



City of Urbana Budget Fiscal Year 2011-2012

Mayor:

Laurel Prussing

City Clerk:

Phyllis D. Clark

Council Members:

Charles A. Smyth

Eric Jakobsson

Robert E. Lewis

Brandon Bowersox

Dennis Roberts

Heather Stevenson

Diane W. Marlin

Comptroller:

Ronald C. Eldridge

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**Office of the Mayor
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May 2, 2011

Mayor's Message

To the Urbana City Council and the Citizens of Urbana:

This proposed budget for the fiscal year July 1, 2011 through June 30, 2012 continues the cautious approach we have adopted for managing the budget squeeze faced by most governments in Illinois. Our revenue declined at the same time as many costs over which we have no control increased. In addition to coping with the impact of a national recession we also must deal with the effect of the fiscal crisis facing the state of Illinois.

Our top goal has been to keep our employees while dealing responsibly with our finances. In order to maintain the services our citizens rely on during a period in which our operating revenues fell below our cost of delivering services, we have drawn down our modest reserves. Since 80% of our operating budget is for employee salaries and benefits, we instituted a wage freeze for fiscal 2010-2011 and did not fill some vacant positions in order to limit spending. This has enabled us to keep our employees on the job without layoffs or furloughs.

As the national economy slowly recovers we are beginning to see modest growth in our General Fund revenues. Unfortunately, we anticipate General Fund spending will continue to exceed revenue for the upcoming fiscal year, although the gap is slowly closing.

This proposed budget for the new fiscal year beginning July 1, 2011 includes total spending for all funds of \$48.3 million, an increase of 4.7 % over the current year, with all of this increase due to capital improvements. Sources of funding include estimated revenues of \$45.7 million plus \$3.7 million to be borrowed for the Boneyard improvements in TIF 2, a tax increment financing district.

The financial pressure is on our General Fund which pays for most employee salaries. Total budgeted spending (including the Urbana Free Library) will be \$32.6 million, an increase of 1/2% over this year. This compares with revenues of \$30.9 million. At first glance it might appear we have a \$1.7 million shortfall. However, since we normally do not spend 100% of appropriations, Comptroller Ron Eldridge estimates that with the normal level of unspent budget of 4% and with the actions taken to not fill certain vacant positions, the budget is estimated to be balanced.

Please note that the proposed spending does not include any across-the-board cost of living increases for employees. Each 1% salary increase across the board would cost the General Fund over \$200,000.

Mayor's Message

However, this budget does continue to include longevity pay increases, the majority of which are in collective bargaining agreements. We settled with both the Fire and AFSCME bargaining units with a wage freeze for the current year, keeping other provisions of the contracts intact, but have yet to reach agreement with the Fraternal Order of Police for the current year ending June 30. Now we are beginning negotiations for future years.

All elected officials including mayor, city clerk and city council agreed to forego previously approved raises (set by ordinance before their terms began May 1, 2010) and have been returning the pay increase to the city.

Again the strategy for this budget is to hold the line on spending for the coming year, while keeping the property tax rate constant. We will be able to close the gap between revenue and spending when economic recovery boosts existing sales and income tax receipts.

We continue to investigate potential new revenue sources. This year we enacted fee and fine increases which will bring in an estimated \$228,000 a year.

We also enacted a local motor fuel tax of two cents per gallon to be used for repair of local streets. Costs of constructing and repairing roads have risen an average of 20% a year while state-shared motor fuel tax revenue has decreased this year and is projected to have zero growth next year. Motor fuel is taxed as a fixed number of cents per gallon. Therefore, the amount of tax collected does not increase when fuel prices increase—and in fact may go down as people purchase fewer gallons. However, costs for road construction and maintenance go up as fuel costs increase.

Comparisons with other Illinois cities last year showed that those with a local motor fuel tax did not have higher prices at the pump. This is also proving true for Urbana.

This budget will permit the city to continue working to achieve the goals adopted by the mayor and city council.

Our first goal is public safety. We want to maintain the level and quality of service Urbana residents rely on for police, fire and public works. This means we need to keep our employees. We invest a great deal in our employees and they invest their time and energy in the city. Urbana has earned a reputation for excellent police, fire and public works departments.

Our spending for public safety (police and fire) will be 33% of our total budget next year, the largest single sector. Police will continue to operate under the community policing concept, getting to know residents and business owners to work proactively to prevent crime.

The second largest spending category is public works (including capital improvements) accounting for 32% of our total budget. This includes construction and maintenance of streets, sewers, street lights, traffic signals, parking and recycling.

Major street projects in the near future will include improvements to Airport Road east of Cunningham Avenue and Philo Road south of Windsor. We are also seeking state funding for High Cross Road (IL 130) to help meet state requirements to adequately serve new development along that state highway.

Additional major road projects in the planning stages include extending Olympian Drive from Champaign to Lincoln Avenue and improving Lincoln Avenue from Saline Court to Olympian Drive. The Lincoln Avenue industrial corridor north of I-74 accounts for over 900 jobs. We believe connecting it to Olympian Drive will not only benefit existing businesses but will spur additional job creation. This much-needed northern connection with the City of Champaign, comparable to Windsor Road on the south, will stimulate economic development in both cities.

The remaining one third of the budget covers all other city services including community development (planning, zoning, building code enforcement, and economic development), mayor and city council, city clerk, finance and the Urbana Free Library.

Revenue Highlights:

Urbana has a broad base of revenue sources. The property tax is the largest single source (for the General Fund and Tax Increment Financing Districts combined). Within the General Fund the sales tax is the largest single source, followed by the property tax and the state income tax.

Property Tax

The property tax accounts for 23% of total revenue in all funds. Over \$7.3 million is levied for our General Fund, pensions and the Library while an additional \$3.6 million is collected in our TIF districts (Tax Increment Financing). TIF funds can only be used within the TIF district. The money comes from taxes levied on behalf of all taxing bodies all of which goes to the City for economic development within the TIF. The goal is to eventually benefit all the taxing districts from the increased assessed valuation generated by the development.

This budget continues to hold the General Fund property tax rate at \$1.29 per \$100 of assessed valuation. This rate has been held constant for five years. For the past decade the cities of Urbana and Champaign have attempted to set the same property tax rate and have lowered rates from previous years. Due to the effects of the recession we do not expect the normal increase in property taxes we would get from an increase in market value of existing property plus the value of new construction. Fortunately we have not suffered from significantly decreasing values, as many parts of the nation have. Our growth in assessed value will be due to new construction which will raise total assessed value a modest 1.25%.

The actual levy will not be set until December, so property tax figures in this budget should be viewed as an outside limit, rather than a final number. As in the past, the final tax will be lower.

Sales Tax

We continue to work to bring in more retailers and restaurants and provide a wide range of customer choices in Urbana. We expect major new development to resume as the economy picks up--including Menards on Illinois 130 (High Cross Road). Gateway Shoppes at the northwest corner of Cunningham and University Avenues has already begun significant expansion. Despite the recession we have enjoyed the establishment of many new small retail outlets and restaurants in the downtown and throughout the city.

General Reserve Fund

Ideally we would like this fund to be \$3 million. However, this would be difficult to achieve during an economic slowdown. In order to keep our employees we have drawn down this fund from a balance of \$842,178 at June 30, 2009 to an estimated \$117,869 by June 30, 2011. Comptroller Ron Eldridge estimates a drop down to \$95,869 by June 30, 2012.

Major uncertainties for future years include the ever-growing costs of pensions and health insurance as well as substantial price increases in electricity, natural gas, gasoline, asphalt, cement, and water.

The city continues to intervene before the Illinois Commerce Commission to oppose the large rate increases requested by Illinois American Water. We are working in a cooperative effort with the City of Champaign as well as Savoy, St. Joseph, Philo and Sidney. We have also worked with Champaign, Bloomington, and Normal to oppose rate increases requested by AmerenIP. These efforts benefit mainly the consumers and businesses we represent for whom the total costs of such increases is far greater than the direct cost to city governments.

Sustainability

One of the goals of the Mayor and City Council is to reduce Urbana's "energy footprint". Increasingly violent weather attributable to global warming costs us all in human terms but also drains city budgets. The City is committed to energy conservation in all its buildings and encourages citizens to bicycle, walk and use mass transit instead of driving. Our new street designs are for "complete streets" which provide safety for pedestrians and bicyclists as well as cars.

We have several projects underway to provide well-designed energy efficient homes for low income home owners. And we are adapting our rules and regulations to encourage alternative energy sources by homeowners who want to use solar and wind power, for example.

Urbana has been a leader in urban forestry for decades. A charter recipient of the Tree City USA award, Urbana has been described as the leading city in Illinois for excellent management of trees. The Urbana Arborist and Arbor Division are dedicated to planting and caring for trees on the public right of way which are a healthy mix of species which thrive in this environment. The Arborist also educates citizens about the value of trees and advises them on the best species to plant on their own property. Planting trees reduces greenhouse gases since trees use up carbon dioxide and produce oxygen.

High Speed Internet

Urbana is working with the University of Illinois and the City of Champaign to implement a broadband system to deliver high speed internet services. A \$22.5 million federal grant and a \$3.5 million state grant will enable this community to offer a modern system for business, educational and residential use.

High Speed Rail

The original Illinois Central rail route from Chicago through Champaign (and on down to New Orleans) has recently been discovered as an ideal route for true high speed rail (222 mph). For several decades it has been assumed that high speed rail from Chicago to St.

Louis would go through Normal, Illinois. Improvements are now being made to that system with the hopes of eventually getting up to 110 mph. Normal has built a new train station and the prospect of improved rail service has spurred \$200 million in new investment in downtown Normal.

Last year a study by Siemens for the U.S. Conference of Mayors revealed that the route from Chicago to Champaign, then west to Decatur, Springfield and then St. Louis was the only Chicago-St. Louis route that would actually match President Obama's goal of connecting major U.S. cities with 2 hour train service. The trip from Champaign to Chicago would be cut from 2 ½ hours by train or car down to 45 minutes. The Champaign route is straighter, has a broader right of way and fewer grade crossings and would be able to accommodate true bullet trains.

Another goal of a proposed Midwest high speed rail system is to connect major universities with major cities. As it turns out, the University of Illinois at Urbana-Champaign has the top ranked department of railroad engineering in the United States.

The Champaign County Chamber of Commerce, Champaign County First and the Champaign County Economic Development Corporation have been working with both cities to bring high speed rail here. Now it looks like a real possibility.

Public Input On This Budget

City Council study sessions on this proposed budget will be held on Monday, May 16th and Monday, May 23rd. A public hearing will be held in the City Council Chambers on Monday, June 6th. Public participation is welcomed. Individual questions or comments may also be directed to me via e-mail (llprussing@urbanaininois.us) , U.S. mail (400 S. Vine Street, Urbana, IL 61801) or by phone (384-2456).

Sincerely,



Laurel Lunt Prussing
Mayor

Adopting Ordinance

ORDINANCE NO. 2011-_____

AN ORDINANCE
APPROVING THE ANNUAL BUDGET

WHEREAS, the City of Urbana, Illinois, is a home rule unit pursuant to the provisions of Section 6, Article VII of the 1970 Constitution of the State of Illinois, and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt; and

WHEREAS, the proposed Annual Budget for the City of Urbana for the fiscal year beginning July 1, 2011, and ending June 30, 2012, has been prepared by the Budget Director in accordance with the provision of Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois; and

WHEREAS, the proposed Annual Budget was made conveniently available for public inspection by publication in pamphlet form as prescribed by the corporate authorities at least fourteen (14) days prior to a public hearing on said proposed Annual Budget duly held at 7:00 p.m. on Monday, June 6, 2011, after due and proper notice of the availability for inspection of the proposed Annual Budget and the said public hearing having been given by publication in the News-Gazette, a newspaper having a general circulation in the City of Urbana on a date at least fourteen (14) days prior to the date of said public hearing; and

WHEREAS, the City Council of the City of Urbana, Illinois, hereby desires to pass, approve and adopt the proposed Annual Budget as heretofore further changed, modified and amended by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

That the City of Urbana Budget 2011-12, a complete copy of which such document including all relevant elements thereof has been presented to and is now before this meeting, a true copy of which is attached hereto, be and the same is hereby passed, approved and adopted as the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

Adopting Ordinance

This ordinance is hereby passed by the affirmative vote, the "ayes" and nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said City Council.

AYES:

NAYS:

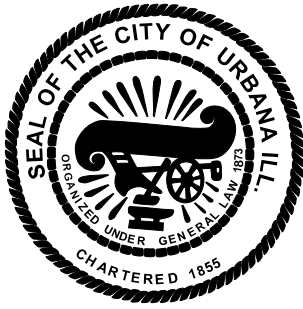
ABSTAINED:

PASSED by the City Council this _____ day of _____, 2011.

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, 2011.

Laurel Lunt Prussing, Mayor



Staff Mission And Principles

Our Mission

The staff of the City of Urbana recognizes its primary mission is to effectively deliver municipal services to its citizens.

Our staff is committed to:

1. Fulfilling essential public needs that citizens are generally unable to provide for themselves.
2. Protecting public health, safety and welfare for present and future generations.
3. Enhancing the quality of life in ways that are well planned and cost-effective.

We seek to accomplish our mission guided by the following principles:

Vision

The City of Urbana is a strong and effective government. Our staff is committed to maintaining the City's leadership status by continuing to implement long range planning strategies and innovative programs that will positively influence and shape the future growth and development of the City and positively impact the lives of our citizens.

Responsibility

Providing reliable, quality service to the public is an essential function of city staff. Therefore, it is the goal of all staff members to take a proactive and resourceful approach in the performance of their job and to take personal responsibility for the success of our City.

Mutual Understanding

The City of Urbana is a culturally diverse community. As staff it is our goal to foster an environment that recognizes the value in differences and mutual responsibility – an environment of inclusion and unity, not exclusion. The City is committed to having a workforce that reflects the community in which we serve. Each staff member's behavior should reflect the City's commitment to mutual respect, acceptance and understanding of others.

Integrity

In order to maintain effectiveness, staff recognizes the importance of maintaining a high degree of integrity. It is our goal to execute our responsibilities in an honest, polite, respectful, trustworthy and knowledgeable manner.

Creative Cooperation/Collaboration

City staff recognizes that only through working together in collaboration and cooperation with our citizens, businesses, other governments and agencies can we achieve our mission. It is our goal to reach out to others to provide quality results for our community and environment.

Mutual Benefit/Safety

It is the City's goal to identify solutions, which create a safe environment for the work place and our community as a whole. Each staff member must take personal responsibility for the safety of his or her self as well as others.

Progress

It is an ongoing goal of city staff to continuously explore new and innovative ideas in an effort to better serve our community and its citizens.

January 2002

General Information:

Organization Structure - Program Budgeting

The City of Urbana budget organizes costs for general operations into departments, divisions and programs (cost centers). Following is a listing of these departments and programs:

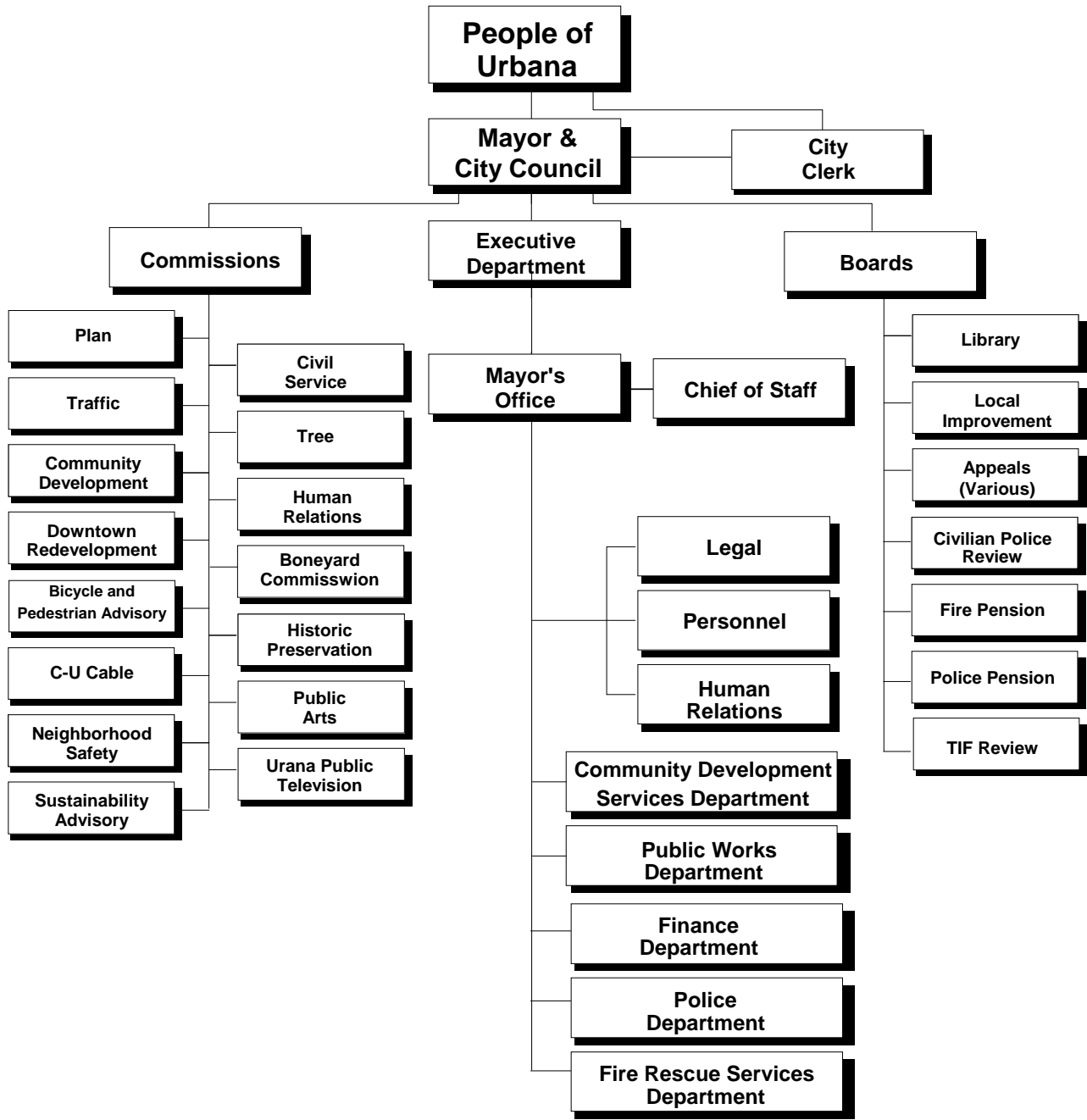
- City Council
- Executive Department
 - Administration
 - Legal
 - Human Relations
 - Human Resources
- Finance Department
 - Administration
 - Parking Tickets, Permits and Licenses
 - Financial Services
 - Information Services
 - Police Records Management System (in special fund)
 - C.A.T.V. P.E.G. (in special fund)
 - City Documents Management
- City Clerk
- Community Development Services Department
 - Administration
 - Economic Development
 - Planning and Zoning
 - Building Safety Division
 - New Construction
 - Housing
 - Multi-Family Inspection
 - Community Development Block Grant and other H.U.D. housing development and rehabilitation programs (in various special funds)


General Information

- Police Department
 - Administration
 - Patrol
 - Criminal Investigations
 - Support Services
 - School Crossing Guards
 - Meter Enforcement
 - Animal Control
- Fire Rescue Services Department
- Public Works Department
 - Administration
 - Arbor Division
 - Urban Forestry
 - Landscape Management
 - Landscape Recycling Center (in special fund)
 - Public Facilities Division
 - Facilities Maintenance
 - Civic Center
 - Parking System Maintenance (M.V.P.S. Special Fund)
 - Parking Garage (M.V.P.S. Special Fund)
 - Operations Division
 - Tool room
 - Snow and Ice Removal
 - Traffic Control
 - Street Lighting
 - Street Maintenance and Construction
 - Concrete Repair
 - Sewer Maintenance and Construction
 - Traffic Signals
 - Right of Way and Technical Support

- Engineering Division
 - Planning and Mapping
 - Transportation Improvements
 - Sewer Improvements
- Environmental Management Division
 - Environmental Planning
 - Environmental Control
 - U-Cycle (in special fund)
- Equipment Services (in special fund)
- Urbana Free Library (in special fund)
 - Centralized Costs
 - Administration
 - Adult Division
 - Children's Division
 - Archives Division
 - Maintenance Division
 - Acquisitions Division
 - Circulation Division
 - Documents Project

Organizational Chart



 **City of Urbana
Organization Chart
Structure And Major Service Functions**

FINANCIAL AND ACCOUNTING INFORMATION

The City of Urbana was chartered in 1855, and operates under a mayor/city council form of government. The legislative authority of the City is vested in a seven-member council, each elected from their respective districts. The Mayor is elected at large. Major City services are police and fire rescue protection, public works, library, and general administration. Public parking facilities are provided as an enterprise activity. Urbana's population is estimated at 41,250 (2010 Census) and the city boundaries include an area of 11.9 square miles.

This document has been prepared on a program budgeting basis. Program budgeting provides that costs necessary to provide specific services will be accounted for in cost centers, or programs. Program budgeting has been acknowledged for many years as the preferred method of budgeting by various municipal financial associations.

The City also publishes a detailed line item expenditure report. It is used by the City staff in managing the budget on a daily basis.

The Comprehensive Annual Financial Report is published annually in the third week of December. It presents a historical financial picture of operations of the City for the immediately preceding fiscal year and a balance sheet of assets and liabilities as of the end of the preceding fiscal year (June 30). This information in this report is reviewed by external auditors to assure it is accurate and prepared with acceptable methods. A comparison of actual results to the budget or expected results is a part of this report.

The Capital Improvements Section of this budget authorizes costs and reports estimated revenues for the 1-year period July 1 to June 30. Because the construction season runs approximately from April to November, It is important to view these one year expenditures in conjunction with the City's long-range or 10 year Capital Improvements Plan, which is issued separately from this budget document. Many projects that are approved and included in the city's fiscal year budget (ends June 30) will not be completed until near the end of the construction season (fall). Therefore, unspent monies for these projects will be carried over and rebudgeted in the following year.

It is often necessary to amend this budget during the year. All changes which increase the departmental total authorized expenditure level or transfer monies from one major category level to another (major categories are defined as personnel services, supplies, contractual and operations, and capital outlay) require Council approval. In special funds, all changes above 10% and those, which change the basic nature of the project, require Council approval. Other changes are approved administratively.

The City passes its annual tax levy ordinance on or before the 1st Tuesday in December. The first half of the tax bills is due and payable to the County in May and the balance in July. Amounts are remitted to the City from the County Treasurer within a short period after collection. The amount of property tax revenue reported in 2011-12 is the proposed amount to be levied in December

General Information

2011 and collected by the City approximately ½ in June of 2012 and ½ in Jul-Sep. 2012. Increases in the amount proposed to be levied after the budget is adopted, will require a budget amendment to be approved by the City Council. Decreases may mean a deficit spending position.

City bonds continue to receive an AA2 rating from Moody's. This rating can be considered as very good for a city the size and nature of Urbana. There is currently no debt being retired from general property taxes. All outstanding debt is being retired from TIF or M.V.P.S. dedicated revenue sources.

Cash temporarily idle during the year is invested in bank certificates of deposit, U.S. Government securities, the Illinois Public Treasurer's Fund and in common stocks and mutual funds (pension funds only). Investments above insured limits are collateralized by the bank pledging U.S. Government securities to the City.

This budget is presented to the City Council and the public during the first week of May. Public hearings and study sessions are conducted to obtain citizen comments prior to adoption, which occurs sometime before July 1.

The City of Urbana is a home-rule unit under provisions of the Illinois Constitution; thus no statutory limit exists on the issuance of debt or the levying of property taxes.

The City maintains three employee pension plans: as follows.

- All employees, except sworn police and fire personnel, who meet certain minimum hourly standards, participate in the Illinois Municipal Retirement Fund (IMRF), a multiple employer retirement system that acts as a common investment and administrative agent for local government in Illinois.
- Sworn police personnel are covered by the Police Pension Plan, which is a defined benefit, single employer plan.
- Sworn fire personnel are covered by the Firemen's Pension Plan, which is a defined benefit, single employer plan.

All benefits and required contributions from both employees and the City are governed by State Statutes. Current funding levels are adequate and comparable to other central Illinois cities of similar population. Financial information concerning the property tax levy, amounts contributed by employees and contributions by the City, and funding levels for each plan is contained in the budget document in the section entitled "Pension Funds".

SUMMARIES

THIS SECTION REPORTS TOGETHER REVENUES, EXPENSES, AND FUND BALANCES FOR ALL CITY FUNDS AND FOR OPERATING FUNDS. ALSO INCLUDED IS A DETAILED LISTING OF ALL PERSONNEL.

SUMMARIES

REVENUES, EXPENSES AND FUND BALANCES: ALL FUNDS SUMMARY

| | 2009-10 | 2010-11 | % CHG. | 2011-12 | % CHG. | % CHG. |
|-----------------------------|--------------|--------------|--------|--------------|--------|-----------|
| FUND BAL., BEG. YEAR | \$30,387,955 | \$22,433,917 | | \$22,307,783 | | 2 Yr. Ave |
| REVENUES, PER DETAIL | | | | | | |
| IN REVENUES SECTION | \$40,986,070 | \$46,007,847 | 12.3% | \$49,398,802 | 7.4% | 9.8% |
| EXPENSES: | | | | | | |
| POLICE | \$8,287,232 | \$8,436,482 | 1.8% | \$8,574,299 | 1.6% | 1.7% |
| FIRE | 6,865,733 | 7,009,110 | 2.1% | 7,141,120 | 1.9% | 2.0% |
| PUBLIC WORKS | 6,592,173 | 6,712,270 | 1.8% | 6,663,040 | -0.7% | 0.5% |
| EXECUTIVE | 1,478,380 | 1,449,670 | -1.9% | 1,453,360 | 0.3% | -0.8% |
| FINANCE | 1,591,841 | 1,523,390 | -4.3% | 1,531,090 | 0.5% | -1.9% |
| COMMUNITY DEVELOPMENT | 4,245,149 | 4,244,980 | 0.0% | 4,245,416 | 0.0% | 0.0% |
| ECONOMIC DEVELOPMENT | 3,369,956 | 3,317,448 | -1.6% | 2,824,860 | -14.8% | -8.2% |
| CITY CLERK | 213,780 | 221,730 | 3.7% | 224,140 | 1.1% | 2.4% |
| LIBRARY | 3,478,177 | 3,577,916 | 2.9% | 3,624,046 | 1.3% | 2.1% |
| CITY COUNCIL | 52,970 | 52,130 | -1.6% | 52,350 | 0.4% | -0.6% |
| HOME RECYCLING | 592,479 | 619,070 | 4.5% | 624,190 | 0.8% | 2.7% |
| LANDSCAPE RECYCLING | 498,629 | 498,510 | 0.0% | 497,940 | -0.1% | -0.1% |
| PARKING SYSTEM | 861,076 | 860,121 | -0.1% | 861,080 | 0.1% | 0.0% |
| POLICE RECORDS MGT. | 88,259 | 93,610 | 6.1% | 94,820 | 1.3% | 3.7% |
| PUBLIC TELEVISION | 97,177 | 102,980 | 6.0% | 105,010 | 2.0% | 4.0% |
| SOCIAL SERVICES | 226,135 | 224,760 | -0.6% | 226,900 | 1.0% | 0.2% |
| TIF SURPLUS/GOVT. PAYMENTS | 522,760 | 1,743,100 | 233.4% | 566,020 | -67.5% | 83.0% |
| PUBLIC ARTS PROGRAM | 230,138 | 227,239 | -1.3% | 230,870 | 1.6% | 0.2% |
| SUBTOTAL BEFORE EQ. | | | | | | |
| PURCHASES/CAP. IMPR. | \$39,292,044 | \$40,914,516 | 4.1% | \$39,540,551 | -3.4% | 0.4% |
| CAPITAL IMPROVEMENTS | 9,357,886 | 11,125,491 | 18.9% | 14,657,519 | 31.7% | 25.3% |
| EQUIPMENT PURCHASES | 1,942,128 | 1,955,934 | 0.7% | 1,949,790 | -0.3% | 0.2% |
| TOTAL EXPENSES | \$50,592,058 | \$53,995,941 | 6.7% | \$56,147,860 | 4.0% | 5.4% |
| LESS AMOUNTS NOT SPENT | (1,651,950) | (7,861,960) | | (7,842,970) | | |
| NET EXPENSES | \$48,940,108 | \$46,133,981 | -5.7% | \$48,304,890 | 4.7% | -0.5% |
| FUND BALANCE, END YR | \$22,433,917 | \$22,307,783 | | \$23,401,695 | | |

- Economic Development is larger in FY10 & FY11 due to inclusion of final Meijer payments of \$572,000 each year.
- TIF Surplus payments larger in FY11 due to distribution of 2002 year Provena taxes
- Capital improvements larger in FY11 due to inclusion of \$2.5 Million for Olympian Drive and larger in FY12 due to inclusion of \$3.7 Million for boneyard project

Summaries

OPERATING FUNDS SUMMARY

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 | % CHANGE |
|---|-------------------|-------------------|----------------------|-------------------|-------------|
| REVENUES AND TRANSFERS IN: | | | | | |
| CITY, PER DETAIL INCLUDED | | | | | |
| IN REVENUES SECTION | \$22,629,168 | \$21,902,926 | \$22,699,632 | \$23,584,850 | 3.9% |
| PROPERTY TAX | 7,507,587 | 7,660,376 | 7,710,930 | 7,807,320 | |
| LESS CARLE/OVERLEVY | (477,470) | (487,019) | (490,230) | (496,360) | |
| NET PROP. TAX REV. | \$7,030,117 | \$7,173,357 | \$7,220,700 | \$7,310,960 | 1.25% |
| TOTAL, REVENUES & PROP. TAX | \$29,659,285 | \$29,076,283 | \$29,920,332 | \$30,895,810 | 3.26% |
| BUDGET EXPENSES: | | | | | |
| GENERAL FUND: | | | | | |
| CITY COUNCIL | 45,800 | 52,970 | 52,130 | 52,350 | 0.4% |
| EXECUTIVE | 1,455,522 | 1,461,040 | 1,431,480 | 1,435,070 | 0.3% |
| FINANCE | 1,355,634 | 1,423,530 | 1,436,630 | 1,444,330 | 0.5% |
| CITY CLERK | 206,184 | 216,640 | 223,660 | 226,870 | 1.4% |
| POLICE | 8,148,317 | 8,547,326 | 8,702,820 | 8,842,842 | 1.6% |
| FIRE RESCUE | 6,744,149 | 7,044,730 | 7,195,660 | 7,327,670 | 1.8% |
| PUBLIC WORKS | 6,678,376 | 7,050,141 | 6,906,070 | 6,863,970 | -0.6% |
| COMMUNITY DEVELOPMENT | 1,558,663 | 1,612,100 | 1,544,030 | 1,548,880 | 0.3% |
| SUBTOTAL, BEFORE TRANSFERS | \$26,192,645 | 27,408,477 | \$27,492,480 | \$27,741,982 | 0.9% |
| RECURRING TRANSFERS OUT: | | | | | |
| TRANSFER, SOCIAL SERVICES | 215,620 | 205,260 | 204,400 | 204,400 | 0.0% |
| TRANSFER, UPTV P.E.G. FUND | 129,276 | 134,165 | 145,570 | 151,400 | 4.0% |
| TRANSFER, MERIT PAY PLAN | 18,340 | - | - | - | |
| TRANSFER, UNEMPLOYMENT COMP. | 25,852 | 20,770 | 27,000 | 32,100 | 18.9% |
| V. AGREEMENT/ANNEXATIONS PAYMENTS | 213,516 | 250,882 | 250,000 | 100,000 | -60.0% |
| TRANSFER, LIBRARY CASH FLOW | 91,176 | 71,395 | 71,395 | 71,395 | 0.0% |
| TRANSFER LIBRARY, I.M.R.F. | 293,607 | 322,750 | 350,000 | 372,600 | 6.5% |
| TRANSFER, CAP. IMPR. FUND | 875,800 | 858,400 | 858,400 | 858,400 | 0.0% |
| TRANSFER, PUBLIC SAFETY O/T | 24,580 | - | - | - | |
| TOTAL GEN. FUND EXPENSES | \$28,080,412 | \$29,272,099 | \$29,399,245 | \$29,532,277 | 0.5% |
| LIBRARY FUNDING, PROP. TAX & REPL. TAX | 2,878,376 | 3,031,640 | 3,008,360 | 3,048,270 | 1.3% |
| TOTAL OPERATING EXPENSES | 30,958,788 | 32,303,739 | 32,407,605 | 32,580,547 | 0.5% |
| AMOUNT UNSPENT /UNDER BUDGET, REG. | 1,299,850 | 1,331,100 | 1,241,640 | 1,241,640 | |
| AMOUNT UNSPENT BUDGET, NON-REC. | 201,797 | 168,194 | 220,015 | 314,346 | |
| REV. OVER (UNDER) EXPENSES, END YEAR | 202,144 | (1,728,162) | (1,025,618) | (128,751) | |
| NON-RECURRING CARRYOVER, PREV. YEAR | | | | | |
| | 572,144 | 572,144 | 0 | 3,751 | |
| NON-RECURRING, TRANSFERS TO: | | | | | |
| TRANSFER, VERF, NEW EQ. | 0 | 0 | 350,000 | 0 | |
| TRANSFER, MEIJER NOTE PAYMENT | (572,144) | (572,144) | 0 | 0 | |
| TRANSFER, CAP. IMPR. ONE-TIME | 0 | 858,400 | 0 | 0 | |
| DRAWDOWN OF FUND BALANCE | 370,000 | 869,762 | 0 | 0 | |
| RECURRING | 0 | 0 | 125,000 | 125,000 | |
| TRANSFER, RISK MGT. RESERVE | 0 | 0 | 350,000 | 0 | |
| TRANSFER, CARLE/PROVENA | 0 | 0 | 204,369 | 0 | |
| NON-RECURRING CARRYOVER, END YEAR | \$572,144 | \$0 | \$3,751 | \$0 | |

PERSONNEL SUMMARY

For FY11-12, there are 6 fte positions that are planned vacancies for the entire year (1 finance, 1 police, 2 public works, 1 community development, .5 library). These vacancies are reflected in the charts below and there are not sufficient monies budgeted to fill any of these positions. In addition, there are 5 more positions (1 police, 1 community development, 1 fire, 1 PW, 1 legal) that are currently vacant and are planned on being vacant until at least till 12/31/11. These 5 vacancies are not reflected in the charts below.

EXECUTIVE DEPARTMENT:

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-----------------------------------|----------------|----------------|----------------|----------------|
| MAYOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMINISTRATIVE OFFICER | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN. ASSISTANT II | 4.00 | 4.00 | 4.00 | 4.00 |
| EXECUTIVE ASST. | 1.00 | 1.00 | 0.00 | 0.00 |
| CITY ATTORNEY | 1.00 | 1.00 | 1.00 | 1.00 |
| ASST. CITY ATTORNEY | 2.00 | 2.00 | 2.00 | 2.00 |
| HUMAN RELATIONS OFFICER | 1.00 | 1.00 | 1.00 | 1.00 |
| HUMAN RESOURCES MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| HUMAN RESOURCES ASST. MGR. | 1.00 | 1.00 | 1.00 | 1.00 |
| BENEFITS SPECIALIST | 1.00 | 1.00 | 1.00 | 1.00 |
| SUBTOTAL, FULL-TIME | 14.00 | 14.00 | 13.00 | 13.00 |
| PART-TIME POSITIONS: | | | | |
| LEGAL INTERN P-T | 0.00 | 0.00 | 0.00 | 0.00 |
| EXECUTIVE ASST. | 0.00 | 0.00 | 0.00 | 0.00 |
| LEGAL CLERK-TYPIST P-T | 0.00 | 0.00 | 0.00 | 0.00 |
| SUBTOTAL, PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| EXECUTIVE DEPARTMENT TOTAL | 14.00 | 14.00 | 13.00 | 13.00 |

Summaries

FINANCE DEPARTMENT:

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|---------------------------------------|----------------|----------------|----------------|----------------|
| COMPTROLLER | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN . ASSISTANT I | 1.00 | 1.00 | 1.00 | 1.00 |
| OFFICE SUPERVISOR | 1.00 | 1.00 | 1.00 | 1.00 |
| CLERK-CASHIER | 2.00 | 2.00 | 2.00 | 2.00 |
| ACCOUNT CLERK SUPV. | 1.00 | 1.00 | 1.00 | 1.00 |
| ACCOUNT CLERK II | 1.00 | 1.00 | 1.00 | 1.00 |
| ACCOUNT CLERK I | 1.00 | 1.00 | 1.00 | 1.00 |
| DATA PROCESSING SUPV. | 1.00 | 1.00 | 1.00 | 1.00 |
| COMPUTER PROGRAMMER II | 1.00 | 1.00 | 1.00 | 1.00 |
| PC ANALYST/NETWORK COORD. | 1.00 | 1.00 | 1.00 | 1.00 |
| POLICE RECORDS PROGRAMMER | 1.00 | 1.00 | 1.00 | 1.00 |
| COMPUTER SYSTEM TECHNICIAN | 1.00 | 1.00 | 1.00 | 1.00 |
| CITY DOCUMENTS COORDINATOR | 1.00 | 1.00 | 1.00 | 1.00 |
| WEB DOCUMENTS COORDINATOR | 1.00 | 1.00 | 1.00 | 1.00 |
| PERSONAL COMPUTER TECH. | 1.00 | 1.00 | 1.00 | 1.00 |
| U.P.T.V. STATION MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| U.P.T.V. PRODUCTION COORD. | 1.00 | 1.00 | 1.00 | 1.00 |
| SUBTOTAL, FULL-TIME | 18.00 | 18.00 | 18.00 | 18.00 |
| PART-TIME POSITIONS: | | | | |
| I.L.E.A.S. COMPUTER SPECIALIST | 0.75 | 0.75 | 0.00 | 0.00 |
| U.P.T.V. OUTREACH COORD. | 0.25 | 0.25 | 0.25 | 0.25 |
| U.P.T.V. CAMERA OPERATORS | 0.15 | 0.15 | 0.15 | 0.15 |
| PERSONAL COMPUTER TECH. | 0.00 | 0.25 | 0.00 | 0.00 |
| SUBTOTAL, PART-TIME | 1.15 | 1.40 | 0.40 | 0.40 |
| FINANCE DEPARTMENT TOTAL | 19.15 | 19.40 | 18.40 | 18.40 |

CITY CLERK'S OFFICE:

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|----------------------------------|----------------|----------------|----------------|----------------|
| CITY CLERK | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN. ASSISTANT II | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN. ASSISTANT I | 1.00 | 1.00 | 1.00 | 1.00 |
| CITY CLERK'S OFFICE TOTAL | 3.00 | 3.00 | 3.00 | 3.00 |

POLICE DEPARTMENT:

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------------------------|----------------|----------------|----------------|----------------|
| POLICE CHIEF | 1 | 1 | 1 | 1 |
| ASSISTANT CHIEF | 1 | 1 | 1 | 1 |
| LIEUTENANT | 3 | 3 | 3 | 3 |
| SERGEANT | 11 | 11 | 11 | 11 |
| K9 OFFICER | 1 | 1 | 1 | 1 |
| OFFICER | 38 | 38 | 37 | 37 |
| EVIDENCE/PHOTO TECHNICIAN | 1 | 1 | 1 | 1 |
| SUPPORT SERVICES SUPV. | 1 | 1 | 1 | 1 |
| POLICE SERVICES REPRESENTATIVE | 7 | 7 | 7 | 7 |
| ADMIN. ASSISTANT II | 1 | 1 | 1 | 1 |
| ANIMAL CONTROL OFFICER | 1 | 1 | 1 | 1 |
| PARKING ENFORCEMENT SUPERVISOR | 1 | 1 | 1 | 1 |
| PARKING ENFORCEMENT OFFICER | 2 | 2 | 3 | 3 |
| SUBTOTAL, FULL-TIME | 69.00 | 69.00 | 69.00 | 69.00 |
| PART-TIME POSITIONS: | | | | |
| SUPPORT SERV. AD. ASSISTANT | 0.75 | 0.75 | 0.75 | 0.75 |
| SUPPORT SERV. AD. CLERK | 0.25 | 0.25 | 0.25 | 0.25 |
| P-T PARKING ENFORCEMENT | 2.50 | 2.50 | 1.50 | 1.50 |
| P-T ABANDONED VEH. SPEC. | 0.50 | 0.50 | 0.50 | 0.50 |
| P-T SCHOOL X-GUARD | 3.75 | 3.75 | 3.75 | 3.75 |
| SUBTOTAL, PART-TIME | 7.75 | 7.75 | 6.75 | 6.75 |
| POLICE DEPARTMENT TOTAL | 76.75 | 76.75 | 75.75 | 75.75 |

FIRE DEPARTMENT:

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------------------|----------------|----------------|----------------|----------------|
| FIRE CHIEF | 1.00 | 1.00 | 1.00 | 1.00 |
| SHIFT DIVISION OFFICER | 3.00 | 3.00 | 3.00 | 3.00 |
| PREV/ED. DIVISION OFFICER | 1.00 | 1.00 | 1.00 | 1.00 |
| PREV/ED. INSPECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| CAPTAIN | 0.00 | 0.00 | 3.00 | 3.00 |
| LIEUTENANT | 15.00 | 15.00 | 12.00 | 12.00 |
| ENGINEER | 0.00 | 0.00 | 15.00 | 15.00 |
| FIREFIGHTER | 37.00 | 37.00 | 22.00 | 22.00 |
| ADMIN. ASSISTANT II | 1.00 | 1.00 | 1.00 | 1.00 |
| SUBTOTAL, FULL-TIME | 59.00 | 59.00 | 59.00 | 59.00 |
| PART-TIME POSITIONS: | | | | |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| FIRE DEPARTMENT TOTAL | 59.00 | 59.00 | 59.00 | 59.00 |

PUBLIC WORKS DEPARTMENT:

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------------------------------|----------------|----------------|----------------|----------------|
| PUBLIC WORKS DIRECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN. ASSISTANT I | 2.00 | 3.00 | 3.00 | 3.00 |
| ASSISTANT TO THE DIRECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ASSISTANT CITY ENGINEER | 1.00 | 1.00 | 1.00 | 1.00 |
| CITY ARBORIST | 1.00 | 1.00 | 1.00 | 1.00 |
| FORESTRY SUPERVISOR | 1.00 | 1.00 | 1.00 | 1.00 |
| LANDSCAPE SUPERVISOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ARBOR TECHNICIAN | 3.00 | 3.00 | 3.00 | 3.00 |
| L.R.C. TECHNICIAN | 1.00 | 1.00 | 1.00 | 1.00 |
| EQUIPMENT OPERATOR | 11.00 | 11.00 | 11.00 | 11.00 |
| PUBLIC FACILITIES MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| BUILDING MAINTENANCE WORKER | 1.00 | 1.00 | 1.00 | 1.00 |
| OPERATIONS MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| OPERATIONS SUPERVISOR | 3.00 | 3.00 | 3.00 | 3.00 |
| MAINTENANCE WORKER | 9.00 | 9.00 | 8.00 | 8.00 |
| ELECTRICIAN | 3.00 | 3.00 | 3.00 | 3.00 |
| TRAFFIC SIGNAL TECHNICIAN | 1.00 | 1.00 | 1.00 | 1.00 |
| SR. CIVIL ENGINEER | 1.00 | 1.00 | 1.00 | 1.00 |
| CIVIL ENGINEER | 3.00 | 3.00 | 3.00 | 3.00 |
| PROJECT COORDINATOR | 2.00 | 1.00 | 1.00 | 1.00 |
| ENGINEERING TECHNICIAN | 5.00 | 5.00 | 5.00 | 5.00 |
| INFORMATION TECHNICIAN | 1.00 | 1.00 | 1.00 | 1.00 |
| ENVIRON. SUSTAINABILITY MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| ENVIRONMENTAL CONTROL OFFICER | 1.00 | 1.00 | 1.00 | 1.00 |
| FLEET MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| MECHANIC | 3.00 | 3.00 | 3.00 | 3.00 |
| TOOL ROOM CLERK | 1.00 | 1.00 | 1.00 | 1.00 |
| U-CYCLE/ENV. AIDE | 1.00 | 1.00 | 1.00 | 1.00 |
| METER MAINTENANCE TECHNICIAN | 2.00 | 2.00 | 2.00 | 2.00 |
| SUBTOTAL, FULL-TIME | 64.00 | 64.00 | 63.00 | 63.00 |
| PART-TIME POSITIONS: | | | | |
| SECRETARY | 0.00 | 0.00 | 0.00 | 0.00 |
| SEASONAL, ARBOR | 4.54 | 4.54 | 4.54 | 4.54 |
| L.R.C. LABORERS | 1.75 | 1.75 | 1.75 | 1.75 |
| BUILDING MAINT. | 0.50 | 0.50 | 0.50 | 0.50 |
| CIVIC CENTER | 2.00 | 2.00 | 2.00 | 2.00 |
| SEASONAL, OPERATIONS | 3.24 | 3.24 | 2.24 | 2.24 |
| ENGINEERING AIDE/INTERN | 1.35 | 1.35 | 1.35 | 1.35 |
| FLEET SERVICES PARTS CLERK | 0.50 | 0.50 | 0.50 | 0.50 |
| SEASONAL, MVPS | 0.50 | 0.50 | 0.50 | 0.50 |
| SEASONAL, GARAGE | 2.50 | 2.50 | 2.50 | 2.50 |
| SUBTOTAL, PART-TIME | 16.88 | 16.88 | 15.88 | 15.88 |
| PUBLIC WORKS DEPARTMENT TOTAL | 80.88 | 80.88 | 78.88 | 78.88 |

COMMUNITY DEVELOPMENT DEPARTMENT:

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-------------------------------------|----------------|----------------|----------------|----------------|
| COMM. DEV. DIRECTOR/CITY PLANNER | 1.00 | 1.00 | 1.00 | 1.00 |
| EC. DEV. MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| PLANNING MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| SR. PLANNER | 0.00 | 1.00 | 1.00 | 1.00 |
| PLANNER II | 1.00 | 1.00 | 1.00 | 1.00 |
| PLANNER I | 2.00 | 1.00 | 1.00 | 1.00 |
| BUILDING SAFETY MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| BUILDING INSPECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| HOUSING INSPECTOR | 2.00 | 2.00 | 2.00 | 2.00 |
| PLUMBING & BLDG. INSPECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ELECTRICAL INSPECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN. ASSISTANT II | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN. ASSISTANT I | 3.00 | 3.00 | 3.00 | 3.00 |
| GRANTS MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| GRANTS COORDINATOR | 2.00 | 2.00 | 2.00 | 2.00 |
| REHAB SPECIALIST | 1.00 | 1.00 | 1.00 | 1.00 |
| EC. DEV. SPECIALIST/MARKET DIR. | 1.00 | 1.00 | 1.00 | 1.00 |
| TIF REDEVELOPMENT SPECIALIST | 1.00 | 1.00 | 1.00 | 1.00 |
| SUBTOTAL, FULL-TIME | 22.00 | 22.00 | 22.00 | 22.00 |
| PART-TIME POSITIONS: | | | | |
| CLERK-TYPIST | 1.25 | 1.25 | 1.25 | 1.25 |
| PUBLIC ARTS COORD. | 0.75 | 0.75 | 0.75 | 0.75 |
| FARMER'S MARKET SPEC. | 0.30 | 0.30 | 0.30 | 0.30 |
| HOME INTERN | 0.30 | 0.30 | 0.30 | 0.30 |
| HIST. PRESERVATION INTERN | 0.65 | 0.75 | 0.00 | 0.00 |
| GRAPHICS TECHNICIAN | 0.50 | 0.90 | 0.65 | 0.65 |
| SUBTOTAL, PART-TIME | 3.75 | 4.25 | 3.25 | 3.25 |
| COMMUNITY DEVEL. DEPT. TOTAL | 25.75 | 26.25 | 25.25 | 25.25 |

CITY TOTAL, BEFORE LIBRARY:

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------------------------|----------------|----------------|----------------|----------------|
| FULL-TIME POSITIONS | 249.00 | 249.00 | 247.00 | 247.00 |
| PART-TIME POSITIONS | 29.53 | 30.28 | 26.28 | 26.28 |
| CITY TOTAL (BEFORE LIBRARY) | 278.53 | 279.28 | 273.28 | 273.28 |

LIBRARY:

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------------------|----------------|----------------|----------------|----------------|
| FULL-TIME POSITIONS | 21.00 | 21.00 | 21.00 | 21.00 |
| PART-TIME, REG | 22.15 | 23.15 | 23.15 | 23.15 |
| PART-TIME, SUBSTITUTE | 4.00 | 4.00 | 3.50 | 3.50 |
| LIBRARY TOTAL | 47.15 | 48.15 | 47.65 | 47.65 |

CITY TOTAL, INCLUDING LIBRARY:

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|---------------------------------------|----------------|----------------|----------------|----------------|
| FULL-TIME POSITIONS | 270.00 | 270.00 | 268.00 | 268.00 |
| PART-TIME POSITIONS | 55.68 | 57.43 | 52.93 | 52.93 |
| CITY TOTAL (INCLUDING LIBRARY) | 325.68 | 327.43 | 320.93 | 320.93 |

Summaries

BUDGET EXPENDITURE SUMMARIES

| DEPARTMENT | PERSONNEL SERVICES | % CHG. | MATERIALS & SUPPLIES | % CHG. | OPERATIONS & CONTRACTUAL | % CHG. | CAPITAL OUTLAY | % CHG. | SUBTOTAL | % CHG. |
|-------------------------------------|--------------------|---------|----------------------|---------|--------------------------|---------|----------------|---------|--------------|---------|
| CITY COUNCIL | \$45,100 | 0.5% | \$750 | 0.0% | \$6,500 | 0.0% | \$0 | #DIV/0! | \$52,350 | 0.4% |
| EXECUTIVE DEPT.: | | | | | | | | | | |
| ADMINISTRATIVE | \$271,550 | -2.3% | \$3,460 | 0.0% | \$81,920 | 0.0% | \$8,810 | 0.0% | \$365,740 | -1.7% |
| LEGAL | 446,650 | 1.0% | 19,300 | 0.0% | 120,100 | 0.0% | 0 | #DIV/0! | 586,050 | 0.8% |
| HUMAN RELATIONS | 130,350 | 1.7% | 1,050 | 0.0% | 30,720 | 0.0% | 0 | #DIV/0! | 162,120 | 1.3% |
| HUMAN RESOURCES | 237,190 | 1.4% | 1,200 | 0.0% | 82,770 | 0.0% | 0 | #DIV/0! | 321,160 | 1.0% |
| SUBTOTAL EXECUTIVE | \$1,085,740 | 0.3% | \$25,010 | 0.0% | \$315,510 | 0.0% | \$8,810 | 0.0% | \$1,435,070 | 0.3% |
| FINANCE DEPT.: | | | | | | | | | | |
| ADMINISTRATION | \$186,970 | 1.0% | \$6,460 | 0.0% | \$101,700 | 0.0% | \$29,140 | 0.0% | \$324,270 | 0.6% |
| PARKING TICKETS, PERMITS & LICENSES | 234,820 | 0.9% | 13,500 | 0.0% | 27,370 | 0.0% | 0 | #DIV/0! | 275,690 | 0.7% |
| FINANCIAL SERVICES | 208,880 | 1.0% | 27,620 | 0.0% | 61,780 | 0.0% | 0 | #DIV/0! | 298,280 | 0.7% |
| INFORMATION SERVICES | 531,420 | 0.3% | 0 | #DIV/0! | 14,670 | 0.0% | 0 | #DIV/0! | 546,090 | 0.3% |
| TOTAL FINANCE | \$1,162,090 | 0.7% | \$47,580 | 0.0% | \$205,520 | 0.0% | \$29,140 | 0.0% | \$1,444,330 | 0.5% |
| CITY CLERK | \$192,550 | 1.3% | \$2,880 | 0.0% | \$28,710 | 0.0% | \$1,930 | 0.0% | \$226,070 | 1.1% |
| COMMUNITY DEVELOPMENT: | | | | | | | | | | |
| ADMINISTRATION | \$196,500 | 1.2% | \$6,730 | 0.0% | \$52,550 | 0.0% | \$18,500 | 0.0% | \$274,280 | 0.8% |
| PLANNING AND ZONING | 347,630 | 0.9% | 5,200 | 0.0% | 63,510 | 3.3% | 0 | #DIV/0! | 416,340 | 1.2% |
| ECONOMIC DEVELOPMENT | 80,360 | 2.9% | 300 | 0.0% | 147,330 | 0.0% | 0 | #DIV/0! | 227,990 | 1.0% |
| NEW CONSTRUCTION | 360,650 | -0.5% | 4,380 | 0.0% | 25,730 | -19.6% | 0 | #DIV/0! | 390,760 | -2.1% |
| HOUSING SAFETY | 103,280 | 1.1% | 760 | 0.0% | 15,510 | -6.8% | 0 | #DIV/0! | 119,550 | 0.0% |
| MULTIFAMILY SAFETY | 100,790 | 1.6% | 1,150 | 0.0% | 15,790 | 13.4% | 2,230 | 0.0% | 119,960 | 3.0% |
| SUBTOTAL (CD) | \$1,189,210 | 0.7% | \$18,520 | 0.0% | \$320,420 | -1.1% | \$20,730 | 0.0% | \$1,548,880 | 0.3% |
| POLICE DEPARTMENT: | | | | | | | | | | |
| ADMINISTRATION | \$434,360 | 2.7% | \$480 | 0.0% | \$30,260 | 0.0% | \$289,560 | 0.0% | \$754,660 | 1.5% |
| PATROL | 4,991,790 | 3.4% | 21,720 | 0.0% | 695,890 | 0.0% | 0 | #DIV/0! | 5,709,400 | 2.9% |
| CRIMINAL INVEST. | 1,021,450 | -3.0% | 1,300 | 0.0% | 116,840 | 0.0% | 0 | #DIV/0! | 1,139,590 | -2.7% |
| SUPPORT SERVICES | 638,722 | 0.4% | 28,620 | 0.0% | 163,740 | 0.0% | 0 | #DIV/0! | 831,082 | 0.3% |
| PARKING ENFORCEMENT | 210,250 | -2.9% | 1,230 | 0.0% | 27,390 | 0.0% | 0 | #DIV/0! | 238,870 | -2.6% |
| SCHOOL CROSS GUARD | 57,840 | 0.0% | 500 | 0.0% | 2,930 | 0.0% | 0 | #DIV/0! | 61,270 | 0.0% |
| ANIMAL CONTROL | 54,800 | 0.6% | 1,000 | 0.0% | 52,170 | 0.0% | 0 | #DIV/0! | 107,970 | 0.3% |
| SUBTOTAL POLICE | \$7,409,212 | 1.9% | \$54,850 | 0.0% | \$1,089,220 | 0.0% | \$289,560 | 0.0% | \$8,842,842 | 1.6% |
| FIRE DEPARTMENT: | | | | | | | | | | |
| | \$6,472,230 | 1.9% | \$70,590 | 15.2% | \$598,300 | 0.0% | \$196,850 | 0.0% | \$7,337,970 | 1.8% |
| PUBLIC WORKS: | | | | | | | | | | |
| ADMINISTRATIVE | \$398,400 | 1.2% | \$10,410 | 0.0% | \$80,570 | 0.0% | \$399,110 | 0.0% | \$888,490 | 0.5% |
| URBAN FORESTRY | 304,830 | 0.8% | 4,580 | 0.0% | 79,100 | 0.0% | 0 | #DIV/0! | 388,510 | 0.6% |
| LANDSCAPE MANAGEMENT | 244,520 | 0.8% | 6,500 | 0.0% | 88,350 | 0.0% | 0 | #DIV/0! | 339,370 | 0.6% |
| FACILITY MAINT. | 198,350 | 3.0% | 33,220 | 0.0% | 318,380 | 0.0% | 0 | #DIV/0! | 549,950 | 1.1% |
| CIVIC CENTER | 62,090 | 0.6% | 2,140 | 0.0% | 13,580 | 0.0% | 0 | #DIV/0! | 77,810 | 0.4% |
| TOOLROOM | 59,180 | 1.2% | 28,420 | 0.0% | 24,960 | 0.0% | 0 | #DIV/0! | 112,560 | 0.6% |
| SNOW & ICE REMOVAL | 78,940 | -13.6% | 83,280 | 0.0% | 35,700 | 0.0% | 0 | #DIV/0! | 197,920 | -5.9% |
| TRAFFIC CONTROL | 193,750 | -1.4% | 51,670 | 0.0% | 28,920 | 0.0% | 0 | #DIV/0! | 274,340 | -1.0% |
| ST. LIGHTING | 282,800 | 0.8% | 84,900 | 0.0% | 236,200 | 0.0% | 0 | #DIV/0! | 603,900 | 0.4% |
| ST. MAINT. & CONST. | 539,460 | -0.7% | 83,650 | 0.0% | 247,620 | 0.0% | 0 | #DIV/0! | 870,730 | -0.5% |
| CONCRETE REPAIR | 363,380 | 0.6% | 97,930 | 0.0% | 83,030 | 0.0% | 0 | #DIV/0! | 544,340 | 0.4% |
| SEWER MAINT. & CONST. | 328,010 | -1.2% | 29,590 | 0.0% | 68,080 | 0.0% | 0 | #DIV/0! | 425,680 | -0.9% |
| TRAFFIC SIGNALS | 100,470 | -2.0% | 9,050 | 0.0% | 19,440 | 0.0% | 0 | #DIV/0! | 128,960 | -1.6% |
| ROW/TECH. SUPPORT | 25,560 | 0.9% | 2,310 | 0.0% | 24,090 | 0.0% | 0 | #DIV/0! | 51,960 | 0.4% |
| SUBTOTAL, OPN. DIV. | \$1,971,550 | -1.0% | \$470,800 | 0.0% | \$768,040 | 0.0% | \$0 | #DIV/0! | \$3,210,390 | -0.6% |
| ENGINEERING DIV: | | | | | | | | | | |
| PLANNING AND MAPPING | \$486,990 | -2.4% | \$2,000 | 0.0% | \$35,800 | 0.0% | \$0 | #DIV/0! | \$524,790 | -2.3% |
| TRANSPORTATION IMPR. | 432,220 | 1.2% | 850 | 0.0% | 15,340 | 0.0% | 0 | #DIV/0! | 448,410 | 1.2% |
| SEWER IMPR. | 168,240 | 0.8% | 500 | 0.0% | 10,740 | 0.0% | 0 | #DIV/0! | 179,480 | 0.7% |
| SUBTOTAL, ENG. DIV. | \$1,087,450 | -0.5% | \$3,350 | 0.0% | \$61,880 | 0.0% | \$0 | #DIV/0! | \$1,152,680 | -0.5% |
| ENV. MGT. PLANNING | 89,390 | -11.0% | 600 | 0.0% | 69,760 | 0.0% | 0 | #DIV/0! | \$159,750 | -6.5% |
| ENV. CONTROL | 61,600 | 1.2% | 600 | 0.0% | 56,190 | 0.0% | 0 | #DIV/0! | 118,390 | 0.6% |
| SUBTOTAL, ENV. CONTROL | \$150,990 | -6.4% | \$1,200 | 0.0% | \$125,950 | 0.0% | \$0 | #DIV/0! | \$278,140 | -3.6% |
| SUBTOTAL PUBLIC WORKS | \$4,418,180 | -0.5% | \$532,200 | 0.0% | \$1,535,850 | 0.0% | \$0 | #DIV/0! | \$6,885,340 | -0.3% |
| SUBTOTALS | \$21,974,312 | 1.2% | \$752,380 | 1.3% | \$4,100,030 | -0.1% | \$547,020 | 0.0% | \$27,772,852 | 1.0% |
| PERCENTAGE OF BUDGET | 79.12% | | 2.71% | | 14.76% | | 1.97% | | 100.00% | |
| TRANSFERS: | | | | | | | | | | |
| SOCIAL SERVICE AGENCIES | \$0 | #DIV/0! | \$0 | #DIV/0! | \$0 | #DIV/0! | \$0 | #DIV/0! | \$0 | #DIV/0! |
| TRANSFER, PEG TV FUND | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | - | #DIV/0! |
| LONGEVITY, MERIT PAY | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | - | #DIV/0! |
| UNEMPLOYMENT REIMB. | 0 | #DIV/0! | 0 | #DIV/0! | 32,100 | 118.9% | 0 | #DIV/0! | 32,100 | 118.9% |
| ANNEXATIONS/REBATES | 0 | #DIV/0! | 0 | #DIV/0! | 250,000 | 0.0% | 0 | #DIV/0! | 250,000 | 0.0% |
| TRANSFER IMRF, LIB. | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! |
| TRANSFER, CAP. IMPR. | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! |
| TRANSFER, LIBRARY CASH | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! |
| TRANSFER, PUB. SAFETY OT | - | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | - | #DIV/0! |
| SUBTOTAL, GEN. FUND | \$21,974,312 | 1.2% | \$752,380 | 1.3% | \$4,382,130 | 0.0% | \$547,020 | 0 | \$28,054,952 | 1.0% |
| PERCENTAGE OF BUDGET | 78.33% | | 2.68% | | 15.62% | | 1.95% | | 100.00% | |

BUDGET EXPENDITURE SUMMARIES (CONTINUED)

| DEPARTMENT | PERSONNEL SERVICES | MATERIALS & SUPPLIES | OPERATIONS & CONTRACTUAL | CAPITAL OUTLAY | SUBTOTAL |
|------------------------------|-----------------------|-------------------------|-----------------------------|---------------------|---------------------|
| EQUIPMENT SERVICES | \$378,040 | \$628,270 | \$172,100 | \$33,400 | \$1,211,810 |
| SOCIAL SERVICES | 0 | 0 | 204,400 | 0 | 204,400 |
| LANDSCAPE RECYCLING | 290,470 | 91,200 | 195,640 | 218,330 | 795,640 |
| UCYCLE | 57,660 | 33,710 | 552,820 | 0 | 644,190 |
| VEH/EQ. REPL. | 0 | 0 | 0 | 1,442,190 | 1,442,190 |
| VEH/EQ. REPL., POLICE SUPPL. | 0 | 7,900 | 33,054 | 2,653 | 43,607 |
| CABLE T.V. P.E.G. | 127,900 | 5,000 | 12,110 | 0 | 145,010 |
| POLICE RECORDS PROG. | 93,910 | 0 | 10,910 | 0 | 104,820 |
| SISTER CITY GRANT | 0 | 0 | 5,000 | 0 | 5,000 |
| RETAINED RISK | 0 | 0 | 995,100 | 0 | 995,100 |
| PUBLIC ARTS | 41,370 | 700 | 178,800 | 0 | 220,870 |
| C.D.B.G. | 184,420 | 1,900 | 260,709 | 80,979 | 528,008 |
| C.D. SPECIAL | 0 | 0 | 12,500 | 0 | 12,500 |
| CRYSTAL LAKE PARK NGBHD | 0 | 0 | 0 | 0 | 0 |
| FAIRLAWN VILLAGE | 0 | 0 | 0 | 0 | 0 |
| HOME CONSORTIUM | 184,490 | 2,610 | 998,275 | 0 | 1,185,375 |
| HOME SUPPORTIVE | 3,100 | 45 | 193,734 | 0 | 196,879 |
| LEAD OUT GRANT | 0 | 0 | 71,890 | 0 | 71,890 |
| TIF ONE | 26,430 | 0 | 618,600 | 1,394,000 | 2,039,030 |
| TIF TWO | 58,600 | 0 | 97,940 | 5,535,000 | 5,691,540 |
| TIF THREE | 62,440 | 0 | 1,140,860 | 1,000,000 | 2,203,300 |
| TIF FOUR | 0 | 0 | 557,780 | 280,000 | 837,780 |
| MOTOR VEHICLE PARKING | 202,330 | 44,340 | 661,570 | 234,100 | 1,142,340 |
| LIBRARY | 2,682,743 | 373,503 | 478,947 | 100,183 | 3,635,376 |
| CAP. IMPR. REG. | 0 | 0 | 3,318,000 | 0 | 3,318,000 |
| MOTOR FUEL TAX | 0 | 0 | 0 | 1,833,000 | 1,833,000 |
| SANITARY SEWER CONST. | 0 | 0 | 0 | 589,500 | 589,500 |
| CAP. IMPR. OPER. | 0 | 0 | 0 | 157,350 | 157,350 |
| BUILDING RESERVE | 0 | 0 | 0 | 0 | 0 |
| TAX STABILIZATION | 0 | 0 | 18,000 | 0 | 18,000 |
| EC. DEV. RESERVE | 7,900 | 0 | 292,500 | 0 | 300,400 |
| TOTALS | \$26,376,115 | \$1,941,558 | \$15,463,369 | \$13,447,705 | \$57,627,857 |
| PERCENTAGE OF BUDGET | 45.77% | 3.37% | 26.83% | 23.34% | 100.00% |

REVENUES

THIS SECTION PROVIDES AN ANALYSIS OF EACH OF THE CITY'S MAJOR SOURCES OF REVENUE, A HISTORICAL ACCOUNTING OF THESE REVENUES OVER THE PAST 2 YEARS, CURRENT YEAR AND NEXT YEAR'S PROJECTIONS.

REVENUE ANALYSIS

INTRODUCTION:

The total projected revenue for all City funds in FY11-12 is \$49,398,802, which is an increase of 7.4% above the projected revenue for the current year FY10-11 of \$46,007,847. Included in the FY11-12 is \$3,700,000 of bank borrowing for the bone yard project in TIF2. Without this borrowing FY11-12 revenues would be a decrease of .6%.

Sixty-three percent of these revenues (\$30,895,810) are reported in the City's general operating fund (which includes Library), and used to finance the on-going costs related to the normal daily services provided by the City. These general fund operating revenues (including property tax) are projected to increase 2.6%. Revenues reported in the general operating fund are included in the chart below, but also reported separately at the end of this section. The balance of these revenues are reported in and used to finance costs of the special funds of the City. The following table summarizes total revenue sources for all city funds. Following are some notes that explain some of these revenue changes:

- Utility taxes increased 9.2% in FY11 due to the city's new use tax on natural gas purchases
- Licenses & permit fees are up due to the Carle hospital building permit fees (\$125,000 in FY11 and FY12)
- Franchise fees are up in FY11 due to increases in water utility fees
- State/fed. Grants are up in FY11 and FY12 due to included monies for the Olympian Drive grant (\$2.5 million in each year)
- Interest income is down in both FY11 and FY12 due to lower interest rates on investments
- Property sales was unusually large in FY10 due to the sales of a large number of vehicles

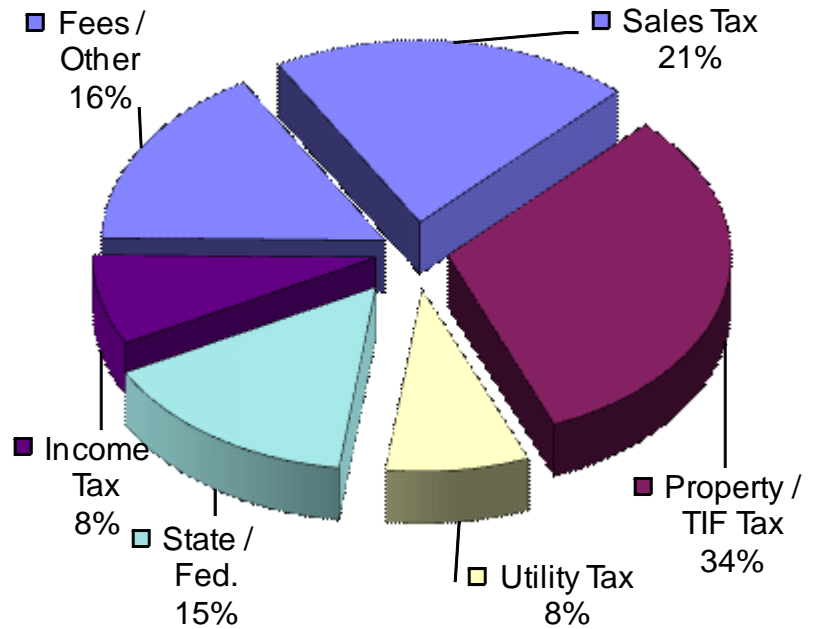
REVENUE SUMMARIES-ALL FUNDS AND ACCOUNTS

| | ACTUAL 2009-10 | EST. 2010-11 | % CHG. | EST. 2011-12 | % CHG. | 2 YR. AVE. % CHG. |
|-----------------------------|---------------------|---------------------|--------------|---------------------|-------------|----------------------|
| UTILITY TAXES | \$3,693,989 | \$3,994,810 | 8.1% | \$4,113,190 | 3.0% | 5.7% |
| STATE & H/R SALES TAXES | 7,634,471 | 7,841,250 | 2.7% | 8,092,880 | 3.2% | 3.0% |
| STATE USE TAX | 477,769 | 501,660 | 5.0% | 521,720 | 4.0% | 4.6% |
| PROPERTY TAXES | 7,159,812 | 7,220,700 | 0.9% | 7,310,960 | 1.3% | 1.1% |
| C.D.B.G./HOME GRANTS | 2,648,495 | 2,648,914 | 0.0% | 2,648,641 | 0.0% | 0.0% |
| VARIOUS SERVICE FEES | 750,462 | 757,550 | 0.9% | 757,915 | 0.0% | 0.5% |
| LICENSE/PERMITS/FEES | 770,692 | 921,520 | 19.6% | 1,012,520 | 9.9% | 15.7% |
| FINES/TICKETS | 759,386 | 769,300 | 1.3% | 769,300 | 0.0% | 0.7% |
| PARKING FEES | 1,033,692 | 1,098,000 | 6.2% | 1,100,500 | 0.2% | 3.2% |
| REIMB., CAP. IMPR. PROJECTS | 793,349 | 793,541 | 0.0% | 794,000 | 0.1% | 0.0% |
| FRANCHISE FEES | 554,668 | 596,040 | 7.5% | 617,050 | 3.5% | 5.6% |
| LANDSCAPE RECYCLING FEES | 587,457 | 590,000 | 0.4% | 590,000 | 0.0% | 0.2% |
| LIBRARY FEES | 151,171 | 151,810 | 0.4% | 152,310 | 0.3% | 0.4% |
| U/I REIMB., FIREFIGHTING | 1,647,700 | 1,661,240 | 0.8% | 1,677,850 | 1.0% | 0.9% |
| STATE INCOME TAX | 3,380,152 | 3,515,360 | 4.0% | 3,655,970 | 4.0% | 4.1% |
| STATE M.F.T. | 1,040,785 | 1,056,072 | 1.5% | 1,034,760 | -2.0% | -0.3% |
| LOCAL M.F.T. | 0 | 286,000 | #DIV/0! | 380,000 | 32.9% | #DIV/0! |
| STATE/FED. GRANTS | 926,534 | 3,296,931 | 255.8% | 3,250,896 | -1.4% | 125.4% |
| SEWER BENEFIT TAX | 1,021,600 | 1,123,760 | 10.0% | 1,236,130 | 10.0% | 10.5% |
| INTEREST INCOME | 1,000,865 | 900,880 | -10.0% | 794,880 | -11.8% | -10.3% |
| HOTEL/MOTEL TAX | 638,071 | 657,210 | 3.0% | 685,210 | 4.3% | 3.7% |
| LOCAL FOOD/BEV. | 310,122 | 320,980 | 3.5% | 333,820 | 4.0% | 3.8% |
| RECYCLING TAX | 526,515 | 521,400 | -1.0% | 521,400 | 0.0% | -0.5% |
| PROPERTY SALES | 111,085 | 45,000 | -59.5% | 45,000 | 0.0% | -29.7% |
| PROVENA BACK TAXES | 0 | 1,317,109 | #DIV/0! | 0 | -100.0% | #DIV/0! |
| BANK BORROWING | 0 | 0 | n/a | 3,700,000 | n/a | n/a |
| T.I.F. TAXES | 3,367,228 | 3,420,810 | 1.6% | 3,601,900 | 5.3% | 3.5% |
| TOTAL REVENUES | \$40,986,070 | \$46,007,847 | 12.3% | \$49,398,802 | 7.4% | 10.3% |

REVENUES ANALYSIS:

The City of Urbana obtains revenues from multiple sources and is not dependent on any single source of revenue to fund operations. This diversity makes future revenues more reliable and allow for steadier revenue growth. The 'Where The \$ Come From' chart illustrates this diversity of revenues. Following is a detailed discussion of each of these major revenue sources and the factors that affect the amounts received:

Where The \$ Come From

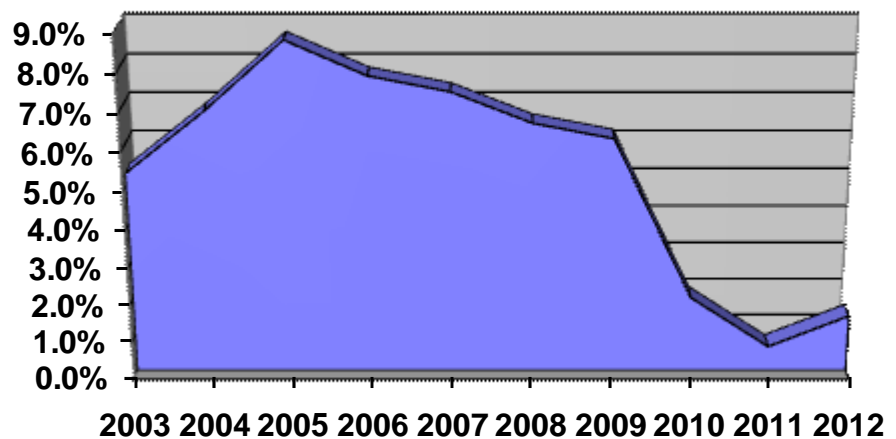


**PROPERTY TAX, \$7,310,960
(16.1% OF TOTAL REVENUES):**

The amount of property tax is produced by multiplying the levy rate (currently .012942, same as Champaign), times the equalized assessed value. There are 2 reasons that assessed value increases: (1) annexations and new development and (2) increases in the market value of current properties (state law requires that assessed value of a property be equal to 1/3 of it's market value). Cities usually desire to capture property tax from annexations and new development to help offset additional service costs from these annexations. The rate of annual growth in assessed value has been dropping since 2005 , as a result of the

economic slowdown in the real estate market, decreasing from a high of 8.5% annual increase in 2005 to only 0.66% in FY11 and a projected 1.25% increase in FY12, as reflected in the 'Growth in Assessed Value' chart:

Growth in Assessed Value

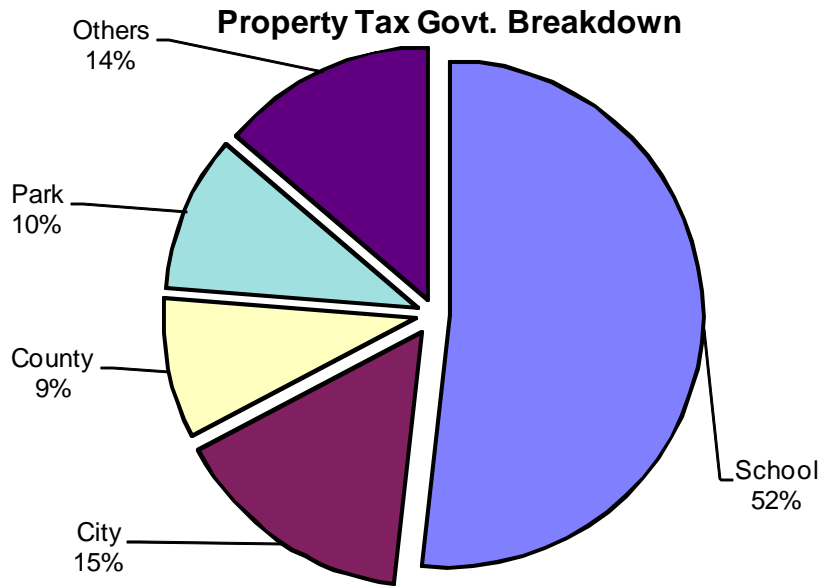


Revenue Analysis

With the tax rate proposed to be the same \$1.29, the amount generated from property tax is estimated to increase 1.25% next year to exactly match the growth in A/V. All of this growth is estimated to be due to new construction. The total property values from current property is estimated to remain the same. Therefore, current homeowners would pay on average the same amount to the City as this current year. The total amount paid by homeowners may be higher or lower due to other government levies. This levy will be approved in December 2011 and will be paid by homeowners in the spring and fall of 2012. The following chart shows the detail levy amounts over the last 3 years.

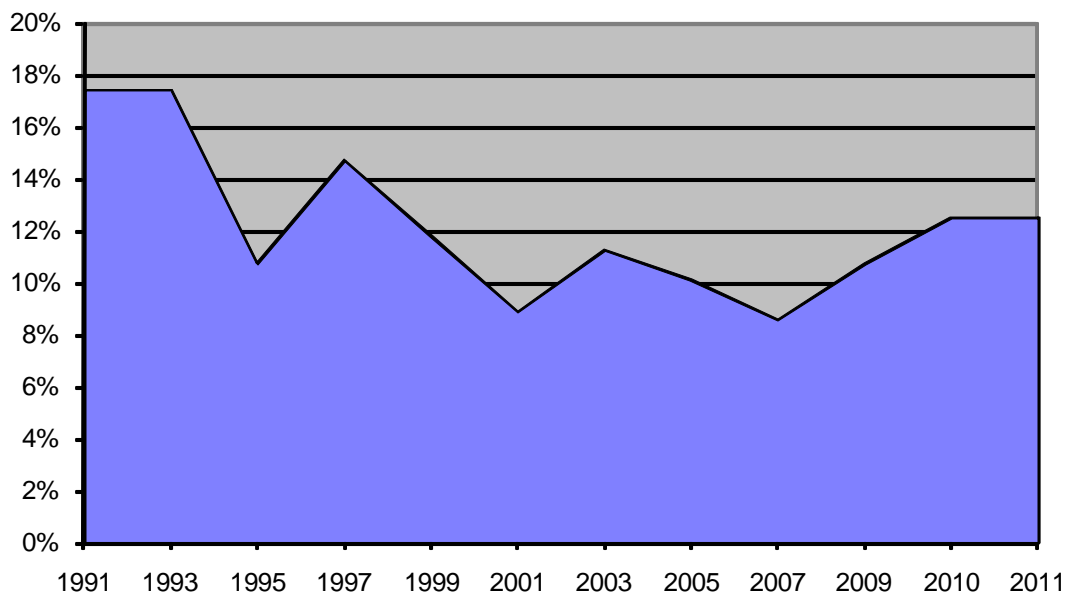
| | ESTIMATED 2011-12 | | ACTUAL 2010-11 | | ACTUAL 2009-10 | |
|---|----------------------|---------|-------------------|---------|-------------------|---------|
| | \$ | %INC | \$ | %INC | \$ | %INC |
| GENERAL FUND | \$1,172,850 | -15.88% | \$1,394,322 | -13.87% | \$1,618,816 | -15.74% |
| LESS CARLE AMOUNT | (496,360) | 1.25% | (490,230) | | (487,019) | |
| SUBTOTAL, GEN. FUND | \$676,490 | -25.17% | \$904,092 | -20.12% | \$1,131,797 | -21.61% |
| LIBRARY | 2,975,110 | 1.36% | 2,935,200 | -0.78% | 2,958,410 | 5.09% |
| SUBTOTAL, GEN. & LIBRARY | \$4,147,960 | -4.19% | \$4,329,522 | -5.41% | \$4,577,226 | 7.47% |
| PENSIONS * | 3,659,360 | 8.22% | 3,381,408 | 9.67% | 3,083,150 | 11.26% |
| SUBTOTAL, LEVIED | \$7,807,320 | 1.25% | \$7,710,930 | 0.66% | \$7,660,376 | 8.97% |
| LESS CARLE AMOUNT | (496,360) | | (490,230) | | (487,019) | |
| NET LEVY AMOUNT | \$7,310,960 | 1.25% | \$7,220,700 | 0.66% | \$7,173,357 | 7.50% |
| ASSESSED VALUE | \$603,222,862 | 1.25% | \$595,775,666 | 0.66% | \$591,888,995 | 2.03% |
| CARLE A/V & OVERLEVY | (42,706,790) | 1.25% | (42,179,546) | 0.66% | (41,902,986) | 2.03% |
| NET A/V (WITHOUT CARLE) | \$560,516,072 | 1.25% | \$553,596,120 | 0.66% | \$549,986,009 | 2.03% |
| % ANNEX/CONST | | 1.25% | | 1.00% | | 2.55% |
| % CURRENT TAXPAYERS | | 0.00% | | -0.34% | | -0.52% |
| CITY TAX RATE | 1.2942 | 0.00% | 1.2942 | 0.00% | 1.2942 | 0.00% |
| HOMEOWNER PAYS: | | | | | | |
| \$125,000 HOME | \$532 | 0.00% | \$532 | -0.34% | \$534 | -0.52% |
| \$175,000 HOME | \$755 | 0.00% | \$755 | -0.34% | \$757 | -0.52% |
| OVERALL TAX RATE | UNK. | | UNK. | | 8.3408 | 1.42% |
| CHAMPAIGN: | | | | | | |
| ASSESSED VALUE | UNK. | | UNK. | | \$1,533,003,765 | 5.89% |
| CITY TAX RATE | 1.2942 | 0.00% | 1.2942 | 0.00% | 1.2942 | 0.00% |
| OVERALL TAX RATE | UNK. | | UNK. | | 7.3194 | 0.07% |
| EACH 1% INCREASE IN TOTAL LEVY AMOUNT = | | | \$ 73,110 | | | |
| EACH 1 CENT INCREASE IN TAX RATE = | | | \$ 56,490 | | | |

The City is only one of nine different government agencies that an Urbana homeowner will pay property tax to. The City is responsible for 16% of the total property tax (School District is responsible for 52%, County 9% and Park District 10%). The chart 'Property Tax Govt. Breakdown' chart shows the overall property tax distribution among these nine taxing districts:



The total current tax rate is \$8.4922. This rate is 13% higher than Champaign; however, Urbana has been able to reduce the difference in tax rates between the two cities by 50% in the last 20 years; however, the difference has increased from 9% to 13% since 2007 . This 50% reduction saves the homeowner of a \$175,000 home \$400 in annual taxes. The reduction in overall tax rate is illustrated in the 'Difference in Tax Rates' chart:

Difference in Tax Rates



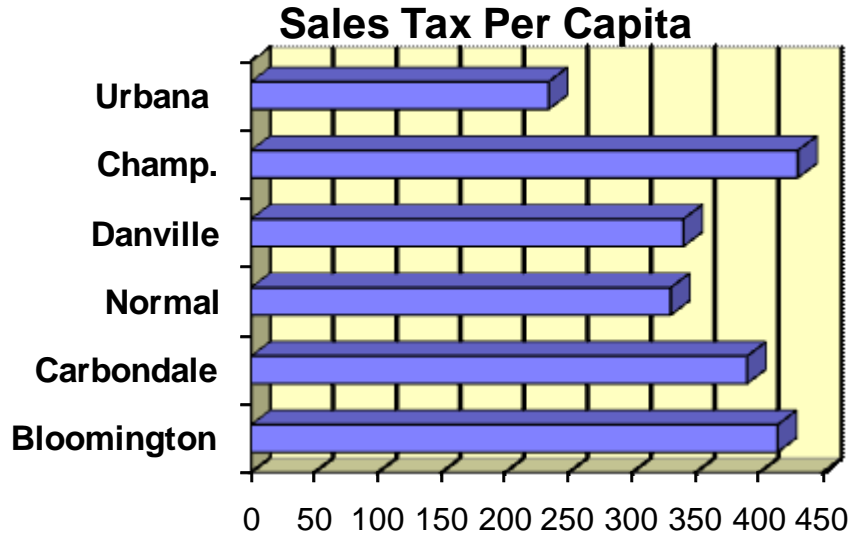
SALES AND USE TAX, \$8,614,600 (17.4% OF TOTAL REVENUES):

The current sales tax rate on general retail sales in Urbana is 8.75%. Of this rate, the State's share is 5.0%, the City's share is 2.25%, the County's share is .5% (.25% statutory and .25% home-rule) and the School District share is 1.0% (started 1/1/10). The City's 2.25% is comprised of 1% statutory tax on most retail sales and an additional 1.25% local sales tax under home-rule authority. Sales of food, drugs and medicine are exempt from all but the City's 1% statutory imposed tax. Sales of licensed personal property such as automobiles are exempt from the City's 1.25% home-rule authority tax, the County's .25% home-rule imposed tax and the School 1%. In addition, the City of Urbana imposes a locally collected .5% on the sales of food and beverages that are prepared for consumption on premises. Thus sales of food designed to be eaten on premises would be taxed at 9.25%. Sales of groceries and drugs would be taxed at 1%. Sales of licenses personal property would be taxed at 6.25%. All other sales would be taxed at 8.75%.

All sales tax revenue is allocated to the general operating fund. Since sales tax is based on point of sale, a new retail store or a store closing can have a significant impact. Any fluctuations in sales by O'Brien's (City's only new-car automobile dealer) can also have a significant impact. In the years 2001-2005, sales tax was severely reduced by the closing of Bergners, Kmart, and the State of Illinois retaining the tax on photo processing. In the years 2006-2008, sales tax increased an average annual amount of 17% per year due to the city increasing the home-rule rate ¼% in 2007 and the opening of Walmart, Walgreens, & O'Brien in 2006. After factoring out these unusual changes, sales tax only increased 2.2% during this time. Up through December 2008, sales tax remained relatively strong. However, beginning with sales made in Jan. 2009, sales tax declined significantly, averaging a decline of 5.3% during the 12 months from Jan. 2009 thru Dec. 2009, even with the impact of the opening of the Meijer store in this time. Sales tax for the six month period Jan. 2010 thru June 2010 stopped declining and was almost the same level as the previous year. However, sales tax for the 6 months July 2010 thru December 2010 has increased 3.2%. For the FY10-11 year, I am projecting sales tax to end up 2.7% above FY10 and for FY11-12 to increase 3.2% (for sales made July 2011 thru June 2012). Even with the increases the last 2 years, total sales tax is only approximately \$132,000 more than the amount received 4 years ago in FY07-08.

Urbana still faces a challenge in producing more retail sales tax. Much of the disposable income from Urbana residents is being spent in Champaign on these items. Total sales tax/population for Champaign is \$395, compared to \$215 in Urbana, even though this disparity has been reduced with the opening of Walmart, O'Brien's, Meijer's and other new retail development. Changes in the home-rule sales tax must be in ¼% increments. Changes can only be made every July 1 and January 1 with a minimum notice time to the Dept. of Revenue of 3 months.

The 'Sales Tax Per Capita' chart illustrates a comparison of sales tax/capita of Urbana compared to other central Illinois cities. It's obvious that Urbana sales tax/capita still lags most central Illinois cities. If Urbana were able to increase this sales tax/capita number to the level of Champaign, this would generate an additional \$7.8 million each year.



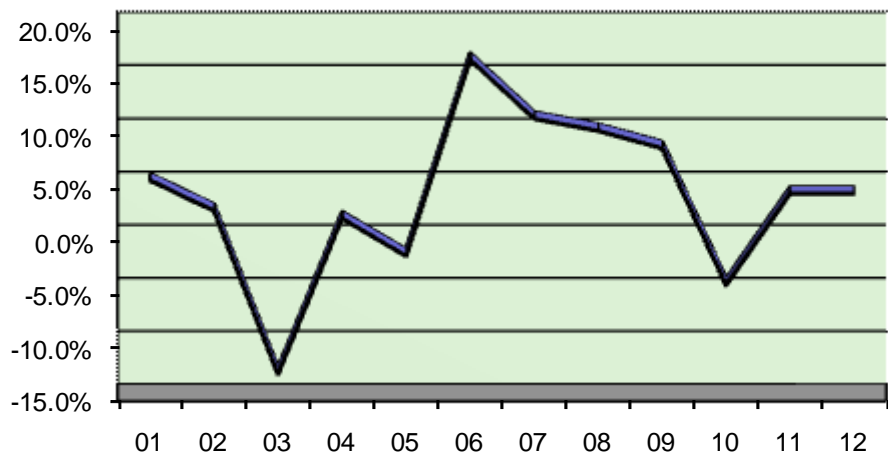
STATE INCOME TAX, \$3,655,970 (8% TOTAL REVENUES):

The State of Illinois taxes imposes an income tax on individuals and corporations. A portion of these taxes are returned to local governments (previously was 1/12 of these collections) based on population. All income tax revenue is allocated to the general operating fund. It is has been extremely difficult to accurately project income tax due to extreme volatility (especially due to changes in federal tax laws) over the past 10 years as shown in the 'Income Tax % Change, Last 10 Yrs.' chart.

Local governments will not receive any new monies from the recent state income tax increase. As the state struggles to balance their budget, the local government share of the income tax has come under continued scrutiny. In fact, Gov. Quinn proposed reducing this tax sharing to local governments in his budget last year but this proposal was not approved by the Legislature.

This proposal would have cost Urbana approximately \$1 million annually. The income tax has been severely

Income Tax % Change, Last 10 Yrs.



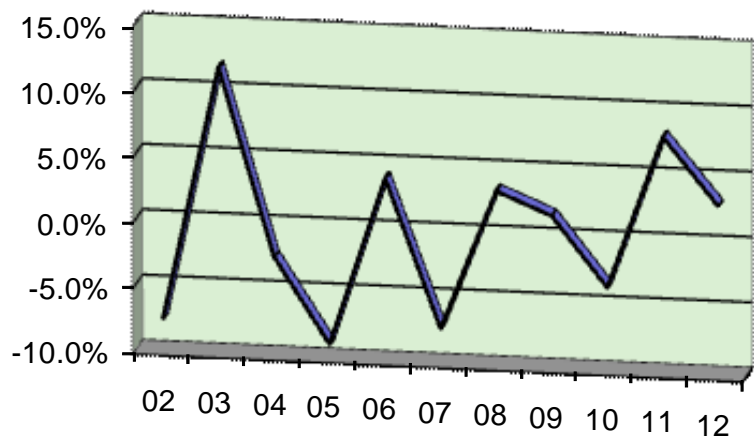
Revenue Analysis

impacted by the recent economic downturn in the State. For fiscal year 08-09, total income tax was 4.6% below FY07-08 and in FY09-10, income tax declined an additional 10.3%. These declines occurred even though Urbana received additional income tax monies in FY08 and FY09 due to the increase in population from the special census that was conducted. This increase amounted to an additional \$298,000 per year. For the 7 months of FY10-11, income tax is up 9.8%. Based on estimates from the Illinois Department of Revenue, I am projecting an increase of 4% for FY10-11 and FY11-12.

UTILITY TAXES, \$4,143,190 (9% OF TOTAL REVENUES):

The City imposes a 5% tax on utility company charges for the sales of electricity (40% of total utility tax), natural gas (20% of total), water (8% of total), and telecommunications (32% of total). The tax on electricity is based on a kilowatt/hour "consumption" tax. Therefore increases in electricity costs tend to encourage reduction of usage and corresponding reduction of tax. The tax on natural gas and water remains at 5% of gross receipts and the tax on telecommunications is 6% of gross receipts. All utility tax revenue is allocated to the general operating fund. Since utility tax is also based on point of sale, annexations and new development will impact this revenue. Over the past 9 years, the amount received from individual components of the utility tax has been extremely volatile due to changes in the telephone (increase in cell phones and other alternatives), price decreases in the telecommunications industry in general, price increases and decreases in natural gas and electricity, weather conditions, and the decision by the University of Illinois to produce a large amount of their own electricity (which is costing the City approximately \$250,000 per year in decreased utility tax). In FY10-11. The City imposed a new use tax on the purchases of natural gas. This has generated an additional \$273,000 annually. Even with this new tax, Utility tax is only \$37,000 more than the level received 9 years ago in FY02-03. For next year, I have projected a 1.2% increase in the utility tax plus an additional 1.7% from the impact of the natural gas use tax for a total increase of 3%. The 'Utility Tax % Change, Last 10 Yrs.' chart illustrates the annual % change in the amount of utility tax received over the past 10 years:

Utility Tax % Change, Last 10 Yrs.



SERVICE CHARGES AND FEES, \$5,743,615 (12.5% OF REVENUES):

The City charges fees to users of certain services, where it is deemed in the best interest of the public that these users pay an amount directly for this service. Since these fees are directly related to providing a specific service, city

policy has been to increase these fees similar to the increase in cost of personnel that provide these services. However, some of these fees can be impacted by usage, as well. Examples of some of the most significant of these charges are:

- The University of Illinois reimburses the City for costs incurred to provide fire safety services to a portion of the campus. Revenues from this service charge are reported in the general operating fund, along with the expenses related to providing the service (in Fire Department budget). The amount of this charge for FY11-12 is estimated to be \$1,677,850. The University reimburses the City actual amounts spent with the majority of these costs being personnel related.
- The City of Urbana charges users of the Landscape Recycling Center fees to drop off landscape waste which is then converted into recycled mulch, compost and firewood which is sold. The amount expected to be raised in FY11-12 is \$590,000. Revenues from this service charge are reported in the Landscape Recycling Special Fund (reported in the section "Special Funds that Support General Operations"), along with the expenses related to providing the service. It is expected that this fee will increase in the future sufficient to pay for these services due to inflationary adjustments to the fee charged and increases in the amount of materials purchased.
- The City rents parking spaces and utilizes parking meters to receive revenues that are used to maintain and construct parking facilities. Revenues from these parking services are allocated to the Motor Vehicle Parking System Fund, where expenses of maintaining parking services are reported. The amount expected to be raised in FY11-12 is \$1,100,500. This amount is approximately at the same level for the last few years. Approximately 50% of the amount is collected from spaces and meters in the University campus area. It is expected that this amount will not increase in the future unless an increase in rates is approved. However the amount may slowly decrease as more motorists and students utilize other transportation methods than motor vehicles.
- The Urbana Free Library charges fees for certain services it provides such as non-resident fees, photocopying, and book fines. Revenues from these library charges are allocated to the Urbana Free Library Special Fund, where expenses of library services are reported. The amount expected to be raised in FY11-12 is \$152,300. This amount has remained about the same over the past few years..
- The City is reimbursed for certain other specific services it provides. The total amount estimated to be paid to the City in FY11-12 for these services and fees is \$757,915. The charge for these fees can be expected to be increased annually approximately equal to the cost of labor in providing the services.
- The City charges a franchise fee from cable television and the water company since they utilize the City right of way in their business. The rate is 5% of gross receipts for general fund and 2% for P.E.G. for cable television and 5% on the water company. Revenues from these franchise fees are allocated to the General Fund. Revenues from the P.E.G. fee pay for costs of the City's public television program. It is expected that this amount will increase annually similar to the inflationary increase in the costs incurred in providing the service. The total amount estimated to be received from franchise fees is \$617,050 in FY11-12, up 3.5%

Revenue Analysis

(\$546,160 from cable tv customers and \$69,890 from the water company customers.

- Included in the budget as a revenue is the amount of \$794,000 which is reimbursement for a portion of certain larger capital improvement projects. Some of this reimbursement is cost-sharing by other local governments (County and U/I) or by private developers. This amount is reported in the Capital Improvement Funds to partially offset the cost of the project. These amounts fluctuate from year to year and should not be considered of a recurring nature for projection purposes.
- Included in the budget is the amount of \$45,000 which is expected from the sale of surplus personal property.

COMMUNITY DEVELOPMENT BLOCK GRANT AND OTHER FEDERAL AND STATE HOUSING IMPROVEMENT GRANTS, \$2,648,641 (5.8% OF TOTAL REVENUES):

The City of Urbana receives monies from the U.S. Housing and Urbana Development Department and the State of Illinois for programs administered by the City to improve the quality of life and housing of low-income persons and for grants to sub recipients and other community agencies, in accordance with the City's Consolidated Plan. The majority of these monies are in the form of the Community Development Block Grant and HOME Investment Partnership Act. These revenues are allocated to the City's Community Development Special Funds and restricted for uses under the plan and HUD program guidelines. C.D.B.G. and HOME funding in total has remained approximately at the same level over the past 3 years. This budget assumes the same level of funding, although a number of proposals have been introduced in the Congress to dramatically decrease funding for these programs.

STATE & FEDERAL GRANTS, \$3,250,896 (7.1% OF TOTAL REVENUES):

The City of Urbana receives significant amounts of grants from the federal and state governments mainly for infrastructure improvements. In FY10-11 and 11-12, these amounts were increased due to the Olympian Drive grant of \$2.5 million in each of these years. A more normal level is approximately \$1.5 million or 3.5% to 4% of total revenues.

TAX INCREMENT FINANCING DISTRICT PROPERTY TAXES, \$3,601,900 (7.9% TOTAL REVENUES):

All incremental property taxes in the four tax increment financing districts of the City above the base level when the district was established are reported in the City's Tax Increment Special Funds. These revenues are restricted to pay for development improvements within the district boundaries in accordance with the redevelopment plan and state TIF laws. Increases in the future will be dependent upon new projects that will add to the assessed value and inflationary increases in property values. (See the Tax Increment Financing District Funds section in this budget document to learn more about each of these 4 districts.)

STATE MOTOR FUEL TAX, \$1,034,760 (2.3% TOTAL REVENUES):

Approximately 1/12 of the 10 cents/gallon gasoline tax imposed by the State is returned to local government based on population. Motor fuel tax revenues are allocated to the Motor Fuel Tax Capital Improvement Fund and are restricted for certain street maintenance and improvements, per I.D.O.T. regulations. Since Motor fuel tax is a per/gallon tax, it will only increase if gasoline consumption increases in the state and/or if Urbana's population increases compared to the state population. The amount of MFT has been decreasing slightly each year over the last 5 years even though Urbana's formula calculation was adjusted upward in FY08 and FY09 due to the adjustment in Urbana's population from the special census.

LOCAL MOTOR FUEL TAX, \$380,000 (0.8% TOTAL REVENUES):

In FY10-11, the City imposed a new tax of 2 cents per gallon of gasoline sold in the city limits. Revenues from this local motor fuel tax revenues are restricted for street maintenance and road safety improvements. The rate is scheduled to increase to 2.4 cents/gallon on July 1, 2011. Revenues and costs of this program are reported in a separate fund included in the Capital Improvement Funds section.

SEWER BENEFIT TAX, \$1,236,130 (2.7% TOTAL REVENUES):

The city imposes a tax on all property owners to pay for sanitary sewer and related storm sewer improvements. This tax is collected as part of the bill a homeowner receives from the Sanitary District. It is based on the amount of water that is used and returned to the city's sanitary sewer system. The amount charged per cubic foot of water used is determined annually by the City Council. Revenues from this tax are allocated to the City's Sanitary Sewer Capital Improvement Fund. Currently, the average amount paid by a household of four people is \$65/year. The amount for FY11-12 is estimated to increase 10% to pay for 2 new sewer reimbursement programs for homeowners and for future sewer projects. It has been necessary to increase the annual rate 10% over the last 3 years to keep revenues up with cost increases, as the amount of water being used is not increasing.

HOTEL/MOTEL TAX, \$685,210 (1.5% OF TOTAL REVENUES):

The City taxes hotel and motel room rental receipts at a rate of 5%. All hotel tax revenue is allocated to the general operating fund. Approximately 18% of this revenue is being paid to the C-U Economic Partnership to support their economic development efforts. Hotel/motel tax is also a revenue that is based on point of sale. Therefore, annexations of hotels and opening or closing hotels significantly impact the amounts generated. Hotel/motel taxes have been severely impacted by the downturn in the State economy. The amount of hotel tax projected for FY11-12 is \$50,000 less than the amount received 5 years ago FY06-07. Hotel tax for the first 7 months of this year is up 2.6%. I have projected an increase for FY10-11 of 3.0% and 3.5% for FY11-12 .

LICENSES AND PERMITS, \$1,012,520 (2.2% OF REVENUES):

The City requires that persons involved in certain activities obtain an annual license and/or permit. Usually these licenses and permits involve an inspection of the activity in some manner and registration of persons responsible for the activity. Examples of some of the major license/permit revenue that is received by the city are liquor licenses and various building permits. All license/permit revenue is allocated to the general operating fund. City policy is to increase the amount charged for these permits and licenses annually similar to increases in expenses incurred by the City in administering these activities, which is approximate to labor costs. Included in this amount is the multi-family rental inspection permit to pay for the costs of inspection of these properties. This amount is \$204,280. Up until the recent economic downturn, licenses and permit revenue remained fairly easy to project. However, building related permit activity has decreased significantly over the past 2 years. It is anticipated that these fees will rebound approximately in FY10-11 and even more in FY11-12, buoyed by the Carle Hospital addition permit which will generate \$125,000 in each year.

FINES AND TICKETS, \$769,300 (1.7% OF TOTAL REVENUES):

The City receives revenue in the form of fines from certain violations of ordinances and laws and from parking ticket violations. Most fine revenue is allocated to the general fund to offset the costs of administering the violation and collection of the fine. Some fine revenue (D.U.I. and Drug Seizure) is required by law to be accounted separately and used for certain police equipment and costs. These fines are reported in a special fund, the V.E.R.F. Special Supplementary Fund which is included in the section entitled "Special Funds that Support General Operations". Generally, fine/ticket revenue will remain fairly steady from one year to the next, unless a change occurs in fine amounts or collection methods. In FY09-10, the City implemented a number of actions to increase collection of fines as well as increasing a number of fines.

RECYCLING TAXES, \$521,400 (1.1% TOTAL REVENUES):

The City imposes a annual \$2.50/dwelling unit per month tax on property owners to raise monies to pay for the city's curbside recycling program. Revenues from these taxes are allocated to the City's Recycling Special Fund. It is anticipated that this charge will be sufficient to fund the program thru FY11-12..

LOCAL FOOD AND BEVERAGE TAX, \$333,820 (0.7% TOTAL REVENUES):

The City imposes an additional ½ % on the sales of prepared food and beverages. This sales tax revenue is allocated to the general operating fund. This revenue is also point of sale generated. Therefore, annexations or new development may significantly impact the amounts collected. This tax has not been impacted significantly by the economic downtown. Projections include an increase of 4% for FY11-12..

INTEREST ON INVESTMENTS, \$794,880 (1.7% TOTAL REVENUES):

The City invests all monies that is not needed to pay expenses, in various interest earning securities. The length of maturity and type depends upon the amount available and when it is projected that these invested amounts will be needed. Because the City invests in securities that average 1-3 years in maturity, the impact of fluctuations in interest rates have a significant impact. Interest earned is deposited to each of the City's 22 funds based on average balances invested. The amount projected for FY11-12 is less than last year due to lower interest rates and less monies to invest.

REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS

| | ACTUAL 2009-10 | % CHG. | BUDGET 2010-11 | % CHG. | EST. ACTUAL 2010-11 | % CHG. | VARIANCE 2010-11 | EST. 2011-12 | % CHG. |
|---|--------------------|---------------|--------------------|--------------|------------------------|--------------|---------------------|--------------------|--------------|
| SALES TAXES: | | | | | | | | | |
| STATE SALES TAX: | | | | | | | | | |
| RECURRING STATE SALES TAX | \$4,415,022 | -3.8% | \$4,613,640 | 3.6% | \$4,563,840 | 2.5% | (\$49,800) | \$4,700,760 | 3.0% |
| NON-RECURRING STATE SALES TAX | 37,500 | 0.8% | 0 | 0.0% | 0 | 0.0% | 0 | 0 | 0.0% |
| SUBTOTAL, STATE SALES TAX | \$4,452,522 | -3.0% | \$4,613,640 | 3.6% | \$4,563,840 | 2.5% | (\$49,800) | \$4,700,760 | 3.0% |
| HOME-RULE SALES TAX: | | | | | | | | | |
| RECURRING H/R SALES TAX | \$3,155,849 | -3.4% | \$3,332,040 | 4.7% | \$3,277,410 | 3.0% | (\$54,630) | \$3,392,120 | 3.5% |
| NON-RECURRING H/R SALES TAX | 26,100 | 0.8% | 0 | 0.0% | 0 | 0.0% | 0 | 0 | 0.0% |
| SUBTOTAL, H/R SALES TAX | \$3,181,949 | -2.6% | \$3,332,040 | 4.7% | \$3,277,410 | 3.0% | (\$54,630) | \$3,392,120 | 3.5% |
| SUBTOTAL STATE/LOCAL SALES TAX: | | | | | | | | | |
| RECURRING SALES TAX | \$7,570,871 | -4.6% | \$7,945,680 | 4.1% | \$7,841,250 | 2.7% | (\$104,430) | \$8,092,880 | 3.2% |
| NON-RECURRING SALES TAX | 63,600 | 0.8% | 0 | 0.0% | 0 | 0.0% | 0 | 0 | 0.0% |
| SUBTOTAL, SALES TAX | \$7,634,471 | -3.8% | \$7,945,680 | 4.1% | \$7,841,250 | 2.7% | (\$104,430) | \$8,092,880 | 3.2% |
| STATE USE SALES TAX: | | | | | | | | | |
| RECURRING STATE USE TAX | \$473,969 | -17.4% | \$528,820 | 10.7% | \$494,490 | 3.5% | (\$34,330) | \$554,490 | 0.0% |
| NON-RECURRING STATE USE TAX | 3,800 | 0.7% | 0 | 0.0% | 60,000 | 12.6% | 60,000 | 0 | 0.0% |
| SUBTOTAL, STATE USE TAX | \$477,769 | -16.7% | \$528,820 | 10.7% | \$554,490 | 16.1% | \$25,670 | \$554,490 | 0.0% |
| LOCAL FOOD & BEV. SALES TAX: | | | | | | | | | |
| RECURRING F&B SALES TAX | \$300,677 | -1.0% | \$335,000 | 8.0% | \$320,980 | 3.5% | (\$14,020) | \$333,820 | 4.0% |
| NON-RECURRING F&B SALES TAX | 9,445 | 3.1% | 0 | 0.0% | 0 | 0.0% | 0 | 0 | 0.0% |
| SUBTOTAL, F&B SALES TAX | \$310,122 | 2.1% | \$335,000 | 8.0% | \$320,980 | 3.5% | (\$14,020) | \$333,820 | 4.0% |
| OFF/TRACK BETTING TAX: | | | | | | | | | |
| RECURRING OTB TAX | \$2,908 | | \$0 | | \$0 | | \$0 | \$0 | |
| NON-RECURRING OTB TAX | (2,908) | | 0 | | 0 | | 0 | 0 | |
| SUBTOTAL, OTB TAX | \$0 | 0.0% | \$0 | 0.0% | \$0 | | \$0 | \$0 | 0.0% |
| HOTEL/MOTEL TAX: | | | | | | | | | |
| RECURRING HOTEL/MOTEL TAX | \$619,771 | -5.0% | \$614,000 | -3.8% | \$657,210 | 3.0% | \$43,210 | \$680,210 | 3.5% |
| NON-RECURRING HOTEL/MOTEL TAX | 18,300 | 7.2% | 0 | 0.0% | 0 | 0.0% | 0 | 5,000 | 0.8% |
| SUBTOTAL, HOTEL/MOTEL TAX | \$638,071 | 2.2% | \$614,000 | -3.8% | \$657,210 | 3.0% | \$43,210 | \$685,210 | 4.3% |
| SUBTOTAL, ALL SALES TAXES: | | | | | | | | | |
| RECURRING SALES TAXES | \$8,968,196 | -4.5% | \$9,423,500 | 4.0% | \$9,313,930 | 2.8% | (\$109,570) | \$9,661,400 | 3.1% |
| NON-RECURRING SALES TAXES | 92,237 | 1.0% | 0 | 0.0% | 60,000 | 0.7% | 60,000 | 5,000 | 0.1% |
| SUBTOTAL, SALES TAXES | \$9,060,433 | -3.5% | \$9,423,500 | 4.0% | \$9,373,930 | 3.5% | (\$49,570) | \$9,666,400 | 3.1% |
| UTILITY TAX-ELECTRICITY: | | | | | | | | | |
| NORMAL, RECURRING UTILITY TAX | \$1,508,007 | 1.6% | \$1,508,000 | 0.0% | \$1,558,590 | 3.4% | \$50,590 | \$1,559,870 | 0.1% |
| NON-RECURRING UTILITY TAX | 0 | 0.0% | 0 | 0.0% | 0 | 0.0% | 0 | 0 | 0.0% |
| SUBTOTAL, UTIL. TAX | \$1,508,007 | 1.6% | \$1,508,000 | 0.0% | \$1,558,590 | 3.4% | \$50,590 | \$1,559,870 | 0.1% |
| UTILITY TAX-NAT. GAS REGULAR: | | | | | | | | | |
| NORMAL, RECURRING UTILITY TAX | \$780,179 | 0.0% | \$650,180 | 0.0% | \$650,180 | 0.0% | \$0 | \$666,430 | 2.5% |
| NON-RECURRING UTILITY TAX | (130,000) | -20.3% | 0 | 0.0% | 0 | 0.0% | 0 | 0 | 0.0% |
| SUBTOTAL, UTIL. TAX | \$650,179 | -20.3% | \$650,180 | 0.0% | \$650,180 | 0.0% | \$0 | \$666,430 | 2.5% |
| UTILITY TAX-NAT. GAS USE TAX: | | | | | | | | | |
| NORMAL, RECURRING UTILITY TAX | \$0 | | \$0 | | \$0 | | \$0 | \$204,000 | 0.0% |
| NON-RECURRING UTILITY TAX | 0 | | 0 | | 204,000 | | 204,000 | 69,000 | 33.8% |
| SUBTOTAL, UTIL. TAX | \$0 | | \$0 | | \$204,000 | | \$204,000 | \$273,000 | 33.8% |
| UTILITY TAX-WATER: | | | | | | | | | |
| NORMAL, RECURRING UTILITY TAX | \$365,389 | 2.1% | \$380,380 | 0.0% | \$380,380 | 0.0% | \$0 | \$489,740 | 0.0% |
| NON-RECURRING UTILITY TAX | 15,000 | 4.2% | 0 | 0.0% | 109,360 | 28.7% | 109,360 | 0 | 0.0% |
| SUBTOTAL, UTIL. TAX | \$380,389 | 6.3% | \$380,380 | 0.0% | \$489,740 | 28.7% | \$109,360 | \$489,740 | 0.0% |
| TELECOMMUNICATIONS TAX: | | | | | | | | | |
| NORMAL, RECURRING TELECOM TAX | \$1,155,414 | -1.6% | \$1,209,063 | 4.6% | \$1,132,300 | -2.0% | (\$76,763) | \$1,154,950 | 2.0% |
| NON-RECURRING TELECOM TAX | 0 | 0.0% | 0 | 0.0% | 0 | 0.0% | 0 | 0 | 0.0% |
| SUBTOTAL, TELECOM. TAX | \$1,155,414 | -1.6% | \$1,209,063 | 4.6% | \$1,132,300 | -2.0% | (\$76,763) | \$1,154,950 | 2.0% |
| SUBTOTAL, UTILITY TAX | | | | | | | | | |
| NORMAL, RECURRING UTILITY TAX | \$3,808,989 | -0.6% | \$3,747,623 | 1.5% | \$3,721,450 | 0.7% | (\$26,173) | \$4,074,990 | 1.0% |
| NON-RECURRING UTILITY TAX | (115,000) | -3.0% | - | 0.0% | 313,360 | 8.5% | 313,360 | 69,000 | 1.7% |
| SUBTOTAL, UTILITY TAX | \$3,693,989 | -3.6% | \$3,747,623 | 1.5% | \$4,034,810 | 9.2% | \$287,187 | \$4,143,990 | 2.7% |

Revenue Analysis

REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS (CONTINUED)

| | ACTUAL | % | BUDGET | % | EST. ACTUAL | % | VARIANCE | EST. | % |
|--|---------------------|---------------|---------------------|---------------|---------------------|---------------|--------------------|---------------------|--------------|
| | 2009-10 | CHG. | 2010-11 | CHG. | 2010-11 | CHG. | 2010-11 | 2011-12 | CHG. |
| STATE INCOME TAX: | | | | | | | | | |
| REGULAR, RECURRING | \$3,090,655 | -9.4% | \$3,238,810 | 4.8% | \$3,214,280 | 4.0% | (\$24,530) | \$3,342,850 | 4.0% |
| ADDL. TAX | 0 | | 0 | 0.0% | 130,000 | 0.0% | 130,000 | 0 | 0.0% |
| CORP. REPL. TAX (ALL) | 289,497 | -38.8% | 330,290 | 14.1% | 301,080 | 4.0% | (29,210) | 313,120 | 4.0% |
| SUBTOTAL, INCOME TAX | \$3,380,152 | -10.3% | \$3,569,100 | 5.6% | \$3,645,360 | 7.8% | \$76,260 | \$3,655,970 | 0.3% |
| FRANCHISE AND FEES: | | | | | | | | | |
| CABLE T.V., 5% | 349,667 | 0.6% | 389,170 | 11.3% | 368,900 | 5.5% | (\$20,270) | 383,700 | 4.0% |
| CABLE T.V., 2% | 134,165 | 4.2% | 143,980 | 7.3% | 141,540 | 5.5% | (2,440) | 147,200 | 4.0% |
| NON-RECURRING FEES | 0 | | 0 | | 0 | | 0 | 0 | |
| N I.L. WATER | 72,836 | 0.9% | 82,580 | 13.4% | 69,890 | -4.0% | (12,690) | 69,890 | 0.0% |
| NEW MULTIFAMILY INSPECT. PERMIT | 185,191 | -9.4% | 204,280 | 10.3% | 204,280 | 10.3% | 0 | 204,280 | 0.0% |
| TOTAL FRANCHISE AND FEES | \$741,859 | -5.8% | \$820,010 | 10.5% | \$784,610 | 5.8% | (\$35,400) | \$805,070 | 2.6% |
| INTEREST ON INVESTMENTS: | | | | | | | | | |
| REGULAR | \$175,000 | -11.5% | \$150,000 | -59.6% | \$197,794 | -46.7% | \$47,794 | \$150,000 | 0.0% |
| CHANGE IN MARKET VALUE | 196,327 | NA | 0 | 0.0% | (47,794) | -12.9% | (47,794) | 0 | 0.0% |
| SUBTOTAL, INTEREST ON INVEST. | \$371,327 | 87.7% | \$150,000 | -59.6% | \$150,000 | -59.6% | \$0 | \$150,000 | 0.0% |
| TICKETS AND FINES: | | | | | | | | | |
| PARKING TICKETS | 442,397 | 0.8% | 575,000 | 30.0% | 442,400 | 0.0% | (\$132,600) | 442,400 | 0.0% |
| DOG CONTROL | 5,960 | -3.8% | 6,200 | 4.0% | 6,000 | 0.7% | (200) | 6,000 | 0.0% |
| CITY COURT | 169,206 | 21.0% | 218,000 | 28.8% | 170,000 | 0.5% | (48,000) | 170,000 | 0.0% |
| QUASI-FINES/NOTICE TO APPEAR | 120,570 | 5.1% | 157,000 | 30.2% | 120,600 | 0.0% | (36,400) | 120,600 | 0.0% |
| NON-RECURRING TICKETS/FINES | 0 | | 0 | | 0 | | 0 | 0 | |
| SUBTOTAL, TICKETS AND FINES | 738,133 | 5.8% | 956,200 | 29.5% | 739,000 | 0.1% | (\$217,200) | 739,000 | 0.0% |
| LICENSES/PERMITS/FEES (SEE DETAIL) | 970,664 | 0.0% | 1,155,392 | 0.0% | 1,072,090 | | (83,302) | 1,199,350 | 11.9% |
| LRC EQ. RENTAL FEES | 3,912 | | 9,050 | 0.0% | 4,000 | | (5,050) | 4,000 | 0.0% |
| C.U.S.W.D.S. REIMB, ADMIN | 10,487 | -47.4% | 21,460 | 104.6% | 10,500 | 0.1% | (10,960) | 10,500 | 0.0% |
| UI FIRE FIGHTING REIMBURSEMENT | 1,647,700 | 4.6% | 1,708,650 | 3.7% | 1,661,240 | 0.8% | (47,410) | 1,677,850 | 1.0% |
| TRANSFERS IN FROM OTHER CITY FUNDS: | | | | | | | | | |
| OVERHEAD, LRC SITE | 17,660 | 3.0% | 19,430 | 10.0% | 19,430 | 10.0% | 0 | 21,370 | 10.0% |
| SEWER TAX TRANSFER | 526,650 | 4.5% | 579,320 | 10.0% | 579,320 | 10.0% | 0 | 637,250 | 10.0% |
| OVERHEAD, C.D. FUNDS | 25,450 | 4.0% | 26,470 | 4.0% | 26,470 | 4.0% | 0 | 27,530 | 4.0% |
| M.V.P.S. ARBOR P-T SAL. | 59,090 | 4.5% | 62,050 | 5.0% | 62,050 | 5.0% | 0 | 68,260 | 10.0% |
| TIF 1 SURPLUS REIMB. | 38,820 | 6.7% | 40,380 | 4.0% | 39,801 | 2.5% | (579) | 41,190 | 3.5% |
| L.R.C. ARBOR P-T/EQ. RENT | 5,650 | 2.5% | 5,900 | 4.4% | 5,900 | 4.4% | 0 | 6,160 | 4.4% |
| M.V.P.S. PILOT/OPERATING | 432,620 | 4.5% | 483,530 | 11.8% | 483,530 | 11.8% | 0 | 531,890 | 10.0% |
| TRANS., MARKET ADMIN | 8,720 | 4.0% | 17,960 | 106.0% | 17,960 | 106.0% | 0 | 29,760 | 65.7% |
| TRANS., CAP. IMPR. ENG. OVERTIME | 7,000 | 33.9% | 7,000 | 0.0% | 7,000 | 0.0% | 0 | 7,310 | 4.4% |
| TRANS. HOME/CAP IMPR. (PLANNER) | 0 | 0.0% | 25,000 | | 25,000 | | 0 | 0 | |
| CAP IMPR. TRANSFER, WINDSOR ENG. | 162,610 | 12.8% | 162,000 | -0.4% | 162,000 | -0.4% | 0 | 162,000 | 0.0% |
| SUBTOTAL, RECURRING TRANSFERS | 1,284,270 | 5.6% | 1,429,040 | 11.3% | 1,428,461 | 11.2% | (579) | 1,532,720 | 7.3% |
| SUBTOTAL, REV. & RECURRING TRANS. | \$21,902,926 | -3.2% | \$22,990,025 | 5.0% | \$22,904,001 | 4.6% | (\$86,024) | \$23,584,850 | 3.0% |
| NON-RECURRING REV/BNUES & TRANS. | 173,564 | 0.6% | 316,662 | 1.4% | 480,566 | 2.2% | 163,904 | 816,000 | 3.6% |
| SUBTOTAL, REC. REV. & TRANSFERS | \$21,729,362 | -3.8% | \$22,673,363 | 3.5% | \$22,423,435 | 2.4% | (249,928) | \$22,768,850 | -0.6% |
| TOTAL BEFORE PROP. TAX | \$21,902,926 | -3.2% | \$22,990,025 | 5.0% | \$22,904,001 | 4.6% | (\$86,024) | \$23,584,850 | 3.0% |
| PROPERTY TAX | \$7,173,357 | 2.0% | \$7,280,420 | 1.5% | \$7,220,700 | 0.7% | (59,720) | \$7,310,960 | 1.3% |
| TOTAL INCLUDING PROP. TAX | \$29,076,283 | -2.0% | \$30,270,445 | 4.1% | \$30,124,701 | 3.6% | (\$145,744) | \$30,895,810 | 2.6% |

PERMITS AND LICENSES DETAIL

| | ACTUAL 2009-10 | BUDGET 2010-11 | EST. ACTUAL 2010-11 | BUDGET 2011-12 |
|----------------------------------|-------------------|-------------------|------------------------|-------------------|
| PERMITS AND LICENSES: | | | | |
| BUILDING PERMITS | \$59,992 | \$100,000 | \$72,000 | \$136,130 |
| MECHANICAL PERMITS | 35,360 | 41,000 | 33,000 | 41,000 |
| ELECTRICAL PERMITS | 40,946 | 54,000 | 37,000 | 54,000 |
| PLUMBING PERMITS | 35,680 | 41,000 | 35,000 | 41,000 |
| SIDEWALK CAFE LICENSE | 350 | 300 | 300 | 300 |
| LIQUOR LICENSE | 263,582 | 262,150 | 266,000 | 266,000 |
| NIL. WATER EXCAVATIONS | 3,860 | 4,300 | 4,300 | 4,300 |
| AMUSEMENT DEVICE LICENSE | 7,120 | 8,640 | 8,640 | 8,640 |
| TAXI CAB COMPANY LICENSE | 7,315 | 6,300 | 7,500 | 7,500 |
| MOBILE HOME PARK LICENSE | 1,725 | 1,850 | 1,850 | 1,850 |
| TAXI CAB DRIVER LICENSE | 2,408 | 2,200 | 2,400 | 2,400 |
| FIRE PREVENTION LICENSE | 13,815 | 9,870 | 16,000 | 16,000 |
| INFL. INCREASE PERMITS/FEEES | 0 | 39,710 | 0 | 22,000 |
| ENGINEERING PERMITS | 4,875 | 3,000 | 3,000 | 3,000 |
| EROSION CONTROL PERMITS | 4,270 | 6,250 | 4,250 | 4,250 |
| FOOD HANDLER'S LICENSE | 13,925 | 12,640 | 14,000 | 14,000 |
| ELECTRICIAN LICENSE | 11,525 | 12,330 | 11,000 | 11,000 |
| SANITARY HAULERS LICENSE | 17,920 | 17,470 | 17,500 | 17,500 |
| RAFFLE/SOLICITOR LICENSE | 475 | 500 | 200 | 200 |
| AMBULANCE LICENSE | 300 | 310 | 1,000 | 1,000 |
| HAZARDOUS MAT'L HANDLING LICENSE | 6,000 | 6,160 | 6,000 | 6,000 |
| 3-10 AREA PARKING PERMITS | 53,548 | 51,100 | 51,100 | 51,100 |
| DOMESTIC PARTNER REG. FEE | 510 | 360 | 200 | 200 |
| NON-RECURRING CARLE BLDG. FEES | 0 | 0 | 0 | 0 |
| TOTAL, LICENSES AND PERMITS | \$585,501 | \$681,440 | \$592,240 | \$709,370 |

OTHER REVENUES DETAIL

| | ACTUAL 2009-10 | BUDGET 2010-11 | EST. ACTUAL 2010-11 | BUDGET 2011-12 |
|---------------------------------|-------------------|-------------------|------------------------|-------------------|
| OTHER REVENUES: | | | | |
| VARIOUS SERVICE FEES | \$22,234 | \$17,600 | \$19,700 | \$19,700 |
| TRANS. STATION FEES | 34,665 | 38,000 | 38,000 | 38,000 |
| UI HOUSING INSPECTIONS FEE | 22,635 | 23,600 | 24,360 | 25,090 |
| STATE-FIRE INS. FEE | 38,234 | 46,480 | 40,740 | 40,740 |
| TOWNSHIP REIMB., MAINTENANCE | 5,352 | 5,560 | 5,560 | 5,560 |
| JUNK/WEED LIENS | 8,004 | 11,000 | 11,000 | 11,000 |
| DAMAGE REIMB./CITY PROP. | 14,191 | 14,000 | 14,000 | 14,000 |
| HOMESTEAD LIEU OF TAX | 1,286 | 1,340 | 1,340 | 1,340 |
| DATA PROCESSING CONTRACTS | 55,314 | 55,300 | 55,300 | 55,300 |
| CIVIC CENTER RENTAL | 40,585 | 45,520 | 41,000 | 41,000 |
| SALE CODE/ZONING BOOKS/MA(S) | 190 | 80 | 80 | 80 |
| ZONING REVIEW FEES | 2,770 | 6,580 | 3,000 | 3,000 |
| PLAN REVIEW FEES | 16,969 | 53,000 | 75,000 | 75,000 |
| COPY FEES | 3,902 | 4,870 | 4,870 | 4,870 |
| METROZONE PAYMENT | 95,973 | 73,560 | 100,000 | 105,000 |
| BLDG. DEMO. REIMB. | 0 | 0 | 0 | 0 |
| TOWING FEE | 2,175 | 26,000 | 13,600 | 16,000 |
| VEH. IMPOUNDMENT FEE | 0 | 29,162 | 10,000 | 12,000 |
| LICENSE/BACKGROUND COSTS REIMB. | 2,621 | 2,300 | 2,300 | 2,300 |
| ABATEMENT REIMB. | 18,063 | 20,000 | 20,000 | 20,000 |
| TOTAL, OTHER REVENUES | \$385,163 | \$473,952 | \$479,850 | \$489,980 |

**GENERAL FUND
DEPARTMENT
EXPENDITURES**

CITY COUNCIL

EXECUTIVE

FINANCE

CITY CLERK

POLICE

FIRE RESCUE SERVICES

PUBLIC WORKS

COMMUNITY DEVELOPMENT SERVICES



URBANA CITY COUNCIL

MISSION OF THE CITY COUNCIL

The City Council establishes laws for citizen welfare, determines policies that govern providing municipal services and approves certain Mayoral appointments.

COUNCIL ORGANIZATION

The City Council is composed of seven members, each elected from a different ward. The Council meets twice a month on the 1st and 3rd Mondays to hear citizen input and to enact legislation. Members of the City Council also meet on the 2nd and 4th Monday of the month as a committee of the whole. These committees also hear citizen input and forward legislation to the Council for action.

CITY COUNCIL

EXPENDITURES BY CATEGORY

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | PROPOSED 2011-12 | % CHG. |
|----------------------------|-------------------|-------------------|-------------------|---------------------|-------------|
| PERSONNEL SERVICES | \$34,729 | \$42,153 | \$44,880 | \$45,100 | 0.5% |
| MATERIALS AND SUPPLIES | 750 | 79 | 750 | 750 | 0.0% |
| OPERATIONS AND CONTRACTUAL | 4,832 | 579 | 6,500 | 6,500 | 0.0% |
| TOTAL | \$40,311 | \$42,811 | \$52,130 | \$52,350 | 0.4% |



EXECUTIVE DEPARTMENT

DEPARTMENT MISSION

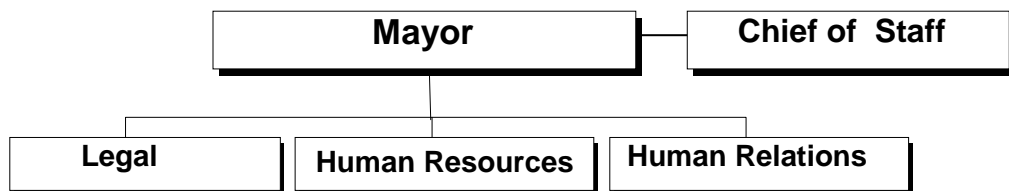
To provide professional management and leadership to ensure municipal services are delivered consistent with approved policies of the Mayor and City Council.

DEPARTMENT ORGANIZATION

The Executive Department is organized into four divisions:

- **Administration** - provide overall administration of the City and the department to include the Office of the Mayor and Office of the Chief of Staff.
- **Legal** - provide legal services to the City and other department personnel under Illinois home-rule statutes.
- **Human Relations** - enforce State and local equal opportunity laws, promote community relations, enforce the Americans with Disabilities Act and administration of the Civilian Police Review Board.
- **Human Resources** - provide professional personnel services to the City and other departments in accordance with State and Federal laws, policies and procedures and applicable labor agreements.

EXECUTIVE DEPARTMENT ORGANIZATIONAL CHART



Executive Department

**EXECUTIVE DEPARTMENT
EXPENDITURES BY DIVISION**

| DIVISION | ACTUAL | ACTUAL | BUDGET | BUDGET | % |
|------------------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | CHG |
| ADMINISTRATION | \$273,268 | \$369,356 | \$372,020 | \$365,740 | -1.7% |
| LEGAL | 506,314 | 537,866 | 581,500 | 586,050 | 0.8% |
| HUMAN RELATIONS | 123,849 | 125,527 | 151,830 | 153,970 | 1.4% |
| CIVILIAN POLICE REVIEW BOARD | 4,274 | 4,882 | 8,150 | 8,150 | 0.0% |
| HUMAN RESOURCES | 278,801 | 261,260 | 317,980 | 321,160 | 1.0% |
| TOTAL | \$1,186,506 | \$1,298,891 | \$1,431,480 | \$1,435,070 | 0.3% |

**EXECUTIVE DEPARTMENT
EXPENDITURES BY CATEGORY**

| CATEGORY | ACTUAL | ACTUAL | BUDGET | BUDGET | % |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | CHG |
| PERSONNEL SERVICES | \$886,404 | \$1,037,300 | \$1,082,150 | \$1,085,740 | 0.3% |
| MATERIALS AND SUPPLIES | 22,997 | 23,270 | 25,010 | 25,010 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 268,965 | 229,851 | 315,510 | 315,510 | 0.0% |
| CAPITAL OUTLAY | 8,140 | 8,470 | 8,810 | 8,810 | 0.0% |
| DEPARTMENT TOTAL | \$1,186,506 | \$1,298,891 | \$1,431,480 | \$1,435,070 | 0.3% |

**EXECUTIVE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-----------------------------------|----------------|----------------|----------------|----------------|
| MAYOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMINISTRATIVE OFFICER | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN. ASSISTANT II | 4.00 | 4.00 | 4.00 | 4.00 |
| EXECUTIVE ASST. | 1.00 | 1.00 | 0.00 | 0.00 |
| CITY ATTORNEY | 1.00 | 1.00 | 1.00 | 1.00 |
| ASST. CITY ATTORNEY | 2.00 | 2.00 | 2.00 | 2.00 |
| HUMAN RELATIONS OFFICER | 1.00 | 1.00 | 1.00 | 1.00 |
| HUMAN RESOURCES MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| HUMAN RESOURCES ASST. MGR. | 1.00 | 1.00 | 1.00 | 1.00 |
| BENEFITS SPECIALIST | 1.00 | 1.00 | 1.00 | 1.00 |
| SUBTOTAL, FULL-TIME | 14.00 | 14.00 | 13.00 | 13.00 |
| PART-TIME POSITIONS: | | | | |
| LEGAL INTERN P-T | 0.00 | 0.00 | 0.00 | 0.00 |
| EXECUTIVE ASST. | 0.00 | 0.00 | 0.00 | 0.00 |
| LEGAL CLERK-TYPIST P-T | 0.00 | 0.00 | 0.00 | 0.00 |
| SUBTOTAL, PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| EXECUTIVE DEPARTMENT TOTAL | 14.00 | 14.00 | 13.00 | 13.00 |

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for achievement of City and Executive Department goals and objectives and organizational improvement
- Oversee hiring, the regular review of compensation, benefits and working conditions, and the discipline of all City personnel, including union contracts
- Develop and organize work plan and guide the work of department heads and Executive Division heads through work goals and the measurement of results.
- Represent the City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Develop the annual budget proposal and administer the approved budget
- Coordinate special projects (solid waste) and economic development activities
- Administer the City's emergency services and disaster efforts (ESDA)

**EXECUTIVE DEPARTMENT, ADMINISTRATION
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG |
|--|-------------------|-------------------|-------------------|-------------------|--------------|
| PERSONNEL SERVICES | \$190,927 | \$282,796 | \$277,830 | \$271,550 | -2.3% |
| MATERIALS AND SUPPLIES | 2,577 | 2,584 | 3,460 | 3,460 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 71,624 | 75,506 | 81,920 | 81,920 | 0.0% |
| CAPITAL OUTLAY | 8,140 | 8,470 | 8,810 | 8,810 | 0.0% |
| PROGRAM TOTAL | \$273,268 | \$369,356 | \$372,020 | \$365,740 | -1.7% |

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 5.50 | 5.50 | 4.50 | 4.50 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 5.50 | 5.50 | 4.50 | 4.50 |

**EXECUTIVE DEPARTMENT
LEGAL DIVISION ACTIVITIES**

- Represent the City, its officers and staff in all legal matters before the courts and in administrative proceedings
- Prosecute and enforce all municipal ordinance violations
- Prepare and review all ordinances and resolutions presented to the City Council and all other legal documents to which the City is a signatory
- Provide written legal opinions and advice to City elected officials, boards and commissions and staff
- Prepare and process all legal matters for the acquisition and disposition of real and personal property of the City
- Prepare and process claims for collection from damage to City property and other debts owed to the City
- Review legal documents and provide legal opinions with respect to the issuance of municipal bonds and other financial matters

**EXECUTIVE DEPARTMENT, LEGAL DIVISION
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$367,240 | \$416,165 | \$442,100 | \$446,650 | 1.0% |
| MATERIALS AND SUPPLIES | 19,252 | \$19,556 | 19,300 | 19,300 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 119,822 | \$102,145 | 120,100 | 120,100 | 0.0% |
| DIVISION TOTAL | \$506,314 | \$537,866 | \$581,500 | \$586,050 | 0.8% |

**EXECUTIVE DEPARTMENT, LEGAL DIVISION
FTE'S**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 5.00 | 5.00 | 5.00 | 5.00 |
| PART-TIME | 0.50 | 0.50 | 0.50 | 0.50 |
| TOTAL | 5.50 | 5.50 | 5.50 | 5.50 |

**EXECUTIVE DEPARTMENT
HUMAN RELATIONS DIVISION ACTIVITIES**

- Investigate and respond to discrimination and fair housing claims under State laws and the City of Urbana Human Rights Ordinance
- Implement affirmative action for City contractors and vendors to include on-site inspections of construction sites
- Assist the Personnel Division with recruitment of minorities, women and handicapped persons
- Implement internal programs, assist other departments (Police) and represent the City with various community related programs to improve community relations among diverse ethnic and racial segments of the City
- Monitor programs that make citizens aware of their fair housing rights using printed and electronic media and group forums
- Monitor the City's compliance with federal A.D.A. laws to ensure equal access to city employment, services, activities, and physical structures for handicapped persons
- Administer the Civilian Police Review Board

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION
EXPENDITURES BY CLASSIFICATION (INCL. C. P.R.B.)**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$117,453 | \$119,502 | \$128,210 | \$130,350 | 1.7% |
| MATERIALS AND SUPPLIES | 253 | 180 | 1,050 | 1,050 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 10,417 | 10,727 | 30,720 | 30,720 | 0.0% |
| PROGRAM TOTAL | \$128,123 | \$130,409 | \$159,980 | \$162,120 | 1.3% |

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION (INCL. C.P.R.B.)
FTE'S**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 1.50 | 1.50 | 1.50 | 1.50 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 1.50 | 1.50 | 1.50 | 1.50 |

**EXECUTIVE DEPARTMENT
HUMAN RESOURCES DIVISION ACTIVITIES**

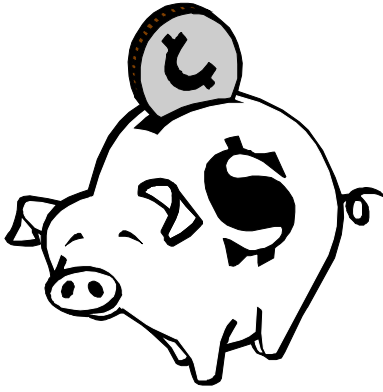
- Establish and recommend personnel and payroll policies and procedures
- Establish and recommend sound non-discriminatory recruiting, selection and promotion procedures for all non-elected positions
- Administer a salary and benefits and a merit-based employee performance evaluation program
- Construct and employ valid testing procedures for the evaluation and selection of employees
- Design and coordinate training and professional development of the City's human resources to enhance their individual and collective effectiveness
- Develop, administer and assist other departments in employee safety programs
- Develop EEO and affirmative action programs for other departments
- Administer the City's civil service rules and procedures
- Promote and maintain effective employee relations through the administration of labor contracts, personnel policies and constructive conflict resolution

**EXECUTIVE DEPARTMENT, HUMAN RESOURCES DIVISION
EXPENDITURES BY CLASSIFICATION**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$210,784 | \$218,837 | \$234,010 | \$237,190 | 1.4% |
| MATERIALS AND SUPPLIES | 915 | 950 | 1,200 | 1,200 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 67,102 | 41,473 | 82,770 | 82,770 | 0.0% |
| PROGRAM TOTAL | \$278,801 | \$261,260 | \$317,980 | \$321,160 | 1.0% |

**EXECUTIVE DEPARTMENT, HUMAN RESOURCES DIVISION
FTE'S**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 3.00 | 3.00 | 3.00 | 3.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 3.00 | 3.00 | 3.00 | 3.00 |



FINANCE DEPARTMENT

DEPARTMENT MISSION

To manage the City's financial resources and information systems.

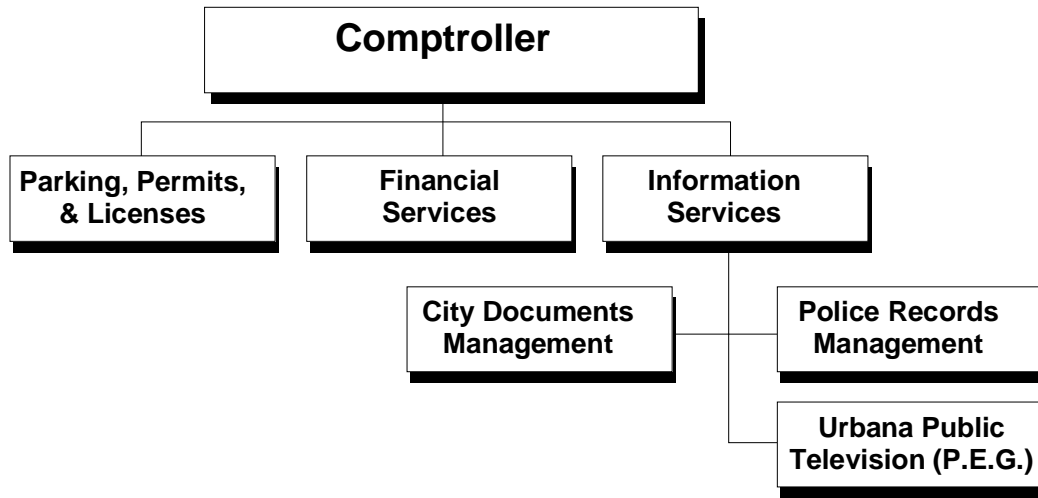
DEPARTMENT ORGANIZATION

The Finance Department is organized into six programs:

- **Administration** - provides overall administration of the department. This program utilizes 1 Comptroller and .5 Administrative Assistant I.
- **Parking, Permits and Licenses** - manages the parking ticket, licenses and permit systems. This program utilizes 1 Office Supervisor, 2 Clerk-Cashiers and .5 Administrative Assistant I.
- **Financial Services** - provides various financial and accounting services to other departments, vendors, employees and the public including the collection of City revenues other than parking tickets, permits and licenses. This program utilizes 1 Account Clerk Supervisor, 2 Account Clerks.
- **Information Services** - manages the City's various electronic data and information systems. This program utilizes 1 Information Services Manager, 1 Computer Systems Programmer/Analyst II, 1 P.C. Analyst/Network Coordinator, 2 Computer Systems Specialist, 1 Web Documents Coordinator, 1 City Documents Coordinator and .25 P.C. Specialist.
- **Police Records Management (A.R.M.S.)** - manages a centralized records information system for local police departments in the area, on a cost reimbursement basis. This program utilizes 1 A.R.M.S. Programmer/Analyst. . The Information Services Manager supervises the program. Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section
- **Urbana Public Television (P.E.G.)** – coordinates activities of the Urbana Public Television channel and supervises telecasting of various public meetings on the channel. This program utilizes 1 UPTV Station Manager, 1 UPTV Production Coordinator, .25 Outreach Coordinator, and .15 Camera Operators. . Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section

Finance Department

**FINANCE DEPARTMENT
ORGANIZATIONAL CHART**



**FINANCE DEPARTMENT
EXPENDITURES BY PROGRAM**

| CATEGORY | ACTUAL | ACTUAL | BUDGET | BUDGET | % |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| ADMINISTRATION | \$290,570 | \$301,868 | \$322,440 | \$324,270 | 0.6% |
| PARKING, PERMITS, & REV. COLLECTION | 231,258 | 246,607 | 273,710 | 275,690 | 0.7% |
| FINANCIAL SERVICES | 262,638 | 259,215 | 296,170 | 298,280 | 0.7% |
| INFORMATION SERVICES | 455,872 | 451,913 | 544,310 | 546,090 | 0.3% |
| DEPARTMENT TOTAL | \$1,240,338 | \$1,259,603 | \$1,436,630 | \$1,444,330 | 0.5% |

**FINANCE DEPARTMENT
EXPENDITURES BY CATEGORY**

| CATEGORY | ACTUAL | ACTUAL | BUDGET | BUDGET | % |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| PERSONNEL SERVICES | \$1,005,368 | \$1,031,820 | \$1,154,390 | \$1,162,090 | 0.7% |
| MATERIALS AND SUPPLIES | 36,723 | 38,008 | 47,580 | 47,580 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 171,307 | 161,755 | 205,520 | 205,520 | 0.0% |
| CAPITAL OUTLAY | 26,940 | 28,020 | 29,140 | 29,140 | 0.0% |
| DEPARTMENT TOTAL | \$1,240,338 | \$1,259,603 | \$1,436,630 | \$1,444,330 | 0.5% |

**FINANCE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|---------------------------------------|----------------|----------------|----------------|----------------|
| COMPROLLER | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN . ASSISTANT I | 1.00 | 1.00 | 1.00 | 1.00 |
| OFFICE SUPERVISOR | 1.00 | 1.00 | 1.00 | 1.00 |
| CLERK-CASHIER | 2.00 | 2.00 | 2.00 | 2.00 |
| ACCOUNT CLERK SUPV. | 1.00 | 1.00 | 1.00 | 1.00 |
| ACCOUNT CLERK II | 1.00 | 1.00 | 1.00 | 1.00 |
| ACCOUNT CLERK I | 1.00 | 1.00 | 1.00 | 1.00 |
| DATA PROCESSING SUPV. | 1.00 | 1.00 | 1.00 | 1.00 |
| COMPUTER PROGRAMMER II | 1.00 | 1.00 | 1.00 | 1.00 |
| PC ANALYST/NETWORK COORD. | 1.00 | 1.00 | 1.00 | 1.00 |
| POLICE RECORDS PROGRAMMER | 1.00 | 1.00 | 1.00 | 1.00 |
| COMPUTER SYSTEM TECHNICIAN | 1.00 | 1.00 | 1.00 | 1.00 |
| CITY DOCUMENTS COORDINATOR | 1.00 | 1.00 | 1.00 | 1.00 |
| WEB DOCUMENTS COORDINATOR | 1.00 | 1.00 | 1.00 | 1.00 |
| PERSONAL COMPUTER TECH. | 1.00 | 1.00 | 1.00 | 1.00 |
| U.P.T.V. STATION MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| U.P.T.V. PRODUCTION COORD. | 1.00 | 1.00 | 1.00 | 1.00 |
| SUBTOTAL, FULL-TIME | 18.00 | 18.00 | 18.00 | 18.00 |
| PART-TIME POSITIONS: | | | | |
| I.L.E.A.S. COMPUTER SPECIALIST | 0.75 | 0.75 | 0.00 | 0.00 |
| U.P.T.V. OUTREACH COORD. | 0.25 | 0.25 | 0.25 | 0.25 |
| U.P.T.V. CAMERA OPERATORS | 0.15 | 0.15 | 0.15 | 0.15 |
| PERSONAL COMPUTER TECH. | 0.00 | 0.25 | 0.00 | 0.00 |
| SUBTOTAL, PART-TIME | 1.15 | 1.40 | 0.40 | 0.40 |
| FINANCE DEPARTMENT TOTAL | 19.15 | 19.40 | 18.40 | 18.40 |

For FY10-11, a .75 ILEAS computer technician and a .25 part-time computer intern are planned vacancies for the year. This reduction of 1 FTE is reflected in the chart above.

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Assist in the development and implementation of long-term City financial plans and policies
- Monitor revenues and expenditures such that significant variations from the Annual Budget are resolved in a timely manner
- Prepare an annual financial report (audit) in accordance with State laws and generally accepted accounting principles
- Assist in preparing an annual budget in accordance with directives from the Mayor
- Perform duties of Treasurer of the City, Police and Firemen's Pension Funds
- Invest idle cash for the City, Firemen's Pension Fund, and Policemen's Pension Fund in accordance with State laws and internal board policies
- Prepare reports to oversight agencies, especially for various grants
- In coordination with the Personnel Director, manage the City's insurance and risk retention program, to include the City's self-insured worker's compensation fund and conventional third-party liability insurance
- Prepare annual property tax levy and supporting documents in accordance with the approved Annual Budget
- Monitor and approve the selection of vendors the City is purchasing from, in accordance with State laws and internal policies governing E.E.O. standards and competitiveness
- Prepare quarterly interim financial reports
- Manage various city electronic information systems in an efficient and economical manner, such that these systems provide the required information and operating support to departments and provide information to the public (ex. UPTV, Web-documents, Area Police Records Management).
- Process 600 Build Urbana property rebate checks annually.
- Review and approve approximately 6,000 purchase orders annually
- Review and approve all employee travel reconciliation forms to ensure travel costs are in accordance with policies.

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$166,180 | \$174,668 | \$185,140 | \$186,970 | 1.0% |
| MATERIALS AND SUPPLIES | 4,669 | 5,688 | 6,460 | 6,460 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 92,781 | 93,492 | 101,700 | 101,700 | 0.0% |
| CAPITAL OUTLAY | 26,940 | 28,020 | 29,140 | 29,140 | 0.0% |
| PROGRAM TOTAL | \$290,570 | \$301,868 | \$322,440 | \$324,270 | 0.6% |

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|---------|---------|---------|---------|
| FULL-TIME | 1.50 | 1.50 | 1.50 | 1.50 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 1.50 | 1.50 | 1.50 | 1.50 |

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS
AND LICENSES PROGRAM ACTIVITIES**

- Process and account for approximately 97,000 parking tickets that are issued and paid (combined total) annually, to include various follow-up collection procedures of second and third notices, collection letters, court summons and driver's license suspensions
- Process and account for approximately 5,000 permits and licenses
- Process, resolve and account for approximately 3,200 parking ticket dispute notices
- Process payments and maintain records for approximately 500 parking rental spaces

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS, AND LICENSES PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$206,530 | \$217,795 | \$232,840 | \$234,820 | 0.9% |
| MATERIALS AND SUPPLIES | 6,445 | 10,167 | 13,500 | 13,500 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 18,283 | 18,645 | 27,370 | 27,370 | 0.0% |
| PROGRAM TOTAL | \$231,258 | \$246,607 | \$273,710 | \$275,690 | 0.7% |

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS AND LICENSES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 3.50 | 3.50 | 3.50 | 3.50 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 3.50 | 3.50 | 3.50 | 3.50 |

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM ACTIVITIES**

- Process and disburse approximately 6,000 payments to vendors and other entities following appropriate procedures
- Process and disburse approximately 6,000 payroll checks
- Maintain and manage various financial record-keeping systems for the City
- On a daily basis, ensure that all available City cash is deposited and invested
- Perform centralized purchasing for certain office products that are utilized by all City departments such as letterhead, computer paper, copy paper, printer supplies, office product maintenance contracts and computer supplies
- Collect and account for 2,000 rental registration program billings
- Coordinate with the U-C Sanitary District approximately 10,000 sewer tax billings
- Bill, collect and account for approximately 8,300 single-family and 400 multi-family recycling tax billings
- Collect and account for monthly locally imposed food and beverage tax, hotel/motel tax, and utility tax remittances
- Perform certain data processing and financial services for other local governments (Library, Park District and Cunningham Township) on a cost-reimbursement basis
- Bill, collect and account for miscellaneous receivables due to the City such as parking meter rentals, damage to city property, civic center rentals and junk and debris cleanup

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$183,711 | \$192,773 | \$206,770 | \$208,880 | 1.0% |
| MATERIALS AND SUPPLIES | 25,609 | 22,153 | 27,620 | 27,620 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 53,318 | 44,289 | 61,780 | 61,780 | 0.0% |
| PROGRAM TOTAL | \$262,638 | \$259,215 | \$296,170 | \$298,280 | 0.7% |

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 3.00 | 3.00 | 3.00 | 3.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 3.00 | 3.00 | 3.00 | 3.00 |

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM ACTIVITIES**

- Provide user support and training for installed software and hardware for other City departments
- Assist all departments in identifying new electronic information technologies that may assist them in performing their duties
- Prepare and recommend an annual and long-term City data processing plan to efficiently manage the City’s data-processing resources
- Design, purchase and install new personal computer systems for all City departments
- Represents the City in meetings with outside agencies regarding connectivity of computerized information systems
- Perform in-house programming on the City’s AS/400 Computer System software
- Supervise the operation of the Urbana Public Television Channel and related programs
- Provide various information services to related governments (Park District, Library, Township) under a cost-reimbursement basis
- Administer the City’s Document Storage and Retrieval System

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$448,947 | \$446,584 | \$529,640 | \$531,420 | 0.3% |
| OPERATIONS AND CONTRACTUAL SERVICES | 6,925 | 5,329 | 14,670 | 14,670 | 0.0% |
| PROGRAM TOTAL | \$455,872 | \$451,913 | \$544,310 | \$546,090 | 0.3% |

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM
PERSONNEL SUMMARY (FTE’S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 7.00 | 7.00 | 7.00 | 7.00 |
| PART-TIME | 0.50 | 0.50 | 0.00 | 0.00 |
| TOTAL | 7.50 | 7.50 | 7.00 | 7.00 |



CITY CLERK

DEPARTMENT MISSION

To provide professional records management, meet all legal notice requirements for meetings, serve as clerk to the City Council and to assist the County Clerk in conducting elections.

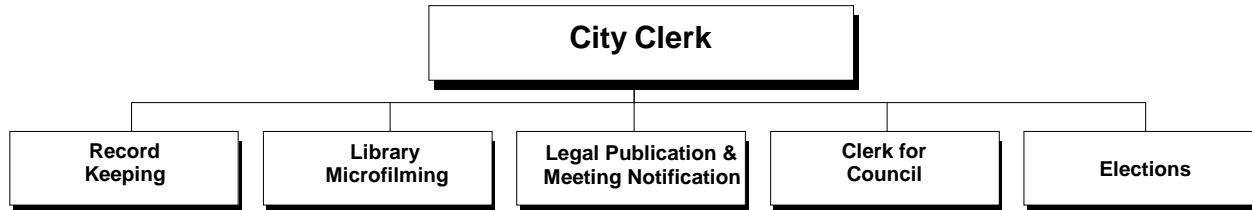
ACTIVITIES OF THE CITY CLERK'S OFFICE

- Preserve and maintain the official permanent record of all City documents
- Develop and implement record retention schedules in cooperation with the Illinois Local Records Commission
- Work with the Finance Department to administer the City's document storage and retrieval system
- Act as keeper of the City seal and to certify and attest official signatures on municipal documents
- To meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities
- Act as the clerk for the City Council to include preparing and distributing meeting agendas and packets, recording minutes, preparing calendars and making travel arrangements
- Provide certain services to the City administration to include retrieving documents and records, distributing in-coming mail, post out-going mail, coordinate applications for solicitors, receive claims against the City, coordinate and retain subdivision construction bonds, register relocators, issue raffle licenses, and administer updates of the City code and zoning book
- Provide certain services to the general public and news-media to include maintaining copies of various documents for public inspection and responding to "Freedom of Information" requests, to include being the designated "Freedom of Information Officer" for the City.

City Clerk

- Participate in election process to include monitoring of ward boundaries, processing nominating petitions, and being deputy registrar
- Maintains the Domestic Partnership Registry

**CITY CLERK DEPARTMENT
ORGANIZATIONAL CHART**



EXPENDITURES BY CATEGORY

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$167,110 | \$175,555 | \$190,140 | \$192,550 | 1.3% |
| MATERIALS AND SUPPLIES | 2,297 | 2,879 | 2,880 | 2,880 | 0.0% |
| CONTRACTUAL SERVICES | 26,327 | 23,731 | 28,710 | 29,510 | 2.8% |
| CAPITAL OUTLAY | 1,790 | 1,860 | 1,930 | 1,930 | 0.0% |
| TOTAL | \$197,524 | \$204,025 | \$223,660 | \$226,870 | 1.4% |

**CITY CLERK'S OFFICE
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|---------|---------|---------|---------|
| FULL-TIME | 3.00 | 3.00 | 3.00 | 3.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 3.00 | 3.00 | 3.00 | 3.00 |



POLICE DEPARTMENT

DEPARTMENT MISSION

The mission of the Urbana Police Department is to enhance the quality of life in the City of Urbana by working cooperatively with the community and within the framework of the Constitution to enforce the laws, preserve the peace, reduce the fear of crime, and provide a safe environment for all. The Urbana Police Department will continually strive for excellence in the performance of its duties through education, training, and collaboration with its citizens.

DEPARTMENT ORGANIZATION

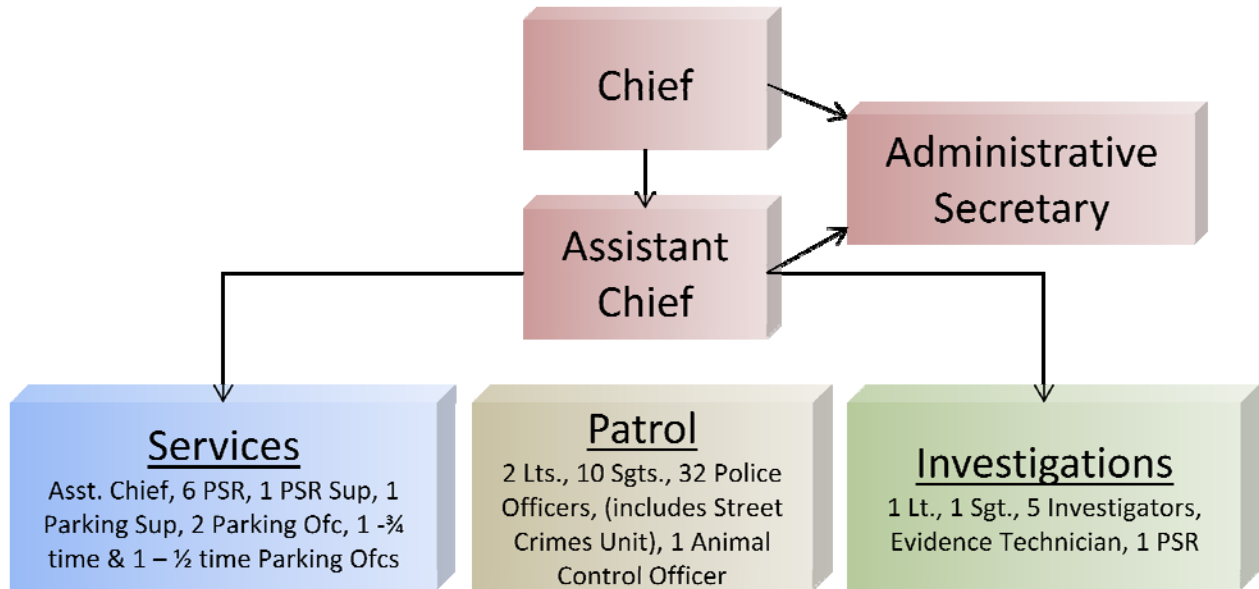
The Police Department has an authorized strength of 55 sworn officers (currently at 53) and is organized into four divisions:

- **Administration** - provide overall leadership of the department to insure effective and efficient operation and to perform those duties necessary to preserve the safety, peace and security of the citizens of Urbana. This division utilizes 1 Chief of Police, 1 Assistant Chief, 1 Admin. Assistant and 2 vehicles .
- **Patrol Division** – The first responder to all requests for police service. This division provides the full-range of police services, crime prevention, traffic enforcement, accident investigation, criminal investigation, enforcement of local, state and federal criminal laws, the apprehension of criminal violators in Urbana, and animal control services. This is a twenty-four hour a day, seven day a week operation, staffed with 2 Lieutenants, 33 officers (currently 1 vacancy), 10 sergeants, 1 civilian animal control officer and 20 vehicles.
- **Criminal Investigation Section** – Provides follow-up investigation if needed on all felony cases reported to the department. Handles all high profile or major case investigations and all multi-jurisdictional cases. Handles all evidence and seizures for the department. CID provides these services with 6 investigators (currently 1 vacancy), 1 sergeant, 1 lieutenant, 1 civilian photo/evidence technician, 1 civilian service representative and 7 vehicles.
- **Support Services** – The front desk is a twenty-four hour a day, seven day a week operation that maintains the department’s record system and information management system, provides statistical analysis for the department, backup dispatch center, is the primary contact point for public access to the department, provides parking enforcement and school crossing services. This division is

Police Department

staffed with 11 full-time civilian employees , 6.75 (FTE) part-time positions and utilizes 3 vehicles.

POLICE DEPARTMENT ORGANIZATION CHART



POLICE DEPARTMENT EXPENDITURES BY PROGRAM

| PROGRAM | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| ADMINISTRATION PROGRAM | \$689,572 | \$697,725 | \$743,250 | \$754,660 | 1.5% |
| PATROL PROGRAM | 5,063,704 | 5,250,924 | 5,627,097 | 5,788,980 | 2.9% |
| ANIMAL CONTROL PROGRAM | 92,878 | 92,602 | 107,660 | 107,970 | 0.3% |
| CRIMINAL INVESTIGATIONS PROGRAM | 1,039,734 | 1,061,810 | 1,171,040 | 1,140,790 | -2.6% |
| SUPPORT SERVICES PROGRAM | 640,903 | 640,192 | 747,373 | 750,302 | 0.4% |
| SCHOOL X-GUARDS PROGRAM | 42,521 | 47,616 | 61,270 | 61,270 | 0.0% |
| PARKING PROGRAM | 185,519 | 203,778 | 245,130 | 238,870 | -2.6% |
| DEPARTMENT TOTAL | \$7,754,831 | \$7,994,647 | \$8,702,820 | \$8,842,842 | 1.6% |

POLICE DEPARTMENT EXPENDITURES BY CATEGORY

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG |
|-------------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| PERSONNEL SERVICES | \$6,520,802 | \$6,826,035 | \$7,269,190 | \$7,409,212 | 1.9% |
| MATERIALS AND SUPPLIES | 40,420 | 34,938 | 54,850 | 54,850 | 0.0% |
| CONTRACTUAL SERV. | 925,899 | 855,254 | 1,089,220 | 1,089,220 | 0.0% |
| CAPITAL OUTLAY | 267,710 | 278,420 | 289,560 | 289,560 | 0.0% |
| DEPARTMENT TOTAL | \$7,754,831 | \$7,994,647 | \$8,702,820 | \$8,842,842 | 1.6% |

**POLICE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------------------------|----------------|----------------|----------------|----------------|
| POLICE CHIEF | 1 | 1 | 1 | 1 |
| ASSISTANT CHIEF | 1 | 1 | 1 | 1 |
| LIEUTENANT | 3 | 3 | 3 | 3 |
| SERGEANT | 11 | 11 | 11 | 11 |
| K9 OFFICER | 1 | 1 | 1 | 1 |
| OFFICER | 38 | 38 | 38 | 38 |
| EVIDENCE/PHOTO TECHNICIAN | 1 | 1 | 1 | 1 |
| SUPPORT SERVICES SUPV. | 1 | 1 | 1 | 1 |
| POLICE SERVICES REPRESENTATIVE | 7 | 7 | 7 | 7 |
| ADMIN. ASSISTANT II | 1 | 1 | 1 | 1 |
| ANIMAL CONTROL OFFICER | 1 | 1 | 1 | 1 |
| PARKING ENFORCEMENT SUPERVISOR | 1 | 1 | 1 | 1 |
| PARKING ENFORCEMENT OFFICER | 2 | 2 | 3 | 3 |
| SUBTOTAL, FULL-TIME | 69.00 | 69.00 | 70.00 | 70.00 |
| PART-TIME POSITIONS: | | | | |
| SUPPORT SERV. AD. ASSISTANT | 0.75 | 0.75 | 0.75 | 0.75 |
| SUPPORT SERV. AD. CLERK | 0.25 | 0.25 | 0.25 | 0.25 |
| P-T PARKING ENFORCEMENT | 2.50 | 2.50 | 1.50 | 1.50 |
| P-T ABANDONED VEH. SPEC. | 0.50 | 0.50 | 0.50 | 0.50 |
| P-T SCHOOL X-GUARD | 3.75 | 3.75 | 3.75 | 3.75 |
| SUBTOTAL, PART-TIME | 7.75 | 7.75 | 6.75 | 6.75 |
| POLICE DEPARTMENT TOTAL | 76.75 | 76.75 | 76.75 | 76.75 |

For FY10-11, one police officer position is a planned vacancy for the year. One additional officer position that is currently vacant is also a planned vacancy. The chart above reflects full authorized positions..

**Police Department
Administration Program Activities**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department at various law enforcement and public meetings and events

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL | BUDGET | PROJECTED | BUDGET | % |
|-------------------------------------|-----------|-----------|-----------|-----------|------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | CHG |
| PERSONNEL SERVICES | \$395,905 | \$398,303 | \$422,950 | \$434,360 | 2.7% |
| MATERIALS AND SUPPLIES | 381 | 137 | 480 | 480 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 25,576 | 20,865 | 30,260 | 30,260 | 0.0% |
| CAPITAL OUTLAY | 267,710 | 278,420 | 289,560 | 289,560 | 0.0% |
| PROGRAM TOTAL | \$689,572 | \$697,725 | \$743,250 | \$754,660 | 1.5% |

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY FTE'S**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-----------|---------|---------|---------|---------|
| FULL-TIME | 3.00 | 3.00 | 3.00 | 3.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 3.00 | 3.00 | 3.00 | 3.00 |

**POLICE DEPARTMENT
PATROL PROGRAM ACTIVITIES**

- Respond to citizen calls for police service
- Investigate all offenses
- Apprehend criminal offenders
- Investigate accidents
- Enforce traffic laws and parking regulations
- Provide on-call conflict management and crisis intervention services
- Provide initial field training for probationary officers
- Provide annual training to all personnel assigned to patrol as required by state regulations
- Participate in the centralized dispatching system (METCAD)
- Perform periodic checks for alcohol and tobacco violations
- Implement community policing strategy through fixed beat assignment, foot patrols, bike patrol, special details, advisory committee, citizen survey and problem solving with citizens

**POLICE DEPARTMENT
PATROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | BUDGET 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 | % CHG |
|--|--------------------|--------------------|----------------------|--------------------|-------------|
| PERSONNEL SERVICES | \$4,416,820 | \$4,664,227 | \$4,909,487 | \$5,071,370 | 3.3% |
| MATERIALS AND SUPPLIES | 16,238 | 16,727 | 21,720 | 21,720 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 630,646 | 569,970 | 695,890 | 695,890 | 0.0% |
| PROGRAM TOTAL | \$5,063,704 | \$5,250,924 | \$5,627,097 | \$5,788,980 | 2.9% |

**POLICE DEPARTMENT
PATROL PROGRAM
PERSONNEL SUMMARY FTE'S**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|--------------|--------------|--------------|--------------|
| FULL-TIME | 45.00 | 45.00 | 45.00 | 45.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 45.00 | 45.00 | 45.00 | 45.00 |

Police Department

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM ACTIVITIES (UNDER PATROL DIVISION)**

- Enforce the City's dog and animal control ordinances to include responding to complaints of animals running at large, enforcing the quarantine of animals that have bitten people and assisting injured animals
- Supervise contractual vendor for removal and disposal of dead animal carcasses.

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL | BUDGET | PROJECTED | BUDGET | % |
|-------------------------------------|----------|----------|-----------|-----------|------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | CHG |
| PERSONNEL SERVICES | \$48,997 | \$50,016 | \$54,490 | \$54,800 | 0.6% |
| MATERIALS AND SUPPLIES | 597 | 51 | 1,000 | 1,000 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 43,284 | 42,535 | 52,170 | 52,170 | 0.0% |
| PROGRAM TOTAL | \$92,878 | \$92,602 | \$107,660 | \$107,970 | 0.3% |

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM
PERSONNEL SUMMARY FTE'S**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-----------|---------|---------|---------|---------|
| FULL-TIME | 1.00 | 1.00 | 1.00 | 1.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 1.00 | 1.00 | 1.00 | 1.00 |

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM ACTIVITIES**

- Investigate serious crimes
- Apprehend and assist in the prosecution of criminal suspects
- Provide covert operations in areas where criminal activity is suspected
- Assist local school officials in prevention of juvenile crimes and illegal substance abuse through the school resource officer program
- Cooperate and assist other law enforcement agencies in joint investigations
- Provide annual training to all personnel assigned to criminal investigations as required by state regulations
- Operate and monitor a station adjustment program to address minor juvenile crimes

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | BUDGET 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 | % CHG |
|--|--------------------|--------------------|----------------------|--------------------|--------------|
| PERSONNEL SERVICES | \$961,794 | \$982,098 | \$1,052,900 | \$1,021,450 | -3.0% |
| MATERIALS AND SUPPLIES | 528 | 811 | 1,300 | 1,300 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 77,412 | 78,901 | 116,840 | 118,040 | 1.0% |
| PROGRAM TOTAL | \$1,039,734 | \$1,061,810 | \$1,171,040 | \$1,140,790 | -2.6% |

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM
PERSONNEL SUMMARY FTE'S**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------|--------------|--------------|--------------|--------------|
| FULL-TIME | 10.00 | 10.00 | 10.00 | 10.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 10.00 | 10.00 | 10.00 | 10.00 |

Police Department

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM ACTIVITIES**

- Maintain accurate and complete record systems involving department activities
- Control and disseminate information according to provisions of the Public Information Act
- Prepare all necessary reports to oversight agencies as required by law

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | BUDGET 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 | % CHG |
|--|-------------------|-------------------|----------------------|-------------------|----------|
| PERSONNEL SERVICES | \$488,719 | \$495,303 | \$555,013 | \$559,142 | 0.7% |
| MATERIALS AND SUPPLIES | 20,020 | 15,702 | 28,620 | 28,620 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 132,164 | 129,187 | 163,740 | 162,540 | -0.7% |
| PROGRAM TOTAL | \$640,903 | \$640,192 | \$747,373 | \$750,302 | 0.4% |

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM
PERSONNEL SUMMARY FTE'S**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-----------|---------|---------|---------|---------|
| FULL-TIME | 7.00 | 7.00 | 7.00 | 7.00 |
| PART-TIME | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL | 8.00 | 8.00 | 8.00 | 8.00 |

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM ACTIVITIES**

- To enforce all parking ordinances in the City, to include parking meters, City parking lots and 3 am to 10 am zones
- To enforce City abandoned vehicle ordinances
- To plan, direct, and administer the school crossing guards program

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | BUDGET 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 | % CHG |
|--|-------------------|-------------------|----------------------|-------------------|--------------|
| PERSONNEL SERVICES | \$168,570 | \$191,090 | \$216,510 | \$210,250 | -2.9% |
| MATERIALS AND SUPPLIES | 2,229 | 1,068 | 1,230 | 1,230 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 14,720 | 11,620 | 27,390 | 27,390 | 0.0% |
| PROGRAM TOTAL | \$185,519 | \$203,778 | \$245,130 | \$238,870 | -2.6% |

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM
PERSONNEL SUMMARY FTE'S**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 3.00 | 3.00 | 4.00 | 4.00 |
| PART-TIME | 3.00 | 3.00 | 2.00 | 2.00 |
| TOTAL | 6.00 | 6.00 | 6.00 | 6.00 |

Police Department

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM ACTIVITIES**

- Provide trained personnel at designated intersections to assist school children to safely cross busy streets

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | BUDGET 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 | % CHG |
|--|-------------------|-------------------|----------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$39,997 | \$44,998 | \$57,840 | \$57,840 | 0.0% |
| MATERIALS AND SUPPLIES | 427 | 442 | 500 | 500 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 2,097 | 2,176 | 2,930 | 2,930 | 0.0% |
| PROGRAM TOTAL | \$42,521 | \$47,616 | \$61,270 | \$61,270 | 0.0% |

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM
PERSONNEL SUMMARY FTE'S**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| PART-TIME | 3.75 | 3.75 | 3.75 | 3.75 |
| TOTAL | 3.75 | 3.75 | 3.75 | 3.75 |



FIRE RESCUE SERVICES DEPARTMENT

DEPARTMENT MISSION

To serve our community by providing effective emergency response services and quality prevention and education programs that will minimize the loss of life and property resulting from fires, medical emergencies and other hazardous conditions.

DEPARTMENT ORGANIZATION

The Fire Rescue Services Department is organized into four divisions. Each division is responsible for the accomplishment of specific functional goals and objectives. The department is also organized around a number of different program teams, project teams and committees. A team based organization provides the opportunity for each member of the department to reach their potential and to contribute toward the success of the department. The functional divisions of the Fire Rescue Services Department include:

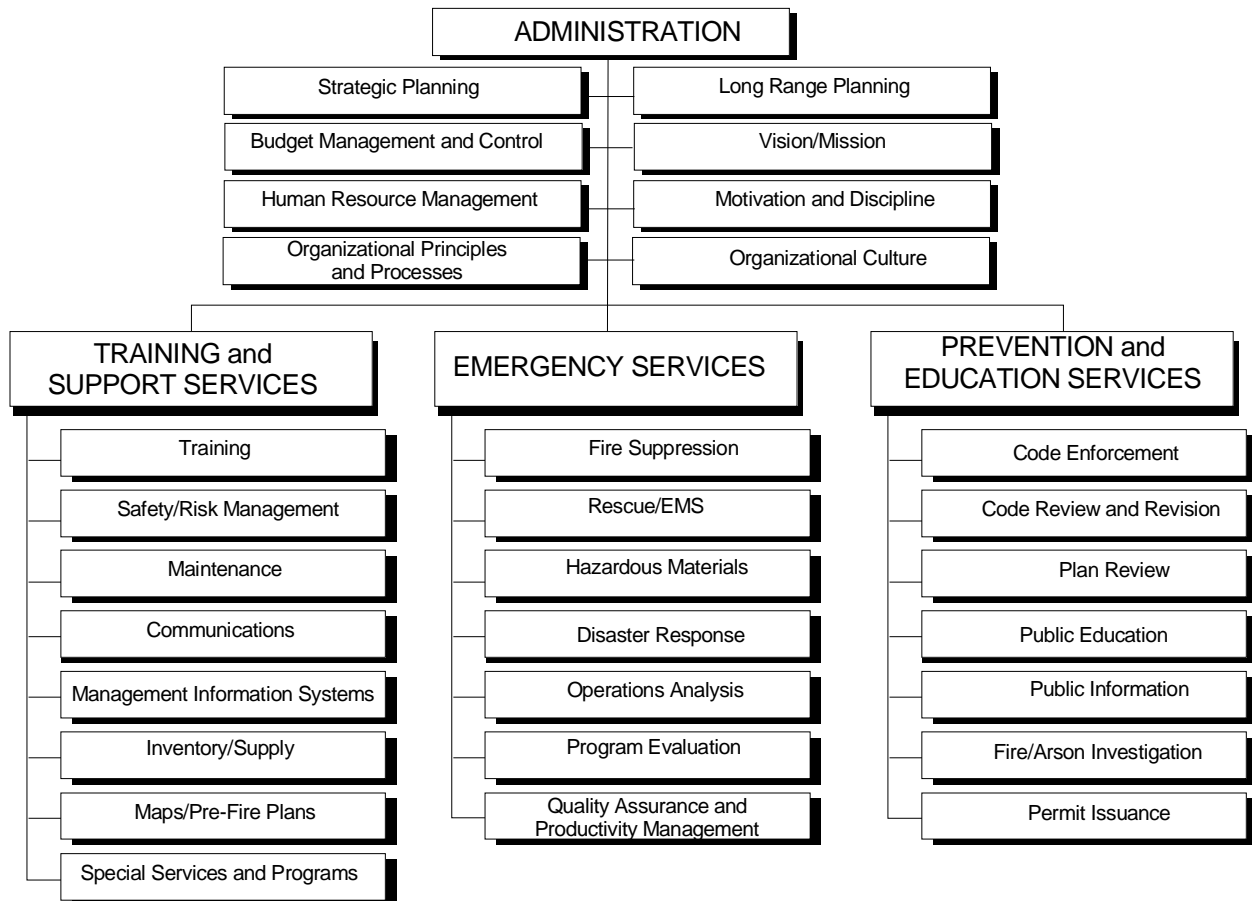
- **Administration** - functions include planning, organizing, coordinating, and controlling the services and programs provided by the department. These functions are accomplished by establishing an organizational vision, mission, long-range plan, and strategic plan. In addition, the administration is responsible for budget management and control, human resource management, establishing organizational principles and processes, and providing motivation and discipline. This division is staffed by 1 Chief and 1 Administrative Assistant II.
- **Training and Support Services** - provides support services for the emergency Services, Prevention and Education Services, and Administrative Divisions of the department. These support services include training, safety and risk management, facilities and equipment maintenance, radio communications, management information systems, inventory and supply, maps and pre-fire planning, and special services and programs. The functions of this division are carried out by the Training Program Team, Safety/Accident Review Board, Maintenance Project Team, Risk Management Team, and various other project teams and committees.
- **Emergency Services** - the short term priority of the department. The Emergency Services Division provides fire suppression, rescue/emergency medical, hazardous materials, and disaster response services. In addition, this division is responsible for operations analysis, program evaluation, and quality assurance

Fire Rescue Services Department

and productivity management. Operations analysis is the process of reviewing each services provided by the division to improve the efficiency, effectiveness, and quality of services. Program evaluation is the process of evaluating the worth and value of each service provided by the division, and determining if the service should be continued, terminated, or modified. This division is staffed by 22 Firefighters, 15 Engineers, 12 Company Officers, 3 Captains and 3 Division Officers.

- Prevention and Education Services** - the long term priority of the department. The Prevention and Education Services Division conducts fire code enforcement, review, and revision. This division also conducts plan reviews and issues permits required by the BOCA fire code. In addition, this division provides public education programs, public information and relations services, and fire/arson investigations. This division is staffed by 1 Division Officer and 1 Prevention/Education Inspector.

FIRE RESCUE SERVICES DEPARTMENT FUNCTIONAL ORGANIZATIONAL CHART



FIRE RESCUE SERVICES DEPARTMENT ACTIVITIES

- Plan, organizes, coordinate, and control department goals, objectives, activities, standards and policies
- Manage resources for efficient and effective achievement of department goals and objectives
- Develop the knowledge, skill, and ability of staff through a program of administrative, technical, and interpersonal training, educational opportunities, and constructive performance review procedures
- Manage personnel through leadership, effective problem solving, participate in decision making, and constructive conflict resolution.
- Represent the department at various fire, life safety, and public relations meetings and events.
- Ensure that the City's E.S.D.A. center responds to all natural disasters and emergencies
- Enforce fire and life safety codes to include field inspections, approving new building plans, coordinating activities with the Office of the State Fire Marshall, and witnessing the installation and testing of fire suppression and detection systems and underground tanks
- Provide fire and life safety education programs, news releases, and information distribution
- Investigate fires to determine origin and cause, to include interviewing witnesses, collecting evidence, assisting the police in prosecution for arson and counseling juvenile fire setters
- Maintain accurate and complete management information and records management systems involving department services and programs
- Prepare all necessary reports to oversight agencies
- Respond to all fire alarms and extinguish all uncontrolled fires
- Respond to rescue and emergency medical situations and assist the injured until ambulance services arrives (if needed)
- Respond to uncontrolled spills or leaks of hazardous materials, control and contain the incident until clean up can be accomplished by other local, State or Federal agencies
- Maintain all firefighting vehicles and equipment
- Prepare pre-fire plans for buildings
- Represent the department in the centralized dispatching system (METCAD)
- Participate in school and community based career programs promoting fire service as a career choice
- Solicit women and minorities to consider fire service as an employment opportunity

Fire Rescue Services Department

**FIRE RESCUE SERVICES DEPARTMENT
EXPENDITURES BY CATEGORY**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG |
|--|--------------------|--------------------|--------------------|--------------------|-------------|
| PERSONNEL SERVICES | \$5,198,144 | \$5,972,247 | \$6,349,520 | \$6,472,230 | 1.9% |
| MATERIALS AND SUPPLIES | 66,605 | 66,709 | 61,290 | 70,590 | 15.2% |
| OPERATIONS AND CONTRACTUAL SERVICES | 534,474 | 504,813 | 588,000 | 588,000 | 0.0% |
| CAPITAL OUTLAY | 173,080 | 189,280 | 196,850 | 196,850 | 0.0% |
| TOTAL | \$5,972,303 | \$6,733,049 | \$7,195,660 | \$7,327,670 | 1.8% |

**FIRE RESCUE SERVICES DEPARTMENT
PERSONNEL SUMMARY FTE'S**

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------------------|--------------|--------------|--------------|--------------|
| FIRE CHIEF | 1.00 | 1.00 | 1.00 | 1.00 |
| SHIFT DIVISION OFFICER | 3.00 | 3.00 | 3.00 | 3.00 |
| PREV/ED. DIVISION OFFICER | 1.00 | 1.00 | 1.00 | 1.00 |
| PREV/ED. INSPECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| CAPTAIN | 0.00 | 0.00 | 3.00 | 3.00 |
| LIEUTENANT | 15.00 | 15.00 | 12.00 | 12.00 |
| ENGINEER | 0.00 | 0.00 | 15.00 | 15.00 |
| FIREFIGHTER | 37.00 | 37.00 | 22.00 | 22.00 |
| ADMIN. ASSISTANT II | 1.00 | 1.00 | 1.00 | 1.00 |
| SUBTOTAL, FULL-TIME | 59.00 | 59.00 | 59.00 | 59.00 |
| PART-TIME POSITIONS: | | | | |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| FIRE DEPARTMENT TOTAL | 59.00 | 59.00 | 59.00 | 59.00 |



PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION

The Urbana Public Works Department is dedicated to ensuring prompt, courteous and exemplary service to the community in a professional, efficient, cost-effective, and sustainable manner, striving to enhance the quality of life by preserving the safety, health and welfare of those served by our organization, while promoting the City's economic growth by constructing, maintaining, and improving the public infrastructure.

DEPARTMENT ORGANIZATION

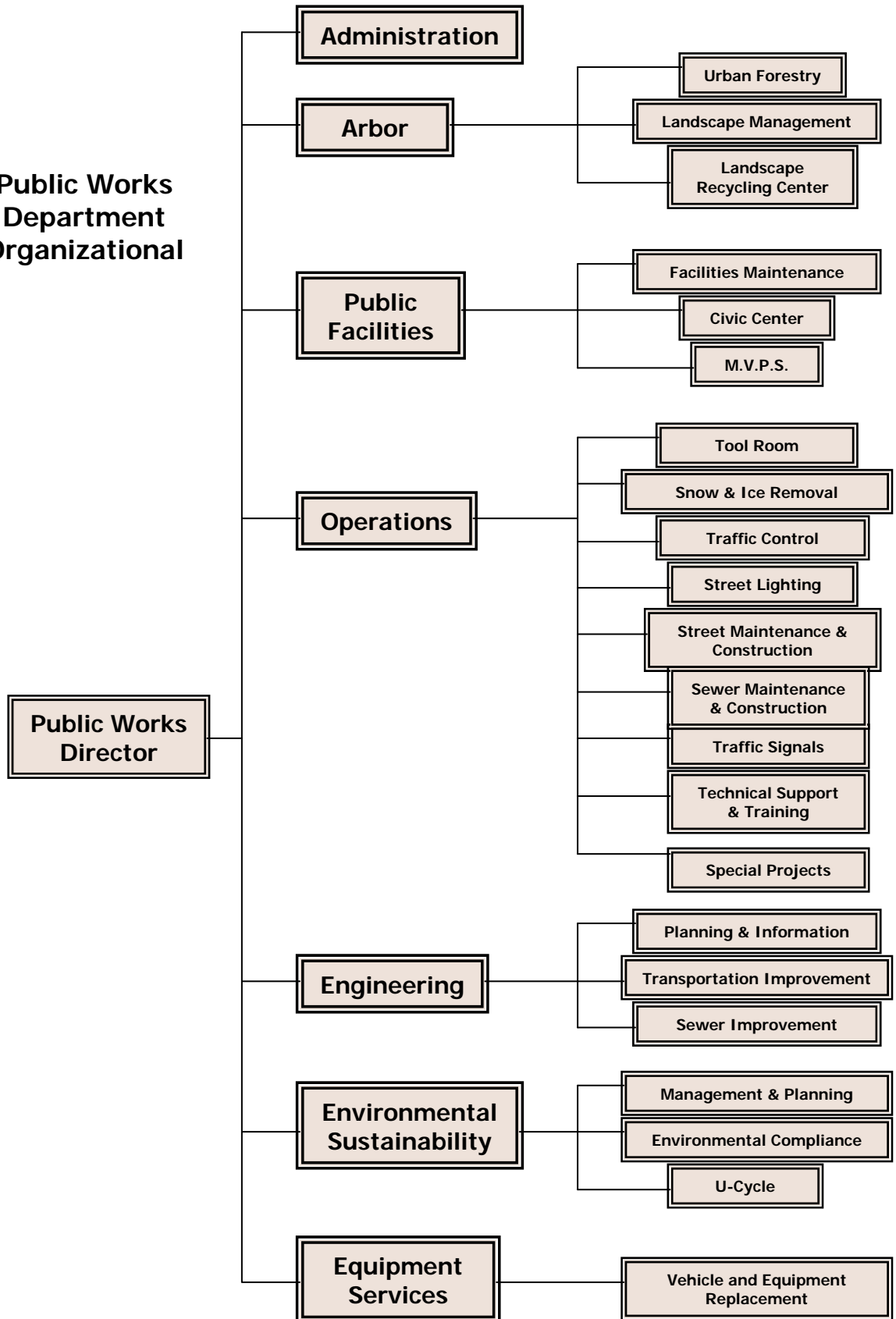
The Public Works Department is organized into seven divisions:

- **Administration** - This division is headed by the Public Works Director and provides overall direction and supervision for all public works activities.
- **Arbor** - This division is headed by the City Arborist and provides certain services for the maintenance and planting of trees and green spaces and for operation of a county-wide landscape recycling center.
- **Public Facilities** - This division is headed by the Public Facilities Manager and provides a comprehensive program of management and maintenance for all municipal buildings and manages a low-cost community meeting center (Civic Center). The Public Facilities Manager also supervises the municipal parking system, as reported in the M.V.P.S. section of the budget.
- **Operations** - This division is headed by the Operations Manager and provides for the following public works services:
 - Snow and Ice Removal from municipal streets, alleys and parking lots
 - Maintenance and repair of street and traffic control signs and lane markings
 - Maintenance and repair of street and municipal parking lot lighting systems
 - Maintenance and repair of streets, alleys, sidewalks, municipal parking lots and right of way
 - Maintenance and repair of municipal storm and sanitary sewer systems
 - Maintenance and repair of municipal traffic signal systems
 - Provide underground utility locates

Public Works Department

- Training support for the Public Works Department
- **Engineering** - This division is headed by the Assistant City Engineer (Public Works Director serves as City Engineer) and provides citywide mapping and graphic support, surveying, infrastructure design and construction management, subdivision/private development plan review, technical support to other city departments and advisory commissions, and maintenance of the Capital Improvement Plan.
- **Environmental Sustainability** - This division is headed by the Environmental Sustainability Manager and provides certain solid waste management, administration of recycling programs, encephalitis and West Nile prevention, and nuisance compliance services. Costs of the single and multi-family U-Cycle program are reported in the U-Cycle Special Fund.
- **Equipment Services** - This division is headed by the Fleet Manager and provides maintenance of and coordination for replacement of the City's fleet of vehicles and major equipment. Costs are reported in the Equipment Services Special Fund.

Public Works
Department
Organizational



Public Works Department

**PUBLIC WORKS DEPARTMENT
EXPENDITURES BY PROGRAM**

| PROGRAM | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| ADMINISTRATION | \$783,418 | \$827,210 | \$883,800 | \$888,490 | 0.5% |
| ARBOR DIVISION: | | | | | |
| FORESTRY | 314,162 | 338,598 | 386,150 | 388,510 | 0.6% |
| LANDSCAPE | 276,445 | 307,709 | 337,340 | 339,370 | |
| PUBLIC FACILITIES DIVISION: | | | | | |
| FACILITIES MAINTENANCE | 514,068 | 533,289 | 544,090 | 549,950 | 1.1% |
| CIVIC CENTER | 63,221 | 64,211 | 77,470 | 77,810 | 0.4% |
| OPERATIONS DIVISION: | | | | | |
| TOOL ROOM | 122,577 | 108,711 | 111,870 | 112,560 | 0.6% |
| SNOW AND ICE REMOVAL | 175,407 | 237,407 | 210,340 | 197,920 | -5.9% |
| TRAFFIC CONTROL | 251,227 | 254,603 | 277,130 | 274,340 | -1.0% |
| STREET LIGHTING | 534,041 | 506,272 | 601,710 | 603,900 | 0.4% |
| STREET MAINT. AND CONST. | 774,794 | 800,979 | 874,800 | 870,730 | -0.5% |
| CONCRETE REPAIR | 596,061 | 557,951 | 542,160 | 544,340 | 0.4% |
| SEWER MAINT. AND CONST. | 369,239 | 374,957 | 429,630 | 425,680 | -0.9% |
| TRAFFIC SIGNALS | 120,550 | 115,226 | 131,030 | 128,960 | -1.6% |
| R.O.W. AND TECHNICAL SUPPORT | 45,445 | 39,106 | 51,730 | 51,960 | 0.4% |
| ENGINEERING DIVISION: | | | | | |
| PLANNING AND MAPPING | 480,555 | 500,196 | 536,900 | 524,790 | -2.3% |
| TRANS. IMPROVEMENTS | 347,006 | 413,786 | 443,300 | 448,410 | 1.2% |
| SEWER IMPROVEMENTS | 171,334 | 165,385 | 178,180 | 179,480 | 0.7% |
| ENVIRONMENTAL SUSTAINABILITY: | | | | | |
| MGT. AND PLANNING | 218,010 | 252,240 | 170,780 | 153,380 | -10.2% |
| ENVIRONMENTAL COMPLIANCE | 117,083 | 113,423 | 117,660 | 103,390 | -12.1% |
| DEPARTMENT TOTAL | \$6,274,643 | \$6,511,259 | \$6,906,070 | \$6,863,970 | -0.6% |

**PUBLIC WORKS DEPARTMENT
EXPENDITURES BY CATEGORY**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| PERSONNEL SERVICES | \$3,991,992 | \$4,223,923 | \$4,438,910 | \$4,418,180 | -0.5% |
| MATERIALS AND SUPPLIES | 519,788 | 495,454 | 532,200 | 532,200 | 0.0% |
| CONTRACTUAL SERVICES | 1,403,483 | 1,408,122 | 1,535,850 | 1,514,480 | -1.4% |
| CAPITAL OUTLAY | 359,380 | 383,760 | 399,110 | 399,110 | 0.0% |
| DEPARTMENT TOTAL | \$6,274,643 | \$6,511,259 | \$6,906,070 | \$6,863,970 | -0.6% |

**PUBLIC WORKS DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------------------------------|----------------|----------------|----------------|----------------|
| PUBLIC WORKS DIRECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN. ASSISTANT I | 2.00 | 3.00 | 3.00 | 3.00 |
| ASSISTANT TO THE DIRECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ASSISTANT CITY ENGINEER | 1.00 | 1.00 | 1.00 | 1.00 |
| CITY ARBORIST | 1.00 | 1.00 | 1.00 | 1.00 |
| FORESTRY SUPERVISOR | 1.00 | 1.00 | 1.00 | 1.00 |
| LANDSCAPE SUPERVISOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ARBOR TECHNICIAN | 3.00 | 3.00 | 3.00 | 3.00 |
| L.R.C. TECHNICIAN | 1.00 | 1.00 | 1.00 | 1.00 |
| EQUIPMENT OPERATOR | 11.00 | 11.00 | 11.00 | 11.00 |
| PUBLIC FACILITIES MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| BUILDING MAINTENANCE WORKER | 1.00 | 1.00 | 1.00 | 1.00 |
| OPERATIONS MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| OPERATIONS SUPERVISOR | 3.00 | 3.00 | 3.00 | 3.00 |
| MAINTENANCE WORKER | 9.00 | 9.00 | 8.00 | 8.00 |
| ELECTRICIAN | 3.00 | 3.00 | 3.00 | 3.00 |
| TRAFFIC SIGNAL TECHNICIAN | 1.00 | 1.00 | 1.00 | 1.00 |
| SR. CIVIL ENGINEER | 1.00 | 1.00 | 1.00 | 1.00 |
| CIVIL ENGINEER | 3.00 | 3.00 | 3.00 | 3.00 |
| PROJECT COORDINATOR | 2.00 | 1.00 | 1.00 | 1.00 |
| ENGINEERING TECHNICIAN | 5.00 | 5.00 | 5.00 | 5.00 |
| INFORMATION TECHNICIAN | 1.00 | 1.00 | 1.00 | 1.00 |
| ENVIRON. SUSTAINABILITY MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| ENVIRONMENTAL CONTROL OFFICER | 1.00 | 1.00 | 1.00 | 1.00 |
| FLEET MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| MECHANIC | 3.00 | 3.00 | 3.00 | 3.00 |
| TOOL ROOM CLERK | 1.00 | 1.00 | 1.00 | 1.00 |
| U-CYCLE/ENV. AIDE | 1.00 | 1.00 | 1.00 | 1.00 |
| METER MAINTENANCE TECHNICIAN | 2.00 | 2.00 | 2.00 | 2.00 |
| SUBTOTAL, FULL-TIME | 64.00 | 64.00 | 63.00 | 63.00 |
| PART-TIME POSITIONS: | | | | |
| SECRETARY | 0.00 | 0.00 | 0.00 | 0.00 |
| SEASONAL, ARBOR | 4.54 | 4.54 | 4.54 | 4.54 |
| L.R.C. LABORERS | 1.75 | 1.75 | 1.75 | 1.75 |
| BUILDING MAINT. | 0.50 | 0.50 | 0.50 | 0.50 |
| CIVIC CENTER | 2.00 | 2.00 | 2.00 | 2.00 |
| SEASONAL, OPERATIONS | 3.24 | 3.24 | 2.24 | 2.24 |
| ENGINEERING AIDE/INTERN | 1.35 | 1.35 | 1.35 | 1.35 |
| FLEET SERVICES PARTS CLERK | 0.50 | 0.50 | 0.50 | 0.50 |
| SEASONAL, MVPS | 0.50 | 0.50 | 0.50 | 0.50 |
| SEASONAL, GARAGE | 2.50 | 2.50 | 2.50 | 2.50 |
| SUBTOTAL, PART-TIME | 16.88 | 16.88 | 15.88 | 15.88 |
| PUBLIC WORKS DEPARTMENT TOTAL | 80.88 | 80.88 | 78.88 | 78.88 |

For FY10-11, the positions of 1 full-time maintenance worker and 1 .0 FTE in part-time are planned vacancies for the year. This reduction of 2.0 FTEs is

Public Works Department

reflected in the chart above. An additional maintenance worker position is also being held open. This position is not reflected in the above chart.

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Develop and administer the annual department budget
- Represent the department and City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Participate in the planning and preparation of certain long-term plans such as the Capital Improvements Plan, CUUATS, CUTEC, and CATS.
- Place professional engineer's seal on project plans and specifications as required by law

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$351,206 | \$369,769 | \$393,710 | \$398,400 | 1.2% |
| MATERIALS AND SUPPLIES | 8,263 | 7,007 | 10,410 | 10,410 | 0.0% |
| CONTRACTUAL SERVICES | 64,569 | 66,674 | 80,570 | 80,570 | 0.0% |
| CAPITAL OUTLAY | 359,380 | 383,760 | 399,110 | 399,110 | 0.0% |
| PROGRAM TOTAL | \$783,418 | \$827,210 | \$883,800 | \$888,490 | 0.5% |

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 5.00 | 5.00 | 5.00 | 5.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 5.00 | 5.00 | 5.00 | 5.00 |

**PUBLIC WORKS DEPARTMENT
FORESTRY PROGRAM ACTIVITIES**

- Establish and supervise a long-range tree maintenance, removal, and planting program which includes removal/pruning of dead or hazardous trees on City right-of-way, preventative maintenance on healthy City trees, and emergency response
- Provide certain services for City owned trees and plant resources such as planting, watering, pest control, clearance trimming, and nuisance abatement
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events

**PUBLIC WORKS DEPARTMENT
FORESTRY PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$247,887 | \$277,462 | \$302,470 | \$304,830 | 0.8% |
| MATERIALS AND SUPPLIES | 4,341 | 4,288 | 4,580 | 4,580 | 0.0% |
| CONTRACTUAL SERVICES | 61,934 | 56,848 | 79,100 | 79,100 | 0.0% |
| PROGRAM TOTAL | \$314,162 | \$338,598 | \$386,150 | \$388,510 | 0.6% |

**PUBLIC WORKS DEPARTMENT
FORESTRY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 3.34 | 3.34 | 3.34 | 3.34 |
| PART-TIME | 1.28 | 1.28 | 1.28 | 1.28 |
| TOTAL | 4.62 | 4.62 | 4.62 | 4.62 |

**PUBLIC WORKS DEPARTMENT
LANDSCAPE PROGRAM ACTIVITIES**

- Provide design and project implementation assistance for environmental improvement projects including City owned mini-parks, entryway corridors, right-of-way streetscapes, facilities and parking lots
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events
- Manage landscape maintenance for all City owned facilities, parks, designated parkways and medians, parking lots, and green space projects
- Maintain, in a groom quality appearance, 5 acres of lawn grass adjacent to city facilities, parking lots and various street medians

**PUBLIC WORKS DEPARTMENT
LANDSCAPE PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$204,494 | \$223,619 | \$242,490 | \$244,520 | 0.8% |
| MATERIALS AND SUPPLIES | 6,118 | 6,287 | 6,500 | 6,500 | 0.0% |
| CONTRACTUAL SERVICES | 65,833 | 77,803 | 88,350 | 88,350 | 0.0% |
| PROGRAM TOTAL | \$276,445 | \$307,709 | \$337,340 | \$339,370 | 0.6% |

**PUBLIC WORKS DEPARTMENT
LANDSCAPE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 5.00 | 5.00 | 5.00 | 5.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 5.00 | 5.00 | 5.00 | 5.00 |

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM ACTIVITIES**

- Provide maintenance services for all municipal facilities to include administering contracts for elevator services, architectural and mechanical services, boiler inspection, custodial services, and local, long-distance and cellular telephone service
- Manage various maintenance agreements for township facilities at 205 West Green Street
- Coordinate various construction and remodeling projects for City facilities to include maintenance, repair, safety, accessibility, and code improvement projects

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$166,059 | \$180,470 | \$192,490 | \$198,350 | 3.0% |
| MATERIALS AND SUPPLIES | 41,663 | 30,664 | 33,220 | 33,220 | 0.0% |
| CONTRACTUAL SERVICES | 306,346 | 322,155 | 318,380 | 318,380 | 0.0% |
| PROGRAM TOTAL | \$514,068 | \$533,289 | \$544,090 | \$549,950 | 1.1% |

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 2.00 | 2.00 | 2.00 | 2.00 |
| PART-TIME | 0.50 | 0.50 | 0.50 | 0.50 |
| TOTAL | 2.50 | 2.50 | 2.50 | 2.50 |

Public Works Department

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM ACTIVITIES**

- Provide a low-cost community meeting place which is supported by operating fees
- Provide meeting and training facilities for City programs and departments
- Provide emergency shelter facilities in cooperation with the Red Cross and ESDA

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| PERSONNEL SERVICES | \$43,871 | \$49,690 | \$61,750 | \$62,090 | 0.6% |
| MATERIALS AND SUPPLIES | 4,095 | 1,897 | 2,140 | 2,140 | 0.0% |
| CONTRACTUAL SERVICES | 15,255 | 12,624 | 13,580 | 13,580 | 0.0% |
| PROGRAM TOTAL | \$63,221 | \$64,211 | \$77,470 | \$77,810 | 0.4% |

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-----------|---------|---------|---------|---------|
| FULL-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| PART-TIME | 2.00 | 2.00 | 2.00 | 2.00 |
| TOTAL | 2.00 | 2.00 | 2.00 | 2.00 |

**PUBLIC WORKS DEPARTMENT
TOOL ROOM PROGRAM ACTIVITIES**

- Provide centralized toolroom inventory and purchasing services for the Public Works Department

**PUBLIC WORKS DEPARTMENT
TOOL ROOM PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$57,896 | \$54,215 | \$58,490 | \$59,180 | 1.2% |
| MATERIALS AND SUPPLIES | 27,247 | 26,874 | 28,420 | 28,420 | 0.0% |
| CONTRACTUAL SERVICES | 37,434 | 27,622 | 24,960 | 24,960 | 0.0% |
| PROGRAM TOTAL | \$122,577 | \$108,711 | \$111,870 | \$112,560 | 0.6% |

**PUBLIC WORKS DEPARTMENT
TOOL ROOM PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|---------|---------|---------|---------|
| FULL-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| PART-TIME | 2.00 | 2.00 | 2.00 | 2.00 |
| TOTAL | 2.00 | 2.00 | 2.00 | 2.00 |

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM ACTIVITIES**

- Plow City streets and parking lots when a snowfall exceeds two inches in depth
- Plow City alleys when snowfall exceeds 10 inches in depth
- Apply certain de-icing materials to City streets and parking lots
- Remove snow and ice from sidewalks adjacent to municipally owned facilities

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| PERSONNEL SERVICES | \$81,506 | \$106,208 | \$91,360 | \$78,940 | -13.6% |
| MATERIALS AND SUPPLIES | 65,933 | 104,297 | 83,280 | 83,280 | 0.0% |
| CONTRACTUAL SERVICES | 27,968 | 26,902 | 35,700 | 35,700 | 0.0% |
| PROGRAM TOTAL | \$175,407 | \$237,407 | \$210,340 | \$197,920 | -5.9% |

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

No specific personnel positions are assigned to the snow and ice removal program. Many positions in other programs work on snow and ice removal when required. Overtime for the department is reported in this program.

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM ACTIVITIES**

- Provide street and traffic control sign maintenance, including replacement of damaged or missing signs
- Annually repaint or reapply on-street and parking lot traffic control markings
- Place curblines delineators on City streets to aid snowplowing and install snow fencing and salt barrels
- Provide traffic control support for community events

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| PERSONNEL SERVICES | \$180,909 | \$195,292 | \$196,540 | \$193,750 | -1.4% |
| MATERIALS AND SUPPLIES | 45,591 | 31,977 | 51,670 | 51,670 | 0.0% |
| CONTRACTUAL SERVICES | 24,727 | 27,334 | 28,920 | 28,920 | 0.0% |
| PROGRAM TOTAL | \$251,227 | \$254,603 | \$277,130 | \$274,340 | -1.0% |

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|---------|---------|---------|---------|
| FULL-TIME | 2.70 | 2.70 | 2.70 | 2.70 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 2.70 | 2.70 | 2.70 | 2.70 |

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM ACTIVITIES**

- Maintain street and parking lot lighting systems to include replacing poles and globes, painting and straightening poles, repairing and replacing cables, repairing and replacing lamps and controllers
- Provide construction supervision assistance to street light replacement program
- Install banners on street light poles
- Install and maintain downtown holiday lighting
- Provide JULIE locates for underground city utilities

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| PERSONNEL SERVICES | \$263,647 | \$256,473 | \$280,610 | \$282,800 | 0.8% |
| MATERIALS AND SUPPLIES | 71,449 | 61,299 | 84,900 | 84,900 | 0.0% |
| CONTRACTUAL SERVICES | 198,945 | 188,500 | 236,200 | 236,200 | 0.0% |
| PROGRAM TOTAL | \$534,041 | \$506,272 | \$601,710 | \$603,900 | 0.4% |

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-----------|---------|---------|---------|---------|
| FULL-TIME | 4.00 | 4.00 | 4.00 | 4.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 4.00 | 4.00 | 4.00 | 4.00 |

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Maintain municipal asphalt streets, alleys, parking lots, ditch lines and install culverts
- Crackseal asphalt streets
- Mechanically collect leaves on City streets
- Sweep gutters, parking lots and medians to remove leaves and silted material
- Mow right-of-ways

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| PERSONNEL SERVICES | \$492,609 | \$511,712 | \$543,530 | \$539,460 | -0.7% |
| MATERIALS AND SUPPLIES | 90,205 | 97,652 | 83,650 | 83,650 | 0.0% |
| CONTRACTUAL SERVICES | 191,980 | 191,615 | 247,620 | 247,620 | 0.0% |
| PROGRAM TOTAL | \$774,794 | \$800,979 | \$874,800 | \$870,730 | -0.5% |

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 7.65 | 7.65 | 7.65 | 7.65 |
| PART-TIME | 1.95 | 1.95 | 0.95 | 0.95 |
| TOTAL | 9.60 | 9.60 | 8.60 | 8.60 |

Public Works Department

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM ACTIVITIES**

- Replace or repair concrete sidewalks, brick sidewalks, curbs and gutters, streets, A.D.A. ramps and alley approaches
- Repair or replace manholes and inlets

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL | ACTUAL | BUDGET | BUDGET | % |
|------------------------|-----------|-----------|-----------|-----------|------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | CHG. |
| PERSONNEL SERVICES | \$371,181 | \$377,026 | \$361,200 | \$363,380 | 0.6% |
| MATERIALS AND SUPPLIES | 130,505 | 90,496 | 97,930 | 97,930 | 0.0% |
| CONTRACTUAL SERVICES | 94,375 | 90,429 | 83,030 | 83,030 | 0.0% |
| PROGRAM TOTAL | \$596,061 | \$557,951 | \$542,160 | \$544,340 | 0.4% |

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-----------|---------|---------|---------|---------|
| FULL-TIME | 5.55 | 6.55 | 5.55 | 5.55 |
| PART-TIME | 0.85 | 0.85 | 0.85 | 0.85 |
| TOTAL | 6.40 | 7.40 | 6.40 | 6.40 |

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Clean the City's storm and sanitary sewer systems to include systematic cleaning with high pressure water and chemicals, responding to emergency blockages, and inspection of lines via television unit
- Repairing storm and sanitary sewer lines
- Provide support services and limited installation for new storm and sanitary sewer construction
- Identify infiltration via televising and dye water testing
- Coordinate with the Engineering Division to televise storm and sanitary sewers to identify deficiencies prior to capital improvement projects

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| PERSONNEL SERVICES | \$312,225 | \$301,415 | \$331,960 | \$328,010 | -1.2% |
| MATERIALS AND SUPPLIES | 12,063 | 23,796 | 29,590 | 29,590 | 0.0% |
| CONTRACTUAL SERVICES | 44,951 | 49,746 | 68,080 | 68,080 | 0.0% |
| PROGRAM TOTAL | \$369,239 | \$374,957 | \$429,630 | \$425,680 | -0.9% |

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 5.55 | 4.55 | 4.55 | 4.55 |
| PART-TIME | 0.44 | 0.44 | 0.44 | 0.44 |
| TOTAL | 5.99 | 4.99 | 4.99 | 4.99 |

Public Works Department

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM ACTIVITIES**

- Maintain and operate traffic signals, school crosswalk signals, pedestrian actuated pushbuttons, and opticom signal system to include responding to emergency situations
- Coordinate traffic signal operation with CUTEC and the Illinois Department of Transportation

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| PERSONNEL SERVICES | \$94,584 | \$93,020 | \$102,540 | \$100,470 | -2.0% |
| MATERIALS AND SUPPLIES | 9,743 | 7,474 | 9,050 | 9,050 | 0.0% |
| CONTRACTUAL SERVICES | 16,223 | 14,732 | 19,440 | 19,440 | 0.0% |
| PROGRAM TOTAL | \$120,550 | \$115,226 | \$131,030 | \$128,960 | -1.6% |

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 1.25 | 1.25 | 1.25 | 1.25 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 1.25 | 1.25 | 1.25 | 1.25 |

**PUBLIC WORKS DEPARTMENT
TECHNICAL SUPPORT PROGRAM TRAINING ACTIVITIES**

- Provide skill, safety and quality control training for Public Works Department
- Coordinate special events with community and business groups

**PUBLIC WORKS DEPARTMENT
TECHNICAL SUPPORT PROGRAM TRAINING
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$28,993 | \$20,598 | \$25,330 | \$25,560 | 0.9% |
| MATERIALS AND SUPPLIES | 470 | 495 | 2,310 | 2,310 | 0.0% |
| CONTRACTUAL SERVICES | 15,982 | 18,013 | 24,090 | 24,090 | 0.0% |
| PROGRAM TOTAL | \$45,445 | \$39,106 | \$51,730 | \$51,960 | 0.4% |

**PUBLIC WORKS DEPARTMENT
TECHNICAL SUPPORT PROGRAM TRAINING ACTIVITIES
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|---------|---------|---------|---------|
| FULL-TIME | 0.25 | 0.25 | 0.25 | 0.25 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 0.25 | 0.25 | 0.25 | 0.25 |

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM ACTIVITIES**

- Coordinates personnel, budgeting and general supervision of all divisional activities
- Monitor and approve subdivision and private development plans to ensure infrastructure elements comply with city codes, ordinances and regulations for design and construction standards
- Administer the City's capital improvement plan
- Maintain a computerized map and data inventory system to provide information concerning right-of-way vacations, City easements, annexation records, parcel and street addressing, street, sanitary and storm sewer systems, and City limit boundaries
- Administer the process of assigning addresses and legal descriptions for annexations, boundary determinations, and property vacations
- Maintain and coordinates the City's G.I.S. (Geographical Information System) program
- Provide technical support to city departments and advisory commissions
- Coordinate project reviews, bid openings and awards, and execution of contracts
- Inspect utility cuts and in-house construction projects
- Provide engineering technical support to city departments and advisory commissions
- Coordinate project reviews, bid openings and awards, and execution of contracts
- Administer right-of-way permits and inspections
- Administer erosion control permits and inspections

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| PERSONNEL SERVICES | \$450,895 | \$473,687 | \$499,100 | \$486,990 | -2.4% |
| MATERIALS AND SUPPLIES | 553 | 760 | 2,000 | 2,000 | 0.0% |
| CONTRACTUAL SERVICES | 29,107 | 25,749 | 35,800 | 35,800 | 0.0% |
| PROGRAM TOTAL | \$480,555 | \$500,196 | \$536,900 | \$524,790 | -2.3% |

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 5.00 | 5.00 | 5.00 | 5.00 |
| PART-TIME | 0.35 | 0.35 | 0.35 | 0.35 |
| TOTAL | 5.35 | 5.35 | 5.35 | 5.35 |

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for transportation improvement construction projects, which include streets, alleys, parking lots, curbs, sidewalks, streetlights and traffic signals.
- Provide engineering technical support to other city departments and appointed advisory commissions

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$337,416 | \$404,411 | \$427,110 | \$432,220 | 1.2% |
| MATERIALS AND SUPPLIES | 607 | 74 | 850 | 850 | 0.0% |
| CONTRACTUAL SERVICES | 8,983 | 9,301 | 15,340 | 15,340 | 0.0% |
| PROGRAM TOTAL | \$347,006 | \$413,786 | \$443,300 | \$448,410 | 1.2% |

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 5.00 | 5.00 | 5.00 | 5.00 |
| PART-TIME | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL | 6.00 | 6.00 | 6.00 | 6.00 |

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for sanitary and storm sewer construction projects
- Perform biennial bridge inspections and report inspection results to the Illinois Department of Transportation as required by state law
- Perform ongoing inflow/infiltration and drainage studies to identify problem sewers, analyze alternative remedies and implement solutions
- Administer MS4-NPDES permit programs

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$162,054 | \$156,542 | \$166,940 | \$168,240 | 0.8% |
| MATERIALS AND SUPPLIES | 446 | 0 | 500 | 500 | 0.0% |
| CONTRACTUAL SERVICES | 8,834 | 8,843 | 10,740 | 10,740 | 0.0% |
| PROGRAM TOTAL | \$171,334 | \$165,385 | \$178,180 | \$179,480 | 0.7% |

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 2.00 | 2.00 | 2.00 | 2.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 2.00 | 2.00 | 2.00 | 2.00 |

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL SUSTAINABILITY MGT, & PLANNING PROGRAM ACTIVITIES**

- Administer environmental, solid waste and recycling plans and programs
- Provide technical services to assist the C.U.S.W.D.S. in monitoring the closed Urbana landfill as required by Illinois EPA regulations and certain agreements with neighboring landowners
- Coordinate the encephalitis and West Nile prevention program with other cooperating agencies
- Administer refuse collection contracts for all municipal facilities and City recycling programs

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL SUSTAINABILITY MGT. & PLANNING PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| PERSONNEL SERVICES | \$90,407 | \$115,506 | \$100,420 | \$89,390 | -11.0% |
| MATERIALS AND SUPPLIES | 159 | 117 | 600 | 600 | 0.0% |
| CONTRACTUAL SERVICES | 127,444 | 136,617 | 69,760 | 63,390 | -9.1% |
| PROGRAM TOTAL | \$218,010 | \$252,240 | \$170,780 | \$153,380 | -10.2% |

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL SUSTAINABILITY MGT. & PLANNING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 1.00 | 1.00 | 1.00 | 1.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 1.00 | 1.00 | 1.00 | 1.00 |

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL SUSTAINABILITY COMPLIANCE PROGRAM ACTIVITIES**

- Provide certain environmental compliance services through enforcement of nuisance and solid waste codes
- Investigating complaints and initiating abatement procedures concerning safety hazards, noxious weeds, excessive vegetation, obstructions to the visibility triangle, garbage, and refuse regulations

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL SUSTAINABILITY COMPLIANCE PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| PERSONNEL SERVICES | \$54,153 | \$56,808 | \$60,870 | \$61,600 | 1.2% |
| MATERIALS AND SUPPLIES | 337 | 0 | 600 | 600 | 0.0% |
| CONTRACTUAL SERVICES | 62,593 | 56,615 | 56,190 | 41,190 | -26.7% |
| PROGRAM TOTAL | \$117,083 | \$113,423 | \$117,660 | \$103,390 | -12.1% |

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL SUSTAINABILITY COMPLIANCE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-----------|---------|---------|---------|---------|
| FULL-TIME | 1.00 | 1.00 | 1.00 | 1.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 1.00 | 1.00 | 1.00 | 1.00 |



COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

DEPARTMENT MISSION

To maintain and improve the quality of life for Urbana citizens by providing programs of economic development, housing, planning, zoning enforcement, redevelopment, building safety code enforcement, historic preservation and community block grants.

DEPARTMENT ORGANIZATION

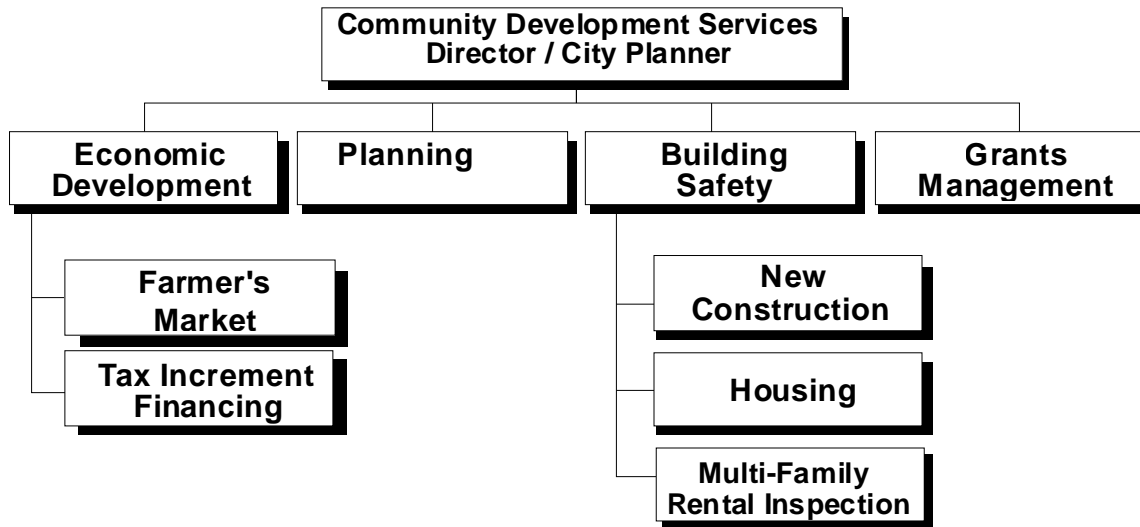
The Community Development Services Department is organized into five programs:

- **Administration** - provides overall administration of the department to insure effective and efficient management and customer service.
- **Planning** – ensures land use and general planning services in accordance with the Comprehensive Plan, the Zoning Ordinance, and Subdivision and Land Development Code. Provides staff support to the Plan Commission, Zoning Board of Appeals, Development Review Boards and the Historic Preservation Commission.
- **Economic Development** - administers economic development programs, including the four Tax Increment Financing Districts, enterprise zone administration, development loan/grant programs, the public arts program, the farmer's market, business retention and attraction.
- **Building Safety** - maintain the public safety and welfare of the City's physical structures by enforcing building construction, property maintenance, life safety accessibility and zoning codes. This division includes 3 programs: New Construction, Housing, and Multi-family Rental Inspection.
- **Grants Management** - manage federal and state housing grants and programs including affordable housing, transitional housing, and housing rehabilitation. Activities and costs are reported in the Community Development Special and Community Development Block Grant special funds.
- **Additional Programs** – Costs for the Farmer's Market Program are reported in Economic Development Reserve Fund in the special funds section of the budget

Community Development Services Department

document. As noted above, the department also administers the city's tax increment financing districts, which are reported in a separate section of this budget document.

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT ORGANIZATIONAL CHART



COMMUNITY DEVELOPMENT SERVICES DEPARTMENT EXPENDITURES BY PROGRAM

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|-------------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| ADMINISTRATION | \$244,115 | \$247,577 | \$272,000 | \$274,280 | 0.8% |
| PLANNING | 353,103 | 409,363 | 411,350 | 416,340 | 1.2% |
| ECONOMIC DEVELOPMENT | 268,326 | 273,974 | 225,750 | 227,990 | 1.0% |
| NEW CONSTRUCTION | 350,637 | 362,437 | 398,960 | 390,760 | -2.1% |
| HOUSING PROGRAM | 94,626 | 102,706 | 119,510 | 119,550 | 0.0% |
| MULTIFAMILY INSPECTION | 97,718 | 97,113 | 116,460 | 119,960 | 3.0% |
| DEPARTMENT TOTAL | \$1,408,525 | \$1,493,170 | \$1,544,030 | \$1,548,880 | 0.3% |

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT EXPENDITURES BY CATEGORY

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--|--------------------|--------------------|--------------------|--------------------|-------------|
| PERSONNEL SERVICES | \$1,063,957 | \$1,151,271 | \$1,180,840 | \$1,189,210 | 0.7% |
| MATERIALS AND SUPPLIES | 12,166 | 12,019 | 18,520 | 18,520 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 315,952 | 309,950 | 323,940 | 320,420 | -1.1% |
| CAPITAL OUTLAY | 16,450 | 19,930 | 20,730 | 20,730 | 0.0% |
| DEPARTMENT TOTAL | \$1,408,525 | \$1,493,170 | \$1,544,030 | \$1,548,880 | 0.3% |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PERSONNEL SUMMARY (FTE'S) ***

| FULL-TIME POSITIONS: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-------------------------------------|----------------|----------------|----------------|----------------|
| COMM. DEV. DIRECTOR/CITY PLANNER | 1.00 | 1.00 | 1.00 | 1.00 |
| EC. DEV. MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| PLANNING MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| SR. PLANNER | 0.00 | 1.00 | 1.00 | 1.00 |
| PLANNER II | 1.00 | 1.00 | 1.00 | 1.00 |
| PLANNER I | 2.00 | 1.00 | 1.00 | 1.00 |
| BUILDING SAFETY MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| BUILDING INSPECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| HOUSING INSPECTOR | 2.00 | 2.00 | 2.00 | 2.00 |
| PLUMBING & BLDG. INSPECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ELECTRICAL INSPECTOR | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN. ASSISTANT II | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN. ASSISTANT I | 3.00 | 3.00 | 3.00 | 3.00 |
| GRANTS MANAGER | 1.00 | 1.00 | 1.00 | 1.00 |
| GRANTS COORDINATOR | 2.00 | 2.00 | 2.00 | 2.00 |
| REHAB SPECIALIST | 1.00 | 1.00 | 1.00 | 1.00 |
| EC. DEV. SPECIALIST/MARKET DIR. | 1.00 | 1.00 | 1.00 | 1.00 |
| TIF REDEVELOPMENT SPECIALIST | 1.00 | 1.00 | 1.00 | 1.00 |
| SUBTOTAL, FULL-TIME | 22.00 | 22.00 | 22.00 | 22.00 |
| PART-TIME POSITIONS: | | | | |
| CLERK-TYPIST | 1.25 | 1.25 | 1.25 | 1.25 |
| PUBLIC ARTS COORD. | 0.75 | 0.75 | 0.75 | 0.75 |
| FARMER'S MARKET SPEC. | 0.30 | 0.30 | 0.30 | 0.30 |
| HOME INTERN | 0.30 | 0.30 | 0.30 | 0.30 |
| HIST. PRESERVATION INTERN | 0.65 | 0.75 | 0.00 | 0.00 |
| GRAPHICS TECHNICIAN | 0.50 | 0.90 | 0.65 | 0.65 |
| SUBTOTAL, PART-TIME | 3.75 | 4.25 | 3.25 | 3.25 |
| COMMUNITY DEVEL. DEPT. TOTAL | 25.75 | 26.25 | 25.25 | 25.25 |

For FY10-11, 2 part-time positions of historic preservation intern .75 and graphics technician .25 are planned vacancies for the year. This reduction of 1.0 FTE is not reflected in the above authorized positions. One Planner position is currently vacant and is not planned for replacement in FY10-11. This vacant planner position is reflected in the above table.

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department and City in various intergovernmental activities, in matters with the news-media and at public relations meetings and events
- Participate in the planning and preparation of the City's capital improvements long-term plan and budget
- Ensure a high level of customer service
- Undertake special projects

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$174,214 | \$182,319 | \$194,220 | \$196,500 | 1.2% |
| MATERIALS AND SUPPLIES | 7,108 | 3,439 | 6,730 | 6,730 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 46,343 | 44,029 | 52,550 | 52,550 | 0.0% |
| CAPITAL OUTLAY | 16,450 | 17,790 | 18,500 | 18,500 | 0.0% |
| PROGRAM TOTAL | \$244,115 | \$247,577 | \$272,000 | \$274,280 | 0.8% |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 2.00 | 2.00 | 2.00 | 2.00 |
| PART-TIME | 0.50 | 0.50 | 0.00 | 0.00 |
| TOTAL | 2.50 | 2.50 | 2.00 | 2.00 |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM ACTIVITIES**

- Assure implementation of the goals, objectives and policies of the Comprehensive Plan and other city planning documents
- Administer and enforce zoning, subdivision and development codes
- Provide planning coordination and recommendations to the Plan Commission Zoning Board of Appeals, Development Review Board, and City Council in their consideration of zoning and subdivision cases, neighborhood planning and long-range community plans
- Provide staffing to Historic Preservation Commission
- Coordinate planning policies and case reviews with other government entities to ensure the City's planning interests are considered in community-wide planning efforts

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$298,889 | \$346,760 | \$344,640 | \$347,630 | 0.9% |
| MATERIALS AND SUPPLIES | 2,932 | 5,751 | 5,200 | 5,200 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 51,282 | 56,852 | 61,510 | 63,510 | 3.3% |
| PROGRAM TOTAL | \$353,103 | \$409,363 | \$411,350 | \$416,340 | 1.2% |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 5.00 | 5.00 | 5.00 | 5.00 |
| PART-TIME | 0.00 | 0.50 | 0.25 | 0.25 |
| TOTAL | 5.00 | 5.50 | 5.25 | 5.25 |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES**

- Generate and coordinate economic development activities that will expand the City's commercial and industrial tax base to include annexation agreements, incentive programs, business retention, and development agreements
- Assist new and existing business development
- Manage certain special economic funds and programs including the Tax Increment Financing Districts, enterprise zone, the Economic Development Fund, neighborhood programs, public art, and the Farmer's Market
- Represent the department and City in economic development matters with the County Alliance, Economic Development Corporation, and Urbana Business Association

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$89,925 | \$97,099 | \$78,120 | \$80,360 | 2.9% |
| MATERIALS AND SUPPLIES | 0 | 110 | 300 | 300 | |
| OPERATIONS AND CONTRACTUAL SERVICES | 178,401 | 176,765 | 147,330 | 147,330 | 0.0% |
| PROGRAM TOTAL | \$268,326 | \$273,974 | \$225,750 | \$227,990 | 1.0% |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|---------|---------|---------|---------|
| FULL-TIME | 1.00 | 1.00 | 0.75 | 0.75 |
| PART-TIME | 0.25 | 0.25 | 0.00 | 0.00 |
| TOTAL | 1.25 | 1.25 | 0.75 | 0.75 |

An additional 2.75 F.T.E.'s working in the economic development program are reported and accounted for in the tax increment finance district funds and in the farmer's market program in the economic development reserve fund.

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM ACTIVITIES**

- To ensure the construction and remodeling of facilities are in compliance with various international, State and local codes and ordinances which includes inspection of all building construction
- To provide technical assistance to developers, contractors, and property owners on zoning and construction requirements and methods
- Issue annual electrical contractor licenses and sign permits
- Issue permits for all construction activities covered by model codes
- Inspect sanitary sewer installations for properties within the City limits and within 1½ miles of City limits per agreement with the Sanitary District

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|-------------------|-------------------|--------------|
| PERSONNEL SERVICES | \$328,812 | \$344,450 | \$362,590 | \$360,650 | -0.5% |
| MATERIALS AND SUPPLIES | 1,815 | 2,707 | 4,380 | 4,380 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 20,010 | 15,280 | 31,990 | 25,730 | -19.6% |
| PROGRAM TOTAL | \$350,637 | \$362,437 | \$398,960 | \$390,760 | -2.1% |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 4.50 | 4.50 | 4.50 | 4.50 |
| PART-TIME | 0.75 | 0.75 | 0.75 | 0.75 |
| TOTAL | 5.25 | 5.25 | 5.25 | 5.25 |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM ACTIVITIES**

- Upgrade or eliminate substandard housing and preserve existing housing properties from deterioration through enforcement of the City's zoning, property maintenance and building codes
- Perform annual inspections for U/I certified housing
- Issue mobile home certificate of occupancy permits and mobile home park licenses
- Maintain vacant properties register
- Require demolition of unsafe structures
- Systematically inspect all rental housing units in the City and certain housing units in support of the Community Development Rehabilitation Program
- Respond to tenant and neighborhood complaints regarding properties
- Assist with zoning enforcement efforts as they pertain to rental housing
- Administer rental registration program for multi-family housing
- Coordinate with Legal Division on property maintenance complaints

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$83,906 | \$94,876 | \$102,110 | \$103,280 | 1.1% |
| MATERIALS AND SUPPLIES | 185 | 5 | 760 | 760 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 10,535 | 7,825 | 16,640 | 15,510 | -6.8% |
| PROGRAM TOTAL | \$94,626 | \$102,706 | \$119,510 | \$119,550 | 0.0% |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|---------|---------|---------|---------|
| FULL-TIME | 1.50 | 1.50 | 1.50 | 1.50 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 1.50 | 1.50 | 1.50 | 1.50 |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
MULTI-FAMILY RENTAL INSPECTION PROGRAM (NEW) ACTIVITIES**

- Perform annual inspections for multi-family rental housing
- Administer rental registration program for multi-family housing
- Coordinate with Legal Division on property maintenance complaints

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
MULTI-FAMILY RENTAL INSPECTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| PERSONNEL SERVICES | \$88,211 | \$85,767 | \$99,160 | \$100,790 | 1.6% |
| MATERIALS AND SUPPLIES | 126 | 7 | 1,150 | 1,150 | 0.0% |
| OPERATIONS AND CONTRACTUAL SERVICES | 9,381 | 9,199 | 13,920 | 15,790 | 13.4% |
| CAPITAL OUTLAY | 0 | 2,140 | 2,230 | 2,230 | 0.0% |
| PROGRAM TOTAL | \$97,718 | \$97,113 | \$116,460 | \$119,960 | 3.0% |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
MULTI-FAMILY RENTAL INSPECTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 1.00 | 1.00 | 1.00 | 1.00 |
| PART-TIME | 0.50 | 0.50 | 0.50 | 0.50 |
| TOTAL | 1.50 | 1.50 | 1.50 | 1.50 |

SPECIAL FUNDS THAT SUPPORT THE GENERAL FUND

CERTAIN FUNDS ACCOUNT FOR EXPENDITURES, WHICH SUPPORT THE GENERAL FUND BUT, WHICH ARE BEST SEPARATED FOR BETTER ACCOUNTING AND REPORTING.

THESE FUNDS ARE:

- **SOCIAL SERVICE AGENCIES**
- **UNEMPLOYMENT COMPENSATION**
- **ANNEXATIONS/REBATES**
- **EQUIPMENT SERVICES**
- **VEHICLE AND EQUIPMENT REPLACEMENT**
- **LANDSCAPE RECYCLING**
- **HOME RECYCLING (U-CYCLE)**
- **RETAINED RISK**
- **CATV PEG**
- **FEMA TORNADO GRANT FUND**
- **POLICE RECORDS MANAGEMENT SYSTEM**
- **PUBLIC ARTS**

SPECIAL FUNDS THAT SUPPORT GENERAL OPERATIONS

SOCIAL SERVICE AGENCIES FUND

Accounts for payments to social service agencies. A transfer from the general operating fund provides funding for the City. The amount proposed to be transferred from the general fund is the same as last year (\$204,400). Specific allocations will be decided prior to adoption. Total spending for social service agencies is paid from the City of Urbana General Fund, Cunningham Township, and the City of Urbana Community Development Block Grant Fund in the following amounts:

| | <u>Current</u> | <u>Proposed</u> |
|-----------------------------|----------------|-----------------|
| City of Urbana General Fund | \$204,400 | \$204,400 |
| Cunningham Township | 90,000 | 90,000 |
| Community Dev. Block Grant | <u>12,500</u> | <u>12,500</u> |
| Total Grants | \$309,600 | \$309,600 |

Allocations included in this budget are only amounts paid by the City of Urbana.

These amounts are the current allocations from the general fund. In FY10 and FY11, the City was able to reallocate additional monies (\$12,860) that were previously budgeted for social services as part of the \$204,400 but were unspent. The reallocated amounts are considered to be of a non-recurring nature.

SOCIAL SERVICE AGENCIES FUND FINANCIAL SUMMARY

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|----------------------|-------------------|-----------|
| BEGINNING FUND BALANCE | \$639 | \$24,882 | \$12,882 | \$22 | |
| REVENUES: | | | | | |
| TRANSFER, GEN. FUND RECURRING | \$215,620 | \$205,260 | \$204,400 | \$204,400 | |
| EXPENSES: | | | | | |
| PREVIOUS ALLOCATIONS (SEE SUPPLEMENTARY (EXPENDITURE REPORT FOR DETAILS) \$ | 191,377 | \$ 204,400 | \$204,400 | \$204,400 | |
| PREVIOUS UNSPENT ALLOCATIONS ENCUMBERED | 0 | 12,860 | 12,860 | 0 | |
| TOTAL EXPENSES | \$ 191,377 | \$ 217,260 | \$ 217,260 | \$ 204,400 | -5.9% |
| ENDING FUND BALANCE | \$24,882 | \$12,882 | \$22 | \$22 | |

**Special Funds That Support
General Operations**

EQUIPMENT SERVICES FUND

Accounts for costs of maintaining the City's fleet of vehicles and major equipment. Funding is provided by charges to each program and department based on actual maintenance costs.

ACTIVITIES OF THE EQUIPMENT SERVICES FUND

- Perform preventive maintenance and repairs on all City vehicles and major equipment at proper intervals
- Evaluate, rehab and modify vehicles and major equipment to include minor accident damage
- Oversee outside fueling services for fleet
- Administer a fleet repair record system in order to charge City departments for work performed
- Evaluate City vehicles and major equipment for replacement and administer bidding process for purchasing
- Train City personnel on proper operation of new vehicles and equipment
- Administer and maintain public works two-way radio system

**EQUIPMENT SERVICES FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | ESTIMATED 2010-11 | BUDGET 2010-11 | % CHG |
|---|-------------------|-------------------|----------------------|--------------------|----------|
| CASH BAL., BEG. YEAR | \$113,756 | \$139,296 | \$120,973 | \$22,413 | |
| RECEIPTS: | | | | | |
| TRANSFER FROM OTHER FUNDS FOR SERVICE FEES | \$897,379 | \$831,079 | \$912,600 | \$971,200 | 6.4% |
| OTHER | 1,758 | 454 | 1,000 | 3,000 | |
| TOTAL RECEIPTS | \$899,137 | \$831,533 | \$913,600 | \$974,200 | |
| EXPENDITURES: | | | | | |
| PERSONNEL SERVICES | \$315,044 | \$330,716 | \$373,580 | \$378,040 | 1.2% |
| SUPPLIES | 442,486 | 412,428 | 598,270 | 628,270 | 5.0% |
| CONTRACTUAL AND OPERATING | 124,087 | 105,445 | 174,460 | 172,100 | -1.4% |
| EQUIPMENT | 6,069 | 16,490 | 97,250 | 7,120 | |
| SUBTOTAL, EXPENDITURES | \$887,686 | \$865,079 | \$1,243,560 | \$1,185,530 | |
| ADJUST FOR DEPRECIATION | (14,089) | (15,223) | (27,400) | (27,400) | |
| DEDUCT EST. UNSPENT BUDGET | 0 | 0 | (204,000) | (204,000) | |
| NET CASH EXPENDITURES | \$873,597 | \$849,856 | \$1,012,160 | \$954,130 | |
| CASH BAL., END YEAR: | | | | | |
| RESERVED FOR EQ. REPL. | \$83,931 | \$93,441 | \$22,191 | \$42,071 | |
| RESERVED FOR OPERATING | \$55,365 | \$27,532 | \$222 | \$412 | |

**EQUIPMENT SERVICES FUND
PERSONNEL SUMMARY (FTE's)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 4.00 | 4.00 | 4.00 | 4.00 |
| PART-TIME | 0.50 | 0.50 | 0.50 | 0.50 |
| TOTAL | 4.50 | 4.50 | 4.50 | 4.50 |

VEHICLE AND EQUIPMENT REPLACEMENT FUND

Accounts for the purchase of major equipment. Funding is provided by an annual charge to each department, based on average annual funding needs. Funds are set aside annually in order to meet equipment purchase needs over the next 10 years, based on a detailed inventory purchase schedule. The purpose is to avoid significant fluctuations in the amount the City needs to continue current operations each year.

**VEHICLE AND EQUIPMENT REPLACEMENT FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-------------------------------------|--------------------|--------------------|----------------------|--------------------|
| FUND BAL., BEG. YEAR | \$4,863,179 | \$4,502,588 | \$4,328,842 | \$3,279,721 |
| REVENUES: | | | | |
| TRANSFER FROM GEN. FUND | \$863,070 | \$909,740 | \$946,130 | \$946,130 |
| NON-RECURRING TRANS., NEW EQ. | 0 | 0 | 0 | 0 |
| EQUIPMENT SALES | 39,808 | 106,439 | 40,000 | 40,000 |
| GRANT, POLICE VESTS/PAGERS | 8,605 | 0 | 0 | 0 |
| CITY SHARE, JAG (POLICE) GRANT | 5,378 | 12,485 | 47,000 | 0 |
| STATE REIMB., POLICE TRAINING | 4,146 | 33,823 | 26,000 | 26,000 |
| STATE REIMB., FIRE TRAINING | 938 | 0 | 1,000 | 1,000 |
| TRANSFER, P.E.G. FUND | 23,000 | 23,000 | 23,000 | 23,000 |
| INTEREST | 157,222 | 160,424 | 90,000 | 90,000 |
| TOTAL REVENUES | \$1,102,167 | \$1,245,911 | \$1,173,130 | \$1,126,130 |
| EXPENDITURES: | | | | |
| MAJOR EQUIPMENT | \$500,181 | \$1,126,585 | \$809,280 | \$212,720 |
| POLICE EQUIPMENT, REG. | 438,678 | 132,194 | 638,420 | 317,800 |
| FIRE EQUIPMENT | 425,809 | 61,129 | 147,275 | 44,750 |
| PUBLIC WORKS EQUIPMENT | 49,534 | 25,455 | 199,823 | 27,350 |
| OTHER DEPT. EQUIPMENT | 2,232 | 7,006 | 21,960 | 90,260 |
| LIBRARY EQUIPMENT | 0 | 0 | 0 | 160,500 |
| PEG EQUIPMENT | 46,324 | 67,288 | 55,493 | 50,000 |
| ONE-TIME TRANSFER, GEN. FUND | 0 | 0 | 350,000 | 0 |
| SUBTOTAL, EXPENDITURES | \$1,462,758 | \$1,419,657 | \$2,222,251 | \$903,380 |
| FUND BAL., END YEAR, P.E.G. | \$252,804 | \$208,516 | \$176,023 | \$149,023 |
| FUND BAL., END YEAR, LIBRARY | 60,000 | 92,500 | 126,500 | 0 |
| FUND BAL., END YEAR, REG. | 4,189,784 | 4,027,826 | 2,977,198 | 3,353,448 |
| TOTAL FUND BALANCE, END YEAR | \$4,502,588 | \$4,328,842 | \$3,279,721 | \$3,502,471 |

**Special Funds That Support
General Operations**

**VEHICLE AND EQUIPMENT REPLACEMENT FUND
GENERAL FUND TRANSFERS BY DEPARTMENT**

| DEPARTMENT | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 |
|----------------|-------------------|-------------------|-------------------|-------------------|
| EXECUTIVE | \$8,140 | \$8,470 | \$8,810 | \$8,810 |
| FINANCE | 26,940 | 28,020 | 29,140 | 29,140 |
| CITY CLERK | 1,790 | 1,860 | 1,930 | 1,930 |
| POLICE | 267,710 | 278,420 | 289,560 | 289,560 |
| FIRE | 180,000 | 189,280 | 196,850 | 196,850 |
| PUBLIC WORKS | 359,380 | 383,760 | 399,110 | 399,110 |
| COMMUNITY DEV. | 19,110 | 19,930 | 20,730 | 20,730 |
| TOTAL | \$863,070 | \$909,740 | \$946,130 | \$946,130 |

VEHICLE AND EQUIPMENT REPLACEMENT POLICE SUPPLEMENTARY FUND

Accounts for the purchase of major police equipment and supplies that are funded through certain funds acquired by the Police Department under federal and state laws. These funds and items purchased by these funds are restricted under these laws and required to be reported separately.

**VEHICLE AND EQUIPMENT REPLACEMENT POLICE SUPPLEMENTARY FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|--|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$76,958 | \$57,621 | \$59,548 | \$57,373 |
| REVENUES: | | | | |
| D.U.I. FINES, RESTRICTED (H10) | 5,715 | 12,239 | 10,000 | 10,000 |
| TASK FORCE, RESTRICTED (H11) | 0 | 1,288 | 1,300 | 1,300 |
| STATE SEIZURES, RESTRICTED (H12) | 7,720 | 7,726 | 9,000 | 9,000 |
| FED. SEIZURES, RESTRICTED (H13) | 0 | 0 | 10,000 | 10,000 |
| METRO AGENCY CONTRIBUTIONS (H14) | 17,842 | 18,536 | 19,607 | 17,654 |
| INTEREST: | | | | |
| D.U.I. FINES, RESTRICTED (H10) | 947 | 818 | 200 | 200 |
| TASK FORCE, RESTRICTED (H11) | 267 | 5 | 100 | 100 |
| STATE SEIZURES, RESTRICTED (H12) | 267 | 5 | 100 | 100 |
| FED. SEIZURES, RESTRICTED (H13) | 804 | 17 | 100 | 100 |
| METRO AGENCY CONTRIBUTIONS (H14) | 0 | 0 | 100 | 100 |
| TOTAL REVENUES | \$33,562 | \$40,634 | \$50,507 | \$48,554 |
| EXPENDITURES: | | | | |
| POLICE EQ., DUI FINES REST. (H10) | 2,589 | 1,732 | 6,400 | 6,400 |
| POLICE EQ., TASK FORCE X REST. (H11) | 15,392 | 157 | 2,000 | 2,000 |
| POLICE EQ., STATE DRUG SEIZ. REST. (H12) | 13,221 | 11,777 | 8,100 | 8,100 |
| POLICE EQ., FED DRUG SEIZ. REST. (H13) | 5,000 | 7,499 | 15,540 | 7,300 |
| METRO AGENCY EQUIPMENT (H14) | 18,697 | 17,542 | 20,642 | 19,807 |
| SUBTOTAL, EXPENDITURES | \$54,899 | \$38,707 | \$52,682 | \$43,607 |
| FUND BAL., REST. DUI FINES (H10) | \$31,193 | \$42,518 | \$46,318 | \$50,118 |
| FUND BAL., TASK FORCE X (H11) | 4,085 | 5,221 | 4,621 | 4,021 |
| FUND BAL., STATE SEIZURES REST. (H12) | 4,033 | (13) | 987 | 1,987 |
| FUND BAL., FED. SEIZURES REST. (H13) | 16,316 | 8,834 | 3,394 | 6,194 |
| FUND BAL., METRO AGENCY (H14) | 1,994 | 2,988 | 2,053 | - |

LANDSCAPE RECYCLING CENTER

Accounts for costs of countywide self-sustaining landscape recycling center.
Revenues are provided from service fees charged to users of the center.

LANDSCAPE RECYCLING CENTER ACTIVITIES

- Operate a county-wide, self-sustaining landscape recycling facility
- Coordination with local governments participating in the site's operations
- Maintaining required records concerning the amount of materials received and processed and submission of required reports to oversight agencies
- Process landscape waste materials by grinding and composting to produce materials that can be marketed to the public

**LANDSCAPE RECYCLING CENTER
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | ESTIMATED 2010-11 | BUDGET 2011-12 | % CHG |
|---------------------------------------|-------------------|-------------------|----------------------|-------------------|----------|
| FUND BAL., BEG. YEAR | \$266,597 | \$389,414 | \$513,439 | \$304,579 | |
| RECEIPTS: | | | | | |
| L.R.C. SERVICE FEES | \$554,463 | \$587,457 | \$590,000 | \$590,000 | 0.0% |
| INTEREST | 9,085 | 10,961 | 8,000 | 8,000 | |
| TOTAL RECEIPTS | \$563,548 | \$598,418 | \$598,000 | \$598,000 | |
| EXPENDITURES: | | | | | |
| PERSONNEL SERVICES | \$253,933 | \$264,821 | \$295,080 | \$296,630 | 0.5% |
| SUPPLIES | 47,633 | 56,236 | 81,200 | 91,200 | 12.3% |
| CONTRACTUAL AND OPERATING | 132,139 | 118,882 | 171,560 | 195,640 | 14.0% |
| SET ASIDE FOR EQ. REPL. | 0 | 0 | 0 | 0 | |
| SUBTOTAL, OP. EXPENDITURES | \$433,705 | \$439,939 | \$547,840 | \$583,470 | |
| DEDUCT EST. UNSPENT BUDGET | 0 | 0 | 10,000 | 10,000 | |
| NET REV. OVER (UNDER) OP. EXP. | \$129,843 | \$158,479 | \$60,160 | \$24,530 | |
| EQUIPMENT | 7,026 | 34,454 | 269,020 | 225,830 | |
| CASH BAL., END YEAR: | | | | | |
| RESERVED FOR EQ. REPL. | \$311,750 | \$364,666 | \$193,946 | \$70,346 | |
| RESERVED REPL. LRC BLDG. | \$0 | \$0 | \$0 | \$0 | |
| RESERVED FOR OPERATING | \$77,664 | \$148,773 | \$110,633 | \$32,933 | |

**LANDSCAPE RECYCLING CENTER
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|---------|---------|---------|---------|
| FULL-TIME | 1.83 | 1.83 | 1.83 | 1.83 |
| PART-TIME | 3.26 | 3.26 | 3.26 | 3.26 |
| TOTAL | 5.09 | 5.09 | 5.09 | 5.09 |

**Special Funds That Support
General Operations**

U-CYCLE FUND

Accounts for costs of residential recycling programs. Revenues from recycling taxes fund contractual pickup.

U-CYCLE PROGRAM ACTIVITIES

- This program provides curbside recycling collection for four dwelling units or less, and on-site collection to apartment buildings of five or more units, under two private-sector contracts. The current contracts will expire in March 2009. The program is funded from a locally collected recycling tax of \$30/annual per household.

**U-CYCLE FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | ESTIMATED 2010-11 | BUDGET 2011-12 | % CHG |
|------------------------------|-------------------|-------------------|----------------------|-------------------|---------------|
| FUND BAL., BEG. YEAR | \$140,216 | \$204,416 | \$220,951 | \$124,781 | |
| RECEIPTS: | | | | | |
| RECYCLING TAX: | | | | | |
| RESIDENTIAL | \$260,313 | \$258,507 | \$260,300 | \$260,300 | 0.0% |
| MULTI-FAMILY | 261,157 | 268,008 | 261,100 | 261,100 | 0.0% |
| INTEREST | 4,744 | 1,425 | 1,000 | 1,000 | |
| TRANSFER STA. FEES | 5,000 | 5,000 | 0 | 0 | |
| MATERIAL RESALE | 2,501 | 33 | 500 | 500 | |
| TOTAL RECEIPTS | \$533,715 | \$532,973 | \$522,900 | \$522,900 | |
| EXPENDITURES: | | | | | |
| RESIDENTIAL PROGRAM | \$236,588 | \$273,446 | \$379,900 | \$350,300 | -7.8% |
| MULTI-FAMILY PROGRAM | 232,927 | 240,054 | 260,470 | 200,660 | |
| CITY SUSTAINABILITY PROGRAM | 0 | 2,938 | 3,700 | 3,700 | |
| TOTAL EXPENDITURES | \$469,515 | \$516,438 | \$644,070 | \$554,660 | -13.9% |
| LESS UNSPENT BUDGET | \$0 | \$0 | (\$25,000) | (\$20,000) | |
| NET OVER (UNDER) EXP. | \$469,515 | \$516,438 | \$619,070 | \$534,660 | |
| FUND BAL., END YEAR | \$204,416 | \$220,951 | \$124,781 | \$113,021 | |

**U-CYCLE FUND
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 1.00 | 1.00 | 1.00 | 1.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 1.00 | 1.00 | 1.00 | 1.00 |

EXPENDITURES BY CLASSIFICATION

| | ACTUAL 2008-09 | ACTUAL 2009-10 | ESTIMATED 2010-11 | BUDGET 2011-12 | % CHG |
|------------------------|-------------------|-------------------|----------------------|-------------------|---------------|
| PERSONNEL SERVICES | \$45,485 | \$48,249 | \$57,040 | \$57,660 | 1.1% |
| MATERIALS AND SUPPLIES | 975 | 24,738 | 33,710 | 4,500 | -86.7% |
| CONTRACTUAL | 423,055 | 443,451 | 553,320 | 492,500 | -11.0% |
| FUND TOTAL | \$469,515 | \$516,438 | \$644,070 | \$554,660 | -13.9% |

RETAINED RISK FUND

Accounts for the transfer of monies from the general operating funds and costs for worker's compensation and liability claims. Amounts transferred represent the cost of conventional insurance and are charged to various programs and departments. Unspent amounts will be accumulated in the fund to pay for future claims.

**RETAINED RISK FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|--|--------------------|--------------------|----------------------|--------------------|
| FUND BAL., BEG. YEAR | \$3,520,723 | \$3,329,408 | \$3,113,598 | \$2,936,068 |
| REVENUES: | | | | |
| INTEREST | \$119,745 | \$131,821 | \$105,000 | \$105,000 |
| TRANSFER, GEN. FUND, W/COMP | 102,924 | 215,810 | 215,810 | 215,810 |
| TRANSFER, GEN. FUND, LIAB. | 137,634 | 133,553 | 549,560 | 549,560 |
| TRANSFER, GEN. OUTSIDE INSURANCE | 427,913 | 265,687 | 266,000 | 266,000 |
| TRANSFER, L.R.C. | 1,240 | 1,300 | 1,300 | 1,300 |
| TRANSFER, ARMS PROG. | 160 | 170 | 170 | 170 |
| TRANSFER, RECYCLING FUND | 320 | 340 | 340 | 340 |
| TRANSFER, P.E.G. FUND | 430 | 450 | 450 | 450 |
| TRANSFER, EQ. SERV. FUND | 2,900 | 3,050 | 3,050 | 3,050 |
| TRANSFER, M.V.P.S. FUND | 5,230 | 5,490 | 5,490 | 5,490 |
| TOTAL REVENUES | \$798,496 | \$757,671 | \$1,147,170 | \$1,147,170 |
| EXPENDITURES: | | | | |
| WORK. COMP. CLAIMS | \$335,395 | \$392,145 | \$400,000 | \$400,000 |
| LIABILITY CLAIMS | 137,634 | 139,127 | 140,000 | 140,000 |
| OUTSIDE INSURANCE COSTS | 393,618 | 265,687 | 270,000 | 289,000 |
| EMPLOYEE INCENTIVES/TRAINING | 91,361 | 143,765 | 130,000 | 130,000 |
| ADMINISTRATOR FEE | 31,803 | 32,757 | 34,700 | 36,100 |
| ONE-TIME TRANSFER, GEN. FUND | 0 | 0 | 350,000 | 0 |
| TOTAL EXPENDITURES | \$989,811 | \$973,481 | \$1,324,700 | \$995,100 |
| LESS EST. UNSPENT BUDGET | \$0 | \$0 | \$0 | \$0 |
| FUND BAL., END YEAR, GEN. LIAB. | \$540,304 | \$540,304 | \$534,730 | \$944,290 |
| FUND BAL., END YEAR, COMP. | \$2,789,104 | \$2,573,294 | \$2,401,338 | \$2,143,848 |

**Special Funds That Support
General Operations**

CABLE TV P.E.G. FUND

Accounts for costs of the Urbana Public Television program, to include costs of televising public various meetings. Non-recurring equipment purchases are reported in the city vehicle and equipment replacement fund and are funded by an annual transfer from the P.E.G. Fund.

ACTIVITIES OF THE CABLE TV P.E.G. FUND

- Coordinate the operation of the Urbana Public Television access channel
- Supervise the cable camera operators and the telecast of public meetings
- Produce programming for UPTV in conjunction with city departments, the Urbana Park District and the Urbana School District
- Coordinate with the Urbana Public Television Commission to develop and promote Urbana public television
- Support and develop Urbana public television public access membership, equipment and facilities for use by Urbana residents, non-profit corporations and other qualified individuals

**CABLE TV P.E.G. FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-----------------------------------|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$57,402 | \$59,593 | \$73,836 | \$53,626 |
| REVENUES: | | | | |
| TRANSFER IN FROM GEN. FUND (2% PE | \$129,276 | \$134,165 | \$145,570 | \$151,400 |
| MEMBERSHIP FEES | 85 | 255 | 200 | 200 |
| TOTAL REVENUES | \$129,361 | \$134,420 | \$145,770 | \$151,600 |
| EXPENDITURES: | | | | |
| PERSONNEL COSTS | \$97,982 | \$88,095 | \$125,870 | \$127,900 |
| SUPPLIES | 915 | 2,426 | 5,000 | 5,000 |
| CONTRACTUAL/OPERATING | 5,273 | 6,656 | 12,110 | 12,110 |
| EQ. REPL. TRANSFER | 23,000 | 23,000 | 23,000 | 23,000 |
| TOTAL EXPENDITURES | \$127,170 | \$120,177 | \$165,980 | \$168,010 |
| DEDUCT EST. UNSPENT BUDGET | \$0 | \$0 | \$0 | \$0 |
| FUND BAL., END YEAR | \$59,593 | \$73,836 | \$53,626 | \$37,216 |

**CABLE TV P.E.G. FUND
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 2.00 | 2.00 | 2.00 | 2.00 |
| PART-TIME | 0.40 | 0.40 | 0.40 | 0.40 |
| TOTAL | 2.40 | 2.40 | 2.40 | 2.40 |

I.L.E.A.S. DATA PROCESSING CONTRACT FUND

Accounted for the revenues and costs of a contract with the ILEAS to provide certain data processing services on a cost-reimbursement basis. Contract was cancelled by ILEAS, effective July 1, 2010.

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-----------------------------|-------------------|-------------------|----------------------|-------------------|
| BEG. FUND BALANCE: | \$17,500 | \$59,500 | \$0 | \$0 |
| REVENUES: | | | | |
| I.L.E.A.S. REIMBURSEMENTS | \$42,000 | \$21,000 | \$0 | \$0 |
| EXPENDITURES: | | | | |
| PERSONNEL AND BENEFITS | 0 | 36,500 | 0 | 0 |
| CITY INSURANCE/COMPUTER | 0 | 44,000 | 0 | 0 |
| TOTAL EXPENDITURES | \$0 | \$80,500 | \$0 | \$0 |
| ENDING FUND BALANCE: | \$59,500 | \$0 | \$0 | \$0 |

HISTORIC PRESERVATION FUND

Accounts for the costs of various programs and line items to encourage historic preservation. Revenues and costs are being reported in the Economic Development Reserve Fund, with accumulated fund balance so designated.

POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

Accounts for data-processing costs of a multi-agency computerized police records information system. A cooperative venture between METCAD, the City of Champaign, the University of Illinois and the City of Urbana police departments, these agencies share common access to police records utilizing software developed by the City of Urbana police department. Sharing of police records will greatly enhance the ability of the participating agencies to effectively perform their crime fighting duties. Revenues are provided by contributions from the participating agencies.

ACTIVITIES OF THE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

- Maintain and update a data base of over 580,000 names of victims, criminals and witnesses to crimes, over 730,000 individual criminal cases, over 15 years of historical criminal records available for crime trend analysis and historical statistical research, records of over 170,000 items of evidence, over 44,000 I.D.O.T. traffic entries, and over 71,000 officer field reports
- Maintain current software and develop new software for user access to the data base

**Special Funds That Support
General Operations**

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-------------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
| REVENUES: | | | | |
| CONTRIBUTIONS, OTHER AGENCIES | \$70,113 | \$73,288 | \$81,290 | \$82,230 |
| CONTRIBUTIONS, URBANA | 14,643 | 14,882 | 22,320 | 22,590 |
| INTEREST | 0 | 89 | 0 | 0 |
| TOTAL REVENUES | \$84,756 | \$88,259 | \$103,610 | \$104,820 |
| EXPENDITURES: | | | | |
| PERSONNEL SERVICES | \$77,452 | \$84,535 | \$92,700 | \$93,910 |
| SUPPLIES AND MATERIALS | 0 | 0 | 0 | 0 |
| OPERATING AND CONTRACTUAL | 7,304 | 3,724 | 10,910 | 10,910 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$84,756 | \$88,259 | \$103,610 | \$104,820 |

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|----------------|----------------|----------------|----------------|
| FULL-TIME | 1.00 | 1.00 | 1.00 | 1.00 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 1.00 | 1.00 | 1.00 | 1.00 |

PUBLIC ARTS FUND

Accounts for the costs of various public arts programs and line items and private donations and revenues to assist in paying for a portion of these costs. Included in the FY10-11 and the FY11-12 budgets is an estimated \$50,000 from private donations and other non-city revenue sources. Included in the expenditures is \$50,000 for public arts project costs, which spending will not be authorized until the equivalent revenue is received.

**PUBLIC ARTS FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|--------------------------------|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$0 | \$617 | \$8,322 | \$0 |
| REVENUES: | | | | |
| TRANS. TIF FUNDS | \$77,724 | \$136,224 | \$213,983 | \$141,870 |
| TRANS. GEN. RESERVE | 5,000 | 5,000 | 5,000 | 5,000 |
| TRANS. CAP. IMPR. SUPPL. RES. | 14,500 | 5,061 | 24,934 | 15,000 |
| TRANS. MVPS, ART MAINT. | 0 | 2,203 | 4,000 | 4,000 |
| UBA, ARTS FESTIVAL | 5,000 | 15,000 | 5,000 | 5,000 |
| PRIVATE DONATIONS/GRANTS | 0 | 0 | 30,000 | 30,000 |
| OTHER ARTS EVENTS REVENUE | 617 | 355 | 20,000 | 20,000 |
| TOTAL REVENUES | \$102,841 | \$163,843 | \$302,917 | \$220,870 |
| EXPENDITURES: | | | | |
| PERSONNEL SERVICES: | | | | |
| ARTS INTERN (.25 TO .75) | \$27,453 | \$28,548 | \$28,530 | \$28,530 |
| EMPLOYEE INS. | 4,135 | 5,758 | 6,820 | 6,820 |
| IMRF/FICA | 5,118 | 6,713 | 6,020 | 6,020 |
| SUBTOTAL, PERSONNEL | \$36,706 | \$41,019 | \$41,370 | \$41,370 |
| SUPPLIES/PRINTING | 227 | 194 | 700 | 700 |
| TRAINING/EDUCATION | 372 | 165 | 800 | 800 |
| GALLERY RENT SUBSIDIES | 35,250 | 40,900 | 57,000 | 55,000 |
| U.B.A. ARTS FESTIVAL | 5,000 | 5,000 | 5,000 | 5,000 |
| STATION THEATRE REHAB. | 5,169 | 0 | 0 | 0 |
| PUBLIC ARTS PROJECTS IN TIF | 0 | 47,986 | 44,000 | 44,000 |
| ARTS PROJECTS TIF (CARRYOVER) | 0 | 0 | 40,904 | 0 |
| PUBLIC ARTS PROJECTS NON-TIF * | 0 | 11,760 | 93,226 | 70,000 |
| ART IN PARK PROJECT (TIF) | 0 | 1,850 | 24,239 | 0 |
| ART IN PARK MAINT. (MVPS) | 0 | 2,203 | 0 | 0 |
| ART MAINT. | 0 | 0 | 4,000 | 4,000 |
| DOWNTON BANNERS | 5,000 | 0 | 0 | 0 |
| PHILO ROAD ART | 0 | 5,061 | 0 | 0 |
| CUNN. AVE. ART | 14,500 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$102,224 | \$156,138 | \$311,239 | \$220,870 |
| FUND BAL., END YEAR | \$617 | \$8,322 | \$0 | \$0 |

**Special Funds That Support
General Operations**

COMMUNITY DEVELOPMENT SPECIAL FUNDS

COMMUNITY DEVELOPMENT SERVICES

- **COMMUNITY DEVELOPMENT BLOCK GRANT**
- **COMMUNITY DEVELOPMENT SINK**
- **HUD SMALL BUSINESS LOAN PROGRAM**
- **CRYSTAL LAKE PARK NEIGHBORHOOD**
- **HUD LOCAL HOUSING LOAN PROGRAM**
- **HOME PROGRAM**
- **SUPPORTIVE HOUSING PROGRAM**
- **SHELTER PLUS PROGRAM**
- **GET THE LEAD OUT GRANT**
- **FHLB AFFORDABLE HOUSING GRANT**
- **FAIRLAWN VILLAGE REPAYMENT**

COMMUNITY DEVELOPMENT SPECIAL FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The following is a description of proposed program objectives and use of funds for the coming year to provide services to residents of parts of Census Tracts 53, 54, 55, and 56 Block 1 in north and east-central Urbana.

CDBG PROGRAM OBJECTIVES

1. To maintain and improve the quality of life in the City through design and delivery of programs that (a) benefit a particular area where at least 51% of the residents are low-income; or (b) benefit a limited clientele, where at least 51% of whom are low-income, or (c) prevent or eliminate slums or blight.
2. To eliminate deficient housing conditions through loans and grants, which principally benefit very low-income persons and, in cases of extreme deterioration, through property rehabilitation.
3. To further achievement of affordable housing goals established by the City in its Consolidated Plan.
4. To assist non-profits who work with low and moderate income persons, by supporting staff and programs and providing assistance for brick and mortar projects.
5. To maintain affordable housing stock through grants for minor home repair targeted toward elderly persons and persons with disabilities.
6. To provide funding to augment infrastructure improvements in targeted neighborhoods.

PROPOSED USE OF CDBG FUNDS

1. Funds may be used to rehabilitate owner-occupied housing and to make accessibility modifications to both owner- and renter-occupied housing.
2. A home maintenance repair program for homeowners 62 years old or older and for homeowners with disabilities may be funded.
3. Funds may be contributed to the City's Transitional Housing Program for families with children.
4. Funds may be contributed for consolidated social service funding.
5. Special neighborhood cleanup programs may be held in the fall and the spring in the Community Development Target Area.
6. Funds may be contributed for streetlight improvements in Census Tract 53, sidewalk and infrastructure improvements in target areas.
7. Funds may be used to acquire property for reuse in target areas.
8. Funds may be used for clearance of slum and blighted conditions.
9. Funds may be used to assist Center for Women, C-U Independence, YMCA, Neighborhood Connections and others to improve their facilities.

Community Development Special Funds

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|--------------------------------|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$0 | \$0 | \$0 | \$0 |
| REVENUES: | | | | |
| FEDERAL GRANT-CURRENT | \$460,603 | \$467,234 | \$505,007 | \$505,007 |
| REPROGRAMMED FUNDS, PREV. YR. | 161,847 | 36,135 | 368,579 | 0 |
| A.A.R.A. GRANT, ONE-TIME | 0 | 120,000 | 5,097 | 0 |
| SUBTOTAL, FED. GRANT | \$622,450 | \$623,369 | \$878,683 | \$505,007 |
| PROGRAM INCOME: | | | | |
| TRANS. HOUSING RENTS | 2,420 | 1,901 | 3,000 | 3,000 |
| OTHER PROGRAM INCOME | 41,700 | 0 | 20,001 | 20,001 |
| TOTAL REVENUES | \$666,570 | \$625,270 | \$901,684 | \$528,008 |
| EXPENDITURES BY PROGRAM | | | | |
| ADMINISTRATION | \$83,337 | \$90,743 | \$105,692 | \$106,480 |
| HOUSING | 207,193 | 285,230 | 428,364 | 241,239 |
| PUBLIC SERVICES | 18,665 | 21,875 | 20,500 | 20,500 |
| PUBLIC FACILITIES | 310,898 | 176,757 | 288,427 | 103,079 |
| TRANSITIONAL HOUSING | 46,477 | 50,665 | 58,701 | 56,710 |
| TOTAL EXPENDITURES | \$666,570 | \$625,270 | \$901,684 | \$528,008 |
| FUND BAL., END YEAR | \$0 | \$0 | \$0 | \$0 |

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
EXPENDITURE SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 | % CHG. |
|--|-------------------|-------------------|----------------------|-------------------|---------------|
| PERSONNEL SERVICES | \$144,276 | \$163,252 | \$179,780 | \$200,996 | 11.8% |
| MATERIALS AND SUPPLIES | 775 | 769 | 1,900 | 1,400 | -26.3% |
| OPERATIONS AND CONTRACTUAL SERVICES | 210,621 | 284,492 | 431,577 | 222,533 | -48.4% |
| CAPITAL IMPROVEMENTS | 310,898 | 176,757 | 288,427 | 103,079 | -64.3% |
| TOTAL | \$666,570 | \$625,270 | \$901,684 | \$528,008 | -41.4% |

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PERSONNEL SUMMARY**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|--------------|-------------|-------------|-------------|-------------|
| FULL-TIME | 2.50 | 2.50 | 2.50 | 2.50 |
| PART-TIME | 0.25 | 0.25 | 0.25 | 0.25 |
| TOTAL | 2.75 | 2.75 | 2.75 | 2.75 |

COMMUNITY DEVELOPMENT SINK FUND

This Fund was originally established to cover CDBG expenditures while awaiting receipt of entitlement drawdowns. In recent years, this Fund has been used to help fund site development, architectural services and property acquisitions in connection with the Eads at Lincoln development. It is recommended that the Fund will continue to be used for miscellaneous community development-related expenditures not otherwise eligible for funding under CDBG. Interest revenues accrue to the Fund.

**COMMUNITY DEVELOPMENT SINK FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-------------------------|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$77,603 | \$80,580 | \$76,994 | \$47,994 |
| REVENUES: | | | | |
| INTEREST | 2,993 | 2,869 | 2,500 | 2,000 |
| GRANT, WINDOWS WORKSHOP | 0 | 0 | 0 | 0 |
| LOAN REPAYMENTS | 0 | 0 | 10,000 | 10,000 |
| EXPENDITURES: | | | | |
| NEIGHBORHOOD CLEANUP | 16 | 6,455 | 6,500 | 6,500 |
| EADS HOMEOWNER ASSIST. | 0 | 0 | 0 | 6,000 |
| SET UP COSTS, TIF5 | 0 | 0 | 35,000 | 0 |
| FUND BAL., END YEAR | \$80,580 | \$76,994 | \$47,994 | \$47,494 |

CRYSTAL LAKE PARK NEIGHBORHOOD FUND

This fund accounts for contributions from Carle and the City toward a Crystal Lake Park Neighborhood Fund. The money is to be used for affordable housing, housing rehabilitation, crime prevention, social services, job training, neighborhood beautification, and marketing of Carle owned rental properties targeted for home ownership.

**CRYSTAL LAKE PARK NEIGHBORHOOD FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|----------------------|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$14,738 | \$4,859 | \$4,562 | \$0 |
| REVENUES: | | | | |
| INTEREST | 0 | 0 | 0 | 0 |
| LOAN REPAYMENTS | 2,040 | 0 | 0 | 0 |
| EXPENDITURES: | | | | |
| NEIGHBORHOOD CLEANUP | 8,734 | 297 | 0 | 0 |
| NEIGHBORHOOD PROJ. | 3,185 | 0 | 4,562 | 0 |
| FUND BAL., END YEAR | \$4,859 | \$4,562 | \$0 | \$0 |

Community Development Special Funds

HOME PROGRAM

This Fund accounts for federal HOME investment partnership funds granted to the Urbana Consortium for affordable housing activities.

**HOME PROGRAM
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 |
|------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| FUND BAL., BEG. YEAR | \$0 | \$0 | \$0 | \$9,000 |
| REVENUES: | | | | |
| FEDERAL GRANT- REG. | \$1,010,203 | \$1,128,059 | \$1,130,755 | \$1,130,755 |
| FEDERAL GRANT- CARRYOVER | (3,185) | 183,152 | 1,760,597 | 15,000 |
| PROGRAM INCOME | 3,000 | 0 | 12,500 | 1,000 |
| TRANS., FAIRLAWN VILLAGE | 0 | 173,693 | 0 | 0 |
| URBANA MATCH (TRANSFER CIP) | 62,542 | 39,353 | 72,156 | 34,990 |
| TOTAL REVENUES | \$1,072,560 | \$1,524,257 | \$2,976,008 | \$1,181,745 |
| EXPENDITURES: | | | | |
| GENERAL ADMINISTRATION | 112,903 | 123,852 | 144,930 | 127,186 |
| COMMUNITY HOUSING DEV. | 152,775 | 291,113 | 574,590 | 225,747 |
| CITY OF CHAMPAIGN | 233,893 | 717,024 | 943,802 | 517,059 |
| CHAMPAIGN COUNTY | 245,278 | 87,597 | 664,273 | 100,524 |
| CITY OF URBANA | 312,711 | 304,671 | 639,413 | 220,229 |
| URBANA A.D.D.I. | 15,000 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$1,072,560 | \$1,524,257 | \$2,967,008 | \$1,190,745 |
| FUND BAL., END YEAR | \$0 | \$0 | \$9,000 | \$0 |

**HOME PROGRAM
EXPENDITURE SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 |
|-------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| PERSONNEL SERVICES | \$166,965 | \$178,599 | \$183,360 | \$167,904 |
| SUPPLIES | 2,022 | 1,712 | 2,610 | 2,610 |
| CONTRACTUAL/OPERATIONS | 903,573 | 1,343,946 | 2,781,038 | 1,020,231 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 |
| TOTAL | \$1,072,560 | \$1,524,257 | \$2,967,008 | \$1,190,745 |

**HOME PROGRAM
PERSONNEL SUMMARY**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|----------------|----------------|----------------|----------------|
| FULL-TIME | 2.45 | 2.45 | 2.45 | 2.45 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 2.45 | 2.45 | 2.45 | 2.45 |

SUPPORTIVE HOUSING PROGRAM

Created in 1995-96, this Fund is used to account for a HUD supportive housing program grant for operation of transitional housing programs. The original grant expired June 30, 2001 and the the City was awarded another three-year extension of the grant in the total amount of \$619,550. The City's role in this project is limited to fund management and oversight.

**SUPPORTIVE HOUSING PROGRAM
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|
| FUND BAL., BEG. YEAR | \$0 | \$0 | \$0 | \$0 |
| REVENUES: | | | | |
| FED. GRANT | 185,290 | 196,915 | 196,879 | 196,879 |
| EXPENDITURES (PROGRAM): | | | | |
| ADMINISTRATION | 5,864 | 3,181 | 3,145 | 3,145 |
| WOMAN'S PLACE | 41,723 | 62,912 | 62,912 | 62,912 |
| CENTER FOR WOMEN IN TRANSITION | 103,917 | 103,917 | 103,917 | 103,917 |
| SALVATION ARMY | 33,786 | 26,905 | 26,905 | 26,905 |
| TOTAL EXPENDITURES | \$185,290 | \$196,915 | \$196,879 | \$196,879 |
| FUND BAL., END YEAR | \$0 | \$0 | \$0 | \$0 |

**SUPPORTIVE HOUSING PROGRAM
EXPENDITURE SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 |
|------------------------|-------------------|-------------------|-------------------|-------------------|
| PERSONNEL SERVICES | \$5,864 | \$3,181 | \$3,100 | \$3,100 |
| SUPPLIES | - | 0 | 45 | 45 |
| CONTRACTUAL/OPERATIONS | 179,426 | 193,734 | 193,734 | 193,734 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 |
| TOTAL | \$185,290 | \$196,915 | \$196,879 | \$196,879 |

**SUPPORTIVE HOUSING PROGRAM
PERSONNEL SUMMARY**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-----------|---------|---------|---------|---------|
| FULL-TIME | 0.05 | 0.05 | 0.05 | 0.05 |
| PART-TIME | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 0.05 | 0.05 | 0.05 | 0.05 |

Community Development Special Funds

**GET THE LEAD OUT GRANT FUND
FINANCIAL SUMMARY**

This fund accounted for grants from the State Department of Public Health to pay for removal of lead hazards in housing rehabilitations of low-income families with small children. This program has ended.

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|----------------------|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$5,940 | \$0 | \$0 | \$0 |
| REVENUES: | | | | |
| STATE GRANT | 9,303 | 35,867 | 81,394 | 0 |
| EXPENDITURES: | | | | |
| ADMIN. STAFFING | 5,940 | 0 | 9,504 | 0 |
| HOUSING REHAB. | 9,303 | 35,867 | 71,890 | 0 |
| FUND BAL., END YEAR | \$0 | \$0 | \$0 | \$0 |

FAIRLAWN VILLAGE REPAYMENT FUND

This fund accounts for the proceeds of the amount repaid from the sale of the Fairlawn Village. Use of the amounts is restricted to affordable housing uses.

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|--------------------------------|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$247,605 | \$249,243 | \$75,550 | \$0 |
| REVENUES: | | | | |
| NOTE REPAYMENT | 0 | 0 | 0 | 0 |
| INTEREST | 1,638 | 0 | 1,500 | 0 |
| EXPENDITURES: | | | | |
| FAIRLAWN ALLEY IMPR. | 0 | 0 | 0 | 0 |
| TRANS. CDBG, KERR HOUSING DEV. | 0 | \$173,693 | \$77,050 | \$0 |
| FUND BAL., END YEAR | \$249,243 | \$75,550 | \$0 | \$0 |

SISTER CITY GRANT FUND

The City of Urbana was required to act as the lead agency in the Sister City Association Grant that was awarded to a group of local citizens to fund a project in Urbana's sister city, Mlawi, Africa. The award of \$10,000 was made for administrative costs.

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-----------------------------|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$0 | \$0 | \$7,500 | \$0 |
| REVENUES: | | | | |
| SISTER CITY ASSOC. GRANT | 0 | 7,500 | 2,500 | 0 |
| EXPENDITURES: | | | | |
| SISTER CITY PROGRAM ADMIN. | 0 | 0 | 10,000 | 0 |
| FUND BAL., END YEAR | \$0 | \$7,500 | \$0 | \$0 |

HUD SMALL BUSINESS LOAN PROGRAM

This Fund was originally capitalized with CDBG funds to purchase participation notes in connection with Small Business Loans. No business loans are being originated from this Fund at this time. Any loan repayment is considered CDBG program income subject to CDBG guidelines.

HUD LOCAL HOUSING LOAN PROGRAM

Similar to the Small Business Loan Program, this Fund is used to account for repayment of housing rehabilitation loans originated through CDBG. No loans are being originated from this Fund at this time. Loan payments and interest earnings deposited in the Local Housing Loan Program account are required to be repaid to the State of Illinois Loan Dev. Program.

TAX INCREMENT FINANCING DISTRICT FUNDS

The City of Urbana maintains four tax increment financing districts, as outlined below. These funds account for incremental property and sales taxes in accordance with the Tax Increment Allocation Redevelopment Act of the State and the individual plans adopted for each district. Financial summaries are contained on the following pages:

- TIF 1 was established in 1980 with the first taxes being received in calendar year 1981. The property tax increment revenue was scheduled to terminate in 2004, but was extended to 2014. A portion of the property tax revenues are returned each year to the various overlapping governments. The sales tax increment expires in 2013. However, at this time, there is no sales tax increment being generated. The last year of taxes extended in TIF 1 will be received ½ June 2015 (City FY14-15) and ½ fall of 2015 (City FY15-16).
- TIF 2 was established in 1986 with the first taxes being received in calendar year 1987. The property tax increment revenue was scheduled to terminate in 2009, but was extended to 2021. The sales tax increment was extended to 2013, with issuance of the 1994B debt issue (used to refinance the original 1990 issue, which was used to construct parking improvements in and around Lincoln Square and City Hall). The last year of taxes extended in TIF 2 will be received ½ June 2021 (City FY20-21) and ½ fall of 2021 (City FY21-22).
- TIF 3 was established in 1990 and will terminate in 2013. It is a property tax increment TIF only, without a sales tax component. The last year of taxes extended in TIF 3 will be received ½ June 2013 (City FY12-13) and ½ fall of 2013 (City FY13-14).
- TIF 4 was established in December 2001 to help redevelop a major entryway into the City extending from the Central Business District north to I-74 and beyond. This district is a real estate tax district only and will terminate in 2024. A portion of property taxes are designated for other taxing district projects within the district each year. The last year of taxes extended in TIF 4 will be received ½ June 2024 (City FY23-24) and ½ fall of 2024 (City FY24-25).

Tax Increment Financing District Funds

In all the TIF Funds, the total expenditures budgeted total \$11.1Million for fiscal year 2011-12. This total is broken down into the following categories:

| | |
|-------------------------------------|--------------|
| Capital Improvements: | |
| Main Street | \$ 700,000 |
| Broadway Ave. | 1,000,000. |
| Rail to Trail | 330,000 |
| Boneyard | 2,305,000 |
| Cunn. Ave. Curbcuts | 30,000 |
| Race St. | 2,150,000 |
| Springfield Ave. | 400,000 |
| Big Broadband | 200,000 |
| King Park Sidewalks | 300,000 |
| King School Lighting | 500,000 |
| Willow Rd. | 250,000 |
| Property Acquisition/Preparation | 40,000 |
| King School Community Center | 520,000 |
| School Payments Vocational Training | 226,740 |
| School Surplus Payments | 124,000 |
| Payments to Urbana Park District | 113,880 |
| Park District Surplus Payments | 23,000 |
| Marketing, Studies, Engineering | 138,000 |
| Loans, Grant, Rent Subsidies | 220,000 |
| Development Staff/Benefits | 160,770 |
| Debt Service | 156,000 |
| Other Governments Tif 1 Surplus | 119,800 |
| Public Arts Program | 91,110 |
| Payments to U.B.A. | 55,000 |
| Incentive Payments under Agreements | 958,380 |
| Historic Lincoln Hotel | 200,000 |
| Total Expenditures | \$11,111,680 |

**TIF 1 FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|------------------------------------|-------------------|-------------------|----------------------|--------------------|
| FUND BAL., BEG. YEAR | \$1,172,756 | \$1,166,448 | \$1,107,773 | \$838,329 |
| REVENUES: | | | | |
| CURRENT YEAR INCREMENT | \$592,966 | \$610,445 | \$616,500 | \$693,811 |
| SUBTOTAL, PROPERTY TAX | \$592,966 | \$610,445 | \$616,500 | \$693,811 |
| TRANSFER FROM TIF2 (HIST. LINCOLN) | 0 | 0 | 650,000 | 200,000 |
| TRANSFER FROM TIF2 (MAIN ST.) | 0 | 0 | 0 | 575,000 |
| INTEREST | 33,059 | 31,496 | 24,000 | 24,000 |
| TOTAL REVENUES | \$626,025 | \$641,941 | \$1,290,500 | \$1,492,811 |
| EXPENDITURES: | | | | |
| PERSONNEL: | | | | |
| ARTS/EC. DEV. INTERN (.5 to .75) | \$27,453 | \$28,548 | \$28,530 | \$28,530 |
| EMPLOYEE INS. | 4,135 | 6,713 | 6,020 | 10,260 |
| I.M.R.F./FICA | 5,118 | 5,758 | 6,820 | 6,820 |
| SUBTOTAL, ARTS PERSONNEL | \$36,706 | \$41,019 | \$41,370 | \$45,610 |
| EC. DEV. MANAGER (.25) | \$0 | \$0 | \$19,900 | \$19,900 |
| EMPLOYEE INS. | 0 | 0 | 2,280 | 2,550 |
| I.M.R.F./FICA | 0 | 0 | 3,980 | 3,980 |
| SUBTOTAL, ED MGR. PERSONNEL | \$0 | \$0 | \$26,160 | \$26,430 |
| CONTRACTUAL/OPERATIONS: | | | | |
| PUBLIC ARTS PRINTING | 964 | 359 | 1,500 | 1,500 |
| MARKETING/DUES/LEGAL | 2,049 | 11,127 | 20,000 | 20,000 |
| SCHOOL VOCATIONAL TRAINING | 75,000 | 0 | 0 | 0 |
| DOWNTOWN LOAN PROGRAM | 0 | 55,964 | 60,000 | 60,000 |
| GALLERY DIST. RENT SUBSIDIES | 35,250 | 40,900 | 30,000 | 30,000 |
| MAIN ST. ORG. GRANTS | 0 | 3,272 | 25,000 | 25,000 |
| HISTORIC LINCOLN INCENTIVES | 0 | 0 | 650,000 | 200,000 |
| STRATFORD PROJECT INCENT. | 56,119 | 86,677 | 73,500 | 76,800 |
| PARK DISTRICT PROJECTS | 34,000 | 0 | 0 | 0 |
| U.B.A. DOWNTOWN MARKETING | 18,000 | 19,043 | 23,000 | 23,000 |
| U.B.A. MAIN ST. ACTIVITIES | 0 | 16,728 | 0 | 0 |
| REGULAR U.B.A. (.5) | 0 | 0 | 27,000 | 27,000 |
| STATION THEATRE PROJECT | 5,169 | 0 | 0 | 0 |
| U.B.A. FESTIVAL MARKETING | 527 | 5,150 | 5,000 | 5,000 |
| SURPLUS PAYMENTS TO GOVT. | 191,663 | 207,820 | 216,709 | 225,400 |
| SURPLUS PAYMENTS TO URBANA | 36,367 | 38,820 | 39,801 | 41,400 |
| SUBTOTAL, CONTRACTUAL | \$455,108 | \$485,860 | \$1,171,510 | \$735,100 |
| CAPITAL IMPROVEMENTS: | | | | |
| DOWNTOWN PUBLIC ART | 0 | 47,096 | 84,904 | 44,000 |
| BROADWAY AVE. IMPR. | 0 | 0 | 0 | 650,000 |
| MAIN ST. IMPROVEMENT | 0 | 4,009 | 95,000 | 700,000 |
| MAIN ST. , INTERNAL ENG. | 0 | 0 | 15,000 | 0 |
| ENG., RACE/BROADWAY, BONEYARD | 23,454 | 0 | 0 | 0 |
| SUBTOTAL, CAP. IMPROVEMENTS | \$23,454 | \$51,105 | \$194,904 | \$1,394,000 |
| TRANSFERS: | | | | |
| TRANSFER MVPS, DEBT SERVICE | 117,065 | 122,632 | 126,000 | 130,000 |
| SUBTOTAL, TRANSFERS | \$117,065 | \$122,632 | \$126,000 | \$130,000 |
| TOTAL EXPENDITURES | \$632,333 | \$700,616 | \$1,559,944 | \$2,331,140 |
| FUND BAL., END YEAR, RESERVED | | | | |
| DEBT SERVICE/PROJECTS | \$1,166,448 | \$1,107,773 | \$838,329 | \$0 |

Tax Increment Financing District Funds

**TIF 2 FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|--|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$3,286,391 | \$4,191,086 | \$4,282,275 | \$2,022,670 |
| REVENUES: | | | | |
| INCREMENTAL PROP. TAXES | \$1,086,754 | \$1,139,875 | \$1,151,270 | \$1,162,800 |
| PATEL PROP. ADD'L TAX | 0 | 0 | 7,000 | 14,000 |
| SUBTOTAL, PROP. TAX REC'D | \$1,086,754 | \$1,139,875 | \$1,158,270 | \$1,176,800 |
| INTEREST | 114,833 | 146,287 | 75,000 | 32,000 |
| BANK BORROW, BONEYARD/RACE IMPR. | 0 | 0 | 0 | 3,700,000 |
| STATE GRANT | 74,961 | 0 | 0 | 0 |
| SUBTOTAL, REVENUES | \$1,276,548 | \$1,286,162 | \$1,233,270 | \$4,908,800 |
| EXPENDITURES: | | | | |
| TIF SPECIALIST | \$38,788 | \$40,339 | \$40,330 | \$44,330 |
| IMRF PENSION | 6,302 | 6,618 | 8,070 | 8,870 |
| HEALTH INSURANCE | 8,104 | 9,042 | 9,100 | 10,200 |
| TIF SPECIALIST & BEN. | \$53,194 | \$55,999 | \$57,500 | \$63,400 |
| MARKETING/DUES/LEGAL | 13,672 | 16,641 | 15,000 | 20,000 |
| TRAINING/CONFERENCES/IEDC CERT. | 4,445 | 3,809 | 8,500 | 8,500 |
| 1/2 DOWNTOWN MARKETING CONSULTANT | 0 | 7,050 | 0 | 0 |
| DOWNTOWN LOAN PROGRAM | 47,481 | 21,598 | 80,000 | 80,000 |
| RENT SUBSIDIES | 0 | 23,000 | 25,000 | 25,000 |
| OMNI CARE LABS INCENTIVE | 787 | 881 | 900 | 940 |
| MARKETING STUDY | 0 | 0 | 50,000 | 0 |
| GRAPHICS, DOWNTOWN PLAN | 0 | 0 | 16,800 | 0 |
| TRANSFER TO TIF ONE, HIST. LINCOLN | 0 | 0 | 650,000 | 200,000 |
| TRANSFER TO TIF ONE, MAIN ST. IMPR. | 0 | 0 | 0 | 575,000 |
| FIVE POINTS W. INCENTIVE | 0 | 26,820 | 56,500 | 61,500 |
| PATEL PROPERTY INCENTIVES | 0 | 0 | 3,500 | 7,000 |
| TRANS. TIF4, PARK DISTRICT PROJECTS | 0 | 0 | 109,500 | 113,880 |
| DONATION, COURTHOUSE CLOCK | 0 | 19,000 | 0 | 0 |
| COUNTY LINCOLN MUSEUM/WALKING TOUR | 0 | 2,000 | 17,000 | 0 |
| ENGINEERING & APPRAISALS | 2,950 | 0 | 26,000 | 26,000 |
| DENNY'S SITE DEMO COSTS | 0 | 0 | 300,000 | 0 |
| LINCOLN BYWAY EXHIBIT | 3,125 | 0 | 0 | 0 |
| DENNY'S SITE ENVIRONMENTAL/OPTION | 41,435 | 26,661 | 2,900 | 0 |
| ALLMAN SITE ENVIRONMENTAL/OPTION | 53,526 | 5,194 | 0 | 0 |
| PROPERTY ACQUISITION, 502/504 S. BROADWAY | 0 | 597,000 | 0 | 0 |
| GOODYEAR SITE ENVIRONMENT/OPTION | 0 | 31,550 | 26,000 | 0 |
| GOODYEAR SITE ACQUISITION | 0 | 0 | 400,000 | 0 |
| PROPERTY ACQUISITION, 305/307 ELM | 0 | 647 | 240,095 | 0 |
| BLDG. DEMO, 305/307 ELM | 0 | 0 | 86,850 | 0 |
| PROPERTY ACQUISITION/DEV. | 0 | 0 | 75,000 | 0 |
| SUBTOTAL, CONTRACTUAL | \$167,421 | \$781,851 | \$2,189,545 | \$1,117,820 |

**TIF 2 FUND
FINANCIAL SUMMARY
(CONTINUED)**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-------------------------------------|-------------------|--------------------|----------------------|--------------------|
| BROADWAY AVE. STREETScape | \$0 | \$0 | \$96,000 | \$350,000 |
| DOWNTOWN IMPROVEMENTS | 21,106 | 2,520 | 0 | 0 |
| ART IN PARK STREETScape | 38,096 | 1,850 | 15,230 | 0 |
| ART IN PARK SCULPTURE | 0 | 0 | 9,000 | 0 |
| RAILROAD, RAIL TO TRAIL IMPR. | 0 | 0 | 0 | 330,000 |
| PARKING LOT IMPR. | 0 | 23,646 | 0 | 0 |
| DOWNTOWN NEWSTAND | 0 | 3,252 | 0 | 0 |
| ARTIST PAYMENT, NEWSTAND | 0 | 5,500 | 0 | 0 |
| BONEYARD DESIGN/CONST. | 57,952 | 47,522 | 669,600 | 2,200,000 |
| RACE ST. IMPROVEMENT | 0 | 0 | 0 | 2,150,000 |
| URBANA AVE. INTERNAL ENG. | 0 | 0 | 0 | 105,000 |
| RACE ST. STORM IMPR. | 0 | 0 | 85,000 | 0 |
| VINE ST. LIFTSTATION | 13,425 | 206,192 | 15,000 | 0 |
| SIGNAGE, DOWNTOWN LOTS | 0 | 0 | 20,000 | 0 |
| CURBCUTS, 108 UNIV. AVE. | 0 | 45,000 | 0 | 0 |
| SPRINGFIELD AVENUE IMPR. | 0 | 0 | 0 | 400,000 |
| MAIN STREET IMPROV. (VINE TO GROVE) | 0 | 0 | 310,000 | 0 |
| SUBTOTAL, CAPITAL IMPR. | 130,579 | 335,482 | 1,219,830 | 5,535,000 |
| TRANSFER MVPS, DEBT SERVICE | 20,659 | 21,641 | 26,000 | 26,000 |
| SUBTOTAL, EXPENDITURES | \$371,853 | \$1,194,973 | \$3,492,875 | \$6,742,220 |
| FUND BAL., END YEAR: | | | | |
| RESERVED FOR DEBT SERVICE | \$101,307 | \$77,400 | \$52,466 | \$26,640 |
| RESERVED FOR FUTURE COSTS | \$4,089,779 | \$4,204,875 | \$1,970,204 | \$162,610 |

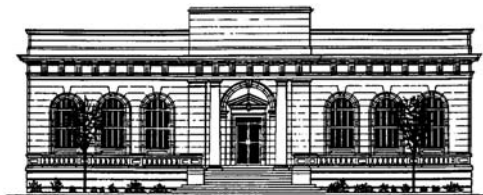
Tax Increment Financing District Funds

**TIF 3
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-------------------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
| BAL., BEG. YEAR | \$2,994,188 | \$2,857,681 | \$3,282,761 | \$1,694,051 |
| REVENUES: | | | | |
| PROPERTY TAX: | | | | |
| CURRENT YEAR'S INCREMENT | \$1,091,000 | \$971,713 | \$991,140 | \$1,001,000 |
| PREVIOUS YEAR'S INCREMENT | 30,315 | 0 | 0 | 0 |
| SUBTOTAL, PROP. TAX | \$1,121,315 | \$971,713 | \$991,140 | \$1,001,000 |
| PROVENA TAXES RECOGNIZED | 0 | 0 | 1,317,109 | 0 |
| INTEREST | 90,574 | 112,781 | 65,000 | 55,000 |
| TOTAL REVENUES | \$1,211,889 | \$1,084,494 | \$2,373,249 | \$1,056,000 |
| EXPENDITURES: | | | | |
| REDEV. SPECIALIST | \$39,685 | \$41,169 | \$41,130 | \$41,130 |
| LONGEVITY PAY | 1,178 | 1,628 | 2,060 | 2,470 |
| IMRF PENSION/FICA | 7,034 | 7,539 | 8,640 | 8,640 |
| EMPLOYEE INSURANCE | 5,392 | 5,758 | 9,100 | 10,200 |
| REDEV. SPECIALIST & BEN. | \$53,289 | \$56,094 | \$60,930 | \$62,440 |
| CONTRACTUAL/OPERATIONS: | | | | |
| MARKETING/DUES/LEGAL | \$683 | \$210 | \$20,000 | \$20,000 |
| APPRAISALS | 0 | 0 | 20,000 | 20,000 |
| VOCATIONAL PAYMENT | 126,570 | 209,630 | 218,020 | 226,740 |
| PROVENA SURPLUS DISTRIBUTED | 0 | 0 | 1,112,740 | 0 |
| TRANS. CITY, PROVENA SURPLUS | 0 | 0 | 204,369 | 0 |
| PARK DIST., PROJECTS | 0 | 105,310 | 0 | 0 |
| AIR CONDITIONING, KING SCHOOL | 0 | 0 | 400,000 | 0 |
| COURTYARD, KING SCHOOL | 0 | 0 | 0 | 20,000 |
| COMMUNITY ROOM, KING SCHOOL | 0 | 0 | 0 | 500,000 |
| UNIV. AVE. DESIGN STUDY | 11,232 | 3,743 | 0 | 0 |
| CORRIDOR M.O.B. PROP. INCENT. | 272,977 | 220,941 | 229,900 | 240,240 |
| SUBTOTAL, CONTRACTUAL | \$411,462 | \$539,834 | \$2,205,029 | 1,026,980 |
| CAPITAL IMPROVEMENTS: | | | | |
| LOCAL MATCH/BIG BROADBAND | 0 | 0 | 380,000 | 200,000 |
| LINCOLN/CHURCH SIGNAL | 844,601 | 56,786 | 0 | 0 |
| UNIV. AVE. LIGHTING IMPR. | 39,044 | 0 | 0 | 0 |
| GOODWIN/PARK/UNIV. IMPR. | 0 | 0 | 1,220,000 | 0 |
| SIDEWALKS, KING SCHOOL/PARK | 0 | 0 | 0 | 300,000 |
| INTERNAL ENG., GOODWIN | 0 | 0 | 40,000 | 0 |
| SITE PREPARATION/BEAUTIFICATION | 0 | 6,700 | 56,000 | 0 |
| KING PARK/SCHOOL AREA LIGHTING | 0 | 0 | 0 | 500,000 |
| SUBTOTAL, CAP. IMPR. | \$883,645 | \$63,486 | \$1,696,000 | \$1,000,000 |
| TOTAL EXPENDITURES | \$1,348,396 | \$659,414 | \$3,961,959 | \$2,089,420 |
| FUND BAL., END YEAR | \$2,857,681 | \$3,282,761 | \$1,694,051 | \$660,631 |

**TIF 4
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|---------------------------------|-------------------|-------------------|----------------------|-------------------|
| BAL., BEG. YEAR | \$323,689 | \$395,974 | \$772,117 | \$766,517 |
| REVENUES: | | | | |
| PROPERTY TAX INCREMENT | \$591,060 | \$645,195 | \$654,900 | \$751,500 |
| TRANS. TIF 2, PARK DIST. | 0 | 0 | 109,500 | 113,880 |
| PREVIOUS YR'S INCREMENT | (15,809) | 0 | 0 | 0 |
| SUBTOTAL, PROP. TAX | 575,251 | 645,195 | 764,400 | 865,380 |
| INTEREST | 16,370 | 18,933 | 18,000 | 4,000 |
| MISCELLANEOUS REIMB. | 0 | 0 | 0 | 0 |
| TOTAL REVENUES | 591,621 | 664,128 | 782,400 | 869,380 |
| EXPENDITURES: | | | | |
| CONTRACTUAL/OPERATIONS: | | | | |
| MARKETING/DUES/LEGAL | \$502 | \$0 | \$12,000 | \$12,000 |
| O'BRIEN AUTO INCENTIVES | 324,535 | 231,833 | 286,500 | 308,900 |
| CREATIVE THERMAL INCENTIVES | 0 | 0 | 0 | 63,000 |
| LOAN SUBSIDY PROGRAM | 23,221 | 30,510 | 20,000 | 20,000 |
| MICHELLE'S PROP. TAX REIMB. | 3,714 | 3,791 | 0 | 0 |
| SITE PREPARATION/BEAUTIFICATION | 2,516 | 185 | 40,000 | 40,000 |
| PARK DISTRICT PROJECTS | 151,163 | 0 | 109,500 | 113,880 |
| SUBTOTAL, CONTRACTUAL | \$505,651 | \$266,319 | \$468,000 | 557,780 |
| CAPITAL IMPROVEMENTS: | | | | |
| KERR/CUNNINGHAM TRAFFIC SIGNALS | 0 | 0 | 45,000 | 0 |
| CUNNINGHAM AVE. CURBCUTS | 13,685 | 21,666 | 30,000 | 30,000 |
| AIRPORT RD. (CAPTIVA TO SUNSET) | 0 | 0 | 175,000 | 0 |
| WILLOW RD. IMPROVEMENT | 0 | 0 | 0 | 250,000 |
| CUNNINGHAM AVE. R.O.W. | 0 | 0 | 70,000 | 0 |
| SUBTOTAL, CAPITAL IMPR. | \$13,685 | \$21,666 | \$320,000 | \$280,000 |
| TOTAL EXPENDITURES | \$519,336 | \$287,985 | \$788,000 | \$837,780 |
| FUND BAL., END YEAR | \$395,974 | \$772,117 | \$766,517 | \$798,117 |



URBANA FREE LIBRARY

LIBRARY MISSION

This fund reports revenues and expenditures for the Urbana Free Library. The main source of funding for the Library is the City's property tax levy. Other revenues are the Library's share of state personal property replacement tax, State and other grants, fines and fees. Detailed expenditures are included in the Budget Supplementary Expenditure Report. Library costs are divided into nine cost centers, as explained below:

LIBRARY ORGANIZATION

- **Centralized Costs** - reports all expenses that are not directly related to another specific cost center or that could be spread across all other centers. Examples are building operations, property and employee insurance, office supplies, and equipment.
- **Administration** - reports personnel costs of the Executive Director and staff.
- **Adult Division** - reports costs of new materials for the Adult Department collection and personnel costs for adult services.
- **Children's Division** - reports costs of new materials for the Children's Department collection and personnel costs for children's services.
- **Archives Division** - reports costs of new materials for the Archives collection and personnel costs for the Archives.
- **Maintenance Division** - reports personnel costs for janitorial staff.
- **Acquisitions Division** - reports personnel costs for staff that are responsible for purchasing and processing new materials for the Library's collections.
- **Circulation Division** - reports personnel costs for staff that are responsible for checking materials in and out of the Library.
- **Special Funds** – reports non-recurring grants and private memorials and donations for materials.

**URBANA FREE LIBRARY
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|-----------------|--------------|--------------|--------------|--------------|
| FULL-TIME | 22.00 | 23.00 | 23.00 | 23.00 |
| PART-TIME, REG. | 22.71 | 22.08 | 21.76 | 21.76 |
| PART-TIME, SUB. | 4.23 | 4.04 | 3.68 | 3.68 |
| TOTAL | 48.94 | 49.12 | 48.44 | 48.44 |

**URBANA FREE LIBRARY
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| BEG. BALANCE | \$1,068,522 | \$1,101,709 | \$1,177,989 | \$1,156,850 | |
| REVENUES: | | | | | |
| PROPERTY TAX LEVY, CASH RECD | \$2,712,824 | \$2,880,059 | \$2,966,200 | \$2,975,110 | 0.3% |
| CITY TRANS., PROP. CASH | 91,176 | 71,394 | (31,000) | 0 | -100.0% |
| TOTAL PROP. TAX LEVY | \$2,804,000 | \$2,951,453 | \$2,935,200 | \$2,975,110 | 1.4% |
| STATE CORP. REPL. TAX | 62,904 | 69,274 | 73,160 | 73,160 | 0.0% |
| CITY PAYMENT, IMRF COSTS | 293,607 | 322,750 | 350,000 | 372,600 | 6.5% |
| INTEREST | 18,808 | 11,095 | 12,300 | 8,300 | -32.5% |
| STATE OF IL., OPERATING | 49,057 | 41,406 | 41,406 | 41,496 | 0.2% |
| UI PAYMENT (ORCH. DOWNS) | 34,500 | 34,500 | 22,500 | 9,400 | -58.2% |
| COUNTY GRANT (ARCHIVES) | 25,000 | 24,250 | 23,000 | 22,500 | -2.2% |
| FINES AND LATE FEES | 75,766 | 68,956 | 69,810 | 71,810 | 2.9% |
| LOST/DAMAGE FEES | 12,015 | 13,293 | 14,100 | 14,100 | 0.0% |
| INTERLOAN FEES | 7,616 | 6,835 | 7,620 | 6,620 | -13.1% |
| NON-RESIDENT FEES | 23,524 | 22,810 | 23,600 | 22,600 | -4.2% |
| COPIER FEES | 14,944 | 15,027 | 13,680 | 17,680 | 29.2% |
| TOTAL REVENUES | \$3,421,741 | \$3,581,649 | \$3,586,376 | \$3,635,376 | 1.4% |
| EXPENDITURES: | | | | | |
| CENTRALIZED COSTS | \$605,015 | \$592,660 | \$579,130 | \$588,902 | 1.7% |
| EMPLOYEE INSURANCE | 164,615 | 176,819 | 227,830 | 245,542 | 7.8% |
| ADMINISTRATION | 316,765 | 330,974 | 332,069 | 332,800 | 0.2% |
| ADULT DIVISION | 647,989 | 679,844 | 650,213 | 679,014 | 4.4% |
| CHILDREN'S DIVISION | 373,836 | 396,527 | 394,187 | 385,857 | -2.1% |
| ARCHIVES DIVISION | 239,134 | 249,702 | 246,176 | 249,115 | 1.2% |
| MAINTENANCE DIVISION | 46,716 | 47,533 | 50,117 | 50,117 | 0.0% |
| ACQUISITION DIVISION | 191,132 | 206,809 | 218,513 | 219,324 | 0.4% |
| CIRCULATION DIVISION | 475,637 | 501,751 | 538,641 | 512,105 | -4.9% |
| EMPLOYEE IMRF COSTS | 293,607 | 322,750 | 350,000 | 372,600 | 6.5% |
| TOTAL RECURRING EXPEND. | \$3,354,446 | \$3,505,369 | \$3,586,876 | \$3,635,376 | 1.4% |
| NON-RECURRING PROJECT | 34,108 | 0 | 20,639 | 0 | |
| TOTAL EXPENDITURES BEFORE IMR | \$3,388,554 | \$3,505,369 | \$3,607,515 | \$3,635,376 | |
| LESS UNSPENT AMOUNTS | 0 | 0 | 0 | 0 | |
| ENDING BALANCE | \$1,101,709 | \$1,177,989 | \$1,156,850 | \$1,156,850 | |

URBANA FREE LIBRARY
RECURRING EXPENDITURE RECAP BY MAJOR CATEGORY

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| CENTRAL COSTS: | | | | | |
| PROGRAM/PUBLIC RELATIONS | \$22,293 | \$17,596 | \$22,957 | \$22,957 | 0.0% |
| TRAVEL/TRAINING | 12,230 | 12,204 | 13,861 | 18,369 | 32.5% |
| BUILDING COSTS | 209,119 | 162,801 | 156,742 | 156,742 | 0.0% |
| UTILITY COSTS | 108,602 | 111,758 | 115,673 | 115,673 | 0.0% |
| CONTRACTUAL COSTS | 74,782 | 75,383 | 78,037 | 75,801 | -2.9% |
| MATERIALS HANDLING COSTS | 31,146 | 33,411 | 33,299 | 33,799 | 1.5% |
| SUPPLY COSTS | 61,171 | 53,671 | 58,378 | 58,378 | 0.0% |
| EQUIPMENT COSTS | 85,672 | 125,836 | 100,183 | 107,183 | 7.0% |
| UNALLOCATED COSTS | 0 | 0 | 0 | 0 | |
| SUBTOTAL, CENTRAL COSTS | \$605,015 | \$592,660 | \$579,130 | \$588,902 | 1.7% |
| EMPLOYEE INSURANCE | 164,615 | 176,819 | 227,830 | 245,542 | 7.8% |
| EMPLOYEE IMRF COSTS | 293,607 | 322,750 | 350,000 | 372,600 | 6.5% |
| MATERIALS-REGULAR | \$340,292 | \$369,383 | \$373,503 | \$373,503 | 0.0% |
| WAGES: | | | | | |
| SALARIED | \$1,529,255 | \$1,616,196 | \$1,587,689 | \$1,647,005 | 3.7% |
| HOURLY | 421,662 | 427,561 | 468,724 | 407,824 | -13.0% |
| SUBTOTAL, WAGES | \$1,950,917 | \$2,043,757 | \$2,056,413 | \$2,054,829 | -0.1% |

URBANA FREE LIBRARY
SPECIAL FUNDS

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| REVENUES: | | | | | |
| GRANTS | \$87,650 | \$17,631 | \$187,650 | \$187,650 | 0.0% |
| OTHER REVENUES | 48,670 | 58,592 | 48,670 | 48,670 | 0.0% |
| TOTAL REVENUES | \$136,320 | \$76,223 | \$236,320 | \$236,320 | 0.0% |
| EXPENDITURES: | | | | | |
| MATERIALS, GRANTS | \$87,650 | \$17,631 | \$187,650 | \$187,650 | 0.0% |
| MATERIALS, OTHER FUNDS | 48,670 | 58,592 | 48,670 | 48,670 | 0.0% |
| SUBTOTAL, CENTRAL COSTS | \$136,320 | \$76,223 | \$236,320 | \$236,320 | 0.0% |

MOTOR VEHICLE PARKING SYSTEM

MOTOR VEHICLE PARKING SYSTEM FUND MISSION

Administer a parking system to provide on and off-street parking spaces. The Public Facilities Division provides operating support with assistance from Arbor and Operations Divisions of the Public Works Department. Daily supervision is assigned to the Public Facilities Manager. The fund is organized into two programs: the Parking Garage and Parking System Maintenance.

Revenues are mainly provided by meter, garage and contractual parking fees. Costs include operating and maintenance costs of street, lot and garage parking systems. Also reported in this fund is debt service on the 2005 parking improvement bonds. A transfer is made from the TIF 1 and TIF 2 funds to pay for this debt service. Charges are also made to this fund and monies transferred to the general fund to account for:

- A payment in lieu of taxes
- A payment to reimburse the general fund for operating support (personnel and other costs that are not specifically assigned 100% to the M.V.P.S.)

Motor Vehicle Parking System

**M. V. P. S. FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|------------------------------------|--------------------|--------------------|----------------------|--------------------|
| CASH BAL., BEG. YEAR | \$3,399,717 | \$3,570,890 | \$3,188,462 | \$1,582,809 |
| REVENUES: | | | | |
| CAMPUS METERS | \$572,033 | \$534,580 | \$558,000 | \$558,000 |
| OTHER METERS | 141,490 | 137,129 | 138,000 | 138,000 |
| BAGGED METER FEES | 113,770 | 93,975 | 134,000 | 134,000 |
| LINCOLN SQ. CONTRACT | 101,716 | 103,573 | 103,500 | 106,000 |
| PARKING GARAGE | 76,804 | 78,032 | 78,100 | 78,100 |
| OTHER RENTALS | 94,805 | 86,403 | 86,400 | 86,400 |
| GOODYEAR PROP. RENTAL | 0 | 0 | 15,060 | 45,180 |
| INTEREST | 110,968 | 122,315 | 70,000 | 50,000 |
| SALE CARLE PARK R.O.W. | 132,898 | 0 | 0 | 0 |
| TRANSFER, TIF 1 DEBT | 117,065 | 122,632 | 126,000 | 130,000 |
| TRANSFER, TIF 2 DEBT | 20,659 | 21,641 | 26,000 | 26,000 |
| TOTAL REVENUES | \$1,482,208 | \$1,300,280 | \$1,335,060 | \$1,351,680 |
| EXPENSES: | | | | |
| PARKING SYSTEM OPERATIONS | \$478,341 | \$584,548 | \$642,771 | \$641,790 |
| PARKING GARAGE OPERATIONS | 115,761 | 168,031 | 145,610 | 148,000 |
| DEBT SERVICE, 2005 BONDS | 136,574 | 142,949 | 152,000 | 156,000 |
| DEBT SERVICE, TEPPER NOTE | 22,000 | 22,000 | 22,000 | 22,000 |
| DEPRECIATION | 273,562 | 276,792 | 290,000 | 290,000 |
| MISCELLANEOUS | 9,817 | 8,861 | 9,500 | 9,500 |
| GOODYEAR PROP.. COSTS | 0 | 0 | 0 | 60,240 |
| TRANSFER, GEN., P.I.L.O.T. | 243,640 | 254,600 | 278,820 | 306,700 |
| STUDY/LITING/SIGNAGE | 35,206 | 23,253 | 76,747 | 0 |
| GOODWIN ST. IMPR. | 264,448 | 478,466 | 91,265 | 0 |
| CAMPUS AREA LIGHTING IMPR. | 0 | 0 | 1,050,000 | 0 |
| GARAGE REHAB. | 5,248 | 0 | 40,000 | 40,000 |
| OTHER LOT IMPROVEMENTS | 0 | 0 | 500,000 | 0 |
| SUBTOTAL, EXPENSES | \$1,584,597 | \$1,959,500 | \$3,298,713 | \$1,674,230 |
| LESS AMOUNT BUDGET UNSPENT | \$0 | \$0 | (\$68,000) | (68,000) |
| ADD BACK DEPRECIATION | \$273,562 | \$276,792 | \$290,000 | \$290,000 |
| CASH REV. OVER (UNDER) EXP. | \$171,173 | (\$382,428) | (\$1,605,653) | \$35,450 |
| CASH BAL., END YEAR: | | | | |
| RESERVED GARAGE RECONSTRUCTION | \$427,226 | \$467,226 | \$467,226 | \$467,226 |
| RESERVED, LOT/EQ. IMPROVE. | \$3,143,664 | \$2,721,236 | \$1,115,583 | \$1,151,033 |

**M.V.P.S. PARKING SYSTEM
EXPENDITURES BY CLASSIFICATION**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|---------------------------|--------------------|--------------------|----------------------|--------------------|
| PERSONNEL SERVICES | \$176,727 | \$210,628 | \$227,611 | \$202,330 |
| SUPPLIES | 35,049 | 36,535 | 44,340 | 44,340 |
| OPERATIONS/CONTRACTUAL | 491,936 | 509,428 | 595,120 | 661,570 |
| CAPITAL OUTLAY | 3,419 | 103,621 | 16,100 | 16,100 |
| CAPITAL IMPROVEMENTS | 463,476 | 666,668 | 1,932,012 | 218,000 |
| SUBTOTAL | \$1,170,607 | \$1,526,880 | \$2,815,183 | \$1,142,340 |
| TRANSFERS | 413,990 | 432,620 | 483,530 | 531,890 |
| TOTAL EXPENDITURES | \$1,584,597 | \$1,959,500 | \$3,298,713 | \$1,674,230 |

ACTIVITIES OF THE M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM

- Collect money in parking meters and deliver to bank
- Collect ticket fine boxes daily and deliver to Finance
- Identify and manage parking lot maintenance and repairs and maintain records thereof
- Research parking ticket complaints and provide information for response
- Develop long-range landscaping and reconstruction plans for parking lots
- Install new meters and repair or replace inoperable meters as necessary

**M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|---------|---------|---------|---------|
| FULL-TIME | 4.00 | 4.00 | 4.00 | 4.00 |
| PART-TIME | 0.50 | 0.50 | 0.50 | 0.50 |
| TOTAL | 4.50 | 4.50 | 4.50 | 4.50 |

ACTIVITIES OF THE PARKING GARAGE

- Collect ticket monies from persons utilizing parking garage
- Perform certain maintenance functions including painting, vandalism abatement, snow removal and landscaping
- Monitor contractual agreements for use of parking garage
- Maintain specialized electronic equipment needed in operation of parking garage

**PARKING GARAGE
PERSONNEL SUMMARY (FTE'S)**

| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
|------------------|---------|---------|---------|---------|
| FULL-TIME | 2.00 | 2.00 | 2.00 | 2.00 |
| PART-TIME | 0.50 | 0.50 | 0.50 | 0.50 |
| TOTAL | 2.50 | 2.50 | 2.50 | 2.50 |

CAPITAL IMPROVEMENT FUNDS

The City publishes an annual long-range Capital Improvements Plan (CIP, separate document). The purpose of the CIP is to provide a planned and coordinated approach to the maintenance and replacement of the City's infrastructure over a long-term period. Examples of this infrastructure are lighting systems, sidewalks, curbs and gutters, traffic signals, storm sewers, street maintenance and construction, bikepaths and sanitary sewers. The four main funds that are included in the City's CIP are the State M.F.T. Fund, the local M.F.T. Fund, the Sanitary Sewer Construction Fund and the Capital Improvements and Replacement Fund.

- **State Motor Fuel Tax (M.F.T.)** - accounts for allocations of the State collected gasoline tax. A portion of this tax is returned to municipalities based on population. Costs are restricted for street improvements and related projects and are closely monitored by the Illinois Department of Transportation (IDOT).
- **Street Maintenance and Road Safety Improvement (Local M. F. T.)** – accounts for the locally administered and collected motor fuel tax. Costs are restricted for street improvements.
- **Sanitary Sewer Construction (Sewer Benefit Tax)** - accounts for the City imposed sewer benefit tax. The proceeds are restricted to maintenance and construction of sanitary and related storm sewers.
- **Capital Improvements and Replacement** - accounts for infrastructure improvements (typically those not paid for in the M.F.T. or Sanitary Sewer Construction funds). Revenues for this fund come from a transfer from the City's general revenues and sales of City property. Many projects also involve State and Federal funding and/or contributions from the private sector.
- **Capital Improvements and Replacement, Supplementary** – accounts for certain arbor and public facility costs, usually recurring and the revenues that fund these costs.
- **Building Reserve Fund** – accounts for monies set aside for possible future building improvements or additions.

Capital Improvement Funds

STATE MOTOR FUEL TAX

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJ. 2010-11 | BUDGET 2011-12 |
|---------------------------------------|--------------------|--------------------|--------------------|--------------------|
| FUND BAL., BEG. YEAR | \$2,012,331 | \$2,176,969 | \$2,530,477 | \$12,925 |
| REVENUES: | | | | |
| INTEREST | \$61,334 | \$73,229 | \$50,000 | \$50,000 |
| STATE MOTOR FUEL TAX | 1,028,321 | 1,019,467 | 1,034,760 | 1,034,760 |
| TIF ENG. CONTRACT, HIGHCROSS SIDEPATH | 0 | 0 | 0 | 0 |
| FED. TEA21 GRANT (HIGHCROSS) | 0 | 0 | 558,000 | 0 |
| STATE, MFT SPECIAL HIGHGROWTH | 0 | 21,318 | 21,312 | 0 |
| FED. STIMULUS GRANT, GREEN ST. | 0 | 567,500 | 0 | 0 |
| UNIV. REIMB., (ILLINOIS/GOODWIN) | 144,000 | 0 | 0 | 100,000 |
| REIMB., MTD, GOODWIN | 0 | 115,110 | 0 | 0 |
| STATE REIMB., WINDSOR/PHILO | 45,724 | 0 | 25,000 | 0 |
| COUNTY REIMB., WINDSOR/PHILO | 0 | 287,700 | 880,000 | 460,000 |
| STATE JOBS NOW GRANT PROGRAM | 0 | 0 | 176,096 | 176,096 |
| TOTAL REVENUES | \$1,279,379 | \$2,084,324 | \$2,745,168 | \$1,820,856 |
| EXPENDITURES: | | | | |
| ANNUAL ST. MAINT. | \$809,519 | \$3,637 | \$3,100,000 | \$1,833,000 |
| HIGHCROSS ROAD SIDEPATH | 0 | 0 | 900,000 | 0 |
| GOODWIN AVE. IMPR. | 0 | 493,867 | 0 | 0 |
| TRAFFIC SIGNALS (FLA & PHILO) | 0 | 0 | 200,000 | 0 |
| LIERMAN AVE. IMPR. | 255,851 | 0 | 0 | 0 |
| N. LINCOLN AVE. BRIDGE | 49,371 | 31,009 | 189,620 | 0 |
| WINDSOR RD. (25% CITY, 25% COUNTY) | 0 | 575,400 | 850,000 | 0 |
| GREEN ST. IMPR. (EAST) | 0 | 626,903 | 23,100 | 0 |
| EXPENDITURES TOTAL | \$1,114,741 | \$1,730,816 | \$5,262,720 | \$1,833,000 |
| FUND BAL., END YEAR | \$2,176,969 | \$2,530,477 | \$12,925 | \$781 |

LOCAL MOTOR FUEL TAX

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|---------------------------------|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$0 | \$0 | \$0 | \$289,000 |
| REVENUES: | | | | |
| INTEREST | \$0 | \$0 | \$3,000 | \$3,000 |
| LOCAL MOTOR FUEL TAX | 0 | 0 | 286,000 | 418,000 |
| MISC. SMALL REIMBURSEMENTS | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 |
| TOTAL REVENUES | \$0 | \$0 | \$289,000 | \$421,000 |
| EXPENDITURES, ST. MAINT. | \$0 | \$0 | \$0 | \$710,000 |
| FUND BAL., END YEAR | \$0 | \$0 | \$289,000 | \$0 |

SANITARY SEWER CONSTRUCTION

| | ACTUAL | ACTUAL | PROJ. | BUDGET |
|--|-----------|-------------|-------------|-------------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
| FUND BAL., BEG. YEAR | \$368,320 | \$284,580 | \$15,718 | \$107,180 |
| REVENUES: | | | | |
| SEWER BENEFIT TAX | \$877,869 | \$1,021,600 | \$1,123,760 | \$1,236,130 |
| UCSD REIMB., OVERHEAD SEWERS | 8,230 | 7,881 | 5,000 | 5,000 |
| OTHER REIMB. | 0 | 9,849 | 2,872 | 0 |
| N. SHORE DRIVE ASSESSMENT | 0 | 12,756 | 8,000 | 8,000 |
| INTEREST | 4,619 | 1,370 | 2,000 | 2,000 |
| TOTAL REVENUES | \$890,718 | \$1,053,456 | \$1,141,632 | \$1,251,130 |
| EXPENDITURES: | | | | |
| TRANSFER-MAINTENANCE | \$503,970 | \$526,650 | \$579,320 | \$637,250 |
| SEWER TAX BILLING COSTS | 12,777 | 14,212 | 14,000 | 16,000 |
| MISC. SAN. SEWER IMPR. | 11,318 | 3,663 | 0 | 0 |
| 75% REIMB. O/H SEWER PROGRAM | 15,707 | 23,169 | 23,200 | 7,500 |
| REIMB. HOMEOWNER ILLEGAL CONN. | 0 | 7,100 | 8,000 | 8,000 |
| REIMB. HOMEOWNER LATERAL CONN. | 17,336 | 8,253 | 42,000 | 21,000 |
| INFLOW/INFILTRATION REMEDIATION | 254,060 | 329,393 | 306,650 | 400,000 |
| SEWER DATA BASE S/W AND H/W | 0 | 5,400 | 12,000 | 12,000 |
| SUNNYCREST AREA SEWER IMPR. | 0 | 0 | 0 | 0 |
| FUTURE INTERCEPTOR PROJECTS | 141,858 | 9,751 | 0 | 100,000 |
| FAIRVIEW AVE. SANITARY SEWER | 13,729 | 16,015 | 0 | 0 |
| LANDFILL LEACHATE TREATMENT | 0 | 29,341 | 0 | 0 |
| DIVISION ST. SEWER | 0 | 0 | 40,000 | 0 |
| PUBLIC TO PRIVATE SEWER COSTS | 0 | 0 | 25,000 | 25,000 |
| N. SHORE DRIVE SAN. SEWER | 3,703 | 349,371 | 0 | 0 |
| EXPENDITURES TOTAL | 974,458 | 1,322,318 | 1,050,170 | 1,226,750 |
| FUND BAL., END YEAR | \$284,580 | \$15,718 | \$107,180 | \$131,560 |

Capital Improvement Funds

CAPITAL REPLACEMENT AND IMPROVEMENT FUND

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|----------------------------------|--------------------|--------------------|----------------------|--------------------|
| FUND BAL., BEG. YEAR | \$2,251,599 | \$1,782,915 | \$934,822 | \$164,306 |
| REVENUES: | | | | |
| INTEREST | \$73,037 | \$52,470 | \$40,000 | \$25,500 |
| SALE OF PROPERTY | 5,586 | 4,646 | 5,000 | 5,000 |
| CHAMPAIGN REIMB. - BONEYARD | 11,114 | 11,550 | 13,000 | 13,000 |
| HAL REIMB., STORM DETENTION | 0 | 0 | 0 | 0 |
| STATE GRANT, SCHOOL SIGNS | 63,563 | 21,437 | 9,041 | 0 |
| IDOT REIMB., SIGNAL MAINT. | 21,990 | 19,658 | 15,000 | 15,000 |
| ST. JOE DRAINAGE DIST. REIMB. | 30,000 | 0 | 0 | 0 |
| MISC. SMALL REIMBURSEMENTS | 4,478 | 4,635 | 1,500 | 0 |
| STATE GRANT, OLYMPIAN DR. ENG. | 0 | 0 | 2,500,000 | 2,500,000 |
| COUNTY 50%, WINDSOR ENGIN./ROW | 85,328 | 176,720 | 52,000 | 0 |
| STATE IDNR GRANT, CARLE/UPD | 0 | 0 | 0 | 0 |
| UNIV. REIMB., GOODWIN/IL. | 0 | 0 | 100,000 | 100,000 |
| TRANS. ENG. TIF PROJECTS | 0 | 0 | 55,000 | 235,000 |
| TRANS. GEN. FUND, NON-RECURRING | 0 | 0 | 0 | 0 |
| TRANSFER FROM GEN. FUND, REGULAR | 875,800 | 158,400 | 858,400 | 858,400 |
| TOTAL REVENUES | \$1,170,896 | \$449,516 | \$3,648,941 | \$3,751,900 |
| EXPENDITURES (SEE BELOW) | \$1,639,580 | \$1,297,609 | \$4,419,457 | \$3,704,500 |
| FUND BAL., END YEAR | \$1,782,915 | \$934,822 | \$164,306 | \$211,706 |

**CAPITAL REPLACEMENT AND IMPROVEMENT FUND
EXPENDITURE DETAILS DETAIL**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|---------------------------------------|--------------------|--------------------|----------------------|--------------------|
| BONEYARD/BRIDGES MAINT. | \$10,344 | \$41,324 | \$13,000 | \$13,000 |
| MISC. SIGNAL MAINTENANCE | 530 | 9,606 | 40,000 | 15,000 |
| OLYMPIAN DRIVE ENGINEERING | 0 | 0 | 2,500,000 | 2,500,000 |
| MISC. STORM SEWER REPAIRS | 116,014 | 148,985 | 0 | 0 |
| PAVEMENT MAINTENANCE | 6,889 | 0 | 0 | 0 |
| C.D. "HOME" CAP. IMPR. TRANSFER | 62,542 | 39,353 | 61,249 | 61,150 |
| C.D. "HOME" TRANSFER (PLANNER) | 0 | 0 | 26,000 | 0 |
| STREET LIGHTING REPL. | 359,078 | 0 | 0 | 0 |
| CAMPUS AREA STREET LIGHTING | 3,938 | 0 | 0 | 0 |
| CAMPUS AREA TRANS. STUDY | 1,187 | 982 | 12,000 | 0 |
| ST. JOE DRAINAGE ASSESSMENT | 0 | 0 | 20,000 | 20,000 |
| STREET SEAL COATING | 0 | 5,352 | 0 | 0 |
| BRICK SIDEWALK MAINT. | 1,900 | 201,501 | 90,000 | 25,000 |
| ST. LIGHTING REPL., 4B AREA | 47,385 | 0 | 0 | 0 |
| PAVEMENT PATCHING | 17,151 | 457,396 | 504,530 | 420,000 |
| BONEYARD MONITORING/MAINT. | 32,283 | 0 | 46,900 | 15,000 |
| TRANS., ENGINEERING GEN FUND | 144,120 | 162,610 | 162,000 | 170,000 |
| CONTRACTUAL AUDITING, WINDSOR | 0 | 10,098 | 17,000 | 0 |
| WINDSOR RD. DESIGN/ENG., OUTSIDE | 296,834 | 59,669 | 48,230 | 0 |
| TRANS., ENGIN. OVERTIME | 5,227 | 7,000 | 7,000 | 0 |
| BRIDGE SUPERSTRUCTURE PATCH | 68,729 | 0 | 0 | 0 |
| BIKELANES & SIGNAGE | 0 | 0 | 25,000 | 70,000 |
| MISC. BIKELANE SIDEPATHS | 0 | 0 | 50,000 | 75,000 |
| MAIN ST. BIKELANES | 0 | 0 | 140,000 | 0 |
| NORTH SHORE DR. IMPROVEMENT | 471 | 84,354 | 0 | 0 |
| SUMP PUMP ROW PROGRAM | 19,477 | 6,582 | 25,000 | 25,000 |
| SAFE SCHOOL ROUTE SIGNS (GRANT) | 63,563 | 0 | 9,041 | 0 |
| SIGN INVENTORY | 0 | 0 | 46,000 | 0 |
| WASHINGTON ST. IMPR. R.O.W. | 10,000 | 0 | 0 | 0 |
| PHILO ROAD IMPR./ LANDSCAPING | 274,488 | 47,927 | 36,550 | 0 |
| HIGHCROSS RD. SIDEPATH | 0 | 14,870 | 60,530 | 0 |
| MISC. STORM SEWER IMPR. | 0 | 0 | 100,000 | 40,000 |
| WINDSOR RD. MEDIAN | 0 | 0 | 20,000 | 0 |
| STORM WATER UTILITY FEASIBILITY STUDY | 0 | 0 | 100,000 | 100,000 |
| TRANS. CAP IMPR. SUPPL. FUND | 97,430 | 0 | 259,427 | 155,350 |
| TOTAL | \$1,639,580 | \$1,297,609 | \$4,419,457 | \$3,704,500 |

Capital Improvement Funds

CAPITAL IMPROVEMENT SUPPLEMENTARY FUND

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|---------------------------------|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$465,822 | \$359,147 | \$97,634 | \$0 |
| REVENUES: | | | | |
| TRANS. FROM CAP. IMPR. FUND | \$97,430 | \$0 | \$259,427 | \$155,350 |
| DONATION/GRANTS, GREENSCAPES | 755 | 4,881 | 10,000 | 10,000 |
| AT&T REIMB., LANDSCAPING | 15,000 | 1,500 | 0 | 0 |
| FED. ENERGY CONSERVATION GRANT | 0 | 4,706 | 180,494 | 0 |
| GRANT, UNIV. AVE. STUDY | 42,348 | 133,152 | 0 | 0 |
| OTHER MATCH, UNIV. AVE. STUDY | 2,353 | 6,497 | 0 | 0 |
| REIMB., DAMAGE CITY PROPERTY | 4,637 | 0 | 7,000 | 7,000 |
| TOTAL REVENUES | \$162,523 | \$150,736 | \$456,921 | \$172,350 |
| EXPENDITURES (SEE BELOW) | \$269,198 | \$412,249 | \$554,555 | \$172,350 |
| FUND BAL., END YEAR | \$359,147 | \$97,634 | \$0 | \$0 |

CAPITAL IMPROVEMENT SUPPLEMENTARY FUND DETAILS

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-----------------------------------|-------------------|-------------------|----------------------|-------------------|
| GREENSCAPES ENDOWMENT | \$296 | \$1,379 | \$34,176 | \$10,000 |
| LANDSCAPING, PHILO RD. | 1,081 | 249 | 3,680 | 20,000 |
| TREE PLANTING PROGRAM | 10,094 | 23,051 | 31,002 | 18,000 |
| REPL. DAMAGED TREES | 7,375 | 6,462 | 9,366 | 7,000 |
| OUTSIDE TREE TRIMMING | 30,000 | 30,000 | 30,000 | 30,000 |
| MISC. STUDIES, APPRAISALS | 4,233 | 3,000 | 7,350 | 7,350 |
| PUBLIC FACILITY REHAB. | 20,796 | 43,479 | 31,384 | 30,000 |
| GIS PROF. SERVICES, RPC | 29,730 | 35,000 | 35,000 | 35,000 |
| GIS OVERHEAD PHOTOS, NON-REC. | 3,717 | 670 | 0 | 0 |
| MAHOMET AQUIFIER STUDY | 2,500 | 0 | 0 | 0 |
| 704 GLOVER IMPROVEMENTS | 0 | 0 | 60,000 | 0 |
| CITYWIDE ART, TRANS. ART FUND | 2,899 | 6,261 | 24,934 | 15,000 |
| REMODEL, 2 FIRE SUBSTATIONS | 80,594 | 7,344 | 27,819 | 0 |
| POLICE IMPOUND LOT RELOCATION | 0 | 0 | 5,500 | 0 |
| TREE INVENTORY | 0 | 0 | 58,850 | 0 |
| SOLO CUP TREE SCREENING | 0 | 1,800 | 0 | 0 |
| CONSULTANT/ UTILITIES | 0 | 21,083 | 0 | 0 |
| CONSULTANT, BIG BROADBAND | 0 | 11,018 | 0 | 0 |
| CITY BUILDING HVAC SOFTWARE | 7,975 | 0 | 0 | 0 |
| LANDSCAPING, AT&T BOXES | 0 | 0 | 15,000 | 0 |
| ENERGY CONSERVATION COSTS (GRANT) | 0 | 4,706 | 180,494 | 0 |
| DUMP TRUCK/EPOKE SPREADER | 0 | 86,800 | 0 | 0 |
| UPGRADE EMERG. SIREN SYSTEM | 20,854 | 0 | 0 | 0 |
| UNIV. AVE. STUDY (GRANT) | 47,054 | 129,947 | 0 | 0 |
| TOTAL | \$269,198 | \$412,249 | \$554,555 | \$172,350 |

BUILDING RESERVE FUND

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJ. 2010-11 | BUDGET 2011-12 |
|----------------------|-------------------|-------------------|------------------|-------------------|
| FUND BAL., BEG. YEAR | \$20,072 | \$20,072 | \$20,072 | \$0 |
| EXPENSES: | | | | |
| PW FACILITY STUDY | \$0 | \$0 | \$20,072 | \$0 |
| FUND BAL., END YEAR | \$20,072 | \$20,072 | \$0 | \$0 |

RESERVE FUNDS

The City of Urbana maintains certain funds in which monies are accumulated and allocated for certain future specific purposes or contingencies. A description of these funds and financial summaries follows:

- **General Reserve** - a reserve to provide stability in delivering services or in raising revenues when fluctuations are occurring in the City's financial situation. This fund is also used to pay for certain large non-recurring expenses, such as the landfill remediation project. This fund previously was titled the "Tax Stabilization Fund".
- **Economic Development Reserve** - established in 1988, with the proceeds of the sale of property to the University of Illinois, in conjunction with the Beckman project. Monies in this fund are designated for revenue enhancing economic development activities, where the investment will normally be repaid in 5 years or less. Interest earned is used for downtown renovation loans and other small economic development activities. With the Jumer's bonds being refinanced and the City being removed from guarantee obligations, the balance in the UDAG fund was transferred to this fund. Also reported in this fund are the revenues and costs for the city's property tax incentive program for new single-family home construction, revenues from the sale of property and right of way to the University in the north campus area, and revenues and costs of the city's historical preservation program.

FINANCIAL SUMMARY
GENERAL RESERVE (FORMERLY TAX STABILIZATION) FUND

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJ. 2010-11 | BUDGET 2011-12 |
|--|-------------------|-------------------|------------------|-------------------|
| FUND BAL., BEG. YEAR | \$915,111 | \$ 892,178 | \$ 777,013 | \$ 117,869 |
| REVENUES: | | | | |
| INTEREST | \$20,857 | \$520 | \$2,000 | \$1,000 |
| U/I PAYMENT, LANDFILL | 2,466 | 0 | 0 | 0 |
| ENERGY FOUNDATION GRANT | 615 | 0 | 0 | 0 |
| TRANSFER, GEN. FUND NON-RECURRING | 572,144 | 572,144 | 0 | 0 |
| TOTAL REVENUES | \$596,082 | \$572,664 | \$2,000 | \$1,000 |
| EXPENDITURES: | | | | |
| FIRE CAPTAIN TESTING | 11,472 | 10,283 | 0 | 0 |
| EMPLOYEE RELOCATION COSTS | 5,000 | 0 | 0 | 0 |
| TRANSFER, PUBLIC ARTS FUND | 0 | 5,000 | 5,000 | 5,000 |
| LEGISLATIVE LOBBY, HOSPITAL TAX ISSUE | 0 | 0 | 9,000 | 18,000 |
| CONSULT., WATER CO. RATE INCREASE | 18,882 | 0 | 0 | 0 |
| ZIP CAR SHARING PROGRAM | 6,379 | 2,158 | 0 | 0 |
| MEIJER NOISE ABATEMENT ENGINEERING | 5,138 | 1,952 | 0 | 0 |
| PAYMENT TO LIBRARY, CARLE FUNDS | 0 | 0 | 50,000 | 0 |
| DIESEL EXTRACTION SYSTEMS, FIRE BAYS | 0 | 0 | 25,000 | 0 |
| MEIJER CAPITAL PAYMENTS | 572,144 | 572,144 | 572,144 | 0 |
| EMPLOYEE SEVERANCE BENEFITS | 0 | 96,292 | 0 | 0 |
| TOTAL EXPENDITURES | \$619,015 | \$687,829 | \$661,144 | \$23,000 |
| FUND BAL., END YEAR: | | | | |
| RESERVED, LIBRARY CARLE INT. | \$ 50,000 | \$ 50,000 | \$ - | \$ - |
| UNRESERVED | \$ 842,178 | \$ 727,013 | \$ 117,869 | \$ 95,869 |

ECONOMIC DEVELOPMENT RESERVE

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|---|-------------------|-------------------|----------------------|-------------------|
| FUND BAL., BEG. YEAR | \$986,427 | \$618,894 | \$552,980 | \$374,909 |
| REVENUES: | | | | |
| INTEREST | \$18,313 | \$20,841 | \$10,000 | \$7,000 |
| STATE GRANT, MARKET PROMOTION | 7,500 | 1,000 | 14,000 | 0 |
| BIRTHDAY EVENT SALES/DONATIONS | 1,584 | 0 | 0 | 0 |
| HOUSE DEMOLITION RECOVERIES | 0 | 436 | 17,000 | 17,000 |
| DONATION, HIST. PRES. | 5,170 | 0 | 0 | 0 |
| REPAYMENT GEN. FUND, CENSUS COSTS | 13,190 | 0 | 0 | 0 |
| STATE GRANT, HISTORICAL BROCHURE | 3,444 | 0 | 0 | 0 |
| FARMER'S MARKET FEES | 49,832 | 64,838 | 68,000 | 72,000 |
| TOTAL REVENUES | \$99,033 | \$87,115 | \$109,000 | \$96,000 |
| EXPENDITURES: | | | | |
| RETAIL DEV. INCENTIVE LOANS | \$1,000 | \$0 | \$0 | \$0 |
| OPTIONS, TITLES, MARKETING | 1,558 | 168 | 5,000 | 4,500 |
| 175TH BIRTHDAY CELEBRATION | 2,274 | 0 | 0 | 0 |
| COME ALIVE CELEBRATION | 0 | 2,027 | 2,000 | 2,000 |
| HOUSE DEMOLITIONS | 0 | 0 | 17,000 | 17,000 |
| GREGORY PLACE INCENTIVE | 0 | 0 | 4,870 | 0 |
| BERINGER AGREEMENT REBATES | 36,886 | 46,097 | 47,000 | 49,000 |
| DEVELOPER'S ROUNTABLE | 1,660 | 1,227 | 1,800 | 2,000 |
| FARMER'S MARKET COSTS | 47,921 | 41,407 | 87,644 | 84,200 |
| BUILD URBANA REBATES COSTS | 40,399 | 23,949 | 24,000 | 28,000 |
| METROZONE INCENTIVE COSTS | 323,826 | 16,667 | 62,757 | 71,000 |
| HOUSE UNVEILING EVENT (GRANT) | 3,444 | 52 | 0 | 0 |
| HISTORICAL PRES. PROGRAMS | 5,308 | 0 | 5,000 | 5,000 |
| PHILO ROAD RENTAL INCENTIVES | 0 | 0 | 10,000 | 10,000 |
| SUNNYCREST LOAN PROGRAM | 2,290 | 21,435 | 20,000 | 20,000 |
| TOTAL EXPENDITURES | \$466,566 | \$153,029 | \$287,071 | \$292,700 |
| FUND BAL., END YEAR, RESERVED FOR: | | | | |
| URBANA DEV. GROUP LOAN GURANTEE | \$85,000 | \$85,000 | \$85,000 | \$85,000 |
| HISTORIC PRESERVATION | \$4,862 | \$9,862 | \$9,862 | \$9,862 |
| FARMER'S MARKET | \$51,115 | \$75,546 | \$69,902 | \$57,702 |
| BERINGER, BUILD URBANA COSTS | \$477,917 | \$382,572 | \$208,902 | \$25,602 |
| UNRESERVED | \$0 | \$0 | \$1,243 | \$43 |

PENSION FUNDS

The City and its employees are required by State law to participate in three employee pension programs:

- **Illinois Municipal Retirement Fund (IMRF)** - All employees except sworn police and fire personnel that work at least 20 hours per week must participate in the IMRF, which is a defined benefit pension plan that provides retirement, disability, and death benefits. Benefit provisions and funding requirements are established by State statute. Employees are required to contribute 4.5% of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system (10.6% in CY2010 and 10.78% in CY2011). Employees in IMRF also contribute and participate in social security. Administration of assets and benefit payments are performed by the IMRF Board, which is made up of elected representatives of all the local governments in Illinois. In general, IMRF members can draw a retirement pension upon reaching age 60 with at least 8 years of service. The retirement benefit is 1.67% for each year for the first 15 years of service and 2% for each year thereafter (max of 75%) of the employees average salary over the last 4 years of employment. For example, an employee upon reaching age 60 with 30 years of service would receive a pension of 55% of his average earnings. Employees hired after Jan. 1, 2011, receive reduced benefits. Disability payments are at 50% of salary. A surviving spouse is entitled to 50% of the member's retirement. Currently, IMRF is 75.6% funded with the unfunded portion being paid over the next 30 years). Currently, 52% of the City's employees participate in the I.M.R.F. plan.
- **Police Pension Fund** - Sworn police personnel participate in the Police Pension Fund, which is a defined benefit pension plan that provides retirement, disability and death benefits. Benefit provisions and funding requirements are established by State statute. Police officers are required to contribute 9.91% of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study (47.3% FY09 and 50.7% FY10). Employees in the Police Pension Fund do not participate in social security. Administration of assets and benefit payments are performed by the Police Pension Board, which is made up of elected representatives of active and retired officers and 2 City appointees. The City Comptroller serves as Fund Treasurer. In general, police pension fund members can draw a retirement pension upon reaching age 50 with at least 8 years of service. The retirement benefit is 50% of the final salary for employees with 20 years of service plus 2.5% for each year thereafter (max of 75%). For example, an employee upon reaching age 50 with 25 years of service would receive a pension of 62.5% of his final earnings. Employees hired after Jan. 1, 2011, receive reduced benefits. Disability payments are at 50% of salary for non-duty disability and 65% for a duty disability. A surviving spouse is entitled to all of the member's retirement. Currently, the Police Pension Fund is 63.5% funded with the unfunded portion being paid over the next 30 years). Currently, 23% of the City's employees participate in this pension plan.

Pension Funds

- Firemen's Pension Fund** - Sworn fire personnel participate in the Firemen's Pension Fund, which is a defined benefit pension plan that provides retirement, disability and death benefits. Benefit provisions and funding requirements are established by State statute. Firefighters are required to contribute 9.46% of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study (41.6% FY09 and 42.2% FY10). Employees in the Fire Pension Fund do not participate in social security. Administration of assets and benefit payments are performed by the Fire Pension Board, which is made up of elected representatives of active and retired firefighters and the Fire Chief and City Comptroller. The City Comptroller serves as Fund Treasurer. In general, fire pension fund members can draw a retirement pension upon reaching age 50 with at least 10 years of service. The retirement benefit is 50% of the final salary for employees with 20 years of service plus 2.5% for each year thereafter (max of 75%). For example, an employee upon reaching age 50 with 25 years of service would receive a pension of 62.5% of his final earnings. Employees hired after Jan. 1, 2011, receive reduced benefits. Disability payments are at 50% of salary for non-duty disability and 65% for a duty disability. A surviving spouse is entitled to all of the member's retirement. Currently, the Fire Pension Fund is 79.2% funded with the unfunded portion being paid over the next 30 years). Currently, 20% of the City's employees participate in this pension plan.

IMRF FINANCIAL SUMMARY

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | EST. 2010-11 | BUDGET 2011-12 | % CHG. |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| CASH BAL., BEG. YEAR | \$0 | \$0 | \$0 | \$0 | \$0 | |
| REVENUES: | | | | | | |
| TRANSFER, GEN. FUND | \$1,167,506 | \$1,228,881 | \$1,520,250 | \$1,336,400 | \$1,520,250 | |
| TRANSFER, LIBRARY | 293,607 | 322,750 | 349,090 | 346,960 | 349,090 | |
| C.D.B.G. FUND | 20,017 | 22,277 | 27,150 | 23,950 | 27,150 | |
| PEG, CATV FUND | 9,510 | 14,620 | 16,160 | 15,720 | 16,160 | |
| VARIOUS CD FUNDS | 22,252 | 23,637 | 26,620 | 25,410 | 26,620 | |
| TIF FUNDS | 18,454 | 20,871 | 24,590 | 22,440 | 24,590 | |
| WORK. COMP. FUND | 8,152 | 13,376 | 20,350 | 14,380 | 20,350 | |
| RECYCLING FUND | 6,022 | 6,721 | 8,240 | 7,230 | 8,240 | |
| L.R.C. | 29,040 | 39,850 | 44,030 | 42,840 | 44,030 | |
| REIMB., UM FIRE | 7,786 | 7,450 | 19,970 | 8,010 | 19,970 | |
| A.R.M.S. FUND | 9,040 | 13,150 | 14,530 | 14,140 | 14,530 | |
| EQ. SERVICES FUND | 40,050 | 48,450 | 60,840 | 52,090 | 60,840 | |
| M.V.P.S. FUND | 21,940 | 28,170 | 31,130 | 30,280 | 31,130 | |
| TOTAL REVENUES | \$1,653,376 | \$1,790,203 | \$2,162,950 | \$1,939,850 | \$2,162,950 | 11.5% |
| EXPENSES: | | | | | | |
| I.M.R.F. PAYMENTS | \$1,650,793 | \$1,787,699 | \$2,157,950 | \$1,934,850 | \$2,157,950 | 11.5% |
| SECTION 125 ADMIN. | \$2,583 | \$2,504 | \$5,000 | \$5,000 | \$5,000 | |
| TOTAL EXPENSES | \$1,653,376 | \$1,790,203 | \$2,162,950 | \$1,939,850 | \$2,162,950 | 11.5% |
| FUND BAL., END YEAR | \$0 | \$0 | \$0 | \$0 | \$0 | |

**POLICE PENSION FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | EST. 2010-11 | BUDGET 2011-12 | % CHG. |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| REVENUES: | | | | | | |
| TRANS. GEN. FUND/PROPERTY TAX | \$1,563,475 | \$1,754,450 | \$1,950,220 | \$1,945,720 | \$2,104,660 | 8.2% |
| STATE REPLACEMENT TAX | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 | |
| TOTAL REVENUES | \$1,604,475 | \$1,795,450 | \$1,991,220 | \$1,986,720 | \$2,145,660 | |
| PAYMENT TO PENSION BOARD | \$1,604,475 | \$1,795,450 | \$1,991,220 | \$1,986,720 | \$2,145,660 | 8.0% |

**FIRE PENSION FUND
FINANCIAL SUMMARY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | EST. 2010-11 | BUDGET 2011-12 | % CHG. |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| REVENUES: | | | | | | |
| PROPERTY TAX | \$1,199,695 | \$1,328,730 | \$1,494,420 | \$1,435,688 | \$1,554,700 | 8.3% |
| STATE REPLACEMENT TAX | 52,000 | 52,000 | 52,000 | 52,000 | 52,000 | |
| TOTAL REVENUES | \$1,251,695 | \$1,380,730 | \$1,546,420 | \$1,487,688 | \$1,606,700 | |
| PAYMENT TO PENSION BOARD | \$1,251,695 | \$1,380,730 | \$1,546,420 | \$1,487,688 | \$1,606,700 | 8.0% |



City of Urbana Budget Fiscal Year 2011-2012 Supplementary Expenditure Report

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CITY COUNCIL

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | PROPOSED 2011-12 | % CHG. |
|---------------------------|-------------------|-------------------|-------------------|---------------------|--------|
| 100 | | | | | |
| COUNCIL MEMBERS (7) | \$34,729 | \$39,487 | \$41,690 | \$41,900 | 0.5% |
| FICA/MEDICARE COST | 0 | 2,666 | 3,190 | 3,200 | |
| TOTAL | \$34,729 | \$42,153 | \$44,880 | \$45,100 | 0.5% |
| 200 | | | | | |
| BOOKS & PERIODICALS | \$75 | \$0 | \$350 | \$350 | |
| OFFICE SUPPLIES | 327 | 79 | 250 | 250 | |
| MISC. SUPPLIES | 348 | 0 | 150 | 150 | |
| TOTAL | \$750 | \$79 | \$750 | \$750 | 0.0% |
| 300 | | | | | |
| TRAVEL AND CONFERENCE | \$4,042 | \$579 | \$6,400 | \$6,400 | |
| TELEPHONE/POSTAGE | 0 | 0 | 0 | 0 | |
| SPECIAL CONTRACTUAL ASST. | 790 | 0 | 100 | 100 | |
| TOTAL | \$4,832 | \$579 | \$6,500 | \$6,500 | 0.0% |
| DEPARTMENT TOTAL | \$40,311 | \$42,811 | \$52,130 | \$52,350 | 0.4% |

Supplementary Expenditure Report

EXECUTIVE DEPARTMENT BUDGET ANALYSIS

| | 10-11 | 11-12 | diff. | % |
|--------------------|--------------|--------------|----------|-------|
| 100'S | \$ 1,082,150 | \$ 1,085,740 | \$ 3,590 | 0.3% |
| 200'S | 25,010 | 25,010 | - | 0.0% |
| 300'S | 315,510 | 315,510 | - | 0.0% |
| SUBTOTAL | 1,422,670 | 1,426,260 | 3,590 | 0.3% |
| 400'S | 8,810 | 8,810 | - | 0.0% |
| TOTAL | \$ 1,431,480 | \$ 1,435,070 | \$ 3,590 | 0.3% |
| PERSONNEL: | | | | |
| SALARIES-ELECTED | \$ 58,400 | \$ 60,150 | \$ 1,750 | 3.0% |
| SALARIES/NON-UNION | 732,470 | 726,390 | (6,080) | |
| LONGEVITY PAY | 8,070 | 11,990 | 3,920 | 48.6% |
| EMPL. INS. | 99,870 | 103,870 | 4,000 | 4.0% |
| EMPL. PENSION | 183,340 | 183,340 | - | 0.0% |
| SUBTOTAL | \$ 1,082,150 | \$ 1,085,740 | \$ 3,590 | 0.3% |
| SUPPLIES: | | | | |
| OTHER | \$ 22,550 | \$ 22,550 | \$ - | 0.0% |
| STD. CHARGES | 2,460 | 2,460 | - | 0.0% |
| SUBTOTAL | \$ 25,010 | \$ 25,010 | \$ - | 0.0% |
| CONTRACTUAL: | | | | |
| STD. CHARGES | \$ 46,630 | \$ 46,630 | \$ - | 0.0% |
| VEH. SERVICE | 5,800 | 5,800 | - | 0.0% |
| OTHER | 263,080 | 263,080 | - | 0.0% |
| SUBTOTAL | \$ 315,510 | \$ 315,510 | \$ - | 0.0% |

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 100 | | | | | |
| MAYOR | \$50,722 | \$56,636 | \$58,400 | \$60,150 | |
| CHIEF OF STAFF | 0 | 56,347 | 70,000 | 70,000 | |
| ADMIN. ASSISTANT II (.5) | 20,577 | 20,394 | 21,390 | 21,390 | |
| ADMIN. ASSISTANT II | 44,355 | 70,764 | 46,100 | 39,130 | |
| EXECUTIVE ASST. (.75) | 5,007 | 0 | 0 | 0 | |
| OVERTIME | 61 | 0 | 520 | 520 | |
| LONGEVITY PAY | 1,935 | 2,635 | 3,380 | 1,280 | |
| EMPLOYEE INSURANCE | 22,434 | 28,042 | 25,920 | 26,960 | |
| EMPLOYEE PENSION | 45,836 | 47,978 | 52,120 | 52,120 | |
| TOTAL 100 | \$190,927 | \$282,796 | \$277,830 | \$271,550 | -2.3% |
| 200 | | | | | |
| BOOKS & PERIODICALS | \$0 | \$0 | \$200 | \$200 | |
| OFFICE SUPPLIES | 760 | 808 | 800 | 800 | |
| COPIER SUPPLIES | 1,817 | 1,776 | 2,460 | 2,460 | |
| TOTAL 200 | \$2,577 | \$2,584 | \$3,460 | \$3,460 | 0.0% |
| 300 | | | | | |
| DUES & SUBSCRIPTIONS | \$10,899 | \$7,607 | \$8,000 | \$8,000 | |
| MAYOR TRAVEL AND CONFERENCE | 7,056 | 7,369 | 8,000 | 8,000 | |
| TRAVEL AND CONFERENCE | 1,042 | 1,212 | 2,000 | 2,000 | |
| C-U HUMANITARIAN AWARD | 1,200 | 1,200 | 1,200 | 1,200 | |
| VEHICLE SERVICES | 1,793 | 2,476 | 5,600 | 5,600 | |
| MAYOR MILEAGE REIMBURSEMENT | 125 | 1,011 | 200 | 200 | |
| PRINTING SERVICES | 255 | 72 | 500 | 500 | |
| HEARINGS & ARBITRATIONS | 4,500 | 126 | 4,500 | 4,500 | |
| SPECIAL COUNSEL | 12,137 | 16,375 | 8,780 | 8,780 | |
| CITY INSURANCE | 4,717 | 4,886 | 6,750 | 6,750 | |
| TRANSFER, WORKER'S COMP. | 350 | 370 | 370 | 370 | |
| TELEPHONE | 1,736 | 1,372 | 2,190 | 2,190 | |
| COPIER LEASE & MAINT. | 4,275 | 3,441 | 5,250 | 5,250 | |
| CITY COMPUTERIZATION | 14,840 | 15,430 | 16,050 | 16,050 | |
| EMPLOYEE PROGRAMS | 6,699 | 12,559 | 12,530 | 12,530 | |
| TOTAL 300 | \$71,624 | \$75,506 | \$81,920 | \$81,920 | 0.0% |
| 400 | | | | | |
| VEH. REPL. CHARGE | \$8,140 | \$8,470 | \$8,810 | \$8,810 | 0.0% |
| PROGRAM TOTAL | \$273,268 | \$369,356 | \$372,020 | \$365,740 | -1.7% |

Supplementary Expenditure Report

EXECUTIVE DEPARTMENT LEGAL DIVISION

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|----------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| CITY ATTORNEY | \$90,993 | \$94,599 | \$95,020 | \$95,020 | |
| ASST. CITY ATTORNEY | 75,790 | 78,469 | 78,800 | 78,800 | |
| ASST. CITY ATTORNEY | 30,822 | 72,248 | 72,820 | 72,820 | |
| ADMIN. ASSISTANT II (2) | 78,401 | 81,130 | 81,480 | 81,480 | |
| LONGEVITY PAY | 0 | 0 | 1,720 | 4,710 | |
| OVERTIME | 0 | 0 | 270 | 270 | |
| EMPLOYEE INSURANCE | 40,302 | 31,163 | 38,920 | 40,480 | |
| EMPLOYEE PENSION | 50,932 | 58,556 | 73,070 | 73,070 | |
| TOTAL 100 | \$367,240 | \$416,165 | \$442,100 | \$446,650 | 1.0% |
| 200 | | | | | |
| BOOKS & PERIODICALS | \$18,464 | \$18,526 | \$17,000 | \$17,000 | |
| OFFICE SUPPLIES | 788 | 1,030 | 2,300 | 2,300 | |
| TOTAL 200 | \$19,252 | \$19,556 | \$19,300 | \$19,300 | 0.0% |
| 300 | | | | | |
| DUES & SUBSCRIPTIONS | \$4,761 | \$8,242 | \$8,500 | \$8,500 | |
| CELLUAR PHONE SERVICES | 0 | 858 | 860 | 860 | |
| TRAVEL AND CONFERENCE | 4,161 | 725 | 4,340 | 4,340 | |
| RECORDER'S ON-LINE SERVICE | 1,605 | 1,597 | 1,600 | 1,600 | |
| PROF. LEGAL SERVICES | 28,536 | 9,054 | 21,000 | 21,000 | |
| PROF. LEGAL SERVICES (JW) | 75,420 | 76,560 | 76,560 | 76,560 | |
| CITY INSURANCE | 3,323 | 3,446 | 4,760 | 4,760 | |
| TRANSFER, WORKER'S COMP. | 280 | 290 | 290 | 290 | |
| CITY TELEPHONE | 1,736 | 1,373 | 2,190 | 2,190 | |
| TOTAL 300 | \$119,822 | \$102,145 | \$120,100 | \$120,100 | 0.0% |
| DIVISION TOTAL | \$506,314 | \$537,866 | \$581,500 | \$586,050 | 0.8% |

**EXECUTIVE DEPARTMENT
HUMAN RELATIONS DIVISION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| HUMAN RELATIONS OFFICER | \$68,074 | \$72,505 | \$72,820 | \$72,820 | |
| ADMIN. ASSISTANT II (.5) | 20,577 | 20,394 | 21,390 | 21,390 | |
| LONGEVITY PAY | 613 | 810 | 1,800 | 3,470 | |
| EMPLOYEE INSURANCE | 13,428 | 9,353 | 11,680 | 12,150 | |
| EMPLOYEE PENSION | 14,761 | 16,440 | 20,520 | 20,520 | |
| TOTAL 100 | \$117,453 | \$119,502 | \$128,210 | \$130,350 | 1.7% |
| 200 | | | | | |
| BOOKS & PERIODICALS | \$0 | \$0 | \$150 | \$150 | |
| BOOKS, COMMISSION BUDGET | 0 | 0 | 200 | 200 | |
| MEETING EXPENSES, COMM. | 0 | 0 | 150 | 150 | |
| OFFICE SUPPLIES | 184 | 180 | 200 | 200 | |
| TOTAL 200 | \$184 | \$180 | \$700 | \$700 | 0.0% |
| 300 | | | | | |
| DUES & SUBSCRIPTIONS | \$70 | \$0 | \$490 | \$490 | |
| TRAVEL AND CONFERENCE | 1,753 | 2,277 | 2,010 | 2,010 | |
| COMMISSION TRAINING | 0 | 75 | 1,000 | 1,000 | |
| TRAINING, COMMISSION BUDGET | 375 | 191 | 2,000 | 2,000 | |
| H/R HEARING OFFICER | 236 | 15 | 10,000 | 10,000 | |
| M.L. KING SPEAKERS/GRANTS | 787 | 982 | 1,500 | 1,500 | |
| GRANTS, COMMISSION BUDGET | 250 | 275 | 1,200 | 1,200 | |
| COMM. ED., COMMISSION BUDGET | 611 | 100 | 1,500 | 1,500 | |
| PRINTING SERVICES | 0 | 0 | 100 | 100 | |
| PRINTING, COMMISSION BUDGET | 97 | 0 | 400 | 400 | |
| CITY INSURANCE | 1,108 | 1,151 | 1,590 | 1,590 | |
| TRANSFER, WORKER'S COMP. | 180 | 190 | 190 | 190 | |
| CITY TELEPHONE | 745 | 589 | 940 | 940 | |
| TOTAL 300 | \$6,212 | \$5,845 | \$22,920 | \$22,920 | 0.0% |
| PROGRAM TOTAL | \$123,849 | \$125,527 | \$151,830 | \$153,970 | 1.4% |

Supplementary Expenditure Report

EXECUTIVE DEPARTMENT HUMAN RELATIONS DIVISION CIVILIAN POLICE REVIEW BOARD

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 200 | | | | | |
| BOOKS & PERIODICALS | \$0 | \$0 | \$150 | \$150 | |
| BOARD MEETING SUPPLIES | 69 | 0 | 200 | 200 | |
| TOTAL 200 | \$69 | \$0 | \$350 | \$350 | 0.0% |
| 300 | | | | | |
| DUES & SUBSCRIPTIONS | \$300 | \$300 | \$300 | \$300 | |
| TRAVEL AND TRAINING | 3,387 | 3,858 | 5,500 | 5,500 | |
| POSTAGE AND PRINTING/OUTREACH | 66 | 0 | 500 | 500 | |
| TRAINING & EDUCATION | 0 | 175 | 1,000 | 1,000 | |
| POSTAGE & PRINTING/BROCHURES | 452 | 549 | 500 | 500 | |
| TOTAL 300 | \$4,205 | \$4,882 | \$7,800 | \$7,800 | 0.0% |
| PROGRAM TOTAL | \$4,274 | \$4,882 | \$8,150 | \$8,150 | 0.0% |

**EXECUTIVE DEPARTMENT
HUMAN RESOURCES DIVISION**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| HUMAN RESOURCES MANAGER | \$74,143 | \$75,165 | \$75,490 | \$75,490 | |
| BENEFITS COORDINATOR | 41,134 | 42,560 | 42,750 | 42,750 | |
| ASST. HUMAN RESOURCES MGR. | 45,444 | 47,464 | 47,670 | 47,670 | |
| PART-TIME | 0 | 0 | 320 | 320 | |
| CIVIL SERVICE COMMISSIONERS | 240 | 120 | 410 | 410 | |
| OVERTIME | 550 | 0 | 120 | 120 | |
| LONGEVITY PAY | 3,456 | 4,678 | 6,270 | 8,520 | |
| EMPLOYEE INSURANCE | 17,961 | 18,698 | 23,350 | 24,280 | |
| EMPLOYEE PENSION | 27,856 | 30,152 | 37,630 | 37,630 | |
| TOTAL | \$210,784 | \$218,837 | \$234,010 | \$237,190 | 1.4% |
| 200 | | | | | |
| BOOKS & PERIODICALS | \$129 | \$164 | \$400 | \$400 | |
| OFFICE SUPPLIES | 786 | 786 | 800 | 800 | |
| TOTAL | \$915 | \$950 | \$1,200 | \$1,200 | 0.0% |
| 300 | | | | | |
| DUES & SUBSCRIPTIONS | \$662 | \$160 | \$1,180 | \$1,180 | |
| TRAVEL AND CONFERENCE | 1,125 | 644 | 2,940 | 2,940 | |
| TRAVEL, RECRUITMENT | 600 | 0 | 3,580 | 3,580 | |
| TRAINING AND EDUCATION | 1,918 | 1,225 | 3,500 | 3,500 | |
| CITY-WIDE TRAINING | 0 | 2,509 | 3,000 | 3,000 | |
| PHYSICAL EXAMINATIONS | 16,020 | 2,481 | 17,000 | 17,000 | |
| EMPL. DRUG TESTING PROG. | 1,261 | 1,080 | 3,000 | 3,000 | |
| AUTOMATED TRACKING SYSTEM | 3,750 | 4,500 | 4,500 | 4,500 | |
| PROF. SERVICES, EXAMS | 10,230 | 8,335 | 19,070 | 19,070 | |
| EDUCATIONAL REIMBURSEMENTS | 8,718 | 8,187 | 5,000 | 5,000 | |
| EMPLOYEE ASSISTANCE PROG. | 8,329 | 6,290 | 7,530 | 7,530 | |
| PRINTING SERVICES | 828 | 527 | 1,170 | 1,170 | |
| ADVERTISING, RECRUITMENT | 9,175 | 1,306 | 5,120 | 5,120 | |
| IPELRA SALARY SURVEY | 0 | 0 | 120 | 120 | |
| CITY INSURANCE | 2,560 | 2,656 | 3,670 | 3,670 | |
| TRANSFER, WORKER'S COMP. | 190 | 200 | 200 | 200 | |
| CITY TELEPHONE | 1,736 | 1,373 | 2,190 | 2,190 | |
| TOTAL | \$67,102 | \$41,473 | \$82,770 | \$82,770 | 0.0% |
| DIVISION TOTAL | \$278,801 | \$261,260 | \$317,980 | \$321,160 | 1.0% |

Supplementary Expenditure Report

**FINANCE DEPARTMENT
BUDGET ANALYSIS**

| | 10-11 | 11-12 | DIFF | % |
|------------------|--------------|--------------|----------|-------|
| SALARIES | 1,154,390 | 1,162,090 | 7,700 | 0.7% |
| SUPPLIES | 47,580 | 47,580 | - | 0.0% |
| CONTRACTUAL | 205,520 | 205,520 | - | 0.0% |
| SUBTOTAL | 1,407,490 | 1,415,190 | 7,700 | 0.5% |
| VEH. & EQ. REPL. | 29,140 | 29,140 | - | 0.0% |
| TOTAL | 1,436,630 | 1,444,330 | 7,700 | 0.5% |
| PERSONNEL: | | | | |
| SALARIES | \$ 811,530 | \$ 811,530 | \$ - | 0.0% |
| LONGEVITY PAY | 35,580 | 39,990 | 4,410 | 12.4% |
| EMPL. INSURANCE | 119,760 | 124,550 | 4,790 | 4.0% |
| EMPL. PENSION | 187,520 | 186,020 | (1,500) | -0.8% |
| SUBTOTAL | \$ 1,154,390 | \$ 1,162,090 | \$ 7,700 | 0.7% |
| SUPPLIES: | | | | |
| OTHER | \$ 45,120 | \$ 45,120 | \$ - | 0.0% |
| STD. CHARGES | 2,460 | 2,460 | - | 0.0% |
| SUBTOTAL | \$ 47,580 | \$ 47,580 | \$ - | 0.0% |
| CONTRACTUAL: | | | | |
| STD. CHARGES | \$ 73,380 | \$ 73,380 | - | 0.0% |
| VEH. SERVICE | 5,500 | 5,500 | - | 0.0% |
| CITY AUDITING | 36,540 | 36,540 | - | 0.0% |
| OTHER | 90,100 | 90,100 | - | 0.0% |
| SUBTOTAL | \$ 205,520 | \$ 205,520 | \$ - | 0.0% |

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 100 | | | | | |
| COMPTROLLER | \$113,506 | \$117,455 | \$117,960 | \$117,960 | |
| ADMIN. ASSISTANT I (.5) | 16,809 | 17,830 | 17,910 | 17,910 | |
| LONGEVITY PAY | 3,400 | 5,202 | 6,610 | 7,970 | |
| EMPLOYEE INSURANCE | 8,784 | 9,353 | 11,680 | 12,150 | |
| EMPLOYEE PENSION | 23,681 | 24,828 | 30,980 | 30,980 | |
| TOTAL 100 | \$166,180 | \$174,668 | \$185,140 | \$186,970 | 1.0% |
| 200 | | | | | |
| BOOKS & PERIODICALS | \$20 | \$0 | \$200 | \$200 | |
| OFFICE SUPPLIES | 2,832 | 3,912 | 3,800 | 3,800 | |
| COPIER SUPPLIES | 1,817 | 1,776 | 2,460 | 2,460 | |
| TOTAL 200 | \$4,669 | \$5,688 | \$6,460 | \$6,460 | 0.0% |
| 300 | | | | | |
| DUES & SUBSCRIPTIONS | \$1,535 | \$1,572 | \$1,800 | \$1,800 | |
| CELLUAR/PAGING SERVICES | 283 | 275 | 410 | 410 | |
| TRAVEL AND CONFERENCE | 3,587 | 171 | 2,500 | 2,500 | |
| VEHICLE SERVICE | 2,259 | 1,164 | 3,000 | 3,000 | |
| AUDITING | 27,715 | 31,535 | 36,540 | 36,540 | |
| REAL ESTATE TAXES | 116 | 89 | 1,000 | 1,000 | |
| CITY INSURANCE | 2,612 | 2,707 | 3,740 | 3,740 | |
| TRANSFER, WORKER'S COMP. | 210 | 220 | 220 | 220 | |
| TELEPHONE | 971 | 771 | 1,230 | 1,230 | |
| COPIER LEASE & MAINT. | 2,743 | 2,208 | 3,370 | 3,370 | |
| CITY COMPUTERIZATION | 50,750 | 52,780 | 47,890 | 47,890 | |
| TOTAL 300 | \$92,781 | \$93,492 | \$101,700 | \$101,700 | 0.0% |
| 400 | | | | | |
| VEH. REPL. CHARGE | \$26,940 | \$28,020 | \$29,140 | \$29,140 | 0.0% |
| PROGRAM TOTAL | \$290,570 | \$301,868 | \$322,440 | \$324,270 | 0.6% |

Supplementary Expenditure Report

FINANCE DEPARTMENT PARKING, PERMITS AND REVENUE COLLECTION PROGRAM

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| OFFICE SUPERVISOR | \$63,702 | \$65,814 | \$66,100 | \$66,100 | |
| ADMIN. ASSISTANT I (.5) | 16,808 | 17,830 | 17,910 | 17,910 | |
| CUST. SERVICE ACCT CLK. (2) | 74,896 | 76,442 | 76,660 | 76,660 | |
| LONGEVITY PAY | 4,570 | 6,188 | 7,850 | 8,740 | |
| EMPLOYEE INSURANCE | 20,522 | 21,810 | 27,240 | 28,330 | |
| EMPLOYEE PENSION | 26,032 | 29,711 | 37,080 | 37,080 | |
| TOTAL 100 | \$206,530 | \$217,795 | \$232,840 | \$234,820 | 0.9% |
| 200 | | | | | |
| PARKING TICKET PRINTING | \$3,315 | \$6,892 | \$4,100 | \$4,100 | |
| COMPUTER TICKET SUPPLIES | 1,378 | 170 | 2,300 | 2,300 | |
| LICENSE SUPPLIES | 1,752 | 3,105 | 7,100 | 7,100 | |
| TOTAL 200 | \$6,445 | \$10,167 | \$13,500 | \$13,500 | 0.0% |
| 300 | | | | | |
| TRAINING AND EDUCATION | \$642 | \$603 | \$2,000 | \$2,000 | |
| NOTICES PRINTING | 1,420 | 950 | 5,190 | 5,190 | |
| PRINTING, PARKING BROCHURE | 0 | 0 | 1,000 | 1,000 | |
| VEHICLE SERVICES | 1,014 | 1,035 | 2,500 | 2,500 | |
| RSVP TICKET HEARINGS | 200 | 230 | 220 | 220 | |
| VEHICLE REGISTRATIONS TAPES | 1,202 | 1,200 | 1,500 | 1,500 | |
| CREDIT CARD EXPENSE | 7,810 | 8,811 | 8,000 | 8,000 | |
| STATE BACKGROUND EXPENSE | 2,350 | 2,270 | 2,000 | 2,000 | |
| CITY INSURANCE | 2,414 | 2,505 | 3,460 | 3,460 | |
| TRANSFER, WORKER'S COMP. | 260 | 270 | 270 | 270 | |
| CITY TELEPHONE | 971 | 771 | 1,230 | 1,230 | |
| TOTAL 300 | \$18,283 | \$18,645 | \$27,370 | \$27,370 | 0.0% |
| PROGRAM TOTAL | \$231,258 | \$246,607 | \$273,710 | \$275,690 | 0.7% |

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| ACCOUNTING SUPERVISOR | \$63,809 | \$66,022 | \$66,310 | \$66,310 | |
| ACCOUNT CLERK II | 40,988 | 42,414 | 42,600 | 42,600 | |
| ACCOUNT CLERK I | 33,448 | 34,621 | 34,780 | 34,780 | |
| LONGEVITY PAY | 3,121 | 4,309 | 6,400 | 7,580 | |
| EMPLOYEE INSURANCE | 17,594 | 18,698 | 23,350 | 24,280 | |
| EMPLOYEE PENSION | 24,751 | 26,709 | 33,330 | 33,330 | |
| TOTAL 100 | \$183,711 | \$192,773 | \$206,770 | \$208,880 | 1.0% |
| 200 | | | | | |
| GENERAL CITY SUPPLIES | \$5,725 | \$6,892 | \$11,200 | \$11,200 | |
| COMPUTER SUPPLIES | 19,884 | 15,261 | 16,420 | 16,420 | |
| TOTAL 200 | \$25,609 | \$22,153 | \$27,620 | \$27,620 | 0.0% |
| 300 | | | | | |
| TRAINING AND EDUCATION | \$1,262 | \$1,013 | \$2,000 | \$2,000 | |
| SHREDDER SERVICES | 600 | 315 | 1,000 | 1,000 | |
| GENERAL CITY POSTAGE | 43,957 | 36,348 | 46,900 | 46,900 | |
| OFFICE EQ. MAINTENANCE | 3,227 | 2,421 | 6,000 | 6,000 | |
| CITY INSURANCE | 3,111 | 3,221 | 4,450 | 4,450 | |
| TRANSFER, WORKER'S COMP. | 190 | 200 | 200 | 200 | |
| CITY TELEPHONE | 971 | 771 | 1,230 | 1,230 | |
| TOTAL 300 | \$53,318 | \$44,289 | \$61,780 | \$61,780 | 0.0% |
| PROGRAM TOTAL | \$262,638 | \$259,215 | \$296,170 | \$298,280 | 0.7% |

Supplementary Expenditure Report

FINANCE DEPARTMENT INFORMATION SERVICES PROGRAM

| | ACTUAL | ACTUAL | BUDGET | BUDGET | |
|-----------------------------|-----------|-----------|-----------|-----------|--------|
| CATEGORY | 2008-09 | 2009-10 | 2010-11 | 2011-12 | % CHG. |
| 100 | | | | | |
| INFO. SERVICES MANAGER | \$89,874 | \$92,996 | \$93,400 | \$93,400 | |
| P.C. ANALYST/NETWORK COORD. | 56,992 | 58,977 | 59,240 | 59,240 | |
| COMPUTER SYSTEMS PROG. II | 58,842 | 60,889 | 61,150 | 61,150 | |
| COMPUTER SYSTEMS SPEC. | 37,167 | 10,887 | 39,150 | 39,150 | |
| DOCUMENTS PROJ. SPECIALIST | 14,897 | 21,109 | 34,780 | 34,780 | |
| WEB DOCUMENTS COORD. | 37,662 | 38,965 | 39,140 | 39,140 | |
| COMPUTER SPEC., UPD | 38,939 | 41,334 | 41,510 | 41,510 | |
| OVERTIME | 7,580 | 11,231 | 2,930 | 2,930 | |
| LONGEVITY PAY | 8,810 | 11,650 | 14,720 | 15,700 | |
| EMPLOYEE INSURANCE | 36,631 | 35,828 | 57,490 | 59,790 | |
| EMPLOYEE PENSION | 61,553 | 62,718 | 86,130 | 84,630 | |
| TOTAL 100 | \$448,947 | \$446,584 | \$529,640 | \$531,420 | 0.3% |
| 300 | | | | | |
| DUES AND MEMBERSHIPS | \$624 | \$565 | \$600 | \$600 | |
| TRAINING AND EDUCATION | 1,864 | 400 | 6,430 | 6,430 | |
| DOCUMENT SUPPLIES/MAINT. | 0 | 0 | 1,550 | 1,550 | |
| CITY INSURANCE | 3,206 | 3,323 | 4,590 | 4,590 | |
| TRANSFER, WORKER'S COMP. | 260 | 270 | 270 | 270 | |
| CITY TELEPHONE | 971 | 771 | 1,230 | 1,230 | |
| TOTAL 300 | \$6,925 | \$5,329 | \$14,670 | \$14,670 | 0.0% |
| PROGRAM TOTAL | \$455,872 | \$451,913 | \$544,310 | \$546,090 | 0.3% |

**CITY CLERK
BUDGET ANALYSIS**

| | 10-11 | 11-12 | DIFF | % |
|---------------------|---------|---------|-------|-------|
| SALARIES | 190,140 | 192,550 | 2,410 | 1.3% |
| SUPPLIES | 2,880 | 2,880 | - | 0.0% |
| CONTRACTUAL | 28,710 | 29,510 | 800 | 2.8% |
| SUBTOTAL | 221,730 | 224,940 | 3,210 | 1.4% |
| VEH. & EQ. REPL. | 1,930 | 1,930 | - | 0.0% |
| TOTAL | 223,660 | 226,870 | 3,210 | 1.4% |
| PERSONNEL: | | | | |
| SALARIES, ELECTED | 52,410 | 52,930 | 520 | 1.0% |
| SALARIES, NON-UNION | 82,150 | 82,150 | - | 0.0% |
| LONGEVITY PAY | 2,730 | 3,690 | 960 | 35.2% |
| EMPL. INS. | 23,360 | 24,290 | 930 | 4.0% |
| EMPL. PENSION | 29,490 | 29,490 | - | 0.0% |
| SUBTOTAL | 190,140 | 192,550 | 2,410 | 1.3% |
| SUPPLIES: | | | | |
| OTHER | 2,000 | 2,000 | - | 0.0% |
| STD. CHARGES | 880 | 880 | - | 0.0% |
| SUBTOTAL | 2,880 | 2,880 | - | 0.0% |
| CONTRACTUAL: | | | | |
| STD. CHARGES | 14,720 | 14,720 | - | 0.0% |
| NEWSPAPER PUBL. | 6,953 | 7,380 | 427 | 6.1% |
| VEH. SVC. | 1,450 | 1,450 | - | 0.0% |
| OTHER | 5,587 | 5,960 | 373 | 6.7% |
| SUBTOTAL | 28,710 | 29,510 | 800 | 2.8% |

Supplementary Expenditure Report

CITY CLERK

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 100 | | | | | |
| CITY CLERK | \$44,628 | \$49,848 | \$52,410 | \$52,930 | |
| ADMIN. ASSISTANT II | 43,686 | 43,993 | 44,190 | 44,190 | |
| ADMIN. ASSISTANT I | 33,463 | 34,622 | 34,780 | 34,780 | |
| DEPUTY CITY CLERK | 600 | 600 | 770 | 770 | |
| OVERTIME | 2,271 | 2,411 | 2,410 | 2,410 | |
| LONGEVITY PAY | 1,266 | 1,748 | 2,730 | 3,690 | |
| EMPLOYEE INSURANCE | 17,594 | 18,706 | 23,360 | 24,290 | |
| TRANSFER, EMPL. PENSION | 23,602 | 23,627 | 29,490 | 29,490 | |
| TOTAL 100 | \$167,110 | \$175,555 | \$190,140 | \$192,550 | 1.3% |
| 200 | | | | | |
| OFFICE SUPPLIES | \$1,648 | \$2,244 | \$2,000 | \$2,000 | |
| COPIER SUPPLIES | 649 | 635 | 880 | 880 | |
| TOTAL 200 | \$2,297 | \$2,879 | \$2,880 | \$2,880 | 0.0% |
| 300 | | | | | |
| DUES & SUBSCRIPTIONS | \$689 | \$486 | \$500 | \$500 | |
| TRAVEL AND CONFERENCE | 3,100 | 2,516 | 3,100 | 3,100 | |
| TRAINING AND EDUCATION | 640 | 0 | 640 | 640 | |
| VEHICLE SERVICES | 2,527 | 948 | 1,450 | 1,450 | |
| RECORDING FEES | 438 | 613 | 920 | 920 | |
| NEWSPAPER PUBL., LEGALS | 6,534 | 6,771 | 6,953 | 7,380 | |
| READER/PRINTER MAINT. | 0 | 0 | 427 | 800 | |
| CITY INSURANCE | 2,714 | 2,816 | 3,890 | 3,890 | |
| TRANSFER, WORKER'S COMP. | 230 | 240 | 240 | 240 | |
| TELEPHONE | 1,383 | 1,097 | 1,750 | 1,750 | |
| COPIER LEASE & MAINT. | 672 | 544 | 830 | 830 | |
| CITY COMPUTERIZATION | 7,400 | 7,700 | 8,010 | 8,010 | |
| TOTAL 300 | \$26,327 | \$23,731 | \$28,710 | \$29,510 | 2.8% |
| 400 | | | | | |
| VEHICLE REPLACEMENT CHARGE | \$1,790 | \$1,860 | \$1,930 | \$1,930 | 0.0% |
| TOTAL DEPARTMENT | \$197,524 | \$204,025 | \$223,660 | \$226,870 | 1.4% |

**POLICE DEPARTMENT
BUDGET ANALYSIS**

| | 10-11 | 11-12 | DIFF | % |
|---------------------|------------------|------------------|----------------|-------------|
| SALARIES | 7,214,700 | 7,354,412 | 139,712 | 1.9% |
| SUPPLIES | 53,850 | 53,850 | - | 0.0% |
| CONTRACTUAL | 1,037,050 | 1,037,050 | - | 0.0% |
| SUBTOTAL | 8,305,600 | 8,445,312 | 139,712 | 1.7% |
| VEH. & EQ. REPL. | 289,560 | 289,560 | - | 0.0% |
| TOTAL | 8,595,160 | 8,734,872 | 139,712 | 1.6% |
| PERSONNEL: | | | | |
| SALARIES N/U | 852,040 | 834,642 | (17,398) | -2.0% |
| SALARIES FOP | 2,953,660 | 2,953,640 | (20) | 0.0% |
| SALARIES AFSCME | 273,750 | 273,750 | - | 0.0% |
| LONGEVITY, N/U | 36,920 | 37,430 | 510 | 1.4% |
| LONGEVITY, FOP | 244,430 | 224,210 | (20,220) | -8.3% |
| LONGEVITY, AFSCME | 26,470 | 23,260 | (3,210) | -12.1% |
| OVERTIME, FOP | 161,380 | 161,380 | - | 0.0% |
| EMPLOYEE INS. | 528,050 | 549,160 | 21,110 | 4.0% |
| EMPL. PENSION | 2,138,000 | 2,296,940 | 158,940 | 7.4% |
| SUBTOTAL | 7,214,700 | 7,354,412 | 139,712 | 1.9% |
| SUPPLIES: | | | | |
| OTHER | 50,970 | 50,970 | - | 0.0% |
| STD. CHARGES | 2,880 | 2,880 | - | 0.0% |
| SUBTOTAL | 53,850 | 53,850 | - | 0.0% |
| CONTRACTUAL: | | | | |
| STD. CHARGES | 330,530 | 329,330 | (1,200) | -0.4% |
| VEH. SERVICE | 239,330 | 239,330 | - | 0.0% |
| METCAD | 239,690 | 239,690 | - | 0.0% |
| CENTRAL BOOKING | 37,810 | 37,810 | - | 0.0% |
| DOG IMPOUNDMENT | 38,730 | 38,730 | - | 0.0% |
| I.W.I.N. FEES | 13,900 | 13,900 | - | 0.0% |
| ECIPTC TRAINING | 8,220 | 8,220 | - | 0.0% |
| CRISIS INTERVENTION | 1,500 | 1,500 | - | 0.0% |
| ARMS CONTRIBUTION | 19,200 | 19,200 | - | 0.0% |
| CELLUAR PHONES | 15,000 | 15,000 | - | 0.0% |
| OTHER | 93,140 | 94,340 | 1,200 | 1.3% |
| SUBTOTAL | 1,037,050 | 1,037,050 | - | 0.0% |
| SPECIAL/NEW ITEMS: | | | | |
| | | | ONGOING | ONE-TIME |

Supplementary Expenditure Report

POLICE DEPARTMENT ADMINISTRATION PROGRAM

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|----------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| CHIEF OF POLICE | \$109,738 | \$113,555 | \$113,650 | \$113,660 | |
| ASSISTANT CHIEF | 95,348 | 98,689 | 98,790 | 98,800 | |
| ADMIN. ASSISTANT II | 40,041 | 40,615 | 41,490 | 39,650 | |
| LONGEVITY PAY | 7,275 | 9,373 | 12,700 | 15,130 | |
| EMPLOYEE INSURANCE | 17,995 | 18,706 | 23,360 | 24,290 | |
| TRANSFER, IMRF PENSION | 26,804 | 7,646 | 9,540 | 9,540 | |
| TRANSFER, POLICE PENSION | 98,704 | 109,719 | 123,420 | 133,290 | |
| TOTAL 100 | \$395,905 | \$398,303 | \$422,950 | \$434,360 | 2.7% |
| 200 | | | | | |
| BOOKS & PERIODICALS | \$149 | \$136 | \$180 | \$180 | 0.0% |
| EMPL. RECOGNITION SUPPLIES | 232 | 0 | 300 | 300 | |
| TOTAL 200 | \$381 | \$137 | \$480 | \$480 | 0.0% |
| 300 | | | | | |
| DUES & SUBSCRIPTIONS | \$1,699 | \$1,991 | \$2,500 | \$2,500 | |
| TRAVEL AND CONF., CHIEF | 3,708 | 2,451 | 2,630 | 2,630 | |
| TRAVEL AND CONF., ASST CH. | 636 | 930 | 1,880 | 1,880 | |
| CLOTHING ALLOWANCE | 1,650 | 1,702 | 1,700 | 1,700 | |
| VEHICLE SERVICE | 5,253 | 1,634 | 5,310 | 5,310 | |
| CITY INSURANCE | 5,627 | 5,827 | 8,050 | 8,050 | |
| TRANSFER, WORKER'S COMP. | 3,060 | 3,210 | 3,210 | 3,210 | |
| CITY TELEPHONE | 3,943 | 3,120 | 4,980 | 4,980 | |
| TOTAL 300 | \$25,576 | \$20,865 | \$30,260 | \$30,260 | 0.0% |
| 400 | | | | | |
| VEH. REPL. CHARGE-REG. | \$267,710 | \$278,420 | \$289,560 | \$289,560 | |
| TRANSFER, NEW EQ. | 0 | 0 | 0 | 0 | |
| TOTAL 400 | \$267,710 | \$278,420 | \$289,560 | \$289,560 | 0.0% |
| DIVISION TOTAL | \$689,572 | \$697,725 | \$743,250 | \$754,660 | 1.5% |

**POLICE DEPARTMENT
PATROL PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| LIEUTENANT (2) | \$167,510 | \$173,377 | \$169,787 | \$159,160 | |
| SERGEANTS (10) | 606,422 | 629,552 | 630,300 | 630,300 | |
| OFFICERS (31 to 32) | 1,661,112 | 1,733,936 | 1,686,000 | 1,740,380 | |
| K-9 OFFICER | 52,263 | 54,337 | 54,390 | 54,390 | |
| OVERTIME | 51,361 | 11,368 | 50,600 | 50,600 | |
| STEP OVERTIME | 29,829 | 33,272 | 33,810 | 33,810 | |
| OVERTIME, TRAINING | 46,583 | 48,860 | 38,270 | 38,270 | |
| SICK LEAVE INCENT. | 1,203 | 0 | 17,400 | 17,400 | |
| PERSONAL LEAVE ACCRUAL | 22,480 | 16,120 | 29,230 | 29,230 | |
| HOLIDAY PAY | 121,078 | 131,400 | 131,570 | 131,570 | |
| LONGEVITY, F.O.P. | 165,160 | 172,682 | 195,820 | 177,620 | |
| LONGEVITY PAY, NON-UNION | 2,546 | 3,528 | 4,440 | 4,670 | |
| EMPLOYEE INSURANCE | 246,437 | 274,222 | 333,430 | 346,770 | |
| TRANSFER, POLICE PENSION | 1,242,836 | 1,381,573 | 1,534,440 | 1,657,200 | |
| TOTAL 100 | \$4,416,820 | \$4,664,227 | \$4,909,487 | \$5,071,370 | 3.3% |
| 200 | | | | | |
| UNIFORMS AND EQ. REPL | \$2,623 | \$4,434 | \$4,720 | \$4,720 | |
| U.C.A.P. SUPPLIES | 449 | 0 | 500 | 500 | |
| AMMUNITION SUPPLIES | 9,663 | 11,004 | 11,000 | 11,000 | |
| SUPPLIES, SCHOOL OFFICER | 1,714 | 803 | 2,000 | 2,000 | |
| CRIME PREV./OUTREACH MAT'L | 1,214 | 328 | 1,500 | 1,500 | |
| SUPPLIES, BIKE PATROL | 575 | 158 | 2,000 | 2,000 | |
| TOTAL 200 | \$16,238 | \$16,727 | \$21,720 | \$21,720 | 0.0% |
| 300 | | | | | |
| EMPLOYEE WELLNESS | \$51 | \$2,630 | \$2,740 | \$2,740 | |
| TRAINING AND EDUCATION | 8,816 | (5,500) | 10,320 | 10,320 | |
| CLOTHING ALLOWANCE | 34,238 | 37,854 | 40,000 | 40,000 | |
| METRO SQUAD CLOTHING | 451 | 642 | 900 | 900 | |
| CELLUAR PHONE | 14,181 | 13,628 | 10,820 | 10,820 | |
| VEHICLE SERVICE | 163,336 | 129,718 | 167,310 | 167,310 | |
| EQ. SERVICE AND REPAIR | 1,179 | 2,133 | 3,120 | 3,120 | |
| CENTRAL BOOKING FEE | 28,942 | 30,815 | 37,810 | 37,810 | |
| RANGE MOWING | 1,050 | 1,200 | 1,500 | 1,500 | |
| RANGE OPERATING | 3,528 | 2,649 | 3,500 | 3,500 | |
| RANGE ALARM SERVICE | 330 | 330 | 360 | 360 | |
| TOWING SERVICES | 1,411 | 1,940 | 1,500 | 1,500 | |
| I.L.E.A.S. TRAINING FEE | 0 | 500 | 500 | 500 | |
| METCAD DISPATCH AGREEMENT | 237,488 | 210,598 | 239,690 | 239,690 | 0.0% |
| E.C.I.P.T.P. TRAINING | 7,453 | 7,826 | 8,220 | 8,220 | |
| CRISIS INTERVENTION SERVICE | 0 | 0 | 1,500 | 1,500 | |
| EM. SUPPORT SERVICE TEAM | 2,000 | 2,000 | 2,400 | 2,400 | |
| CITY INSURANCE | 80,734 | 83,775 | 115,550 | 115,550 | |
| TRANSFER, WORKER'S COMP. | 43,510 | 45,690 | 45,690 | 45,690 | |
| CITY TELEPHONE | 1,948 | 1,542 | 2,460 | 2,460 | |
| TOTAL 300 | \$630,646 | \$569,970 | \$695,890 | \$695,890 | 0.0% |
| PROGRAM TOTAL | \$5,063,704 | \$5,250,924 | \$5,627,097 | \$5,788,980 | 2.9% |

Supplementary Expenditure Report

POLICE DEPARTMENT CRIMINAL INVESTIGATION PROGRAM

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|---------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| LIEUTENANT | 80,292 | 83,091 | 83,180 | 83,180 | |
| SERGEANT | 60,554 | 62,957 | 63,030 | 63,030 | |
| OFFICERS (6 to 5) | 307,097 | 326,044 | 326,340 | 271,940 | |
| POL. SERV. REPRESENTATIVE | 36,412 | 37,677 | 37,710 | 37,710 | |
| PHOTO/EVIDENCE TECH. | 38,728 | 41,713 | 41,740 | 40,120 | |
| OVERTIME | 39,620 | 31,258 | 38,700 | 38,700 | |
| STANDBY PAY | 10,559 | 10,430 | 10,400 | 10,400 | |
| PERSONAL TIME ACCRUAL | 3,840 | 2,809 | 5,000 | 5,000 | |
| POLICE LONGEVITY | 37,508 | 41,642 | 48,610 | 46,590 | |
| AFSCME LONGEVITY | 5,453 | 5,663 | 5,660 | 5,660 | |
| LONGEVITY, NON-UNION | 3,532 | 4,895 | 6,160 | 7,400 | |
| EMPLOYEE INSURANCE | 59,962 | 62,325 | 77,850 | 80,960 | |
| TRANSFER, IMRF PENSION | 55,896 | 24,440 | 30,500 | 30,500 | |
| TRANSFER, POLICE PENSION | 222,341 | 247,154 | 278,020 | 300,260 | |
| TOTAL 100 | \$961,794 | \$982,098 | \$1,052,900 | \$1,021,450 | -3.0% |
| 200 | | | | | |
| UNIFORMS AND EQUIPMENT | \$528 | \$32 | \$500 | \$500 | |
| SMALL COVERT EQ. (VERF) | 0 | 779 | 800 | 800 | |
| 300 | | | | | |
| TRAINING AND EDUCATION | \$9,901 | \$9,061 | \$7,770 | \$7,770 | |
| FOP CLOTHING ALLOWANCE | 6,380 | 4,200 | 6,000 | 6,000 | |
| AFSCME CLOTHING ALLOWANCE | 0 | 402 | 230 | 230 | |
| VEHICLE SERVICES | 19,515 | 23,008 | 32,000 | 32,000 | |
| LEASED VEH. COSTS | 0 | 0 | 6,380 | 6,380 | |
| TRAVEL, INVESTIGATIONS | 878 | 39 | 4,000 | 4,000 | |
| OUTSIDE PROF. SERVICES | 1,077 | 2,027 | 7,500 | 7,500 | |
| CRIMEREPORTS S/W MAINT. | 0 | 0 | 1,000 | 1,200 | |
| CELLEBRITE S/W MAINT. | 0 | 0 | 0 | 1,000 | |
| UNIFORM REPLACEMENT | 63 | 0 | 200 | 200 | |
| INTERSECT SERVICES | 1,019 | 1,216 | 1,400 | 1,400 | |
| INTERNET INVEST. | 0 | 0 | 400 | 400 | |
| AFIX SYSTEM MAINTENANCE | 1,721 | 1,013 | 2,030 | 2,030 | |
| CITY INSURANCE | 18,920 | 19,603 | 27,080 | 27,080 | |
| TRANSFER, WORKER'S COMP. | 15,990 | 16,790 | 16,790 | 16,790 | |
| CITY TELEPHONE | 1,948 | 1,542 | 2,460 | 2,460 | |
| COMMUNICATIONS I.T.F. | 0 | 0 | 1,600 | 1,600 | |
| TOTAL 300 | \$77,412 | \$78,901 | \$116,840 | \$118,040 | 1.0% |
| PROGRAM TOTAL | \$1,039,734 | \$1,061,810 | \$1,171,040 | \$1,140,790 | -2.6% |

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|----------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| SUPPORT SERVICES SUPERV. | 49,322 | 51,043 | 51,100 | 51,100 | |
| POL. SERV. REPRESENT (6) | 216,772 | 224,552 | 226,260 | 226,260 | |
| P-T SERVICES CLERK (.25) | 2,870 | 3,882 | 6,190 | 6,190 | |
| AD. ASST (.75) | 27,014 | 25,170 | 29,630 | 29,630 | |
| F.O.I.A. OFFICER (TEMP.) | 0 | 0 | 3,753 | 4,992 | |
| DOCUMENTS FILMING (TEMP.) | 6,476 | 4,730 | 0 | 0 | |
| OVERTIME | 9,464 | (2,665) | 9,780 | 9,780 | |
| AFSCME LONGEVITY | 17,851 | 18,137 | 20,810 | 17,600 | |
| LONGEVITY, NON-UNION | 4,692 | 6,394 | 8,170 | 7,400 | |
| EMPLOYEE INSURANCE | 53,952 | 56,093 | 70,060 | 72,860 | |
| TRANSFER, IMRF PENSION | 59,712 | 62,838 | 78,420 | 78,420 | |
| TRANSFER, POLICE PENSION | 40,594 | 45,129 | 50,840 | 54,910 | |
| TOTAL 100 | \$488,719 | \$495,303 | \$555,013 | \$559,142 | 0.7% |
| 200 | | | | | |
| OFFICE SUPPLIES | \$7,164 | \$8,399 | \$11,040 | \$11,040 | |
| CITY BLDG. COPIER SUPPLIES | 527 | 520 | 720 | 720 | |
| PAPER FOR POLICE MACHINE | 1,590 | 1,560 | 2,160 | 2,160 | |
| POLICE COPIER SUPPLIES | 0 | 0 | 1,900 | 1,900 | |
| EQ., POLICE SUPPLIES | 10,739 | 5,223 | 12,800 | 12,800 | |
| TOTAL 200 | \$20,020 | \$15,702 | \$28,620 | \$28,620 | 0.0% |
| 300 | | | | | |
| AFSCME CLOTHING ALLOWANCE | \$2,864 | \$2,451 | \$1,380 | \$1,380 | |
| COMMUNICATIONS SERVICES | 9,916 | 2,858 | 8,510 | 8,510 | |
| VEHICLE SERVICE | 2,475 | 1,657 | 10,800 | 10,800 | |
| EQ. SERVICE AND REPAIR | 0 | 75 | 2,350 | 2,350 | |
| TRANSCRIBER/FAX MAINT. | 683 | 636 | 700 | 700 | |
| M.D.T./FAX MAINTENANCE | 0 | 137 | 3,000 | 3,000 | |
| C.M.S./I.W.I.N. FEES | 10,710 | 12,825 | 13,900 | 13,900 | |
| CONTRACTUAL SHREDDING | 853 | 846 | 2,000 | 2,000 | |
| I.A.C.P. WEBSITE DUES | 1,100 | 1,100 | 1,100 | 1,100 | |
| CITY INSURANCE | 9,236 | 9,570 | 13,220 | 13,220 | |
| TRANSFER, WORKER'S COMP. | 1,900 | 2,000 | 2,000 | 2,000 | |
| CITY TELEPHONE | 1,948 | 1,542 | 2,460 | 2,460 | |
| CITY BLDG. COPIER MAINT. | 1,093 | 878 | 1,340 | 1,340 | |
| POLICE COPIER MAINT. | 1,863 | 1,930 | 2,600 | 2,600 | |
| CITY COMPUTERIZATION | 72,880 | 75,800 | 78,830 | 77,630 | |
| A.R.M.S. CONTRIBUTION | 14,643 | 14,882 | 19,200 | 19,200 | |
| SPECIAL POLICE S/W MAINT. | 0 | 0 | 350 | 350 | |
| TOTAL 300 | \$132,164 | \$129,187 | \$163,740 | \$162,540 | -0.7% |
| PROGRAM TOTAL | \$640,903 | \$640,192 | \$747,373 | \$750,302 | 0.4% |

Supplementary Expenditure Report

**POLICE DEPARTMENT
SCHOOL CROSSING GUARDS PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| SCHOOL CROSSING GUARDS | \$39,997 | \$41,396 | \$53,340 | \$53,340 | 0.0% |
| TRANSFER, FICA | 0 | 3,602 | 4,500 | 4,500 | |
| TOTAL 100 | \$39,997 | \$44,998 | \$57,840 | \$57,840 | 0.0% |
| 200 | | | | | |
| MISC. SUPPLIES | \$427 | \$442 | \$500 | \$500 | 0.0% |
| 300 | | | | | |
| CITY INSURANCE | \$1,907 | \$1,976 | \$2,730 | \$2,730 | 0.0% |
| TRANSFER, WORKER'S COMP. | 190 | 200 | 200 | 200 | |
| TOTAL 300 | \$2,097 | \$2,176 | \$2,930 | \$2,930 | 0.0% |
| PROGRAM TOTAL | \$42,521 | \$47,616 | \$61,270 | \$61,270 | 0.0% |

**POLICE DEPARTMENT
METER PATROL PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| PARKING ENFORCE. SUPV. | \$41,271 | \$40,713 | \$42,670 | \$39,150 | |
| PARK. ENFORCE. SPEC. (3) | 42,729 | 50,981 | 76,430 | 75,380 | |
| PARKING ENFORCE. P-T | 52,785 | 54,671 | 40,290 | 40,290 | |
| LONGEVITY PAY | 2,935 | 3,336 | 5,450 | 2,830 | |
| EMPLOYEE INSURANCE | 13,027 | 18,698 | 23,350 | 24,280 | |
| TRANSFER, EMPL. PENSION | 15,823 | 22,691 | 28,320 | 28,320 | |
| TOTAL 100 | \$168,570 | \$191,090 | \$216,510 | \$210,250 | -2.9% |
| 200 | | | | | |
| UNIFORMS AND EQUIPMENT | \$2,229 | \$1,068 | \$1,230 | \$1,230 | 0.0% |
| 300 | | | | | |
| VEHICLE SERVICE | \$12,244 | \$9,048 | \$23,910 | \$23,910 | |
| CITY INSURANCE | 2,296 | 2,382 | 3,290 | 3,290 | |
| TRANSFER, WORKER'S COMP. | 180 | 190 | 190 | 190 | |
| TOTAL 300 | \$14,720 | \$11,620 | \$27,390 | \$27,390 | 0.0% |
| PROGRAM TOTAL | \$185,519 | \$203,778 | \$245,130 | \$238,870 | -2.6% |

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| ANIMAL CONTROL WARDEN | \$33,535 | \$34,696 | \$34,730 | \$34,730 | |
| OVERTIME | 413 | 4 | 1,130 | 1,130 | |
| AFSCME LONGEVITY | 2,005 | 2,338 | 2,430 | 2,430 | |
| EMPLOYEE INSURANCE | 6,001 | 6,232 | 7,780 | 8,090 | |
| TRANSFER, EMPL. PENSION | 7,043 | 6,746 | 8,420 | 8,420 | |
| TOTAL 100 | \$48,997 | \$50,016 | \$54,490 | \$54,800 | 0.6% |
| 200 | | | | | |
| UNIFORMS AND EQUIPMENT | \$597 | \$51 | \$1,000 | \$1,000 | 0.0% |
| 300 | | | | | |
| CLOTHING ALLOWANCE | \$193 | \$131 | \$220 | \$220 | |
| VEHICLE SERVICE | 3,875 | 3,314 | 8,000 | 8,000 | |
| DOG IMPOUNDMENT | 35,660 | 35,300 | 38,730 | 38,730 | 0.0% |
| AN. CARCASS REMOVAL | 1,957 | 2,128 | 3,000 | 3,000 | |
| CITY INSURANCE | 1,409 | 1,462 | 2,020 | 2,020 | |
| TRANSFER, WORKER'S COMP. | 190 | 200 | 200 | 200 | |
| TOTAL 300 | \$43,284 | \$42,535 | \$52,170 | \$52,170 | 0.0% |
| PROGRAM TOTAL | \$92,878 | \$92,602 | \$107,660 | \$107,970 | 0.3% |

Supplementary Expenditure Report

**FIRE RESCUE SERVICES DEPARTMENT
BUDGET ANALYSIS**

| | 10-11 | 11-12 | DIFF | % |
|----------------------|-----------|-----------|----------|-------|
| SALARIES | 6,349,520 | 6,472,230 | 122,710 | 1.9% |
| SUPPLIES | 61,290 | 70,590 | 9,300 | 15.2% |
| CONTRACTUAL | 588,000 | 588,000 | - | 0.0% |
| SUBTOTAL | 6,998,810 | 7,130,820 | 132,010 | 1.9% |
| EQ. & VEH. REPL. | 196,850 | 196,850 | - | 0.0% |
| TOTAL | 7,195,660 | 7,327,670 | 132,010 | 1.8% |
| ADD'L EQ. | - | - | - | |
| TOTAL | 7,195,660 | 7,327,670 | 132,010 | 1.8% |
| PERSONNEL: | | | | |
| SALARIES, N/U | 544,500 | 520,190 | (24,310) | -4.5% |
| SALARIES, IAFF | 3,021,510 | 3,024,280 | 2,770 | 0.1% |
| LONGEVITY, FIRE | 395,720 | 398,560 | 2,840 | 0.7% |
| LONGEVITY, N/U | 21,690 | 25,710 | 4,020 | 18.5% |
| OVERTIME, FIRE | 384,030 | 384,030 | - | 0.0% |
| EMPL. INSURANCE | 459,510 | 477,890 | 18,380 | 4.0% |
| EMPL. PENS, IMRF | 34,870 | 34,870 | - | 0.0% |
| EMPL. PENS, FIRE | 1,487,690 | 1,606,700 | 119,010 | 8.0% |
| SUBTOTAL | 6,349,520 | 6,472,230 | 122,710 | 1.9% |
| SUPPLIES: | | | | |
| OTHER | 60,000 | 60,000 | - | 0.0% |
| F.F. REPL. GEAR | - | 9,300 | 9,300 | |
| STD. CHARGES | 1,290 | 1,290 | - | 0.0% |
| SUBTOTAL | 61,290 | 70,590 | 9,300 | 15.2% |
| CONTRACTUAL: | | | | |
| STD. CHARGES | 207,840 | 207,840 | - | 0.0% |
| VEH. SERVICE | 152,220 | 152,220 | - | 0.0% |
| METCAD DISPATCH | 88,780 | 88,780 | - | 0.0% |
| 2% FIRE INS. PAYMENT | 40,740 | 40,740 | - | 0.0% |
| OTHER | 98,420 | 98,420 | - | 0.0% |
| SUBTOTAL | 588,000 | 588,000 | - | 0.0% |

FIRE RESCUE SERVICES DEPARTMENT

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 100 | | | | | |
| FIRE CHIEF | \$99,469 | \$106,195 | \$106,300 | \$106,300 | |
| DIVISION OFFICERS (3) | 220,303 | 255,237 | 260,850 | 244,430 | |
| PREVENTION/ED. OFFICER | 68,473 | 78,809 | 80,710 | 72,820 | |
| CAPTAINS (3) | 0 | 197,225 | 197,180 | 197,180 | |
| LIEUTENANTS (15 TO 12) | 869,294 | 740,524 | 742,180 | 742,180 | |
| ENGINEERS (15) | 0 | 862,363 | 861,800 | 861,800 | |
| FIRE FIGHTERS (37 TO 22) | 1,621,125 | 1,035,025 | 1,036,080 | 1,038,850 | |
| ADMIN. ASSISTANT II | 36,605 | 39,096 | 39,140 | 39,140 | |
| PREV./ED. INSP., UNIV. IL. | 53,771 | 57,443 | 57,500 | 57,500 | |
| OVERTIME | 332,851 | 269,053 | 360,230 | 360,230 | |
| UPGRADE PAY | 11,094 | 31,173 | 23,800 | 23,800 | |
| SICK LEAVE INCENTIVE | 1,700 | 0 | 4,520 | 4,520 | |
| HOLIDAY PAY | 99,272 | 110,408 | 113,900 | 113,900 | |
| LONGEVITY/STEP, FIRE | 389,478 | 349,523 | 395,720 | 398,560 | |
| LONGEVITY PAY, NON-UNION | 7,953 | 17,991 | 21,690 | 25,710 | |
| EDUCATIONAL INCENTIVE | 11,850 | 11,400 | 11,850 | 11,850 | |
| EMPLOYEE INSURANCE | 328,500 | 367,871 | 459,510 | 477,890 | |
| TRANSFER, IMRF PENSION | 34,797 | 27,945 | 34,870 | 34,870 | |
| TRANSFER, FIRE PENSION | 961,372 | 1,372,080 | 1,487,690 | 1,606,700 | |
| TRANSFER, PENSION U/I | 50,237 | 42,886 | 54,000 | 54,000 | |
| TOTAL 100 | \$5,198,144 | \$5,972,247 | \$6,349,520 | \$6,472,230 | 1.9% |
| 200 | | | | | |
| OFFICE SUPPLIES | \$4,500 | \$4,656 | \$4,500 | \$4,500 | |
| BLDG. MAINT. SUPPLIES | 7,232 | 7,096 | 7,100 | 7,100 | |
| CITY BLDG. COPIER SUPPLIES | 730 | 722 | 1,000 | 1,000 | |
| PAPER/FIRE COPIER | 210 | 209 | 290 | 290 | |
| FIRE COPIER SUPPLIES | 0 | 0 | 300 | 300 | |
| RISK WATCH SUPPLIES | 1,049 | 1,476 | 1,500 | 1,500 | |
| UNIFORMS AND EQUIPMENT | 23,831 | 22,147 | 25,360 | 25,360 | |
| REPL. HOSE | 1,026 | 1,030 | 1,030 | 1,030 | |
| P.P.E. REPL. | 9,158 | 9,637 | 0 | 9,300 | |
| HAZMATS SUPPLIES | 2,135 | 2,051 | 2,480 | 2,480 | |
| TECH. RESCUE SUPPLIES/EQ. | 1,549 | 1,511 | 1,500 | 1,500 | |
| FIRST AID SUPPLIES | 3,393 | 3,671 | 3,500 | 3,500 | |
| DETECTOR REPL. | 2,332 | 2,381 | 2,500 | 2,500 | |
| FIRE PREVENTION MAT'L | 9,460 | 10,122 | 10,230 | 10,230 | |
| TOTAL 200 | \$66,605 | \$66,709 | \$61,290 | \$70,590 | 15.2% |

Supplementary Expenditure Report

FIRE RESCUE SERVICES DEPARTMENT (CONTINUED)

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 300 | | | | | |
| EMPLOYEE PHYSICALS | \$18,563 | \$19,287 | \$23,000 | \$23,000 | |
| DUES & SUBSCRIPTIONS | 2,410 | 2,101 | 2,440 | 2,440 | |
| SOFTWARE MAINT. | 2,055 | 3,515 | 3,770 | 3,770 | |
| TRAVEL AND CONFERENCE | 8,013 | 3,614 | 6,620 | 6,620 | |
| TRAINING AND EDUCATION | 12,344 | 12,860 | 17,000 | 17,000 | |
| I.L.S./E.M.S. TRAINING | 2,407 | 2,836 | 4,500 | 4,500 | |
| I.L.E.A.S. TRAINING FEE | 0 | 500 | 500 | 500 | |
| PAYMENT 2% FIRE FUND | 34,021 | 38,234 | 40,740 | 40,740 | |
| UNIFORM ALLOWANCE | 6,423 | 7,490 | 7,540 | 7,540 | |
| CELLUAR/PAGING SERVICES | 5,527 | 8,626 | 5,700 | 5,700 | |
| COMMUNICATION REPAIRS | 1,183 | 2,891 | 3,000 | 3,000 | |
| STATE IWIN RADIO FEES | 0 | 4,945 | 5,670 | 5,670 | |
| LAUNDRY AND TOWELS | 651 | 150 | 820 | 820 | |
| VEHICLE SERVICE | 150,629 | 132,988 | 152,220 | 152,220 | |
| SMALL ENGINE MAINT. CONTRA | 0 | 1,516 | 2,000 | 2,000 | |
| CITY INSURANCE | 97,000 | 77,412 | 106,940 | 106,940 | |
| TRANSFER, WORKER COMP. | 75,840 | 83,610 | 83,610 | 83,610 | |
| CITY TELEPHONE | 2,905 | 2,351 | 3,750 | 3,750 | |
| CITY BLDG. COPIER MAINT. | 913 | 765 | 1,170 | 1,170 | |
| FIRE COPIER MAINT. | 545 | 327 | 710 | 710 | |
| DISPATCH CONTRACT, METCAD | 92,758 | 76,943 | 88,780 | 88,780 | 0.0% |
| CITY COMPUTERIZATION | 11,100 | 11,890 | 12,370 | 12,370 | |
| ESDA SERVICES | 847 | 979 | 2,000 | 2,000 | |
| METCAD TERMINAL MAINT. | 0 | 0 | 200 | 200 | |
| DEFIBRULATOR MAINT. | 309 | 1,423 | 2,700 | 2,700 | |
| GROUND LADDER TEST. | 1,040 | 1,180 | 1,150 | 1,150 | |
| AIR SYSTEM TESTING/MAINT. | 6,036 | 4,380 | 7,100 | 7,100 | |
| EM. SUPPORT SERVICES TEAM | 955 | 2,000 | 2,000 | 2,000 | |
| TOTAL 300 | \$534,474 | \$504,813 | \$588,000 | \$588,000 | 0.0% |
| 400 | | | | | |
| VEH. REPL. CHARGE | \$173,080 | \$189,280 | \$196,850 | \$196,850 | 0.0% |
| VEH. REPL. CHARGE, ADD'L | 0 | 0 | 0 | 0 | |
| TOTAL 400 | \$173,080 | \$189,280 | \$196,850 | \$196,850 | 0.0% |
| DEPARTMENT TOTAL | \$5,972,303 | \$6,733,049 | \$7,195,660 | \$7,327,670 | 1.8% |

**PUBLIC WORKS DEPARTMENT
BUDGET ANALYSIS**

| | 2010-11 | 2011-12 | DIFF | % |
|------------------------|-----------|-----------|----------|---------|
| PERSONNEL | 4,438,910 | 4,418,180 | (20,730) | -0.5% |
| SUPPLIES | 532,200 | 532,200 | - | 0.0% |
| CONTRACTUAL | 1,535,850 | 1,514,480 | (21,370) | -1.4% |
| SUBTOTAL | 6,506,960 | 6,464,860 | (42,100) | -0.6% |
| VEH/EQ. REPL. | 399,110 | 399,110 | - | 0.0% |
| SUBTOTAL | 6,906,070 | 6,863,970 | (42,100) | -0.6% |
| TOTAL | 6,906,070 | 6,863,970 | (42,100) | -0.6% |
| PERSONNEL: | | | | |
| SALARIES N/U | 1,814,600 | 1,790,650 | (23,950) | -1.3% |
| LONGEVITY, NON-UNION | 80,030 | 89,670 | 9,640 | 12.0% |
| SALARIES AFSCME | 1,047,800 | 1,047,800 | - | 0.0% |
| LONGEVITY, AFSCME | 78,480 | 62,670 | (15,810) | -20.1% |
| ARBOR SEASONAL | 123,090 | 123,090 | - | 0.0% |
| OPERATIONS SEASONAL | 43,390 | 43,390 | - | 0.0% |
| ENG. PART-TIME | 23,340 | 23,340 | - | 0.0% |
| OVERTIME | 91,360 | 78,940 | (12,420) | -13.6% |
| EMPL. INSURANCE | 443,920 | 465,730 | 21,810 | 4.9% |
| EMPL. PENSION | 692,900 | 692,900 | - | 0.0% |
| SEASONAL | - | - | - | #DIV/0! |
| SUBTOTAL | 4,438,910 | 4,418,180 | (20,730) | -0.5% |
| SUPPLIES: | | | | |
| OTHER | 235,360 | 235,360 | - | 0.0% |
| SALT & CHEMICALS | 83,280 | 83,280 | - | 0.0% |
| LIGHTING/ROAD SUPPLIES | 91,550 | 91,550 | - | 0.0% |
| ASPHALT | 49,720 | 49,720 | - | 0.0% |
| CONCRETE | 69,380 | 69,380 | - | 0.0% |
| STD. CHARGES | 2,910 | 2,910 | - | 0.0% |
| SUBTOTAL | 532,200 | 532,200 | - | 0.0% |
| CONTRACTUAL: | | | | |
| STD. CHARGES | 292,910 | 292,410 | (500) | -0.2% |
| VEH. SERVICE | 375,780 | 375,780 | - | 0.0% |
| UTILITIES, FACILI. | 179,700 | 174,700 | (5,000) | -2.8% |
| NUISANCE ABATE | 50,000 | 35,000 | (15,000) | -30.0% |
| GATE FEES | 72,210 | 72,210 | - | 0.0% |
| JULIE SERVICE | 4,800 | 4,800 | - | 0.0% |
| OTHER | 560,450 | 559,580 | (870) | -0.2% |
| SUBTOTAL | 1,535,850 | 1,514,480 | (21,370) | -1.4% |

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT ADMINISTRATION DIVISION

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 100 | | | | | |
| DIRECTOR OF PUBLIC WORKS | \$115,314 | \$119,325 | \$119,830 | \$119,830 | |
| ASSISTANT TO DIRECTOR | 50,632 | 52,389 | 52,610 | 52,610 | |
| ADMIN. ASSISTANT I (3) | 101,556 | 107,023 | 107,490 | 107,490 | |
| LONGEVITY PAY | 5,972 | 9,127 | 11,540 | 14,670 | |
| EMPLOYEE INSURANCE | 29,528 | 31,163 | 38,920 | 40,480 | |
| TRANSFER, IMRF PENSION | 48,204 | 50,742 | 63,320 | 63,320 | |
| TOTAL 100 | \$351,206 | \$369,769 | \$393,710 | \$398,400 | 1.2% |
| 200 | | | | | |
| BOOKS AND PERIODICALS | \$162 | \$344 | \$1,000 | \$1,000 | |
| OFFICE SUPPLIES | 5,959 | 4,561 | 6,500 | 6,500 | |
| CITY BLDG. COPIER SUPPLIES | 852 | 838 | 1,160 | 1,160 | |
| P.W. COPIER PAPER | 1,290 | 1,264 | 1,750 | 1,750 | |
| TOTAL 200 | \$8,263 | \$7,007 | \$10,410 | \$10,410 | 0.0% |
| 300 | | | | | |
| DUES & SUBSCRIPTIONS | \$2,541 | \$1,946 | \$3,350 | \$3,350 | |
| CELLUAR/PAGING SERV. | 520 | 300 | 360 | 360 | |
| TRAVEL AND CONFERENCE | 3,044 | 5,907 | 4,500 | 4,500 | |
| TRAINING AND EDUCATION | 1,145 | 2,485 | 2,500 | 2,500 | |
| VEHICLE SERVICE | 5,338 | 3,494 | 10,350 | 10,350 | |
| PRINTING SERVICES | 1,239 | 1,027 | 1,900 | 1,900 | |
| SHIPPING CHARGES | 1,780 | 1,787 | 2,000 | 2,000 | |
| ALARM SERVICE MONITORING | 198 | 204 | 210 | 210 | |
| CITY INSURANCE | 5,539 | 5,740 | 7,930 | 7,930 | |
| TRANSFER, WORKER'S COMP. | 3,140 | 3,300 | 3,300 | 3,300 | |
| TELEPHONE | 2,407 | 1,905 | 3,040 | 3,040 | |
| CITY BLDG. COPIER MAINT. | 1,192 | 957 | 1,460 | 1,460 | |
| P.W. COPIER MAINT. | 1,196 | 922 | 1,500 | 1,500 | |
| CITY COMPUTERIZATION | 35,290 | 36,700 | 38,170 | 38,170 | |
| TOTAL 300 | \$64,569 | \$66,674 | \$80,570 | \$80,570 | 0.0% |
| 400 | | | | | |
| VEH. REPL. CHARGE | \$359,380 | \$383,760 | \$399,110 | \$399,110 | 0.0% |
| VEHL. REPL., ADD'L | 0 | \$0 | \$0 | \$0 | |
| TOTAL 400 | \$359,380 | \$383,760 | \$399,110 | \$399,110 | 0.0% |
| PROGRAM TOTAL | \$783,418 | \$827,210 | \$883,800 | \$888,490 | 0.5% |

**PUBLIC WORKS DEPARTMENT
ARBOR DIVISION
URBAN FORESTRY PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | |
|--------------------------|-------------------|-------------------|-------------------|-------------------|------|
| 100 | | | | | |
| CITY ARBORIST (1/3) | \$24,295 | \$25,142 | \$25,250 | \$25,250 | |
| ARBOR TECHNICIAN (2) | 82,142 | 84,913 | 85,360 | 85,360 | |
| FORESTRY SUPERVISOR | 56,992 | 58,977 | 59,240 | 59,240 | |
| REGULAR PART-TIME | 21,188 | 27,616 | 31,160 | 31,160 | |
| SEASONAL TRIMMER | 5,734 | 8,616 | 11,120 | 11,120 | |
| LONGEVITY, NON-UNION | 2,420 | 3,343 | 4,220 | 5,070 | |
| LONGEVITY, AFSCME | 3,292 | 3,633 | 4,700 | 4,870 | |
| EMPLOYEE INSURANCE | 22,170 | 26,797 | 33,470 | 34,810 | |
| TRANSFER, IMRF PENSION | 29,654 | 38,425 | 47,950 | 47,950 | |
| TOTAL 100 | \$247,887 | \$277,462 | \$302,470 | \$304,830 | 0.8% |
| 200 | | | | | |
| TOOLS & SUPPLIES | \$2,729 | \$2,737 | \$2,800 | \$2,800 | |
| EDUCATIONAL MAT'L | 838 | 607 | 780 | 780 | |
| MAINTENANCE SUPPLIES | 774 | 944 | 1,000 | 1,000 | |
| TOTAL 200 | \$4,341 | \$4,288 | \$4,580 | \$4,580 | 0.0% |
| 300 | | | | | |
| DUES AND SUBSCRIPTIONS | \$970 | \$574 | \$1,740 | \$1,740 | |
| TRAVEL AND CONFERENCE | 960 | 456 | 1,600 | 1,600 | |
| TRAINING AND EDUCATION | 1,185 | 730 | 1,750 | 1,750 | |
| SERVICE AND REPAIR | 216 | 507 | 500 | 500 | |
| SUPV. CLOTHING ALLOWANCE | 1,080 | 1,026 | 1,360 | 1,360 | |
| UNIFORM RENTAL | 287 | 1,030 | 1,030 | 1,030 | |
| CDL LICENSE | 205 | 120 | 120 | 120 | |
| VEHICLE SERVICE | 37,065 | 32,200 | 45,830 | 45,830 | |
| BOOM TRUCK INSP. | 375 | 430 | 400 | 400 | |
| BACKHOE RENTAL | 339 | 0 | 1,000 | 1,000 | |
| CITY INSURANCE | 8,635 | 8,947 | 12,360 | 12,360 | |
| TRANSFER, WORKER'S COMP. | 9,380 | 9,850 | 9,850 | 9,850 | |
| CITY TELEPHONE | 1,237 | 978 | 1,560 | 1,560 | |
| TOTAL 300 | \$61,934 | \$56,848 | \$79,100 | \$79,100 | 0.0% |
| PROGRAM TOTAL | \$314,162 | \$338,598 | \$386,150 | \$388,510 | 0.6% |

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT
ARBOR DIVISION
LANDSCAPE MANAGEMENT PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | |
|--------------------------|-------------------|-------------------|-------------------|-------------------|------|
| 100 | | | | | |
| CITY ARBORIST (1/3) | \$24,295 | \$25,142 | \$25,250 | \$25,250 | |
| LANDSCAPE SUPV. (.50) | 27,665 | 28,626 | 28,750 | 28,750 | |
| SEASONAL, LANDSCAPE | 26,604 | 29,539 | 31,480 | 31,480 | |
| LANDSCAPE TECHNICIAN | 41,071 | 42,498 | 42,680 | 42,680 | |
| SEASONAL, MVPS REIMB. | 44,848 | 45,537 | 49,330 | 49,330 | |
| LONGEVITY PAY, NON-UNION | 1,851 | 2,785 | 3,590 | 4,410 | |
| LONGEVITY, AFSCME | 1,488 | 2,125 | 2,280 | 2,560 | |
| EMPLOYEE INSURANCE | 19,797 | 18,698 | 23,350 | 24,280 | |
| TRANSFER, IMRF PENSION | 16,875 | 28,669 | 35,780 | 35,780 | |
| TOTAL 100 | \$204,494 | \$223,619 | \$242,490 | \$244,520 | 0.8% |
| 200 | | | | | |
| TOOLS & SUPPLIES | \$2,937 | \$2,502 | \$2,800 | \$2,800 | |
| MAINTENANCE SUPPLIES | 3,181 | 3,785 | 3,700 | 3,700 | |
| TOTAL 200 | \$6,118 | \$6,287 | \$6,500 | \$6,500 | 0.0% |
| 300 | | | | | |
| SERVICE AND REPAIR | \$563 | \$275 | \$550 | \$550 | |
| CONTRACTUAL TURF MAINT. | 18,397 | 21,120 | 24,250 | 24,250 | |
| MOWING TRI STAR | 0 | 1,600 | 1,600 | 1,600 | |
| ARBOR GATE FEES | 19,045 | 28,081 | 25,500 | 25,500 | |
| UNIFORM RENTAL | 200 | 749 | 750 | 750 | |
| CDL LICENSE | 0 | 80 | 160 | 160 | |
| VEHICLE SERVICE | 12,599 | 11,795 | 14,750 | 14,750 | |
| IRRIGATION SYSTEM | 2,401 | 950 | 4,500 | 4,500 | |
| CITY INSURANCE | 7,938 | 8,223 | 11,360 | 11,360 | |
| TRANSFER, WORKER'S COMP. | 4,690 | 4,930 | 4,930 | 4,930 | |
| TOTAL 300 | \$65,833 | \$77,803 | \$88,350 | \$88,350 | 0.0% |
| PROGRAM TOTAL | \$276,445 | \$307,709 | \$337,340 | \$339,370 | 0.6% |

**PUBLIC WORKS DEPARTMENT
PUBLIC FACILITIES DIVISION
FACILITIES MAINTENANCE**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| PUBLIC FACILITIES MGR. | \$76,842 | \$79,509 | \$79,870 | \$79,870 | |
| BLDG. MAINT. WORKER | 41,071 | 42,497 | 42,680 | 42,680 | |
| CITY BLDG WORKER (.5) | 12,661 | 12,921 | 12,870 | 12,870 | |
| LONGEVITY, NON-UNION | 2,665 | 3,673 | 4,540 | 5,560 | |
| LONGEVITY, AFSCME | 1,223 | 1,291 | 2,130 | 2,140 | |
| EMPLOYEE INSURANCE | 11,986 | 15,777 | 19,450 | 24,280 | |
| TRANSFER, IMRF PENSION | 19,611 | 24,802 | 30,950 | 30,950 | |
| TOTAL 100 | \$166,059 | \$180,470 | \$192,490 | \$198,350 | 3.0% |
| 200 | | | | | |
| BLDG. MAINT. SUPPLIES | \$39,264 | \$27,235 | \$30,850 | \$30,850 | |
| SAFETY EQUIPMENT | 2,399 | 3,429 | 2,370 | 2,370 | |
| TOTAL 200 | \$41,663 | \$30,664 | \$33,220 | \$33,220 | 0.0% |
| 300 | | | | | |
| DUES AND SUBSCRIPTIONS | \$0 | \$205 | \$160 | \$160 | |
| REFUSE COLLECTION | 6,636 | 8,395 | 7,800 | 7,800 | |
| ELEVATOR SERVICE | 2,751 | 2,659 | 2,000 | 2,000 | |
| ARCHITECTURAL ASSISTANCE | 4,900 | 1,875 | 2,600 | 2,600 | |
| CELLUAR/PAGING SERV. | 936 | 1,343 | 2,200 | 2,200 | |
| UNIFORM RENTAL | 363 | 360 | 450 | 450 | |
| CDL LICENSE | 0 | 50 | 30 | 30 | |
| VEHICLE SERVICE | 3,863 | 4,171 | 5,720 | 5,720 | |
| BUILDING REPAIRS | 33,244 | 40,722 | 25,400 | 25,400 | |
| GENERATOR MAINT. | 5,434 | 5,696 | 6,200 | 6,200 | |
| CUSTODIAL CONTRACT | 59,537 | 60,922 | 65,870 | 65,870 | |
| UTILITIES | 174,262 | 180,862 | 179,700 | 179,700 | |
| SIMPLEX CONTRACT | 0 | 0 | 780 | 780 | |
| CITY INSURANCE | 11,151 | 11,553 | 15,960 | 15,960 | |
| TRANSFER, WORKER'S COMP. | 2,910 | 3,060 | 3,060 | 3,060 | |
| CITY TELEPHONE | 359 | 282 | 450 | 450 | |
| TOTAL 300 | \$306,346 | \$322,155 | \$318,380 | \$318,380 | 0.0% |
| PROGRAM TOTAL | \$514,068 | \$533,289 | \$544,090 | \$549,950 | 1.1% |

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT PUBLIC FACILITIES DIVISION CIVIC CENTER

| ACTUAL | ACTUAL | ACTUAL | BUDGET | BUDGET | % CHG. |
|--------------------------|----------|----------|----------|----------|--------|
| 2008-09 | 2009-10 | 2010-11 | 2011-12 | | |
| 100 | | | | | |
| PART-TIME | \$39,743 | \$42,085 | \$51,680 | \$51,680 | 0.0% |
| NON-UNION LONGEVITY PAY | 541 | 771 | 1,540 | 1,880 | |
| TRANSFER, IMRF PENSION | 3,587 | 6,834 | 8,530 | 8,530 | |
| TOTAL 100 | \$43,871 | \$49,690 | \$61,750 | \$62,090 | 0.6% |
| 200 | | | | | |
| BLDG. MAINT. SUPPLIES | \$4,095 | \$1,897 | \$2,140 | \$2,140 | 0.0% |
| 300 | | | | | |
| UNIFORM RENTAL | \$116 | \$91 | \$400 | \$400 | |
| MARKETING COSTS | 7,643 | 4,745 | 2,970 | 2,970 | |
| CITY INSURANCE | 6,126 | 6,348 | 8,770 | 8,770 | |
| TRANSFER, WORKER'S COMP. | 1,370 | 1,440 | 1,440 | 1,440 | |
| TOTAL 300 | \$15,255 | \$12,624 | \$13,580 | \$13,580 | 0.0% |
| PROGRAM TOTAL | \$63,221 | \$64,211 | \$77,470 | \$77,810 | 0.4% |

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
TOOL ROOM PROGRAM**

| ACTUAL | ACTUAL | ACTUAL | BUDGET | BUDGET | % CHG. |
|------------------------|-----------|-----------|-----------|-----------|--------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| 100 | | | | | |
| OPERATIONS MGR. (.05) | \$6,088 | \$3,744 | \$4,220 | \$4,220 | |
| TOOLROOM CLERK | 33,942 | 35,120 | 35,280 | 35,280 | |
| LONGEVITY PAY | 1,118 | 1,545 | 1,760 | 2,120 | |
| EMPLOYEE INSURANCE | 7,495 | 6,548 | 8,170 | 8,500 | |
| TRANSFER, IMRF PENSION | 9,253 | 7,258 | 9,060 | 9,060 | |
| TOTAL 100 | \$57,896 | \$54,215 | \$58,490 | \$59,180 | 1.2% |
| 200 | | | | | |
| SAFETY EQUIPMENT | \$6,506 | \$4,465 | \$3,000 | \$3,000 | |
| CUSTODIAL SUPPLIES | 5,110 | 3,438 | 2,000 | 2,000 | |
| TOOL ROOM SUPPLIES | 12,137 | 9,763 | 11,900 | 11,900 | |
| SAW BLADES | 3,133 | 1,531 | 3,000 | 3,000 | |
| BARRICADES | 361 | 7,677 | 8,520 | 8,520 | |
| TOTAL 200 | \$27,247 | \$26,874 | \$28,420 | \$28,420 | 0.0% |
| 300 | | | | | |
| UNIFORM RENTAL | \$400 | \$391 | \$400 | \$400 | |
| SMALL EQUIPMENT REPAIR | 37,034 | 27,231 | 24,560 | 24,560 | 0.0% |
| TOTAL 300 | \$37,434 | \$27,622 | \$24,960 | \$24,960 | 0.0% |
| PROGRAM TOTAL | \$122,577 | \$108,711 | \$111,870 | \$112,560 | 0.6% |

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION SNOW AND ICE REMOVAL PROGRAM

| ACTUAL | ACTUAL | ACTUAL | BUDGET | BUDGET | % CHG. |
|--------------------------|-----------|-----------|-----------|-----------|--------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| 100 | | | | | |
| OVERTIME | \$67,986 | \$84,873 | \$58,580 | \$58,580 | |
| STANDBY PAY | 13,520 | 8,400 | 16,640 | 8,320 | |
| IMRF PENSION | 0 | 12,935 | 16,140 | 12,040 | |
| TOTAL 100 | \$81,506 | \$106,208 | \$91,360 | \$78,940 | -13.6% |
| 200 | | | | | |
| SNOW ABATEMENT CHEMICALS | \$3,484 | \$2,740 | \$2,300 | \$2,300 | |
| SAND | 0 | 0 | 1,200 | 1,200 | |
| SALT | 58,773 | 97,875 | 77,500 | 77,500 | |
| SNOW FENCE | 0 | 0 | 280 | 280 | |
| SNOW BLADES | 3,676 | 3,682 | 2,000 | 2,000 | |
| TOTAL 200 | \$65,933 | \$104,297 | \$83,280 | \$83,280 | 0.0% |
| 300 | | | | | |
| TRAINING AND EDUCATION | \$1,221 | \$0 | \$850 | \$850 | |
| WEATHER SERVICE | 1,741 | 1,376 | 2,730 | 2,730 | |
| PAGING SERVICE | 829 | 892 | 900 | 900 | |
| CELLUAR SERVICE | 1,150 | 915 | 2,200 | 2,200 | |
| TOWING SERVICE | 0 | 0 | 250 | 250 | |
| PLOW REPAIR | 9,715 | 6,234 | 8,580 | 8,580 | |
| EQUIPMENT RENTAL | 0 | 70 | 4,000 | 4,000 | |
| CONTRACT SNOW REMOVAL | 4,948 | 8,724 | 5,000 | 5,000 | |
| CITY INSURANCE | 6,324 | 6,551 | 9,050 | 9,050 | |
| TRANSFER, WORKER'S COMP. | 2,040 | 2,140 | 2,140 | 2,140 | |
| TOTAL 300 | \$27,968 | \$26,902 | \$35,700 | \$35,700 | 0.0% |
| PROGRAM TOTAL | \$175,407 | \$237,407 | \$210,340 | \$197,920 | -5.9% |

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
TRAFFIC CONTROL PROGRAM**

| ACTUAL | ACTUAL | ACTUAL | BUDGET | BUDGET | % CHG. |
|--------------------------|-----------|-----------|-----------|-----------|--------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| 100 | | | | | |
| OPERATIONS MGR (.2) | \$24,349 | \$14,975 | \$16,880 | \$16,880 | |
| SUPERVISOR (.5) | 30,377 | 45,388 | 31,570 | 31,570 | |
| EQ. OPERATOR | 41,071 | 42,497 | 42,680 | 42,680 | |
| MAINT. WORKER | 38,764 | 40,108 | 40,280 | 40,280 | |
| LONGEVITY, NON-UNION | 1,330 | 2,055 | 3,020 | 3,450 | |
| LONGEVITY, AFSCME | 7,756 | 8,284 | 9,700 | 5,640 | |
| EMPLOYEE INSURANCE | 16,203 | 16,830 | 21,020 | 21,860 | |
| TRANSFER, IMRF PENSION | 21,059 | 25,155 | 31,390 | 31,390 | |
| TOTAL 100 | \$180,909 | \$195,292 | \$196,540 | \$193,750 | -1.4% |
| 200 | | | | | |
| PAINT AND MARKINGS | \$11,513 | \$7,908 | \$18,680 | \$18,680 | |
| REPAIR & REPL. PARTS | 1,037 | 1,692 | 1,500 | 1,500 | |
| SIGNS | 22,581 | 19,085 | 22,900 | 22,900 | |
| LAWN MAINT. MATERIALS | 2,901 | 681 | 3,150 | 3,150 | |
| POSTS | 7,559 | 2,593 | 5,040 | 5,040 | |
| GUARDRAILS & POSTS | 0 | 18 | 400 | 400 | |
| TOTAL 200 | \$45,591 | \$31,977 | \$51,670 | \$51,670 | 0.0% |
| 300 | | | | | |
| DUES AND SUBSCRIPTIONS | \$150 | \$0 | \$220 | \$220 | |
| TRAVEL AND CONFERENCE | 0 | 1,877 | 450 | 450 | |
| UNIFORM RENTAL | 700 | 700 | 700 | 700 | |
| CDL LICENSE | 155 | 150 | 150 | 150 | |
| VEHICLE SERVICE | 10,892 | 11,564 | 9,900 | 9,900 | |
| CONTRACT JUNK & DEBRIS | 0 | 0 | 700 | 700 | |
| CITY INSURANCE | 8,033 | 8,325 | 11,500 | 11,500 | |
| TRANSFER, WORKER'S COMP. | 3,560 | 3,740 | 3,740 | 3,740 | |
| CITY TELEPHONE | 1,237 | 978 | 1,560 | 1,560 | |
| TOTAL 300 | \$24,727 | \$27,334 | \$28,920 | \$28,920 | 0.0% |
| PROGRAM TOTAL | \$251,227 | \$254,603 | \$277,130 | \$274,340 | -1.0% |

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
STREET LIGHTING PROGRAM**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| OPERATIONS MGR (.2) | \$24,349 | \$14,975 | \$16,880 | \$16,880 | |
| SUPERVISOR (.8) | 49,468 | 51,188 | 51,400 | 51,400 | |
| ELECTRICIAN (3) | 123,282 | 120,939 | 128,040 | 128,040 | |
| LONGEVITY, NON-UNION | 1,898 | 2,629 | 2,570 | 3,080 | |
| LONGEVITY, AFSCME | 6,184 | 5,382 | 5,120 | 5,550 | |
| EMPLOYEE INSURANCE | 23,997 | 24,930 | 31,140 | 32,390 | |
| TRANSFER, IMRF PENSION | 34,469 | 36,430 | 45,460 | 45,460 | |
| TOTAL 100 | \$263,647 | \$256,473 | \$280,610 | \$282,800 | 0.8% |
| 200 | | | | | |
| LIGHTING SUPPLIES | \$70,232 | \$60,548 | \$83,350 | \$83,350 | |
| TOOLS & SUPPLIES | 1,217 | 751 | 750 | 750 | |
| TRANSFORMER REPLACEMENT | 0 | 0 | 800 | 800 | |
| TOTAL 200 | \$71,449 | \$61,299 | \$84,900 | \$84,900 | 0.0% |
| 300 | | | | | |
| TRAINING AND EDUCATION | \$266 | \$70 | \$730 | \$730 | |
| SUPV. CLOTHING ALLOWANCE | 1,865 | 1,627 | 2,900 | 2,900 | |
| UNIFORM RENTAL | 840 | 418 | 840 | 840 | |
| CDL LICENSE | 50 | 150 | 100 | 100 | |
| VEHICLE SERVICE | 25,409 | 20,147 | 33,770 | 33,770 | |
| EMERGENCY REPAIRS | 875 | 460 | 1,500 | 1,500 | |
| BOOM TRUCK INSP. | 1,125 | 1,290 | 1,200 | 1,200 | |
| UTILITIES | 152,829 | 148,124 | 168,670 | 168,670 | |
| LIGHT POLE PAINTING | 0 | 0 | 3,000 | 3,000 | |
| CONTRACTUAL BORING | 0 | 0 | 2,500 | 2,500 | |
| CITY INSURANCE | 11,657 | 12,082 | 16,690 | 16,690 | |
| TRANSFER, WORKER'S COMP. | 3,670 | 3,850 | 3,850 | 3,850 | |
| CITY TELEPHONE | 359 | 282 | 450 | 450 | |
| TOTAL 300 | \$198,945 | \$188,500 | \$236,200 | \$236,200 | 0.0% |
| PROGRAM TOTAL | \$534,041 | \$506,272 | \$601,710 | \$603,900 | 0.4% |

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
STREET MAINTENANCE AND CONSTRUCTION PROGRAM**

| ACTUAL | ACTUAL | ACTUAL | BUDGET | BUDGET | % CHG. |
|--------------------------|-----------|-----------|-----------|-----------|--------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| 100 | | | | | |
| OPERATIONS MGR (.15) | \$18,262 | \$11,231 | \$12,660 | \$12,660 | |
| SUPERVISOR (.5) | 30,377 | 45,388 | 31,570 | 31,570 | |
| EQUIPMENT OP. (4) | 164,396 | 169,998 | 170,720 | 170,720 | |
| MAINT. WORKER (3) | 111,447 | 95,279 | 120,840 | 120,840 | |
| SEASONAL | 44,335 | 41,134 | 25,210 | 25,210 | |
| LONGEVITY, NON-UNION | 1,223 | 1,906 | 3,020 | 3,450 | |
| LONGEVITY, AFSCME | 21,062 | 21,607 | 25,580 | 18,390 | |
| EMPLOYEE INSURANCE | 39,875 | 53,678 | 67,340 | 70,030 | |
| TRANSFER, IMRF PENSION | 61,632 | 71,491 | 86,590 | 86,590 | |
| TOTAL 100 | \$492,609 | \$511,712 | \$543,530 | \$539,460 | -0.7% |
| 200 | | | | | |
| MISC. SUPPLIES | \$715 | \$1,592 | \$1,600 | \$1,600 | |
| GRAVEL, CHIPS AND SAND | 8,833 | 8,497 | 6,500 | 6,500 | |
| ASPHALT | 69,359 | 82,395 | 55,520 | 55,520 | |
| CULVERT PIPE | 0 | 0 | 710 | 710 | |
| GUTTER BROOMS | 10,960 | 4,775 | 17,670 | 17,670 | |
| HEATING FUEL | 338 | 393 | 1,650 | 1,650 | |
| TOTAL 200 | \$90,205 | \$97,652 | \$83,650 | \$83,650 | 0.0% |
| 300 | | | | | |
| TRAVEL AND CONFERENCE | \$40 | \$0 | \$300 | \$300 | |
| CONT. ASPHALT PATCHUP | 0 | 0 | 2,500 | 2,500 | |
| CONT. MOWING, OPEN AREAS | 0 | 0 | 2,500 | 2,500 | |
| UNIFORM RENTAL | 2,000 | 2,000 | 2,000 | 2,000 | |
| CDL LICENSE | 100 | 100 | 150 | 150 | |
| GATE FEES | 55,579 | 57,023 | 72,210 | 72,210 | |
| VEHICLE SERVICE | 114,825 | 112,217 | 142,000 | 142,000 | |
| EQUIPMENT RENTAL | 560 | 619 | 1,500 | 1,500 | |
| CITY INSURANCE | 12,156 | 12,596 | 17,400 | 17,400 | |
| TRANSFER, WORKER'S COMP. | 6,720 | 7,060 | 7,060 | 7,060 | |
| TOTAL 300 | \$191,980 | \$191,615 | \$247,620 | \$247,620 | 0.0% |
| PROGRAM TOTAL | \$774,794 | \$800,979 | \$874,800 | \$870,730 | -0.5% |

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION SEWER MAINTENANCE AND CONSTRUCTION PROGRAM

| ACTUAL | ACTUAL | ACTUAL | BUDGET | BUDGET | % CHG. |
|--------------------------|-----------|-----------|-----------|-----------|--------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| 100 | | | | | |
| OPERATIONS MGR (.15) | \$18,262 | \$11,231 | \$12,660 | \$12,660 | |
| OPN. SUPERVISOR (.4) | 24,906 | 22,635 | 28,380 | 28,380 | |
| EQUIPMENT OP. (3) | 122,808 | 127,132 | 128,040 | 128,040 | |
| MAINT. WORKER (1) | 38,787 | 40,115 | 40,280 | 40,280 | |
| SEASONAL | 7,023 | 3,432 | 0 | 0 | |
| LONGEVITY, NON-UNION | 1,162 | 1,346 | 1,500 | 1,810 | |
| LONGEVITY, AFSCME | 13,705 | 14,454 | 19,890 | 13,920 | |
| EMPLOYEE INSURANCE | 30,869 | 34,275 | 42,810 | 44,520 | |
| TRANSFER, IMRF PENSION | 54,703 | 46,795 | 58,400 | 58,400 | |
| TOTAL 100 | \$312,225 | \$301,415 | \$331,960 | \$328,010 | -1.2% |
| 200 | | | | | |
| TOOLS/SUPPLIES | \$826 | \$1,154 | \$1,810 | \$1,810 | |
| JET/PUMP HOSE | 737 | 10,631 | 12,550 | 12,550 | |
| RODS, PLUGS, NOZZLES | 864 | 2,329 | 2,540 | 2,540 | |
| SHORING EQUIPMENT | 0 | 0 | 1,470 | 1,470 | |
| T.V. SUPPLIES | 3,975 | 3,250 | 3,000 | 3,000 | |
| CHEMICALS | 5,661 | 6,432 | 8,220 | 8,220 | |
| TOTAL 200 | \$12,063 | \$23,796 | \$29,590 | \$29,590 | 0.0% |
| 300 | | | | | |
| TRAINING AND EDUCATION | \$89 | \$0 | \$700 | \$700 | |
| PEST CONTROL | 70 | 150 | 880 | 880 | |
| UNIFORM RENTAL | 1,420 | 1,420 | 1,420 | 1,420 | |
| CDL LICENSE | 50 | 50 | 200 | 200 | |
| VEHICLE SERVICE | 25,342 | 28,381 | 37,150 | 37,150 | |
| T.V. SERVICES | 1,094 | 2,197 | 3,800 | 3,800 | |
| SAFETY SERVICES | 0 | 0 | 600 | 600 | |
| EQUIPMENT RENTAL | 0 | 0 | 500 | 500 | |
| CITY INSURANCE | 13,366 | 13,848 | 19,130 | 19,130 | |
| TRANSFER, WORKER'S COMP. | 3,520 | 3,700 | 3,700 | 3,700 | |
| TOTAL 300 | \$44,951 | \$49,746 | \$68,080 | \$68,080 | 0.0% |
| PROGRAM TOTAL | \$369,239 | \$374,957 | \$429,630 | \$425,680 | -0.9% |

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
CONCRETE REPAIR AND REPLACEMENT**

| ACTUAL | ACTUAL | ACTUAL | BUDGET | BUDGET | % CHG. |
|--------------------------|-----------|-----------|-----------|-----------|--------|
| | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| 100 | | | | | |
| OPERATIONS MGR (.15) | \$18,262 | \$11,231 | \$12,660 | \$12,660 | |
| SUPERVISOR (.4) | 24,906 | 22,627 | 28,380 | 28,380 | |
| EQUIPMENT OP. (2) | 82,142 | 82,658 | 85,360 | 85,360 | |
| MAINT. WORKER (4 to 3) | 141,242 | 149,414 | 120,840 | 120,840 | |
| SEASONAL | 15,367 | 15,205 | 18,180 | 18,180 | |
| LONGEVITY, NON-UNION | 1,162 | 1,477 | 1,500 | 1,810 | |
| LONGEVITY, AFSCME | 12,225 | 11,666 | 9,080 | 9,600 | |
| EMPLOYEE INSURANCE | 32,696 | 34,275 | 33,710 | 35,060 | |
| TRANSFER, IMRF PENSION | 43,179 | 48,473 | 51,490 | 51,490 | |
| TOTAL 100 | \$371,181 | \$377,026 | \$361,200 | \$363,380 | 0.6% |
| 200 | | | | | |
| BRICK/BLOCK/MASONRY | \$0 | \$281 | \$850 | \$850 | |
| PRECAST MANHOLES | 2,682 | 2,120 | 2,600 | 2,600 | |
| CASTINGS | 9,443 | 7,680 | 10,190 | 10,190 | |
| TILE/PIPE | 2,231 | 83 | 4,550 | 4,550 | |
| SAND | 0 | 0 | 200 | 200 | |
| TOOLS/SUPPLIES | 2,110 | 2,056 | 3,810 | 3,810 | |
| CONCRETE | 109,644 | 73,412 | 71,780 | 71,780 | |
| FORMS/LUMBER | 3,004 | 2,914 | 2,750 | 2,750 | |
| CURING COMPOUND | 1,391 | 1,950 | 1,200 | 1,200 | |
| TOTAL 200 | \$130,505 | \$90,496 | \$97,930 | \$97,930 | 0.0% |
| 300 | | | | | |
| TRAINING AND EDUCATION | \$0 | \$98 | \$300 | \$300 | |
| UNIFORM RENTAL | 2,600 | 2,468 | 2,600 | 2,600 | |
| CDL LICENSE | 0 | 0 | 150 | 150 | |
| VEHICLE SERVICE | 73,593 | 68,953 | 56,840 | 56,840 | |
| EQUIPMENT RENTAL | 50 | 0 | 500 | 500 | |
| CITY INSURANCE | 9,442 | 9,780 | 13,510 | 13,510 | |
| TRANSFER, WORKER'S COMP. | 8,690 | 9,130 | 9,130 | 9,130 | |
| TOTAL 300 | \$94,375 | \$90,429 | \$83,030 | \$83,030 | 0.0% |
| PROGRAM TOTAL | \$596,061 | \$557,951 | \$542,160 | \$544,340 | 0.4% |

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION TRAFFIC SIGNALS PROGRAM

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|---------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| OPERATIONS MGR. (.05) | \$6,087 | \$3,744 | \$4,220 | \$4,220 | |
| TRAFFIC SIGNAL TECHNICIAN | 51,237 | 53,015 | 53,210 | 53,210 | |
| SUPERVISOR (.2) | 12,367 | 12,797 | 12,850 | 12,850 | |
| LONGEVITY PAY | 1,999 | 2,763 | 3,300 | 3,960 | |
| STANDBY PAY | 3,120 | 0 | 3,120 | 0 | |
| EMPLOYEE INSURANCE | 7,495 | 7,793 | 9,730 | 10,120 | |
| TRANSFER, IMRF PENSION | 12,279 | 12,908 | 16,110 | 16,110 | |
| TOTAL 100 | \$94,584 | \$93,020 | \$102,540 | \$100,470 | -2.0% |
| 200 | | | | | |
| MISC. SUPPLIES | \$1,669 | \$543 | \$1,200 | \$1,200 | |
| TRAFFIC SIGNAL HARDWARE | 8,074 | 6,931 | 7,850 | 7,850 | |
| TOTAL 200 | \$9,743 | \$7,474 | \$9,050 | \$9,050 | 0.0% |
| 300 | | | | | |
| DUES AND SUBSCRIPTIONS | \$0 | \$0 | \$40 | \$40 | |
| TRAINING AND EDUCATION | 0 | 0 | 800 | 800 | |
| UNIFORM RENTAL | 480 | 429 | 480 | 480 | |
| VEHICLE SERVICE | 7,291 | 5,035 | 6,070 | 6,070 | |
| SIGNAL REPAIR SERVICES | 698 | 1,217 | 1,500 | 1,500 | |
| CITY INSURANCE | 6,324 | 6,551 | 9,050 | 9,050 | |
| TRANSFER, WORKER'S COMP. | 1,430 | 1,500 | 1,500 | 1,500 | |
| TOTAL 300 | \$16,223 | \$14,732 | \$19,440 | \$19,440 | 0.0% |
| PROGRAM TOTAL | \$120,550 | \$115,226 | \$131,030 | \$128,960 | -1.6% |

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| OPERATIONS MGR. (.05) | \$6,087 | \$3,744 | \$4,220 | \$4,220 | |
| OPN. SUPV. (.2) | 12,453 | 11,314 | 14,190 | 14,190 | |
| LONGEVITY PAY | 527 | 598 | 750 | 900 | |
| EMPLOYEE INSURANCE | 3,304 | 1,560 | 1,950 | 2,030 | |
| TRANSFER, IMRF PENSION | 6,622 | 3,382 | 4,220 | 4,220 | |
| TOTAL 100 | \$28,993 | \$20,598 | \$25,330 | \$25,560 | 0.9% |
| 200 | | | | | |
| MISC. SUPPLIES | \$0 | \$22 | \$400 | \$400 | |
| GRAPHIC MATERIAL | 126 | 473 | 920 | 920 | |
| COMPUTER SUPPLIES | 344 | 0 | 800 | 800 | |
| BASE MAPS | 0 | 0 | 190 | 190 | |
| TOTAL 200 | \$470 | \$495 | \$2,310 | \$2,310 | 0.0% |
| 300 | | | | | |
| TRAINING AND EDUCATION | \$531 | \$0 | \$950 | \$950 | |
| DEPT. WIDE TRAINING | 7,771 | 7,767 | 5,000 | 5,000 | |
| CONTRACTUAL LOCATING | 0 | 0 | 1,000 | 1,000 | |
| ST. BANNER INSTALLATION | 0 | 0 | 5,000 | 5,000 | |
| STREETSCAPE MAINT. | 0 | 0 | 3,000 | 3,000 | |
| UNIFORM RENTAL | 200 | 155 | 200 | 200 | |
| VEHICLE SERVICE | 1,143 | 3,105 | 1,570 | 1,570 | |
| JULIE SYSTEM FEES | 5,103 | 5,695 | 5,800 | 5,800 | |
| CITY INSURANCE | 704 | 731 | 1,010 | 1,010 | |
| TRANSFER, WORKER'S COMP. | 530 | 560 | 560 | 560 | |
| TOTAL 300 | \$15,982 | \$18,013 | \$24,090 | \$24,090 | 0.0% |
| PROGRAM TOTAL | \$45,445 | \$39,106 | \$51,730 | \$51,960 | 0.4% |

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION PLANNING AND MAPPING PROGRAM

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 % CHG. | |
|----------------------------|-------------------|-------------------|-------------------|--------------------------|-------|
| 100 | | | | | |
| ASST. CITY ENGINEER | \$80,458 | \$83,249 | \$83,610 | \$83,610 | |
| SENIOR CIVIL ENGINEER | 72,893 | 75,435 | 75,760 | 75,760 | |
| PROJECTS COORDINATOR | 66,325 | 68,640 | 68,930 | 55,820 | |
| INFORMATION TECH. | 46,544 | 49,376 | 49,590 | 49,590 | |
| ENGINEERING AIDE P-T | 7,150 | 1,948 | 7,380 | 7,380 | |
| ENG. TECH/SURVEYOR | 62,251 | 64,421 | 64,700 | 64,700 | |
| DATA BASE INTERN (M09) | 14,590 | 17,477 | 7,690 | 7,690 | |
| LONGEVITY PAY | 9,781 | 13,556 | 17,130 | 16,420 | |
| EMPLOYEE INSURANCE | 29,981 | 34,275 | 42,810 | 44,520 | |
| TRANSFER, IMRF PENSION | 60,922 | 65,310 | 81,500 | 81,500 | |
| TOTAL 100 | \$450,895 | \$473,687 | \$499,100 | \$486,990 | -2.4% |
| 200 | | | | | |
| REPRODUCTION SUPPLIES | \$553 | \$760 | \$2,000 | \$2,000 | |
| TOTAL 200 | \$553 | \$760 | \$2,000 | \$2,000 | 0.0% |
| 300 | | | | | |
| DUES AND SUBSCRIPTIONS | \$100 | \$50 | \$500 | \$500 | |
| CELLUAR/PAGING SERVICES | 2,466 | 2,629 | 2,440 | 2,440 | |
| TRAVEL AND CONFERENCE | 8,844 | 7,582 | 9,500 | 9,500 | |
| PROF. ENGINEERING SERVICES | 4,091 | 1,256 | 2,800 | 2,800 | |
| REPRODUCTION SERVICES | 219 | 266 | 2,000 | 2,000 | |
| PLOTTER/COPIER MAINTENANCE | 1,184 | 1,013 | 1,500 | 1,500 | |
| VEHICLE SERVICE | 3,692 | 4,473 | 5,590 | 5,590 | |
| CITY INSURANCE | 5,825 | 6,037 | 8,340 | 8,340 | |
| TRANSFER, WORKER'S COMP. | 1,230 | 1,290 | 1,290 | 1,290 | |
| CITY TELEPHONE | 1,456 | 1,153 | 1,840 | 1,840 | |
| TOTAL 300 | \$29,107 | \$25,749 | \$35,800 | \$35,800 | 0.0% |
| PROGRAM TOTAL | \$480,555 | \$500,196 | \$536,900 | \$524,790 | -2.3% |

**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
TRANSPORTATION IMPROVEMENTS PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| CIVIL ENGINEER | \$72,334 | \$73,100 | \$73,500 | \$73,500 | |
| ENGINEERING TECH. (2) | 101,264 | 104,799 | 105,220 | 105,220 | |
| CIVIL ENGINEER (WINDSOR) | 62,847 | 65,065 | 65,340 | 65,340 | |
| ENGIN. TECH. (WINDSOR) | 25,297 | 49,418 | 52,610 | 52,610 | |
| OVERTIME | 5,227 | 5,314 | 3,420 | 3,420 | |
| INTERN | 0 | 0 | 8,270 | 8,270 | |
| LONGEVITY PAY | 2,195 | 7,602 | 11,000 | 14,550 | |
| EMPLOYEE INSURANCE | 27,310 | 37,387 | 38,920 | 40,480 | |
| IMRF PENSION | 40,942 | 61,726 | 68,830 | 68,830 | |
| TOTAL 100 | \$337,416 | \$404,411 | \$427,110 | \$432,220 | 1.2% |
| 200 | | | | | |
| SURVEYING SUPPLIES | \$607 | \$74 | \$850 | \$850 | |
| TOTAL 200 | \$607 | \$74 | \$850 | \$850 | 0.0% |
| 300 | | | | | |
| TRAINING (WINDSOR) | \$0 | \$356 | \$1,000 | \$1,000 | |
| VEHICLE SERVICE | 3,097 | 3,086 | 6,490 | 6,490 | |
| CITY INSURANCE | 3,822 | 3,960 | 5,470 | 5,470 | |
| TRANSFER, WORKER'S COMP. | 1,040 | 1,090 | 1,090 | 1,090 | |
| CITY TELEPHONE | 1,024 | 809 | 1,290 | 1,290 | |
| TOTAL 300 | \$8,983 | \$9,301 | \$15,340 | \$15,340 | 0.0% |
| PROGRAM TOTAL | \$347,006 | \$413,786 | \$443,300 | \$448,410 | 1.2% |

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
SEWER IMPROVEMENTS PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| CIVIL ENGINEER | \$64,717 | \$66,998 | \$67,290 | \$67,290 | |
| ENGINEERING TECH. | 61,192 | 52,389 | 52,610 | 52,610 | |
| OVERTIME | 910 | 574 | 900 | 900 | |
| LONGEVITY PAY | 2,357 | 2,308 | 3,360 | 4,040 | |
| EMPLOYEE INSURANCE | 11,986 | 12,465 | 15,570 | 16,190 | |
| TRANSFER, IMRF PENSION | 20,892 | 21,808 | 27,210 | 27,210 | |
| TOTAL 100 | \$162,054 | \$156,542 | \$166,940 | \$168,240 | 0.8% |
| 200 | | | | | |
| SURVEY SUPPLIES | \$446 | \$0 | \$500 | \$500 | |
| TOTAL 200 | \$446 | \$0 | \$500 | \$500 | 0.0% |
| 300 | | | | | |
| VEHICLE SERVICE | \$3,290 | \$3,328 | \$3,290 | \$3,290 | |
| CITY INSURANCE | 3,727 | 3,858 | 5,330 | 5,330 | |
| TRANSFER, WORKER'S COMP. | 840 | 880 | 880 | 880 | |
| CITY TELEPHONE | 977 | 777 | 1,240 | 1,240 | |
| TOTAL 300 | \$8,834 | \$8,843 | \$10,740 | \$10,740 | 0.0% |
| PROGRAM TOTAL | \$171,334 | \$165,385 | \$178,180 | \$179,480 | 0.7% |

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT DIVISION
MANAGEMENT AND PLANNING PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| ENV. SUSTAINABILITY MGR. | \$69,692 | \$93,712 | \$72,420 | \$64,700 | |
| LONGEVITY PAY | 2,075 | 2,255 | 3,620 | 0 | |
| EMPLOYEE INSURANCE | 5,993 | 6,233 | 7,780 | 8,090 | |
| TRANSFER, IMRF PENSION | 12,647 | 13,306 | 16,600 | 16,600 | |
| TOTAL | \$90,407 | \$115,506 | \$100,420 | \$89,390 | -11.0% |
| 200 | | | | | |
| BOOKS AND PERIODICALS | \$49 | \$80 | \$500 | \$500 | |
| MISC. SUPPLIES | 110 | 37 | 100 | 100 | |
| TOTAL | \$159 | \$117 | \$600 | \$600 | 0.0% |
| 300 | | | | | |
| DUES AND SUBSCRIPTIONS | \$1,048 | \$1,044 | \$700 | \$700 | |
| TRAVEL AND TRAINING | 1,821 | 983 | 1,800 | 1,800 | |
| ED. SERVICES/PROMOTION | 949 | 1,491 | 2,000 | 2,000 | |
| PAYMENT TO CUSWDS | 18,085 | 18,872 | 19,100 | 19,100 | |
| VEHICLE SERVICE | 609 | 2,977 | 3,330 | 3,330 | |
| MESQUITO ABATE CONTRACT | 22,012 | 22,012 | 25,870 | 22,680 | |
| CONTRACTUAL LEAF PICKUP | 65,656 | 76,041 | 0 | 0 | |
| LANDFILL UTILITIES | 12,273 | 9,021 | 10,180 | 7,500 | |
| FLORESCENT LIGHT RECYCL. | 1,100 | 285 | 1,600 | 1,100 | |
| CITY INSURANCE | 2,516 | 2,606 | 3,600 | 3,600 | |
| TRANSFER, WORKER'S COMP. | 750 | 790 | 790 | 790 | |
| CITY TELEPHONE | 625 | 495 | 790 | 790 | |
| TOTAL | \$127,444 | \$136,617 | \$69,760 | \$63,390 | -9.1% |
| PROGRAM TOTAL | \$218,010 | \$252,240 | \$170,780 | \$153,380 | -10.2% |

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT ENVIRONMENTAL MANAGEMENT DIVISION ENVIRONMENTAL CONTROL PROGRAM

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|--------|
| 100 | | | | | |
| ENV. COMPLIANCE OFFICER | \$39,928 | \$41,313 | \$41,510 | \$41,510 | |
| LONGEVITY PAY | 1,189 | 1,642 | 2,070 | 2,490 | |
| EMPLOYEE INSURANCE | 5,993 | 6,233 | 7,780 | 8,090 | |
| TRANSFER, IMRF PENSION | 7,043 | 7,620 | 9,510 | 9,510 | |
| TOTAL 100 | \$54,153 | \$56,808 | \$60,870 | \$61,600 | 1.2% |
| 200 | | | | | |
| BOOKS AND PERIODICALS | \$0 | \$0 | \$100 | \$100 | |
| MISC. SUPPLIES | 337 | 0 | 500 | 500 | |
| TOTAL 200 | \$337 | \$0 | \$600 | \$600 | 0.0% |
| 300 | | | | | |
| PRINTING SERVICES | \$0 | \$0 | \$250 | \$250 | |
| VEHICLE SERVICE | 1,723 | 2,517 | 3,030 | 3,030 | |
| CELLUAR/PAGING SERVICES | 568 | 562 | 500 | 500 | |
| ABATEMENT SERVICES | 58,489 | 51,645 | 50,000 | 35,000 | |
| CITY INSURANCE | 1,313 | 1,361 | 1,880 | 1,880 | |
| TRANSFER, WORKER'S COMP. | 500 | 530 | 530 | 530 | |
| TOTAL 300 | \$62,593 | \$56,615 | \$56,190 | \$41,190 | -26.7% |
| PROGRAM TOTAL | \$117,083 | \$113,423 | \$117,660 | \$103,390 | -12.1% |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
BUDGET ANALYSIS**

| | 10-11 | 11-12 | DIFF | % |
|-----------------|-----------|-----------|---------|--------|
| PERSONNEL SERV. | 1,180,840 | 1,189,210 | 8,370 | 0.7% |
| SUPPLIES | 18,520 | 18,520 | - | 0.0% |
| CONTRACTUAL | 323,940 | 320,420 | (3,520) | -1.1% |
| SUBTOTAL | 1,523,300 | 1,528,150 | 4,850 | 0.3% |
| VEH/EQ. REPL. | 18,500 | 18,500 | - | 0.0% |
| | 2,230 | 2,230 | - | 0.0% |
| TOTAL | 1,544,030 | 1,548,880 | 4,850 | 0.3% |
| PERSONNEL: | | | | |
| SALARIES N/U | 842,700 | 840,760 | (1,940) | -0.2% |
| LONGEVITY PAY | 31,860 | 35,710 | 3,850 | 12.1% |
| EMPL. INSUR. | 113,270 | 119,730 | 6,460 | 5.7% |
| EMPL. PENS. | 193,010 | 193,010 | - | 0.0% |
| SUBTOTAL | 1,180,840 | 1,189,210 | 8,370 | 0.7% |
| SUPPLIES: | | | | |
| STD. CHARGES | 3,770 | 3,770 | - | 0.0% |
| OTHER | 14,750 | 14,750 | - | 0.0% |
| SUBTOTAL | 18,520 | 18,520 | - | 0.0% |
| CONTRACTUAL: | | | | |
| STD. CHARGES | 60,970 | 60,970 | - | 0.0% |
| VEH. SERVICE | 26,570 | 19,180 | (7,390) | -27.8% |
| E.D.C. | 36,350 | 36,350 | - | 0.0% |
| C.V.B. | 71,820 | 71,820 | - | 0.0% |
| I.H.S.A. CONT. | 5,000 | 5,000 | - | 0.0% |
| CUUATS | 25,030 | 26,280 | 1,250 | 5.0% |
| R.P.C. | 22,670 | 23,420 | 750 | 3.3% |
| U.B.A. | 28,370 | 28,370 | - | 0.0% |
| OTHER | 47,160 | 49,030 | 1,870 | 4.0% |
| SUBTOTAL | 323,940 | 320,420 | (3,520) | -1.1% |

Supplementary Expenditure Report

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT ADMINISTRATION PROGRAM

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 100 | | | | | |
| COMM. DEV. DIR./PLANNER | \$97,431 | \$104,072 | \$104,530 | \$104,530 | |
| ADMIN. ASSISTANT I | 32,408 | 34,621 | 34,770 | 34,770 | |
| INTERNS P-T | 6,829 | 0 | 0 | 0 | |
| OVERTIME | 38 | 0 | 380 | 380 | |
| LONGEVITY PAY | 2,548 | 5,512 | 6,960 | 8,620 | |
| EMPLOYEE INSURANCE | 10,885 | 12,465 | 15,570 | 16,190 | |
| TRANSFER, IMRF PENSION | 24,075 | 25,649 | 32,010 | 32,010 | |
| TOTAL 100 | \$174,214 | \$182,319 | \$194,220 | \$196,500 | 1.2% |
| 200 | | | | | |
| BOOKS & PERIODICALS | \$400 | \$112 | \$400 | \$400 | |
| OFFICE SUPPLIES | 3,912 | 604 | 1,400 | 1,400 | |
| CITY BLDG. COPIER SUPPLIES | 1,270 | 1,264 | 1,750 | 1,750 | |
| PAPER FOR C.D. COPIER | 1,470 | 1,459 | 2,020 | 2,020 | |
| C.D. COPIER SUPPLIES | 56 | 0 | 1,160 | 1,160 | |
| TOTAL 200 | \$7,108 | \$3,439 | \$6,730 | \$6,730 | 0.0% |
| 300 | | | | | |
| DUES AND SUBSCRIPTIONS | \$2,473 | \$1,612 | \$2,000 | \$2,000 | |
| CELLUAR/PAGING SERV. | 252 | 227 | 480 | 480 | |
| TRAVEL AND CONFERENCE | 4,692 | 3,349 | 4,260 | 4,260 | |
| TRAINING AND EDUCATION | 1,747 | 1,719 | 2,170 | 2,170 | |
| FAX MACHINE MAINT. | 0 | 0 | 230 | 230 | |
| VEHICLE SERVICE | 1,557 | 917 | 2,980 | 2,980 | |
| CITY INSURANCE | 4,040 | 3,221 | 4,450 | 4,450 | |
| TRANSFER, WORKER'S COMP. | 250 | 270 | 270 | 270 | |
| CITY TELEPHONE | 1,498 | 1,210 | 1,930 | 1,930 | |
| CITY BLDG. COPIER MAINT. | 1,524 | 1,278 | 1,950 | 1,950 | |
| C.D. COPIER MAINT. | 3,500 | 3,656 | 4,200 | 4,200 | |
| CITY COMPUTERIZATION | 24,810 | 26,570 | 27,630 | 27,630 | |
| TOTAL 300 | \$46,343 | \$44,029 | \$52,550 | \$52,550 | 0.0% |
| 400 | | | | | |
| VEH. REPL. CHARGE | \$16,450 | \$17,790 | \$18,500 | \$18,500 | 0.0% |
| VEH. REPL. CHARGE, ADD'L | \$0 | \$0 | \$0 | \$0 | |
| TOTAL 400 | \$16,450 | \$17,790 | \$18,500 | \$18,500 | 0.0% |
| PROGRAM TOTAL | \$244,115 | \$247,577 | \$272,000 | \$274,280 | 0.8% |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 100 | | | | | |
| EC. DEVELOPMENT MGR. (.75) | \$72,008 | \$76,932 | \$57,940 | \$57,940 | |
| NON-UNION LONGEVITY | 0 | 222 | 1,740 | 1,840 | |
| EMPLOYEE INSURANCE | 5,438 | 6,233 | 5,510 | 7,650 | |
| TRANSFER, IMRF PENSION | 12,479 | 13,712 | 12,930 | 12,930 | |
| TOTAL 100 | \$89,925 | \$97,099 | \$78,120 | \$80,360 | 2.9% |
| 200 | | | | | |
| OFFICE SUPPLIES | \$0 | \$110 | \$300 | \$300 | |
| 300 | | | | | |
| EC. DEV. CORP. | \$36,344 | \$36,350 | \$36,350 | \$36,350 | |
| CONV./TOURIST BUREAU | 81,380 | 81,380 | 71,820 | 71,820 | |
| TRAINING/EDUCATION | 665 | 766 | 1,000 | 1,000 | |
| CELLUAR PHONE/PAGING | 578 | 547 | 670 | 670 | |
| I.H.S.A. CONTRIBUTION | 5,000 | 5,000 | 5,000 | 5,000 | |
| URBANA BUS. ASSOCIATION (.5) | 50,737 | 49,715 | 28,370 | 28,370 | |
| CITY INSURANCE | 3,270 | 2,606 | 3,600 | 3,600 | |
| TRANSFER, WORKER'S COMP. | 180 | 200 | 200 | 200 | |
| CITY TELEPHONE | 247 | 201 | 320 | 320 | |
| TOTAL 300 | \$178,401 | \$176,765 | \$147,330 | \$147,330 | 0.0% |
| PROGRAM TOTAL | \$268,326 | \$273,974 | \$225,750 | \$227,990 | 1.0% |

Supplementary Expenditure Report

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT PLANNING AND ZONING PROGRAM

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 100 | | | | | |
| PLANNING MANAGER | \$67,809 | \$73,877 | \$74,200 | \$74,200 | |
| ADMIN. ASSISTANT I | 33,385 | 35,660 | 35,820 | 35,820 | |
| SR. PLANNER (2 to 1) | 73,355 | 49,376 | 49,590 | 49,590 | |
| PLANNER I (1 to 2) | 45,365 | 77,929 | 78,290 | 78,290 | |
| HISTORIC PRES. INTERN (.75) | 8,174 | 12,090 | 0 | 0 | |
| ARTS INTERN (.25) | 0 | 9,471 | 9,500 | 9,500 | |
| OVERTIME | 532 | 0 | 300 | 300 | |
| LONGEVITY PAY | 1,169 | 2,910 | 5,330 | 6,890 | |
| EMPLOYEE INSURANCE | 28,239 | 35,835 | 35,720 | 37,150 | |
| TRANSFER, IMRF PENSION | 40,861 | 49,612 | 55,890 | 55,890 | |
| TOTAL 100 | \$298,889 | \$346,760 | \$344,640 | \$347,630 | 0.9% |
| 200 | | | | | |
| OFFICE SUPPLIES | \$0 | \$2,129 | \$2,800 | \$2,800 | |
| POSTAGE AND PRINTING | 545 | 2,118 | 1,000 | 1,000 | |
| GRAPHICS SUPPLIES | 151 | 448 | 400 | 400 | |
| SIDWELL MAP UPDATES | 2,236 | 1,056 | 1,000 | 1,000 | |
| PHOTOGRAPHIC SUPPLIES | 0 | 0 | 0 | 0 | |
| TOTAL 200 | \$2,932 | \$5,751 | \$5,200 | \$5,200 | 0.0% |
| 300 | | | | | |
| DUES AND SUBSCRIPTIONS | \$0 | \$1,414 | \$990 | \$990 | |
| TRAVEL AND CONFERENCE | 2,986 | 4,448 | 5,280 | 5,280 | |
| PLAN COMMISSION TRAINING | 306 | 752 | 810 | 810 | |
| ZONING BOARD OF APPEALS | 223 | 145 | 600 | 600 | |
| HIST. PRESERVATION BOARD | 192 | 293 | 600 | 600 | |
| CUUATS MEMBERSHIP | 21,624 | 23,840 | 25,030 | 26,280 | |
| R.P.C. MEMBERSHIP | 21,923 | 22,670 | 22,670 | 23,420 | |
| RECORDER'S ON-LINE SERVICE | 0 | 0 | 1,000 | 1,000 | |
| ZIP CAR COSTS | 0 | 0 | 0 | 0 | |
| CITY INSURANCE | 3,270 | 2,606 | 3,600 | 3,600 | |
| TRANSFER, WORKER'S COMP. | 250 | 270 | 270 | 270 | |
| CITY TELEPHONE | 508 | 414 | 660 | 660 | |
| TOTAL 300 | \$51,282 | \$56,852 | \$61,510 | \$63,510 | 3.3% |
| PROGRAM TOTAL | \$353,103 | \$409,363 | \$411,350 | \$416,340 | 1.2% |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 100 | | | | | |
| BLDG. SAFETY DIV. MANAGER | \$62,113 | \$66,354 | \$66,640 | \$64,700 | |
| PLUMBING/BLDG. INSPECTOR | 50,493 | 53,948 | 54,170 | 54,170 | |
| ADMIN. ASSISTANT I (.5) | 17,711 | 18,921 | 19,000 | 19,000 | |
| BUILDING INSPECTOR II | 53,050 | 56,670 | 56,920 | 56,920 | |
| ELECTRICAL INSPECTOR | 53,050 | 56,670 | 56,920 | 56,920 | |
| CLERK TYPIST | 12,916 | 6,896 | 0 | 0 | |
| OVERTIME | 2,167 | 0 | 2,680 | 2,680 | |
| LONGEVITY PAY | 4,723 | 10,311 | 13,030 | 11,700 | |
| EMPLOYEE INSURANCE | 27,218 | 26,490 | 33,090 | 34,420 | |
| TRANSFER, IMRF PENSION | 45,371 | 48,190 | 60,140 | 60,140 | |
| TOTAL 100 | \$328,812 | \$344,450 | \$362,590 | \$360,650 | -0.5% |
| 200 | | | | | |
| BOOKS & PERIODICALS | \$56 | \$0 | \$120 | \$120 | |
| OFFICE SUPPLIES | 1,333 | 1,089 | 1,750 | 1,750 | |
| CODE BOOKS/SOFTWARE | 398 | 1,618 | 1,800 | 1,800 | |
| SUPPLIES AND EQUIPMENT | 28 | 0 | 710 | 710 | |
| TOTAL 200 | \$1,815 | \$2,707 | \$4,380 | \$4,380 | 0.0% |
| 300 | | | | | |
| DUES & SUBSCRIPTIONS | \$490 | \$779 | \$900 | \$900 | |
| TRAVEL AND CONFERENCE | 1,036 | 453 | 2,830 | 2,830 | |
| VEHICLE SERVICE | 9,308 | 5,977 | 16,460 | 10,200 | |
| CELLUAR PHONE/PAGING | 1,139 | 1,088 | 1,790 | 1,790 | |
| PERMIT PRINTING | 173 | 511 | 1,000 | 1,000 | |
| TITLE SEARCHES | 0 | 0 | 0 | 0 | |
| SPECIAL RESEARCH FEES | 0 | 0 | 0 | 0 | |
| CITY INSURANCE | 5,480 | 4,372 | 6,040 | 6,040 | |
| TRANSFER, WORKER'S COMP. | 580 | 640 | 640 | 640 | |
| CITY TELEPHONE | 1,804 | 1,460 | 2,330 | 2,330 | |
| TOTAL 300 | \$20,010 | \$15,280 | \$31,990 | \$25,730 | -19.6% |
| PROGRAM TOTAL | \$350,637 | \$362,437 | \$398,960 | \$390,760 | -2.1% |

Supplementary Expenditure Report

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 100 | | | | | |
| HOUSING INSPECTOR | \$47,603 | \$50,851 | \$51,070 | \$51,070 | |
| ADMIN. ASSISTANT I (.5) | 17,711 | 18,921 | 19,000 | 19,000 | |
| OVERTIME | 0 | 0 | 650 | 650 | |
| LONGEVITY PAY | 1,282 | 2,772 | 3,500 | 4,200 | |
| EMPLOYEE INSURANCE | 5,438 | 9,353 | 11,690 | 12,160 | |
| TRANSFER, IMRF PENSION | 11,872 | 12,979 | 16,200 | 16,200 | |
| TOTAL 100 | \$83,906 | \$94,876 | \$102,110 | \$103,280 | 1.1% |
| 200 | | | | | |
| OFFICE SUPPLIES | \$185 | \$0 | \$640 | \$640 | |
| EQ. & SUPPLIES | 0 | 5 | 120 | 120 | |
| TOTAL 200 | \$185 | \$5 | \$760 | \$760 | 0.0% |
| 300 | | | | | |
| PROFESSIONAL SERVICES | \$25 | \$50 | \$100 | \$100 | |
| VEHICLE SERVICE | 3,000 | 3,970 | 7,130 | 6,000 | |
| CELLUAR PHONE SERVICE | 264 | 272 | 500 | 500 | |
| TITLE SEARCHES | 0 | 75 | 200 | 200 | |
| DEMOLITION/BDG. CLOSURE | 3,156 | 0 | 3,860 | 3,860 | |
| CITY INSURANCE | 1,700 | 1,361 | 1,880 | 1,880 | |
| TRANSFER, WORKER'S COMP. | 580 | 630 | 630 | 630 | |
| CITY TELEPHONE | 1,810 | 1,467 | 2,340 | 2,340 | |
| TOTAL 300 | \$10,535 | \$7,825 | \$16,640 | \$15,510 | -6.8% |
| PROGRAM TOTAL | \$94,626 | \$102,706 | \$119,510 | \$119,550 | 0.0% |

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
RENTAL INSPECTION PROGRAM**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| 100 | | | | | |
| HOUSING INSPECTOR | \$46,082 | \$49,376 | \$49,600 | \$49,600 | |
| CLERK-TYPIST (.75) | 6,484 | 13,793 | 20,730 | 20,730 | |
| LONGEVITY PAY | 212 | 548 | 1,300 | 2,460 | |
| EMPLOYEE INSURANCE | 13,200 | 9,353 | 11,690 | 12,160 | |
| TRANSFER, IMRF PENSION | 22,233 | 12,697 | 15,840 | 15,840 | |
| TOTAL 100 | \$88,211 | \$85,767 | \$99,160 | \$100,790 | 1.6% |
| 200 | | | | | |
| OFFICE SUPPLIES | \$126 | \$0 | \$240 | \$240 | |
| TESTING SUPPLIES | 0 | 7 | 910 | 910 | |
| TOTAL 200 | \$126 | \$7 | \$1,150 | \$1,150 | 0.0% |
| 300 | | | | | |
| OFFICE FURNISHINGS | \$0 | \$0 | \$0 | \$0 | |
| PROFESSIONAL SERVICES | 1,782 | 1,144 | 2,890 | 2,890 | |
| POSTAGE AND PRINTING | 1,123 | 1,134 | 1,160 | 1,160 | |
| VEHICLE SERVICE | 3,000 | 2,546 | 4,630 | 6,500 | |
| CELLUAR PHONE SERVICE | 266 | 273 | 500 | 500 | |
| CITY INSURANCE | 770 | 615 | 850 | 850 | |
| TRANSFER, WORKER'S COMP. | 750 | 820 | 820 | 820 | |
| CITY TELEPHONE | 650 | 527 | 840 | 840 | |
| CITY COMPUTERIZATION | 1,040 | 2,140 | 2,230 | 2,230 | |
| TOTAL 300 | \$9,381 | \$9,199 | \$13,920 | \$15,790 | 13.4% |
| 400 | | | | | |
| INITIAL VEHICLE PURCHASE | \$0 | \$0 | \$0 | \$0 | |
| VEH. & EQ. REPLACEMENT | 0 | 2,140 | 2,230 | 2,230 | |
| TOTAL 400 | \$0 | \$2,140 | \$2,230 | \$2,230 | |
| PROGRAM TOTAL | \$97,718 | \$97,113 | \$116,460 | \$119,960 | 3.0% |

Supplementary Expenditure Report

SOCIAL SERVICES AGENCY FUND

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|---|-------------------|-------------------|----------------------|-------------------|
| FAMILY SERVICES | \$40,077 | \$36,760 | \$0 | \$0 |
| HABITAT FOR HUMANITY | 0 | 9,900 | 0 | 0 |
| PACE HOUSING ED/ADVOCACY | 5,000 | 0 | 0 | 0 |
| PACE SR. MEAL PROGRAM | 2,600 | 2,600 | 2,600 | 0 |
| SISTERS OF CENTRAL IL. | 0 | 7,700 | 0 | 0 |
| PARTNERSHIP ACCOUNTS (PAID) | 1,700 | 1,900 | 0 | 0 |
| UNIV. YMCA VIS-À-VIS | 2,000 | 1,300 | 1,734 | 0 |
| CHAMPAIGN COUNTY CHRISTIAN HEALTH | 8,800 | 0 | 0 | 0 |
| E. ILL. REFUGEE ASSISTANCE CENTER | 7,200 | 0 | 0 | 0 |
| COURT ADVOCACY PROGRAM | 5,000 | 4,600 | 4,905 | 0 |
| GREATER COMMUNITY AIDS PROJECT | 0 | 3,500 | 0 | 0 |
| BEST INTERESTS OF CHILDREN | 10,600 | 13,400 | 11,274 | 0 |
| CHAMPAIGN COUNTY HEALTH CARE CONS. | 14,400 | 0 | 16,160 | 0 |
| EDUCATION FOR EMPLOYMENT | 8,000 | 0 | 7,063 | 0 |
| SALVATION ARMY STEPPING STONES | 5,250 | 5,600 | 6,800 | 0 |
| PLANNED PARENTHOOD | 12,300 | 0 | 8,548 | 0 |
| THE MENTAL HEALTH TIMES CENTER | 10,500 | 0 | 12,968 | 0 |
| MENTAL HEALTH CENTER HOMELESS | 5,800 | 6,000 | 0 | 0 |
| CRISIS NURSERY | 0 | 15,800 | 17,134 | 0 |
| HOMESTEAD CORP. | 0 | 5,500 | 0 | 0 |
| C-U PUBLIC HEATH DISTRICT USHC | 4,800 | 10,700 | 11,654 | 0 |
| DON MOYER BOYS/GIRLS CLUBS | 0 | 0 | 14,780 | 0 |
| COOPERATIVE NURSERY | 0 | 2,400 | 0 | 0 |
| EASTERN IL. FOODBANK | 11,000 | 13,800 | 14,165 | 0 |
| CONSERVATORY OF CENTRAL IL. | 1,400 | 2,700 | 2,765 | 0 |
| PRAIRIE CENTER SUBSTANCE ABUSE | 4,750 | 8,700 | 0 | 0 |
| FRANCES NELSON HEALTH CENTER | 0 | 10,900 | 6,141 | 0 |
| EMERGENCY RELOCATION ASSISTANCE | 0 | 2,000 | 0 | 0 |
| SCHOOL INTERN PROGRAM | 0 | 4,000 | 0 | 0 |
| RPC COURT DIVERSION PROGRAM | 5,300 | 4,900 | 0 | 0 |
| URBANA PARK DISTRICT, YOUTH SCHOLARSHIP | 3,000 | 7,500 | 4,774 | 0 |
| URBANA PARK DISTRICT VICTORY PARK | 600 | 0 | 0 | 0 |
| CENTER FOR WOMEN IN TRANSITION | 21,300 | 24,300 | 24,075 | 0 |
| BIG BROTHERS/BIG SISTERS | 0 | 0 | 7,743 | 0 |
| U-C INDEPENDENT MEDIA CENTER | 0 | 7,300 | 6,448 | 0 |
| URBANA CONNECTIONS NEIGHBORHOOD CENTER | 0 | 3,500 | 10,000 | 0 |
| A WOMAN'S FUND | 0 | 0 | 14,440 | 0 |
| REFUGEE ASSISTANCE CENTER | 0 | 0 | 6,671 | 0 |
| DAILY BREAD SOUP KITCHEN | 0 | 0 | 1,538 | 0 |
| TENANT RELOCATION | 0 | 0 | 880 | 0 |
| TOTAL EXPENSES | \$ 191,377 | \$ 217,260 | \$ 215,260 | \$ - |

EQUIPMENT SERVICES FUND

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2010-11 | % CHG |
|--|-------------------|-------------------|-------------------|-------------------|----------|
| 100 | | | | | |
| FLEET MANAGER | \$71,313 | \$73,232 | \$73,550 | \$73,550 | |
| CERTIFIED MECHANIC (3) | 138,677 | 143,145 | 144,130 | 144,130 | |
| PART-TIME PARTS CLERK (.5) | 12,753 | 13,190 | 13,960 | 13,960 | |
| OVERTIME | 6,059 | 7,575 | 26,570 | 26,570 | |
| LONGEVITY, AFSCME | 12,315 | 13,804 | 15,300 | 15,930 | |
| LONGEVITY, NON-UNION | 2,107 | 3,030 | 4,440 | 5,130 | |
| EMPLOYEE INSURANCE | 31,770 | 28,290 | 35,060 | 42,770 | |
| I.M.R.F. | 40,050 | 48,450 | 60,570 | 56,000 | |
| TOTAL 100 | \$315,044 | \$330,716 | \$373,580 | \$378,040 | 1.2% |
| 200 | | | | | |
| MISC. SUPPLIES | \$8,549 | \$10,309 | \$9,870 | \$9,870 | |
| PARTS | 202,409 | 156,744 | 210,000 | 210,000 | |
| SAFETY EQUIPMENT | 20 | 152 | 300 | 300 | |
| FUEL | 225,171 | 239,722 | 370,000 | 400,000 | |
| TOOL REIMBURSEMENT | 2,599 | 2,608 | 2,600 | 2,600 | |
| PARTS WASHER SUPPLIES | 0 | 463 | 1,000 | 1,000 | |
| PRESSURE WASHER SUPPLIES | 1,399 | 693 | 750 | 750 | |
| ENGINE ANALYZER SUPPLIES | 909 | 645 | 1,250 | 1,250 | |
| SPECIAL TOOLS | 1,430 | 1,092 | 2,500 | 2,500 | |
| TOTAL 200 | \$442,486 | \$412,428 | \$598,270 | \$628,270 | 5.0% |
| 300 | | | | | |
| DUES AND SUBSCRIPTIONS | \$461 | \$507 | \$850 | \$850 | |
| TRAVEL AND CONFERENCE | 1,392 | 0 | 900 | 900 | |
| TRAINING AND EDUCATION | 1,028 | 2,035 | 3,200 | 3,200 | |
| UNIFORM RENTAL | 1,614 | 1,850 | 1,850 | 1,850 | |
| CDL LICENSE | 55 | 50 | 110 | 110 | |
| ENVIRONMENTAL DISPOSAL | 2,710 | 2,715 | 2,940 | 2,940 | |
| VEHICLE SERVICES | 5,108 | 6,672 | 10,360 | 10,360 | |
| CONTRACTUAL REPAIRS | 71,247 | 53,055 | 96,000 | 96,000 | |
| EQUIPMENT MAINTENANCE | 2,191 | 910 | 2,750 | 2,750 | |
| PRINTING SERVICES | 383 | 656 | 750 | 750 | |
| S/W MAINT. COMPUTER SYSTEMS | 3,669 | 4,234 | 6,200 | 6,200 | |
| CITY INSURANCE | 11,770 | 8,948 | 12,360 | 10,200 | |
| TRANSFER, WORKER'S COMP. | 2,900 | 3,050 | 3,050 | 3,050 | |
| CITY TELEPHONE | 780 | 660 | 660 | 660 | |
| CITY COMPUTERIZATION | 4,690 | 4,880 | 5,080 | 4,880 | |
| DEPRECIATION | 14,089 | 15,223 | 27,400 | 27,400 | |
| TOTAL 300 | \$124,087 | \$105,445 | \$174,460 | \$172,100 | -1.4% |
| SUBTOTAL BEFORE NON-RECURRING EQUIPMENT PURCHASES | \$881,617 | \$848,589 | \$1,146,310 | \$1,178,410 | 2.8% |

Supplementary Expenditure Report

**EQUIPMENT SERVICES FUND
(CONTINUED)**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2010-11 | % CHG |
|------------------------------|-------------------|-------------------|-------------------|-------------------|----------|
| 400 | | | | | |
| PRESSURE WASHERS (2) | \$0 | \$0 | \$9,040 | \$0 | |
| JUMP START UNIT | 0 | 0 | 6,020 | 0 | |
| SHOP VACUUM | 0 | 0 | 0 | 130 | |
| 25 TON PRESS | 0 | 0 | 0 | 0 | |
| 10 TON AIR BOTTLE JACK | 0 | 0 | 0 | 1,930 | |
| AIR IMPACT WRENCHES | 0 | 0 | 1,700 | 0 | |
| BATTERY CHARGERS | 274 | 0 | 0 | 0 | |
| LARGE TRUCK ANALYZER EQ. | 5,795 | 0 | 0 | 0 | |
| CAR TIRE CHANGER | 0 | 8,662 | 0 | 0 | |
| SHOP SERVICE TRUCK | 0 | 0 | 70,000 | 0 | |
| PORT./MOBILE RADIOS (METCAD) | 0 | 0 | 0 | 0 | |
| 2 TON HYDRAULIC JACK | 0 | 0 | 0 | 560 | |
| HOSE CRIMP PRESS | 0 | 0 | 0 | 0 | |
| COMPUTER S/W UPGRADE | 0 | 0 | 0 | 0 | |
| PARTS WASHERS | 0 | 0 | 0 | 1,120 | |
| FUEL INJECTOR CLEANER | 0 | 0 | 0 | 0 | |
| 4 TON HYDRAULIC JACK | 0 | 0 | 1,270 | 0 | |
| 10 TON HYDRAULIC JACK | 0 | 799 | 0 | 0 | |
| R134 A/C TOOLS | 0 | 0 | 2,450 | 0 | |
| PLASMA CUTTER | 0 | 2,816 | 0 | 0 | |
| CHARGING SYSTEM ANALYZER | 0 | 2,975 | 0 | 0 | |
| AIR CONDITIONING VACUUM PUMP | 0 | 0 | 0 | 0 | |
| BENCH GRINDERS | 0 | 0 | 0 | 0 | |
| TRANSMISSION FLUSH MACHINE | 0 | 0 | 5,270 | 0 | |
| MECHANIC'S LAPTOP COMPUTER | 0 | 0 | 1,500 | 0 | |
| USED OIL STORAGE SYSTEM | 0 | 0 | 0 | 0 | |
| ODB ANALYZER UPGRADE | 0 | 0 | 0 | 3,380 | |
| SHOP GREASE PUMPS | 0 | 1,238 | 0 | 0 | |
| TOTAL 400 | \$6,069 | \$16,490 | \$97,250 | \$7,120 | |
| SPECIAL FUND TOTAL | \$887,686 | \$865,079 | \$1,243,560 | \$1,185,530 | |

LANDSCAPE RECYCLING CENTER

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| 100: | | | | | |
| CITY ARBORIST (.33) | \$24,304 | \$25,150 | \$25,260 | \$25,260 | |
| L.R.C. EQUIPMENT OPERATOR | 40,895 | 42,498 | 42,680 | 42,680 | |
| LANDSCAPE SUPERVISOR (.5) | 27,665 | 28,626 | 29,010 | 29,010 | |
| L.R.C. TECHNICIAN | 42,044 | 42,233 | 42,680 | 42,680 | |
| L.R.C. LABORERS | 47,745 | 42,332 | 56,220 | 56,220 | |
| OVERTIME | 7,760 | 5,590 | 7,630 | 7,630 | |
| CONTRACT PERSONNEL, CITY URBANA | 5,510 | 5,650 | 5,900 | 6,160 | |
| LONGEVITY, AFSCME | 3,932 | 2,975 | 5,550 | 4,410 | |
| LONGEVITY, NON-UNION | 1,548 | 2,137 | 2,700 | 3,240 | |
| EMPLOYEE INSURANCE | 23,490 | 27,780 | 31,610 | 33,500 | |
| I.M.R.F. TRANSFER | 29,040 | 39,850 | 45,840 | 45,840 | |
| TOTAL 100 | \$253,933 | \$264,821 | \$295,080 | \$296,630 | 0.5% |
| 200 | | | | | |
| BOOKS AND PERIODICALS | \$50 | \$195 | \$400 | \$400 | |
| OFFICE SUPPLIES | 376 | 676 | 800 | 800 | |
| TOOLS & SUPPLIES | 3,809 | 7,718 | 7,500 | 7,500 | |
| EQUIPMENT PARTS | 7,766 | 181 | 9,000 | 9,000 | |
| GRAVEL | 3,342 | 3,453 | 7,500 | 7,500 | |
| FUEL | 32,290 | 42,819 | 50,000 | 60,000 | |
| MATERIALS FOR RESALE | 0 | 1,194 | 6,000 | 6,000 | |
| TOTAL 200 | \$47,633 | \$56,236 | \$81,200 | \$91,200 | 12.3% |
| 300 | | | | | |
| TRAVEL AND CONFERENCE | \$230 | \$385 | \$1,950 | \$1,950 | |
| TRAINING AND EDUCATION | 1,589 | 825 | 1,400 | 1,400 | |
| UNIFORM RENTAL | 1,228 | 1,431 | 1,800 | 1,800 | |
| VEHICLE SERVICE | 57,862 | 46,143 | 57,860 | 70,000 | |
| BUILDING MAINTENANCE | 2,140 | 1,332 | 5,000 | 5,000 | |
| PRODUCT ANALYSIS/TESTING | 477 | 262 | 1,600 | 1,600 | |
| EQUIPMENT RENTAL, OUTSIDE | 7,300 | 3,912 | 30,000 | 40,000 | |
| EQUIPMENT RENTAL, CITY | 8,700 | 16,556 | 9,050 | 9,050 | |
| CHEMICAL DISPOSAL | 2,580 | 0 | 4,500 | 4,500 | |
| SOLID WASTE DISPOSAL | 5,000 | 1,207 | 5,000 | 5,000 | |
| ADVERTISING/PROMOTION | 18,293 | 19,439 | 20,000 | 20,000 | |
| CITY INSURANCE | 1,650 | 1,730 | 1,900 | 1,900 | |
| SUPPORT SERVICES | 17,150 | 17,660 | 19,430 | 21,370 | |
| TRANSFER, WORKER'S COMP. | 1,240 | 1,300 | 1,370 | 1,370 | |
| UTILITIES | 6,700 | 6,700 | 10,700 | 10,700 | |
| TOTAL 300 | \$132,139 | \$118,882 | \$171,560 | \$195,640 | 14.0% |

Supplementary Expenditure Report

LANDSCAPE RECYCLING CENTER (CONTINUED)

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|----------|
| 400 | | | | | |
| PORTABLE RADIOS | 0 | 0 | 0 | 0 | |
| TICKET BOOTH | 1,235 | 0 | 0 | 0 | |
| ICE MACHINE | 0 | 0 | 0 | 2,110 | |
| GAS POWERED AIR COMPRESSOR | 0 | 2,196 | 0 | 0 | |
| ROAD MAINTENANCE/REHAB. | 0 | 20,232 | 13,200 | 40,700 | |
| PORTABLE/MOBILE RADIOS (METCAD) | 0 | 0 | 0 | 0 | |
| ENTRANCE SIGNAGE & IMPR. | 0 | 0 | 2,500 | 0 | |
| GRINDER | 0 | 0 | 0 | 0 | |
| GRINDER SCREENS | 5,306 | 1,242 | 0 | 6,200 | |
| 4 W/DRIVE PICKUP | 0 | 0 | 24,000 | 0 | |
| CASH REGISTER | 485 | 0 | 0 | 0 | |
| CLASS E DUMP TRUCK | 0 | 0 | 88,450 | 0 | |
| DUMP TRAILER | 0 | 0 | 0 | 7,500 | |
| TIMBERWOLF LOG SPLITTER | 0 | 10,784 | 0 | 0 | |
| CRAWLER/LOADER REHAB. | 0 | 0 | 0 | 25,410 | |
| LARGE WHEEL LOADER | 0 | 0 | 140,870 | 0 | |
| SMALL WHEEL LOADER | 0 | 0 | 0 | 137,000 | |
| POWER WASHER | 0 | 0 | 0 | 6,910 | |
| TOTAL 400 | \$7,026 | \$34,454 | \$269,020 | \$225,830 | |
| PROGRAM TOTAL | \$440,731 | \$474,393 | \$816,860 | \$809,300 | |

**HOME RECYCLING (U-CYCLE) FUND
SINGLE FAMILY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG |
|------------------------------|-------------------|-------------------|-------------------|-------------------|----------|
| 100 | | | | | |
| RECYCLING COORD. (.38 TO .5) | \$16,551 | \$17,197 | \$19,560 | \$19,560 | |
| LONGEVITY PAY | 484 | 687 | 870 | 1,180 | |
| IMRF TRANSFER | 3,012 | 3,361 | 4,110 | 4,110 | |
| EMPLOYEE INSURANCE | 2,696 | 2,879 | 3,980 | 3,980 | |
| TOTAL 100 | \$22,743 | \$24,124 | \$28,520 | \$28,830 | 1.1% |
| 200 | | | | | |
| CART PURCHASE | \$0 | \$24,263 | \$28,710 | \$0 | |
| MOBILE/PORT. RADIOS (METCAD) | 0 | 0 | 0 | 0 | |
| MISC. SUPPLIES | 975 | 475 | 2,500 | 2,250 | |
| TOTAL 200 | \$975 | \$24,738 | \$31,210 | \$2,250 | -92.8% |
| 300 | | | | | |
| VEHICLE SERVICE | \$1,200 | \$3,360 | \$3,360 | \$3,360 | |
| POSTAGE/PRINTING | 3,674 | 4,577 | 4,000 | 4,000 | |
| TRAINING/CONFERENCES | 1,869 | 2,579 | 1,750 | 1,750 | |
| CREDIT CARD EXPENSE | 0 | 522 | 600 | 100 | |
| BATTERY RECYCLING | 0 | 7,976 | 12,400 | 12,400 | |
| ANNUAL MAILING COSTS | 4,640 | 5,470 | 5,500 | 5,500 | |
| EDUCATION/PROMOTION | 6,970 | 5,586 | 7,450 | 7,000 | |
| HOUSEHOLD HAZ. WASTE COLL. | 2,227 | 1,697 | 4,290 | 4,290 | |
| CITY INSURANCE | 580 | 610 | 610 | 610 | |
| TRANS., WORKER COMP. | 160 | 170 | 170 | 170 | |
| CONTR. COLLECTION | 191,550 | 192,037 | 194,940 | 194,940 | |
| LEAF PICKUP | 0 | 0 | 85,100 | 85,100 | |
| TOTAL 300 | \$212,870 | \$224,584 | \$320,170 | \$319,220 | -0.3% |
| PROGRAM TOTAL | \$236,588 | \$273,446 | \$379,900 | \$350,300 | -7.8% |

Supplementary Expenditure Report

**HOME RECYCLING (U-CYCLE) FUND
MULTI-FAMILY**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|----------|
| 100 | | | | | |
| RECYCLING COORD. (.38 TO .5) | \$16,551 | \$17,198 | \$19,560 | \$19,560 | |
| LONGEVITY PAY | 484 | 688 | 870 | 1,180 | |
| IMRF TRANSFER | 3,011 | 3,360 | 4,110 | 4,110 | |
| EMPLOYEE INSURANCE | 2,696 | 2,879 | 3,980 | 3,980 | |
| TOTAL 100 | \$22,742 | \$24,125 | \$28,520 | \$28,830 | 1.1% |
| 200 | | | | | |
| MISCELLANEOUS SUPPLIES | \$0 | \$0 | \$2,500 | \$2,250 | |
| TOTE BAGS | 0 | 0 | 0 | 0 | |
| MOBILE/PORT. RADIOS | 0 | 0 | 0 | 0 | |
| TOTAL 200 | \$0 | \$0 | \$2,500 | \$2,250 | -10.0% |
| 300 | | | | | |
| TRAINING/CONFERENCES | \$1,866 | \$75 | \$1,750 | \$2,350 | |
| VEHICLE SERVICE | 1,200 | 3,360 | 3,360 | 3,360 | |
| POSTAGE/PRINTING-MULTI FAM. | 44 | 995 | 700 | 1,400 | |
| CREDIT CARD EXPENSE | 0 | 73 | 100 | 100 | |
| ANNUAL MAILING COSTS | 5,453 | 5,470 | 5,500 | 5,500 | |
| ED./ PROMOTION | 10,250 | 5,543 | 9,550 | 9,200 | |
| MANPOWER, TOTE BAG DISTRIBUTE | 963 | 0 | 4,000 | 4,000 | |
| HAZARDOUS WASTE COLL. | 1,000 | 0 | 4,290 | 4,290 | |
| RAIN BARREL REBATES | 1,225 | 450 | 3,000 | 3,000 | |
| CITY INSURANCE | 580 | 610 | 610 | 610 | |
| TRANS., WORKER COMP. | 160 | 170 | 170 | 170 | |
| CONTR. COLLECTION, MULTI FAM | 187,444 | 199,183 | 196,420 | 135,600 | |
| TOTAL 300 | \$210,185 | \$215,929 | \$229,450 | \$169,580 | -26.1% |
| PROGRAM TOTAL | \$232,927 | \$240,054 | \$260,470 | \$200,660 | -23.0% |

CITY SUSTAINABILITY FUND

| | ACTUAL 2008-09 | ACTUAL 2009-10 | ESTIMATED 2010-11 | BUDGET 2011-12 |
|--------------------|-------------------|-------------------|----------------------|-------------------|
| 300 | | | | |
| DUES/SUBSCRIPTIONS | \$0 | \$671 | \$700 | \$700 |
| TRAINING/EDUCATION | 0 | 1,284 | 2,000 | 2,000 |
| PRINTING COSTS | 0 | 983 | 1,000 | 1,000 |
| TOTAL 300 | \$0 | \$2,938 | \$3,700 | \$3,700 |
| PROGRAM TOTAL | \$0 | \$2,938 | \$3,700 | \$3,700 |

VEHICLE AND EQUIPMENT REPLACEMENT FUND

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|--------------------------------|-------------------|-------------------|----------------------|-------------------|
| MAJOR EQUIPMENT PURCHASES: | | | | |
| COMPACT AUTOS (3) | 0 | 0 | 41,010 | 0 |
| PASSENGER AUTOS | 23,655 | 0 | 53,230 | 53,230 |
| PASSENGER VAN | 0 | 0 | 20,000 | 20,900 |
| ENG. EXT. P/U WITH COVER | 0 | 0 | 0 | 0 |
| CLASS 2 DUMP TRUCK | 0 | 0 | 53,340 | 0 |
| CLASS 3 DUMP TRUCK (2) | 72,413 | 0 | 169,450 | 0 |
| CLASS 4 DUMP TRUCK (6) | 0 | 646,768 | 0 | 0 |
| CLASS 5 DUMP TRUCK (1) | 0 | 140,890 | 0 | 0 |
| DUMP TRUCK PLOWS (6) | 0 | 25,000 | 0 | 0 |
| DUMP TRUCK TARPS | 0 | 0 | 6,530 | 2,530 |
| DUMP TRUCK REHAB. | 0 | 0 | 13,750 | 0 |
| PICKUP 3/4 TON , 4WD | 0 | 0 | 33,520 | 0 |
| PICKUP 1/4 TON , 4WD | 0 | 0 | 34,470 | 0 |
| PICKUP 1/2 TON, EXT. CAB | 0 | 0 | 0 | 0 |
| PICKUP 3/4 TON , SIGN TRUCK | 0 | 0 | 25,000 | 0 |
| PICKUP 3/4 TON (2) | 0 | 0 | 57,080 | 0 |
| PICKUP COMPACT, EXT. CAB | 0 | 0 | 0 | 0 |
| 3/4 TON SERVICE TRUCK | 0 | 0 | 36,070 | 0 |
| SNOW PICKUP EQ. | 0 | 0 | 9,850 | 0 |
| PICKUP EQ. (2) | 0 | 0 | 1,560 | 0 |
| MINI-BOOM TRUCK | 0 | 0 | 85,000 | 0 |
| BOOM TRUCK REBUILD | 0 | 0 | 11,820 | 22,280 |
| LARGE LOADER WITH EQ. | 90,367 | 0 | 0 | 0 |
| STUMP GRINDER | 0 | 0 | 0 | 0 |
| AIR COMPRESSOR, PW05 | 0 | 0 | 0 | 0 |
| CONCRETE PAVEMENT BREAKER | 0 | 0 | 0 | 0 |
| MAJOR REHABILITATIONS | 891 | 0 | 8,000 | 8,200 |
| TRAILERS | 0 | 0 | 0 | 3,540 |
| SNOWBLOWERS (2) | 0 | 0 | 0 | 0 |
| BACKHOE WITH EQ. | 89,618 | 0 | 0 | 96,250 |
| STREET SWEEPER | 148,675 | 0 | 0 | 0 |
| LARGE MOWER ATTACHMENT | 0 | 0 | 0 | 5,790 |
| T.V. SEWER TRUCK | 0 | 0 | 0 | 0 |
| SINGLE AXLE VACTOR TRUCK | 0 | 276,206 | 0 | 0 |
| METCAD 800 MHZ RADIOS/EQ.:-PW | 0 | 0 | 0 | 0 |
| LIBRARY HVAC REPL. A09 | 0 | 0 | 0 | 0 |
| CHIPPER TRUCK | 0 | 0 | 0 | 0 |
| WOOD CHIPPERS (2) | 74,562 | 0 | 0 | 0 |
| WOBBLE WHEEL ROLLER | 0 | 30,011 | 0 | 0 |
| WOBBLE WHEEL ROLLER TRAILER | 0 | 7,710 | 0 | 0 |
| TANDEM AXLE VACTOR | 0 | 0 | 0 | 0 |
| CRACK SEALING MACHINE | 0 | 0 | 0 | 0 |
| 1/2 DURAPATCH MACHINE (COUNTY) | 0 | 0 | 7,500 | 0 |
| LEAF PUSHER | 0 | 0 | 0 | 0 |
| ARTICULATED LOADER | 0 | 0 | 142,100 | 0 |
| SMALL LOADER | 0 | 0 | 0 | 0 |
| SMALL LOADER TRAILER | 0 | 0 | 0 | 0 |
| SUBTOTAL, MAJOR EQUIPMENT | \$500,181 | \$1,126,585 | \$809,280 | \$212,720 |

Supplementary Expenditure Report

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
POLICE EQUIPMENT DETAIL

| DETAIL POLICE EQ. | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|------------------------------------|-------------------|-------------------|----------------------|-------------------|
| SQUAD CARS (12) | \$307,852 | \$0 | \$276,880 | \$0 |
| EQ., SQUAD CARS | 3,035 | 43,658 | 0 | 43,390 |
| REPLACE TOTALED SQUAD CAR | 24,988 | 0 | 0 | 0 |
| FULL SIZE POLICE ADMIN. CARS | 23,655 | 38,496 | 20,860 | 0 |
| SQUAD CAR CONVERSION | 0 | 0 | 0 | 0 |
| CIS PASSENGER AUTOS | 0 | 0 | 45,890 | 0 |
| METER PATROL VEHICLES | 0 | 0 | 27,560 | 0 |
| METCAD 800 MHZ RADIOS/EQ.: -POLICE | 0 | 0 | 0 | 0 |
| ANIMAL CONTROL VAN W/EQ. | 0 | 0 | 32,080 | 0 |
| ANIMAL CONTROL TRANQUILIZER EQ. | 0 | 0 | 0 | 1,040 |
| PASSENGER MINIVAN | 0 | 0 | 0 | 0 |
| SQUAD CAR DEFIB. UNITS (12) | 0 | 0 | 31,910 | 0 |
| HANDGUNS W/SIGHTS | 0 | 0 | 9,760 | 0 |
| HANDGUN HOLSTERS | 0 | 0 | 5,400 | 0 |
| PATROL DIGITAL CAMERA | 0 | 0 | 3,670 | 0 |
| PORTABLE RADIOS | 0 | 0 | 66,190 | 3,080 |
| GAS MASKS | 0 | 0 | 0 | 19,710 |
| RECORDING EQ., FRONT DESK | 687 | 0 | 0 | 0 |
| REGULAR VESTS | 0 | 582 | 4,120 | 16,820 |
| TRAINING/EQ. NEW OFFICERS | 44,652 | 2,120 | 11,930 | 31,070 |
| L.C.D. PROJECTOR | 0 | 0 | 1,560 | 0 |
| SQUAD CAR RADAR UNITS | 0 | 0 | 0 | 4,600 |
| FAX MACHINE | 0 | 0 | 980 | 0 |
| COPIER MACHINE | 0 | 0 | 0 | 18,480 |
| PATROL BIKES | 0 | 4,105 | 0 | 0 |
| HEAVY DUTY VESTS | 0 | 0 | 0 | 0 |
| MOBILE DIG. COMPUTERS (20) | 0 | 0 | 0 | 156,310 |
| SQUAD VIDEO CAMERAS | 0 | 0 | 0 | 0 |
| K9 DOG TRAINING | 0 | 0 | 0 | 0 |
| STORAGE SHED AT FIRING RANGE | 0 | 0 | 5,140 | 0 |
| JAG GRANT /TRAINING | 0 | 12,485 | 0 | 0 |
| NIGHT BINOCULARS | 0 | 0 | 0 | 11,900 |
| REGULAR BINOCULARS | 0 | 0 | 0 | 0 |
| HIGH POWER BINOCULARS | 1,214 | 0 | 0 | 0 |
| TRANSCRIBERS | 0 | 0 | 3,510 | 0 |
| TV/VCR STAND (TRAINING) | 0 | 0 | 1,320 | 0 |
| LCD PROJECTOR | 0 | 0 | 0 | 0 |
| TELEPHONE SYSTEM | 0 | 0 | 0 | 0 |
| 9 HANDHELD OFFICER RECORDERS | 651 | 0 | 0 | 0 |
| RADIO HEADSETS | 0 | 0 | 0 | 0 |
| 2 SNIPER SCOPES | 2,419 | 0 | 0 | 0 |
| NIGHTSCOPE ADAPTER | 9,086 | 8,426 | 0 | 0 |
| RANGE IMPROVEMENTS | 0 | 0 | 0 | 0 |
| MOBILE RADIOS | 0 | 0 | 0 | 0 |
| ELECTRONIC SPEED SIGN | 0 | 0 | 0 | 0 |
| DVD RECORDER (EVIDENCE) | 0 | 0 | 1,660 | 0 |
| MEDICAL EXAMS | 0 | 17,160 | 0 | 0 |
| VARDA ALARM AT RANGE | 0 | 0 | 1,870 | 0 |
| FIREARMS SIMULATOR (GRANT) | 0 | 0 | 37,750 | 0 |
| 7 SQUAD RADAR UNITS | 4,108 | 0 | 0 | 0 |
| SQUAD CAR MRC PRINTERS | 5,378 | 0 | 0 | 0 |
| POLICE BATONS | 6,793 | 0 | 0 | 0 |
| MOUNTED DEPT. PHOTO | 0 | 1,190 | 0 | 0 |
| CID PORTABLE ALARMS | 0 | 0 | 11,850 | 0 |
| CID HANDHELD RECORDERS | 0 | 0 | 0 | 1,050 |
| CID BODY WIRE | 0 | 0 | 5,590 | 0 |
| 1/2 3 CID VIDEO CAMERAS | 0 | 0 | 4,890 | 0 |
| CID SRL DIGITAL CAMERA | 0 | 0 | 1,550 | 0 |
| CID LOW POWER BINOCULARS | 0 | 0 | 500 | 0 |
| CID VIDEO EQ. | 0 | 0 | 7,480 | 0 |
| CID NIGHT BINOCULARS | 0 | 0 | 5,770 | 0 |
| CITY CONTRIBUTION METRO SQUAD | 4,160 | 3,972 | 4,130 | 4,130 |
| HOSTAGE PHONE | 0 | 0 | 0 | 6,220 |
| MOBILE FORCE SHIELDS | 0 | 0 | 2,310 | 0 |
| 1/3 SHARE SWAT VEHICLE | 0 | 0 | 4,310 | 0 |
| SUBTOTAL, POLICE EQ. REGULAR | \$438,678 | \$132,194 | \$638,420 | \$317,800 |

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
POLICE SUPPLEMENTARY FUND

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|--|-------------------|-------------------|----------------------|-------------------|
| SPECIAL DUI FINES EQUIPMENT (H10) | | | | |
| SQUAD VIDEO CAMERAS | 0 | 0 | 0 | 0 |
| PORTABLE BREATHALYZERS | 0 | 0 | 2,920 | 2,920 |
| 2 ALCOHOL BLOWERS | 710 | 710 | 980 | 980 |
| D.U.I. SUPPLIES | 1,879 | 1,022 | 2,500 | 2,500 |
| SUBTOTAL, DUI FINES EQ. | \$2,589 | \$1,732 | \$6,400 | \$6,400 |
| TASK FORCE X COSTS (H11): | | | | |
| TASK FORCE X VEH. MAINT. | 1,134 | 157 | 2,000 | 2,000 |
| POLICE LOCKERS | 13,258 | 0 | 0 | 0 |
| COVERT INVEST. FUNDS | 1,000 | 0 | 0 | 0 |
| SUBTOTAL, TASK FORCE X EQ. | \$15,392 | \$157 | \$2,000 | \$2,000 |
| STATE SEIZURES COSTS (H12): | | | | |
| K-9 SUPPLIES | 1,221 | 909 | 1,500 | 1,500 |
| INVESTIGATOR EXPENSES | 0 | 1,000 | 1,000 | 0 |
| K-9 VEH. MAINTENANCE | 4,834 | 2,933 | 2,600 | 3,800 |
| VEHICLE LEASING COSTS | 6,973 | 5,935 | 2,000 | 1,800 |
| ADD'L VEH. MAINTENANCE | 193 | 1,000 | 1,000 | 1,000 |
| SQUAD VIDEO CAMERAS | 0 | 0 | 0 | 0 |
| SUBTOTAL, STATE SEIZURES EQ. | \$13,221 | \$11,777 | \$8,100 | \$8,100 |
| FED. SEIZURES COSTS (H13): | | | | |
| GPS DEVICE & SOFTWARE | 0 | 0 | 1,600 | 500 |
| INVESTIGATOR EXPENSES | 0 | 2,000 | 2,000 | 2,000 |
| CID VIDEO CAMERAS | 0 | 0 | 7,140 | 0 |
| HAWK SURVEILANCE CAMERA | 0 | 0 | 0 | 0 |
| NIGHT BINOCULARS | 0 | 5,499 | 0 | 0 |
| K9 DOG REPL. & TRAINING | 5,000 | 0 | 0 | 0 |
| VEH. LEASING COSTS | 0 | 0 | 4,800 | 4,800 |
| SUBTOTAL, FED. SEIZURES EQ. | \$5,000 | \$7,499 | \$15,540 | \$7,300 |
| METRO AGENCY COSTS (H14): | | | | |
| METRO SQUAD COSTS | 18,697 | 17,542 | 20,642 | 19,807 |

Supplementary Expenditure Report

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
FIRE EQUIPMENT DETAIL**

| DETAIL FIRE EQ. | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|----------------------------------|-------------------|-------------------|----------------------|-------------------|
| HOSE/NOZZLE REPL. | \$2,950 | \$4,420 | \$4,560 | \$4,740 |
| METCAD 800 MHZ RADIOS/EQ.: -FIRE | 9,556 | 0 | 0 | 0 |
| TREADMILL EXERCISE EQ. | 0 | 0 | 2,300 | 0 |
| NEW F.F. INITIAL GEAR (3) | 2,909 | 109 | 2,690 | 11,730 |
| NEW F.F. INITIAL TRAINING (3) | 0 | 0 | 2,500 | 8,690 |
| FULL SIZE PICKUP | 22,890 | 7,043 | 0 | 0 |
| FIRE PUMPER TRUCK MAJOR REHAB | 0 | 0 | 29,780 | 0 |
| FIRE LADDER TRUCK MAJOR REHAB | 0 | 0 | 23,370 | 0 |
| LADDER BEARING REHAB. | 0 | 0 | 23,370 | 0 |
| FIRE SAFETY HOUSE REHAB | 1,240 | 0 | 0 | 0 |
| FIRE SAFETY HOUSE | 0 | 0 | 17,460 | 0 |
| VENTILATED CHAIN SAW | 0 | 0 | 0 | 1,610 |
| FIRE VEH. MDC'S | 7,324 | 0 | 0 | 0 |
| FULLSIZE P/S VEHICLE | 0 | 21,500 | 0 | 0 |
| VEHICLE INTERCOM SYSTEM | 10,143 | 0 | 0 | 0 |
| BUILDING DEFIBULATORS | 0 | 0 | 13,300 | 0 |
| FIRE PUMPER TRUCK | 348,448 | 3,090 | 0 | 0 |
| FIRE COMMAND VEHICLE W/EQ. | 71 | 0 | 0 | 0 |
| SEMI-AUTO. DEFIB. UNIT (5) | 0 | 13,202 | 0 | 0 |
| STATE IWIN CHARGES | 9,521 | 0 | 0 | 0 |
| PAGERS (GRANT) | 10,757 | 0 | 0 | 0 |
| EMPLOYEE PROMOTION TESTING | 0 | 0 | 10,300 | 10,300 |
| GAS MONITORS | 0 | 8,585 | 0 | 0 |
| GAS MONITORS DOCKING STATION | 0 | 2,180 | 0 | 0 |
| THERMAL IMAGING CAMERAS | 0 | 0 | 0 | 0 |
| K12 PARTNER SAW | 0 | 0 | 1,175 | 0 |
| TACKBOARD | 0 | 1,000 | 0 | 0 |
| AIR PACK REGULATORS | 0 | 0 | 0 | 0 |
| FIRE/POLICE CID COPIER | 0 | 0 | 3,200 | 0 |
| POSITIVE PRESSURE FANS | 0 | 0 | 4,130 | 2,120 |
| 5000 WATT GENERATOR | 0 | 0 | 1,160 | 0 |
| PRERIG LITTER/SKID | 0 | 0 | 2,580 | 0 |
| LARGE DEMOLITION HAMMER | 0 | 0 | 0 | 0 |
| TOTAL AIR SUPPLY HOSES | 0 | 0 | 0 | 0 |
| SEARCH CAM 2000 CAMERA | 0 | 0 | 0 | 0 |
| DELSOR 6 LISTENING SENSOR | 0 | 0 | 0 | 0 |
| GRIP HOIST COME ALONG | 0 | 0 | 0 | 0 |
| 1" MULTIPURPOSE CUTTER | 0 | 0 | 0 | 0 |
| PORTABLE SHELTER W/HEATER | 0 | 0 | 0 | 0 |
| PORTABLE RADIOS (2) | 0 | 0 | 5,400 | 5,560 |
| SUBTOTAL, FIRE EQ. | \$425,809 | \$61,129 | \$147,275 | \$44,750 |

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
PUBLIC WORKS EQUIPMENT DETAIL

| DETAIL PUBLIC WORKS EQ. | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-----------------------------|-------------------|-------------------|----------------------|-------------------|
| PORTABLE RADIOS | \$5,490 | \$0 | \$2,320 | \$1,220 |
| METCAD RADIOS | 8,661 | 0 | 0 | 0 |
| CABLE FAULT FINDER | 0 | 0 | 9,690 | 0 |
| MISC. PW EQ. <5M | 0 | 0 | 0 | 0 |
| RECEPTION AREA OFFICE EQ. | 4,877 | 0 | 0 | 0 |
| LIFT GATE FOR PW34 | 0 | 3,165 | 0 | 0 |
| PAINT TRAILER | 0 | 0 | 0 | 0 |
| TAILGATE, DURAPATCH MACHINE | 0 | 0 | 1,946 | 0 |
| CONCRETE HAND SAWS | 1,993 | 0 | 4,145 | 2,120 |
| SNOWBLOWER | 0 | 0 | 0 | 5,020 |
| SIDEWALK VACUUM | 0 | 0 | 2,100 | 0 |
| 2" TRASH PUMP | 0 | 0 | 1,410 | 0 |
| GRINDER | 0 | 0 | 7,620 | 0 |
| PIPE PUSHER | 0 | 0 | 17,210 | 0 |
| ROCK DRILL | 0 | 0 | 5,829 | 0 |
| SIGN MARKING LAMINATOR | 0 | 0 | 0 | 0 |
| MANHOLE VENT | 0 | 0 | 1,475 | 0 |
| DRILL PRESS 3/4" | 0 | 0 | 1,553 | 0 |
| OPTICOM EMITTER | 0 | 0 | 1,620 | 0 |
| AIRLESS PAINT SPRAYER | 0 | 0 | 0 | 0 |
| PORTABLE RADIOS | 0 | 0 | 0 | 0 |
| ROOT SAW W/CUTTERS | 0 | 0 | 10,144 | 0 |
| ARROW BOARD | 0 | 0 | 5,740 | 0 |
| SIDEWALK FORMS | 0 | 0 | 5,820 | 0 |
| TELEPHONE SYSTEM | 0 | 0 | 0 | 0 |
| 127 CC GENERATOR | 0 | 0 | 990 | 0 |
| 5000 WATT GENERATOR | 0 | 0 | 2,490 | 0 |
| SEWER PUSH CAMERA | 10,748 | 0 | 0 | 0 |
| WALL MOUNTED CAR VACUUM | 1,286 | 0 | 0 | 0 |
| POWER SCREEDS | 0 | 0 | 5,510 | 0 |
| POWER HACKSAW | 0 | 0 | 1,300 | 0 |
| JACK HAMMER W/HOSE | 0 | 0 | 2,710 | 0 |
| CONCRETE VIBRATOR | 0 | 0 | 0 | 1,350 |
| SHORING EQUIPMENT | 0 | 0 | 3,814 | 0 |
| GAS MONITORS | 0 | 0 | 6,600 | 0 |
| VEHICLE WASHER | 0 | 0 | 7,020 | 0 |
| LIGHT POLE TRAILER | 0 | 0 | 14,175 | 0 |
| PW MAIN COPIER | 0 | 0 | 0 | 0 |
| THERMOPLASTIC MACHINE | 0 | 0 | 7,480 | 0 |
| CIVIC CENTER ICE MACHINE | 0 | 2,713 | 0 | 0 |
| CIVIC CENTER AIRWALLS | 0 | 0 | 17,812 | 0 |
| PAINT MIXER | 0 | 0 | 6,490 | 0 |
| FLOOR MACHINE | 0 | 0 | 3,110 | 0 |
| CIVIC CENTER COPIER | 0 | 0 | 0 | 0 |
| CIVIC CENTER REFRIGERATOR | 0 | 0 | 0 | 0 |
| CIVIC CENTER SOUND SYSTEM | 7,748 | 0 | 0 | 0 |

Supplementary Expenditure Report

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
PUBLIC WORKS EQUIPMENT DETAIL (CONTINUED)**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|------------------------|-------------------|-------------------|----------------------|-------------------|
| ARBOR EQUIPMENT: | | | | |
| CUTOFF SAW | 0 | 919 | 0 | 0 |
| SMALL ROTO TILLER | 0 | 0 | 0 | 450 |
| POWER POLE PRUNER (2) | 0 | 0 | 1,450 | 0 |
| STIHL 020 CHAINSAW (2) | 1,070 | 0 | 1,160 | 0 |
| STIHL 036 CHAINSAW | 0 | 603 | 0 | 720 |
| STIHL 046 CHAINSAW | 1,020 | 0 | 0 | 0 |
| STIHL 066 CHAINSAW | 1,390 | 0 | 0 | 0 |
| STIHL 088 CHAINSAW | 1,930 | 0 | 0 | 0 |
| EDGER FOR PHILO ROAD | 0 | 0 | 0 | 0 |
| AERATOR FOR TRACTOR | 2,099 | 0 | 0 | 0 |
| MEDIUM ROTOTILLER | 0 | 0 | 0 | 1,140 |
| POWER EDGER | 0 | 0 | 0 | 3,480 |
| WEEDEATER, STIHL FS85 | 360 | 0 | 390 | 0 |
| POWER BROOM | 862 | 0 | 0 | 1,310 |
| SPRAYER PUMP | 0 | 0 | 8,860 | 0 |

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|------------------------|-------------------|-------------------|----------------------|-------------------|
| ENGINEERING EQUIPMENT: | | | | |
| RADAR GUN | 0 | 0 | 650 | 0 |
| SMOKE BLOWER | 0 | 0 | 1,080 | 0 |
| LARGE COLOR PLOTTER | 0 | 0 | 13,600 | 0 |
| LIETZ THEODOLITE | 0 | 0 | 5,500 | 0 |
| AUTO LEVEL | 0 | 0 | 0 | 0 |
| LARGE DOCUMENT COPIER | 0 | 0 | 0 | 10,540 |
| REAL TIME GPS RECEIVER | 0 | 18,055 | 0 | 0 |
| TRAFFIC COUNTERS | 0 | 0 | 2,320 | 0 |
| HAND HELD GPS UNIT | 0 | 0 | 6,690 | 0 |
| SUBTOTAL, P.W. EQ. | \$49,534 | \$25,455 | \$199,823 | \$27,350 |

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
OTHER DEPARTMENT EQUIPMENT DETAIL**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-------------------------------|-------------------|-------------------|----------------------|-------------------|
| DETAIL OTHER DEPT. EQ. | | | | |
| CITY CLERK MICROFICHE PRINTER | \$0 | \$5,590 | \$0 | \$0 |
| GENERAL OFFICE EQ./FURN. | 2,232 | 1,416 | 11,440 | 12,260 |
| CITY COMPUTER SYSTEM UPGRADE | 0 | 0 | 0 | 78,000 |
| CD COPIER | 0 | 0 | 0 | 0 |
| COPIER, MAIN FLOOR | 0 | 0 | 0 | 0 |
| CASH REGISTER | 0 | 0 | 0 | 0 |
| PAPER SHREDDER | 0 | 0 | 0 | 0 |
| LETTER OPENER MACHINE | 0 | 0 | 1,430 | 0 |
| BURSTER MACHINE | 0 | 0 | 0 | 0 |
| POSTAGE MACHINE | 0 | 0 | 9,090 | 0 |
| LOWER LEVEL COPIER | 0 | 0 | 0 | 0 |
| SUBTOTAL, OTHER DEPT. EQ. | \$2,232 | \$7,006 | \$21,960 | \$90,260 |

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
C.A.T.V. P.E.G. EQUIPMENT DETAIL

| DETAIL C.A.T.V. P.E.G. EQ. | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|---------------------------------|-------------------|-------------------|----------------------|-------------------|
| VARIOUS EQ. | \$46,324 | \$52,812 | \$46,493 | \$50,000 |
| CAMERA CONTROLLERS (3) | 0 | 0 | 0 | 0 |
| DIGITAL VIDEO EDIT SYSTEM | 0 | 0 | 0 | 0 |
| AUTOMATED CAMERA SYSTEM | 0 | 14,476 | 0 | 0 |
| PANASONIC 13" MONITORS | 0 | 0 | 0 | 0 |
| HARD DRIVE DATA STORAGE SERVER | 0 | 0 | 0 | 0 |
| PORTABLE CANON 800 CAMERAS | 0 | 0 | 0 | 0 |
| CANON HDV CAMCORDER | 0 | 0 | 0 | 0 |
| COUNCIL CALL-IN EQ. | 0 | 0 | 0 | 0 |
| 3 PERSONAL COMPUTERS | 0 | 0 | 0 | 0 |
| NEXUS VIDEO SYSTEM CONTROL UNIT | 0 | 0 | 9,000 | 0 |
| 3 VIDEO TOASTERS | 0 | 0 | 0 | 0 |
| EPSON DIGITAL PROJECTOR | 0 | 0 | 0 | 0 |
| ACCUSTICS IMPROVEMENTS | 0 | 0 | 0 | 0 |
| BACKDROPS/CURTAINS | 0 | 0 | 0 | 0 |
| SUBTOTAL, P.E.G.. EQ. | \$46,324 | \$67,288 | \$55,493 | \$50,000 |

Supplementary Expenditure Report

POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|------------------------------------|-------------------|-------------------|----------------------|-------------------|
| 100 | | | | |
| POLICE RECORDS PROGR./ANALYST | \$58,676 | \$60,722 | \$60,980 | \$60,980 |
| CONTRACTUAL PROGRAMMER | 540 | 540 | 2,540 | 2,540 |
| OVERTIME | 519 | 400 | 2,500 | 2,500 |
| LONGEVITY PAY | 1,747 | 2,413 | 3,050 | 3,660 |
| EMPLOYEE INSURANCE | 6,930 | 7,310 | 9,100 | 9,700 |
| I.M.R.F./FICA | 9,040 | 13,150 | 14,530 | 14,530 |
| TOTAL 100 | \$77,452 | \$84,535 | \$92,700 | \$93,910 |
| 200 | | | | |
| SUPPLIES | \$0 | \$0 | \$0 | \$0 |
| 300 | | | | |
| TRAINING AND EDUCATION | \$132 | \$0 | \$3,300 | \$3,300 |
| SOFTWARE MAINT./LICENSE, RECURRING | 2,244 | 2,244 | 4,930 | 4,930 |
| SOFTWARE MAINT./LICENSE, ONE-TIME | 3,498 | 0 | 0 | 0 |
| CITY INSURANCE | 1,120 | 1,180 | 2,180 | 2,180 |
| TRANSFER, WORKERS COMP. | 160 | 170 | 370 | 370 |
| CITY TELEPHONE | 150 | 130 | 130 | 130 |
| TOTAL 300 | \$7,304 | \$3,724 | \$10,910 | \$10,910 |
| 400 | | | | |
| PERSONAL COMPUTER | \$0 | \$0 | \$0 | \$0 |
| PROGRAM TOTAL | \$84,756 | \$88,259 | \$103,610 | \$104,820 |

**PUBLIC TELEVISION FUND
EXPENDITURE DETAIL**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-----------------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
| Personnel Costs: | | | | |
| UPTV Station Manager | \$38,722 | \$14,996 | \$45,380 | \$45,380 |
| Camera Operators | 4,455 | 3,194 | 3,200 | 3,500 |
| Production Coordinator | 31,484 | 34,260 | 35,830 | 35,830 |
| Outreach Coord. (.25) | 3,795 | 4,864 | 4,910 | 4,910 |
| Longevity | 0 | 0 | 0 | 630 |
| Overtime | 216 | 1,541 | 1,000 | 1,000 |
| Employee Insurance | 9,800 | 14,620 | 18,200 | 19,300 |
| I.M.R.F. | 9,510 | 14,620 | 17,350 | 17,350 |
| Subtotal, Personnel | \$97,982 | \$88,095 | \$125,870 | \$127,900 |
| Supplies | \$915 | \$2,426 | \$5,000 | \$5,000 |
| Contractual and Operating: | | | | |
| Dues and Subscriptions | \$0 | \$0 | \$60 | \$60 |
| Training & Education | 2,434 | 1,560 | 2,000 | 2,000 |
| CATV Commission Costs | 0 | 1,747 | 3,000 | 3,000 |
| Consultant /Eq. Maint. | 259 | 699 | 2,500 | 2,500 |
| Promotional Costs | 0 | 0 | 500 | 500 |
| City Insurance | 1,770 | 1,880 | 2,880 | 2,880 |
| Transfer, Worker's Comp. | 430 | 450 | 850 | 850 |
| City Telephone | 380 | 320 | 320 | 320 |
| Subtotal, Contractual | \$5,273 | \$6,656 | \$12,110 | \$12,110 |
| Transfer, VERF (Eq.) | 23,000 | 23,000 | 23,000 | 23,000 |
| TOTAL EXPENDITURES | \$127,170 | \$120,177 | \$165,980 | \$168,010 |

Supplementary Expenditure Report

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
EXPENDITURE DETAIL**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------------------|-------------------|-------------------|----------------------|-------------------|-----------|
| PROGRAM: ADMINISTRATION | | | | | |
| 100 | | | | | |
| MANAGER (.3 to .4) | \$21,419 | \$20,960 | \$22,260 | \$29,680 | |
| ADMIN. ASSISTANT II (.2) | 7,624 | 7,888 | 7,920 | 7,920 | |
| GRANTS COORD. II (.4 TO .3) | 17,991 | 18,620 | 14,020 | 14,020 | |
| INTERN | 0 | 4,523 | 7,150 | 7,150 | |
| LONGEVITY PAY | 393 | 1,368 | 2,200 | 3,080 | |
| IMRF/FICA | 8,094 | 9,047 | 10,220 | 10,220 | |
| EMPLOYEE INSURANCE | 5,776 | 6,167 | 5,850 | 8,160 | |
| TOTAL 100 | \$61,297 | \$68,573 | \$69,620 | \$80,230 | 15.2% |
| 200 | | | | | |
| BOOKS & PERIODICALS | \$0 | \$0 | \$200 | \$200 | |
| OFFICE SUPPLIES | 775 | 769 | 1,700 | 1,200 | |
| TOTAL 200 | \$775 | \$769 | \$1,900 | \$1,400 | -26.3% |
| 300 | | | | | |
| DUES & SUBSCRIPTIONS | \$243 | \$163 | \$300 | \$300 | |
| TRAVEL & CONFERENCE | 777 | 612 | 2,200 | 2,200 | |
| POSTAGE | 184 | 238 | 650 | 650 | |
| PROGRAM OVERHEAD | 15,290 | 15,900 | 16,540 | 17,200 | |
| PUBLIC INFO. NEWSLETTER | 4,771 | 4,488 | 14,482 | 4,500 | |
| TOTAL 300 | \$21,265 | \$21,401 | \$34,172 | \$24,850 | -27.3% |
| PROGRAM TOTAL | \$83,337 | \$90,743 | \$105,692 | \$106,480 | 0.7% |
| | | | | | |
| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 | |
| PROGRAM: AFFORDABLE HOUSING | | | | | |
| 100 | | | | | |
| ADMIN. ASSISTANT II (.5) | \$19,060 | \$19,721 | \$19,800 | \$19,800 | |
| REHAB COORDINATOR (.5 to .6) | 19,875 | 24,657 | 26,830 | 32,186 | |
| GRANTS COORDINATOR II (.1) | 0 | 0 | 4,680 | 4,680 | |
| GRANTS COORDINATOR I (.1) | 0 | 0 | 0 | 3,800 | |
| LONGEVITY PAY | 1,336 | 1,845 | 2,330 | 2,800 | |
| IMRF/FICA | 7,998 | 8,559 | 10,170 | 10,170 | |
| EMPLOYEE INSURANCE | 5,392 | 5,758 | 9,270 | 9,270 | |
| TOTAL 100 | \$53,661 | \$60,540 | \$73,080 | \$82,706 | |
| 300 | | | | | |
| CASE PREPARATION | \$3,887 | \$1,493 | \$4,000 | \$4,000 | |
| NEIGHBORHOOD SLUM ABATE (C.O.) | 3,213 | 5,297 | 5,000 | 0 | |
| EMERGENCY, ACCESS | 58,022 | 72,289 | 80,000 | 80,000 | |
| EMERGENCY, ACCESS (CARRYOVER) | 4,670 | 21,978 | 7,711 | 0 | |
| SR. REPAIR SERVICE | 16,132 | 12,583 | 20,000 | 20,000 | |
| SR. REPAIR SERVICE (CARRYOVER) | 0 | 0 | 7,417 | 0 | |
| UNPROGRAMMED FUNDS | 0 | 0 | 39,239 | 36,665 | |
| ACQ./RELOCATIONS/DEMO: | | | | | |
| NEW CONST./ACQ./DEMO | 28,006 | 20,735 | 54,904 | 17,868 | |
| NEW CONST. (CARRYOVER) | 15,671 | 19,246 | 132,013 | 0 | |
| CRYSTAL VIEW CARRYOVER | 23,931 | 71,069 | 5,000 | 0 | |
| TOTAL 300 | \$153,532 | \$224,690 | \$355,284 | \$158,533 | \$0 |
| PROGRAM TOTAL | \$207,193 | \$285,230 | \$428,364 | \$241,239 | |
| | | | | | |
| PROGRAM: PUBLIC SERVICES: | | | | | |
| SOCIAL SERVICE AGENCIES | 11,125 | 12,500 | 12,500 | 12,500 | |
| SOCIAL SERVICE AGENCIES, C.O. | 0 | 1,375 | 0 | 0 | |
| NEIGHBORHOOD CLEANUP | 7,540 | 8,000 | 8,000 | 8,000 | |
| PROGRAM TOTAL | \$18,665 | \$21,875 | \$20,500 | \$20,500 | 0.0% |

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
EXPENDITURE DETAIL (CONTINUED)**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 | 0 0 |
|---------------------------------------|-------------------|-------------------|----------------------|-------------------|--------|
| PROGRAM: PUBLIC FACILITIES: | | | | | |
| WEBER ST. STREET LIGHTS, C.O. | \$0 | \$0 | \$0 | \$0 | |
| A WOMAN'S PLACE | 0 | 0 | 31,846 | 31,846 | |
| HARTLE GROUP HOME (D.S.C.) | 0 | 0 | 15,411 | 15,411 | |
| ELM ST. SUPP. HOUSING (MHC) | 0 | 0 | 20,404 | 20,404 | |
| DEV. SERVICES CENTER, C.O. | 25,000 | 0 | 0 | 0 | |
| LINCOLNSHIRE GROUP HOME (MHC) | 0 | 0 | 13,318 | 13,318 | |
| C-U INDEPENDENCE (DSC) | 47,813 | 0 | 0 | 0 | |
| C.W.I.T., (FORBES) | 0 | 26,325 | 0 | 0 | |
| DISABLED CITIZENS FOUNDATION | 0 | 27,351 | 917 | 0 | |
| C.W.I.T., (AWP SPRINK.) | 0 | 0 | 0 | 11,851 | |
| UNIVERSITY YMCA | 0 | 0 | 0 | 8,250 | |
| URBANA NEIGHBORHOOD CONNECTIONS | 0 | 0 | 0 | 1,999 | |
| A WOMAN'S FUND | 0 | 3,081 | 0 | 0 | |
| A WOMAN'S FUND, C.O. | 0 | 0 | 19,012 | 0 | |
| HARVEY ST. SIDEWALKS | 238,085 | 0 | 0 | 0 | |
| A.A.R.A. GRANT, GREEN ST. IMPR. | 0 | 120,000 | 5,097 | 0 | |
| KERR AVE. IMPROVEMENT, C.O. | 0 | 0 | 61,317 | 0 | |
| NEIGHBORHOOD SIDEWALKS, C.O. | 0 | 0 | 43,000 | 0 | |
| CT 53 STREET LIGHTS | 0 | 0 | 30,322 | 0 | |
| CT 53 STREET LIGHTS, C.O. | 0 | 0 | 47,783 | 0 | |
| CITY INFRASTRUCTURE | 0 | 0 | 0 | 0 | |
| PROGRAM TOTAL | \$310,898 | \$176,757 | \$288,427 | \$103,079 | -64.3% |
| PROGRAM: TRANSITIONAL HOUSING: | | | | | |
| 100 | | | | | |
| GRANTS COORDINATOR (.55) | \$22,489 | \$25,602 | \$25,710 | \$25,710 | |
| LONGEVITY PAY | 208 | 698 | 1,030 | 1,400 | |
| IMRF/FICA | 3,925 | 4,672 | 5,340 | 5,340 | |
| EMPLOYEE INSURANCE | 2,696 | 3,167 | 5,000 | 5,610 | |
| TOTAL 100 | \$29,318 | \$34,139 | \$37,080 | \$38,060 | 2.6% |
| 200 | | | | | |
| OFFICE SUPPLIES | \$0 | \$0 | \$0 | \$0 | |
| 300 | | | | | |
| PROPERTY INSURANCE | \$0 | \$0 | \$400 | \$400 | |
| PROPERTY UTILITIES | 13,801 | 12,912 | 13,500 | 13,500 | |
| FURNISHINGS | 0 | 34 | 500 | 500 | |
| PROPERTY MANAGEMENT | 3,063 | 3,532 | 6,471 | 3,500 | |
| RESIDENT SERVICES | 295 | 48 | 750 | 750 | |
| TOTAL 300 | \$17,159 | \$16,526 | \$21,621 | \$18,650 | -13.7% |
| PROGRAM TOTAL | \$46,477 | \$50,665 | \$58,701 | \$56,710 | -3.4% |

Supplementary Expenditure Report

**HOME CONSORTIUM PROGRAM FUND
EXPENDITURE DETAIL**

| CATEGORY | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| 100 | | | | |
| GRANTS MGR. (.5) | \$35,698 | \$36,938 | \$37,100 | \$37,100 |
| GRANTS COORDINATOR (.6) | 22,889 | 20,447 | 22,800 | 22,800 |
| ADMIN. ASSISTANT II (.2) | 7,624 | 7,889 | 7,920 | 7,920 |
| REHAB. COORDINATOR (.15) | 7,744 | 8,015 | 8,050 | 8,050 |
| INTERN | 3,313 | 11,528 | 2,500 | 0 |
| LONGEVITY PAY | 458 | 1,460 | 1,520 | 1,960 |
| OVERTIME PAY | 68 | 387 | 0 | 0 |
| I.M.R.F. | 12,596 | 13,810 | 15,480 | 15,480 |
| EMPLOYEE INSURANCE | 9,358 | 9,841 | 13,200 | 14,790 |
| 100 SUBTOTAL | \$99,748 | \$110,315 | \$108,570 | \$108,100 |
| 200 | | | | |
| OFFICE SUPPLIES | \$835 | \$696 | \$860 | \$860 |
| PRINTING/PUBLISHING | 1,187 | 1,016 | 1,750 | 1,750 |
| 200 SUBTOTAL | \$2,022 | \$1,712 | \$2,610 | \$2,610 |
| 300 | | | | |
| DUES AND SUBSCRIPTIONS | \$257 | \$238 | \$300 | \$300 |
| CONFERENCE AND TRAINING | 1,520 | 1,818 | 2,750 | 2,750 |
| POSTAGE | 176 | 194 | 400 | 400 |
| RECORDING FEES | 0 | 25 | 400 | 400 |
| PROGRAM OVERHEAD, URBANA | 9,180 | 9,550 | 9,930 | 12,626 |
| REGIONAL HOUSING NEEDS STUDY | 0 | 0 | 13,000 | 0 |
| ADMIN., URBANA, C.O. | 0 | 0 | 6,970 | 0 |
| 300 SUBTOTAL | \$11,133 | \$11,825 | \$33,750 | \$16,476 |
| PROGRAM TOTAL | \$112,903 | \$123,852 | \$144,930 | \$127,186 |
| COMMUNITY HOUSING DEV. : | | | | |
| URBAN LEAGUE OPER., CURRENT | \$0 | \$0 | \$0 | \$0 |
| CHDO OPERATING, UNOBLIGATED | 0 | 0 | 11,403 | 56,538 |
| URBAN LEAGUE OPER., C.O. | 4,339 | 0 | 0 | 0 |
| HOMESTEAD OPERATING | 16,836 | 18,942 | 22,500 | 0 |
| HOMESTEAD OPERATING C.O. | 0 | 0 | 6,314 | 0 |
| E.C.O. LAB, OPERATING | 12,627 | 14,768 | 22,500 | 0 |
| E.C.O. LAB, OPER, C.O. | 0 | 4,209 | 10,488 | 0 |
| E.C.O. LAB, MODULAR S/FAM | 0 | 0 | 30,836 | 0 |
| E.C.O. LAB, MODULAR DUPLEX | 0 | 0 | 90,000 | 0 |
| URBAN LEAGUE LEASE PROG. C.O. | 29,998 | 0 | 0 | 0 |
| HOMESTEAD AFFORDABLE | 0 | 0 | 80,000 | 0 |
| HOMESTEAD HOMEBUYER FY08-09 | 0 | 0 | 85,030 | 0 |
| HOMESTEAD DOUGLAS INFILL | 22,500 | 0 | 0 | 0 |
| HOMEST. DOUGLAS INFIL C.O. | 51,475 | 2,190 | 5,310 | 0 |
| HOMESTEAD-CRYSTAL VIEW C.O. | 0 | 251,004 | 25,000 | 0 |
| C.H.D.O. RESERVE ECOLAB C.O. | 15,000 | 0 | 16,000 | 0 |
| CHDO RESERVE, UNOBLIGATED | 0 | 0 | 169,209 | 169,209 |
| SUBTOTAL, COMM. HOUSING DEV. | \$152,775 | \$291,113 | \$574,590 | \$225,747 |

**HOME CONSORTIUM PROGRAM FUND
EXPENDITURE DETAIL (CONTINUED)**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|
| CITY OF CHAMPAIGN: | | | | |
| ADMIN., CURRENT | 14,868 | 11,302 | 11,302 | 11,302 |
| HOUSING REHAB., CURRENT | 155,146 | 28,634 | 100,000 | 0 |
| HOUSING REHAB., C.O. | 0 | 135,322 | 71,366 | 0 |
| LOAN PROG. C.O. | 13,483 | 14,999 | 0 | 0 |
| TENANT BASED RENT ASSISTANCE | 0 | 25,000 | 119,000 | 72,000 |
| PROP. ACQUISITION/REHAB, C.O. | 0 | 120,582 | 56,448 | 0 |
| PROP. ACQUISITION/REHAB | 0 | 264,169 | 236,334 | 72,000 |
| ACQ./REDEVELOPMENT. C.O. | 29,992 | 0 | 0 | 0 |
| LOT ACQUISITION | 0 | 0 | 42,839 | 0 |
| RENTAL REHAB. C.O. | 0 | 12,140 | 62,860 | 0 |
| RENTAL REHAB. | 0 | 0 | 45,000 | 0 |
| A.D.D.I. PROGRAM, CURRENT | 4,945 | 0 | 0 | 0 |
| A.D.D.I. PROGRAM, C.O. | 0 | 0 | 0 | 0 |
| TAYLOR THOMAS | 0 | 0 | 0 | 0 |
| TAYLOR THOMAS C.O. | 0 | 0 | 0 | 0 |
| NEIGHHOOD REVITALIZATION 08-09 | 0 | 75,273 | 198,653 | 0 |
| NEIGHHOOD REVITALIZATION 09-10 | 0 | 29,603 | 0 | 361,757 |
| DOUGLAS PARK INFILL C.O. | 15,459 | 0 | 0 | 0 |
| BRISTOL PLACE NEW CONST. C.O. | 0 | 0 | 0 | 0 |
| PROGRAM DELIVERY, CURRENT | 0 | 0 | 0 | 0 |
| PROGRAM DELIVERY. CARRYOVER | 0 | 0 | 0 | 0 |
| PROGRAM OVERHEAD | 0 | 0 | 0 | 0 |
| SUBTOTAL, CHAMPAIGN | \$233,893 | \$717,024 | \$943,802 | \$517,059 |
| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 |
| CHAMPAIGN COUNTY: | | | | |
| PROGRAM DELIVERY | \$0 | \$0 | \$5,625 | \$0 |
| PROGRAM DEL. CARRYOVER 09-10 | 0 | 0 | 6,600 | 0 |
| PROGRAM DEL. CARRYOVER 08-09 | 0 | 0 | 6,600 | 0 |
| PROGRAM DEL. CARRYOVER 07-08 | 0 | 0 | 6,600 | 0 |
| PROGRAM DEL. CARRYOVER 06-07 | 0 | 0 | 17,500 | 0 |
| PROGRAM DEL. CARRYOVER 05-06 | 10,799 | 1,571 | 6,876 | 0 |
| ADMIN. | 841 | 0 | 2,727 | 0 |
| ADMIN. CARRYOVER | 7,214 | 0 | 8,302 | 0 |
| ADMIN. CUMULATIVE CARRYOVER | 0 | 0 | 4,593 | 0 |
| AM. DREAM D/P INITIATIVE PROGR. | 0 | 0 | 0 | 0 |
| D/P INITIATIVE PROGRAM, C.O. | 0 | 0 | 0 | 0 |
| HOUSING REHAB., CURRENT | 0 | 0 | 71,820 | 100,524 |
| HOUSING REHAB., C.O.09-10 | 0 | 0 | 78,414 | 0 |
| HOUSING REHAB., C.O.08-09 | 0 | 0 | 79,539 | 0 |
| HOUSING REHAB., C.O.07-08 | 0 | 0 | 65,569 | 0 |
| HOUSING REHAB., C.O.06-07 | 160,499 | 24,540 | 17,921 | 0 |
| T.B.R.A., CURRENT | 0 | 0 | 175,000 | 0 |
| T.B.R.A., CARRYOVER 04-05 | 43,881 | 3,853 | 4,562 | 0 |
| T.B.R.A., CARRYOVER 03-04 | 3,344 | 2,271 | 0 | 0 |
| A.D.D.I., CARRYOVER | 18,700 | 3,362 | 0 | 0 |
| URBANA CONSORTIUM, C.O. | 0 | 0 | 106,025 | 0 |
| HOMESTEAD/CRYSTAL VIEW C.O. | 0 | 52,000 | 0 | 0 |
| SUBTOTAL, COUNTY | \$245,278 | \$87,597 | \$664,273 | \$100,524 |

Supplementary Expenditure Report

HOME CONSORTIUM PROGRAM FUND
EXPENDITURE DETAIL (CONTINUED)

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|
| CITY OF URBANA: | | | | |
| PROGRAM: | | | | |
| GRANTS MGR. (.2 to .1) | \$14,279 | \$14,775 | \$14,840 | \$7,420 |
| GRANTS COORD. (.4 to .3) | 15,259 | 13,631 | 15,200 | 11,400 |
| REHAB. COORD. (.35 to .25) | 18,070 | 18,700 | 18,780 | 13,414 |
| ADMIN. ASSISTANT II (.1) | 3,812 | 3,944 | 3,960 | 3,960 |
| IMRF/FICA | 8,869 | 9,401 | 10,870 | 10,870 |
| LONGEVITY | 651 | 1,231 | 1,580 | 2,030 |
| EMPLOYEE INSURANCE | 6,277 | 6,602 | 9,560 | 10,710 |
| SUBTOTAL, | \$67,217 | \$68,284 | \$74,790 | \$59,804 |
| HOUSING REHAB (WHOLE HOUSE) | 141,930 | 114,869 | 124,968 | 129,798 |
| HOUSING REHAB (C.O.) | 73,566 | 13,610 | 60,131 | 30,627 |
| PROGRAM DELIVERY | 0 | 0 | 0 | 0 |
| REDEVELOPMENT PROGRAMS | 0 | 0 | 0 | 0 |
| REDEVELOPMENT PROGRAMS C.O. | 0 | 0 | 16,494 | 0 |
| LAKESIDE TERRACE CUM. C.O. | 0 | 0 | 0 | 0 |
| CWIT, NEW CONST., C.O. | 29,998 | 0 | 0 | 0 |
| HOMEBUILDER BLITZ, C.O. | 0 | 0 | 29,998 | 0 |
| D/P INITIATIVE PROGRAM | 0 | 0 | 0 | 0 |
| UNPROGRAMMED CARRYOVER | 0 | 0 | 1,676 | 0 |
| KERR AVE. DEVELOPMENT C.O. | 0 | 0 | 0 | 0 |
| ECO LAB PASSIVE SOLAR 05-06 | 0 | 0 | 0 | 0 |
| TBRA, CARRYOVER | 0 | 0 | 0 | 0 |
| CRYSTALVIEW/LAKESIDE 06-07 | 0 | 0 | 0 | 0 |
| KERR AVE. 08-09 SUSTAIN. | 0 | 0 | 246,750 | 0 |
| URBANA CONSORTIUM ONOBLIG. | 0 | 0 | 32,649 | 0 |
| CRYSTALVIEW/LAKESIDE 06-07 | 0 | 42,908 | 20,000 | 0 |
| CRYSTALVIEW/LAKESIDE C.O. | 0 | 65,000 | 31,957 | 0 |
| TBRA, CARRYOVER | 0 | 0 | 0 | 0 |
| SUBTOTAL, | \$245,494 | \$236,387 | \$564,623 | \$160,425 |
| SUBTOTAL, CITY URBANA | \$312,711 | \$304,671 | \$639,413 | \$220,229 |
| A.D.D.I. PROGRAM: | | | | |
| AM. DREAM D/P I., CURRENT | \$1,598 | \$0 | \$0 | \$0 |
| AM. DREAM D/P I., C.O. | 13,402 | 0 | 0 | 0 |
| SUBTOTAL, A.D.D. | \$15,000 | \$0 | \$0 | \$0 |

**SUPPORTIVE HOUSING FUND
EXPENDITURE DETAIL**

| | ACTUAL | ACTUAL | BUDGET | BUDGET |
|--------------------------|-------------|-------------|-------------|-------------|
| ADMINISTRATION PROGRAM: | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
| PERSONNEL: | | | | |
| GRANTS COORDINATOR (.05) | \$4,497 | \$2,327 | \$2,340 | \$2,340 |
| LONGEVITY PAY | 42 | 140 | 30 | 30 |
| IMRF/FICA | 786 | 426 | 430 | 430 |
| EMPLOYEE INSURANCE | 539 | 288 | 300 | 300 |
| TOTAL, PERSONNEL | \$5,864 | \$3,181 | \$3,100 | \$3,100 |
| SUPPLIES: | | | | |
| OFFICE SUPPLIES | \$0 | \$0 | \$45 | \$45 |
| TOTAL, SUPPLIES | \$0 | \$0 | \$45 | \$45 |
| CONTRACTUAL: | | | | |
| TRAVEL AND CONFERENCE | \$0 | \$0 | \$0 | \$0 |
| AUDIT | 0 | 0 | 0 | 0 |
| POSTAGE | 0 | 0 | 0 | 0 |
| TOTAL, CONTRACTUAL | \$0 | \$0 | \$0 | \$0 |
| TOTAL ADMINISTRATION | \$5,864 | \$3,181 | \$3,145 | \$3,145 |

Supplementary Expenditure Report

URBANA FREE LIBRARY BUDGET ANALYSIS

| | 05-06 | 06-07 | DIFF | % |
|-----------------------------|--------------|--------------|------------|---------|
| SALARIES | \$ 2,041,157 | \$ 2,154,552 | \$ 113,395 | 5.6% |
| SUPPLIES | 319,877 | 340,742 | 20,865 | 6.5% |
| CONTRACTUAL | 499,525 | 524,114 | 24,589 | 4.9% |
| SUBTOTAL | \$ 2,860,559 | \$ 3,019,408 | \$ 158,849 | 5.6% |
| EQ. & VEH. | 100,293 | 104,202 | 3,909 | 3.9% |
| TOTAL | \$ 2,960,852 | \$ 3,123,610 | \$ 162,758 | 5.5% |
| IMRF/PENSION COSTS | 285,913 | 310,960 | 25,047 | 8.8% |
| PERSONNEL: | | | | |
| SALARIES | 1,875,031 | 1,931,280 | 56,249 | 3.0% |
| EMPL. HEALTH INSURANCE | 166,126 | 189,543 | 23,417 | 14.1% |
| EMPL. STEP INCREASES | - | (24,009) | (24,009) | -1.3% |
| ADD'L .5 P-T CATALOGING | - | 16,600 | 16,600 | 0.9% |
| ADD'L .5 P-T SHELVING | - | - | - | 0.0% |
| UPGRADE STAFF SALARY LEVELS | - | 32,440 | 32,440 | 1.7% |
| HEALTH SAVINGS PLAN | - | 8,698 | 8,698 | 0.5% |
| OTHER ADJUSTMENTS | - | - | - | |
| SUBTOTAL | 2,041,157 | 2,154,552 | 113,395 | 5.6% |
| SUPPLIES: | | | | |
| BOOKS/MATERIALS | 319,877 | 319,877 | - | 0.0% |
| ADD'L BOOKS/MAT'L | - | 20,865 | 20,865 | 6.5% |
| | - | - | - | |
| SUBTOTAL | 319,877 | 340,742 | 20,865 | 6.5% |
| CONTRACTUAL: | | | | |
| FEDERATED SEARCH SERVICE | - | 8,000 | 8,000 | #DIV/0! |
| | - | - | - | |
| OTHER | 499,525 | 516,114 | 16,589 | 3.3% |
| SUBTOTAL | 499,525 | 524,114 | 24,589 | 4.9% |
| REVENUE RECAP: | | | | |
| PROPERTY TAX LEVY | 2,633,129 | 2,849,175 | 216,046 | 8.2% |
| CITY-REPL. TAX | 62,904 | 62,904 | - | 0.0% |
| CITY-IMRF TRANSFER | 290,620 | 310,960 | 20,340 | 7.0% |
| SUBTOTAL FROM CITY | 2,986,653 | 3,223,039 | 236,386 | 7.9% |
| OTHER REVENUES | 260,112 | 252,234 | (7,878) | -3.0% |
| TOTAL REVENUES | 3,246,765 | 3,475,273 | 228,508 | 7.0% |

URBANA FREE LIBRARY (CONTINUED)

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| ADMINISTRATION-WAGES: | | | | | |
| SALARIED: | | | | | |
| EX. DIRECTOR | \$ 91,524 | \$ 94,741 | \$ 94,750 | \$ 94,750 | 0.0% |
| ASSOC. DIRECTOR | 71,555 | 76,993 | 77,039 | 77,039 | 0.0% |
| I/T MGR. | 56,457 | 58,460 | 58,476 | 58,476 | 0.0% |
| OFFICE MGR. | 45,027 | 46,600 | 46,612 | 46,613 | 0.0% |
| GRAPHIC ARTIST | 39,581 | 52,025 | 52,769 | 53,499 | 1.4% |
| SUBTOTAL, SALARIED | \$ 304,144 | \$ 328,819 | \$ 329,646 | \$ 330,377 | 0.2% |
| HOURLY | 12,621 | 2,155 | 2,423 | 2,423 | 0.0% |
| SUBTOTAL, ADMIN. | \$ 316,765 | \$ 330,974 | \$ 332,069 | \$ 332,800 | 0.2% |
| ADULT DEPT.: | | | | | |
| BOOKS AND MATERIALS | \$ 248,608 | \$ 267,151 | \$ 270,293 | \$ 270,293 | 0.0% |
| WAGES: | | | | | |
| SALARIED: | | | | | |
| ADULT DIRECTOR | \$ 64,190 | \$ 66,436 | \$ 39,453 | \$ 66,454 | 68.4% |
| LIBRARIAN, F-T | 197,428 | 207,543 | 211,910 | 214,054 | 1.0% |
| LIBRARIAN, P-T | 59,437 | 62,563 | 51,609 | 62,611 | 21.3% |
| SUBTOTAL, SALARIED | \$ 321,055 | \$ 336,542 | \$ 302,972 | \$ 343,119 | 13.3% |
| HOURLY | 78,326 | 76,151 | 76,948 | 65,602 | -14.7% |
| SUBTOTAL, ADULT WAGES | \$ 399,381 | \$ 412,693 | \$ 379,920 | \$ 408,721 | 7.6% |
| SUBTOTAL, ADULT | \$ 647,989 | \$ 679,844 | \$ 650,213 | \$ 679,014 | 4.4% |
| CHILDREN'S DEPT.: | | | | | |
| BOOKS AND MATERIALS | \$ 71,996 | \$ 78,083 | \$ 78,074 | \$ 78,074 | 0.0% |
| WAGES: | | | | | |
| SALARIED: | | | | | |
| CHILD DIRECTOR | \$ 64,195 | \$ 66,434 | \$ 52,453 | \$ 58,787 | 12.1% |
| LIBRARIAN, F-T | 107,518 | 111,281 | 111,306 | 111,308 | 0.0% |
| LIBRARIAN, P-T | 85,297 | 88,274 | 89,366 | 89,368 | 0.0% |
| SUBTOTAL, SALARIED | \$ 257,010 | \$ 265,989 | \$ 253,125 | \$ 259,463 | 2.5% |
| HOURLY | 44,830 | 52,455 | 62,988 | 48,320 | -23.3% |
| SUBTOTAL, CHILD. WAGES | \$ 301,840 | \$ 318,444 | \$ 316,113 | \$ 307,783 | -2.6% |
| SUBTOTAL, CHILDREN'S | \$ 373,836 | \$ 396,527 | \$ 394,187 | \$ 385,857 | -2.1% |
| ARCHIVES DEPT.: | | | | | |
| BOOKS AND MATERIALS | \$ 19,688 | \$ 24,149 | \$ 25,136 | \$ 25,136 | 0.0% |
| WAGES: | | | | | |
| SALARIED: | | | | | |
| ARCHIVES DIRECTOR | \$ 61,724 | \$ 63,879 | \$ 61,897 | \$ 63,898 | 3.2% |
| LIBRARIAN, F-T | 99,250 | 104,842 | 107,025 | 109,167 | 2.0% |
| LIBRARIAN, P-T | 16,968 | 15,304 | 16,035 | 16,763 | 4.5% |
| SUBTOTAL, SALARIED | \$ 177,942 | \$ 184,025 | \$ 184,957 | \$ 189,828 | 2.6% |
| HOURLY | 41,504 | 41,528 | 36,083 | 34,151 | -5.4% |
| SUBTOTAL, ARCH. WAGES | \$ 219,446 | \$ 225,553 | \$ 221,040 | \$ 223,979 | 1.3% |
| SUBTOTAL, ARCHIVES | \$ 239,134 | \$ 249,702 | \$ 246,176 | \$ 249,115 | 1.2% |

Supplementary Expenditure Report

URBANA FREE LIBRARY (CONTINUED)

| | ACTUAL 2008-09 | ACTUAL 2009-10 | BUDGET 2010-11 | BUDGET 2011-12 | % CHG. |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| MAINTENANCE DEPT.-WAGES: | | | | | |
| SALARIED-CUSTODIAN | \$ 35,548 | \$ 36,783 | \$ 36,792 | \$ 36,792 | 0.0% |
| HOURLY | 11,168 | 10,750 | 13,325 | 13,325 | 0.0% |
| SUBTOTAL, MAINTENANCE | \$ 46,716 | \$ 47,533 | \$ 50,117 | \$ 50,117 | 0.0% |
| ACQUISITIONS DEPT.-WAGES: | | | | | |
| SALARIED: | | | | | |
| ACQUISITIONS MGR. | \$ 45,027 | \$ 47,992 | \$ 48,007 | \$ 48,008 | 0.0% |
| CLERK, F-T | 64,459 | 73,564 | 73,584 | 73,584 | 0.0% |
| CLERK, P-T | 37,317 | 37,230 | 38,045 | 38,855 | 2.1% |
| SUBTOTAL, SALARIED | \$ 146,803 | \$ 158,786 | \$ 159,636 | \$ 160,447 | 0.5% |
| HOURLY | 44,329 | 48,023 | 58,877 | 58,877 | 0.0% |
| SUBTOTAL, ACQUISITIONS | \$ 191,132 | \$ 206,809 | \$ 218,513 | \$ 219,324 | 0.4% |
| CIRCULATION DEPT.-WAGES: | | | | | |
| SALARIED: | | | | | |
| CIRCULATION MGR. | \$ 56,781 | \$ 61,308 | \$ 63,897 | \$ 63,898 | 0.0% |
| ASST. CIRC. MGR. | 43,294 | 44,806 | 44,819 | 46,613 | 4.0% |
| CLERK, F-T | 62,921 | 68,470 | 65,469 | 65,595 | 0.2% |
| CLERK, P-T | 123,757 | 130,668 | 146,376 | 150,873 | 3.1% |
| SUBTOTAL, SALARIED | \$ 286,753 | \$ 305,252 | \$ 320,561 | \$ 326,979 | 2.0% |
| HOURLY | 188,884 | 196,499 | 218,080 | 185,126 | -15.1% |
| SUBTOTAL, CIRCULATIONS | \$ 475,637 | \$ 501,751 | \$ 538,641 | \$ 512,105 | -4.9% |

**MOTOR VEHICLE PARKING SYSTEM FUND
PARKING SYSTEM MAINTENANCE**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|-----------------------------------|-------------------|-------------------|----------------------|-------------------|
| 100 | | | | |
| METER MAINT. TECHNICIANS | \$77,527 | \$86,515 | \$80,560 | \$80,560 |
| NON-RECURRING AMOUNT, TECH. | 0 | 0 | 24,000 | 0 |
| SEASONAL PAINTER | 5,960 | 22,090 | 22,681 | 22,900 |
| OVERTIME | 8,939 | 8,794 | 3,000 | 1,000 |
| LONGEVITY | 10,837 | 8,741 | 6,450 | 6,450 |
| EMPLOYEE INSURANCE | 13,820 | 14,620 | 15,590 | 16,500 |
| I.M.R.F. PENSION/FICA | 15,870 | 22,100 | 24,350 | 24,350 |
| TOTAL PERSONNEL | \$132,953 | \$162,860 | \$176,631 | \$151,760 |
| 200 | | | | |
| OFFICE SUPPLIES | \$89 | \$136 | \$210 | \$210 |
| PAINT | 842 | 2,362 | 3,270 | 3,270 |
| LANDSCAPE MATERIALS | 7,690 | 7,088 | 7,700 | 7,700 |
| SMALL TOOLS | 528 | 455 | 520 | 520 |
| PARKING PERMITS | 2,293 | 2,492 | 2,080 | 2,080 |
| ASPHALT | 700 | 700 | 700 | 700 |
| METERS AND SIGNS | 6,649 | 4,514 | 7,720 | 7,720 |
| SALT | 8,320 | 8,320 | 8,320 | 8,320 |
| SNOW BLADES | 120 | 0 | 120 | 120 |
| METER PARTS | 278 | 195 | 3,530 | 3,530 |
| TOTAL SUPPLIES | \$27,509 | \$26,262 | \$34,170 | \$34,170 |
| 300 | | | | |
| TRANSFER, SUPPORT SERV. | \$147,090 | \$153,710 | \$176,750 | \$194,430 |
| REIMB., GEN. FUND ARBOR PERSONNEL | 56,550 | 59,090 | 62,050 | 68,260 |
| DUES AND SUBSCRIPTIONS | 770 | 520 | 700 | 700 |
| TRAINING AND EDUCATION | 507 | 0 | 2,080 | 2,080 |
| CELLUAR PHONE/PAGING | 285 | 272 | 400 | 400 |
| UNIFORM RENTAL | 663 | 386 | 620 | 620 |
| CDL LICENSE | 0 | 50 | 60 | 60 |
| METER REFINISHING | 4,384 | 1,248 | 3,530 | 3,530 |
| ART IN PARK SPECIAL MAINTENANCE | 1,298 | 2,203 | 4,000 | 4,000 |
| REFUSE COLLECTION | 7,211 | 10,366 | 11,310 | 11,310 |
| VEHICLE SERVICES | 63,001 | 68,243 | 110,600 | 110,600 |
| PLOW REPAIR | 4,727 | 2,753 | 2,240 | 2,240 |
| MAINT., HANDHELD WRITERS | 0 | 8,910 | 1,000 | 1,000 |
| BANK FEES, COIN SORTING | 3,414 | 3,219 | 4,500 | 4,500 |
| UTILITIES | 12,000 | 12,000 | 22,000 | 22,000 |
| EQUIPMENT RENTAL | 0 | 0 | 1,000 | 1,000 |
| CITY INSURANCE | 8,220 | 8,630 | 8,630 | 8,630 |
| TRANSFER, WORKER'S COMP. | 3,570 | 3,750 | 3,750 | 3,750 |
| CITY TELEPHONE | 770 | 650 | 650 | 650 |
| TOTAL CONTRACTUAL | \$314,460 | \$336,000 | \$415,870 | \$439,760 |
| 400 | | | | |
| APPURTENANCES | \$3,280 | \$91 | \$16,100 | \$16,100 |
| TICKET WRITERS & SOFTWARE | 0 | 56,800 | 0 | 0 |
| METCAD RADIOS | 0 | 0 | 0 | 0 |
| BOOT DEVICES | 0 | 1,973 | 0 | 0 |
| POST STRAIGHTENER | 0 | 562 | 0 | 0 |
| LEAF VACUUM | 139 | 0 | 0 | 0 |
| ART IN PARK ALGAE PREV. EQ. | 0 | 0 | 0 | 0 |
| TOTAL CAPITAL | \$3,419 | \$59,426 | \$16,100 | \$16,100 |
| PROGRAM TOTAL | \$478,341 | \$584,548 | \$642,771 | \$641,790 |

Supplementary Expenditure Report

**MOTOR VEHICLE PARKING SYSTEM FUND
PARKING GARAGE**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJECTED 2010-11 | BUDGET 2011-12 |
|------------------------------|-------------------|-------------------|----------------------|-------------------|
| 100 | | | | |
| PART-TIME | \$36,816 | \$38,760 | \$39,140 | \$39,530 |
| OVERTIME | 0 | 1,485 | 2,350 | 2,350 |
| LONGEVITY PAY | 888 | 1,453 | 2,800 | 2,000 |
| I.M.R.F. PENSION/FICA | 6,070 | 6,070 | 6,690 | 6,690 |
| TOTAL 100 | \$43,774 | \$47,768 | \$50,980 | \$50,570 |
| 200 | | | | |
| TICKETS | \$0 | \$1,274 | \$700 | \$700 |
| PAINT | 0 | 620 | 620 | 620 |
| MISC. SUPPLIES | 1,070 | 1,491 | 2,680 | 2,680 |
| LANDSCAPE MATERIALS | 3,270 | 3,158 | 3,270 | 3,270 |
| SIGNS | 0 | 530 | 530 | 530 |
| SNOW ABATEMENT MATERIALS | 3,200 | 3,200 | 2,370 | 2,370 |
| TOTAL 200 | \$7,540 | \$10,273 | \$10,170 | \$10,170 |
| 300 | | | | |
| TRANSFER, SUPPORT SERV. | \$23,260 | \$24,310 | \$27,960 | \$30,760 |
| SERVICE CONTRACTS | 5,671 | 5,773 | 3,770 | 3,770 |
| TRAINING AND EDUCATION | 520 | 0 | 520 | 520 |
| STRUCTURAL MAINT. | 0 | 0 | 3,120 | 3,120 |
| UNIFORM RENTAL | 662 | 710 | 710 | 710 |
| VEHICLE SERVICES | 874 | 1,066 | 1,700 | 1,700 |
| SPECIAL VANDALISM | 0 | 0 | 2,080 | 2,080 |
| UTILITIES | 23,400 | 23,400 | 33,400 | 33,400 |
| ADVERTISING | 180 | 166 | 830 | 830 |
| CITY INSURANCE | 8,220 | 8,630 | 8,630 | 8,630 |
| TRANSFER, WORKER'S COMP. | 1,660 | 1,740 | 1,740 | 1,740 |
| TOTAL 300 | \$64,447 | \$65,795 | \$84,460 | \$87,260 |
| 400 | | | | |
| ENTRANCE/EXIT GATES | 0 | 44,195 | 0 | 0 |
| TICKET SPITTERS | 0 | 0 | 0 | 0 |
| CONSULTANT, PARKING DECK EQ. | 0 | 0 | 0 | 0 |
| ATTENDANT BOOTH | 0 | 0 | 0 | 0 |
| TOTAL 400 | \$0 | \$44,195 | \$0 | \$0 |
| PROGRAM TOTAL | \$115,761 | \$168,031 | \$145,610 | \$148,000 |

**FARMER'S MARKET
DETAIL EXPENSES**

| | ACTUAL 2008-09 | ACTUAL 2009-10 | PROJ. 2010-11 | BUDGET 2011-12 |
|----------------------------|---------------------------|---------------------------|--------------------------|---------------------------|
| PART-TIME PERSONNEL FALL | \$4,612 | \$4,610 | \$4,800 | \$5,300 |
| PART-TIME PERSONNEL SPRING | 2,300 | 1,583 | 2,600 | 2,600 |
| ADMIN. SALARY | 8,380 | 8,720 | 17,960 | 29,760 |
| SUPPLIES, FALL | 1,823 | 1,131 | 401 | 1,000 |
| SUPPLIES, SPRING | 0 | 1,178 | 2,000 | 2,000 |
| EL. IMPROVEMENTS | 0 | 0 | 27,500 | 0 |
| INSPECTION FEE | 0 | 0 | 600 | 0 |
| CREDIT CARD FEES, FALL | 0 | 0 | 1,633 | 2,000 |
| CREDIT CARD FEES, SPRING | 0 | 817 | 1,000 | 2,000 |
| LIABILITY INSURANCE | 3,920 | 4,030 | 4,120 | 4,120 |
| PROMOTION, GRANT | 7,500 | 0 | 14,000 | 0 |
| PROMOTION FALL | 16,386 | 11,970 | 5,000 | 14,390 |
| PROMOTION SPRING | 3,000 | 7,368 | 6,030 | 21,030 |
| TOTAL | \$47,921 | \$41,407 | \$87,644 | \$84,200 |