,136)		
	2 Commodities			21,325	24,242	8,191	27,620	27,620	0		
	3 Contractual			41,707	49,220	21,734	76,760	61,930	(14,830)		
Parking Enforcement	1 Personnel			0	0	80,122	184,300	167,929	(16,371)		
	2 Commodities			0	0	1,672	3,000	3,000	0		
	3 Contractual			0	0	8,343	19,410	19,410	0		
Parking, Permits, And Revenue Collection	1 Personnel			222,665	234,204	145,580	245,320	260,971	15,651		
	2 Commodities			8,437	8,953	1,702	13,500	11,400	(2,100)		
	3 Contractual			18,473	18,696	5,074	27,530	26,300	(1,230)		
<b>025 Total</b>					<b>1,344,770</b>	<b>1,435,360</b>	<b>892,152</b>	<b>1,759,000</b>	<b>1,113,002</b>	(645,998)	
035	City Clerk	City Clerk	1 Personnel	187,618	191,168	118,660	207,810	209,527	1,717		
			2 Commodities	1,247	2,709	1,277	2,880	2,880	0		
			3 Contractual	24,185	20,734	7,835	29,500	27,492	(2,008)		
			4 Capital	1,930	1,930	1,930	1,930	1,693	(237)		
<b>035 Total</b>			<b>214,979</b>	<b>216,542</b>	<b>129,701</b>	<b>242,120</b>	<b>241,592</b>	(529)			
045	Police	Administration	1 Personnel	426,247	452,128	259,345	458,120	457,514	(607)		
			2 Commodities	893	1,529	654	1,380	1,380	0		
			3 Contractual	21,906	24,866	9,746	32,110	34,110	2,000		
			4 Capital	289,560	289,560	289,560	289,560	212,143	(77,417)		
		Animal Control	1 Personnel	51,991	58,760	22,658	60,740	61,440	700		
			2 Commodities	353	999	0	1,000	1,000	0		
			3 Contractual	46,041	42,571	27,863	54,550	54,830	280		
		Criminal Investigation	1 Personnel	1,099,455	1,147,141	666,822	1,172,810	1,230,161	57,351		
			2 Commodities	1,020	652	60	1,300	3,300	2,000		
			3 Contractual	85,517	84,856	34,656	120,530	120,660	130		
		Meter Patrol	1 Personnel	188,319	190,457	24,448	41,540	0	(41,540)		
			2 Commodities	1,120	463	0	0	0	0		
			3 Contractual	12,163	12,322	0	0	0	0		
		Patrol	1 Personnel	5,116,576	5,367,938	3,096,407	5,457,995	5,791,968	333,973		
			2 Commodities	18,669	18,633	6,007	21,720	22,720	1,000		
			3 Contractual	624,781	676,323	337,348	809,870	811,610	1,740		
		School Crossing Guards	1 Personnel	48,021	48,897	22,621	58,260	52,260	(6,000)		
			2 Commodities	37	62	35	500	500	0		
			3 Contractual	1,725	1,880	1,475	2,950	2,950	0		
		Support Services	1 Personnel	465,684	524,238	311,115	548,510	670,273	121,763		

Fund #	Fund Name	Program	Category	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance
				Actuals	Actuals	Actuals			
1) General Fund	045	Police	Support Services	2 Commodities 19,211	20,379	12,651	27,440	24,440	(3,000)
			3 Contractual	138,858	129,018	26,731	162,900	144,801	(18,099)
	<b>045 Total</b>			<b>8,658,149</b>	<b>9,093,672</b>	<b>5,150,202</b>	<b>9,323,785</b>	<b>9,698,059</b>	374,274
	050	Fire Rescue	Fire Rescue	1 Personnel 6,187,034	6,443,607	3,814,942	6,588,261	6,511,346	(76,915)
			2 Commodities	69,857	80,107	37,628	70,590	79,280	8,690
			3 Contractual	544,883	580,195	290,944	683,040	636,393	(46,647)
			4 Capital	196,850	196,850	196,850	196,850	328,338	131,488
	<b>050 Total</b>			<b>6,998,624</b>	<b>7,300,759</b>	<b>4,340,364</b>	<b>7,538,741</b>	<b>7,555,357</b>	16,616
	060	Public Works	Administration	1 Personnel 393,084	413,678	230,931	437,000	401,916	(35,084)
			2 Commodities	6,795	7,648	5,686	10,410	10,410	0
			3 Contractual	69,275	64,483	17,117	80,750	104,949	24,199
			4 Capital	393,081	393,081	393,080	393,080	361,717	(31,363)
		Civic Center	1 Personnel	49,276	51,616	29,746	63,430	63,430	0
			2 Commodities	2,254	3,143	1,594	2,140	2,140	0
			3 Contractual	12,615	12,448	6,853	22,020	22,020	0
			4 Capital	6,029	6,030	6,030	6,030	0	(6,030)
		Concrete Repair And Replacement	1 Personnel	309,390	124	0	0	0	0
			2 Commodities	89,844	452	0	0	0	0
			3 Contractual	61,001	58,685	19,081	0	0	0
		Environmental Control	1 Personnel	60,514	64,761	38,328	67,990	66,922	(1,068)
			2 Commodities	175	286	0	600	600	0
			3 Contractual	17,551	17,277	11,208	41,240	41,240	0
		Facilities Maintenance	1 Personnel	220,635	179,720	106,777	191,520	188,315	(3,205)
			2 Commodities	21,245	23,161	14,046	33,220	33,220	0
			3 Contractual	238,219	227,874	131,310	313,910	323,040	9,130
		Landscape Management	1 Personnel	214,901	241,047	140,766	241,040	284,937	43,897
			2 Commodities	3,906	5,279	595	6,500	6,500	0
			3 Contractual	64,455	62,561	27,297	85,840	95,330	9,490
		Management And Planning	1 Personnel	67,084	82,559	55,537	97,070	96,002	(1,068)
			2 Commodities	0	42	234	600	600	0
			3 Contractual	53,454	77,865	6,015	40,870	43,870	3,000
		Planning And Mapping	1 Personnel	411,205	439,323	261,585	475,240	430,119	(45,121)
			2 Commodities	105	327	1,144	2,000	2,000	0
			3 Contractual	22,361	20,248	12,123	36,130	36,130	0
		R.O.W. And Technical Support	1 Personnel	22,619	11,457	5,940	24,700	24,432	(268)
			2 Commodities	0	0	0	0	0	0
			3 Contractual	15,464	16,858	12,867	22,590	23,890	1,300
		Sewer Improvements	1 Personnel	167,651	179,902	113,586	226,720	248,868	22,148
			2 Commodities	281	495	0	500	500	0
			3 Contractual	8,691	9,479	5,924	10,960	10,960	0
		Sewer Maintenance And Construction	1 Personnel	333,914	394,494	214,192	451,260	445,384	(5,876)
			2 Commodities	14,604	26,742	11,027	47,260	47,260	0
			3 Contractual	84,048	68,184	26,612	107,350	107,350	0
		Snow And Ice Removal	1 Personnel	66,349	112,679	110,229	85,130	97,630	12,500
			2 Commodities	88,532	62,759	45,599	83,280	83,280	0
			3 Contractual	18,074	29,313	28,978	35,910	35,210	(700)
		Street Lighting	1 Personnel	285,306	295,360	177,272	309,790	305,514	(4,276)
			2 Commodities	78,889	53,137	29,170	84,900	84,900	0
			3 Contractual	216,422	228,189	96,108	226,640	227,340	700
		Street Maintenance And Construction	1 Personnel	500,254	906,626	532,725	919,630	905,758	(13,872)
			2 Commodities	86,482	116,211	59,923	167,060	167,060	0
			3 Contractual	159,322	219,961	83,844	312,210	312,210	0
		Tool Room	1 Personnel	59,398	61,776	36,696	65,040	63,918	(1,122)
			2 Commodities	22,090	22,935	11,587	29,420	29,420	0
			3 Contractual	23,096	28,739	22,668	24,960	24,960	0

Fund #	Fund Name	Program	Category	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance	
				Actuals	Actuals	Actuals				
1) General Fund	060	Public Works	Traffic Control	1 Personnel	197,919	203,379	120,673	211,890	209,105	(2,785)
				2 Commodities	39,083	31,886	25,592	48,520	48,520	0
				3 Contractual	26,200	24,386	15,769	39,460	39,460	0
			Traffic Signals	1 Personnel	100,590	105,635	63,119	109,090	107,755	(1,335)
				2 Commodities	6,791	9,098	6,141	9,550	12,050	2,500
				3 Contractual	13,104	14,697	7,363	19,590	19,590	0
			Transportation Improvements	1 Personnel	446,063	545,844	344,262	536,330	485,896	(50,434)
				2 Commodities	593	307	96	850	850	0
				3 Contractual	10,116	9,539	4,666	15,590	15,590	0
			Urban Forestry	1 Personnel	249,457	279,413	186,284	324,200	328,043	3,843
				2 Commodities	3,451	3,809	2,593	4,580	7,830	3,250
				3 Contractual	47,076	72,550	25,112	80,260	83,450	3,190
			Land Acquisition	3 Contractual	0	0	0	0	113,000	113,000
			<b>060 Total</b>		<b>6,180,381</b>	<b>6,599,558</b>	<b>3,943,701</b>	<b>7,283,850</b>	<b>7,332,389</b>	<b>48,539</b>
	090	Community Development	Administration	1 Personnel	192,231	207,577	124,420	216,140	214,003	(2,137)
				2 Commodities	3,457	4,095	4,390	6,830	7,210	380
				3 Contractual	44,208	42,058	8,928	52,150	61,100	8,950
				4 Capital	18,500	18,500	18,500	18,500	9,512	(8,988)
			Economic Development	1 Personnel	74,435	78,991	65,130	114,810	89,632	(25,178)
				2 Commodities	296	297	234	300	500	200
				3 Contractual	57,616	73,629	20,975	75,140	75,390	250
			Housing	1 Personnel	200,483	213,936	127,675	224,720	306,003	81,283
				2 Commodities	138	186	0	1,510	630	(880)
				3 Contractual	20,791	22,304	13,708	35,150	33,260	(1,890)
				4 Capital	2,230	2,230	2,230	2,230	24,512	22,282
			New Construction	1 Personnel	357,114	390,397	233,576	403,520	398,637	(4,883)
				2 Commodities	1,700	1,865	1,177	4,380	5,090	710
				3 Contractual	14,883	12,926	7,212	26,040	25,250	(790)
			Planning And Zoning	1 Personnel	295,553	353,997	191,937	392,590	387,686	(4,904)
				2 Commodities	2,852	3,041	948	5,100	4,300	(800)
				3 Contractual	59,874	62,939	60,379	68,270	70,123	1,853
			<b>090 Total</b>		<b>1,346,361</b>	<b>1,488,968</b>	<b>881,420</b>	<b>1,647,380</b>	<b>1,712,838</b>	<b>65,458</b>
	095	Special Transfers	Special Transfers	3 Contractual	1,665,026	1,716,961	1,025,386	1,887,225	1,815,830	(71,395)
			<b>095 Total</b>		<b>1,665,026</b>	<b>1,716,961</b>	<b>1,025,386</b>	<b>1,887,225</b>	<b>1,815,830</b>	<b>(71,395)</b>
	C09	Municipal Employee Supplementary		3 Contractual	2,001,857	2,650,221	1,133,971	2,539,530	2,539,530	0
		<b>C09 Total</b>			<b>2,001,857</b>	<b>2,650,221</b>	<b>1,133,971</b>	<b>2,539,530</b>	<b>2,539,530</b>	<b>0</b>
<b>1) General Fund Total</b>					<b>29,778,098</b>	<b>32,070,158</b>	<b>18,541,305</b>	<b>33,827,101</b>	<b>34,374,968</b>	<b>547,867</b>
2) General / Supportive	G11	Landscape Recycling Center	Landscape Recycling Center	1 Personnel	301,344	309,893	181,324	356,700	364,870	8,170
				2 Commodities	63,485	56,313	33,549	97,000	94,500	(2,500)
				3 Contractual	132,841	155,922	63,024	200,430	196,630	(3,800)
				4 Capital	47,585	141,705	56,824	63,542	15,000	(48,542)
			<b>G11 Total</b>		<b>545,255</b>	<b>663,833</b>	<b>334,721</b>	<b>717,672</b>	<b>671,000</b>	<b>(46,672)</b>
	G12	Home Recycling	City Sustainability Home Recycling	3 Contractual	1,290	1,019	1,047	3,700	3,700	0
				1 Personnel	29,514	30,114	18,963	31,800	31,335	(465)
				2 Commodities	216	34,031	443	2,250	2,250	0
				3 Contractual	284,992	286,871	139,314	318,040	318,040	0
			Multi Family Recycling	1 Personnel	29,512	30,678	18,963	31,800	31,335	(465)
				2 Commodities	1,094	497	65	2,250	2,250	0
				3 Contractual	180,991	188,737	91,405	246,060	246,060	0
			<b>G12 Total</b>		<b>527,608</b>	<b>571,947</b>	<b>270,201</b>	<b>635,900</b>	<b>634,969</b>	<b>(931)</b>
	L15	Cable TV P.E.G. Re	Cable TV / PEG	1 Personnel	131,153	141,228	80,124	140,980	139,896	(1,084)
				2 Commodities	1,949	2,521	1,472	5,000	1,500	(3,500)
				3 Contractual	7,663	6,930	2,304	9,470	13,470	4,000
				4 Capital	52,427	7,267	3,749	24,000	0	(24,000)
			<b>L15 Total</b>		<b>193,191</b>	<b>157,946</b>	<b>87,649</b>	<b>179,450</b>	<b>154,866</b>	<b>(24,584)</b>
	L17	A.R.M.S. Programm	Administration	1 Personnel	93,410	99,454	38,082	103,930	113,370	9,440
				3 Contractual	7,173	8,369	3,175	11,180	23,950	12,770
				4 Capital	0	0	0	0	6,000	6,000
			<b>L17 Total</b>		<b>100,583</b>	<b>107,823</b>	<b>41,257</b>	<b>115,110</b>	<b>143,320</b>	<b>28,210</b>
	R09	Worker's Comp Insu	Worker'S Comp	3 Contractual	187,641	294,139	252,897	1,005,100	675,100	(330,000)
			<b>R09 Total</b>		<b>187,641</b>	<b>294,139</b>	<b>252,897</b>	<b>1,005,100</b>	<b>675,100</b>	<b>(330,000)</b>
	R10	Worker's Comp Res	Worker'S Comp	3 Contractual	(39,639)	0	0	350,000	0	(350,000)
			<b>R10 Total</b>		<b>(39,639)</b>	<b>0</b>	<b>0</b>	<b>350,000</b>	<b>0</b>	<b>(350,000)</b>
<b>2) General / Supportive Total</b>					<b>1,514,640</b>	<b>1,795,687</b>	<b>986,724</b>	<b>3,003,232</b>	<b>2,279,256</b>	<b>(723,976)</b>

Fund #	Fund Name	Program	Category	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance	
				Actuals	Actuals	Actuals				
3) Capital Improvement	A09	Capital Repl. & Impr	Special Transfers	3 Contractual	1,596,714	1,820,320	1,747,879	18,733,290	1,869,700	(16,863,590)
	<b>A09 Total</b>				<b>1,596,714</b>	<b>1,820,320</b>	<b>1,747,879</b>	<b>18,733,290</b>	<b>1,869,700</b>	(16,863,590)
	A10	Storm Water Utility	Stormwater Utility	3 Contractual	15,877	15,877	150,110	1,152,000	1,379,450	227,450
	<b>A10 Total</b>				<b>15,877</b>	<b>15,877</b>	<b>150,110</b>	<b>1,152,000</b>	<b>1,379,450</b>	227,450
	B09	Supplementary Cap	Supplementary	3 Contractual	280,712	287,325	118,378	209,000	336,000	127,000
	<b>B09 Total</b>				<b>280,712</b>	<b>287,325</b>	<b>118,378</b>	<b>209,000</b>	<b>336,000</b>	127,000
	D09	Local MFT Fund	Locat Mft	3 Contractual	189,672	115,986	531,656	1,605,000	3,830,000	2,225,000
	<b>D09 Total</b>				<b>189,672</b>	<b>115,986</b>	<b>531,656</b>	<b>1,605,000</b>	<b>3,830,000</b>	2,225,000
	E09	Motor Fuel Tax	Motor Fuel Tax	3 Contractual	1,090,295	3,005,017	761,926	3,828,817	1,759,207	(2,069,610)
	<b>E09 Total</b>				<b>1,090,295</b>	<b>3,005,017</b>	<b>761,926</b>	<b>3,828,817</b>	<b>1,759,207</b>	(2,069,610)
	L10	Big Broadband Func	Big Broadband	1 Personnel	90,911	127,603	25,645	0	56,170	56,170
				3 Contractual	4,229,187	1,006,220	211,021	0	0	0
	<b>L10 Total</b>				<b>4,320,098</b>	<b>1,133,823</b>	<b>236,666</b>	<b>0</b>	<b>56,170</b>	56,170
	L16	Building Fund	Building Fund	3 Contractual	0	0	0	0	0	0
	<b>L16 Total</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	0
	M09	Sanitary Sewer Con	Sanitary Sewer Construction	3 Contractual	1,090,929	1,031,844	134,117	1,337,760	1,268,581	(69,179)
	<b>M09 Total</b>				<b>1,090,929</b>	<b>1,031,844</b>	<b>134,117</b>	<b>1,337,760</b>	<b>1,268,581</b>	(69,179)
<b>3) Capital Improvement Total</b>					<b>8,584,298</b>	<b>7,410,192</b>	<b>3,680,732</b>	<b>26,865,867</b>	<b>10,499,108</b>	(16,366,760)
4) Internal Service	G09	Equipment Services	Equipment Services	1 Personnel	353,732	361,906	221,355	411,720	405,819	(5,902)
				2 Commodities	486,655	532,205	296,947	662,270	662,270	0
				3 Contractual	113,317	118,556	31,790	163,270	163,270	0
				4 Capital	0	788	1,112	0	54,921	54,921
	<b>G09 Total</b>				<b>953,704</b>	<b>1,013,455</b>	<b>551,203</b>	<b>1,237,260</b>	<b>1,286,280</b>	49,020
<b>4) Internal Service Total</b>					<b>953,704</b>	<b>1,013,455</b>	<b>551,203</b>	<b>1,237,260</b>	<b>1,286,280</b>	49,020
5) Bond Fund	I09	General Bond Issue	Debt Service	3 Contractual	0	0	0	0	0	0
	<b>I09 Total</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	0
	T13	Boneyard Debt Fun	Debt Fund	3 Contractual	0	35,000	0	0	0	0
				4 Capital	0	1,774,097	3,251,890	0	0	0
	<b>T13 Total</b>				<b>0</b>	<b>1,809,097</b>	<b>3,251,890</b>	<b>0</b>	<b>0</b>	0
<b>5) Bond Fund Total</b>					<b>0</b>	<b>1,809,097</b>	<b>3,251,890</b>	<b>0</b>	<b>0</b>	0
6) Special Revenue	F09	Social Services Fun	Social Services	3 Contractual	158,125	222,594	114,061	195,000	0	(195,000)
	<b>F09 Total</b>				<b>158,125</b>	<b>222,594</b>	<b>114,061</b>	<b>195,000</b>	<b>0</b>	(195,000)
	H09	Equipment And Veh	Arbor Equipment	3 Contractual	4,487	2,786	1,320	21,290	2,385	(18,905)
			Civic Center Equipment	3 Contractual	5,000	0	0	0	0	0
			Engineering Equipment	3 Contractual	13,169	1,711	0	0	17,929	17,929
			Fire Equipment	3 Contractual	35,446	119,590	298,453	210,176	721,598	511,422
			Major Equipment	3 Contractual	446,211	832,571	57,147	331,248	707,251	376,003
			Other Dept. Equipment	3 Contractual	45,300	10,453	2,196	12,740	12,300	(440)
			P.E.G. Equipment	3 Contractual	12,427	0	0	197,940	0	(197,940)
			Police Equipment	3 Contractual	240,572	91,521	22,020	146,578	99,268	(47,310)
			PW General Equipment	3 Contractual	0	0	0	0	0	0
			PW Operations Equipment	3 Contractual	11,257	22,591	400	8,940	202,424	193,484
			VERF	3 Contractual	0	0	0	0	0	0
	<b>H09 Total</b>				<b>813,869</b>	<b>1,081,223</b>	<b>381,536</b>	<b>928,912</b>	<b>1,763,155</b>	834,243
	H10	Police Dept DUI Sei	DUI Seizures	1 Personnel	0	0	0	0	10,000	10,000
				3 Contractual	30,357	0	0	22,610	0	(22,610)
	<b>H10 Total</b>				<b>30,357</b>	<b>0</b>	<b>0</b>	<b>22,610</b>	<b>10,000</b>	(12,610)
	H11	Task Force X Proce	Task Force X	3 Contractual	4,635	0	0	1,300	0	(1,300)
	<b>H11 Total</b>				<b>4,635</b>	<b>0</b>	<b>0</b>	<b>1,300</b>	<b>0</b>	(1,300)
	H12	State Drug Seizure	State Drug Seizure	1 Personnel	0	0	0	0	41,362	41,362
				2 Commodities	1,782	2,160	543	2,500	2,500	0
				3 Contractual	17,647	20,036	3,672	17,800	12,800	(5,000)
				4 Capital	0	12,371	9,067	69,800	43,500	(26,300)
	<b>H12 Total</b>				<b>19,429</b>	<b>34,566</b>	<b>13,282</b>	<b>90,100</b>	<b>100,162</b>	10,062
	H13	Federal Drug Seizur	Federal Drug Seizure	3 Contractual	1,899	4,574	0	10,010	10,000	(10)
	<b>H13 Total</b>				<b>1,899</b>	<b>4,574</b>	<b>0</b>	<b>10,010</b>	<b>10,000</b>	(10)
	H14	Police Metro Agency	Police Metro Agency	3 Contractual	12,139	8,895	5,396	20,400	25,000	4,600
	<b>H14 Total</b>				<b>12,139</b>	<b>8,895</b>	<b>5,396</b>	<b>20,400</b>	<b>25,000</b>	4,600

Fund #	Fund Name	Program	Category	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance	
				Actuals	Actuals	Actuals				
6) Special Revenue	J09	Community Develop	Comm Dev Special Fund	3 Contractual	2,221	17,787	2,028	18,500	30,500	12,000
	<b>J09 Total</b>				<b>2,221</b>	<b>17,787</b>	<b>2,028</b>	<b>18,500</b>	<b>30,500</b>	<b>12,000</b>
	J11	Veterans Supportive	Supportive Services	1 Personnel	721	5,400	3	0	0	0
				3 Contractual	36,080	86,268	0	0	0	0
	<b>J11 Total</b>				<b>36,801</b>	<b>91,667</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	J12	Sister City Grant	Sister Cities	3 Contractual	1,177	16,062	2,209	0	0	0
	<b>J12 Total</b>				<b>1,177</b>	<b>16,062</b>	<b>2,209</b>	<b>0</b>	<b>0</b>	<b>0</b>
	J15	Sister City Grant	Sister Cities	3 Contractual	2,135	0	0	0	0	0
	<b>J15 Total</b>				<b>2,135</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	J28	Local Housing Loan	Local Housing Loan	1 Personnel	0	5,672	1	0	0	0
				3 Contractual	0	0	0	0	0	0
	<b>J28 Total</b>				<b>0</b>	<b>5,672</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
	J42	Home Consortium P	Champaign County	3 Contractual	215,457	271,234	147,766	64,359	440,000	375,641
			City Of Champaign	3 Contractual	82,992	227,505	62,072	90,000	0	(90,000)
				4 Capital	0	0	128,442	193,448	902,315	708,867
			City Of Urbana	1 Personnel	45,061	34,397	32,139	76,930	72,695	(4,235)
				3 Contractual	96,494	181,929	112,493	167,664	890,760	723,096
				4 Capital	0	0	0	0	0	0
			Community Housing Development Organizations	3 Contractual	178,410	74,194	0	0	0	0
				4 Capital	35,830	402,291	276,659	147,487	306,815	159,328
			General Administration	1 Personnel	115,606	127,209	41,513	107,040	70,607	(36,433)
				2 Commodities	1,778	1,344	286	1,220	6,500	5,280
				3 Contractual	11,821	9,847	832	173,923	4,000	(169,923)
			Urbana Home-No Match Required	3 Contractual	247,930	0	0	0	0	0
	<b>J42 Total</b>				<b>1,031,379</b>	<b>1,329,950</b>	<b>802,201</b>	<b>1,022,071</b>	<b>2,693,692</b>	<b>1,671,621</b>
	J43	Supp Housing Progr	A Woman'S Place Administration	3 Contractual	62,912	62,912	48,756	63,829	56,835	(6,994)
				1 Personnel	1,998	3,145	2,173	3,635	3,635	0
				2 Commodities	0	0	0	0	0	0
				3 Contractual	0	0	170	1,500	1,500	0
			Center For Women In Transition	3 Contractual	103,917	103,917	85,704	104,750	104,750	0
			Salvation Army	3 Contractual	24,505	25,374	10,574	23,905	0	(23,905)
	<b>J43 Total</b>				<b>193,332</b>	<b>195,348</b>	<b>147,376</b>	<b>197,619</b>	<b>166,720</b>	<b>(30,899)</b>
	J44	Fairlawn Repaymen	Repayment Fund	1 Personnel	0	17,313	2	0	0	0
				3 Contractual	0	12,756	336	8,864	8,864	0
	<b>J44 Total</b>				<b>0</b>	<b>30,069</b>	<b>339</b>	<b>8,864</b>	<b>8,864</b>	<b>0</b>
	J46	Emergency Solution	Emergency Solutions Grant	1 Personnel	0	0	0	1,403	0	(1,403)
				3 Contractual	0	0	0	69,215	0	(69,215)
				0 Revenue	0	0	0	0	0	0
	<b>J46 Total</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>70,618</b>	<b>0</b>	<b>(70,618)</b>
	K09	Community Develop	Administration	1 Personnel	99,955	92,054	50,814	83,437	90,270	6,833
				2 Commodities	1,328	694	206	534	600	66
				3 Contractual	44,752	22,610	4,579	22,100	20,450	(1,650)
			Community Development	1 Personnel	0	0	5,872	9,622	9,452	(170)
			Housing	1 Personnel	73,222	86,711	64,855	105,415	108,734	3,320
				3 Contractual	165,543	137,134	15,543	144,939	239,238	94,299
			Public Facilities	3 Contractual	88,284	324,959	250,597	83,893	74,338	(9,554)
			Public Services	3 Contractual	20,500	16,000	8,802	14,000	13,000	(1,000)
			Supportive Services	3 Contractual	640	714	0	982	977	(5)
	<b>K09 Total</b>				<b>494,224</b>	<b>680,875</b>	<b>401,268</b>	<b>464,921</b>	<b>557,060</b>	<b>92,139</b>
	K10	Community Develop	CDBG - R	3 Contractual	0	0	0	0	0	0
	<b>K10 Total</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	L19	Public Arts Fund	Public Arts	1 Personnel	46,718	61,859	11,464	58,990	67,760	8,770
				2 Commodities	(242)	700	172	700	700	0
				3 Contractual	131,869	145,377	60,740	179,000	69,100	(109,900)
	<b>L19 Total</b>				<b>178,345</b>	<b>207,936</b>	<b>72,376</b>	<b>238,690</b>	<b>137,560</b>	<b>(101,130)</b>

Fund #	Fund Name	Program	Category	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance		
				Actuals	Actuals	Actuals					
6) Special	T09 Tax Increment Finar	Administration	1 Personnel	46,718	61,859	7,866	57,660	52,416	(5,244)		
			Contractual/Operations 3 Contractual	950,389	734,179	566,319	747,570	711,572	(35,998)		
		Downtown Improvements	1 Personnel	27,047	27,600	1,155	28,620	27,158	(1,463)		
			3 Contractual	150,077	250,900	509,019	44,000	22,000	(22,000)		
	Transfers			3 Contractual	132,398	136,572	0	0	0		
	<b>T09 Total</b>				<b>1,306,629</b>	<b>1,211,110</b>	<b>1,084,359</b>	<b>877,850</b>	<b>813,146</b>	<b>(64,705)</b>	
	T10 Tax Increment Finar	Administration	1 Personnel	72,992	66,293	43,745	63,640	55,976	(7,664)		
			Capital Improvements 4 Capital	598,161	494,853	210,565	200,000	200,000	0		
		Contractual/Operations			3 Contractual	345,866	187,904	70,326	226,640	297,480	70,840
		Debt Service			3 Contractual	23,364	24,101	875,322	928,270	928,270	0
		Downtown Improvements			3 Contractual	778,645	101,952	32,264	5,223,425	45,000	(5,178,425)
		Supplementary			3 Contractual	722,632	0	0	(335,200)	50,000	385,200
<b>T10 Total</b>				<b>2,541,661</b>	<b>875,102</b>	<b>1,232,222</b>	<b>6,306,775</b>	<b>1,576,726</b>	<b>(4,730,049)</b>		
T11 Tax Increment Finar	Administration	1 Personnel	0	0	0	0	0	0			
		Contractual/Operations 3 Contractual	1,619,129	625,299	482,437	498,525	0	(498,525)			
	Transfers			4 Capital	343,716	407,617	952,745	253,000	0	(253,000)	
				1 Personnel	57,310	85,383	52,991	43,820	0	(43,820)	
<b>T11 Total</b>				<b>2,020,155</b>	<b>1,118,300</b>	<b>1,488,173</b>	<b>795,345</b>	<b>0</b>	<b>(795,345)</b>		
T12 Tax Increment Finar	TIF 4	1 Personnel	0	0	11,821	43,820	131,401	87,581			
					3 Contractual	418,677	507,852	212,886	632,580	463,953	(168,627)
					4 Capital	13,800	250,330	69,808	290,000	930,000	640,000
		<b>T12 Total</b>				<b>432,477</b>	<b>758,182</b>	<b>294,515</b>	<b>966,400</b>	<b>1,525,354</b>	<b>558,954</b>
<b>6) Special Revenue Total</b>				<b>9,280,988</b>	<b>7,889,912</b>	<b>6,041,346</b>	<b>12,235,985</b>	<b>9,417,939</b>	<b>(2,818,047)</b>		
7) Enterprise	N09 Motor Vehicle Parkir	Parking Garage Operations	1 Personnel	51,514	53,463	27,501	53,340	53,340	0		
			2 Commodities	7,793	6,392	2,814	10,170	10,170	0		
					3 Contractual	77,085	74,028	7,275	80,050	80,050	0
		Parking System			2 Commodities	25,449	35,246	10,910	34,170	34,170	0
					3 Contractual	398,451	417,213	61,243	500,360	500,360	0
		Parking System Maintenance			1 Personnel	133,160	154,074	91,598	169,550	167,372	(2,178)
		Sanitary Sewer Construction			3 Contractual	712,591	736,267	277,272	2,955,278	1,660,580	(1,294,698)
		<b>N09 Total</b>				<b>1,406,043</b>	<b>1,476,682</b>	<b>478,613</b>	<b>3,802,918</b>	<b>2,506,042</b>	<b>(1,296,876)</b>
	<b>7) Enterprise Total</b>				<b>1,406,043</b>	<b>1,476,682</b>	<b>478,613</b>	<b>3,802,918</b>	<b>2,506,042</b>	<b>(1,296,876)</b>	
	8) Reserve Fund	J18 Economic Developm	Economic Development	2 Commodities	0	0	0	0	0	0	
3 Contractual				117,052	114,566	7,846	177,000	123,300	(53,700)		
Special Events			1 Personnel	43,977	48,572	9,725	54,830	42,725	(12,105)		
			2 Commodities	19,404	39,741	16,459	31,148	33,275	2,127		
			3 Contractual	12,590	9,850	520	14,000	6,000	(8,000)		
<b>J18 Total</b>				<b>193,023</b>	<b>212,729</b>	<b>34,550</b>	<b>276,978</b>	<b>205,300</b>	<b>(71,678)</b>		
L09 General Reserve Fu		Reserves	3 Contractual	23,000	220,156	50,000	0	0	0		
<b>L09 Total</b>				<b>23,000</b>	<b>220,156</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>8) Reserve Fund Total</b>				<b>216,023</b>	<b>432,885</b>	<b>84,550</b>	<b>276,978</b>	<b>205,300</b>	<b>(71,678)</b>		
<b>Grand Total</b>				<b>51,733,792</b>	<b>53,898,069</b>	<b>33,616,364</b>	<b>81,249,342</b>	<b>60,568,892</b>	<b>(20,680,450)</b>		

# REVENUE ANALYSIS

## INTRODUCTION

The total projected revenue for all City funds in FY14-15 is \$56,784,792, which is a decrease from the FY13-14 budgeted revenues of \$68,106,100. The following tables list all major revenues greater than \$500,000 collected annually by the City. These revenues represent 80 percent of total revenues. (Note that revenues are reported as negative amounts in the City accounting system, so negative variances are actual increases in revenues.)

<u>Description</u>	<u>FY13/14</u> <u>Approved</u> <u>Budget</u>	<u>FY 14/15</u> <u>Approved</u> <u>Budget</u>	<u>Cummulative</u> <u>% of Total</u>	<u>Budget</u> <u>Variance</u>
State Sales Tax	(5,093,180)	(5,050,000)	8.9%	43,180
State Income Tax	(3,645,400)	(4,350,000)	16.6%	(704,600)
Property Taxes	(4,003,190)	(4,133,705)	23.8%	(130,515)
Home Rule Sales Tax	(3,614,400)	(4,125,000)	31.1%	(510,600)
Bond Issue Windsor Rd Philo To Race	(3,000,000)	(2,780,000)	36.0%	220,000
Utility Tax	(2,640,880)	(2,700,000)	40.7%	(59,120)
Real Property Taxes (TIF)	(2,418,784)	(1,891,000)	44.1%	527,784
U/I Reimb. (FF Contract)	(1,821,950)	(1,875,000)	47.4%	(53,050)
Gen Fund Transfer	(1,727,930)	(1,727,930)	50.4%	0
Fed. Grant Carryover	(216,998)	(1,700,000)	53.4%	(1,483,002)
Storm Sewer Utility Billings	(1,141,000)	(1,405,548)	55.9%	(264,548)
Sewer Benefit Taxes	(1,305,040)	(1,331,141)	58.2%	(26,101)
Hotel/Motel Tax	(1,008,300)	(1,100,000)	60.2%	(91,700)
Federal Grant	(969,702)	(1,066,720)	62.1%	(97,018)
Telecommunications Tax	(1,121,110)	(1,000,000)	63.8%	121,110
Allotment (MFT)	(1,021,050)	(979,800)	65.5%	41,250
General Fund Transfer	(952,160)	(952,160)	67.2%	0
TIF Property Tax	(884,510)	(902,000)	68.8%	(17,490)
Transfer - General Fund	(858,400)	(858,400)	70.3%	0
State Use (Sales) Tax	(645,230)	(740,000)	71.6%	(94,770)
Sewer Tax Transfer	(702,570)	(723,647)	72.9%	(21,077)
Local Motor Fuel Tax	(700,000)	(723,000)	74.2%	(23,000)
Transfer-M.V.P.S. Fund	(702,180)	(702,180)	75.4%	0
Olympian Dr GCPF	(4,068,000)	(680,000)	76.6%	3,388,000
Landscape Recycling Fees	(618,000)	(618,000)	77.7%	0
Meter Revenue-Campus St.	(588,000)	(600,000)	78.7%	(12,000)
Cable TV Franchise	(478,910)	(520,000)	79.7%	(41,090)
Transfer Storm Water Utility Fund	(507,700)	(507,700)	80.6%	0
All Other	(21,651,526)	(11,041,861)	100.0%	10,609,665
<b>Grand Total</b>	<b>(68,106,100)</b>	<b>(56,784,792)</b>	<b>100.0%</b>	<b>11,321,308</b>



## Revenue Analysis

As often happens significant changes can take place from one year to the next. In particular, anticipated large revenue sources, such as bond issues or grants, may not take place every year, thus can create significant variances. The following table lists those variances that are +/- \$50,000 or more between the two budget years. Some of the largest variances are attributable to an anticipated bond issue to support repairs to Windsor Road, changes in grants and funding from other agencies and anticipated changes in the local economy affecting sales taxes. Smaller changes can have an affect as well, such as changes in permit, license and fee schedules.

<u>Description</u>	<u>FY13/14</u> <u>Approved</u> <u>Budget</u>	<u>FY 14/15</u> <u>Approved</u> <u>Budget</u>	<u>Cummulative</u> <u>% of Total</u>	<u>Budget</u> <u>Variance</u>
Fed. Grant Carryover	(216,998)	(1,700,000)	3.0%	(1,483,002)
State Income Tax	(3,645,400)	(4,350,000)	10.7%	(704,600)
Home Rule Sales Tax	(3,614,400)	(4,125,000)	17.9%	(510,600)
S Philo Rd County Share	0	(400,000)	18.6%	(400,000)
Transfer from Other Funds	0	(320,000)	19.2%	(320,000)
Storm Sewer Utility Billings	(1,141,000)	(1,405,548)	21.7%	(264,548)
Transfer Cap. Impr. Fund	(192,000)	(340,000)	22.3%	(148,000)
Local Food/Bev. Tax	(267,300)	(400,000)	23.0%	(132,700)
Property Taxes	(4,003,190)	(4,133,705)	30.2%	(130,515)
Grants - Fire equipment	0	(100,233)	30.4%	(100,233)
Federal Grant	(969,702)	(1,066,720)	32.3%	(97,018)
State Use (Sales) Tax	(645,230)	(740,000)	33.6%	(94,770)
Hotel/Motel Tax	(1,008,300)	(1,100,000)	35.5%	(91,700)
Utility Tax	(2,640,880)	(2,700,000)	40.3%	(59,120)
Program Income-Rehab Projects	(1,000)	(60,000)	40.4%	(59,000)
Rental Housing Inspect. Fee	(216,680)	(272,000)	40.9%	(55,320)
U/I Reimb. (FF Contract)	(1,821,950)	(1,875,000)	44.2%	(53,050)
Donations/Grants/Events Rev.	(50,000)	0	44.2%	50,000
2% Fire State Ins. Fee	(53,000)	0	44.2%	53,000
Transfer TIF1	(135,690)	(82,116)	44.3%	53,574
Ash Street Urbana Park Dist Reimb	(80,000)	0	44.3%	80,000
Interest On Investments	(236,610)	(125,500)	44.5%	111,110
Telecommunications Tax	(1,121,110)	(1,000,000)	46.3%	121,110
Trans, TIFs Int. Engineering	(140,000)	0	46.3%	140,000
Trans. A09, Windsor Civil Eng.	(149,850)	0	46.3%	149,850
County Reimb Lincoln To Olympian	(270,000)	(110,000)	46.5%	160,000
Bond Issue Windsor Rd Philo To Race	(3,000,000)	(2,780,000)	51.4%	220,000
Real Property Taxes (TIF)	(2,418,784)	(1,891,000)	54.7%	527,784
Reimb Goodwin/Green Lighting	(595,410)	0	54.7%	595,410
State Grant Olympian Drive	(1,440,000)	0	54.7%	1,440,000
Olympian Dr Stp-U Funds	(1,950,000)	0	54.7%	1,950,000
Bank Borrow (Boneyard)	(3,200,000)	0	54.7%	3,200,000
Olympian Dr GCPF	(4,068,000)	(680,000)	55.9%	3,388,000
IDOT Grant, II130	(4,000,000)	(50,000)	56.0%	3,950,000
All Other	(24,813,616)	(24,977,970)	100.0%	(164,354)
<b>Grand Total</b>	<b>(68,106,100)</b>	<b>(56,784,792)</b>	<b>100.0%</b>	<b>11,321,308</b>

## Revenue Analysis

Sixty percent of total revenues (\$34 million) are reported in the general fund of the City, including property taxes. The general fund includes all operating departments of the City and the Illinois Municipal Retirement Fund (IMRF). Total revenues in the general fund include \$2.54 million in internal transfers to fund IMRF. The total including transfers is used to finance the on-going costs related to the normal daily services provided by the City. These general fund operating revenues are projected to increase 5.9 percent. Major revenues greater than \$100,000 annually reported in the General Fund are included in the chart below. The largest revenue for the City is the State Sales Tax which is projected to generate \$5.05 million next year (16.1% of total revenues). The second largest revenue is the State Income Tax which is projected to generate \$4.35 million (13.8% of total revenues). Property Taxes are the third largest at \$4.13 million (13.1% of total revenues).

Other revenues not reported in the general fund are reported in and used to finance costs of the special funds of the City. Those revenues are identified in later sections of this budget book.

General Fund Revenues  
>\$100,000 (w/o IMRF transfer)

<u>Description</u>	<u>FY13/14</u>	<u>FY 14/15</u>	<u>% of Total</u>	<u>Budget</u>
	<u>Approved</u>	<u>Approved</u>		<u>Variance</u>
	<u>Budget</u>	<u>Budget</u>		
State Sales Tax	(5,093,180)	(5,050,000)	16.1%	43,180
State Income Tax	(3,645,400)	(4,350,000)	13.8%	(704,600)
Property Taxes	(4,003,190)	(4,133,705)	13.1%	(130,515)
Home Rule Sales Tax	(3,614,400)	(4,125,000)	13.1%	(510,600)
Utility Tax	(2,640,880)	(2,700,000)	8.6%	(59,120)
U/I Reimb. (FF Contract)	(1,821,950)	(1,875,000)	6.0%	(53,050)
Hotel/Motel Tax	(1,008,300)	(1,100,000)	3.5%	(91,700)
Telecommunications Tax	(1,121,110)	(1,000,000)	3.2%	121,110
State Use (Sales) Tax	(645,230)	(740,000)	2.4%	(94,770)
Sewer Tax Transfer	(702,570)	(723,647)	2.3%	(21,077)
Transfer-M.V.P.S. Fund	(702,180)	(702,180)	2.2%	0
Cable TV Franchise	(478,910)	(520,000)	1.7%	(41,090)
Transfer Storm Water Utility Fund	(507,700)	(507,700)	1.6%	0
Local Food/Bev. Tax	(267,300)	(400,000)	1.3%	(132,700)
Parking Tickets	(350,000)	(375,000)	1.2%	(25,000)
Liquor License	(307,700)	(320,000)	1.0%	(12,300)
Rental Housing Inspect. Fee	(216,680)	(272,000)	0.9%	(55,320)
Natural Gas Use Tax	(228,300)	(260,000)	0.8%	(31,700)
Corporate Pers. Repl Taxes	(242,610)	(242,610)	0.8%	0
City Court Fines	(193,000)	(193,000)	0.6%	0
Building Permits	(105,000)	(105,000)	0.3%	0
Package Liquor Sales Tax	(128,830)	(100,000)	0.3%	28,830
State Video Gaming Rev.	(53,200)	(100,000)	0.3%	(46,800)
All other	(1,613,254)	(1,556,902)	100.0%	56,352
	<b>(29,690,874)</b>	<b>(31,451,744)</b>	<b>100.0%</b>	<b>(1,760,870)</b>

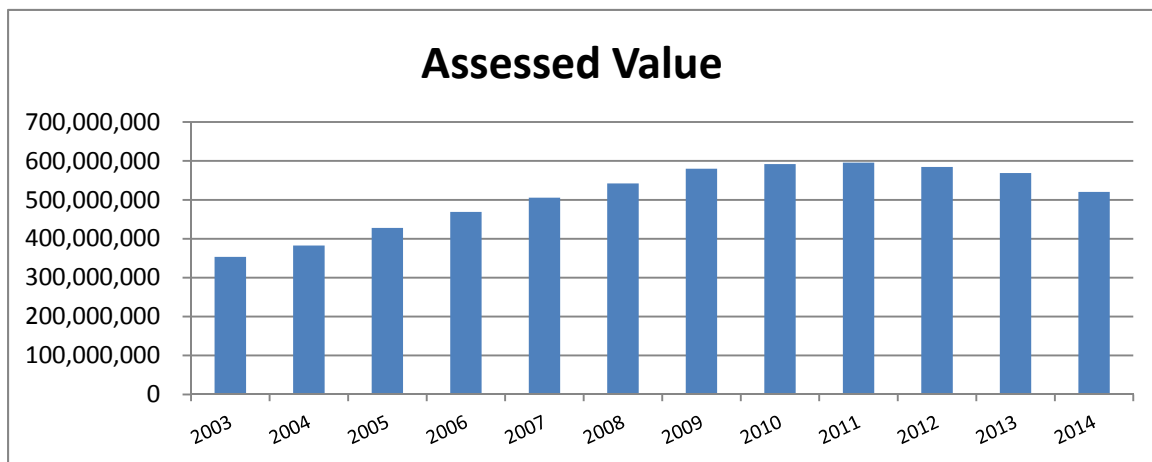
(1,760,870)

5.9%

**REVENUES DESCRIPTIONS**

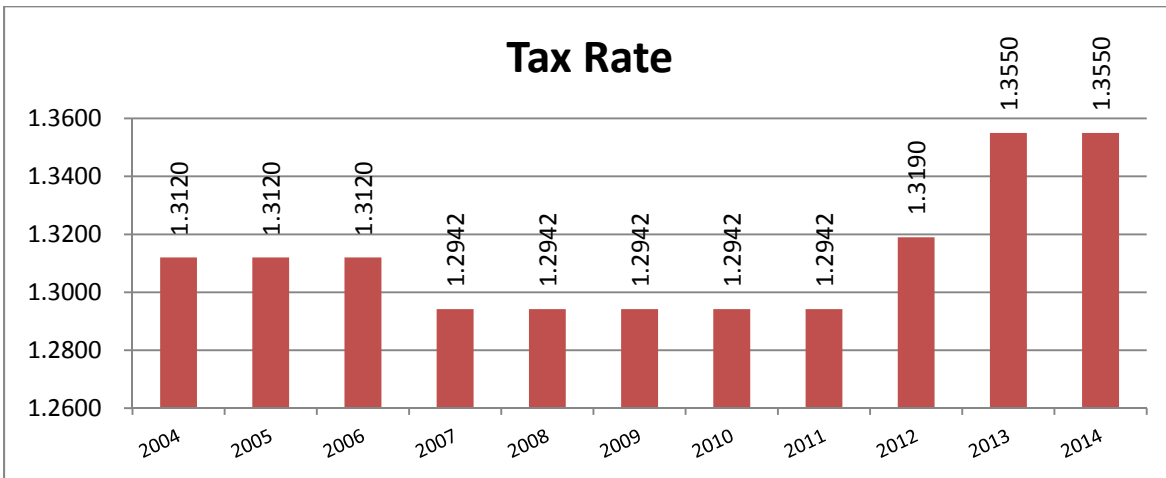
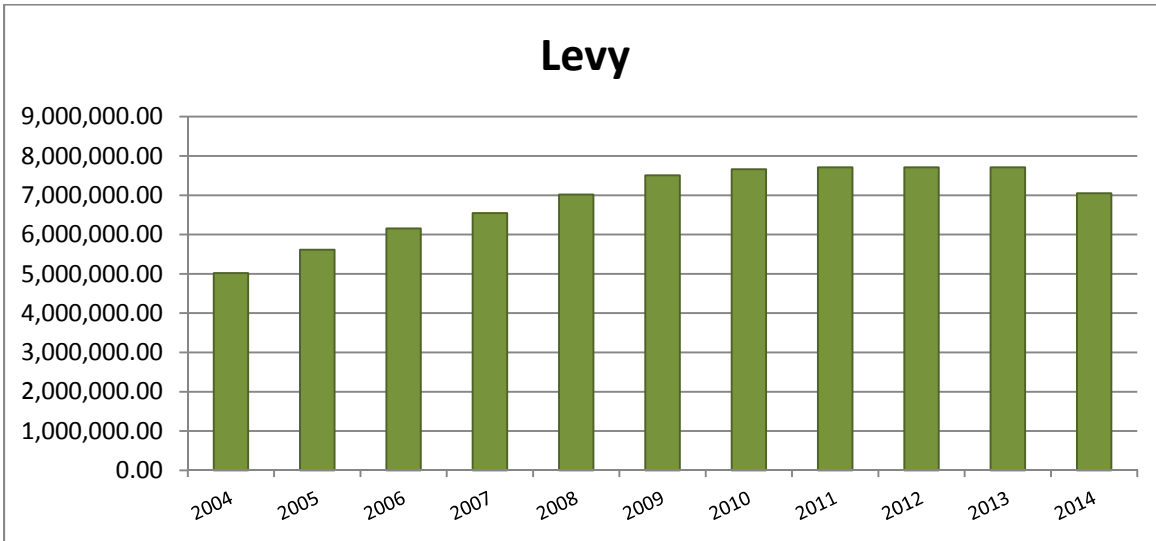
**PROPERTY TAX**

The amount of property tax is produced by multiplying the levy tax rate times the equalized assessed value. There are two reasons that assessed value increases: (1) annexations and new development and (2) increases in the market value of current properties (1/3 of its market value). Cities want to capture property tax from annexations and new development to help offset additional service costs. The rate of annual growth in assessed value has been dropping since 2005, and has actually declined in the last few years due to Carle Hospital and Presence Hospital tax-exempt status, in addition to economic slowdowns in the real estate market. The chart below summarizes these changes.

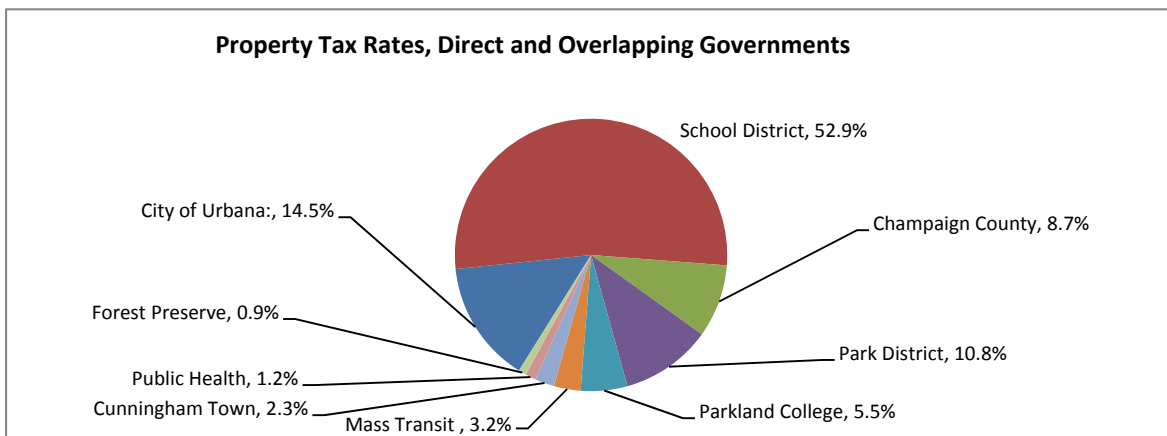


Because of the tax-exempt status of Carle and, this year, Presence, the city will receive approximately \$1 million less in property tax income in FY14-15. However, homeowners will pay on average the same amount to the City as last year because of the Mayor and City Council’s decision to hold the city tax rate flat at \$1.355. Amounts paid by individual homeowners may be slightly higher or lower due to changes in values of their individual property. This levy for FY14-15 was approved in December 2013 and will be paid by homeowners in June and September 2014. The following charts shows the detail levy amounts and rates over the last 10 years.

## Revenue Analysis



The City is one of nine different government agencies that an Urbana homeowner will pay property tax to. The City is responsible for 14.5% of the total property tax (School District is responsible for 52.9%, County 8.7% and Park District 10.8%). The chart below shows the overall property tax distribution among the nine taxing districts.



The maximum property tax rate for all taxing districts, including the city, schools, the park district and others, is \$10.46 per \$100 of assessed value in Calendar Year 2014. An Urbana homeowner of house valued at \$150,000 would pay total taxes of \$4,602 this year, roughly \$480 more than last year, due to The Carle Effect. That total includes the \$6,000 Homestead Exemption.

## **SALES AND USE TAX**

A number of taxes are included in the sales and use tax category. They include the sales tax imposed under state law, Urbana's home-rule sales tax on general merchandise, prepared food and beverage and package alcohol. The current sales tax rate on general retail sales in Urbana is 9.0%. Of this rate, the State's share is 5.0%, the City's share is 2.5%, the County's share is .5% (.25% statutory and .25% home-rule) and the School District share is 1.0%. The City's 2.5% is comprised of 1% statutory tax on most retail sales and an additional 1.5% local sales tax under home-rule authority. Sales of food, drugs and medicine are exempt from all but the City's 1% statutory imposed tax. Sales of licensed personal property such as automobiles are exempt from the City's 1.5% home-rule authority tax, the County's .25% home-rule imposed tax and the School 1%.

In addition, the City of Urbana imposes a locally collected 0.5% on the sales of food and beverages that are prepared for consumption on premises and a 1.0% tax on the sales of alcohol that is prepared for consumption off-premises (package alcohol, implemented 10/1/11). Thus sales of food and beverages designed to be eaten on premises would be taxed at 9.5% and sales of package alcohol would be taxed at 10.0%. Sales of groceries and drugs would be taxed at 1%. Sales of licensed personal property would be taxed at 6.25%. All other sales would be taxed at 9.0%.

All sales tax revenue is allocated to the general operating fund. Since sales tax is based on point of sale, a new retail store or a store closing can have a significant impact. In the years 2006-2008, sales tax increased an average annual amount of 17% per year due to the city increasing the home-rule rate ¼% in 2007 and the opening of Walmart, Walgreens, & O'Brien in 2006. The Great Recession caused a 5 % decline in city sales tax receipts beginning in 2009. Sales taxes began to rebound in fiscal 2010-11, increasing 3.1%, and they increased 5.1% for fiscal year 11-12. In fiscal 2013-14, sales tax growth has slowed. The FY14-15 budget estimates an increase of 5% next year, with much of that increase attributable to the 0.25 percentage point increase in the Home Rule Sales Tax that went into effect January 1, 2014.

## **STATE INCOME TAX**

The State of Illinois taxes imposes an income tax on individuals and corporations. A portion of these taxes are returned to local governments (previously was 1/12 of these collections) based on population. All income tax revenue is allocated to the general operating fund. It is has been extremely difficult to accurately project income tax due to extreme volatility (especially due to changes in federal tax laws and tax amnesty programs) over the past 10 years.

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## Revenue Analysis

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Local governments do not receive any new monies from the 2011 two percent state income tax increase. As the state struggles to balance its budget, the local government share of the income tax has come under continued scrutiny. In fact, Gov. Quinn proposed reducing this tax sharing to local governments in his budget in 2012 but this proposal was not approved by the Legislature. This proposal would have cost Urbana approximately \$1 million annually. Although severely impacted by the economic problems within the State of Illinois, the income tax increased 5.8% in FY10-11 and is projected to increase 6% for FY13-14 and 2%14-15. Even with these recent increases, income tax revenue is only at a level that was received in FY05-06, 8 years ago. This revenue has basically remained flat even though Urbana received additional income tax monies in FY08 and FY09 due to the increase in population from the special census that was conducted. This increase amounted to an additional \$298,000 per year. Projected amounts are based on estimates from the Illinois Department of Revenue. The FY14-15 budget estimates an increase of 19% next year.

### UTILITY TAXES

The City imposes a 5% tax on utility company charges for the sales of electricity (38% of total utility tax), natural gas (20% of total), water (12% of total), and telecommunications (30% of total). The tax on electricity is based on a kilowatt/hour "consumption" tax. Therefore increases in electricity costs tend to encourage reduction of usage and corresponding reduction of tax income to the City. The tax on natural gas and water remains at 5% of gross receipts and the tax on telecommunications is 6% of gross receipts. All utility tax revenue is allocated to the general operating fund. Since utility tax is also based on point of sale, annexations and new development will impact this revenue. Over the past nine years, the amount received from individual components of the utility tax has been extremely volatile due to changes in the telephone (increase in cell phones and other alternatives), price decreases in the telecommunications industry in general, price increases and decreases in natural gas and electricity, weather conditions, and the decision by the University of Illinois to produce a large amount of their own electricity (which is costing the City approximately \$250,000 per year in decreased utility tax). In FY10-11. The City imposed a new use tax on the purchases of natural gas. This has generated an additional \$228,300 annually. Even with this new tax, Utility tax is only \$37,000 more than the level received 10 years ago in FY02-03. The FY14-15 budget estimates an increase of 2.2% next year.

### SERVICE CHARGES AND FEES

The City charges fees to users of certain services, where it is deemed in the best interest of the public that these users pay directly for this service. Since these fees are directly related to providing a specific service, city policy has been to increase these fees similar to the increase in cost of personnel that provide these services. However, some of these fees can be impacted by usage, as well. Examples of some of the most significant of these charges are:

- The University of Illinois reimburses the City for costs incurred to provide fire safety services to a portion of the campus. Revenues from this service charge are reported in the general operating fund, along with the expenses related to providing the service (in Fire Department budget). The amount of this charge for FY14-15 is estimated to

## Revenue Analysis

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be \$1,875,000 (+3.0%). The University reimburses the City actual amounts spent with the majority of these costs being personnel related.

- The City of Urbana charges users of the Landscape Recycling Center fees to drop off landscape waste, which is then converted into recycled mulch, compost and firewood which is sold. The amount expected to be raised in FY14-15 is \$626,000. Revenues from this service charge are reported in the Landscape Recycling Special Fund (reported in the section "Special Funds that Support General Operations"), along with the expenses related to providing the service. It is expected that this fee will increase in the future sufficient to pay for these services due to inflationary adjustments to the fee charged and increases in the amount of materials sold.
- The City rents parking spaces and utilizes parking meters to generate revenues that are used to maintain and construct parking facilities. Revenues from these parking services are allocated to the Motor Vehicle Parking System Fund, where expenses of maintaining parking services are reported. The amount expected to be raised in FY14-15 is \$1,151,830. This amount is only slightly higher than the last few years. Approximately 50% of the amount is collected from spaces and meters in the University campus area. It is expected that this amount will not increase in the future unless an increase in rates is approved or more meters are installed. However, the amount may slowly decrease as more motorists and students use other transportation methods than motor vehicles.
- The Urbana Free Library charges fees for certain services it provides such as non-resident fees, photocopying, and book fines. Revenues from these library charges are allocated to the Urbana Free Library Special Fund, where expenses of library services are reported. The amount expected to be raised in FY14-15 is \$137,810. This amount has remained about the same over the past few years.
- The City charges a franchise fee to Comcast and AT&T for cable, and to the water company for use of the City right of way in their business. The rate is 5% of gross receipts for general fund and 2% for P.E.G. for cable television and 5% on water sales. Revenues from these franchise fees are allocated to the general fund. Revenues from the P.E.G. fee pay for costs of the City's public television program. It is expected that this amount will increase annually similar to the inflationary increase in the costs incurred in providing the service. The total amount estimated to be received from franchise fees is \$612,800 in FY14-15., which is a slight increase over the last two years (\$535,000 from cable TV customers and \$77,800 from the water company customers).
- Included in the budget is the amount of \$65,000 which is reimbursement for a portion of certain larger capital improvement projects. Some of this reimbursement historically have been cost-sharing by other local governments (County and U/I), the state, or by private developers. This amount is reported in the Capital Improvement Funds to partially offset the cost of the project. These amounts fluctuate from year to year and should not be considered of a recurring nature for projection purposes.

## **COMMUNITY DEVELOPMENT BLOCK GRANT, HOUSING IMPROVEMENT AND OTHER FEDERAL AND STATE GRANTS**

The City of Urbana receives monies from the U.S. Department of Housing and Urbana Development and the State of Illinois for programs to improve the quality

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## Revenue Analysis

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of life and housing of low-income persons and for grants to sub recipients and other community agencies, in accordance with the City's Consolidated Plan. The majority of these monies are in the form of the Community Development Block Grant and HOME Investment Partnership Act. These revenues are allocated to the City's Community Development Special Funds and restricted for uses under the plan and HUD program guidelines. C.D.B.G. and HOME funding in total has decreased approximately 25% over the last few years.

### **TAX INCREMENT FINANCING DISTRICT PROPERTY TAXES:**

All incremental property taxes in the four tax increment financing districts of the City above the base level when the district was established are reported in the City's Tax Increment Special Funds. These revenues are restricted to pay for development improvements within the district boundaries in accordance with the redevelopment plan and state TIF laws. Increases in the future will be dependent upon new projects that will add to the assessed value and inflationary increases in property values. (See the Tax Increment Financing District Funds section in this budget document to learn more about each of these 4 districts.)

### **STATE MOTOR FUEL TAX**

Approximately 1/12 of the 10 cents/gallon gasoline tax imposed by the State is returned to local government based on population. Motor fuel tax revenues are allocated to the Motor Fuel Tax Capital Improvement Fund and are restricted for certain street maintenance and improvements, per I.D.O.T. regulations. Since Motor fuel tax is a per/gallon tax, it will only increase if gasoline consumption increases in the state and/or if Urbana's population increases compared to the state population. The amount of MFT has been decreasing slightly each year over the last 5 years even though Urbana's formula calculation was adjusted upward in FY08 and FY09 due to the adjustment in Urbana's population from the special census. This amount does include the state jobs now revenue. It is not known how long the jobs now revenues will continue.

### **LOCAL MOTOR FUEL TAX**

In FY10-11, the City imposed a new tax of 2 cents per gallon of gasoline sold in the city limits. Revenues from this local motor fuel tax are used for street maintenance and road safety improvements. Included in the ordinance imposing this tax were rate increases to 2.4 cents/gallon on July 1, 2011, 2.8 cents on 7/1/12 and 3.2 cents on 7/1/13. Since this tax was imposed, the City of Champaign has also imposed a local motor fuel tax of 4 cents/gallon. Urbana increased its rate to 4 cents, effective 7/1/12. Revenues and costs of this program are reported in a separate fund included in the Capital Improvement Funds section.

### **SEWER BENEFIT TAX**

The City imposes a tax on all property owners to pay for sanitary sewer and related storm sewer improvements. This tax is collected as part of the bill a homeowner receives from the Sanitary District. It is based on the amount of water that is used and returned to the city's sanitary sewer system. The amount charged per cubic foot of water used is determined annually by the City Council. Revenues



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## Revenue Analysis

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from this tax are allocated to the City's Sanitary Sewer Capital Improvement Fund. Currently, the average amount paid by a household of four people is \$70/year. It has been necessary to increase the annual rate 10% over the last three years to pay for two new sewer reimbursement programs for homeowners and for future sewer projects. The amount for FY14-15 is estimated to increase 2.0%.

### **STORM WATER UTILITY FEE**

The City imposed a fee based on runoff generated from each property to fund the management and replacement of the aging storm sewer infrastructure. The fee went into effect 7/1/2013 and is expected to cost residents \$4.94 per month.

### **HOTEL/MOTEL TAX**

The City imposes a tax on the receipts of hotel and motel room rentals. This tax was previously 5% but was increased to 6% on October 1, 2011. All hotel tax revenue is allocated to the general operating fund. Hotel/motel tax is also a revenue that is based on point of sale. Therefore, annexations of hotels and opening or closing hotels significantly impact the amounts generated. Hotel/motel taxes have been severely impacted by the downturn in the State economy but have rebounded beginning in the second quarter of CY2011. The projected increase for FY14-15 is 9.0%.

### **LICENSES AND PERMITS**

The City requires that persons involved in certain activities obtain an annual license and/or permit. Usually these licenses and permits involve an inspection of the activity in some manner and registration of persons responsible for the activity. Examples of some of the major license/permit revenue that is received by the city are liquor licenses and various building permits. All license/permit revenue is allocated to the general operating fund. City policy is to increase the amount charged for these permits and licenses annually similar to increases in expenses incurred by the City in administering these activities, which is approximate to labor costs. Included in this amount is the multi-family rental inspection permit to pay for the costs of inspection of these properties. This amount is \$272,000. Up until the recent economic downturn, licenses and permit revenue remained fairly easy to project. However, building related permit activity decreased significantly in FY09-10 and FY10-11. Fees are slowly rebounding.

### **FINES AND TICKETS**

The City receives revenue in the form of fines from certain violations of ordinances and laws and from parking-ticket violations. Most fine revenue is allocated to the general fund to offset the costs of administering the violation and collection of the fine. Some fine revenue (D.U.I. and drug seizure) is required by law to be accounted for separately and used for certain police equipment and costs. These fines are reported in a special fund, the V.E.R.F. Special Supplementary Fund which is included in the section entitled "Special Funds that Support General Operations". Generally, fine/ticket revenue will remain fairly steady from one year to the next, unless a change occurs in fine amounts or collection methods. However, parking ticket revenue is approximately 55% of the level in FY02-03, as fewer tickets are being written and the city implemented a new program to forgive

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## Revenue Analysis

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more offenders. The Parking Enforcement Program was moved to the Finance Department in FY13-14. Revenue from parking enforcement is expected to increase by 7.0% in FY14-15.

### **RECYCLING TAXES**

The City last year raised the recycle tax from \$33 to \$36 a year on property owners to raise monies to pay for the city's curbside recycling program and green initiatives. The addition of leaf pickup has materially impacted this fund. Revenues from these taxes are allocated to the City's Recycling Special Fund

### **INTEREST ON INVESTMENTS**

The City invests all monies that are not needed to pay expenses, in various interest earning securities. The length of maturity and type depends upon the amount available and when it is projected that these invested amounts will be needed. Because the City invests in securities that average 1-3 years in maturity, the impact of fluctuations in interest rates have a significant impact. Interest earned is deposited to each of the City's 22 funds based on average balances invested. The amount projected for FY14-15 is approximately \$116,000, or 39%, less than last year due to lower interest rates and less monies to invest.

# GENERAL FUND DEPARTMENTS DESCRIPTIONS AND BUDGETS

## **GENERAL FUND REVENUES**

**CITY COUNCIL**

**EXECUTIVE**

**FINANCE**

**CITY CLERK**

**POLICE**

**FIRE RESCUE SERVICES**

**PUBLIC WORKS**

**COMMUNITY DEVELOPMENT SERVICES**

# All Revenues Credited to the General Fund

## General Fund Revenue

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0	General Fund R O Revenue	009	0	0010	0000	Property Taxes	(4,259,324)	(4,142,228)	140,294	(4,003,190)	(4,133,705)	(130,515)
		009	0	0012	0000	Provena Back Taxes	0	0	0	0	0	0
		009	0	0015	0000	Corporate Pers. Repl Taxes	(171,049)	(180,367)	(156,426)	(242,610)	(242,610)	0
		009	0	0017	0000	Corp Repl. (Pension Funds)	(93,000)	(93,000)	0	(99,670)	(99,670)	0
		009	0	0018	0000	Corp Repl. Tax (Library)	0	0	0	0	0	0
		009	0	0025	0000	Finance Dept Reimbursements	0	0	0	0	0	0
		009	0	0028	0000	Natural Gas Use Tax	(228,254)	(279,935)	(103,051)	(228,300)	(260,000)	(31,700)
		009	0	0029	0000	Utility Non-Recurring	0	0	0	0	0	0
		009	0	0030	0000	Utility Tax	(2,533,871)	(2,698,476)	(1,284,580)	(2,640,880)	(2,700,000)	(59,120)
		009	0	0031	0000	Prairieland Energy Utility Tax	(11,244)	(11,533)	(11,702)	(12,900)	(12,900)	0
		009	0	0032	0000	Telecommunications Tax	(1,098,651)	(1,008,901)	(576,253)	(1,121,110)	(1,000,000)	121,110
		009	0	0033	0000	Telecom Catchup 3/12	(92,914)	0	0	0	0	0
		009	0	0036	0000	El. Aggregation Rebates	0	(94,365)	(54,226)	(90,000)	(94,000)	(4,000)
		009	0	0039	0000	State Use (Sales) Tax	(617,142)	(697,052)	(408,900)	(645,230)	(740,000)	(94,770)
		009	0	0040	0000	State Sales Tax	(4,847,763)	(4,879,663)	(2,898,382)	(5,093,180)	(5,050,000)	43,180
		009	0	0042	0000	Home Rule Sales Tax	(3,457,104)	(3,438,718)	(2,060,769)	(3,614,400)	(4,125,000)	(510,600)
		009	0	0044	0000	Local Food/Bev. Tax	(337,958)	(339,906)	(201,105)	(267,300)	(400,000)	(132,700)
		009	0	0046	0000	Hotel/Motel Tax	(875,031)	(981,214)	(582,344)	(1,008,300)	(1,100,000)	(91,700)
		009	0	0047	0000	Hotel Tax From Conventions	(8,567)	(6,192)	(8,723)	(2,000)	(10,000)	(8,000)
		009	0	0048	0000	Package Liquor Sales Tax	(90,896)	(112,538)	(65,313)	(128,830)	(100,000)	28,830
		009	0	0050	0000	State Income Tax	(3,552,170)	(3,885,857)	(2,606,990)	(3,645,400)	(4,350,000)	(704,600)
		009	0	0052	0000	State Video Gaming Rev.	0	(50,930)	(56,242)	(53,200)	(100,000)	(46,800)
		009	0	0055	0000	At&T Cable TV Franchise	(14,798)	(18,508)	(12,458)	(15,000)	(15,000)	0
		009	0	0058	0000	Cable TV Franchise	(479,111)	(492,707)	(287,866)	(478,910)	(520,000)	(41,090)
		009	0	0059	0000	IAWC Franchise	(69,888)	(73,188)	(43,078)	(69,890)	(74,000)	(4,110)
		009	0	0060	0000	IAWC Street Openings	(3,800)	(2,980)	(1,540)	(3,800)	(3,800)	0
		009	0	0080	0000	Homestead Lieutax Payment	(1,286)	0	0	(1,300)	(1,300)	0
		009	0	0120	0000	2% Fire State Ins. Fee	(46,350)	(42,561)	0	(53,000)	0	53,000
		009	0	0130	0000	Interest	(63,904)	26,902	(13,748)	(28,590)	(26,000)	2,590
		009	0	0132	0000	Provena Past Interest	0	0	0	0	0	0
		009	0	0170	0000	C. D. Department Reimb.	(60)	(60)	(1,200)	(100)	0	100
		009	0	0171	0000	U Of I Housing Inspection Fee	(25,400)	(26,300)	0	(26,160)	(27,220)	(1,060)
		009	0	0180	0000	Rental Housing Inspect. Fee	(216,680)	(206,795)	(267,886)	(216,680)	(272,000)	(55,320)
		009	0	0182	0000	Registration Fee-Domestic Part	(280)	(365)	(405)	(680)	(500)	(220)
		009	0	0200	0000	Police Department Reimb.	(3,030)	(2,571)	(23,479)	(10,500)	(47,000)	(36,500)
		009	0	0201	0000	Special Police Donations	0	(50)	(180)	0	0	0
		009	0	0210	0000	Fire Department Reimb.	(400)	(161)	(7,103)	(2,500)	(20,000)	(17,500)
		009	0	0211	0000	Special Fire Rev. (095)	(727)	(2,400)	(15,321)	0	(3,000)	(3,000)
		009	0	0220	0000	Engineering Reimbursements	0	0	0	(100)	0	100
		009	0	0228	0000	Town Reimb, Janitorial	(5,620)	(5,900)	0	(5,790)	(5,790)	0
		009	0	0230	0000	P.W. Department Reimb.	(5,643)	(2,183)	(5,796)	(7,200)	(6,000)	1,200
		009	0	0231	0000	Damage To City Property	(12,377)	(8,990)	(3,618)	(12,380)	(10,000)	2,380
		009	0	0250	0000	Miscellaneous	(4,163)	1,091	(7,589)	(7,840)	(1,000)	6,840
		009	0	0252	0000	Reimb., Elected Officials	285	0	0	0	0	0
		009	0	0265	0000	Info Services Contracts	(26,742)	(27,924)	(16,570)	(21,360)	(60,637)	(39,277)
		009	0	0267	0000	Dp Contract, Park District	(33,900)	(34,199)	0	(41,400)	(41,400)	0
		009	0	0270	0000	Junk/Debris/Weed Revenue	(14,396)	(9,873)	(2,619)	(14,400)	(10,000)	4,400
		009	0	0272	0000	Abatement Reimbursements	(15,256)	(10,240)	(6,613)	(15,260)	(15,260)	0
		009	0	0300	0000	Parking Tickets	(347,329)	(375,559)	(194,491)	(350,000)	(375,000)	(25,000)
		009	0	0309	0000	Non-Recurring Carle Permits	(608,682)	0	0	0	0	0
		009	0	0310	0000	Building Permits	(101,947)	(95,203)	(94,274)	(105,000)	(105,000)	0
		009	0	0311	0000	Mechanical Permits	(55,943)	(40,937)	(41,056)	(57,060)	(57,060)	0
		009	0	0312	0000	Electrical Permits	(63,823)	(52,056)	(53,714)	(63,800)	(63,800)	0
		009	0	0313	0000	Plumbing Permits	(32,728)	(32,873)	(21,097)	(33,000)	(33,000)	0
		009	0	0314	0000	Engineering Permits	(2,850)	(2,700)	(1,725)	(2,850)	(2,850)	0
		009	0	0315	0000	Erosion Control Permits	(4,050)	(4,530)	(2,670)	(4,050)	(4,050)	0
		009	0	0317	0000	Background Inquiry Reimb	(2,710)	(3,080)	(1,220)	(2,600)	(2,800)	(200)
		009	0	0319	0000	License Expense Reimburseme	(179)	(173)	(11)	(290)	(200)	90
		009	0	0320	0000	Food Handlers License	(14,825)	(14,970)	(14,540)	(14,830)	(15,000)	(170)
		009	0	0321	0000	Liquor License	(307,734)	(294,809)	(314,104)	(307,700)	(320,000)	(12,300)

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15	Budget Variance
							Actual	Actual	Actual		Approved Budget	
0	General Fund R 0 Revenue	009	0	0322	0000	San. Hauler License	(19,360)	(20,480)	(17,920)	(19,360)	(18,000)	1,360
0		009	0	0323	0000	Amusement Device License	(6,555)	(7,290)	(10,000)	(6,560)	(12,000)	(5,440)
0		009	0	0324	0000	Vehicle For Hire Co. License	(11,377)	(13,595)	(11,405)	(11,380)	(12,500)	(1,120)
0		009	0	0325	0000	Mobile Home Park License	(2,040)	(2,160)	(2,070)	(2,040)	(2,070)	(30)
0		009	0	0326	0000	Solicitors/Raffle License	(580)	(145)	(550)	(580)	(600)	(20)
0		009	0	0327	0000	Vehicle For Hire Driver License	(3,125)	(3,610)	(3,908)	(3,130)	(4,000)	(870)
0		009	0	0328	0000	Fire Prevention License	(16,650)	(44,275)	(45,200)	(16,650)	(60,000)	(43,350)
0		009	0	0329	0000	Electricians License	(11,800)	(11,825)	(12,125)	(11,800)	(12,000)	(200)
0		009	0	0330	0000	Hotel/Motel Tax License	(2,400)	(3,250)	(3,150)	(3,000)	(3,000)	0
0		009	0	0332	0000	Relocator License	0	(350)	(175)	(400)	(200)	200
0		009	0	0334	0000	Ambulance License	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	0
0		009	0	0336	0000	Sidewalk Cafe Licenses	(338)	(293)	(180)	(340)	(200)	140
0		009	0	0338	0000	Hazardous Mat'L License	(6,630)	(6,630)	(6,630)	(6,630)	(6,630)	0
0		009	0	0340	0000	Dog Control Fines And Fees	(7,720)	(4,710)	(2,485)	(7,700)	(7,700)	0
0		009	0	0345	0000	Civic Center Rental	(47,775)	(55,636)	(30,818)	(47,780)	(53,700)	(5,920)
0		009	0	0350	0000	Sale Code Books	(8)	(45)	0	(100)	(50)	50
0		009	0	0360	0000	Zoning Review Fees	(5,200)	(5,505)	(3,085)	(5,200)	(5,200)	0
0		009	0	0361	0000	Plan Review Fees	(47,380)	(47,205)	(70,337)	(50,000)	(65,000)	(15,000)
0		009	0	0362	0000	Sale Of Zoning Books	(10)	0	(38)	(65)	(50)	15
0		009	0	0370	0000	Sale Of Zoning Maps	(20)	(10)	(60)	(65)	(65)	0
0		009	0	0380	0000	Copy Fees	(3,724)	(4,105)	(2,454)	(3,730)	(3,500)	230
0		009	0	0390	0000	Special Parking Zone Permits	(50,258)	(45,619)	(43,874)	(50,260)	(53,000)	(2,740)
0		009	0	0396	0000	Fire Code Fines	0	(1,500)	(2,095)	(1,500)	(2,000)	(500)
0		009	0	0398	0000	Property Maintenance Fines	0	0	0	0	0	0
0		009	0	0400	0000	City Court Fines	(193,032)	(193,057)	(104,215)	(193,000)	(193,000)	0
0		009	0	0401	0000	Ordinance Violation Fines	(47,786)	(38,328)	(16,620)	(45,000)	(40,000)	5,000
0		009	0	0402	0000	Notice To Appear Fines	(41,960)	(38,550)	(24,650)	(45,000)	(45,000)	0
0		009	0	0403	0000	Veh. Towing Fee	(20,450)	(16,130)	(10,005)	(20,500)	(24,000)	(3,500)
0		009	0	0404	0000	Impoundment Fee	(31,025)	(37,190)	(21,540)	(31,100)	(35,000)	(3,900)
0		009	0	0405	0000	Reimb.-C.U.S.W.D.S.	(10,487)	(10,487)	0	(10,500)	(10,500)	0
0		009	0	0407	0000	Trans. Sta. Host Fees	(34,522)	(35,814)	(29,546)	(35,200)	(35,200)	0
0		009	0	0408	0000	Bldg. Demo. Reimbursements	0	0	0	0	0	0
0		009	0	0409	0000	Metrozone Payment	(85,509)	(85,037)	0	(86,000)	(86,000)	0
0		009	0	0413	0000	Sewer Tax Transfer	(637,250)	(669,110)	0	(702,570)	(723,647)	(21,077)
0		009	0	0417	0000	Trans. A09, Windsor Civil Eng.	(144,867)	(167,440)	0	(149,850)	0	149,850
0		009	0	0419	0000	Trans. A09, Eng. Overtime	0	0	0	(6,840)	(6,840)	0
0		009	0	0422	0000	Overhead-CDBG/Home Funds	(24,830)	(19,864)	0	(19,864)	0	19,864
0		009	0	0424	0000	TIF One Surplus Transfer	(38,702)	(38,257)	(35,243)	(39,790)	(36,000)	3,790
0		009	0	0428	0000	Provena TIF3 Surplus Transfer	0	0	0	0	0	0
0		009	0	0430	0000	Transfer, VERT (Non-Recurring)	0	0	0	0	0	0
0		009	0	0432	0000	Transfer, Risk Mgt (One-Time)	0	0	0	0	0	0
0		009	0	0450	0000	Transfer, LRC Overhead	(21,370)	(22,450)	0	(23,130)	(23,130)	0
0		009	0	0473	0000	Transfer LRC Personnel	(6,160)	(6,470)	0	(6,780)	(6,780)	0
0		009	0	0474	0000	Trans. LRC Eq. Rental	(4,000)	(620)	(1,542)	(9,050)	(2,000)	7,050
0		009	0	0475	0000	Mvps Transfer, Arbor Personnel	(68,260)	(71,670)	0	(75,250)	(75,250)	0
0		009	0	0477	0000	Transfer-M.V.P.S. Fund	(636,890)	(668,740)	0	(702,180)	(702,180)	0
0		009	0	0480	0000	Trans, Market Admin.	(32,702)	(38,310)	0	(40,230)	(39,000)	1,230
0		009	0	0482	0000	Transfer, Cdhome/Cap Impr.	0	0	0	0	0	0
0		009	0	0484	0000	Transfer Storm Water Utility Fur	0	0	0	(507,700)	(507,700)	0
0		009	0	0502	0000	U/I Reimb. (FF Contract)	(1,692,640)	(1,763,196)	(1,322,397)	(1,821,950)	(1,875,000)	(53,050)
0		009	0	0212	0000	FD Confined Space Permit Fee	0	0	0	0	0	0
0		009	0	0213	0000	Fire Dept Grants	0	0	0	0	(6,500)	(6,500)
<b>0 Revenue Total</b>							<b>(28,877,655)</b>	<b>(28,957,683)</b>	<b>(14,226,000)</b>	<b>(29,690,874)</b>	<b>(31,451,744)</b>	<b>(1,760,870)</b>
<b>0 General Fund Revenue Total</b>							<b>(28,877,655)</b>	<b>(28,957,683)</b>	<b>(14,226,000)</b>	<b>(29,690,874)</b>	<b>(31,451,744)</b>	<b>(1,760,870)</b>
<b>Grand Total</b>							<b>(28,877,655)</b>	<b>(28,957,683)</b>	<b>(14,226,000)</b>	<b>(29,690,874)</b>	<b>(31,451,744)</b>	<b>(1,760,870)</b>



# URBANA CITY COUNCIL

## **MISSION OF THE CITY COUNCIL**

The City Council establishes laws for citizen welfare, determines policies that govern providing municipal services and approves certain Mayoral appointments.

## **COUNCIL ORGANIZATION**

The City Council is composed of seven members, each elected from a different ward. The Council meets twice a month on the 1st and 3rd Mondays to hear citizen input and to enact legislation. Members of the City Council also meet on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month as a committee of the whole. These committees also hear citizen input and forward legislation to the Council for action.

## **CITY COUNCIL**

## **BUDGET DETAIL**

City Council

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
1 City Council	1 Personnel	010	1	1100	1200	Council Members (7)	41,895	43,148	21,574	43,220	43,730	510
						Transfer, IMRF Pension	3,772	3,254	1,750	3,500	3,500	0
<b>1 Personnel Total</b>							<b>45,667</b>	<b>46,402</b>	<b>23,324</b>	<b>46,720</b>	<b>47,230</b>	<b>510</b>
2 Commodities	010	1	1200	2010	2010	Books & Periodicals	0	176	0	350	350	0
						Office Supplies	69	157	38	250	250	0
						Misc. Supplies	9	344	0	150	150	0
<b>2 Commodities Total</b>							<b>77</b>	<b>677</b>	<b>38</b>	<b>750</b>	<b>750</b>	<b>0</b>
3 Contractual	010	1	1300	3020	3020	Travel & Conf., Smyth	2,106	94	52	900	900	0
						Travel & Conf., Brown	0	0	76	900	900	0
						Travel & Conf., Bowersox	45	9	0	0	0	0
						Travel & Conf., Lewis	29	96	0	0	0	0
						Travel & Conf., Ammons	0	0	17	900	900	0
						Travel & Conf., Gehrig	25	19	0	0	0	0
						Travel & Conf., Jakobsson	0	0	162	900	900	0
						Travel & Conf., Roberts	596	883	39	900	900	0
						Travel & Conf., Stevenson	6	13	0	0	0	0
						Travel & Conf., Madigan	0	0	15	900	900	0
						Travel & Conf., Marlin	143	794	39	900	900	0
						Malawi/Sistercity Costs	0	0	0	0	0	0
						Telephone/Postage	0	0	0	0	0	0
						Special Contractual Asst.	425	500	0	200	200	0
<b>3 Contractual Total</b>							<b>3,373</b>	<b>2,409</b>	<b>400</b>	<b>6,500</b>	<b>6,500</b>	<b>0</b>
<b>1 City Council Total</b>							<b>49,118</b>	<b>49,488</b>	<b>23,762</b>	<b>53,970</b>	<b>54,480</b>	<b>510</b>
<b>Grand Total</b>							<b>49,118</b>	<b>49,488</b>	<b>23,762</b>	<b>53,970</b>	<b>54,480</b>	<b>510</b>



# EXECUTIVE DEPARTMENT

## DEPARTMENT MISSION

To provide professional management and leadership to ensure municipal services are delivered consistent with approved policies of the Mayor and City Council.

## DEPARTMENT ORGANIZATION

The Executive Department is organized into five divisions:

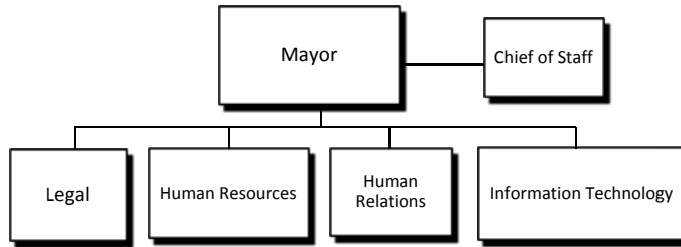
- **Administration** - Provide overall administration of the City and the department to include the Office of the Mayor and Office of the Chief of Staff.
- **Legal** - Provide legal services to the City and other department personnel under Illinois home-rule statutes.
- **Human Relations** - Enforce state and local equal opportunity laws, promote community relations, enforce the Americans with Disabilities Act and administration of the Civilian Police Review Board.
- **Human Resources** - Provide professional personnel services to the City and other departments in accordance with state and federal laws, policies and procedures and applicable labor agreements.
- **Information Technology** - Guide the City in maximizing effective use of technology. The purpose of the IT Division is to coordinate the technology investment of the City and to help city departments use technology to improve their processes, provide management information, and respond better to requests from council and citizens.



## Executive Department

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### ORGANIZATIONAL CHART



### PERSONNEL SUMMARY (FTE'S)

#### EXECUTIVE DEPARTMENT

Full-Time Positions	<u>FY10-11</u>	<u>FY11-12</u>	<u>FY12-13</u>	<u>FY13-14</u>	<u>FY14-15</u>
Mayor	1.00	1.00	1.00	1.00	1.00
Chief Of Staff	1.00	1.00	1.00	1.00	1.00
Admin. Assistant Ii	4.00	4.00	4.00	4.00	4.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Asst. City Attorney	2.00	2.00	2.00	2.00	2.00
Human Relations Officer	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Asst. Mgr.	1.00	1.00	1.00	1.00	1.00
Benefits Specialist	1.00	1.00	1.00	1.00	1.00
IT Manager		<i>previously in Finance Department</i>			1.00
Computer Programmer Ii		<i>previously in Finance Department</i>			1.00
Network Administrator		<i>previously in Finance Department</i>			1.00
Police Records Programmer		<i>previously in Finance Department</i>			1.00
Network System Technician		<i>previously in Finance Department</i>			1.00
Document Project Specialist		<i>previously in Finance Department</i>			1.00
Web Documents Coordinator		<i>previously in Finance Department</i>			1.00
Computer Systems Specialist		<i>previously in Finance Department</i>			1.00
U.P.T.V. Station Manager		<i>previously in Finance Department</i>			1.00
U.P.T.V. Production Coordinator		<i>previously in Finance Department</i>			1.00
<b>Subtotal</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>23.00</b>
<b>Part-Time Positions</b>					
U.P.T.V. Production Assistant		<i>previously in Finance Department</i>			1.00
U.P.T.V. Camera Operators		<i>previously in Finance Department</i>			0.25
Legal Intern P-T	0.00	0.00	0.00	0.00	0.00
Executive Asst.	0.00	0.00	0.00	0.00	0.00
Legal Clerk-Typist P-T	0.00	0.00	0.00	0.00	0.00
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.25</b>
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>24.25</b>

**ADMINISTRATION DIVISION ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for achievement of City and Executive Department goals and objectives and organizational improvement
- Oversee hiring, the regular review of compensation, benefits and working conditions, and the discipline of all City personnel, including union contracts
- Develop and organize work plan and guide the work of department heads and Executive Division heads through work goals and the measurement of results.
- Represent the City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- In conjunction with City Comptroller, present budget
- Coordinate special projects (solid waste) and economic development activities
- Administer the City's emergency services and disaster efforts (ESDA)

**LEGAL DIVISION ACTIVITIES**

- Represent the City, its elected officials and staff in transactional, disputed matters, and litigated matters which involve or implicate City interests.
- Prepare and review City ordinances and resolutions presented to the City Council
- Prepare, review, and provide counsel and advice to City elected and appointed officials and staff concerning City internal management, employment and operational policies, practices and procedures.
- Prepare and review legal documents involving City interests.
- Prepare and provide legal counsel, opinions, and advice on issues involving City-elected and appointed officials and staff.
- Prepare and review various agreements to which the City is a party.
- Provide legal counsel in the acquisition and disposition of real estate and personal property acquired and disposed of by the City.
- Prosecute and enforce municipal ordinance violations in Ordinance Violation Court and before administrative panels.
- Prosecute claims for collection of debts owed to the City.
- Retain, assist and cooperate with outside legal counsel retained to represent the City's interest in transactional and litigated matters.
- Serve as parliamentarian for City Council meetings.

**HUMAN RELATIONS DIVISION ACTIVITIES**

- Manage enforcement of the Urbana Human Rights Ordinance and other related laws, rules, and regulations
- Administer the Urbana Civilian Police Review Board Ordinance
- Manage the Urbana Equal Employment Opportunity contract/vendor compliance program
- Provide internal guidance on Equal Employment Opportunity compliance and diversity issues

### **HUMAN RESOURCES DIVISION ACTIVITIES**

- Establish and recommend personnel and payroll policies and procedures
- Establish and recommend sound non-discriminatory recruiting, selection and promotion procedures for all non-elected positions
- Administer a salary and benefits and a merit-based employee performance evaluation program
- Construct and employ valid testing procedures for the evaluation and selection of employees
- Design and coordinate training and professional development of the human resources of the City to enhance their individual and collective effectiveness
- Develop, administer and assist other departments in employee safety programs
- Develop Equal Employment Opportunity and affirmative action programs for other departments
- Administer the Civil Service rules and procedures of the City
- Promote and maintain effective employee relations through the administration of labor contracts, personnel policies and constructive conflict resolution

### **INFORMATION TECHNOLOGY DIVISION ACTIVITIES**

- Network and PC Support – Protects and maintains the network and phone infrastructure of the City, while providing end-user support for computers, printers, and installed software. This program utilizes one network administrator, one network systems technician, and one computer systems specialist. This group also provides support to the Urbana Park District for their computers and network on a cost reimbursement basis.
- City Documents Management – Oversees the website of the City and the document scanning projects for other departments. This program utilizes one web documents coordinator and one city documents coordinator.
- Computer Systems – Supports and maintains the many business systems used by Departments to perform their duties. Also provides similar support to the Urbana Park District, Urbana Free Library, Cunningham Township, and the Cunningham Assessor on a cost reimbursement basis. This program utilizes one computer systems programmer/analyst II.
- Police Records Management (A.R.M.S.) - manages a centralized records information system for police jurisdictions in the area, including Urbana, on a cost-reimbursement basis. This program utilizes one A.R.M.S. programmer / analyst.
- Urbana Public Television– coordinates activities of the Urbana Public Television channel and supervises telecasting of various public meetings on the channel. This program utilizes one UPTV station manager, one UPTV production coordinator, one FTE television production assistant (two people at one half-time FTE each), and two-tenths of one FTE camera operator.

**Executive Department**

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**EXPENDITURES BY PROGRAM**

Program	Category	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance
		Actuals	Actuals	Actuals			
Administration	1 Personnel	269,247	292,026	174,085	304,370	291,161	(13,209)
	2 Commodities	2,119	1,955	2,707	3,460	3,460	0
	3 Contractual	103,084	194,389	232,910	80,480	268,977	188,497
	4 Capital	8,810	8,810	8,810	8,810	1,711	(7,099)
<b>Administration Total</b>		<b>383,259</b>	<b>497,180</b>	<b>418,513</b>	<b>397,120</b>	<b>565,309</b>	<b>168,189</b>
Human Relations	1 Personnel	127,017	135,376	81,282	141,330	141,706	376
	2 Commodities	318	183	43	1,050	1,050	0
	3 Contractual	9,272	13,030	2,160	30,840	30,840	0
<b>Human Relations Total</b>		<b>136,607</b>	<b>148,589</b>	<b>83,485</b>	<b>173,220</b>	<b>173,596</b>	<b>376</b>
Information Services	1 Personnel	0	0	0	0	577,484	577,484
	2 Commodities	0	0	0	0	67	67
	3 Contractual	0	0	0	0	42,763	42,763
	4 Capital	0	0	0	0	14,570	14,570
<b>Information Services Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>634,884</b>	<b>634,884</b>
Legal	1 Personnel	380,344	430,805	285,172	496,270	493,406	(2,864)
	2 Commodities	2,386	968	963	3,300	3,300	0
	3 Contractual	116,906	123,596	50,880	136,360	98,080	(38,280)
<b>Legal Total</b>		<b>499,637</b>	<b>555,368</b>	<b>337,014</b>	<b>635,930</b>	<b>594,786</b>	<b>(41,144)</b>
Personnel	1 Personnel	233,615	249,512	149,335	261,010	257,336	(3,674)
	2 Commodities	741	685	499	1,200	1,200	0
	3 Contractual	64,973	67,294	31,800	83,020	84,780	1,760
<b>Personnel Total</b>		<b>299,330</b>	<b>317,491</b>	<b>181,634</b>	<b>345,230</b>	<b>343,316</b>	<b>(1,914)</b>
<b>Grand Total</b>		<b>1,318,832</b>	<b>1,518,629</b>	<b>1,020,646</b>	<b>1,551,500</b>	<b>2,311,891</b>	<b>760,391</b>

## Executive Department

### EXPENDITURES BY CATEGORY

Category	Division	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
		Actual	Actual	Actual	Approved Budget		
1 Personnel	1 Administration	269,247	292,026	174,085	304,370	291,161	(13,209)
	2 Legal	380,344	430,805	285,172	496,270	493,406	(2,864)
	3 Human Relations	127,017	135,376	81,282	141,330	141,706	376
	4 Human Resources	233,615	249,512	149,335	261,010	257,336	(3,674)
	5 Information Technology	0	0	0	0	577,484	577,484
<b>1 Personnel Total</b>		<b>1,010,224</b>	<b>1,107,720</b>	<b>689,874</b>	<b>1,202,980</b>	<b>1,761,093</b>	<b>558,113</b>
2 Commodities	1 Administration	2,119	1,955	2,707	3,460	3,460	0
	2 Legal	2,386	968	963	3,300	3,300	0
	3 Human Relations	318	183	43	1,050	1,050	0
	4 Human Resources	741	685	499	1,200	1,200	0
	5 Information Technology	0	0	0	0	67	67
<b>2 Commodities Total</b>		<b>5,565</b>	<b>3,790</b>	<b>4,212</b>	<b>9,010</b>	<b>9,077</b>	<b>67</b>
3 Contractual	1 Administration	103,084	194,389	232,910	80,480	268,977	188,497
	2 Legal	116,906	123,596	50,880	136,360	98,080	(38,280)
	3 Human Relations	9,272	13,030	2,160	30,840	30,840	0
	4 Human Resources	64,973	67,294	31,800	83,020	84,780	1,760
	5 Information Technology	0	0	0	0	42,763	42,763
<b>3 Contractual Total</b>		<b>294,234</b>	<b>398,309</b>	<b>317,750</b>	<b>330,700</b>	<b>525,440</b>	<b>194,740</b>
4 Capital	1 Administration	8,810	8,810	8,810	8,810	1,711	(7,099)
	5 Information Technology	0	0	0	0	14,570	14,570
<b>4 Capital Total</b>		<b>8,810</b>	<b>8,810</b>	<b>8,810</b>	<b>8,810</b>	<b>16,281</b>	<b>7,471</b>
<b>Grand Total</b>		<b>1,318,832</b>	<b>1,518,629</b>	<b>1,020,646</b>	<b>1,551,500</b>	<b>2,311,891</b>	<b>760,391</b>

### EXECUTIVE DEPARTMENT BUDGET DETAIL

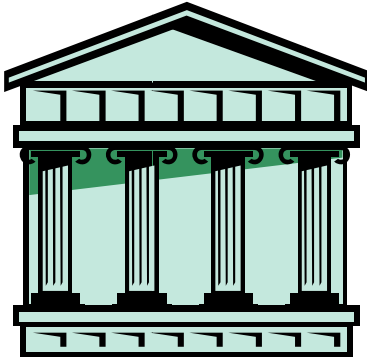
Executive

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget														
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance														
1 Administration	1 Personnel	020	1	1100	1099	Mayor	60,120	61,651	37,939	61,960	62,467	507														
		020	1	1100	1100	Chief Of Staff	71,791	79,004	49,754	79,560	79,290	(270)														
		020	1	1100	1101	Admin. Assistant Ii	43,844	45,148	27,814	45,390	45,200	(190)														
		020	1	1100	1102	Admin. Assistant Ii (.5)	20,062	20,662	12,730	20,760	20,760	0														
		020	1	1100	1300	Overtime	0	0	0	520	520	0														
		020	1	1100	1600	Longevity Pay	3,726	4,147	2,886	5,080	5,080	0														
		020	1	1100	1800	Employee Insurance	22,940	26,428	13,587	32,350	28,792	(3,558)														
		020	1	1100	1850	Transfer, IMRF Pension	46,763	54,986	29,375	58,750	49,052	(9,698)														
	<b>1 Personnel Total</b>							<b>269,247</b>	<b>292,026</b>	<b>174,085</b>	<b>304,370</b>	<b>291,161</b>	<b>(13,209)</b>													
	2 Commodities	020	1	1200	2010	2010	Books & Periodicals	0	0	0	200	200	0													
							Office Supplies	614	417	247	800	800	0													
							Copier Supplies	1,505	1,538	2,460	2,460	2,460	0													
	<b>2 Commodities Total</b>							<b>2,119</b>	<b>1,955</b>	<b>2,707</b>	<b>3,460</b>	<b>3,460</b>	<b>0</b>													
	3 Contractual	020	1	1300	0180	0180	Legislative Consultant	0	0	0	0	18,000	18,000													
							3010	Dues & Subscriptions	5,040	4,330	0	6,000	6,000	0												
								3011	Mayor Dues & Subscriptions	2,065	2,947	707	2,000	2,000	0											
									3020	Travel & Conference	586	855	207	2,000	2,000	0										
										3021	Mayor Travel/Conference	6,954	6,360	1,832	8,000	8,000	0									
											3120	C-U Humanitarian Award	0	0	0	1,200	1,200	0								
												3210	Vehicle Services	2,733	1,034	363	4,800	4,800	0							
													3212	Mayor Mileage Reimb.	1,182	0	0	1,000	1,000	0						
														3420	Printing Services	255	0	0	500	500	0					
															3720	Hearings & Arbitrations	75	0	0	4,500	4,500	0				
																3903	Special Counsel	50,967	147,450	212,815	8,780	175,000	166,220			
																	3920	City Insurance	3,772	4,129	3,375	6,750	6,750	0		
																		3925	Transfer-Worker's Comp	370	390	205	410	410	0	
3930																			Telephone	1,645	1,729	1,210	2,420	2,420	0	
																			3940	Copier Lease & Maint.	1,308	1,315	3,540	3,540	3,540	0
																				3950	City Computerization	16,050	14,044	0	16,050	20,327
	3970	Employee Programs	10,082	9,806	8,656	12,530															12,530	0				
		<b>3 Contractual Total</b>																			<b>103,084</b>	<b>194,389</b>	<b>232,910</b>	<b>80,480</b>	<b>268,977</b>	<b>188,497</b>
		4 Capital	020	1	1400	4500	Veh. Repl. Charge	8,810													8,810	8,810	8,810	1,711	(7,099)	
		<b>4 Capital Total</b>							<b>8,810</b>												<b>8,810</b>	<b>8,810</b>	<b>8,810</b>	<b>1,711</b>	<b>(7,099)</b>	
		<b>1 Administration Total</b>							<b>383,259</b>	<b>497,180</b>											<b>418,513</b>	<b>397,120</b>	<b>565,309</b>	<b>168,189</b>		
		2 Legal	1 Personnel	020	2	1100	1100	City Attorney	97,038	101,403	61,824										100,800	100,800	0			
				020	2	1100	1101	Asst. City Attorney	18,202	58,465	52,762	86,810									86,810	0				
				020	2	1100	1103	Asst. City Attorney	75,071	61,510	49,280	80,350	80,350								0					
				020	2	1100	1200	Admin. Assistant Ii (2)	83,573	86,058	53,018	86,440	86,440	0												
				020	2	1100	1300	Overtime/Parttime	1,133	0	0	270	270	0												
				020	2	1100	1600	Longevity Pay	5,332	6,564	6,704	10,660	11,000	340												
				020	2	1100	1800	Employee Insurance	34,444	39,688	20,404	48,580	43,236	(5,344)												
				020	2	1100	1850	Transfer, IMRF Pension	65,551	77,117	41,180	82,360	84,500	2,140												
<b>1 Personnel Total</b>							<b>380,344</b>	<b>430,805</b>	<b>285,172</b>	<b>496,270</b>	<b>493,406</b>	<b>(2,864)</b>														
2 Commodities			020	2	1200	2010	2010	Books & Periodicals	1,503	0	0	1,500	1,500	0												
								Office Supplies	883	968	963	1,800	1,800	0												
<b>2 Commodities Total</b>							<b>2,386</b>	<b>968</b>	<b>963</b>	<b>3,300</b>	<b>3,300</b>	<b>0</b>														
3 Contractual	020		2	1300	3010	3010	Dues & Subscriptions	2,114	3,493	1,662	4,260	4,260	0													
							3012	Westlaw On-Line Services	19,538	16,112	9,220	21,100	21,100	0												
								3014	Internet Code Fees	3,377	4,130	2,000	2,000	2,000	0											
									3015	Cellular Services	0	0	0	0	0	0										
		3020								Travel & Conference	397	144	1,223	4,340	4,340	0										
										3022	City Attorney Moving Expenses	0	8,614	0	0	0	0									
											3901	Recorder'S On-Line Service	1,500	1,526	750	1,600	1,600	0								
												3903	Prof. Legal Services	8,825	8,075	13,135	19,000	19,000	0							
													3905	Legal Services, Jw Special	76,560	76,560	19,140	76,560	38,280	(38,280)						
														3920	City Insurance	2,660	2,912	2,380	4,760	4,760	0					
															3925	Transfer-Worker's Comp	290	300	160	320	320	0				
3930	City Telephone		1,645	1,729	1,210	2,420										2,420	0									
	<b>3 Contractual Total</b>															<b>116,906</b>	<b>123,596</b>	<b>50,880</b>	<b>136,360</b>	<b>98,080</b>	<b>(38,280)</b>					
	<b>2 Legal Total</b>							<b>499,637</b>								<b>555,368</b>	<b>337,014</b>	<b>635,930</b>	<b>594,786</b>	<b>(41,144)</b>						
	3 Human Relations		1 Personnel	020	3	1100	1100	Human Relations Officer	74,680							76,915	47,386	77,260	77,260	0						
		020		3	1100	1101	Admin. Assistant Ii (.5)	20,062	20,662							12,730	20,770	20,770	0							
		020		3	1100	1600	Longevity Pay	3,524	4,317	3,473						5,580	6,600	1,020								
		020		3	1100	1800	Employee Insurance	10,338	11,911	6,124	14,580					12,976	(1,604)									
		020		3	1100	1850	Transfer, IMRF Pension	18,413	21,570	11,570	23,140	24,100				960										
	<b>1 Personnel Total</b>							<b>127,017</b>	<b>135,376</b>	<b>81,282</b>	<b>141,330</b>	<b>141,706</b>	<b>376</b>													

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15	Budget Variance		
							Actual	Actual	Actual		Approved Budget			
3 Human	2 Commodities	020	3	1200	2010	Books & Periodicals	0	0	0	150	150	0		
		020	3	1200	2012	Books, Commission Budget	0	0	0	200	200	0		
		020	3	1200	2016	Hr Meeting Expenses	77	0	0	150	150	0		
		020	3	1200	2020	Office Supplies	241	183	43	200	200	0		
		020	3	2200	2010	CPRB Books/Periodicals	0	0	0	150	150	0		
		020	3	2200	2012	CPRB Meeting Supplies	0	0	0	200	200	0		
	<b>2 Commodities Total</b>							<b>318</b>	<b>183</b>	<b>43</b>	<b>1,050</b>	<b>1,050</b>	<b>0</b>	
	3 Contractual		020	3	1300	3010	Dues & Subscriptions	0	433	0	490	490	0	
			020	3	1300	3020	Travel & Conference	1,113	1,048	399	2,010	2,010	0	
			020	3	1300	3025	Community Training	1,224	1,200	0	1,500	1,500	0	
			020	3	1300	3027	Training, Commission Budget	0	0	0	1,500	1,500	0	
			020	3	1300	3060	H/R Hearing Officer/Legal	619	4,637	171	9,500	9,500	0	
			020	3	1300	3062	Traffic Stop Stat. Study	133	0	0	500	500	0	
			020	3	1300	3100	M.L. King Speakers/Grants	329	1,313	170	1,200	1,200	0	
			020	3	1300	3102	Grants/Sponsorships Commissi	1,450	1,338	0	1,500	1,500	0	
			020	3	1300	3120	Community Education Commiss	500	1,050	0	1,500	1,500	0	
			020	3	1300	3420	Printing Services	661	0	0	100	100	0	
			020	3	1300	3422	Printing Commission Budget	0	0	0	400	400	0	
			020	3	1300	3920	City Insurance	889	973	795	1,590	1,590	0	
			020	3	1300	3925	Transfer-Worker's Comp	190	200	105	210	210	0	
020			3	1300	3930	City Telephone	706	742	520	1,040	1,040	0		
020			3	2300	3010	CPRB Dues & Subscriptions	300	0	0	300	300	0		
020			3	2300	3020	CPRB Training & Conferences	0	97	0	5,500	5,500	0		
020			3	2300	3120	CPRB Training & Education	1,158	0	0	1,000	1,000	0		
020			3	2300	3300	Outreach Costs	0	0	0	500	500	0		
020			3	2300	3420	CPRB Postage & Printing	0	0	0	500	500	0		
<b>3 Contractual Total</b>							<b>9,272</b>	<b>13,030</b>	<b>2,160</b>	<b>30,840</b>	<b>30,840</b>	<b>0</b>		
<b>3 Human Relations Total</b>							<b>136,607</b>	<b>148,589</b>	<b>83,485</b>	<b>173,220</b>	<b>173,596</b>	<b>376</b>		
4 Human Resources	1 Personnel	020	4	1100	1100	Human Resources Manager	77,422	79,741	49,126	80,100	80,100	0		
		020	4	1100	1101	Benefits Coordinator	43,823	45,127	27,802	45,350	45,350	0		
		020	4	1100	1102	Asst. Human Resources Manag	48,893	50,362	31,027	50,590	50,590	0		
		020	4	1100	1200	Part-Time	0	0	0	320	320	0		
		020	4	1100	1201	Civil Service Commissioners	240	240	150	410	410	0		
		020	4	1100	1300	Overtime	117	105	123	120	120	0		
		020	4	1100	1600	Longevity Pay	8,701	10,422	7,658	12,560	12,560	0		
		020	4	1100	1800	Employee Insurance	20,660	23,806	12,239	29,140	24,386	(4,754)		
		020	4	1100	1850	Transfer, IMRF Pension	33,759	39,709	21,210	42,420	43,500	1,080		
		<b>1 Personnel Total</b>							<b>233,615</b>	<b>249,512</b>	<b>149,335</b>	<b>261,010</b>	<b>257,336</b>	<b>(3,674)</b>
		2 Commodities		020	4	1200	2010	Books & Periodicals	15	0	0	400	400	0
				020	4	1200	2020	Office Supplies	726	685	499	800	800	0
		<b>2 Commodities Total</b>							<b>741</b>	<b>685</b>	<b>499</b>	<b>1,200</b>	<b>1,200</b>	<b>0</b>
		3 Contractual		020	4	1300	3010	Dues & Subscriptions	165	160	185	1,180	1,180	0
	020			4	1300	3020	Travel & Conference	571	1,885	1,349	2,940	2,940	0	
	020			4	1300	3021	Travel - Recruitment	2,416	1,924	2,799	3,580	3,580	0	
	020			4	1300	3030	Training And Education	1,157	3,827	2	3,500	3,500	0	
	020			4	1300	3032	Citywide Training	299	3,000	0	3,000	3,000	0	
	020			4	1300	3100	Physical Examinations	18,643	16,730	5,233	17,000	17,000	0	
	020			4	1300	3105	Employee Drug Testing	1,206	2,821	65	3,000	3,000	0	
020	4			1300	3106	Internet Job Adv./Tracking	665	1,134	2,090	4,500	5,000	500		
020	4			1300	3110	Prof. Services - Exams	21,597	13,468	6,258	19,070	19,070	0		
020	4			1300	3501	Educational Reimbursement	2,183	3,841	1,825	5,000	5,000	0		
020	4			1300	3505	Employee Assist Program	6,765	6,864	3,370	7,530	7,530	0		
020	4			1300	3508	Printing Services	1,130	887	230	1,170	1,170	0		
020	4			1300	3512	Advertising-Recruitment	4,279	6,569	5,240	5,240	6,500	1,260		
020	4			1300	3901	Ipelra Salary Survey	0	0	0	0	0	0		
020	4			1300	3920	City Insurance	2,051	2,245	1,835	3,670	3,670	0		
020	4			1300	3925	Transfer-Worker's Comp	200	210	110	220	220	0		
020	4			1300	3930	City Telephone	1,645	1,729	1,210	2,420	2,420	0		
<b>3 Contractual Total</b>							<b>64,973</b>	<b>67,294</b>	<b>31,800</b>	<b>83,020</b>	<b>84,780</b>	<b>1,760</b>		
<b>4 Human Resources Total</b>							<b>299,330</b>	<b>317,491</b>	<b>181,634</b>	<b>345,230</b>	<b>343,316</b>	<b>(1,914)</b>		
5 Information Technology	1 Personnel			020	5	1,100	1100	Info Services Manager	0	0	0	94,994	94,994	0
		020	5	1,100	1102	Computer Sys. Specialist	0	0	0	41,372	41,372	0		
		020	5	1,100	1103	Network Administrator	0	0	0	65,125	65,125	0		
		020	5	1,100	1105	Computer Systems Prog. li	0	0	0	71,261	71,261	0		
		020	5	1,100	1108	Doc. Project Specialist	0	0	0	36,775	36,775	0		
		020	5	1,100	1110	Web/Documents Coord.	0	0	0	41,372	41,372	0		

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15	Budget Variance	
							Actual	Actual	Actual		Approved Budget		
5 Information	1 Personnel	020	5	1,100	1112	Network Systems Technician, (.!	0	0	0	0	48,127	48,127	
		020	5	1,100	1300	Overtime	0	0	0	0	1,500	1,500	
		020	5	1,100	1600	Longevity Pay	0	0	0	0	17,700	17,700	
		020	5	1,100	1800	Employee Insurance	0	0	0	0	63,858	63,858	
		020	5	1,100	1850	Transfer, IMRF Pension	0	0	0	0	95,400	95,400	
	<b>1 Personnel Total</b>							<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>577,484</b>	<b>577,484</b>
	2 Commodities	020	5	1200	2010	Books & Periodicals	0	0	0	0	67	67	
		020	5	1200	2020	Office Supplies	0	0	0	0	0	0	
	<b>2 Commodities Total</b>							<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>67</b>	<b>67</b>
	3 Contractual	020	5	1300	3010	Dues And Memberships	0	0	0	0	600	600	
		020	5	1300	3015	Cellular/Paging Services	0	0	0	0	565	565	
		020	5	1300	3030	Training & Education	0	0	0	0	6,430	6,430	
		020	5	1300	3210	Vehicle Service	0	0	0	0	1,500	1,500	
		020	5	1300	3920	City Insurance	0	0	0	0	4,590	4,590	
		020	5	1300	3925	Transfer-Worker's Comp	0	0	0	0	300	300	
		020	5	1300	3930	City Telephone	0	0	0	0	1,360	1,360	
	<b>3 Contractual Total</b>							<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42,763</b>	<b>42,763</b>
	4 Capital	020	5	1400	4500	Vehicle Repl. Charge	0	0	0	0	14,570	14,570	
	<b>4 Capital Total</b>							<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,570</b>	<b>14,570</b>
	<b>5 Information Technology Total</b>							<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>634,884</b>	<b>634,884</b>
<b>Grand Total</b>							<b>1,318,832</b>	<b>1,518,629</b>	<b>1,020,646</b>	<b>1,551,500</b>	<b>2,311,891</b>	<b>760,391</b>	





# FINANCE DEPARTMENT

## DEPARTMENT MISSION

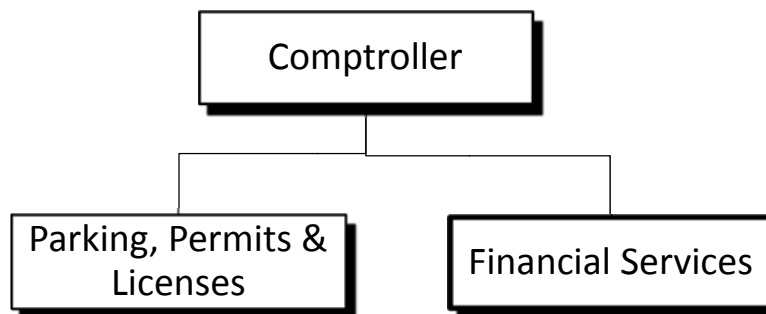
To manage the financial resources of the City.

## DEPARTMENT ORGANIZATION

The Finance Department is organized into three programs:

- **Administration** - provides overall administration of the department. This program includes one comptroller and one half-time administrative assistant.
- **Parking, Permits and Licenses** - manages the parking ticket, licenses and permit systems. This program utilizes one administrative services manager, two clerk-cashiers and one half-time administrative assistant and four parking enforcement officers.
- **Financial Services** - provides various financial and accounting services to other departments, vendors, employees and the public including the collection of City revenues other than parking tickets, permits and licenses. This program includes one deputy comptroller and two account clerks.

## ORGANIZATIONAL CHART



## Finance Department

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### PERSONNEL SUMMARY (FTE's)

FINANCE DEPARTMENT					
Full-Time Positions	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
Comptroller	1.00	1.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Clerk-Cashier	2.00	2.00	2.00	2.00	2.00
Deputy Comptroller	1.00	1.00	1.00	1.00	1.00
Account Clerk II	1.00	1.00	1.00	1.00	1.00
Account Clerk I	1.00	1.00	1.00	1.00	1.00
Data Processing Supervisor	1.00	1.00	1.00	1.00	
Computer Programmer II	1.00	1.00	1.00	1.00	
Pc Analyst/Network Coordinator	1.00	1.00	1.00	1.00	
Police Records Programmer	1.00	1.00	1.00	1.00	
Computer System Technician	1.00	1.00	1.00	1.00	
City Documents Coordinator	1.00	1.00	1.00	1.00	
Web Documents Coordinator	1.00	1.00	1.00	1.00	
Personal Computer Tech.	1.00	1.00	1.00	1.00	
U.P.T.V. Station Manager	1.00	1.00	1.00	1.00	
U.P.T.V. Production Coordinator	1.00	1.00	1.00	1.00	
Parking Enforcement Officer	<i>previously in Police Department</i>			4.00	4.00
Subtotal	18.00	18.00	18.00	22.00	12.00
<b>Part-Time Positions</b>					
U.P.T.V. Outreach Coordinator	0.25	0.25	0.25	0.25	<i>moved to Executive</i>
U.P.T.V. Camera Operators	0.00	0.00	0.00	0.00	<i>Executive</i>
P-T Parking Enforcement	<i>previously in Police Department</i>			0.00	0.00
Subtotal	0.25	0.25	0.25	0.25	0.00
<b>Total</b>	<b>18.25</b>	<b>18.25</b>	<b>18.25</b>	<b>22.25</b>	<b>12.00</b>

### FINANCE DEPARTMENT PROGRAMS

#### ADMINISTRATION

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Assist in the development and implementation of long-term City financial plans and policies
- Monitor revenues and expenditures such that significant variations from the annual budget are resolved in a timely manner
- Prepare an annual financial report (audit) in accordance with state laws and generally accepted accounting principles

## **Finance Department**

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- Assist in preparing an annual budget in accordance with directives from the mayor
- Perform duties of treasurer of the City, police and firemen's pension Funds
- Invest idle cash for the City, Firemen's Pension Fund, and Policemen's Pension Fund in accordance with state laws and internal board policies
- Prepare reports to oversight agencies, especially for various grants
- In coordination with the human resources director, manage the insurance and risk retention program, including the self-insured worker's compensation fund and conventional third-party liability insurance
- Prepare annual property tax levy and supporting documents in accordance with the approved annual budget
- Monitor and approve the selection of vendors the City purchases from, in accordance with state laws and internal policies governing Equal Employment Opportunity standards and competitiveness
- Prepare quarterly interim financial reports
- Process 150 Build Urbana property rebate checks annually.
- Review and approve approximately 6,000 purchase orders annually
- Review and approve all employee travel reconciliation forms to ensure travel costs are in accordance with policies.

### **PARKING TICKETS, PERMITS AND LICENSES**

- Process and account for approximately 50,000 parking tickets that are issued and paid (combined total) annually, to include various follow-up collection procedures of second notices, collection letters, court summons, driver's license suspensions, vehicle immobilization "booting" and Local Debt Recovery Program.
- Process and account for approximately 5,000 permits and licenses
- Process, resolve and account for approximately 1,500 parking ticket dispute notices
- Process payments and maintain records for approximately 500 parking rental

### **FINANCIAL SERVICES**

- Process and disburse approximately 6,000 payments to vendors and other entities following appropriate procedures
- Process and disburse approximately 6,000 payroll checks
- Maintain and manage various financial record-keeping systems for the City
- On a daily basis, ensure that all available City cash is deposited and invested

## Finance Department

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- Perform centralized purchasing for certain office products that are utilized by all City departments such as letterhead, computer paper, copy paper, printer supplies, office product maintenance contracts and computer supplies
- Collect and account for 2,000 rental registration program billings
- Coordinate with the U-C Sanitary District approximately 10,000 sewer tax billings
- Bill, collect and account for approximately 8,300 single-family and 400 multi-family recycling tax billings
- Collect and account for monthly locally-imposed food and beverage tax, package liquor tax, hotel/motel tax, and utility tax remittances
- Perform certain data processing and financial services for other local governments (Library, Park District and Cunningham Township) on a cost-reimbursement basis
- Bill, collect and account for miscellaneous receivables due to the City such as parking meter rentals, damage to city property, civic center rentals and junk and debris cleanup

### **FY14-15 BUDGET HIGHLIGHTS**

- Combine three part-time parking enforcement positions into one full-time position. Parking ticket revenue is expected to increase with better staffing coverage of the enforcement area.

## Finance Department

### EXPENDITURES BY PROGRAM

Program	Category	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance
		Actuals	Actuals	Actuals			
Administration	1 Personnel	185,602	197,741	81,065	204,790	174,424	(30,366)
	2 Commodities	5,347	5,088	5,827	6,460	6,392	(68)
	3 Contractual	89,981	95,523	85,642	100,750	107,720	6,970
	4 Capital	29,140	29,140	29,140	29,140	20,622	(8,518)
<b>Administration Total</b>		<b>310,070</b>	<b>327,492</b>	<b>201,673</b>	<b>341,140</b>	<b>309,158</b>	<b>(31,982)</b>
Financial Services	1 Personnel	722,093	772,553	418,061	820,420	225,284	(595,136)
	2 Commodities	21,325	24,242	8,191	27,620	27,620	0
	3 Contractual	41,707	49,220	21,734	76,760	61,930	(14,830)
<b>Financial Services Total</b>		<b>785,125</b>	<b>846,015</b>	<b>447,986</b>	<b>924,800</b>	<b>314,834</b>	<b>(609,966)</b>
Parking Enforcement	1 Personnel	0	0	80,122	184,300	167,929	(16,371)
	2 Commodities	0	0	1,672	3,000	3,000	0
	3 Contractual	0	0	8,343	19,410	19,410	0
<b>Parking Enforcement Total</b>		<b>0</b>	<b>0</b>	<b>90,137</b>	<b>206,710</b>	<b>190,339</b>	<b>(16,371)</b>
Parking, Permits, And Revenue Collection	1 Personnel	222,665	234,204	145,580	245,320	260,971	15,651
	2 Commodities	8,437	8,953	1,702	13,500	11,400	(2,100)
	3 Contractual	18,473	18,696	5,074	27,530	26,300	(1,230)
<b>Parking, Permits, And Revenue Collection Total</b>		<b>249,575</b>	<b>261,853</b>	<b>152,356</b>	<b>286,350</b>	<b>298,671</b>	<b>12,321</b>
<b>Grand Total</b>		<b>1,344,770</b>	<b>1,435,360</b>	<b>892,152</b>	<b>1,759,000</b>	<b>1,113,002</b>	<b>(645,998)</b>

### EXPENDITURES BY CATEGORY

Category	Division	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance
		Actual	Actual	Actual			
1 Personnel	1 Financial Services	1,130,360	1,204,498	724,827	1,454,830	828,608	(626,222)
2 Commodities	1 Financial Services	35,109	38,283	17,392	50,580	48,412	(2,168)
3 Contractual	1 Financial Services	150,161	163,439	120,793	224,450	215,360	(9,090)
4 Capital	1 Financial Services	29,140	29,140	29,140	29,140	20,622	(8,518)
<b>Grand Total</b>		<b>1,344,770</b>	<b>1,435,360</b>	<b>892,152</b>	<b>1,759,000</b>	<b>1,113,002</b>	<b>(645,998)</b>

## FINANCE DEPARTMENT

### BUDGET DETAIL

Finance

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget		
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance		
1 Financial Services	1 Personnel	025	1	1100	1100	Comptroller	120,975	124,246	35,040	125,150	114,400	(10,750)		
		025	1	1100	1101	Admin. Assistant I (.5)	18,359	18,907	11,648	18,990	18,990	0		
		025	1	1100	1102	Part-Time	0	3,750	10,094	0	0	0		
		025	1	1100	1108	Fire/Police Costs To Recl.	0	0	0	0	0	0		
		025	1	1100	1600	Longevity Pay	8,136	6,381	699	11,150	3,070	(8,080)		
		025	1	1100	1800	Employee Insurance	10,338	11,911	6,124	14,580	6,764	(7,816)		
		025	1	1100	1850	Transfer, IMRF Pension	27,794	32,546	17,460	34,920	31,200	(3,720)		
		025	1	3100	1100	Office Supervisor	0	58,964	42,710	59,210	0	(59,210)		
		025	1	3100	1100	Office Manager	57,246	0	0	0	0	0		
		025	1	3100	1100	Administrative Services Manage	0	0	0	0	70,350	70,350		
		025	1	3100	1101	Admin. Assistant I (.5)	18,358	18,907	11,648	18,990	18,990	0		
		025	1	3100	1102	Cust. Service Acct/Cl.(2)	80,778	79,056	48,704	79,330	79,200	(130)		
		025	1	3100	1600	Longevity Pay	8,914	10,577	7,342	12,000	13,340	1,340		
		025	1	3100	1800	Employee Insurance	24,106	27,776	14,280	34,000	37,291	3,291		
		025	1	3100	1850	Transfer, IMRF Pension	33,262	38,924	20,895	41,790	41,800	10		
		025	1	4100	1101	Accounting Supervisor	67,989	70,018	44,947	70,350	62,250	(8,100)		
		025	1	4100	1103	Account Clerk li	43,678	39,431	32,143	52,610	52,500	(110)		
		025	1	4100	1104	Account Clerk I	35,657	43,754	26,982	36,900	43,900	7,000		
		025	1	4100	1600	Longevity Pay	7,732	7,136	2,078	11,930	3,500	(8,430)		
		025	1	4100	1800	Employee Insurance	20,660	23,806	12,239	29,140	25,934	(3,206)		
		025	1	4100	1850	Transfer, IMRF Pension	29,901	35,006	18,785	37,570	37,200	(370)		
		025	1	5100	1100	Info Services Manager	95,771	98,246	12,788	99,090	0	(99,090)		
		025	1	5100	1102	Computer Sys. Specialist	40,125	41,325	25,459	41,530	0	(41,530)		
		025	1	5100	1103	Pc Analyst/Network Coord.	60,737	62,558	39,213	62,850	0	(62,850)		
		025	1	5100	1105	Computer Systems Prog. li	62,711	64,594	42,761	64,890	0	(64,890)		
		025	1	5100	1108	Doc. Project Specialist	33,641	36,175	21,402	36,900	0	(36,900)		
		025	1	5100	1110	Web/Documents Coord.	40,124	41,325	25,459	41,530	0	(41,530)		
		025	1	5100	1112	Computer Sys. Spec, Upd	40,125	41,325	25,459	41,530	0	(41,530)		
		025	1	5100	1300	Overtime	465	0	386	3,110	0	(3,110)		
		025	1	5100	1600	Longevity Pay	15,979	19,888	10,125	23,340	0	(23,340)		
		025	1	5100	1800	Employee Insurance	50,875	58,616	30,135	71,750	0	(71,750)		
		025	1	5100	1850	Transfer, IMRF Pension	75,924	89,349	47,700	95,400	0	(95,400)		
		025	1	6100	1101	Parking Enforcement Officers (3	0	0	45,972	81,460	115,300	33,840		
		025	1	6100	1102	Parking Enforcement Part-Time	0	0	6,042	41,500	0	(41,500)		
		025	1	6100	1300	Overtime	0	0	0	0	0	0		
		025	1	6100	1600	Longevity Pay	0	0	920	2,300	1,693	(607)		
		025	1	6100	1800	Employee Insurance	0	0	12,239	29,140	24,386	(4,754)		
		025	1	6100	1850	Transfer, IMRF Pension	0	0	14,950	29,900	26,550	(3,350)		
		<b>1 Personnel Total</b>							<b>1,130,360</b>	<b>1,204,498</b>	<b>724,827</b>	<b>1,454,830</b>	<b>828,608</b>	<b>(626,222)</b>
		2 Commodities	2 Commodities	025	1	1200	2010	Books & Periodicals	159	8	0	200	132	(68)
				025	1	1200	2020	Office Supplies	3,683	3,541	3,367	3,800	3,800	0
				025	1	1200	2060	Copier Supplies	1,505	1,538	2,460	2,460	2,460	0
				025	1	3200	2060	Parking Tickets	3,470	4,100	0	4,100	4,100	0
				025	1	3200	2062	Computer Ticket Supplies	1,018	2,300	0	2,300	2,300	0
				025	1	3200	2070	License Supplies	3,949	2,553	1,702	7,100	5,000	(2,100)
				025	1	4200	2021	General City Supplies	7,075	5,918	1,815	11,200	11,200	0
				025	1	4200	2023	Computer Supplies	14,250	18,324	6,377	16,420	16,420	0
				025	1	6200	2140	Uniforms And Equipment	0	0	1,672	3,000	3,000	0
<b>2 Commodities Total</b>							<b>35,109</b>	<b>38,283</b>	<b>17,392</b>	<b>50,580</b>	<b>48,412</b>	<b>(2,168)</b>		
3 Contractual	3 Contractual	025	1	1300	3010	Dues & Subscriptions	1,277	1,213	350	1,800	1,800	0		
		025	1	1300	3015	Cellular/Paging Services	234	223	20	410	205	(205)		
		025	1	1300	3020	Travel & Conference	1,601	1,332	2,350	2,500	2,500	0		
		025	1	1300	3210	Vehicle Service	1,601	1,943	1,513	3,000	1,500	(1,500)		
		025	1	1300	3400	Auditing	33,224	43,980	22,625	36,540	65,000	28,460		
		025	1	1300	3402	Temporary Help	0	0	53,322	0	13,200	13,200		
		025	1	1300	3440	Real Estate Taxes	80	702	521	1,000	1,000	0		
		025	1	1300	3920	City Insurance	2,092	2,288	1,870	3,740	3,740	0		
		025	1	1300	3925	Transfer-Worker's Comp	220	230	120	240	240	0		
		025	1	1300	3930	Telephone	924	972	680	1,360	1,360	0		
		025	1	1300	3940	Copier Lease & Maint.	838	843	2,270	2,270	2,270	0		
		025	1	1300	3950	City Computerization	47,890	41,798	0	47,890	14,905	(32,985)		
		025	1	3300	3030	Training And Education	35	237	86	2,000	2,000	0		
		025	1	3300	3111	Parking Ticket Notices	164	0	0	3,380	3,380	0		
		025	1	3300	3116	Ticket Hearing Officer	0	0	0	1,000	0	(1,000)		
		025	1	3300	3120	Printing Parking Brochure	0	846	0	1,000	1,000	0		
		025	1	3300	3210	Vehicle Services	2,476	1,815	766	2,500	2,500	0		

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance	
							Actual	Actual	Actual	Approved Budget			
1 Financial	3 Contractual	025	1	3300	3440	Rsvp Cont., Hearing Officer	230	0	0	230	0	(230)	
		025	1	3300	3445	Veh. Registration Tapes	1,200	1,100	700	1,500	1,500	0	
		025	1	3300	3450	Credit Card Expense	8,393	8,102	1,072	8,000	8,000	0	
		025	1	3300	3455	Background Inquiry-II State Polic	2,847	3,227	(110)	2,800	2,800	0	
		025	1	3300	3920	City Insurance	1,933	2,117	1,730	3,460	3,460	0	
		025	1	3300	3925	Transfer-Worker's Comp	270	280	150	300	300	0	
		025	1	3300	3930	City Telephone	924	972	680	1,360	1,360	0	
		025	1	4300	3010	Dues/Subscriptions	170	100	100	200	200	0	
		025	1	4300	3030	Training And Education	1,310	567	0	1,800	1,800	0	
		025	1	4300	3222	Shredding Services	386	255	89	1,000	1,000	0	
		025	1	4300	3410	General City Postage	27,228	35,291	13,847	46,900	46,900	0	
		025	1	4300	3444	Office Eq. Maintenance	4,013	2,762	1,558	6,000	6,000	0	
		025	1	4300	3920	City Insurance	2,486	2,722	2,225	4,450	4,450	0	
		025	1	4300	3925	Transfer-Worker's Comp	200	210	110	220	220	0	
		025	1	4300	3930	City Telephone	924	972	680	1,360	1,360	0	
		025	1	5300	3010	Dues And Memberships	640	772	0	600	0	(600)	
		025	1	5300	3030	Training & Education	591	1,510	0	6,430	0	(6,430)	
		025	1	5300	3050	Maint., Doc. Project	0	0	0	1,550	0	(1,550)	
		025	1	5300	3920	City Insurance	2,565	2,808	2,295	4,590	0	(4,590)	
		025	1	5300	3925	Transfer-Worker's Comp	270	280	150	300	0	(300)	
		025	1	5300	3930	City Telephone	924	972	680	1,360	0	(1,360)	
		025	1	6300	3210	Vehicle Service	0	0	6,593	15,910	15,910	0	
		025	1	6300	3920	City Insurance	0	0	1,645	3,290	3,290	0	
		025	1	6300	3925	Transfer Worker's Comp	0	0	105	210	210	0	
		<b>3 Contractual Total</b>					<b>150,161</b>	<b>163,439</b>	<b>120,793</b>	<b>224,450</b>	<b>215,360</b>	<b>(9,090)</b>	
		4 Capital	025	1	1400	4500	Vehicle Repl. Charge	29,140	29,140	29,140	29,140	20,622	(8,518)
		<b>4 Capital Total</b>					<b>29,140</b>	<b>29,140</b>	<b>29,140</b>	<b>29,140</b>	<b>20,622</b>	<b>(8,518)</b>	
<b>1 Financial Services Total</b>							<b>1,344,770</b>	<b>1,435,360</b>	<b>892,152</b>	<b>1,759,000</b>	<b>1,113,002</b>	<b>(645,998)</b>	
<b>Grand Total</b>							<b>1,344,770</b>	<b>1,435,360</b>	<b>892,152</b>	<b>1,759,000</b>	<b>1,113,002</b>	<b>(645,998)</b>	



# CITY CLERK

## **DEPARTMENT MISSION**

To provide professional records management, meet all legal notice requirements for meetings, serve as clerk to the City Council and to assist the county clerk in conducting elections.

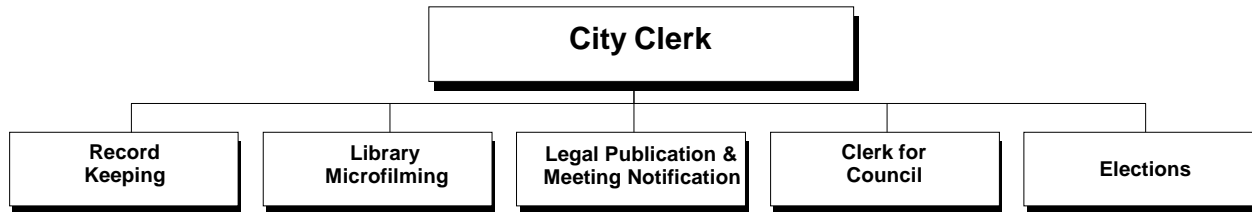
## **ACTIVITIES OF THE CITY CLERK'S OFFICE**

- Preserve and maintain the official permanent record of all City documents
- Develop and implement record retention schedules in cooperation with the Illinois Local Records Commission
- Work with the Finance Department to administer the City's document storage and retrieval system
- Act as keeper of the City seal and to certify and attest official signatures on municipal documents
- To meet all required legal notification and publication requirements, including publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the county and other governmental entities
- Act as the clerk for the City Council to include preparing and distributing meeting agendas and packets, recording minutes, preparing calendars and making travel arrangements
- Provide certain services to the City administration to include retrieving documents and records, distributing in-coming mail, post out-going mail, coordinate applications for solicitors, receive claims against the City, coordinate and retain subdivision construction bonds, register relocators, issue raffle licenses, and administer updates of the City code and zoning book
- Provide certain services to the general public and news media including maintaining copies of various documents for public inspection and responding to Freedom of Information requests. The clerk serves as the Freedom of Information Officer for the City.



- Participate in election process including monitoring of ward boundaries, processing nominating petitions, and being deputy registrar
- Maintain the Domestic Partnership Registry

## ORGANIZATIONAL CHART



## PERSONNEL SUMMARY (FTE'S)

CITY CLERK'S OFFICE					
Full-Time Positions	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
City Clerk	1.00	1.00	1.00	1.00	1.00
Admin. Assistant II	1.00	1.00	1.00	1.00	1.00
Admin. Assistant I	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

## EXPENDITURES BY CATEGORY

Category	Division	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
		Actual	Actual	Actual	Approved Budget		
1 Personnel	1 City Clerk	187,618	191,168	118,660	207,810	209,527	1,717
2 Commodities	1 City Clerk	1,247	2,709	1,277	2,880	2,880	0
3 Contractual	1 City Clerk	24,185	20,734	7,835	29,500	27,492	(2,008)
4 Capital	1 City Clerk	1,930	1,930	1,930	1,930	1,693	(237)
<b>Grand Total</b>		<b>214,979</b>	<b>216,542</b>	<b>129,701</b>	<b>242,120</b>	<b>241,592</b>	<b>(529)</b>

## FY14-15 BUDGET HIGHLIGHTS

- County Recorder Fees have increased from \$26 to \$43 per filing

## CITY CLERK

## BUDGET DETAIL

City Clerk

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
1 City Clerk	1 Personnel	035	1	1100	1100	City Clerk	52,909	54,246	33,382	54,520	54,971	451
						Admin. Assistant li	45,319	46,665	28,749	46,880	46,880	0
						Admin. Assistant I	35,657	27,944	23,683	36,900	41,372	4,472
						Deputy City Clerk	600	577	346	810	810	0
						Overtime	2,241	2,383	1,349	2,550	2,550	0
						Longevity Pay	3,773	3,460	2,282	3,750	3,750	0
						Employee Insurance	20,668	23,814	12,243	29,150	25,944	(3,207)
						Transfer, IMRF Pension	26,451	32,079	16,625	33,250	33,250	0
						<b>1 Personnel Total</b>	<b>187,618</b>	<b>191,168</b>	<b>118,660</b>	<b>207,810</b>	<b>209,527</b>	<b>1,717</b>
						2 Commodities	035	1	1200	2020	Office Supplies	708
Copier Supplies	539	550	880	880	880						0	
<b>2 Commodities Total</b>	<b>1,247</b>	<b>2,709</b>	<b>1,277</b>	<b>2,880</b>	<b>2,880</b>	<b>0</b>						
3 Contractual	035	1	1300	3010	Dues & Subscriptions	631	758	206	600	600	0	
					Travel & Conference	1,157	513	52	3,000	3,000	0	
					Training And Education	0	418	0	640	640	0	
					Vehicle Services	1,454	1,678	615	1,500	1,500	0	
					Recording Fees	438	273	144	920	1,500	580	
					Newspaper Publications	7,658	4,837	2,643	7,380	7,380	0	
					Reader/Printer Ann. Maint.	901	1,026	570	800	800	0	
					City Insurance	2,173	2,380	1,945	3,890	3,890	0	
					Transfer-Worker's Comp	240	250	130	260	260	0	
					Telephone	1,315	1,386	970	1,940	1,940	0	
					Copier Lease & Maint.	207	208	560	560	560	0	
					City Computerization	8,010	7,009	0	8,010	5,422	(2,588)	
<b>3 Contractual Total</b>	<b>24,185</b>	<b>20,734</b>	<b>7,835</b>	<b>29,500</b>	<b>27,492</b>	<b>(2,008)</b>						
4 Capital	035	1	1400	4500	Veh. Repl. Charge	1,930	1,930	1,930	1,930	1,693	(237)	
<b>4 Capital Total</b>	<b>1,930</b>	<b>1,930</b>	<b>1,930</b>	<b>1,930</b>	<b>1,693</b>	<b>(237)</b>						
<b>1 City Clerk Total</b>	<b>214,979</b>	<b>216,542</b>	<b>129,701</b>	<b>242,120</b>	<b>241,592</b>	<b>(529)</b>						
<b>Grand Total</b>	<b>214,979</b>	<b>216,542</b>	<b>129,701</b>	<b>242,120</b>	<b>241,592</b>	<b>(529)</b>						



# POLICE DEPARTMENT

## DEPARTMENT MISSION

The mission of the Urbana Police Department is to enhance the quality of life in the City of Urbana by working cooperatively with the community and within the framework of the Constitution to enforce the laws, preserve the peace, reduce the fear of crime and provide a safe environment for all. The Urbana Police Department will continually strive for excellence in the performance of its duties through education, training and collaboration with its citizens.

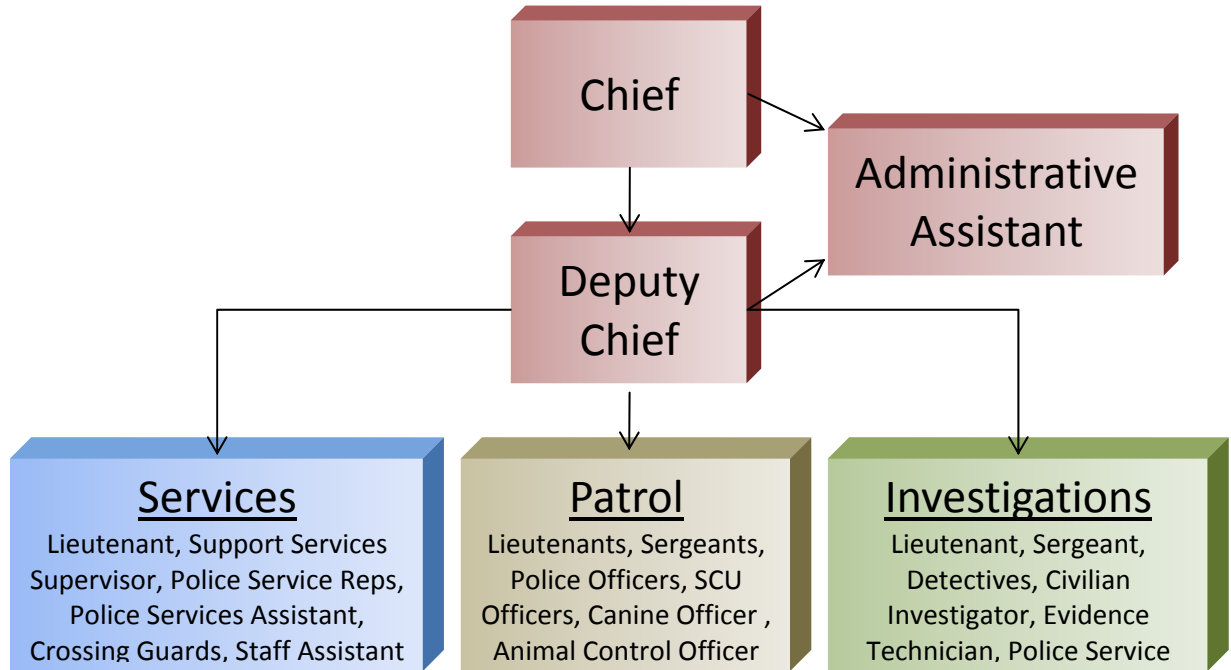
## DEPARTMENT ORGANIZATION

The Police Department has an authorized strength of 55 sworn officers and is organized into four divisions:

- **Administration** - Provide overall leadership of the department to insure effective and efficient operation and to perform those duties necessary to preserve the safety, peace and security of the citizens of Urbana. This division includes the chief of police, one deputy chief, one administrative assistant and two vehicles.
- **Patrol Division** – The first responder to all requests for police service. This division provides the full-range of police services, crime prevention, traffic enforcement, accident investigation, criminal investigation, enforcement of local, state and federal criminal laws, the apprehension of criminal violators in Urbana, and animal control services. This is a twenty-four hour a day, seven day a week operation, staffed with two Lieutenants, 32 officers, 10 sergeants, one civilian animal control officer and 21 vehicles.
- **Criminal Investigation Division** – Provides follow-up investigation if needed on all felony cases reported to the department. Handles all high profile or major case investigations and all multi-jurisdictional cases. Handles all evidence and seizures for the department. CID provides these services with one lieutenant, one sergeant, six officers, one financial crimes and crime scene investigator, one civilian photo/evidence technician, one civilian investigator, one civilian police services representative and eight vehicles.
- **Support Services** – The front desk is a 16-hour-a-day, seven-day-a-week operation that maintains the department's record system and information management system. In addition, it provides statistical analysis for the department and serves as a backup dispatch center, is the primary contact point for public access to the department, and oversees school crossing services. This division is staffed with one lieutenant, eight full-time civilian employees, 1¾ part-time employee, 14 school crossing guards and utilizes one vehicle.

**Police Department**

**ORGANIZATION CHART**



**POLICE DEPARTMENT PERSONNEL SUMMARY (FTE'S)**

	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
<b>Full-Time Positions</b>					
Police Chief	1.00	1.00	1.00	1.00	1.00
Assistant Chief	1.00	1.00	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00	3.00	4.00
Sergeant	11.00	11.00	11.00	11.00	11.00
K9 Officer	1.00	1.00	1.00	1.00	1.00
Officer	38.00	38.00	38.00	38.00	37.00
Evidence/Photo Technician	1.00	1.00	1.00	1.00	1.00
Civilian Investigator	0.00	0.00	0.00	0.00	1.00
Support Services Supervisor.	1.00	1.00	1.00	1.00	1.00
Police Services Representative	7.00	7.00	7.00	7.00	7.00
Admin. Assistant li	1.00	1.00	1.00	1.00	1.00
Animal Control Officer	1.00	1.00	1.00	1.00	1.00
Parking Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Parking Enforcement Officer	3.00	3.00	3.00	<i>moved to Finance</i>	
<b>Full-Time Subtotal</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>	<b>67.00</b>	<b>68.00</b>
<b>Part-Time Positions</b>					
Support Serv. Ad. Assistant	0.75	0.75	0.75	0.75	0.75
Support Serv. Ad. Clerk	0.25	0.25	0.25	0.25	0.25
P-T Parking Enforcement	1.50	1.50	1.50	<i>moved to Finance</i>	
P-T Abandoned Veh. Spec.	0.50	0.50	0.50	0.50	0.00
P-T School X-Guard	3.75	3.75	3.75	3.75	3.75
<b>Part-Time Subtotal</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>5.25</b>	<b>4.75</b>
<b>Total</b>	<b>76.75</b>	<b>76.75</b>	<b>76.75</b>	<b>72.25</b>	<b>72.75</b>

**ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department at various law enforcement and public meetings and events

**PATROL PROGRAM ACTIVITIES**

- Respond to citizen calls for police service
- Investigate all offenses
- Apprehend criminal offenders
- Investigate accidents
- Enforce traffic laws and parking regulations
- Provide on-call conflict management and crisis intervention services
- Provide initial field training for probationary officers
- Provide annual training to all personnel assigned to patrol as required by state regulations
- Participate in the centralized dispatching system (METCAD)
- Perform periodic checks for alcohol and tobacco violations
- Implement community policing strategy through fixed beat assignment, foot patrols, bike patrol, special details, advisory committee and problem solving with citizens

**ANIMAL CONTROL PROGRAM ACTIVITIES (UNDER PATROL DIVISION)**

- Enforce the City's dog and animal control ordinances to include responding to complaints of animals running at large, enforcing the quarantine of animals that have bitten people and assisting injured animals
- Supervise contractual vendor for removal and disposal of dead animal carcasses.

**CRIMINAL INVESTIGATIONS PROGRAM ACTIVITIES**

- Investigate serious crimes
- Apprehend and assist in the prosecution of criminal suspects
- Provide covert operations in areas where criminal activity is suspected
- Assist local school officials in prevention of juvenile crimes and illegal substance abuse through the school resource officer program
- Cooperate and assist other law enforcement agencies in joint investigations

## **Police Department**

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- Provide annual training to all personnel assigned to criminal investigations as required by state regulations

### **SUPPORT SERVICES PROGRAM ACTIVITIES**

- Maintain accurate and complete record systems involving department activities
- Control and disseminate information according to provisions of the Public Information Act
- Prepare all necessary reports to oversight agencies as required by law
- Register/Track Sex Offenders
- Monitor Concealed Carry Applicants

### **SCHOOL CROSSING GUARD PROGRAM ACTIVITIES**

- Provide trained personnel at designated intersections to assist school children to safely cross busy streets

### **FY14-15 BUDGET HIGHLIGHTS**

- Upgrading patrol officer position to a lieutenant position
- Reinstate fourth Administrative Lieutenant position to provide better overall supervision of the patrol and services divisions as well as provide a better balance of the administrative duties assigned to management staff
- Promote patrol officer to sergeant, if fourth lieutenant position is approved and selected from the current sergeant pool
- Create line item under the H10 (DUI Seizures) fund for personnel/overtime
- Create line item under the H12 (State Drug Seizure) fund for personnel/overtime
- Create line item under the 045 fund for Financial Crime/Crime Scene Investigator position
- Increase in personnel budget amount due to the following:
  - Animal Control Warden position job audit increased pay by \$5,118.00
  - Overtime line item increase due to expected reimbursed funds from billable details in the amount of \$47,000
  - Creation of new position, Financial Crimes/Crime Scene Investigator
  - If approved by Council, purchase Tasers for CIT Officers – funded by Justice Assistance Grant (JAG)
- METCAD formula change

## Police Department

### EXPENDITURES BY PROGRAM

Program	Category	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
		Actuals	Actuals	Actuals	Approved Budget		
Administration	1 Personnel	426,247	452,128	259,345	458,120	457,514	(607)
	2 Commodities	893	1,529	654	1,380	1,380	0
	3 Contractual	21,906	24,866	9,746	32,110	34,110	2,000
	4 Capital	289,560	289,560	289,560	289,560	212,143	(77,417)
<b>Administration Total</b>		<b>738,606</b>	<b>768,082</b>	<b>559,305</b>	<b>781,170</b>	<b>705,147</b>	<b>(76,024)</b>
Animal Control	1 Personnel	51,991	58,760	22,658	60,740	61,440	700
	2 Commodities	353	999	0	1,000	1,000	0
	3 Contractual	46,041	42,571	27,863	54,550	54,830	280
<b>Animal Control Total</b>		<b>98,385</b>	<b>102,329</b>	<b>50,521</b>	<b>116,290</b>	<b>117,270</b>	<b>980</b>
Criminal Investigation	1 Personnel	1,099,455	1,147,141	666,822	1,172,810	1,230,161	57,351
	2 Commodities	1,020	652	60	1,300	3,300	2,000
	3 Contractual	85,517	84,856	34,656	120,530	120,660	130
<b>Criminal Investigation Total</b>		<b>1,185,992</b>	<b>1,232,650</b>	<b>701,538</b>	<b>1,294,640</b>	<b>1,354,121</b>	<b>59,481</b>
Meter Patrol	1 Personnel	188,319	190,457	24,448	41,540	0	(41,540)
	2 Commodities	1,120	463	0	0	0	0
	3 Contractual	12,163	12,322	0	0	0	0
<b>Meter Patrol Total</b>		<b>201,602</b>	<b>203,241</b>	<b>24,448</b>	<b>41,540</b>	<b>0</b>	<b>(41,540)</b>
Patrol	1 Personnel	5,116,576	5,367,938	3,096,407	5,457,995	5,791,968	333,973
	2 Commodities	18,669	18,633	6,007	21,720	22,720	1,000
	3 Contractual	624,781	676,323	337,348	809,870	811,610	1,740
<b>Patrol Total</b>		<b>5,760,027</b>	<b>6,062,894</b>	<b>3,439,763</b>	<b>6,289,585</b>	<b>6,626,298</b>	<b>336,713</b>
School Crossing Guards	1 Personnel	48,021	48,897	22,621	58,260	52,260	(6,000)
	2 Commodities	37	62	35	500	500	0
	3 Contractual	1,725	1,880	1,475	2,950	2,950	0
<b>School Crossing Guards Total</b>		<b>49,783</b>	<b>50,839</b>	<b>24,131</b>	<b>61,710</b>	<b>55,710</b>	<b>(6,000)</b>
Support Services	1 Personnel	465,684	524,238	311,115	548,510	670,273	121,763
	2 Commodities	19,211	20,379	12,651	27,440	24,440	(3,000)
	3 Contractual	138,858	129,018	26,731	162,900	144,801	(18,099)
<b>Support Services Total</b>		<b>623,754</b>	<b>673,636</b>	<b>350,497</b>	<b>738,850</b>	<b>839,514</b>	<b>100,664</b>
<b>Grand Total</b>		<b>8,658,149</b>	<b>9,093,672</b>	<b>5,150,202</b>	<b>9,323,785</b>	<b>9,698,059</b>	<b>374,274</b>

**Police Department**

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**EXPENDITURES BY CATEGORY**

Category	Division	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
		Actual	Actual	Actual	Approved Budget		
1 Personnel	1 Public Safety Director	426,247	452,128	259,345	458,120	457,514	(607)
	2 Operations	6,216,032	6,515,079	3,763,229	6,630,805	7,022,129	391,324
	4 Support Services	754,015	822,352	380,842	709,050	783,973	74,923
<b>1 Personnel Total</b>		<b>7,396,294</b>	<b>7,789,559</b>	<b>4,403,416</b>	<b>7,797,975</b>	<b>8,263,615</b>	<b>465,640</b>
2 Commodities	1 Public Safety Director	893	1,529	654	1,380	1,380	0
	2 Operations	19,689	19,286	6,067	23,020	26,020	3,000
	4 Support Services	20,721	21,903	12,686	28,940	25,940	(3,000)
<b>2 Commodities Total</b>		<b>41,303</b>	<b>42,717</b>	<b>19,407</b>	<b>53,340</b>	<b>53,340</b>	<b>0</b>
3 Contractual	1 Public Safety Director	21,906	24,866	9,746	32,110	34,110	2,000
	2 Operations	710,298	761,179	372,004	930,400	932,270	1,870
	4 Support Services	198,787	185,791	56,069	220,400	202,581	(17,819)
<b>3 Contractual Total</b>		<b>930,992</b>	<b>971,836</b>	<b>437,820</b>	<b>1,182,910</b>	<b>1,168,961</b>	<b>(13,949)</b>
4 Capital	1 Public Safety Director	289,560	289,560	289,560	289,560	212,143	(77,417)
<b>4 Capital Total</b>		<b>289,560</b>	<b>289,560</b>	<b>289,560</b>	<b>289,560</b>	<b>212,143</b>	<b>(77,417)</b>
<b>Grand Total</b>		<b>8,658,149</b>	<b>9,093,672</b>	<b>5,150,202</b>	<b>9,323,785</b>	<b>9,698,059</b>	<b>374,274</b>

**POLICE DEPARTMENT  
BUDGET DETAIL**



Police

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget	
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance	
1 Public Safety Director	1 Personnel	045	1	1100	1100	Chief Of Police	116,931	120,431	73,946	120,590	120,590	0	
		045	1	1100	1102	Assistant Chief	101,534	104,693	64,282	104,810	104,810	0	
		045	1	1100	1103	Admin. Assistant Ii	40,798	42,027	25,805	42,070	42,070	0	
		045	1	1100	1600	Longevity Pay	15,646	18,601	13,020	21,400	24,000	2,600	
		045	1	1100	1800	Employee Insurance	20,669	23,814	12,243	29,150	25,944	(3,207)	
		045	1	1100	1850	Transfer, IMRF Pension	8,562	9,999	5,380	10,760	10,760	0	
		045	1	1100	1851	Transfer, Police Pension	122,107	132,563	64,670	129,340	129,340	0	
	<b>1 Personnel Total</b>							<b>426,247</b>	<b>452,128</b>	<b>259,345</b>	<b>458,120</b>	<b>457,514</b>	<b>(607)</b>
	2 Commodities	045	1	1200	2010	Books & Periodicals	333	149	0	180	180	0	
		045	1	1200	2015	Recognition Supplies/Coins	0	1,380	654	1,200	1,200	0	
		045	1	1200	2015	Empl. Recognition Supplies	560	0	0	0	0	0	
	<b>2 Commodities Total</b>							<b>893</b>	<b>1,529</b>	<b>654</b>	<b>1,380</b>	<b>1,380</b>	<b>0</b>
	3 Contractual	045	1	1300	3010	Dues & Subscriptions	1,930	1,750	595	2,500	2,500	0	
		045	1	1300	3020	Travel/Conf., Chief	2,711	2,341	25	2,630	2,630	0	
		045	1	1300	3021	Chief Connolly Moving Expense	0	2,448	0	0	0	0	
		045	1	1300	3022	Travel/Conf., Asst. Chief	2,018	1,293	40	1,880	3,880	2,000	
		045	1	1300	3070	Clothing Allowance	0	0	0	1,700	1,700	0	
		045	1	1300	3210	Vehicle Service	3,797	4,802	541	6,310	6,310	0	
		045	1	1300	3920	City Insurance	4,498	4,925	4,025	8,050	8,050	0	
		045	1	1300	3925	Transfer-Worker's Comp	3,210	3,370	1,765	3,530	3,530	0	
		045	1	1300	3930	Telephone	3,742	3,937	2,755	5,510	5,510	0	
	<b>3 Contractual Total</b>							<b>21,906</b>	<b>24,866</b>	<b>9,746</b>	<b>32,110</b>	<b>34,110</b>	<b>2,000</b>
	4 Capital	045	1	1400	4500	Veh. Repl. Charge	289,560	289,560	289,560	289,560	212,143	(77,417)	
	<b>4 Capital Total</b>							<b>289,560</b>	<b>289,560</b>	<b>289,560</b>	<b>289,560</b>	<b>212,143</b>	<b>(77,417)</b>
	<b>1 Public Safety Director Total</b>							<b>738,606</b>	<b>768,082</b>	<b>559,305</b>	<b>781,170</b>	<b>705,147</b>	<b>(76,024)</b>
	2 Operations	1 Personnel	045	2	1100	1102	Lieutenant (2)	174,414	179,948	110,490	180,150	180,150	0
			045	2	1100	1103	Sergeants (10)	654,498	691,276	419,386	675,350	675,350	0
			045	2	1100	1104	Officers (32)	1,809,677	1,827,217	1,141,882	1,865,280	1,804,282	(60,998)
			045	2	1100	1106	K-9 Officer	57,885	58,165	35,750	58,290	58,290	0
			045	2	1100	1300	Overtime	39,527	68,388	79,055	55,270	75,908	20,638
			045	2	1100	1301	Step Overtime	32,831	35,699	21,939	36,590	36,590	0
			045	2	1100	1304	Overtime, Training	53,308	39,111	16,303	41,000	41,000	0
			045	2	1100	1320	Sick Leave Incentive	12,000	347	1,000	18,100	18,100	0
			045	2	1100	1330	Personal Leave Accrual	30,406	32,420	0	33,010	33,010	0
			045	2	1100	1500	Holiday Pay	141,004	143,540	108,547	148,540	148,540	0
			045	2	1100	1600	Longevity	196,664	205,154	131,334	213,120	243,002	29,882
			045	2	1100	1601	Non-Union Longevity Pay	10,391	12,529	8,770	14,410	16,160	1,750
			045	2	1100	1800	Employee Insurance	337,131	382,856	196,829	468,640	417,090	(51,550)
			045	2	1100	1850	Transfer, Police Pension	1,566,841	1,691,287	825,123	1,650,245	2,044,496	394,251
			045	2	3100	1100	Lieutenant	87,651	90,348	55,475	90,450	90,450	0
			045	2	3100	1102	Sergeant	65,478	67,461	41,421	67,540	67,540	0
			045	2	3100	1104	Officers (6)	337,130	341,384	213,384	349,740	349,740	0
			045	2	3100	1105	Police Services Representative	39,179	40,360	33,986	40,410	40,410	0
			045	2	3100	1107	Photo/Evidence Technician	41,277	47,864	29,517	48,130	48,130	0
			045	2	3100	1109	Investigator	0	0	0	0	56,264	56,264
045			2	3100	1300	Overtime	52,583	39,780	23,666	36,850	36,850	0	
045			2	3100	1305	Standby Pay	11,368	11,850	6,880	12,040	12,040	0	
045			2	3100	1330	Personal Time Accrued	5,253	4,770	0	4,770	4,770	0	
045			2	3100	1600	Police Longevity	51,217	53,110	32,026	58,280	62,350	4,070	
045			2	3100	1601	AFSCME Longevity	5,888	6,065	3,704	6,060	4,430	(1,630)	
045			2	3100	1602	Non-Union Longevity	7,693	10,775	11,549	11,090	21,440	10,350	
045			2	3100	1800	Employee Insurance	75,442	86,915	44,684	106,390	94,687	(11,703)	
045			2	3100	1850	Transfer, IMRF Pension	27,366	32,150	17,195	34,390	34,390	0	
045			2	3100	1852	Transfer, Police Pension	291,931	314,309	153,335	306,670	306,670	0	
<b>1 Personnel Total</b>							<b>6,216,032</b>	<b>6,515,079</b>	<b>3,763,229</b>	<b>6,630,805</b>	<b>7,022,129</b>	<b>391,324</b>	
2 Commodities	045	2	1200	2140	Uniforms And Equipment	4,711	4,493	4,634	4,720	3,220	(1,500)		
	045	2	1200	2142	U.C.A.P. Supplies	24	0	0	500	100	(400)		
	045	2	1200	2144	Ammunition Supplies	10,876	10,988	849	11,000	16,400	5,400		
	045	2	1200	2146	S.R.O. Supplies	751	925	0	2,000	500	(1,500)		
	045	2	1200	2148	Crime Prev. Materials	1,484	1,348	524	1,500	1,500	0		
	045	2	1200	2150	Bike Patrol Supplies	824	880	0	2,000	1,000	(1,000)		
	045	2	3200	2140	Uniforms & Equipment	302	322	60	500	2,000	1,500		
	045	2	3200	2150	Small Covert Eq. (VERF)	718	330	0	800	1,300	500		
<b>2 Commodities Total</b>							<b>19,689</b>	<b>19,286</b>	<b>6,067</b>	<b>23,020</b>	<b>26,020</b>	<b>3,000</b>	
3 Contractual	045	2	1300	3015	Employee Wellness	60	379	116	2,740	1,240	(1,500)		
	045	2	1300	3030	Training And Education	11,175	4,715	262	10,320	10,320	0		

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY 14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
2 Operations	3 Contractual	045 2	1300	3070		Clothing Allowance	37,079	39,171	0	40,000	40,000	0
		045 2	1300	3072		Metrosquad Uniforms	2,300	862	0	900	3,000	2,100
		045 2	1300	3130		Cellular Phone	10,383	9,780	4,297	10,820	12,720	1,900
		045 2	1300	3210		Vehicle Service	163,902	172,671	59,492	177,310	177,310	0
		045 2	1300	3213		Equipment Service & Repair	1,598	1,244	1,232	3,120	3,120	0
		045 2	1300	3300		Central Booking Fee	29,802	26,769	14,257	37,810	35,880	(1,930)
		045 2	1300	3450		Range Mowing	900	1,237	300	1,500	2,000	500
		045 2	1300	3452		Range Maintenance	3,405	3,681	1,186	3,500	3,000	(500)
		045 2	1300	3454		Alarm Service	0	354	0	360	360	0
		045 2	1300	3454		Range Alarm Service	0	0	0	0	0	0
		045 2	1300	3460		Towing Services	1,383	1,190	1,495	1,500	2,500	1,000
		045 2	1300	3462		Ileas Meeting Space Rent	500	600	0	500	840	340
		045 2	1300	3621		Metcad Dispatch Agreement	239,568	281,999	164,898	338,400	338,400	0
		045 2	1300	3622		E.C.I.P.T.P. Training	8,628	9,059	5,549	9,060	9,990	930
		045 2	1300	3630		Crisis Intervention Services	0	0	0	1,100	0	(1,100)
		045 2	1300	3632		Em. Support Services Team	2,000	2,000	0	2,400	2,400	0
		045 2	1300	3920		City Insurance	64,561	70,688	57,775	115,550	115,550	0
		045 2	1300	3925		Transfer-Worker's Comp	45,690	47,980	25,130	50,260	50,260	0
		045 2	1300	3930		City Telephone	1,848	1,943	1,360	2,720	2,720	0
		045 2	3300	3030		Training And Education	8,428	8,222	307	10,360	10,360	0
		045 2	3300	3068		Fop Clothing Allowance	6,180	6,003	0	6,180	6,180	0
		045 2	3300	3070		AFSCME Clothing Allowance	402	415	428	430	430	0
		045 2	3300	3210		Vehicle Service	28,499	25,278	8,777	32,000	32,000	0
		045 2	3300	3212		Veh. Service, Leased Veh.	0	0	0	5,760	5,760	0
		045 2	3300	3310		Travel-Investigations	209	1,456	98	4,000	4,000	0
		045 2	3300	3800		Outside Prof. Services	1,708	3,301	233	6,000	6,000	0
		045 2	3300	3802		Payment Children'S Advocacy	1,500	0	0	1,500	1,500	0
		045 2	3300	3900		Crimerereports S/W Maint.	643	545	0	1,000	1,000	0
		045 2	3300	3901		Uniform Replacement	0	0	0	200	200	0
		045 2	3300	3903		Tlo Account	0	0	678	1,400	1,400	0
		045 2	3300	3903		Lexus/Nexus Account	1,156	982	0	0	0	0
		045 2	3300	3905		Celebrite S/W Service	999	999	0	1,000	1,000	0
		045 2	3300	3908		Internet Account	0	550	0	400	0	(400)
		045 2	3300	3910		Afix System Maintenance	2,025	532	0	2,030	2,030	0
		045 2	3300	3912		E.F.I.T. Maintenance	0	435	0	0	530	530
		045 2	3300	3920		City Insurance	15,130	16,566	13,540	27,080	27,080	0
		045 2	3300	3925		Transfer-Worker's Comp	16,790	17,630	9,235	18,470	18,470	0
		045 2	3300	3930		City Telephone	1,848	1,943	1,360	2,720	2,720	0
		045 2	3300	3940		Communications I.T.F.	0	0	0	0	0	0
		<b>3 Contractual Total</b>					<b>710,298</b>	<b>761,179</b>	<b>372,004</b>	<b>930,400</b>	<b>932,270</b>	<b>1,870</b>
		<b>2 Operations Total</b>					<b>6,946,019</b>	<b>7,295,544</b>	<b>4,141,300</b>	<b>7,584,225</b>	<b>7,980,419</b>	<b>396,194</b>
4 Support Services	1 Personnel	045 4	1100	1100		Lieutenant	0	0	0	0	87,360	87,360
		045 4	1100	1102		Police Services Assistant	0	0	0	0	41,540	41,540
		045 4	1100	1103		Support Services Supv.	52,555	54,139	33,242	54,210	54,210	0
		045 4	1100	1104		Pol. Serv Repr. (6)	222,528	241,197	151,118	242,440	242,440	0
		045 4	1100	1106		P-T Support Serv Clerk (.25)	6,972	6,401	1,910	6,570	6,570	0
		045 4	1100	1107		Ad. Asst. (.75)	28,285	29,134	17,724	31,440	31,440	0
		045 4	1100	1110		F.O.I.A. Off., Special Pay	5,238	5,481	3,423	5,300	5,300	0
		045 4	1100	1300		Overtime	664	12,836	13,112	10,480	10,480	0
		045 4	1100	1600		AFSCME Longevity	12,155	14,282	5,180	14,680	7,250	(7,430)
		045 4	1100	1601		Non-Union Longevity	4,838	5,798	4,045	6,680	16,590	9,910
		045 4	1100	1800		Employee Insurance	61,998	71,426	36,721	87,430	77,813	(9,617)
		045 4	1100	1850		Transfer, IMRF Pension	71,055	83,545	44,640	89,280	89,280	0
		045 4	1100	1852		Transfer, Police Pension	(604)	0	0	0	0	0
		045 4	3100	1201		School Crossing Guards	44,101	44,324	20,161	53,340	47,340	(6,000)
		045 4	3100	1850		FICA/Ss	3,920	4,573	2,460	4,920	4,920	0
		045 4	4100	1102		Parking Enforcement Supv.	40,213	41,464	21,322	41,540	0	(41,540)
		045 4	4100	1104		Parking Enforc.Off. (3)	63,572	67,531	2,043	0	0	0
		045 4	4100	1204		Parking Enforcement Part-Time	37,981	26,632	1,022	0	0	0
		045 4	4100	1600		Longevity Pay	486	1,165	61	0	0	0
		045 4	4100	1800		Employee Insurance	20,660	23,806	0	0	0	0
		045 4	4100	1850		Transfer, IMRF Pension	25,407	29,859	0	0	0	0
		045 4	5100	1105		Animal Control Warden	36,075	38,069	9,047	37,210	42,328	5,118
		045 4	5100	1300		Overtime	104	893	4,289	1,170	1,170	0
		045 4	5100	1600		Longevity	2,525	3,225	594	3,350	0	(3,350)
		045 4	5100	1800		Employee Insurance	5,884	7,933	4,078	9,710	8,642	(1,068)
		045 4	5100	1850		Transfer, IMRF Pension	7,403	8,640	4,650	9,300	9,300	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
4 Support	<b>1 Personnel Total</b>						<b>754,015</b>	<b>822,352</b>	<b>380,842</b>	<b>709,050</b>	<b>783,973</b>	<b>74,923</b>
	2 Commodities	045	4	1200	2020	Office Supplies	6,706	6,653	3,999	11,040	8,040	(3,000)
		045	4	1200	2060	City Bldg. Copier Supplies	441	450	720	720	720	0
		045	4	1200	2061	Paper For Police Machine	1,322	1,351	2,160	2,160	2,160	0
		045	4	1200	2062	Police Copier Supplies	0	0	102	720	720	0
		045	4	1200	2141	Eq.-Police Supplies	10,741	11,925	5,670	12,800	12,800	0
		045	4	3200	2050	Misc. Supplies	37	62	35	500	500	0
		045	4	4200	2140	Uniforms And Equipment	1,120	463	0	0	0	0
		045	4	5200	2140	Uniforms And Equipment	353	999	0	1,000	1,000	0
	<b>2 Commodities Total</b>						<b>20,721</b>	<b>21,903</b>	<b>12,686</b>	<b>28,940</b>	<b>25,940</b>	<b>(3,000)</b>
	3 Contractual	045	4	1300	3070	Clothing Allowance	2,218	2,271	2,685	2,430	2,430	0
		045	4	1300	3130	Communication Services	8,038	7,697	4,960	8,510	8,510	0
		045	4	1300	3210	Vehicle Service	5,673	5,120	2,643	11,800	11,800	0
		045	4	1300	3213	Equip. Service And Repair	0	0	0	2,350	0	(2,350)
		045	4	1300	3215	Fax/Transcriber Maint.	245	245	245	1,110	410	(700)
		045	4	1300	3216	M.D.T./Fax Maintenance	0	0	0	0	0	0
		045	4	1300	3218	Iwin Fees	11,743	11,279	5,639	13,900	13,900	0
		045	4	1300	3222	Shredder Service	884	445	76	1,600	1,600	0
		045	4	1300	3226	I.A.C.P. Website Dues	1,100	550	0	1,100	0	(1,100)
		045	4	1300	3920	City Insurance	7,386	8,087	6,610	13,220	13,220	0
		045	4	1300	3925	Transfer-Worker's Comp	2,000	2,100	1,100	2,200	2,200	0
		045	4	1300	3930	City Telephone	1,848	1,943	1,360	2,720	2,720	0
		045	4	1300	3940	City Bldg. Copier Maint.	334	334	900	900	900	0
		045	4	1300	3942	Police Copier Maint.	1,800	1,657	513	2,600	2,600	0
		045	4	1300	3950	City Computerization	77,630	67,926	0	77,630	58,309	(19,321)
		045	4	1300	3955	A.R.M.S. Contribution	17,959	19,365	0	20,830	26,202	5,372
		045	4	1300	3958	Special Police S/W Maint	0	0	0	0	0	0
		045	4	3300	3920	City Insurance	1,525	1,670	1,365	2,730	2,730	0
		045	4	3300	3925	Transfer-Worker's Comp	200	210	110	220	220	0
		045	4	4300	3210	Vehicle Service	10,135	10,109	0	0	0	0
		045	4	4300	3920	City Insurance	1,838	2,013	0	0	0	0
		045	4	4300	3925	Transfer-Worker's Comp	190	200	0	0	0	0
		045	4	5300	3070	Clothing Allowance	0	0	500	220	500	280
		045	4	5300	3210	Vehicle Service	6,940	3,857	1,240	9,000	9,000	0
		045	4	5300	3610	Dog Impoundment	34,940	34,940	23,293	40,090	40,090	0
		045	4	5300	3620	An. Carcass Disposal, Cont.	2,832	2,328	1,232	3,000	3,000	0
		045	4	5300	3920	City Insurance	1,129	1,236	1,010	2,020	2,020	0
		045	4	5300	3925	Transfer-Worker's Comp	200	210	110	220	220	0
		045	4	5300	3935	Animal Control Contractual Serv	0	0	477	0	0	0
	<b>3 Contractual Total</b>						<b>198,787</b>	<b>185,791</b>	<b>56,069</b>	<b>220,400</b>	<b>202,581</b>	<b>(17,819)</b>
	<b>4 Support Services Total</b>						<b>973,524</b>	<b>1,030,046</b>	<b>449,597</b>	<b>958,390</b>	<b>1,012,494</b>	<b>54,104</b>
	<b>Grand Total</b>						<b>8,658,149</b>	<b>9,093,672</b>	<b>5,150,202</b>	<b>9,323,785</b>	<b>9,698,059</b>	<b>374,274</b>



# FIRE DEPARTMENT

## DEPARTMENT MISSION

To serve our community by providing effective emergency response services and quality prevention and education programs that will minimize the loss of life and property resulting from fires, medical emergencies and other hazardous conditions.

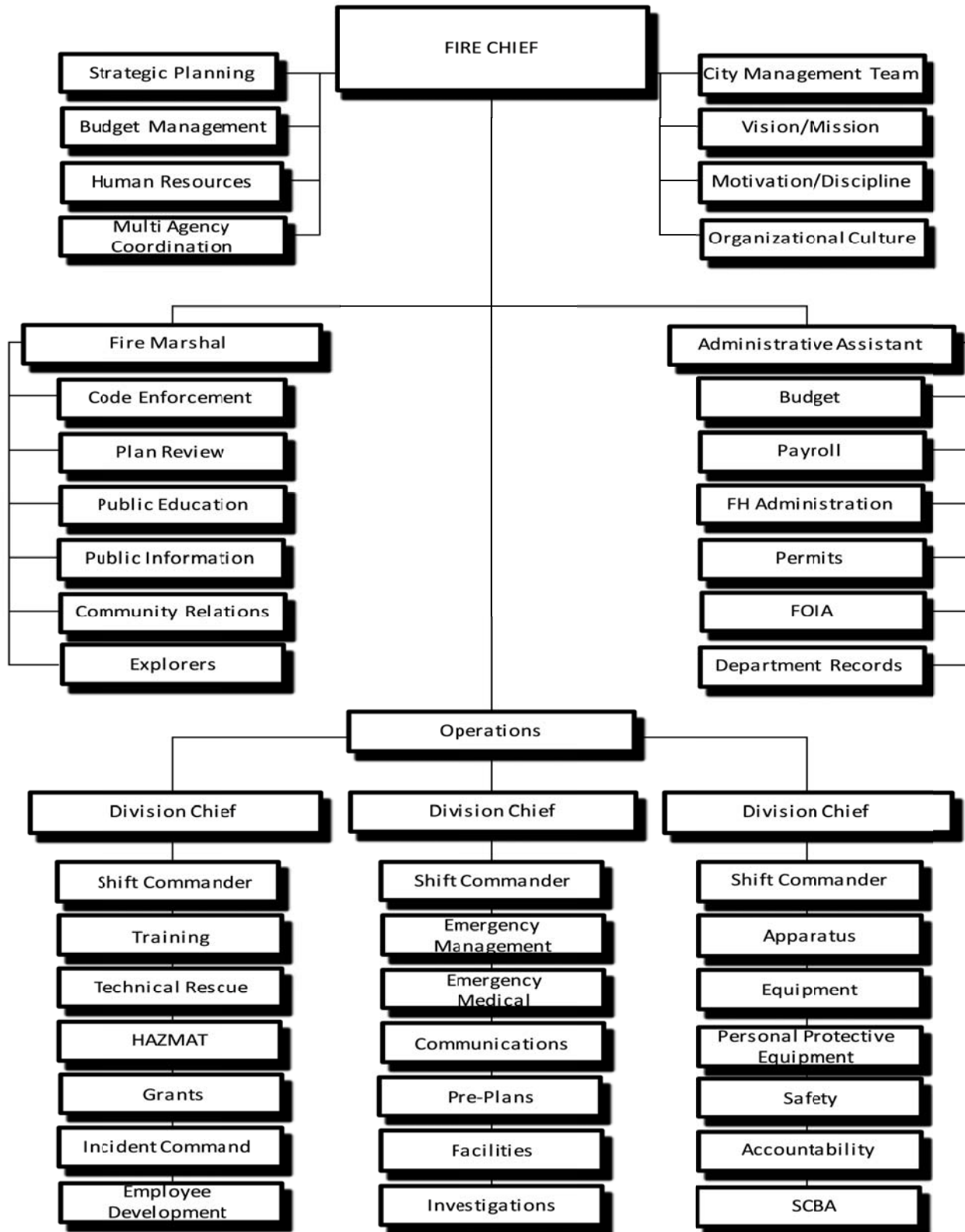
## DEPARTMENT ORGANIZATION

The Fire Department is organized into three functional divisions and around a number of different program groups and project groups. Being team-based provides opportunities to fulfill individual potential and contribute toward the success of the department. The functional divisions of the Fire Department include:

- **Administration** - Functions include planning, organizing, coordinating, and controlling the services and programs provided by the department. These functions are accomplished by establishing an organizational vision, mission, and strategic plan. Administration is responsible for budget management and control, human resource management, establishing organizational principles and processes, and providing motivation and discipline. This division is staffed by the fire chief and one administrative assistant.
- **Prevention & Education** – As the long-term priority, this division conducts fire code enforcement, review and revisions, plan reviews and issues permits as required by the International Fire Code. This division provides public education programs, public information and community relations services. A new Explorer program is being added providing mentoring and education to youth interested in a firefighting career. This division is staffed by the fire marshal and one prevention and education inspector and off duty firefighters as educators and inspectors.
- **Operations** – As the short term priority, this division is overseen by three division chiefs serving as the shift commanders. In addition to providing fire suppression, technical rescue, emergency medical, hazardous materials, and disaster response services, each division chief has specific programs they oversee. This division is responsible for operations analysis, program evaluation, quality assurance and productivity management. This division also includes support services such as training, safety and risk management, facilities and equipment maintenance, radio communications, management information systems, inventory and supply, maps and pre-fire planning, and special services and programs. Functions are carried out by the apparatus group, the personal protective equipment group, the breathing apparatus group, the uniform group, the training group and the technical rescue group among others. This division is staffed by 22 firefighters, 15 engineers, 12 lieutenants, three captains, and three division chiefs.

# Fire Department

## FIRE DEPARTMENT FUNCTIONAL ORGANIZATIONAL CHART



### **FIRE DEPARTMENT ACTIVITIES**

#### **Administration**

- Plans, organizes, coordinates, and controls department goals, objectives, activities, operating procedures and policies
- Manages resources for efficient and effective achievement of department goals and objectives
- Develops the knowledge, skill, and ability of staff through a program of administrative, technical, and interpersonal training, educational opportunities, and constructive performance review procedures
- Manages personnel through leadership, effective problem solving, participative decision making, and constructive conflict resolution.
- Represents the department at various fire, life safety, and public relations meetings and events
- Ensures that the Emergency Management Agency center for the City responds to all natural disasters and emergencies
- Represents the department in the centralized dispatching system (METCAD)

#### **Prevention and Education**

- Enforces fire and life safety codes to include field inspections, approving new building plans, coordinating activities with the Office of the State Fire Marshall, and witnessing the installation and testing of fire suppression and detection systems
- Provides fire and life safety education programs to the schools, campus community and community organizations
- News releases, and information distribution
- Investigates fires to determine origin and cause, to include interviewing witnesses, collecting evidence, assisting the police in prosecution for arson and counseling juvenile fire setters
- Maintains accurate and complete management information and records management systems involving department services and programs
- Prepares all necessary reports to oversight agencies
- Participates in school and community-based career programs promoting fire service as a career choice

#### **Operations**

- Responds to all fire alarms and extinguishes all uncontrolled fires
- Responds to technical rescue emergencies and provides emergency medical care for the sick and injured until ambulance services arrive (if needed)
- Responds to uncontrolled spills or leaks of hazardous materials, control and contain the incident until clean up can be accomplished by the spiller or other local, state or federal agencies
- Maintains all firefighting vehicles, equipment and facilities
- Inspects and prepares pre-fire plans for commercial and multifamily residential buildings
- Encourages a diverse workforce by promoting the fire service as an employment opportunity

## Fire Department

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### PERSONNEL SUMMARY FTE'S

FIRE DEPARTMENT					
Full-Time Positions	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
Fire Chief	1.00	1.00	1.00	1.00	1.00
Shift Division Officer	3.00	3.00	3.00	3.00	3.00
Prevention/Education Division Officer	1.00	1.00	1.00	1.00	1.00
Prevention/Education Inspector	1.00	1.00	1.00	1.00	1.00
Captain	0.00	0.00	3.00	3.00	3.00
Lieutenant	15.00	15.00	12.00	12.00	12.00
Engineer	0.00	0.00	15.00	15.00	15.00
Firefighter	37.00	37.00	22.00	22.00	22.00
Admin. Assistant li	1.00	1.00	1.00	1.00	1.00
Subtotal	59.00	59.00	59.00	59.00	59.00
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Part-Time Positions					
Subtotal	0.00	0.00	0.00	0.00	0.00
Total	59.00	59.00	59.00	59.00	59.00

### FY14-15 BUDGET HIGHLIGHTS

- This budget year the department will be specifying and purchasing a new rescue pumper to replace a fifteen-year-old high-mileage and high-use apparatus that responds to every fire and rescue incident in the city.
- We will also be replacing every rescue tool carried on our apparatus with National Fire Protection Association compliant tools that will cut the high-strength steel that the late-model vehicles are constructed of. In addition to the new tools our firefighters will receive training from a nationally recognized extrication instructor on the most effective and efficient techniques of auto extrication. The purchase of this equipment and training will be possible through a FEMA, Assistance to Firefighter's Grant combined with existing equipment-replacement funds.
- The department's Technical Rescue Team has developed a Confined Space Rescue Program that we plan to offer to area industry through a public/private partnership to meet the Federal Occupational Safety and Health Administration requirements while providing a means for the team to maintain their training and specialized equipment.
- Our department is assisting with the development of the Champaign County Fire Chief's Explorer Post #31. This Explorer Post will provide an opportunity for children ages 14 to 21 to learn about the fire service and will promote firefighting as a career choice. The Post will be staffed by firefighters from around the county, including several from our department, volunteering as sponsors to teach these kids about the firefighting profession. We will promote this program in our schools.

## Fire Department

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### EXPENDITURES BY CATEGORY

Category	Division	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
		Actual	Actual	Actual	Approved Budget		
1 Personnel	1 Fire Rescue	6,187,034	6,443,607	3,814,942	6,588,261	6,511,346	(76,915)
2 Commodities	1 Fire Rescue	69,857	80,107	37,628	70,590	79,280	8,690
3 Contractual	1 Fire Rescue	544,883	580,195	290,944	683,040	636,393	(46,647)
4 Capital	1 Fire Rescue	196,850	196,850	196,850	196,850	328,338	131,488
<b>Grand Total</b>		<b>6,998,624</b>	<b>7,300,759</b>	<b>4,340,364</b>	<b>7,538,741</b>	<b>7,555,357</b>	<b>16,616</b>

### FIRE DEPARTMENT BUDGET DETAIL



Fire

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14			Budget Variance				
							Actual	Actual	Actual	Approved Budget	FY14/15 Approved Budget					
1 Fire Rescue	1 Personnel	050	1	1100	1100	Fire Chief	109,364	112,640	96,794	112,770	112,770	0				
		050	1	1100	1101	Division Officer (3)	243,528	249,181	105,905	249,750	252,250	2,500				
		050	1	1100	1102	Prev./Ed. Officer	74,924	77,178	47,386	77,250	77,250	0				
		050	1	1100	1104	Separation Pay (Vac./Sick)	25,657	0	0	0	0	0				
		050	1	1100	1105	Captains (3)	202,844	208,924	122,918	209,220	209,220	0				
		050	1	1100	1107	Lieutenants (12)	765,043	788,498	503,302	789,330	789,330	0				
		050	1	1100	1109	Engineers (15)	888,605	918,539	563,804	919,690	919,690	0				
		050	1	1100	1111	Firefighters (22)	1,063,674	1,098,635	658,149	1,102,350	1,102,350	0				
		050	1	1100	1113	Admin. Assistant Ii	37,330	43,442	27,712	45,190	45,190	0				
		050	1	1100	1150	Prev/Ed Inspector (U/I)	56,666	60,937	37,414	61,010	61,010	0				
		050	1	1100	1300	Overtime	290,222	295,165	322,187	382,170	408,670	26,500				
		050	1	1100	1302	Upgrade Pay	22,012	28,291	27,777	25,250	25,250	0				
		050	1	1100	1320	Sick Leave Incentive	0	3,564	(521)	4,800	4,800	0				
		050	1	1100	1500	Holiday Pay	112,529	118,485	77,312	120,280	120,280	0				
		050	1	1100	1600	Longevity/Step	372,648	372,993	237,050	416,110	416,110	0				
		050	1	1100	1601	Non-Union Longevity Pay	25,926	33,636	19,278	35,180	43,505	8,325				
		050	1	1100	1700	Educational Incentive	10,500	12,100	6,050	12,700	12,700	0				
		050	1	1100	1800	Employee Insurance	406,637	469,997	240,857	573,470	510,388	(63,082)				
		050	1	1100	1850	Transfer, IMRF Pension	31,286	39,164	20,915	41,830	41,830	0				
		050	1	1100	1852	Transfer, Fire Pension	1,403,307	1,482,369	681,921	1,363,841	1,312,683	(51,158)				
050	1	1100	1975	Transfer, Pension (U/I)	44,335	29,870	18,732	46,070	46,070	0						
050	1	1100	1999	IAFF Amount To Be Distributed	0	0	0	0	0	0						
<b>1 Personnel Total</b>							<b>6,187,034</b>	<b>6,443,607</b>	<b>3,814,942</b>	<b>6,588,261</b>	<b>6,511,346</b>	<b>(76,915)</b>				
2 Commodities	050	1	1200	2020	2020	Office Supplies	4,606	3,898	2,091	4,500	4,500	0				
						050	1	1200	2030	Bldg. Maintenance Supplies	7,749	7,050	4,011	7,100	7,920	820
						050	1	1200	2060	City Bldg. Copier Supplies	612	625	1,000	1,000	1,000	0
						050	1	1200	2061	Paper For Fire Copier	177	181	290	290	290	0
						050	1	1200	2062	Fire Copier Supplies	0	0	0	300	300	0
						050	1	1200	2138	Risk Watch Supplies	1,333	2,248	14	1,500	0	(1,500)
						050	1	1200	2140	Uniforms And Equipment	23,864	25,128	13,392	25,360	25,360	0
						050	1	1200	2142	Replacement Hose	1,080	44	690	1,030	1,000	(30)
						050	1	1200	2144	P.P.E. Replacement	10,854	21,312	0	9,300	12,500	3,200
						050	1	1200	2146	Hazmat Supplies	4,246	2,966	1,651	2,480	2,480	0
						050	1	1200	2148	Tech Rescue Equipment	1,087	1,510	1,403	1,500	1,500	0
						050	1	1200	2910	First Aid Supplies	2,099	2,933	670	3,500	5,200	1,700
						050	1	1200	2914	Detector Replacement	2,881	2,147	2,192	2,500	2,500	0
050	1	1200	2920	Fire Prevention Materials	9,270	10,065	10,224	10,230	14,730	4,500						
<b>2 Commodities Total</b>							<b>69,857</b>	<b>80,107</b>	<b>37,628</b>	<b>70,590</b>	<b>79,280</b>	<b>8,690</b>				
3 Contractual	050	1	1300	2144	2144	P.P.E. Replacement	0	0	0	0	0	0				
						050	1	1300	3005	Employee Physicals	17,789	14,483	17,226	23,000	23,000	0
						050	1	1300	3010	Dues & Subscriptions	3,789	2,784	1,871	2,440	2,440	0
						050	1	1300	3012	Firehouse S/W Maint.	1,745	1,745	2,710	3,770	3,270	(500)
						050	1	1300	3020	Travel & Conference	1,853	3,434	1,046	6,620	6,620	0
						050	1	1300	3028	Ileas Meeting Room Rent	500	500	500	500	500	0
						050	1	1300	3030	Training And Education	12,260	16,880	4,145	17,000	20,000	3,000
						050	1	1300	3032	I.L.S. Training	0	745	677	4,500	1,500	(3,000)
						050	1	1300	3032	I.L.S./Ems Training	710	0	0	0	0	0
						050	1	1300	3036	Employee Promotion Testing	0	0	0	0	0	0
						050	1	1300	3050	2% Fire Insurance Payment	46,350	42,561	0	53,000	0	(53,000)
						050	1	1300	3070	Clothing Allowance	7,040	6,840	6,980	7,540	7,540	0
						050	1	1300	3130	Cellular/Paging Services	7,400	6,889	3,942	5,700	5,700	0
						050	1	1300	3132	Communication Repairs	6,655	3,103	3,452	3,000	5,000	2,000
						050	1	1300	3140	Iwin Radio Fees	3,409	3,125	1,989	5,670	4,000	(1,670)
						050	1	1300	3150	Laundry And Towels	0	0	24	820	0	(820)
						050	1	1300	3210	Vehicle Service	174,272	194,803	80,096	199,500	199,500	0
						050	1	1300	3212	Small Eq. Maint. Contracts	1,427	1,223	0	2,000	2,000	0
						050	1	1300	3920	City Insurance	59,751	65,421	53,470	106,940	106,940	0
						050	1	1300	3925	Transfer-Worker's Comp	83,610	87,790	45,985	91,970	91,970	0
						050	1	1300	3930	City Telephone	2,818	2,965	2,075	4,150	4,150	0
						050	1	1300	3940	City Bldg. Copier Maint.	291	293	790	790	790	0
						050	1	1300	3942	Fire Copier Maint.	232	67	0	710	710	0
						050	1	1300	3945	Dispatch Contract-Metcad	87,404	103,502	61,043	115,900	115,900	0
						050	1	1300	3950	City Computerization	12,370	10,824	0	12,370	24,413	12,043
						050	1	1300	3960	Esda Services	1,226	1,441	867	2,000	0	(2,000)
						050	1	1300	3970	Metcad Terminal Maint.	0	0	0	200	200	0
050	1	1300	3972	Defibrulator Maintenance	935	145	0	2,700	0	(2,700)						
050	1	1300	3974	Ground Ladder Testing	1,150	1,363	0	1,150	1,150	0						

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
							Actual	Actual	Actual	Approved Budget		
1 Fire Rescue	3 Contractual	050	1	1300	3980	Air System Testing	7,898	5,270	2,058	7,100	7,100	0
		050	1	1300	3982	Em. Support Serv. Team	2,000	2,000	0	2,000	2,000	0
	<b>3 Contractual Total</b>						<b>544,883</b>	<b>580,195</b>	<b>290,944</b>	<b>683,040</b>	<b>636,393</b>	<b>(46,647)</b>
	4 Capital	050	1	1400	4500	Veh. Repl. Charge	196,850	196,850	196,850	196,850	328,338	131,488
	<b>4 Capital Total</b>						<b>196,850</b>	<b>196,850</b>	<b>196,850</b>	<b>196,850</b>	<b>328,338</b>	<b>131,488</b>
<b>1 Fire Rescue Total</b>							<b>6,998,624</b>	<b>7,300,759</b>	<b>4,340,364</b>	<b>7,538,741</b>	<b>7,555,357</b>	<b>16,616</b>
<b>Grand Total</b>							<b>6,998,624</b>	<b>7,300,759</b>	<b>4,340,364</b>	<b>7,538,741</b>	<b>7,555,357</b>	<b>16,616</b>



# PUBLIC WORKS DEPARTMENT

## DEPARTMENT MISSION

The Urbana Public Works Department is dedicated to ensuring prompt, courteous and exemplary service to the community in a professional, efficient, cost-effective, and sustainable manner, striving to enhance the quality of life by preserving the safety, health and welfare of those served by our organization, while promoting the City's economic growth by constructing, maintaining, and improving the public infrastructure.

## DEPARTMENT ORGANIZATION

The Public Works Department is organized into six divisions:

- **Administration** - This division is headed by the public works director and provides overall direction and supervision for all public works activities.
- **Arbor** - This division is headed by the arbor manager and provides certain services for the maintenance and planting of trees and green spaces and for operation of a county-wide landscape recycling center.
- **Operations** - This division is headed by the operations manager and provides for the following public works services:
  - Snow and ice removal from municipal streets, alleys and parking lots
  - Maintenance and repair of street and traffic control signs and lane markings
  - Maintenance and repair of street and municipal parking lot lighting systems
  - Maintenance and repair of streets, alleys, sidewalks, municipal parking lots and right of way
  - Maintenance and repair of municipal storm and sanitary sewer systems
  - Maintenance and repair of municipal traffic signal systems
  - Underground utility locates
  - Training support for the Public Works Department
  - A comprehensive program of management and maintenance for all municipal buildings

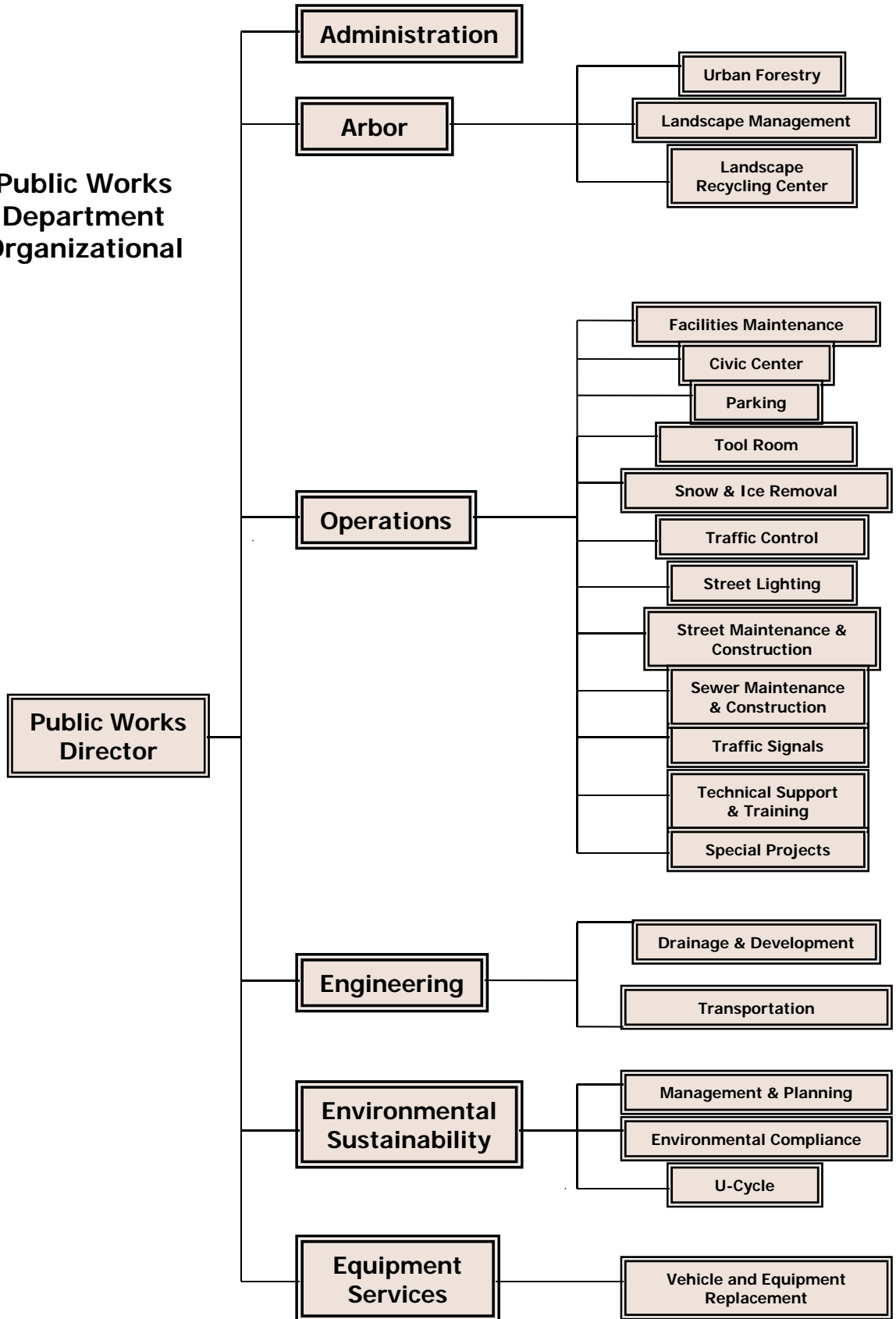
## Public Works Department

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- A low-cost community meeting center (Civic Center).
  - A system for on and off-street public parking spaces (costs are in the M.V.P.S. section of the budget).
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- **Engineering** - This division is headed by two assistant city engineers, with the Public Works director serving as city engineer. The Engineering Division provides citywide mapping and graphic support, surveying, infrastructure design and construction management, subdivision/private development plan review, technical support to other city departments and advisory commissions, and maintenance of the Capital Improvement Plan.
  - **Environmental Sustainability** - This division is headed by the environmental sustainability manager and provides solid waste management, administers recycling programs, oversees the West Nile prevention program, and performs nuisance compliance services. Costs of the single and multi-family U-Cycle program are reported in the U-Cycle Special Fund.
  - **Equipment Services** - This division is headed by the fleet manager and provides maintenance of and coordination for replacement of the City's fleet of vehicles and major equipment. Costs are reported in the Equipment Services Special Fund.

Public Works Department

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**Public Works Department**

**PUBLIC WORKS DEPARTMENT  
PERSONNEL SUMMARY (FTEs)**

Full-Time Positions	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
Public Works Director	1.00	1.00	1.00	1.00	1.00
Admin. Assistant I	3.00	3.00	3.00	3.00	2.00
Assistant To The Director	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00	2.00
Arbor Manager	0.00	1.00	1.00	1.00	1.00
City Arborist	1.00	1.00	1.00	1.00	1.00
Forestry Supervisor	1.00	0.00	0.00	0.00	0.00
Arbor Supervisor	1.00	1.00	1.00	1.00	1.00
Landscape Technician	3.00	3.00	3.00	3.00	4.00
Equipment Operator	10.00	11.00	11.00	11.00	12.00
L.R.C. Equipment Operator	2.00	2.00	2.00	2.00	2.00
LRC Attendant	0.00	0.00	0.00	0.00	1.00
Public Facilities Supervisor	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Operations Manager	1.00	1.00	1.00	1.00	1.00
Operations Supervisor	3.00	3.00	3.00	3.00	3.00
Maintenance Worker	9.00	8.00	8.00	8.00	7.00
Electrician	3.00	3.00	3.00	3.00	3.00
Traffic Signal Technician	1.00	1.00	1.00	1.00	1.00
Sr. Civil Engineer	1.00	2.00	3.00	3.00	1.00
Civil Engineer	3.00	3.00	3.00	3.00	2.00
Project Coordinator	1.00	0.00	0.00	0.00	0.00
Engineering Technician	5.00	5.00	5.00	5.00	6.00
Information Technician	1.00	1.00	1.00	1.00	1.00
Environ. Sustainability Manager	1.00	1.00	1.00	1.00	1.00
Environmental Control Officer	1.00	1.00	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1.00	1.00	1.00
Certified Mechanic	3.00	3.00	3.00	3.00	3.00
Tool Room Clerk	1.00	1.00	1.00	1.00	1.00
U-Cycle/Recycling Coordinator	1.00	1.00	1.00	1.00	1.00
Meter Maintenance Technician II	2.00	1.00	1.00	1.00	1.00
Meter Maintenance Technician I	0.00	1.00	1.00	1.00	1.00
<b>Full-Time Subtotal</b>	<b>64.00</b>	<b>64.00</b>	<b>65.00</b>	<b>65.00</b>	<b>65.00</b>
<b>Part-Time Positions</b>					
Big Broadband/BoneYard Tech.	0.00	1.00	1.00	1.00	0.00
Arbor Seasonal/Labor	4.54	4.54	4.54	5.18	5.18
L.R.C. Seasonal/Laborers	1.75	1.75	1.75	1.58	1.00
Building Maintenance	0.50	0.50	0.50	0.50	0.75
Civic Center	1.75	1.75	1.75	1.75	1.75
Seasonal, Operations	3.24	3.24	3.24	3.24	3.50
Engineering Tech./Intern	1.35	1.35	1.35	1.85	0.85
Fleet Services Parts Clerk	0.50	0.50	0.50	0.50	0.00
Seasonal, MVPS	0.50	0.50	0.50	0.50	0.50
Seasonal, Garage	2.50	2.50	2.50	2.50	2.00
<b>Part-Time Subtotal</b>	<b>16.63</b>	<b>17.63</b>	<b>17.63</b>	<b>18.60</b>	<b>15.53</b>
<b>Total</b>	<b>80.63</b>	<b>81.63</b>	<b>82.63</b>	<b>83.60</b>	<b>80.53</b>

## **PUBLIC WORKS DEPARTMENT**

### **ADMINISTRATION DIVISION ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Develop and administer the annual department budget
- Represent the department and City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Participate in the planning and preparation of certain long-term plans such as the Capital Improvements Plan, CUUATS and CATS.
- Place professional engineer's seal on project plans and specifications as required by law

### **FORESTRY SECTION ACTIVITIES**

- Establish and supervise a long-range tree maintenance, removal, and planting program which includes removal/pruning of dead or hazardous trees on City right-of-way, preventative maintenance on healthy City trees, and emergency response
- Provide certain services for City-owned trees and plant resources such as planting, watering, pest control, clearance trimming, and nuisance abatement
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events

### **LANDSCAPE SECTION ACTIVITIES**

- Provide design and project implementation assistance for environmental improvement projects including City-owned mini-parks, entryway corridors, right-of-way streetscapes, facilities and parking lots
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events
- Manage landscape maintenance for all City-owned facilities, parks, designated parkways and medians, parking lots, and green-space projects
- Maintain, in a groom-quality appearance, five acres of lawn grass adjacent to city facilities, parking lots and various street medians

### **TOOL ROOM SECTION ACTIVITIES**

- Provide centralized tool-room inventory and purchasing services for the Public Works Department

### **SNOW AND ICE REMOVAL PROGRAM ACTIVITIES**

- Plow City streets and parking lots when a snowfall exceeds two inches in depth
- Plow City alleys when snowfall exceeds ten inches in depth

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## Public Works Department

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- Apply certain de-icing materials to City streets and parking lots
- Remove snow and ice from sidewalks adjacent to municipally owned facilities
- Implement Sidewalk Snow Removal Ordinance
- No specific personnel positions are assigned to the snow and ice removal program. Many positions in other programs work on snow and ice removal when required. Overtime for the department is reported in this program.

### **TRAFFIC CONTROL SECTION ACTIVITIES**

- Provide street and traffic control sign maintenance, including replacement of damaged or missing signs and ensure signs meet reflectivity standards
- Annually repaint or reapply on-street and parking lot traffic-control markings
- Place curblines delineators on City streets to aid snowplowing and install snow fencing and salt barrels
- Provide traffic control support for community events
- Maintain sign inventory

### **STREET LIGHTING SECTION ACTIVITIES**

- Maintain street and parking lot lighting systems to include replacing poles and globes, painting and straightening poles, repairing and replacing cables, repairing and replacing lamps and controllers
- Provide construction supervision assistance to street light replacement program
- Install and maintain downtown holiday lighting
- Provide JULIE locates for underground city utilities

### **STREET MAINTENANCE AND CONSTRUCTION SECTION ACTIVITIES (INCLUDES CONCRETE PROGRAM WHICH WAS PREVIOUSLY REPORTED SEPARATELY)**

- Maintain municipal asphalt streets, alleys, parking lots, ditch lines and install culverts
- Crack seal asphalt streets
- Mechanically collect leaves on City streets
- Repair and replace concrete sidewalks, brick sidewalks, curbs and gutters, streets, A.D.A. ramps and alley approaches
- Repair or replace manholes and inlets
- Spray patch asphalt streets as needed

### **SEWER MAINTENANCE AND CONSTRUCTION SECTION ACTIVITIES**

- Clean the City's storm and sanitary sewer systems to include systematic cleaning with high pressure water and chemicals, responding to emergency blockages, and inspection of lines via television unit
- Repairing storm and sanitary sewer lines
- Provide support services and limited installation for new storm and sanitary sewer construction
- Identify infiltration via televising and dye-water testing
- Coordinate with the Engineering Division to televise storm and sanitary sewers to identify deficiencies prior to capital improvement projects
- Sweep gutters, parking lots and medians to remove leaves and silted material
- Mow rights-of-way



**TRAFFIC SIGNALS SECTION ACTIVITIES**

- Maintain and operate traffic signals, school crosswalk signals, pedestrian actuated pushbuttons, and Opticom signal system to include responding to emergency situations
- Coordinate traffic signal operation with the Illinois Department of Transportation

**TECHNICAL SUPPORT PROGRAM TRAINING ACTIVITIES**

- Provide skill, safety and quality control training for Public Works Department
- Coordinate special events with community and business groups

**FACILITIES MAINTENANCE SECTION ACTIVITIES**

- Provide maintenance services for all municipal facilities to include administering contracts for elevator services, architectural and mechanical services, boiler inspection, custodial services, and local, long-distance and cellular telephone service
- Manage various maintenance agreements for township facilities at 205 W. Green St
- Coordinate various construction and remodeling projects for City facilities to include maintenance, repair, safety, accessibility and code improvement projects

**CIVIC CENTER PROGRAM ACTIVITIES**

- Provide a low-cost community meeting place which is supported by operating fees
- Provide meeting and training facilities for City programs and departments
- Provide emergency shelter facilities in cooperation with the Red Cross and ESDA

**ENGINEERING DRAINAGE AND DEVELOPMENT SECTION ACTIVITIES**

- Coordinates personnel, budgeting and general supervision of all divisional activities
- Monitor and approve subdivision and private development plans to ensure infrastructure elements comply with city codes, ordinances and regulations for design and construction standards
- Administer the City's Capital Improvement Plan
- Maintain a computerized map and data inventory system to provide information concerning right-of-way vacations, City easements, annexation records, parcel and street addressing, street, sanitary and storm sewer systems, and City limit boundaries
- Administer the process of assigning addresses and legal descriptions for annexations, boundary determinations, and property vacations
- Maintain and coordinates the City's G.I.S. (Geographical Information System) program
- Inspect utility cuts and in-house construction projects
- Provide engineering technical support to city departments and advisory commissions
- Coordinate project reviews, bid openings and awards and execution of contracts
- Administer right-of-way permits and inspections
- Administer erosion-control permits and inspections
- Perform engineering design and construction management services for sanitary- and storm-sewer construction projects.
- Perform biennial bridge inspections and report inspection results to the Illinois Department of Transportation as required by state law.
- Perform ongoing inflow/infiltration and drainage studies to identify problem sewers,

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## Public Works Department

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- analyze alternative remedies and implement solutions
- Administer MS4-NPDES permit programs.

### **ENGINEERING TRANSPORTATION SECTION ACTIVITIES**

- Coordinate personnel, budgeting and general supervision of transportation section activities.
- Administer the City's Capital Improvement Plan.
- Coordinate project reviews, bid openings and awards and execution of contracts.
- Perform engineering design and construction management services for transportation improvement construction projects, which include streets, alleys, parking lots, curbs, sidewalks, streetlights and traffic signals.
- Provide engineering technical support to other city departments and appointed advisory commissions
- Serve as member of the Urbana Traffic Commission providing technical support and reports to the commission
- Serve as liaison to the Bicycle and Pedestrian Commission

### **ENVIRONMENTAL SUSTAINABILITY MGT, & PLANNING SECTION ACTIVITIES**

- Administer environmental, sustainability and recycling plans and programs
- Coordinate the West Nile prevention program with other cooperating agencies
- Administer refuse collection contracts for all municipal facilities and City recycling programs

### **ENVIRONMENTAL SUSTAINABILITY COMPLIANCE SECTION ACTIVITIES**

- Provide certain environmental compliance services through enforcement of nuisance and solid waste codes
- Investigating complaints and initiating abatement procedures concerning safety hazards, noxious weeds, excessive vegetation, obstructions to the visibility triangle, garbage and refuse regulations

### **FY14-15 BUDGET HIGHLIGHTS:**

- Increasing the half-time building maintenance worker to three-quarter time to complete in-house project list backlog
- Increase overtime line item to add compensation for supervisors who work overtime during emergency situations.
- Increase tree inventory annual fee for maintenance of the tree inventory program hardware and peripherals
- Reducing utilities line item to offset increase in hours for part-time maintenance worker, building repairs and public facilities rehabilitation
- Increase building repairs line item using unspent utilities line item to reflect historic costs for building repairs These funds are used for emergency/unforeseen repairs that occur each year.
- Increase public facilities rehabilitation line item to continue to install energy efficient options for city facilities. Suggested planned projects include replacing worn out carpet and tile, city building chiller, and security upgrades to the police department.
- Increase in custodial contract line item to reflect increase in costs anticipated for next

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## Public Works Department

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year

- Add \$113, 000 for the acquisition of 610 South Glover Avenue property which is adjacent to the Public Works Facility. City Council approved a sales contract to acquire the property no later than June 30, 2015.

### NEW PROJECTS

- Roof replacement at City Building over the Fire Department. The roof is over 30 years old and in need of immediate replacement. Approximate cost of the project \$100,000
- Covered Materials Bin. The deterioration of the existing covered salt bin and plans for the demolition of the structure will result in the loss of a covered materials storage facility. Approximate cost of the replacement is \$40,000

### UNFUNDED FUTURE CONSIDERATIONS

- Work Order System-\$100,000. This asset-management software would allow the transfer of data collected from our sign inventory and tree inventory into a work-order system. The work order system would help track citizen concerns and provide status information regarding those concerns along with providing historic information about maintenance and repair for staff. The department current work order system is over 20 years old.
- Public Works Facility Master Plan-\$100,000 per City Council goal. A master plan would be developed with the intention of constructing a facility that could adequately house the work force and equipment for the department. The public works facility was constructed in the 1960s with minor remodeling of men's and women's washroom/locker room in 1993. It does not meet the storage space needs of worker space needs of the department.
- Program Needs Assessment/Facility Assessment/Master Plan-\$100,000 to \$200,000 per City Council goal. Performing a program-needs assessment, existing facility assessment, master plan to address all of the City's needs would allow Council members and staff with the opportunity to identify ways to fund selected improvements.

### PUBLIC WORKS DEPARTMENT EXPENDITURES BY PROGRAM

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### PUBLIC WORKS DEPARTMENT EXPENDITURES BY CATEGORY

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### PUBLIC WORKS DEPARTMENT BUDGET DETAIL

Program	Category	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
		Actuals	Actuals	Actuals	Approved Budget		
Administration	1 Personnel	393,084	413,678	230,931	437,000	401,916	(35,084)
	2 Commodities	6,795	7,648	5,686	10,410	10,410	0
	3 Contractual	69,275	64,483	17,117	80,750	104,949	24,199
	4 Capital	393,081	393,081	393,080	393,080	361,717	(31,363)
<b>Administration Total</b>		<b>862,235</b>	<b>878,890</b>	<b>646,814</b>	<b>921,240</b>	<b>878,992</b>	<b>(42,248)</b>
Civic Center	1 Personnel	49,276	51,616	29,746	63,430	63,430	0
	2 Commodities	2,254	3,143	1,594	2,140	2,140	0
	3 Contractual	12,615	12,448	6,853	22,020	22,020	0
	4 Capital	6,029	6,030	6,030	6,030	0	(6,030)
<b>Civic Center Total</b>		<b>70,175</b>	<b>73,238</b>	<b>44,223</b>	<b>93,620</b>	<b>87,590</b>	<b>(6,030)</b>
Concrete Repair And Replaceme	1 Personnel	309,390	124	0	0	0	0
	2 Commodities	89,844	452	0	0	0	0
	3 Contractual	61,001	58,685	19,081	0	0	0
<b>Concrete Repair And Replacement Total</b>		<b>460,235</b>	<b>59,261</b>	<b>19,081</b>	<b>0</b>	<b>0</b>	<b>0</b>
Environmental Control	1 Personnel	60,514	64,761	38,328	67,990	66,922	(1,068)
	2 Commodities	175	286	0	600	600	0
	3 Contractual	17,551	17,277	11,208	41,240	41,240	0
<b>Environmental Control Total</b>		<b>78,240</b>	<b>82,324</b>	<b>49,536</b>	<b>109,830</b>	<b>108,762</b>	<b>(1,068)</b>
Facilities Maintenance	1 Personnel	220,635	179,720	106,777	191,520	188,315	(3,205)
	2 Commodities	21,245	23,161	14,046	33,220	33,220	0
	3 Contractual	238,219	227,874	131,310	313,910	323,040	9,130
<b>Facilities Maintenance Total</b>		<b>480,098</b>	<b>430,756</b>	<b>252,134</b>	<b>538,650</b>	<b>544,575</b>	<b>5,925</b>
Landscape Management	1 Personnel	214,901	241,047	140,766	241,040	284,937	43,897
	2 Commodities	3,906	5,279	595	6,500	6,500	0
	3 Contractual	64,455	62,561	27,297	85,840	95,330	9,490
<b>Landscape Management Total</b>		<b>283,263</b>	<b>308,887</b>	<b>168,658</b>	<b>333,380</b>	<b>386,767</b>	<b>53,387</b>
Management And Planning	1 Personnel	67,084	82,559	55,537	97,070	96,002	(1,068)
	2 Commodities	0	42	234	600	600	0
	3 Contractual	53,454	77,865	6,015	40,870	43,870	3,000
<b>Management And Planning Total</b>		<b>120,538</b>	<b>160,465</b>	<b>61,785</b>	<b>138,540</b>	<b>140,472</b>	<b>1,932</b>
Planning And Mapping	1 Personnel	411,205	439,323	261,585	475,240	430,119	(45,121)
	2 Commodities	105	327	1,144	2,000	2,000	0
	3 Contractual	22,361	20,248	12,123	36,130	36,130	0
<b>Planning And Mapping Total</b>		<b>433,670</b>	<b>459,898</b>	<b>274,852</b>	<b>513,370</b>	<b>468,249</b>	<b>(45,121)</b>
R.O.W. And Technical Support	1 Personnel	22,619	11,457	5,940	24,700	24,432	(268)
	2 Commodities	0	0	0	0	0	0
	3 Contractual	15,464	16,858	12,867	22,590	23,890	1,300
<b>R.O.W. And Technical Support Total</b>		<b>38,083</b>	<b>28,315</b>	<b>18,807</b>	<b>47,290</b>	<b>48,322</b>	<b>1,032</b>
Sewer Improvements	1 Personnel	167,651	179,902	113,586	226,720	248,868	22,148
	2 Commodities	281	495	0	500	500	0
	3 Contractual	8,691	9,479	5,924	10,960	10,960	0
<b>Sewer Improvements Total</b>		<b>176,623</b>	<b>189,876</b>	<b>119,509</b>	<b>238,180</b>	<b>260,328</b>	<b>22,148</b>

Program	Category	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
		Actuals	Actuals	Actuals	Approved Budget		
Sewer Maintenance And Constr	1 Personnel	333,914	394,494	214,192	451,260	445,384	(5,876)
	2 Commodities	14,604	26,742	11,027	47,260	47,260	0
	3 Contractual	84,048	68,184	26,612	107,350	107,350	0
<b>Sewer Maintenance And Construction Total</b>		<b>432,566</b>	<b>489,421</b>	<b>251,831</b>	<b>605,870</b>	<b>599,994</b>	<b>(5,876)</b>
Snow And Ice Removal	1 Personnel	66,349	112,679	110,229	85,130	97,630	12,500
	2 Commodities	88,532	62,759	45,599	83,280	83,280	0
	3 Contractual	18,074	29,313	28,978	35,910	35,210	(700)
<b>Snow And Ice Removal Total</b>		<b>172,955</b>	<b>204,751</b>	<b>184,806</b>	<b>204,320</b>	<b>216,120</b>	<b>11,800</b>
Street Lighting	1 Personnel	285,306	295,360	177,272	309,790	305,514	(4,276)
	2 Commodities	78,889	53,137	29,170	84,900	84,900	0
	3 Contractual	216,422	228,189	96,108	226,640	227,340	700
<b>Street Lighting Total</b>		<b>580,617</b>	<b>576,686</b>	<b>302,550</b>	<b>621,330</b>	<b>617,754</b>	<b>(3,576)</b>
Street Maintenance And Constr	1 Personnel	500,254	906,626	532,725	919,630	905,758	(13,872)
	2 Commodities	86,482	116,211	59,923	167,060	167,060	0
	3 Contractual	159,322	219,961	83,844	312,210	312,210	0
<b>Street Maintenance And Construction Total</b>		<b>746,057</b>	<b>1,242,798</b>	<b>676,493</b>	<b>1,398,900</b>	<b>1,385,028</b>	<b>(13,872)</b>
Tool Room	1 Personnel	59,398	61,776	36,696	65,040	63,918	(1,122)
	2 Commodities	22,090	22,935	11,587	29,420	29,420	0
	3 Contractual	23,096	28,739	22,668	24,960	24,960	0
<b>Tool Room Total</b>		<b>104,584</b>	<b>113,450</b>	<b>70,951</b>	<b>119,420</b>	<b>118,298</b>	<b>(1,122)</b>
Traffic Control	1 Personnel	197,919	203,379	120,673	211,890	209,105	(2,785)
	2 Commodities	39,083	31,886	25,592	48,520	48,520	0
	3 Contractual	26,200	24,386	15,769	39,460	39,460	0
<b>Traffic Control Total</b>		<b>263,203</b>	<b>259,652</b>	<b>162,034</b>	<b>299,870</b>	<b>297,085</b>	<b>(2,785)</b>
Traffic Signals	1 Personnel	100,590	105,635	63,119	109,090	107,755	(1,335)
	2 Commodities	6,791	9,098	6,141	9,550	12,050	2,500
	3 Contractual	13,104	14,697	7,363	19,590	19,590	0
<b>Traffic Signals Total</b>		<b>120,485</b>	<b>129,429</b>	<b>76,624</b>	<b>138,230</b>	<b>139,395</b>	<b>1,165</b>
Transportation Improvements	1 Personnel	446,063	545,844	344,262	536,330	485,896	(50,434)
	2 Commodities	593	307	96	850	850	0
	3 Contractual	10,116	9,539	4,666	15,590	15,590	0
<b>Transportation Improvements Total</b>		<b>456,772</b>	<b>555,691</b>	<b>349,024</b>	<b>552,770</b>	<b>502,336</b>	<b>(50,434)</b>
Urban Forestry	1 Personnel	249,457	279,413	186,284	324,200	328,043	3,843
	2 Commodities	3,451	3,809	2,593	4,580	7,830	3,250
	3 Contractual	47,076	72,550	25,112	80,260	83,450	3,190
<b>Urban Forestry Total</b>		<b>299,983</b>	<b>355,773</b>	<b>213,990</b>	<b>409,040</b>	<b>419,323</b>	<b>10,283</b>
Land Acquisition		0	0	0	0	113,000	113,000
<b>Land Acquisition Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>113,000</b>	<b>113,000</b>
<b>Grand Total</b>		<b>6,180,381</b>	<b>6,599,558</b>	<b>3,943,701</b>	<b>7,283,850</b>	<b>7,332,389</b>	<b>48,539</b>

Category	Division	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
		Actual	Actual	Actual	Approved Budget		
1 Personnel	1 Administration	393,084	413,678	230,931	437,000	401,916	(35,084)
	2 Arbor	464,358	520,461	327,050	565,240	612,981	47,741
	3 Public Facilities	269,911	231,336	136,523	254,950	251,745	(3,205)
	4 Operations	1,875,739	2,091,529	1,260,847	2,176,530	2,159,495	(17,035)
	5 Engineering	1,024,918	1,165,069	719,432	1,238,290	1,164,883	(73,407)
	6 Environmental Management	127,598	147,320	93,865	165,060	162,924	(2,136)
	<b>1 Personnel Total</b>		<b>4,155,608</b>	<b>4,569,393</b>	<b>2,768,650</b>	<b>4,837,070</b>	<b>4,753,943</b>
2 Commodities	1 Administration	6,795	7,648	5,686	10,410	10,410	0
	2 Arbor	7,357	9,088	3,188	11,080	14,330	3,250
	3 Public Facilities	23,499	26,305	15,640	35,360	35,360	0
	4 Operations	426,313	323,220	189,040	469,990	472,490	2,500
	5 Engineering	978	1,129	1,240	3,350	3,350	0
	6 Environmental Management	175	328	234	1,200	1,200	0
	<b>2 Commodities Total</b>		<b>465,117</b>	<b>367,717</b>	<b>215,028</b>	<b>531,390</b>	<b>537,140</b>
3 Contractual	1 Administration	69,275	64,483	17,117	80,750	104,949	24,199
	2 Arbor	111,531	135,111	52,409	166,100	178,780	12,680
	3 Public Facilities	250,834	240,323	138,163	335,930	345,060	9,130
	4 Operations	616,732	689,013	313,289	788,710	903,010	114,300
	5 Engineering	41,169	39,266	22,713	62,680	62,680	0
	6 Environmental Management	71,005	95,142	17,222	82,110	85,110	3,000
	<b>3 Contractual Total</b>		<b>1,160,546</b>	<b>1,263,338</b>	<b>560,914</b>	<b>1,516,280</b>	<b>1,679,589</b>
4 Capital	1 Administration	393,081	393,081	393,080	393,080	361,717	(31,363)
	3 Public Facilities	6,029	6,030	6,030	6,030	0	(6,030)
<b>4 Capital Total</b>		<b>399,110</b>	<b>399,111</b>	<b>399,110</b>	<b>399,110</b>	<b>361,717</b>	<b>(37,393)</b>
<b>Grand Total</b>		<b>6,180,381</b>	<b>6,599,558</b>	<b>3,943,701</b>	<b>7,283,850</b>	<b>7,332,389</b>	<b>48,539</b>

Public Works

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget	
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance	
1 Administration	1 Personnel	060	1	1100	1100	Director Of Public Works	122,887	126,551	77,965	127,130	127,130	0	
		060	1	1100	1101	Assistant To Director	53,963	55,578	34,240	55,820	55,820	0	
		060	1	1100	1102	Admin. Assistant I (3)	110,110	107,463	51,498	114,040	84,300	(29,740)	
		060	1	1100	1600	Longevity Pay	14,876	17,888	11,139	20,060	20,060	0	
		060	1	1100	1800	Employee Insurance	34,444	39,688	20,404	48,580	43,236	(5,344)	
		060	1	1100	1850	Transfer, IMRF Pension	56,805	66,510	35,685	71,370	71,370	0	
	<b>1 Personnel Total</b>							<b>393,084</b>	<b>413,678</b>	<b>230,931</b>	<b>437,000</b>	<b>401,916</b>	<b>(35,084)</b>
	2 Commodities	060	1	1200	2010	Books & Periodicals	20	610	354	1,000	1,000	0	
		060	1	1200	2020	Office Supplies	4,994	5,218	2,422	6,500	6,500	0	
		060	1	1200	2060	City Bldg. Copier Supplies	710	725	1,160	1,160	1,160	0	
		060	1	1200	2061	P.W. Copier Paper	1,071	1,095	1,750	1,750	1,750	0	
	<b>2 Commodities Total</b>							<b>6,795</b>	<b>7,648</b>	<b>5,686</b>	<b>10,410</b>	<b>10,410</b>	<b>0</b>
	3 Contractual	060	1	1300	3010	Dues & Subscriptions	2,315	2,766	2,569	3,350	3,350	0	
		060	1	1300	3015	Cellular/Paging Services	365	360	810	360	360	0	
		060	1	1300	3020	Travel & Conference	5,624	2,540	318	4,500	4,500	0	
		060	1	1300	3030	Training And Education	1,553	1,108	367	2,500	2,500	0	
		060	1	1300	3210	Vehicle Service	6,134	8,587	2,164	10,350	10,350	0	
		060	1	1300	3420	Printing Services	1,136	1,151	562	1,900	1,900	0	
		060	1	1300	3430	Shipping Charges	1,776	1,761	1,140	2,000	2,000	0	
		060	1	1300	3460	Alarm Service Monitoring	558	558	102	210	210	0	
		060	1	1300	3920	City Insurance	4,431	4,851	3,965	7,930	7,930	0	
060		1	1300	3925	Transfer-Worker's Comp	3,300	3,470	1,815	3,630	3,630	0		
060		1	1300	3930	Telephone	2,284	2,408	1,685	3,370	3,370	0		
060		1	1300	3940	City Bldg. Copier Maint.	364	364	980	980	980	0		
060		1	1300	3942	P.W. Copier Maint.	1,263	1,159	641	1,500	1,500	0		
060		1	1300	3950	City Computerization	38,170	33,399	0	38,170	62,369	24,199		
<b>3 Contractual Total</b>							<b>69,275</b>	<b>64,483</b>	<b>17,117</b>	<b>80,750</b>	<b>104,949</b>	<b>24,199</b>	
4 Capital	060	1	1400	4500	Veh. Repl. Charge	393,081	393,081	393,080	393,080	361,717	(31,363)		
<b>4 Capital Total</b>							<b>393,081</b>	<b>393,081</b>	<b>393,080</b>	<b>393,080</b>	<b>361,717</b>	<b>(31,363)</b>	
<b>1 Administration Total</b>							<b>862,235</b>	<b>878,890</b>	<b>646,814</b>	<b>921,240</b>	<b>878,992</b>	<b>(42,248)</b>	
2 Arbor	1 Personnel	060	2	2100	1098	Arbor Div. Manager (.16)	0	10,486	7,139	11,640	11,640	0	
		060	2	2100	1099	Arborist (.8)	0	54,437	36,833	60,060	60,060	0	
		060	2	2100	1099	Arborist (1/3)	24,775	0	0	0	0	0	
		060	2	2100	1100	Arbor Technician (2)	46,305	57,910	55,347	91,460	91,460	0	
		060	2	2100	1102	Arbor Supervisor (.33)	0	0	17,626	19,160	19,160	0	
		060	2	2100	1102	Forestry Supervisor	62,890	0	0	0	0	0	
		060	2	2100	1102	Forestry/Ls Supv.(.5)	0	24,852	0	0	0	0	
		060	2	2100	1200	Reg. Part-Time	26,978	20,650	15,806	29,400	29,400	0	
		060	2	2100	1202	Seasonal, Trimmer	10,021	7,242	4,637	11,450	0	(11,450)	
		060	2	2100	1207	Arbor Aide	0	0	0	0	9,906	9,906	
		060	2	2100	1599	Non-Union Longevity Pay	5,231	5,529	4,323	2,000	2,000	0	
		060	2	2100	1600	AFSCME Longevity	619	312	0	3,200	3,200	0	
		060	2	2100	1800	Employee Insurance	29,620	34,124	17,543	41,770	41,232	(538)	
		060	2	2100	1850	Transfer, IMRF Pension	43,018	63,871	27,030	54,060	59,985	5,925	
		060	2	3100	1098	Arbor Div. Manager (.16)	0	10,486	7,139	11,640	11,640	0	
		060	2	3100	1100	Arborist (.1)	0	6,805	4,604	7,510	7,510	0	
		060	2	3100	1100	Arborist (.33)	24,775	0	0	0	0	0	
		060	2	3100	1102	Arbor Supervisor (.33)	0	0	17,626	19,160	19,160	0	
		060	2	3100	1102	Landscape Supv. (.50)	28,768	0	0	0	0	0	
		060	2	3100	1102	Forestry/Ls Supv. (.5)	0	24,852	0	0	0	0	
		060	2	3100	1104	Seasonal-Landscape	26,970	31,689	33,147	32,420	14,057	(18,363)	
		060	2	3100	1110	Landscape Technician	42,547	45,521	28,045	45,730	91,308	45,578	
		060	2	3100	1112	Seasonal-Mvps (Reimb.)	33,294	41,502	14,073	50,810	50,810	0	
		060	2	3100	1207	Arbor Aide	0	0	0	0	9,906	9,906	
		060	2	3100	1599	Non-Union Longevity Pay	3,195	2,208	1,765	4,300	4,300	0	
		060	2	3100	1600	AFSCME Longevity	2,596	3,187	1,963	0	0	0	
		060	2	3100	1800	Employee Insurance	20,660	23,806	12,239	29,140	29,991	851	
		060	2	3100	1850	Transfer, IMRF Pension	32,096	50,992	20,165	40,330	46,255	5,925	
<b>1 Personnel Total</b>							<b>464,358</b>	<b>520,461</b>	<b>327,050</b>	<b>565,240</b>	<b>612,981</b>	<b>47,741</b>	
2 Commodities	060	2	2200	2050	Tools & Supplies	2,505	2,808	1,764	2,800	4,300	1,500		
	060	2	2200	2056	Educational Materials	693	779	580	780	780	0		
	060	2	2200	2060	Maintenance Supplies	253	222	249	1,000	2,750	1,750		
	060	2	3200	2050	Tools And Supplies	1,340	2,264	435	2,800	2,800	0		
	060	2	3200	2060	Maintenance Supplies	2,566	3,014	160	3,700	3,700	0		
<b>2 Commodities Total</b>							<b>7,357</b>	<b>9,088</b>	<b>3,188</b>	<b>11,080</b>	<b>14,330</b>	<b>3,250</b>	
3 Contractual	060	2	2300	3010	Dues And Subscriptions	777	1,539	337	740	1,580	840		
	060	2	2300	3020	Travel & Conference	48	1,430	0	1,600	1,600	0		

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance		
							Actual	Actual	Actual	Approved Budget				
2 Arbor	3 Contractual	060	2	2300	3022	Moving Expense Reimbursemer	0	5,342	0	0	0	0		
		060	2	2300	3030	Training And Education	284	1,649	334	2,750	2,750	0		
		060	2	2300	3080	Service And Repair	58	152	0	500	500	0		
		060	2	2300	3159	Supervisor Clothing Allow.	1,026	513	0	1,360	520	(840)		
		060	2	2300	3160	Uniform Rental	628	287	544	1,030	1,030	0		
		060	2	2300	3161	CDL License	50	106	50	120	120	0		
		060	2	2300	3210	Vehicle Service	26,274	42,001	11,291	45,830	45,830	0		
		060	2	2300	3215	Boom Truck Insp.	0	395	0	400	400	0		
		060	2	2300	3216	Equipment Rental	0	0	91	1,000	0	(1,000)		
		060	2	2300	3216	Backhoe Rental	0	0	0	0	1,000	1,000		
		060	2	2300	3920	City Insurance	6,910	7,561	6,180	12,360	12,360	0		
		060	2	2300	3925	Transfer-Worker's Comp	9,850	10,340	5,420	10,840	14,030	3,190		
		060	2	2300	3930	City Telephone	1,172	1,236	865	1,730	1,730	0		
		060	2	3300	3080	Service And Repair	94	267	96	550	550	0		
		060	2	3300	3130	Contractual Turf Maint.	20,412	20,392	9,477	24,250	25,050	800		
		060	2	3300	3132	Mowing, Tri Star	1,600	1,600	0	1,600	1,600	0		
		060	2	3300	3140	Arbor Gate Fees	18,139	16,703	5,385	22,500	21,500	(1,000)		
		060	2	3300	3160	Uniform Rental	9	565	360	750	750	0		
		060	2	3300	3161	CDL License	0	50	0	160	160	0		
		060	2	3300	3210	Vehicle Service	8,673	8,413	3,416	14,750	14,750	0		
		060	2	3300	3215	Cellular Phone/Paging	0	0	0	0	1,000	1,000		
		060	2	3300	3220	Irrigation System	4,251	2,441	174	4,500	10,000	5,500		
		060	2	3300	3920	City Insurance	6,347	6,950	5,680	11,360	11,360	0		
		060	2	3300	3925	Transfer-Worker's Comp	4,930	5,180	2,710	5,420	8,610	3,190		
		<b>3 Contractual Total</b>							<b>111,531</b>	<b>135,111</b>	<b>52,409</b>	<b>166,100</b>	<b>178,780</b>	<b>12,680</b>
		<b>2 Arbor Total</b>							<b>583,246</b>	<b>664,660</b>	<b>382,648</b>	<b>742,420</b>	<b>806,091</b>	<b>63,671</b>
		3 Public Facilities	1 Personnel	060	3	1100	1099	Oper. Div. Mgr. (.05)	0	3,846	2,370	3,860	3,860	0
060	3			1100	1100	Public Facilities Mgr	120,148	60,469	37,414	61,000	61,000	0		
060	3			1100	1104	Bldg. Maint. Worker	42,158	45,015	28,045	45,730	45,730	0		
060	3			1100	1200	P-T City Bldg. Worker (.5)	4,979	10,885	7,238	13,660	13,660	0		
060	3			1100	1599	Non-Union Longevity Pay	4,260	3,897	2,411	4,010	4,010	0		
060	3			1100	1600	AFSCME LONGevity	1,273	0	0	0	0	0		
060	3			1100	1800	Employee Insurance	20,660	23,806	12,239	29,140	25,935	(3,205)		
060	3			1100	1850	Transfer, IMRF Pension	27,157	31,802	17,060	34,120	34,120	0		
060	3			2100	1200	Part-Time	40,337	40,782	23,686	51,680	51,680	0		
060	3			2100	1599	Non-Union Longevity Pay	1,509	2,165	1,395	2,420	2,420	0		
060	3			2100	1851	IMRF/FICA	7,430	8,669	4,665	9,330	9,330	0		
<b>1 Personnel Total</b>							<b>269,911</b>	<b>231,336</b>	<b>136,523</b>	<b>254,950</b>	<b>251,745</b>	<b>(3,205)</b>		
2 Commodities				060	3	1200	2030	Bldg Maint Supplies	17,026	20,678	13,390	28,850	28,850	0
				060	3	1200	2150	Safety Equipment	4,219	2,483	656	4,370	4,370	0
		060	3	2200	2030	Bldg Maint Supplies	2,254	3,143	1,594	2,140	2,140	0		
<b>2 Commodities Total</b>							<b>23,499</b>	<b>26,305</b>	<b>15,640</b>	<b>35,360</b>	<b>35,360</b>	<b>0</b>		
3 Contractual		060	3	1300	3010	Dues And Subscriptions	179	179	179	160	160	0		
		060	3	1300	3110	Refuse Collection	5,800	5,800	0	5,800	5,800	0		
		060	3	1300	3112	Elevator Service	3,832	4,920	2,906	6,000	6,000	0		
		060	3	1300	3113	Architectural Assistance	2,243	0	0	2,600	2,600	0		
		060	3	1300	3120	Cellular/Paging Services	674	524	384	2,200	2,200	0		
		060	3	1300	3160	Uniform Rental	473	379	237	450	450	0		
		060	3	1300	3161	CDL License	50	0	0	30	30	0		
		060	3	1300	3210	Vehicle Service	5,234	5,201	2,195	5,720	5,720	0		
		060	3	1300	3212	Building Repairs	36,132	44,145	17,200	27,900	37,900	10,000		
		060	3	1300	3214	Generator Maintenance	3,240	5,630	1,551	6,200	6,200	0		
		060	3	1300	3725	Custodial Contract	63,750	64,047	30,810	65,870	75,000	9,130		
		060	3	1300	3750	Utilities	104,297	81,712	65,483	168,400	158,400	(10,000)		
		060	3	1300	3920	City Insurance	8,917	9,764	7,980	15,960	15,960	0		
		060	3	1300	3925	Transfer-Worker's Comp	3,060	3,210	1,685	3,370	3,370	0		
		060	3	1300	3930	City Telephone	338	356	250	500	500	0		
		060	3	1300	3950	Fire System Inspections	0	2,007	451	2,750	2,750	0		
		060	3	1300	3950	Simplex Contract	0	0	0	0	0	0		
		060	3	2300	3110	Refuse/Recycle Collection	0	1,629	0	2,000	2,000	0		
		060	3	2300	3160	Uniform Rental	232	354	113	400	400	0		
		060	3	2300	3500	Marketing Costs	6,044	3,591	1,565	2,970	2,970	0		
		060	3	2300	3750	Utilities	0	0	0	6,300	6,300	0		
		060	3	2300	3920	City Insurance	4,900	5,365	4,385	8,770	8,770	0		
		060	3	2300	3925	Transfer-Worker's Comp	1,440	1,510	790	1,580	1,580	0		
<b>3 Contractual Total</b>							<b>250,834</b>	<b>240,323</b>	<b>138,163</b>	<b>335,930</b>	<b>345,060</b>	<b>9,130</b>		
<b>4 Capital</b>							<b>6,029</b>	<b>6,030</b>	<b>6,030</b>	<b>6,030</b>	<b>0</b>	<b>(6,030)</b>		
<b>4 Capital Total</b>							<b>6,029</b>	<b>6,030</b>	<b>6,030</b>	<b>6,030</b>	<b>0</b>	<b>(6,030)</b>		



Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
<b>3 Public Facilities Total</b>							<b>550,273</b>	<b>503,993</b>	<b>296,356</b>	<b>632,270</b>	<b>632,165</b>	<b>(105)</b>
4 Operations	1 Personnel	060 4	0110	1100		Operations Manager (.05)	5,482	3,846	2,369	3,860	3,860	0
		060 4	0110	1200		Tool Room Clerk	36,176	37,253	22,950	37,430	37,430	0
		060 4	0110	1599		Non-Union Longevity Pay	2,380	2,862	1,987	3,340	3,340	0
		060 4	0110	1800		Employee Insurance	7,233	8,333	4,284	10,200	9,078	(1,122)
		060 4	0110	1850		Transfer, IMRF Pension	8,127	9,482	5,105	10,210	10,210	0
		060 4	0210	1300		Overtime	46,442	89,390	96,949	62,770	72,770	10,000
		060 4	0210	1700		Standby Pay	9,280	10,880	6,600	9,000	11,500	2,500
		060 4	0210	1850		Transfer, IMRF	10,627	12,409	6,680	13,360	13,360	0
		060 4	0310	1100		Operations Mgr(.2)	21,923	15,383	9,477	15,450	15,450	0
		060 4	0310	1101		Supervisor (.5)	29,485	30,365	18,707	30,500	30,500	0
		060 4	0310	1102		Equipment Operator	44,183	45,522	28,045	45,730	45,730	0
		060 4	0310	1103		Maintenance Worker	41,710	42,966	26,470	43,160	43,160	0
		060 4	0310	1599		Non-Union Longevity Pay	2,642	3,188	2,148	3,830	3,830	0
		060 4	0310	1600		Longevity	11,215	11,554	7,118	11,610	11,610	0
		060 4	0310	1800		Employee Insurance	18,601	21,429	11,017	26,230	23,345	(2,885)
		060 4	0310	1850		Transfer, IMRF Pension	28,159	32,972	17,690	35,380	35,480	100
		060 4	0510	1100		Operations Mgr(.2)	21,923	15,383	9,477	15,450	15,450	0
		060 4	0510	1101		Supervisor (.8)	52,713	54,286	33,444	54,540	54,540	0
		060 4	0510	1105		Electrician I (3)	132,608	134,462	84,134	137,190	137,190	0
		060 4	0510	1599		Non-Union Longevity Pay	4,028	4,853	3,318	5,750	5,750	0
		060 4	0510	1600		Longevity	5,693	6,918	4,953	6,750	6,750	0
		060 4	0510	1800		Employee Insurance	27,561	31,755	16,325	38,870	34,594	(4,276)
		060 4	0510	1850		Transfer, IMRF Pension	40,779	47,703	25,620	51,240	51,240	0
		060 4	0510	3015		Cellular Service	0	0	0	0	0	0
		060 4	0610	1100		Operations Div. Mgr. (.25)	0	19,229	11,846	19,320	19,320	0
		060 4	0610	1100		Operations Mgr(.15)	16,443	0	0	0	0	0
		060 4	0610	1101		Supervisor (.9)	0	88,326	56,122	54,900	54,900	0
		060 4	0610	1101		Supervisor (.5)	29,485	0	0	0	0	0
		060 4	0610	1102		Equipment Oper. (5)	0	227,511	140,224	228,630	228,630	0
		060 4	0610	1102		Equipment Operator(4)	167,987	0	0	0	0	0
		060 4	0610	1103		Maintenance Worker (6)	0	255,902	159,262	258,960	258,960	0
		060 4	0610	1103		Maintenance Worker(3)	109,392	0	0	0	0	0
		060 4	0610	1201		Seasonal	24,285	40,424	16,748	44,690	44,690	0
		060 4	0610	1599		Non-Union Longevity Pay	2,421	7,383	5,284	9,060	9,060	0
		060 4	0610	1600		AFSCME Longevity	12,197	17,785	11,678	20,770	20,770	0
		060 4	0610	1800		Employee Insurance	59,588	103,026	52,966	126,110	112,238	(13,872)
		060 4	0610	1850		Transfer, IMRF Pension	78,455	147,041	78,595	157,190	157,190	0
		060 4	0710	1100		Operations Mgr(.15)	16,443	11,537	7,108	11,590	11,590	0
		060 4	0710	1101		Opn. Supervisor (.4)	22,043	1,852	0	24,400	24,400	0
		060 4	0710	1102		Equipment Operators (6)	0	259,343	140,224	274,360	274,360	0
		060 4	0710	1102		Equipment Operators (3)	148,906	0	0	0	0	0
		060 4	0710	1103		Maintenance Worker (1)	41,728	0	0	0	0	0
		060 4	0710	1599		Non-Union Longevity Pay	1,423	805	497	1,040	1,040	0
		060 4	0710	1600		AFSCME Longevity	12,574	15,448	10,687	19,970	19,970	0
		060 4	0710	1800		Employee Insurance	37,882	43,642	22,436	53,420	47,544	(5,876)
		060 4	0710	1850		Transfer, IMRF Pension	52,915	61,867	33,240	66,480	66,480	0
		060 4	0910	1100		Operations Mgr. (.15)	16,443	0	0	0	0	0
		060 4	0910	1102		Supervisor (.4)	22,043	0	0	0	0	0
		060 4	0910	1104		Equipment Operator (2)	66,162	0	0	0	0	0
		060 4	0910	1106		Maintenance Worker (4)	113,787	124	0	0	0	0
		060 4	0910	1108		Seasonal	5,553	0	0	0	0	0
		060 4	0910	1599		Non-Union Longevity Pay	1,423	0	0	0	0	0
		060 4	0910	1600		AFSCME Longevity	7,493	0	0	0	0	0
		060 4	0910	1800		Employee Insurance	29,833	0	0	0	0	0
		060 4	0910	1850		IMRF Pension	46,654	0	0	0	0	0
		060 4	1010	1100		Traffic Signal Technician	54,607	56,309	34,637	56,450	56,450	0
		060 4	1010	1102		Operations Manager (.05)	5,481	3,846	2,369	3,860	3,860	0
		060 4	1010	1104		Supervisor (.2)	13,178	13,571	8,361	13,630	13,630	0
		060 4	1010	1599		Non-Union Longevity Pay	4,263	5,128	3,579	4,860	4,860	0
		060 4	1010	1700		Standby Pay	0	0	0	0	0	0
		060 4	1010	1800		Employee Insurance	8,611	9,918	5,099	12,140	10,805	(1,335)
		060 4	1010	1850		Transfer, IMRF Pension	14,450	16,863	9,075	18,150	18,150	0
		060 4	1210	1102		Operations Manager (.05)	5,481	3,846	2,369	3,860	3,860	0
		060 4	1210	1104		Opn. Supv. (.2)	11,021	926	0	12,200	12,200	0
		060 4	1210	1599		Non-Union Longevity Pay	601	268	166	1,440	1,440	0
		060 4	1210	1800		Employee Insurance	1,727	1,993	1,025	2,440	2,172	(268)
		060 4	1210	1850		Transfer, IMRF Pension	3,789	4,424	2,380	4,760	4,760	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
							Actual	Actual	Actual	Approved Budget		
4 Operations	<b>1 Personnel Total</b>						<b>1,875,739</b>	<b>2,091,529</b>	<b>1,260,847</b>	<b>2,176,530</b>	<b>2,159,495</b>	<b>(17,035)</b>
	<b>2 Commodities</b>											
		060	4	0120	2052	Safety Equipment	5,147	5,130	3,004	4,700	4,700	0
		060	4	0120	2070	Custodial Supplies	2,044	2,301	338	2,500	2,500	0
		060	4	0120	2080	Tool Room Supplies	9,962	11,759	4,858	11,900	11,900	0
		060	4	0120	2084	Saw Blades	2,378	88	1,377	3,000	3,000	0
		060	4	0120	2260	Barricades	2,558	3,657	2,009	7,320	7,320	0
		060	4	0220	2200	Snow Abatement Chemicals	30	0	1,327	2,300	2,300	0
		060	4	0220	2250	Sand	0	0	0	1,000	1,000	0
		060	4	0220	2290	Salt	85,925	60,184	37,974	77,500	77,500	0
		060	4	0220	2291	Snow Fence	172	0	0	280	280	0
		060	4	0220	2292	Snow Blades	2,405	2,575	6,298	2,200	2,200	0
		060	4	0320	2100	Paint And Markings	16,234	13,200	6,549	18,680	18,680	0
		060	4	0320	2180	Repair & Replacement Parts	521	367	697	1,500	1,500	0
		060	4	0320	2270	Signs	20,190	15,633	14,460	22,900	22,900	0
		060	4	0320	2275	Lawn Maint. Materials	0	0	0	0	0	0
		060	4	0320	2280	Posts	1,728	2,457	3,886	5,040	5,040	0
		060	4	0320	2281	Guardrails & Posts	410	230	0	400	400	0
		060	4	0520	2040	Lighting Supplies	78,824	52,916	29,136	83,350	83,350	0
		060	4	0520	2041	Trans.A09 Sign Mgt. System	0	0	0	0	0	0
		060	4	0520	2050	Tools & Supplies	65	221	35	750	750	0
		060	4	0520	2054	Transformer Replacement	0	0	0	800	800	0
		060	4	0620	2,050	Tools & Supplies	0	0	0	0	5,410	5,410
		060	4	0620	2050	Misc. Supplies	1,349	0	0	0	0	0
		060	4	0620	2050	Tools & Supplies	0	4,551	1,765	5,410	0	(5,410)
		060	4	0620	2210	Gravel, Chips, And Sand	17,767	8,545	5,027	6,700	6,700	0
		060	4	0620	2243	Asphalt	62,818	43,451	16,614	55,520	55,520	0
		060	4	0620	2270	Culvert Pipe	710	0	0	710	0	(710)
		060	4	0620	2280	Gutter Brooms	3,579	0	0	0	0	0
		060	4	0620	2282	Brick/Block/Masonry	0	0	0	850	0	(850)
		060	4	0620	2284	Precast Manholes	0	2,070	0	2,600	3,450	850
		060	4	0620	2286	Castings	0	6,215	0	9,390	9,390	0
		060	4	0620	2288	Tile/Pipe	0	216	0	5,050	5,760	710
		060	4	0620	2290	Concrete	0	45,693	35,899	71,780	71,780	0
		060	4	0620	2292	Forms/Lumber	0	1,501	502	2,750	2,750	0
		060	4	0620	2294	Curing Compound	0	658	0	1,500	1,500	0
		060	4	0620	2296	Lawn Maint. Mat'L	0	2,984	0	3,150	3,150	0
		060	4	0620	2310	Heating Fuel	260	326	115	1,650	1,650	0
		060	4	0720	2050	Tools And Supplies	1,338	977	4	1,810	1,810	0
		060	4	0720	2056	Jet/Pump Hose	3,560	7,626	188	12,550	12,550	0
		060	4	0720	2060	Rods/Plugs/Nozzles	821	1,534	0	2,540	2,540	0
		060	4	0720	2064	Shoring Equipment	0	0	0	1,470	1,470	0
		060	4	0720	2140	TV Supplies	1,921	941	1,954	3,000	3,000	0
		060	4	0720	2200	Chemicals	6,964	5,959	2,880	8,220	8,220	0
		060	4	0720	2202	Gutter Brooms	0	9,705	6,000	17,670	17,670	0
		060	4	0920	2050	Brick/Block/Masonry	547	0	0	0	0	0
		060	4	0920	2054	Precast Manholes	4,562	452	0	0	0	0
		060	4	0920	2060	Castings	10,086	0	0	0	0	0
		060	4	0920	2064	Tile/Pipe	4,614	0	0	0	0	0
		060	4	0920	2068	Sand	0	0	0	0	0	0
		060	4	0920	2072	Tools/Supplies	2,751	0	0	0	0	0
		060	4	0920	2076	Concrete	65,388	0	0	0	0	0
		060	4	0920	2080	Forms/Lumber	1,283	0	0	0	0	0
		060	4	0920	2084	Curing Compound	613	0	0	0	0	0
		060	4	1020	2050	Misc. Supplies	882	1,045	12	1,700	1,700	0
		060	4	1020	2065	Traffic Signal Hardware	5,909	8,052	6,129	7,850	10,350	2,500
		060	4	1220	2050	Misc. Supplies	0	0	0	0	0	0
		060	4	1220	2070	Graphic Materials	0	0	0	0	0	0
		060	4	1220	2080	Computer Supplies	0	0	0	0	0	0
		060	4	1220	2085	Base Maps	0	0	0	0	0	0
	<b>2 Commodities Total</b>						<b>426,313</b>	<b>323,220</b>	<b>189,040</b>	<b>469,990</b>	<b>472,490</b>	<b>2,500</b>
	<b>3 Contractual</b>											
		060	4	0130	3160	Uniform Rental	296	525	158	400	400	0
		060	4	0130	3220	Small Equipment Repair	22,800	28,214	22,509	24,560	24,560	0
		060	4	0230	3030	Training And Education	850	60	0	850	850	0
		060	4	0230	3110	Weather Service	1,028	1,059	1,319	2,730	2,730	0
		060	4	0230	3120	Paging Service	465	745	319	900	0	(900)
		060	4	0230	3125	Cellular Service	811	70	102	2,200	2,400	200
		060	4	0230	3170	Towing Service	165	0	0	250	250	0
		060	4	0230	3211	Plow Repair	3,686	3,418	2,170	8,580	8,580	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
4 Operations	3 Contractual	060	4	0230	3220	Equipment Rental	0	0	0	4,000	4,000	0
		060	4	0230	3230	Contract Snow Removal	3,873	16,176	19,368	5,000	5,000	0
		060	4	0230	3920	City Insurance	5,057	5,536	4,525	9,050	9,050	0
		060	4	0230	3925	Transfer-Worker's Comp	2,140	2,250	1,175	2,350	2,350	0
		060	4	0330	3010	Dues And Subscriptions	220	140	40	220	220	0
		060	4	0330	3020	Travel And Conference	450	450	0	450	450	0
		060	4	0330	3160	Uniform Rental	661	699	564	700	700	0
		060	4	0330	3161	CDL License	100	50	0	150	150	0
		060	4	0330	3210	Vehicle Service	13,432	10,846	6,495	19,900	19,900	0
		060	4	0330	3230	Contract Junk & Debris	0	0	0	700	700	0
		060	4	0330	3920	City Insurance	6,425	7,035	5,750	11,500	11,500	0
		060	4	0330	3925	Transfer-Worker's Comp	3,740	3,930	2,055	4,110	4,110	0
		060	4	0330	3930	City Telephone	1,172	1,236	865	1,730	1,730	0
		060	4	0530	3015	Cellular Service	323	214	174	300	1,000	700
		060	4	0530	3030	Training And Education	700	900	0	730	730	0
		060	4	0530	3159	Supervisor Clothing Allow.	1,586	2,051	2,887	2,600	2,600	0
		060	4	0530	3160	Uniform Rental	250	956	164	840	840	0
		060	4	0530	3161	CDL License	50	50	0	100	100	0
		060	4	0530	3210	Vehicle Service	30,445	34,049	10,231	23,770	23,770	0
		060	4	0530	3225	Emergency Repairs	0	2,125	1,470	1,500	1,500	0
		060	4	0530	3230	Boom Truck Insp.	0	1,185	0	1,200	1,200	0
		060	4	0530	3301	Utilities	169,555	170,608	70,467	168,670	168,670	0
		060	4	0530	3420	Light Pole Painting	0	1,445	0	3,000	3,000	0
		060	4	0530	3430	Contractual Boring	0	0	0	2,500	2,500	0
		060	4	0530	3920	City Insurance	9,325	10,210	8,345	16,690	16,690	0
		060	4	0530	3925	Transfer-Worker's Comp	3,850	4,040	2,120	4,240	4,240	0
		060	4	0530	3930	City Telephone	338	356	250	500	500	0
		060	4	0630	3020	Travel And Conference	300	0	0	0	0	0
		060	4	0630	3030	Training & Education	0	562	15	600	600	0
		060	4	0630	3050	Contr. Asphalt Patching	0	0	0	2,500	2,500	0
		060	4	0630	3100	Contract Mowing, Open Areas	0	0	0	2,500	2,500	0
		060	4	0630	3160	Uniform Rental	1,924	4,538	2,780	4,600	4,600	0
		060	4	0630	3161	CDL License	100	200	120	300	300	0
		060	4	0630	3190	Gate Fees	43,221	66,821	13,372	72,210	72,210	0
		060	4	0630	3210	Vehicle Service	96,996	112,528	41,603	178,840	178,840	0
		060	4	0630	3220	Equipment Rental	0	2,000	1,625	2,000	2,000	0
		060	4	0630	3920	City Insurance	9,722	16,323	15,455	30,910	30,910	0
		060	4	0630	3925	Transfer-Worker's Comp	7,060	16,990	8,875	17,750	17,750	0
		060	4	0730	3020	Training And Education	1,007	665	175	700	700	0
		060	4	0730	3110	Pest Control	50	285	175	880	880	0
		060	4	0730	3160	Uniform Rental	1,408	1,444	851	1,420	1,420	0
		060	4	0730	3161	CDL License	50	0	30	200	200	0
		060	4	0730	3210	Vehicle Service	65,583	48,230	11,350	77,150	77,150	0
		060	4	0730	3211	TV Services	1,561	1,967	2,430	3,800	3,800	0
		060	4	0730	3212	Safety Services	0	0	0	0	0	0
		060	4	0730	3220	Equipment Rental	0	0	0	0	0	0
		060	4	0730	3920	City Insurance	10,689	11,703	9,565	19,130	19,130	0
		060	4	0730	3925	Transfer-Worker's Comp	3,700	3,890	2,035	4,070	4,070	0
		060	4	0930	3030	Training And Education	300	0	0	0	0	0
		060	4	0930	3160	Uniform Rental	1,227	0	0	0	0	0
		060	4	0930	3162	CDL License	50	0	0	0	0	0
		060	4	0930	3210	Vehicle Service	42,746	58,685	19,081	0	0	0
		060	4	0930	3220	Equipment Rental	0	0	0	0	0	0
		060	4	0930	3920	City Insurance	7,548	0	0	0	0	0
		060	4	0930	3925	Transfer-Worker's Comp	9,130	0	0	0	0	0
		060	4	1030	3010	Dues And Subscriptions	0	70	0	40	40	0
		060	4	1030	3030	Training And Education	800	800	0	800	800	0
		060	4	1030	3160	Uniform Rental	617	480	452	480	480	0
		060	4	1030	3210	Vehicle Service	4,694	5,849	1,125	6,070	6,070	0
		060	4	1030	3220	Signal Repair Services	436	382	436	1,500	1,500	0
		060	4	1030	3920	City Insurance	5,057	5,536	4,525	9,050	9,050	0
		060	4	1030	3925	Transfer-Worker's Comp	1,500	1,580	825	1,650	1,650	0
		060	4	1230	3030	Training And Education	455	474	0	950	950	0
		060	4	1230	3031	Dept. Wide Training	4,906	4,288	3,537	7,500	7,500	0
		060	4	1230	3034	Contract Locating Services	0	0	0	1,000	1,000	0
		060	4	1230	3036	Contract Banner Install	0	0	0	3,410	3,410	0
		060	4	1230	3040	Streetscape Maintenance	0	0	0	530	530	0
		060	4	1230	3160	Uniform Rental	176	140	128	200	200	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance					
							Actual	Actual	Actual	Approved Budget	Approved Budget						
4 Operations	3 Contractual	060	4	1230	3210	Vehicle Service	3,397	3,870	1,411	1,570	1,570	0					
						Julie System Fees	5,406	6,878	6,976	5,800	7,100	1,300					
						City Insurance	564	618	505	1,010	1,010	0					
						Transfer-Worker's Comp	560	590	310	620	620	0					
						Land Acquisition	0	0	0	0	113,000	113,000					
<b>3 Contractual Total</b>							<b>616,732</b>	<b>689,013</b>	<b>313,289</b>	<b>788,710</b>	<b>903,010</b>	<b>114,300</b>					
<b>4 Operations Total</b>							<b>2,918,784</b>	<b>3,103,762</b>	<b>1,763,177</b>	<b>3,435,230</b>	<b>3,534,995</b>	<b>99,765</b>					
5 Engineering	1 Personnel	060	5	1100	1101	Asst. City Engineer	85,734	88,301	56,372	88,700	88,700	0					
						Senior Civil Engineer	77,693	80,011	49,293	80,370	0	(80,370)					
						Projects Coordinator	0	0	0	0	0	0					
						Information Tech.	50,847	52,358	32,256	52,610	52,610	0					
						Engineering Aide P-T	4,064	0	0	7,600	0	(7,600)					
						Engineering Technician	66,348	68,334	42,099	68,640	125,285	56,645					
						Sewer D/B Intern (M09)	0	0	0	7,920	0	(7,920)					
						Non-Union Longevity Pay	16,743	20,122	13,194	24,110	24,110	0					
						Employee Insurance	37,882	43,642	22,436	53,420	47,544	(5,876)					
						Transfer, IMRF Pension	71,895	86,555	45,935	91,870	91,870	0					
						Asst. City Engineer	0	0	0	0	88,700	88,700					
						Civil Engineer	76,370	78,682	48,837	77,980	0	(77,980)					
						Engineering Tech. (2)	107,926	111,155	68,480	113,290	113,290	0					
						Civil Engineer (2)	0	124,951	81,741	133,280	133,280	0					
						Civil Engineer Windsor	47,736	0	0	0	0	0					
						Eng. Tech. (Windsor)	50,888	55,318	34,227	55,810	0	(55,810)					
						Civil Engineer-Reg.	51,480	7,161	0	0	0	0					
						Eng. Tech. (TIF Projects)	0	34,227	34,227	0	0	0					
						Overtime	4,242	5,484	6,841	3,630	3,630	0					
						Intern	1,204	4,902	2,301	8,520	8,520	0					
						Non Union Longevity Pay	10,019	11,850	8,409	17,650	17,650	0					
						Employee Insurance	34,444	39,688	20,404	48,580	43,236	(5,344)					
						Transfer, IMRF Pension	61,753	72,427	38,795	77,590	77,590	0					
						Civil Engineer	69,991	72,116	45,298	71,390	66,640	(4,750)					
						Engineering Tech	53,963	55,578	34,240	55,810	113,290	57,480					
						Engineering Tech (.5) New Storm	0	0	0	27,910	0	(27,910)					
						Overtime	201	653	0	960	960	0					
						Non-Union Longevity Pay	5,307	7,184	5,271	4,350	4,350	0					
						Employee Insurance	13,776	15,873	10,202	24,290	21,618	(2,672)					
						Employee Ins New Storms	0	0	0	4,860	4,860	0					
						Transfer, IMRF Pension	24,414	28,498	15,340	30,680	30,680	0					
						Transfer IMRF New-Storms	0	0	3,235	6,470	6,470	0					
						<b>1 Personnel Total</b>							<b>1,024,918</b>	<b>1,165,069</b>	<b>719,432</b>	<b>1,238,290</b>	<b>1,164,883</b>
2 Commodities	060	5	1200	2120	Reproduction Supplies	105	327	1,144	2,000	2,000	0						
					Surveying Supplies	593	307	96	850	850	0						
					Surveying Supplies	281	495	0	500	500	0						
<b>2 Commodities Total</b>							<b>978</b>	<b>1,129</b>	<b>1,240</b>	<b>3,350</b>	<b>3,350</b>	<b>0</b>					
3 Contractual	060	5	1300	3010	Dues And Subscriptions	50	50	0	500	500	0						
					Cellular/Paging Services	2,826	1,472	1,150	2,440	2,440	0						
					Travel And Conference	6,360	3,997	1,087	9,500	9,500	0						
					Moving Expenses	0	0	0	0	0	0						
					Prof. Engineering Services	1,646	1,143	1,002	2,800	2,800	0						
					Reproduction Services	406	0	200	2,000	2,000	0						
					Plotter/Copier Maintenance	0	0	1,500	1,500	1,500	0						
					Vehicle Service	3,740	5,665	1,284	5,590	5,590	0						
					City Insurance	4,660	5,102	4,170	8,340	8,340	0						
					Transfer-Worker's Comp	1,290	1,360	710	1,420	1,420	0						
					City Telephone	1,383	1,458	1,020	2,040	2,040	0						
					Training/Ed. (Windsor)	599	0	0	1,000	1,000	0						
					Vehicle Service	4,402	4,031	616	6,490	6,490	0						
					City Insurance	3,056	3,346	2,735	5,470	5,470	0						
					Transfer-Worker's Comp	1,090	1,140	600	1,200	1,200	0						
					City Telephone	969	1,022	715	1,430	1,430	0						
					Vehicle Service	3,901	4,319	2,089	3,290	3,290	0						
					City Insurance	2,978	3,261	2,665	5,330	5,330	0						
					Transfer-Worker's Comp	880	920	485	970	970	0						
					City Telephone	932	979	685	1,370	1,370	0						
					<b>3 Contractual Total</b>							<b>41,169</b>	<b>39,266</b>	<b>22,713</b>	<b>62,680</b>	<b>62,680</b>	<b>0</b>
					<b>5 Engineering Total</b>							<b>1,067,065</b>	<b>1,205,464</b>	<b>743,385</b>	<b>1,304,320</b>	<b>1,230,913</b>	<b>(73,407)</b>
					6 Environmental	1 Personnel	060	6	1100	1100	Environmental Manager	45,306	57,238	42,099	68,640	68,640	0
											Non-Union Longevity Pay	0	0	0	0	0	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance		
							Actual	Actual	Actual	Approved Budget				
6 Environmental M	1 Personnel	060	6	1100	1800	Employee Insurance	6,884	7,933	4,078	9,710	8,642	(1,068)		
		060	6	1100	1850	Transfer, IMRF Pension	14,894	17,388	9,360	18,720	18,720	0		
		060	6	2100	1102	Env. Control Officer	42,555	43,818	26,995	44,040	44,040	0		
		060	6	2100	1599	Non-Union Longevity Pay	2,539	3,051	1,895	3,520	3,520	0		
		060	6	2100	1800	Employee Insurance	6,884	7,933	4,078	9,710	8,642	(1,068)		
		060	6	2100	1850	Transfer, IMRF Pension	8,536	9,959	5,360	10,720	10,720	0		
		<b>1 Personnel Total</b>							<b>127,598</b>	<b>147,320</b>	<b>93,865</b>	<b>165,060</b>	<b>162,924</b>	<b>(2,136)</b>
		2 Commodities	060	6	1200	2010	Books & Periodicals	0	0	200	500	500	0	
								0	42	34	100	100	0	
								0	0	0	100	100	0	
175	286							0	500	500	0			
<b>2 Commodities Total</b>							<b>175</b>	<b>328</b>	<b>234</b>	<b>1,200</b>	<b>1,200</b>	<b>0</b>		
3 Contractual	060	6	1300	3010	Dues And Subscriptions	226	0	300	700	700	0			
						157	1,677	88	1,800	1,800	0			
						0	2,893	0	0	0	0			
						22	102	111	2,000	2,000	0			
						19,072	37,270	0	19,100	19,100	0			
						3,163	2,314	0	3,330	3,330	0			
						22,281	22,281	0	0	0	0			
						0	0	0	0	0	0			
						4,384	6,937	2,784	7,500	10,500	3,000			
						754	736	62	1,100	1,100	0			
						2,011	2,202	1,800	3,600	3,600	0			
						790	830	435	870	870	0			
						594	622	435	870	870	0			
						124	142	36	250	250	0			
						3,340	3,465	2,100	3,030	3,030	0			
						331	305	222	500	500	0			
						12,176	11,655	7,619	35,000	35,000	0			
1,050	1,150	940	1,880	1,880	0									
530	560	290	580	580	0									
<b>3 Contractual Total</b>							<b>71,005</b>	<b>95,142</b>	<b>17,222</b>	<b>82,110</b>	<b>85,110</b>	<b>3,000</b>		
<b>6 Environmental Management Total</b>							<b>198,778</b>	<b>242,789</b>	<b>111,321</b>	<b>248,370</b>	<b>249,234</b>	<b>864</b>		
<b>Grand Total</b>							<b>6,180,381</b>	<b>6,599,558</b>	<b>3,943,701</b>	<b>7,283,850</b>	<b>7,332,389</b>	<b>48,539</b>		



# COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

## DEPARTMENT MISSION

To maintain and improve the quality of life for Urbana citizens by providing programs of community development, economic development, comprehensive planning, zoning administration, development review, building safety, social services, and affordable housing.

## DEPARTMENT ORGANIZATION

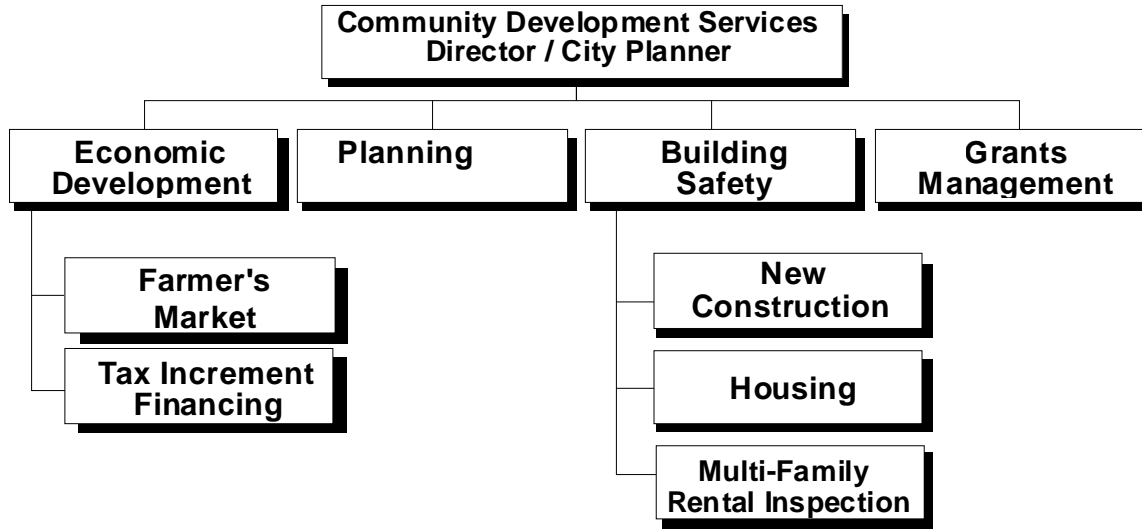
The Community Development Services Department is organized into five programs:

- **Administration** - Provides overall administration of the department to insure effective and efficient management and customer service.
- **Planning** – Ensures land use and general planning services in accordance with the Comprehensive Plan, the Zoning Ordinance, and Subdivision and Land Development Code. Provides staff support to the Plan Commission, Zoning Board of Appeals, Development Review Boards and the Historic Preservation Commission.
- **Economic Development** - Administers economic development programs, including the four Tax Increment Financing Districts, enterprise zone administration, development loan/grant programs, the public arts program, the farmer's market, business retention and attraction and tourism marketing.
- **Building Safety** - Maintains the public safety and welfare of the City's physical structures by issuing building permits, enforcing property maintenance, life safety accessibility and zoning codes, and conducting residential rental property inspections. This division includes three programs: new construction, housing, and multi-family rental inspection.
- **Grants Management** - Manage federal and state housing grants and programs, including affordable housing, transitional housing, social service grants, and housing rehabilitation. Activities and costs are reported in the Community Development Special and Community Development Block Grant special funds.

**Community Development Services Department**

- **Additional Programs** – Costs for the Farmer’s Market program are reported in Economic Development Reserve Fund. As noted above, the department also administers the city’s tax increment financing districts, which are reported in a separate section of this budget document. The Public Arts program is also reported separately.

**ORGANIZATIONAL CHART**



**PERSONNEL SUMMARY (FTE'S)**

COMMUNITY DEVELOPMENT DEPARTMENT

Full-Time Positions	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
Comm. Dev. Director/City Planner	1.00	1.00	1.00	1.00	1.00
Ec. Dev. Manager	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Planner I	1.00	2.00	2.00	2.00	1.00
Planner II	2.00	1.00	1.00	1.00	2.00
Building Safety Manager	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	1.00
Housing Inspector	2.00	2.00	2.00	2.00	2.00
Code Enforcement Coordinator	0.00	0.00	0.00	1.00	1.00
Plumbing & Bldg. Inspector	1.00	1.00	1.00	1.00	1.00
Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Admin. Assistant II	1.00	1.00	1.00	0.00	0.00
Admin. Assistant I	3.00	3.00	3.00	3.00	3.00
Grants Manager	1.00	1.00	1.00	1.00	1.00
Grants Coordinator	2.00	2.00	2.00	2.00	2.00
Rehab Specialist	1.00	1.00	1.00	1.00	1.00
Public Arts Coordinator.	0.00	1.00	1.00	1.00	1.00
Marketing Coordinator	1.00	1.00	1.00	1.00	1.00
Economic Dev. Spec.	0.00	0.60	0.60	1.00	1.00
Economic Dev. Coordinator	1.00	1.00	1.00	1.00	1.00
<b>Subtotal</b>	<b>22.00</b>	<b>23.60</b>	<b>23.60</b>	<b>24.00</b>	<b>24.00</b>

**Community Development Services Department**

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Part-Time Positions					
Clerk-Typist	0.75	0.75	0.75	0.75	0.75
Public Arts Coordinator.	0.75	0.00	0.00	0.00	0.00
Cd Intern	0.30	0.30	0.30	0.30	0.30
Subtotal	1.80	1.05	1.05	1.05	1.05
<b>Total</b>	<b>23.80</b>	<b>24.65</b>	<b>24.65</b>	<b>25.05</b>	<b>25.05</b>

**ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department and City in various intergovernmental activities, in matters with the news-media and at public relations meetings and events
- Participate in the planning and preparation of the City's capital improvements long-term plan and budget
- Ensure a high level of customer service
- Undertake special projects

**PLANNING PROGRAM ACTIVITIES**

- Assure implementation of the goals, objectives and policies of the Comprehensive Plan and other city planning documents
- Administer and enforce zoning, subdivision and development codes
- Provide planning coordination and recommendations to the Plan Commission Zoning Board of Appeals, Development Review Board, and City Council in their consideration of zoning and subdivision cases, neighborhood planning and long-range community plans
- Provide staffing to Historic Preservation Commission and Design Review Boards
- Provide supplemental staffing to the Sustainability Advisory Commission and Bicycle and Pedestrian Advisory Commission.
- Work with Urbana's neighborhoods on various planning initiatives and events.
- Process annexation requests and annexation agreements.
- Coordinate planning policies and case reviews with other government entities to ensure the City's planning interests are considered in community-wide planning efforts



### **ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES**

- Generate and coordinate economic development activities that will expand the City's commercial and industrial tax base to include development, redevelopment, and annexation agreements, incentive programs, business attraction and retention, special events, and tourism marketing.
- Assist new and existing business development and growth
- Manage certain special economic funds and programs including the tax increment financing districts, enterprise zone, the Economic Development Fund, metro-zone agreement, neighborhood programs, public art, and the Farmer's Market
- Represent the department and City in economic development matters with Champaign County, the Economic Development Corporation, Urbana Business Association, and other organizations.

### **NEW CONSTRUCTION BUILDING SAFETY PROGRAM ACTIVITIES**

- Ensure the construction and remodeling of facilities are in compliance with various international, State and local codes and ordinances
- Conduct inspection of all building construction
- Provide technical assistance to developers, contractors, and property owners on construction and development requirements and methods
- Issue annual electrical contractor licenses
- Issue permits for all construction activities covered by model codes
- Inspect sanitary sewer installations for properties within the City limits and within 1½ miles of City limits per agreement with the Sanitary District

### **HOUSING BUILDING SAFETY PROGRAM ACTIVITIES**

- Upgrade or eliminate substandard housing and preserve existing housing properties from deterioration through enforcement of the City's zoning, property maintenance and building codes
- Perform annual inspections for University of Illinois certified housing
- Issue mobile home certificate of occupancy permits and mobile home park licenses
- Maintain vacant properties register
- Require demolition of unsafe structures
- Systematically inspect certain housing units in support of the Community Development Rehabilitation Program
- Respond to tenant and neighborhood complaints regarding properties
- Assist with zoning enforcement efforts as they pertain to rental housing

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## Community Development Services Department

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- Conduct bi-annual hotel/motel inspections
- Coordinate with Legal Division on property maintenance complaints

### **MULTI-FAMILY RENTAL INSPECTION PROGRAM (NEW) ACTIVITIES**

- Perform systematic inspections for all rental housing in the City of Urbana
- Administer rental registration program for rental housing
- Issue inspection reports with citations indicated according to type of violation as set forth in the property maintenance code
- Enforce the provisions of the rental registration program as they pertain to noncomplying and nuisance properties
- Issue tickets for noncompliance
- Coordinate with Legal Division on property maintenance complaints

### **FY14-15 BUDGET HIGHLIGHTS**

- Addition of a Code Enforcement Coordinator position to assist in completing and coordinating systematic inspections covered by the City's Rental Inspection Program, with a focus on addressing problematic and distressed properties..
- Acquisition of a software program and protable tablets to assist in housing inspections, tracking and enforcement.

**Community Development Services Department**

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
EXPENDITURES BY PROGRAM**

Program	Category	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
		Actuals	Actuals	Actuals	Approved Budget		
Administration	1 Personnel	192,231	207,577	124,420	216,140	214,003	(2,137)
	2 Commodities	3,457	4,095	4,390	6,830	7,210	380
	3 Contractual	44,208	42,058	8,928	52,150	61,100	8,950
	4 Capital	18,500	18,500	18,500	18,500	9,512	(8,988)
<b>Administration Total</b>		<b>258,396</b>	<b>272,229</b>	<b>156,238</b>	<b>293,620</b>	<b>291,825</b>	<b>(1,795)</b>
Economic Development	1 Personnel	74,435	78,991	65,130	114,810	89,632	(25,178)
	2 Commodities	296	297	234	300	500	200
	3 Contractual	57,616	73,629	20,975	75,140	75,390	250
<b>Economic Development Total</b>		<b>132,346</b>	<b>152,917</b>	<b>86,338</b>	<b>190,250</b>	<b>165,522</b>	<b>(24,728)</b>
Housing	1 Personnel	200,483	213,936	127,675	224,720	306,003	81,283
	2 Commodities	138	186	0	1,510	630	(880)
	3 Contractual	20,791	22,304	13,708	35,150	33,260	(1,890)
	4 Capital	2,230	2,230	2,230	2,230	24,512	22,282
<b>Housing Total</b>		<b>223,642</b>	<b>238,656</b>	<b>143,614</b>	<b>263,610</b>	<b>364,405</b>	<b>100,795</b>
New Construction	1 Personnel	357,114	390,397	233,576	403,520	398,637	(4,883)
	2 Commodities	1,700	1,865	1,177	4,380	5,090	710
	3 Contractual	14,883	12,926	7,212	26,040	25,250	(790)
<b>New Construction Total</b>		<b>373,696</b>	<b>405,188</b>	<b>241,965</b>	<b>433,940</b>	<b>428,977</b>	<b>(4,963)</b>
Planning And Zoning	1 Personnel	295,553	353,997	191,937	392,590	387,686	(4,904)
	2 Commodities	2,852	3,041	948	5,100	4,300	(800)
	3 Contractual	59,874	62,939	60,379	68,270	70,123	1,853
<b>Planning And Zoning Total</b>		<b>358,280</b>	<b>419,977</b>	<b>253,265</b>	<b>465,960</b>	<b>462,109</b>	<b>(3,851)</b>
<b>Grand Total</b>		<b>1,346,361</b>	<b>1,488,968</b>	<b>881,420</b>	<b>1,647,380</b>	<b>1,712,838</b>	<b>65,458</b>

**Community Development Services Department**

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**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
EXPENDITURES BY CATEGORY**

Category	Division	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance
		Actual	Actual	Actual			
1 Personnel	1 Administration & Planning	562,219	640,565	381,487	723,540	691,321	(32,219)
	2 Code Enforcement	557,597	604,334	361,251	628,240	704,640	76,400
<b>1 Personnel Total</b>		<b>1,119,816</b>	<b>1,244,898</b>	<b>742,739</b>	<b>1,351,780</b>	<b>1,395,961</b>	<b>44,181</b>
2 Commodities	1 Administration & Planning	6,605	7,433	5,572	12,230	12,010	(220)
	2 Code Enforcement	1,838	2,051	1,177	5,890	5,720	(170)
<b>2 Commodities Total</b>		<b>8,442</b>	<b>9,484</b>	<b>6,749</b>	<b>18,120</b>	<b>17,730</b>	<b>(390)</b>
3 Contractual	1 Administration & Planning	161,699	178,626	90,282	195,560	206,613	11,053
	2 Code Enforcement	35,674	35,230	20,921	61,190	58,510	(2,680)
<b>3 Contractual Total</b>		<b>197,373</b>	<b>213,855</b>	<b>111,202</b>	<b>256,750</b>	<b>265,123</b>	<b>8,373</b>
4 Capital	1 Administration & Planning	18,500	18,500	18,500	18,500	9,512	(8,988)
	2 Code Enforcement	2,230	2,230	2,230	2,230	24,512	22,282
<b>4 Capital Total</b>		<b>20,730</b>	<b>20,730</b>	<b>20,730</b>	<b>20,730</b>	<b>34,024</b>	<b>13,294</b>
<b>Grand Total</b>		<b>1,346,361</b>	<b>1,488,968</b>	<b>881,420</b>	<b>1,647,380</b>	<b>1,712,838</b>	<b>65,458</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
BUDGET DETAIL**

Community Development Services

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15	Budget Variance
							Actual	Actual	Actual		Approved Budget	
1 Administration & 1 Personnel		090	1	1100	1100	CD Director/Planner	107,178	113,566	70,042	114,200	114,200	0
		090	1	1100	1101	Admin. Assistant I	35,657	36,713	22,618	36,900	36,900	0
		090	1	1100	1300	Overtime	515	0	0	390	390	0
		090	1	1100	1600	Longevity Pay	6,395	7,908	5,560	9,140	9,140	0
		090	1	1100	1800	Employee Insurance	13,776	15,873	8,161	19,430	17,293	(2,137)
		090	1	1100	1850	Transfer, IMRF Pension	28,710	33,517	18,040	36,080	36,080	0
		090	1	2100	1,104	Tourism Spec. (.6)	0	0	0	0	0	0
		090	1	2100	1100	Ec. Devel. Coordinator .75	59,330	61,100	50,266	61,470	0	(61,470)
		090	1	2100	1100	Ec. Devel. Manager	0	0	0	0	61,470	61,470
		090	1	2100	1104	Ed Spec. (.75)	0	0	0	24,320	0	(24,320)
		090	1	2100	1104	Tourism Spec. (.6)	1,110	3,746	0	0	0	0
		090	1	2100	1600	Longevity	1,900	3,620	2,513	3,070	3,070	0
		090	1	2100	1800	Employee Insurance	3,959	2,879	3,276	7,800	6,942	(858)
		090	1	2100	1850	Transfer, IMRF Pension	8,135	7,646	9,075	18,150	18,150	0
		090	1	3100	1100	Planning Manager	76,093	78,370	36,038	78,720	78,720	0
		090	1	3100	1102	Admin. Assistant I	36,717	37,814	23,296	38,010	38,010	0
		090	1	3100	1104	Planner li (2)	84,894	104,715	58,944	105,220	105,220	0
		090	1	3100	1105	Planner I	7,000	27,191	14,382	41,530	41,530	0
		090	1	3100	1108	Planning Intern (.25)	888	0	3,678	10,080	10,080	0
		090	1	3100	1300	Overtime	0	0	0	310	310	0
		090	1	3100	1600	Longevity Pay	6,118	10,554	5,376	11,140	11,140	0
		090	1	3100	1800	Employee Insurance	31,611	36,420	18,724	44,580	39,676	(4,904)
		090	1	3100	1850	Transfer, IMRF Pension	52,233	58,934	31,500	63,000	63,000	0
<b>1 Personnel Total</b>							<b>562,219</b>	<b>640,565</b>	<b>381,487</b>	<b>723,540</b>	<b>691,321</b>	<b>(32,219)</b>
2 Commodities		090	1	1200	2010	Books & Periodicals	125	358	0	400	400	0
		090	1	1200	2020	Office Supplies	975	1,234	570	1,000	1,200	200
		090	1	1200	2030	Plotter Supplies	0	0	0	500	500	0
		090	1	1200	2060	City Bldg. Copier Supplies	1,071	1,095	1,750	1,750	1,750	0
		090	1	1200	2061	Paper For CD Copier	1,236	1,264	2,070	2,020	2,200	180
		090	1	1200	2062	C.D. Copier Supplies	50	144	0	1,160	1,160	0
		090	1	2200	2020	Office Supplies	296	297	234	300	500	200
		090	1	3200	2020	Office Supplies	2,394	2,310	920	2,800	2,800	0
		090	1	3200	2070	Postage And Printing	233	342	0	1,000	1,000	0
		090	1	3200	2090	Graphics Supplies	225	389	28	600	500	(100)
		090	1	3200	2100	Sidwell Map Updates	0	0	0	700	0	(700)
<b>2 Commodities Total</b>							<b>6,605</b>	<b>7,433</b>	<b>5,572</b>	<b>12,230</b>	<b>12,010</b>	<b>(220)</b>
3 Contractual		090	1	1300	3,040	Plotter Maint.	0	0	0	0	500	500
		090	1	1300	3010	Dues & Subscriptions	1,304	1,670	315	2,000	2,000	0
		090	1	1300	3015	Celluar/Paging Services	0	0	0	480	480	0
		090	1	1300	3020	Travel And Conference	4,269	4,430	871	4,260	4,500	240
		090	1	1300	3030	Training And Education	893	1,401	0	2,170	2,000	(170)
		090	1	1300	3040	Plotter Maint.	0	0	0	230	0	(230)
		090	1	1300	3040	Fax Machine Maint.	0	0	0	0	100	100
		090	1	1300	3210	Vehicle Service	2,088	1,782	545	2,980	2,500	(480)
		090	1	1300	3920	City Insurance	2,486	2,723	2,225	4,450	4,450	0
		090	1	1300	3925	Transfer-Worker's Comp	270	280	150	300	300	0
		090	1	1300	3930	City Telephone	1,450	1,530	1,070	2,140	2,140	0
		090	1	1300	3940	City Bldg. Copier Maint.	488	488	1,310	1,310	1,310	0
		090	1	1300	3942	C.D. Copier Maint.	3,331	3,578	2,442	4,200	4,200	0
		090	1	1300	3950	City Computerization	27,630	24,176	0	27,630	36,620	8,990
		090	1	2300	3116	Edc Contribution	36,350	38,350	0	38,350	38,350	0
		090	1	2300	3118	Contribution, C&Vb	0	0	0	0	0	0
		090	1	2300	3120	Training & Education	195	1,273	210	1,000	1,000	0
		090	1	2300	3215	Cellular/Paging Services	1,051	944	680	750	1,000	250
		090	1	2300	3217	I.H.S.A. Contribution	2,500	2,500	2,500	2,500	2,500	0
		090	1	2300	3220	U.B.A. Contribution	15,069	27,900	15,500	28,370	28,370	0
		090	1	2300	3920	City Insurance	2,011	2,202	1,800	3,600	3,600	0
		090	1	2300	3925	Transfer-Worker's Comp	200	210	110	220	220	0
		090	1	2300	3930	City Telephone	240	250	175	350	350	0
		090	1	3300	3010	Dues & Subscriptions	1,339	1,855	1,380	2,500	2,250	(250)
		090	1	3300	3020	Travel And Conference	4,643	5,924	2,270	5,280	5,280	0
		090	1	3300	3030	Plan Commission Training	810	555	346	810	810	0
		090	1	3300	3118	Zoning Board Of Appeals	368	160	121	600	500	(100)
	090	1	3300	3120	Hist. Preservation Board	235	574	600	600	600	0	
	090	1	3300	3501	Cuuats Membership	26,284	26,284	27,598	27,600	28,978	1,378	
	090	1	3300	3502	R.P.C. Membership	23,417	24,584	25,750	25,750	26,575	825	
	090	1	3300	3504	Recorder'S On-Line Service	0	0	0	500	500	0	

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance
							Actual	Actual	Actual			
1 Administration & 3 Contractual		090 1	3300	3920		City Insurance	2,011	2,202	1,800	3,600	3,600	0
		090 1	3300	3925		Transfer-Worker's Comp	270	280	150	300	300	0
		090 1	3300	3930		City Telephone	497	522	365	730	730	0
<b>3 Contractual Total</b>							<b>161,699</b>	<b>178,626</b>	<b>90,282</b>	<b>195,560</b>	<b>206,613</b>	<b>11,053</b>
4 Capital		090 1	1400	4500		Veh. Repl. Charge	18,500	18,500	18,500	18,500	9,512	(8,988)
<b>4 Capital Total</b>							<b>18,500</b>	<b>18,500</b>	<b>18,500</b>	<b>18,500</b>	<b>9,512</b>	<b>(8,988)</b>
<b>1 Administration &amp; Planning Total</b>							<b>749,022</b>	<b>845,124</b>	<b>495,841</b>	<b>949,830</b>	<b>919,456</b>	<b>(30,374)</b>
2 Code Enforcem 1 Personnel		090 2	1100	1101		Bldg. Safety Manager	0	78,370	48,282	78,720	78,720	0
		090 2	1100	1101		Bldg. Safety Manager .9	68,483	0	0	0	0	0
		090 2	1100	1103		Plumbing Inspector	55,563	57,219	35,251	57,470	57,470	0
		090 2	1100	1104		Admin. Assistant I (.5)	19,491	20,070	12,365	20,160	20,160	0
		090 2	1100	1106		Building Inspector Ii	58,368	60,107	37,030	60,390	60,390	0
		090 2	1100	1107		Electrical Inspector	58,368	60,107	37,030	60,390	60,390	0
		090 2	1100	1200		P-T Clerk Typist(.33)	0	0	0	0	0	0
		090 2	1100	1300		Overtime	0	0	33	2,840	2,500	(340)
		090 2	1100	1600		Longevity Pay	12,893	17,307	12,013	13,800	13,800	0
		090 2	1100	1800		Employee Insurance	29,288	33,740	17,346	41,300	36,757	(4,543)
		090 2	1100	1850		Transfer, IMRF Pension	54,660	63,477	34,225	68,450	68,450	0
		090 2	2100	1101		Housing Inspector	52,363	53,936	33,229	54,180	54,180	0
		090 2	2100	1102		Admin. Assistant I (.5)	19,491	20,070	12,365	20,160	20,160	0
		090 2	2100	1300		Overtime	0	0	0	670	670	0
		090 2	2100	1600		Longevity Pay	4,287	4,744	3,307	5,400	5,400	0
		090 2	2100	1800		Employee Insurance	10,347	11,919	6,128	14,590	12,985	(1,605)
		090 2	2100	1850		Transfer, IMRF Pension	14,537	16,972	9,135	18,270	18,270	0
		090 2	3100	1101		Housing Inspector	50,847	52,358	32,286	52,620	52,620	0
		090 2	3100	1102		P-T Clerk-Typist(.75)	21,257	21,893	13,484	21,990	21,990	0
		090 2	3100	1103		Code Enforcement Coordinator	0	0	0	0	57,283	57,283
		090 2	3100	1300		Overtime	0	0	0	0	500	500
		090 2	3100	1600		Longevity	0	0	0	0	0	0
		090 2	3100	1600		Non Union Longevity	2,794	3,531	2,683	4,390	4,390	0
		090 2	3100	1800		Employee Insurance	10,347	11,919	6,128	14,590	26,105	11,515
		090 2	3100	1850		IMRF/FICA Pension	14,214	16,595	8,930	17,860	31,450	13,590
<b>1 Personnel Total</b>							<b>557,597</b>	<b>604,334</b>	<b>361,251</b>	<b>628,240</b>	<b>704,640</b>	<b>76,400</b>
2 Commodities		090 2	1200	2010		Books & Periodicals	0	0	0	120	80	(40)
		090 2	1200	2020		Office Supplies	1,471	1,165	947	1,750	2,500	750
		090 2	1200	2071		Code Books	0	407	0	1,800	1,800	0
		090 2	1200	2420		Supplies And Equipment	229	293	230	710	710	0
		090 2	2200	2020		Office Supplies	25	84	0	640	0	(640)
		090 2	2200	2410		Supplies And Eq.	98	76	0	120	120	0
		090 2	3200	2020		Office Supplies	0	26	0	240	0	(240)
		090 2	3200	2100		Testing Supplies	15	0	0	510	510	0
<b>2 Commodities Total</b>							<b>1,838</b>	<b>2,051</b>	<b>1,177</b>	<b>5,890</b>	<b>5,720</b>	<b>(170)</b>
3 Contractual		090 2	1300	3010		Dues & Subscriptions	781	715	350	900	900	0
		090 2	1300	3020		Travel & Conference	1,379	650	260	2,830	2,830	0
		090 2	1300	3210		Vehicle Service	5,656	4,821	1,668	10,200	10,200	0
		090 2	1300	3215		Cellular Phone/Paging	837	327	105	1,790	1,200	(590)
		090 2	1300	3420		Permit Printing	462	204	169	1,000	800	(200)
		090 2	1300	3920		City Insurance	3,375	3,695	3,020	6,040	6,040	0
		090 2	1300	3925		Transfer-Worker's Comp	640	670	350	700	700	0
		090 2	1300	3930		City Telephone	1,752	1,844	1,290	2,580	2,580	0
		090 2	2300	3110		Professional Services	0	565	70	750	750	0
		090 2	2300	3210		Vehicle Service	3,392	2,068	1,027	6,000	6,000	0
		090 2	2300	3215		Cellular Phone/Paging	112	0	0	500	300	(200)
		090 2	2300	3700		Title Searches	450	225	75	200	500	300
		090 2	2300	3720		House Demo. Costs	1,245	2,356	1,996	3,860	3,860	0
		090 2	2300	3920		City Insurance	1,050	1,150	940	1,880	1,880	0
		090 2	2300	3925		Transfer-Worker's Comp	630	660	345	690	690	0
		090 2	2300	3930		City Telephone	1,759	1,850	1,295	2,590	2,590	0
		090 2	3300	3110		Prof. Services	1,424	5,000	2,335	5,210	5,210	0
		090 2	3300	3120		Postage & Printing	1,921	1,387	1,744	1,560	2,000	440
		090 2	3300	3210		Vehicle Service	4,473	3,017	2,528	6,500	6,500	0
		090 2	3300	3215		Cell Phone/Paging	178	29	14	500	300	(200)
		090 2	3300	3920		City Insurance	475	521	425	850	850	0
		090 2	3300	3925		Worker Comp. Costs	820	860	450	900	900	0
		090 2	3300	3930		City Telephone	631	664	465	930	930	0
		090 2	3300	3950		City Computerization	2,230	1,951	0	2,230	0	(2,230)
<b>3 Contractual Total</b>							<b>35,674</b>	<b>35,230</b>	<b>20,921</b>	<b>61,190</b>	<b>58,510</b>	<b>(2,680)</b>

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
							Actual	Actual	Actual	Approved Budget		
2 Code Enforcem-4 Capital		090	2	3400	2500	Housing Inspection Hardware	0	0	0	0	5,000	5,000
		090	2	3400	2600	Housing Inspection Software	0	0	0	0	10,000	10,000
		090	2	3400	4500	Veh./Eq. Replacement	2,230	2,230	2,230	2,230	9,512	7,282
	<b>4 Capital Total</b>						<b>2,230</b>	<b>2,230</b>	<b>2,230</b>	<b>2,230</b>	<b>24,512</b>	<b>22,282</b>
<b>2 Code Enforcement Total</b>							<b>597,339</b>	<b>643,844</b>	<b>385,579</b>	<b>697,550</b>	<b>793,382</b>	<b>95,832</b>
<b>Grand Total</b>							<b>1,346,361</b>	<b>1,488,968</b>	<b>881,420</b>	<b>1,647,380</b>	<b>1,712,838</b>	<b>65,458</b>

# Transfers from the General Fund to Other Funds for Special Purposes

## Special Transfers

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
1 Administration	3 Contractual	095 1	1300	3000		Transfer-Social Services	185,600	204,400	0	195,000	195,000	0
		095 1	1300	3002		Domestic Violence Initiative	0	0	0	0	0	0
		095 1	1300	3020		Transfer-Merit Pay Plan	0	0	0	0	0	0
		095 1	1300	3021		Merit Pay Adjusts Enc.	0	0	0	0	0	0
		095 1	1300	3022		Transfer, Longevity Pay	0	0	0	0	0	0
		095 1	1300	3024		Tfr-Unemployment Comp.	27,089	30,605	9,856	32,100	32,100	0
		095 1	1300	3025		Unemployment Payments Enc.	0	0	0	0	0	0
		095 1	1300	3030		Trans. To UPTV PEG Fund	140,821	0	0	154,400	154,400	0
		095 1	1300	3031		Transfer To PEG Enc.	0	146,806	0	0	0	0
		095 1	1300	3050		Transfer-Cap. Impr. Plan	858,400	858,400	858,400	858,400	858,400	0
		095 1	1300	3051		Trans. Cap. Impr. Enc.	0	0	0	0	0	0
		095 1	1300	3052		Trans. Cap. Impr. Add'L	0	0	0	0	0	0
		095 1	1300	3053		Trans Supp Cap Improv	0	0	60,000	60,000	60,000	0
		095 1	1300	3060		Transfer-Public Safety Ot	0	0	0	0	0	0
		095 1	1300	3061		P.S. Overtime Enc.	0	0	0	0	0	0
		095 1	1300	3062		Fire Mat'L, Donations	727	2,450	2,366	3,000	3,000	0
		095 1	1300	3064		Payments, Dev. Agreements	35,060	68,814	94,764	100,000	100,000	0
		095 1	1300	3065		Payments, Dev. Agreements En	0	0	0	0	0	0
		095 1	1300	3066		Annex Payment County Sales	8,866	0	0	0	0	0
		095 1	1300	3067		Annex Payments County Enc.	0	0	0	0	0	0
		095 1	1300	3069		Transfer IMRF Library	380,444	383,867	0	412,930	412,930	0
		095 1	1300	3070		Transfer IMRF Fund Enc.	0	0	0	0	0	0
		095 1	1300	3071		Transfer Library (Prop Tax)	0	0	0	71,395	0	(71,395)
		095 1	1300	3072		Transfer Library Tax Enc.	0	21,619	0	0	0	0
		095 1	1300	3073		Transfer Gen. Reserve	0	0	0	0	0	0
		095 1	1300	3073		Transfer Lib. Prop. Tax	28,020	0	0	0	0	0
		095 1	1300	3074		Trans Gen. Res. Enc.	0	0	0	0	0	0
		095 1	1300	3075		Repayment Provena Tax	0	0	0	0	0	0
		095 1	1300	3076		Carle Int. Prev. Years	0	0	0	0	0	0
		095 1	1300	3077		Transfer VEF, Non-Rec. (New	0	0	0	0	0	0
		095 1	1300	3079		Trans. Cap. Impr. Non-Recurrinç	0	0	0	0	0	0
		095 1	1300	3081		Trans. Reserve, Meijer Paymenç	0	0	0	0	0	0
		095 1	1300	3083		Repay J18 For Census Costs	0	0	0	0	0	0
		095 1	1300	3090		Transfer To Debt Service	0	0	0	0	0	0
<b>3 Contractual Total</b>							<b>1,665,026</b>	<b>1,716,961</b>	<b>1,025,386</b>	<b>1,887,225</b>	<b>1,815,830</b>	<b>(71,395)</b>
<b>1 Administration Total</b>							<b>1,665,026</b>	<b>1,716,961</b>	<b>1,025,386</b>	<b>1,887,225</b>	<b>1,815,830</b>	<b>(71,395)</b>
<b>Grand Total</b>							<b>1,665,026</b>	<b>1,716,961</b>	<b>1,025,386</b>	<b>1,887,225</b>	<b>1,815,830</b>	<b>(71,395)</b>



# SPECIAL FUNDS THAT SUPPORT THE GENERAL FUND

- SOCIAL SERVICE AGENCIES
- EQUIPMENT SERVICES
- VEHICLE AND EQUIPMENT REPLACEMENT
- LANDSCAPE RECYCLING
- HOME RECYCLING (U-CYCLE)
- RETAINED RISK
- CATV PEG
- POLICE RECORDS MANAGEMENT SYSTEM
- PUBLIC ARTS

# SPECIAL FUNDS THAT SUPPORT GENERAL OPERATIONS

## SOCIAL SERVICE AGENCIES FUND

Accounts for payments to social service agencies. A transfer from the general operating fund provides funding for the City share. The amount proposed to be transferred from the general fund is \$195,000. Specific allocations will be decided prior to adoption. It is unknown at this time what amount will be included in the Township budget. The amount below is the same amount as last year. Total spending for social service agencies is paid from the City of Urbana General Fund, Cunningham Township, and the City of Urbana Community Development Block Grant Fund in the following amounts:

	<u>Last Yr.</u>	<u>Proposed</u>
City of Urbana General Fund	\$210,530	\$195,000
Cunningham Township	100,000	65,000
Community Dev. Block Grant	<u>5,000</u>	<u>5,000</u>
Total Grants	\$313,400	\$265,000

Each year, if there are unspent amounts from previous year's allocations, these amounts are re-budgeted in the following year. In FY11 and FY13, the City was able to reallocate additional monies that were previously budgeted for social services but were unspent. The reallocated amounts are considered to be of a non-recurring nature.

## SOCIAL SERVICE AGENCIES FUND FINANCIAL SUMMARY

**Social Services Fund**

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance	
							Actual	Actual	Actual	Approved Budget	Proposed Budget		
0 Administration	0 Revenue	F09 0	0050	0000	Transfer-Gen. Fund	(185,600)	(204,400)	0	(195,000)	(195,000)	0		
		F09 0	0060	0000	Boys Club	0	(2,300)	0	0	0	0		
<b>0 Revenue Total</b>							<b>(185,600)</b>	<b>(206,700)</b>	<b>0</b>	<b>(195,000)</b>	<b>(195,000)</b>	<b>0</b>	
<b>0 Administration Total</b>							<b>(185,600)</b>	<b>(206,700)</b>	<b>0</b>	<b>(195,000)</b>	<b>(195,000)</b>	<b>0</b>	
1 Administration	3 Contractual	F09 1	1300	0304	Pace Housing Assistance	0	0	0	0	0	0		
		F09 1	1300	0306	Pace Personal Assistance	0	0	0	0	0	0		
		F09 1	1300	0308	Pace Meal Program - Eiu	0	0	575	575	0	(575)		
		F09 1	1300	0308	Pace Sr.Meal Program	0	0	0	0	0	0		
		F09 1	1300	0318	Salvation Army Stepping Stones	0	0	650	1,300	0	(1,300)		
		F09 1	1300	0328	Eastern Illinois Foodbank	0	0	0	0	0	0		
		F09 1	1300	0342	Best Interest Of Children	0	0	0	0	0	0		
		F09 1	1300	0348	Urbana Park Youth Scholarship	5,300	5,500	0	0	0	0		
		F09 1	1300	0350	Champaign County Casa	0	0	1,550	3,100	0	(3,100)		
		F09 1	1300	0354	Urbana School District #116	0	0	16,275	21,700	0	(21,700)		
		F09 1	1300	0360	Homestead Corp	0	0	3,400	4,800	0	(4,800)		
		F09 1	1300	0364	Univ Ymca Vis-A-Vis	1,900	2,000	0	0	0	0		
		F09 1	1300	0366	Greater Comm. Aids Project	3,100	0	0	0	0	0		
		F09 1	1300	0380	Fam. Service, Counseling	0	4,000	2,600	2,600	0	(2,600)		
		F09 1	1300	0382	Fam. Service, 1St Call	0	5,000	2,300	2,300	0	(2,300)		
		F09 1	1300	0384	Fam. Service, Home Care	0	12,000	4,900	9,800	0	(9,800)		
		F09 1	1300	0386	Fam. Service, Rsvp	0	3,500	1,600	1,600	0	(1,600)		
		F09 1	1300	0388	Fam. Service, Sr. Advocacy	0	1,000	700	700	0	(700)		
		F09 1	1300	0390	Fam. Service, Sr. Transportation	0	5,500	2,600	5,200	0	(5,200)		
		F09 1	1300	0392	Fam. Service, Meals On Wheels	0	9,000	3,850	7,700	0	(7,700)		
		F09 1	1300	0398	Lead For Life	0	13,644	0	0	0	0		
		F09 1	1300	0420	Conservatory Central. II	0	3,500	600	1,200	0	(1,200)		
		F09 1	1300	0424	Chic - Ushchealth Ushc	0	0	6,500	13,000	0	(13,000)		
		F09 1	1300	0424	C-U Public Health Ushc	0	0	0	0	0	0		
		F09 1	1300	0448	Center For Women In Transition	0	0	0	0	0	0		
		F09 1	1300	0450	Prairie Center Health Care	0	14,000	3,150	12,600	0	(12,600)		
		F09 1	1300	0450	Prairie Center	11,500	0	0	0	0	0		
		F09 1	1300	0452	Peace Meal Program - Sblh	0	0	575	1,725	0	(1,725)		
		F09 1	1300	0452	Peace Meal Program	2,600	2,600	0	0	0	0		
		F09 1	1300	0454	Rpc, Court Diversion	0	6,300	2,300	4,600	0	(4,600)		
		F09 1	1300	0454	County Court Diversion	0	0	0	0	0	0		
		F09 1	1300	0456	Rpc, Sr. Services	0	1,350	850	1,700	0	(1,700)		
		F09 1	1300	0456	Family Service	38,900	0	0	0	0	0		
		F09 1	1300	0458	Rape Advoc. Counseling Ed.	3,400	4,500	1,200	3,600	0	(3,600)		
		F09 1	1300	0558	Emergency Relocation Enc.	0	0	0	0	0	0		
		F09 1	1300	0630	Homestead Corp.	0	0	0	0	0	0		
		F09 1	1300	0636	Frances Nelson	27,600	15,000	0	0	0	0		
		F09 1	1300	0638	Crisis Nursery	0	0	10,125	13,500	0	(13,500)		
		F09 1	1300	0640	Big Bros./Big Sisters	11,300	14,000	10,200	13,600	0	(13,600)		
		F09 1	1300	0642	Urb. Conn. - Study Ctr	0	0	3,000	12,000	0	(12,000)		
		F09 1	1300	0642	Urb. Connections Neigh. Ctr	7,700	13,000	0	0	0	0		
		F09 1	1300	0643	Urb. Conn. - Ulydep	0	0	2,925	11,700	0	(11,700)		
		F09 1	1300	0643	Urb. Neighborhood Center Enc.	0	20,000	0	0	0	0		
		F09 1	1300	0644	U/C Independent Media Center	0	0	0	0	0	0		
		F09 1	1300	0649	Comm. Elements, Roundhouse	6,200	5,000	5,100	5,100	0	(5,100)		
		F09 1	1300	0650	Comm. Elelements, Times Ctr.	12,300	14,000	10,950	14,600	0	(14,600)		
		F09 1	1300	0652	A Woman'S Fund	0	0	0	0	0	0		
		F09 1	1300	0654	Refugee Assistance Ctr.	6,200	7,500	3,000	6,000	0	(6,000)		
		F09 1	1300	0656	Planned Parenthood, Teen Awa	0	0	0	0	0	0		
		F09 1	1300	0658	Don Moyer Boys/Girls Club	4,600	6,000	0	0	0	0		
		F09 1	1300	0660	Ed. For Employment #330	0	0	5,800	5,800	0	(5,800)		
		F09 1	1300	0662	Daily Bread Soup Kitchen	0	1,450	1,000	2,000	0	(2,000)		
		F09 1	1300	0664	Ch. County Health Care Consurr	15,400	21,000	0	0	0	0		
		F09 1	1300	0666	Em. Tenant Relocation	125	0	0	0	0	0		
		F09 1	1300	0667	Emerg. Tenant Reloc. Enc.	0	0	336	0	0	0		
		F09 1	1300	3304	Pace Housing	0	6,200	2,700	5,500	0	(5,500)		
		F09 1	1300	3306	Pace Pers. Assistance	0	6,050	2,750	5,400	0	(5,400)		
		F09 1	1300	3306	Pace Pa	0	0	0	0	0	0		
		F09 1	1300	4000	School Intern Program Enc.	0	0	0	0	0	0		
<b>3 Contractual Total</b>							<b>158,125</b>	<b>222,594</b>	<b>114,061</b>	<b>195,000</b>	<b>0</b>	<b>(195,000)</b>	
<b>1 Administration Total</b>							<b>158,125</b>	<b>222,594</b>	<b>114,061</b>	<b>195,000</b>	<b>0</b>	<b>(195,000)</b>	
<b>Grand Total</b>							<b>(27,475)</b>	<b>15,894</b>	<b>114,061</b>	<b>0</b>	<b>(195,000)</b>	<b>(195,000)</b>	

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**Special Funds That Support General Operations**

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**EQUIPMENT SERVICES FUND**

This fund accounts for the costs of maintaining the City's fleet of vehicles and major equipment. Funding is provided by charges to each program and department based on actual maintenance costs.

**ACTIVITIES OF THE EQUIPMENT SERVICES FUND**

- Perform preventive maintenance and repairs on all City vehicles and major equipment at proper intervals
- Evaluate, rehab and modify vehicles and major equipment to include minor accident damage
- Oversee outside fueling services for fleet
- Administer a fleet repair record system in order to charge City departments for work performed
- Evaluate City vehicles and major equipment for replacement and administer bidding process for purchasing
- Train City personnel on proper operation of new vehicles and equipment
- Administer and maintain public works two-way radio system

**EQUIPMENT SERVICES FUND  
PERSONNEL SUMMARY (FTE'S)**

EQUIPMENT SERVICES FUND					
Full-Time Positions	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
Subtotal	4.00	4.00	4.00	4.00	4.00
Part-Time Positions					
Subtotal	0.50	0.50	0.50	0.50	0.50
Total	4.50	4.50	4.50	4.50	4.50

**EQUIPMENT SERVICES FUND  
BUDGET DETAIL**

## Equipment Services

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Revenue	G09 0	0030	0003	0003	Service Fees-Contractual	(94,509)	(49,710)	(7,546)	(100,000)	(100,000)	0
						Service Fees-Parts	(158,162)	(196,092)	(74,905)	(186,730)	(186,730)	0
						Service Fees-Labor	(268,864)	(351,845)	(155,056)	(395,340)	(395,340)	0
						Service Fees-Fuel	(371,757)	(388,247)	(117,949)	(410,000)	(410,000)	0
						Misc. Revenue	(1,125)	(1,169)	(326)	(1,200)	(1,200)	0
						Interest On Investments	0	0	0	0	0	0
<b>0 Revenue Total</b>							<b>(894,418)</b>	<b>(987,063)</b>	<b>(355,782)</b>	<b>(1,093,270)</b>	<b>(1,093,270)</b>	<b>0</b>
<b>0 Administration Total</b>							<b>(894,418)</b>	<b>(987,063)</b>	<b>(355,782)</b>	<b>(1,093,270)</b>	<b>(1,093,270)</b>	<b>0</b>
1 Administration	1 Personnel	G09 1	1100	1100	1100	Manager	75,428	77,684	47,859	78,030	78,030	0
						Certified Mechanic (3)	151,465	153,768	94,733	154,440	154,440	0
						Part-Time Auto Service	13,388	9,693	0	14,810	14,810	0
						Overtime	3,742	7,570	9,249	21,590	21,590	0
						AFSCME Longevity	0	17,940	11,052	18,020	18,020	0
						Longevity	15,726	0	0	0	0	0
						Non-Union Longevity	4,983	5,846	3,799	6,920	6,920	0
						Employee Insurance	36,393	32,660	22,533	53,650	47,749	(5,902)
						I.M.R.F.	52,606	56,745	32,130	64,260	64,260	0
						<b>1 Personnel Total</b>						
2 Commodities	G09 1	1200	2050	2050	Misc. Supplies	6,999	8,918	5,410	9,870	9,870	0	
						Parts	146,366	178,588	121,096	210,000	210,000	0
						Safety Equipment	209	323	94	300	300	0
						Fuel	327,479	337,888	166,917	434,000	434,000	0
						Tool Reimbursement	2,597	2,513	1,723	2,600	2,600	0
						Parts Washer Supplies	822	1,421	76	1,000	1,000	0
						Pressure Washer Supplies	0	0	693	750	750	0
						Engine Analyzer Supplies	815	1,250	0	1,250	1,250	0
						Special Tools	1,368	1,304	937	2,500	2,500	0
<b>2 Commodities Total</b>							<b>486,655</b>	<b>532,205</b>	<b>296,947</b>	<b>662,270</b>	<b>662,270</b>	<b>0</b>
3 Contractual	G09 1	1300	3010	3010	Dues & Subscriptions	771	544	523	850	850	0	
					Travel & Conference	0	49	0	900	900	0	
					Training And Education	542	1,767	110	3,200	3,200	0	
					Engine Diag. S/W Maint.	0	1,416	0	1,420	2,500	1,080	
					Engine Analysis S/W Maint.	283	0	0	0	0	0	
					Uniform Rental	1,807	2,033	808	1,850	1,850	0	
					CDL License	100	50	0	110	110	0	
					Environmental Disposal	2,229	2,639	1,239	2,940	2,940	0	
					Vehicle Services	3,170	22,109	3,286	10,360	10,360	0	
					Contractual Repairs	65,469	48,724	19,428	96,000	92,870	(3,130)	
					Equipment Maintenance	1,414	2,063	1,258	2,750	3,500	750	
					Printing Services	0	0	455	750	750	0	
					S/W Maint. Computer System	5,618	3,308	1,413	6,200	7,500	1,300	
					City Insurance	7,863	8,650	1,225	2,450	2,450	0	
					Transfer-Worker's Comp	3,050	3,200	1,680	3,360	3,360	0	
Telephone	660	730	365	730	730	0						
City Computerization	4,880	4,880	0	2,000	2,000	0						
Depreciation	15,462	16,394	0	27,400	27,400	0						
<b>3 Contractual Total</b>							<b>113,317</b>	<b>118,556</b>	<b>31,790</b>	<b>163,270</b>	<b>163,270</b>	<b>0</b>
4 Capital	G09 1	1400	4001	4001	Tools & Equipment	0	0	0	0	54,921	54,921	
					Fuel Injector Cleaner Enc.	0	0	0	0	0	0	
					Fuel Injector Cleaner	0	0	0	0	0	0	
					10 Ton Hydraulic Jack Enc.	0	0	0	0	0	0	
					R134 A/C Tools Enc.	0	0	0	0	0	0	
					R134 A/C Tools	0	0	0	0	0	0	
					Computer S/W Upgrade Enc.	0	0	0	0	0	0	
					Computer S/W Upgrade	0	0	0	0	0	0	
					Aircond Vacuum Pump Enc.	0	0	0	0	0	0	
					Aircond Vacuum Pump	0	0	0	0	0	0	
					Bench Grinders Enc.	0	0	0	0	0	0	
					Bench Grinders	0	0	0	0	0	0	
					Air Impact Wrenches Enc.	0	0	0	0	0	0	
					Air Impact Wrenches	0	0	0	0	0	0	
					Service Truck Enc.	0	0	0	0	0	0	
					Jump Start Unit Enc.	0	0	0	0	0	0	
					4 Ton Hydraulic Jack Enc.	0	0	0	0	0	0	
					4 Ton Hydraulic Jack	0	0	0	0	0	0	
					2 Ton Hydraulic Jack Enc.	0	0	0	0	0	0	
					2 Ton Hydraulic Jack	0	0	0	0	0	0	

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15	Budget Variance	
							Actual	Actual	Actual		Approved Budget		
1 Administration	4 Capital	G09 1	1400	4120		10 Ton Air Bottle Jack Enc.	0	0	0	0	0	0	
		G09 1	1400	4120		10 Ton Air Bottle Jack	0	0	0	0	0	0	
		G09 1	1400	4122		Parts Washers Enc.	0	0	1,112	0	0	0	
		G09 1	1400	4122		Parts Washers	0	0	0	0	0	0	
		G09 1	1400	4124		Odb Analyzer Upgrade	0	0	0	0	0	0	
		G09 1	1400	4448		Pressure Washers (2) Enc.	0	0	0	0	0	0	
		G09 1	1400	4450		Shop Vacuum Enc.	0	0	0	0	0	0	
		G09 1	1400	4450		Shop Vacuum	0	0	0	0	0	0	
		G09 1	1400	4460		Trans. Flush Machine Enc.	0	0	0	0	0	0	
		G09 1	1400	4460		Transmission Flush Machine	0	0	0	0	0	0	
		G09 1	1400	4470		Mech. Laptop Comp. Enc.	0	0	0	0	0	0	
		G09 1	1400	4470		Mechanic'S Laptop Computer	0	0	0	0	0	0	
		G09 1	1400	4474		Used Oil Storage System	0	0	0	0	0	0	
		G09 1	1400	4474		Used Oil Storage System Enc.	0	0	0	0	0	0	
		G09 1	1400	4478		Cooling System Flusher Enc	0	0	0	0	0	0	
		G09 1	1400	4478		Cooling System Flusher	0	0	0	0	0	0	
		G09 1	1400	4478		Cooling System Flusher Enc.	0	0	0	0	0	0	
		G09 1	1400	4482		Drill Press Enc.	0	0	0	0	0	0	
		G09 1	1400	4482		Drill Press	0	0	0	0	0	0	
		G09 1	1400	4486		Veh. Lift Maintenance	0	788	0	0	0	0	
		G09 1	1400	4490		Lift Gate For Pw19 Enc.	0	0	0	0	0	0	
		G09 1	1400	4490		Lift Gate For Pw19	0	0	0	0	0	0	
		<b>4 Capital Total</b>						<b>0</b>	<b>788</b>	<b>1,112</b>	<b>0</b>	<b>54,921</b>	<b>54,921</b>
<b>1 Administration Total</b>							<b>953,704</b>	<b>1,013,455</b>	<b>551,203</b>	<b>1,237,260</b>	<b>1,286,280</b>	<b>49,020</b>	
<b>Grand Total</b>							<b>59,285</b>	<b>26,391</b>	<b>195,422</b>	<b>143,990</b>	<b>193,010</b>	<b>49,020</b>	

**Special Funds That Support General Operations**

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**VEHICLE AND EQUIPMENT REPLACEMENT FUND**

This fund accounts for the purchase of major equipment. Funding is provided by an annual charge to each department, based on average annual funding needs. Funds are set aside annually in order to meet equipment purchase needs over the next 10 years, based on a detailed inventory purchase schedule. The purpose is to avoid significant fluctuations in the amount the City needs to continue current operations each year.

**VEHICLE AND EQUIPMENT REPLACEMENT FUND  
GENERAL FUND PURCHASES BY DEPARTMENT**

Budget Dept	2015
CD	32,140
Finance	62,300
Fire	639,815
Police	664,271
PW	289,844
Exec	28,237
<b>Grand Total</b>	<b>1,716,607</b>

**VEHICLE AND EQUIPMENT REPLACEMENT FUND  
TRANSFERS BY DEPARTMENT**

Fund Name	FY 11/12	FY 12/13	FY 13/14		FY 14/15 Appoved Budget	Budget Variance
	Actuals	Actuals	Actuals	Approved Budget		
Executive	8,810	8,810	8,810	8,810	16,281	7,471
Finance	29,140	29,140	29,140	29,140	20,622	(8,518)
City Clerk	1,930	1,930	1,930	1,930	1,693	(237)
Police	289,560	289,560	289,560	289,560	212,143	(77,417)
Fire Rescue	196,850	196,850	196,850	196,850	328,338	131,488
Public Works	399,110	399,111	399,110	399,110	361,717	(37,393)
Community Development	20,730	20,730	20,730	20,730	19,024	(1,706)
Cable TV P.E.G.	52,427	7,267	3,749	24,000	0	(24,000)
A.R.M.S. Programming Fund	0	0	0	0	6,000	6,000
	<b>998,557</b>	<b>953,398</b>	<b>949,879</b>	<b>970,130</b>	<b>965,818</b>	<b>(4,312)</b>

### Equipment And Vehicle Replacement

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Revenue	H09 0	0010	0000		Equipment/Vehicle Sales	(30,846)	(55,865)	(48,821)	(40,000)	(40,000)	0
		H09 0	0014	0000		Fed. Grant, Vests	(3,930)	(6,883)	0	(3,000)	0	3,000
		H09 0	0014	0010		Fema Grant Fire Nozzles/Hoses	0	(5,142)	0	0	0	0
		H09 0	0020	0000		Niw Payment, Fire Hose	(1,500)	0	0	0	0	0
		H09 0	0026	0000		State Reimb, Police Training	(21,687)	0	0	(26,000)	0	26,000
		H09 0	0028	0000		State Reimb, Fire Training	0	0	0	0	0	0
		H09 0	0029	0000		Misc Reimb Fire Equipment	0	0	(860)	0	0	0
		H09 0	0030	0000		General Fund Transfer	(946,130)	(946,131)	(946,130)	(952,160)	(952,160)	0
		H09 0	0033	0000		JAG Grant, Equipment	0	0	(13,602)	0	0	0
		H09 0	0035	0000		JAG Grant, Simulator	(891)	(3,445)	0	0	0	0
		H09 0	0036	0000		JAG Grant, Consultant	0	(16,610)	0	(18,000)	0	18,000
		H09 0	0036	0000		Urb. Share, Police JAG Grant	(27,460)	0	0	0	0	0
		H09 0	0038	0000		Fed Grant, Fire Training	(14,404)	(30,596)	0	0	0	0
		H09 0	0055	0000		Transfer, P.E.G.	(52,427)	0	0	0	0	0
		H09 0	0062	0000		Grants - Fire equipment	0	0	0	0	(100,233)	(100,233)
		H09 0	0064	0000		Small Equip Grant-II Fire Marsh:	0	0	0	0	0	0
		H09 0	0066	0000		Range Donations	0	(1,000)	0	0	0	0
		H09 0	0068	0000		IAWC Grant	0	0	(1,000)	(1,000)	0	1,000
		H09 0	0130	0000		Interest On Investments	(128,471)	21,448	(25,638)	(90,000)	(45,000)	45,000
		H09 0	0484	0000		Transfer From Storm Water Ut	0	0	(68,300)	(68,300)	(68,300)	0
		H09 0	0500	0046		Trans. Computer Arms Grant	0	0	0	0	0	0
<b>0 Revenue Total</b>							<b>(1,227,746)</b>	<b>(1,044,224)</b>	<b>(1,104,352)</b>	<b>(1,198,460)</b>	<b>(1,205,693)</b>	<b>(7,233)</b>
<b>0 Administration Total</b>							<b>(1,227,746)</b>	<b>(1,044,224)</b>	<b>(1,104,352)</b>	<b>(1,198,460)</b>	<b>(1,205,693)</b>	<b>(7,233)</b>
1 Administration	3 Contractual	H09 1	0300	0000		Trans. Gen. Fund (Non-Rec.)	0	0	0	0	0	0
		H09 1	0400	0001		Squad Cars (12)	0	0	0	0	513,652	513,652
		H09 1	0400	0003		Squad Cars Eq. Enc.	0	0	0	0	51,351	51,351
		H09 1	0400	0003		Squad Cars Equipment	36,032	0	0	0	0	0
		H09 1	0400	0006		Fullsize Cis Pd8/Pd11 Enc.	0	0	0	0	0	0
		H09 1	0400	0008		Mini-Van, Ex3	0	0	0	20,700	0	(20,700)
		H09 1	0400	0010		Electric Car 2013-2014	0	0	811	1,608	0	(1,608)
		H09 1	0400	0010		Electric Car 2012-2013	0	460	0	0	0	0
		H09 1	0400	0014		Full Pol. Admin Veh., Pd7	0	0	0	0	0	0
		H09 1	0400	0018		CD5, Compact Auto Enc.	0	0	0	0	0	0
		H09 1	0400	0020		CD7, Compact Auto Enc.	0	0	0	0	0	0
		H09 1	0400	0021		Emergency Repairs Enc.	361	0	0	0	0	0
		H09 1	0400	0026		Compact Auto, Ed1 Enc.	0	0	0	0	0	0
		H09 1	0400	0028		Passenger Auto, Pw14 Enc.	0	0	0	0	0	0
		H09 1	0400	0031		Backhoe W/Eq., Pw 86	90,950	0	0	0	0	0
		H09 1	0400	0033		Planer Attachment Pw86	9,550	0	0	0	0	0
		H09 1	0400	0041		Class 3 Dumptruck, Pw24 Enc.	0	109,296	0	0	0	0
		H09 1	0400	0041		Class 3 Dump H/D, Pw24 Enc.	0	0	0	0	0	0
		H09 1	0400	0042		Class 3 Dumptruck, Pw31 Enc.	0	0	0	0	0	0
		H09 1	0400	0044		Class2 Dumptruck/Weq, Pw7	0	62,995	0	0	0	0
		H09 1	0400	0044		Class 2 Dump Truck, Pw13	53,340	0	0	0	0	0
		H09 1	0400	0049		Snow Pickup Eq., Pw43	0	0	0	1,660	0	(1,660)
		H09 1	0400	0049		Snow Pickup Eq., Pw13	9,850	0	0	0	0	0
		H09 1	0400	0050		Dump Truck Snow Eq., Pw7	0	0	0	0	0	0
		H09 1	0400	0050		Dump Truck Plows (6) Enc.	0	0	0	0	0	0
		H09 1	0400	0052		Pw 20 Pickup Enc.	1,500	0	0	0	0	0
		H09 1	0400	0060		Pickup Crewcab, Pw 34	0	0	0	0	0	0
		H09 1	0400	0060		3/4 Pickup, Pw42 & Pw81 Enc.	0	0	0	0	0	0
		H09 1	0400	0062		3/4 Serv. Truck, Pw83 Enc.	0	0	0	0	0	0
		H09 1	0400	0064		An. Control Van, Pd10 Enc.	0	0	0	0	0	0
		H09 1	0400	0070		Passenger Auto, Pw1	24,994	0	0	0	0	0
		H09 1	0400	0072		Meter Patrol Escape Enc.	0	0	0	0	0	0
		H09 1	0400	0073		Pass. Auto, Cd8	25,269	0	0	0	0	0
		H09 1	0400	0074		Passenger Auto, Ex4	0	0	0	0	0	0
		H09 1	0400	0076		Passenger Auto, Ex5	0	0	0	0	0	0
		H09 1	0400	0077		Passenger Auto Misc.	0	0	0	0	78,237	78,237
		H09 1	0400	0080		3/4 Ton Pickup, Pw43	0	29,887	0	0	0	0
		H09 1	0400	0080		3/4 Ton Pickup 4Wd, Pw41	0	0	0	0	0	0
		H09 1	0400	0082		1/2 Ton Pickup Ec, Ed4	0	22,151	0	0	0	0
		H09 1	0400	0082		1/4 Ton Pickup 4Wd, Pw2	1,654	0	0	0	0	0
		H09 1	0400	0084		1/2 Ton Pickup Ec, Ed5	0	22,151	0	0	0	0
		H09 1	0400	0086		Pickup Crew Cab, Pw34	0	0	36,229	39,570	0	(39,570)
		H09 1	0400	0088		Ext. Cab P/U, Pw64	0	26,104	0	0	0	0
		H09 1	0400	0099		PW Misc. Truck	0	0	0	0	0	0



Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
1 Administration	3 Contractual	H09 1	0400	0100		Rehabilitations	0	0	0	8,440	8,951	511
		H09 1	0400	0101		Rehabilitations Enc.	17,649	0	0	0	0	0
		H09 1	0400	0104		Miniboom Truck, Pw85	0	0	0	0	0	0
		H09 1	0400	0107		Boom Truck Rebuild Enc.	0	0	0	0	0	0
		H09 1	0400	0107		Boom Truck Rebuild	0	0	0	0	0	0
		H09 1	0400	0110		Fire Pumper Rehab. Enc.	0	0	0	0	0	0
		H09 1	0400	0110		Fire Pumper Major Rehab.	1,494	0	0	0	0	0
		H09 1	0400	0112		Ladder Truck Rehab. Enc.	0	14,876	0	0	0	0
		H09 1	0400	0112		Ladder Truck Major Rehab.	0	0	0	0	0	0
		H09 1	0400	0114		Fire Command Vehicle	0	0	13,904	21,190	0	(21,190)
		H09 1	0400	0114		Ladder Bearing Major Rehab.	0	37,410	0	0	0	0
		H09 1	0400	0120		Pw5, Air Compressor Enc.	0	0	0	0	0	0
		H09 1	0400	0188		Pickup Eq., Pw41/Pw42	0	0	0	0	0	0
		H09 1	0400	0202		Tarps For Dump Trucks	0	0	0	2,600	0	(2,600)
		H09 1	0400	0202		Tarps For Dump Trucks (1)	0	0	0	0	0	0
		H09 1	0400	0203		Tarps Dump Trucks Enc.	0	0	0	0	0	0
		H09 1	0400	0206		Pw Paint Trailer	0	0	0	0	0	0
		H09 1	0400	0210		Metcad Radios P.W. Enc.	0	0	0	0	0	0
		H09 1	0400	0212		2 Snowblowers, City Bldg Enc.	0	0	0	0	0	0
		H09 1	0400	0214		Stumpgrinder Pw68	0	0	0	37,640	0	(37,640)
		H09 1	0400	0214		Arbor Chippers (2) Enc.	0	0	0	0	0	0
		H09 1	0400	0216		Dump Truck Rehab	12,977	0	0	0	0	0
		H09 1	0400	0220		Tandem Axle Vactor, Pw45	0	275,957	6,203	0	0	0
		H09 1	0400	0240		Crack Sealing Machine Enc.	0	0	0	0	0	0
		H09 1	0400	0240		Crack Sealing Machine	0	0	0	0	38,740	38,740
		H09 1	0400	0244		Leaf Pusher Enc.	0	0	0	0	0	0
		H09 1	0400	0244		Leaf Pusher	0	0	0	0	7,130	7,130
		H09 1	0400	0248		Counterweight, Endloader Pw22	0	2,688	0	0	0	0
		H09 1	0400	0248		Articulated Loader, Pw22	0	0	0	0	0	0
		H09 1	0400	0252		Small Loader, Pw3 Enc.	0	36,875	0	0	0	0
		H09 1	0400	0252		Small Loader, Pw3	0	0	0	0	0	0
		H09 1	0400	0254		Small Loader Trailer Enc.	0	0	0	0	0	0
		H09 1	0400	0254		Small Loader Trailer, Pw3	0	0	0	0	0	0
		H09 1	0400	0254		Small Loader Trailer	0	0	0	0	9,190	9,190
		H09 1	0400	0256		Tailgate For Durapatch Mach.	0	0	0	0	0	0
		H09 1	0400	0258		TV Sewer Truck Pw70	0	191,721	0	194,190	0	(194,190)
		H09 1	0400	0258		1/2 Durapatch Machine	0	0	0	0	0	0
		H09 1	0400	0260		Elgin St. Sweeper	160,591	0	0	0	0	0
		H09 1	0400	0262		Trailers	0	0	0	3,650	0	(3,650)
		H09 1	0400	0263		Trailers Enc.	0	0	0	0	0	0
		H09 1	0400	0264		Large Mower Attachm. Enc.	0	0	0	0	0	0
		H09 1	0400	0264		Large Mower Attachments	0	0	0	0	0	0
		H09 1	0500	0004		Portable Radios	0	0	0	3,180	0	(3,180)
		H09 1	0500	0005		Police Port. Radios Enc.	0	0	0	0	0	0
		H09 1	0500	0006		State Police Radios	0	0	0	17,200	21,137	3,937
		H09 1	0500	0013		Patrol Bike Enc.	0	0	0	0	0	0
		H09 1	0500	0013		Patrol Bike	0	0	0	0	6,300	6,300
		H09 1	0500	0014		Squad Video Cameras Enc.	61,414	0	0	0	0	0
		H09 1	0500	0015		Squad Video Cameras (Grant)	27,460	0	0	0	0	0
		H09 1	0500	0020		Fax Machine Enc.	0	0	0	0	0	0
		H09 1	0500	0022		Transcribers Enc.	0	0	0	0	0	0
		H09 1	0500	0022		Transcribers	0	0	0	0	3,512	3,512
		H09 1	0500	0024		Patrol Digital Camera	0	0	0	2,730	1,000	(1,730)
		H09 1	0500	0024		Range Storage Shed	0	0	0	0	0	0
		H09 1	0500	0025		Range Impr./Rehab. Enc.	0	0	0	0	0	0
		H09 1	0500	0025		Range Impr./Rehab.	0	0	0	0	4,590	4,590
		H09 1	0500	0026		M.D.C.'S	112,170	0	0	0	0	0
		H09 1	0500	0027		M.D.C.'S Enc.	0	0	0	0	0	0
		H09 1	0500	0030		Medical Exams	0	26,395	0	19,690	0	(19,690)
		H09 1	0500	0044		Equip/Train New Off. (4)	18,772	17,200	9,788	32,000	20,000	(12,000)
		H09 1	0500	0045		Eq/Training, Initial Enc.	0	0	0	0	0	0
		H09 1	0500	0046		Policy Consultant (Grant)	0	16,610	0	17,840	3,000	(14,840)
		H09 1	0500	0046		Trans. Computer Arms (Grant)	0	0	0	0	0	0
		H09 1	0500	0047		Simulator (JAG Grant)	891	3,445	0	3,445	3,445	0
		H09 1	0500	0051		Noncid Varda Alarms Enc.	0	0	0	0	0	0
		H09 1	0500	0056		TV/Vcr & Stand Enc.	0	0	0	0	0	0
		H09 1	0500	0057		City Share Grant Training	0	0	0	0	0	0
		H09 1	0500	0076		Lcd Projector Enc.	0	0	0	0	0	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance
H09 1	0500	0092	Dvd Recorder (Evid.) Enc.	0	0	0	0	0	0	1,660	1,660	
H09 1	0500	0096	Varda Alarm At Range Enc.	0	0	0	0	0	0	0	0	
H09 1	0500	0098	Squad Car Mrc Printers Enc.	0	0	0	0	0	0	0	0	
H09 1	0500	0099	Misc. Police Equipment	0	0	0	0	0	0	14,517	14,517	
H09 1	0500	0112	Squad Defib. Units Enc.	0	0	0	0	0	0	5,812	5,812	
H09 1	0500	0112	Squad Car Defib. Units	2,913	0	0	0	0	0	0	0	
H09 1	0500	0142	Handguns W/Sites Enc.	0	0	0	0	0	0	0	0	
H09 1	0500	0143	Handgun Holsters Enc.	0	0	0	0	0	0	0	0	
H09 1	0500	0146	Patrol Digital Camera Enc.	0	0	0	0	0	0	0	0	
H09 1	0500	0148	Baton Holders	0	0	0	0	0	0	0	0	
H09 1	0500	0150	Regular Police Vests	11,184	0	0	2,090	0	0	0	(2,090)	
H09 1	0500	0151	Reg. Officer Vests Enc.	0	2,412	0	0	0	1,380	1,380	1,380	
H09 1	0500	0152	An. Control Eq. Enc.	0	0	0	0	0	1,040	1,040	1,040	
H09 1	0500	0152	An. Control Tranq. Eq.	0	0	0	0	0	0	0	0	
H09 1	0500	0154	Gas Masks Enc.	0	0	0	0	0	0	0	0	
H09 1	0500	0154	Gas Masks	0	0	0	0	0	0	0	0	
H09 1	0500	0156	Squad Radar Units Enc.	0	4,860	(390)	0	0	5,705	5,705	5,705	
H09 1	0500	0156	Squad Car Radar Units	0	0	0	0	0	0	0	0	
H09 1	0500	0158	Copier Machine Enc.	0	7,316	0	0	0	0	0	0	
H09 1	0500	0158	Copier Machine	0	0	0	0	0	0	0	0	
H09 1	0500	0160	Night Binoculars Enc.	0	8,311	0	0	0	0	0	0	
H09 1	0500	0160	Night Binoculars	0	0	0	0	0	0	0	0	
H09 1	0500	0162	Helmets	0	0	0	8,740	0	0	0	(8,740)	
H09 1	0500	0164	Radio Headsets	0	0	0	5,600	0	0	0	(5,600)	
H09 1	0500	0172	Range Expenses (Donations)	0	1,000	0	0	0	0	0	0	
H09 1	0500	0174	Speed Trailer/Equip JAG Grant	0	0	12,622	13,602	0	0	0	(13,602)	
H09 1	0510	0010	Cid Varda Alarms (4)Enc.	0	0	0	0	0	0	0	0	
H09 1	0510	0010	CID Varda Alarms	0	0	0	0	0	0	0	0	
H09 1	0510	0014	CID Body Wire Enc.	0	0	0	0	0	0	0	0	
H09 1	0510	0018	1/2 Cid Video Cameras (3)Enc.	0	0	0	0	0	0	0	0	
H09 1	0510	0022	CID Srl Dig. Camera Enc.	1,278	0	0	0	0	0	0	0	
H09 1	0510	0026	CID Lowpower Binoculars Enc.	518	0	0	0	0	0	0	0	
H09 1	0510	0030	CID Video Eq.	0	0	0	0	0	0	0	0	
H09 1	0510	0034	CID Night Binocul. Enc.	0	0	0	0	0	0	0	0	
H09 1	0510	0034	Cid Night Binoculars	0	0	0	0	0	0	0	0	
H09 1	0510	0036	CID Handheld Recorders Enc.	0	0	0	0	0	1,170	1,170	1,170	
H09 1	0510	0036	Cid Handheld Recorders	0	0	0	0	0	0	0	0	
H09 1	0511	0034	Metrosquad Contribution	3,972	3,972	0	4,130	5,000	870	870	870	
H09 1	0511	0060	Mobile Force Shields Enc.	0	0	0	0	0	0	0	0	
H09 1	0511	0060	Mobile Force Shields	0	0	0	0	0	0	0	0	
H09 1	0511	0062	Hostage Phone Enc.	0	0	0	0	0	0	0	0	
H09 1	0511	0062	Hostage Phone	0	0	0	0	0	0	0	0	
H09 1	0511	0144	1/3 Swat Vehicle Enc.	0	0	0	0	0	0	0	0	
H09 1	0511	0144	1/3 Share Swat Vehicle Enc.	0	0	0	0	0	0	0	0	
H09 1	0511	0150	Training Pc'S (Grant)	0	0	0	0	0	0	0	0	
H09 1	0511	0153	Heavy Duty Vests, Metro	0	0	0	16,331	0	0	0	(16,331)	
H09 1	0600	0000	New FF Initial Training (3)	2,750	2,750	0	3,950	9,633	5,683	5,683	5,683	
H09 1	0600	0001	New FF Initial Training Enc.	0	0	0	0	0	0	0	0	
H09 1	0600	0004	New F.F. Initial Issue (3)	9,961	4,150	108	10,380	13,002	2,622	2,622	2,622	
H09 1	0600	0005	New FF Initial Issue Enc.	0	220	698	0	0	0	0	0	
H09 1	0600	0008	Employee Promotion Testing	0	10,736	0	12,000	12,000	0	0	0	
H09 1	0600	0009	Employee Prom. Testing Enc.	0	7,599	0	0	0	0	0	0	
H09 1	0600	0010	Hose/Nozzle Replacement	4,330	361	0	4,880	5,253	373	373	373	
H09 1	0600	0011	Hose/Nozzle Repl. Enc.	0	2,124	6,995	0	0	0	0	0	
H09 1	0600	0012	Hose/Nozzle Repl (Fema Grant)	0	3,642	46,218	49,860	0	0	0	(49,860)	
H09 1	0600	0013	K12 Partner Saw	0	0	0	0	0	0	0	0	
H09 1	0600	0018	Fire Safety House	0	0	0	0	0	0	0	0	
H09 1	0600	0020	Replacement Hose Enc (Grant)	0	1,500	0	0	0	0	0	0	
H09 1	0600	0020	Hose (Niw)	0	0	0	0	0	0	0	0	
H09 1	0600	0021	Fire Truck	0	0	0	0	530,000	530,000	530,000	530,000	
H09 1	0600	0024	Pumper Truck Major Rehab	0	0	0	32,850	0	0	0	(32,850)	
H09 1	0600	0026	Ladder Truck Rehab.	0	0	0	0	10,000	10,000	10,000	10,000	
H09 1	0600	0028	Ladder Bearing Rehab.	0	0	0	0	0	0	0	0	
H09 1	0600	0036	X Treadmill	0	0	0	0	0	0	0	0	
H09 1	0600	0050	Copier Enc.	800	0	0	0	0	0	0	0	
H09 1	0600	0055	Train. Manikins (Grant)	0	6,691	0	6,691	0	0	0	(6,691)	
H09 1	0600	0056	S/W Simulators (Grant)	0	5,000	0	5,000	0	0	0	(5,000)	
H09 1	0600	0057	City Share Simulator	0	5,000	0	5,000	0	0	0	(5,000)	

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance
H09 1	0600	0058	S/W Training (Grant)	14,404	18,905	0	18,905	0	(18,905)			
H09 1	0600	0060	Mat'L Costs (Grant) Enc.	1,500	0	0	0	0	0			
H09 1	0600	0074	City Defib. Units (5)Enc.	0	0	0	13,300	0	(13,300)			
H09 1	0600	0074	Bldg. Defib. Units (5)Enc.	0	0	0	0	0	0			
H09 1	0600	0078	Portable Radios	0	0	0	5,730	0	(5,730)			
H09 1	0600	0078	Portable Radios (5)	0	0	0	0	0	0			
H09 1	0600	0079	Portable Radios Enc.	0	0	0	0	0	0			
H09 1	0600	0082	Positive Pressure Fans	0	0	0	0	0	0			
H09 1	0600	0083	Pos. Pressure Fans Enc.	0	0	0	0	0	0			
H09 1	0600	0086	5000 Watt Generator Enc.	0	0	0	0	1,070	1,070			
H09 1	0600	0088	Ventilated Chainsaw	1,700	0	0	0	1,700	1,700			
H09 1	0600	0090	Lucas Tool	0	0	0	18,450	100,233	81,783			
H09 1	0600	0092	Inflatable Slide	0	0	0	8,770	0	(8,770)			
H09 1	0600	0094	Prev. Training Robot	0	0	0	11,740	0	(11,740)			
H09 1	0600	0099	Misc. Fire Equipment	0	0	0	0	38,707	38,707			
H09 1	0600	0100	Prerig Litter Skid Enc.	0	2,892	0	0	0	0			
H09 1	0600	0102	Gate For Impound Yard	0	1,670	0	1,670	0	(1,670)			
H09 1	0600	0104	Small Equip Grant-II Fire Marsh:	0	0	0	0	0	0			
H09 1	0600	0105	Small Equip Grant - II Fire M. Er	0	0	24,700	0	0	0			
H09 1	0600	0106	Thermal Camera	0	46,350	0	0	0	0			
H09 1	0600	0108	Self Contained Breathing Appar:	0	0	218,744	0	0	0			
H09 1	0600	0110	Portable Wobble Lights - IAWC	0	0	989	1,000	0	(1,000)			
H09 1	0700	0006	General Office Equipment	5,165	3,379	1,002	12,740	12,300	(440)			
H09 1	0700	0007	Gen. Office Eq. Enc.	0	749	0	0	0	0			
H09 1	0700	0008	Lower Level Copier	999	0	0	0	0	0			
H09 1	0700	0012	Postage Machine Enc.	0	398	1,194	0	0	0			
H09 1	0700	0020	City Tel. System Upgrade Enc.	0	5,927	0	0	0	0			
H09 1	0700	0034	Main Level Copier Enc.	0	0	0	0	0	0			
H09 1	0700	0038	Letter Opener Machine Enc.	0	0	0	0	0	0			
H09 1	0700	0042	CD Copier Enc.	0	0	0	0	0	0			
H09 1	0700	0044	City As400 System Replacemen	39,136	0	0	0	0	0			
H09 1	0700	0060	Trans. Library Card Enc.	0	0	0	0	0	0			
H09 1	0700	0060	Transfer Library Card System	0	0	0	0	0	0			
H09 1	0800	0000	Transfer Gen. Fund	0	0	0	0	0	0			
H09 1	0800	0002	PEG Eq. To Be Split Enc.	0	0	0	0	0	0			
H09 1	0800	0037	CATV Consultant Enc.	0	0	0	0	0	0			
H09 1	0800	0052	Various PEG. Eq.	0	0	0	197,940	0	(197,940)			
H09 1	0800	0052	Various Small Eq.	12,427	0	0	0	0	0			
H09 1	0800	0053	PEG Eq. Enc.	0	0	0	0	0	0			
H09 1	0800	0088	Nexus Control Unit Enc.	0	0	0	0	0	0			
H09 1	0800	0088	Nexus Video Control Unit	0	0	0	0	0	0			
H09 1	0900	0002	Portable Radios	0	0	0	1,250	18,993	17,743			
H09 1	0900	0003	Portable Radios Enc.	0	300	400	0	0	0			
H09 1	0900	0010	Sidewalk Forms Enc.	0	0	0	0	5,850	5,850			
H09 1	0900	0019	Root Saw W/Cutters	0	0	0	0	0	0			
H09 1	0900	0024	3000 Watt Generator Enc.	0	1,369	0	0	0	0			
H09 1	0900	0024	127 Cc Generator Enc.	0	0	0	0	0	0			
H09 1	0900	0026	5000 Watt Generator Enc.	0	2,052	0	0	0	0			
H09 1	0900	0032	Paint Mixer Enc.	0	4,620	0	0	0	0			
H09 1	0900	0036	Thermoplastic Machine Enc.	0	0	0	0	0	0			
H09 1	0900	0040	2" Trash Pump Enc.	0	1,205	0	0	0	0			
H09 1	0900	0046	Arrow Board	3,815	0	0	0	0	0			
H09 1	0900	0048	Power Screeds Enc.	0	0	0	0	0	0			
H09 1	0900	0052	Gas Monitors Enc.	0	1,755	0	0	0	0			
H09 1	0900	0052	Gas Monitors	0	0	0	0	1,000	1,000			
H09 1	0900	0054	Sidewalk Vacuum	0	0	0	0	0	0			
H09 1	0900	0057	Small Eq. Enc.	0	0	0	0	0	0			
H09 1	0900	0059	Shoring Eq. Enc.	0	0	0	0	0	0			
H09 1	0900	0059	Shoring Eq.	0	0	0	0	3,810	3,810			
H09 1	0900	0062	Concrete Vibrator	0	0	0	1,350	1,350	0			
H09 1	0900	0064	Sub Electric Pump	0	0	0	2,880	2,880	0			
H09 1	0900	0066	Concrete Handsaw 16"	0	0	0	3,460	3,460	0			
H09 1	0900	0072	Jackhammer W/Hose Enc.	0	0	0	0	2,710	2,710			
H09 1	0900	0080	Light Pole Trailer Enc.	0	0	0	0	0	0			
H09 1	0900	0099	Misc. PW Equipment	0	0	0	0	125,384	125,384			
H09 1	0900	0100	Hot Asphalt Box Enc.	0	0	0	0	24,690	24,690			
H09 1	0900	0100	Hot Asphalt Box	0	0	0	0	0	0			
H09 1	0900	0106	Pipe Pusher Enc.	0	0	0	0	0	0			

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
H09 1	0900	0141				Snow Blower	0	0	0	0	0	0
H09 1	0900	0142				Snow Blower Enc.	0	0	0	0	6,544	6,544
H09 1	0900	0172				Power Hacksaw Enc.	0	0	0	0	0	0
H09 1	0900	0172				Power Hacksaw	0	0	0	0	0	0
H09 1	0900	0174				Power Washer Enc.	0	6,600	0	0	0	0
H09 1	0900	0174				Vehicle Washer	0	0	0	0	0	0
H09 1	0900	0176				Manhole Vent Enc.	0	0	0	0	1,475	1,475
H09 1	0900	0184				Drill Press 3/4" Enc.	0	490	0	0	0	0
H09 1	0900	0196				Rock Drill Enc.	0	0	0	0	0	0
H09 1	0900	0198				Concrete Handsaw Enc.	0	0	0	0	0	0
H09 1	0900	0198				Concrete Handsaw	0	0	0	0	4,278	4,278
H09 1	0900	0199				Cable Fault Finder	0	0	0	0	0	0
H09 1	0900	0200				(2) Cable Fault Finder Enc.	7,442	0	0	0	0	0
H09 1	0900	0210				Grinder Enc.	0	4,200	0	0	0	0
H09 1	0900	0210				Grinder	0	0	0	0	0	0
H09 1	0900	0230				Opticom Emitter Enc.	0	0	0	0	0	0
H09 1	0910	0004				Radar Gun Enc.	0	0	0	0	0	0
H09 1	0910	0006				Large Color Plotter Enc.	8,984	0	0	0	0	0
H09 1	0910	0008				Traffic Counters Enc.	0	1,711	0	0	0	0
H09 1	0910	0008				Traffic Counters	0	0	0	0	4,778	4,778
H09 1	0910	0010				Large Document Copier	0	0	0	0	0	0
H09 1	0910	0016				Handheld Gps Unit Enc.	0	0	0	0	0	0
H09 1	0910	0016				Handheld Gps Unit	0	0	0	0	0	0
H09 1	0910	0020				Pole Mounted Traffic Counter En	4,185	0	0	0	0	0
H09 1	0910	0020				Pole Mounted Traffic Counter	0	0	0	0	5,500	5,500
H09 1	0910	0028				Smoke Blower Enc.	0	0	0	0	0	0
H09 1	0910	0028				Smoke Blower	0	0	0	0	1,080	1,080
H09 1	0910	0030				CID Video Eq.	0	0	0	0	6,571	6,571
H09 1	0920	0014				Arbor Tree Sprayer Pump	0	0	0	8,500	0	(8,500)
H09 1	0920	0016				Arbor Stihl 020 Chainsaw	0	0	1,056	1,200	1,935	735
H09 1	0920	0018				Arbor Power Edger	2,850	0	0	0	0	0
H09 1	0920	0020				Arbor Stihlfs85 Weedeater	0	0	264	410	0	(410)
H09 1	0920	0022				Power Pole Pruner	0	0	0	0	0	0
H09 1	0920	0024				Stihl 036 Chainsaw	0	0	0	0	0	0
H09 1	0920	0024				Power Hedge Trimmer	450	0	0	0	0	0
H09 1	0920	0026				Power Broom	1,188	0	0	0	0	0
H09 1	0920	0030				Sprayer Unit	0	0	0	4,660	0	(4,660)
H09 1	0920	0032				Philo Rd. Edger	0	0	0	1,460	0	(1,460)
H09 1	0920	0034				Turf Sprayer Pump	0	0	0	4,610	0	(4,610)
H09 1	0920	0036				Medium Roto-Tiller Enc.	0	0	0	0	0	0
H09 1	0920	0044				Small Rototiller	0	0	0	450	450	0
H09 1	0920	0046				Arbor Leaf Vacuum Enc.	0	2,786	0	0	0	0
H09 1	0930	0002				Portable Radios Enc.	0	0	0	0	0	0
H09 1	0930	0090				Floor Machine Enc.	0	0	0	0	0	0
H09 1	0940	0074				Airwalls Enc.	0	0	0	0	0	0
H09 1	0940	0080				Portable Stage Civic Center	5,000	0	0	0	0	0
<b>3 Contractual Total</b>							<b>813,869</b>	<b>1,081,223</b>	<b>381,536</b>	<b>928,912</b>	<b>1,763,155</b>	<b>834,243</b>
<b>1 Administration Total</b>							<b>813,869</b>	<b>1,081,223</b>	<b>381,536</b>	<b>928,912</b>	<b>1,763,155</b>	<b>834,243</b>
<b>Grand Total</b>							<b>(413,878)</b>	<b>36,999</b>	<b>(722,816)</b>	<b>(269,548)</b>	<b>557,462</b>	<b>827,010</b>

**Special Funds That Support General Operations**

**VEHICLE AND EQUIPMENT REPLACEMENT POLICE SUPPLEMENTARY FUND**

This fund accounts for the purchase of major police equipment and supplies that are funded through certain funds acquired by the Police Department under federal and state laws. These funds and items purchased by these funds are restricted under these laws and required to be reported separately.

**VEHICLE AND EQUIPMENT REPLACEMENT POLICE SUPPLEMENTARY FUNDS  
BUDGET DETAIL**

Police Dept DUI Seizures Fund

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
						Actual	Actual	Actual	Approved Budget		
Revenue	H10	0	0016	0000	DUI Fines, County	(16,571)	(7,812)	(6,068)	(10,000)	(10,000)	0
	H10	0	0130	0000	Interest	(370)	(94)	0	(200)	0	(200)
<b>Revenue Total</b>						<b>(16,942)</b>	<b>(7,906)</b>	<b>(6,068)</b>	<b>(10,200)</b>	<b>(10,000)</b>	<b>(200)</b>
Personnel	H10	1	1100	1300	Overtime	0	0	0	0	10,000	(10,000)
<b>Personnel Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>(10,000)</b>
Contractual	H10	1	0500	0002	DUI Supplies/Tapes	733	0	0	2,500	0	2,500
	H10	1	0500	0003	DUI Supplies, Enc.	0	0	0	0	0	0
	H10	1	0500	0005	2 Field Sobriety Test Devices	0	0	0	0	0	0
	H10	1	0500	0007	Portable Breathalizers	0	0	0	0	0	0
	H10	1	0500	0010	Squad Video Cameras 25%	29,624	0	0	0	0	0
	H10	1	0500	0012	DUI Police Equipment	0	0	0	20,110	0	20,110
	H10	1	0500	0013	DUI Police Equipment Enc	0	0	0	0	0	0
<b>Contractual Total</b>						<b>30,357</b>	<b>0</b>	<b>0</b>	<b>22,610</b>	<b>0</b>	<b>22,610</b>
<b>Grand Total</b>						<b>13,415</b>	<b>(7,906)</b>	<b>(6,068)</b>	<b>12,410</b>	<b>0</b>	<b>12,410</b>

## Special Funds That Support General Operations

### State Drug Seizure Fund

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
						Actual	Actual	Actual	Approved Budget		
Revenue	H12	0	0130	0000	Interest	(28)	(58)	0	(100)	0	(100)
	H12	0	0198	0000	Seized Drug Receipts	(84,578)	(8,406)	(52,878)	(90,000)	(50,000)	(40,000)
	H12	0	0200	0000	County DUI Vehicle Maint Fund	(1,671)	(1,600)	(980)	0	0	0
	H12	0	0190	0000	Proceeds, Sale Vehicles	(3,338)	0	0	0	0	0
<b>Revenue Total</b>						<b>(89,615)</b>	<b>(10,064)</b>	<b>(53,858)</b>	<b>(90,100)</b>	<b>(50,000)</b>	<b>(40,100)</b>
Personnel	H12	1	1100	1300	Overtime	0	0	0	0	41,362	(41,362)
<b>Personnel Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41,362</b>	<b>(41,362)</b>
Commodities	H12	1	1200	2146	K9 Supplies	1,782	2,160	543	2,500	2,500	0
<b>Commodities Total</b>						<b>1,782</b>	<b>2,160</b>	<b>543</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>
Contractual	H12	1	1300	3000	Investigator Expenses	0	8,388	0	2,000	0	2,000
	H12	1	1300	3000	Seized Drug Expenses	3,821	0	0	0	0	0
	H12	1	1300	3100	Investigator Expenses	0	0	0	0	0	0
	H12	1	1300	3200	Veh. Lease, Add'L Car	2,756	5,125	2,081	8,800	8,800	0
	H12	1	1300	3210	Leased Veh. Maintenance	3,255	31	30	3,000	0	3,000
	H12	1	1300	3212	K9 Vehicle Maintenance	7,815	6,491	1,560	4,000	4,000	0
<b>Contractual Total</b>						<b>17,647</b>	<b>20,036</b>	<b>3,672</b>	<b>17,800</b>	<b>12,800</b>	<b>5,000</b>
Capital	H12	1	1400	3216	Squad Video Cameras Enc.	0	0	0	0	0	0
	H12	1	1400	4000	Seized Drug Equipment	0	10,371	0	69,800	43,500	26,300
	H12	1	1400	4001	Drug Equipment Enc.	0	0	9,067	0	0	0
	H12	1	1400	4010	Dog Training Costs	0	2,000	0	0	0	0
<b>Capital Total</b>						<b>0</b>	<b>12,371</b>	<b>9,067</b>	<b>69,800</b>	<b>43,500</b>	<b>26,300</b>
<b>Grand Total</b>						<b>(70,187)</b>	<b>24,502</b>	<b>(40,576)</b>	<b>0</b>	<b>50,162</b>	<b>(50,162)</b>

### Federal Drug Seizure Fund

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
						Actual	Actual	Actual	Approved Budget		
Revenue	H13	0	0130	0000	Interest	0	(2)	0	0	0	0
	H13	0	0132	0000	Fed. Drug Seizures	(1,648)	(11,911)	(5,199)	(10,000)	(10,000)	0
	H13	0	0198	0000	Federal Seized/Forfeited Monies	0	0	0	0	0	0
<b>Revenue Total</b>						<b>(1,648)</b>	<b>(11,913)</b>	<b>(5,199)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>0</b>
Contractual	H13	1	4000	4000	Fed. Drug Invest. Expenses	0	0	0	2,000	0	2,000
	H13	1	4000	4001	Fed. Drug Seizure Costs Enc.	0	0	0	0	0	0
	H13	1	4000	4001	Fed. Drug Invest. Costs	1,401	0	0	0	0	0
	H13	1	4000	4006	Gps Software Service	0	498	0	500	500	0
	H13	1	4000	4006	Gps Software Service Enc.	498	0	0	0	0	0
	H13	1	4000	4008	Add'L Veh. Leasing Costs	0	0	0	0	0	0
	H13	1	4000	4010	Drug Seizure Eq/Costs	0	4,076	0	7,510	9,500	(1,990)
	H13	1	4000	4014	Cis Video Camera	0	0	0	0	0	0
	H13	1	4000	4016	Hawk Surveillance Camera	0	0	0	0	0	0
	H13	1	4000	4020	Gps Portable Device Enc.	0	0	0	0	0	0
<b>Contractual Total</b>						<b>1,899</b>	<b>4,574</b>	<b>0</b>	<b>10,010</b>	<b>10,000</b>	<b>10</b>
<b>Grand Total</b>						<b>251</b>	<b>(7,339)</b>	<b>(5,199)</b>	<b>10</b>	<b>0</b>	<b>10</b>

## Special Funds That Support General Operations

### Police Metro Agency Fund

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
						Actual	Actual	Actual	Approved Budget		
Revenue	H14	0	0018	0000	Metro Agency Contributions	(15,447)	(15,447)	(17,500)	(16,053)	(20,000)	3,947
	H14	0	0020	0000	Urbana Metro Transfer	(3,972)	(3,972)	0	(4,337)	(5,000)	663
	H14	0	0130	0000	Interest	(9)	(25)	0	(10)	0	(10)
<b>Revenue Total</b>						<b>(19,428)</b>	<b>(19,444)</b>	<b>(17,500)</b>	<b>(20,400)</b>	<b>(25,000)</b>	<b>4,600</b>
Contractual	H14	1	0500	0034	Metro Squad Costs	12,139	8,895	5,396	20,400	25,000	(4,600)
	H14	1	0500	0035	Metro Squad Costs.-Reg. Enc.	0	0	0	0	0	0
	H14	1	0500	0036	Metro Vehicle Repl. Enc.	0	0	0	0	0	0
<b>Contractual Total</b>						<b>12,139</b>	<b>8,895</b>	<b>5,396</b>	<b>20,400</b>	<b>25,000</b>	<b>(4,600)</b>
<b>Grand Total</b>						<b>(7,289)</b>	<b>(10,549)</b>	<b>(12,104)</b>	<b>0</b>	<b>0</b>	<b>0</b>

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## Special Funds That Support General Operations

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### LANDSCAPE RECYCLING CENTER

This fund accounts for costs of countywide self-sustaining landscape recycling center. Revenues are provided from service fees charged to users of the center.

### LANDSCAPE RECYCLING CENTER ACTIVITIES

- Operate a county-wide, self-sustaining landscape recycling facility
- Coordination with local governments participating in the site's operations
- Maintaining required records concerning the amount of materials received and processed and submission of required reports to oversight agencies
- Process landscape waste materials by grinding and composting to produce materials that can be marketed to the public

### LANDSCAPE RECYCLING CENTER PERSONNEL SUMMARY (FTE'S)

LANDSCAPE RECYCLING CENTER					
Full-Time Positions	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
	2.83	2.83	3.50	3.50	4.50
Subtotal	2.83	2.83	3.50	3.50	4.50
Part-Time Positions					
	1.75	1.75	1.75	1.75	1.00
Subtotal	1.75	1.75	1.75	1.75	1.00
Total	4.58	4.58	5.25	5.25	5.50

### LANDSCAPE RECYCLING CENTER BUDGET DETAIL



Landscape Recycling Center

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance
0 Administration	0 Revenue	G11 0	0130	0000		Interest	(10,627)	(273)	0	(8,000)	(8,000)	0
		G11 0	0240	0000		Landscape Recycling Fees	(617,286)	(650,423)	(360,729)	(618,000)	(618,000)	0
		G11 0	0241	0000		LRC Register Over/Short	(10)	(235)	(91)	0	0	0
		G11 0	0242	0000		Miscellaneous Revenue	0	0	0	0	0	0
		G11 0	0250	0000		Misc. Revenue LRC	0	0	0	0	0	0
<b>0 Revenue Total</b>							<b>(627,923)</b>	<b>(650,931)</b>	<b>(360,820)</b>	<b>(626,000)</b>	<b>(626,000)</b>	<b>0</b>
<b>0 Administration Total</b>							<b>(627,923)</b>	<b>(650,931)</b>	<b>(360,820)</b>	<b>(626,000)</b>	<b>(626,000)</b>	<b>0</b>
1 Administration	1 Personnel	G11 1	1100	1098		Arbor Div. Manager (.68)	0	44,565	30,342	49,470	49,470	0
		G11 1	1100	1100		City Arborist (.1)	0	6,688	0	11,260	11,260	0
		G11 1	1100	1100		City Arborist (.33)	24,783	0	0	0	0	0
		G11 1	1100	1102		Equipment Operator	44,700	0	0	0	0	0
		G11 1	1100	1102		LRC Eq. Operator (2)	0	86,362	56,440	91,460	91,460	0
		G11 1	1100	1104		Arbor Supervisor(.34)	0	0	4,604	19,160	19,160	0
		G11 1	1100	1104		Landscape Superv.(.5)	28,768	14,648	0	0	0	0
		G11 1	1100	1106		LRC Technician	44,183	0	0	0	0	0
		G11 1	1100	1107		LRC Attendant	0	0	0	0	36,400	36,400
		G11 1	1100	1201		LRC Laborers	50,651	45,895	31,921	57,910	25,748	(32,162)
		G11 1	1100	1207		Arbor Aide	0	0	0	0	4,953	4,953
		G11 1	1100	1300		Overtime	15,611	8,773	10,258	16,000	16,000	0
		G11 1	1100	1302		Contract Personnel, Gen. Fund	6,160	6,470	0	6,780	6,780	0
		G11 1	1100	1599		Non Union Longevity	0	934	366	4,650	5,363	713
		G11 1	1100	1600		Longevity	5,670	4,478	3,348	5,490	5,490	0
		G11 1	1100	1601		Non-Union Longevity	1,479	0	0	0	0	0
		G11 1	1100	1800		Employee Insurance	33,500	40,200	16,884	40,200	37,166	(3,034)
		G11 1	1100	1850		I.M.R.F.	45,840	50,880	27,160	54,320	55,620	1,300
		G11 1	1100	1851		IMRF/FICA Pension	0	0	0	0	0	0
<b>1 Personnel Total</b>							<b>301,344</b>	<b>309,893</b>	<b>181,324</b>	<b>356,700</b>	<b>364,870</b>	<b>8,170</b>
2 Commodities		G11 1	1200	2010		Books & Periodicals	0	0	0	0	0	0
		G11 1	1200	2020		Office Supplies	637	584	26	1,000	1,000	0
		G11 1	1200	2050		Tools & Supplies	3,117	6,427	1,469	7,500	7,500	0
		G11 1	1200	2140		Equipment Parts	3,335	2,039	1,321	9,000	9,000	0
		G11 1	1200	2160		Gravel	3,286	2,275	320	7,500	5,000	(2,500)
		G11 1	1200	2190		Fuel	45,422	39,865	28,397	60,000	60,000	0
		G11 1	1200	2192		Mat'L For Resale	7,687	5,123	2,015	12,000	12,000	0
<b>2 Commodities Total</b>							<b>63,485</b>	<b>56,313</b>	<b>33,549</b>	<b>97,000</b>	<b>94,500</b>	<b>(2,500)</b>
3 Contractual		G11 1	1300	3015		Cellular Service	256	385	185	400	400	0
		G11 1	1300	3020		Travel & Conference	113	1,120	0	1,550	1,550	0
		G11 1	1300	3030		Training & Education	610	1,026	607	1,400	1,400	0
		G11 1	1300	3160		Uniform Rental	1,462	1,108	575	1,800	1,800	0
		G11 1	1300	3210		Vehicle Service	46,045	64,403	18,225	70,000	70,000	0
		G11 1	1300	3211		Veh. Service Enc.	0	0	0	0	0	0
		G11 1	1300	3300		Building Maintenance	623	1,714	2,484	5,000	5,000	0
		G11 1	1300	3302		Product Analysis	932	1,792	930	2,500	2,500	0
		G11 1	1300	3303		Eq. Rental, Internal City	4,000	620	1,542	9,050	5,000	(4,050)
		G11 1	1300	3304		Equipment Rental-Outside	12,986	16,805	19,305	30,000	30,000	0
		G11 1	1300	3306		Chemical Disposal	0	0	0	3,800	3,800	0
		G11 1	1300	3308		Solid Waste Disposal	8,444	7,923	8,583	15,000	15,000	0
		G11 1	1300	3800		Advertising/Promotion	22,031	22,347	8,788	22,500	22,500	0
		G11 1	1300	3920		City Insurance	1,900	2,090	1,045	2,090	2,090	0
		G11 1	1300	3924		Support Services	21,370	22,450	0	23,130	23,130	0
		G11 1	1300	3925		Transfer-Worker's Comp	1,370	1,440	755	1,510	1,760	250
		G11 1	1300	3940		Utilities	10,700	10,700	0	10,700	10,700	0
<b>3 Contractual Total</b>							<b>132,841</b>	<b>155,922</b>	<b>63,024</b>	<b>200,430</b>	<b>196,630</b>	<b>(3,800)</b>
4 Capital		G11 1	1400	4000		LRC Misc. Equipment	0	0	0	0	3,000	3,000
		G11 1	1400	4002		Ice Machine Enc.	0	0	0	0	0	0
		G11 1	1400	4002		Ice Machine	0	0	0	0	0	0
		G11 1	1400	4004		Dump Trailer	6,885	0	0	0	0	0
		G11 1	1400	4008		Grinder Rehab. Enc.	0	0	0	0	0	0
		G11 1	1400	4008		Grinder Rehab.	0	0	0	0	0	0
		G11 1	1400	4010		Class E Dump Truck Enc.	0	0	0	0	0	0
		G11 1	1400	4012		4 Wheel Drive Pickup Enc.	0	0	0	0	0	0
		G11 1	1400	4024		Entrance Sign/Improv. Enc.	690	1,209	0	0	0	0
		G11 1	1400	4025		Grinder Screens	0	0	0	0	0	0
		G11 1	1400	4026		Grinder Screens Enc.	0	2,947	0	0	0	0
		G11 1	1400	4032		Ice Machine Enc.	0	0	0	0	0	0
		G11 1	1400	4041		Road Maint./Rehab.	0	0	40,991	43,776	0	(43,776)
		G11 1	1400	4042		Road Maint./Rehab. Enc.	40,010	0	0	0	0	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget	
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance	
1 Administration	4 Capital	G11 1	1400	4052		Gas Powered Air Compressor	0	0	0	0	0	0	
		G11 1	1400	4054		Crawler/Loader Rehab. Enc.	0	0	0	0	0	0	
		G11 1	1400	4054		Crawler/Loader Rehab.	0	0	0	0	0	0	
		G11 1	1400	4055		Crawler/Loader Rehab Enc.	0	0	0	0	0	0	
		G11 1	1400	4056		Wheel Loader	0	0	0	0	0	0	
		G11 1	1400	4058		Loader Attachments	0	0	0	0	12,000	12,000	
		G11 1	1400	4060		Power Washer Enc.	0	0	0	0	0	0	
		G11 1	1400	4060		Power Washer	0	0	0	0	0	0	
		G11 1	1400	4062		Dump Trailer Enc.	0	0	0	0	0	0	
		G11 1	1400	4064		Small Wheel Loader Enc.	0	137,549	0	0	0	0	
		G11 1	1400	4064		Small Wheel Loader	0	0	0	0	0	0	
		G11 1	1400	4066		Cash Register And Printer	0	0	0	3,266	0	(3,266)	
		G11 1	1400	4070		Log Splitter	0	0	15,833	16,500	0	(16,500)	
		<b>4 Capital Total</b>						<b>47,585</b>	<b>141,705</b>	<b>56,824</b>	<b>63,542</b>	<b>15,000</b>	<b>(48,542)</b>
		<b>1 Administration Total</b>						<b>545,255</b>	<b>663,833</b>	<b>334,721</b>	<b>717,672</b>	<b>671,000</b>	<b>(46,672)</b>
		<b>Grand Total</b>						<b>(82,668)</b>	<b>12,902</b>	<b>(26,099)</b>	<b>91,672</b>	<b>45,000</b>	<b>(46,672)</b>

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## Special Funds That Support General Operations

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### U-CYCLE FUND

This fund accounts for costs of residential recycling programs. Revenues from recycling taxes fund contractual pickup.

### U-CYCLE PROGRAM ACTIVITIES

- This program provides curbside recycling collection for four dwelling units or less, and on-site collection to apartment buildings of five or more units, under two private-sector contracts. The current contracts will expire in March 31, 2016. The program is funded from a locally collected recycling tax of \$33/annual per household.

U-CYCLE PROGRAM					
Full-Time Positions	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
	1.00	1.00	1.00	1.00	1.00
Subtotal	1.00	1.00	1.00	1.00	1.00
Part-Time Positions					
	0.00	0.00	0.00	0.00	0.00
Subtotal	0.00	0.00	0.00	0.00	0.00
Total	1.00	1.00	1.00	1.00	1.00

### U-CYCLE FUND BUDGET DETAIL

## Home Recycling

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance
0 Administration	0 Revenue	G12 0	0130	0000	0000	Interest	(3,053)	(67)	(1)	(500)	0	500
						Miscellaneous Revenue	0	(56)	0	(500)	0	500
						Single Fam. Recycling Tax	(261,991)	(279,827)	(12,649)	(288,189)	(282,909)	5,280
						Multi-Fam. Recycling Tax	(265,119)	(249,805)	(124,933)	(291,632)	(281,950)	9,682
<b>0 Revenue Total</b>							<b>(530,162)</b>	<b>(529,756)</b>	<b>(137,584)</b>	<b>(580,821)</b>	<b>(564,859)</b>	<b>15,962</b>
<b>0 Administration Total</b>							<b>(530,162)</b>	<b>(529,756)</b>	<b>(137,584)</b>	<b>(580,821)</b>	<b>(564,859)</b>	<b>15,962</b>
1 Home Recycling	1 Personnel	G12 1	1100	1200	1200	Recycling Coordinator (.5)	20,558	20,099	12,730	20,760	20,760	0
						IMRF/FICA	4,368	4,795	3,021	4,940	4,940	0
						Longevity Pay	1,197	1,415	891	1,870	1,870	0
						Employee Insurance	3,390	3,805	2,322	4,230	3,765	(465)
						<b>1 Personnel Total</b>						
2 Commodities	G12 1	1200	2010	2010	2010	Misc. Supplies	216	1,691	443	2,250	2,250	0
						Ucart Purchases	0	32,340	0	0	0	0
<b>2 Commodities Total</b>							<b>216</b>	<b>34,031</b>	<b>443</b>	<b>2,250</b>	<b>2,250</b>	<b>0</b>
3 Contractual	G12 1	1300	3210	3210	3210	Vehicle Services	500	1,680	0	3,360	3,360	0
						Postage/Printing	0	3,183	389	4,000	4,000	0
						Training/Ed./Conferences	1,816	790	509	1,750	1,750	0
						Credit Card Expense	397	514	6	800	800	0
						Battery Recycling Costs	4,852	7,678	3,280	10,440	10,440	0
						Annual Mailing Costs	4,370	3,709	0	5,500	5,500	0
						Promotion/Education	3,087	5,706	757	7,000	7,000	0
						Household Hazwaste Coll.	123	2,030	0	4,290	4,290	0
						City Insurance	610	670	335	670	670	0
						Transfer, Worker Comp.	170	180	95	190	190	0
						Contractual Collection	193,259	193,563	96,797	194,940	194,940	0
						Leaf/Tree/Waste Contract	0	0	37,145	85,100	85,100	0
						Leaf Pickup Costs	75,808	67,168	0	0	0	0
						<b>3 Contractual Total</b>						
<b>1 Home Recycling Total</b>							<b>314,722</b>	<b>351,016</b>	<b>158,721</b>	<b>352,090</b>	<b>351,625</b>	<b>(465)</b>
2 Multi Family Rec	1 Personnel	G12 2	1100	1102	1102	Recycling Coordinator (.5)	20,557	20,662	12,730	20,760	20,760	0
						IMRF/FICA	4,367	4,795	3,021	4,940	4,940	0
						Longevity Pay	1,197	1,415	891	1,870	1,870	0
						Insurance	3,390	3,805	2,322	4,230	3,765	(465)
						<b>1 Personnel Total</b>						
2 Commodities	G12 2	1200	2000	2000	2000	Misc. Supplies	1,094	497	65	2,250	2,250	0
						<b>2 Commodities Total</b>						
3 Contractual	G12 2	2300	3030	3030	3030	Ed./Training/Conf.	0	250	113	2,350	2,350	0
						Pharm Waste	0	0	0	4,000	4,000	0
						Manpower, Tote Bag Dist.	765	0	0	0	0	0
						Vehicle Services	500	1,680	0	3,360	3,360	0
						Postage/Printing	0	0	0	1,400	1,400	0
						Credit Card Expense	112	11	0	100	100	0
						Annual Mailing Costs	2,322	5,500	0	5,500	5,500	0
						Promotion/Education	5,341	6,975	3,884	9,200	9,200	0
						Household Haz.Waste Coll.	122	2,100	500	4,290	4,290	0
						Rain Barrel Rebate Program	0	0	0	0	0	0
						City Insurance	610	670	335	670	670	0
						Work. Comp. Expense	170	180	95	190	190	0
						Multi-Fam. Contract	171,050	171,372	86,478	215,000	215,000	0
						Dues & Subscriptions	700	600	600	700	700	0
Training & Education	590	419	184	2,000	2,000	0						
Printing Costs	0	0	263	1,000	1,000	0						
<b>3 Contractual Total</b>							<b>182,281</b>	<b>189,756</b>	<b>92,453</b>	<b>249,760</b>	<b>249,760</b>	<b>0</b>
<b>2 Multi Family Recycling Total</b>							<b>212,886</b>	<b>220,931</b>	<b>111,480</b>	<b>283,810</b>	<b>283,345</b>	<b>(465)</b>
<b>Grand Total</b>							<b>(2,555)</b>	<b>42,191</b>	<b>132,617</b>	<b>55,079</b>	<b>70,110</b>	<b>15,031</b>

## Special Funds That Support General Operations

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### **RETAINED RISK FUND**

This fund accounts for the transfer of monies from the general operating funds and costs for worker's compensation and liability claims. Amounts transferred represent the cost of conventional insurance and are charged to various programs and departments. Unspent amounts will be accumulated in the fund to pay for future claims.

### **RETAINED RISK FUND**

#### **BUDGET DETAIL**

## Special Funds That Support General Operations

### Worker's Comp Insurance Fund

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
						Actual	Actual	Actual	Approved Budget		
Revenue	R09	0	0030	0000	Transfer-Gen Fund W/Comp	(176,171)	(238,640)	(124,965)	(226,590)	(226,590)	0
	R09	0	0031	0000	Transfer Gen. Fund Liab.	0	0	0	(429,000)	(429,000)	0
	R09	0	0032	0000	Transfer-Equip Services	(3,050)	0	0	(3,050)	(3,050)	0
	R09	0	0034	0000	Transfer-Mvps Fund	(5,490)	0	0	(6,160)	(6,160)	0
	R09	0	0036	0000	Transfer-P.E.G. Fund	(850)	0	0	(450)	(450)	0
	R09	0	0038	0000	Transfer, Arms Fund	(370)	0	0	(170)	(170)	0
	R09	0	0040	0000	Transfer, LRC Fund	(1,370)	0	0	(1,300)	(1,300)	0
	R09	0	0042	0000	Transfer, Recycling Fund	(340)	0	0	(340)	(340)	0
	R09	0	0060	0000	Transer, Outside Ins. Costs	0	0	0	0	0	0
	R09	0	0130	0000	Interest On Investments	0	(953)	0	(60,000)	(20,000)	(40,000)
<b>Revenue Total</b>						<b>(187,641)</b>	<b>(239,593)</b>	<b>(124,965)</b>	<b>(727,060)</b>	<b>(687,060)</b>	<b>(40,000)</b>
Contractual	R09	1	0500	0000	W/Comp Benefit Payments	33,383	151,644	139,385	400,000	200,000	200,000
	R09	1	0500	0002	W/C Benefit Payments Enc.	0	0	0	0	0	0
	R09	1	0505	0000	Liability Claims Expense	0	0	2,115	140,000	10,000	130,000
	R09	1	0505	0001	Liability Claims Enc.	0	0	0	0	0	0
	R09	1	0505	0002	Liability Claims Enc.	0	0	0	0	0	0
	R09	1	0505	0010	Outside Ins. Costs	0	0	0	289,000	289,000	0
	R09	1	0510	0000	Annual Empl. Safety Bonus	112,100	88,893	0	108,000	108,000	0
	R09	1	0510	0001	Annual Safety Bonus Enc.	0	0	0	0	0	0
	R09	1	0510	0002	Employee Training	0	836	0	3,000	3,000	0
	R09	1	0510	0004	Employee Training Enc.	0	0	0	0	0	0
	R09	1	0510	0006	Annual Safety Cookout Costs	7,422	6,339	105	11,000	11,000	0
	R09	1	0510	0007	Safety Tokens Enc.	0	0	0	0	0	0
	R09	1	0510	0010	IMRF Expense, Safetybonus	11,992	11,760	0	15,000	15,000	0
	R09	1	0510	0011	IMRF Expense, Enc.	0	0	0	0	0	0
	R09	1	0510	0012	Monthly Safety Awards	1,078	2,167	95,042	3,000	3,000	0
	R09	1	0510	0013	Monthly Safety Awards Enc.	0	0	0	0	0	0
	R09	1	0520	0000	Administrator Fee	21,667	32,500	16,250	36,100	36,100	0
	R09	1	0520	0001	Administrator Fee Enc.	0	0	0	0	0	0
	R09	1	0520	0010	Transfer Gen. Fund Enc.	0	0	0	0	0	0
	R09	1	0520	0020	Trans. To Gen. Fund	0	0	0	0	0	0
<b>Contractual Total</b>						<b>187,641</b>	<b>294,139</b>	<b>252,897</b>	<b>1,005,100</b>	<b>675,100</b>	<b>330,000</b>
<b>Total</b>						<b>(0)</b>	<b>54,546</b>	<b>127,932</b>	<b>278,040</b>	<b>(11,960)</b>	<b>290,000</b>

### Worker's Comp Reserve Fund

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
						Actual	Actual	Actual	Approved Budget		
Revenue	R10	0	0130	0000	Interest On Investments	(96,522)	14,034	(15,767)	0	0	0
<b>Revenue Total</b>						<b>(96,522)</b>	<b>14,034</b>	<b>(15,767)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contractual	R10	1	0505	0010	Outside Ins Costs	0	0	0	0	0	0
	R10	1	0520	0010	Transfer Gen. Fund	(39,639)	0	0	350,000	0	350,000
<b>3 Contractual Total</b>						<b>(39,639)</b>	<b>0</b>	<b>0</b>	<b>350,000</b>	<b>0</b>	<b>350,000</b>
<b>Total</b>						<b>(136,160)</b>	<b>14,034</b>	<b>(15,767)</b>	<b>350,000</b>	<b>0</b>	<b>350,000</b>

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## Special Funds That Support General Operations

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### CABLE TV P.E.G. FUND

This fund accounts for costs of the Urbana Public Television program, to include costs of televising public various meetings. Non-recurring equipment purchases are reported in the city vehicle and equipment replacement fund and are funded by an annual transfer from the P.E.G. Fund.

### ACTIVITIES OF THE CABLE TV P.E.G. FUND

- Coordinate the operation of the Urbana Public Television access channel
- Supervise the cable camera operators and the telecast of public meetings
- Produce programming for UPTV in conjunction with city departments, the Urbana Park District and the Urbana School District
- Coordinate with the Urbana Public Television Commission to develop and promote Urbana public television
- Support and develop Urbana public television public access membership, equipment and facilities for use by Urbana residents, non-profit corporations and other qualified individuals

### CABLE TV P.E.G. FUND PERSONNEL SUMMARY (FTE'S)

Cable TV - PEG Fund	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
Full-Time Positions	2.00	2.00	2.00	2.00	2.00
Subtotal	2.00	2.00	2.00	2.00	2.00
Part-Time Positions	0.50	0.50	0.50	0.50	0.50
Subtotal	0.50	0.50	0.50	0.50	0.50
Total	2.50	2.50	2.50	2.50	2.50

### Cable TV P.E.G. Fund Budget Detail

Cable TV P.E.G. Reserve Fund

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Revenue	L15 0	0100	0000		Transfer From Gen. Fund	(140,821)	(146,806)	0	(152,500)	(152,500)	0
		L15 0	0110	0000		Membership Fees	(350)	(1,510)	(230)	(100)	0	100
		L15 0	0130	0000		Interest On Investments	0	(64)	0	0	0	0
<b>0 Revenue Total</b>							<b>(141,171)</b>	<b>(148,380)</b>	<b>(230)</b>	<b>(152,600)</b>	<b>(152,500)</b>	<b>100</b>
<b>0 Administration Total</b>							<b>(141,171)</b>	<b>(148,380)</b>	<b>(230)</b>	<b>(152,600)</b>	<b>(152,500)</b>	<b>100</b>
1 Administration	1 Personnel	L15 1	1100	1100		UPTV Station Manager	46,548	47,932	29,530	48,150	47,986	(164)
		L15 1	1100	1102		Camera Operators	3,505	3,162	1,160	3,700	2,080	(1,620)
		L15 1	1100	1104		Production Coordinator	36,758	37,855	23,322	38,010	37,898	(112)
		L15 1	1100	1106		P.A./Outreach Coord. (.25)	5,965	7,555	4,692	6,560	6,560	0
		L15 1	1100	1300		Overtime	1,091	1,168	1,222	1,000	1,000	0
		L15 1	1100	1600		Longevity Pay	637	1,136	843	1,140	2,420	1,280
		L15 1	1100	1800		Employee Insurance	19,300	23,160	9,727	23,160	20,612	(2,548)
		L15 1	1100	1850		I.M.R.F.	17,350	19,260	9,630	19,260	21,340	2,080
		L15 1	1,100	1,107		TV Production Assistant	0	0	0	0	0	0
<b>1 Personnel Total</b>							<b>131,153</b>	<b>141,228</b>	<b>80,124</b>	<b>140,980</b>	<b>139,896</b>	<b>(1,084)</b>
2 Commodities	L15 1	1200	2020			Supplies	1,949	2,521	1,472	5,000	1,500	(3,500)
<b>2 Commodities Total</b>							<b>1,949</b>	<b>2,521</b>	<b>1,472</b>	<b>5,000</b>	<b>1,500</b>	<b>(3,500)</b>
3 Contractual	L15 1	1300	3005			Dues And Subscriptions	297	0	0	60	3,500	3,440
	L15 1	1300	3030			Training And Education	1,973	2,520	0	2,000	2,000	0
	L15 1	1300	3048			CATV Commission Costs	527	0	99	500	0	(500)
	L15 1	1300	3050			Consultant Fee	0	0	0	0	0	0
	L15 1	1300	3060			Equipment Maintenance	0	0	0	2,000	2,000	0
	L15 1	1300	3062			Promotional Costs	816	0	0	500	500	0
	L15 1	1300	3920			City Insurance	2,880	3,170	1,585	3,170	3,170	0
	L15 1	1300	3925			Transfer-Worker's Comp	850	890	445	890	890	0
	L15 1	1300	3930			City Telephone	320	350	175	350	350	0
	L15 1	1300	3950			City Computerization	0	0	0	0	1,060	1,060
<b>3 Contractual Total</b>							<b>7,663</b>	<b>6,930</b>	<b>2,304</b>	<b>9,470</b>	<b>13,470</b>	<b>4,000</b>
4 Capital	L15 1	1400	4500			Transfer, V.E.R.F.	52,427	7,267	3,749	24,000	0	(24,000)
<b>4 Capital Total</b>							<b>52,427</b>	<b>7,267</b>	<b>3,749</b>	<b>24,000</b>	<b>0</b>	<b>(24,000)</b>
<b>1 Administration Total</b>							<b>193,191</b>	<b>157,946</b>	<b>87,649</b>	<b>179,450</b>	<b>154,866</b>	<b>(24,584)</b>
<b>Grand Total</b>							<b>52,020</b>	<b>9,565</b>	<b>87,419</b>	<b>26,850</b>	<b>2,366</b>	<b>(24,484)</b>



**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND**

Accounts for data-processing costs of a multi-agency computerized police records information system. A cooperative venture between METCAD, the City of Champaign, the University of Illinois and the City of Urbana police departments, these agencies share common access to police records utilizing software developed by the City of Urbana police department. Sharing of police records will greatly enhance the ability of the participating agencies to effectively perform their crime fighting duties. Revenues are provided by contributions from the participating agencies.

**ACTIVITIES OF THE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND**

- Maintain and update a data base of over 580,000 names of victims, criminals and witnesses to crimes, over 730,000 individual criminal cases, over 15 years of historical criminal records available for crime trend analysis and historical statistical research, records of over 170,000 items of evidence, over 44,000 I.D.O.T. traffic entries, and over 71,000 officer field reports
- Maintain current software and develop new software for user access to the data base

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND  
PERSONNEL SUMMARY (FTE'S)**

ARMS Fund					
Full-Time Positions	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
	1.00	1.00	1.00	1.00	1.00
Subtotal	1.00	1.00	1.00	1.00	1.00
Part-Time Positions					
	0.00	0.00	0.00	0.00	0.00
Subtotal	0.00	0.00	0.00	0.00	0.00
Total	1.00	1.00	1.00	1.00	1.00

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND  
BUDGET DETAIL**

A.R.M.S. Programming Fund

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
						Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Revenue	L17	0	0010	0000	U/I Champaign Payments	(82,624)	(88,458)	(47,130)	(90,300)	(123,552)	33,252
	L17	0	0020	0000	Urbana Transfer	(17,959)	(19,365)	0	(24,810)	(26,202)	1,392
	L17	0	0130	0000	Interest Income	0	0	0	0	0	0
<b>0 Revenue Total</b>						<b>(100,583)</b>	<b>(107,823)</b>	<b>(47,130)</b>	<b>(115,110)</b>	<b>(149,754)</b>	<b>34,644</b>
1 Personnel	L17	1	1100	1100	Programmer/Analyst	62,545	64,510	22,921	64,700	61,100	3,600
	L17	1	1100	1150	Contractual Programmer	2,540	2,690	0	2,690	0	2,690
	L17	1	1100	1300	Overtime	364	0	0	2,500	7,500	(5,000)
	L17	1	1100	1599	Non-Union Longevity Pay	3,732	4,484	1,662	5,180	0	5,180
	L17	1	1100	1800	Employee Insurance	9,700	11,640	4,889	11,640	8,010	3,630
	L17	1	1100	1850	IMRF/FICA	14,530	16,130	8,610	17,220	13,000	4,220
	L17	1	1100	3910	City Support	0	0	0	0	22,403	(22,403)
	L17	1	1100	3950	City Computerization	0	0	0	0	1,357	(1,357)
<b>1 Personnel Total</b>						<b>93,410</b>	<b>99,454</b>	<b>38,082</b>	<b>103,930</b>	<b>113,370</b>	<b>(9,440)</b>
3 Contractual	L17	1	1300	3030	Training And Education	939	1,350	0	3,300	6,000	(2,700)
	L17	1	1300	3100	Datagate License/Maint.	3,554	4,089	1,700	4,930	15,000	(10,070)
	L17	1	1300	3920	City Insurance	2,180	2,400	1,200	2,400	2,400	0
	L17	1	1300	3925	Transfer-Worker's Comp	370	390	205	410	410	0
	L17	1	1300	3930	City Telephone	130	140	70	140	140	0
<b>3 Contractual Total</b>						<b>7,173</b>	<b>8,369</b>	<b>3,175</b>	<b>11,180</b>	<b>23,950</b>	<b>(12,770)</b>
4 Capital	L17	1	1400	4,500	VERF Contribution	0	0	0	0	6,000	(6,000)
<b>4 Capital Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,000</b>	<b>(6,000)</b>
<b>Grand Total</b>						<b>(0)</b>	<b>0</b>	<b>(5,873)</b>	<b>0</b>	<b>(6,434)</b>	<b>6,434</b>

## **PUBLIC ARTS FUND**

This fund accounts for the costs of various public arts programs and line items and private donations and revenues to assist in paying for a portion of these costs. Costs in the public arts fund have been almost entirely paid by transfers from TIF1 and TIF2 and smaller transfers from other city special funds. Included is an estimated \$11,100 from private donations, T3 liquor licenses, grants from the Urbana Business Association and Illinois Arts Council, and other non-city revenue sources.

## **PUBLIC ARTS FUND BUDGET DETAIL**

Public Arts Fund

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY 14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Revenue	L19 0	0090	0000		Transfer TIF1	(95,258)	(132,601)	0	(135,690)	(82,116)	53,574
		L19 0	0092	0000		Transfer TIF 1 Enc.	(31,041)	0	0	0	0	0
		L19 0	0096	0000		Trans. TIF2, Boneyard Art	(12,420)	(9,345)	0	0	0	0
		L19 0	0098	0000		Trans. TIF2, Art In Park	0	(9,707)	0	0	0	0
		L19 0	0099	0000		Transfer TIF2 Enc.	(25,000)	0	0	0	0	0
		L19 0	0100	0000		Transfer, TIF2	(2,800)	(9,200)	0	(25,000)	(22,000)	3,000
		L19 0	0101	0000		Trans. Gen. Reserve Fund	(5,000)	0	0	0	0	0
		L19 0	0102	0000		Trans. Mvps Art Park Maint.	(2,481)	(1,341)	0	(4,000)	(4,000)	0
		L19 0	0104	0000		Trans. TIF1, Uba Arts Fest.	(5,000)	0	0	(5,000)	0	5,000
		L19 0	0106	0000		Donations/Grants/Events Rev.	0	(10)	(4,300)	(50,000)	0	50,000
		L19 0	0108	0000		State Grant Promotion	0	(2,391)	0	0	0	0
		L19 0	0108	0000		State Grant Enc.	(1,750)	0	0	0	0	0
		L19 0	0110	0000		Trans. Cap Impr. Suppl. Fund	(15,000)	(15,000)	0	(15,000)	(15,000)	0
		L19 0	0112	0000		State Grant	(2,232)	0	0	0	(4,100)	(4,100)
		L19 0	0114	0000		T3 Liquor License Rev.	(4,020)	(1,051)	(2,144)	(4,000)	(2,000)	2,000
		L19 0	0116	0000		Trans. TIF3 King Park Sculpt.	0	(34,000)	(46,000)	0	0	0
		L19 0	0130	0000		Interest Income	(17)	(23)	0	0	0	0
<b>0 Revenue Total</b>							<b>(202,019)</b>	<b>(214,669)</b>	<b>(52,444)</b>	<b>(238,690)</b>	<b>(129,216)</b>	<b>109,474</b>
<b>0 Administration Total</b>							<b>(202,019)</b>	<b>(214,669)</b>	<b>(52,444)</b>	<b>(238,690)</b>	<b>(129,216)</b>	<b>109,474</b>
1 Administration	1 Personnel	L19 1	1100	1100		Arts Specialist	0	42,640	4,920	42,780	52,416	9,636
		L19 1	1100	1100		Personnel & Ben.	46,718	0	0	0	0	0
		L19 1	1100	1200		Arts Intern	0	2,940	2,730	3,600	3,600	0
		L19 1	1100	1501		IMRF/FICA	0	8,668	2,484	6,510	6,315	(195)
		L19 1	1100	1800		Employee Insurance	0	7,611	1,330	6,100	5,429	(671)
		L19 1	1100	1801		IMRF/Pension	0	0	0	0	0	0
<b>1 Personnel Total</b>							<b>46,718</b>	<b>61,859</b>	<b>11,464</b>	<b>58,990</b>	<b>67,760</b>	<b>8,770</b>
2 Commodities	L19 1	1200	2000		Arts Postage/Printing	(242)	700	172	700	700	0	
<b>2 Commodities Total</b>							<b>(242)</b>	<b>700</b>	<b>172</b>	<b>700</b>	<b>700</b>	<b>0</b>
3 Contractual	L19 1	1300	3000		Gallery Rent Subs. TIF1	30,950	16,250	0	30,000	0	(30,000)	
	L19 1	1300	3001		Gallery Rent Sub. TIF2	27,800	9,200	0	25,000	0	(25,000)	
	L19 1	1300	3002		UBA Arts Festival Costs	5,000	1,088	0	5,000	0	(5,000)	
	L19 1	1300	3003		King Park Sculpt. (TIF3)	0	34,000	0	0	0	0	
	L19 1	1300	3003		Uba Arts Festival Enc.	0	0	0	0	0	0	
	L19 1	1300	3004		Gallery Rent Subs. Enc.	0	0	0	0	0	0	
	L19 1	1300	3005		King Park Sculpture Enc.	0	0	46,000	0	0	0	
	L19 1	1300	3008		Boneyard Art	12,420	9,345	0	0	0	0	
	L19 1	1300	3009		Boneyard Art Enc.	0	0	0	0	0	0	
	L19 1	1300	3010		Public Arts Projects TIF	36,911	39,763	6,836	44,000	44,000	0	
	L19 1	1300	3011		Public Art Projects TIF Enc.	7,115	11,188	2,961	0	0	0	
	L19 1	1300	3012		Public Arts (City Trans)	0	2,000	0	19,000	15,000	(4,000)	
	L19 1	1300	3013		Public Arts City Trans Enc	0	0	0	0	0	0	
	L19 1	1300	3014		Public Arts (Outside Rev.)	0	5,175	(5)	50,000	0	(50,000)	
	L19 1	1300	3014		Public Arts Projects Nontif	901	0	0	0	0	0	
	L19 1	1300	3015		Nontif Arts Projects Enc.	3,500	1,996	2,500	0	0	0	
	L19 1	1300	3018		Art In Park Project Enc.	0	9,707	0	0	0	0	
	L19 1	1300	3020		Art In Park Maint. (Mvps)	2,481	1,341	0	4,000	4,000	0	
	L19 1	1300	3030		Arts Training/Ed.	809	1,934	20	2,000	2,000	0	
	L19 1	1300	3040		Marketing (Grant) Enc.	1,750	0	0	0	0	0	
	L19 1	1300	3042		Promotion Costs, State Grant	2,232	2,391	2,428	0	4,100	4,100	
<b>3 Contractual Total</b>							<b>131,869</b>	<b>145,377</b>	<b>60,740</b>	<b>179,000</b>	<b>69,100</b>	<b>(109,900)</b>
<b>1 Administration Total</b>							<b>178,345</b>	<b>207,936</b>	<b>72,376</b>	<b>238,690</b>	<b>137,560</b>	<b>(101,130)</b>
<b>Grand Total</b>							<b>(23,674)</b>	<b>(6,733)</b>	<b>19,932</b>	<b>0</b>	<b>8,344</b>	<b>8,344</b>

# **COMMUNITY DEVELOPMENT SPECIAL FUNDS**

- **COMMUNITY DEVELOPMENT BLOCK GRANT**
- **COMMUNITY DEVELOPMENT SINKING FUND**
- **HOME PROGRAM**
- **SUPPORTIVE HOUSING PROGRAM**
- **FAIRLAWN VILLAGE REPAYMENT**
- **SISTER CITY GRANT**
- **HUD SMALL BUSINESS LOAN PROGRAM HUD**
- **LOCAL HOUSING LOAN PROGRAM**
- **EMERGENCY SOLUTIONS SGRANT**

# COMMUNITY DEVELOPMENT SPECIAL FUNDS

## FY14-15 BUDGET HIGHLIGHTS

- Use of Community Development Special funds continues to be guided by the City's five-year consolidated plan and annual action plan
- The continuing reductions in the city's grant allocations from housing and urban development and the administrative caps and other restrictions on these grants are making it harder to provide additional overhead support to the city general fund beyond direct staff costs. community development and finance will work together to develop a reasonable approach to accounting for city overhead costs over the next several months.

## COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The following is a description of proposed program objectives and use of funds for the coming year to provide services to residents of parts of Census Tracts 53, 54, 55, and 56 Block 1 in north and east-central Urbana.

## CDBG PROGRAM OBJECTIVES

1. To maintain and improve the quality of life in the City through design and delivery of programs that (a) benefit a particular area where at least 51% of the residents are low-income; or (b) benefit a limited clientele, where at least 51% of whom are low-income, or (c) prevent or eliminate slums or blight.
2. To eliminate deficient housing conditions through loans and grants, which principally benefit very low-income persons and, in cases of extreme deterioration, through property rehabilitation.
3. To further achievement of affordable housing goals established by the City in its Consolidated Plan.
4. To assist non-profits who work with low and moderate income persons, by supporting staff and programs.
5. To maintain affordable housing stock through grants for minor home repair targeted toward elderly persons and persons with disabilities.
6. To provide funding to augment infrastructure improvements in targeted neighborhoods.

## PROPOSED USE OF CDBG FUNDS

1. Funds may be used to rehabilitate owner-occupied housing and to make accessibility modifications to both owner- and renter-occupied housing.
2. A home maintenance repair program for homeowners 62 years old or older and for homeowners with disabilities may be funded.

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**Community Development Special Funds**

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3. Funds may be contributed to the City's Transitional Housing Program for families with children.
4. Funds may be contributed for consolidated social service funding.
5. Special neighborhood cleanup programs may be held in the fall and the spring in the Community Development Target Area.
6. Funds may be contributed for streetlight, sidewalk and infrastructure improvements in target areas.
7. Funds may be used to acquire property for reuse in target areas.
8. Funds may be used for clearance of slum and blighted conditions.

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
PERSONNEL SUMMARY**

Community Development Block Grant Program					
Full-Time Positions	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
	2.50	2.50	2.50	2.50	2.50
Subtotal	2.50	2.50	2.50	2.50	2.50
Part-Time Positions					
	0.00	0.00	0.00	0.00	0.00
Subtotal	0.00	0.00	0.00	0.00	0.00
Total	2.50	2.50	2.50	2.50	2.50

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
BUDGET DETAIL**

Community Development Block Grant

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY 14/15	Budget Variance
						Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Revenue	K09	0	0010	0000	Federal Grant-Current	(454,547)	(679,116)	0	(373,708)	(386,734)	13,026
	K09	0	0011	0000	Federal Grant-Reprogrammed F	0	0	0	0	0	0
	K09	0	0250	0000	Program Income	(35,931)	(1)	(1)	(35,000)	(35,000)	0
	K09	0	0252	0000	T.H. Rents, Prog. Income	(3,746)	(1,758)	(740)	(3,000)	(3,000)	0
	K09	0	0260	0000	Transfer-Bus. Loan Fund	0	0	0	0	0	0
	K09	0	0262	0000	Local Housing Loan Paybacks	0	0	0	0	0	0
	K10	0	0010	0000	Federal Grant	0	0	0	0	0	0
<b>0 Revenue Total</b>						<b>(494,224)</b>	<b>(680,875)</b>	<b>(741)</b>	<b>(411,708)</b>	<b>(424,734)</b>	<b>13,026</b>
1 Personnel	K09	1	1100	1100	Div. Manager (.3)	0	0	21,050	34,206	34,206	(1)
	K09	1	1100	1100	Manager (.3)	31,021	0	0	0	0	0
	K09	1	1100	1100	Div. Manager (.4)	0	27,334	0	0	0	0
	K09	1	1100	1104	Admin. Assistant li (.2)	8,124	0	0	0	0	0
	K09	1	1100	1104	Admin. Assistant li (.23)	0	8,853	0	0	0	0
	K09	1	1100	1200	Grants Coordinator li(.3)	0	0	5,161	8,387	10,483	(2,096)
	K09	1	1100	1200	Grants Coordinator I (.4)	23,449	0	0	0	0	0
	K09	1	1100	1200	Grants Coordinator li(.25)	0	8,805	0	0	0	0
	K09	1	1100	1205	Intern	1,577	0	0	0	0	0
	K09	1	1100	1501	IMRF/FICA	7,813	12,338	5,934	9,447	9,638	(191)
	K09	1	1100	1599	Non-Union Longevity Pay	2,067	1,860	1,263	2,395	2,052	343
	K09	1	1100	1800	Employee Insurance	4,784	5,783	3,064	5,049	4,934	115
	K09	1	2100	1101	Grants Manager	0	0	4,210	6,841	6,841	0
	K09	1	2100	1501	IMRF/FICA	0	0	947	1,537	1,495	42
	K09	1	2100	1599	Longevity	0	0	253	479	411	68
	K09	1	2100	1800	Employee Insurance	0	0	463	765	705	60
	K09	1	4100	1102	Admin. Assistant li (.5)	20,311	0	0	0	0	0
	K09	1	4100	1102	Admin. Assistant li (.49)	0	18,861	0	0	0	0
	K09	1	4100	1104	Rehab Coordinator (.5 To .6)	0	0	20,943	34,033	39,033	(5,000)
	K09	1	4100	1104	Rehab Coordinator (.50)	27,511	28,329	0	0	0	0
	K09	1	4100	1198	Grants Coord. li (.25)	4,396	13,005	25,484	41,409	41,691	(282)
	K09	1	4100	1200	Grants Coord. I (.1)	0	0	0	0	0	0
	K09	1	4100	1501	IMRF/FICA	10,834	16,175	10,107	16,444	15,312	1,132
	K09	1	4100	1599	Non-Union Longevity Pay	2,853	2,853	1,877	2,896	3,535	(639)
	K09	1	4100	1800	Employee Insurance	7,316	7,489	6,444	10,634	9,163	1,470
	K09	2	1100	1102	Grants Coord.li (.55)	15,089	0	10,644	17,297	20,966	(3,669)
	K09	2	1100	1102	Grants Coord.li (.35)	0	20,807	0	0	0	0
	K09	2	1100	1108	Hmis Match (Admin)	0	0	0	500	500	0
	K09	2	1100	1501	IMRF/FICA	3,069	3,610	2,166	3,632	4,323	(691)
	K09	2	1100	1599	Non-Union Longevity Pay	207	0	0	0	0	0
	K09	2	1100	1850	Employee Insurance	2,755	2,664	1,533	2,525	3,168	(644)
<b>1 Personnel Total</b>						<b>173,177</b>	<b>178,765</b>	<b>121,541</b>	<b>198,474</b>	<b>208,456</b>	<b>(9,983)</b>
2 Commodities	K09	1	1200	2010	Books & Periodicals	205	0	0	200	300	(100)
	K09	1	1200	2020	Office Supplies	1,123	694	206	334	300	34
<b>2 Commodities Total</b>						<b>1,328</b>	<b>694</b>	<b>206</b>	<b>534</b>	<b>600</b>	<b>(66)</b>
3 Contractual	K09	1	1300	3010	Dues & Subscriptions	509	105	257	200	300	(100)
	K09	1	1300	3020	Travel & Conference	1,986	975	421	1,000	2,000	(1,000)
	K09	1	1300	3040	Postage	193	184	45	300	450	(150)
	K09	1	1300	3043	Program Overhead	15,500	2,000	0	0	0	0
	K09	1	1300	3044	CD Assn. Dues	275	0	0	0	0	0
	K09	1	1300	3910	Public Information	4,154	3,857	514	2,500	2,500	0
	K09	1	4300	3930	Case Preparation	1,693	870	439	4,000	4,000	0
	K09	1	4300	3933	Neighborhood Slum Abate (C.O.	5,000	0	0	0	0	0
	K09	1	4300	3942	Emergency Access	46,636	52,015	5,180	60,000	60,000	0
	K09	1	4300	3943	Emergency Access Carryover	0	0	0	0	32,984	(32,984)
	K09	1	4300	4027	Sr. Repair Service	11,678	18,334	6,409	15,000	15,000	0
	K09	1	4300	4028	Urbana Sr. Repair (C.O.)	177	0	0	0	2,410	(2,410)
	K09	1	4300	4029	Property Acq./Demo,	0	0	2,438	59,610	62,421	(2,811)
	K09	1	4300	4029	Acq./Demo, New Construction	0	24,449	0	0	0	0
	K09	1	4300	4030	Prop Acq/Demo Carryover	0	0	1,078	3,418	59,512	(56,094)
	K09	1	4300	4030	Acq. Demo New Const. Carryover	92,260	41,466	0	0	0	0



Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget
						Actual	Actual	Actual	Approved Budget	Approved Budget	Variance
3 Contractual	K09	1	4300	4031	Trans. J09, Berkley Demo	8,100	0	0	0	0	0
	K09	1	4300	4058	Unprogrammed Funds	0	0	0	2,911	2,911	0
	K09	1	4300	4060	C.E. Elm St. (Res. Rehab)	0	0	0	0	0	0
	K09	1	4300	4060	Crystal View Carryover	0	0	0	0	0	0
	K09	1	5300	3900	Neighborhood Cleanup	8,000	8,000	5,602	8,000	8,000	0
	K09	1	5300	3970	Cons. Social Serv. Agencies	0	0	0	0	5,000	(5,000)
	K09	1	5300	3972	Social Services-Ccrpc	4,100	3,000	0	1,000	0	1,000
	K09	1	5300	3976	Social Services-Roundhouse	3,000	3,000	2,200	2,200	0	2,200
	K09	1	5300	3977	Social Services Roundhouse Fy	0	0	1,000	1,000	0	1,000
	K09	1	5300	3982	Social Services-Aids Project	3,100	2,000	0	1,800	0	1,800
	K09	1	5300	3988	Social Services-Neighbor Center	2,300	0	0	0	0	0
	K09	1	6300	4066	C.W.I.T. (Church St.)Carryover	0	0	0	0	0	0
	K09	1	6300	4070	Kerr Ave. Impr. Carryover	0	0	0	31,317	31,317	0
	K09	1	6300	4072	C-U Independence	16,618	11,954	0	0	0	0
	K09	1	6300	4074	Disabled Citiz. Found.C/O	0	0	0	0	0	0
	K09	1	6300	4075	C.W.I.T., Awp Sprinkler	0	0	0	0	0	0
	K09	1	6300	4075	M.H.C.,County Housingq Corp.	2,841	0	0	0	0	0
	K09	1	6300	4076	Cwit, Awp Sprinkler	0	11,851	0	0	0	0
	K09	1	6300	4077	Cwit, Forbes Kitchen	8,250	0	0	0	0	0
	K09	1	6300	4078	Neighborhood Sidewalks C/O	0	0	0	0	0	0
	K09	1	6300	4080	City Infrastructure	0	172,500	181,000	8,500	17,000	(8,500)
	K09	1	6300	4082	Ct53 Street Lights	0	0	0	0	0	0
	K09	1	6300	4083	Neighborhood Streetlights C/O	0	77,780	69,000	1	10,000	(9,999)
	K09	1	6300	4083	Census Tracts Streetlights C/O	0	0	0	0	0	0
	K09	1	6300	4085	Lanore/Adams/Fairlawn Path	0	34,076	(188)	15,833	16,021	(188)
	K09	1	6300	4086	A Woman'S Fund	0	0	0	0	0	0
	K09	1	6300	4086	A Woman'S Place	31,846	0	0	0	0	0
	K09	1	6300	4087	A Woman'S Place C/O	0	0	0	0	0	0
	K09	1	6300	4088	Ce-Elm St. (Res. Rehab)	0	14,880	785	785	0	785
	K09	1	6300	4090	Prop. Acq. Carrover	0	0	0	27,457	0	27,457
	K09	1	6300	4090	Hartle Group Home (Dsc)	15,411	0	0	0	0	0
	K09	1	6300	4094	Elm St. Supp. Housing (Mhc)	0	0	0	0	0	0
	K09	1	6300	4098	Lincolnshire Group Home (Nhc)	13,318	0	0	0	0	0
	K09	1	6300	5000	Urbana Neighborhood Connectic	0	1,918	0	0	0	0
	K09	2	1300	1308	Property Insurance	400	0	0	0	0	0
	K09	2	1300	1310	Property Utilities	14,433	12,249	3,248	15,000	10,000	5,000
	K09	2	1300	1312	Furnishings	500	0	0	0	0	0
	K09	2	1300	1314	Property Management	6,802	3,241	94	3,100	5,200	(2,100)
	K09	2	3300	3050	Resident Services	640	714	0	982	977	5
	K10	1	4000	4000	Green St. Reconstruction	0	0	0	0	0	0
	K10	1	6300	4060	Green St. Reconstruction	0	0	0	0	0	0
<b>3 Contractual Total</b>						<b>319,719</b>	<b>501,416</b>	<b>279,521</b>	<b>265,914</b>	<b>348,003</b>	<b>(82,090)</b>
<b>Grand Total</b>						<b>0</b>	<b>(0)</b>	<b>400,527</b>	<b>53,213</b>	<b>132,326</b>	<b>(79,113)</b>

## Community Development Special Funds

### COMMUNITY DEVELOPMENT SINK FUND

This Fund was originally established to cover CDBG expenditures while awaiting receipt of entitlement drawdowns. In early years, this Fund has been used to help fund site development, architectural services and property acquisitions in connection with the Eads at Lincoln development. More recently it has been used to cover short-falls and gaps due to variations in funding from the Housing and Urban Development Department. It is recommended that the Fund will continue to be used for miscellaneous community development-related expenditures not otherwise eligible for funding under CDBG. Interest revenues accrue to the Fund.

### COMMUNITY DEVELOPMENT SINK FUND BUDGET DETAIL

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
						Actual	Actual	Actual	Approved Budget		
Revenue	J09	0	0080	0000	Loan Repayments	0	0	0	(10,000)	0	(10,000)
	J09	0	0086	0000	Sale 915 Lincoln Park District	(25,000)	0	0	0	0	0
	J09	0	0088	0000	CDBG Payment 1007 Berkeleydemos	(8,100)	0	0	0	0	0
	J09	0	0090	0000	CDBG 1007 Berkeley Weeds	0	0	0	0	0	0
	J09	0	0092	0000	Busey/FHLBC	0	0	0	0	(12,000)	12,000
	J09	0	0130	0000	Interest	(3,112)	(91)	0	(500)	0	(500)
<b>Revenue Total</b>						<b>(36,212)</b>	<b>(91)</b>	<b>0</b>	<b>(10,500)</b>	<b>(12,000)</b>	<b>1,500</b>
Contractual	J09	1	0017	0000	CD Neighborhood Cleanup	1,707	7,149	140	12,500	12,500	0
	J09	1	0017	0001	CD Neighborhood Cleanup Enc.	0	0	0	0	0	0
	J09	1	0020	0000	Neighborhood Cleanup Enc.	0	85	0	0	0	0
	J09	1	0020	0000	Cost Overrun J43	514	0	0	0	0	0
	J09	1	0022	0000	Eads Homeowner Assist	0	0	0	6,000	6,000	0
	J09	1	0024	0000	HUD Administration	0	0	1,888	0	0	0
	J09	1	0024	0000	Payback To HUD	0	10,553	0	0	0	0
	J09	1	0028	0000	TIF 5 (Setup Costs)Enc.	0	0	0	0	0	0
	J09	1	0028	0000	TIF 5 (Setup Costs) Enc.	0	0	0	0	0	0
	J09	1	0030	0000	TH Rehab	0	0	0	0	12,000	(12,000)
<b>Contractual Total</b>						<b>2,221</b>	<b>17,787</b>	<b>2,028</b>	<b>18,500</b>	<b>30,500</b>	<b>(12,000)</b>
<b>Grand Total</b>						<b>(33,992)</b>	<b>17,696</b>	<b>2,028</b>	<b>8,000</b>	<b>18,500</b>	<b>(10,500)</b>

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## Community Development Special Funds

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### HOME PROGRAM

This Fund accounts for federal HOME investment partnership funds granted to the Urbana Consortium for affordable housing activities.

### HOME PROGRAM PERSONNEL SUMMARY

HOME Program	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
Full-Time Positions	2.45	2.45	2.45	2.45	2.45
Subtotal	2.45	2.45	2.45	2.45	2.45
Part-Time Positions	0.30	0.30	0.30	0.30	0.30
Subtotal	0.30	0.30	0.30	0.30	0.30
Total	2.75	2.75	2.75	2.75	2.75

### Home Program Budget Detail

Home Consortium Program

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance
0 Administration	0 Revenue	J42 0	0100	0000	0000	Federal Grant	(957,903)	(1,237,155)	(577,841)	(769,083)	(754,106)	14,977
		J42 0	0101	0000	0000	Federal Grant	0	0	0	0	(145,894)	(145,894)
		J42 0	0102	0000	0000	Fed. Grant Carryover	0	0	0	(216,998)	(1,700,000)	(1,483,002)
		J42 0	0104	0000	0000	Am. Dream D/P Initiative Grant	0	0	0	0	0	0
		J42 0	0106	0000	0000	Program Income	0	0	0	0	0	0
		J42 0	0108	0000	0000	Urbana Match (Transfer Cip)	(28,311)	(32,029)	0	(34,990)	(41,000)	(6,010)
		J42 0	0109	0000	0000	Urb. Match (Cip Trans.) C/O	0	0	0	0	0	0
		J42 0	0250	0000	0000	Program Income-Rehab Project:	(33,000)	(60,766)	(10,100)	(1,000)	(60,000)	(59,000)
		J42 0	0250	0100	0100	Recapture Rehab. Projects	0	0	0	0	0	0
		J42 0	0250	0200	0200	Recapture Homebuyer Projects	0	0	(12,994)	0	0	0
		J42 0	0250	0200	0200	Recapture City Of Champaign	(12,165)	0	0	0	0	0
		J42 0	0250	0300	0300	Recapture CHDO Project	0	0	0	0	0	0
		J42 0	0250	0400	0400	Recapture Sub-Recipients	0	0	0	0	0	0
		J42 0	0252	0000	0000	Fairlawn Village/Kerr Revenue	0	0	0	0	0	0
<b>0 Revenue Total</b>							<b>(1,031,379)</b>	<b>(1,329,950)</b>	<b>(600,935)</b>	<b>(1,022,071)</b>	<b>(2,701,000)</b>	<b>(1,678,929)</b>
<b>0 Administration Total</b>							<b>(1,031,379)</b>	<b>(1,329,950)</b>	<b>(600,935)</b>	<b>(1,022,071)</b>	<b>(2,701,000)</b>	<b>(1,678,929)</b>
1 Administration	1 Personnel	J42 1	1100	1100	1100	Grants Mgr. (.5) C/O	0	0	16,840	34,320	0	(34,320)
		J42 1	1100	1100	1100	Grants Mgr. (.5)C/O	31,615	0	0	0	0	0
		J42 1	1100	1100	1100	Grants Mgr. (.4) C/O	0	27,334	0	0	0	0
		J42 1	1100	1100	1100	Grants Mgr. (.5)	0	0	0	0	30,000	30,000
		J42 1	1100	1102	1102	Grants Coord.6	0	0	12,905	24,910	21,000	(3,910)
		J42 1	1100	1102	1102	Grants Coord.I(.6)C/O	24,023	0	0	0	0	0
		J42 1	1100	1102	1102	Grants Coord.I C/O	0	45,593	0	0	0	0
		J42 1	1100	1104	1104	Admin. Assist.II (.2)	0	0	0	8,540	0	(8,540)
		J42 1	1100	1104	1104	Admin. Assist.II (.2)C/O	8,125	0	0	0	0	0
		J42 1	1100	1104	1104	Admin. Assist.II (.21)C/O	0	8,084	0	0	0	0
		J42 1	1100	1106	1106	Rehab Coord (.15)	0	0	0	8,400	0	(8,400)
		J42 1	1100	1106	1106	Rehab Coord (.15)C/O	8,254	0	0	0	0	0
		J42 1	1100	1106	1106	Rehab Coord (.25)C/O	0	14,165	0	0	0	0
		J42 1	1100	1108	1108	Intern	0	0	0	0	0	0
		J42 1	1100	1200	1200	Intern C/O	227	544	0	0	0	0
		J42 1	1100	1501	1501	IMRF/FICA C/O	25,742	18,404	6,774	16,650	11,000	(5,650)
		J42 1	1100	1599	1599	Non-Union Long. Pay C/O	3,287	2,810	1,271	3,130	3,000	(130)
		J42 1	1100	1600	1600	Overtime Pay	0	0	0	0	0	0
		J42 1	1100	1800	1800	Employee Insurance	14,333	10,277	3,722	11,090	5,607	(5,483)
<b>1 Personnel Total</b>							<b>115,606</b>	<b>127,209</b>	<b>41,513</b>	<b>107,040</b>	<b>70,607</b>	<b>(36,433)</b>
2 Commodities		J42 1	1200	2020	2020	Office Supplies	728	528	164	860	2,500	1,640
		J42 1	1200	2021	2021	Office Supplies C/O	0	0	0	0	0	0
		J42 1	1200	2420	2420	Printing/Publishing	1,050	817	122	360	4,000	3,640
<b>2 Commodities Total</b>							<b>1,778</b>	<b>1,344</b>	<b>286</b>	<b>1,220</b>	<b>6,500</b>	<b>5,280</b>
3 Contractual		J42 1	1300	3002	3002	Housing Rehab 10-11	0	0	0	0	0	0
		J42 1	1300	3010	3010	Dues And Subscriptions	300	230	100	300	1,000	700
		J42 1	1300	3030	3030	Conference And Training	1,786	338	175	2,000	2,000	0
		J42 1	1300	3036	3036	Regional Housing Needs Study	0	0	0	0	0	0
		J42 1	1300	3040	3040	Postage	105	128	257	400	750	350
		J42 1	1300	3042	3042	Recording Fees	25	25	0	400	250	(150)
		J42 1	1300	3409	3409	Program Overhead, Urb.	9,330	9,000	0	10,740	0	(10,740)
		J42 1	1300	3410	3410	CD Assn. Dues	275	0	0	0	0	0
		J42 1	1300	3912	3912	Intern	0	0	0	0	0	0
		J42 1	1300	4000	4000	Unobligated Admin.C/O	0	125	300	160,083	0	(160,083)
		J42 1	1300	4000	4000	Unobligated Admin.	0	0	0	0	0	0
<b>3 Contractual Total</b>							<b>11,821</b>	<b>9,847</b>	<b>832</b>	<b>173,923</b>	<b>4,000</b>	<b>(169,923)</b>
<b>1 Administration Total</b>							<b>129,205</b>	<b>138,400</b>	<b>42,631</b>	<b>282,183</b>	<b>81,107</b>	<b>(201,076)</b>
2 Comm Housing	3 Contractual	J42 2	1300	3010	3010	Homestead Oper.	22,500	18,750	0	0	0	0
		J42 2	1300	3011	3011	Homestead Oper. Carryover	5,625	0	0	0	0	0
		J42 2	1300	3014	3014	Eco Lab Operating	0	0	0	0	0	0
		J42 2	1300	3015	3015	Eco Lab Operating Carryover	19,302	0	0	0	0	0
		J42 2	1300	3016	3016	Ecolab 1302 Dublin	0	47,807	0	0	0	0
		J42 2	1300	3016	3016	Ecolab Mod. S/Fam 09-10 C/O	6,192	0	0	0	0	0
		J42 2	1300	3017	3017	Ecolab Mod. S/Fam. 07-08 C/O	16,836	0	0	0	0	0
		J42 2	1300	3018	3018	Ecolab Mod. Multi/Fam.09-10 C/O	0	0	0	0	0	0
		J42 2	2300	3006	3006	Homestead Homebuyer 08-09	3,043	0	0	0	0	0
		J42 2	2300	3012	3012	Homestead Afford. 09-10 C/O	61,585	0	0	0	0	0
		J42 2	2300	3018	3018	Homestead/Doug.Park Carryove	5,310	0	0	0	0	0
		J42 2	2300	3020	3020	Homestead-Crystal View Carryo	0	0	0	0	0	0
		J42 2	2300	3030	3030	Homestead, 1107 Gregory	0	7,637	0	0	0	0
		J42 2	2300	3040	3040	Homestead 510 Beardsley	38,017	0	0	0	0	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15 Approved Budget	Budget Variance
							Actual	Actual	Actual			
2 Comm Housing	3 Contractual	J42	2	2300	3044	Homestead 510Beardsley C/O	0	0	0	0	0	0
<b>3 Contractual Total</b>							<b>178,410</b>	<b>74,194</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	4 Capital	J42	2	4300	3000	CHDO Reserve, Unobligated	0	0	247,659	110,615	306,815	196,200
		J42	2	4300	3000	CHDO Reserve, Unprog. C/O	0	0	0	0	0	0
		J42	2	4300	3000	CHDO Reserve, Unprog. 12-13	0	0	0	0	0	0
		J42	2	4300	3002	CHDO Operating, Unobligated	0	67,512	29,000	36,872	0	(36,872)
		J42	2	4300	3004	CHDO Op., Unobl. 11-12	0	0	0	0	0	0
		J42	2	4300	3020	CHDO Reserve Ecolab 07-08 C.	16,000	0	0	0	0	0
		J42	2	4300	3022	Homestead, CHDO 1304 Willian	0	0	0	0	0	0
		J42	2	4300	3030	Neighborhood Alliance Op.	0	27,528	0	0	0	0
		J42	2	4300	3036	Neighborhood Alliance Ahp C/O	19,830	165,573	0	0	0	0
		J42	2	4300	3040	Homestead, 510 Beardsley	0	141,679	0	0	0	0
		J42	2	5300	3000	Carryover To Be Budgeted	0	0	0	0	0	0
<b>4 Capital Total</b>							<b>35,830</b>	<b>402,291</b>	<b>276,659</b>	<b>147,487</b>	<b>306,815</b>	<b>159,328</b>
<b>2 Comm Housing Dev Org Total</b>							<b>214,240</b>	<b>476,485</b>	<b>276,659</b>	<b>147,487</b>	<b>306,815</b>	<b>159,328</b>
3 City of Champaign	3 Contractual	J42	3	1300	3000	Admin.	0	0	0	0	0	0
		J42	3	1300	3001	Admin C/O Fy11-12	0	1,973	0	0	0	0
		J42	3	1300	3002	Lot Acquisition 09-10 C/O	0	40,704	0	0	0	0
		J42	3	1300	3002	Housing Rehab. Current	49,690	0	0	0	0	0
		J42	3	1300	3003	Housing Rehab 09-10 C/O	20,912	0	0	0	0	0
		J42	3	1300	3104	Lot Acq. Program 07-08 C.O.	0	36,084	0	0	0	0
		J42	3	1300	3105	Housing Rehab.10-11 C/O	0	50,309	0	0	0	0
		J42	3	1300	3108	Tenant Based Rent Assistance	0	0	62,072	90,000	0	(90,000)
		J42	3	1300	3109	Tenant Rent Asst. 11-12 C/O	0	0	0	0	0	0
		J42	3	1300	3109	Tenant Rent Asst. 10-11 C/O	12,390	0	0	0	0	0
		J42	3	1300	3110	Tbra C/O 10-11	0	38,248	0	0	0	0
		J42	3	2300	3001	Acquisition/Rehab 09-10	0	0	0	0	0	0
		J42	3	2300	3002	Housing Rehab., Cum. Carryove	0	0	0	0	0	0
		J42	3	2300	3006	Lot Acquisition 09-10 C/O	0	0	0	0	0	0
		J42	3	2300	3102	Rental Rehab 06-07 C.O.	0	60,188	0	0	0	0
		J42	3	2300	3104	Rental Rehab 09-10 C/O	0	0	0	0	0	0
		J42	3	4300	3000	Champ. Program Income	0	0	0	0	0	0
<b>3 Contractual Total</b>							<b>82,992</b>	<b>227,505</b>	<b>62,072</b>	<b>90,000</b>	<b>0</b>	<b>(90,000)</b>
	4 Capital	J42	3	3300	3102	Neighborhood Revit.	0	0	128,442	193,448	902,315	708,867
		J42	3	3300	3103	Neighborhood Revit. 11-12	0	0	0	0	0	0
<b>4 Capital Total</b>							<b>0</b>	<b>0</b>	<b>128,442</b>	<b>193,448</b>	<b>902,315</b>	<b>708,867</b>
<b>3 City of Champaign Total</b>							<b>82,992</b>	<b>227,505</b>	<b>190,513</b>	<b>283,448</b>	<b>902,315</b>	<b>618,867</b>
4 Champaign Col	3 Contractual	J42	4	1300	2996	Tbra 11-12	0	0	0	0	0	0
		J42	4	1300	2997	Housing Rehab Current	0	0	26,469	25,744	45,000	19,256
		J42	4	1300	2997	T.B.R.A. 10-11	0	0	0	0	0	0
		J42	4	1300	2998	Housing Rehab 10-11 C/O	0	0	0	0	0	0
		J42	4	1300	2999	Housing Rehab 09-10 Carryover	48,836	0	0	0	0	0
		J42	4	1300	3000	Housing Rehab. 07-08 Carryover	0	0	0	0	0	0
		J42	4	1300	3001	Housing Rehab Fy06/07 C/O	0	0	0	0	0	0
		J42	4	1300	3002	Admin.	2,727	0	0	0	0	0
		J42	4	1300	3003	Admin. 10-11 Carryover	2,727	0	0	0	0	0
		J42	4	1300	3004	Admin 09-10 Carryover	2,727	0	0	0	0	0
		J42	4	1300	3005	Program Del. 10-11 C/O	1,358	0	0	0	0	0
		J42	4	1300	3006	Program Del. Carryover	2,621	0	0	0	0	0
		J42	4	1300	3007	Program Del. 08-09 Carryover	0	0	0	0	0	0
		J42	4	1300	3008	Program Del. 07-08 Carryover	0	0	0	0	0	0
		J42	4	1300	3018	T.B.R.A. 09-10 Amended	13,481	0	0	0	0	0
		J42	4	1300	3020	T.B.R.A. Carryover	0	121,662	0	0	0	0
		J42	4	1300	3020	T.B.R.A. 10-11 C/O	54,861	0	0	0	0	0
		J42	4	1300	3043	Consortium Tbra	0	0	0	0	395,000	395,000
		J42	4	1300	3044	Comm. Elements Tbra C/O	0	0	0	0	0	0
		J42	4	1300	3044	Urb. Consortiumwide 09-10 C/O	35,286	0	0	0	0	0
		J42	4	1300	3050	Comm. Elements Tbra C/O	50,834	63,054	121,297	38,615	0	(38,615)
		J42	4	1300	3100	Unobligated	0	86,519	0	0	0	0
		J42	4	2300	3002	Admin. 07-08 Carryover	0	0	0	0	0	0
		J42	4	2300	3008	Program Del. 06-07 Carryover	0	0	0	0	0	0
		J42	4	3300	3004	Program Del. 05-06 Carryover	0	0	0	0	0	0
		J42	4	4300	3100	Tbra Fy04-05 Carryover	0	0	0	0	0	0
<b>3 Contractual Total</b>							<b>215,457</b>	<b>271,234</b>	<b>147,766</b>	<b>64,359</b>	<b>440,000</b>	<b>375,641</b>
<b>4 Champaign County Total</b>							<b>215,457</b>	<b>271,234</b>	<b>147,766</b>	<b>64,359</b>	<b>440,000</b>	<b>375,641</b>
5 City of Urbana	1 Personnel	J42	5	1100	1098	Grants Mgr. (.2 To .1)	0	0	0	13,730	0	(13,730)
		J42	5	1100	1098	Grants Mgr. (.2)	511	0	0	0	0	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
5 City of Urbana	1 Personnel	J42 5	1100	1099		Grants Mgr. (.2)C/O	0	0	0	0	0	0
		J42 5	1100	1100		Grants Coordinator (.4 To .3)	0	0	8,711	16,610	14,500	(2,110)
		J42 5	1100	1100		Grants Coordinator I (.4)	2,113	3,164	0	0	0	0
		J42 5	1100	1101		Grants Coord.I (.4) C/O	0	0	0	0	0	0
		J42 5	1100	1102		Housing Rehab Coord (.35 To .2)	0	0	13,962	19,930	42,000	22,070
		J42 5	1100	1102		Housing Rehab Coord (.35)	19,258	0	0	0	0	0
		J42 5	1100	1102		Housing Rehab Coord (.25)	0	14,165	0	0	0	0
		J42 5	1100	1103		Housing Rehab Coord. (.35)C/O	0	0	0	0	0	0
		J42 5	1100	1106		Admin. Assistant li (.1)	0	0	0	4,200	0	(4,200)
		J42 5	1100	1106		Admin. Assistant li (.10)	4,062	0	0	0	0	0
		J42 5	1100	1106		Admin. Assistant li (.07)	0	2,694	0	0	0	0
		J42 5	1100	1107		Admin. Asst.li (.1) C/O	0	0	0	0	0	0
		J42 5	1100	1501		IMRF/FICA	10,058	8,061	5,071	11,960	8,300	(3,660)
		J42 5	1100	1502		IMRF/FICA C/O	0	0	0	0	0	0
		J42 5	1100	1599		Longevity Pay	2,282	1,112	1,284	2,470	3,000	530
		J42 5	1100	1600		Longevity Pay C/O	0	0	0	0	0	0
		J42 5	1100	1800		Employee Insurance	6,777	5,201	3,111	8,030	4,895	(3,135)
		J42 5	1100	1801		Empl. Insurance C/O	0	0	0	0	0	0
		J42 5	1100	2000		Unobligated Program Del.	0	0	0	0	0	0
		J42 5	1100	2002		Unoblig. Urbana Cip Match	0	0	0	0	0	0
<b>1 Personnel Total</b>							<b>45,061</b>	<b>34,397</b>	<b>32,139</b>	<b>76,930</b>	<b>72,695</b>	<b>(4,235)</b>
3 Contractual	J42 5	1300	3012			Housing Rehab(Whole) Current	0	18,000	112,493	167,664	360,000	192,336
	J42 5	1300	3014			Housing Rehab Whole 11-12 C/	0	163,825	0	0	0	0
	J42 5	1300	3014			Housing Rehab Whole	88,170	0	0	0	0	0
	J42 5	1300	3016			Housing Rehab 10-11 C/O	8,324	104	0	0	0	0
	J42 5	1300	3022			Redevelopment Programs C/O	0	0	0	0	530,760	530,760
<b>3 Contractual Total</b>							<b>96,494</b>	<b>181,929</b>	<b>112,493</b>	<b>167,664</b>	<b>890,760</b>	<b>723,096</b>
4 Capital	J42 5	2300	3022			Crystalview/Lakeside Carryover	0	0	0	0	0	0
	J42 5	2300	3031			Kerr Ave. 08-09 Sustain Dev.	0	0	0	0	0	0
	J42 5	2300	3038			Homebuild Blitz 06-07 Carryove	0	0	0	0	0	0
	J42 5	3300	3000			Cityurbana Unoblig. 09-10 C/O	0	0	0	0	0	0
<b>4 Capital Total</b>							<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>5 City of Urbana Total</b>							<b>141,555</b>	<b>216,325</b>	<b>144,632</b>	<b>244,594</b>	<b>963,455</b>	<b>718,861</b>
6 Urbana Home No Match	J42 6	1300	3010			Addi Carryover (No Match)	0	0	0	0	0	0
	J42 6	1300	3011			Housing Rehab(Whole) 10-11 C	82,941	0	0	0	0	0
	J42 6	1300	3044			Urbana Consortium Unobl. Curri	0	0	0	0	0	0
	J42 6	1300	3046			Urbana Consort. Unobl. Carryove	0	0	0	0	0	0
	J42 6	1300	3047			Crystalview/Lakeside 06-07 Co	0	0	0	0	0	0
	J42 6	1300	3048			Crystalview/Lakeside Cum. Co	0	0	0	0	0	0
	J42 6	1300	3050			Kerr Ave. Dev. 03-06 Carryover	0	0	0	0	0	0
	J42 6	1300	3050			Housing Rehab. Carryover	0	0	0	0	0	0
	J42 6	1300	3056			Aspen Court Rental Rehab C/O	164,989	0	0	0	0	0
	J42 6	1300	5000			Cash Match Carryover	0	0	0	0	0	0
	J42 6	2300	3028			Addi Carryover (No Match)	0	0	0	0	0	0
<b>3 Contractual Total</b>							<b>247,930</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>6 Urbana Home No Match Total</b>							<b>247,930</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>							<b>(0)</b>	<b>0</b>	<b>201,266</b>	<b>0</b>	<b>(7,308)</b>	<b>(7,308)</b>

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**Community Development Special Funds**

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**SUPPORTIVE HOUSING PROGRAM**

Created in 1995-96, this Fund is used to account for a HUD supportive housing program grant for operation of transitional housing programs. The City's role in this project is limited to fund management and oversight.

**SUPPORTIVE HOUSING PROGRAM  
PERSONNEL SUMMARY**

Supportive Housing Program					
Full-Time Positions	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
	2.45	2.45	2.45	2.45	2.45
Subtotal	2.45	2.45	2.45	2.45	2.45
Part-Time Positions					
	0.30	0.30	0.30	0.30	0.30
Subtotal	0.30	0.30	0.30	0.30	0.30
Total	2.75	2.75	2.75	2.75	2.75

**SUPPORTIVE HOUSING PROGRAM  
BUDGET DETAIL**

### Supp Housing Program

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Revenue	J43	0	0100	0000	Federal Grant	(192,818)	(195,348)	(89,188)	(200,619)	(166,720)	33,899
		J43	0	0120	0000	Program Income, J09 Trans.	(514)	0	0	0	0	0
<b>0 Revenue Total</b>							<b>(193,332)</b>	<b>(195,348)</b>	<b>(89,188)</b>	<b>(200,619)</b>	<b>(166,720)</b>	<b>33,899</b>
1 Personnel		J43	1	1100	1100	Grants Coordinator (.05)	0	0	1,613	3,635	3,635	0
		J43	1	1100	1100	Grants Coordinator (.05)	1,430	0	0	0	0	0
		J43	1	1100	1100	Grants Coordinator (.06)	0	3,145	0	0	0	0
		J43	1	1100	1501	IMRF/FICA	278	0	329	0	0	0
		J43	1	1100	1599	Non-Union Longevity Pay	41	0	0	0	0	0
		J43	1	1100	1800	Employee Insurance	249	0	231	0	0	0
<b>1 Personnel Total</b>							<b>1,998</b>	<b>3,145</b>	<b>2,173</b>	<b>3,635</b>	<b>3,635</b>	<b>0</b>
2 Commodities		J43	1	1200	2020	Office Supplies	0	0	0	0	0	0
<b>2 Commodities Total</b>							<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
3 Contractual		J43	1	1300	3020	Homeless Management Info Sys	0	0	170	1,500	1,500	0
		J43	2	1300	3000	Operations	15,991	14,711	13,154	15,991	9,797	(6,194)
		J43	2	1300	3001	Supportive Services	45,938	45,938	34,502	45,938	45,938	0
		J43	2	1300	3020	Homeless Management Info Sys	0	0	0	800	0	(800)
		J43	2	1300	3040	Administration	983	2,263	1,100	1,100	1,100	0
		J43	3	1300	3000	Operations	38,000	38,000	30,171	38,000	38,800	800
		J43	3	1300	3001	Supportive Services	61,950	61,950	52,782	61,950	61,950	0
		J43	3	1300	3020	Homeless Management Info Sys	0	0	0	800	0	(800)
		J43	3	1300	3040	Administration	3,967	3,967	2,752	4,000	4,000	0
		J43	4	1300	3000	Operations	19,200	18,183	7,144	17,700	0	(17,700)
		J43	4	1300	3001	Supportive Services	4,025	5,911	2,789	6,425	0	(6,425)
		J43	4	1300	3020	Homeless Management Info Sys	0	0	0	(1,500)	0	1,500
		J43	4	1300	3040	Administration	1,280	1,280	640	1,280	0	(1,280)
<b>3 Contractual Total</b>							<b>191,334</b>	<b>192,203</b>	<b>145,203</b>	<b>193,984</b>	<b>163,085</b>	<b>(30,899)</b>
<b>0 Administration Total</b>							<b>(0)</b>	<b>(0)</b>	<b>58,189</b>	<b>(3,000)</b>	<b>0</b>	<b>3,000</b>
<b>Grand Total</b>							<b>(0)</b>	<b>(0)</b>	<b>58,189</b>	<b>(3,000)</b>	<b>0</b>	<b>3,000</b>



**Community Development Special Funds**

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**FAIRLAWN VILLAGE REPAYMENT FUND**

This fund accounts for the proceeds of the amount repaid from the sale of the Fairlawn Village. This amount was originally provided to Fairlawn from a federal and state program. Use of the fund is restricted to affordable housing uses.

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
						Actual	Actual	Actual	Approved Budget		
Revenue	J44	0	0130	0000	Interest	0	(20)	0	0	0	0
<b>Revenue Total</b>						<b>0</b>	<b>(20)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Personnel	J44	1	1100	1100	Div. Mgr. Salary (.14)	0	9,567	0	0	0	0
	J44	1	1100	1102	Grants Coord.li	0	3,539	0	0	0	0
	J44	1	1100	1300	Intern	0	544	0	0	0	0
	J44	1	1100	1501	Div. Mgr. IMRF	0	2,093	0	0	0	0
	J44	1	1100	1599	Div. Mgr. Longevity	0	506	0	0	0	0
	J44	1	1100	1800	Div. Mgr. Insurance	0	1,065	2	0	0	0
<b>Personnel Total</b>						<b>0</b>	<b>17,313</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contractual	J44	1	1000	1000	Kerr Dev. Costs Enc.	0	3,892	336	0	0	0
	J44	1	1000	1000	Kerr Dev. Costs	0	0	0	0	0	0
	J44	1	1300	3000	Trans. City, CD Overhead	0	8,864	0	8,864	8,864	0
<b>Contractual Total</b>						<b>0</b>	<b>12,756</b>	<b>336</b>	<b>8,864</b>	<b>8,864</b>	<b>0</b>
<b>Grand Total</b>						<b>0</b>	<b>30,049</b>	<b>339</b>	<b>8,864</b>	<b>8,864</b>	<b>0</b>

**Community Development Special Funds**

**SISTER CITY GRANT FUND**

The City of Urbana was required to act as the lead agency in the Sister City Association Grant that was awarded to a group of local citizens to fund a project in Urbana's sister city, Malawi, Africa. The award of \$10,000 was made for administrative costs and \$3,084 for contractor's retention in 2012-13.

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
						Actual	Actual	Actual	Approved Budget		
Revenue	J12	0	0100	0000	Grant From Sister City	(2,740)	(1,287)	(5,914)	0	0	0
	J12	0	0102	0000	Malawi Mixer	0	0	0	0	0	0
	J12	0	0102	0000	Sino-African Initiative/Malawi Mixr	0	(10,015)	0	0	0	0
	J12	0	0103	0000	Sino-African Initiative	0	0	(2,084)	0	0	0
	J15	0	0130	0000	Interest	0	0	0	0	0	0
<b>Revenue Total</b>						<b>(2,740)</b>	<b>(11,302)</b>	<b>(7,997)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contractual	J12	1	1300	3000	Sister City Costs Enc.	0	10,774	189	0	0	0
	J12	1	1300	3000	Sister City Grant Admin. Enc.	1,177	0	0	0	0	0
	J12	1	1300	3002	Malawi Mixer	0	0	0	0	0	0
	J12	1	1300	3002	Sino-African Initiative/Malawi Mixr	0	5,288	0	0	0	0
	J12	1	1300	3004	Sino-African Initiative	0	0	2,020	0	0	0
	J15	1	0024	0001	Neighborhood Projects Enc.	2,135	0	0	0	0	0
<b>Contractual Total</b>						<b>3,312</b>	<b>16,062</b>	<b>2,209</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>						<b>572</b>	<b>4,760</b>	<b>(5,789)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Community Development Special Funds**

**HUD SMALL BUSINESS LOAN PROGRAM**

This Fund was originally capitalized with CDBG funds to purchase participation notes in connection with Small Business Loans. No business loans are being originated from this Fund at this time. Any loan repayment is considered CDBG program income subject to CDBG guidelines.

**HUD LOCAL HOUSING LOAN PROGRAM**

Similar to the Small Business Loan Program, this Fund is used to account for repayment of housing rehabilitation loans originated through CDBG. No loans are being originated from this Fund at this time. Loan payments and interest earnings deposited in the Local Housing Loan Program account are required to be repaid to the State of Illinois Loan Dev. Program.

**EMERGENCY SOLUTIONS GRANT PROGRAM**

This Fund from the Illinois Dept. of Commerce and Economic Opportunity (IDCEO) will be providing funds from the Dept. of Housing and Urban Development (HUD) to (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families and individuals from becoming homeless. The City's role in this project is limited to fund management and oversight for five agencies.

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
						Actual	Actual	Actual	Approved Budget		
Revenue	J46	0	0035	0000	DCEO	0	0	0	(70,618)	0	(70,618)
	J46	0	0130	0000	Interest	0	0	0	0	0	0
<b>Revenue Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>(70,618)</b>	<b>0</b>	<b>(70,618)</b>
Personnel	J46	1	1100	1200	Grants Coordinator	0	0	0	1,403	0	1,403
<b>Personnel Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>1,403</b>	<b>0</b>	<b>1,403</b>
Contractual	J46	2	1300	3000	Community Elements	0	0	0	18,614	0	18,614
	J46	3	1300	3000	Crisis Nursery	0	0	0	5,426	0	5,426
	J46	4	1300	3000	Greater Community Aids Proj(GCAP)	0	0	0	4,421	0	4,421
	J46	5	1300	3001	Center For Women In Transition(CWI)	0	0	0	30,505	0	30,505
	J46	6	1300	3000	The Salvation Army	0	0	0	10,249	0	10,249
<b>Contractual Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>69,215</b>	<b>0</b>	<b>69,215</b>
<b>Grand Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# OTHER SPECIAL FUNDS

## **TAX INCREMENT FINANCING DISTRICTS**

- T.I.F. ONE
- T.I.F. TWO
- T.I.F. THREE
- T.I.F. FOUR

## **URBANA FREE LIBRARY**

## **MOTOR VEHICLE PARKING SYSTEM**

## **CAPITAL IMPROVEMENT**

- MOTOR FUEL TAX
- LOCAL MOTOR FUEL TAX
- SANITARY SEWER CONSTRUCTION
- STORMWATER UTILITY
- BIG BROADBAND CONSTRUCTION
- CAPITAL REPLACEMENT AND IMPROVEMENT– REG.
- CAPITAL REPLACEMENT AND IMPROVEMENT – SUPPL.

## **RESERVE**

- GENERAL (FORMERLY TAX STABILIZATION)
- ECONOMIC DEVELOPMENT

## **PENSIONS**

- IMRF
- POLICE
- FIRE

# TAX INCREMENT FINANCING DISTRICT FUNDS

The City of Urbana maintains four tax increment financing districts, as outlined below. These funds account for incremental property and sales taxes in accordance with the Tax Increment Allocation Redevelopment Act of the State and the individual plans adopted for each district. Financial summaries are contained on the following pages:

- TIF 1 was established in 1980 with the first taxes being received in calendar year 1981. The property tax increment revenue was scheduled to terminate in 2004, but was extended to 2016. A portion of the property tax revenues are returned each year to the various overlapping governments. The sales tax increment expired in 2013. The last year of taxes extended in TIF 1 will be received ½ June 2016 (City FY15-16) and ½ fall of 2016 (City FY16-17).
- TIF 2 was established in 1986 with the first taxes being received in calendar year 1987. The property tax increment revenue was scheduled to terminate in 2009, but was extended to 2021. The sales tax increment was extended to 2013, with issuance of the 1994B debt issue (used to refinance the original 1990 issue, which was used to construct parking improvements in and around Lincoln Square and City Hall). In December 2012, the City issued \$7.8 million in bonds to finance the Boneyard creek improvement, with the last debt service payment being due January 1, 2022. The last year of taxes extended in TIF 2 will be received ½ June 2021 (City FY20-21) and ½ fall of 2021 (City FY21-22).
- TIF 3 was established in 1990 and was terminated in 2013. It is a property tax increment TIF only, without a sales tax component. The last year of taxes extended in TIF 3 was received ½ June 2013 (City FY12-13) and ½ fall of 2013 (City FY13-14).
- TIF 4 was established in December 2001 to help redevelop a major entryway into the City extending from the Central Business District north to I-74 and beyond. This district is a real estate tax district only and will terminate in 2024. A portion of property taxes are designated for other taxing district projects within the district each year. The last year of taxes extended in TIF 4 will be received ½ June 2024 (City FY23-24) and ½ fall of 2024 (City FY24-25).

## **FY14-15 BUDGET HIGHLIGHTS**

- Anticipating the expiration of TIF 1 and 2, funds will be budgeted to assist the city in studying the future extension of redevelopment tools in the downtown, including the possible establishment of a new tax increment finance district.

## **TIF DISTRICTS**

## **BUDGET DETAIL**

Tax Increment Financing District 1

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Revenue	T09 0	0010	0000		Real Property Taxes	(614,514)	(599,304)	(225,095)	(753,784)	(611,000)	142,784
		T09 0	0060	0000		Transfer TIF2 (Lincoln Hotel)	(493,425)	(294,998)	(82,565)	(200,000)	(200,000)	0
		T09 0	0062	0000		Trans. TIF2 (Main St.)	(101,051)	(199,930)	0	0	0	0
		T09 0	0064	0000		Trans. TIF2 (Cake Design)	0	0	(128,000)	0	0	0
		T09 0	0130	0000		Interest On Investments	(18,711)	6,670	(3,052)	(3,000)	(3,000)	0
	<b>0 Revenue Total</b>						<b>(1,227,700)</b>	<b>(1,087,561)</b>	<b>(438,712)</b>	<b>(956,784)</b>	<b>(814,000)</b>	<b>142,784</b>
<b>0 Administration Total</b>							<b>(1,227,700)</b>	<b>(1,087,561)</b>	<b>(438,712)</b>	<b>(956,784)</b>	<b>(814,000)</b>	<b>142,784</b>
1 Administration	1 Personnel	T09 1	1100	1102		Trans. Arts Specialist/Ben.	0	61,859	7,866	57,660	52,416	(5,244)
		T09 1	1100	1102		Arts Specialist (.75 To 1)	36,137	0	0	0	0	0
		T09 1	1100	1501		IMRF/FICA	7,281	0	0	0	0	0
		T09 1	1100	1800		Employee Insurance	3,300	0	0	0	0	0
		T09 1	2100	1104		Ec Dev. Mgr. (.25)	19,900	20,490	0	20,490	20,490	0
		T09 1	2100	1106		Tourism Marketing Spec. (.31)	0	0	0	0	0	0
		T09 1	2100	1501		IMRF/FICA	3,980	0	0	0	0	0
		T09 1	2100	1600		Ed Mgr. Longevity Pay	0	460	0	1,030	0	(1,030)
		T09 1	2100	1600		Longevity Pay	617	0	0	0	0	0
		T09 1	2100	1800		Employee Insurance	2,550	2,750	1,155	2,750	2,448	(303)
		T09 1	2100	1801		IMRF/FICA	0	3,900	0	4,350	4,220	(130)
	<b>1 Personnel Total</b>						<b>73,765</b>	<b>89,459</b>	<b>9,021</b>	<b>86,280</b>	<b>79,574</b>	<b>(6,707)</b>
3 Contractual		T09 1	1300	1600		Trans. Arts Printing/Training	0	2,434	0	2,700	2,700	0
		T09 1	1300	1600		Public Arts Printing/Training	(395)	0	0	0	0	0
		T09 1	1300	3000		Downtown Loan Program	6,225	0	15,481	60,000	60,000	0
		T09 1	1300	3001		Downtown Loans Enc.	0	0	0	0	0	0
		T09 1	1300	3002		Downtown Rent Subsidies	30,950	16,250	23,000	30,000	0	(30,000)
		T09 1	1300	3002		Downtown Business Grants	0	0	0	0	30,000	30,000
		T09 1	1300	3003		Downtown Rent Subsidies Enc.	0	0	0	0	0	0
		T09 1	1300	3008		Legal Costs	2,160	11,060	0	0	5,000	5,000
		T09 1	1300	3010		Main St. Organization Grants	0	0	0	0	0	0
		T09 1	1300	3011		Main St. Grants Enc.	0	0	0	0	0	0
		T09 1	1300	3012		Surplus Payments To Govt.	215,248	220,626	205,458	232,810	244,450	11,640
		T09 1	1300	3013		Surplus Transfer Urbana	38,702	38,257	35,243	39,790	41,780	1,990
		T09 1	1300	3020		Marketing Dues Studies	3,653	4,601	3,899	20,000	10,000	(10,000)
		T09 1	1300	3023		Reg. UBA Contribution (.5)	27,000	18,230	0	27,000	0	(27,000)
		T09 1	1300	3023		Reg. UBA Contribution (.25)	0	0	0	0	28,315	28,315
		T09 1	1300	3025		UBA Downtown Marketing	35,740	27,527	8,920	23,000	0	(23,000)
		T09 1	1300	3026		Downtown Uba Festival Marketi	0	1,087	5,000	5,000	5,000	0
		T09 1	1300	3026		Tran L19 Uba Arts Festival	5,000	0	0	0	0	0
		T09 1	1300	3028		Uba Main St. Activities Reimb.	17,026	20,000	13,295	25,000	0	(25,000)
		T09 1	1300	3028		UBAMain St. Activities Reimb.	0	0	0	0	0	0
		T09 1	1300	3029		Main St Activities Reimb Enc.	0	0	5,000	0	0	0
		T09 1	1300	3040		Stratford Tax Incentives	75,655	79,109	40,459	82,270	84,327	2,057
		T09 1	1300	3041		Stratford Incent. Enc.	0	0	0	0	0	0
		T09 1	1300	3050		Historic Lincoln Incentives	200,000	200,000	82,565	200,000	200,000	0
		T09 1	1300	3051		Lincoln Hotel Incent. Enc.	0	94,998	0	0	0	0
		T09 1	1300	3051		Hist. Lincoln Hotel Incent. Enc.	293,425	0	0	0	0	0
		T09 1	1300	3053		Cake Design Dev. Costs	0	0	0	0	0	0
		T09 1	1300	3053		Cake Design Dev. Costs Enc.	0	0	128,000	0	0	0
		T09 1	2300	3000		Public Arts Costs	17,452	24,423	0	44,000	22,000	(22,000)
		T09 1	2300	3001		TIF Public Arts Enc.	31,575	26,548	0	0	0	0
		T09 1	2500	5040		Eng./Race/Brdy/Boneyard Enc.	0	0	0	0	0	0
		T09 1	2500	5042		Broadway Ave. Impr. Enc.	0	0	0	0	0	0
		T09 1	2500	5042		Broadway Ave. Impr.	0	0	0	0	0	0
		T09 1	2500	5042		Broadway Ave. Impr Enc.	0	0	0	0	0	0
		T09 1	2500	5050		Reg. Eng. Main St. Enc.	0	0	110,000	0	0	0
		T09 1	2500	5051		Main St. Impr. Enc.	0	0	0	0	0	0
		T09 1	2500	5052		Main St. Improv. Enc.	0	199,930	399,019	0	0	0
		T09 1	2500	5052		Main St. Improvement	101,051	0	0	0	0	0
		T09 1	2500	5061		Downtown Impr., Ph. 7 Enc.	0	0	0	0	0	0
		T09 1	3300	3116		Transfer-Myps, Debt Service	132,398	136,572	0	0	0	0
	<b>3 Contractual Total</b>						<b>1,232,864</b>	<b>1,121,651</b>	<b>1,075,338</b>	<b>791,570</b>	<b>733,572</b>	<b>(57,998)</b>
<b>1 Administration Total</b>							<b>1,306,629</b>	<b>1,211,110</b>	<b>1,084,359</b>	<b>877,850</b>	<b>813,146</b>	<b>(64,705)</b>
<b>Grand Total</b>							<b>78,929</b>	<b>123,549</b>	<b>645,648</b>	<b>(78,934)</b>	<b>(855)</b>	<b>78,080</b>

Tax Increment Financing District 2

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance
0 Administration	0 Revenue	T10 0	0010	0000	0000	Real Property Taxes	(1,178,219)	(1,255,136)	(639,593)	(1,244,000)	(1,280,000)	(36,000)
						Bank Borrow (Boneyard)	0	0	0	(3,200,000)	0	3,200,000
						Interest On Investments	(74,992)	9,528	(8,351)	(15,000)	(8,000)	7,000
						<b>0 Revenue Total</b>	<b>(1,253,211)</b>	<b>(1,245,608)</b>	<b>(647,943)</b>	<b>(4,459,000)</b>	<b>(1,288,000)</b>	<b>3,171,000</b>
<b>0 Administration Total</b>							<b>(1,253,211)</b>	<b>(1,245,608)</b>	<b>(647,943)</b>	<b>(4,459,000)</b>	<b>(1,288,000)</b>	<b>3,171,000</b>
1 Administration	1 Personnel	T10 1	1100	1100	1100	T.I.F. Specialist	49,780	52,698	32,256	42,780	0	(42,780)
						Mktg. Dir. / Mktg. Coord. - partia	0	0	0	0	36,691	36,691
						Part Time	2,561	0	0	0	0	0
						IMRF/FICA	9,522	10,447	6,508	9,000	8,730	(270)
						Non Union Longevity	470	349	0	0	0	0
						Employee Insurance	10,660	2,799	4,981	11,860	10,555	(1,305)
<b>1 Personnel Total</b>							<b>72,992</b>	<b>66,293</b>	<b>43,745</b>	<b>63,640</b>	<b>55,976</b>	<b>(7,664)</b>
3 Contractual		T10 1	1300	3014	3014	Burch Reimb., 203 W. Univ.	0	0	0	0	0	0
						Reg. UBA Contribution	0	0	0	0	28,315	28,315
						Trans. TIF4 (Park Dist.)	113,880	0	0	0	0	0
						UBA Downtown Marketing	0	0	0	0	0	0
						Down Town UBA Festival	0	0	0	0	5,000	5,000
						UBA Main Street Activities	0	0	0	0	0	0
						TIF Training/Conferences	5,690	4,990	1,519	8,500	6,500	(2,000)
						Legal Services	4,360	4,020	0	0	10,000	10,000
						Marketing Study Enc.	146	0	0	0	0	0
						TIF Study	0	0	0	0	45,000	45,000
						Graphics, Downtown Plan Enc.	0	0	0	0	0	0
						Marketing/Dues	3,798	7,184	3,608	20,000	0	(20,000)
						Marketing/Dues / Studies	0	0	0	0	15,000	15,000
						Marketing/Dues Enc.	0	0	0	0	0	0
						5 Points West Incentive	63,225	99,830	58,199	85,840	120,000	34,160
						Evergreen Coop Sponsorship	500	0	0	0	0	0
						Downtown Loans	88,442	56,702	0	80,000	80,000	0
						Downtown Loans Enc.	0	0	0	0	0	0
						Rent Subsidies	27,800	9,200	7,000	25,000	0	(25,000)
						Business Grants	0	0	0	0	25,000	25,000
						Rent Subsidies Enc.	0	0	0	0	0	0
						Lincoln Walk Tour Costs Enc.	9,812	0	0	0	0	0
						Omicare Labs Incentives Enc.	830	880	0	0	0	0
						Patel Property Incentive	4,884	5,098	0	7,300	7,665	365
						Burch Reimb., 203 W. Univ.	22,500	0	0	0	0	0
						Folk & Roots Festival	0	0	0	0	5,000	5,000
						Public Art Costs	0	0	0	0	22,000	22,000
						Art In Park Sculpture Enc.	0	9,707	2,700	0	0	0
						Rail To Trail Impr.	0	0	0	0	0	0
						Downtown Impr., Ph. 7 Enc.	0	0	0	0	0	0
						Broadway Ave. St.Scape	0	0	0	0	0	0
						Broadway Ave. St.Scape Enc.	0	0	0	0	0	0
						Engineering & Appraisals	4,500	700	0	25,000	8,000	(17,000)
						Engineering & Appraisals Enc.	0	0	0	0	0	0
						Allman Site Purchase Option En	0	0	0	0	0	0
						Allman Site Env. Studies Enc.	0	0	0	0	0	0
						Cunn./Crystallake Signal Enc.	0	0	0	0	0	0
						Univ. Ave. Streetscape Enc.	0	0	0	0	0	0
						Streetscape, Art Park Enc.	0	0	0	0	0	0
						Boneyard Art Costs Enc.	0	9,345	5,580	0	0	0
						Boneyard Art Costs	12,420	0	0	0	0	0
						Boneyard Design/Const.	410,979	10	0	5,198,425	0	(5,198,425)
Boneyard Design Enc.	316,015	34,440	0	0	0	0						
Vine St. Lift Station Enc.	0	0	0	0	0	0						
Int. Engineering Boneyard	3,266	46,078	0	0	0	0						
Signage, Downtown Lots Enc.	20,000	0	0	0	0	0						
Env. Costs, 202 Vine Enc.	0	672	297	0	0	0						
Env. Costs, 202 S. Vine Enc.	570	0	0	0	0	0						
Purchase 205 S. Urbana Enc.	0	0	0	0	0	0						
Purchase 305 E. Elm Enc.	0	0	0	0	0	0						
Purchase 307 Elm/203 Urb. Enc	0	0	0	0	0	0						
Bldg. Demolition Costs	0	0	0	0	15,000	15,000						
Main Street Improv. Enc.	0	1,000	23,687	0	0	0						
Int. Engineering Main St.	10,895	0	0	0	0	0						
Int. Eng., Urbana Ave.	0	0	0	(335,200)	0	335,200						

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
							Actual	Actual	Actual	Approved Budget		
1 Administration	3 Contractual	T10 1	2500	5096		Demol. Costs, Denny'S Enc.	204,100	0	0	0	0	0
		T10 1	2500	5098		Race St. Impr. Enc.	0	0	0	0	0	0
		T10 1	2500	5098		Race St. Impr.	36,445	0	0	0	0	0
		T10 1	2500	5100		Springfield Ave. Impr.	428,418	0	0	0	0	0
		T10 1	2500	5102		Int. Engineering Springfield	9,554	0	0	0	0	0
		T10 1	2500	5120		Purchase Lot 310 W Main	0	0	0	0	0	0
		T10 1	2500	5120		Trans. N09 Lot 310 W Main	44,115	0	0	0	0	0
		T10 1	4300	4010		Transfer-Mvps, Debt Service	23,364	24,101	0	0	0	0
		T10 1	4300	4020		Debt Service, Boneyard Borrow	0	0	875,322	928,270	928,270	0
		T10 1	4300	4021		Debt Service, Boneyard Borrow	0	0	0	0	0	0
<b>3 Contractual Total</b>							<b>1,870,508</b>	<b>313,956</b>	<b>977,912</b>	<b>6,043,135</b>	<b>1,320,750</b>	<b>(4,722,385)</b>
	4 Capital	T10 1	1400	4015		Dennys Site Env. Costs Enc.	3,686	(75)	0	0	0	0
		T10 1	1400	4019		Transfer To TIF One Hotel	0	0	0	200,000	200,000	0
		T10 1	1400	4020		Transfer To TIF One (Hotel)Enc	493,425	294,998	0	0	0	0
		T10 1	1400	4020		Transfer To TIF One (Hotel) Enc	0	0	82,565	0	0	0
		T10 1	1400	4022		Trans. TIF1 (Main St.)Enc.	0	199,930	0	0	0	0
		T10 1	1400	4022		Trans. TIF1 (Main St.)	101,051	0	0	0	0	0
		T10 1	1400	4022		Trans. TIF1 (Main St.) Enc.	0	0	0	0	0	0
		T10 1	1400	4024		Trans. TIFone (Cake Design)	0	0	0	0	0	0
		T10 1	1400	4025		Trans. TIF One (Cake Design) E	0	0	128,000	0	0	0
<b>4 Capital Total</b>							<b>598,161</b>	<b>494,853</b>	<b>210,565</b>	<b>200,000</b>	<b>200,000</b>	<b>0</b>
<b>1 Administration Total</b>							<b>2,541,661</b>	<b>875,102</b>	<b>1,232,222</b>	<b>6,306,775</b>	<b>1,576,726</b>	<b>(4,730,049)</b>
<b>Grand Total</b>							<b>1,288,450</b>	<b>(370,506)</b>	<b>584,279</b>	<b>1,847,775</b>	<b>288,726</b>	<b>(1,559,049)</b>



Tax Increment Financing District 3

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15	Budget Variance
							Actual	Actual	Actual		Approved Budget	
0 Administration	0 Revenue	T11 0	0010	0000	0000	Real Property Taxes	(843,452)	(849,744)	(348,098)	(421,000)	0	421,000
						Provena Taxes Recognized	0	0	0	0	0	0
						Provena Back Taxes	0	0	0	0	0	0
						Interest On Investments	(128,918)	59,803	(73,736)	(1,000)	0	1,000
						Provena Past Interest	0	(905,510)	905,510	0	0	0
<b>0 Revenue Total</b>							<b>(972,370)</b>	<b>(1,695,451)</b>	<b>483,677</b>	<b>(422,000)</b>	<b>0</b>	<b>422,000</b>
<b>0 Administration Total</b>							<b>(972,370)</b>	<b>(1,695,451)</b>	<b>483,677</b>	<b>(422,000)</b>	<b>0</b>	<b>422,000</b>
1 Administration	1 Personnel	T11 1	1100	1599	1100	Non Union Longevity	0	0	0	0	0	0
						Redevelopment Specialist	34,009	42,585	24,045	21,390	0	(21,390)
						P-T Intern	7,348	24,700	17,587	12,000	0	(12,000)
						IMRF/FICA, TIF Spec.	7,078	10,488	7,052	4,500	0	(4,500)
						Non-Union Longevity Pay	963	0	0	0	0	0
						Empl. Insurance, TIF Spec.	7,911	7,611	4,307	5,930	0	(5,930)
<b>1 Personnel Total</b>							<b>57,310</b>	<b>85,383</b>	<b>52,991</b>	<b>43,820</b>	<b>0</b>	<b>(43,820)</b>
3 Contractual	T11 1	1300	3010	3010	3010	Legal Services	851	2,300	0	0	0	0
						Legal Services Enc.	0	0	0	0	0	0
						Marketing/Dues	2,353	6,075	1,829	0	0	0
						Marketing/Dues Enc.	0	0	1,543	0	0	0
						School Vocational Payment	226,740	235,810	236,175	236,175	0	(236,175)
						Trans. Park Dist. Projects	0	118,440	0	0	0	0
						Transfer To Other Funds	0	0	(36,392)	0	0	0
						Appraisals	0	0	0	0	0	0
						Appraisals Enc.	0	0	0	0	0	0
						Big Broadband Trans.	345,675	0	0	0	0	0
						Big Broadband Trans.Enc.	0	0	0	0	0	0
						Provena Block Incentive	0	228,674	233,281	262,350	0	(262,350)
						Med. Office Agreement	223,510	0	0	0	0	0
						Provena Block Incentive Enc	0	0	0	0	0	0
						Air Cond., King School Enc.	400,000	0	0	0	0	0
						King School Courtyard	20,000	0	0	0	0	0
						King School Comm. Room	400,000	0	0	0	0	0
						Sculpture King Area Enc.	0	34,000	46,000	0	0	0
						Sculpture King Area	0	0	0	0	0	0
						Liting Impr., King Area	0	0	0	0	0	0
						Provena Surplus Dist.	0	0	0	0	0	0
						Trans. City Provena Taxes	0	0	0	0	0	0
						<b>3 Contractual Total</b>						
4 Capital	T11 1	1400	4003	4003	4003	Univ. Ave. Streetscape Enc.	0	0	0	0	0	0
						Property Acq. Enc.	0	0	0	0	0	0
						Sidewalks, King Park Area	299,600	0	0	0	0	0
						Goodwin/Park Impr.	0	0	0	0	0	0
						Goodwin/Park Impr. Enc.	0	0	0	0	0	0
						Int. Engin., Goodwin Enc.	35,993	0	0	0	0	0
						Site Prep./Beaut. Enc.	8,123	0	0	0	0	0
						Northwest Urbana Enc.	0	0	109,185	0	0	0
						Liting Impr, King Park Area	0	0	0	0	0	0
						Liting King Park Enc.	0	368,585	0	0	0	0
						Nw Street Lighting Impr.	0	0	0	253,000	0	(253,000)
						Int. Eng. King Park Lighting	0	4,850	0	0	0	0
						Mathews/Church Impr.	0	0	0	0	0	0
						Mathews/Church Impr. Enc	0	0	820,864	0	0	0
Int. Eng. Mathews	0	34,182	22,696	0	0	0						
<b>4 Capital Total</b>							<b>343,716</b>	<b>407,617</b>	<b>952,745</b>	<b>253,000</b>	<b>0</b>	<b>(253,000)</b>
<b>1 Administration Total</b>							<b>2,020,155</b>	<b>1,118,300</b>	<b>1,488,173</b>	<b>795,345</b>	<b>0</b>	<b>(795,345)</b>
<b>Grand Total</b>							<b>1,047,785</b>	<b>(577,151)</b>	<b>1,971,850</b>	<b>373,345</b>	<b>0</b>	<b>(373,345)</b>

Tax Increment Financing District 4

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15	Budget Variance
							Actual	Actual	Actual		Approved Budget	
0 Administration	0 Revenue	T12 0	0010	0000		TIF Property Tax	(677,052)	(750,732)	(411,624)	(884,510)	(902,000)	(17,490)
		T12 0	0015	0000		IDOT Willow Rd. Reimbursemer	0	(110,692)	0	0	0	0
		T12 0	0020	0000		Trans. TIF2 (Parkdist.)	(113,880)	(118,440)	0	0	0	0
		T12 0	0030	0000		Sate Grant Side Path	0	0	0	0	0	0
		T12 0	0130	0000		Interest On Investments	(41,388)	7,797	(7,246)	(16,700)	(7,000)	9,700
<b>0 Revenue Total</b>							<b>(832,320)</b>	<b>(972,068)</b>	<b>(418,869)</b>	<b>(901,210)</b>	<b>(909,000)</b>	<b>(7,790)</b>
<b>0 Administration Total</b>							<b>(832,320)</b>	<b>(972,068)</b>	<b>(418,869)</b>	<b>(901,210)</b>	<b>(909,000)</b>	<b>(7,790)</b>
1 Administration	1 Personnel	T12 1	1100	1100		Redevelopment Specialist	0	0	4,032	21,390	0	(21,390)
		T12 1	1100	1100		ED Coordinator	0	0	0	0	52,416	52,416
		T12 1	1100	1103		P-T Intern	0	0	3,840	12,000	0	(12,000)
		T12 1	1100	1103		ED Specialist	0	0	0	0	47,965	47,965
		T12 1	1100	1501		IMRF/FICA, TIF Spec	0	0	1,122	4,500	23,100	18,600
		T12 1	1100	1800		Empl Insurance, TIF Spec	0	0	2,828	5,930	7,920	1,990
<b>1 Personnel Total</b>							<b>0</b>	<b>0</b>	<b>11,821</b>	<b>43,820</b>	<b>131,401</b>	<b>87,581</b>
3 Contractual		T12 1	1300	3301		Legal Fees Enc.	0	2,580	0	0	0	0
		T12 1	1300	3301		Legal Fees	0	0	0	3,000	15,000	12,000
		T12 1	1300	3302		Marketing Of Sites	1,415	6,932	3,091	9,000	20,000	11,000
		T12 1	1300	3303		Site Marketing Enc.	0	0	0	0	0	0
		T12 1	1300	3304		Loan Subsidy Program	18,851	0	3,000	20,000	20,000	0
		T12 1	1300	3305		Loan Program Enc.	18,000	0	0	0	0	0
		T12 1	1300	3308		Michelles Prop Tax Rebate	0	0	0	0	0	0
		T12 1	1300	3309		Michelle'S Payments Enc.	0	0	0	0	0	0
		T12 1	1300	3310		Obrien Incentives	243,551	319,714	41,661	87,700	89,454	1,754
		T12 1	1300	3312		Park Dist Projects	113,880	118,440	123,170	123,170	128,100	4,930
		T12 1	1300	3313		Park Dist. Payments Enc.	0	0	0	0	0	0
		T12 1	1300	3314		Site Preparation Enc.	0	191	0	0	0	0
		T12 1	1300	3314		Site Preparation	2,749	0	0	0	5,000	5,000
		T12 1	1300	3315		Site Preparation Enc.	0	0	0	0	0	0
		T12 1	1300	3318		Creative Thermal Incentives	20,230	34,913	0	139,710	142,504	2,794
		T12 1	1300	3319		Creative Thermal Inc. Enc.	0	0	0	0	0	0
		T12 1	1300	3320		Soccer Planet Incentives	0	25,082	41,804	0	43,895	43,895
T12 1	1300	3320		School Dist. Projects	0	0	0	0	0	0		
T12 1	1300	3322		Hanford Inn Demo Costs	0	0	160	250,000	0	(250,000)		
<b>3 Contractual Total</b>							<b>418,677</b>	<b>507,852</b>	<b>212,886</b>	<b>632,580</b>	<b>463,953</b>	<b>(168,627)</b>
4 Capital		T12 1	1400	4012		Cunn. Ave. Curbcuts	0	0	0	40,000	20,000	(20,000)
		T12 1	1400	4013		Cunn. Ave. Curbcuts Enc.	0	0	0	0	0	0
		T12 1	1400	4014		Cunningham Ave Sidepath	0	0	49,378	250,000	50,000	(200,000)
		T12 1	1400	4020		Cunningham/Kerr Signal Enc.	0	8,991	0	0	0	0
		T12 1	1400	4022		Int. Eng. Cunningham	0	751	0	0	0	0
		T12 1	1400	4050		Cunningham Avenue Streetscap	0	0	0	0	185,000	185,000
		T12 1	1400	4408		Cunn. Ave. R.O.W. Enc.	0	1,326	18,134	0	0	0
		T12 1	1400	4410		Airport Road West Reconstructi	0	0	0	0	675,000	675,000
		T12 1	1400	4412		Airport Road Impr. Enc.	13,500	7,500	0	0	0	0
		T12 1	1400	4414		Willow Rd. Impr. Enc.	0	231,011	2,296	0	0	0
		T12 1	1400	4414		Willow Rd. Impr.(City Share)	300	0	0	0	0	0
T12 1	1400	4416		Int. Eng. Willow Rd	0	751	0	0	0	0		
<b>4 Capital Total</b>							<b>13,800</b>	<b>250,330</b>	<b>69,808</b>	<b>290,000</b>	<b>930,000</b>	<b>640,000</b>
<b>1 Administration Total</b>							<b>432,477</b>	<b>758,182</b>	<b>294,515</b>	<b>966,400</b>	<b>1,525,354</b>	<b>558,954</b>
<b>Grand Total</b>							<b>(399,843)</b>	<b>(213,886)</b>	<b>(124,355)</b>	<b>65,190</b>	<b>616,354</b>	<b>551,164</b>

Post TIF 3 Escrow Fund

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Revenue	T14 0	0130	0000		Interest On Investments	0	0	0	0	0	0
		T14 0	0400	0000		Transfer from Other Funds	0	0	36,392	0	0	0
<b>0 Revenue Total</b>							<b>0</b>	<b>0</b>	<b>36,392</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0 Administration Total</b>							<b>0</b>	<b>0</b>	<b>36,392</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>							<b>0</b>	<b>0</b>	<b>36,392</b>	<b>0</b>	<b>0</b>	<b>0</b>



# URBANA FREE LIBRARY

## LIBRARY MISSION

The Urbana Free Library is a welcoming place with space, collections, technology, and staff dedicated to fostering literacy and a strong community.

## LIBRARY ORGANIZATION

The main source of funding for the Library is the City's property tax levy. Other revenues are the Library's share of state personal property replacement tax, State and other grants, fines and fees. Detailed expenditures are included in the Budget Supplementary Expenditure Report. Library costs are divided into nine cost centers, as explained below:

- **Centralized Costs** - reports all expenses that are not directly related to another specific cost center or that could be spread across all other centers. Examples are building operations, property and employee insurance, office supplies, and equipment.
- **Administration** - reports personnel costs of the Executive Director and staff.
- **Adult Division** - reports costs of new materials for the Adult Department collection and personnel costs for adult services.
- **Children's Division** - reports costs of new materials for the Children's Department collection and personnel costs for children's services.
- **Archives Division** - reports costs of new materials for the Archives collection and personnel costs for the Archives.
- **Café Division** – reports costs for staff and materials of café in library
- **Acquisitions Division** - reports personnel costs for staff that are responsible for purchasing and processing new materials for the Library's collections.
- **Circulation Division** - reports personnel costs for staff that are responsible for checking materials in and out of the Library.
- **Special Funds** – reports non-recurring grants and private memorials and donations for materials.

## Urbana Free Library

### FY14-15 BUDGET HIGHLIGHTS

- The library will continue to maintain an active collection that balances viewpoints across a broad spectrum of opinion and subject matter in formats suitable to a variety of learning styles, educational levels, and recreational interests.
- For the convenience of patrons, the library will complete the implementation of an added DIY self-checkout service for library materials and managing accounts.
- Founded in 1874, the library will celebrate a milestone 140<sup>th</sup> anniversary, with a variety of events and programs that will highlight its rich history and current services.

### URBANA FREE LIBRARY PERSONNEL SUMMARY (FTE'S)

LIBRARY	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
Full-Time Positions	23.00	23.00	23.00	23.00	23.00
Part-Time, Regular	21.76	23.83	23.83	23.83	23.83
Part-Time, Substitute	3.68	3.53	3.62	3.62	3.62
<b>Total</b>	<b>48.44</b>	<b>50.36</b>	<b>50.45</b>	<b>50.45</b>	<b>50.45</b>

### RECURRING EXPENDITURE RECAP BY MAJOR CATEGORY

Category	FY 11/12	FY 12/13	FY 13/14		FY14/15 Budget	Budget Variance
	Actuals	Actuals	Actuals	Budget		
Expense						
Books And Materials	317,510	304,063	176,941	314,184	314,184	0
Building Costs	185,423	205,206	122,877	194,742	194,742	0
Contractual Service Costs	66,134	59,551	28,996	72,801	57,808	0
Electronic Access	51,943	64,274	35,195	69,819	69,819	0
Employee Benefit Insurance	207,259	231,139	134,584	277,670	253,910	0
Equipment Costs	80,254	97,228	33,098	127,183	107,183	0
Materials Handling	33,063	32,063	23,487	38,799	38,799	0
Miscellaneous Costs	34,548	31,673	16,557	34,600	34,600	0
One-Time Projects	126,535	82,069	96,468	133,082	0	(133,082)
Programs & Public Relations	20,425	18,335	6,789	22,957	21,015	(1,942)
Staff - Hourly	442,414	454,316	280,395	547,545	514,042	(33,503)
Staff - Salary	1,617,466	1,687,087	843,888	1,674,180	1,540,693	(133,487)
Supply Costs	50,922	45,044	27,307	56,378	49,000	(7,378)
Travel & Training	12,537	15,572	6,446	18,444	16,842	(1,602)
Utility Costs	97,327	96,104	42,716	98,173	93,173	(5,000)
<b>Expense Total</b>	<b>3,343,759</b>	<b>3,423,722</b>	<b>1,875,744</b>	<b>3,680,557</b>	<b>3,305,810</b>	<b>(374,747)</b>

### URBANA FREE LIBRARY BUDGET DETAIL

General Fund

Rev or Exp	Division	Fund	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	FY 14/15		Budget Variance
							Actuals	Actuals	Actuals	Budget	Budget	
Revenue	0) Central	L05	0	0130	3010	Current Taxes	(2,949,261)	(2,962,518)	(1,538,111)	(3,151,462)	(2,918,924)	232,538
		L05	0	0130	3015	State,Corp,Repl Taxes	(83,064)	(83,643)	(30,065)	(84,000)	(84,000)	0
		L05	0	0130	3020	State Aid	(42,302)	(42,391)	0	(42,302)	(42,302)	0
		L05	0	0130	3022	Local Agency Grants	0	0	0	0	0	0
		L05	0	0130	3022	Miscellaneous Income	0	(40)	0	0	0	0
		L05	0	0130	3025	U Of I/Urbana Schools	(9,400)	(9,400)	(4,700)	0	(9,400)	(9,400)
		L05	0	0130	3030	County Grant	(22,500)	(23,500)	(12,250)	(24,500)	(24,500)	0
		L05	0	0130	3035	City Supplement Prop Tax	(19,784)	(21,619)	0	0	0	0
		L05	0	0130	3036	City Transfer From Verf	0	0	0	0	0	0
		L05	0	0130	3038	Trans. City, Cola	0	0	0	0	0	0
		L05	0	0130	3040	Fines	(83,002)	(84,356)	(40,896)	(83,810)	(83,810)	0
		L05	0	0130	3060	Lost And Damaged	(12,582)	(12,355)	(7,390)	(12,100)	(12,100)	0
		L05	0	0130	3070	Interloan And Lho	(4,922)	(4,639)	(2,034)	(5,620)	(5,620)	0
		L05	0	0130	3080	Non-Resident Cards	(18,187)	(19,389)	(9,484)	(18,600)	(18,600)	0
		L05	0	0130	3090	Copiers/Printers	(18,379)	(17,013)	(8,437)	(17,680)	(17,680)	0
		L05	0	0130	3095	Cafe Revenue	(64,300)	(62,471)	(27,918)	(80,101)	(74,573)	5,528
		L05	0	0130	3130	Interest	(7,048)	(4,806)	(917)	(7,300)	(7,300)	0
		L05	0	0130	3190	Limited Library Relocation	0	0	0	0	0	0
		L05	0	0130	3050	Notary public service	0	0	0	0	(7,000)	(7,000)
<b>0) Central Total</b>							<b>(3,334,731)</b>	<b>(3,348,140)</b>	<b>(1,682,201)</b>	<b>(3,527,475)</b>	<b>(3,305,809)</b>	221,666
<b>Revenue Total</b>							<b>(3,334,731)</b>	<b>(3,348,140)</b>	<b>(1,682,201)</b>	<b>(3,527,475)</b>	<b>(3,305,809)</b>	221,666
Expense	0) Central	L05	0	1040	4850	Departmental Programs	3,173	0	0	0	0	0
		L05	0	1040	4851	Adult Programs	0	408	0	1,000	2,952	1,952
		L05	0	1040	4852	Teen Programs	0	1,423	650	1,500	1,750	250
		L05	0	1040	4853	Childrens Programs	0	2,175	780	2,000	2,250	250
		L05	0	1040	4854	Archives Programs	0	0	0	500	750	250
		L05	0	1040	4860	Library Programs	1,770	864	146	2,278	3,428	1,150
		L05	0	1040	4870	Departmental P.R. Printing	1,375	0	0	0	0	0
		L05	0	1040	4880	Library P.R. Printing	13,617	0	0	0	0	0
		L05	0	1040	4880	P.R. Printing	0	13,043	4,953	14,794	9,000	(5,794)
		L05	0	1040	4890	Other Public Relations	490	422	261	885	885	0
		L05	0	1040	4910	Admin/Board Travel & Training	1,802	2,218	0	5,004	3,402	(1,602)
		L05	0	1040	4920	Adult Travel And Training	4,000	2,904	1,172	3,402	3,402	0
		L05	0	1040	4930	Child Travel And Training	2,492	2,711	1,408	3,402	3,402	0
		L05	0	1040	4940	Archives Travel And Training	2,979	2,936	1,799	2,268	2,268	0
		L05	0	1040	4970	Tech Service/Circ Travel & Training	1,264	4,803	2,068	4,368	4,368	0
		L05	0	1040	5105	Building- Capital Expense	0	0	0	1	1	0
		L05	0	1040	5110	Building Maintenance & Repairs	52,577	51,430	14,449	40,486	40,486	0
		L05	0	1040	5111	Building Maintenance Committed	101,993	118,873	72,848	118,605	118,605	0
		L05	0	1040	5170	Property And Other Insurance	30,853	34,903	35,580	35,650	35,650	0
		L05	0	1040	5210	Electricity	89,830	83,443	37,441	85,000	80,000	(5,000)
		L05	0	1040	5240	Telecom	0	4,030	538	4,300	3,300	(1,000)
		L05	0	1040	5250	Telephone Service	2,095	2,306	1,514	2,990	3,990	1,000
		L05	0	1040	5270	Water,Sanitary District,Sewer	5,402	6,325	3,223	5,883	5,883	0
		L05	0	1040	5310	Accounting Services	11,956	12,436	6,374	12,748	12,748	0
		L05	0	1040	5350	Copier Rental And Supplies	30,414	22,547	9,465	31,093	17,000	(14,093)
		L05	0	1040	5352	Credit Card Fees	2,598	3,553	2,250	3,675	3,675	0
		L05	0	1040	5355	Job Ads/Temporary Help	778	0	407	1,200	500	(700)
		L05	0	1040	5358	Online Host/Directory List	4,538	8,426	3,041	8,505	8,505	0
		L05	0	1040	5359	Parking	7,524	7,656	3,828	7,656	7,656	0
		L05	0	1040	5360	Postage	6,971	3,416	2,941	5,622	5,622	0
		L05	0	1040	5370	Printing-Forms	465	678	268	1,102	1,102	0
		L05	0	1040	5380	Vehicle/Mileage	889	838	423	1,200	1,000	(200)
		L05	0	1040	5420	Bibliographic Utility	19,916	21,554	18,532	23,526	23,526	0
		L05	0	1040	5430	Bindery	7,139	4,805	1,693	6,336	6,336	0
		L05	0	1040	5450	Interlibrary Loan	777	335	(53)	1,309	1,309	0
		L05	0	1040	5480	Lost Materials	5,231	5,369	3,316	7,628	7,628	0
		L05	0	1040	5503	Supplies-Processing	40,324	34,126	22,198	43,326	39,000	(4,326)
		L05	0	1040	5505	Supplies	10,598	10,918	5,109	13,052	10,000	(3,052)
		L05	0	1040	5710	Equipment Purchase	9,205	477	524	6,344	6,344	0
		L05	0	1040	5715	Equipment- Capital Expense	0	0	0	0	0	0
		L05	0	1040	5720	Equipment Maintenance&Repair	2,924	2,327	529	3,158	3,158	0
		L05	0	1040	5721	Equipment Maintenance Contract	2,000	2,000	1,755	22,457	2,457	(20,000)
		L05	0	1040	5740	Electronic Equipment Purchase	33,787	54,226	4,316	53,929	53,929	0
		L05	0	1040	5745	Electronic Equip- Capital Expense	0	0	0	1	1	0
		L05	0	1040	5750	Electronic Maintenance & Repair	0	0	0	0	0	0
		L05	0	1040	5751	Automation Contracts	0	38,199	25,975	41,294	41,294	0
		L05	0	1040	5751	Lits Automation Contract	32,338	0	0	0	0	0
		L05	0	1040	5800	Health Savings Plan Annual	10,529	13,123	13,627	13,630	13,630	0
		L05	0	1040	5810	Health/Life Insurance	180,087	202,692	107,399	246,670	222,910	(23,760)
		L05	0	1040	5880	Unemployment/Workers Comp	16,644	15,324	13,558	17,370	17,370	0
<b>0) Central Total</b>							<b>753,344</b>	<b>800,241</b>	<b>426,301</b>	<b>907,147</b>	<b>832,472</b>	(74,675)

1) Administration	L05	1	1040	4100	Exec Director Sal Ft	97,770	100,912	54,528	100,968	100,345	(623)
	L05	1	1040	4110	Assoc Director Sal Ft	79,504	82,058	44,340	82,104	82,104	0
	L05	1	1040	4122	It Manager Sal Ft	58,667	62,282	34,953	64,811	0	(64,811)
	L05	1	1040	4141	Office Manager Sal Ft	48,094	49,645	26,826	49,672	49,672	0
	L05	1	1040	4144	Graphics Sal Pt	55,340	58,070	31,384	58,117	58,117	0
	L05	1	1040	4235	Information Tech-HR	0	0	0	0	25,478	25,478
	L05	1	1040	4238	Automation Specialist-HR Spj	0	0	0	0	0	0
	L05	1	1040	4246	Graphic Artist, La-6, HR Rpl	0	0	0	0	0	0
	L05	1	1040	4247	Administration Help-HR	532	9	9	3,491	500	(2,991)
	L05	1	1040	4248	Graphics HR	0	0	0	0	0	0
	L05	1	1040	4256	Coffee Shop Hourly Staff	0	0	0	0	0	0
<b>1) Administration Total</b>						<b>339,907</b>	<b>352,976</b>	<b>192,039</b>	<b>359,163</b>	<b>316,216</b>	<b>(42,947)</b>
2) Adult	L05	2	0040	4310	Database Charges	34,984	33,369	15,925	36,303	20,303	(16,000)
	L05	2	0040	4320	Adult Downloadables	0	13,778	7,467	16,300	32,300	16,000
	L05	2	0040	4350	Cd-Rom Products	0	0	0	0	0	0
	L05	2	0040	4400	Books	118,202	106,743	58,980	115,726	115,726	0
	L05	2	0040	4405	Standing Orders	10,712	11,333	6,331	10,723	10,723	0
	L05	2	0040	4410	Periodicals	26,648	25,936	23,245	27,081	27,081	0
	L05	2	0040	4412	Audiobooks	12,355	12,855	7,271	12,008	12,008	0
	L05	2	0040	4413	Compact Discs	20,333	19,101	11,386	19,543	19,543	0
	L05	2	0040	4415	Educational DVD'S	8,748	8,746	2,833	9,212	9,212	0
	L05	2	0040	4416	Entertainment DVD'S	36,252	34,776	18,751	33,897	33,897	0
	L05	2	2040	4110	Assoc Director, Lb-6, Sal Ft	0	0	0	0	0	0
	L05	2	2040	4111	Adult Serv Dir Sal Ft	63,367	68,019	7,756	57,827	0	(57,827)
	L05	2	2040	4122	Adult Asst Dir, Lb-4, Sal Ft	0	0	0	0	0	0
	L05	2	2040	4123	Librarian Sal Ft	185,101	205,047	115,963	215,138	218,981	3,843
	L05	2	2040	4124	Librarian Sal Pt	29,083	30,395	16,423	30,412	30,412	0
	L05	2	2040	4225	Librarian HR Sch	33,443	28,567	21,010	39,606	26,606	(13,000)
	L05	2	2040	4226	Librarian HR Rpl	27,254	26,325	10,790	21,041	28,041	7,000
	L05	2	2040	4228	Librarian HR Spj	5,003	9,121	9,645	14,299	9,928	(4,371)
<b>2) Adult Total</b>						<b>611,484</b>	<b>634,111</b>	<b>333,776</b>	<b>659,116</b>	<b>594,761</b>	<b>(64,355)</b>
3) Children	L05	3	0040	4310	Database Charges	2,587	2,707	2,208	2,715	2,715	0
	L05	3	0040	4350	Cd-Rom Products	0	0	0	0	0	0
	L05	3	0040	4400	Books (Childrens)	57,576	55,777	30,259	53,872	53,672	(200)
	L05	3	0040	4410	Periodicals (Childrens)	2,166	2,052	1,100	1,118	1,118	0
	L05	3	0040	4412	Childrens Recordings	3,937	4,805	1,799	4,809	4,809	0
	L05	3	0040	4415	Childrens DVD'S	10,178	11,011	6,272	15,118	15,118	0
	L05	3	0040	4416	Cd-Rom Circulating	71	178	0	0	0	0
	L05	3	0040	4418	Toys	417	446	615	442	642	200
	L05	3	3040	4111	Child Serv Dir Sal Ft	60,554	65,416	36,724	68,101	68,101	0
	L05	3	3040	4123	Librarian Sal Ft	114,959	118,540	64,058	118,616	118,616	0
	L05	3	3040	4124	Librarian Sal Pt	93,417	98,762	53,374	98,839	98,839	0
	L05	3	3040	4225	Librarian HR Sch	14,818	15,515	7,362	14,983	16,983	2,000
	L05	3	3040	4226	Librarian HR Rpl	25,600	23,572	16,770	24,774	24,931	157
	L05	3	3040	4228	Librarian HR Spj	9,153	12,830	6,303	11,396	10,887	(509)
	L05	3	4040	4416	Cd-Rom Circulating	0	0	0	0	0	0
<b>3) Children Total</b>						<b>395,431</b>	<b>411,612</b>	<b>226,845</b>	<b>414,783</b>	<b>416,431</b>	<b>1,648</b>
4) Archives	L05	4	0040	4310	Database Charges	14,372	14,420	9,595	14,501	14,501	0
	L05	4	0040	4350	Cd-Rom Products	0	0	0	0	0	0
	L05	4	0040	4400	Local History Books	2,772	2,607	1,597	2,741	4,397	1,656
	L05	4	0040	4410	Local History Periodicals	440	725	512	615	2,593	1,978
	L05	4	0040	4417	Local History Microform	3,387	3,563	3,542	3,619	3,645	26
	L05	4	0040	4450	Genealogy Books	1,640	1,698	795	1,656	0	(1,656)
	L05	4	0040	4460	Genealogy Periodicals	1,678	1,710	1,652	1,978	0	(1,978)
	L05	4	0040	4467	Genealogy Microform	0	0	0	26	0	(26)
	L05	4	4040	4111	Archives Dir Sal Ft	65,939	70,736	38,250	70,827	70,827	0
	L05	4	4040	4123	Librarian Sal Ft	112,612	99,485	11,178	86,335	85,000	(1,335)
	L05	4	4040	4144	Archives Asst Sal Pt	17,767	20,244	11,393	21,127	21,127	0
	L05	4	4040	4228	Librarian HR Spj	0	0	0	0	0	0
	L05	4	4040	4245	Archives Asst HR Sch	17,482	31,161	28,980	52,904	22,904	(30,000)
	L05	4	4040	4246	Archives Asst HR Rpl	3,679	4,301	875	5,276	1,000	(4,276)
	L05	4	4040	4247	Archives Asst HR Sea	5,185	3,691	543	6,461	6,461	0
	L05	4	4040	4248	Archives Asst HR Spj	8,784	2,486	539	3,382	3,000	(382)
<b>4) Archives Total</b>						<b>255,735</b>	<b>256,827</b>	<b>109,450</b>	<b>271,448</b>	<b>235,455</b>	<b>(35,993)</b>
5) Café	L05	5	5040	4144	Lead Barista Sal Pt	0	16,013	0	0	0	0
	L05	5	5040	4255	Barista HR Sch	34,368	25,751	19,387	38,501	39,973	1,472
	L05	5	5040	4256	Barista HR Rpl	0	347	0	0	0	0
	L05	5	5040	5620	Cafe Food Purchases	33,079	30,173	15,559	32,800	32,800	0
	L05	5	5040	5660	Cafe Misc Costs	1,469	1,500	997	1,800	1,800	0
<b>5) Café Total</b>						<b>68,916</b>	<b>73,784</b>	<b>35,944</b>	<b>73,101</b>	<b>74,573</b>	<b>1,472</b>
6) Maintenance	L05	6	6040	4142	Custodian Sal Ft	26,060	135	0	0	0	0
	L05	6	6040	4144	Custodian, La-5, Sal Pt	0	0	0	0	0	0
	L05	6	6040	4245	Custodian HR Sch	0	0	0	0	0	0
	L05	6	6040	4246	Custodian HR Rpl	0	0	0	0	0	0
	L05	6	6040	4247	Custodian, La-4, HR Sea	0	0	0	0	0	0
	L05	6	6040	4248	Custodian HR Spj	1,073	9	0	0	0	0
<b>6) Maintenance Total</b>						<b>27,133</b>	<b>144</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

7) Aquisitions	L05	7	7040	4141	Head Of Acq Sal Ft	51,057	55,846	30,192	55,907	55,907	0
	L05	7	7040	4142	Acq Catalog Clerk Sal Ft	77,082	80,721	43,617	80,766	80,766	0
	L05	7	7040	4144	Acq Clerk Sal Pt	40,590	45,695	25,241	46,773	47,764	991
	L05	7	7040	4245	Acq Clerk HR Sch	38,955	40,244	20,802	49,749	49,749	0
	L05	7	7040	4246	Acq Clerk HR Rpl	153	122	22	6,542	0	(6,542)
	L05	7	7040	4248	Acq Clerk HR Spj	1,813	1,144	1,351	6,660	6,561	(99)
<b>7) Aquisitions Total</b>						<b>209,649</b>	<b>223,772</b>	<b>121,226</b>	<b>246,397</b>	<b>240,747</b>	<b>(5,650)</b>
8) Circulation	L05	8	8040	4111	Circ. Serv Dir Sal Ft	65,940	68,063	36,778	68,101	68,101	0
	L05	8	8040	4140	Head Of Circ, La-7, Sal Ft	0	0	0	0	0	0
	L05	8	8040	4141	Asst Head/Circ Sal Ft	48,113	49,644	26,826	49,672	49,672	0
	L05	8	8040	4142	Circ Clerk Sal Ft	67,791	73,617	41,469	77,107	77,660	553
	L05	8	8040	4144	Circ Clerk Sal Pt	158,659	167,743	92,615	172,960	158,682	(14,278)
	L05	8	8040	4245	Circ Clerk HR Sch	65,826	69,382	39,984	74,341	68,674	(5,667)
	L05	8	8040	4246	Circ Clerk HR Rpl	18,122	22,435	9,226	23,065	28,773	5,708
	L05	8	8040	4248	Circ Clerk HR Spj	10,572	8,403	2,609	5,788	8,219	2,431
	L05	8	8040	4255	Shelver HR Sch	120,502	122,535	66,976	127,190	133,242	6,052
	L05	8	8040	4258	Shelver HR Spj	98	6,366	17,214	18,096	2,132	(15,964)
	L05	9	1040	4000	Health Savings Plan Separation	0	2,572	2,955	2,955	0	(2,955)
	L05	9	1040	4010	One Time Projects	0	79,497	13,523	13,524	0	(13,524)
	L05	9	1040	4020	Polaris	126,535	0	0	0	0	0
	L05	9	1040	4020	RFID (Transfer From City VERF)	0	0	59,430	100,000	0	(100,000)
	L05	9	1040	4050	Director Vacancy	0	0	5,560	16,603	0	(16,603)
	L05	9	1040	4080	Transfer To Building Fund	0	0	15,000	0	0	0
<b>8) Circulation Total</b>						<b>682,158</b>	<b>670,256</b>	<b>430,164</b>	<b>749,402</b>	<b>595,155</b>	<b>(154,247)</b>
<b>Expense Total</b>						<b>3,343,759</b>	<b>3,423,722</b>	<b>1,875,744</b>	<b>3,680,557</b>	<b>3,305,810</b>	<b>(374,747)</b>



# MOTOR VEHICLE PARKING SYSTEM

## MOTOR VEHICLE PARKING SYSTEM FUND MISSION

Administer a parking system to provide on and off-street parking spaces. The Public Facilities Division provides operating support with assistance from Arbor and Operations Divisions of the Public Works Department. Daily supervision is assigned to the Public Facilities Manager. The fund is organized into two programs: the Parking Garage and Parking System Maintenance.

Revenues are mainly provided by meter, garage and contractual parking fees. Costs include operating and maintenance costs of street, lot and garage parking systems. Also reported in this fund is debt service on the 2005 parking improvement bonds. A transfer is made from the TIF 1 and TIF 2 funds to pay for this debt service. Charges are also made to this fund and monies transferred to the general fund to account for:

- A payment in lieu of taxes
- A payment to reimburse the general fund for operating supports (personnel and other costs that are not specifically assigned 100% to the M.V.P.S.)

## ACTIVITIES OF THE M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM

- Collect money in parking meters and deliver to bank
- Collect ticket fine boxes daily and deliver to Finance
- Identify and manage parking lot maintenance and repairs and maintain records thereof
- Research parking ticket complaints and provide information for response
- Develop long-range landscaping and reconstruction plans for parking lots
- Install new meters and repair or replace inoperable meters as necessary

## ACTIVITIES OF THE PARKING GARAGE

- Collect ticket monies from persons utilizing parking garage
- Perform certain maintenance functions including painting, vandalism abatement, snow removal and landscaping
- Monitor contractual agreements for use of parking garage
- Maintain specialized electronic equipment needed in operation of parking garage

## Motor Vehicle Parking System

### FY14-15 BUDGET HIGHLIGHTS

- Downtown parking Lots relamping phase I with LED lighting will be installed by Public Works Crews.
- Downtown parking deck to be evaluated by structural engineering consultant and plans and specifications will be developed for repair work.
- University district streetlight replacement design will be completed and first phase will be implemented.

### M.V.P.S. PARKING SYSTEM

#### PERSONNEL SUMMARY (FTE's)

MVPS Parking System Maintenance	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
Full-Time Positions	2.00	2.00	2.00	2.00	2.00
Part-Time Positions	0.50	0.50	0.50	0.50	0.50
<b>Total</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

MVPS Parking Garage	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15
Full-Time Positions	0.00	0.00	0.00	0.00	0.00
Part-Time Positions	0.50	0.50	0.50	0.50	0.50
<b>Total</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>

### M.V.P.S. PARKING SYSTEM EXPENDITURES BY CLASSIFICATION

Category	Division	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
		Actual	Actual	Actual	Approved Budget		
Revenue	0 Administration	(1,496,308)	(1,329,602)	(638,707)	(1,148,880)	(1,151,830)	(2,950)
<b>Revenue Total</b>		<b>(1,496,308)</b>	<b>(1,329,602)</b>	<b>(638,707)</b>	<b>(1,148,880)</b>	<b>(1,151,830)</b>	<b>(2,950)</b>
Personnel	2 Parking	184,674	207,538	119,099	222,890	220,712	(2,178)
<b>Personnel Total</b>		<b>184,674</b>	<b>207,538</b>	<b>119,099</b>	<b>222,890</b>	<b>220,712</b>	<b>(2,178)</b>
Commodities	2 Parking	33,241	41,637	13,724	44,340	44,340	0
<b>Commodities Total</b>		<b>33,241</b>	<b>41,637</b>	<b>13,724</b>	<b>44,340</b>	<b>44,340</b>	<b>0</b>
Contractual	1 Misc. Expenses	712,591	736,267	277,272	2,955,278	1,660,580	(1,294,698)
	2 Parking	475,536	491,240	68,517	580,410	580,410	0
<b>Contractual Total</b>		<b>1,188,127</b>	<b>1,227,507</b>	<b>345,790</b>	<b>3,535,688</b>	<b>2,240,990</b>	<b>(1,294,698)</b>
<b>Grand Total</b>		<b>(90,265)</b>	<b>147,081</b>	<b>(160,094)</b>	<b>2,654,038</b>	<b>1,354,212</b>	<b>(1,299,826)</b>

### M. V. P. S. FUND BUDGET DETAIL

### Motor Vehicle Parking System

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	FY14/15		Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Revenue	N09 0	0010	0001		Meter Revenue - Lot # 1	(11,308)	(8,648)	(5,419)	(15,000)	(10,000)	5,000
		N09 0	0010	0002		Meter Revenue - Lot # 2	(4,528)	(4,570)	(2,887)	(5,000)	(5,500)	(500)
		N09 0	0010	0004		Meter Revenue - Lot #5	(308)	(547)	(359)	(300)	(650)	(350)
		N09 0	0010	0005		Meter Revenue - Nw Streets	0	0	0	0	0	0
		N09 0	0010	0006		Meter Revenue-Business Dist S	(38,021)	(36,288)	(21,301)	(37,500)	(38,000)	(500)
		N09 0	0010	0009		Meter Revenue - Lot # 9	(1,704)	(1,777)	(1,172)	(1,500)	(2,000)	(500)
		N09 0	0010	0011		Meter Revenue - Lot # 11	(914)	(741)	(1,735)	(1,000)	(2,800)	(1,800)
		N09 0	0010	0012		Meter Revenue - Lot # 10 B	(3,439)	(3,368)	(1,870)	(4,000)	(3,200)	800
		N09 0	0010	0016		Meter Revenue - Lot # 16	(109)	(125)	(45)	(100)	(100)	0
		N09 0	0010	0017		Meter Revenue-Campus St.	(588,123)	(574,502)	(320,665)	(588,000)	(600,000)	(12,000)
		N09 0	0010	0019		Meter Revenue - Lot # 17	(13,098)	(13,470)	(8,400)	(14,000)	(1,400)	12,600
		N09 0	0010	0022		Meter Revenue - Lot 22	(1,417)	(1,394)	(876)	(2,000)	(1,500)	500
		N09 0	0010	0027		Meter Revenue - Lot 25	(149)	(99)	0	(600)	(50)	550
		N09 0	0010	0040		Meter Revenue-Lot 40	(7,950)	(7,490)	(4,066)	(8,000)	(8,000)	0
		N09 0	0010	0045		County Annual Payment	(5,500)	0	0	0	0	0
		N09 0	0010	0050		Bagged Meter Revenue	(119,420)	(122,768)	(69,631)	(119,000)	(120,000)	(1,000)
		N09 0	0010	0060		Cashkey Sales	(2)	(1,588)	(1,172)	(5,400)	(5,000)	400
		N09 0	0020	0005		Rental Revenue - Lot # 5	(3,463)	(2,997)	(2,044)	(4,000)	(3,600)	400
		N09 0	0020	0006		Rental Revenue - Campus	(1,543)	(3,486)	(2,449)	(2,000)	(2,000)	0
		N09 0	0020	0007		Rental Revenue - Federal Juror	(720)	(1,480)	(755)	(4,000)	(2,000)	2,000
		N09 0	0020	0008		Rental Revenue - Lot # 8	0	0	0	0	0	0
		N09 0	0020	0009		Rental Revenue-Lot #9	0	(700)	(480)	0	0	0
		N09 0	0020	0010		Rental Revenue Lot 10A	(1,200)	(1,200)	(600)	(1,520)	(1,200)	320
		N09 0	0020	0011		Rental Revenue - Lot # 16	(811)	(794)	(407)	(1,600)	(1,500)	100
		N09 0	0020	0013		Rental Rev. - Lot 12	(672)	(1,002)	(1,710)	(750)	(2,000)	(1,250)
		N09 0	0020	0015		Rental Revenue - Lot # 11	(4,137)	(4,366)	(2,108)	(3,530)	(4,000)	(470)
		N09 0	0020	0017		Rent Rev-Lincoln Square	(110,173)	(112,616)	(66,255)	(111,600)	(115,000)	(3,400)
		N09 0	0020	0019		Rent Rev-Chmpg Cnty Jurors	(41,660)	(34,695)	(22,865)	(36,000)	(36,000)	0
		N09 0	0020	0021		Rental Revenue Lot #21	(639)	(675)	(246)	(600)	(500)	100
		N09 0	0020	0024		Rental Revenue - Lot 24	0	0	0	0	0	0
		N09 0	0020	0025		Rental Revenue-Lot # 10 E	0	0	0	0	0	0
		N09 0	0020	0026		Rental Revenue-Lot 26	(619)	(1,164)	(695)	(700)	(1,000)	(300)
		N09 0	0020	0030		Rental Revenue - Lot 25	(7,200)	(7,273)	(5,600)	(8,000)	(8,000)	0
		N09 0	0020	0032		Busey Parking Rentals	(2,000)	(3,000)	(750)	(2,000)	(3,000)	(1,000)
		N09 0	0020	0050		Garage Receipts	(27,093)	(31,266)	(17,054)	(27,350)	(30,000)	(2,650)
		N09 0	0020	0051		Garage Rentals	(46,224)	(42,674)	(26,916)	(46,050)	(46,050)	0
		N09 0	0032	0000		Rent 212 W Green St	(12,600)	(12,800)	(8,800)	(12,600)	(12,600)	0
		N09 0	0032	0034		Rent, Goodyear Prop.	0	0	0	0	0	0
		N09 0	0034	0000		Rent-Goodyear Tires Property	(45,176)	(43,647)	(24,000)	(45,180)	(45,180)	0
		N09 0	0040	0000		Univ. Reimb., Goodwin Project	(100,000)	(100,000)	0	0	0	0
		N09 0	0042	0000		U/I Reimb., Goodwin Ave.	0	0	0	0	0	0
		N09 0	0130	0000		Interest On Investments	(94,511)	14,281	(15,374)	(40,000)	(40,000)	0
		N09 0	0150	0000		Transfer-TIF 1 Debt Serv.	(132,398)	(136,572)	0	0	0	0
		N09 0	0155	0000		Transfer-TIF 2 Debt Serv.	(23,364)	(24,101)	0	0	0	0
		N09 0	0157	0000		TIF2 Lot 31 Main	0	0	0	0	0	0
		N09 0	0157	0000		Trans. TIF2, Lot 31Main	(44,115)	0	0	0	0	0
		N09 0	0250	0000		Misc. Revenue	0	0	0	0	0	0
<b>0 Revenue Total</b>							<b>(1,496,308)</b>	<b>(1,329,602)</b>	<b>(638,707)</b>	<b>(1,148,880)</b>	<b>(1,151,830)</b>	<b>(2,950)</b>
<b>0 Administration Total</b>							<b>(1,496,308)</b>	<b>(1,329,602)</b>	<b>(638,707)</b>	<b>(1,148,880)</b>	<b>(1,151,830)</b>	<b>(2,950)</b>
1 Misc. Expenses	3 Contractual	N09 1	0500	0003		Interest, 2005 Bonds	9,066	3,782	0	0	0	0
		N09 1	0500	0004		Depreciation Expense	272,729	285,474	0	290,000	290,000	0
		N09 1	0500	0006		Tepper Note Interest	8,594	7,387	6,703	22,000	22,000	0
		N09 1	0500	0012		Audit	6,500	6,500	0	6,500	6,500	0
		N09 1	0500	0014		Promotion, Cash Key	722	211	0	1,000	1,000	0
		N09 1	0500	0015		Re Tax/Maint. Marrow Bldg.	0	622	1,158	2,000	2,000	0
		N09 1	0500	0015		Re Tax/Maint. 212 Green	3,280	0	0	0	0	0
		N09 1	0500	0048		Transfer- Gen. (Pilot)	411,700	432,290	0	453,900	453,900	0
		N09 1	0500	0050		Goodyear Prop. Expenses	0	0	0	45,180	45,180	0
		N09 1	0500	0051		Goodyear Prop. Expense Enc.	0	0	0	0	0	0
		N09 1	0600	0008		Study, Parking Signage Enc.	0	0	0	0	0	0
		N09 1	0600	0010		Study, Parking Lighting Enc.	0	0	32,948	0	0	0
		N09 1	0600	0012		Parking Liting Impr.	0	0	0	0	190,000	190,000
		N09 1	0600	0013		Lot Liting Impr. Enc.	0	0	0	0	0	0
		N09 1	0600	0014		Garage Rehab./Improvements	0	0	236,463	50,239	350,000	299,761
		N09 1	0600	0015		Garage Rehab. Impr. Enc.	0	0	0	0	0	0
		N09 1	0600	0016		Parking Garage Eq. Enc.	0	0	0	0	0	0
		N09 1	0600	0019		Goodwin Impr. Enc.	0	0	0	0	0	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15	Budget Variance
							Actual	Actual	Actual		Approved Budget	
1 Misc. Expenses	3 Contractual	N09 1	0600	0020		Lot 12 At 310 W. Main	0	0	0	0	0	0
		N09 1	0600	0022		Parking Lot Maintenance	0	0	0	0	50,000	50,000
		N09 1	0600	0024		Reserved Lot/Eq Improve	0	0	0	2,084,459	0	(2,084,459)
		N09 1	0600	0024		Other Lot Improvements Enc.	0	0	0	0	0	0
		N09 1	0600	0027		Campus Area Light Impr.	0	0	0	0	250,000	250,000
		N09 1	0600	0028		Campus Area Light Impr.Enc.	0	0	0	0	0	0
		N09 1	0600	0030		Signage Improvements Enc.	0	0	0	0	0	0
<b>3 Contractual Total</b>							<b>712,591</b>	<b>736,267</b>	<b>277,272</b>	<b>2,955,278</b>	<b>1,660,580</b>	<b>(1,294,698)</b>
<b>1 Misc. Expenses Total</b>							<b>712,591</b>	<b>736,267</b>	<b>277,272</b>	<b>2,955,278</b>	<b>1,660,580</b>	<b>(1,294,698)</b>
2 Parking	1 Personnel	N09 2	1100	1104		Meter Maint. Tech. I	0	34,012	24,131	45,730	45,730	0
		N09 2	1100	1104		Meter Maint. Tech. (2)	84,712	0	0	0	0	0
		N09 2	1100	1106		Meter Maint. Tech. li	0	45,430	28,045	43,160	43,160	0
		N09 2	1100	1202		Seasonal,Painter	0	17,134	6,942	22,900	22,900	0
		N09 2	1100	1300		Overtime	4,867	3,725	4,327	1,000	1,000	0
		N09 2	1100	1600		Longevity	6,732	6,943	5,408	8,100	8,100	0
		N09 2	1100	1800		Employee Insurance	16,500	19,800	8,316	19,800	17,622	(2,178)
		N09 2	1100	1850		I.M.R.F.	20,350	27,030	14,430	28,860	28,860	0
		N09 2	3100	1200		Part-Time	42,411	43,193	22,364	40,720	40,720	0
		N09 2	3100	1300		Overtime	0	0	0	2,350	2,350	0
		N09 2	3100	1599		Non-Union Longevity Pay	2,413	2,840	1,171	2,340	2,340	0
		N09 2	3100	1850		I.M.R.F.	6,690	7,430	3,965	7,930	7,930	0
<b>1 Personnel Total</b>							<b>184,674</b>	<b>207,538</b>	<b>119,099</b>	<b>222,890</b>	<b>220,712</b>	<b>(2,178)</b>
2 Commodities		N09 2	1200	2020		Office Supplies	65	124	41	210	210	0
		N09 2	1200	2040		Paint	145	7,827	0	3,270	3,270	0
		N09 2	1200	2080		Landscape Materials	7,700	5,280	2,457	7,700	7,700	0
		N09 2	1200	2081		Landscape Mat'L Enc. 0Ne-Time	0	5,926	0	0	0	0
		N09 2	1200	2200		Small Tools	463	330	24	520	520	0
		N09 2	1200	2220		Parking Permits	1,874	2,349	0	2,080	2,080	0
		N09 2	1200	2240		Asphalt	700	0	0	700	700	0
		N09 2	1200	2271		Meters And Signs	5,281	3,300	3,520	7,720	7,720	0
		N09 2	1200	2290		Salt	8,320	8,320	2,730	8,320	8,320	0
		N09 2	1200	2292		Snow Blades	0	0	120	120	120	0
		N09 2	1200	2294		Meter Parts	901	1,789	2,019	3,530	3,530	0
		N09 2	3200	2015		Tickets	0	584	610	700	700	0
		N09 2	3200	2040		Paint	620	0	0	620	620	0
		N09 2	3200	2050		Misc. Supplies	1,080	839	483	2,680	2,680	0
		N09 2	3200	2080		Landscape Materials	3,192	3,270	762	3,270	3,270	0
		N09 2	3200	2270		Signs	530	0	0	530	530	0
		N09 2	3200	2293		Snow Abatement Materials	2,370	1,699	960	2,370	2,370	0
<b>2 Commodities Total</b>							<b>33,241</b>	<b>41,637</b>	<b>13,724</b>	<b>44,340</b>	<b>44,340</b>	<b>0</b>
3 Contractual		N09 2	1300	3000		Transfer, Support Services	194,430	204,150	0	214,360	214,360	0
		N09 2	1300	3002		Transfer Gen.Arbor Pers.	68,260	71,670	0	75,250	75,250	0
		N09 2	1300	3010		Dues & Subscriptions	0	0	350	700	700	0
		N09 2	1300	3030		Training & Education	916	1,620	157	2,080	2,080	0
		N09 2	1300	3120		Cell Phone/Paging	195	76	26	400	400	0
		N09 2	1300	3160		Uniform Rental	605	204	228	620	620	0
		N09 2	1300	3161		CDL License	0	0	50	60	60	0
		N09 2	1300	3164		Meter Refinishing	3,580	3,530	2,410	3,530	3,530	0
		N09 2	1300	3166		Art In Park Special Maint.	2,481	1,341	177	4,000	4,000	0
		N09 2	1300	3208		Refuse Collection	13,401	11,229	10,291	11,310	11,310	0
		N09 2	1300	3210		Vehicle Services	56,258	66,055	22,923	110,600	110,600	0
		N09 2	1300	3211		Plow Repair	2,659	3,881	723	2,240	2,240	0
		N09 2	1300	3214		Maintenance-Handheld Software	6,320	3,253	6,410	6,500	6,500	0
		N09 2	1300	3215		Maintenance-Handheld Software	0	0	6,410	0	0	0
		N09 2	1300	3216		Bank Coin Processing Fee	2,916	2,655	681	4,500	4,500	0
		N09 2	1300	3218		Utilities	33,400	33,400	0	33,400	33,400	0
		N09 2	1300	3220		Equipment Rental	0	0	0	1,000	1,000	0
		N09 2	1300	3920		City Insurance	8,630	9,490	4,745	9,490	9,490	0
		N09 2	1300	3925		Transfer-Worker's Comp	3,750	3,940	2,065	4,130	4,130	0
		N09 2	1300	3930		Telephone	650	720	360	720	720	0
		N09 2	1400	4142		Appurtenances	0	0	0	15,470	15,470	0
		N09 2	1400	4143		Appurtenances Enc.	0	0	3,236	0	0	0
		N09 2	3300	3000		Transfer, Support Services	30,760	32,300	0	33,920	33,920	0
		N09 2	3300	3015		Service Contracts	7,607	3,860	1,306	4,770	4,770	0
		N09 2	3300	3030		Training And Education	145	204	0	520	520	0
		N09 2	3300	3040		Structural Maintenance	4,568	2,849	0	3,120	3,120	0
		N09 2	3300	3160		Uniform Rental	746	642	175	710	710	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance	
							Actual	Actual	Actual	Approved Budget			
2 Parking	3 Contractual	N09 2	3300	3210		Vehicle Services	888	852	94	1,700	1,700	0	
		N09 2	3300	3212		Special Vandalism	0	0	0	1,080	1,080	0	
		N09 2	3300	3750		Utilities	22,000	22,000	0	22,000	22,000	0	
		N09 2	3300	3800		Advertising	0	0	0	830	830	0	
		N09 2	3300	3920		City Insurance	8,630	9,490	4,745	9,490	9,490	0	
		N09 2	3300	3925		Transfer-Worker's Comp	1,740	1,830	955	1,910	1,910	0	
		<b>3 Contractual Total</b>						<b>475,536</b>	<b>491,240</b>	<b>68,517</b>	<b>580,410</b>	<b>580,410</b>	<b>0</b>
<b>2 Parking Total</b>							<b>693,452</b>	<b>740,415</b>	<b>201,341</b>	<b>847,640</b>	<b>845,462</b>	<b>(2,178)</b>	
<b>Grand Total</b>							<b>(90,265)</b>	<b>147,081</b>	<b>(160,094)</b>	<b>2,654,038</b>	<b>1,354,212</b>	<b>(1,299,826)</b>	

# CAPITAL IMPROVEMENT FUNDS

The City publishes an annual long-range Capital Improvements Plan (CIP, separate document). The purpose of the CIP is to provide a planned and coordinated approach to the maintenance and replacement of the City's infrastructure over a long-term period. Examples of this infrastructure are lighting systems, sidewalks, curbs and gutters, traffic signals, storm sewers, street maintenance and construction, bike paths and sanitary sewers. The five main funds that are included in the City's CIP are the State M.F.T. Fund, the local M.F.T. Fund, the Sanitary Sewer Construction Fund, the Stormwater Utility Fund, and the Capital Improvements and Replacement Fund.

- **State Motor Fuel Tax (M.F.T.)** - accounts for allocations of the State collected gasoline tax. A portion of this tax is returned to municipalities based on population. Costs are restricted for street improvements and related projects and are closely monitored by the Illinois Department of Transportation (IDOT).
- **Street Maintenance and Road Safety Improvement (Local M. F. T.)** – accounts for the locally administered and collected motor fuel tax. Costs are restricted for street improvements.
- **Sanitary Sewer Construction (Sewer Benefit Tax)** - accounts for the City imposed sewer benefit tax. The proceeds are restricted to maintenance and construction of sanitary sewers.
- **Stormwater Utility** – accounts for monies billed under new stormwater utility fee to pay for certain stormwater maintenance and capital project costs.
- **Big Broadband Construction** – accounts for federal and state grants and construction and startup costs for the Big Broadband Project.
- **Capital Replacement and Improvements**- accounts for infrastructure improvements (typically those not paid for in M.F.T., or LMFT).
- **Supplementary Capital Improvements** – accounts for certain arbor and public facility costs, usually recurring and the revenues that fund these costs.

## Capital Improvement Funds

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### FY14-15 Budget Highlights

#### State Motor Fuel Tax

- Reconstruct Airport Road east of Cunningham Ave. and the traffic signals at Philo and Florida Ave.

#### Local Motor Fuel Tax

- Resurface Race St., Washington St., Broadway Ave., Illinois St., Coler Ave., and Busey Avenue.

#### Sanitary Sewer Construction

- Funds continue to be reserved annually to finance the cost of future sewer interceptor construction needed for development purposes. A reserve of \$800,000 is projected by FY19.
- Funding for the Sewer Lateral Reimbursement Program was increased to \$50,000 annually (up from \$42,000 in Fy14) to reflect the increase in the reimbursement percentage from 50% to 100%.

#### Storm Water Utility Fund

- The implementation of the Stormwater Utility Fee is generating revenue that is providing funds for the compliance with the storm-water regulations, erosion control regulations and those storm sewer related expenditures that were previously funded by the CR&I Fund

#### Big Broadband Construction Fund

- Pay Urbana share of the UC2B startup costs per an intergovernmental agreement

#### Capital Replacement and Improvement Fund

- Transfers from the General Fund have not changed (\$858,400) from last fiscal year.
- Illinois Jobs Now Grants is funding (\$8,275,000) the reconstruction of High Cross Road from US 150 to south of Florida Avenue. No City local share of funding is required for this project. Fifty thousand dollars of the grant funds will pass through the City accounts in Fy15 for engineering services with the remainder of project expenses being paid directly by IDOT.
- The City has received \$12,808,500 in State and Federal grants for the construction of Olympian Drive from the western City limits to Lincoln Avenue. One million three hundred fifty-five thousand dollars of grant funds will pass through the City accounts in FY15 with the remainder of the project expenses being paid directly by IDOT.
- Concrete pavement patching, asphalt pavement patching, pavement marking, and testing services have been combined together under a single budget line item entitled Pavement Maintenance.

#### Supplementary Capital Improvement Fund

- Funds will be used to replace the roof on Fire Station #1 and build a new materials storage shed at the Public Works Facility

Motor Fuel Tax

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Revenue	E09 0	0053	0000		IDOT - Goodwin	0	0	0	0	0	0
		E09 0	0070	0000		Allotment	(1,021,050)	(994,811)	(632,718)	(1,021,050)	(979,800)	41,250
		E09 0	0072	0000		Special Highgrowth Mft Rev.	(27,183)	(27,170)	0	(36,113)	(26,600)	9,513
		E09 0	0074	0000		Jobs Now Cap. Program	(176,096)	(176,096)	(176,096)	(176,096)	(176,096)	0
		E09 0	0076	0000		Misc. Reimbursements	0	0	0	0	0	0
		E09 0	0080	0000		State Reimb., Lincoln Ave.	0	(5,126)	0	0	0	0
		E09 0	0080	0000		State, Lincoln Ave.Study	(35,746)	0	0	0	0	0
		E09 0	0082	0000		State Reimb.- Goodwin Ave.	0	(111,501)	0	0	0	0
		E09 0	0082	0000		U/I Reimb.- Goodwin Ave.	0	0	0	0	0	0
		E09 0	0084	0000		County Reimb Lincoln To Olymp	0	0	0	(270,000)	(110,000)	160,000
		E09 0	0086	0000		County Reimb. Windsor Impr.	0	(712,860)	0	0	0	0
		E09 0	0087	0000		S Philo Rd County Share	0	0	0	0	(400,000)	(400,000)
		E09 0	0088	0000		Reimb Goodwin/Green Lighting	0	0	0	(595,410)	0	595,410
		E09 0	0088	0000		IDOT Reimb., Goodwin/Green	0	0	0	0	0	0
		E09 0	0094	0000		Fed. Tea21 Grant, Highcross	0	0	0	0	0	0
		E09 0	0096	0000		Fed. Grant (Main/Race)	0	0	0	0	0	0
		E09 0	0098	0000		IDOT Grant, Main/Race Impr.	0	0	0	(45,900)	0	45,900
		E09 0	0130	0000		Interest On Investments	(103,601)	15,295	(16,600)	(10,910)	(2,500)	8,410
<b>0 Revenue Total</b>							<b>(1,363,676)</b>	<b>(2,012,269)</b>	<b>(825,414)</b>	<b>(2,155,479)</b>	<b>(1,694,996)</b>	<b>460,483</b>
<b>0 Administration Total</b>							<b>(1,363,676)</b>	<b>(2,012,269)</b>	<b>(825,414)</b>	<b>(2,155,479)</b>	<b>(1,694,996)</b>	<b>460,483</b>
1 Administration	3 Contractual	E09 1	0400	0157		Annual St. Maintenance	0	669,943	0	620,000	251,250	(368,750)
		E09 1	0400	0158		Annual Maint. (Enc.)	578,492	101,018	0	0	0	0
		E09 1	0400	0163		Highcross Rd. Sidepath	0	37,038	0	0	0	0
		E09 1	0400	0164		Highcross Rd. Sidepath Enc.	0	0	0	0	0	0
		E09 1	0400	0166		Goodwin Ave. Improvement Enc	440,311	0	0	0	0	0
		E09 1	0400	0317		N. Lincoln Ave. Bridge Enc.	0	0	0	0	0	0
		E09 1	0400	0318		N. Lincoln Bridge Enc.	0	52,106	0	0	0	0
		E09 1	0400	0320		Windsor Rd (25% County,25% C	0	0	0	0	0	0
		E09 1	0400	0321		Windsor Rd. Impr. Enc.	0	765,107	0	0	0	0
		E09 1	0400	0323		Green St. Impr. East Enc.	0	0	0	0	0	0
		E09 1	0400	0327		Signals, Florida/Philo	0	0	2,745	240,000	67,957	(172,043)
		E09 1	0400	0328		Signals, Florida/Philo Enc.	0	57,957	1,620	0	0	0
		E09 1	0400	0329		Lincoln Ave Study	0	0	0	420,000	0	(420,000)
		E09 1	0400	0330		Lincoln Ave. Study Enc.	71,492	10,252	19,180	0	0	0
		E09 1	0400	0349		Goodwin/Green Impr.	0	0	0	704,270	0	(704,270)
		E09 1	0400	0350		Goodwin/Green Impr. Enc.	0	139,377	623	0	0	0
		E09 1	0400	0350		Goodwin Ave./Green St. Impr.	0	0	0	0	0	0
		E09 1	0400	0352		Main St. Impr. (Grove/Dewey)	0	197,197	0	0	0	0
		E09 1	0400	0352		Main St. Impr. (Grove/Dewey) E	0	0	31,170	0	0	0
		E09 1	0400	0352		Main St. Impr. (Grove/Dewey) E	0	0	0	0	0	0
		E09 1	0400	0353		Main St Impr. (Grove/Dewey) Er	0	0	17,125	0	0	0
		E09 1	0400	0354		Washington St. Resurfacing	0	770,856	0	0	0	0
		E09 1	0400	0354		Washington St. Resurfacing Enc	0	0	126,565	0	0	0
		E09 1	0400	0354		Washington St. Resurfacing Enc	0	0	0	0	0	0
		E09 1	0400	0356		Eng. Main/Race Impr.	0	31,453	12,997	19,547	0	(19,547)
		E09 1	0400	0358		Const. Main/Race (City%)	0	0	0	0	0	0
		E09 1	0400	0358		Const. Main/Race (City%) Enc	0	0	4,398	0	0	0
		E09 1	0400	0358		Const. Main/Race (City%) Enc.	0	0	0	0	0	0
		E09 1	0400	0360		Main/Race Signals Enc.	0	0	0	0	0	0
		E09 1	0400	0362		Oil And Chip Airport Rd	0	0	0	925,000	0	(925,000)
		E09 1	0400	0363		Lincoln Ave:Street Resurface	0	0	0	0	1,440,000	1,440,000
		E09 1	0400	0364		Lincoln To Olympian	0	0	0	200,000	0	(200,000)
		E09 1	0400	0365		Race St Improvements	0	0	0	700,000	0	(700,000)
		E09 1	0400	0366		Race St Improvements	0	172,712	0	0	0	0
		E09 1	0400	0366		Race St Improvements Enc	0	0	545,504	0	0	0
		E09 1	0400	0366		Race St Improvements Enc.	0	0	0	0	0	0
<b>3 Contractual Total</b>							<b>1,090,295</b>	<b>3,005,017</b>	<b>761,926</b>	<b>3,828,817</b>	<b>1,759,207</b>	<b>(2,069,610)</b>
<b>1 Administration Total</b>							<b>1,090,295</b>	<b>3,005,017</b>	<b>761,926</b>	<b>3,828,817</b>	<b>1,759,207</b>	<b>(2,069,610)</b>
<b>Grand Total</b>							<b>(273,381)</b>	<b>992,748</b>	<b>(63,488)</b>	<b>1,673,338</b>	<b>64,211</b>	<b>(1,609,127)</b>



Local MFT Fund

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Revenue	D09 0	0120	0000		Local Motor Fuel Tax	(440,237)	(714,323)	(431,381)	(700,000)	(723,000)	(23,000)
		D09 0	0125	0000		Ash Street Urbana Park Dist Re	0	0	0	(80,000)	0	80,000
		D09 0	0130	0000		Interest	(11,973)	(629)	0	(5,000)	(469)	4,531
		D09 0	0140	0000		Bond Issue Windsor Rd Philo Tc	0	0	0	0	(2,780,000)	(2,780,000)
	<b>0 Revenue Total</b>						<b>(452,209)</b>	<b>(714,952)</b>	<b>(431,381)</b>	<b>(785,000)</b>	<b>(3,503,469)</b>	<b>(2,718,469)</b>
<b>0 Administration Total</b>							<b>(452,209)</b>	<b>(714,952)</b>	<b>(431,381)</b>	<b>(785,000)</b>	<b>(3,503,469)</b>	<b>(2,718,469)</b>
1 Administration	3 Contractual	D09 1	0000	0100		Street Impr./Maint.	135,672	106,536	0	685,000	590,000	(95,000)
		D09 1	0000	0102		St. Maint./Impr. Enc.	0	9,450	0	0	0	0
		D09 1	0000	0110		Mccullogh St. Reconstruction	54,000	0	0	0	0	0
		D09 1	0000	0112		Race Broadwayto Lincoln)	0	0	321,774	500,000	0	(500,000)
		D09 1	0000	0114		O&C, Seal, Surfacing, Preservati	0	0	209,882	260,000	100,000	(160,000)
		D09 1	0000	0116		Ash St University To Park	0	0	0	160,000	40,000	(120,000)
		D09 1	0000	0118		Windsor Rd Rec Philo To Race	0	0	0	0	2,780,000	2,780,000
		D09 1	0000	0200		Transfer To Debt Service	0	0	0	0	320,000	320,000
	<b>3 Contractual Total</b>						<b>189,672</b>	<b>115,986</b>	<b>531,656</b>	<b>1,605,000</b>	<b>3,830,000</b>	<b>2,225,000</b>
<b>1 Administration Total</b>							<b>189,672</b>	<b>115,986</b>	<b>531,656</b>	<b>1,605,000</b>	<b>3,830,000</b>	<b>2,225,000</b>
<b>Grand Total</b>							<b>(262,538)</b>	<b>(598,966)</b>	<b>100,275</b>	<b>820,000</b>	<b>326,531</b>	<b>(493,469)</b>

Sanitary Sewer Construction Fund

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance
0 Administration	0 Revenue	M09 0	0045	0000		Sewer Benefit Taxes	(1,244,249)	(1,223,630)	(593,200)	(1,305,040)	(1,331,141)	(26,101)
		M09 0	0050	0000		San. Dist. Reimb/Oh Sewers	(1,250)	(1,250)	0	(2,500)	(2,500)	0
		M09 0	0056	0000		Misc. Reimbursements	0	0	(400)	0	0	0
		M09 0	0060	0000		N. Shore Drive Assessment	0	0	0	0	0	0
		M09 0	0130	0000		Interest	(5,904)	(109)	0	(2,000)	(8,566)	(6,566)
<b>0 Revenue Total</b>							<b>(1,251,404)</b>	<b>(1,224,989)</b>	<b>(593,600)</b>	<b>(1,309,540)</b>	<b>(1,342,207)</b>	<b>(32,667)</b>
<b>0 Administration Total</b>							<b>(1,251,404)</b>	<b>(1,224,989)</b>	<b>(593,600)</b>	<b>(1,309,540)</b>	<b>(1,342,207)</b>	<b>(32,667)</b>
1 Administration	3 Contractual	M09 1	0300	0300		Transfer-Maintenance	637,250	669,110	0	702,570	723,647	21,077
		M09 1	0300	0310		Sbt Billing Cost	17,295	24,706	19,000	38,190	39,934	1,744
		M09 1	0300	0320		Reimb. Illegal Sewer Prog.	0	0	0	8,000	8,000	0
		M09 1	0300	0321		Reimb., Illegal Sewers Enc.	2,600	0	0	0	0	0
		M09 1	0300	0340		Homeowner Lateral Sewer Reir	18,687	16,810	25,814	42,000	50,000	8,000
		M09 1	0300	0341		Homeowner Sewer Reimb. Enc.	0	0	0	0	0	0
		M09 1	0300	0350		75% Reimb. O/H Sewer Prograr	3,750	3,750	8,309	10,000	10,000	0
		M09 1	0300	0351		Homeowner O/H Sewer Reimb.	0	0	0	0	0	0
		M09 1	0300	0351		Homeowner O/H Sewer Reimb.	0	0	0	0	0	0
		M09 1	0300	0351		Homeowner O/H Sewer Reimb.	0	0	0	0	0	0
		M09 1	0300	0354		Public To Private Sewer Prog.	21,947	12,473	4,096	25,000	25,000	0
		M09 1	0300	0355		Public To Private Sewer Enc.	0	0	12,527	0	0	0
		M09 1	0500	0115		Inflow/Infiltr Remediation	0	257,844	61,993	400,000	400,000	0
		M09 1	0500	0115		Inflow/Infiltr Remediation	368,127	0	0	0	0	0
		M09 1	0500	0116		Inflow/Infiltr. Rem. Enc.	18,019	36,194	2,379	0	0	0
		M09 1	0500	0118		Sewer Database S/W	1,800	10,957	0	12,000	12,000	0
		M09 1	0500	0119		Sewer Database S/W Enc.	1,454	0	0	0	0	0
		M09 1	0500	0150		Future Interceptor Projects	0	0	0	100,000	0	(100,000)
		M09 1	0500	0151		Future Interceptors Enc.	0	0	0	0	0	0
		M09 1	0500	0152		Division St. Sewer	0	0	0	0	0	0
		M09 1	0500	0153		Olympain Dr Sewer At Lincoln	0	0	0	0	0	0
<b>3 Contractual Total</b>							<b>1,090,929</b>	<b>1,031,844</b>	<b>134,117</b>	<b>1,337,760</b>	<b>1,268,581</b>	<b>(69,179)</b>
<b>1 Administration Total</b>							<b>1,090,929</b>	<b>1,031,844</b>	<b>134,117</b>	<b>1,337,760</b>	<b>1,268,581</b>	<b>(69,179)</b>
<b>Grand Total</b>							<b>(160,474)</b>	<b>(193,145)</b>	<b>(459,483)</b>	<b>28,220</b>	<b>(73,626)</b>	<b>(101,846)</b>

## Storm Water Utility

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Revenue	A10 0	0010	0000	0000	Storm Sewer Utility Billings	0	0	(212,950)	(1,141,000)	(1,405,548)	(264,548)
		A10 0	0020	0000	0000	Boneyard Creek Maintenance R	0	0	0	(5,000)	(5,000)	0
		A10 0	0030	0000	0000	Hazardous Sump Pump Abatem	0	0	0	0	0	0
		A10 0	0040	0000	0000	Misc. Reimbursement	0	0	0	0	0	0
		A10 0	0130	0000	0000	Interest	0	0	0	(6,000)	(389)	5,611
<b>0 Revenue Total</b>							<b>0</b>	<b>0</b>	<b>(212,950)</b>	<b>(1,152,000)</b>	<b>(1,410,937)</b>	<b>(258,937)</b>
<b>0 Administration Total</b>							<b>0</b>	<b>0</b>	<b>(212,950)</b>	<b>(1,152,000)</b>	<b>(1,410,937)</b>	<b>(258,937)</b>
1 Administration	3 Contractual	A10 1	0300	0010	0010	Reimb-City General Fund Perso	0	0	0	156,000	188,384	32,384
		A10 1	0300	0012	0012	Reimb City-General Fund St Sw	0	0	0	179,750	144,266	(35,484)
		A10 1	0300	0014	0014	Reimb-Gen Fund Storm Sewer I	0	0	0	163,700	181,784	18,084
		A10 1	0300	0016	0016	Stream/Rain Gauge Monitoring	0	0	17,825	20,000	20,000	0
		A10 1	0300	0018	0018	Reimb-City Stormwater Study	0	0	0	81,033	81,050	17
		A10 1	0300	0020	0020	Boneyard Creek Maintenance	0	0	0	0	30,000	30,000
		A10 1	0300	0022	0022	St Joseph Drainage District	0	0	0	10,000	10,000	0
		A10 1	0300	0024	0024	Sump Pump Discharge Abatem	0	0	0	25,000	25,000	0
		A10 1	0300	0026	0026	Gis Professional Services	0	0	0	0	0	0
		A10 1	0300	0028	0028	Npdes Permit Fee	0	0	1,000	1,000	1,000	0
		A10 1	0300	0030	0030	Mosquito Abatement	0	0	14,854	25,000	25,000	0
		A10 1	0300	0032	0032	Billing Costs	0	0	9,404	34,230	42,166	7,936
		A10 1	0300	0034	0034	Storm Sewer Fee Incentive Pro	0	0	0	22,500	25,000	2,500
		A10 1	0300	0036	0036	Storm Sewer Fee Credit Progr	0	0	2,500	50,000	0	(50,000)
		A10 1	0300	0038	0038	Storm Sewer Cleaning And Tele	0	0	0	150,000	200,000	50,000
		A10 1	0300	0040	0040	Training For GIS, Erosion Contr	0	0	0	0	5,000	5,000
		A10 1	0300	0042	0042	Bridge Maintenance Projects	0	0	0	0	22,500	22,500
		A10 1	0300	0044	0044	Stormwater Education And Outr	0	0	0	0	10,000	10,000
		A10 1	0400	0100	0100	Stormwater Improvement Projec	15,877	15,877	36,227	165,487	300,000	134,513
		A10 1	0400	0110	0110	Stormwater Equipment Contribu	0	0	68,300	68,300	68,300	0
<b>3 Contractual Total</b>							<b>15,877</b>	<b>15,877</b>	<b>150,110</b>	<b>1,152,000</b>	<b>1,379,450</b>	<b>227,450</b>
<b>1 Administration Total</b>							<b>15,877</b>	<b>15,877</b>	<b>150,110</b>	<b>1,152,000</b>	<b>1,379,450</b>	<b>227,450</b>
<b>Grand Total</b>							<b>15,877</b>	<b>15,877</b>	<b>(62,840)</b>	<b>0</b>	<b>(31,488)</b>	<b>(31,488)</b>

## Big Broadband Fund

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14	Approved Budget	FY14/15	Budget Variance
							Actual	Actual	Actual		Approved Budget	
1 Administration	0 Revenue	L10 0	0050	0000	0000	Federal Grant	(4,048,821)	0	0	0	0	0
						Grant Receipts U/I	0	(977,365)	(883,866)	0	0	0
						State Grant	0	0	0	0	0	0
						Credit For Urbana Fiber	0	0	0	0	0	0
						Transfer, TIF	(345,675)	0	0	0	0	0
						Interest On Investments	0	0	0	0	0	0
<b>0 Revenue Total</b>							<b>(4,394,496)</b>	<b>(977,365)</b>	<b>(883,866)</b>	<b>0</b>	<b>0</b>	<b>0</b>
1 Personnel		L10 1	1100	1100	1100	Eng. Tech.	0	19,131	0	0	0	0
						Eng. Intern	42,543	0	0	0	0	0
						Startup Costs	0	101,884	25,645	0	56,170	56,170
						Startup Consultant	34,019	0	0	0	0	0
						Eng. Tech IMRF/Pension	0	3,918	0	0	0	0
						Eng. IMRF/FICA	8,713	0	0	0	0	0
						Eng. Tech. Health Ins.	0	2,670	0	0	0	0
						Eng. Health Ins.	5,637	0	0	0	0	0
<b>1 Personnel Total</b>							<b>90,911</b>	<b>127,603</b>	<b>25,645</b>	<b>0</b>	<b>56,170</b>	<b>56,170</b>
3 Contractual		L10 1	0000	0090	0090	Broadband Const.	4,229,187	1,006,220	211,021	0	0	0
						Broadband Const. Enc.	0	0	0	0	0	0
						Broadband Const.	0	0	0	0	0	0
<b>3 Contractual Total</b>							<b>4,229,187</b>	<b>1,006,220</b>	<b>211,021</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>1 Administration Total</b>							<b>(74,398)</b>	<b>156,458</b>	<b>(647,200)</b>	<b>0</b>	<b>56,170</b>	<b>56,170</b>
<b>Grand Total</b>							<b>(74,398)</b>	<b>156,458</b>	<b>(647,200)</b>	<b>0</b>	<b>56,170</b>	<b>56,170</b>

Capital Repl. & Improvement Fund

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget Variance
							Actual	Actual	Actual	Approved Budget	Approved Budget	
0 Administration	0 Assets	A09 0	0000	0035	Na		0	0	0	0	0	0
<b>0 Assets Total</b>							<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
0 Revenue		A09 0	0030	0000	Transfer - General Fund		(858,400)	(858,400)	(858,400)	(858,400)	(858,400)	0
		A09 0	0032	0000	Trans. Gen. Fund Enc.		0	0	0	0	0	0
		A09 0	0035	0000	Trans. Pwopn Sign System		0	0	0	0	0	0
		A09 0	0050	0000	County Reimb., Windsor Eng.		(588,440)	0	0	0	0	0
		A09 0	0055	0000	Univ. Reimb. Goodwin/II.		0	0	0	0	0	0
		A09 0	0058	0000	IDOT Reimb. Willow Rd.		0	(110,692)	0	0	0	0
		A09 0	0058	0000	IDOT Reimb., Willow Rd.		0	0	0	0	0	0
		A09 0	0060	0000	Champaign Reimb-Boneyard		(3,575)	(3,825)	0	0	0	0
		A09 0	0062	0000	IDOT Grant, II130		0	(46,333)	0	(4,000,000)	(50,000)	3,950,000
		A09 0	0070	0000	Carle Reimb., Church		0	(55,020)	0	0	0	0
		A09 0	0072	0000	Reimb., Atkins Sign		(25,000)	0	0	0	0	0
		A09 0	0074	0000	Misc. Reimbursements		(9,287)	0	0	0	0	0
		A09 0	0078	0000	State Suppl. Grant, Signal Impr		0	0	0	0	0	0
		A09 0	0082	0000	IDOT Reimb-Signal Maint.		(18,412)	(19,080)	(10,095)	(15,000)	(15,000)	0
		A09 0	0090	0000	Sale Of Property		(5,919)	(4,967)	(40,853)	0	0	0
		A09 0	0110	0000	Trans. TIFs Int. Engineering		(59,707)	(86,612)	(22,696)	(140,000)	0	140,000
		A09 0	0112	0000	Safeschool Route Grants		0	(29,767)	0	0	0	0
		A09 0	0112	0000	Fed/State Grant (School Routes		0	0	0	0	0	0
		A09 0	0114	0000	State Grant Olympian Drive		(169,802)	(333,326)	0	(1,440,000)	0	1,440,000
		A09 0	0116	0000	State Grant/Mervis Payments		(16,485)	(309,595)	0	0	0	0
		A09 0	0117	0000	Reimb Stormwater Util Costs		0	0	0	(81,033)	(81,050)	(17)
		A09 0	0118	0000	Mervis Contribution		0	0	0	0	0	0
		A09 0	0118	0000	Vervis Contribution		0	(17,507)	0	0	0	0
		A09 0	0120	0000	Local Motor Fuel Tax Revenue		0	0	0	0	0	0
		A09 0	0121	0000	Olympian Dr Gcfp		0	0	0	(4,068,000)	(680,000)	3,388,000
		A09 0	0122	0000	Olympian Dr Stp-U Funds		0	0	0	(1,950,000)	0	1,950,000
		A09 0	0123	0000	Bond Issue Windsor Rd Philo Tc		0	0	0	(3,000,000)	0	3,000,000
		A09 0	0130	0000	Interest		(49,127)	8,774	(8,564)	(10,461)	(14,323)	(3,862)
		A09 0	0136	0000	Sump Pump Row Reimb. Progr		(575)	(511)	(182)	0	0	0
		A09 0	0140	0000	Airport Rd West Funds		0	0	0	0	0	0
<b>0 Revenue Total</b>							<b>(1,804,729)</b>	<b>(1,866,862)</b>	<b>(940,790)</b>	<b>(15,562,894)</b>	<b>(1,698,773)</b>	<b>13,864,121</b>
<b>0 Administration Total</b>							<b>(1,804,729)</b>	<b>(1,866,862)</b>	<b>(940,790)</b>	<b>(15,562,894)</b>	<b>(1,698,773)</b>	<b>13,864,121</b>
1 Administration	3 Contractual	A09 1	0300	0010	Transfer Gen. Fund Windsor		144,867	167,440	0	175,800	0	(175,800)
		A09 1	0300	0012	Trans. Eng. Overtime		0	0	0	0	0	0
		A09 1	0300	0014	Contract Audit, Windsor Rd.		0	0	0	0	0	0
		A09 1	0300	0015	Contract Audit Windsor Enc.		1,243	0	0	0	0	0
		A09 1	0300	0050	Transfer, Cap Impr. Suppl Fund		138,014	285,930	192,000	192,000	340,000	148,000
		A09 1	0300	0051	Trans. C/I Suppl. Fund Enc.		0	0	0	0	0	0
		A09 1	0300	0150	Boneyard/Bridges Maint.		2,633	3,825	0	0	0	0
		A09 1	0300	0151	Boneyard Maint. (Enc.)		1,825	0	0	0	0	0
		A09 1	0300	0151	Boneyard Maint. Enc.		0	0	1,875	0	0	0
		A09 1	0300	0156	Signal Maint. IDOT		3,836	0	0	15,000	15,000	0
		A09 1	0300	0157	Signal Mt. IDOT Enc.		0	4,975	10,567	0	0	0
		A09 1	0300	0160	Sump Pump Row Reimb. Progr		0	0	0	0	0	0
		A09 1	0300	0161	Sump Pump Row Reimb. Enc.		0	0	0	0	0	0
		A09 1	0300	0164	Traffic Sign Mgt. System Enc.		86,135	0	0	0	0	0
		A09 1	0300	0168	Stormwater Utility Feas. Study		18,133	0	0	0	0	0
		A09 1	0300	0169	Stormwater Fee Study Enc.		5,781	112,475	19,547	0	0	0
		A09 1	0400	0250	Signal Impr. (Grant) Enc.		0	0	0	0	0	0
		A09 1	0400	0374	Misc. Storm Sewer Repairs		50,658	54,337	0	0	0	0
		A09 1	0400	0375	Misc. Storms Repairs (Enc.)		34,097	14,302	579	0	0	0
		A09 1	0400	0410	CD "Home" Cap. Impr. Tfr		28,311	32,029	0	34,990	41,000	6,010
		A09 1	0400	0411	CD Home Transfer Enc.		0	0	0	0	0	0
		A09 1	0400	0412	CD Home Transfer, Gen Fund		0	0	0	0	0	0
		A09 1	0400	0420	Roundabout Study Enc.		1,375	0	0	0	0	0
		A09 1	0400	0422	Pavement Maintenance		491,086	164,280	52,897	397,500	690,000	292,500
		A09 1	0400	0423	Pavement Patching Enc.		353,351	0	0	0	0	0
		A09 1	0400	0515	Brick Sidewalk Maint.		1,373	36	0	50,000	50,000	0
		A09 1	0400	0516	Brick Sidewalk Repl. Enc.		0	50,392	850	0	0	0
		A09 1	0400	0531	Boneyard Maint./Gauges		15,000	5,000	0	0	0	0
		A09 1	0400	0532	Boneyard Maint./Gauges Enc.		5,525	12,825	0	0	0	0
		A09 1	0400	0533	Windsor Rd. Engin./Design		0	0	0	0	0	0
		A09 1	0400	0534	Windsor Rd. Design Enc.		0	0	0	0	0	0
		A09 1	0400	0536	Windsor Median Payment		0	0	0	0	0	0
		A09 1	0400	0540	Airport Rd West		0	0	0	0	0	0

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Approved Budget	Budget Variance
							Actual	Actual	Actual	Approved Budget		
1 Administration	3 Contractual	A09 1	0400	0550		Ped X-Signals (Grant) Enc.	0	0	0	0	0	0
		A09 1	0400	0557		Bike Lanes & Sidepaths	1,242	3,873	0	55,000	55,000	0
		A09 1	0400	0558		Bike Lanes & Signage Enc.	0	6,297	21,579	0	0	0
		A09 1	0400	0559		Highcross Rd. Sidepath Enc.	20,670	0	0	0	0	0
		A09 1	0400	0560		Highcross Rd. Sidepath Enc.	0	0	0	0	0	0
		A09 1	0400	0564		Philo Rd. Impr./Landscap Enc.	5,273	3,542	3,732	0	0	0
		A09 1	0400	0572		St. Joe Drainage Impr.	0	0	0	0	0	0
		A09 1	0400	0576		Olympian Drive Eng./Study Enc.	169,802	333,346	1,236,797	0	0	0
		A09 1	0400	0577		Olympian Dr. Eng/Study Enc.	0	0	0	0	0	0
		A09 1	0400	0578		Division St. Improvement Enc.	0	0	0	0	0	0
		A09 1	0400	0580		Mervis St.Impr. Enc.	0	327,102	5,539	0	0	0
		A09 1	0400	0580		Mervis St.Impr. Costs	16,485	0	0	0	0	0
		A09 1	0400	0582		Bike Signs/Lanes Grant Enc.	0	29,767	13,834	0	0	0
		A09 1	0400	0582		Bike Signs/Lanes (Grant)	0	0	0	0	0	0
		A09 1	0400	0583		Willow Rd. Impr. Enc.	0	110,692	0	0	0	0
		A09 1	0400	0584		King Park Liting Impr.	0	305	0	0	0	0
		A09 1	0400	0584		Willow Rd. Impr. (IDOT)	0	0	0	0	0	0
		A09 1	0400	0584		King Park Liting Impr. Enc.	0	0	0	0	0	0
		A09 1	0400	0586		Mathews St. Impr.	0	0	0	0	0	0
		A09 1	0400	0588		Il. 130 Engineering	0	46,333	0	0	0	0
		A09 1	0400	0588		Mathews St. Improv.	0	0	0	0	0	0
		A09 1	0400	0588		Il. 130 Engineering Enc	0	0	105,148	0	0	0
		A09 1	0400	0590		Design Costs, Campus Liting	0	44,093	0	0	0	0
		A09 1	0400	0590		Design Costs, Campus Liting Er	0	0	19,341	0	0	0
		A09 1	0400	0592		Demolition Urbana Townhomes	0	7,125	0	0	0	0
		A09 1	0400	0592		Demolition Urbana Townhomes	0	0	32,474	0	0	0
		A09 1	0400	0594		Bike Master Plan Update	0	0	9,538	38,000	0	(38,000)
		A09 1	0400	0596		Urbana Storm Water Ut. Fee	0	0	0	27,000	28,700	1,700
		A09 1	0400	0598		Concrete Sidewalk Maint	0	0	21,583	50,000	50,000	0
		A09 1	0400	0600		Olympian Drive Construction	0	0	0	7,458,000	0	(7,458,000)
		A09 1	0400	0602		Windsor Rd Rec Philo To Race	0	0	0	6,000,000	0	(6,000,000)
		A09 1	0400	0604		Il Rt 130 Improvements	0	0	0	4,000,000	0	(4,000,000)
		A09 1	0400	0606		Northwest Urbana	0	0	0	240,000	0	(240,000)
		A09 1	0400	0612		Broadway Ave	0	0	0	0	600,000	600,000
<b>3 Contractual Total</b>							<b>1,596,714</b>	<b>1,820,320</b>	<b>1,747,879</b>	<b>18,733,290</b>	<b>1,869,700</b>	<b>(16,863,590)</b>
<b>1 Administration Total</b>							<b>1,596,714</b>	<b>1,820,320</b>	<b>1,747,879</b>	<b>18,733,290</b>	<b>1,869,700</b>	<b>(16,863,590)</b>
<b>Grand Total</b>							<b>(208,014)</b>	<b>(46,542)</b>	<b>807,089</b>	<b>3,170,396</b>	<b>170,927</b>	<b>(2,999,469)</b>

Supplementary Capital Improvements Fund

Division	Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15	Budget
							Actual	Actual	Actual	Approved Budget	Approved Budget	Variance
1 Administration	0 Revenue	B09 0	0030	0000		Transfer Cap. Impr. Fund	(138,014)	(285,930)	(252,000)	(192,000)	(340,000)	(148,000)
		B09 0	0031	0000		Trans, Cap. Impr. Fund Enc.	0	0	0	0	0	0
		B09 0	0055	0000		Tree Planting Program	0	0	(345)	0	0	0
		B09 0	0058	0000		Damage To City Trees	(3,351)	(884)	(310)	(7,000)	(7,000)	0
		B09 0	0075	0000		Donations, Under Canopy	(352)	0	0	0	0	0
		B09 0	0088	0000		Dceo Grant, Lighting Mat'L	(2,802)	0	0	0	0	0
		B09 0	0090	0000		Fed. Energy Cons. Grant	(121,304)	(238)	0	0	0	0
		B09 0	0092	0000		Greenscape Donations	0	(298)	(105)	(10,000)	(10,000)	0
		B09 0	0095	0000		Legacy Tree Donations	0	0	(250)	0	0	0
		B09 0	0100	0000		Univ. Ave Study State Grant	0	0	0	0	0	0
		B09 0	0130	0000		Interest	0	0	0	0	0	0
<b>0 Revenue Total</b>							<b>(265,823)</b>	<b>(287,350)</b>	<b>(253,010)</b>	<b>(209,000)</b>	<b>(357,000)</b>	<b>(148,000)</b>
3 Contractual		B09 1	0300	0180		Legislative Lobbyist	0	18,000	9,000	18,000	0	(18,000)
		B09 1	0300	0185		Greenscapes Endowment	0	0	0	10,000	10,000	0
		B09 1	0300	0186		Greenscapes Endowment Enc.	0	7,580	1,731	0	0	0
		B09 1	0300	0190		Miovision Counter Maint.	0	453	0	0	0	0
		B09 1	0300	0200		Light Mat'L, Dceo Grant Enc.	2,802	0	0	0	0	0
		B09 1	0300	0212		Consultant, Ameren Rate Enc.	0	0	0	0	0	0
		B09 1	0300	0214		Consulting, Big Broadband	0	0	0	0	0	0
		B09 1	0400	0123		Misc. Appraisals/Studies	0	1,700	0	7,000	5,000	(2,000)
		B09 1	0400	0124		Misc. Appraisals/Studies Enc.	0	1,250	0	0	0	0
		B09 1	0400	0129		Legal, Clinton Landfill	0	0	0	27,000	0	(27,000)
		B09 1	0400	0130		Legal, Clinton Landfill	0	0	0	0	0	0
		B09 1	0400	0130		Legal, Clinton Lfill Enc.	0	9,290	0	0	0	0
		B09 1	0400	0281		Public Fac. Rehab	18,657	18,030	29,349	30,000	50,000	20,000
		B09 1	0400	0282		Pub. Fac. Rehab Enc.	16,823	5,673	15,052	0	0	0
		B09 1	0400	0397		Gis Prof. Services (Rpc)	37,437	35,947	35,022	37,500	37,500	0
		B09 1	0400	0398		Tree Inv. S/W Service	0	0	0	0	0	0
		B09 1	0400	0399		Panasonic Toughbook(Inv.)	0	0	0	0	0	0
		B09 1	0400	0400		Tree Planting Program	0	3,752	(115)	5,800	16,000	10,200
		B09 1	0400	0401		Tree Planting Program (Enc.)	9,739	8,286	8,714	0	0	0
		B09 1	0400	0402		Repl. Damaged Trees	3,703	549	0	7,000	7,000	0
		B09 1	0400	0403		Repl. Damaged Trees Enc.	0	0	0	0	0	0
		B09 1	0400	0404		Tree Inv. Annual Fee	0	1,700	0	1,700	9,500	7,800
		B09 1	0400	0414		Contract Forestry Work	0	0	3,100	30,000	30,000	0
		B09 1	0400	0414		Contract Tree Trimming	28,217	30,000	0	0	0	0
		B09 1	0400	0415		Tree Trimming Enc.	0	1,784	0	0	0	0
		B09 1	0400	0416		Tree Inventory Costs	0	2,750	1,288	20,000	0	(20,000)
		B09 1	0400	0417		Tree Inventory Enc.	0	62,625	(1,861)	0	0	0
		B09 1	0400	0418		Tree Invent. Data Services	0	750	0	0	0	0
		B09 1	0400	0420		Tree Invent. Laptop Enc.	0	0	7,000	0	0	0
		B09 1	0400	0529		Landscaping, Philo Road	0	9,771	508	0	16,000	16,000
		B09 1	0400	0530		Philo Rd. Landscape Enc.	3,885	3,796	9,590	0	0	0
		B09 1	0400	0538		Landscaping, At&T Enc.	0	0	0	0	0	0
		B09 1	0400	0545		Transfer Artfund	0	15,000	0	15,000	15,000	0
		B09 1	0400	0545		Transfer Artfund/Landscape	15,000	0	0	0	0	0
		B09 1	0400	0546		Transfer Artfund/Lscape Enc.	0	0	0	0	0	0
		B09 1	0400	0552		Remodel Fire Substations Enc.	1,302	0	0	0	0	0
		B09 1	0400	0560		County SaltDome Roof Enc.	0	0	0	0	0	0
		B09 1	0400	0562		Univ. Ave. Study (Grant) Enc.	0	0	0	0	0	0
		B09 1	0400	0566		Fencing, Police Lot Enc.	0	0	0	0	0	0
		B09 1	0400	0568		Home Energy Audits(Grant)Enc.	54,411	0	0	0	0	0
		B09 1	0400	0570		El. Impr. Citybldg (Grant)	66,893	238	0	0	0	0
		B09 1	0400	0574		704 Glover Improv. Enc.	0	48,400	0	0	0	0
		B09 1	0400	0580		Am580 Radio Upgrade	0	0	0	0	0	0
		B09 1	0400	0580		Am580 Radio Upgrade Enc	0	0	0	0	0	0
		B09 1	0500	0560		County Salt Dome Roof	21,842	0	0	0	0	0
		B09 1	0500	0564		Air Conditioning City Hall	0	0	0	0	0	0
		B09 1	0500	0565		Fire Dept Roof Replacement	0	0	0	0	100,000	100,000
		B09 1	0500	0566		PW Covered Material Bins	0	0	0	0	40,000	40,000
<b>3 Contractual Total</b>							<b>280,712</b>	<b>287,325</b>	<b>118,378</b>	<b>209,000</b>	<b>336,000</b>	<b>127,000</b>
<b>1 Administration Total</b>							<b>14,888</b>	<b>(25)</b>	<b>(134,632)</b>	<b>0</b>	<b>(21,000)</b>	<b>(21,000)</b>
<b>Grand Total</b>							<b>14,888</b>	<b>(25)</b>	<b>(134,632)</b>	<b>0</b>	<b>(21,000)</b>	<b>(21,000)</b>

# RESERVE FUNDS

The City of Urbana maintains certain funds in which monies are accumulated and allocated for certain future specific purposes or contingencies. A description of these funds and financial summaries follows:

- **General Reserve** - a reserve to provide stability in delivering services or in raising revenues when fluctuations are occurring in the City's financial situation. This fund is also used to pay for certain large non-recurring expenses, such as the landfill remediation project. This fund previously was titled the "Tax Stabilization Fund". Since the balance in this fund was so small and the Economic Development Reserve Fund needed monies, the balance in the fund was transferred to the Economic Development Reserve Fund in FY12-13.
- **Economic Development Reserve** - established in 1988, with the proceeds of the sale of property to the University of Illinois, in conjunction with the Beckman project. Monies in this fund are designated for revenue enhancing economic development activities, where the investment will normally be repaid in 5 years or less. Interest earned is used for downtown renovation loans and other small economic development activities. With the Jumer's bonds being refinanced and the City being removed from guarantee obligations, the balance in the UDAG fund was transferred to this fund. Also reported in this fund are the revenues and costs for the city's property tax incentive program for new single-family home construction, revenues from the sale of property and right of way to the University in the north campus area, and revenues and costs of the city's historical preservation program.



## Reserve Funds

### BUDGET DETAIL

#### GENERAL RESERVE (FORMERLY TAX STABILIZATION) FUND

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		FY14/15 Proposed Budget
						Actual	Actual	Actual	Approved Budget	
Revenue	L09	0	0050	0000	Trans. Gen. Meijer Payment	0	0	0	0	0
	L09	0	0130	0000	Interest	(7,898)	(207)	0	0	0
<b>Revenue Total</b>						<b>(7,898)</b>	<b>(207)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contractual	L09	1	0000	0150	Meijer Reimb. Costs	0	0	0	0	0
	L09	1	0000	0202	Trans. Public Arts Fund	5,000	0	0	0	0
	L09	1	0000	0214	Employee Severance Pay Enc.	0	94,182	0	0	0
	L09	1	0000	0222	Legal.Water Rate Case Enc.	0	5,526	0	0	0
	L09	1	0000	0222	Legal.Water Co. Rate Req.	0	0	0	0	0
	L09	1	0000	0224	Firebays Diesel Extract System	0	0	0	0	0
	L09	1	0000	0226	Legislative Lobbying, Hospitals	18,000	0	0	0	0
	L09	1	0000	0228	Payment Library Carle Enc.	0	0	50,000	0	0
	L09	1	0000	0228	Payment Library Carle \$	0	0	0	0	0
	L09	1	0000	0230	Electric Aggreg. Costs	0	0	0	0	0
	L09	1	0000	0300	Trans. To Ec. Dev. Reserve	0	120,448	0	0	0
<b>Contractual Total</b>						<b>23,000</b>	<b>220,156</b>	<b>50,000</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>						<b>15,102</b>	<b>219,949</b>	<b>50,000</b>	<b>0</b>	<b>0</b>

**Reserve Funds**

**ECONOMIC DEVELOPMENT RESERVE**

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		
						Actual	Actual	Actual	Approved Budget	FY14/15 Proposed Budget
0 Revenue	J18	0	0070	0000	State Hist. Grant, Podcast	0	0	0	0	0
	J18	0	0074	0000	Hist. Podcast Grant	0	0	(10,500)	0	0
	J18	0	0074	0000	Hist. Intern Grant Rev.	(7,343)	0	0	0	0
	J18	0	0075	0000	Hist. Data Base Grant	0	(1,324)	0	0	0
	J18	0	0076	0000	Hist. Structure Grant	0	(1,354)	0	0	0
	J18	0	0077	0000	Grant Revenue	0	(3,718)	0	0	0
	J18	0	0078	0000	State Grant-Market Promotion	0	0	0	0	0
	J18	0	0080	0000	Farmers Market Revenue	(73,750)	(78,146)	(15,451)	(80,000)	(78,000)
	J18	0	0081	0000	Market Credit Card Convenience Fee	(1,949)	(1,286)	0	0	0
	J18	0	0084	0000	Linkup Grant Rev. (Tokens)	(8,204)	(7,047)	(1,600)	0	(4,000)
	J18	0	0086	0000	Linkup Grant Admin.	(1,024)	0	0	(10,000)	0
	J18	0	0090	0000	Demolition Recoveries	0	0	0	(17,000)	(17,000)
	J18	0	0090	0000	El. Aggregation Reimb.	(15,000)	0	0	0	0
	J18	0	0092	0000	Modern House Tour Receipts	(3,440)	(210)	0	0	0
	J18	0	0130	0000	Interest	(13,073)	1,503	1,902	(3,000)	(1,500)
	J18	0	0140	0000	Transfer From L09	0	(120,448)	0	0	0
<b>0 Revenue Total</b>						<b>(123,782)</b>	<b>(212,030)</b>	<b>(25,649)</b>	<b>(110,000)</b>	<b>(100,500)</b>
1 Personnel	J18	2	1100	1100	P-T Pers., Spring	0	0	0	4,800	6,000
	J18	2	1100	1101	P-T Pers., Fall	11,275	10,262	9,725	9,800	11,000
	J18	2	1100	1102	Trans. Gen Fund Admin/Marketing	32,702	38,310	0	40,230	10,000
	J18	2	1100	1104	Linkup Salaries (Grant)	0	0	0	0	0
	J18	2	1100	1105	Market Dir./Marketing Coordinator Partial	0	0	0	0	15,725
	J18	2	2100	1100	P-T Personnel 2008 Market	0	0	0	0	0
<b>1 Personnel Total</b>						<b>43,977</b>	<b>48,572</b>	<b>9,725</b>	<b>54,830</b>	<b>42,725</b>
2 Commodities	J18	1	1200	2026	Promotion (Grant) Enc.	0	0	0	0	0
	J18	2	1200	2018	Linkup Supplies Grant	0	0	0	0	0
	J18	2	1200	2020	Supplies Fall	243	185	101	1,000	2,000
	J18	2	1200	2021	Supplies, Spring 11 Year	1,187	401	1,291	2,000	1,155
	J18	2	1200	2022	Promotion, Fall	13,247	14,389	9,260	9,505	11,000
	J18	2	1200	2023	Promotion, Spring	526	19,230	5,427	13,923	15,000
	J18	2	1200	2026	Promotion, Grant Enc.	0	0	0	0	0
	J18	2	1200	2030	Inspections Spring	0	0	0	600	0
	J18	2	1200	2040	Program Coord.	0	1,200	200	0	0
	J18	2	1200	2050	Special Events Ins. Policy	4,201	3,939	181	4,120	4,120
	J18	2	2200	2024	Promotion (Carryover)	0	397	0	0	0
	J18	2	2200	2024	Promotion (Carryover) Enc	0	0	0	0	0
	J18	2	2200	2024	Promotion (Carryover) Enc.	0	0	0	0	0
<b>2 Commodities Total</b>						<b>19,404</b>	<b>39,741</b>	<b>16,459</b>	<b>31,148</b>	<b>33,275</b>
3 Contractual	J18	1	0055	0006	Options, Titles, Marketing	1,000	290	0	0	500
	J18	1	0055	0007	Options/Marketing Enc.	0	0	200	0	0

## Reserve Funds

J18	1	0055	0012	House Demolitions	0	7,300	0	17,000	17,000
J18	1	0055	0013	House Demolitions Enc.	1,388	420	0	0	0
J18	1	0055	0018	El. Aggreg. Costs Enc.	0	0	0	0	0
J18	1	0055	0018	El. Aggreg. Costs	10,500	0	0	0	0
J18	1	0055	0023	Developers Roundtable	1,474	1,419	798	2,000	1,800
J18	1	0055	0025	Come Alive Celebration Enc.	0	0	0	0	0
J18	1	0055	0030	Hist. Podcast (Grant) Enc.	0	0	0	0	0
J18	1	0055	0030	Hist. Podcast Costs (Grant)	0	0	0	0	0
J18	1	0055	0032	Historical Pres. Projects	873	733	0	0	0
J18	1	0055	0033	Hist. Pres. Costs Enc.	0	1,285	694	0	0
J18	1	0055	0034	Hist. Podcast Intern (Grant)	0	3,718	0	0	0
J18	1	0055	0034	Hist. Guide/Intern (Grant) Enc.	7,343	0	0	0	0
J18	1	0055	0035	Hist. Struct Intern (Grant) Enc.	0	1,324	0	0	0
J18	1	0055	0036	Modern Husetour Costs Enc.	0	0	0	0	0
J18	1	0055	0036	Modern House Tour Costs	1,334	0	0	0	0
J18	1	0055	0037	Hist. Data Base Int. Grant	0	1,354	0	0	0
J18	1	0055	0038	Udg Loan Guarantee Enc.	0	0	0	0	0
J18	1	1055	0018	Philo Rd. Rent Incentives	9,500	12,000	0	5,000	0
J18	1	1055	0018	Philo Rd. Business Grants	0	0	0	0	8,000
J18	1	1055	0019	Philo Rd. Rent Incent Enc.	9,000	1,500	3,144	0	0
J18	1	1055	0022	Hist. Pres. (Tmobile) Enc.	0	0	0	0	0
J18	1	1055	0027	Metrozone Incentives	0	21,480	0	71,000	20,000
J18	1	1055	0028	Metrozone Incentive Enc.	7,140	0	0	0	0
J18	1	1055	0042	Build Urbana Tax Rebates	12,217	6,607	3,010	18,000	16,000
J18	1	1055	0043	Build Urbana Rebates Enc.	0	2,904	0	0	0
J18	1	1055	0045	Beringer Rebates	55,283	49,231	0	64,000	60,000
J18	1	1055	0046	Beringer Rebates Enc.	0	0	0	0	0
J18	1	1055	0054	Sunnycrest Loan Program	0	3,000	0	0	0
J18	1	1055	0055	Sunnycrest Loans Enc.	0	0	0	0	0
J18	1	1055	0057	Gregory Pl.Int. Subsidy Enc.	0	0	0	0	0
J18	2	1300	3506	Linkup Coupons Redeemed (Grant)	8,000	0	0	0	0
J18	2	1300	3507	Linkup Coupons Paid (Grant) Enc.	0	7,047	0	0	0
J18	2	1300	3507	Linkup Coupons (Suppl Grant)	204	0	0	0	0
J18	2	1400	4000	Electrical Improvements	0	0	0	0	0
J18	2	2300	3450	Credit Card Fees Fall	1,993	0	520	2,000	1,000
J18	2	2300	3451	Credit Card Fees, Spring	1,369	2,803	0	2,000	1,000
J18	2	2300	3500	Linkup Underwriting Costs(Grant)	0	0	0	10,000	4,000
J18	2	2300	3510	Linkup Admin. (Grant) Enc.	0	0	0	0	0
J18	2	2300	3510	Linkup Admin. Costs (Grant)	1,024	0	0	0	0
<b>3 Contractual Total</b>					<b>129,642</b>	<b>124,416</b>	<b>8,366</b>	<b>191,000</b>	<b>129,300</b>
<b>Grand Total</b>					<b>69,241</b>	<b>699</b>	<b>8,902</b>	<b>166,978</b>	<b>104,800</b>

# PENSION FUNDS

The City and its employees are required by State law to participate in three employee pension programs:

- **Illinois Municipal Retirement Fund (IMRF)** - All employees except sworn police and fire personnel that work at least 20 hours per week must participate in the IMRF, which is a defined benefit pension plan that provides retirement, disability, and death benefits. Benefit provisions and funding requirements are established by State statute. Employees are required to contribute 4.5% of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system (12.83% in CY2012, 13.51% in CY2013 and 12.97% in CY2014). Employees in IMRF also contribute and participate in social security.

Administration of assets and benefit payments are performed by the IMRF Board, which is made up of elected representatives of all the local governments in Illinois. In general, IMRF members can draw a retirement pension upon reaching age 60 with at least 8 years of service. The retirement benefit is 1.67% for each year for the first 15 years of service and 2% for each year thereafter (max of 75%) of the employees average salary over the last 4 years of employment. For example, an employee upon reaching age 60 with 30 years of service would receive a pension of 55% of his average earnings.

For employees hired after Jan. 1, 2011, regular retirement is at 62 with 35 years of service or 67 with 10 years of service (employees can retire earlier but with reduced benefits). Disability payments are at 50% of salary. A surviving spouse is entitled to 50% of the member's retirement. Currently, IMRF is 93% funded with the unfunded portion being paid over the next 30 years). Currently, 52% of the City's employees participate in the I.M.R.F. plan.

- **Police Pension Fund** - Sworn police personnel participate in the Police Pension Fund, which is a defined benefit pension plan that provides retirement, disability and death benefits. Benefit provisions and funding requirements are established by State statute. Police officers are required to contribute 9.91% of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Employees in the Police Pension Fund do not participate in social security. Administration of assets and benefit payments are performed by the Police Pension Board, which is made up of elected representatives of active and retired officers and 2 City appointees. The City Comptroller currently serves as fund Treasurer.

In general, police pension fund members can draw a retirement pension upon reaching age 50 with at least 8 years of service. The retirement benefit is 50% of the final salary for employees with 20 years of service plus 2.5% for each year

## Pension Funds

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thereafter (max of 75%). For example, an employee upon reaching age 50 with 25 years of service would receive a pension of 62.5% of his final earnings. For employees hired after Jan. 1, 2011, regular retirement is age 55 with 20 years of service (employees can retire earlier but with reduced benefits). Disability payments are at 50% of salary for non-duty disability and 65% for a duty disability. A surviving spouse is entitled to all of the member's retirement.

Currently, the Police Pension Fund is 66% funded with the unfunded portion being paid over the next 30 years). Currently, 23% of the City's employees participate in this pension plan.

- **Firemen's Pension Fund** - Sworn fire personnel participate in the Firemen's Pension Fund, which is a defined benefit pension plan that provides retirement, disability and death benefits. Benefit provisions and funding requirements are established by State statute. Firefighters are required to contribute 9.46% of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Employees in the Fire Pension Fund do not participate in social security. Administration of assets and benefit payments are performed by the Fire Pension Board, which is made up of elected representatives of active and retired firefighters and 2 City appointees. The City Comptroller serves as Fund Treasurer.

In general, fire pension fund members can draw a retirement pension upon reaching age 50 with at least 10 years of service. The retirement benefit is 50% of the final salary for employees with 20 years of service plus 2.5% for each year thereafter (max of 75%). For example, an employee upon reaching age 50 with 25 years of service would receive a pension of 62.5% of his final earnings. For employees hired after Jan. 1, 2011, regular retirement is age 55 with 20 years of service (employees can retire earlier but with reduced benefits). Disability payments are at 50% of salary for non-duty disability and 65% for a duty disability. A surviving spouse is entitled to all of the member's retirement.

Currently, the Fire Pension Fund is 83% funded with the unfunded portion being paid over the next 30 years). Currently, 20% of the City's employees participate in this pension plan.

**Pension Funds**

**IMRF  
BUDGET DETAIL**

Category	Fund#	Div	Major	Minor	Description	FY 11/12	FY 12/13	FY 13/14		
						Actual	Actual	Actual	Approved Budget	FY14/15 Proposed Budget
Revenue	C09	0	0020	0000	Gen Fund Transfer	0	0	(848,660)	(1,727,930)	(1,727,930)
	C09	0	0020	0000	Transfers From All Funds	(433,037)	0	0	0	0
	C09	0	0020	0000	Big Broadband Transfer	0	(3,918)	0	0	0
	C09	0	0020	0021	Transfer Other Funds	0	0	(95,925)	(335,200)	(335,200)
	C09	0	0022	0000	Transfer From Library	0	(383,867)	0	(476,400)	(476,400)
	C09	0	0022	0000	Misc. Rev. W/O Sec. 125	(732)	0	0	0	0
	C09	0	0060	0000	CDBG Reimbursement	(21,717)	(37,391)	(34,216)	0	0
	C09	0	0062	0000	PEG, CATV Fund Reimb.	0	(19,260)	0	0	0
	C09	0	0064	0000	"Cdfunds/Home" Reimb.	(35,800)	(17,292)	0	0	0
	C09	0	0064	0000	"CD Funds/Home" Reimb.	0	0	0	0	0
	C09	0	0068	0000	TIF Reimbursement	(23,881)	(14,472)	0	0	0
	C09	0	0070	0000	R09 Reimbursement	(11,992)	(11,760)	0	0	0
	C09	0	0072	0000	L19 Reimbursement	0	(5,909)	0	0	0
	C09	0	0074	0000	J11 Reimbursement	0	(886)	0	0	0
	C09	0	0076	0000	Supp. Housing Reimbursement	(278)	(2)	0	0	0
	C09	0	0082	0000	Recycle Fund Reimb.	(8,735)	(6,728)	0	0	0
	C09	0	0084	0000	L10 Reimbursement	(8,713)	0	0	0	0
	C09	0	0085	0000	LRC Reimbursement	0	(50,880)	0	0	0
	C09	0	0086	0000	J18 Reimbursement	(444)	0	0	0	0
	C09	0	0087	0000	U/I Fire Reimb.	(6,745)	(3,711)	0	0	0
	C09	0	0089	0000	Arms Reimb.	0	(16,130)	0	0	0
	C09	0	0130	0000	Interest On Investments	0	0	0	0	0
	C09	0	0140	0000	Equip Services Reimb.	0	(56,745)	0	0	0
	C09	0	0144	0000	Mvps Reimbursement	0	(34,460)	0	0	0
<b>Revenue Total</b>						<b>(552,073)</b>	<b>(663,411)</b>	<b>(978,800)</b>	<b>(2,539,530)</b>	<b>(2,539,530)</b>
Contractual	C09	1	0500	0001	Il Mun Retiremt Fd Disbursemts	1,999,555	2,647,980	1,132,808	2,534,530	2,534,530
	C09	1	0500	0002		0	0	0	0	0
	C09	1	0500	0004	Section 125 Exp.	2,302	2,241	1,163	5,000	5,000
	C09	1	0500	0005	Sec. 125 Admin. Enc.	0	0	0	0	0
<b>Contractual Total</b>						<b>2,001,857</b>	<b>2,650,221</b>	<b>1,133,971</b>	<b>2,539,530</b>	<b>2,539,530</b>
<b>Grand Total</b>						<b>1,449,784</b>	<b>1,986,810</b>	<b>155,171</b>	<b>0</b>	<b>0</b>

## Pension Funds

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### **POLICE PENSION FUND FINANCIAL SUMMARY**

	<u>Actual</u> <u>FY 11/12</u>	<u>Actual</u> <u>FY 12/13</u>	<u>Budget</u> <u>FY 13/14</u>	<u>Budget</u> <u>FY14/15</u>
Revenues				
Trans. Gen. Fund Property Tax	1,939,275	1,939,275	2,271,620	2,044,496
State Replacement Tax	41,000	41,000	41,000	41,000
<u>Total Revenues</u>	<u>1,980,275</u>	<u>1,980,275</u>	<u>2,312,620</u>	<u>2,085,496</u>
<u>Payment to Pension Board</u>	<u>1,980,275</u>	<u>1,980,275</u>	<u>2,312,620</u>	<u>2,085,496</u>

### **FIRE PENSION FUND FINANCIAL SUMMARY**

	<u>Actual</u> <u>FY 11/12</u>	<u>Actual</u> <u>FY 12/13</u>	<u>Budget</u> <u>FY 13/14</u>	<u>Budget</u> <u>FY14/15</u>
Revenues				
Trans. Gen. Fund Property Tax	1,351,307	1,482,369	1,513,440	1,312,683
State Replacement Tax	52,000	52,000	52,000	52,000
<u>Total Revenues</u>	<u>1,403,307</u>	<u>1,534,369</u>	<u>1,565,440</u>	<u>1,364,683</u>
<u>Payment to Pension Board</u>	<u>1,403,307</u>	<u>1,534,369</u>	<u>1,565,440</u>	<u>1,364,683</u>

## Total Compensation Report under Illinois Public Act 097-0609

<u>Last Name</u>	<u>First Name</u>	<u>Title Name</u>	<u>Total</u>	<u>Salary</u>	<u>Vehicle</u>	<u>Clothing</u>	<u>Health Insurance</u>	<u>Vacation Days</u>	<u>Sick Days</u>
Cubberley	Bruce	Arbor Division Manager	85,232.82	72,752.82	0.00	0.00	12,480.00	16	12
Borman	Curtis	Assistant City Attorney	98,245.36	90,325.36	0.00	0.00	7,920.00	24	12
Gough	Michelle	Assistant City Attorney	95,250.42	82,770.42	0.00	0.00	12,480.00	24	12
Bennett	Bradley	Assistant City Engineer	90,385.85	88,801.85	0.00	0.00	1,584.00	24	12
Shonkwiler	Craig	Assistant City Engineer	101,281.85	88,801.85	0.00	0.00	12,480.00	24	12
Morgan	Sylvia	Assistant Police Chief	121,118.88	113,198.88	0.00	0.00	7,920.00	25	12
Cochran	Steven	Building Inspector	77,677.88	65,197.88	0.00	0.00	12,480.00	25	12
Schneider	John	Building Safety Division Manag	91,358.26	83,438.26	0.00	0.00	7,920.00	24	12
Neal	Joel	Captain	84,216.96	76,296.96	0.00	0.00	7,920.00	14	6
Odle	Derrick	Captain	85,104.80	77,184.80	0.00	0.00	7,920.00	13	6
Wisher	David	Captain	91,008.16	78,588.16	0.00	0.00	12,420.00	13	6
Monson	Michael	Chief Of Staff	89,855.62	81,935.62	0.00	0.00	7,920.00	24	12
Brunk	Michael	City Arborist	88,999.95	81,079.95	0.00	0.00	7,920.00	25	12
Simon	James	City Attorney	113,282.10	100,802.10	0.00	0.00	12,480.00	16	12
Tyler	Elizabeth	City Planner/Cd Director	124,925.70	123,341.70	0.00	0.00	1,584.00	24	12
Hentschel	Richard	Comptroller	116,369.00	114,785.00	0.00	0.00	1,584.00	10	12
Chism	Russell	Division Chief	76,847.86	64,237.86	0.00	130.00	12,480.00	25	12
Hensch	Chad	Division Chief	102,241.36	89,631.36	0.00	130.00	12,480.00	12	6
Hensch	Kyle	Division Chief	97,681.36	89,631.36	0.00	130.00	7,920.00	12	6
Carrino	Thomas	Economic Development Manager	98,527.01	86,047.01	0.00	0.00	12,480.00	24	12
Mecum	Timothy	Electrical Inspector	77,677.88	65,197.88	0.00	0.00	12,480.00	25	12
Perkins	Michael	Electrical Supervisor	86,569.65	73,608.49	0.00	481.16	12,480.00	25	12
Fisher	Benjamin	Eng Tech/Professional Land Sur	82,050.24	74,130.24	0.00	0.00	7,920.00	25	12
Belangee	Timothy	Engineer	78,807.52	66,387.52	0.00	0.00	12,420.00	12	6
Ennis	Matthew	Engineer	77,576.00	65,156.00	0.00	0.00	12,420.00	12	6
Long	Thomas	Engineer	76,770.56	68,850.56	0.00	0.00	7,920.00	14	6
Morfey	William	Engineer	76,770.56	68,850.56	0.00	0.00	7,920.00	14	6
Myers	Gene	Engineer	77,576.00	65,156.00	0.00	0.00	12,420.00	12	6
O'Callaghan	Sean	Engineer	75,539.04	67,619.04	0.00	0.00	7,920.00	13	6
Rickords	Andrew	Engineer	82,473.44	70,053.44	0.00	0.00	12,420.00	14	6
Ritchie	Gregory	Engineer	75,539.04	67,619.04	0.00	0.00	7,920.00	13	6
Roberts	Sean	Engineer	79,475.31	67,055.31	0.00	0.00	12,420.00	24	12
Roberts	Troy	Engineer	75,539.04	67,619.04	0.00	0.00	7,920.00	13	6
Rushing	Thomas	Engineer	80,039.04	67,619.04	0.00	0.00	12,420.00	13	6
Short	Trent	Engineer	75,539.04	67,619.04	0.00	0.00	7,920.00	13	6
Stewart	Mark	Engineer	75,539.04	67,619.04	0.00	0.00	7,920.00	13	6
Tess	Scott	Enviromental Manager	76,561.43	68,641.43	0.00	0.00	7,920.00	16	12
Smith	Duane	Financial Crime/Crime Scene In	76,843.08	64,363.08	0.00	0.00	12,480.00	25	12
Nightlinger	Brian	Fire Chief	129,696.45	121,776.45	0.00	0.00	7,920.00	25	12
Kramer	Joshua	Fire Fighter	76,278.16	68,228.16	0.00	130.00	7,920.00	7	6
Maross	Timothy	Fire Fighter	76,278.16	68,228.16	0.00	130.00	7,920.00	7	6
Edwards	Phillip	Fire Marshall	91,358.26	83,438.26	0.00	0.00	7,920.00	25	12
Fredrick	Larry	Fleet Manager	97,234.22	84,273.06	0.00	481.16	12,480.00	25	12
Mierkowski	Kelly	Grants Manager	80,672.82	72,752.82	0.00	0.00	7,920.00	24	12
Rent	Todd	Human Relations Officer	93,601.69	81,121.69	0.00	0.00	12,480.00	24	12
Clark	Vacellia	Human Resources Manager	94,426.15	86,506.15	0.00	0.00	7,920.00	25	12
Hess	Sanford	Information Services Manager	107,793.29	95,313.29	0.00	0.00	12,480.00	10	12
Ashby	Mark	Lieutenant	84,522.32	71,972.32	0.00	130.00	12,420.00	13	6
Buxton	Lee	Lieutenant	80,881.52	72,831.52	0.00	130.00	7,920.00	13	6
Clapp	Mark	Lieutenant	86,698.96	74,148.96	0.00	130.00	12,420.00	14	6
Eichorn	Rodney	Lieutenant	83,545.04	75,495.04	0.00	130.00	7,920.00	14	6
Houska	Brian	Lieutenant	78,733.52	70,683.52	0.00	130.00	7,920.00	13	6
Kingston	James	Lieutenant	85,381.52	72,831.52	0.00	130.00	12,420.00	13	6
Mccarty	Ryan	Lieutenant	78,733.52	70,683.52	0.00	130.00	7,920.00	13	6
Phillips	Dennis	Lieutenant	80,022.32	71,972.32	0.00	130.00	7,920.00	14	6
Schafroth	Keith	Lieutenant	88,045.04	75,495.04	0.00	130.00	12,420.00	14	6
Wallace	Michael	Lieutenant	82,198.96	74,148.96	0.00	130.00	7,920.00	13	6



<u>Last Name</u>	<u>First Name</u>	<u>Title Name</u>	<u>Total</u>	<u>Salary</u>	<u>Vehicle</u>	<u>Clothing</u>	<u>Health Insurance</u>	<u>Vacation Days</u>	<u>Sick Days</u>
Weidert	Clinton	Lieutenant	80,022.32	71,972.32	0.00	130.00	7,920.00	14	6
Westhoff	Frederick	Lieutenant	80,881.52	72,831.52	0.00	130.00	7,920.00	13	6
Fluno	Shawn	Network Administrator	78,481.47	70,561.47	0.00	0.00	7,920.00	25	12
Beaty	Elizabeth	Office Supervisor	83,177.22	75,257.22	0.00	0.00	7,920.00	24	12
Connolly	Patrick	Police Chief	143,538.93	130,207.93	0.00	851.00	12,480.00	25	12
Fitzgerald	Robert	Police Lieutenant	110,606.07	97,275.07	0.00	851.00	12,480.00	25	12
Seraphin	Bryant	Police Lieutenant	106,463.47	97,692.47	0.00	851.00	7,920.00	25	12
Surles	Richard	Police Lieutenant	99,710.07	97,275.07	0.00	851.00	1,584.00	25	12
Bain	Matthew	Police Officer	79,055.08	66,450.08	0.00	851.00	11,754.00	19	8
Cook	Shaun	Police Officer	75,221.08	66,450.08	0.00	851.00	7,920.00	19	8
Difanis	Jennifer	Police Officer	83,068.20	74,297.20	0.00	851.00	7,920.00	17	8
Maxey	Duane	Police Officer	80,459.45	71,688.45	0.00	851.00	7,920.00	20	8
Mecum	Matthew	Police Officer	75,548.92	62,943.92	0.00	851.00	11,754.00	15	8
Quinley	Matthew	Police Officer	77,886.36	65,281.36	0.00	851.00	11,754.00	19	8
Willfong	Brian	Police Officer	90,950.98	78,345.98	0.00	851.00	11,754.00	20	8
Chacon	Adam	Police Sergeant	93,643.21	81,038.21	0.00	851.00	11,754.00	20	8
Charles	Andrew	Police Sergeant	91,165.76	82,394.76	0.00	851.00	7,920.00	20	8
Hewkin	Andrew	Police Sergeant	84,403.88	75,632.88	0.00	851.00	7,920.00	17	8
Keleher	Kary	Police Sergeant	87,116.98	78,345.98	0.00	851.00	7,920.00	20	8
Koker	James	Police Sergeant	84,403.88	75,632.88	0.00	851.00	7,920.00	19	8
Loschen	Jay	Police Sergeant	76,483.88	75,632.88	0.00	851.00	0.00	19	8
Morgan	Dan	Police Sergeant	94,331.92	81,726.92	0.00	851.00	11,754.00	20	8
Norton	Jason	Police Sergeant	89,594.43	76,989.43	0.00	851.00	11,754.00	19	8
Rutledge	Harley	Police Sergeant	87,116.98	78,345.98	0.00	851.00	7,920.00	20	8
Sanders	Joel	Police Sergeant	85,760.43	76,989.43	0.00	851.00	7,920.00	19	8
Tucker	Carla	Programmer/Analyst	78,803.00	77,219.00	0.00	0.00	1,584.00	25	12
Gustafson	Vincent	Public Facilities Supervisor	77,616.42	64,655.26	0.00	481.16	12,480.00	24	12
Gray	William	Public Works Director/City Eng	149,762.86	137,282.86	0.00	0.00	12,480.00	25	12
Collins	William	Public Works Operations Manage	90,586.07	82,666.07	0.00	0.00	7,920.00	24	12
Smith	Joseph	Senior Civil Engineer	94,718.33	86,798.33	0.00	0.00	7,920.00	25	12