



# **City of Urbana Budget Fiscal Year 2010-2011**

**Mayor:**

**Laurel Prussing**

**City Clerk:**

**Phyllis D. Clark**

**Council Members:**

**Charles A. Smyth**

**David Gehrig**

**Robert E. Lewis**

**Brandon Bowersox**

**Dennis Roberts**

**Heather Stevenson**

**Diane W. Marlin**

**Comptroller:**

**Ronald C. Eldridge**

# Table of Contents

---

Mayor's Message .....	1
Adopting Ordinance .....	7
Staff Missions and Principles.....	9
General Information:	
Organization Structure - Program Budgeting .....	11
Organizational Chart .....	14
Financial and Accounting Information .....	15
Summaries:	
Revenues, Expenses and Fund Balances,	
All Funds Summary .....	17
Operating Funds Summary .....	18
Personnel Summary.....	20
Budget Expenditure Summaries.....	24
Revenue Analysis:	
Property and Other Tax Summary .....	27
Revenue Details and Projections, General Operating Funds...38	
Permits and Licenses and Other Detail.....	40
Expenditures Detail and Program Narrative:	
General Fund:	
Urbana City Council.....	41
Executive Department.....	43
Finance Department .....	49
City Clerk .....	57
Police Department .....	59
Fire Rescue Services Department .....	69
Public Works Department .....	73
Community Development Services Department .....	97
Special Funds:	
Special Funds That Support General Operations .....	107
Community Development Special Funds .....	119
Tax Increment Financing District Funds.....	125
Urbana Free Library.....	131
Motor Vehicle Parking System.....	135
Capital Improvement Funds.....	139
Reserve Funds .....	147
Pension Funds.....	151



**Office of the Mayor  
Laurel Lunt Prussing**

400 S. Vine Street  
Urbana, IL 61801  
(217) 384-2456  
FAX (217) 384-2456  
llprussing@city.urbana.il.us

May 10, 2010

## **Mayor's Message**

---

### **To the Urbana City Council and the Citizens of Urbana:**

This proposed budget for the fiscal year July 1, 2010 through June 30, 2011 reflects a cautious approach to managing in very uncertain financial times. Not only are we coping with a national recession, but the fiscal crisis of the state of Illinois makes our financial situation even more difficult.

Our major employer, the University of Illinois, is facing severe budget problems and this impacts the local economy. The Illinois Legislature has not yet passed a budget. Without an increase in the state income tax, education and social services will be in dire straits and local governments will find it more and more difficult to provide services the public depends on.

This Urbana City budget for the new fiscal year beginning July 1, 2010 includes total spending of \$48 million, an increase of 0.7 % over the current year. Sources of funding include estimated revenues of \$42 million plus \$6 million from accumulated reserves in several funds.

The underlying strategy of this budget is to hold the line on spending for the coming year while keeping a close eye on the outlook for existing revenues to recover and the potential for new revenue.

This budget will permit the city to continue working to achieve the goals adopted by the mayor and city council. Our first goal is public safety. We want to maintain the level and quality of service Urbana residents rely on for police, fire and public works. This means we need to keep our employees. We invest a great deal in our employees and they invest their time and energy in the city. We will keep up our efforts in planning and economic development and provide the same level of assistance to social service agencies. We will not add new employees and will take longer to fill vacant positions.

Rather than resort to measures such as lay-offs and furloughs, we feel the fairest way to keep costs from increasing is to freeze wages and salaries for the coming year. In past years we have given annual cost of living increases to employees. This year we cannot afford it. The elected officials (mayor, city clerk and city council) have already pledged to return the 3% raises they were slated to receive by ordinance as of May 1.

## Mayor's Message

---

We plan to continue our investment in capital improvements since we are able to get lower than expected bids on many projects--one bright note in the recession

### **Bridging a \$1.4 million Budget Gap**

The gap between revenue and spending is primarily due to recessionary declines in sales and income taxes and a significant slowing in the growth of the assessed value of real property. We have taken the following steps to bridge that gap:

1. We cut \$434,000 from expenses, including keeping some positions vacant.
2. We moved \$246,000 in appropriate expenses to TIFs and the Recycling Fund
3. We made two non-recurring transfers of \$350,000 each to the General Fund from the Vehicle and Equipment Replacement Fund and the Insurance Reserve Funds.
4. We enacted fee and fine increases which will bring in an estimated \$228,000 next year.

### **Expenditures by Sector**

The cost of Public Works--constructing and maintaining streets, sewers, lights and signals will again be the biggest sector of the budget, accounting for over one third of the total budget. The second largest budget share is for Public Safety which next year will total just under one third of the budget. Urbana's fire and police departments are highly regarded. The remaining one third of the budget covers all other city services: Community Development and Economic Development (15%); administrative departments (Executive, Finance and City Clerk combined: 6%); and the Urbana Free Library (8%).

### **Changes in Spending:**

#### Salaries and Benefits

Over eighty percent of the General Fund budget and over half of the total for all funds is for salaries, wages and fringe benefits--\$21 million in salaries, \$2 million for insurance and \$6 million for pensions. Most city employees are covered by collective bargaining agreements. Our agreements with Fire, Police and the American Federation of State, County and Municipal employees all expire on June 30<sup>th</sup>, 2010.

This budget includes no funding for cost of living salary increases. The only increases proposed to be maintained will be longevity increases which are included in existing labor contracts which we hope to continue as is for one year. (For non-union employees this budget includes a small amount for longevity increases for those who qualify.)

### **Revenue**

Urbana has a broad base of revenue sources. The property tax is the largest single source (for the General Fund and Tax Increment Financing Districts combined). Within the General Fund the sales tax is the largest single source, followed by the property tax and the state income tax.

### **Property Tax (and Who Really Pays for Hospital Charity Care?)**

We plan to continue holding the property tax rate constant at \$1.2942. For the past few years the cities of Urbana and Champaign have attempted to set the same property tax rate and have lowered rates from previous years. Because of the recession property

values on existing buildings have stopped increasing as fast and the amount of new construction has also slowed. (Fortunately we do not suffer from over-all decreasing values, as many parts of the nation do.)

The property tax accounts for 25% of total revenue in all funds. Over \$7 million is levied for our General Fund, pensions and the Library while an additional \$3 million is collected in our TIF districts (Tax Increment Financing). TIF funds can only be used within the TIF district. The money comes from taxes levied on behalf of all taxing bodies all of which goes to the City for economic development within the TIF. The goal is to eventually benefit all the taxing districts from the increased assessed valuation generated by the development.

Urbana's largest institutions, the University of Illinois, Carle Hospital and Provena Hospital have historically been exempt from property taxes. A recent Illinois Supreme Court ruling concerning property taxes and charitable care by Provena Hospital may change the situation as far as the two hospitals are concerned. We may be able to count on receiving the city's portion of the 2002 taxes paid by Provena during the next fiscal year. (The city's share for this one year is approximately \$180,000.) However, it may be many years before these questions are settled in court and perhaps in the Illinois legislature. **One thing is certain: if our local hospitals provide charity care and thereby become exempt from paying property taxes, that charity care for people throughout this region is really being paid for by Urbana taxpayers.**

### **Sales Tax**

We continue to work to bring in more retailers and restaurants and provide a wide range of customer choices in Urbana. We have brought a steady influx of many new small retail outlets and restaurants in the downtown and throughout the city. Actual sales taxes received in the year that ended June 30, 2009 were \$8.4 million, slightly lower than the previous year. Normally we have experienced growth in our sales tax. However, as the recession has taken its toll City Comptroller Ron Eldridge estimates this year's total will fall to \$8.2 million as of June 30, 2010. Each 1% is equal to more than \$80,000, so a recession which cuts growth 5% will reduce revenue by more than \$400,000.

### **Income Tax**

Even steeper cuts have occurred in the city's share of the state income tax. For the year ending June 30, 2008 we received \$4 million. By June 30, 2009 it was down to \$3.8 million. Comptroller Ron Eldridge is now estimating \$3.5 million for the year ending June 30, 2010.

### **Motor Fuel Tax**

Costs are increasing 20% a year while motor fuel tax revenue has decreased and is projected to have zero growth next year. This is because motor fuel is taxed as a fixed number of cents per gallon. Therefore, the amount of tax does not increase when fuel prices increase—and in fact may go down as people purchase fewer gallons. However, costs for road construction and maintenance go up as fuel costs increase. Fortunately we have recently received some relief from that price squeeze because of the economic slowdown and the willingness of contractors to lower their bids.

## Mayor's Message

---

However, it is clear that motor fuel tax which was intended to cover the cost of constructing and maintaining roads will fall further and further behind the actual costs. The City of Danville, Illinois, raised its motor fuel tax 5 cents per gallon in 2007 and is now getting \$1 million per year which is put in a fund dedicated to road repair and reconstruction. The fears that customers would go elsewhere to purchase fuel have not materialized.

Other Illinois cities including Naperville as well as the counties of DuPage and Kane have also enacted motor fuel taxes. Clearly this is a topic we need to discuss with our sister city of Champaign. Ideally both cities need to adopt a similar ordinance to raise the motor fuel tax and use the increases to repair and maintain existing city streets.

**Major uncertainties for future years** include the ever-growing costs of pensions and health insurance as well as substantial price increases in electricity, natural gas, gasoline, asphalt, cement, and water.

The city continues to cooperate with other local governments to intervene before the Illinois Commerce Commission to oppose the large rate increases requested by Illinois American Water and AmerenIP. We worked in a cooperative effort with the City of Champaign as well as Savoy, St. Joseph, Philo and Sidney to oppose the water rate increase. We have also worked with Champaign, Bloomington, and Normal to oppose rate increases requested by AmerenIP. These efforts are not only on behalf of local governments but for the consumers and businesses we represent and for whom the total costs of such increases is far greater than the direct costs to city governments.

### **Sustainability**

One of the goals of the Mayor and City Council is to reduce Urbana's "energy footprint". Increasingly violent weather attributable to global warming costs us all in human terms but also harms tight city budgets. The City is committed to implementing methods for energy conservation in all its buildings and to encourage citizens to bicycle, walk and use mass transit instead of driving. Our new street designs are for "complete streets" which provide safe passage for pedestrians and bicyclists as well as cars.

We have several projects underway to provide well-designed energy efficient homes for low income home owners. And we are adapting our rules and regulations to encourage alternative energy sources by homeowners who want to use solar power, for example.

Urbana has been a leader in urban forestry for many years. We are a charter recipient of the Tree City USA award and have been described as the leading city in Illinois for wise management of trees. The Urbana Arborist and Arbor Division are dedicated to planting and caring for trees on the public right of way which thrive in this environment as well as educating citizens about the value of trees and advising them on the best species to plant on their own property. Planting trees is an excellent way to counter global warming because trees use up carbon dioxide and produce oxygen.

Urbana has begun the discussion of how to create a sustainable future with respect to water and energy use in particular. With the research power of the University of Illinois we should be leaders in tackling this huge world-wide challenge.

**Public Input On This Budget**

A City Council discussion of this proposed budget will be held on Monday, May 24<sup>th</sup>. A public hearing will be held in the City Council Chambers on Monday, June 7th. Public participation is welcomed. Individual questions or comments may also be directed to me via e-mail ([llprussing@city.urbana.il.us](mailto:llprussing@city.urbana.il.us)) , U.S. mail (400 S. Vine Street, Urbana, IL 61801) or by phone (384-2456).

Sincerely,



Laurel Lunt Prussing  
Mayor





# Adopting Ordinance

---

ORDINANCE NO. 2010-\_\_\_\_\_

AN ORDINANCE  
APPROVING THE ANNUAL BUDGET

---

WHEREAS, the City of Urbana, Illinois, is a home rule unit pursuant to the provisions of Section 6, Article VII of the 1970 Constitution of the State of Illinois, and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt; and

WHEREAS, the proposed Annual Budget for the City of Urbana for the fiscal year beginning July 1, 2010, and ending June 30, 2011, has been prepared by the Budget Director in accordance with the provision of Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois; and

WHEREAS, the proposed Annual Budget was made conveniently available for public inspection by publication in pamphlet form as prescribed by the corporate authorities at least fourteen (14) days prior to a public hearing on said proposed Annual Budget duly held at 7:00 p.m. on Monday, June 7, 2010, after due and proper notice of the availability for inspection of the proposed Annual Budget and the said public hearing having been given by publication in the News-Gazette, a newspaper having a general circulation in the City of Urbana on a date at least fourteen (14) days prior to the date of said public hearing; and

WHEREAS, the City Council of the City of Urbana, Illinois, hereby desires to pass, approve and adopt the proposed Annual Budget as heretofore further changed, modified and amended by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

That the City of Urbana Budget 2010-11, a complete copy of which such document including all relevant elements thereof has been presented to and is now before this meeting, a true copy of which is attached hereto, be and the same is hereby passed, approved and adopted as the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2010, and ending June 30, 2011.

The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

**Adopting Ordinance**

---

This ordinance is hereby passed by the affirmative vote, the "ayes" and nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said City Council.

AYES:

NAYS:

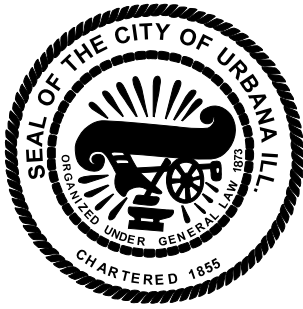
ABSTAINED:

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Laurel Lunt Prussing, Mayor



# Staff Mission And Principles

## Our Mission

---

The staff of the City of Urbana recognizes its primary mission is to effectively deliver municipal services to its citizens.

Our staff is committed to:

1. Fulfilling essential public needs that citizens are generally unable to provide for themselves.
2. Protecting public health, safety and welfare for present and future generations.
3. Enhancing the quality of life in ways that are well planned and cost-effective.

We seek to accomplish our mission guided by the following principles:

### **Vision**

The City of Urbana is a strong and effective government. Our staff is committed to maintaining the City's leadership status by continuing to implement long range planning strategies and innovative programs that will positively influence and shape the future growth and development of the City and positively impact the lives of our citizens.

### **Responsibility**

Providing reliable, quality service to the public is an essential function of city staff. Therefore, it is the goal of all staff members to take a proactive and resourceful approach in the performance of their job and to take personal responsibility for the success of our City.

### **Mutual Understanding**

The City of Urbana is a culturally diverse community. As staff it is our goal to foster an environment that recognizes the value in differences and mutual responsibility – an environment of inclusion and unity, not exclusion. The City is committed to having a workforce that reflects the community in which we serve. Each staff member's behavior should reflect the City's commitment to mutual respect, acceptance and understanding of others.

### **Integrity**

In order to maintain effectiveness, staff recognizes the importance of maintaining a high degree of integrity. It is our goal to execute our responsibilities in an honest, polite, respectful, trustworthy and knowledgeable manner.

### **Creative Cooperation/Collaboration**

City staff recognizes that only through working together in collaboration and cooperation with our citizens, businesses, other governments and agencies can we achieve our mission. It is our goal to reach out to others to provide quality results for our community and environment.

### **Mutual Benefit/Safety**

It is the City's goal to identify solutions, which create a safe environment for the work place and our community as a whole. Each staff member must take personal responsibility for the safety of his or her self as well as others.

### **Progress**

It is an ongoing goal of city staff to continuously explore new and innovative ideas in an effort to better serve our community and its citizens.

*January 2002*



# General Information:

---

## Organization Structure - Program Budgeting

The City of Urbana budget organizes costs for general operations into departments, divisions and programs (cost centers). Following is a listing of these departments and programs:

- City Council
- Executive Department
  - Administration
  - Legal
  - Human Relations
  - Human Resources
- Finance Department
  - Administration
  - Parking Tickets, Permits and Licenses
  - Financial Services
  - Information Services
    - Police Records Management System (in special fund)
    - C.A.T.V. P.E.G. (in special fund)
    - City Documents Management
- City Clerk
- Community Development Services Department
  - Administration
  - Economic Development
  - Planning and Zoning
  - Building Safety Division
    - New Construction
    - Housing
    - Multi-Family Inspection
  - Community Development Block Grant and other H.U.D. housing development and rehabilitation programs (in various special funds)

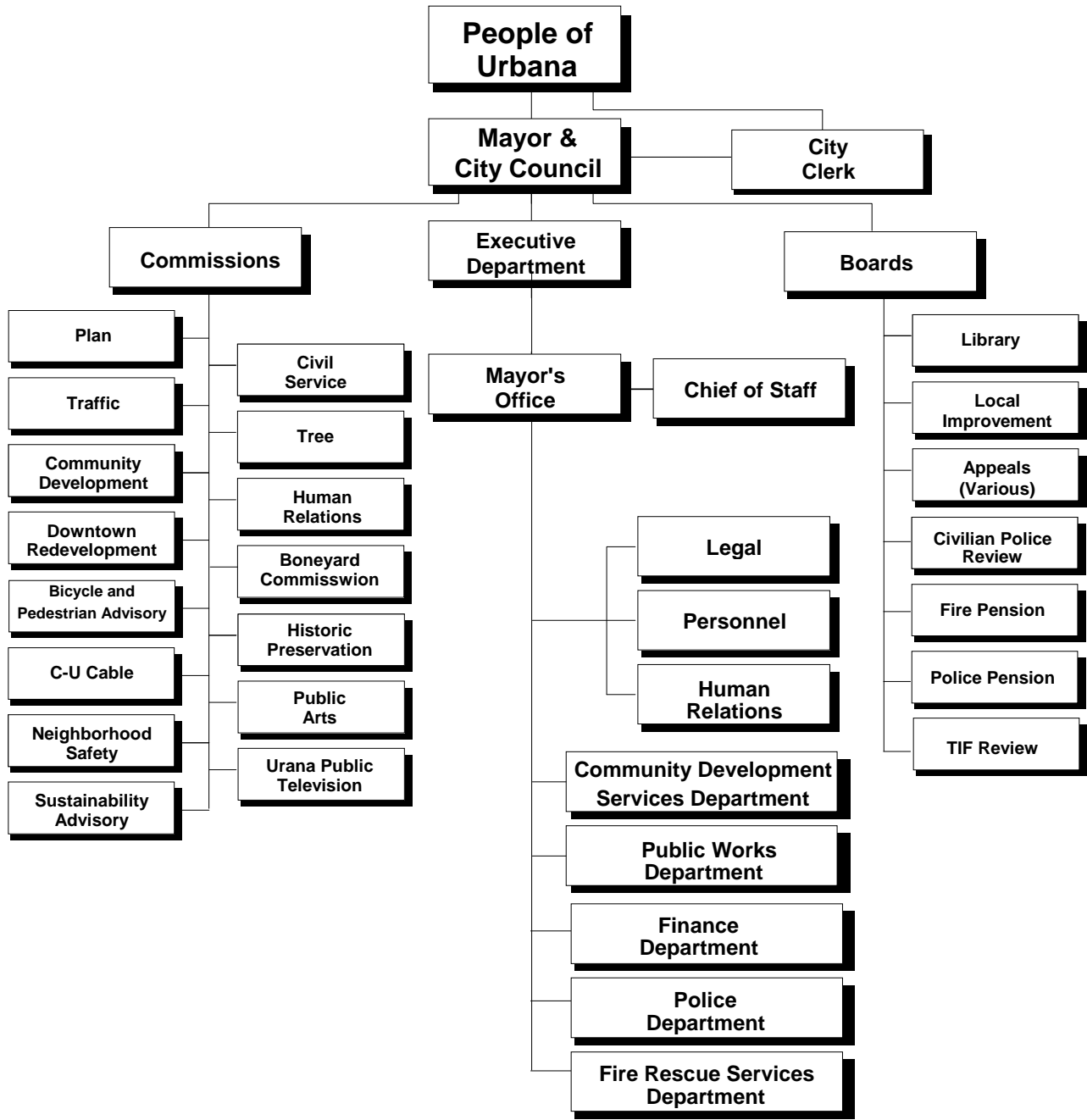
## General Information


---

- Police Department
  - Administration
  - Patrol
  - Criminal Investigations
  - Support Services
  - School Crossing Guards
  - Meter Enforcement
  - Animal Control
- Fire Rescue Services Department
- Public Works Department
  - Administration
  - Arbor Division
    - Urban Forestry
    - Landscape Management
    - Landscape Recycling Center (in special fund)
  - Public Facilities Division
    - Facilities Maintenance
    - Civic Center
    - Parking System Maintenance (M.V.P.S. Special Fund)
    - Parking Garage (M.V.P.S. Special Fund)
  - Operations Division
    - Tool room
    - Snow and Ice Removal
    - Traffic Control
    - Street Lighting
    - Street Maintenance and Construction
    - Concrete Repair
    - Sewer Maintenance and Construction
    - Traffic Signals
    - Right of Way and Technical Support

- Engineering Division
  - Planning and Mapping
  - Transportation Improvements
  - Sewer Improvements
- Environmental Management Division
  - Environmental Planning
  - Environmental Control
  - U-Cycle (in special fund)
- Equipment Services (in special fund)
- Urbana Free Library (in special fund)
  - Centralized Costs
  - Administration
  - Adult Division
  - Children's Division
  - Archives Division
  - Maintenance Division
  - Acquisitions Division
  - Circulation Division
  - Documents Project

# Organizational Chart



 **City of Urbana  
Organization Chart  
Structure And Major Service Functions**



---

## FINANCIAL AND ACCOUNTING INFORMATION

The City of Urbana was chartered in 1855, and operates under a mayor/city council form of government. The legislative authority of the City is vested in a seven-member council, each elected from their respective districts. The Mayor is elected at large. Major City services are police and fire rescue protection, public works, library, and general administration. Public parking facilities are provided as an enterprise activity. Urbana's population is estimated at 40,000 and the city boundaries include an area of 12 square miles.

This document has been prepared on a program budgeting basis. Program budgeting provides that costs necessary to provide specific services will be accounted for in cost centers, or programs. Program budgeting has been acknowledged as the preferred method of budgeting by various municipal financial associations.

The City also publishes a detailed line item expenditure report. It is used by the City staff in managing the budget on a daily basis.

The Comprehensive Annual Financial Report is published annually in the third week of December. It presents a historical financial picture of operations of the City for the immediately preceding fiscal year. This information in this report is reviewed by external auditors to assure it is accurate and prepared with acceptable methods. A comparison of actual results to the budget or expected results is a part of this report.

The Capital Improvements Section of this budget authorizes costs and reports estimated revenues for the 1-year period July 1 to June 30. Because the construction season runs approximately from April to November, It is important to view these one year expenditures in conjunction with the City's long-range or 10 year Capital Improvements Plan, which is issued separately from this budget document. Many projects that are approved and included in the city's fiscal year budget (ends June 30) will not be completed until near the end of the construction season (fall). Therefore, unspent monies for these projects will be carried over and rebudgeted in the following year.

It is often necessary to amend this budget during the year. All changes which increase the departmental total authorized expenditure level or transfer monies from one major category level to another (major categories are defined as personnel services, supplies, contractual and operations, and capital outlay) require Council approval. In special funds, all changes above 10% and those, which change the basic nature of the project, require Council approval. Other changes are approved administratively.

The City passes its annual tax levy ordinance on or before the 1st Tuesday in December. The first half of the tax bills is due and payable to the County in May and the balance in July. Amounts are remitted to the City from the County Treasurer within a short period after collection. The amount of property tax revenue reported in 2009-10 is the proposed amount to be levied in December 2009 and collected by the City approximately ½ in June of and ½ in Jul-Sep.

## General Information

---

2010. Increases in the amount proposed to be levied after the budget is adopted, will require a budget amendment to be approved by the City Council. Decreases may mean a deficit spending position.

City bonds continue to receive an AA2 rating from Moody's. This rating can be considered as very good for a city the size and nature of Urbana. There is currently no debt being retired from general property taxes. All outstanding debt is being retired from TIF or M.V.P.S. dedicated revenue sources.

Cash temporarily idle during the year is invested in bank certificates of deposit, U.S. Government securities, the Illinois Public Treasurer's Fund and in common stocks and mutual funds. Investments above insured limits are collateralized by the bank pledging U.S. Government securities to the City.

This budget is presented to the City Council and the public during the first week of May. Public hearings and study sessions are conducted to obtain citizen comments prior to adoption, which occurs sometime before July 1.

The City of Urbana is a home-rule unit under provisions of the Illinois Constitution; thus no statutory limit exists on the issuance of debt or the levying of property taxes.

The City maintains three employee pension plans as follows. Financial information concerning the property tax levy for each plan is contained in the budget document under each fund:

- All employees, except sworn police and fire personnel, who meet certain minimum hourly standards, participate in the Illinois Municipal Retirement Fund (IMRF). IMRF is a multiple employer retirement system that acts as a common investment and administrative agent for local government in Illinois. Employees contribute 4.5% of their annual salary and the City is required to contribute the remaining amounts necessary to fund the system, based on an actuarially determined amount that accumulates sufficient assets to pay benefits when due (10% of payroll).
- Sworn police personnel are covered by the Police Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 9.9% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due (45% of payroll).
- Sworn fire personnel are covered by the Firemen's Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 9.455% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due (35% of payroll).

# SUMMARIES

## REVENUES, EXPENSES AND FUND BALANCES: ALL FUNDS SUMMARY

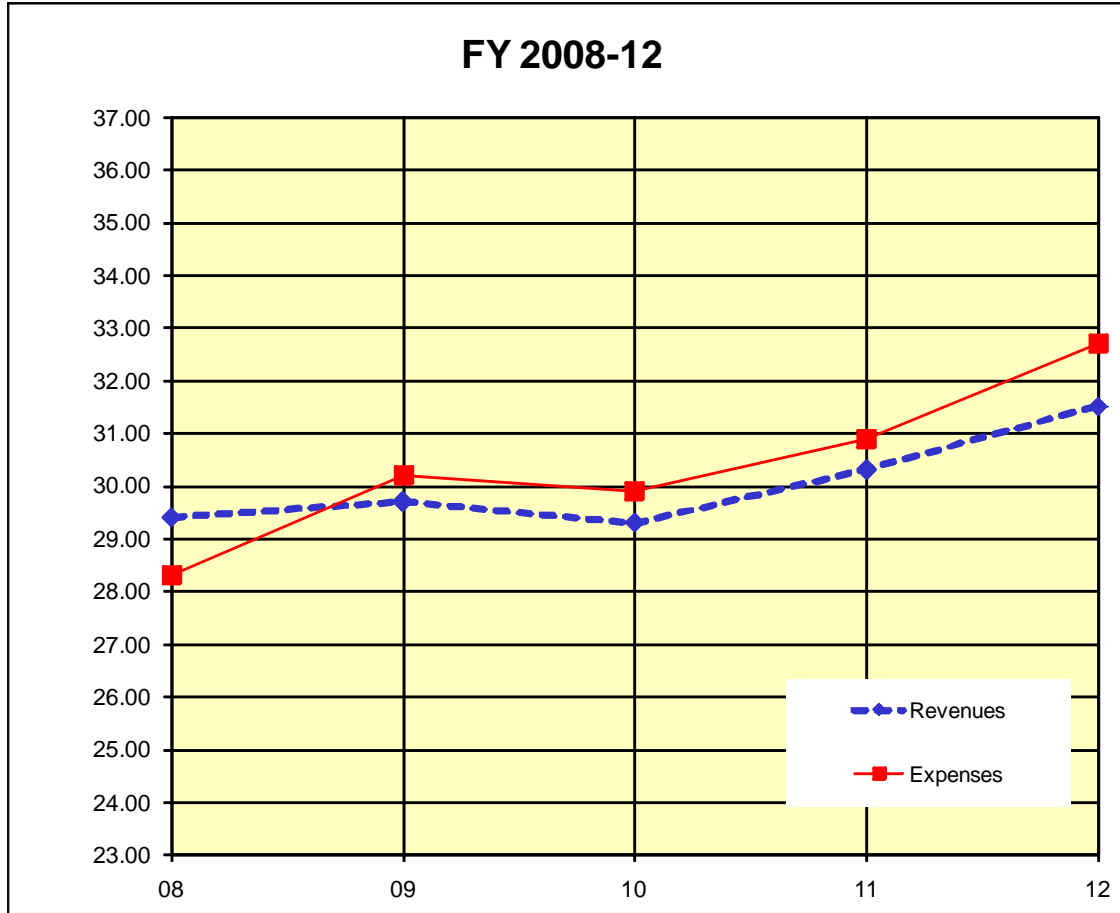
	2008-09	2009-10	% CHG.	2010-11	% CHG.	% CHG.
FUND BAL., BEG. YEAR	\$31,757,063	\$26,632,897		\$20,234,678		2 Yr. Ave
<b>REVENUES, PER DETAIL</b>						
<b>IN REVENUES SECTION</b>	\$41,024,170	\$41,700,520	1.6%	\$42,494,615	1.9%	1.8%
<b>EXPENSES:</b>						
POLICE	\$7,902,605	\$8,290,984	4.9%	\$8,436,394	1.8%	3.3%
FIRE	6,600,201	6,901,310	4.6%	7,069,660	2.4%	3.5%
PUBLIC WORKS	6,435,270	6,717,715	4.4%	6,548,424	-2.5%	0.9%
EXECUTIVE	1,478,234	1,503,640	1.7%	1,454,670	-3.3%	-0.8%
FINANCE	1,328,694	1,455,010	9.5%	1,412,990	-2.9%	3.3%
COMMUNITY DEVELOPMENT	4,006,959	4,159,253	3.8%	4,131,643	-0.7%	1.6%
ECONOMIC DEVELOPMENT	3,074,514	3,165,863	3.0%	3,068,374	-3.1%	-0.1%
CITY CLERK	204,394	213,790	4.6%	221,730	3.7%	4.2%
LIBRARY	3,554,755	3,591,996	1.0%	3,575,713	-0.5%	0.3%
CITY COUNCIL	45,800	52,560	14.8%	52,180	-0.7%	7.0%
WORKER COMP./INS. CLAIMS	311,060	450,476	44.8%	458,932	1.9%	23.3%
HOME RECYCLING	486,410	543,870	11.8%	610,640	12.3%	12.0%
LANDSCAPE RECYCLING	418,910	472,280	12.7%	493,010	4.4%	8.6%
PARKING SYSTEM	771,238	613,150	-20.5%	604,730	-1.4%	-10.9%
POLICE RECORDS MGT.	93,230	96,480	3.5%	103,610	7.4%	5.4%
PUBLIC TELEVISION	136,290	129,140	-5.2%	136,370	5.6%	0.2%
SOCIAL SERVICES	202,502	231,135	14.1%	229,760	-0.6%	6.8%
TIF SURPLUS/GOVT. PAYMENTS	578,396	722,490	24.9%	743,650	2.9%	13.9%
PUBLIC ARTS PROGRAM	186,720	184,670	-1.1%	187,740	1.7%	0.3%
AMOUNTS NOT SPENT	(2,586,797)	(1,909,927)	-26.2%	(1,767,460)	-7.5%	-16.8%
SUBTOTAL BEFORE EQ.						
PURCHASES/CAP. IMPR.	\$35,229,385	\$37,585,885	6.7%	\$37,772,760	0.5%	3.6%
CAPITAL IMPROVEMENTS	8,817,014	8,411,103	-4.6%	8,565,850	1.8%	-1.4%
EQUIPMENT PURCHASES	2,101,937	2,101,751	0.0%	2,105,110	0.2%	0.1%
<b>TOTAL EXPENSES</b>	\$46,148,336	\$48,098,739	4.2%	\$48,443,720	0.7%	2.5%
FUND BALANCE, END YR	\$26,632,897	\$20,234,678		\$14,285,573		

Summaries

**OPERATING FUNDS SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHANGE
<b>NORMAL CARRYOVER, PREV. YEAR</b>	\$896,600	\$941,400	\$1,299,850	\$1,331,100	
<b>REVENUES AND TRANSFERS IN: CITY, PER DETAIL INCLUDED</b>					
<b>IN REVENUES SECTION</b>	\$22,740,881	\$22,629,168	\$22,057,090	\$22,981,845	4.2%
<b>PROPERTY TAX</b>	7,018,761	7,507,587	7,878,193	8,042,210	
<b>LESS CARLE/OVERLEVY</b>	(401,670)	(477,470)	(705,365)	(761,790)	
<b>NET PROP. TAX REV.</b>	\$6,617,091	\$7,030,117	\$7,172,828	\$7,280,420	1.50%
<b>BUDGET EXPENSES:</b>					
<b>GENERAL FUND:</b>					
<b>CITY COUNCIL</b>	45,050	45,800	52,970	52,130	-1.6%
<b>EXECUTIVE</b>	1,437,370	1,455,522	1,461,040	1,431,480	-2.0%
<b>FINANCE</b>	1,297,627	1,355,634	1,423,530	1,400,130	-1.6%
<b>CITY CLERK</b>	205,317	206,184	216,640	223,660	3.2%
<b>POLICE</b>	7,925,552	8,148,317	8,547,326	8,707,320	1.9%
<b>FIRE RESCUE</b>	6,074,186	6,744,149	7,055,030	7,256,510	2.9%
<b>PUBLIC WORKS</b>	6,307,652	6,678,376	7,038,141	6,906,070	-1.9%
<b>COMMUNITY DEVELOPMENT</b>	1,482,690	1,558,663	1,626,100	1,544,030	-5.0%
<b>SUBTOTAL, BEFORE TRANSFERS</b>	\$24,775,444	26,192,645	\$27,420,777	\$27,521,330	0.4%
<b>RECURRING TRANSFERS OUT:</b>					
<b>TRANSFER, SOCIAL SERVICES</b>	199,630	205,620	215,260	204,400	-5.0%
<b>TRANSFER, UPTV P.E.G. FUND</b>	123,723	129,276	140,900	148,000	5.0%
<b>TRANSFER, MERIT PAY PLAN</b>	17,810	18,340	19,070	-	-100.0%
<b>TRANSFER, UNEMPLOYMENT COMP.</b>	29,860	25,852	32,100	32,100	0.0%
<b>DEV. AGREEMENT/ANNEXATIONS PAYMENTS</b>	215,139	213,516	272,010	272,010	0.0%
<b>TRANSFER, LIBRARY CASH FLOW</b>	97,410	91,176	77,430	-	-100.0%
<b>TRANSFER LIBRARY, I.M.R.F.</b>	267,458	293,607	309,470	341,040	10.2%
<b>TRANSFER, CAP. IMPR. FUND</b>	818,500	875,800	858,400	858,400	0.0%
<b>TRANSFER, PUBLIC SAFETY O/T</b>	24,580	24,580	25,560	-	-100.0%
<b>TOTAL GEN. FUND EXPENSES</b>	\$26,569,554	\$28,070,412	\$29,370,977	\$29,377,280	0.0%
<b>LIBRARY FUNDING, PROP. TAX &amp; REPL. TAX</b>	2,696,024	2,878,376	3,031,570	3,008,360	-0.8%
<b>TOTAL OPERATING EXPENSES</b>	29,265,578	30,948,788	32,402,547	32,385,640	-0.1%
<b>ADJUST INCREASE RECEIVABLES</b>	(158,000)	0	0	0	
<b>AMOUNT UNSPENT /UNDER BUDGET , REG.</b>	941,400	1,299,850	1,331,100	1,341,640	
<b>AMOUNT UNSPENT BUDGET , NON-REC.</b>	196,060	293,744	180,190	92,190	
<b>REV. OVER (UNDER) EXPENSES, END YEAR</b>	1,071,854	304,091	(1,661,339)	(689,545)	
<b>NON-RECURRING CARRYOVER, PREV. YEAR</b>					
	1,813,284	2,191,325	992,678	89	
<b>NON-RECURRING, TRANSFERS TO:</b>					
<b>TRANSFER, VERF, NEW EQ.</b>	(75,807)	0	0	350,000	
<b>TRANSFER, MEIJER NOTE PAYMENT</b>	0	(1,144,288)	0	0	
<b>TRANSFER, CAP. IMPR. ONE-TIME</b>	(357,264)	0	700,000	0	
<b>TRANSFER, GEN. RESERVE ONE-TIME</b>	(163,559)	0	0	0	
<b>TRANSFER, RISK MGT. RESERVE</b>	0	0	0	350,000	
<b>TRANSFER, CARLE/PROVENA</b>	(52,383)	0	0	0	
<b>NON-RECURRING CARRYOVER, END YEAR</b>	\$2,191,325	\$992,678	\$89	\$4	

**GENERAL OPERATING FUNDS LONG-TERM FINANCIAL PROJECTIONS**



Financial Data and Assumptions Used in Above Long Range Chart (in millions):

	Rev.	%Chg.	Exp.	%Chg.	Rev. Over (Under) Exp.
FY08	\$29.4	6.2%	\$28.3	7.0%	\$ 1,071,854
FY09	\$29.7	1.0 %	\$30.2	6.7%	\$ (494,797)
FY10	\$29.3	(1.3%)	\$29.9	(1.0)%	\$ (600,000)
FY11	\$30.3	3.4%	\$30.9	3.3%	\$ (689,545)
FY12	\$31.5	4.0%	\$32.7	6.1%	\$(1,264,843)

## PERSONNEL SUMMARY

For FY10-11, there are 6 fte positions that are planned vacancies for the entire year (1 finance, 1 police, 2 public works, 1 community development, 1 library). These reductions are not reflected in the charts below and there are not sufficient monies budgeted to fill any of these positions.

### EXECUTIVE DEPARTMENT:

FULL-TIME POSITIONS:	2007-08	2008-09	2009-10	2010-11
MAYOR	1.00	1.00	1.00	1.00
ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	4.00	4.00	4.00	4.00
EXECUTIVE ASST.	0.00	1.00	1.00	0.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	2.00	2.00	2.00	2.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
HUMAN RESOURCES MANAGER	1.00	1.00	1.00	1.00
HUMAN RESOURCES ASST. MGR.	1.00	1.00	1.00	1.00
BENEFITS SPECIALIST	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>	<b>13.00</b>
<b>PART-TIME POSITIONS:</b>				
LEGAL INTERN P-T	0.00	0.00	0.00	0.00
EXECUTIVE ASST.	0.75	0.00	0.00	0.00
LEGAL CLERK-TYPIST P-T	0.50	0.50	0.50	0.50
<b>SUBTOTAL, PART-TIME</b>	<b>1.25</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>EXECUTIVE DEPARTMENT TOTAL</b>	<b>14.25</b>	<b>14.50</b>	<b>14.50</b>	<b>13.50</b>

### FINANCE DEPARTMENT:

FULL-TIME POSITIONS:	2007-08	2008-09	2009-10	2010-11
COMPTROLLER	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	1.00	1.00	1.00	1.00
OFFICE SUPERVISOR	1.00	1.00	1.00	1.00
CLERK-CASHIER	2.00	2.00	2.00	2.00
ACCOUNT CLERK SUPV.	1.00	1.00	1.00	1.00
ACCOUNT CLERK II	1.00	1.00	1.00	1.00
ACCOUNT CLERK I	1.00	1.00	1.00	1.00
DATA PROCESSING SUPV.	1.00	1.00	1.00	1.00
COMPUTER PROGRAMMER II	1.00	1.00	1.00	1.00
PC ANALYST/NETWORK COORD.	1.00	1.00	1.00	1.00
POLICE RECORDS PROGRAMMER	1.00	1.00	1.00	1.00
COMPUTER SYSTEM TECHNICIAN	1.00	1.00	1.00	1.00
CITY DOCUMENTS COORDINATOR	1.00	1.00	1.00	1.00
WEB DOCUMENTS COORDINATOR	1.00	1.00	1.00	1.00
PERSONAL COMPUTER TECH.	1.00	1.00	1.00	1.00
U.P.T.V. STATION MANAGER	1.00	1.00	1.00	1.00
U.P.T.V. PRODUCTION COORD.	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>
<b>PART-TIME POSITIONS:</b>				
I.L.E.A.S. COMPUTER SPECIALIST	0.00	0.75	0.75	0.75
U.P.T.V. OUTREACH COORD.	0.25	0.25	0.25	0.25
U.P.T.V. CAMERA OPERATORS	0.15	0.15	0.15	0.15
PERSONAL COMPUTER TECH.	0.00	0.00	0.00	0.00
<b>SUBTOTAL, PART-TIME</b>	<b>0.40</b>	<b>1.15</b>	<b>1.15</b>	<b>1.15</b>
<b>FINANCE DEPARTMENT TOTAL</b>	<b>18.40</b>	<b>19.15</b>	<b>19.15</b>	<b>19.15</b>

**CITY CLERK'S OFFICE:**

<b>FULL-TIME POSITIONS:</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
CITY CLERK	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	1.00	1.00	1.00	1.00
<b>CITY CLERK'S OFFICE TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**POLICE DEPARTMENT:**

<b>FULL-TIME POSITIONS:</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	3	3	3	3
SERGEANT	11	11	11	11
K9 OFFICER	1	1	1	1
OFFICER	38	38	38	38
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
POLICE SERVICES REPRESENTATIVE	7	7	7	7
ADMIN. ASSISTANT II	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
PARKING ENFORCEMENT SUPERVISOR	1	1	1	1
PARKING ENFORCEMENT OFFICER	2	2	2	3
<b>SUBTOTAL, FULL-TIME</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>	<b>71.00</b>
<b>PART-TIME POSITIONS:</b>				
P-T PARKING ENFORCEMENT	2.50	2.50	2.50	1.50
P-T ABANDONED VEH. SPEC.	0.50	0.50	0.50	0.50
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.75
<b>SUBTOTAL, PART-TIME</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>5.75</b>
<b>POLICE DEPARTMENT TOTAL</b>	<b>76.75</b>	<b>76.75</b>	<b>76.75</b>	<b>76.75</b>

**FIRE DEPARTMENT:**

<b>FULL-TIME POSITIONS:</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
FIRE CHIEF	1.00	1.00	1.00	1.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
CAPTAIN	0.00	0.00	0.00	3.00
LIEUTENANT	15.00	15.00	15.00	12.00
ENGINEER	0.00	0.00	0.00	15.00
FIREFIGHTER	37.00	37.00	37.00	22.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>
<b>PART-TIME POSITIONS:</b>				
<b>PART-TIME</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FIRE DEPARTMENT TOTAL</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>

**PUBLIC WORKS DEPARTMENT:**

<b>FULL-TIME POSITIONS:</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	2.00	3.00	3.00	3.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	1.00	1.00
ASSISTANT CITY ENGINEER	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	3.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	11.00	11.00	11.00	11.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	3.00
MAINTENANCE WORKER	9.00	9.00	9.00	9.00
ELECTRICIAN	3.00	3.00	3.00	3.00
TRAFFIC SIGNAL TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	3.00	3.00	3.00	3.00
PROJECT COORDINATOR	2.00	1.00	1.00	1.00
ENGINEERING TECHNICIAN	5.00	5.00	5.00	5.00
INFORMATION TECHNICIAN	1.00	1.00	1.00	1.00
ENVIRON. SUSTAINABILITY MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	1.00	1.00	1.00	1.00
U-CYCLE/ENV. AIDE	1.00	1.00	1.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
<b>SUBTOTAL, FULL-TIME</b>	<b>64.00</b>	<b>64.00</b>	<b>64.00</b>	<b>64.00</b>
<b>PART-TIME POSITIONS:</b>				
SECRETARY	0.00	0.00	0.00	0.00
SEASONAL, ARBOR	4.52	4.52	4.52	4.52
L.R.C. LABORERS	1.75	1.75	1.75	1.75
BUILDING MAINT.	0.50	0.50	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
ENGINEERING AIDE/INTERN	0.35	0.35	1.35	1.35
U-CYCLE/ENV. AIDE	0.00	0.00	0.00	0.00
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	0.50	0.50	0.50	0.50
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
<b>SUBTOTAL, PART-TIME</b>	<b>15.88</b>	<b>15.88</b>	<b>16.88</b>	<b>16.88</b>
<b>PUBLIC WORKS DEPARTMENT TOTAL</b>	<b>79.88</b>	<b>79.88</b>	<b>80.88</b>	<b>80.88</b>



**COMMUNITY DEVELOPMENT DEPARTMENT:**

<b>FULL-TIME POSITIONS:</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. MANAGER	1.00	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00	1.00
SR. PLANNER	0.00	1.00	1.00	1.00
PLANNER II	1.00	1.00	1.00	1.00
PLANNER I	2.00	1.00	1.00	1.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	2.00	2.00	2.00	2.00
PLUMBING & BLDG. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	3.00	3.00	3.00	3.00
GRANTS MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR	2.00	2.00	2.00	2.00
REHAB SPECIALIST	1.00	1.00	1.00	1.00
EC. DEV. SPECIALIST/MARKET DIR.	1.00	1.00	1.00	1.00
TIF REDEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00
ED/ARTS INTERN	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>
<b>PART-TIME POSITIONS:</b>				
CLERK-TYPIST	1.25	1.25	1.25	1.25
FARMER'S MARKET SPEC.	0.30	0.30	0.30	0.30
HOME INTERN	0.30	0.30	0.30	0.30
HIST. PRESERVATION INTERN	0.75	0.75	0.75	0.75
GRAPHICS TECHNICIAN	0.50	0.50	0.50	0.50
<b>SUBTOTAL, PART-TIME</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>
<b>COMMUNITY DEVEL. DEPT. TOTAL</b>	<b>26.10</b>	<b>26.10</b>	<b>26.10</b>	<b>26.10</b>

**CITY TOTAL, BEFORE LIBRARY:**

	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
<b>FULL-TIME POSITIONS</b>	250.00	251.00	251.00	251.00
<b>PART-TIME POSITIONS</b>	27.38	27.38	28.38	27.38
<b>CITY TOTAL (BEFORE LIBRARY)</b>	<b>277.38</b>	<b>278.38</b>	<b>279.38</b>	<b>278.38</b>

**LIBRARY:**

	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
<b>FULL-TIME POSITIONS</b>	21.00	21.00	21.00	21.00
<b>PART-TIME, REG</b>	22.15	23.15	23.15	23.15
<b>PART-TIME, SUBSTITUTE</b>	4.00	4.00	4.00	4.00
<b>LIBRARY TOTAL</b>	<b>47.15</b>	<b>48.15</b>	<b>48.15</b>	<b>48.15</b>

**CITY TOTAL, INCLUDING LIBRARY:**

	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
<b>FULL-TIME POSITIONS</b>	271.00	272.00	272.00	272.00
<b>PART-TIME POSITIONS</b>	53.53	54.53	55.53	54.53
<b>CITY TOTAL (INCLUDING LIBRARY)</b>	<b>324.53</b>	<b>326.53</b>	<b>327.53</b>	<b>326.53</b>

Summaries

**BUDGET EXPENDITURE SUMMARIES**

DEPARTMENT	PERSONNEL SERVICES	% CHG.	MATERIALS & SUPPLIES	% CHG.	OPERATIONS & CONTRACTUAL	% CHG.	CAPITAL OUTLAY	% CHG.	SUBTOTAL	% CHG.
CITY COUNCIL	\$44,880	4.6%	\$750	0.0%	\$6,500	-30.1%	\$0	#DIV/0!	\$52,130	-1.6%
EXECUTIVE DEPT.:										
ADMINISTRATIVE	\$277,830	-14.8%	\$3,460	0.0%	\$78,920	0.8%	\$0	#DIV/0!	\$360,210	-11.7%
LEGAL	442,100	3.9%	19,300	0.0%	120,100	3.8%	0	#DIV/0!	581,500	3.7%
HUMAN RELATIONS	128,210	4.7%	1,050	50.0%	30,720	-1.4%	0	#DIV/0!	159,980	3.7%
HUMAN RESOURCES	234,010	7.0%	1,200	0.0%	85,770	-0.3%	0	#DIV/0!	320,980	4.9%
SUBTOTAL EXECUTIVE	\$1,082,150	-1.0%	\$25,010	1.4%	\$315,510	1.4%	\$0	#DIV/0!	\$1,422,670	-0.4%
FINANCE DEPT.:										
ADMINISTRATION	\$185,140	2.7%	\$6,460	0.0%	\$101,700	-4.6%	\$0	#DIV/0!	\$293,300	0.0%
PARKING TICKETS, PERMITS & LICENSES	232,840	2.1%	13,500	0.0%	27,370	0.0%	0	#DIV/0!	273,710	1.8%
FINANCIAL SERVICES	206,770	1.6%	27,620	-15.3%	61,780	-6.1%	0	#DIV/0!	296,170	-1.9%
INFORMATION SERVICES	493,140	-4.6%	0	#DIV/0!	14,670	0.0%	0	#DIV/0!	507,810	-4.5%
TOTAL FINANCE	\$1,117,890	-0.9%	\$47,580	-9.5%	\$205,520	-4.1%	\$0	#DIV/0!	\$1,370,990	-1.8%
CITY CLERK	\$190,140	3.6%	\$2,880	0.0%	\$28,710	1.1%	\$0	#DIV/0!	\$221,730	3.2%
COMMUNITY DEVELOPMENT:										
ADMINISTRATION	\$194,220	2.8%	\$6,730	0.0%	\$52,550	2.1%	\$0	#DIV/0!	\$253,500	2.6%
PLANNING AND ZONING	304,800	-19.0%	5,200	0.0%	71,510	-5.3%	0	#DIV/0!	381,510	-16.5%
ECONOMIC DEVELOPMENT	78,120	-24.3%	300	0.0%	147,330	-19.9%	0	#DIV/0!	225,750	-21.5%
NEW CONSTRUCTION	362,590	0.9%	4,380	0.0%	24,490	0.0%	0	#DIV/0!	391,460	0.8%
HOUSING SAFETY	102,110	2.9%	760	0.0%	14,140	0.0%	0	#DIV/0!	117,010	2.6%
MULTIFAMILY SAFETY	99,160	2.0%	1,150	0.0%	13,920	0.7%	0	#DIV/0!	114,230	1.8%
SUBTOTAL (CD)	\$1,141,000	-6.8%	\$18,520	0.0%	\$323,940	-10.8%	\$0	#DIV/0!	\$1,483,460	-7.6%
POLICE DEPARTMENT:										
ADMINISTRATION	\$423,230	4.5%	\$480	0.0%	\$31,750	0.0%	\$0	#DIV/0!	\$455,460	4.1%
PATROL	4,824,860	1.7%	21,720	0.0%	703,330	-0.6%	0	#DIV/0!	5,549,910	1.4%
CRIMINAL INVEST.	1,053,540	4.1%	1,300	0.0%	119,430	0.0%	0	#DIV/0!	1,174,270	3.6%
SUPPORT SERVICES	635,980	2.1%	28,620	0.0%	161,740	1.9%	0	#DIV/0!	826,340	2.0%
PARKING ENFORCEMENT	216,230	-1.4%	1,230	0.0%	27,390	0.0%	0	#DIV/0!	244,850	-1.2%
SCHOOL CROSS GUARD	57,840	0.7%	500	0.0%	2,930	0.0%	0	#DIV/0!	61,270	0.7%
ANIMAL CONTROL	54,490	-2.5%	1,000	0.0%	50,170	0.0%	0	#DIV/0!	105,660	-1.3%
SUBTOTAL POLICE	\$7,266,170	2.1%	\$54,850	0.0%	\$1,096,740	-0.1%	\$0	#DIV/0!	\$8,417,760	1.8%
FIRE DEPARTMENT:	\$6,408,250	3.3%	\$61,290	-13.2%	\$600,120	0.1%	\$0	#DIV/0!	\$7,069,660	2.8%
PUBLIC WORKS:										
ADMINISTRATIVE	\$393,710	2.7%	\$10,410	0.0%	\$82,430	1.8%	\$0	#DIV/0!	\$486,550	2.5%
URBAN FORESTRY	302,470	2.8%	4,580	0.0%	79,100	-5.9%	0	#DIV/0!	386,150	0.9%
LANDSCAPE MANAGEMENT	242,490	2.7%	6,500	0.0%	84,100	-5.6%	0	#DIV/0!	333,090	0.4%
FACILITY MAINT.	192,490	3.1%	33,220	0.0%	318,380	-3.0%	0	#DIV/0!	544,090	-0.8%
CIVIC CENTER	61,750	2.7%	2,140	0.0%	13,580	0.0%	0	#DIV/0!	77,470	2.2%
TOOLROOM	58,490	2.7%	28,420	0.0%	24,960	0.0%	0	#DIV/0!	111,870	1.4%
SNOW & ICE REMOVAL	91,360	1.7%	83,280	0.0%	36,050	0.0%	0	#DIV/0!	210,690	0.7%
TRAFFIC CONTROL	196,540	3.1%	51,670	0.0%	28,920	0.0%	0	#DIV/0!	277,130	2.2%
ST. LIGHTING	280,610	1.4%	84,900	0.0%	236,200	-22.9%	0	#DIV/0!	601,710	-9.9%
ST. MAINT. & CONST.	525,610	-4.3%	83,650	0.0%	247,620	0.0%	0	#DIV/0!	856,880	-2.7%
CONCRETE REPAIR	361,200	-13.7%	97,930	0.0%	83,030	0.0%	0	#DIV/0!	542,160	-9.6%
SEWER MAINT. & CONST.	341,890	4.7%	29,590	0.0%	68,080	0.0%	0	#DIV/0!	439,560	3.6%
TRAFFIC SIGNALS	102,540	2.6%	9,050	0.0%	19,440	0.0%	0	#DIV/0!	131,030	2.0%
ROW/TECH. SUPPORT	25,330	2.1%	2,310	0.0%	27,090	-15.6%	0	#DIV/0!	54,730	-7.6%
SUBTOTAL, OPN. DIV.	\$1,983,570	-2.4%	\$470,800	0.0%	\$771,390	-8.9%	\$0	#DIV/0!	\$3,225,760	-3.7%
ENGINEERING DIV:										
PLANNING AND MAPPING	\$499,100	2.8%	\$2,000	0.0%	\$35,800	0.0%	\$0	#DIV/0!	\$536,900	2.6%
TRANSPORTATION IMPR.	477,580	2.7%	850	0.0%	15,340	0.0%	0	#DIV/0!	493,770	2.6%
SEWER IMPR.	166,940	2.5%	500	0.0%	10,740	0.0%	0	#DIV/0!	178,180	2.4%
SUBTOTAL, ENG. DIV.	\$1,143,620	2.7%	\$3,350	0.0%	\$61,880	0.0%	\$0	#DIV/0!	\$1,208,850	2.6%
ENV. MGT. PLANNING	100,420	2.8%	600	0.0%	69,760	-52.8%	0	#DIV/0!	\$170,780	-30.6%
ENV. CONTROL	60,870	3.0%	600	0.0%	56,190	0.0%	0	#DIV/0!	117,660	1.5%
SUBTOTAL, ENV. CONTROL	\$161,290	2.9%	\$1,200	0.0%	\$125,950	-38.3%	\$0	#DIV/0!	\$288,440	-20.3%
SUBTOTAL PUBLIC WORKS	\$4,481,390	0.4%	\$532,200	0.0%	\$1,536,810	-10.0%	\$0	#DIV/0!	\$6,550,400	-2.3%
SUBTOTALS	\$21,731,870	1.3%	\$743,080	-1.8%	\$4,113,850	-5.1%	\$0	#DIV/0!	\$26,588,800	0.2%
PERCENTAGE OF BUDGET	81.73%		2.79%		15.47%		0.00%		100.00%	
TRANSFERS:										
SOCIAL SERVICE AGENCIES	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANSFER, PEG TV FUND	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	-	#DIV/0!
LONGEVITY, MERIT PAY	0	-100.0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	-	-100.0%
UNEMPLOYMENT REIMB.	0	#DIV/0!	0	#DIV/0!	32,100	100.0%	0	#DIV/0!	32,100	100.0%
ANNEXATIONS/REBATES	0	#DIV/0!	0	#DIV/0!	222,010	-18.4%	0	#DIV/0!	272,010	0.0%
TRANSFER IMRF, LIB.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, CAP. IMPR.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
PUBLIC SAFETY OVERTIME	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, LIBRARY CASH	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, PUB. SAFETY OT	25,560	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	25,560	#DIV/0!
SUBTOTAL, GEN. FUND	\$21,757,430	1.1%	\$743,080	-1.8%	\$4,367,960	-5.8%	\$0	#DIV/0!	\$26,918,470	0.0%
PERCENTAGE OF BUDGET	80.83%		2.76%		16.23%		0.00%		100.00%	
LIBRARY	2,631,002		373,503		399,947		109,261		3,513,713	
SUBTOTAL, GEN. & LIB.	\$24,388,432		\$1,116,583		\$4,767,907		\$109,261		\$30,432,183	
PERCENTAGE OF BUDGET	80.14%		3.67%		15.67%		0.36%		100.00%	

## BUDGET EXPENDITURE SUMMARIES (CONTINUED)

DEPARTMENT	PERSONNEL SERVICES	MATERIALS & SUPPLIES	OPERATIONS & CONTRACTUAL	CAPITAL OUTLAY	SUBTOTAL
EQUIPMENT SERVICES	\$373,580	\$558,270	\$174,460	\$50,080	\$1,156,390
SOCIAL SERVICES	0	0	217,260	0	217,260
LANDSCAPE RECYCLING	277,680	81,200	134,130	206,910	699,920
UCYCLE	67,420	7,000	536,220	0	610,640
VEH./EQ. REPL.	0	0	0	1,412,540	1,412,540
VEH./EQ. REPL., POLICE SUPPL.	0	7,900	33,054	18,660	59,614
CABLE T.V. P.E.G.	119,260	5,000	12,110	0	136,370
POLICE RECORDS PROG.	92,700	0	10,910	0	103,610
ILEAS D/PROCESSING	36,500	0	5,500	0	42,000
RETAINED RISK	0	0	318,932	0	318,932
PUBLIC ARTS	41,370	700	103,800	0	145,870
C.D.B.G.	207,504	1,900	250,318	25,000	484,722
C.D. SPECIAL	0	0	12,600	0	12,600
CRYSTAL LAKE PARK NGBHD	0	0	0	0	0
FAIRLAWN VILLAGE	0	0	0	77,749	77,749
HOME CONSORTIUM	180,860	2,360	997,059	0	1,180,279
HOME SUPPORTIVE	3,100	45	193,734	0	196,879
LEAD OUT GRANT	0	0	71,890	0	71,890
TIF ONE	57,500	0	239,900	4,340,000	4,637,400
TIF TWO	55,710	0	1,015,990	830,000	1,901,700
TIF THREE	60,930	0	529,020	0	589,950
TIF FOUR	0	0	436,000	30,000	466,000
MOTOR VEHICLE PARKING	243,560	44,340	316,830	820,000	1,424,730
CAP. IMPR. REG.	0	0	0	765,000	765,000
MOTOR FUEL TAX	0	0	0	4,400,000	4,400,000
SANITARY SEWER CONST.	0	0	0	383,500	383,500
CAP. IMPR. OPER.	0	0	0	137,350	137,350
BUILDING RESERVE	0	0	0	0	0
TAX STABILIZATION	0	0	572,144	0	572,144
EC. DEV. RESERVE	7,900	0	252,140	0	260,040
<b>TOTALS</b>	<b>\$26,214,006</b>	<b>\$1,825,298</b>	<b>\$11,201,908</b>	<b>\$13,606,050</b>	<b>\$52,897,262</b>
PERCENTAGE OF BUDGET	49.56%	3.45%	21.18%	25.72%	100.00%



# REVENUE ANALYSIS

## INTRODUCTION:

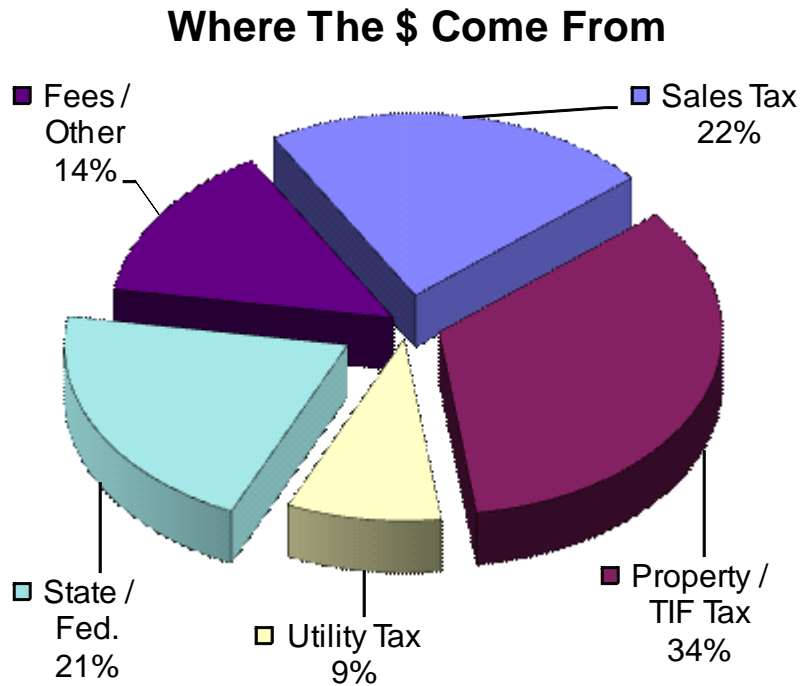
The total projected revenue for all City funds in FY10-11 is \$42,494,615, which is an increase of 1.9% above the projected revenue for the current year FY09-10 of \$41,700,520. Seventy-one percent of these revenues (\$30,262,265) are reported in the City's general operating fund (which includes Library), and used to finance the on-going costs related to the normal daily services provided by the City. These general fund operating revenues (including property tax) are projected to increase 3.5%. Revenues reported in the general operating fund are included in the chart below, but also reported separately at the end of this section. The balance of these revenues are reported in and used to finance costs of the special funds of the City. The following table summarizes total revenue sources for all city funds.

## REVENUE SUMMARIES-ALL FUNDS AND ACCOUNTS

	2008-09	2009-10	% CHG.	2010-11	% CHG.	2 YR. AVE. % CHG.
UTILITY TAXES	\$3,822,019	\$3,685,595	-3.6%	\$3,749,623	1.7%	-0.9%
STATE & H/R SALES TAXES	8,432,401	8,240,160	-2.3%	8,474,500	2.8%	0.2%
PROPERTY TAXES	7,030,117	7,172,828	2.0%	7,280,420	1.5%	1.8%
C.D.B.G. /HOME GRANTS	2,624,790	2,624,379	0.0%	2,624,986	0.0%	0.0%
VARIOUS SERVICE FEES	770,535	780,833	1.3%	789,974	1.2%	1.3%
LICENSE/PERMITS/FEES	709,208	626,290	-11.7%	631,440	0.8%	-5.5%
FINES/TICKETS	713,186	940,988	31.9%	1,013,162	7.7%	21.0%
PARKING FEES	1,100,618	1,024,006	-7.0%	1,026,630	0.3%	-3.4%
REIMB., CAP. IMPR. PROJECTS	834,617	834,701	0.0%	834,800	0.0%	0.0%
FRANCHISE FEES	583,145	579,540	-0.6%	607,730	4.9%	2.1%
LANDSCAPE RECYCLING FEES	554,463	590,000	6.4%	590,000	0.0%	3.2%
LIBRARY FEES	158,865	137,500	-13.4%	137,500	0.0%	-6.7%
U/I REIMB., FIREFIGHTING	1,575,668	1,650,870	4.8%	1,708,650	3.5%	4.2%
STATE INCOME TAX	3,769,258	3,458,446	-8.2%	3,590,550	3.8%	-2.4%
STATE M.F.T.	1,028,321	1,049,638	2.1%	1,028,320	-2.0%	0.0%
STATE/FED. GRANTS	345,586	1,456,891	321.6%	1,591,800	9.3%	180.3%
SEWER BENEFIT TAX	877,869	918,250	4.6%	964,160	5.0%	4.9%
INTEREST INCOME	1,058,277	892,100	-15.7%	738,000	-17.3%	-15.1%
HOTEL/MOTEL TAX	652,307	607,025	-6.9%	614,000	1.1%	-2.9%
LOCAL FOOD/BEV./O.T.B. TAX	306,759	319,040	4.0%	335,000	5.0%	4.6%
RECYCLING TAX	521,470	521,400	0.0%	521,400	0.0%	0.0%
POLICE AREA RECORDS MGT. FEES	70,113	77,280	10.2%	81,290	5.2%	8.0%
PROPERTY SALES	108,292	115,000	6.2%	115,000	0.0%	3.1%
BANK BORROWING	0	0	n/a	0	n/a	n/a
T.I.F. TAXES	3,376,286	3,397,760	0.6%	3,445,680	1.4%	1.0%
<b>TOTAL REVENUES</b>	<b>\$41,024,170</b>	<b>\$41,700,520</b>	<b>1.6%</b>	<b>\$42,494,615</b>	<b>1.9%</b>	<b>1.8%</b>

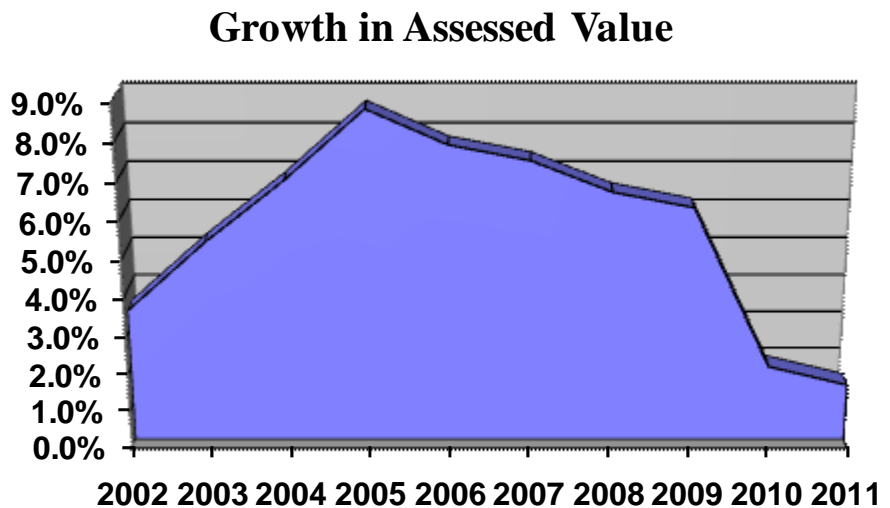
**REVENUES ANALYSIS:**

The City of Urbana obtains revenues from multiple sources and is not dependent on any single source of revenue to fund operations. This diversity makes future revenues more reliable and allow for steadier revenue growth. The 'Where The \$ Come From' chart illustrates this diversity of revenues. Following is a detailed discussion of each of these major revenue sources and the factors that affect the amounts received:



**PROPERTY TAX, \$7,280,420 (17.1% OF TOTAL REVENUES):**

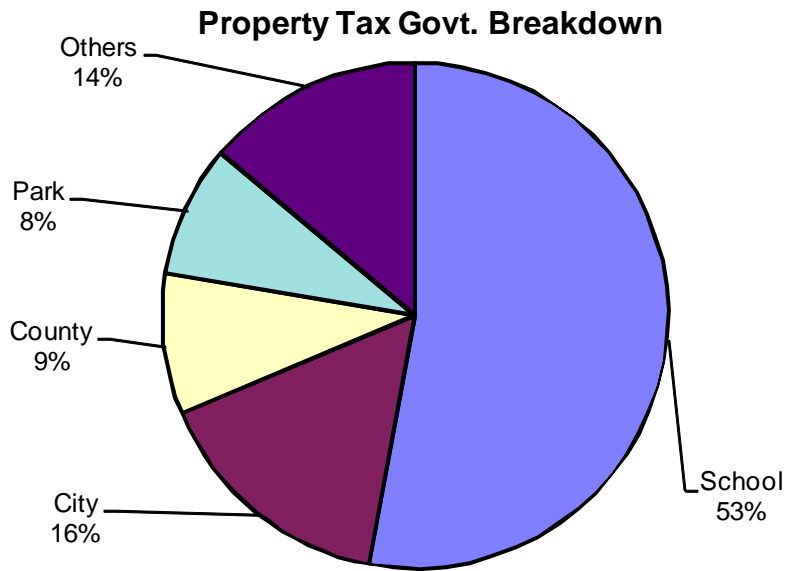
The amount of property tax is produced by multiplying the levy rate (currently .012942, same as Champaign), times the equalized assessed value. There are 2 reasons that assessed value increases: (1) annexations and new development and (2) increases in the market value of current properties (state law requires that assessed value of a property be equal to 1/3 of it's market value). Cities usually desire to capture property tax from annexations and new development to help offset additional service costs from these annexations. The rate of annual growth in assessed value has been dropping since 2005 and dropped considerably in the current year, as a result of the economic slowdown in the real estate market, as reflected in the 'Growth in Assessed Value' chart:



With the tax rate proposed to be the same \$1.29, the amount generated from property tax is estimated to increase 1.5% next year to exactly match the growth in A/V. Approximately ½ of this growth is due to new construction and ½ from increases in property values. Therefore, current homeowners would pay on average 0.75% more than last year (additional \$6 on a \$175,000 home). The other 0.75% would be paid from new construction and annexations. This levy will be approved in December 2010 and will be paid by homeowners in the spring and fall of 2011. The following chart shows the detail levy amounts over the last 3 years.

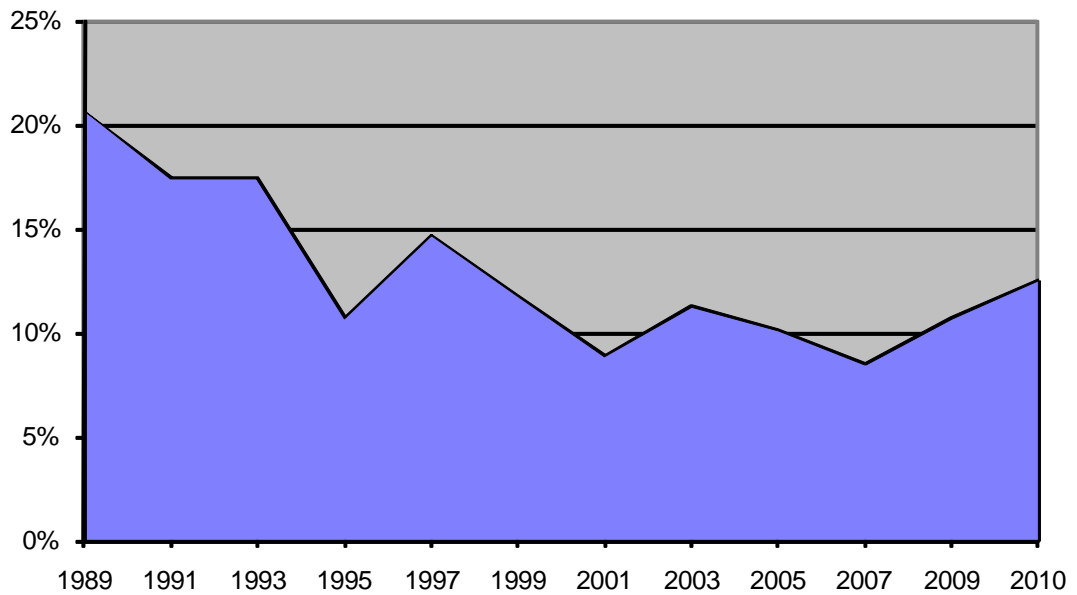
	PROPOSED 2010-11		ACTUAL 2009-10		ACTUAL 2008-09	
	\$	%INC	\$	%INC	\$	%INC
<b>GENERAL FUND</b>	\$1,442,420	-16.78%	\$1,733,183	-9.79%	\$1,921,274	2.04%
LESS CARLE AMOUNT	(761,790)	8.00%	(705,365)		(477,470)	
<b>SUBTOTAL, GEN. FUND</b>	\$680,630	-33.78%	\$1,027,818	-28.81%	\$1,443,804	-2.53%
LIBRARY	2,935,200	-0.78%	2,958,410	5.09%	2,815,200	6.91%
<b>SUBTOTAL, GEN. &amp; LIBRARY</b>	\$4,377,620	-6.69%	\$4,691,593	-0.95%	\$4,736,474	4.88%
PENSIONS *	3,664,590	15.00%	3,186,600	14.99%	2,771,113	8.30%
<b>SUBTOTAL, LEVIED</b>	\$8,042,210	2.08%	\$7,878,193	4.94%	\$7,507,587	6.12%
LESS CARLE AMOUNT	(761,790)		(705,365)		(477,470)	
<b>NET LEVY AMOUNT</b>	\$7,280,420	1.50%	\$7,172,828	2.03%	\$7,030,117	5.35%
<b>ASSESSED VALUE</b>	\$600,767,330	1.50%	\$591,888,995	2.03%	\$580,094,813	6.96%
CARLE A/V & OVERLEVY	(42,531,530)	1.50%	(41,902,986)	2.03%	(41,069,280)	17.30%
<b>NET A/V (WITHOUT CARLE)</b>	\$558,235,800	1.50%	\$549,986,009	2.03%	\$539,025,533	6.24%
% ANNEX/CONST		1.50%		2.60%		4.00%
% CURRENT TAXPAYERS		0.00%		-0.57%		2.24%
<b>CITY TAX RATE</b>	1.2942	0.00%	1.2942	0.00%	1.2942	0.00%
<b>HOMEOWNER PAYS:</b>						
\$125,000 HOME	\$547	0.00%	\$547	-0.57%	\$550	2.24%
\$175,000 HOME	\$776	0.00%	\$776	-0.57%	\$781	2.24%
<b>OVERALL TAX RATE</b>	UNK.		8.3408	1.42%	8.2237	1.34%
<b>CHAMPAIGN:</b>						
<b>ASSESSED VALUE</b>	\$1,525,798,647	-0.47%	\$1,533,003,765	5.89%	\$1,447,713,412	9.29%
<b>CITY TAX RATE</b>	1.2942	0.00%	1.2942	0.00%	1.2942	2.24%
<b>OVERALL TAX RATE</b>	UNK.		7.3194	0.67%	7.3145	-0.47%
EACH 1% INCREASE IN TOTAL LEVY AMOUNT =		\$ 71,728				
EACH 1% IN LIBRARY LEVY AMOUNT =		\$ 29,584				
EACH 1 CENT INCREASE IN TAX RATE =		\$ 60,873				

The City is only one of nine different government agencies that an Urbana homeowner will pay property tax to. The City is responsible for 16% of the total property tax (School District is responsible for 53%, County 9% and Park District 8%). The following 'Property Tax Govt. Breakdown' chart shows the overall property tax distribution among these nine taxing districts:



The total current tax rate is \$8.3408. This rate is 14% higher than Champaign; however, Urbana has been able to reduce the difference in tax rates between the two cities by 50% in the last 20 years. The difference has remained about the same in the last 10 years. This 50% reduction saves the homeowner of a \$175,000 home \$400 in annual taxes. The reduction in overall tax rate is illustrated in the 'Difference in Tax Rates' chart:

### Difference in Tax Rates





**SALES AND USE TAX, \$8,474,500 (19.9% OF TOTAL REVENUES):**

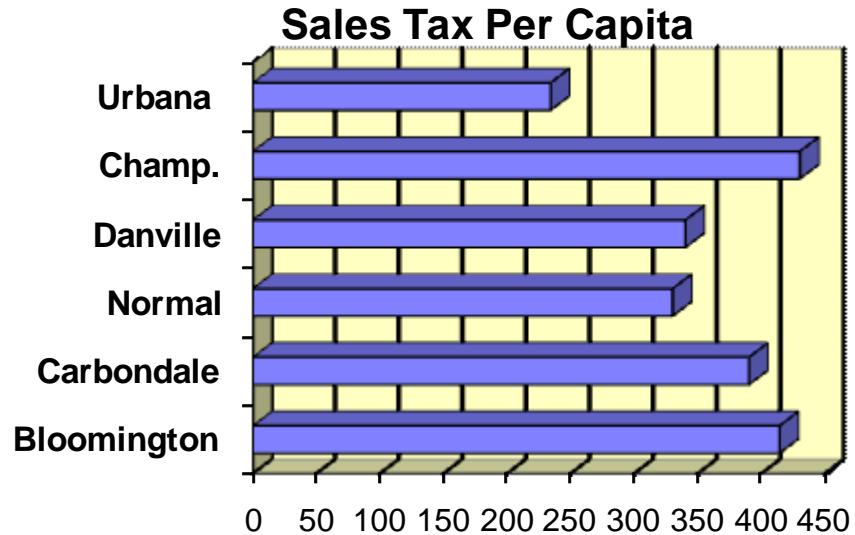
The current sales tax rate on general retail sales in Urbana is 8.75%. Of this rate, the State's share is 5.0%, the City's share is 2.25%, the County's share is .5% (.25% statutory and .25% home-rule) and the School District share is 1.0% (started 1/1/10). The City's 2.25% is comprised of 1% statutory tax on most retail sales and an additional 1.25% local sales tax under home-rule authority. Sales of food, drugs and medicine are exempt from all but the City's 1% statutory imposed tax. Sales of licensed personal property such as automobiles are exempt from the City's 1.25% home-rule authority tax, the County's .25% home-rule imposed tax and the School 1%. In addition, the City of Urbana imposes a locally collected .5% on the sales of food and beverages that are prepared for consumption on premises. Thus sales of food designed to be eaten on premises would be taxed at 9.25%. Sales of groceries and drugs would be taxed at 1%. Sales of licenses personal property would be taxed at 6.25%. All other sales would be taxed at 8.75%.

All sales tax revenue is allocated to the general operating fund. Since sales tax is based on point of sale, a new retail store or a store closing can have a significant impact. Any fluctuations in sales by O'Brien's (City's only new-car automobile dealer) can also have a significant impact. In the years 2001-2005, sales tax was severely reduced by the closing of Bergners, Kmart, and the State of Illinois retaining the tax on photo processing. In the years 2006-2008, sales tax increased an average annual amount of 17% per year. This was due to the city increasing the home-rule rate ¼% in 2007 and the opening of Walmart, Walgreens, & O'Brien in 2006. After factoring out these unusual changes, sales tax only increased 2.2% during this time. Up through December 2008, sales tax remained relatively strong. Sales made during the first 6 months of FY08-09 increased a total of 3.9%, although the opening of the Meijer store was responsible for 2.3% of this increase. However, beginning with sales made in January 2009, the economic slowdown dramatically decreased sales tax. Sales tax during the 2<sup>nd</sup> 6 months of FY08-09 decreased 5% (9% without impact of Meijer). For the full 12 months of FY08-09, sales tax was \$76,000 less than in 07-08. Sales tax has continued to decline in the first 6 months of FY09-10, being down 8% from 09.. For the FY09-10 year, I am projecting sales tax to end up 7% below FY09. I am projecting an increase in sales tax of 3.1% for FY10-11 (for sales made July 2010 thru June 2011).

Examining the types of retail sales made in Urbana and comparing these sales to other cities shows that Urbana still faces a challenge in producing more retail sales tax. Much of the disposable income from Urbana residents is being spent in Champaign on these items. Total sales tax/population for Champaign is \$430, compared to \$234 in Urbana, even though this disparity has been reduced with the opening of Walmart, O'Brien's, Meijer's and other new retail development .

**Revenue Analysis**

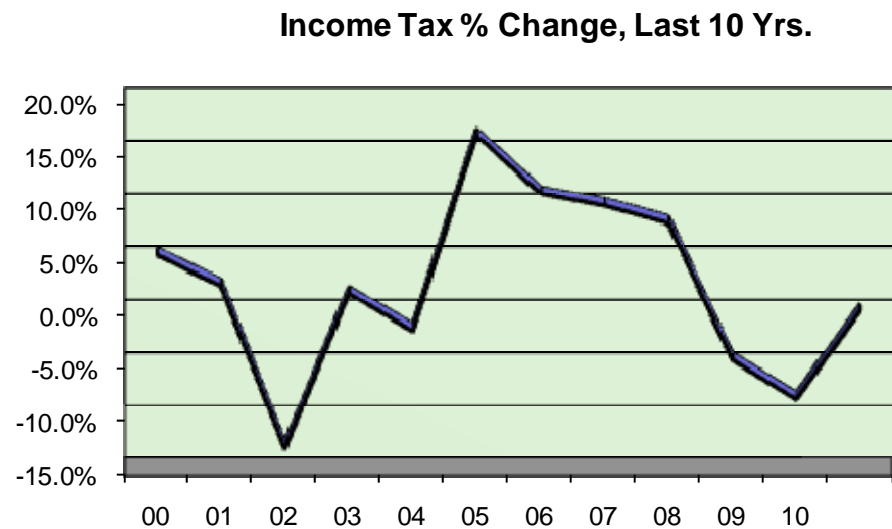
The 'Sales Tax Per Capita' chart illustrates a comparison of sales tax/capita of Urbana compared to other central Illinois cities. It's obvious that Urbana sales tax/capita still lags most central Illinois cities. If Urbana were able to increase this sales tax/capita number to the level of Champaign, this would generate an additional \$7.8 million each year.



**STATE INCOME TAX, \$3,590,550 (8.5% TOTAL REVENUES):**

The State of Illinois taxes the incomes of individuals at the rate of 3% and corporations at the rate of 4.8% with approximately 20% of the income tax being generated from corporations. 1/12 of these collections are returned to cities and counties based on population, so Urbana's share of the income tax increases or decreases with the State as a whole. All income tax revenue is allocated to the general operating fund. It is has been extremely difficult to accurately project income tax due to extreme volatility (especially due to changes in federal tax laws) over the past 10 years as shown in the 'Income Tax % Change, Last 10 Yrs.'

chart.



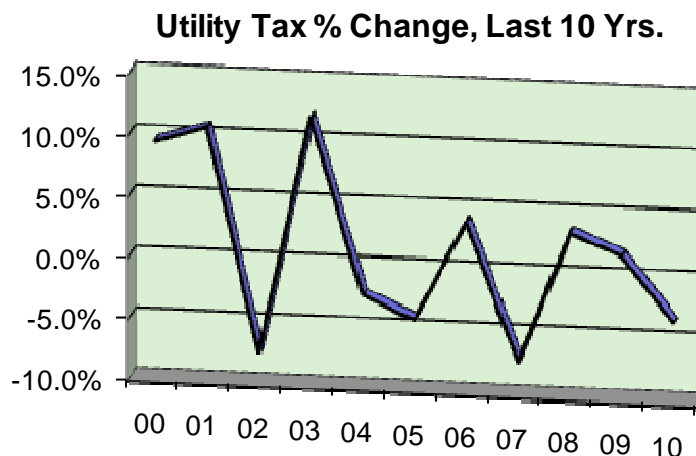
It is unknown at this time if local governments will receive less income tax from Governor Quinn's proposal. His budget recommended a reduction in the local government share of the income, which would cost Urbana approximately \$1,000,000, if enacted. The income tax has been severely impacted by the recent economic downtown in the State. For fiscal year 08-09, total income tax

was 4.6% below FY07-08 and in the first 7 months of FY09-10, income tax is down 15.7%. Urbana has fared much better than most cities in that we received additional income tax monies in FY08 and FY09 due to the increase in population from the special census that was conducted. This increase amounted to an additional \$298,000 per year. Based on estimates from the Illinois Department of Revenue, I am projecting a decrease of 8.3% for FY09-10 and an increase of 3.8% in FY10-11.

**UTILITY TAXES, \$3,749,623 (8.8% OF TOTAL REVENUES):**

The City imposes a 5% tax on utility company charges for the sales of electricity (40% of total utility tax), natural gas (20% of total), water (8% of total), and telecommunications (32% of total). The tax on electricity is based on a kilowatt/hour “consumption” tax. Therefore increases in electricity costs tend to encourage reduction of usage and corresponding reduction of tax. The tax on natural gas and water remains at 5% of gross receipts and the tax on telecommunications is 6% of gross receipts. All utility tax revenue is allocated to the general operating fund. Since utility tax is also based on point of sale, annexations and new development will impact this revenue. Over the past 9 years, the amount received from individual components of the utility tax has been extremely volatile due to changes in the telephone (increase in cell phones and other alternatives), price decreases in the telecommunications industry in general, price increases and decreases in natural gas and electricity, weather conditions, and the decision by the University of Illinois to produce a large amount of their own electricity (which is costing the City approximately \$250,000 per year in decreased utility tax). Utility tax has only increased an annual average amount of

0.8% over each of the last 4 years. For next year, I have projected a 1.1% increase in the utility tax from electricity, natural gas, and for water, and a 3% increase from telecommunications, for a total increase of 1.7%. The ‘Utility Tax % Change, Last 10 Yrs.’ chart illustrates the annual % change in the amount of utility tax received over the past 10 years:



**SERVICE CHARGES AND FEES, \$5,846,574 (13.8% OF REVENUES):**

The City charges fees to users of certain services, where it is deemed in the best interest of the public that these users pay an amount directly for this service. Since these fees are directly related to providing a specific service, city policy has been to increase these fees similar to the increase in cost of personnel that provide these services. However, some of these fees can be

## Revenue Analysis

---

impacted by usage, as well. Examples of some of the most significant of these charges are:

- The University of Illinois reimburses the City for costs incurred to provide fire safety services to a portion of the campus. Revenues from this service charge are reported in the general operating fund, along with the expenses related to providing the service (in Fire Department budget). The amount of this charge for FY10-11 is estimated to be \$1,708,650 (3.5% increase). The University reimburses the City actual amounts spent with the majority of these costs being personnel related.
- The City of Urbana charges users of the Landscape Recycling Center fees to drop off landscape waste which is then converted into recycled mulch, compost and firewood which is sold. The amount expected to be raised in FY10-11 is \$590,000. Revenues from this service charge are reported in the Landscape Recycling Special Fund (reported in the section “Special Funds that Support General Operations”), along with the expenses related to providing the service. It is expected that this fee will increase in the future sufficient to pay for these services due to inflationary adjustments to the fee charged and increases in the amount of materials purchased.
- The City rents parking spaces and utilizes parking meters to receive revenues that are used to maintain and construct parking facilities. Revenues from these parking services are allocated to the Motor Vehicle Parking System Fund, where expenses of maintaining parking services are reported. The amount expected to be raised in FY10-11 is \$1,026,630. This amount is approximately \$74,000 lower than 2 years ago. Approximately 50% of the amount is collected from spaces and meters in the University campus area. It is expected that this amount will not increase in the future unless an increase in rates is approved. However the amount may slowly decrease as more motorists and students utilize other transportation methods than motor vehicles.
- The Urbana Free Library charges fees for certain services it provides such as non-resident fees, photocopying, and book fines. Revenues from these library charges are allocated to the Urbana Free Library Special Fund, where expenses of library services are reported. The amount expected to be raised in FY10-11 is \$137,500. This amount has decreased approximately \$21,000 over the last 2 years due to a lower state per-capita payment and lesser amount received from library book late fines.
- The City is reimbursed for certain other specific services it provides. The total amount estimated to be paid to the City in FY10-11 for these services and fees is \$941,264. The charge for these fees can be expected to be increased annually approximately equal to the cost of labor in providing the services.
- The City charges a franchise fee from cable television and the water company since they utilize the City right of way in their business. The rate is 5% of gross receipts for general fund and 2% for P.E.G. for cable television and 5% on the water company. Revenues from these franchise fees are allocated to the General Fund. Revenues from the P.E.G. fee pay for costs of the City’s public television program. It is expected that this amount will increase annually similar to the inflationary increase in the costs incurred in providing the service. The total amount estimated to be received from franchise fees is \$607,730 in FY10-11, up 4.9%

(\$525,150 from cable tv customers and \$82,580 from the water company customers.

- Included in the budget as a revenue is the amount of \$834,800 which is reimbursement for a portion of certain larger capital improvement projects. Some of this reimbursement is cost-sharing by other local governments (County and U/I) or by private developers. This amount is reported in the Capital Improvement Funds to partially offset the cost of the project. These amounts fluctuate from year to year and should not be considered of a recurring nature for projection purposes.

### **COMMUNITY DEVELOPMENT BLOCK GRANT AND OTHER FEDERAL AND STATE HOUSING IMPROVEMENT GRANTS, \$2,624,986 (6.2% OF TOTAL REVENUES):**

The City of Urbana receives monies from the U.S. Housing and Urbana Development Department and the State of Illinois for programs administered by the City to improve the quality of life and housing of low-income persons and for grants to sub recipients and other community agencies, in accordance with the City's Consolidated Plan. The majority of these monies are in the form of the Community Development Block Grant and HOME Investment Partnership Act. These revenues are allocated to the City's Community Development Special Funds and restricted for uses under the plan and HUD program guidelines. C.D.B.G. and HOME funding in total has remained approximately at the same level over the past 3 years.

### **STATE & FEDERAL GRANTS, \$1,591,800 (3.7% OF TOTAL REVENUES):**

The City of Urbana has received a significant increase in the amount of grants mainly for infrastructure improvements (approximately an additional \$1 million in each of FY09-10 and 10-11.. Most of this increase is due to the federal government economic stimulus spending. Three significant federal grants received over these 2 years is for the Goodwin Avenue improvement \$976,000, the Highcross Road improvement \$558,000, and the Green Street improvement \$692,000.

### **TAX INCREMENT FINANCING DISTRICT PROPERTY TAXES, \$3,445,680 (8.1% TOTAL REVENUES):**

All incremental property taxes in the four tax increment financing districts of the City above the base level when the district was established are reported in the City's Tax Increment Special Funds. These revenues are restricted to pay for development improvements within the district boundaries in accordance with the redevelopment plan and state TIF laws. Increases in the future will be dependent upon new projects that will add to the assessed value and inflationary increases in property values. The amount is estimated to increase 1.4% in FY10-11. (See the Tax Increment Financing District Funds section in this budget document to learn more about each of these 4 districts.)

### **MOTOR FUEL TAX, \$1,028,320 (2.4% TOTAL REVENUES):**

Approximately 1/12 of the 10 cents/gallon gasoline tax imposed by the State is returned to local government based on population. Motor fuel tax revenues are allocated to the Motor Fuel Tax Capital Improvement Fund and are restricted for

certain street maintenance and improvements, per I.D.O.T. regulations. Since Motor fuel tax is a per/gallon tax, it will only increase if gasoline consumption increases in the state and/or if Urbana's population increases compared to the state population. The amount of MFT has been decreasing slightly each year over the last 5 years even though Urbana's formula calculation was adjusted upward in FY08 and FY09 due to the adjustment in Urbana's population from the special census.

### **SEWER BENEFIT TAX, \$964,160 (2.3% TOTAL REVENUES):**

The city imposes a tax on all property owners to pay for sanitary sewer and related storm sewer improvements. This tax is collected as part of the bill a homeowner receives from the Sanitary District. It is based on the amount of water that is used and returned to the city's sanitary sewer system. The amount charged per cubic foot of water used is determined annually by the City Council. Revenues from this tax are allocated to the City's Sanitary Sewer Capital Improvement Fund. Currently, the average amount paid by a household of four people is \$60/year. The amount for FY10-11 is estimated to increase 5% to pay for 2 new sewer reimbursement programs for homeowners and for future sewer projects. It has been necessary to increase the annual rate 10% over the last 2 years to see an average annual 5% increase in amount collected, as the amount of water being used is decreasing.

### **HOTEL/MOTEL TAX, \$614,000 (1.5% OF TOTAL REVENUES):**

The City taxes hotel and motel room rental receipts at a rate of 5%. All hotel tax revenue is allocated to the general operating fund. Approximately 18% of this revenue is being paid to the C-U Economic Partnership to support their economic development efforts. Hotel/motel tax is also a revenue that is based on point of sale. Therefore, annexations of hotels and opening or closing hotels significantly impact the amounts generated. Hotel/motel taxes have been severely impacted by the downtown in the State economy. Since FY06-07, hotel tax has decreased \$122,000 or 16.5%. Hotel tax for FY09-10 is projected to decrease 8.2% and FY10-11 is projected to increase 1.1% .

### **LICENSES AND PERMITS, \$710,602 (1.7% OF REVENUES):**

The City requires that persons involved in certain activities obtain an annual license and/or permit. Usually these licenses and permits involve an inspection of the activity in some manner and registration of persons responsible for the activity. Examples of some of the major license/permit revenue that is received by the city are liquor licenses and various building permits. All license/permit revenue is allocated to the general operating fund. City policy is to increase the amount charged for these permits and licenses annually similar to increases in expenses incurred by the City in administering these activities, which is approximate to labor costs. Included in this amount is the multi-family rental inspection permit to pay for the costs of inspection of these properties. This amount is \$204,280. Up until the recent economic downturn, licenses and permit revenue remained fairly easy to project. However, building related permit activity has decreased significantly and the amount expected to be received in

FY09-10 is approximately \$280,000 below previous years. It is anticipated that these fees will rebound approximately to ½ of previous levels in FY10-11.

**FINES AND TICKETS, \$1,013,162 (2.4% OF TOTAL REVENUES):**

The City receives revenue in the form of fines from certain violations of ordinances and laws and from parking ticket violations. Most fine revenue is allocated to the general fund to offset the costs of administering the violation and collection of the fine. Some fine revenue (D.U.I. and Drug Seizure) is required by law to be accounted separately and used for certain police equipment and costs. These fines are reported in a special fund, the V.E.R.F. Special Supplementary Fund which is included in the section entitled "Special Funds that Support General Operations". Generally, fine/ticket revenue will remain fairly steady from one year to the next, unless a change occurs in fine amounts or collection methods. In FY09-10, the City implemented a number of actions to increase collection of fines as well as increasing a number of fines. As a result, fines are projected to increase \$137,000 over these 2 years.

**RECYCLING TAXES, \$521,400 (1.2% TOTAL REVENUES):**

The City imposes a annual \$2.50/dwelling unit per month tax on property owners to raise monies to pay for the city's curbside recycling program. Revenues from these taxes are allocated to the City's Recycling Special Fund. It is anticipated that this charge will be sufficient to fund the program for the near future, depending on costs of new collection contracts.

**LOCAL FOOD AND BEVERAGE TAX, \$335,000 (0.8% TOTAL REVENUES):**

The City imposes an additional ½ % on the sales of prepared food and beverages. This sales tax revenue is allocated to the general operating fund. This revenue is also point of sale generated. Therefore, annexations or new development may significantly impact the amounts collected. This tax has not been impacted significantly by the economic downtown. Projections include an increase of 5% for FY10-11.

**INTEREST ON INVESTMENTS, \$738,000 (1.7% TOTAL REVENUES):**

The City invests all monies that is not needed to pay expenses, in various interest earning securities. The length of maturity and type depends upon the amount available and when it is projected that these invested amounts will be needed. Because the City invests in securities that average 1-3 years in maturity, the impact of fluctuations in interest rates have a significant impact. Interest earned is deposited to each of the City's 22 funds based on average balances invested. The amount of interest projected to be earned in FY10-11 (\$738,000) is \$413,000 below the amount earned 3 years ago in FY07-08. This reduction is due to significantly lower interest rates and less monies to invest.

Revenue Analysis

REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS

	ACTUAL	%	BUDGET	%	EST. ACTUAL	%	VARIANCE	EST.	%
	2008-09	CHG.	2009-10	CHG.	2009-10	CHG.	2009-10	2010-11	CHG.
<b>SALES TAXES:</b>									
<b>STATE SALES TAX:</b>									
RECURRING STATE SALES TAX	\$4,471,054	-3.7%	\$4,845,030	5.5%	\$4,423,850	-3.7%	(\$421,180)	\$4,613,640	3.1%
NON-RECURRING STATE SALES TAX	120,500	2.6%	52,500	1.1%	52,500	1.1%	0	0	0.0%
<b>SUBTOTAL, STATE SALES TAX</b>	<b>\$4,591,554</b>	<b>-1.1%</b>	<b>\$4,897,530</b>	<b>6.7%</b>	<b>\$4,476,350</b>	<b>-2.5%</b>	<b>(\$421,180)</b>	<b>\$4,613,640</b>	<b>3.1%</b>
<b>STATE USE SALES TAX:</b>									
RECURRING STATE USE TAX	\$532,075	-1.4%	\$584,770	1.9%	\$525,020	-8.5%	(\$59,750)	\$528,820	0.0%
NON-RECURRING STATE USE TAX	41,800	7.7%	3,800	0.7%	3,800	0.7%	0	0	0.0%
<b>SUBTOTAL, STATE USE TAX</b>	<b>\$573,875</b>	<b>6.3%</b>	<b>\$588,570</b>	<b>2.6%</b>	<b>\$528,820</b>	<b>-7.9%</b>	<b>(\$59,750)</b>	<b>\$528,820</b>	<b>0.0%</b>
<b>HOME-RULE SALES TAX:</b>									
RECURRING H/R SALES TAX	\$3,180,072	-3.7%	\$3,637,980	11.4%	\$3,208,890	-1.8%	(\$429,090)	\$3,332,040	3.0%
NON-RECURRING H/R SALES TAX	86,900	2.6%	26,100	0.8%	26,100	0.8%	0	0	0.0%
<b>SUBTOTAL, H/R SALES TAX</b>	<b>\$3,266,972</b>	<b>-1.1%</b>	<b>\$3,664,080</b>	<b>12.2%</b>	<b>\$3,234,990</b>	<b>-1.0%</b>	<b>(\$429,090)</b>	<b>\$3,332,040</b>	<b>3.0%</b>
<b>SUBTOTAL STATE/LOCAL SALES TAX:</b>									
RECURRING SALES TAX	\$8,183,201	-3.5%	\$9,067,780	7.5%	\$8,157,760	-3.3%	(\$910,020)	\$8,474,500	2.8%
NON-RECURRING SALES TAX	249,200	2.9%	82,400	1.0%	82,400	1.0%	0	0	0.0%
<b>SUBTOTAL, SALES TAX</b>	<b>\$8,432,401</b>	<b>-0.6%</b>	<b>\$9,150,180</b>	<b>8.5%</b>	<b>\$8,240,160</b>	<b>-2.3%</b>	<b>(\$910,020)</b>	<b>\$8,474,500</b>	<b>2.8%</b>
<b>LOCAL FOOD &amp; BEV. SALES TAX:</b>									
RECURRING F&B SALES TAX	\$303,851	4.9%	\$302,860	-0.3%	\$319,040	5.0%	\$16,180	\$335,000	5.0%
NON-RECURRING F&B SALES TAX	0	0.0%	0	0.0%	0	0.0%	0	0	0.0%
<b>SUBTOTAL, F&amp;B SALES TAX</b>	<b>\$303,851</b>	<b>4.9%</b>	<b>\$302,860</b>	<b>-0.3%</b>	<b>\$319,040</b>	<b>5.0%</b>	<b>\$16,180</b>	<b>\$335,000</b>	<b>5.0%</b>
<b>OFF/TRACK BETTING TAX:</b>									
RECURRING OTB TAX	\$63,500	0.1%	\$2,908	0.0%	\$2,908	0.0%	\$0	\$0	0.0%
NON-RECURRING OTB TAX	(60,592)	-95.5%	(2,908)	-100.0%	(2,908)	-100.0%	0	0	0.0%
<b>SUBTOTAL, OTB TAX</b>	<b>\$2,908</b>	<b>-95.4%</b>	<b>\$0</b>	<b>-100.0%</b>	<b>\$0</b>	<b>-100.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>HOTEL/MOTEL TAX:</b>									
RECURRING HOTEL/MOTEL TAX	\$669,957	-5.8%	\$714,910	9.6%	\$603,625	-7.5%	(\$111,285)	\$607,000	0.0%
NON-RECURRING HOTEL/MOTEL TAX	(17,650)	-2.5%	3,400	0.5%	3,400	0.5%	0	7,000	1.2%
<b>SUBTOTAL, HOTEL/MOTEL TAX</b>	<b>\$652,307</b>	<b>-8.3%</b>	<b>\$718,310</b>	<b>10.1%</b>	<b>\$607,025</b>	<b>-6.9%</b>	<b>(\$111,285)</b>	<b>\$614,000</b>	<b>1.1%</b>
<b>SUBTOTAL, ALL SALES TAXES:</b>									
RECURRING SALES TAXES	\$9,220,509	-3.4%	\$10,088,458	7.4%	\$9,083,333	-3.3%	(\$1,005,125)	\$9,416,500	2.7%
NON-RECURRING SALES TAXES	170,958	1.8%	82,892	0.9%	82,892	0.9%	0	7,000	0.1%
<b>SUBTOTAL, SALES TAXES</b>	<b>\$9,391,467</b>	<b>-1.6%</b>	<b>\$10,171,350</b>	<b>8.3%</b>	<b>\$9,166,225</b>	<b>-2.4%</b>	<b>(\$1,005,125)</b>	<b>\$9,423,500</b>	<b>2.8%</b>
<b>UTILITY TAX:</b>									
NORMAL, RECURRING UTILITY TAX	\$2,548,002	-0.5%	\$3,032,970	14.5%	\$2,671,578	0.9%	(\$361,392)	\$2,540,386	1.1%
NON-RECURRING UTILITY TAX	100,000	3.9%	(160,000)	-6.0%	(160,000)	-6.0%	0	0	0.0%
<b>SUBTOTAL, UTIL. TAX</b>	<b>\$2,648,002</b>	<b>3.4%</b>	<b>\$2,872,970</b>	<b>8.5%</b>	<b>\$2,511,578</b>	<b>-5.2%</b>	<b>(\$361,392)</b>	<b>\$2,540,386</b>	<b>1.1%</b>
<b>TELECOMMUNICATIONS TAX:</b>									
NORMAL, RECURRING TELECOM TAX	\$1,174,017	-1.8%	\$1,225,340	4.4%	\$1,174,017	0.0%	(\$51,323)	\$1,209,237	3.0%
NON-RECURRING TELECOM TAX	0	0.0%	0	0.0%	0	0.0%	0	0	0.0%
<b>SUBTOTAL, TELECOM. TAX</b>	<b>\$1,174,017</b>	<b>-1.8%</b>	<b>\$1,225,340</b>	<b>4.4%</b>	<b>\$1,174,017</b>	<b>0.0%</b>	<b>(\$51,323)</b>	<b>\$1,209,237</b>	<b>3.0%</b>
<b>SUBTOTAL, UTILITY TAX</b>									
NORMAL, RECURRING UTILITY TAX	\$3,722,019	-0.9%	\$4,258,310	11.4%	\$3,845,595	0.6%	(\$412,715)	\$3,749,623	1.7%
NON-RECURRING UTILITY TAX	100,000	2.7%	(160,000)	-4.2%	(160,000)	-4.2%	0	0	0.0%
<b>SUBTOTAL, UTILITY TAX</b>	<b>\$3,822,019</b>	<b>1.8%</b>	<b>\$4,098,310</b>	<b>7.2%</b>	<b>\$3,685,595</b>	<b>-3.6%</b>	<b>(\$412,715)</b>	<b>\$3,749,623</b>	<b>1.7%</b>



## REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS (CONTINUED)

	ACTUAL	%	BUDGET	%	EST. ACTUAL	%	VARIANCE	EST.	%
	2008-09	CHG.	2009-10	CHG.	2009-10	CHG.	2009-10	2010-11	CHG.
<b>INTEREST ON INVESTMENTS:</b>									
REGULAR	\$144,159	0.0%	\$147,794	-25.3%	\$197,794	0.0%	\$50,000	\$150,000	0.0%
CHANGE IN MARKET VALUE	53,635	N/A	(47,794)	0.0%	(47,794)	-24.2%	0	0	0.0%
<b>SUBTOTAL, INTEREST ON INVEST.</b>	<b>\$197,794</b>	<b>37.2%</b>	<b>\$100,000</b>	<b>-49.4%</b>	<b>\$150,000</b>	<b>-24.2%</b>	<b>\$50,000</b>	<b>\$150,000</b>	<b>0.0%</b>
<b>TICKETS AND FINES:</b>									
<b>NORMAL, RECURRING:</b>									
PARKING TICKETS	438,926	-14.3%	512,000	16.6%	567,000	29.2%	\$55,000	575,000	1.4%
DOG CONTROL	6,194	-12.6%	7,200	16.2%	6,200	0.1%	(1,000)	6,200	0.0%
CITY COURT	139,879	-13.8%	163,000	16.5%	198,000	41.6%	35,000	218,000	10.1%
QUASH-FINES/NOTICE TO APPEAR	114,752	3.5%	112,000	-2.4%	142,000	23.7%	30,000	157,000	10.6%
<b>NON-RECURRING TICKETS/FINES</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>	<b>29,162</b>	
<b>SUBTOTAL, TICKETS AND FINES</b>	<b>699,751</b>	<b>-11.7%</b>	<b>794,200</b>	<b>13.5%</b>	<b>913,200</b>	<b>30.5%</b>	<b>\$119,000</b>	<b>985,362</b>	<b>7.9%</b>
LICENSES/PERMITS/FEES (SEE DETAIL)	1,150,109	0.0%	1,283,570	0.0%	943,924		(339,646)	1,111,650	0.0%
LRC EQ. RENTAL FEES	0	0.0%	9,050	0.0%	0		(9,050)	0	0.0%
C.U.S.W.D.S. REIMB., ADMIN	19,940	7.0%	20,150	1.1%	20,740	4.0%	590	21,460	3.5%
UI FIREFIGHTING REIMBURSEMENT	1,575,668	13.1%	1,533,840	-2.7%	1,650,870	4.8%	117,030	1,708,650	3.5%
<b>RECURRING TRANSFERS IN FROM</b>									
<b>OTHER CITY FUNDS:</b>									
OVERHEAD, LRC SITE	17,150	5.0%	17,660	3.0%	17,660	3.0%	0	19,430	10.0%
SEWER TAX TRANSFER	503,970	5.0%	526,650	4.5%	526,650	4.5%	0	579,320	10.0%
OVERHEAD, C.D. FUNDS	24,470	4.0%	25,450	4.0%	25,450	4.0%	0	26,470	4.0%
M.V.P.S. ARBOR P-T SAL.	56,550	4.5%	59,090	4.5%	59,090	4.5%	0	62,050	5.0%
TIF SURPLUS REIMB.	36,367	5.2%	37,820	4.0%	38,820	6.7%	1,000	40,380	4.0%
L.R.C. ARBOR P-T/EQ. RENT	5,510	6.0%	5,650	2.5%	5,650	2.5%	0	5,900	4.4%
M.V.P.S. PILOT/OPERATING	413,990	4.5%	432,620	4.5%	432,620	4.5%	0	483,530	11.8%
TRANS., MARKET ADMIN	8,380	4.8%	8,720	4.1%	8,720	4.1%	0	17,960	106.0%
TRANS., CAP. IMPR. ENG. OVERTIME	5,227	0.0%	1,370	-73.8%	7,000	33.9%	5,630	7,000	0.0%
TRANS. HOME/CAP IMPR. (PLANNER)	0	0.0%	0		0		0	25,000	
CAP IMPR. TRANSFER, WINDSOR ENG.	144,120	5.0%	200,610	39.2%	162,610	12.8%	(38,000)	162,000	-0.4%
<b>SUBTOTAL, RECURRING TRANSFERS</b>	<b>1,215,734</b>	<b>5.1%</b>	<b>1,315,640</b>	<b>8.2%</b>	<b>1,284,270</b>	<b>5.6%</b>	<b>(31,370)</b>	<b>1,429,040</b>	<b>11.3%</b>
<b>SUBTOTAL, REV. &amp; RECURRING TRANS.</b>	<b>\$22,629,168</b>	<b>-0.5%</b>	<b>\$24,120,480</b>	<b>6.6%</b>	<b>\$22,057,090</b>	<b>-2.5%</b>	<b>(\$2,082,600)</b>	<b>\$22,981,845</b>	<b>4.2%</b>
NON-RECURRING REVENUES & TRANS.	633,815	2.8%	(124,902)	-0.6%	(124,902)	-0.6%	0	778,162	3.5%
<b>SUBTOTAL, REC. REV. &amp; TRANSFERS</b>	<b>\$21,995,353</b>	<b>-3.2%</b>	<b>\$24,245,382</b>	<b>7.1%</b>	<b>\$22,181,992</b>	<b>-2.0%</b>	<b>(2,063,390)</b>	<b>\$22,203,683</b>	<b>0.7%</b>
<b>TOTAL BEFORE PROP. TAX</b>	<b>\$22,629,168</b>	<b>-0.5%</b>	<b>\$24,120,480</b>	<b>6.6%</b>	<b>\$22,057,090</b>	<b>-2.5%</b>	<b>(\$2,063,390)</b>	<b>\$22,981,845</b>	<b>4.2%</b>
PROPERTY TAX	\$7,030,117	6.2%	\$7,434,798	5.8%	\$7,172,828	2.0%	(261,970)	\$7,280,420	1.5%
<b>TOTAL INCLUDING PROP. TAX</b>	<b>\$29,659,285</b>	<b>1.0%</b>	<b>\$31,555,278</b>	<b>6.4%</b>	<b>\$29,229,918</b>	<b>-1.4%</b>	<b>(\$2,325,360)</b>	<b>\$30,262,265</b>	<b>3.5%</b>
NON-RECURRING REVENUES & TRANS.	633,815	2.2%	(124,902)	-0.4%	(124,902)	-0.4%	0	778,162	2.7%
<b>SUBTOTAL, REC. REV. &amp; TRANSFERS</b>	<b>\$29,025,470</b>	<b>-1.2%</b>	<b>\$31,680,180</b>	<b>6.8%</b>	<b>\$29,354,820</b>	<b>-1.0%</b>	<b>(2,325,360)</b>	<b>\$29,484,103</b>	<b>0.9%</b>

Revenue Analysis

**PERMITS AND LICENSES DETAIL**

	ACTUAL 2008-09	BUDGET 2009-10	EST. ACTUAL 2009-10	BUDGET 2010-11
PERMITS AND LICENSES:				
BUILDING PERMITS	\$127,561	\$190,720	\$70,560	\$100,000
MECHANICAL PERMITS	48,178	61,650	33,000	41,000
ELECTRICAL PERMITS	74,251	82,200	34,000	54,000
PLUMBING PERMITS	48,416	69,870	33,000	41,000
INFL. INCREASE PERMITS/FEEES	0	0	0	39,710
ENGINEERING PERMITS	2,990	5,140	3,000	3,000
EROSION CON TROL PERMITS	6,250	4,580	6,250	6,250
FOOD HANDLER'S LICENSE	12,640	11,760	12,640	12,640
SIDEWALK CAFE LICENSE	293	230	300	300
LIQUOR LICENSE	265,000	265,000	262,150	262,150
N.I.L. WATER EXCA VATIONS	3,880	4,790	4,300	4,300
AMUSEMENT DEVICE LICENSE	8,640	12,180	8,640	8,640
TAXI CAB COMPANY LICENSE	6,300	5,320	6,300	6,300
MOBILE HOME PARK LICENSE	1,725	1,850	1,850	1,850
TAXI CAB DRIVER LICENSE	2,130	2,430	2,200	2,200
FIRE PREVENTION LICENSE	13,800	13,800	9,870	9,870
ELECTRICIAN LICENSE	12,000	12,330	12,330	12,330
SANITARY HAULERS LICENSE	16,960	17,470	17,470	17,470
RAFFLE/SOLICITOR LICENSE	492	460	500	500
AMBULANCE LICENSE	300	310	310	310
HAZARDOUS MAT'L HANDLING LICENSE	6,000	6,160	6,160	6,160
3-10 AREA PARKING PERMITS	51,037	60,040	51,100	51,100
DOMESTIC PARTNER REG. FEE	365	360	360	360
ELEVATOR LICENSE	0	7,400	0	0
<b>TOTAL, LICENSES AND PERMITS</b>	<b>\$709,208</b>	<b>\$836,050</b>	<b>\$576,290</b>	<b>\$681,440</b>

**OTHER REVENUES DETAIL**

	ACTUAL 2008-09	BUDGET 2009-10	EST. ACTUAL 2009-10	BUDGET 2010-11
OTHER REVENUES:				
VARIOUS SERVICE FEES	\$22,042	\$16,590	\$11,200	\$11,200
TRANS. STATION FEES	37,307	40,870	38,000	38,000
U/I HOUSING INSPECTIONS FEE	22,635	23,150	23,600	23,600
STATE-FIRE INS. FEE	32,778	33,680	38,234	38,300
TOWNSHIP REIMB., MAINTENANCE	5,352	5,300	5,560	5,560
JUNK/WEED LIENS	10,108	7,980	11,000	11,000
DAMAGE REIMB./CITY PROP.	13,713	23,220	14,000	14,000
HOMESTEAD LIEU OF TAX	1,286	1,340	1,340	1,340
DATA PROCESSING CONTRACTS	53,166	54,270	55,300	55,300
CIVIC CENTER RENTAL	43,615	45,520	45,520	45,520
SALE CODE/ZONING BOOKS/MA[S	80	760	80	80
ZONING REVIEW FEES	5,950	6,580	6,580	6,580
PLAN REVIEW FEES	101,335	86,120	20,000	53,000
COPY FEES	4,668	4,870	4,870	4,870
METROZONE PAYMENT	67,358	77,540	70,050	73,560
BLDG. DEMO. REIMB.	0	3,190	0	0
TOWING FEE	0	0	0	26,000
LICENSE COSTS REIMB.	1,600	1,640	2,300	2,300
ABATEMENT REIMB.	17,908	14,900	20,000	20,000
<b>TOTAL, OTHER REVENUES</b>	<b>\$440,901</b>	<b>\$447,520</b>	<b>\$367,634</b>	<b>\$430,210</b>



# URBANA CITY COUNCIL

## MISSION OF THE CITY COUNCIL

The City Council establishes laws for citizen welfare, determines policies that govern providing municipal services and approves certain Mayoral appointments.

## COUNCIL ORGANIZATION

The City Council is composed of seven members, each elected from a different ward. The Council meets twice a month on the 1st and 3rd Mondays to hear citizen input and to enact legislation. Members of the City Council also meet on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month as a committee of the whole. These committees also hear citizen input and forward legislation to the Council for action.

## CITY COUNCIL

### EXPENDITURES BY CATEGORY

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	PROPOSED 2010-11	% CHG.
PERSONNEL SERVICES	\$35,000	\$34,729	\$42,920	\$44,880	4.6%
MATERIALS AND SUPPLIES	30	750	750	750	0.0%
OPERATIONS AND CONTRACTUAL	6,918	4,832	9,300	6,500	-30.1%
<b>TOTAL</b>	<b>\$41,948</b>	<b>\$40,311</b>	<b>\$52,970</b>	<b>\$52,130</b>	<b>-1.6%</b>





# EXECUTIVE DEPARTMENT

## DEPARTMENT MISSION

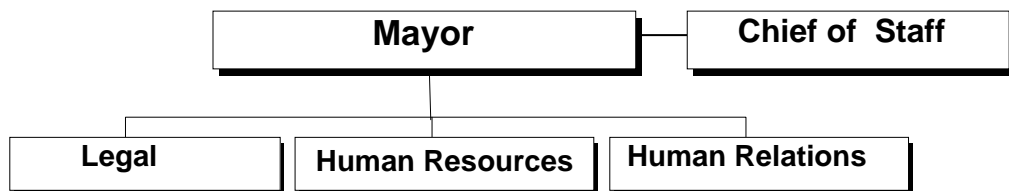
To provide professional management and leadership to ensure municipal services are delivered consistent with approved policies of the Mayor and City Council.

## DEPARTMENT ORGANIZATION

The Executive Department is organized into four divisions:

- **Administration** - provide overall administration of the City and the department to include the Office of the Mayor and Office of the Chief of Staff.
- **Legal** - provide legal services to the City and other department personnel under Illinois home-rule statutes.
- **Human Relations** - enforce State and local equal opportunity laws, promote community relations, enforce the Americans with Disabilities Act and administration of the Civilian Police Review Board.
- **Human Resources** - provide professional personnel services to the City and other departments in accordance with State and Federal laws, policies and procedures and applicable labor agreements.

## EXECUTIVE DEPARTMENT ORGANIZATIONAL CHART



Executive Department

**EXECUTIVE DEPARTMENT  
EXPENDITURES BY DIVISION**

DIVISION	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG
ADMINISTRATION	\$288,140	\$273,268	\$416,220	\$369,020	-11.3%
LEGAL	460,201	506,314	573,850	581,500	1.3%
HUMAN RELATIONS	122,173	123,849	148,280	151,830	2.4%
CIVILIAN POLICE REVIEW BOARD	0	4,274	8,150	8,150	0.0%
HUMAN RESOURCES	270,761	278,801	314,540	320,980	2.0%
<b>TOTAL</b>	<b>\$1,141,275</b>	<b>\$1,186,506</b>	<b>\$1,461,040</b>	<b>\$1,431,480</b>	<b>-2.0%</b>

**EXECUTIVE DEPARTMENT  
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$828,833	\$886,404	\$1,112,670	\$1,082,150	-2.7%
MATERIALS AND SUPPLIES	19,821	22,997	25,010	25,010	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	284,801	268,965	314,890	315,510	0.2%
CAPITAL OUTLAY	7,820	8,140	8,470	8,810	4.0%
<b>DEPARTMENT TOTAL</b>	<b>\$1,141,275</b>	<b>\$1,186,506</b>	<b>\$1,461,040</b>	<b>\$1,431,480</b>	<b>-2.0%</b>

**EXECUTIVE DEPARTMENT  
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2007-08	2008-09	2009-10	2010-11
MAYOR	1.00	1.00	1.00	1.00
ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	4.00	4.00	4.00	4.00
EXECUTIVE ASST.	0.00	1.00	1.00	0.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	2.00	2.00	2.00	2.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
HUMAN RESOURCES MANAGER	1.00	1.00	1.00	1.00
HUMAN RESOURCES ASST. MGR.	1.00	1.00	1.00	1.00
BENEFITS SPECIALIST	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>	<b>13.00</b>
PART-TIME POSITIONS:				
LEGAL INTERN P-T	0.00	0.00	0.00	0.00
EXECUTIVE ASST.	0.75	0.00	0.00	0.00
LEGAL CLERK-TYPIST P-T	0.50	0.50	0.50	0.50
<b>SUBTOTAL, PART-TIME</b>	<b>1.25</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>EXECUTIVE DEPARTMENT TOTAL</b>	<b>14.25</b>	<b>14.50</b>	<b>14.50</b>	<b>13.50</b>

**EXECUTIVE DEPARTMENT  
ADMINISTRATION DIVISION ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for achievement of City and Executive Department goals and objectives and organizational improvement
- Oversee hiring, the regular review of compensation, benefits and working conditions, and the discipline of all City personnel, including union contracts
- Develop and organize work plan and guide the work of department heads and Executive Division heads through work goals and the measurement of results.
- Represent the City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Develop the annual budget proposal and administer the approved budget
- Coordinate special projects (solid waste) and economic development activities
- Administer the City's emergency services and disaster efforts (ESDA)

**EXECUTIVE DEPARTMENT, ADMINISTRATION  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$206,131	\$190,927	\$325,990	\$277,830	-14.8%
MATERIALS AND SUPPLIES	2,565	2,577	3,460	3,460	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	71,624	71,624	78,300	78,920	0.8%
CAPITAL OUTLAY	7,820	8,140	8,470	8,810	4.0%
<b>PROGRAM TOTAL</b>	<b>\$288,140</b>	<b>\$273,268</b>	<b>\$416,220</b>	<b>\$369,020</b>	<b>-11.3%</b>

**EXECUTIVE DEPARTMENT  
ADMINISTRATION DIVISION (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	3.75	4.50	4.50	4.50
<b>PART-TIME</b>	0.50	0.00	0.00	0.00
<b>TOTAL</b>	<b>4.25</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>

**EXECUTIVE DEPARTMENT  
LEGAL DIVISION ACTIVITIES**

- Represent the City, its officers and staff in all legal matters before the courts and in administrative proceedings
- Prosecute and enforce all municipal ordinance violations
- Prepare and review all ordinances and resolutions presented to the City Council and all other legal documents to which the City is a signatory
- Provide written legal opinions and advice to City elected officials, boards and commissions and staff
- Prepare and process all legal matters for the acquisition and disposition of real and personal property of the City
- Prepare and process claims for collection from damage to City property and other debts owed to the City
- Review legal documents and provide legal opinions with respect to the issuance of municipal bonds and other financial matters

**EXECUTIVE DEPARTMENT, LEGAL DIVISION  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$311,699	\$367,240	\$434,450	\$442,100	1.8%
MATERIALS AND SUPPLIES	16,044	\$19,252	19,300	19,300	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	132,458	\$119,822	120,100	120,100	0.0%
<b>DIVISION TOTAL</b>	<b>\$460,201</b>	<b>\$506,314</b>	<b>\$573,850</b>	<b>\$581,500</b>	<b>1.3%</b>

**EXECUTIVE DEPARTMENT, LEGAL DIVISION  
FTE'S**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	5.00	5.00	5.00	5.00
<b>PART-TIME</b>	0.50	0.50	0.50	0.50
<b>TOTAL</b>	5.50	5.50	5.50	5.50



**EXECUTIVE DEPARTMENT  
HUMAN RELATIONS DIVISION ACTIVITIES**

- Investigate and respond to discrimination and fair housing claims under State laws and the City of Urbana Human Rights Ordinance
- Implement affirmative action for City contractors and vendors to include on-site inspections of construction sites
- Assist the Personnel Division with recruitment of minorities, women and handicapped persons
- Implement internal programs, assist other departments (Police) and represent the City with various community related programs to improve community relations among diverse ethnic and racial segments of the City
- Monitor programs that make citizens aware of their fair housing rights using printed and electronic media and group forums
- Monitor the City's compliance with federal A.D.A. laws to ensure equal access to city employment, services, activities, and physical structures for handicapped persons
- Administer the Civilian Police Review Board

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION  
EXPENDITURES BY CLASSIFICATION (INCL. C. P.R.B.)**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$108,711	\$117,453	\$124,660	\$128,210	2.8%
MATERIALS AND SUPPLIES	438	253	1,050	1,050	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	13,024	10,417	30,720	30,720	0.0%
<b>PROGRAM TOTAL</b>	<b>\$122,173</b>	<b>\$128,123</b>	<b>\$156,430</b>	<b>\$159,980</b>	<b>2.3%</b>

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION (INCL. C.P.R.B.)  
FTE'S**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	1.50	1.50	1.50	1.50
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>

**EXECUTIVE DEPARTMENT  
HUMAN RESOURCES DIVISION ACTIVITIES**

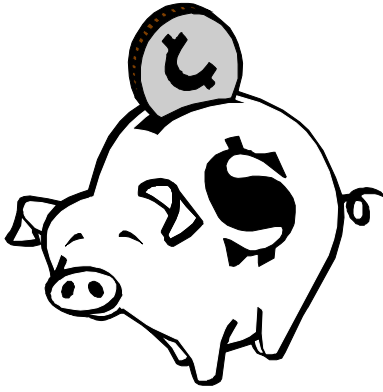
- Establish and recommend personnel and payroll policies and procedures
- Establish and recommend sound non-discriminatory recruiting, selection and promotion procedures for all non-elected positions
- Administer a salary and benefits and a merit-based employee performance evaluation program
- Construct and employ valid testing procedures for the evaluation and selection of employees
- Design and coordinate training and professional development of the City's human resources to enhance their individual and collective effectiveness
- Develop, administer and assist other departments in employee safety programs
- Develop EEO and affirmative action programs for other departments
- Administer the City's civil service rules and procedures
- Promote and maintain effective employee relations through the administration of labor contracts, personnel policies and constructive conflict resolution

**EXECUTIVE DEPARTMENT, HUMAN RESOURCES DIVISION  
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$202,292	\$210,784	\$227,570	\$234,010	2.8%
MATERIALS AND SUPPLIES	774	915	1,200	1,200	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	67,695	67,102	85,770	85,770	0.0%
<b>PROGRAM TOTAL</b>	<b>\$270,761</b>	<b>\$278,801</b>	<b>\$314,540</b>	<b>\$320,980</b>	<b>2.0%</b>

**EXECUTIVE DEPARTMENT, HUMAN RESOURCES DIVISION  
FTE'S**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	3.00	3.00	3.00	3.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>



# FINANCE DEPARTMENT

## DEPARTMENT MISSION

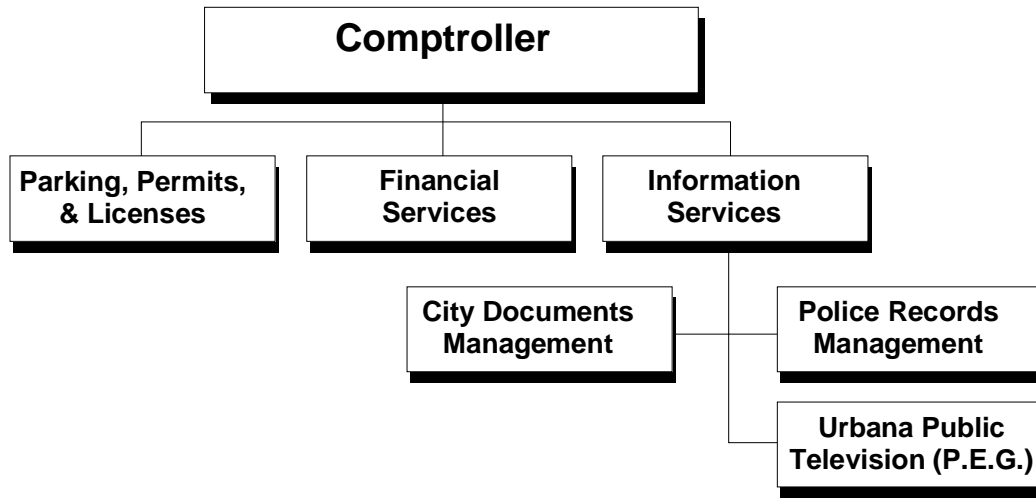
To manage the City's financial resources and information systems.

## DEPARTMENT ORGANIZATION

The Finance Department is organized into six programs:

- **Administration** - provides overall administration of the department. This program utilizes 1 Comptroller and .5 Administrative Assistant I.
- **Parking, Permits and Licenses** - manages the parking ticket, licenses and permit systems. This program utilizes 1 Office Supervisor, 2 Clerk-Cashiers and .5 Administrative Assistant I.
- **Financial Services** - provides various financial and accounting services to other departments, vendors, employees and the public including the collection of City revenues other than parking tickets, permits and licenses. This program utilizes 1 Account Clerk Supervisor, 2 Account Clerks.
- **Information Services** - manages the City's various electronic data and information systems. This program utilizes 1 Information Services Manager, 1 Computer Systems Programmer/Analyst II, 1 P.C. Analyst/Network Coordinator, 2 Computer Systems Specialist, 1 Web Documents Coordinator, 1 City Documents Coordinator and .25 P.C. Specialist.
- **Police Records Management (A.R.M.S.)** - manages a centralized records information system for local police departments in the area, on a cost reimbursement basis. This program utilizes 1 A.R.M.S. Programmer/Analyst. . The Information Services Manager supervises the program. Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section
- **Urbana Public Television (P.E.G.)** – coordinates activities of the Urbana Public Television channel and supervises telecasting of various public meetings on the channel. This program utilizes 1 UPTV Station Manager, 1 UPTV Production Coordinator, .25 Outreach Coordinator, and .15 Camera Operators. . Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section

**FINANCE DEPARTMENT  
ORGANIZATIONAL CHART**



**FINANCE DEPARTMENT  
EXPENDITURES BY PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
ADMINISTRATION	\$289,206	\$290,570	\$321,290	\$322,440	0.4%
PARKING, PERMITS, & REV. COLLECTION	230,602	231,258	268,890	273,710	1.8%
FINANCIAL SERVICES	250,649	262,638	301,840	296,170	-1.9%
INFORMATION SERVICES	449,488	455,872	531,510	507,810	-4.5%
<b>DEPARTMENT TOTAL</b>	<b>\$1,219,945</b>	<b>\$1,240,338</b>	<b>\$1,423,530</b>	<b>\$1,400,130</b>	<b>-1.6%</b>

**FINANCE DEPARTMENT  
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$971,125	\$1,005,368	\$1,128,520	\$1,117,890	-0.9%
MATERIALS AND SUPPLIES	43,759	36,723	52,580	47,580	-9.5%
OPERATIONS AND CONTRACTUAL SERVICES	179,161	171,307	214,410	205,520	-4.1%
CAPITAL OUTLAY	25,900	26,940	28,020	29,140	4.0%
<b>DEPARTMENT TOTAL</b>	<b>\$1,219,945</b>	<b>\$1,240,338</b>	<b>\$1,423,530</b>	<b>\$1,400,130</b>	<b>-1.6%</b>

**FINANCE DEPARTMENT  
PERSONNEL SUMMARY (FTE's)**

<b>FULL-TIME POSITIONS:</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
<b>COMPROLLER</b>	1.00	1.00	1.00	1.00
<b>ADMIN . ASSISTANT I</b>	1.00	1.00	1.00	1.00
<b>OFFICE SUPERVISOR</b>	1.00	1.00	1.00	1.00
<b>CLERK-CASHIER</b>	2.00	2.00	2.00	2.00
<b>ACCOUNT CLERK SUPV.</b>	1.00	1.00	1.00	1.00
<b>ACCOUNT CLERK II</b>	1.00	1.00	1.00	1.00
<b>ACCOUNT CLERK I</b>	1.00	1.00	1.00	1.00
<b>DATA PROCESSING SUPV.</b>	1.00	1.00	1.00	1.00
<b>COMPUTER PROGRAMMER II</b>	1.00	1.00	1.00	1.00
<b>PC ANALYST/NETWORK COORD.</b>	1.00	1.00	1.00	1.00
<b>POLICE RECORDS PROGRAMMER</b>	1.00	1.00	1.00	1.00
<b>COMPUTER SYSTEM TECHNICIAN</b>	1.00	1.00	1.00	1.00
<b>CITY DOCUMENTS COORDINATOR</b>	1.00	1.00	1.00	1.00
<b>WEB DOCUMENTS COORDINATOR</b>	1.00	1.00	1.00	1.00
<b>PERSONAL COMPUTER TECH.</b>	1.00	1.00	1.00	1.00
<b>U.P.T.V. STATION MANAGER</b>	1.00	1.00	1.00	1.00
<b>U.P.T.V. PRODUCTION COORD.</b>	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	18.00	18.00	18.00	18.00
<b>PART-TIME POSITIONS:</b>				
<b>I.L.E.A.S. COMPUTER SPECIALIST</b>	0.00	0.75	0.75	0.75
<b>U.P.T.V. OUTREACH COORD.</b>	0.25	0.25	0.25	0.25
<b>U.P.T.V. CAMERA OPERATORS</b>	0.15	0.15	0.15	0.15
<b>PERSONAL COMPUTER TECH.</b>	0.00	0.00	0.00	0.00
<b>SUBTOTAL, PART-TIME</b>	0.40	1.15	1.15	1.15
<b>FINANCE DEPARTMENT TOTAL</b>	18.40	19.15	19.15	19.15

For FY10-11, a .75 ILEAS computer technician and a .25 part-time computer intern are planned vacancies for the year. This reduction of 1 FTE is not reflected in the chart above.

**FINANCE DEPARTMENT  
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Assist in the development and implementation of long-term City financial plans and policies
- Monitor revenues and expenditures such that significant variations from the Annual Budget are resolved in a timely manner
- Prepare an annual financial report (audit) in accordance with State laws and generally accepted accounting principles
- Assist in preparing an annual budget in accordance with directives from the Mayor
- Perform duties of Treasurer of the City, Police and Firemen's Pension Funds
- Invest idle cash for the City, Firemen's Pension Fund, and Policemen's Pension Fund in accordance with State laws and internal board policies
- Prepare reports to oversight agencies, especially for various grants
- In coordination with the Personnel Director, manage the City's insurance and risk retention program, to include the City's self-insured worker's compensation fund and conventional third-party liability insurance
- Prepare annual property tax levy and supporting documents in accordance with the approved Annual Budget
- Monitor and approve the selection of vendors the City is purchasing from, in accordance with State laws and internal policies governing E.E.O. standards and competitiveness
- Prepare quarterly interim financial reports
- Manage various city electronic information systems in an efficient and economical manner, such that these systems provide the required information and operating support to departments and provide information to the public (ex. UPTV, Web-documents, Area Police Records Management).
- Process 600 Build Urbana property rebate checks annually.

**FINANCE DEPARTMENT  
ADMINISTRATION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$159,684	\$166,180	\$180,220	\$185,140	2.7%
MATERIALS AND SUPPLIES	5,033	4,669	6,460	6,460	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	98,589	92,781	106,590	101,700	-4.6%
CAPITAL OUTLAY	25,900	26,940	28,020	29,140	4.0%
<b>PROGRAM TOTAL</b>	<b>\$289,206</b>	<b>\$290,570</b>	<b>\$321,290</b>	<b>\$322,440</b>	<b>0.4%</b>

**FINANCE DEPARTMENT  
ADMINISTRATION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	1.50	1.50	1.50	1.50
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	1.50	1.50	1.50	1.50

**FINANCE DEPARTMENT  
PARKING TICKETS, PERMITS  
AND LICENSES PROGRAM ACTIVITIES**

- Process and account for approximately 97,000 parking tickets that are issued and paid (combined total) annually, to include various follow-up collection procedures of second and third notices, collection letters, court summons and driver's license suspensions
- Process and account for approximately 5,000 permits and licenses
- Process, resolve and account for approximately 3,200 parking ticket dispute notices
- Process payments and maintain records for approximately 500 parking rental spaces

**FINANCE DEPARTMENT  
PARKING TICKETS, PERMITS, AND LICENSES PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$199,028	\$206,530	\$228,020	\$232,840	2.1%
MATERIALS AND SUPPLIES	7,771	6,445	13,500	13,500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	23,803	18,283	27,370	27,370	0.0%
<b>PROGRAM TOTAL</b>	<b>\$230,602</b>	<b>\$231,258</b>	<b>\$268,890</b>	<b>\$273,710</b>	<b>1.8%</b>

**FINANCE DEPARTMENT  
PARKING TICKETS, PERMITS AND LICENSES PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	3.50	3.50	3.50	3.50
PART-TIME	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>



**FINANCE DEPARTMENT  
FINANCIAL SERVICES PROGRAM ACTIVITIES**

- Process and disburse approximately 6,000 payments to vendors and other entities following appropriate procedures
- Process and disburse approximately 6,000 payroll checks
- Maintain and manage various financial record-keeping systems for the City
- On a daily basis, ensure that all available City cash is deposited and invested
- Perform centralized purchasing for certain office products that are utilized by all City departments such as letterhead, computer paper, copy paper, printer supplies, office product maintenance contracts and computer supplies
- Collect and account for 2,000 rental registration program billings
- Coordinate with the U-C Sanitary District approximately 10,000 sewer tax billings
- Bill, collect and account for approximately 8,300 single-family and 400 multi-family recycling tax billings
- Collect and account for monthly locally imposed food and beverage tax, hotel/motel tax, and utility tax remittances
- Perform certain data processing and financial services for other local governments (Library, Park District and Cunningham Township) on a cost-reimbursement basis
- Bill, collect and account for miscellaneous receivables due to the City such as parking meter rentals, damage to city property, civic center rentals and junk and debris cleanup

**FINANCE DEPARTMENT  
FINANCIAL SERVICES PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$173,027	\$183,711	\$203,440	\$206,770	1.6%
MATERIALS AND SUPPLIES	30,955	25,609	32,620	27,620	-15.3%
OPERATIONS AND CONTRACTUAL SERVICES	46,667	53,318	65,780	61,780	-6.1%
<b>PROGRAM TOTAL</b>	<b>\$250,649</b>	<b>\$262,638</b>	<b>\$301,840</b>	<b>\$296,170</b>	<b>-1.9%</b>

**FINANCE DEPARTMENT  
FINANCIAL SERVICES PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	3.00	3.00	3.00	3.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**FINANCE DEPARTMENT  
INFORMATION SERVICES PROGRAM ACTIVITIES**

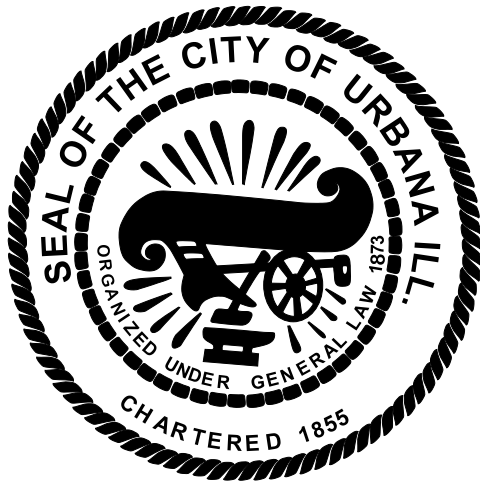
- Provide user support and training for installed software and hardware for other City departments
- Assist all departments in identifying new electronic information technologies that may assist them in performing their duties
- Prepare and recommend an annual and long-term City data processing plan to efficiently manage the City’s data-processing resources
- Design, purchase and install new personal computer systems for all City departments
- Represents the City in meetings with outside agencies regarding connectivity of computerized information systems
- Perform in-house programming on the City’s AS/400 Computer System software
- Supervise the operation of the Urbana Public Television Channel and related programs
- Provide various information services to related governments (Park District, Library, Township) under a cost-reimbursement basis
- Administer the City’s Document Storage and Retrieval System

**FINANCE DEPARTMENT  
INFORMATION SERVICES PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$439,386	\$448,947	\$516,840	\$493,140	-4.6%
OPERATIONS AND CONTRACTUAL SERVICES	10,102	6,925	14,670	14,670	0.0%
<b>PROGRAM TOTAL</b>	<b>\$449,488</b>	<b>\$455,872</b>	<b>\$531,510</b>	<b>\$507,810</b>	<b>-4.5%</b>

**FINANCE DEPARTMENT  
INFORMATION SERVICES PROGRAM  
PERSONNEL SUMMARY (FTE’S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	7.00	7.00	7.00	7.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>



# CITY CLERK

## DEPARTMENT MISSION

To provide professional records management, meet all legal notice requirements for meetings, serve as clerk to the City Council and to assist the County Clerk in conducting elections.

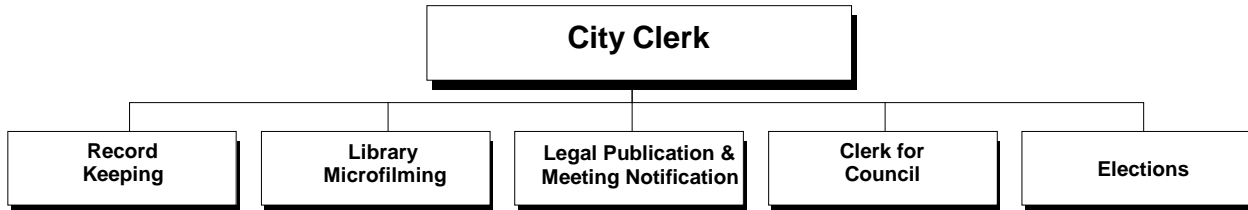
## ACTIVITIES OF THE CITY CLERK'S OFFICE

- Preserve and maintain the official permanent record of all City documents
- Develop and implement record retention schedules in cooperation with the Illinois Local Records Commission
- Work with the Finance Department to administer the City's document storage and retrieval system
- Act as keeper of the City seal and to certify and attest official signatures on municipal documents
- To meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities
- Act as the clerk for the City Council to include preparing and distributing meeting agendas and packets, recording minutes, preparing calendars and making travel arrangements
- Provide certain services to the City administration to include retrieving documents and records, distributing in-coming mail, post out-going mail, coordinate applications for solicitors, receive claims against the City, coordinate and retain subdivision construction bonds, register relocators, issue raffle licenses, and administer updates of the City code and zoning book
- Provide certain services to the general public and news-media to include maintaining copies of various documents for public inspection and responding to "Freedom of Information" requests, to include being the designated "Freedom of Information Officer" for the City.

## City Clerk

- Participate in election process to include monitoring of ward boundaries, processing nominating petitions, and being deputy registrar
- Maintains the Domestic Partnership Registry

### CITY CLERK DEPARTMENT ORGANIZATIONAL CHART



### EXPENDITURES BY CATEGORY

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$167,979	\$167,110	\$183,500	\$190,140	3.6%
MATERIALS AND SUPPLIES	2,290	2,297	2,880	2,880	0.0%
CONTRACTUAL SERVICES	22,896	26,327	28,400	28,710	1.1%
CAPITAL OUTLAY	1,650	1,790	1,860	1,930	3.8%
<b>TOTAL</b>	<b>\$194,815</b>	<b>\$197,524</b>	<b>\$216,640</b>	<b>\$223,660</b>	<b>3.2%</b>

### CITY CLERK'S OFFICE PERSONNEL SUMMARY (FTE'S)

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	3.00	3.00	3.00	3.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>



# POLICE DEPARTMENT

## DEPARTMENT MISSION

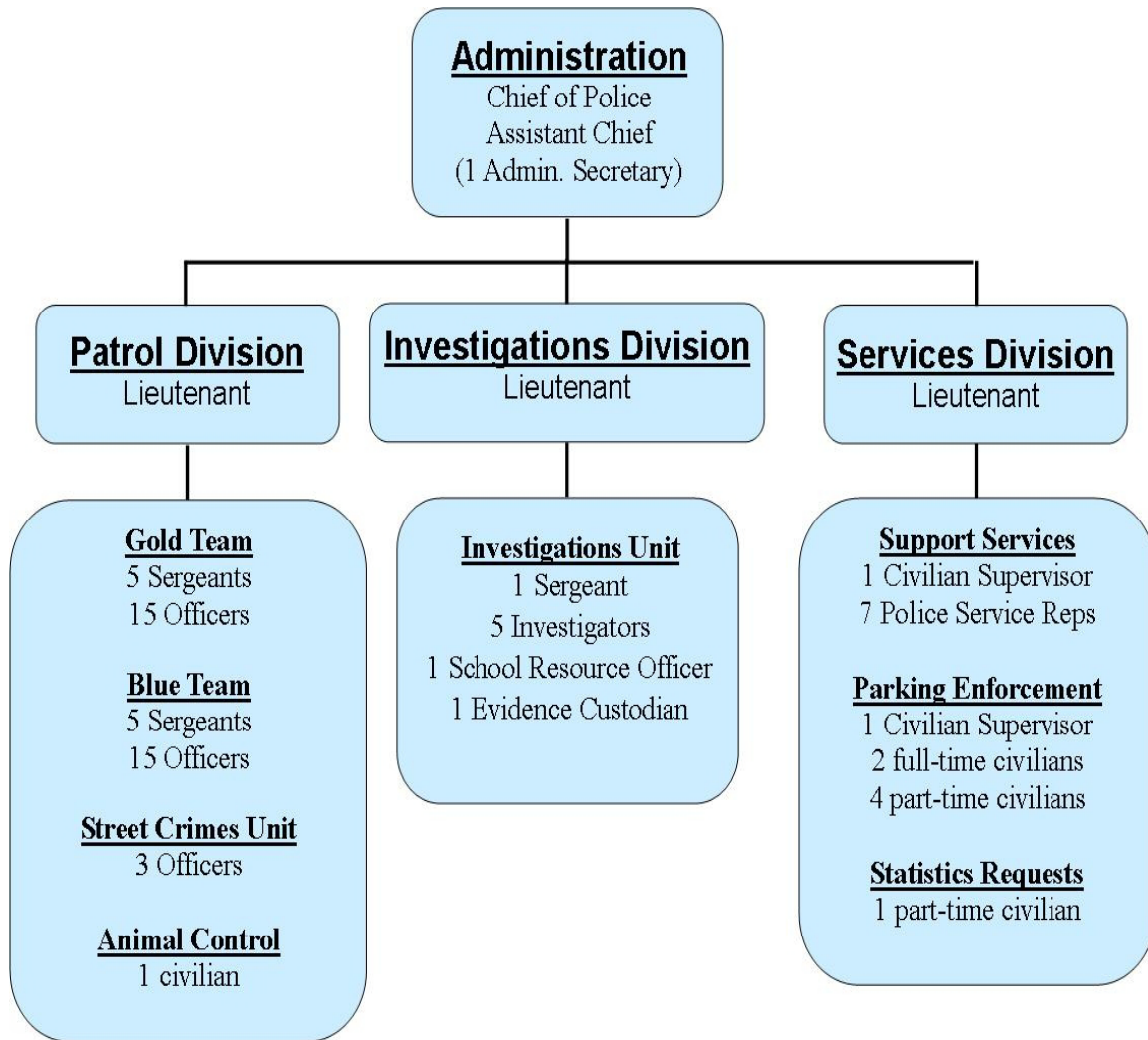
To protect life, property and the constitutional rights of all citizens within our jurisdiction; to serve our citizens by enforcing the law, preserving the peace, and reducing the fear of crime; to help create a safer environment in which to live, work and recreate through problem solving and collaboration with our citizens; to continually strive for excellence in the performance of our duty through education and training.

## DEPARTMENT ORGANIZATION

The Police Department is organized into four divisions:

- **Administration** - provide overall leadership of the department to insure effective and efficient operation and to perform those duties necessary to preserve the safety, peace and security of the citizens of Urbana. This division utilizes 1 Chief of Police, 1 Assistant Chief, 1 Admin. Assistant II and 2 vehicles .
- **Patrol Division** – The first responder to all requests for police service. This division provides the full-range of police services, crime prevention, traffic enforcement, accident investigation, criminal investigation, enforcement of local, state and federal criminal laws, the apprehension of criminal violators in Urbana, and animal control services. This is a twenty-four hour a day, seven day a week operation, staffed with 43 sworn officers and 18 vehicles.
- **Criminal Investigation Section** – Provides follow-up investigation if needed on all felony cases reported to the department. Handles all high profile or major case investigations and all multi-jurisdictional cases. Handles all evidence and seizures for the department. CID provides these services with 8 sworn officers, two civilian employees, and 6 vehicles.
- **Support Services** – The front desk is a twenty-four hour a day, seven day a week operation that is staffed with 6 civilian Police Service Representatives and one civilian supervisor. Maintains the department's record system and information management system, provides statistical analysis for the department, backup dispatch center, and is the primary contact point for public access to the department. Also provides Parking Enforcement and School Crossing services for the department. This division is staffed with one sworn officer, 12 civilian employees , 6.75 (FTE) part-time positions and utilizes 4 vehicles.

**POLICE DEPARTMENT  
ORGANIZATION CHART**



**POLICE DEPARTMENT  
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG
ADMINISTRATION PROGRAM	\$669,581	\$689,572	\$715,790	\$743,530	3.9%
PATROL PROGRAM	4,877,633	4,981,953	5,472,500	5,549,710	1.4%
CRIMINAL INVESTIGATIONS PROGRAM	1,019,981	1,039,734	1,133,016	1,171,680	3.4%
INTERNAL SERVICES PROGRAM	685,399	722,654	810,270	828,340	2.2%
SCHOOL X-GUARDS PROGRAM	39,301	42,521	60,850	61,270	0.7%
PARKING PROGRAM	184,004	185,519	247,830	245,130	-1.1%
ANIMAL CONTROL PROGRAM	93,246	92,878	107,070	107,660	0.6%
<b>DEPARTMENT TOTAL</b>	<b>\$7,569,145</b>	<b>\$7,754,831</b>	<b>\$8,547,326</b>	<b>\$8,707,320</b>	<b>1.9%</b>

**POLICE DEPARTMENT  
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$6,305,385	\$6,520,802	\$7,115,846	\$7,273,690	2.2%
MATERIALS AND SUPPLIES	31,052	40,420	54,850	54,850	0.0%
CONTRACTUAL SERV.	975,298	925,899	1,098,210	1,089,220	-0.8%
CAPITAL OUTLAY	257,410	267,710	278,420	289,560	4.0%
<b>DEPARTMENT TOTAL</b>	<b>\$7,569,145</b>	<b>\$7,754,831</b>	<b>\$8,547,326</b>	<b>\$8,707,320</b>	<b>1.9%</b>

**POLICE DEPARTMENT  
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2007-08	2008-09	2009-10	2010-11
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	3	3	3	3
SERGEANT	11	11	11	11
K9 OFFICER	1	1	1	1
OFFICER	38	38	38	38
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
POLICE SERVICES REPRESENTATIVE	7	7	7	7
ADMIN. ASSISTANT II	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
PARKING ENFORCEMENT SUPERVISOR	1	1	1	1
PARKING ENFORCEMENT OFFICER	2	2	2	3
<b>SUBTOTAL, FULL-TIME</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>	<b>71.00</b>
<b>PART-TIME POSITIONS:</b>				
P-T PARKING ENFORCEMENT	2.50	2.50	2.50	1.50
P-T ABANDONED VEH. SPEC.	0.50	0.50	0.50	0.50
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.75
<b>SUBTOTAL, PART-TIME</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>5.75</b>
<b>POLICE DEPARTMENT TOTAL</b>	<b>76.75</b>	<b>76.75</b>	<b>76.75</b>	<b>76.75</b>

For FY10-11, one police officer position is a planned vacancy for the year. This reduction of 1 FTE is not reflected in the chart above.

## Police Department

---

### Police Department Administration Program Activities

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department at various law enforcement and public meetings and events

### **POLICE DEPARTMENT ADMINISTRATION PROGRAM EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	BUDGET 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$387,078	\$395,905	\$405,140	\$423,230	4.5%
MATERIALS AND SUPPLIES	273	381	480	480	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	24,820	25,576	31,750	30,260	-4.7%
CAPITAL OUTLAY	257,410	267,710	278,420	289,560	4.0%
<b>PROGRAM TOTAL</b>	<b>\$669,581</b>	<b>\$689,572</b>	<b>\$715,790</b>	<b>\$743,530</b>	<b>3.9%</b>

### **POLICE DEPARTMENT ADMINISTRATION PROGRAM PERSONNEL SUMMARY FTE'S**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>



**POLICE DEPARTMENT  
PATROL PROGRAM ACTIVITIES**

- Respond to citizen calls for police service
- Investigate all offenses
- Apprehend criminal offenders
- Investigate accidents
- Enforce traffic laws and parking regulations
- Provide on-call conflict management and crisis intervention services
- Provide initial field training for probationary officers
- Provide annual training to all personnel assigned to patrol as required by state regulations
- Participate in the centralized dispatching system (METCAD)
- Implement community policing strategy through fixed beat assignment, foot patrols, bike patrol, special details, advisory committee, citizen survey and problem solving with citizens

**POLICE DEPARTMENT  
PATROL PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	2007-08	2008-09	2009-10	2010-11	CHG
PERSONNEL SERVICES	\$4,213,104	\$4,335,069	\$4,742,950	\$4,832,100	1.9%
MATERIALS AND SUPPLIES	9,841	16,238	21,720	21,720	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	654,688	630,646	707,830	695,890	-1.7%
<b>PROGRAM TOTAL</b>	<b>\$4,877,633</b>	<b>\$4,981,953</b>	<b>\$5,472,500</b>	<b>\$5,549,710</b>	<b>1.4%</b>

**POLICE DEPARTMENT  
PATROL PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	44.00	44.00	44.00	43.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	44.00	44.00	44.00	43.00

**POLICE DEPARTMENT  
CRIMINAL INVESTIGATIONS PROGRAM ACTIVITIES**

- Investigate serious crimes
- Apprehend and assist in the prosecution of criminal suspects
- Provide covert operations in areas where criminal activity is suspected
- Perform periodic checks for alcohol and tobacco violations
- Assist local school officials in prevention of juvenile crimes and illegal substance abuse through the school resource officer program
- Cooperate and assist other law enforcement agencies in joint investigations
- Provide annual training to all personnel assigned to criminal investigations as required by state regulations

**POLICE DEPARTMENT  
CRIMINAL INVESTIGATIONS PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	BUDGET 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$924,524	\$961,794	\$1,012,286	\$1,053,540	4.1%
MATERIALS AND SUPPLIES	68	528	1,300	1,300	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	95,389	77,412	119,430	116,840	-2.2%
<b>PROGRAM TOTAL</b>	<b>\$1,019,981</b>	<b>\$1,039,734</b>	<b>\$1,133,016</b>	<b>\$1,171,680</b>	<b>3.4%</b>

**POLICE DEPARTMENT  
CRIMINAL INVESTIGATIONS PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	9.00	9.00	9.00	9.00
PART-TIME	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

**POLICE DEPARTMENT  
SUPPORT SERVICES PROGRAM ACTIVITIES**

- Maintain accurate and complete record systems involving department activities
- Control and disseminate information according to provisions of the Public Information Act
- Prepare all necessary reports to oversight agencies as required by law

**POLICE DEPARTMENT  
SUPPORT SERVICES PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	BUDGET 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$539,080	\$570,470	\$622,940	\$635,980	2.1%
MATERIALS AND SUPPLIES	18,919	20,020	28,620	28,620	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	127,400	132,164	158,710	163,740	3.2%
<b>PROGRAM TOTAL</b>	<b>\$685,399</b>	<b>\$722,654</b>	<b>\$810,270</b>	<b>\$828,340</b>	<b>2.2%</b>

**POLICE DEPARTMENT  
SUPPORT SERVICES PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	10.00	10.00	10.00	10.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	10.00	10.00	10.00	10.00

**Police Department**

---

**POLICE DEPARTMENT  
PARKING ENFORCEMENT PROGRAM ACTIVITIES**

- To enforce all parking ordinances in the City, to include parking meters, City parking lots and 3 am to 10 am zones
- To enforce City abandoned vehicle ordinances
- To plan, direct, and administer the school crossing guards program

**POLICE DEPARTMENT  
PARKING ENFORCEMENT PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	BUDGET 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$157,254	\$168,570	\$219,210	\$216,510	-1.2%
MATERIALS AND SUPPLIES	901	2,229	1,230	1,230	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	25,849	14,720	27,390	27,390	0.0%
<b>PROGRAM TOTAL</b>	<b>\$184,004</b>	<b>\$185,519</b>	<b>\$247,830</b>	<b>\$245,130</b>	<b>-1.1%</b>

**POLICE DEPARTMENT  
PARKING ENFORCEMENT PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	3.00	3.00	3.00	4.00
<b>PART-TIME</b>	3.00	3.00	3.00	2.00
<b>TOTAL</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

**POLICE DEPARTMENT  
SCHOOL CROSSING GUARD PROGRAM ACTIVITIES**

- Provide trained personnel at designated intersections to assist school children to safely cross busy streets

**POLICE DEPARTMENT  
SCHOOL CROSSING GUARD PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	BUDGET 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$36,195	\$39,997	\$57,420	\$57,840	0.7%
MATERIALS AND SUPPLIES	446	427	500	500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	2,660	2,097	2,930	2,930	0.0%
<b>PROGRAM TOTAL</b>	<b>\$39,301</b>	<b>\$42,521</b>	<b>\$60,850</b>	<b>\$61,270</b>	<b>0.7%</b>

**POLICE DEPARTMENT  
SCHOOL CROSSING GUARD PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	0.00	0.00	0.00	0.00
<b>PART-TIME</b>	3.75	3.75	3.75	3.75
<b>TOTAL</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>

**Police Department**

---

**POLICE DEPARTMENT  
ANIMAL CONTROL PROGRAM ACTIVITIES**

- Enforce the City's dog and animal control ordinances to include responding to complaints of animals running at large, enforcing the quarantine of animals that have bitten people and assisting injured animals
- Supervise contractual vendor for removal and disposal of dead animal carcasses.

**POLICE DEPARTMENT  
ANIMAL CONTROL PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	BUDGET 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$48,150	\$48,997	\$55,900	\$54,490	-2.5%
MATERIALS AND SUPPLIES	604	597	1,000	1,000	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	44,492	43,284	50,170	52,170	4.0%
PROGRAM TOTAL	\$93,246	\$92,878	\$107,070	\$107,660	0.6%

**POLICE DEPARTMENT  
ANIMAL CONTROL PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00



# FIRE RESCUE SERVICES DEPARTMENT

## DEPARTMENT MISSION

To serve our community by providing effective emergency response services and quality prevention and education programs that will minimize the loss of life and property resulting from fires, medical emergencies and other hazardous conditions.

## DEPARTMENT ORGANIZATION

The Fire Rescue Services Department is organized into four divisions. Each division is responsible for the accomplishment of specific functional goals and objectives. The department is also organized around a number of different program teams, project teams and committees. A team based organization provides the opportunity for each member of the department to reach their potential and to contribute toward the success of the department. The functional divisions of the Fire Rescue Services Department include:

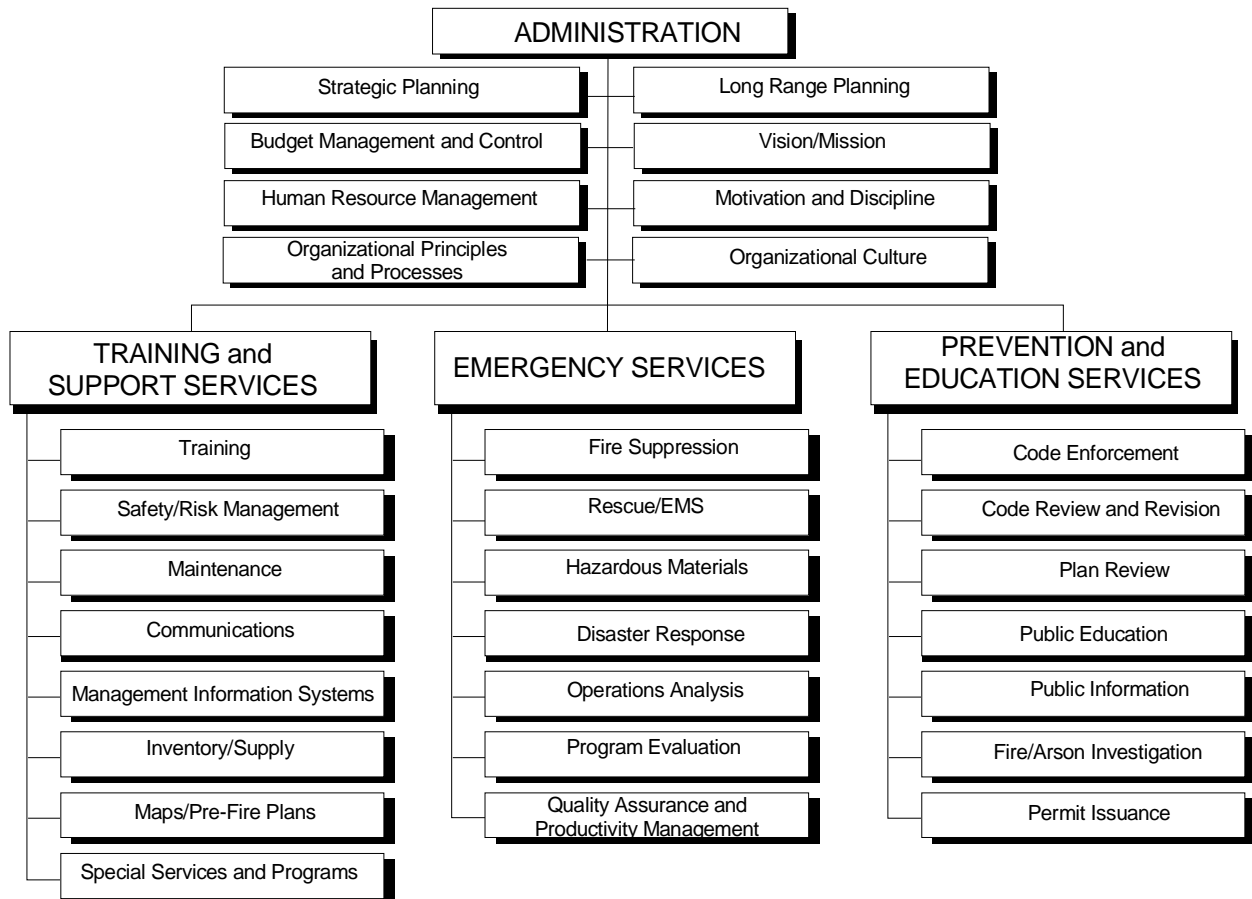
- **Administration** - functions include planning, organizing, coordinating, and controlling the services and programs provided by the department. These functions are accomplished by establishing an organizational vision, mission, long-range plan, and strategic plan. In addition, the administration is responsible for budget management and control, human resource management, establishing organizational principles and processes, and providing motivation and discipline. This division is staffed by 1 Chief and 1 Administrative Assistant II.
- **Training and Support Services** - provides support services for the emergency Services, Prevention and Education Services, and Administrative Divisions of the department. These support services include training, safety and risk management, facilities and equipment maintenance, radio communications, management information systems, inventory and supply, maps and pre-fire planning, and special services and programs. The functions of this division are carried out by the Training Program Team, Safety/Accident Review Board, Maintenance Project Team, Risk Management Team, and various other project teams and committees.
- **Emergency Services** - the short term priority of the department. The Emergency Services Division provides fire suppression, rescue/emergency medical, hazardous materials, and disaster response services. In addition, this division is responsible for operations analysis, program evaluation, and quality assurance

## Fire Rescue Services Department

and productivity management. Operations analysis is the process of reviewing each services provided by the division to improve the efficiency, effectiveness, and quality of services. Program evaluation is the process of evaluating the worth and value of each service provided by the division, and determining if the service should be continued, terminated, or modified. This division is staffed by 22 Firefighters, 15 Engineers, 12 Company Officers, 3 Captains and 3 Division Officers.

- Prevention and Education Services** - the long term priority of the department. The Prevention and Education Services Division conducts fire code enforcement, review, and revision. This division also conducts plan reviews and issues permits required by the BOCA fire code. In addition, this division provides public education programs, public information and relations services, and fire/arson investigations. This division is staffed by 1 Division Officer and 1 Prevention/Education Inspector.

### FIRE RESCUE SERVICES DEPARTMENT FUNCTIONAL ORGANIZATIONAL CHART





---

**FIRE RESCUE SERVICES DEPARTMENT ACTIVITIES**

- Plan, organizes, coordinate, and control department goals, objectives, activities, standards and policies
- Manage resources for efficient and effective achievement of department goals and objectives
- Develop the knowledge, skill, and ability of staff through a program of administrative, technical, and interpersonal training, educational opportunities, and constructive performance review procedures
- Manage personnel through leadership, effective problem solving, participate in decision making, and constructive conflict resolution.
- Represent the department at various fire, life safety, and public relations meetings and events.
- Ensure that the City's E.S.D.A. center responds to all natural disasters and emergencies
- Enforce fire and life safety codes to include field inspections, approving new building plans, coordinating activities with the Office of the State Fire Marshall, and witnessing the installation and testing of fire suppression and detection systems and underground tanks
- Provide fire and life safety education programs, news releases, and information distribution
- Investigate fires to determine origin and cause, to include interviewing witnesses, collecting evidence, assisting the police in prosecution for arson and counseling juvenile fire setters
- Maintain accurate and complete management information and records management systems involving department services and programs
- Prepare all necessary reports to oversight agencies
- Respond to all fire alarms and extinguish all uncontrolled fires
- Respond to rescue and emergency medical situations and assist the injured until ambulance services arrives (if needed)
- Respond to uncontrolled spills or leaks of hazardous materials, control and contain the incident until clean up can be accomplished by other local, State or Federal agencies
- Maintain all firefighting vehicles and equipment
- Prepare pre-fire plans for buildings
- Represent the department in the centralized dispatching system (METCAD)
- Participate in school and community based career programs promoting fire service as a career choice
- Solicit women and minorities to consider fire service as an employment opportunity

Fire Rescue Services Department

**FIRE RESCUE SERVICES DEPARTMENT  
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$5,198,144	\$5,653,275	\$6,205,520	\$6,408,250	3.3%
MATERIALS AND SUPPLIES	66,605	64,850	70,590	61,290	-13.2%
OPERATIONS AND CONTRACTUAL SERVICES	534,474	535,887	589,640	590,120	0.1%
CAPITAL OUTLAY	173,080	182,000	189,280	196,850	4.0%
<b>TOTAL</b>	<b>\$5,972,303</b>	<b>\$6,436,012</b>	<b>\$7,055,030</b>	<b>\$7,256,510</b>	<b>2.9%</b>

**FIRE RESCUE SERVICES DEPARTMENT  
PERSONNEL SUMMARY FTE'S**

FULL-TIME POSITIONS:	2007-08	2008-09	2009-10	2010-11
FIRE CHIEF	1.00	1.00	1.00	1.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
CAPTAIN	0.00	0.00	0.00	3.00
LIEUTENANT	15.00	15.00	15.00	12.00
ENGINEER	0.00	0.00	0.00	15.00
FIREFIGHTER	37.00	37.00	37.00	22.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>
<b>PART-TIME POSITIONS:</b>				
PART-TIME	0.00	0.00	0.00	0.00
<b>FIRE DEPARTMENT TOTAL</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>



# PUBLIC WORKS DEPARTMENT

## DEPARTMENT MISSION

The Urbana Public Works Department is dedicated to ensuring prompt, courteous and exemplary service to the community in a professional, efficient, cost-effective, and sustainable manner, striving to enhance the quality of life by preserving the safety, health and welfare of those served by our organization, while promoting the City's economic growth by constructing, maintaining, and improving the public infrastructure.

## DEPARTMENT ORGANIZATION

The Public Works Department is organized into seven divisions:

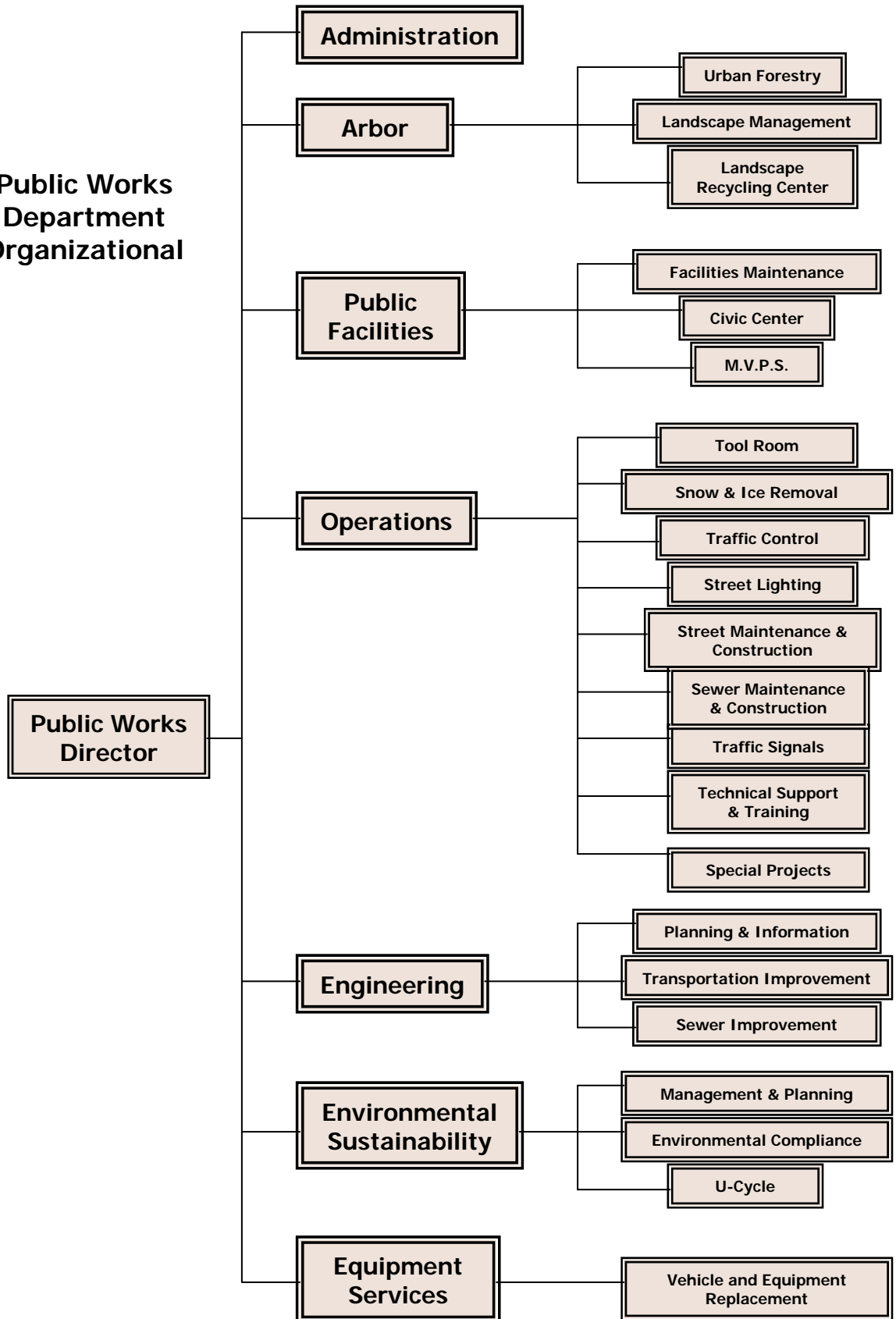
- **Administration** - This division is headed by the Public Works Director and provides overall direction and supervision for all public works activities.
- **Arbor** - This division is headed by the City Arborist and provides certain services for the maintenance and planting of trees and green spaces and for operation of a county-wide landscape recycling center.
- **Public Facilities** - This division is headed by the Public Facilities Manager and provides a comprehensive program of management and maintenance for all municipal buildings and manages a low-cost community meeting center (Civic Center). The Public Facilities Manager also supervises the municipal parking system, as reported in the M.V.P.S. section of the budget.
- **Operations** - This division is headed by the Operations Manager and provides for the following public works services:
  - Snow and Ice Removal from municipal streets, alleys and parking lots
  - Maintenance and repair of street and traffic control signs and lane markings
  - Maintenance and repair of street and municipal parking lot lighting systems
  - Maintenance and repair of streets, alleys, sidewalks, municipal parking lots and right of way
  - Maintenance and repair of municipal storm and sanitary sewer systems
  - Maintenance and repair of municipal traffic signal systems
  - Provide underground utility locates

## Public Works Department

---

- Training support for the Public Works Department
- **Engineering** - This division is headed by the Assistant City Engineer (Public Works Director serves as City Engineer) and provides citywide mapping and graphic support, surveying, infrastructure design and construction management, subdivision/private development plan review, technical support to other city departments and advisory commissions, and maintenance of the Capital Improvement Plan.
- **Environmental Sustainability** - This division is headed by the Environmental Sustainability Manager and provides certain solid waste management, administration of recycling programs, encephalitis and West Nile prevention, and nuisance compliance services. Costs of the single and multi-family U-Cycle program are reported in the U-Cycle Special Fund.
- **Equipment Services** - This division is headed by the Fleet Manager and provides maintenance of and coordination for replacement of the City's fleet of vehicles and major equipment. Costs are reported in the Equipment Services Special Fund.

Public Works  
Department  
Organizational



Public Works Department

**PUBLIC WORKS DEPARTMENT  
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
ADMINISTRATION	\$753,808	\$783,418	\$858,351	\$883,800	3.0%
ARBOR DIVISION:					
FORESTRY	317,645	314,162	382,840	386,150	0.9%
LANDSCAPE	262,158	276,445	331,780	337,340	
PUBLIC FACILITIES DIVISION:					
FACILITIES MAINTENANCE	477,829	514,068	548,290	544,090	-0.8%
CIVIC CENTER	61,624	63,221	75,830	77,470	2.2%
OPERATIONS DIVISION:					
TOOL ROOM	98,558	122,577	110,360	111,870	1.4%
SNOW AND ICE REMOVAL	171,042	175,407	209,200	210,340	0.5%
TRAFFIC CONTROL	237,039	251,227	271,270	277,130	2.2%
STREET LIGHTING	515,580	534,041	667,910	601,710	-9.9%
STREET MAINT. AND CONST.	787,955	774,794	880,310	874,800	-0.6%
CONCRETE REPAIR	534,192	596,061	599,660	542,160	-9.6%
SEWER MAINT. AND CONST.	414,890	369,239	424,130	429,630	1.3%
TRAFFIC SIGNALS	113,974	120,550	128,460	131,030	2.0%
R.O.W. AND TECHNICAL SUPPORT	45,800	45,445	59,210	51,730	-12.6%
ENGINEERING DIVISION:					
PLANNING AND MAPPING	457,833	480,555	523,334	536,900	2.6%
TRANS. IMPROVEMENTS	349,176	347,006	431,096	443,300	2.8%
SEWER IMPROVEMENTS	158,025	171,334	174,050	178,180	2.4%
ENVIRONMENTAL SUSTAINABILITY:					
MGT. AND PLANNING	223,291	218,010	246,160	170,780	-30.6%
ENVIRONMENTAL COMPLIANCE	107,637	117,083	115,900	117,660	1.5%
DEPARTMENT TOTAL	\$6,088,056	\$6,274,643	\$7,038,141	\$6,906,070	-1.9%

**PUBLIC WORKS DEPARTMENT  
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$3,802,741	\$3,991,992	\$4,413,741	\$4,438,910	0.6%
MATERIALS AND SUPPLIES	475,449	519,788	532,200	532,200	0.0%
CONTRACTUAL SERVICES	1,459,498	1,403,483	1,708,440	1,535,850	-10.1%
CAPITAL OUTLAY	350,368	359,380	383,760	399,110	4.0%
DEPARTMENT TOTAL	\$6,088,056	\$6,274,643	\$7,038,141	\$6,906,070	-1.9%

**PUBLIC WORKS DEPARTMENT  
PERSONNEL SUMMARY (FTE'S)**

<b>FULL-TIME POSITIONS:</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	2.00	3.00	3.00	3.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	1.00	1.00
ASSISTANT CITY ENGINEER	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	3.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	11.00	11.00	11.00	11.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	3.00
MAINTENANCE WORKER	9.00	9.00	9.00	9.00
ELECTRICIAN	3.00	3.00	3.00	3.00
TRAFFIC SIGNAL TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	3.00	3.00	3.00	3.00
PROJECT COORDINATOR	2.00	1.00	1.00	1.00
ENGINEERING TECHNICIAN	5.00	5.00	5.00	5.00
INFORMATION TECHNICIAN	1.00	1.00	1.00	1.00
ENVIRON. SUSTAINABILITY MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	1.00	1.00	1.00	1.00
U-CYCLE/ENV. AIDE	1.00	1.00	1.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
<b>SUBTOTAL, FULL-TIME</b>	<b>64.00</b>	<b>64.00</b>	<b>64.00</b>	<b>64.00</b>
<b>PART-TIME POSITIONS:</b>				
SECRETARY	0.00	0.00	0.00	0.00
SEASONAL, ARBOR	4.52	4.52	4.52	4.52
L.R.C. LABORERS	1.75	1.75	1.75	1.75
BUILDING MAINT.	0.50	0.50	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
ENGINEERING AIDE/INTERN	0.35	0.35	1.35	1.35
U-CYCLE/ENV. AIDE	0.00	0.00	0.00	0.00
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	0.50	0.50	0.50	0.50
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
<b>SUBTOTAL, PART-TIME</b>	<b>15.88</b>	<b>15.88</b>	<b>16.88</b>	<b>16.88</b>
<b>PUBLIC WORKS DEPARTMENT TOTAL</b>	<b>79.88</b>	<b>79.88</b>	<b>80.88</b>	<b>80.88</b>

For FY10-11, the positions of 1 full-time maintenance worker and 1 .0 FTE in part-time are planned vacancies for the year. This reduction of 2.0 FTEs is not reflected in the chart above.

**Public Works Department**

---

**PUBLIC WORKS DEPARTMENT  
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Develop and administer the annual department budget
- Represent the department and City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Participate in the planning and preparation of certain long-term plans such as the Capital Improvements Plan, CUUATS, CUTEC, and CATS.
- Place professional engineer's seal on project plans and specifications as required by law

**PUBLIC WORKS DEPARTMENT  
ADMINISTRATION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$329,053	\$351,206	\$383,221	\$393,710	2.7%
MATERIALS AND SUPPLIES	7,893	8,263	10,410	10,410	0.0%
CONTRACTUAL SERVICES	66,494	64,569	80,960	80,570	-0.5%
CAPITAL OUTLAY	350,368	359,380	383,760	399,110	4.0%
<b>PROGRAM TOTAL</b>	<b>\$753,808</b>	<b>\$783,418</b>	<b>\$858,351</b>	<b>\$883,800</b>	<b>3.0%</b>

**PUBLIC WORKS DEPARTMENT  
ADMINISTRATION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	5.00	5.00	5.00	5.00
PART-TIME	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>



**PUBLIC WORKS DEPARTMENT  
FORESTRY PROGRAM ACTIVITIES**

- Establish and supervise a long-range tree maintenance, removal, and planting program which includes removal/pruning of dead or hazardous trees on City right-of-way, preventative maintenance on healthy City trees, and emergency response
- Provide certain services for City owned trees and plant resources such as planting, watering, pest control, clearance trimming, and nuisance abatement
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events

**PUBLIC WORKS DEPARTMENT  
FORESTRY PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$243,012	\$247,887	\$294,160	\$302,470	2.8%
MATERIALS AND SUPPLIES	4,007	4,341	4,580	4,580	0.0%
CONTRACTUAL SERVICES	70,626	61,934	84,100	79,100	-5.9%
<b>PROGRAM TOTAL</b>	<b>\$317,645</b>	<b>\$314,162</b>	<b>\$382,840</b>	<b>\$386,150</b>	<b>0.9%</b>

**PUBLIC WORKS DEPARTMENT  
FORESTRY PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	3.34	3.34	3.34	3.34
<b>PART-TIME</b>	1.28	1.28	1.28	1.28
<b>TOTAL</b>	<b>4.62</b>	<b>4.62</b>	<b>4.62</b>	<b>4.62</b>

**PUBLIC WORKS DEPARTMENT  
LANDSCAPE PROGRAM ACTIVITIES**

- Provide design and project implementation assistance for environmental improvement projects including City owned mini-parks, entryway corridors, right-of-way streetscapes, facilities and parking lots
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events
- Manage landscape maintenance for all City owned facilities, parks, designated parkways and medians, parking lots, and green space projects
- Maintain, in a groom quality appearance, 5 acres of lawn grass adjacent to city facilities, parking lots and various street medians

**PUBLIC WORKS DEPARTMENT  
LANDSCAPE PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$192,405	\$204,494	\$236,180	\$242,490	2.7%
MATERIALS AND SUPPLIES	6,530	6,118	6,500	6,500	0.0%
CONTRACTUAL SERVICES	63,223	65,833	89,100	88,350	-0.8%
<b>PROGRAM TOTAL</b>	<b>\$262,158</b>	<b>\$276,445</b>	<b>\$331,780</b>	<b>\$337,340</b>	<b>1.7%</b>

**PUBLIC WORKS DEPARTMENT  
LANDSCAPE PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	5.00	5.00	5.00	5.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

**PUBLIC WORKS DEPARTMENT  
FACILITIES MAINTENANCE PROGRAM ACTIVITIES**

- Provide maintenance services for all municipal facilities to include administering contracts for elevator services, architectural and mechanical services, boiler inspection, custodial services, and local, long-distance and cellular telephone service
- Manage various maintenance agreements for township facilities at 205 West Green Street
- Coordinate various construction and remodeling projects for City facilities to include maintenance, repair, safety, accessibility, and code improvement projects

**PUBLIC WORKS DEPARTMENT  
FACILITIES MAINTENANCE PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$158,510	\$166,059	\$186,690	\$192,490	3.1%
MATERIALS AND SUPPLIES	35,548	41,663	33,220	33,220	0.0%
CONTRACTUAL SERVICES	283,771	306,346	328,380	318,380	-3.0%
<b>PROGRAM TOTAL</b>	<b>\$477,829</b>	<b>\$514,068</b>	<b>\$548,290</b>	<b>\$544,090</b>	<b>-0.8%</b>

**PUBLIC WORKS DEPARTMENT  
FACILITIES MAINTENANCE PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	2.00	2.00	2.00	2.00
<b>PART-TIME</b>	0.50	0.50	0.50	0.50
<b>TOTAL</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

**Public Works Department**

---

**PUBLIC WORKS DEPARTMENT  
CIVIC CENTER PROGRAM ACTIVITIES**

- Provide a low-cost community meeting place which is supported by operating fees
- Provide meeting and training facilities for City programs and departments
- Provide emergency shelter facilities in cooperation with the Red Cross and ESDA

**PUBLIC WORKS DEPARTMENT  
CIVIC CENTER PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$42,817	\$43,871	\$60,110	\$61,750	2.7%
MATERIALS AND SUPPLIES	1,969	4,095	2,140	2,140	0.0%
CONTRACTUAL SERVICES	16,838	15,255	13,580	13,580	0.0%
PROGRAM TOTAL	\$61,624	\$63,221	\$75,830	\$77,470	2.2%

**PUBLIC WORKS DEPARTMENT  
CIVIC CENTER PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	2.00	2.00	2.00	2.00
TOTAL	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT  
TOOL ROOM PROGRAM ACTIVITIES**

- Provide centralized toolroom inventory and purchasing services for the Public Works Department

**PUBLIC WORKS DEPARTMENT  
TOOL ROOM PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$53,838	\$57,896	\$56,980	\$58,490	2.7%
MATERIALS AND SUPPLIES	24,306	27,247	28,420	28,420	0.0%
CONTRACTUAL SERVICES	20,414	37,434	24,960	24,960	0.0%
<b>PROGRAM TOTAL</b>	<b>\$98,558</b>	<b>\$122,577</b>	<b>\$110,360</b>	<b>\$111,870</b>	<b>1.4%</b>

**PUBLIC WORKS DEPARTMENT  
TOOL ROOM PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	2.00	2.00	2.00	2.00
<b>TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Public Works Department**

---

**PUBLIC WORKS DEPARTMENT  
SNOW AND ICE REMOVAL PROGRAM ACTIVITIES**

- Plow City streets and parking lots when a snowfall exceeds two inches in depth
- Plow City alleys when snowfall exceeds 10 inches in depth
- Apply certain de-icing materials to City streets and parking lots
- Remove snow and ice from sidewalks adjacent to municipally owned facilities

**PUBLIC WORKS DEPARTMENT  
SNOW AND ICE REMOVAL PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$78,857	\$81,506	\$89,870	\$91,360	1.7%
MATERIALS AND SUPPLIES	61,201	65,933	83,280	83,280	0.0%
CONTRACTUAL SERVICES	30,984	27,968	36,050	35,700	-1.0%
<b>PROGRAM TOTAL</b>	<b>\$171,042</b>	<b>\$175,407</b>	<b>\$209,200</b>	<b>\$210,340</b>	<b>0.5%</b>

**PUBLIC WORKS DEPARTMENT  
SNOW AND ICE REMOVAL PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

No specific personnel positions are assigned to the snow and ice removal program. Many positions in other programs work on snow and ice removal when required. Overtime for the department is reported in this program.

**PUBLIC WORKS DEPARTMENT  
TRAFFIC CONTROL PROGRAM ACTIVITIES**

- Provide street and traffic control sign maintenance, including replacement of damaged or missing signs
- Annually repaint or reapply on-street and parking lot traffic control markings
- Place curblines delineators on City streets to aid snowplowing and install snow fencing and salt barrels
- Provide traffic control support for community events

**PUBLIC WORKS DEPARTMENT  
TRAFFIC CONTROL PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$165,000	\$180,909	\$190,680	\$196,540	3.1%
MATERIALS AND SUPPLIES	43,337	45,591	51,670	51,670	0.0%
CONTRACTUAL SERVICES	28,702	24,727	28,920	28,920	0.0%
<b>PROGRAM TOTAL</b>	<b>\$237,039</b>	<b>\$251,227</b>	<b>\$271,270</b>	<b>\$277,130</b>	<b>2.2%</b>

**PUBLIC WORKS DEPARTMENT  
TRAFFIC CONTROL PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	2.70	2.70	2.70	2.70
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>2.70</b>	<b>2.70</b>	<b>2.70</b>	<b>2.70</b>

**PUBLIC WORKS DEPARTMENT  
STREET LIGHTING PROGRAM ACTIVITIES**

- Maintain street and parking lot lighting systems to include replacing poles and globes, painting and straightening poles, repairing and replacing cables, repairing and replacing lamps and controllers
- Provide construction supervision assistance to street light replacement program
- Install banners on street light poles
- Install and maintain downtown holiday lighting
- Provide JULIE locates for underground city utilities

**PUBLIC WORKS DEPARTMENT  
STREET LIGHTING PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$244,250	\$263,647	\$276,810	\$280,610	1.4%
MATERIALS AND SUPPLIES	49,269	71,449	84,900	84,900	0.0%
CONTRACTUAL SERVICES	222,061	198,945	306,200	236,200	-22.9%
<b>PROGRAM TOTAL</b>	<b>\$515,580</b>	<b>\$534,041</b>	<b>\$667,910</b>	<b>\$601,710</b>	<b>-9.9%</b>

**PUBLIC WORKS DEPARTMENT  
STREET LIGHTING PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	4.00	4.00	4.00	4.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>



**PUBLIC WORKS DEPARTMENT  
STREET MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Maintain municipal asphalt streets, alleys, parking lots, ditch lines and install culverts
- Crackseal asphalt streets
- Mechanically collect leaves on City streets
- Sweep gutters, parking lots and medians to remove leaves and silted material
- Mow right-of-ways

**PUBLIC WORKS DEPARTMENT  
STREET MAINTENANCE AND CONSTRUCTION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$458,208	\$492,609	\$549,040	\$543,530	-1.0%
MATERIALS AND SUPPLIES	82,114	90,205	83,650	83,650	0.0%
CONTRACTUAL SERVICES	247,633	191,980	247,620	247,620	0.0%
<b>PROGRAM TOTAL</b>	<b>\$787,955</b>	<b>\$774,794</b>	<b>\$880,310</b>	<b>\$874,800</b>	<b>-0.6%</b>

**PUBLIC WORKS DEPARTMENT  
STREET MAINTENANCE AND CONSTRUCTION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	7.65	7.65	7.65	7.65
<b>PART-TIME</b>	1.95	1.95	1.95	0.95
<b>TOTAL</b>	<b>9.60</b>	<b>9.60</b>	<b>9.60</b>	<b>8.60</b>

**Public Works Department**

---

**PUBLIC WORKS DEPARTMENT  
CONCRETE REPAIR AND REPLACEMENT PROGRAM ACTIVITIES**

- Replace or repair concrete sidewalks, brick sidewalks, curbs and gutters, streets, A.D.A. ramps and alley approaches
- Repair or replace manholes and inlets

**PUBLIC WORKS DEPARTMENT  
CONCRETE REPAIR AND REPLACEMENT PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2007-08	2008-09	2009-10	2010-11	CHG.
PERSONNEL SERVICES	\$325,213	\$371,181	\$418,700	\$361,200	-13.7%
MATERIALS AND SUPPLIES	133,551	130,505	97,930	97,930	0.0%
CONTRACTUAL SERVICES	75,428	94,375	83,030	83,030	0.0%
<b>PROGRAM TOTAL</b>	<b>\$534,192</b>	<b>\$596,061</b>	<b>\$599,660</b>	<b>\$542,160</b>	<b>-9.6%</b>

**PUBLIC WORKS DEPARTMENT  
CONCRETE REPAIR AND REPLACEMENT PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	5.55	6.55	6.55	5.55
<b>PART-TIME</b>	0.85	0.85	0.85	0.85
<b>TOTAL</b>	<b>6.40</b>	<b>7.40</b>	<b>7.40</b>	<b>6.40</b>

**PUBLIC WORKS DEPARTMENT  
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Clean the City's storm and sanitary sewer systems to include systematic cleaning with high pressure water and chemicals, responding to emergency blockages, and inspection of lines via television unit
- Repairing storm and sanitary sewer lines
- Provide support services and limited installation for new storm and sanitary sewer construction
- Identify infiltration via televising and dye water testing
- Coordinate with the Engineering Division to televise storm and sanitary sewers to identify deficiencies prior to capital improvement projects

**PUBLIC WORKS DEPARTMENT  
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$342,145	\$312,225	\$326,460	\$331,960	1.7%
MATERIALS AND SUPPLIES	13,734	12,063	29,590	29,590	0.0%
CONTRACTUAL SERVICES	59,011	44,951	68,080	68,080	0.0%
<b>PROGRAM TOTAL</b>	<b>\$414,890</b>	<b>\$369,239</b>	<b>\$424,130</b>	<b>\$429,630</b>	<b>1.3%</b>

**PUBLIC WORKS DEPARTMENT  
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	5.55	4.55	4.55	4.55
<b>PART-TIME</b>	0.44	0.44	0.44	0.44
<b>TOTAL</b>	<b>5.99</b>	<b>4.99</b>	<b>4.99</b>	<b>4.99</b>

**Public Works Department**

---

**PUBLIC WORKS DEPARTMENT  
TRAFFIC SIGNALS PROGRAM ACTIVITIES**

- Maintain and operate traffic signals, school crosswalk signals, pedestrian actuated pushbuttons, and opticom signal system to include responding to emergency situations
- Coordinate traffic signal operation with CUTEC and the Illinois Department of Transportation

**PUBLIC WORKS DEPARTMENT  
TRAFFIC SIGNALS PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2007-08	2008-09	2009-10	2010-11	CHG.
PERSONNEL SERVICES	\$88,938	\$94,584	\$99,970	\$102,540	2.6%
MATERIALS AND SUPPLIES	7,955	9,743	9,050	9,050	0.0%
CONTRACTUAL SERVICES	17,081	16,223	19,440	19,440	0.0%
<b>PROGRAM TOTAL</b>	<b>\$113,974</b>	<b>\$120,550</b>	<b>\$128,460</b>	<b>\$131,030</b>	<b>2.0%</b>

**PUBLIC WORKS DEPARTMENT  
TRAFFIC SIGNALS PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	1.25	1.25	1.25	1.25
PART-TIME	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>

**PUBLIC WORKS DEPARTMENT  
TECHNICAL SUPPORT PROGRAM TRAINING ACTIVITIES**

- Provide skill, safety and quality control training for Public Works Department
- Coordinate special events with community and business groups

**PUBLIC WORKS DEPARTMENT  
TECHNICAL SUPPORT PROGRAM TRAINING  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$31,659	\$28,993	\$24,810	\$25,330	2.1%
MATERIALS AND SUPPLIES	1,826	470	2,310	2,310	0.0%
CONTRACTUAL SERVICES	12,315	15,982	32,090	24,090	-24.9%
<b>PROGRAM TOTAL</b>	<b>\$45,800</b>	<b>\$45,445</b>	<b>\$59,210</b>	<b>\$51,730</b>	<b>-12.6%</b>

**PUBLIC WORKS DEPARTMENT  
TECHNICAL SUPPORT PROGRAM TRAINING ACTIVITIES  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	0.25	0.25	0.25	0.25
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	0.25	0.25	0.25	0.25

**PUBLIC WORKS DEPARTMENT  
ENGINEERING PLANNING AND INFORMATION PROGRAM ACTIVITIES**

- Coordinates personnel, budgeting and general supervision of all divisional activities
- Monitor and approve subdivision and private development plans to ensure infrastructure elements comply with city codes, ordinances and regulations for design and construction standards
- Administer the City's capital improvement plan
- Maintain a computerized map and data inventory system to provide information concerning right-of-way vacations, City easements, annexation records, parcel and street addressing, street, sanitary and storm sewer systems, and City limit boundaries
- Administer the process of assigning addresses and legal descriptions for annexations, boundary determinations, and property vacations
- Maintain and coordinates the City's G.I.S. (Geographical Information System) program
- Provide technical support to city departments and advisory commissions
- Coordinate project reviews, bid openings and awards, and execution of contracts
- Inspect utility cuts and in-house construction projects
- Provide engineering technical support to city departments and advisory commissions
- Coordinate project reviews, bid openings and awards, and execution of contracts
- Administer right-of-way permits and inspections
- Administer erosion control permits and inspections

**PUBLIC WORKS DEPARTMENT  
ENGINEERING PLANNING AND INFORMATION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$426,621	\$450,895	\$485,534	\$499,100	2.8%
MATERIALS AND SUPPLIES	733	553	2,000	2,000	0.0%
CONTRACTUAL SERVICES	30,479	29,107	35,800	35,800	0.0%
<b>PROGRAM TOTAL</b>	<b>\$457,833</b>	<b>\$480,555</b>	<b>\$523,334</b>	<b>\$536,900</b>	<b>2.6%</b>

**PUBLIC WORKS DEPARTMENT  
ENGINEERING PLANNING AND INFORMATION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	5.00	5.00	5.00	5.00
PART-TIME	0.35	0.35	0.35	0.35
<b>TOTAL</b>	<b>5.35</b>	<b>5.35</b>	<b>5.35</b>	<b>5.35</b>

**PUBLIC WORKS DEPARTMENT  
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for transportation improvement construction projects, which include streets, alleys, parking lots, curbs, sidewalks, streetlights and traffic signals.
- Provide engineering technical support to other city departments and appointed advisory commissions

**PUBLIC WORKS DEPARTMENT  
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$335,886	\$337,416	\$414,906	\$427,110	2.9%
MATERIALS AND SUPPLIES	850	607	850	850	0.0%
CONTRACTUAL SERVICES	12,440	8,983	15,340	15,340	0.0%
<b>PROGRAM TOTAL</b>	<b>\$349,176</b>	<b>\$347,006</b>	<b>\$431,096</b>	<b>\$443,300</b>	<b>2.8%</b>

**PUBLIC WORKS DEPARTMENT  
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	5.00	5.00	5.00	5.00
<b>PART-TIME</b>	0.00	0.00	1.00	1.00
<b>TOTAL</b>	5.00	5.00	6.00	6.00

**PUBLIC WORKS DEPARTMENT  
ENGINEERING SEWER IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for sanitary and storm sewer construction projects
- Perform biennial bridge inspections and report inspection results to the Illinois Department of Transportation as required by state law
- Perform ongoing inflow/infiltration and drainage studies to identify problem sewers, analyze alternative remedies and implement solutions
- Administer MS4-NPDES permit programs

**PUBLIC WORKS DEPARTMENT  
ENGINEERING SEWER IMPROVEMENTS PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$147,630	\$162,054	\$162,810	\$166,940	2.5%
MATERIALS AND SUPPLIES	425	446	500	500	0.0%
CONTRACTUAL SERVICES	9,970	8,834	10,740	10,740	0.0%
<b>PROGRAM TOTAL</b>	<b>\$158,025</b>	<b>\$171,334</b>	<b>\$174,050</b>	<b>\$178,180</b>	<b>2.4%</b>

**PUBLIC WORKS DEPARTMENT  
ENGINEERING SEWER IMPROVEMENTS PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	2.00	2.00	2.00	2.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>



**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL SUSTAINABILITY MGT, & PLANNING PROGRAM ACTIVITIES**

- Administer environmental, solid waste and recycling plans and programs
- Provide technical services to assist the C.U.S.W.D.S. in monitoring the closed Urbana landfill as required by Illinois EPA regulations and certain agreements with neighboring landowners
- Coordinate the encephalitis and West Nile prevention program with other cooperating agencies
- Administer refuse collection contracts for all municipal facilities and City recycling programs

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL SUSTAINABILITY MGT. & PLANNING PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$86,790	\$90,407	\$97,700	\$100,420	2.8%
MATERIALS AND SUPPLIES	201	159	600	600	0.0%
CONTRACTUAL SERVICES	136,300	127,444	147,860	69,760	-52.8%
<b>PROGRAM TOTAL</b>	<b>\$223,291</b>	<b>\$218,010</b>	<b>\$246,160</b>	<b>\$170,780</b>	<b>-30.6%</b>

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL SUSTAINABILITY MGT. & PLANNING PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	1.00	1.00	1.00	1.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL SUSTAINABILITY COMPLIANCE PROGRAM ACTIVITIES**

- Provide certain environmental compliance services through enforcement of nuisance and solid waste codes
- Investigating complaints and initiating abatement procedures concerning safety hazards, noxious weeds, excessive vegetation, obstructions to the visibility triangle, garbage, and refuse regulations

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL SUSTAINABILITY COMPLIANCE PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$51,909	\$54,153	\$59,110	\$60,870	3.0%
MATERIALS AND SUPPLIES	0	337	600	600	0.0%
CONTRACTUAL SERVICES	55,728	62,593	56,190	56,190	0.0%
<b>PROGRAM TOTAL</b>	<b>\$107,637</b>	<b>\$117,083</b>	<b>\$115,900</b>	<b>\$117,660</b>	<b>1.5%</b>

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL SUSTAINABILITY COMPLIANCE PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>



# COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

## DEPARTMENT MISSION

To maintain and improve the quality of life for Urbana citizens by providing programs of economic development, housing, planning, zoning enforcement, redevelopment, building safety code enforcement, historic preservation and community block grants.

## DEPARTMENT ORGANIZATION

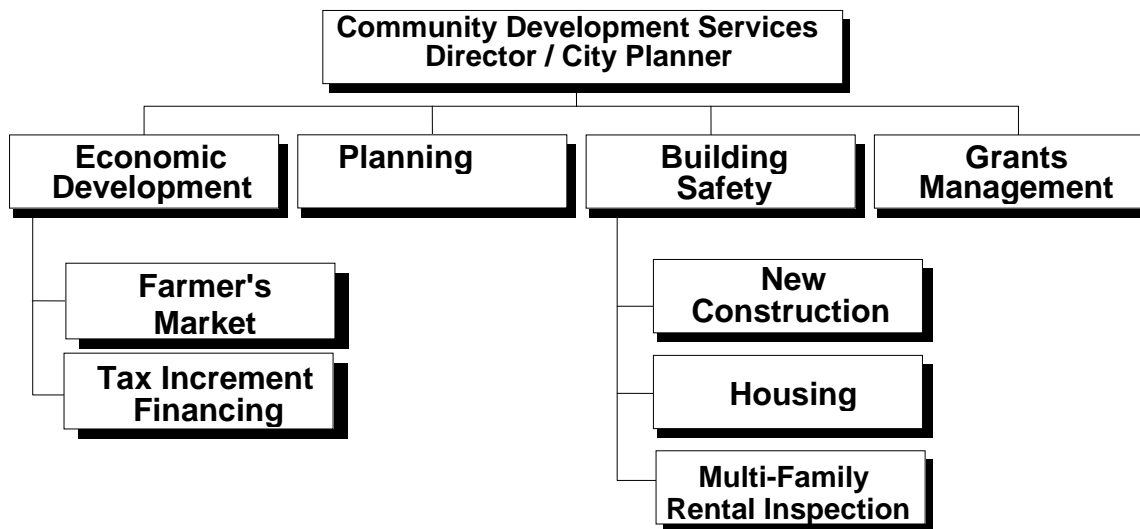
The Community Development Services Department is organized into five programs:

- **Administration** - provides overall administration of the department to insure effective and efficient management and customer service.
- **Planning** – ensures land use and general planning services in accordance with the Comprehensive Plan, the Zoning Ordinance, and Subdivision and Land Development Code. Provides staff support to the Plan Commission, Zoning Board of Appeals, Development Review Boards and the Historic Preservation Commission.
- **Economic Development** - administers economic development programs, including the four Tax Increment Financing Districts, enterprise zone administration, development loan/grant programs, the public arts program, the farmer's market, business retention and attraction.
- **Building Safety** - maintain the public safety and welfare of the City's physical structures by enforcing building construction, property maintenance, life safety accessibility and zoning codes. This division includes 3 programs: New Construction, Housing, and Multi-family Rental Inspection.
- **Grants Management** - manage federal and state housing grants and programs including affordable housing, transitional housing, and housing rehabilitation. Activities and costs are reported in the Community Development Special and Community Development Block Grant special funds.
- **Additional Programs** – Costs for the Farmer's Market Program are reported in Economic Development Reserve Fund in the special funds section of the budget document. As noted above, the department also administers the city's tax

## Community Development Services Department

increment financing districts, which are reported in a separate section of this budget document.

### COMMUNITY DEVELOPMENT SERVICES DEPARTMENT ORGANIZATIONAL CHART



### COMMUNITY DEVELOPMENT SERVICES DEPARTMENT EXPENDITURES BY PROGRAM

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
ADMINISTRATION	\$244,115	\$243,468	\$264,930	\$272,000	2.7%
PLANNING	353,103	392,878	452,110	411,350	-9.0%
ECONOMIC DEVELOPMENT	268,326	275,763	287,420	225,750	-21.5%
NEW CONSTRUCTION	350,637	354,380	393,180	398,960	1.5%
HOUSING PROGRAM	94,626	93,821	114,090	119,510	4.8%
MULTIFAMILY INSPECTION	97,718	108,576	114,370	116,460	1.8%
DEPARTMENT TOTAL	\$1,408,525	\$1,468,886	\$1,626,100	\$1,544,030	-5.0%

### COMMUNITY DEVELOPMENT SERVICES DEPARTMENT EXPENDITURES BY CATEGORY

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$1,063,957	\$1,121,925	\$1,224,300	\$1,180,840	-3.5%
MATERIALS AND SUPPLIES	12,166	11,576	18,520	18,520	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	315,952	318,275	363,350	323,940	-10.8%
CAPITAL OUTLAY	16,450	17,110	19,930	20,730	4.0%
DEPARTMENT TOTAL	\$1,408,525	\$1,468,886	\$1,626,100	\$1,544,030	-5.0%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
PERSONNEL SUMMARY (FTE'S) \***

<b>FULL-TIME POSITIONS:</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. MANAGER	1.00	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00	1.00
SR. PLANNER	0.00	1.00	1.00	1.00
PLANNER II	1.00	1.00	1.00	1.00
PLANNER I	2.00	1.00	1.00	1.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	2.00	2.00	2.00	2.00
PLUMBING & BLDG. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	3.00	3.00	3.00	3.00
GRANTS MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR	2.00	2.00	2.00	2.00
REHAB SPECIALIST	1.00	1.00	1.00	1.00
EC. DEV. SPECIALIST/MARKET DIR.	1.00	1.00	1.00	1.00
TIF REDEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00
ED/ARTS INTERN	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>
<b>PART-TIME POSITIONS:</b>				
CLERK-TYPIST	1.25	1.25	1.25	1.25
FARMER'S MARKET SPEC.	0.30	0.30	0.30	0.30
HOME INTERN	0.30	0.30	0.30	0.30
HIST. PRESERVATION INTERN	0.75	0.75	0.75	0.75
GRAPHICS TECHNICIAN	0.50	0.50	0.50	0.50
<b>SUBTOTAL, PART-TIME</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>
<b>COMMUNITY DEVEL. DEPT. TOTAL</b>	<b>26.10</b>	<b>26.10</b>	<b>26.10</b>	<b>26.10</b>

For FY10-11, 2 part-time positions of historic preservation intern .75 and graphics technician .25 are planned vacancies for the year. This reduction of 1.0 FTE is not reflected in the above authorized positions.

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department and City in various intergovernmental activities, in matters with the news-media and at public relations meetings and events
- Participate in the planning and preparation of the City's capital improvements long-term plan and budget
- Ensure a high level of customer service
- Undertake special projects

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ADMINISTRATION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$174,214	\$174,301	\$188,920	\$194,220	2.8%
MATERIALS AND SUPPLIES	7,108	4,101	6,730	6,730	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	46,343	47,956	51,490	52,550	2.1%
CAPITAL OUTLAY	16,450	17,110	17,790	18,500	4.0%
<b>PROGRAM TOTAL</b>	<b>\$244,115</b>	<b>\$243,468</b>	<b>\$264,930</b>	<b>\$272,000</b>	<b>2.7%</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ADMINISTRATION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.50	0.00	0.00	0.00
<b>TOTAL</b>	<b>2.50</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
PLANNING PROGRAM ACTIVITIES**

- Assure implementation of the goals, objectives and policies of the Comprehensive Plan and other city planning documents
- Administer and enforce zoning, subdivision and development codes
- Provide planning coordination and recommendations to the Plan Commission Zoning Board of Appeals, Development Review Board, and City Council in their consideration of zoning and subdivision cases, neighborhood planning and long-range community plans
- Provide staffing to Historic Preservation Commission
- Coordinate planning policies and case reviews with other government entities to ensure the City's planning interests are considered in community-wide planning efforts

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
PLANNING PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$298,889	\$333,973	\$376,400	\$344,640	-8.4%
MATERIALS AND SUPPLIES	2,932	3,826	5,200	5,200	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	51,282	55,079	70,510	61,510	-12.8%
<b>PROGRAM TOTAL</b>	<b>\$353,103</b>	<b>\$392,878</b>	<b>\$452,110</b>	<b>\$411,350</b>	<b>-9.0%</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
PLANNING PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	4.00	4.00	5.00	3.75
<b>PART-TIME</b>	0.50	0.50	0.50	0.25
<b>TOTAL</b>	<b>4.50</b>	<b>4.50</b>	<b>5.50</b>	<b>4.00</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES**

- Generate and coordinate economic development activities that will expand the City's commercial and industrial tax base to include annexation agreements, incentive programs, business retention, and development agreements
- Assist new and existing business development
- Manage certain special economic funds and programs including the Tax Increment Financing Districts, enterprise zone, the Economic Development Fund, neighborhood programs, public art, and the Farmer's Market
- Represent the department and City in economic development matters with the County Alliance, Economic Development Corporation, and Urbana Business Association

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$89,925	\$92,929	\$103,230	\$78,120	-24.3%
MATERIALS AND SUPPLIES	0	300	300	300	
OPERATIONS AND CONTRACTUAL SERVICES	178,401	182,534	183,890	147,330	-19.9%
<b>PROGRAM TOTAL</b>	<b>\$268,326</b>	<b>\$275,763</b>	<b>\$287,420</b>	<b>\$225,750</b>	<b>-21.5%</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	1.00	1.00	1.00	0.75
<b>PART-TIME</b>	0.00	0.25	0.25	0.00
<b>TOTAL</b>	1.00	1.25	1.25	0.75

An additional 2.75 F.T.E.'s working in the economic development program are reported and accounted for in the tax increment finance district funds and in the farmer's market program in the economic development reserve fund.



**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
NEW CONSTRUCTION BUILDING SAFETY PROGRAM ACTIVITIES**

- To ensure the construction and remodeling of facilities are in compliance with various international, State and local codes and ordinances which includes inspection of all building construction
- To provide technical assistance to developers, contractors, and property owners on zoning and construction requirements and methods
- Issue annual electrical contractor licenses and sign permits
- Issue permits for all construction activities covered by model codes
- Inspect sanitary sewer installations for properties within the City limits and within 1½ miles of City limits per agreement with the Sanitary District

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
NEW CONSTRUCTION BUILDING SAFETY PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$328,812	\$334,795	\$359,310	\$362,590	0.9%
MATERIALS AND SUPPLIES	1,815	3,307	4,380	4,380	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	20,010	16,278	29,490	31,990	8.5%
<b>PROGRAM TOTAL</b>	<b>\$350,637</b>	<b>\$354,380</b>	<b>\$393,180</b>	<b>\$398,960</b>	<b>1.5%</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
NEW CONSTRUCTION BUILDING SAFETY PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	4.50	4.50	4.50	4.50
<b>PART-TIME</b>	0.50	0.75	0.75	0.75
<b>TOTAL</b>	<b>5.00</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
HOUSING BUILDING SAFETY PROGRAM ACTIVITIES**

- Upgrade or eliminate substandard housing and preserve existing housing properties from deterioration through enforcement of the City's zoning, property maintenance and building codes
- Perform annual inspections for U/I certified housing
- Issue mobile home certificate of occupancy permits and mobile home park licenses
- Maintain vacant properties register
- Require demolition of unsafe structures
- Systematically inspect all rental housing units in the City and certain housing units in support of the Community Development Rehabilitation Program
- Respond to tenant and neighborhood complaints regarding properties
- Assist with zoning enforcement efforts as they pertain to rental housing
- Administer rental registration program for multi-family housing
- Coordinate with Legal Division on property maintenance complaints

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
HOUSING BUILDING SAFETY PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$83,906	\$87,384	\$99,190	\$102,110	2.9%
MATERIALS AND SUPPLIES	185	42	760	760	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	10,535	6,395	14,140	16,640	17.7%
<b>PROGRAM TOTAL</b>	<b>\$94,626</b>	<b>\$93,821</b>	<b>\$114,090</b>	<b>\$119,510</b>	<b>4.8%</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
HOUSING BUILDING SAFETY PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	1.50	1.50	1.50	1.50
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	1.50	1.50	1.50	1.50

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
MULTI-FAMILY RENTAL INSPECTION PROGRAM (NEW) ACTIVITIES**

- Perform annual inspections for multi-family rental housing
- Administer rental registration program for multi-family housing
- Coordinate with Legal Division on property maintenance complaints

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
MULTI-FAMILY RENTAL INSPECTION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$88,211	\$98,543	\$97,250	\$99,160	2.0%
MATERIALS AND SUPPLIES	126	0	1,150	1,150	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	9,381	10,033	13,830	13,920	0.7%
CAPITAL OUTLAY	0	0	2,140	2,230	4.2%
<b>PROGRAM TOTAL</b>	<b>\$97,718</b>	<b>\$108,576</b>	<b>\$114,370</b>	<b>\$116,460</b>	<b>1.8%</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
MULTI-FAMILY RENTAL INSPECTION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	1.00	1.00	1.00	1.00
<b>PART-TIME</b>	0.50	0.50	0.50	0.50
<b>TOTAL</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>



# SPECIAL FUNDS THAT SUPPORT GENERAL OPERATIONS

## SOCIAL SERVICE AGENCIES FUND

Accounts for payments to social service agencies. A transfer from the general operating fund provides funding for the City. The amount proposed to be spent from city funds is the same as last year. Specific allocations will be decided prior to adoption. Total spending for social service agencies is paid from the City of Urbana General Fund, Cunningham Township, and the City of Urbana Community Development Block Grant Fund in the following amounts:

	<u>Current</u>	<u>Proposed</u>
City of Urbana General Fund	\$217,260	\$217,260
Cunningham Township	85,000	90,000
Community Dev. Block Grant	<u>12,500</u>	<u>12,500</u>
Total Grants	\$314,760	\$319,760

Allocations included in this budget are only amounts paid by the City of Urbana.

## SOCIAL SERVICE AGENCIES FUND FINANCIAL SUMMARY

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHG.
<b>BEGINNING FUND BALANCE</b>	\$2,670	\$639	\$14,882	\$12,882	
<b>REVENUES:</b>					
TRANSFER, GEN. FUND RECURRING	\$199,630	\$205,620	\$215,260	\$204,400	
<b>EXPENSES:</b>					
PREVIOUS ALLOCATIONS (SEE SUPPLEMENTARY (EXPENDITURE REPORT FOR DETAILS)	\$ 201,661	\$ 191,377	\$ 217,260	\$ 0	
NEXT FISCAL YEAR (TO BE ALLOCATED BY COUNCIL	0	0	0	217,260	
<b>TOTAL EXPENSES</b>	<b>\$ 201,661</b>	<b>\$ 191,377</b>	<b>\$ 217,260</b>	<b>\$ 217,260</b>	0.0%
<b>ENDING FUND BALANCE</b>	\$639	\$14,882	\$12,882	\$22	

**Special Funds That Support  
General Operations**

**EQUIPMENT SERVICES FUND**

Accounts for costs of maintaining the City's fleet of vehicles and major equipment. Funding is provided by charges to each program and department based on actual maintenance costs.

**ACTIVITIES OF THE EQUIPMENT SERVICES FUND**

- Perform preventive maintenance and repairs on all City vehicles and major equipment at proper intervals
- Evaluate, rehab and modify vehicles and major equipment to include minor accident damage
- Oversee outside fueling services for fleet
- Administer a fleet repair record system in order to charge City departments for work performed
- Evaluate City vehicles and major equipment for replacement and administer bidding process for purchasing
- Train City personnel on proper operation of new vehicles and equipment
- Administer and maintain public works two-way radio system

**EQUIPMENT SERVICES FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11	% CHG
CASH BAL., BEG. YEAR	\$72,692	\$111,581	\$139,296	\$75,863	
<b>RECEIPTS:</b>					
TRANSFER FROM OTHER FUNDS FOR SERVICE FEES	\$935,897	\$897,379	\$1,051,570	\$1,051,570	0.0%
OTHER	8,614	1,758	3,000	3,000	
<b>TOTAL RECEIPTS</b>	<b>\$944,511</b>	<b>\$899,137</b>	<b>\$1,054,570</b>	<b>\$1,054,570</b>	
<b>EXPENDITURES:</b>					
PERSONNEL SERVICES	\$296,668	\$315,044	\$363,230	\$373,580	2.8%
SUPPLIES	491,958	440,311	540,770	558,270	3.2%
CONTRACTUAL AND OPERATING EQUIPMENT	101,708 28,692	124,087 6,069	174,260 86,349	174,460 33,620	0.1%
<b>SUBTOTAL, EXPENDITURES</b>	<b>\$919,026</b>	<b>\$885,511</b>	<b>\$1,164,609</b>	<b>\$1,139,930</b>	
ADJUST FOR DEPRECIATION	(13,404)	(14,089)	(10,356)	(10,356)	
DEDUCT EST. UNSPENT BUDGET	0	0	(36,250)	(36,250)	
<b>NET CASH EXPENDITURES</b>	<b>\$905,622</b>	<b>\$871,422</b>	<b>\$1,118,003</b>	<b>\$1,093,324</b>	
<b>CASH BAL., END YEAR:</b>					
RESERVED FOR EQ. REPL.	\$65,000	\$83,931	\$23,582	\$16,962	
RESERVED FOR OPERATING	\$46,581	\$55,365	\$52,281	\$20,147	

**EQUIPMENT SERVICES FUND  
PERSONNEL SUMMARY (FTE's)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.50	0.50	0.50	0.50
<b>TOTAL</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>

**VEHICLE AND EQUIPMENT REPLACEMENT FUND**

Accounts for the purchase of major equipment. Funding is provided by an annual charge to each department, based on average annual funding needs. Funds are set aside annually in order to meet equipment purchase needs over the next 10 years, based on a detailed inventory purchase schedule. The purpose is to avoid significant fluctuations in the amount the City needs to continue current operations each year.

**VEHICLE AND EQUIPMENT REPLACEMENT FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
FUND BAL., BEG. YEAR	\$4,783,691	\$4,863,179	\$4,502,588	\$3,001,964
<b>REVENUES:</b>				
TRANSFER FROM GEN. FUND	\$818,110	\$863,070	\$909,740	\$946,130
NON-RECURRING TRANS., NEW EQ.	75,807	0	0	0
EQUIPMENT SALES	9,840	39,808	110,000	40,000
GRANT, POLICE VESTS/PAGERS	6,193	8,605	0	0
CITY SHARE, JAG (POLICE) GRANT	5,468	5,378	12,485	47,000
STATE REIMB., POLICE TRAINING	26,492	4,146	33,823	26,000
STATE REIMB., FIRE TRAINING	1,214	938	1,000	1,000
TRANSFER, P.E.G. FUND	23,000	23,000	23,000	23,000
INTEREST	267,611	157,222	110,000	90,000
<b>TOTAL REVENUES</b>	<b>\$1,233,735</b>	<b>\$1,102,167</b>	<b>\$1,200,048</b>	<b>\$1,173,130</b>
<b>EXPENDITURES:</b>				
MAJOR EQUIPMENT	\$441,046	\$500,181	\$1,745,167	\$885,560
POLICE EQUIPMENT, REG.	385,996	438,678	441,507	133,420
FIRE EQUIPMENT	199,262	425,809	170,223	84,440
PUBLIC WORKS EQUIPMENT	90,176	49,534	172,195	54,410
OTHER DEPT. EQUIPMENT	14,390	2,232	80,110	11,440
PEG EQUIPMENT	23,377	46,324	91,470	31,310
ONE-TIME TRANSFER, GEN. FUND	0	0	0	350,000
<b>SUBTOTAL, EXPENDITURES</b>	<b>\$1,154,247</b>	<b>\$1,462,758</b>	<b>\$2,700,672</b>	<b>\$1,550,580</b>
FUND BAL., END YEAR, P.E.G.	\$252,804	\$229,480	\$161,010	\$152,700
FUND BAL., END YEAR, REG.	4,610,375	4,273,108	2,840,954	2,471,814
<b>TOTAL FUND BALANCE, END YEAR</b>	<b>\$4,863,179</b>	<b>\$4,502,588</b>	<b>\$3,001,964</b>	<b>\$2,624,514</b>

**VEHICLE AND EQUIPMENT REPLACEMENT FUND  
GENERAL FUND TRANSFERS BY DEPARTMENT**

DEPARTMENT	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11
EXECUTIVE	\$7,820	\$8,140	\$8,470	\$8,810
FINANCE	25,900	26,940	28,020	29,140
CITY CLERK	1,720	1,790	1,860	1,930
POLICE	256,530	267,710	278,420	289,560
FIRE	172,730	180,000	189,280	196,850
PUBLIC WORKS	336,960	359,380	383,760	399,110
COMMUNITY DEV.	16,450	19,110	19,930	20,730
<b>TOTAL</b>	<b>\$818,110</b>	<b>\$863,070</b>	<b>\$909,740</b>	<b>\$946,130</b>

**Special Funds That Support  
General Operations**

**VEHICLE AND EQUIPMENT REPLACEMENT POLICE SUPPLEMENTARY FUND**

Accounts for the purchase of major police equipment and supplies that are funded through certain funds acquired by the Police Department under federal and state laws. These funds and items purchased by these funds are restricted under these laws and required to be reported separately.

**VEHICLE AND EQUIPMENT REPLACEMENT POLICE SUPPLEMENTARY FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$79,214	\$76,958	\$55,621	\$56,786
<b>REVENUES:</b>				
D.U.I. FINES, RESTRICTED (H10)	6,842	5,715	8,500	8,500
STATE SEIZURES, RESTRICTED (H12)	8,201	7,720	8,000	8,000
TASK FORCE, RESTRICTED (H11)	2,362	0	1,288	1,300
FED. SEIZURES, RESTRICTED (H13)	12,699	0	10,000	10,000
METRO AGENCY CONTRIBUTIONS (H14)	17,654	17,842	17,654	17,654
INTEREST	5,071	2,285	2,500	2,000
<b>TOTAL REVENUES</b>	<b>\$52,829</b>	<b>\$33,562</b>	<b>\$47,942</b>	<b>\$47,454</b>
<b>EXPENDITURES:</b>				
POLICE EQ., DUI FINES REST.	12,589	2,589	6,130	6,400
POLICE EQ., TASK FORCE X REST.	4,603	15,392	1,100	2,000
POLICE EQ., STATE DRUG SEIZ. REST.	23,926	13,221	10,300	8,100
METRO AGENCY EQUIPMENT	15,500	18,697	19,648	17,654
POLICE EQ., FED. DRUG SEIZ. REST.	1,316	5,000	9,599	25,460
<b>SUBTOTAL, EXPENDITURES</b>	<b>\$57,934</b>	<b>\$54,899</b>	<b>\$46,777</b>	<b>\$59,614</b>
<b>FUND BAL., REST. DUI FINES</b>	<b>\$27,120</b>	<b>\$31,193</b>	<b>\$34,563</b>	<b>\$37,663</b>
<b>FUND BAL., TASK FORCE X</b>	<b>19,210</b>	<b>4,085</b>	<b>4,773</b>	<b>4,161</b>
<b>FUND BAL., STATE SEIZURES REST.</b>	<b>7,267</b>	<b>2,033</b>	<b>-</b>	<b>-</b>
<b>FUND BAL., METRO AGENCY</b>	<b>2,849</b>	<b>1,994</b>	<b>-</b>	<b>-</b>
<b>FUND BAL., FED. SEIZURES REST.</b>	<b>20,512</b>	<b>16,316</b>	<b>17,450</b>	<b>2,802</b>



**LANDSCAPE RECYCLING CENTER**

Accounts for costs of countywide self-sustaining landscape recycling center. Revenues are provided from service fees charged to users of the center.

**LANDSCAPE RECYCLING CENTER ACTIVITIES**

- Operate a county-wide, self-sustaining landscape recycling facility
- Coordination with local governments participating in the site's operations
- Maintaining required records concerning the amount of materials received and processed and submission of required reports to oversight agencies
- Process landscape waste materials by grinding and composting to produce materials that can be marketed to the public

**LANDSCAPE RECYCLING CENTER  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2009-10	% CHG
<b>FUND BAL., BEG. YEAR</b>	\$558,789	\$266,597	\$389,414	\$352,341	
<b>RECEIPTS:</b>					
<b>L.R.C. SERVICE FEES</b>	\$463,075	\$554,463	\$590,000	\$590,000	0.0%
<b>INTEREST</b>	15,660	9,085	9,000	8,000	
<b>TOTAL RECEIPTS</b>	\$478,735	\$563,548	\$599,000	\$598,000	
<b>EXPENDITURES:</b>					
<b>PERSONNEL SERVICES</b>	\$228,851	\$253,933	\$272,540	\$283,580	4.1%
<b>SUPPLIES</b>	55,266	47,633	75,500	81,200	7.5%
<b>CONTRACTUAL AND OPERATING</b>	121,618	132,139	147,550	153,560	4.1%
<b>SET ASIDE FOR EQ. REPL.</b>	0	0	0	0	
<b>SUBTOTAL, OP. EXPENDITURES</b>	\$405,735	\$433,705	\$495,590	\$518,340	
<b>DEDUCT EST. UNSPENT BUDGET</b>	0	0	20,000	22,000	
<b>NET REV. OVER (UNDER) OP. EXP.</b>	\$73,000	\$129,843	\$83,410	\$57,660	
<b>EQUIPMENT</b>	365,192	7,026	160,483	206,910	
<b>CASH BAL., END YEAR:</b>					
<b>RESERVED FOR EQ. REPL.</b>	\$311,750	\$392,094	\$329,911	\$225,231	
<b>RESERVED REPL. LRC BLDG.</b>	\$0	\$0	\$0	\$0	
<b>RESERVED FOR OPERATING</b>	(\$45,153)	(\$2,680)	\$22,430	\$21,860	

**LANDSCAPE RECYCLING CENTER  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	1.83	1.83	1.83	1.83
<b>PART-TIME</b>	3.26	3.26	3.26	3.26
<b>TOTAL</b>	5.09	5.09	5.09	5.09

**Special Funds That Support  
General Operations**

**U-CYCLE FUND**

Accounts for costs of residential recycling programs. Revenues from recycling taxes fund contractual pickup.

**U-CYCLE PROGRAM ACTIVITIES**

- This program provides curbside recycling collection for four dwelling units or less, and on-site collection to apartment buildings of five or more units, under two private-sector contracts. The current contracts will expire in March 2009. The program is funded from a locally collected recycling tax of \$30/annual per household.

**U-CYCLE FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11	% CHG
FUND BAL., BEG. YEAR	\$130,658	\$140,216	\$204,416	\$198,946	
<b>RECEIPTS:</b>					
<b>RECYCLING TAX:</b>					
RESIDENTIAL	\$250,871	\$260,313	\$260,300	\$260,300	0.0%
MULTI-FAMILY	249,732	261,157	261,100	261,100	0.0%
INTEREST	6,329	4,744	4,500	3,000	
TRANSFER STA. FEES	5,000	5,000	5,000	0	
MATERIAL RESALE	895	2,501	2,500	2,500	
<b>TOTAL RECEIPTS</b>	<b>\$512,827</b>	<b>\$533,715</b>	<b>\$533,400</b>	<b>\$526,900</b>	
<b>EXPENDITURES:</b>					
RESIDENTIAL PROGRAM	\$261,332	\$236,588	\$287,800	\$379,900	32.0%
MULTI-FAMILY PROGRAM	241,937	232,927	252,370	260,370	
CITY SUSTAINABILITY PROGRAM	0	0	3,700	3,700	
<b>TOTAL EXPENDITURES</b>	<b>\$503,269</b>	<b>\$469,515</b>	<b>\$543,870</b>	<b>\$643,970</b>	<b>18.4%</b>
LESS UNSPENT BUDGET	\$0	\$0	(\$5,000)	(\$5,000)	
<b>NET OVER (UNDER) EXP.</b>	<b>\$503,269</b>	<b>\$469,515</b>	<b>\$538,870</b>	<b>\$638,970</b>	
FUND BAL., END YEAR	\$140,216	\$204,416	\$198,946	\$86,876	

**U-CYCLE FUND  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2007-08	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11	% CHG
PERSONNEL SERVICES	\$42,329	\$45,485	\$52,040	\$57,040	9.6%
MATERIALS AND SUPPLIES	47,264	975	30,710	33,710	9.8%
CONTRACTUAL	413,676	423,055	461,120	553,220	20.0%
<b>FUND TOTAL</b>	<b>\$503,269</b>	<b>\$469,515</b>	<b>\$543,870</b>	<b>\$643,970</b>	<b>18.4%</b>

**RETAINED RISK FUND**

Accounts for the transfer of monies from the general operating funds and costs for worker's compensation and liability claims. Amounts transferred represent the cost of conventional insurance and are charged to various programs and departments. Unspent amounts will be accumulated in the fund to pay for future claims.

**RETAINED RISK FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$3,214,511	\$3,520,723	\$3,329,408	\$3,178,932
<b>REVENUES:</b>				
INTEREST	\$190,881	\$119,745	\$140,000	\$105,000
TRANSFER, GEN. FUND, W/COMP	195,720	102,924	215,810	215,810
TRANSFER, GEN. FUND, LIAB.	498,961	102,586	549,560	549,560
TRANSFER, L.R.C.	1,180	1,240	1,300	1,300
TRANSFER, ARMS PROG.	150	160	170	170
TRANSFER, RECYCLING FUND	300	320	340	340
TRANSFER, P.E.G. FUND	410	430	450	450
TRANSFER, EQ. SERV. FUND	2,760	2,900	3,050	3,050
TRANSFER, M.V.P.S. FUND	4,980	5,230	5,490	5,490
<b>TOTAL REVENUES</b>	<b>\$895,342</b>	<b>\$335,535</b>	<b>\$916,170</b>	<b>\$881,170</b>
<b>EXPENDITURES:</b>				
WORK. COMP. CLAIMS	\$96,890	\$335,395	\$234,578	\$3,298,374
LIABILITY CLAIMS	335,395	68,291	968,868	632,028
EMPLOYEE INCENTIVES/TRAINING	125,968	91,361	130,000	130,000
ADMINISTRATOR FEE	30,877	31,803	33,200	34,700
ONE-TIME TRANSFER, GEN. FUND	0	0	0	350,000
<b>TOTAL EXPENDITURES</b>	<b>\$589,130</b>	<b>\$526,850</b>	<b>\$1,366,646</b>	<b>\$4,445,102</b>
<b>LESS EST. UNSPENT BUDGET</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$3,000,000</b>
<b>FUND BAL., END YEAR, GEN. LIAB.</b>	<b>\$748,813</b>	<b>\$540,304</b>	<b>\$574,599</b>	<b>\$492,131</b>
<b>FUND BAL., END YEAR, COMP.</b>	<b>\$2,771,910</b>	<b>\$2,789,104</b>	<b>\$2,604,333</b>	<b>\$2,122,869</b>

**Special Funds That Support  
General Operations**

---

**CABLE TV P.E.G. FUND**

Accounts for costs of the Urbana Public Television program, to include costs of televising public various meetings. Non-recurring equipment purchases are reported in the city vehicle and equipment replacement fund and are funded by an annual transfer from the P.E.G. Fund.

**ACTIVITIES OF THE CABLE TV P.E.G. FUND**

- Coordinate the operation of the Urbana Public Television access channel
- Supervise the cable camera operators and the telecast of public meetings
- Produce programming for UPTV in conjunction with city departments, the Urbana Park District and the Urbana School District
- Coordinate with the Urbana Public Television Commission to develop and promote Urbana public television
- Support and develop Urbana public television public access membership, equipment and facilities for use by Urbana residents, non-profit corporations and other qualified individuals

**CABLE TV P.E.G. FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
FUND BAL., BEG. YEAR	\$39,791	\$57,402	\$59,593	\$49,353
<b>REVENUES:</b>				
TRANSFER IN FROM GEN. FUND (2% PEG)	\$123,723	\$129,276	\$140,900	\$148,000
MEMBERSHIP FEES	45	85	0	0
INTEREST	1,762	0	1,000	1,200
<b>TOTAL REVENUES</b>	<b>\$125,530</b>	<b>\$129,361</b>	<b>\$141,900</b>	<b>\$149,200</b>
<b>EXPENDITURES:</b>				
PERSONNEL COSTS	\$72,167	\$97,982	\$113,430	\$119,260
SUPPLIES	4,463	915	5,000	5,000
CONTRACTUAL/OPERATING	8,289	5,273	10,710	12,110
EQ. REPL. TRANSFER	23,000	23,000	23,000	23,000
<b>TOTAL EXPENDITURES</b>	<b>\$107,919</b>	<b>\$127,170</b>	<b>\$152,140</b>	<b>\$159,370</b>
DEDUCT EST. UNSPENT BUDGET	\$0	\$0	\$0	\$0
FUND BAL., END YEAR	\$57,402	\$59,593	\$49,353	\$39,183

**CABLE TV P.E.G. FUND  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.40	0.40	0.40	0.40
<b>TOTAL</b>	<b>2.40</b>	<b>2.40</b>	<b>2.40</b>	<b>2.40</b>

**I.L.E.A.S. DATA PROCESSING CONTRACT FUND**

Accounts for the revenues and costs of a contract with the ILEAS to provide certain data processing services on a cost-reimbursement basis.

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>REVENUES:</b>				
I.L.E.A.S. REIMBURSEMENTS	\$0	\$0	\$17,500	\$42,000
<b>EXPENDITURES:</b>				
PERSONNEL AND BENEFITS	0	0	15,210	36,500
CITY INSURANCE/COMPUTER	0	0	2,290	5,500
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,500</b>	<b>\$42,000</b>

**HISTORIC PRESERVATION FUND**

Accounts for the costs of various programs and line items to encourage historic preservation. Revenues to pay for these programs is provided from hotel tax collected from the Historic Lincoln Hotel, a transfer from the City's Economic Development Fund, and any other designated donations.

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,692</b>	<b>\$0</b>
<b>REVENUES:</b>				
CONTRIBUTION, TMOBILE TOWER	0	5,000	0	0
HOTEL TAX, LINCOLN HOTEL	0	0	0	5,000
TRANSFER, EC. DEV. FUND	0	0	5,000	0
<b>EXPENDITURES:</b>				
HIST. PRES. COSTS	0	308	9,692	5,000
<b>FUND BAL., END YEAR</b>	<b>\$0</b>	<b>\$4,692</b>	<b>\$0</b>	<b>\$0</b>

**Special Funds That Support  
General Operations**

---

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND**

Accounts for data-processing costs of a multi-agency computerized police records information system. A cooperative venture between METCAD, the City of Champaign, the University of Illinois and the City of Urbana police departments, these agencies share common access to police records utilizing software developed by the City of Urbana police department. Sharing of police records will greatly enhance the ability of the participating agencies to effectively perform their crime fighting duties. Revenues are provided by contributions from the participating agencies.

**ACTIVITIES OF THE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND**

- Maintain and update a data base of over 580,000 names of victims, criminals and witnesses to crimes, over 730,000 individual criminal cases, over 15 years of historical criminal records available for crime trend analysis and historical statistical research, records of over 170,000 items of evidence, over 44,000 I.D.O.T. traffic entries, and over 71,000 officer field reports
- Maintain current software and develop new software for user access to the data base

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>REVENUES:</b>				
CONTRIBUTIONS, OTHER AGENCIES	\$66,314	\$70,113	\$77,280	\$81,290
CONTRIBUTIONS, URBANA	13,783	14,643	19,200	22,320
INTEREST	0	0	0	0
<b>TOTAL REVENUES</b>	<b>\$80,097</b>	<b>\$84,756</b>	<b>\$96,480</b>	<b>\$103,610</b>
<b>EXPENDITURES:</b>				
PERSONNEL SERVICES	\$73,474	\$77,452	\$86,770	\$92,700
SUPPLIES AND MATERIALS	0	0	0	0
OPERATING AND CONTRACTUAL	6,623	7,304	9,710	10,910
CAPITAL OUTLAY	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$80,097</b>	<b>\$84,756</b>	<b>\$96,480</b>	<b>\$103,610</b>

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
<b>FULL-TIME</b>	1.00	1.00	1.00	1.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	1.00	1.00	1.00	1.00

**PUBLIC ARTS FUND**

Accounts for the costs of various public arts programs and line items and private donations and revenues to assist in paying for a portion of these costs. Included in the FY09-10 and the FY10-11 budgets is \$50,000 from private donations and other non-city revenue sources. Included in the expenditures is \$50,000 for public arts project costs, which spending will not be authorized until the equivalent revenue is received.

**PUBLIC ARTS FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$0	\$0	\$0	\$0
<b>REVENUES:</b>				
TRANS. TIF FUNDS	\$13,360	\$101,420	\$105,670	\$108,740
TRANS. GEN. RESERVE	0	0	5,000	5,000
TRANS. CAP. IMPR. SUPPL. RES.	0	0	15,000	15,000
TRANS. MVPS, ART MAINT.	0	80,300	4,000	4,000
UBA, ARTS FESTIVAL	5,000	5,000	5,000	5,000
PRIVATE DONATIONS/GRANTS	0	0	30,000	30,000
OTHER ARTS EVENTS REVENUE	0	0	20,000	20,000
<b>TOTAL REVENUES</b>	<b>\$18,360</b>	<b>\$186,720</b>	<b>\$184,670</b>	<b>\$187,740</b>
<b>EXPENDITURES:</b>				
<b>PERSONNEL SERVICES:</b>				
ARTS INTERN (.25 TO .75)	\$6,360	\$15,780	\$27,600	\$28,130
EMPLOYEE INS.	0	0	4,220	5,480
IMRF/FICA	0	0	4,350	5,630
<b>SUBTOTAL, PERSONNEL</b>	<b>\$6,360</b>	<b>\$15,780</b>	<b>\$36,170</b>	<b>\$39,240</b>
SUPPLIES/PRINTING	0	2,140	700	700
TRAINING/EDUCATION	0	0	800	800
GALLERY RENT SUBSIDIES	7,000	24,000	24,000	24,000
U.B.A. ARTS FESTIVAL	5,000	5,000	5,000	5,000
STATION THEATRE REHAB.	0	25,000	0	0
PUBLIC ARTS PROJECTS IN TIF	0	0	44,000	44,000
PUBLIC ARTS PROJECTS NON-TIF *	0	15,000	55,000	70,000
ART MAINT.	0	80,300	4,000	4,000
DOWNTON BANNERS	0	5,000	0	0
PHILO ROAD ART	0	0	15,000	0
CUNN. AVE. ART/BEAUT. STUDY	0	14,500	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$18,360</b>	<b>\$186,720</b>	<b>\$184,670</b>	<b>\$187,740</b>
<b>FUND BAL., END YEAR</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Special Funds That Support  
General Operations**

---



# COMMUNITY DEVELOPMENT SPECIAL FUNDS

## COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The following is a description of proposed program objectives and use of funds for the coming year to provide services to residents of parts of Census Tracts 53, 54, 55, and 56 Block 1 in north and east-central Urbana.

### CDBG PROGRAM OBJECTIVES

1. To maintain and improve the quality of life in the City through design and delivery of programs that (a) benefit a particular area where at least 51% of the residents are low-income; or (b) benefit a limited clientele, where at least 51% of whom are low-income, or (c) prevent or eliminate slums or blight.
2. To eliminate deficient housing conditions through loans and grants, which principally benefit very low-income persons and, in cases of extreme deterioration, through property rehabilitation.
3. To further achievement of affordable housing goals established by the City in its Consolidated Plan.
4. To assist non-profits who work with low and moderate income persons, by supporting staff and programs and providing assistance for brick and mortar projects.
5. To maintain affordable housing stock through grants for minor home repair targeted toward elderly persons and persons with disabilities.
6. To provide funding to augment infrastructure improvements in targeted neighborhoods.

### PROPOSED USE OF CDBG FUNDS

1. Funds may be used to rehabilitate owner-occupied housing and to make accessibility modifications to both owner- and renter-occupied housing.
2. A home maintenance repair program for homeowners 62 years old or older and for homeowners with disabilities may be funded.
3. Funds may be contributed to the City's Transitional Housing Program for families with children.
4. Funds may be contributed for consolidated social service funding.
5. Special neighborhood cleanup programs may be held in the fall and the spring in the Community Development Target Area.
6. Funds may be contributed for streetlight improvements in Census Tract 53, sidewalk and infrastructure improvements in target areas.
7. Funds may be used to acquire property for reuse in target areas.
8. Funds may be used for clearance of slum and blighted conditions.
9. Funds may be used to assist A Woman's Place, Prairie Homes Inc., and the Mental Health Center to improve their facilities.

Community Development Special Funds

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
<b>REVENUES:</b>				
FEDERAL GRANT-CURRENT	\$363,816	\$460,603	\$467,234	\$467,234
REPROGRAMMED FUNDS, PREV. YR.	0	161,847	404,624	0
A.A.R.A. GRANT, ONE-TIME	0	0	125,097	0
<b>SUBTOTAL, FED. GRANT</b>	<b>\$363,816</b>	<b>\$622,450</b>	<b>\$996,955</b>	<b>\$467,234</b>
<b>PROGRAM INCOME:</b>				
TRANS. HOUSING RENTS	4,604	2,420	3,000	3,000
OTHER PROGRAM INCOME	22,418	41,700	31,000	20,001
<b>TOTAL REVENUES</b>	<b>\$390,838</b>	<b>\$666,570</b>	<b>\$1,030,955</b>	<b>\$490,235</b>
<b>EXPENDITURES BY PROGRAM</b>				
ADMINISTRATION	\$92,720	\$83,337	\$98,931	\$95,710
HOUSING	169,190	207,193	497,611	207,426
PUBLIC SERVICES	24,000	18,665	21,875	20,500
PUBLIC FACILITIES	57,914	310,898	360,430	111,301
TRANSITIONAL HOUSING	47,014	46,477	52,108	55,298
<b>TOTAL EXPENDITURES</b>	<b>\$390,838</b>	<b>\$666,570</b>	<b>\$1,030,955</b>	<b>\$490,235</b>
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
EXPENDITURE SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHG.
PERSONNEL SERVICES	\$160,689	\$144,276	\$170,541	\$179,780	5.4%
MATERIALS AND SUPPLIES	876	775	1,900	1,900	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	171,359	210,621	498,084	197,254	-60.4%
CAPITAL IMPROVEMENTS	57,914	310,898	360,430	111,301	-69.1%
<b>TOTAL</b>	<b>\$390,838</b>	<b>\$666,570</b>	<b>\$1,030,955</b>	<b>\$490,235</b>	<b>-52.4%</b>

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
PERSONNEL SUMMARY**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	2.40	2.50	2.50	3.00
PART-TIME	0.15	0.00	0.00	0.00
<b>TOTAL</b>	<b>2.55</b>	<b>2.50</b>	<b>2.50</b>	<b>3.00</b>

**COMMUNITY DEVELOPMENT SINK FUND**

This Fund was originally established to cover CDBG expenditures while awaiting receipt of entitlement drawdowns. In recent years, this Fund has been used to help fund site development, architectural services and property acquisitions in connection with the Eads at Lincoln development. It is recommended that the Fund will continue to be used for miscellaneous community development-related expenditures not otherwise eligible for funding under CDBG. Interest revenues accrue to the Fund.

**COMMUNITY DEVELOPMENT SINK FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$64,119	\$77,603	\$80,580	\$77,080
<b>REVENUES:</b>				
INTEREST	5,164	2,993	2,500	3,000
GRANT, WINDOWS WORKSHOP	2,780	0	0	0
LOAN REPAYMENTS	8,500	0	0	3,600
<b>EXPENDITURES:</b>				
NEIGHBORHOOD CLEANUP	0	16	6,000	6,600
EADS HOMEOWNER ASSIST.	0	0	0	6,000
WINDOWS REPL. WORKSHOP	2,960	0	0	0
<b>FUND BAL., END YEAR</b>	\$77,603	\$80,580	\$77,080	\$71,080

**CRYSTAL LAKE PARK NEIGHBORHOOD FUND**

This fund accounts for contributions from Carle and the City toward a Crystal Lake Park Neighborhood Fund. The money is to be used for affordable housing, housing rehabilitation, crime prevention, social services, job training, neighborhood beautification, and marketing of Carle owned rental properties targeted for home ownership.

**CRYSTAL LAKE PARK NEIGHBORHOOD FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$23,264	\$14,738	\$4,859	\$0
<b>REVENUES:</b>				
INTEREST	0	0	0	0
LOAN REPAYMENTS	0	2,040	0	0
<b>EXPENDITURES:</b>				
NEIGHBORHOOD CLEANUP	0	8,734	0	0
NEIGHBORHOOD PROJ.	8,526	3,185	4,859	0
<b>FUND BAL., END YEAR</b>	\$14,738	\$4,859	\$0	\$0

**Community Development Special Funds**

**HOME PROGRAM**

This Fund accounts for federal HOME investment partnership funds granted to the Urbana Consortium for affordable housing activities.

**HOME PROGRAM  
FINANCIAL SUMMARY**

	<b>ACTUAL 2007-08</b>	<b>ACTUAL 2008-09</b>	<b>BUDGET 2009-10</b>	<b>BUDGET 2010-11</b>
<b>FUND BAL., BEG. YEAR</b>	\$0	\$0	\$0	\$0
<b>REVENUES:</b>				
<b>FEDERAL GRANT- REG.</b>	\$1,010,203	\$1,010,203	\$1,128,059	\$1,128,059
<b>FEDERAL GRANT- CARRYOVER</b>	(322,673)	(3,185)	1,780,249	15,000
<b>PROGRAM INCOME</b>	24,045	3,000	168,364	1,000
<b>FEDERAL GRANT- D/P INITIATIVE</b>	0	0	0	0
<b>URBANA MATCH (TRANSFER CIP)</b>	46,632	62,542	61,150	34,990
<b>TOTAL REVENUES</b>	<b>\$758,207</b>	<b>\$1,072,560</b>	<b>\$3,137,822</b>	<b>\$1,179,049</b>
<b>EXPENDITURES:</b>				
<b>GENERAL ADMINISTRATION</b>	91,631	112,903	145,532	122,460
<b>COMMUNITY HOUSING DEV.</b>	140,518	152,775	640,091	225,612
<b>CITY OF CHAMPAIGN</b>	228,492	233,893	1,312,085	348,740
<b>CHAMPAIGN COUNTY</b>	31,516	245,278	394,921	255,172
<b>CITY OF URBANA</b>	233,160	312,711	643,702	227,065
<b>URBANA A.D.D.I.</b>	32,890	15,000	1,491	0
<b>TOTAL EXPENDITURES</b>	<b>\$758,207</b>	<b>\$1,072,560</b>	<b>\$3,137,822</b>	<b>\$1,179,049</b>
<b>FUND BAL., END YEAR</b>	\$0	\$0	\$0	\$0

**HOME PROGRAM  
EXPENDITURE SUMMARY**

	<b>ACTUAL 2007-08</b>	<b>ACTUAL 2008-09</b>	<b>BUDGET 2009-10</b>	<b>BUDGET 2010-11</b>
<b>PERSONNEL SERVICES</b>	\$143,483	\$166,965	\$169,830	\$180,860
<b>SUPPLIES</b>	1,933	2,022	2,360	2,610
<b>CONTRACTUAL/OPERATIONS</b>	612,791	903,573	2,965,632	995,579
<b>CAPITAL OUTLAY</b>	0	0	0	0
<b>TOTAL</b>	<b>\$758,207</b>	<b>\$1,072,560</b>	<b>\$3,137,822</b>	<b>\$1,179,049</b>

**HOME PROGRAM  
PERSONNEL SUMMARY**

	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
<b>FULL-TIME</b>	2.45	2.45	2.40	2.45
<b>PART-TIME</b>	0.00	0.00	0.30	0.30
<b>TOTAL</b>	<b>2.45</b>	<b>2.45</b>	<b>2.70</b>	<b>2.75</b>

**SUPPORTIVE HOUSING PROGRAM**

Created in 1995-96, this Fund is used to account for a HUD supportive housing program grant for operation of transitional housing programs. The original grant expired June 30, 2001 and the the City was awarded another three-year extension of the grant in the total amount of \$619,550. The City's role in this project is limited to fund management and oversight.

**SUPPORTIVE HOUSING PROGRAM  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
FED. GRANT	225,639	185,290	196,879	196,879
EXPENDITURES (PROGRAM):				
ADMINISTRATION	5,651	5,864	3,145	3,145
WOMAN'S PLACE	84,101	41,723	62,912	62,912
CENTER FOR WOMEN IN				
TRANSITION	103,917	103,917	103,917	103,917
SALVATION ARMY	31,970	33,786	26,905	26,905
TOTAL EXPENDITURES	\$225,639	\$185,290	\$196,879	\$196,879
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

**SUPPORTIVE HOUSING PROGRAM  
EXPENDITURE SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11
PERSONNEL SERVICES	\$5,596	\$5,864	\$3,100	\$3,100
SUPPLIES	-	0	45	45
CONTRACTUAL/OPERATIONS	220,043	179,426	193,734	193,734
CAPITAL OUTLAY	0	0	0	0
TOTAL	\$225,639	\$185,290	\$196,879	\$196,879

**SUPPORTIVE HOUSING PROGRAM  
PERSONNEL SUMMARY**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	0.10	0.10	0.10	0.05
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	0.10	0.10	0.10	0.05

**Community Development Special Funds**

**GET THE LEAD OUT GRANT FUND  
FINANCIAL SUMMARY**

This fund accounted for grants from the State Department of Public Health to pay for removal of lead hazards in housing rehabilitations of low-income families with small children.

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$0	\$5,940	\$0	\$0
<b>REVENUES:</b>				
<b>STATE GRANT</b>	21,811	9,303	81,394	81,394
<b>EXPENDITURES:</b>				
<b>ADMIN. STAFFING</b>	0	5,940	9,504	9,504
<b>HOUSING REHAB.</b>	15,871	9,303	71,890	71,890
<b>FUND BAL., END YEAR</b>	\$5,940	\$0	\$0	\$0

**FAIRLAWN VILLAGE REPAYMENT FUND**

This fund accounts for the proceeds of the amount repaid from the sale of the Fairlawn Village. Use of the amounts is restricted to rehab authorized uses.

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$299,602	\$247,605	\$249,242	\$76,249
<b>REVENUES:</b>				
<b>NOTE REPAYMENT</b>	0	0	0	0
<b>INTEREST</b>	15,503	1,637	700	1,500
<b>EXPENDITURES:</b>				
<b>FAIRLAWN ALLEY IMPR.</b>	67,500	0	0	0
<b>KERR HOUSING DEV.</b>	0	\$0	\$173,693	\$77,749
<b>FUND BAL., END YEAR</b>	\$247,605	\$249,242	\$76,249	\$0

**HUD SMALL BUSINESS LOAN PROGRAM**

This Fund was originally capitalized with CDBG funds to purchase participation notes in connection with Small Business Loans. No business loans are being originated from this Fund at this time. Any loan repayment is considered CDBG program income subject to CDBG guidelines.

**HUD LOCAL HOUSING LOAN PROGRAM**

Similar to the Small Business Loan Program, this Fund is used to account for repayment of housing rehabilitation loans originated through CDBG. No loans are being originated from this Fund at this time. Loan payments and interest earnings deposited in the Local Housing Loan Program account are required to be repaid to the State of Illinois Loan Dev. Program.

# TAX INCREMENT FINANCING DISTRICT FUNDS

The City of Urbana maintains four tax increment financing districts, as outlined below. These funds account for incremental property and sales taxes in accordance with the Tax Increment Allocation Redevelopment Act of the State and the individual plans adopted for each district. Financial summaries are contained on the following pages:

- TIF 1 was established in 1980 with the first taxes being received in calendar year 1981. The property tax increment revenue was scheduled to terminate in 2004, but was extended to 2014. A portion of the property tax revenues are returned each year to the various overlapping governments. The sales tax increment expires in 2013. However, at this time, there is no sales tax increment being generated. The last year of taxes extended in TIF 1 will be received ½ June 2015 (City FY14-15) and ½ fall of 2015 (City FY15-16).
- TIF 2 was established in 1986 with the first taxes being received in calendar year 1987. The property tax increment revenue was scheduled to terminate in 2009, but was extended to 2021. The sales tax increment was extended to 2013, with issuance of the 1994B debt issue (used to refinance the original 1990 issue, which was used to construct parking improvements in and around Lincoln Square and City Hall). The last year of taxes extended in TIF 2 will be received ½ June 2021 (City FY20-21) and ½ fall of 2021 (City FY21-22).
- TIF 3 was established in 1990 and will terminate in 2013. It is a property tax increment TIF only, without a sales tax component. The last year of taxes extended in TIF 3 will be received ½ June 2013 (City FY12-13) and ½ fall of 2013 (City FY13-14).
- TIF 4 was established in December 2001 to help redevelop a major entryway into the City extending from the Central Business District north to I-74 and beyond. This district is a real estate tax district only and will terminate in 2024. A portion of property taxes are designated for other taxing district projects within the district each year. The last year of taxes extended in TIF 4 will be received ½ June 2024 (City FY23-24) and ½ fall of 2024 (City FY24-25).

## Tax Increment Financing District Funds

---

In all the TIF Funds, the total expenditures budgeted total \$3,908,390 for fiscal year 2010-11. This total is broken down into the following categories:

Capital Improvements:		
Main Street	160,000	
Urbana Ave.	800,000	
Airport Road	175,000	
Race St. Storm Sewer	85,000	
Cunn. Ave. Curb cuts	30,000	\$1,250,000
Property Acquisition/Preparation		40,000
Payments to Urbana School District		353,720
Payments to Urbana Park District		131,220
Marketing, Studies, Engineering		111,000
Loans, Grant, Rent Subsidies		240,000
Development Staff/Benefits		165,090
Debt Service		152,000
Other Governments Tif 1 Surplus		99,090
Public Arts Program		86,870
Payments to U.B.A.		55,000
Incentive Payments under Agreements		709,400
Historic Lincoln Hotel		600,000
Total Expenditures		\$3,993,390



**TIF 1 FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
FUND BAL., BEG. YEAR	\$1,176,698	\$1,172,756	\$1,166,448	\$451,578
<b>REVENUES:</b>				
CURRENT YEAR INCREMENT	\$602,725	\$592,966	\$593,000	\$595,000
PREV. YEAR INCREMENT	2,801	0	0	0
SUBTOTAL, PROPERTY TAX	\$605,526	\$592,966	\$593,000	\$595,000
TRANSFER FROM TIF2 (HIST. LINCOLN)	0	0	0	600,000
INTEREST	56,123	33,059	30,000	24,000
TOTAL REVENUES	\$661,649	\$626,025	\$623,000	\$1,219,000
<b>EXPENDITURES:</b>				
<b>PERSONNEL:</b>				
ARTS/EC. DEV. INTERN (.5 to .75)	\$14,933	\$27,453	\$28,530	\$28,530
EMPLOYEE INS.	0	4,135	6,300	6,820
I.M.R.F./FICA	1,126	5,118	6,540	6,020
SUBTOTAL, ARTS PERSONNEL	\$16,059	\$36,706	\$41,370	\$41,370
EC. DEV. MANAGER (.25)	\$0	\$0	\$0	\$19,900
EMPLOYEE INS.	0	0	0	2,280
I.M.R.F./FICA	0	0	0	3,980
SUBTOTAL, ED MGR. PERSONNEL	\$0	\$0	\$0	\$26,160
<b>CONTRACTUAL/OPERATIONS:</b>				
PUBLIC ARTS PRINTING	377	964	1,500	1,500
MARKETING/DUES/LEGAL	2,227	2,049	14,000	20,000
SCHOOL VOCATIONAL TRAINING	75,000	75,000	0	0
DOWNTOWN LOAN PROGRAM	77,042	0	60,000	60,000
GALLERY DIST. RENT SUBSIDIES	13,335	35,250	30,000	30,000
MAIN ST. ORG. GRANTS	0	0	25,000	25,000
HISTORIC LINCOLN INCENTIVES	0	0	0	600,000
COUNTY PLAZA PROJECT INCENT.	33,120	0	0	0
STRATFORD PROJECT INCENT.	58,423	56,119	71,360	73,500
PARK DISTRICT PROJECTS	12,897	34,000	0	0
U.B.A. DOWNTOWN MARKETING	18,000	18,000	23,000	23,000
REGULAR U.B.A. (.5)	0	0	0	27,000
STATION THEATRE PROJECT	19,832	5,169	0	0
U.B.A. FESTIVAL MARKETING	7,732	527	5,000	5,000
SURPLUS PAYMENTS TO GOVT.	184,694	191,663	207,820	216,130
SURPLUS PAYMENTS TO URBANA	34,566	36,367	38,820	40,380
SUBTOTAL, CONTRACTUAL	\$537,245	\$455,108	\$476,500	\$1,121,510
<b>CAPITAL IMPROVEMENTS:</b>				
DOWNTOWN PUBLIC ART	0	0	88,000	44,000
DOWNTOWN IMPR., PHASE 7	0	0	56,000	0
MAIN ST. IMPROVEMENT	0	0	550,000	160,000
MAIN ST. , INTERNAL ENG.	0	0	0	0
ENG., RACE/BROADWAY, BONEYARD	1,196	23,454	5,000	0
SUBTOTAL, CAP. IMPROVEMENTS	\$1,196	\$23,454	\$699,000	\$204,000
<b>TRANSFERS:</b>				
TRANSFER MVPS, DEBT SERVICE	111,091	117,065	121,000	126,000
SUBTOTAL, TRANSFERS	\$111,091	\$117,065	\$121,000	\$126,000
TOTAL EXPENDITURES	\$665,591	\$632,333	\$1,337,870	\$1,519,040
<b>FUND BAL., END YEAR, RESERVED</b>				
CURRENT DEBT SERVICE	\$624,591	\$509,690	\$389,350	\$263,970
FUTURE TIF PROJECTS	\$548,165	\$656,758	\$62,228	(\$112,432)

Tax Increment Financing District Funds

**TIF 2 FUND  
FINANCIAL SUMMARY**

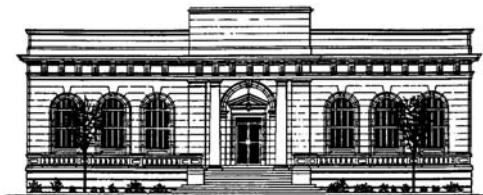
	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$2,457,194	\$3,286,391	\$4,191,086	\$2,261,666
<b>REVENUES:</b>				
<b>INCREMENTAL PROP. TAXES</b>	\$1,028,454	\$1,122,665	\$1,122,700	\$1,145,000
<b>TAX COLLECTED PRIOR YR.</b>	(20,000)	(35,911)	0	(10,000)
<b>SUBTOTAL, PROP. TAX REC'D</b>	\$1,008,454	\$1,086,754	\$1,122,700	\$1,135,000
<b>INTEREST</b>	159,975	114,833	96,000	75,000
<b>LOCAL SALES TAX (GRANT MATCH)</b>	243,369	0	0	0
<b>STATE GRANT</b>	296,129	74,961	0	0
<b>SUBTOTAL, REVENUES</b>	\$1,707,927	\$1,276,548	\$1,218,700	\$1,210,000
<b>EXPENDITURES:</b>				
<b>TIF SPECIALIST</b>	\$29,350	\$38,788	\$40,330	\$40,330
<b>IMRF PENSION</b>	4,777	6,302	8,070	8,070
<b>HEALTH INSURANCE</b>	4,548	8,104	7,310	9,100
<b>TIF SPECIALIST &amp; BEN.</b>	\$38,675	\$53,194	\$55,710	\$57,500
<b>MARKETING/DUES/LEGAL</b>	19,268	13,672	15,000	15,000
<b>TRAINING/CONFERENCES/IEDC CERT.</b>	5,338	4,445	8,500	8,500
<b>DOWNTOWN LOAN PROGRAM</b>	42,073	47,481	80,000	80,000
<b>RENT SUBSIDIES</b>	0	0	25,000	25,000
<b>OMNI CARE LABS INCENTIVE</b>	775	787	800	900
<b>MARKETING STUDY</b>	0	0	50,000	0
<b>TRANSFER TO TIF ONE, HIST. LINCOLN</b>	0	0	0	600,000
<b>FIVE POINTS W. REDEVELOPMENT</b>	200,000	0	0	0
<b>LINCOLN SQUARE INCENT., PHASE 1</b>	100,000	0	0	0
<b>MARKETING CONSULTANT (.5)</b>	0	0	7,000	0
<b>PARK DISTRICT PROJECTS</b>	0	0	105,310	109,500
<b>DONATION, COURTHOUSE CLOCK</b>	0	0	19,000	0
<b>DONATION, COUNTY LINCOLN MUSEUM</b>	0	0	19,000	0
<b>ENGINEERING &amp; APPRAISALS</b>	0	2,950	36,000	36,000
<b>LINCOLN BYWAY EXHIBIT</b>	3,500	3,125	0	0
<b>DENNY'S SITE ENVIRONMENTAL/OPTION</b>	0	41,435	30,500	0
<b>ALLMAN SITE ENVIRONMENTAL/OPTION</b>	0	53,526	10,000	0
<b>PROPERTY ACQUISITION, 502/504 S. BROADWAY</b>	0	0	285,000	0
<b>PROPERTY ACQUISITION, 202 S. VINE</b>	0	0	400,000	0
<b>PROPERTY ACQUISITION/DEV.</b>	89,558	0	69,500	0
<b>SUBTOTAL, CONTRACTUAL</b>	\$460,512	\$167,421	\$1,160,610	\$874,900
<b>BROADWAY AVE. STREETSCAPE</b>	\$0	\$0	\$97,000	\$0
<b>DOWNTOWN IMPROVEMENTS</b>	2,474	21,106	0	0
<b>ART IN PARK STREETSCAPE</b>	14,816	38,096	17,000	0
<b>ART IN PARK SCULPTURE</b>	0	0	9,000	0
<b>BROADWAY AVE. STORM SEWER</b>	36,080	0	0	0
<b>LOTS, PAVEMENT PATCH (SWAP)</b>	243,368	0	0	0
<b>TROXEL PARKING LOT</b>	0	0	50,000	0
<b>DOWNTOWN NEWSTAND</b>	0	0	4,000	0
<b>ARTIST PAYMENT, NEWSTAND</b>	0	0	5,500	0
<b>BONEYARD DESIGN/CONST.</b>	39,828	57,952	879,300	0
<b>URBANA AVE. IMPR.</b>	0	0	0	695,000
<b>URBANA AVE. INTERNAL ENG.</b>	0	0	0	105,000
<b>RACE ST. STORM IMPR.</b>	18,000	0	0	85,000
<b>VINE ST. LIFTSTATION</b>	5,373	13,425	221,000	0
<b>SIGNAGE, DOWNTOWN LOTS</b>	0	0	20,000	0
<b>CURBCUTS, 108 UNIV. AVE.</b>	0	0	45,000	0
<b>UNIV. AVE. STREETSCAPE</b>	0	0	250,000	0
<b>MAIN STREET IMPROV. (VINE TO GROVE)</b>	0	0	310,000	0
<b>SUBTOTAL, CAPITAL IMPR.</b>	359,939	130,579	1,907,800	885,000
<b>TRANSFER MVPS, DEBT SERVICE</b>	19,604	20,659	24,000	26,000
<b>SUBTOTAL, EXPENDITURES</b>	\$878,730	\$371,853	\$3,148,120	\$1,843,400
<b>FUND BAL., END YEAR:</b>				
<b>RESERVED FOR DEBT SERVICE</b>	\$124,147	\$101,307	\$77,400	\$52,466
<b>RESERVED FOR FUTURE COSTS</b>	\$3,162,244	\$4,089,779	\$2,184,266	\$1,575,800

**TIF 3  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>BAL., BEG. YEAR</b>	\$2,712,052	\$2,994,188	\$2,857,681	\$976,621
<b>REVENUES:</b>				
<b>PROPERTY TAX:</b>				
CURRENT YEAR'S INCREMENT	\$775,373	\$1,091,000	\$1,091,000	\$1,112,800
PREVIOUS YEAR'S INCREMENT	45,000	30,315	0	0
<b>SUBTOTAL, PROP. TAX</b>	\$820,373	\$1,121,315	\$1,091,000	\$1,112,800
<b>CARLE REIMB., LINCOLN IMPR.</b>	0	0	150,000	0
<b>INTEREST</b>	220,929	90,574	80,000	65,000
<b>TOTAL REVENUES</b>	\$1,041,302	\$1,211,889	\$1,321,000	\$1,177,800
<b>EXPENDITURES:</b>				
REDEV. SPECIALIST	\$37,858	\$39,685	\$41,130	\$41,130
LONGEVITY PAY	737	1,178	1,640	2,060
IMRF PENSION/FICA	6,679	7,034	8,550	8,640
EMPLOYEE INSURANCE	4,978	5,392	7,310	9,100
<b>REDEV. SPECIALIST &amp; BEN.</b>	\$50,252	\$53,289	\$58,630	\$60,930
<b>CONTRACTUAL/OPERATIONS:</b>				
<b>MARKETING/DUES/LEGAL</b>	\$8,628	\$683	\$40,000	\$20,000
APPRAISALS	0	0	20,000	20,000
<b>VOCATIONAL PAYMENT</b>	75,000	126,570	209,630	218,020
<b>PROVENA INT. REPAID</b>	251,624	0	0	0
<b>PARK DIST., PROJECTS</b>	117,073	0	0	0
<b>AIR CONDITIONING, KING SCHOOL</b>	0	0	400,000	0
<b>UNIV. AVE. DESIGN STUDY</b>	0	11,232	3,700	0
<b>CORRIDOR PROP. INCENT.</b>	210,021	272,977	260,000	271,000
<b>SUBTOTAL, CONTRACTUAL</b>	\$662,346	\$411,462	\$933,330	529,020
<b>CAPITAL IMPROVEMENTS:</b>				
UNIV. AVE. STREETScape	0	0	0	0
LOCAL MATCH/BIG BROADBAND	0	0	380,000	0
LINCOLN/CHURCH SIGNAL	35,650	844,601	148,000	0
UNIV. AVE. LIGHTING IMPR.	10,918	39,044	39,100	0
GOODWIN/PARK/UNIV. IMPR.	0	0	1,150,000	0
INTERNAL ENG., GOODWIN	0	0	130,000	0
SITE PREPARATION/BEAUTIFICATION	0	0	63,000	0
PROPERTY ACQUISITION	0	0	300,000	0
<b>SUBTOTAL, CAP. IMPR.</b>	\$46,568	\$883,645	\$2,210,100	\$0
<b>TOTAL EXPENDITURES</b>	\$759,166	\$1,348,396	\$3,202,060	\$589,950
<b>FUND BAL., END YEAR</b>	<b>\$2,994,188</b>	<b>\$2,857,681</b>	<b>\$976,621</b>	<b>\$1,564,471</b>

**TIF 4  
FINANCIAL SUMMARY**

	<b>ACTUAL 2007-08</b>	<b>ACTUAL 2008-09</b>	<b>PROJECTED 2009-10</b>	<b>BUDGET 2010-11</b>
<b>BAL., BEG. YEAR</b>	\$323,855	\$323,689	\$395,974	\$247,634
<b>REVENUES:</b>				
PROPERTY TAX INCREMENT	\$388,588	\$591,060	\$591,060	\$602,880
ADD'L PROP. TAX, O'BRIENS	146,400	0	0	0
PREVIOUS YR'S INCREMENT	(25,000)	(15,809)	0	0
<b>SUBTOTAL, PROP. TAX</b>	509,988	575,251	591,060	602,880
INTEREST	25,727	16,370	10,000	4,000
MISCELLANEOUS REIMB.	0	0	0	0
<b>TOTAL REVENUES</b>	535,715	591,621	601,060	606,880
<b>EXPENDITURES:</b>				
<b>CONTRACTUAL/OPERATIONS:</b>				
MARKETING/DUES/LEGAL	\$1,176	\$502	\$12,000	\$12,000
O'BRIEN AUTO INCENTIVES	330,840	324,535	350,000	364,000
CUNNINGHAM BEAUT. STUDY	117,370	2,516	0	0
LOAN SUBSIDY PROGRAM	0	23,221	40,000	20,000
MICHELLE'S PROP. TAX REIMB.	2,199	3,714	2,400	0
SITE PREPARATION/BEAUTIFICATION	0	0	200,000	40,000
VOCATIONAL TRAINING	46,700	0	0	0
PARK DISTRICT PROJECTS	37,596	151,163	0	0
<b>SUBTOTAL, CONTRACTUAL</b>	\$535,881	\$505,651	\$604,400	436,000
<b>CAPITAL IMPROVEMENTS:</b>				
KERR/CUNNINGHAM TRAFFIC SIGNALS	0	0	45,000	0
CUNNINGHAM AVE. CURBCUTS	0	13,685	30,000	30,000
AIRPORT RD. (CAPTIVA TO SUNSET)	0	0	0	175,000
CUNNINGHAM AVE. R.O.W.	0	0	70,000	0
<b>SUBTOTAL, CAPITAL IMPR.</b>	\$0	\$13,685	\$145,000	\$205,000
<b>TOTAL EXPENDITURES</b>	\$535,881	\$519,336	\$749,400	\$641,000
<b>FUND BAL., END YEAR</b>	<b>\$323,689</b>	<b>\$395,974</b>	<b>\$247,634</b>	<b>\$213,514</b>



# URBANA FREE LIBRARY

## LIBRARY MISSION

This fund reports revenues and expenditures for the Urbana Free Library. The main source of funding for the Library is the City's property tax levy. Other revenues are the Library's share of state personal property replacement tax, State and other grants, fines and fees. Detailed expenditures are included in the Budget Supplementary Expenditure Report. Library costs are divided into nine cost centers, as explained below:

## LIBRARY ORGANIZATION

- **Centralized Costs** - reports all expenses that are not directly related to another specific cost center or that could be spread across all other centers. Examples are building operations, property and employee insurance, office supplies, and equipment.
- **Administration** - reports personnel costs of the Executive Director and staff.
- **Adult Division** - reports costs of new materials for the Adult Department collection and personnel costs for adult services.
- **Children's Division** - reports costs of new materials for the Children's Department collection and personnel costs for children's services.
- **Archives Division** - reports costs of new materials for the Archives collection and personnel costs for the Archives.
- **Maintenance Division** - reports personnel costs for janitorial staff.
- **Acquisitions Division** - reports personnel costs for staff that are responsible for purchasing and processing new materials for the Library's collections.
- **Circulation Division** - reports personnel costs for staff that are responsible for checking materials in and out of the Library.
- **Special Funds** – reports non-recurring grants and private memorials and donations for materials.

**URBANA FREE LIBRARY  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	21.00	21.00	21.00	21.00
PART-TIME, REG.	22.15	23.15	23.15	23.15
PART-TIME, SUB.	4.00	4.00	4.00	4.00
<b>TOTAL</b>	<b>47.15</b>	<b>48.15</b>	<b>48.15</b>	<b>48.15</b>

**URBANA FREE LIBRARY  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
<b>BEG. BALANCE</b>	\$1,195,376	\$1,068,522	\$1,097,110	\$1,097,110	
<b>REVENUES:</b>					
PROPERTY TAX LEVY, CASH RECD	\$2,535,710	\$2,712,824	\$2,880,980	\$2,966,200	3.0%
CITY TRANS., PROP. CASH	97,410	91,176	77,430	(31,000)	-140.0%
TOTAL PROP. TAX LEVY	\$2,633,120	\$2,804,000	\$2,958,410	\$2,935,200	-0.8%
STATE CORP. REPL. TAX	62,904	62,904	73,160	73,160	0.0%
CITY PAYMENT, IMRF COSTS	267,458	293,607	309,470	341,040	10.2%
TRANS. CITY, CARLE AGREEMENT	0	0	0	50,000	
INTEREST	30,713	18,808	12,300	12,300	0.0%
STATE OF IL., OPERATING	45,234	49,057	41,406	41,406	0.0%
U/I PAYMENT (ORCH. DOWNS)	34,500	34,500	34,500	34,500	0.0%
COUNTY GRANT (ARCHIVES)	17,500	25,000	24,250	23,500	-3.1%
FINES AND LATE FEES	80,810	75,766	69,810	69,810	0.0%
LOST/DAMAGE FEES	10,835	12,015	14,100	14,100	0.0%
INTERLOAN FEES	8,040	7,616	7,620	7,620	0.0%
NON-RESIDENT FEES	22,246	23,524	23,600	23,600	0.0%
COPIER FEES	16,671	14,944	13,680	13,680	0.0%
<b>TOTAL REVENUES</b>	<b>\$3,230,031</b>	<b>\$3,421,741</b>	<b>\$3,582,306</b>	<b>\$3,639,916</b>	<b>1.6%</b>
<b>EXPENDITURES:</b>					
CENTRALIZED COSTS	\$599,818	\$593,990	\$633,208	\$591,130	-6.6%
EMPLOYEE INSURANCE	166,126	164,285	218,517	227,830	4.3%
ADMINISTRATION	299,428	317,988	331,338	332,069	0.2%
ADULT DIVISION	605,899	658,407	686,859	677,213	-1.4%
CHILDREN'S DIVISION	356,143	374,949	391,226	394,187	0.8%
ARCHIVES DIVISION	225,401	239,581	256,548	246,176	-4.0%
MAINTENANCE DIVISION	54,846	46,897	50,116	50,117	0.0%
ACQUISITION DIVISION	177,556	191,869	219,555	218,513	-0.5%
CIRCULATION DIVISION	475,635	477,472	509,306	511,641	0.5%
<b>TOTAL RECURRING EXPEND.</b>	<b>\$2,960,852</b>	<b>\$3,065,438</b>	<b>\$3,296,673</b>	<b>\$3,248,876</b>	<b>-1.4%</b>
NON-RECURRING PROJECT	128,575	34,108	0	20,175	
<b>TOTAL EXPENDITURES BEFORE IMRF</b>	<b>\$3,089,427</b>	<b>\$3,099,546</b>	<b>\$3,296,673</b>	<b>\$3,269,051</b>	
EMPLOYEE IMRF COSTS	267,458	293,607	309,470	341,040	10.2%
LESS UNSPENT AMOUNTS	0	0	(23,837)	(20,175)	
<b>ENDING BALANCE</b>	<b>\$1,068,522</b>	<b>\$1,097,110</b>	<b>\$1,097,110</b>	<b>\$1,147,110</b>	

**URBANA FREE LIBRARY  
RECURRING EXPENDITURE RECAP BY MAJOR CATEGORY**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
<b>CENTRAL COSTS:</b>					
PROGRAM/PUBLIC RELATIONS	\$16,617	\$22,431	\$22,957	\$22,957	0.0%
TRAVEL/TRAINING	15,563	11,828	18,861	18,861	0.0%
BUILDING COSTS	130,988	208,284	156,742	156,742	0.0%
UTILITY COSTS	119,841	96,442	135,673	115,673	-14.7%
CONTRACTUAL COSTS	68,188	75,201	78,037	78,037	0.0%
MATERIALS HANDLING COSTS	33,737	31,151	33,299	33,299	0.0%
SUPPLY COSTS	50,258	62,767	58,378	58,378	0.0%
EQUIPMENT COSTS	93,560	85,886	129,261	107,183	-17.1%
UNALLOCATED COSTS	0	0	0	0	
<b>SUBTOTAL, CENTRAL COSTS</b>	<b>\$528,752</b>	<b>\$593,990</b>	<b>\$633,208</b>	<b>\$591,130</b>	<b>-6.6%</b>
EMPLOYEE INSURANCE	125,731	164,285	218,517	227,830	4.3%
EMPLOYEE IMRF COSTS	267,458	293,607	309,470	341,040	10.2%
MATERIALS-REGULAR	\$308,945	\$348,716	\$373,503	\$373,503	0.0%
<b>WAGES:</b>					
SALARIED	\$1,423,621	\$1,536,785	\$1,622,497	\$1,644,189	1.3%
HOURLY	385,730	421,662	448,948	423,224	-5.7%
<b>SUBTOTAL, WAGES</b>	<b>\$1,809,351</b>	<b>\$1,958,447</b>	<b>\$2,071,445</b>	<b>\$2,067,413</b>	<b>-0.2%</b>

**URBANA FREE LIBRARY  
SPECIAL FUNDS**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
<b>REVENUES:</b>					
GRANTS	\$87,650	\$187,650	\$187,650	\$187,650	0.0%
OTHER REVENUES	48,670	48,670	48,670	48,670	0.0%
<b>TOTAL REVENUES</b>	<b>\$136,320</b>	<b>\$236,320</b>	<b>\$236,320</b>	<b>\$236,320</b>	<b>0.0%</b>
<b>EXPENDITURES:</b>					
MATERIALS, GRANTS	\$87,650	\$187,650	\$187,650	\$187,650	0.0%
MATERIALS, OTHER FUNDS	48,670	48,670	48,670	48,670	0.0%
<b>SUBTOTAL, CENTRAL COSTS</b>	<b>\$136,320</b>	<b>\$236,320</b>	<b>\$236,320</b>	<b>\$236,320</b>	<b>0.0%</b>





# MOTOR VEHICLE PARKING SYSTEM

## MOTOR VEHICLE PARKING SYSTEM FUND MISSION

Administer a parking system to provide on and off-street parking spaces. The Public Facilities Division provides operating support with assistance from Arbor and Operations Divisions of the Public Works Department. Daily supervision is assigned to the Public Facilities Manager. The fund is organized into two programs: the Parking Garage and Parking System Maintenance.

Revenues are mainly provided by meter, garage and contractual parking fees. Costs include operating and maintenance costs of street, lot and garage parking systems. Also reported in this fund is debt service on the 2005 parking improvement bonds. A transfer is made from the TIF 1 and TIF 2 funds to pay for this debt service. Charges are also made to this fund and monies transferred to the general fund to account for:

- A payment in lieu of taxes
- A payment to reimburse the general fund for operating support (personnel and other costs that are not specifically assigned 100% to the M.V.P.S.)

Motor Vehicle Parking System

**M. V. P. S. FUND**  
**FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>CASH BAL., BEG. YEAR</b>	\$2,428,876	\$3,399,269	\$3,570,442	\$2,384,688
<b>REVENUES:</b>				
CAMPUS METERS	\$577,202	\$572,033	\$527,500	\$527,500
OTHER METERS	153,752	141,490	141,490	141,490
BAGGED METER FEES	98,985	113,770	86,500	86,500
LINCOLN SQ. CONTRACT	98,692	101,716	101,716	104,340
PARKING GARAGE	92,923	76,804	76,800	76,800
OTHER RENTALS	81,817	94,805	90,000	90,000
INTEREST	161,255	110,968	100,000	90,000
FED. GRANT, UNIV. LIGHTING IMPR.	0	0	0	750,000
SALE CARLE PARK R.O.W.	807,810	132,898	0	0
TRANSFER, TIF 1 DEBT	111,091	117,065	121,000	126,000
TRANSFER, TIF 2 DEBT	19,604	20,659	24,000	26,000
<b>TOTAL REVENUES</b>	<b>\$2,203,131</b>	<b>\$1,482,208</b>	<b>\$1,269,006</b>	<b>\$2,018,630</b>
<b>EXPENSES:</b>				
PARKING SYSTEM OPERATIONS	\$478,297	\$478,341	\$609,830	\$615,820
PARKING GARAGE OPERATIONS	121,574	115,761	192,830	144,170
DEBT SERVICE, 2005 BONDS	130,695	136,574	139,000	152,000
DEBT SERVICE, TEPPER NOTE	22,000	22,000	22,000	22,000
DEPRECIATION	271,479	273,562	290,000	290,000
MISCELLANEOUS	7,043	9,817	9,500	9,500
TRANSFER, GEN., P.I.L.O.T.	233,150	243,640	254,600	278,820
DOWNTOWN PARKING STUDY/LITING/SIGNAGE	9,809	35,206	100,000	0
GOODWIN ST. IMPR.	0	264,448	610,000	0
SPRINGFIELD IMPR.	0	0	170,000	0
BROADWAY/IL. IMPR.	0	0	350,000	0
LIGHTING IMPR.	220,699	0	0	1,800,000
GARAGE REHAB.	0	5,248	40,000	40,000
OTHER LOT IMPROVEMENTS	9,471	0	25,000	500,000
<b>SUBTOTAL, EXPENSES</b>	<b>\$1,504,217</b>	<b>\$1,584,597</b>	<b>\$2,812,760</b>	<b>\$3,852,310</b>
LESS AMOUNT BUDGET UNSPENT	\$0	\$0	(\$68,000)	(68,000)
ADD BACK DEPRECIATION	\$271,479	\$273,562	\$290,000	\$290,000
<b>CASH REV. OVER (UNDER) EXP.</b>	<b>\$970,393</b>	<b>\$171,173</b>	<b>(\$1,185,754)</b>	<b>(\$1,475,680)</b>
<b>CASH BAL., END YEAR:</b>				
RESERVED GARAGE RECONSTRUCTION	\$392,474	\$427,226	\$427,226	\$427,226
RESERVED, LOT/EQ. IMPROVE.	\$3,006,795	\$3,143,216	\$1,957,462	\$481,782

**M.V.P.S. PARKING SYSTEM  
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
PERSONNEL SERVICES	\$162,658	\$176,727	\$198,140	\$199,220
SUPPLIES	37,361	35,049	44,340	44,340
OPERATIONS/CONTRACTUAL	494,215	791,590	571,760	595,120
CAPITAL OUTLAY	31,149	3,419	109,900	16,100
CAPITAL IMPROVEMENTS	382,865	163,822	936,000	2,514,000
<b>SUBTOTAL</b>	<b>\$1,108,248</b>	<b>\$1,170,607</b>	<b>\$1,860,140</b>	<b>\$3,368,780</b>
TRANSFERS	396,160	413,990	432,620	483,530
<b>TOTAL EXPENDITURES</b>	<b>\$1,504,408</b>	<b>\$1,584,597</b>	<b>\$2,292,760</b>	<b>\$3,852,310</b>

**ACTIVITIES OF THE M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM**

- Collect money in parking meters and deliver to bank
- Collect ticket fine boxes daily and deliver to Finance
- Identify and manage parking lot maintenance and repairs and maintain records thereof
- Research parking ticket complaints and provide information for response
- Develop long-range landscaping and reconstruction plans for parking lots
- Install new meters and repair or replace inoperable meters as necessary

**M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.50	0.50	0.50	0.50
<b>TOTAL</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>

**ACTIVITIES OF THE PARKING GARAGE**

- Collect ticket monies from persons utilizing parking garage
- Perform certain maintenance functions including painting, vandalism abatement, snow removal and landscaping
- Monitor contractual agreements for use of parking garage
- Maintain specialized electronic equipment needed in operation of parking garage

**PARKING GARAGE  
PERSONNEL SUMMARY (FTE'S)**

	2007-08	2008-09	2009-10	2010-11
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.50	0.50	0.50	0.50
<b>TOTAL</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>



# CAPITAL IMPROVEMENT FUNDS

The City publishes an annual long-range Capital Improvements Plan (CIP, separate document). The purpose of the CIP is to provide a planned and coordinated approach to the maintenance and replacement of the City's infrastructure over a long-term period. Examples of this infrastructure are lighting systems, sidewalks, curbs and gutters, traffic signals, storm sewers, street maintenance and construction, bikepaths and sanitary sewers. The three main funds that are included in the City's CIP are the M.F.T. Fund, the Sanitary Sewer Construction Fund and the Capital Improvements and Replacement Fund.

- **Motor Fuel Tax (M.F.T.)** - accounts for allocations of the State collected gasoline tax. A portion of this tax is returned to municipalities based on population. Costs are restricted for street improvements and related projects and are closely monitored by the Illinois Department of Transportation (IDOT).
- **Sanitary Sewer Construction (Sewer Benefit Tax)** - accounts for the City imposed sewer benefit tax. The proceeds are restricted to maintenance and construction of sanitary and related storm sewers.
- **Capital Improvements and Replacement** - accounts for infrastructure improvements (typically those not paid for in the M.F.T. or Sanitary Sewer Construction funds). Revenues for this fund come from a transfer from the City's general revenues and sales of City property. Many projects also involve State and Federal funding and/or contributions from the private sector.
- **Capital Improvements and Replacement, Supplementary** – accounts for certain arbor and public facility costs, usually recurring and the revenues that fund these costs.
- **Building Reserve Fund** – accounts for monies set aside for possible future building improvements or additions.

Capital Improvement Funds

**MOTOR FUEL TAX**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJ. 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$2,531,878	\$2,012,331	\$2,176,969	\$1,151,108
<b>REVENUES:</b>				
<b>INTEREST</b>	\$94,388	\$61,334	\$75,000	\$50,000
<b>STATE MOTOR FUEL TAX</b>	1,037,858	1,028,321	1,028,320	1,028,320
<b>FED. I.T.E.P. GRANT (MAIN ST.)</b>	0	0	0	0
<b>FED. HSIP GRANT (GOODWIN)</b>	0	0	0	756,000
<b>FED. TEA21 GRANT (HIGHCROSS)</b>	0	0	0	558,000
<b>STATE, MFT SPECIAL HIGHGROWTH</b>	0	0	21,318	0
<b>FED. STIMULUS GRANT, GREEN ST.</b>	0	0	692,000	0
<b>UNIV. REIMB., (ILLINOIS/GOODWIN)</b>	124,000	144,000	417,500	0
<b>REIMB., MTD, GOODWIN</b>	0	0	120,000	0
<b>STATE REIMB., WINDSOR/PHILO</b>	0	45,724	25,000	0
<b>COUNTY REIMB., WINDSOR/PHILO</b>	0	0	288,000	880,000
<b>TOTAL REVENUES</b>	\$1,256,246	\$1,279,379	\$2,667,138	\$3,272,320
<b>EXPENDITURES:</b>				
<b>ANNUAL ST. MAINT.</b>	\$1,187,910	\$809,519	\$2,166,999	\$2,450,000
<b>SIGNALS, (LINCOLN/ILLINOIS/UNIV.)</b>	30,000	0	0	0
<b>HIGHCROSS ROAD SIDEPATH</b>	0	0	0	900,000
<b>PHILO/COLORADO IMPR.</b>	302,032	0	0	0
<b>TRAFFIC SIGNALS (FLA &amp; PHILO)</b>	0	0	0	200,000
<b>LIERMAN AVE. IMPR.</b>	255,851	255,851	0	0
<b>N. LINCOLN AVE. BRIDGE</b>	0	49,371	200,000	0
<b>WINDSOR RD. (25% CITY, 25% COUNTY)</b>	0	0	576,000	850,000
<b>GREEN ST. IMPR. (EAST)</b>	0	0	750,000	0
<b>EXPENDITURES TOTAL</b>	\$1,775,793	\$1,114,741	\$3,692,999	\$4,400,000
<b>FUND BAL., END YEAR</b>	\$2,012,331	\$2,176,969	\$1,151,108	\$23,428

**SANITARY SEWER CONSTRUCTION**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJ. 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$706,246	\$368,320	\$284,580	\$20,034
<b>REVENUES:</b>				
<b>SEWER BENEFIT TAX</b>	\$839,160	\$877,869	\$918,250	\$964,160
<b>UCSD REIMB., OVERHEAD SEWERS</b>	2,914	8,230	7,881	5,000
<b>N. SHORE DRIVE ASSESSMENT</b>	0	0	12,756	8,000
<b>INTEREST</b>	24,671	4,619	4,000	4,000
<b>TOTAL REVENUES</b>	\$866,745	\$890,718	\$942,887	\$981,160
<b>EXPENDITURES:</b>				
<b>TRANSFER-MAINTENANCE</b>	\$480,000	\$503,970	\$526,650	\$579,320
<b>SEWER TAX BILLING COSTS</b>	12,180	12,777	14,000	14,000
<b>MISC. SAN. SEWER IMPR.</b>	9,348	11,318	0	0
<b>75% REIMB. O/H SEWER PROGRAM</b>	0	15,707	20,435	7,500
<b>REIMB. HOMEOWNER ILLEGAL CONN.</b>	10,330	0	8,000	8,000
<b>REIMB. HOMEOWNER LATERAL CONN.</b>	2,945	17,336	7,052	42,000
<b>INFLOW/INFILTRATION REMEDIATION</b>	248,043	254,060	199,000	270,000
<b>SEWER DATA BASE S/W AND H/W</b>	1,400	0	12,530	12,000
<b>SUNNYCREST AREA SEWER IMPR.</b>	200,000	0	0	0
<b>E. URBANA INTERCEPTOR PROJECT</b>	140,426	141,858	9,751	0
<b>FAIRVIEW AVE. SANITARY SEWER</b>	0	13,729	16,015	0
<b>CRYSTAL LAKE DRIVE SAN. SEWER</b>	99,999	0	0	0
<b>DIVISION ST. SEWER</b>	0	0	0	40,000
<b>PUBLIC TO PRIVATE SEWER COSTS</b>	0	0	0	25,000
<b>N. SHORE DRIVE SAN. SEWER</b>	0	3,703	394,000	0
<b>EXPENDITURES TOTAL</b>	1,204,671	974,458	1,207,433	997,820
<b>FUND BAL., END YEAR</b>	\$368,320	\$284,580	\$20,034	\$3,374

Capital Improvement Funds

**CAPITAL REPLACEMENT AND IMPROVEMENT FUND**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$2,305,225	\$2,251,599	\$1,782,915	\$198,101
<b>REVENUES:</b>				
INTEREST	\$142,465	\$73,037	\$50,000	\$40,000
SALE OF PROPERTY	4,488	5,586	5,000	5,000
CHAMPAIGN REIMB. - BONEYARD	7,879	11,114	13,000	13,000
HAL REIMB., STORM DETENTION	23,000	0	0	0
STATE GRANT, SCHOOL SIGNS	0	63,563	21,437	0
IDOT REIMB., SIGNAL MAINT.	21,537	21,990	15,000	15,000
ST. JOE DRAINAGE DIST. REIMB.	0	30,000	0	0
D.C.E.O. GRANTS, PED. X/FIRE #3	50,960	0	9,040	0
MISC. SMALL REIMBURSEMENTS	12,446	4,478	0	0
MEIJER LOAN PROCEEDS	1,700,000	0	0	0
COUNTY 50%, WINDSOR ENGIN./ROW	0	85,328	176,745	52,000
SCOTTSWOOD AREA ASSESSMENT	30,500	0	0	0
CARLE PAYMENT/ORCHARD IMPR.	40,000	0	0	0
TRANS. ENG. TIF PROJECTS	0	0	145,000	105,000
TRANS. GEN. FUND, NON-RECURRING	357,264	0	0	0
TRANSFER FROM GEN. FUND, REGULAR	818,500	875,800	158,400	858,400
<b>TOTAL REVENUES</b>	<b>\$3,209,039</b>	<b>\$1,170,896</b>	<b>\$593,622</b>	<b>\$1,088,400</b>
<b>EXPENDITURES (SEE BELOW)</b>	<b>\$3,262,665</b>	<b>\$1,639,580</b>	<b>\$2,178,436</b>	<b>\$1,286,500</b>
<b>FUND BAL., END YEAR</b>	<b>\$2,251,599</b>	<b>\$1,782,915</b>	<b>\$198,101</b>	<b>\$1</b>



**CAPITAL REPLACEMENT AND IMPROVEMENT FUND  
EXPENDITURE DETAILS DETAIL**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
BONEYARD/BRIDGES MAINT.	\$20,448	\$10,344	\$13,000	\$13,000
MISC. SIGNAL MAINTENANCE	10,854	530	45,000	15,000
FIRE STA. SIGNALS, GRANT	60,856	0	0	0
MEIJER WINDSOR IMPR.	1,800,000	0	0	0
MISC. STORM SEWER REPAIRS	171,190	116,014	140,000	140,000
PAVEMENT MAINTENANCE	81,414	6,889	769,886	250,000
C.D. "HOME" CAP. IMPR. TRANSFER	46,632	62,542	61,150	34,990
C.D. "HOME" TRANSFER (PLANNER)	0	0	0	26,160
STREET LIGHTING REPL.	97,719	359,078	0	0
CAMPUS AREA STREET LIGHTING	0	3,938	0	0
CAMPUS AREA TRANS. STUDY	0	1,187	13,000	0
ST. JOE DRAINAGE ASSESSMENT	0	0	20,000	20,000
STREET SEAL COATING	960	0	5,352	0
BRADLEY/COLER/LINVIEW STORMS	176,880	0	0	0
BRICK SIDEWALK MAINT.	44,604	1,900	299,000	25,000
COLORADO AVE. IMPR.	6,034	0	0	0
ST. LIGHTING REPL., 4B AREA	0	47,385	0	0
PAVEMENT PATCHING	0	17,151	0	0
BONEYARD MONITORING/MAINT.	33,489	32,283	35,000	40,000
TRANS., ENGINEERING GEN FUND	137,260	144,120	162,610	162,000
CONTRACTUAL AUDITING, WINDSOR	0	0	63,000	12,000
WINDSOR RD. DESIGN/ENG., OUTSIDE	14,917	296,834	75,000	5,000
TRANS., ENGIN. OVERTIME	1,500	5,227	7,000	7,000
BRIDGE SUPERSTRUCTURE PATCH	0	68,729	0	0
MAIN ST. BIKELANES	562	0	140,000	25,000
BICYCLE USAGE STUDY	25,250	0	0	0
SCOTTSWOOD AREA STORM IMPR.	27,146	0	0	0
NORTH SHORE DR. IMPROVEMENT	0	471	60,000	0
SUMP PUMP ROW PROGRAM	0	19,477	25,000	25,000
SAFE SCHOOL ROUTE SIGNS (GRANT)	0	63,563	0	0
SIGN INVENTORY	0	0	0	46,000
WASHINTON ST. IMPR. R.O.W.	0	10,000	0	0
PHILO ROAD IMPR./ LANDSCAPING	99,200	274,488	85,000	0
HIGHCROSS RD. BIKEPATH	1,600	0	30,400	45,000
DIVISION IMPR. (ADAMS TO BUSEY)	0	0	0	100,000
STORM WATER UTILITY FEASIBILITY STUDY	0	0	0	100,000
TRANS. CAP IMPR. SUPPL. FUND	404,150	97,430	129,038	195,350
<b>TOTAL</b>	<b>\$3,262,665</b>	<b>\$1,639,580</b>	<b>\$2,178,436</b>	<b>\$1,286,500</b>

Capital Improvement Funds

**CAPITAL IMPROVEMENT SUPPLEMENTARY FUND**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
FUND BAL., BEG. YEAR	\$136,985	\$465,822	\$359,147	\$0
<b>REVENUES:</b>				
TRANS. FROM CAP. IMPR. FUND	\$404,150	\$97,430	\$129,038	\$195,350
DONATION/GRANTS, GREENSCAPES	3,420	755	10,000	10,000
AT&T REIMB., LANDSCAPING	0	15,000	0	0
TRANS. H09, LIBRARY HVAC	131,150	0	0	0
STATE GRANT, FIRING RANGE	25,000	0	0	0
FED. ENERGY CONSERVATION GRANT	0	0	185,200	0
GRANT, UNIV. AVE. STUDY	0	42,348	119,652	0
OTHER MATCH, UNIV. AVE. STUDY	0	2,353	11,647	0
REIMB., DAMAGE CITY PROPERTY	3,071	4,637	7,000	7,000
<b>TOTAL REVENUES</b>	<b>\$566,791</b>	<b>\$162,523</b>	<b>\$462,537</b>	<b>\$212,350</b>
<b>EXPENDITURES (SEE BELOW)</b>	<b>\$237,954</b>	<b>\$269,198</b>	<b>\$821,684</b>	<b>\$212,350</b>
FUND BAL., END YEAR	\$465,822	\$359,147	\$0	\$0

**CAPITAL IMPROVEMENT SUPPLEMENTARY FUND DETAILS**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
GREENSCAPES ENDOWMENT	\$6,327	\$296	\$35,240	\$10,000
GREENWAYS TRAILS STUDY, RPC	8,574	0	10,841	0
LANDSCAPING, PHILO RD.	0	1,081	3,929	0
TREE PLANTING PROGRAM	11,057	10,094	36,053	18,000
REPL. DAMAGED TREES	0	7,375	11,262	7,000
OUTSIDE TREE TRIMMING	30,000	30,000	43,500	30,000
MISC. STUDIES, APPRAISALS	0	4,233	40,546	7,350
N. ENTRANCE IMPR., CITY HALL	22,751	0	0	0
PUBLIC FACILITY REHAB.	47,289	20,796	49,863	30,000
GIS PROF. SERVICES, RPC	31,872	29,730	35,000	35,000
GIS OVERHEAD PHOTOS, NON-REC.	0	3,717	4,392	0
MAHOMET AQUIFIER STUDY	0	2,500	0	0
HUNA/WUNA SIGNS	0	0	923	0
UNDER CANOPY ARBOR BROCHURE	1,218	0	0	0
704 GLOVER IMPROVEMENTS	0	0	0	60,000
CITYWIDE ART, TRANS. ART FUND	275	2,899	26,826	15,000
FIRING RANGE IMPR.	57,160	0	0	0
REMODEL, 2 FIRE SUBSTATIONS	9,243	80,594	35,163	0
UPGRADE, FIRE KNOXBOX PROG.	6,088	0	0	0
POLICE IMPOUND LOT RELOCATION	0	0	5,500	0
CITY BLDG. SECURITY STUDY	6,100	0	0	0
SOLO CUP TREE SCREENING	0	0	1,800	0
CONSULTANT/ UTILITIES	0	0	40,200	0
CONSULTANT, BIG BROADBAND	0	0	7,500	0
CITY BUILDING HVAC SOFTWARE	0	7,975	0	0
LANDSCAPINT, AT&T BOXES	0	0	15,000	0
ENERGY CONSERVATION COSTS (GRANT)	0	0	185,200	0
ADD'L DUMP TRUCK/EPOKE SPREADER	0	0	100,000	0
UPGRADE EMERG. SIREN SYSTEM	0	20,854	0	0
UNIV. AVE. STUDY (GRANT)	0	47,054	132,946	0
<b>TOTAL</b>	<b>\$237,954</b>	<b>\$269,198</b>	<b>\$821,684</b>	<b>\$212,350</b>

**BUILDING RESERVE FUND**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJ. 2009-10	BUDGET 2010-11
FUND BAL., BEG. YEAR	\$20,072	\$20,072	\$20,072	\$0
<b>EXPENSES:</b>				
PW FACILITY STUDY	\$0	\$0	\$20,072	\$0
FUND BAL., END YEAR	\$20,072	\$20,072	\$0	\$0



# RESERVE FUNDS

The City of Urbana maintains certain funds in which monies are accumulated and allocated for certain future specific purposes or contingencies. A description of these funds and financial summaries follows:

- **General Reserve** - a reserve to provide stability in delivering services or in raising revenues when fluctuations are occurring in the City's financial situation. This fund is also used to pay for certain large non-recurring expenses, such as the landfill remediation project. This fund previously was titled the "Tax Stabilization Fund".
- **Economic Development Reserve** - established in 1988, with the proceeds of the sale of property to the University of Illinois, in conjunction with the Beckman project. Monies in this fund are designated for revenue enhancing economic development activities, where the investment will normally be repaid in 5 years or less. Interest earned is used for downtown renovation loans and other small economic development activities. With the Jumer's bonds being refinanced and the City being removed from guarantee obligations, the balance in the UDAG fund was transferred to this fund. Also reported in this fund are the revenues and costs for the city's property tax incentive program for new single-family home construction and revenues from the sale of property and right of way to the University in the north campus area.

**FINANCIAL SUMMARY  
GENERAL RESERVE (FORMERLY TAX STABILIZATION) FUND**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJ. 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$804,395	\$ 915,111	\$ 892,178	\$ 778,705
<b>REVENUES:</b>				
<b>INTEREST</b>	\$30,378	\$20,857	\$8,100	\$3,000
<b>U/I PAYMENT, LANDFILL</b>	0	2,466	0	0
<b>ENERGY FOUNDATION GRANT</b>	0	615	0	0
<b>TRANSFER, GEN. FUND NON-RECURRING</b>	163,559	572,144	572,144	0
<b>METCAD REBATE (NON-RECURRING)</b>	0	0	40,680	0
<b>TOTAL REVENUES</b>	\$193,937	\$596,082	\$620,924	\$3,000
<b>EXPENDITURES:</b>				
<b>POLICE REVIEW BOARD TRAINING</b>	2,468	0	0	0
<b>FIRE CAPTAIN TESTING</b>	0	11,472	10,300	0
<b>EMPLOYEE RELOCATION COSTS</b>	0	5,000	0	0
<b>TRANSFER, PUBLIC ARTS FUND</b>	0	0	25,000	5,000
<b>LEGISLATIVE LOBBY, HOSPITAL TAX ISSUE</b>	0	0	0	40,000
<b>CONSULT., WATER CO. RATE INCREASE</b>	0	18,882	0	0
<b>PURCHASE R.O.W., FUTURE OLYMPIA DRIVE</b>	0	0	0	0
<b>ZIP CAR SHARING PROGRAM</b>	0	6,379	4,000	0
<b>MEIJER NOISE ABATEMENT ENGINEERING</b>	0	5,138	1,953	0
<b>PAYMENT LIBRARY CARLE AGREEMENT</b>	0	0	0	50,000
<b>DIESEL EXTRACTION SYSTEMS, FIRE BAYS</b>	0	0	25,000	0
<b>MEIJER CAPITAL PAYMENTS</b>	0	572,144	572,144	572,144
<b>EMPLOYEE SEVERANCE BENEFITS</b>	0	0	96,000	0
<b>OH DOORS/ROOF REHAB.</b>	80,753	0	0	0
<b>TOTAL EXPENDITURES</b>	\$83,221	\$619,015	\$734,397	\$667,144
<b>FUND BAL., END YEAR:</b>				
<b>RESERVED, LIBRARY CARLE INT.</b>	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
<b>UNRESERVED</b>	\$ 865,111	\$ 842,178	\$ 728,705	\$ 114,561

## ECONOMIC DEVELOPMENT RESERVE

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>FUND BAL., BEG. YEAR</b>	\$1,199,821	\$981,427	\$613,894	\$433,688
<b>REVENUES:</b>				
<b>INTEREST</b>	\$50,671	\$18,313	\$17,500	\$9,000
STATE GRANT, MARKET PROMOTION	4,000	7,500	15,000	0
BIRTHDAY EVENT SALES/DONATIONS	5,933	1,584	0	0
HOUSE DEMOLITION RECOVERIES	0	0	17,436	17,000
DONTATION, HIST. PRES.	0	5,170	0	0
REPAYMENT GEN. FUND, CENSUS COSTS	0	13,190	0	0
STATE GRANT, HISTORICAL BROCHURE	1,198	3,444	0	0
FARMER'S MARKET FEES	48,409	49,832	60,000	60,000
<b>TOTAL REVENUES</b>	\$110,211	\$99,033	\$109,936	\$86,000
<b>EXPENDITURES:</b>				
RETAIL DEV. INCENTIVE LOANS	\$4,113	\$1,000	\$24,000	\$0
OPTIONS, TITLES, MARKETING	8,917	1,558	6,000	5,000
175TH BIRTHDAY CELEBRATION	8,054	2,274	0	0
COME ALIVE CELEBRATION	0	0	2,027	0
HOUSE DEMOLITIONS	0	0	17,000	17,000
CONSULTANT, WATER CO. SYSTEM	5,856	0	0	0
BERINGER AGREEMENT REBATES	32,937	36,886	42,000	47,000
DEVELOPER'S ROUNTABLE	2,195	1,660	2,000	2,000
PRINTING, ROYER HIST. BROCHURE	1,381	0	0	0
RPC, VISIONING (BIG,ALL,SMALL)	15,000	0	0	0
FARMER'S MARKET COSTS	35,350	47,921	112,115	70,000
BUILD URBANA REBATES COSTS	34,367	40,399	60,000	66,000
METROZONE INCENTIVE COSTS	0	323,826	0	44,000
HOUSE UNVEILING EVENT (GRANT)	0	3,444	0	0
HISTORICAL PRES. PLAQUE PROGRAM	0	5,308	5,000	5,000
SPECIAL CENSUS COSTS	164,954	0	0	0
SUNNYCREST LOAN PROGRAM	15,481	2,290	20,000	20,000
<b>TOTAL EXPENDITURES</b>	\$328,605	\$466,566	\$290,142	\$276,000
<b>FUND BAL., END YEAR, RESERVED FOR</b>				
BERINGER, BUILD URBANA COSTS	\$418,900	\$418,900	\$374,958	\$243,688
FARMER'S MARKET	\$37,704	\$47,115	\$10,000	\$0
<b>UNRESERVED</b>	\$524,823	\$147,879	\$48,730	\$0





# PENSION FUNDS

The City and its employees are required by State law to participate in three employee pension programs:

- **Illinois Municipal Retirement Fund (IMRF)** - All employees except sworn police and fire personnel that meet certain minimum hourly standards must participate in the IMRF. Benefit provisions and funding requirements are established by State statute. Employees are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system. Administration of assets and benefit payments are performed by the IMRF Board, which is made up of elected representatives of all the local governments in Illinois. Currently, 52% of the City's employees participate in the I.M.R.F. plan.
- **Police Pension Fund** - Sworn police personnel participate in the Police Pension Fund. Benefit provisions and funding requirements are established by State statute. Police officers are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Police Pension Board, which is made up of elected representatives of active and retired officers and 2 City appointees. The City Comptroller serves as Fund Treasurer. Currently, 23% of the City's employees participate in this pension plan.
- **Firemen's Pension Fund** - Sworn fire personnel participate in the Firemen's Pension Fund. Benefit provisions and funding requirements are established by State statute. Firefighters are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Firemen's Pension Board, which is made up of elected representatives of active and retired firefighters and 2 City appointees. The City Comptroller serves as the Fund Treasurer. Currently, 20% of the City's employees participate in this pension plan.

Pension Funds

**IMRF  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	EST. 2009-10	BUDGET 2010-11	% CHG.
CASH BAL., BEG. YEAR	\$0	\$0	\$0	\$0	
<b>REVENUES:</b>					
TRANSFER, GEN. FUND	\$1,142,709	\$1,167,506	\$1,387,120	\$1,520,250	
TRANSFER, LIBRARY	267,458	293,607	315,920	349,090	
C.D.B.G. FUND	21,585	20,017	24,570	27,150	
PEG, CATV FUND	9,140	9,510	14,620	16,160	
VARIOUS CD FUNDS	19,554	22,252	24,090	26,620	
TIF FUNDS	12,449	18,454	22,250	24,590	
WORK. COMP. FUND	11,824	8,152	18,420	20,350	
RECYCLING FUND	5,570	6,022	7,460	8,240	
L.R.C.	27,920	29,040	39,850	44,030	
CENSUS (j18)	3,045	102	0	0	
REIMB., U/I FIRE	7,621	7,684	18,070	19,970	
A.R.M.S. FUND	8,690	9,040	13,150	14,530	
EQ. SERVICES FUND	36,930	40,050	55,060	60,840	
M.V.P.S. FUND	21,100	21,940	28,170	31,130	
<b>TOTAL REVENUES</b>	<b>\$1,595,595</b>	<b>\$1,653,376</b>	<b>\$1,968,750</b>	<b>\$2,162,950</b>	<b>9.9%</b>
<b>EXPENSES:</b>					
I.M.R.F. PAYMENTS	\$1,592,858	\$1,650,793	\$1,964,750	\$2,157,950	9.8%
SECTION 125 ADMIN.	\$2,737	\$2,583	\$4,000	\$5,000	
<b>TOTAL EXPENSES</b>	<b>\$1,595,595</b>	<b>\$1,653,376</b>	<b>\$1,968,750</b>	<b>\$2,162,950</b>	<b>9.9%</b>
FUND BAL., END YEAR	\$0	\$0	\$0	\$0	

**POLICE PENSION FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHG.
<b>REVENUES:</b>					
TRANS. GEN. FUND/PROPERTY TAX	\$1,639,480	\$1,563,475	\$1,754,450	\$1,969,900	12.3%
STATE REPLACEMENT TAX	41,000	41,000	41,000	41,000	
<b>TOTAL REVENUES</b>	<b>\$1,680,480</b>	<b>\$1,604,475</b>	<b>\$1,795,450</b>	<b>\$2,010,900</b>	
PAYMENT TO PENSION BOARD	\$1,680,480	\$1,604,475	\$1,795,450	\$2,010,900	12.0%

**FIRE PENSION FUND  
FINANCIAL SUMMARY**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHG.
<b>REVENUES:</b>					
PROPERTY TAX	\$909,372	\$1,199,695	\$1,328,730	\$1,494,420	12.5%
STATE REPLACEMENT TAX	52,000	52,000	52,000	52,000	
<b>TOTAL REVENUES</b>	<b>\$961,372</b>	<b>\$1,251,695</b>	<b>\$1,380,730</b>	<b>\$1,546,420</b>	
PAYMENT TO PENSION BOARD	\$961,372	\$1,251,695	\$1,380,730	\$1,546,420	12.0%



# City of Urbana Budget Fiscal Year 2010-2011 Supplementary Expenditure Report

---

## Table of Contents

<i>Urbana City Council</i> .....	1
<i>Executive Department</i> .....	2
<i>Finance Department</i> .....	8
<i>City Clerk</i> .....	13
<i>Police Department</i> .....	15
<i>Fire Rescue Services Department</i> .....	22
<i>Public Works Department</i> .....	25
<i>Community Development Services Department</i> .....	45
<i>Social Services Agency Fund</i> .....	52
<i>Equipment Services Fund</i> .....	53
<i>Landscape Recycling Center</i> .....	55
<i>Home Recycling (U-Cycle) Fund</i> .....	57
<i>Vehicle and Equipment Replacement Fund</i> .....	59
<i>Police Area-Wide Records Management System (A.R.M.S.) Fund</i> .....	66
<i>Public Television Fund</i> .....	67
<i>Community Development Block Grant Fund</i> .....	68
<i>Home Fund</i> .....	70
<i>Urbana Free Library</i> .....	74
<i>Motor Vehicle Parking System Fund</i> .....	76



**CITY COUNCIL**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	PROPOSED 2010-11	% CHG.
100					
COUNCIL MEMBERS (7)	\$35,000	\$34,729	\$39,900	\$41,690	4.5%
FICA/MEDICARE COST	0	0	3,020	3,190	
TOTAL	\$35,000	\$34,729	\$42,920	\$44,880	4.6%
200					
BOOKS & PERIODICALS	\$0	\$75	\$350	\$350	
OFFICE SUPPLIES	30	327	250	250	
MISC. SUPPLIES	0	348	150	150	
TOTAL	\$30	\$750	\$750	\$750	0.0%
300					
TRAVEL AND CONFERENCE	\$4,872	\$4,042	\$8,400	\$6,400	
TELEPHONE/POSTAGE	0	0	800	0	
SPECIAL CONTRACTUAL ASST.	2,046	790	100	100	
TOTAL	\$6,918	\$4,832	\$9,300	\$6,500	-30.1%
DEPARTMENT TOTAL	\$41,948	\$40,311	\$52,970	\$52,130	-1.6%

## Supplementary Expenditure Report

---

### EXECUTIVE DEPARTMENT BUDGET ANALYSIS

	09-10	10-11	diff.	%
100'S	\$ 1,112,670	\$ 1,082,150	\$ (30,520)	-2.7%
200'S	25,010	25,010	-	0.0%
300'S	314,890	315,510	620	0.2%
SUBTOTAL	1,452,570	1,422,670	(29,900)	-2.1%
400'S	8,470	8,810	340	4.0%
TOTAL	\$ 1,461,040	\$ 1,431,480	\$ (29,560)	-2.0%
PERSONNEL:				
SALARIES	\$ 831,310	\$ 835,410	\$ 4,100	0.5%
AD. ASST (INCL. BEN.)	-	(56,000)	(56,000)	#DIV/0!
TEMP. CLERICALS (2)	-	(5,390)	(5,390)	#DIV/0!
LONGEVITY PAY	5,590	8,070	2,480	44.4%
EMPL. INS.	102,340	108,970	6,630	6.5%
EMPL. PENSION	173,430	191,090	17,660	10.2%
SUBTOTAL	\$ 1,112,670	\$ 1,082,150	\$ (30,520)	-2.7%
SUPPLIES:				
OTHER	\$ 22,550	\$ 22,550	\$ -	0.0%
STD. CHARGES	2,460	2,460	-	0.0%
SUBTOTAL	\$ 25,010	\$ 25,010	\$ -	0.0%
CONTRACTUAL:				
STD. CHARGES	\$ 46,010	\$ 46,630	\$ 620	1.3%
VEH. SERVICE	5,800	5,800	-	0.0%
OTHER	263,080	263,080	-	0.0%
SUBTOTAL	\$ 314,890	\$ 315,510	\$ 620	0.2%

**EXECUTIVE DEPARTMENT  
ADMINISTRATION DIVISION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
MAYOR	\$49,837	\$50,722	\$56,700	\$58,400	
CHIEF OF STAFF	0	0	70,000	70,000	
ADMIN. ASSISTANT II (.5)	19,935	20,577	21,390	21,390	
ADMIN. ASSISTANT II	42,968	44,355	46,100	46,100	
EXECUTIVE ASST. (.75)	24,945	5,007	39,150	0	
TEMPORARY SECRETARY	0	0	2,200	0	
OVERTIME	0	61	520	520	
LONGEVITY PAY	1,235	1,935	2,700	3,380	
EMPLOYEE INSURANCE	20,837	22,434	32,890	25,920	
EMPLOYEE PENSION	46,374	45,836	54,340	52,120	
TOTAL 100	\$206,131	\$190,927	\$325,990	\$277,830	-14.8%
200					
BOOKS & PERIODICALS	\$0	\$0	\$200	\$200	
OFFICE SUPPLIES	775	760	800	800	
COPIER SUPPLIES	1,790	1,817	2,460	2,460	
TOTAL 200	\$2,565	\$2,577	\$3,460	\$3,460	0.0%
300					
DUES & SUBSCRIPTIONS	\$5,391	\$10,899	\$8,000	\$8,000	
CELLUAR/PAGING SERV.	232	125	125	0	
MAYOR TRAVEL AND CONFERENCE	9,098	7,056	8,000	8,000	
TRAVEL AND CONFERENCE	270	1,042	2,000	2,000	
C-U HUMANITARIAN AWARD	1,200	1,200	1,200	1,200	
VEHICLE SERVICES	1,859	1,793	5,800	5,600	
MILEAGE REIMBURSEMENT	0	0	0	200	
LEGISLATIVE CONSULTANT	12,000	0	0	0	
PRINTING SERVICES	83	255	500	500	
HEARINGS & ARBITRATIONS	0	4,500	4,500	4,500	
SPECIAL COUNSEL	8,556	12,137	8,780	8,780	
CITY INSURANCE	6,130	4,717	6,750	6,750	
TRANSFER, WORKER'S COMP.	330	350	370	370	
TELEPHONE	1,700	1,736	2,190	2,190	
COPIER LEASE & MAINT.	4,108	4,275	5,250	5,250	
CITY COMPUTERIZATION	14,410	14,840	15,430	16,050	
EMPLOYEE PROGRAMS	6,257	6,699	9,405	9,530	
TOTAL 300	\$71,624	\$71,624	\$78,300	\$78,920	0.8%
400					
VEH. REPL. CHARGE	\$7,820	\$8,140	\$8,470	\$8,810	4.0%
PROGRAM TOTAL	\$288,140	\$273,268	\$416,220	\$369,020	-11.3%

## Supplementary Expenditure Report

### EXECUTIVE DEPARTMENT LEGAL DIVISION

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
CITY ATTORNEY	\$79,119	\$90,993	\$95,020	\$95,020	
ASST. CITY ATTORNEY	71,987	75,790	78,800	78,800	
ASST. CITY ATTORNEY	0	30,822	72,820	72,820	
ADMIN. ASSISTANT II (2)	72,567	78,401	81,480	81,480	
PART-TIME CLERICAL	177	0	3,190	0	
LONGEVITY PAY	0	0	0	1,720	
OVERTIME	0	0	270	270	
EMPLOYEE INSURANCE	37,426	40,302	36,550	38,920	
EMPLOYEE PENSION	50,423	50,932	66,320	73,070	
TOTAL 100	\$311,699	\$367,240	\$434,450	\$442,100	1.8%
200					
BOOKS & PERIODICALS	\$14,305	\$18,464	\$17,000	\$17,000	
OFFICE SUPPLIES	1,739	788	2,300	2,300	
TOTAL 200	\$16,044	\$19,252	\$19,300	\$19,300	0.0%
300					
DUES & SUBSCRIPTIONS	\$9,890	\$4,761	\$6,500	\$6,500	
TRAVEL AND CONFERENCE	2,297	4,161	5,000	5,000	
CODIFICATION	2,421	0	0	0	
RECORDER'S ON-LINE SERVICE	1,500	1,605	1,800	1,800	
PROF. LEGAL SERVICES	38,070	28,536	23,000	23,000	
PROF. LEGAL SERVICES (JW)	72,000	75,420	76,560	76,560	
CITY INSURANCE	4,310	3,323	4,760	4,760	
TRANSFER, WORKER'S COMP.	270	280	290	290	
CITY TELEPHONE	1,700	1,736	2,190	2,190	
TOTAL 300	\$132,458	\$119,822	\$120,100	\$120,100	0.0%
DIVISION TOTAL	\$460,201	\$506,314	\$573,850	\$581,500	1.3%



**EXECUTIVE DEPARTMENT  
HUMAN RELATIONS DIVISION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
HUMAN RELATIONS OFFICER	\$61,697	\$68,074	\$72,820	\$72,820	
ADMIN. ASSISTANT II (.5)	19,935	20,577	21,390	21,390	
LONGEVITY PAY	391	613	860	1,800	
EMPLOYEE INSURANCE	12,469	13,428	10,970	11,680	
EMPLOYEE PENSION	14,219	14,761	18,620	20,520	
TOTAL 100	\$108,711	\$117,453	\$124,660	\$128,210	2.8%
200					
BOOKS & PERIODICALS	\$39	\$0	\$150	\$150	
BOOKS, COMMISSION BUDGET	0	0	200	200	
MEETING EXPENSES, COMM.	97	0	150	150	
OFFICE SUPPLIES	302	184	200	200	
TOTAL 200	\$438	\$184	\$700	\$700	0.0%
300					
DUES & SUBSCRIPTIONS	\$0	\$70	\$490	\$490	
TRAVEL AND CONFERENCE	1,988	1,753	2,010	2,010	
COMMISSION TRAINING	230	0	1,000	1,000	
TRAINING, COMMISSION BUDGET	116	375	2,000	2,000	
H/R HEARING OFFICER	7,327	236	10,000	10,000	
M.L. KING SPEAKERS/GRANTS	355	787	1,500	1,500	
GRANTS, COMMISSION BUDGET	0	250	1,200	1,200	
COMM. ED., COMMISSION BUDGET	314	611	1,500	1,500	
PRINTING SERVICES	33	0	100	100	
PRINTING, COMMISSION BUDGET	322	97	400	400	
CITY INSURANCE	1,440	1,108	1,590	1,590	
TRANSFER, WORKER'S COMP.	170	180	190	190	
CITY TELEPHONE	729	745	940	940	
TOTAL 300	\$13,024	\$6,212	\$22,920	\$22,920	0.0%
PROGRAM TOTAL	\$122,173	\$123,849	\$148,280	\$151,830	2.4%

## Supplementary Expenditure Report

---

### EXECUTIVE DEPARTMENT HUMAN RELATIONS DIVISION CIVILIAN POLICE REVIEW BOARD

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
200					
BOOKS & PERIODICALS	\$0	\$0	\$150	\$150	
BOARD MEETING SUPPLIES	0	69	200	200	
TOTAL 200	\$0	\$69	\$350	\$350	0.0%
300					
DUES & SUBSCRIPTIONS	\$0	\$300	\$300	\$300	
TRAVEL AND TRAINING	0	3,387	5,500	5,500	
POSTAGE AND PRINTING/OUTREACH	0	66	500	500	
CONTINUING EDUCATION	0	0	1,000	1,000	
POSTAGE & PRINTING/BROCHURES	0	452	500	500	
TOTAL 300	\$0	\$4,205	\$7,800	\$7,800	0.0%
PROGRAM TOTAL	\$0	\$4,274	\$8,150	\$8,150	0.0%

**EXECUTIVE DEPARTMENT  
HUMAN RESOURCES DIVISION**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
HUMAN RESOURCES MANAGER	\$70,365	\$74,143	\$75,490	\$75,490	
BENEFITS COORDINATOR	39,767	41,134	42,750	42,750	
ASST. HUMAN RESOURCES MGR.	44,443	45,444	47,670	47,670	
PART-TIME	184	0	320	320	
CIVIL SERVICE COMMISSIONERS	240	240	410	410	
OVERTIME	0	550	120	120	
LONGEVITY PAY	3,036	3,456	4,730	6,270	
EMPLOYEE INSURANCE	16,676	17,961	21,930	23,350	
EMPLOYEE PENSION	27,581	27,856	34,150	37,630	
TOTAL	\$202,292	\$210,784	\$227,570	\$234,010	2.8%
200					
BOOKS & PERIODICALS	\$10	\$129	\$400	\$400	
OFFICE SUPPLIES	764	786	800	800	
TOTAL	\$774	\$915	\$1,200	\$1,200	0.0%
300					
DUES & SUBSCRIPTIONS	\$0	\$662	\$1,180	\$1,180	
TRAVEL AND CONFERENCE	2,089	1,125	2,940	2,940	
TRAVEL, RECRUITMENT	1,370	600	3,580	3,580	
TRAINING AND EDUCATION	2,920	1,918	3,500	3,500	
CITY-WIDE TRAINING	0	0	2,500	3,000	
PHYSICAL EXAMINATIONS	20,579	16,020	17,000	17,000	
EMPL. DRUG TESTING PROG.	1,264	1,261	3,000	3,000	
AUTOMATED TRACKING SYSTEM	750	3,750	4,500	4,500	
PROF. SERVICES, EXAMS	11,317	10,230	9,070	9,070	
EDUCATIONAL REIMBURSEMENTS	1,380	8,718	5,000	5,000	
EMPLOYEE ASSISTANCE PROG.	6,415	8,329	7,530	7,530	
PRINTING SERVICES	845	828	1,170	1,170	
ADVERTISING, RECRUITMENT	13,566	9,175	18,620	18,120	
IPELRA SALARY SURVEY	0	0	120	120	
CITY INSURANCE	3,320	2,560	3,670	3,670	
TRANSFER, WORKER'S COMP.	180	190	200	200	
CITY TELEPHONE	1,700	1,736	2,190	2,190	
TOTAL	\$67,695	\$67,102	\$85,770	\$85,770	0.0%
DIVISION TOTAL	\$270,761	\$278,801	\$314,540	\$320,980	2.0%

## Supplementary Expenditure Report

---

### FINANCE DEPARTMENT BUDGET ANALYSIS

	09-10	10-11	DIFF	%
SALARIES	1,128,520	1,117,890	(10,630)	-0.9%
SUPPLIES	52,580	47,580	(5,000)	-9.5%
CONTRACTUAL	214,410	205,520	(8,890)	-4.1%
SUBTOTAL	1,395,510	1,370,990	(24,520)	-1.8%
VEH. & EQ. REPL.	28,020	29,140	1,120	4.0%
TOTAL	1,423,530	1,400,130	(23,400)	-1.6%
PERSONNEL:				
SALARIES	\$ 822,391	\$ 822,430	\$ 39	0.0%
ILEAS SPECIALIST	-	(32,000)	(32,000)	#DIV/0!
PART-TIME/OT	-	(5,080)	(5,080)	
I/S INTERN	-	(5,820)	(5,820)	#DIV/0!
LONGEVITY PAY	27,649	35,580	7,931	28.7%
EMPL. INSURANCE	109,650	116,760	7,110	6.5%
EMPL. PENSION	168,830	186,020	17,190	10.2%
SUBTOTAL	\$ 1,128,520	\$ 1,117,890	\$ (10,630)	-0.9%
SUPPLIES:				
OTHER	\$ 50,120	\$ 50,120	\$ -	0.0%
GEN. CITY SUPPLIES	-	(2,000)	(2,000)	
COMPUTER SUPPLIES	-	(3,000)	(3,000)	
STD. CHARGES	2,460	2,460	-	0.0%
SUBTOTAL	\$ 52,580	\$ 47,580	\$ (5,000)	-9.5%
CONTRACTUAL:				
STD. CHARGES	\$ 78,270	\$ 80,380	2,110	2.7%
VEH. SERVICE	5,500	5,500	-	0.0%

**FINANCE DEPARTMENT  
ADMINISTRATION PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
COMPTROLLER	\$109,945	\$113,506	\$117,960	\$117,960	
ADMIN. ASSISTANT I (.5)	16,204	16,809	17,909	17,910	
LONGEVITY PAY	2,158	3,400	5,261	6,610	
EMPLOYEE INSURANCE	8,158	8,784	10,970	11,680	
EMPLOYEE PENSION	23,219	23,681	28,120	30,980	
TOTAL 100	\$159,684	\$166,180	\$180,220	\$185,140	2.7%
200					
BOOKS & PERIODICALS	\$0	\$20	\$200	\$200	
OFFICE SUPPLIES	3,243	2,832	3,800	3,800	
COPIER SUPPLIES	1,790	1,817	2,460	2,460	
TOTAL 200	\$5,033	\$4,669	\$6,460	\$6,460	0.0%
300					
DUES & SUBSCRIPTIONS	\$1,660	\$1,535	\$1,800	\$1,800	
CELLUAR/PAGING SERVICES	265	283	410	410	
TRAVEL AND CONFERENCE	1,128	3,587	2,500	2,500	
VEHICLE SERVICE	2,954	2,259	3,000	3,000	
AUDITING	36,690	27,715	36,540	36,540	
REAL ESTATE TAXES	243	116	1,000	1,000	
CITY INSURANCE	3,390	2,612	3,740	3,740	
TRANSFER, WORKER'S COMP.	200	210	220	220	
TELEPHONE	939	971	1,230	1,230	
COPIER LEASE & MAINT.	2,634	2,743	3,370	3,370	
CITY COMPUTERIZATION	48,486	50,750	52,780	47,890	
TOTAL 300	\$98,589	\$92,781	\$106,590	\$101,700	-4.6%
400					
VEH. REPL. CHARGE	\$25,900	\$26,940	\$28,020	\$29,140	4.0%
PROGRAM TOTAL	\$289,206	\$290,570	\$321,290	\$322,440	0.4%

## Supplementary Expenditure Report

### FINANCE DEPARTMENT PARKING, PERMITS AND REVENUE COLLECTION PROGRAM

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
OFFICE SUPERVISOR	\$61,614	\$63,702	\$66,100	\$66,100	
ADMIN. ASSISTANT I (.5)	16,204	16,808	17,909	17,910	
CLERK CASHIER (2)	73,007	74,896	76,660	76,660	
PART-TIME	970	0	1,870	0	
LONGEVITY PAY	2,643	4,570	6,251	7,850	
EMPLOYEE INSURANCE	19,061	20,522	25,580	27,240	
EMPLOYEE PENSION	25,529	26,032	33,650	37,080	
TOTAL 100	\$199,028	\$206,530	\$228,020	\$232,840	2.1%
200					
PARKING TICKETS	\$3,811	\$3,315	\$4,100	\$4,100	
COMPUTER TICKET SUPPLIES	1,132	1,378	2,300	2,300	
LICENSE SUPPLIES	2,828	1,752	7,100	7,100	
TOTAL 200	\$7,771	\$6,445	\$13,500	\$13,500	0.0%
300					
TRAINING AND EDUCATION	\$2,496	\$642	\$2,000	\$2,000	
SPECIAL MAILER PRINTING	3,546	1,420	5,190	5,190	
PRINTING, PARKING BROCHURE	1,020	0	1,000	1,000	
VEHICLE SERVICES	1,882	1,014	2,500	2,500	
RSVP TICKET HEARINGS	200	200	220	220	
VEHICLE REGISTRATIONS TAPES	1,369	1,202	1,500	1,500	
CREDIT CARD EXPENSE	7,549	7,810	8,000	8,000	
STATE BACKGROUND EXPENSE	1,410	2,350	2,000	2,000	
CITY INSURANCE	3,130	2,414	3,460	3,460	
TRANSFER, WORKER'S COMP.	250	260	270	270	
CITY TELEPHONE	951	971	1,230	1,230	
TOTAL 300	\$23,803	\$18,283	\$27,370	\$27,370	0.0%
PROGRAM TOTAL	\$230,602	\$231,258	\$268,890	\$273,710	1.8%

**FINANCE DEPARTMENT  
FINANCIAL SERVICES PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
ACCOUNTING SUPERVISOR	\$61,801	\$63,809	\$66,310	\$66,310	
ACCOUNT CLERK II	37,782	40,988	42,600	42,600	
ACCOUNT CLERK I	30,878	33,448	34,780	34,780	
OVERTIME	2	0	3,210	0	
LONGEVITY PAY	1,955	3,121	4,360	6,400	
EMPLOYEE INSURANCE	16,341	17,594	21,930	23,350	
EMPLOYEE PENSION	24,268	24,751	30,250	33,330	
TOTAL 100	\$173,027	\$183,711	\$203,440	\$206,770	1.6%
200					
GENERAL CITY SUPPLIES	\$9,074	\$5,725	\$13,200	\$11,200	
COMPUTER SUPPLIES	21,881	19,884	19,420	16,420	
TOTAL 200	\$30,955	\$25,609	\$32,620	\$27,620	-15.3%
300					
TRAINING AND EDUCATION	\$896	\$1,262	\$2,000	\$2,000	
SHREDDER SERVICES	324	600	1,000	1,000	
GENERAL CITY POSTAGE	36,731	43,957	50,900	46,900	
OFFICE EQ. MAINTENANCE	3,545	3,227	6,000	6,000	
CITY INSURANCE	4,040	3,111	4,450	4,450	
TRANSFER, WORKER'S COMP.	180	190	200	200	
CITY TELEPHONE	951	971	1,230	1,230	
TOTAL 300	\$46,667	\$53,318	\$65,780	\$61,780	-6.1%
PROGRAM TOTAL	\$250,649	\$262,638	\$301,840	\$296,170	-1.9%

## Supplementary Expenditure Report

---

### FINANCE DEPARTMENT INFORMATION SERVICES PROGRAM

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
INFO. SERVICES MANAGER	\$87,058	\$89,874	\$93,400	\$93,400	
P.C. ANALYST/NETWORK COORD.	55,211	56,992	59,240	59,240	
COMPUTER SYSTEMS PROG. II	56,999	58,842	61,150	61,150	
COMPUTER SYSTEMS SPEC.	36,482	37,167	39,150	7,150	
DOCUMENTS PROJ. SPECIALIST	26,383	14,897	34,780	34,780	
WEB DOCUMENTS COORD.	36,482	37,662	39,140	39,140	
COMPUTER SPEC., UPD	37,300	38,939	41,473	41,510	
PART-TIME INTERN	0	0	5,820	0	
OVERTIME	2,681	7,580	2,930	2,930	
LONGEVITY PAY	6,407	8,810	11,777	14,720	
EMPLOYEE INSURANCE	34,020	36,631	51,170	54,490	
EMPLOYEE PENSION	60,363	61,553	76,810	84,630	
TOTAL 100	\$439,386	\$448,947	\$516,840	\$493,140	-4.6%
300					
DUES AND MEMBERSHIPS	\$1,195	\$624	\$600	\$600	
TRAINING AND EDUCATION	3,490	1,864	6,430	6,430	
DOCUMENT SUPPLIES/MAINT.	56	0	1,550	1,550	
CITY INSURANCE	4,160	3,206	4,590	4,590	
TRANSFER, WORKER'S COMP.	250	260	270	270	
CITY TELEPHONE	951	971	1,230	1,230	
TOTAL 300	\$10,102	\$6,925	\$14,670	\$14,670	0.0%
PROGRAM TOTAL	\$449,488	\$455,872	\$531,510	\$507,810	-4.5%



**CITY CLERK  
BUDGET ANALYSIS**

	08-09	09-10	DIFF	%
SALARIES	183,500	190,140	6,640	3.6%
SUPPLIES	2,880	2,880	-	0.0%
CONTRACTUAL	28,400	28,710	310	1.1%
SUBTOTAL	214,780	221,730	6,950	3.2%
VEH. & EQ. REPL.	1,860	1,930	70	3.8%
TOTAL	216,640	223,660	7,020	3.2%
 PERSONNEL:				
SALARIES REG.	134,800	137,290	2,490	1.8%
EMPL. INS.	21,940	23,360	1,420	6.5%
EMPL. PENSION	26,760	29,490	2,730	10.2%
SUBTOTAL	183,500	190,140	6,640	3.6%
 SUPPLIES:				
OTHER	2,000	2,000	-	0.0%
STD. CHARGES	880	880	-	0.0%
SUBTOTAL	2,880	2,880	-	0.0%
 CONTRACTUAL:				
OTHER	12,540	12,540	-	0.0%
STD. CHARGES	14,410	14,720	310	2.2%
NEWSPAPER PUBL.	-	-	-	#DIV/0!
VEH. SVC.	1,450	1,450	-	0.0%
SUBTOTAL	28,400	28,710	310	1.1%

## Supplementary Expenditure Report

### CITY CLERK

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
CITY CLERK	\$43,846	\$44,628	\$50,880	\$52,410	
ADMIN. ASSISTANT II	41,180	43,686	44,190	44,190	
ADMIN. ASSISTANT I	39,624	33,463	34,780	34,780	
DEPUTY CITY CLERK	600	600	770	770	
OVERTIME	2,255	2,271	2,410	2,410	
LONGEVITY PAY	986	1,266	1,770	2,730	
EMPLOYEE INSURANCE	16,342	17,594	21,940	23,360	
TRANSFER, EMPL. PENSION	23,146	23,602	26,760	29,490	
TOTAL 100	\$167,979	\$167,110	\$183,500	\$190,140	3.6%
200					
OFFICE SUPPLIES	\$1,650	\$1,648	\$2,000	\$2,000	
COPIER SUPPLIES	640	649	880	880	
TOTAL 200	\$2,290	\$2,297	\$2,880	\$2,880	0.0%
300					
DUES & SUBSCRIPTIONS	\$555	\$689	\$500	\$500	
TRAVEL AND CONFERENCE	1,045	3,100	3,100	3,100	
TRAINING AND EDUCATION	0	640	640	640	
VEHICLE SERVICES	905	2,527	1,450	1,450	
RECORDING FEES	339	438	920	920	
NEWSPAPER PUBL., LEGALS	7,131	6,534	7,380	7,380	
CITY INSURANCE	3,520	2,714	3,890	3,890	
TRANSFER, WORKER'S COMP.	220	230	240	240	
TELEPHONE	1,355	1,383	1,750	1,750	
COPIER LEASE & MAINT.	646	672	830	830	
CITY COMPUTERIZATION	7,180	7,400	7,700	8,010	
TOTAL 300	\$22,896	\$26,327	\$28,400	\$28,710	1.1%
400					
VEHICLE REPLACEMENT CHARGE	\$1,650	\$1,790	\$1,860	\$1,930	3.8%
TOTAL DEPARTMENT	\$194,815	\$197,524	\$216,640	\$223,660	3.2%

**POLICE DEPARTMENT  
BUDGET ANALYSIS**

	09-10	10-11	DIFF	%
SALARIES	7,115,846	7,273,690	157,844	2.2%
SUPPLIES	54,850	54,850	-	0.0%
CONTRACTUAL	1,098,210	1,089,220	(8,990)	-0.8%
<b>SUBTOTAL</b>	<b>8,268,906</b>	<b>8,417,760</b>	<b>148,854</b>	<b>1.8%</b>
VEH. & EQ. REPL.	278,420	289,560	11,140	4.0%
<b>TOTAL</b>	<b>8,547,326</b>	<b>8,707,320</b>	<b>159,994</b>	<b>1.9%</b>
 PERSONNEL:				
SALARIES N/U	866,736	867,020	284	0.0%
SALARIES FOP	3,201,020	3,208,260	7,240	0.2%
SALARIES AFSCME	309,610	309,610	-	0.0%
OFFICER W/BEN.	-	(87,000)	(87,000)	
OVERTIME, PATROL	-	(20,000)	(20,000)	
OVERTIME, TRAINING	-	(15,000)	(15,000)	
PARKING, SPEC. ENF.	-	(6,230)	(6,230)	
PARTTIME CLERICAL	-	(3,000)	(3,000)	
PARTTIME AN. CONTROI	-	(2,750)	(2,750)	
PARTTIME PARKENFOR.	-	(3,000)	(3,000)	
LONGEVITY, N/U	29,530	36,920	7,390	25.0%
LONGEVITY, FOP	226,610	244,430	17,820	7.9%
LONGEVITY, AFSCME	30,260	28,900	(1,360)	-4.5%
EMPLOYEE INS.	635,940	682,650	46,710	7.3%
EMPL. PENSION	1,816,140	2,032,880	216,740	11.9%
<b>SUBTOTAL</b>	<b>7,115,846</b>	<b>7,273,690</b>	<b>157,844</b>	<b>2.2%</b>
 SUPPLIES:				
OTHER	51,970	51,970	-	0.0%
STD. CHARGES	2,880	2,880	-	0.0%
<b>SUBTOTAL</b>	<b>54,850</b>	<b>54,850</b>	<b>-</b>	<b>0.0%</b>
 CONTRACTUAL:				
STD. CHARGES	329,720	332,750	3,030	0.9%
VEH. SERVICE	247,330	247,330	-	0.0%
OUTSIDE TRAINER	-	(4,500)	(4,500)	
METCAD	239,450	239,690	240	0.1%
CENTRAL BOOKING	37,810	37,810	-	0.0%
DOG IMPOUNDMENT	36,730	38,730	2,000	5.4%
I.W.I.N. FEES	11,900	13,900	2,000	16.8%
ECIPTC TRAINING	7,830	8,220	390	5.0%
CRISIS INTERVENTION	1,500	1,500	-	0.0%
ARMS CONTRIBUTION	19,200	19,200	-	0.0%
CELLUAR PHONES	15,000	15,000	-	0.0%
OTHER	151,740	139,590	(12,150)	-8.0%
<b>SUBTOTAL</b>	<b>1,098,210</b>	<b>1,089,220</b>	<b>(8,990)</b>	<b>-0.8%</b>

## Supplementary Expenditure Report

### POLICE DEPARTMENT ADMINISTRATION PROGRAM

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
CHIEF OF POLICE	\$106,290	\$109,738	\$113,650	\$113,650	
ASSISTANT CHIEF	90,170	95,348	98,790	98,790	
ADMIN. ASSISTANT II	38,794	40,041	41,490	41,490	
LONGEVITY PAY	4,619	7,275	10,160	12,700	
EMPLOYEE INSURANCE	16,711	17,995	21,940	23,360	
TRANSFER, IMRF PENSION	26,284	26,804	8,660	9,540	
TRANSFER, POLICE PENSION	104,210	98,704	110,450	123,700	
TOTAL 100	\$387,078	\$395,905	\$405,140	\$423,230	4.5%
200					
BOOKS & PERIODICALS	\$0	\$149	\$180	\$180	0.0%
EMPL. RECOGNITION SUPPLIES	273	232	300	300	
TOTAL 200	\$273	\$381	\$480	\$480	0.0%
300					
DUES & SUBSCRIPTIONS	\$2,106	\$1,699	\$2,500	\$2,500	
TRAVEL AND CONF., CHIEF	3,724	3,708	3,500	2,630	
TRAVEL AND CONF., ASST CH.	366	636	2,500	1,880	
CLOTHING ALLOWANCE	1,650	1,650	1,700	1,700	
VEHICLE SERVICE	2,901	5,253	5,310	5,310	
CITY INSURANCE	7,300	5,627	8,050	8,050	
TRANSFER, WORKER'S COMP.	2,910	3,060	3,210	3,210	
CITY TELEPHONE	3,863	3,943	4,980	4,980	
TOTAL 300	\$24,820	\$25,576	\$31,750	\$30,260	-4.7%
400					
VEH. REPL. CHARGE-REG.	\$257,410	\$267,710	\$278,420	\$289,560	
TRANSFER, NEW EQ.	0	0	0	0	
TOTAL 400	\$257,410	\$267,710	\$278,420	\$289,560	4.0%
DIVISION TOTAL	\$669,581	\$689,572	\$715,790	\$743,530	3.9%

**POLICE DEPARTMENT  
PATROL PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
LIEUTENANT	\$81,037	\$85,759	\$88,860	\$88,860	
SERGEANTS (10)	586,689	606,422	630,300	630,300	
OFFICERS (32 to 31)	1,585,354	1,661,112	1,740,390	1,686,000	
K-9 OFFICER	50,371	52,263	54,390	54,390	
OVERTIME	7,192	51,361	65,600	50,600	
STEP OVERTIME	20,443	29,829	33,810	33,810	
OVERTIME, TRAINING	41,052	46,583	51,030	38,270	
SICK LEAVE INCENT.	386	1,203	17,400	17,400	
PERSONAL LEAVE ACCRUAL	21,670	22,480	29,930	29,230	
HOLIDAY PAY	121,743	121,078	134,700	131,570	
LONGEVITY, F.O.P.	164,969	165,160	180,580	195,820	
LONGEVITY PAY, NON-UNION	1,619	2,546	3,560	4,440	
EMPLOYEE INSURANCE	228,859	246,437	321,630	333,430	
TRANSFER, POLICE PENSION	1,301,720	1,242,836	1,390,770	1,537,980	
TOTAL 100	\$4,213,104	\$4,335,069	\$4,742,950	\$4,832,100	1.9%
200					
UNIFORMS AND EQ. REPL	\$1,152	\$2,623	\$4,720	\$4,720	
U.C.A.P. SUPPLIES	174	449	500	500	
AMMUNITION SUPPLIES	7,447	9,663	11,000	11,000	
SUPPLIES, SCHOOL OFFICER	210	1,714	2,000	2,000	
CRIME PREV./OUTREACH MAT'L	0	1,214	1,500	1,500	
SUPPLIES, BIKE PATROL	858	575	2,000	2,000	
TOTAL 200	\$9,841	\$16,238	\$21,720	\$21,720	0.0%
300					
EMPLOYEE WELLNESS	\$196	\$51	\$2,740	\$2,740	
TRAINING AND EDUCATION	7,654	8,816	13,760	10,320	
OUTSIDE INSTRUCTOR, TRAIN.	2,085	0	4,500	0	
CLOTHING ALLOWANCE	33,495	34,238	40,000	40,000	
METRO SQUAD CLOTHING	0	451	900	900	
CELLUAR PHONE	11,896	14,181	15,450	10,820	
VEHICLE SERVICE	169,119	163,336	167,310	167,310	
EQ. SERVICE AND REPAIR	2,439	1,179	3,120	3,120	
I.L.E.A.S. TRAINING FEE	0	0	500	500	
CENTRAL BOOKING FEE	31,298	28,942	37,810	37,810	
RANGE MOWING	1,200	1,050	1,500	1,500	
RANGE OPERATING	3,249	3,528	3,500	3,500	
RANGE ALARM SERVICE	0	330	360	360	
TOWING SERVICES	1,069	1,411	1,500	1,500	
METCAD DISPATCH AGREEMENT	229,677	237,488	239,450	239,690	0.1%
E.C.I.P.T.P. TRAINING	7,098	7,453	7,830	8,220	
CRISIS INTERVENTION SERVICE	5,100	0	1,500	1,500	
EM. SUPPORT SERVICE TEAM	955	2,000	2,400	2,400	
CITY INSURANCE	104,810	80,734	115,550	115,550	
TRANSFER, WORKER'S COMP.	41,440	43,510	45,690	45,690	
CITY TELEPHONE	1,908	1,948	2,460	2,460	
TOTAL 300	\$654,688	\$630,646	\$707,830	\$695,890	-1.7%
PROGRAM TOTAL	\$4,877,633	\$4,981,953	\$5,472,500	\$5,549,710	1.4%

## Supplementary Expenditure Report

### POLICE DEPARTMENT CRIMINAL INVESTIGATION PROGRAM

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
LIEUTENANT	77,792	80,292	83,180	83,180	
SERGEANT	58,380	60,554	63,030	63,030	
OFFICERS (6)	300,854	307,097	326,340	326,340	
POL. SERV. REPRESENTATIVE	35,270	36,412	37,710	37,710	
PHOTO/EVIDENCE TECH.	37,522	38,728	41,736	41,740	
OVERTIME	21,141	39,620	38,700	38,700	
STANDBY PAY	9,908	10,559	10,400	10,400	
PERSONAL TIME ACCRUAL	3,700	3,840	5,000	5,000	
POLICE LONGEVITY	29,404	37,508	46,030	48,610	
AFSCME LONGEVITY	4,948	5,453	5,650	5,660	
LONGEVITY, NON-UNION	2,263	3,532	4,930	6,160	
EMPLOYEE INSURANCE	55,659	59,962	73,100	77,850	
TRANSFER, IMRF PENSION	54,813	55,896	27,680	30,500	
TRANSFER, POLICE PENSION	232,870	222,341	248,800	278,660	
TOTAL 100	\$924,524	\$961,794	\$1,012,286	\$1,053,540	4.1%
200					
UNIFORMS AND EQUIPMENT	\$68	\$528	\$500	\$500	
SMALL COVERT EQ. (VERF)	0	0	800	800	
300					
TRAINING AND EDUCATION	\$10,183	\$9,901	\$10,360	\$7,770	
VEHICLE LEASING	0	0	6,380	6,380	
FOP CLOTHING ALLOWANCE	6,380	6,380	6,000	6,000	
AFSCME CLOTHING ALLOWANCE	0	0	230	230	
VEHICLE SERVICES	27,999	19,515	32,000	32,000	
TRAVEL, INVESTIGATIONS	464	878	4,000	4,000	
OUTSIDE PROF. SERVICES	7,515	1,077	7,500	7,500	
INVEST. PAYMENTS	0	0	1,000	1,000	
UNIFORM REPLACEMENT	131	63	200	200	
INTERSECT SERVICES	1,019	1,019	1,400	1,400	
INTERNET INVEST.	0	0	400	400	
AFIX SYSTEM MAINTENANCE	0	1,721	2,030	2,030	
COMMUNICATIONS I.T.F.	0	0	1,600	1,600	
CITY INSURANCE	24,560	18,920	27,080	27,080	
TRANSFER, WORKER'S COMP.	15,230	15,990	16,790	16,790	
CITY TELEPHONE	1,908	1,948	2,460	2,460	
TOTAL 300	\$95,389	\$77,412	\$119,430	\$116,840	-2.2%
PROGRAM TOTAL	\$1,019,981	\$1,039,734	\$1,133,016	\$1,171,680	3.4%

**POLICE DEPARTMENT  
SUPPORT SERVICES PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
LIEUTENANT	79,195	81,751	84,680	84,680	
SUPPORT SERVICES SUPERV.	47,784	49,322	51,100	51,100	
POL. SERV. REPRESENT (6)	205,709	216,772	226,260	226,260	
P-T SERVICES CLERK (.25)	2,928	2,870	9,190	6,190	
AD. ASST (GRANT)	26,112	27,014	29,630	29,630	
DOCUMENTS FILMING (TEMP.)	7,433	6,476	0	0	
OVERTIME	2,756	9,464	9,780	9,780	
AFSCME LONGEVITY	13,809	17,851	22,270	20,810	
LONGEVITY, NON-UNION	3,008	4,692	7,640	8,170	
EMPLOYEE INSURANCE	50,107	53,952	65,790	70,060	
TRANSFER, IMRF PENSION	58,559	59,712	71,170	78,420	
TRANSFER, POLICE PENSION	41,680	40,594	45,430	50,880	
TOTAL 100	\$539,080	\$570,470	\$622,940	\$635,980	2.1%
200					
OFFICE SUPPLIES	\$8,508	\$7,164	\$11,040	\$11,040	
CITY BLDG. COPIER SUPPLIES	520	527	720	720	
PAPER FOR POLICE MACHINE	1,570	1,590	2,160	2,160	
POLICE COPIER SUPPLIES	1,181	0	1,900	1,900	
EQ., POLICE SUPPLIES	7,140	10,739	12,800	12,800	
TOTAL 200	\$18,919	\$20,020	\$28,620	\$28,620	0.0%
300					
AFSCME CLOTHING ALLOWANCE	\$2,772	\$2,864	\$1,380	\$1,380	
COMMUNICATIONS SERVICES	2,437	9,916	8,510	8,510	
VEHICLE SERVICE	6,733	2,475	10,800	10,800	
EQ. SERVICE AND REPAIR	150	0	2,350	2,350	
TRANSCRIBER/FAX MAINT.	468	683	700	700	
M.D.T./FAX MAINTENANCE	0	0	3,000	3,000	
C.M.S./I.W.I.N. FEES	10,719	10,710	11,900	13,900	
CONTRACTUAL SHREDDING	937	853	2,000	2,000	
I.A.C.P. WEBSITE DUES	1,100	1,100	1,100	1,100	
CITY INSURANCE	11,990	9,236	13,220	13,220	
TRANSFER, WORKER'S COMP.	1,810	1,900	2,000	2,000	
CITY TELEPHONE	1,908	1,948	2,460	2,460	
CITY BLDG. COPIER MAINT.	1,051	1,093	1,340	1,340	
POLICE COPIER MAINT.	782	1,863	2,600	2,600	
CITY COMPUTERIZATION	70,760	72,880	75,800	78,830	
A.R.M.S. CONTRIBUTION	13,783	14,643	19,200	19,200	
SPECIAL POLICE S/W MAINT.	0	0	350	350	
TOTAL 300	\$127,400	\$132,164	\$158,710	\$163,740	3.2%
PROGRAM TOTAL	\$685,399	\$722,654	\$810,270	\$828,340	2.2%

## Supplementary Expenditure Report

### POLICE DEPARTMENT SCHOOL CROSSING GUARDS PROGRAM

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
SCHOOL CROSSING GUARDS	\$36,195	\$39,997	\$53,340	\$53,340	0.0%
TRANSFER, FICA	0	0	4,080	4,500	
TOTAL 100	\$36,195	\$39,997	\$57,420	\$57,840	0.7%
200					
MISC. SUPPLIES	\$446	\$427	\$500	\$500	0.0%
300					
CITY INSURANCE	\$2,480	\$1,907	\$2,730	\$2,730	0.0%
TRANSFER, WORKER'S COMP.	180	190	200	200	
TOTAL 300	\$2,660	\$2,097	\$2,930	\$2,930	0.0%
PROGRAM TOTAL	\$39,301	\$42,521	\$60,850	\$61,270	0.7%

### POLICE DEPARTMENT METER PATROL PROGRAM

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
PARKING ENFORCE. SUPV.	\$39,984	\$41,271	\$42,670	\$42,670	
PARK. ENFORCE. SPEC. (3)	24,296	42,729	51,020	76,430	
PARKING ENFORCE. PART-TIME	63,259	52,785	68,420	40,290	
SPECIAL ENFORCEMENT DETAIL	0	0	6,230	0	
LONGEVITY PAY	2,099	2,935	3,240	5,450	
EMPLOYEE INSURANCE	12,100	13,027	21,930	23,350	
TRANSFER, EMPL. PENSION	15,516	15,823	25,700	28,320	
TOTAL 100	\$157,254	\$168,570	\$219,210	\$216,510	-1.2%
200					
UNIFORMS AND EQUIPMENT	\$901	\$2,229	\$1,230	\$1,230	0.0%
300					
VEHICLE SERVICE	\$22,699	\$12,244	\$23,910	\$23,910	
CITY INSURANCE	2,980	2,296	3,290	3,290	
TRANSFER, WORKER'S COMP.	170	180	190	190	
TOTAL 300	\$25,849	\$14,720	\$27,390	\$27,390	0.0%
PROGRAM TOTAL	\$184,004	\$185,519	\$247,830	\$245,130	-1.1%



**POLICE DEPARTMENT  
ANIMAL CONTROL PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
ANIMAL CONTROL WARDEN	\$32,475	\$33,535	\$34,730	\$34,730	
AN. WARDEN (PART-TIME)	0	0	2,750	0	
OVERTIME	1,662	413	1,130	1,130	
AFSCME LONGEVITY	1,541	2,005	2,340	2,430	
EMPLOYEE INSURANCE	5,570	6,001	7,310	7,780	
TRANSFER, EMPL. PENSION	6,902	7,043	7,640	8,420	
TOTAL 100	\$48,150	\$48,997	\$55,900	\$54,490	-2.5%
200					
UNIFORMS AND EQUIPMENT	\$604	\$597	\$1,000	\$1,000	0.0%
300					
CLOTHING ALLOWANCE	\$180	\$193	\$220	\$220	
VEHICLE SERVICE	4,609	3,875	8,000	8,000	
DOG IMPOUNDMENT	35,660	35,660	36,730	38,730	5.4%
AN. CARCASS REMOVAL	2,033	1,957	3,000	3,000	
CITY INSURANCE	1,830	1,409	2,020	2,020	
TRANSFER, WORKER'S COMP.	180	190	200	200	
TOTAL 300	\$44,492	\$43,284	\$50,170	\$52,170	4.0%
PROGRAM TOTAL	\$93,246	\$92,878	\$107,070	\$107,660	0.6%

## Supplementary Expenditure Report

### FIRE RESCUE SERVICES DEPARTMENT BUDGET ANALYSIS

	09-10	10-11	DIFF	%
SALARIES	6,205,520	6,408,250	202,730	3.3%
SUPPLIES	70,590	61,290	(9,300)	-13.2%
CONTRACTUAL	589,640	590,120	480	0.1%
SUBTOTAL	6,865,750	7,059,660	193,910	2.8%
EQ. & VEH. REPL.	189,280	196,850	7,570	4.0%
TOTAL	7,055,030	7,256,510	201,480	2.9%
ADD'L EQ.	-	-	-	
TOTAL	7,055,030	7,256,510	201,480	2.9%
PERSONNEL:				
SALARIES, N/U	545,900	545,900	-	0.0%
SALARIES, IAFF	3,435,540	3,435,540	-	0.0%
LONGEVITY, FIRE	360,400	395,720	35,320	9.8%
LONGEVITY, N/U	19,830	21,690	1,860	9.4%
TEMP. CLERICAL	-	(1,400)	(1,400)	
OP. OVERTIME	-	(22,500)	(22,500)	
TRAINING OVERTIME	-	(7,500)	(7,500)	
EMPL. INSURANCE	431,470	459,510	28,040	6.5%
EMPL. PENS, IMRF	31,650	34,870	3,220	10.2%
EMPL. PENS, FIRE	1,380,730	1,546,420	165,690	12.0%
SUBTOTAL	6,205,520	6,408,250	202,730	3.3%
SUPPLIES:				
OTHER	69,300	69,300	-	0.0%
F.F. REPL. GEAR	-	(9,300)	(9,300)	
STD. CHARGES	1,290	1,290	-	0.0%
SUBTOTAL	70,590	61,290	(9,300)	-13.2%
CONTRACTUAL:				
STD. CHARGES	207,360	207,840	480	0.2%
VEH. SERVICE	152,220	152,220	-	0.0%
METCAD DISPATCH	88,780	88,780	-	0.0%
2% FIRE INS. PAYMENT	32,560	32,560	-	0.0%
OTHER	108,720	108,720	-	0.0%
SUBTOTAL	589,640	590,120	480	0.1%

**FIRE RESCUE SERVICES DEPARTMENT**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
FIRE CHIEF	\$99,469	\$102,626	\$106,300	\$106,300	
DIVISION OFFICERS (3)	220,303	229,656	260,850	260,850	
PREVENTION/ED. OFFICER	68,473	73,715	80,710	80,710	
CAPTAINS (3)	0	88,730	197,180	197,180	
LIEUTENANTS (15 TO 12)	869,294	817,613	742,180	742,180	
ENGINEERS (15)	0	385,444	861,800	861,800	
FIRE FIGHTERS (37 TO 22)	1,621,125	1,365,017	1,036,080	1,036,080	
ADMIN. ASSISTANT II	36,605	37,789	39,140	39,140	
P-T SECRETARIAL	0	0	1,400	0	
PREV./ED. INSP., UNIV. IL.	53,771	55,515	57,500	57,500	
OVERTIME	332,851	298,070	390,230	360,230	
UPGRADE PAY	11,094	17,608	23,800	23,800	
SICK LEAVE INCENTIVE	1,700	0	4,520	4,520	
HOLIDAY PAY	99,272	105,809	113,900	113,900	
LONGEVITY/STEP, FIRE	389,478	364,049	360,400	395,720	
LONGEVITY PAY, NON-UNION	7,953	13,210	19,830	21,690	
EDUCATIONAL INCENTIVE	11,850	11,400	11,850	11,850	
EMPLOYEE INSURANCE	328,500	353,726	431,470	459,510	
TRANSFER, IMRF PENSION	34,797	35,489	31,650	34,870	
TRANSFER, FIRE PENSION	961,372	1,251,695	1,380,730	1,546,420	
TRANSFER, PENSION U/I	50,237	46,114	54,000	54,000	
TOTAL 100	\$5,198,144	\$5,653,275	\$6,205,520	\$6,408,250	3.3%
200					
OFFICE SUPPLIES	\$4,500	\$4,619	\$4,500	\$4,500	
BLDG. MAINT. SUPPLIES	7,232	6,864	7,100	7,100	
CITY BLDG. COPIER SUPPLIES	730	738	1,000	1,000	
PAPER/FIRE COPIER	210	211	290	290	
FIRE COPIER SUPPLIES	0	0	300	300	
RISK WATCH SUPPLIES	1,049	1,439	1,500	1,500	
UNIFORMS AND EQUIPMENT	23,831	22,292	25,360	25,360	
REPL. HOSE	1,026	1,030	1,030	1,030	
P.P.E. REPL.	9,158	9,519	9,300	0	
HAZMATS SUPPLIES	2,135	1,216	2,480	2,480	
TECH. RESCUE SUPPLIES/EQ.	1,549	1,477	1,500	1,500	
FIRST AID SUPPLIES	3,393	3,293	3,500	3,500	
DETECTOR REPL.	2,332	2,433	2,500	2,500	
FIRE PREVENTION MAT'L	9,460	9,719	10,230	10,230	
TOTAL 200	\$66,605	\$64,850	\$70,590	\$61,290	-13.2%

## Supplementary Expenditure Report

### FIRE RESCUE SERVICES DEPARTMENT (CONTINUED)

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
300					
EMPLOYEE PHYSICALS	\$18,563	\$18,634	\$23,000	\$23,000	
DUES & SUBSCRIPTIONS	2,410	1,741	2,440	2,440	
SOFTWARE MAINT.	2,055	5,028	3,770	3,770	
TRAVEL AND CONFERENCE	8,013	6,472	6,620	6,620	
TRAINING AND EDUCATION	12,344	15,577	17,000	17,000	
I.L.S./E.M.S. TRAINING	2,407	276	4,500	4,500	
I.L.E.A.S. TRAINING FEE	0	0	500	500	
PAYMENT 2% FIRE FUND	34,021	32,778	32,560	32,560	
UNIFORM ALLOWANCE	6,423	7,262	7,540	7,540	
CELLUAR/PAGING SERVICES	5,527	4,857	5,700	5,700	
COMMUNICATION REPAIRS	1,183	3,145	3,000	3,000	
STATE IWIN RADIO FEES	0	6,181	5,670	5,670	
LAUNDRY AND TOWELS	651	905	820	820	
VEHICLE SERVICE	150,629	158,307	152,220	152,220	
SMALL ENGINE MAINT. CONTRA	0	666	2,000	2,000	
CITY INSURANCE	97,000	74,948	106,940	106,940	
TRANSFER, WORKER COMP.	75,840	79,630	83,610	83,610	
CITY TELEPHONE	2,905	2,966	3,750	3,750	
CITY BLDG. COPIER MAINT.	913	950	1,170	1,170	
FIRE COPIER MAINT.	545	263	710	710	
DISPATCH CONTRACT, METCAD	92,758	91,394	88,780	88,780	0.0%
CITY COMPUTERIZATION	11,100	11,430	11,890	12,370	
ESDA SERVICES	847	859	2,000	2,000	
METCAD TERMINAL MAINT.	0	0	200	200	
DEFIBRULATOR MAINT.	309	1,576	2,700	2,700	
GROUND LADDER TEST.	1,040	960	1,150	1,150	
AIR SYSTEM TESTING/MAINT.	6,036	7,082	7,100	7,100	
EMPLOYEE TESTING	0	0	10,300	10,300	
EM. SUPPORT SERVICES TEAM	955	2,000	2,000	2,000	
TOTAL 300	\$534,474	\$535,887	\$589,640	\$590,120	0.1%
400					
VEH. REPL. CHARGE	\$173,080	\$182,000	\$189,280	\$196,850	4.0%
VEH. REPL. CHARGE, ADD'L	0	0	0	0	
TOTAL 400	\$173,080	\$182,000	\$189,280	\$196,850	4.0%
DEPARTMENT TOTAL	\$5,972,303	\$6,436,012	\$7,055,030	\$7,256,510	2.9%

**PUBLIC WORKS DEPARTMENT  
BUDGET ANALYSIS**

	2009-10	2010-11	DIFF	%
PERSONNEL	4,413,741	4,438,910	25,169	0.6%
SUPPLIES	532,200	532,200	-	0.0%
CONTRACTUAL	1,708,440	1,535,850	(172,590)	-10.1%
SUBTOTAL	6,654,381	6,506,960	(147,421)	-2.2%
VEH/EQ. REPL.	383,760	399,110	15,350	4.0%
SUBTOTAL	7,038,141	6,906,070	(132,071)	-1.9%
TOTAL	7,038,141	6,906,070	(132,071)	-1.9%
PERSONNEL:				
SALARIES N/U	1,765,235	1,765,230	(5)	0.0%
LONGEVITY, NON-UNION	62,356	80,030	17,674	28.3%
SALARIES AFSCME	1,088,080	1,088,080	-	0.0%
LONGEVITY, AFSCME	77,770	78,480	710	0.9%
MAINT. WORKER	-	(58,380)	(58,380)	
ARBOR PART-TIME	72,710	72,710	-	0.0%
OVERTIME	89,870	91,360	1,490	1.7%
EMPL. INSURANCE	425,430	453,020	27,590	6.5%
EMPL. PENSION	639,420	701,900	62,480	9.8%
SEASONAL	192,870	166,480	(26,390)	-13.7%
-	-	-	-	
SUBTOTAL	4,413,741	4,438,910	25,169	0.6%
SUPPLIES:				
OTHER	235,360	235,360	-	0.0%
SALT & CHEMICALS	83,280	83,280	-	0.0%
LIGHTING/ROAD SUPPLIES	91,550	91,550	-	0.0%
ASPHALT	49,720	49,720	-	0.0%
CONCRETE	69,380	69,380	-	0.0%
STD. CHARGES	2,910	2,910	-	0.0%
SUBTOTAL	532,200	532,200	-	0.0%
CONTRACTUAL:				
STD. CHARGES	292,940	293,910	970	0.3%
VEH. SERVICE	375,780	375,780	-	0.0%
UTILITIES, FACILI.	189,700	179,700	(10,000)	-5.3%
DEPT. WIDE TRAINING	-	(5,000)	(5,000)	
ARBOR BACKHOE RENT	-	(5,000)	(5,000)	
ARBOR GATE FEES	-	(5,000)	(5,000)	
CUSWDS PAYMENT	22,960	19,100	(3,860)	-16.8%
LEAF PICKUP	78,100	-	(78,100)	-100.0%
UTIL., ST. LIGHT	238,670	168,670	(70,000)	-29.3%
NUISANCE ABATE	50,000	50,000	-	0.0%
GATE FEES	72,210	72,210	-	0.0%
JULIE SERVICE	4,800	4,800	-	0.0%
OTHER	383,280	386,680	3,400	0.9%
-	-	-	-	
SUBTOTAL	1,708,440	1,535,850	(172,590)	-10.1%

## Supplementary Expenditure Report

### PUBLIC WORKS DEPARTMENT ADMINISTRATION DIVISION

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
DIRECTOR OF PUBLIC WORKS	\$111,691	\$115,314	\$119,830	\$119,830	
ASSISTANT TO DIRECTOR	49,038	50,632	52,610	52,610	
ADMIN. ASSISTANT I (3)	89,646	101,556	107,487	107,490	
LONGEVITY PAY	3,991	5,972	9,274	11,540	
EMPLOYEE INSURANCE	27,420	29,528	36,550	38,920	
TRANSFER, IMRF PENSION	47,267	48,204	57,470	63,320	
TOTAL 100	\$329,053	\$351,206	\$383,221	\$393,710	2.7%
200					
BOOKS AND PERIODICALS	\$480	\$162	\$1,000	\$1,000	
OFFICE SUPPLIES	5,303	5,959	6,500	6,500	
CITY BLDG. COPIER SUPPLIES	840	852	1,160	1,160	
P.W. COPIER PAPER	1,270	1,290	1,750	1,750	
TOTAL 200	\$7,893	\$8,263	\$10,410	\$10,410	0.0%
300					
DUES & SUBSCRIPTIONS	\$2,688	\$2,541	\$3,350	\$3,350	
CELLUAR/PAGING SERV.	868	520	720	360	
TRAVEL AND CONFERENCE	3,493	3,044	4,500	4,500	
TRAINING AND EDUCATION	421	1,145	2,500	2,500	
VEHICLE SERVICE	7,052	5,338	10,350	10,350	
PRINTING SERVICES	946	1,239	1,900	1,900	
TEMPORARY CLERICAL SERV.	0	0	1,000	0	
SHIPPING CHARGES	1,494	1,780	2,000	2,000	
ALARM SERVICE MONITORING	192	198	210	210	
CITY INSURANCE	7,190	5,539	7,930	7,930	
TRANSFER, WORKER'S COMP.	2,990	3,140	3,300	3,300	
TELEPHONE	2,357	2,407	3,040	3,040	
CITY BLDG. COPIER MAINT.	1,145	1,192	1,460	1,460	
P.W. COPIER MAINT.	1,398	1,196	2,000	1,500	
CITY COMPUTERIZATION	34,260	35,290	36,700	38,170	
TOTAL 300	\$66,494	\$64,569	\$80,960	\$80,570	-0.5%
400					
VEH. REPL. CHARGE	\$350,368	\$359,380	\$383,760	\$399,110	4.0%
VEHL. REPL., ADD'L	0	\$0	\$0	\$0	
TOTAL 400	\$350,368	\$359,380	\$383,760	\$399,110	4.0%
PROGRAM TOTAL	\$753,808	\$783,418	\$858,351	\$883,800	3.0%

**PUBLIC WORKS DEPARTMENT  
ARBOR DIVISION  
URBAN FORESTRY PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	
100					
CITY ARBORIST (1/3)	\$24,009	\$24,295	\$25,250	\$25,250	
ARBOR TECHNICIAN (2)	79,574	82,142	85,360	85,360	
FORESTRY SUPERVISOR	55,211	56,992	59,240	59,240	
REGULAR PART-TIME	22,979	21,188	31,160	31,160	
SEASONAL TRIMMER	8,147	5,734	11,120	11,120	
LONGEVITY, NON-UNION	1,555	2,420	3,380	4,220	
LONGEVITY, AFSCME	1,873	3,292	3,700	4,700	
EMPLOYEE INSURANCE	20,583	22,170	31,430	33,470	
TRANSFER, IMRF PENSION	29,081	29,654	43,520	47,950	
TOTAL 100	\$243,012	\$247,887	\$294,160	\$302,470	2.8%
200					
TOOLS & SUPPLIES	\$2,604	\$2,729	\$2,800	\$2,800	
EDUCATIONAL MAT'L	313	838	780	780	
MAINTENANCE SUPPLIES	1,090	774	1,000	1,000	
TOTAL 200	\$4,007	\$4,341	\$4,580	\$4,580	0.0%
300					
DUES AND SUBSCRIPTIONS	\$2,362	\$970	\$1,740	\$1,740	
TRAVEL AND CONFERENCE	1,246	960	1,600	1,600	
TRAINING AND EDUCATION	1,342	1,185	1,750	1,750	
SERVICE AND REPAIR	642	216	500	500	
SUPV. CLOTHING ALLOWANCE	1,145	1,080	1,360	1,360	
UNIFORM RENTAL	486	287	1,030	1,030	
CDL LICENSE	100	205	120	120	
VEHICLE SERVICE	41,577	37,065	45,830	45,830	
BOOM TRUCK INSP.	375	375	400	400	
BACKHOE RENTAL	0	339	6,000	1,000	
CITY INSURANCE	11,210	8,635	12,360	12,360	
TRANSFER, WORKER'S COMP.	8,930	9,380	9,850	9,850	
CITY TELEPHONE	1,211	1,237	1,560	1,560	
TOTAL 300	\$70,626	\$61,934	\$84,100	\$79,100	-5.9%
PROGRAM TOTAL	\$317,645	\$314,162	\$382,840	\$386,150	0.9%

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT  
ARBOR DIVISION  
LANDSCAPE MANAGEMENT PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	
100					
CITY ARBORIST (1/3)	\$23,303	\$24,295	\$25,250	\$25,250	
LANDSCAPE SUPV. (.50)	26,795	27,665	28,750	28,750	
SEASONAL, LANDSCAPE	26,280	26,604	31,480	31,480	
LANDSCAPE TECHNICIAN	39,787	41,071	42,680	42,680	
SEASONAL, MVPS REIMB.	40,327	44,848	49,330	49,330	
LONGEVITY PAY, NON-UNION	983	1,851	2,160	3,590	
LONGEVITY, AFSCME	0	1,488	2,130	2,280	
EMPLOYEE INSURANCE	18,383	19,797	21,930	23,350	
TRANSFER, IMRF PENSION	16,547	16,875	32,470	35,780	
TOTAL 100	\$192,405	\$204,494	\$236,180	\$242,490	2.7%
200					
TOOLS & SUPPLIES	\$2,939	\$2,937	\$2,800	\$2,800	
MAINTENANCE SUPPLIES	3,591	3,181	3,700	3,700	
TOTAL 200	\$6,530	\$6,118	\$6,500	\$6,500	0.0%
300					
SERVICE AND REPAIR	\$564	\$563	\$550	\$550	
CONTRACTUAL TURF MAINT.	17,551	18,397	20,000	24,250	
MOWING TRI STAR	0	0	1,600	1,600	
ARBOR GATE FEES	13,977	19,045	30,500	25,500	
UNIFORM RENTAL	774	200	750	750	
CDL LICENSE	0	0	160	160	
VEHICLE SERVICE	13,558	12,599	14,750	14,750	
IRRIGATION SYSTEM	2,029	2,401	4,500	4,500	
CITY INSURANCE	10,300	7,938	11,360	11,360	
TRANSFER, WORKER'S COMP.	4,470	4,690	4,930	4,930	
TOTAL 300	\$63,223	\$65,833	\$89,100	\$88,350	-0.8%
PROGRAM TOTAL	\$262,158	\$276,445	\$331,780	\$337,340	1.7%



**PUBLIC WORKS DEPARTMENT  
PUBLIC FACILITIES DIVISION  
FACILITIES MAINTENANCE**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
PUBLIC FACILITIES MGR.	\$74,440	\$76,842	\$79,870	\$79,870	
BLDG. MAINT. WORKER	39,787	41,071	42,680	42,680	
CITY BLDG WORKER (.5)	12,201	12,661	12,870	12,870	
LONGEVITY, NON-UNION	1,701	2,665	3,630	4,540	
LONGEVITY, AFSCME	15	1,223	1,280	2,130	
EMPLOYEE INSURANCE	11,132	11,986	18,270	19,450	
TRANSFER, IMRF PENSION	19,234	19,611	28,090	30,950	
TOTAL 100	\$158,510	\$166,059	\$186,690	\$192,490	3.1%
200					
BLDG. MAINT. SUPPLIES	\$32,481	\$39,264	\$30,850	\$30,850	
SAFETY EQUIPMENT	3,067	2,399	2,370	2,370	
TOTAL 200	\$35,548	\$41,663	\$33,220	\$33,220	0.0%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$160	\$160	
REFUSE COLLECTION	9,593	6,636	7,800	7,800	
ELEVATOR SERVICE	2,416	2,751	2,000	2,000	
ARCHITECTURAL ASSISTANCE	428	4,900	2,600	2,600	
CELLUAR/PAGING SERV.	301	936	2,200	2,200	
UNIFORM RENTAL	309	363	450	450	
CDL LICENSE	0	0	30	30	
VEHICLE SERVICE	5,773	3,863	5,720	5,720	
BUILDING REPAIRS	28,181	33,244	25,400	25,400	
GENERATOR MAINT.	6,827	5,434	6,200	6,200	
CUSTODIAL CONTRACT	60,037	59,537	65,870	65,870	
UTILITIES	152,304	174,262	189,700	179,700	
SIMPLEX CONTRACT	0	0	780	780	
CITY INSURANCE	14,480	11,151	15,960	15,960	
TRANSFER, WORKER'S COMP.	2,770	2,910	3,060	3,060	
CITY TELEPHONE	352	359	450	450	
TOTAL 300	\$283,771	\$306,346	\$328,380	\$318,380	-3.0%
PROGRAM TOTAL	\$477,829	\$514,068	\$548,290	\$544,090	-0.8%

**Supplementary Expenditure Report**

---

**PUBLIC WORKS DEPARTMENT  
PUBLIC FACILITIES DIVISION  
CIVIC CENTER**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
2007-08	2008-09	2009-10	2010-11		
100					
PART-TIME	\$38,928	\$39,743	\$51,680	\$51,680	0.0%
NON-UNION LONGEVITY PAY	373	541	690	1,540	
TRANSFER, IMRF PENSION	3,516	3,587	7,740	8,530	
TOTAL 100	\$42,817	\$43,871	\$60,110	\$61,750	2.7%
200					
BLDG. MAINT. SUPPLIES	\$1,969	\$4,095	\$2,140	\$2,140	0.0%
300					
UNIFORM RENTAL	\$97	\$116	\$400	\$400	
MARKETING COSTS	7,491	7,643	2,970	2,970	
CITY INSURANCE	7,950	6,126	8,770	8,770	
TRANSFER, WORKER'S COMP.	1,300	1,370	1,440	1,440	
TOTAL 300	\$16,838	\$15,255	\$13,580	\$13,580	0.0%
PROGRAM TOTAL	\$61,624	\$63,221	\$75,830	\$77,470	2.2%

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
TOOL ROOM PROGRAM**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
2007-08	2008-09	2009-10	2010-11		
100					
OPERATIONS MGR. (.05)	\$3,934	\$6,088	\$4,220	\$4,220	
TOOLROOM CLERK	32,886	33,942	35,280	35,280	
LONGEVITY PAY	983	1,118	1,580	1,760	
EMPLOYEE INSURANCE	6,961	7,495	7,680	8,170	
TRANSFER, IMRF PENSION	9,074	9,253	8,220	9,060	
TOTAL 100	\$53,838	\$57,896	\$56,980	\$58,490	2.7%
200					
SAFETY EQUIPMENT	\$3,658	\$6,506	\$3,000	\$3,000	
CUSTODIAL SUPPLIES	2,125	5,110	2,000	2,000	
TOOL ROOM SUPPLIES	9,333	12,137	11,900	11,900	
SAW BLADES	648	3,133	3,000	3,000	
BARRICADES	8,542	361	8,520	8,520	
TOTAL 200	\$24,306	\$27,247	\$28,420	\$28,420	0.0%
300					
UNIFORM RENTAL	\$244	\$400	\$400	\$400	
SMALL EQUIPMENT REPAIR	20,170	37,034	24,560	24,560	0.0%
TOTAL 300	\$20,414	\$37,434	\$24,960	\$24,960	0.0%
PROGRAM TOTAL	\$98,558	\$122,577	\$110,360	\$111,870	1.4%

## Supplementary Expenditure Report

### PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION SNOW AND ICE REMOVAL PROGRAM

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2007-08	2008-09	2009-10	2010-11	
100					
OVERTIME	\$65,417	\$67,986	\$58,580	\$58,580	
STANDBY PAY	13,440	13,520	16,640	16,640	
IMRF PENSION	0	0	14,650	16,140	
TOTAL 100	\$78,857	\$81,506	\$89,870	\$91,360	1.7%
200					
SNOW ABATEMENT CHEMICALS	\$2,527	\$3,484	\$2,300	\$2,300	
SAND	1,200	0	1,200	1,200	
SALT	55,129	58,773	77,500	77,500	
SNOW FENCE	0	0	280	280	
SNOW BLADES	2,345	3,676	2,000	2,000	
TOTAL 200	\$61,201	\$65,933	\$83,280	\$83,280	0.0%
300					
TRAINING AND EDUCATION	\$0	\$1,221	\$850	\$850	
WEATHER SERVICE	1,580	1,741	2,730	2,730	
PAGING SERVICE	949	829	900	900	
CELLUAR/PAGING SERVICE	1,183	1,150	2,200	2,200	
TOWING SERVICE	0	0	250	250	
PUBLIC SERVICE ANNOUNCEMENT	225	0	350	0	
PLOW REPAIR	6,734	9,715	8,580	8,580	
EQUIPMENT RENTAL	2,474	0	4,000	4,000	
CONTRACT SNOW REMOVAL	7,689	4,948	5,000	5,000	
CITY INSURANCE	8,210	6,324	9,050	9,050	
TRANSFER, WORKER'S COMP.	1,940	2,040	2,140	2,140	
TOTAL 300	\$30,984	\$27,968	\$36,050	\$35,700	-1.0%
PROGRAM TOTAL	\$171,042	\$175,407	\$209,200	\$210,340	0.5%

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
TRAFFIC CONTROL PROGRAM**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2007-08	2008-09	2009-10	2010-11	
100					
OPERATIONS MGR (.2)	\$15,736	\$24,349	\$16,880	\$16,880	
SUPERVISOR (.5)	29,406	30,377	31,570	31,570	
EQ. OPERATOR	39,787	41,071	42,680	42,680	
MAINT. WORKER	37,542	38,764	40,280	40,280	
LONGEVITY, NON-UNION	598	1,330	1,940	3,020	
LONGEVITY, AFSCME	6,231	7,756	9,100	9,700	
EMPLOYEE INSURANCE	15,048	16,203	19,740	21,020	
TRANSFER, IMRF PENSION	20,652	21,059	28,490	31,390	
TOTAL 100	\$165,000	\$180,909	\$190,680	\$196,540	3.1%
200					
PAINT AND MARKINGS	\$16,117	\$11,513	\$18,680	\$18,680	
REPAIR & REPL. PARTS	966	1,037	1,500	1,500	
SIGNS	21,486	22,581	22,900	22,900	
LAWN MAINT. MATERIALS	2,627	2,901	3,150	3,150	
POSTS	2,141	7,559	5,040	5,040	
GUARDRAILS & POSTS	0	0	400	400	
TOTAL 200	\$43,337	\$45,591	\$51,670	\$51,670	0.0%
300					
DUES AND SUBSCRIPTIONS	\$234	\$150	\$220	\$220	
TRAVEL AND CONFERENCE	0	0	450	450	
UNIFORM RENTAL	995	700	700	700	
CDL LICENSE	50	155	150	150	
VEHICLE SERVICE	12,392	10,892	9,900	9,900	
CONTRACT JUNK & DEBRIS	0	0	700	700	
CITY INSURANCE	10,430	8,033	11,500	11,500	
TRANSFER, WORKER'S COMP.	3,390	3,560	3,740	3,740	
CITY TELEPHONE	1,211	1,237	1,560	1,560	
TOTAL 300	\$28,702	\$24,727	\$28,920	\$28,920	0.0%
PROGRAM TOTAL	\$237,039	\$251,227	\$271,270	\$277,130	2.2%

## Supplementary Expenditure Report

### PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION STREET LIGHTING PROGRAM

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
OPERATIONS MGR (.2)	\$15,736	\$24,349	\$16,880	\$16,880	
SUPERVISOR (.8)	47,911	49,468	51,400	51,400	
ELECTRICIAN (3)	119,361	123,282	128,040	128,040	
LONGEVITY, NON-UNION	1,249	1,898	2,730	2,570	
LONGEVITY, AFSCME	3,909	6,184	7,260	5,120	
EMPLOYEE INSURANCE	22,281	23,997	29,240	31,140	
TRANSFER, IMRF PENSION	33,803	34,469	41,260	45,460	
TOTAL 100	\$244,250	\$263,647	\$276,810	\$280,610	1.4%
200					
LIGHTING SUPPLIES	\$48,850	\$70,232	\$83,350	\$83,350	
TOOLS & SUPPLIES	419	1,217	750	750	
TRANSFORMER REPLACEMENT	0	0	800	800	
TOTAL 200	\$49,269	\$71,449	\$84,900	\$84,900	0.0%
300					
TRAINING AND EDUCATION	\$10	\$266	\$730	\$730	
SUPV. CLOTHING ALLOWANCE	2,864	1,865	2,900	2,900	
UNIFORM RENTAL	159	840	840	840	
CDL LICENSE	100	50	100	100	
VEHICLE SERVICE	26,067	25,409	33,770	33,770	
EMERGENCY REPAIRS	0	875	1,500	1,500	
BOOM TRUCK INSP.	1,125	1,125	1,200	1,200	
UTILITIES	172,764	152,829	238,670	168,670	
LIGHT POLE PAINTING	0	0	3,000	3,000	
CONTRACTUAL BORING	0	0	2,500	2,500	
CITY INSURANCE	15,130	11,657	16,690	16,690	
TRANSFER, WORKER'S COMP.	3,490	3,670	3,850	3,850	
CITY TELEPHONE	352	359	450	450	
TOTAL 300	\$222,061	\$198,945	\$306,200	\$236,200	-22.9%
PROGRAM TOTAL	\$515,580	\$534,041	\$667,910	\$601,710	-9.9%

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
STREET MAINTENANCE AND CONSTRUCTION PROGRAM**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2007-08	2008-09	2009-10	2010-11	
100					
OPERATIONS MGR (.15)	\$11,802	\$18,262	\$12,660	\$12,660	
SUPERVISOR (.5)	29,406	30,377	31,570	31,570	
EQUIPMENT OP. (4)	160,658	164,396	170,720	170,720	
MAINT. WORKER (3)	113,759	111,447	120,840	120,840	
SEASONAL	26,851	44,335	41,670	25,210	
LONGEVITY, NON-UNION	809	1,223	1,770	3,020	
LONGEVITY, AFSCME	17,457	21,062	25,610	25,580	
EMPLOYEE INSURANCE	37,030	39,875	63,230	67,340	
TRANSFER, IMRF PENSION	60,436	61,632	80,970	86,590	
TOTAL 100	\$458,208	\$492,609	\$549,040	\$543,530	-1.0%
200					
MISC. SUPPLIES	\$555	\$715	\$1,600	\$1,600	
GRAVEL, CHIPS AND SAND	13,979	8,833	6,500	6,500	
ASPHALT	64,341	69,359	55,520	55,520	
CULVERT PIPE	0	0	710	710	
GUTTER BROOMS	3,024	10,960	17,670	17,670	
HEATING FUEL	215	338	1,650	1,650	
TOTAL 200	\$82,114	\$90,205	\$83,650	\$83,650	0.0%
300					
TRAVEL AND CONFERENCE	\$300	\$40	\$300	\$300	
CONT. ASPHALT PATCHUP	0	0	2,500	2,500	
CONT. MOWING, OPEN AREAS	0	0	2,500	2,500	
UNIFORM RENTAL	1,760	2,000	2,000	2,000	
CDL LICENSE	200	100	150	150	
GATE FEES	73,636	55,579	72,210	72,210	
VEHICLE SERVICE	149,557	114,825	142,000	142,000	
EQUIPMENT RENTAL	0	560	1,500	1,500	
CITY INSURANCE	15,780	12,156	17,400	17,400	
TRANSFER, WORKER'S COMP.	6,400	6,720	7,060	7,060	
TOTAL 300	\$247,633	\$191,980	\$247,620	\$247,620	0.0%
PROGRAM TOTAL	\$787,955	\$774,794	\$880,310	\$874,800	-0.6%

**Supplementary Expenditure Report**

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2007-08	2008-09	2009-10	2010-11	
100					
OPERATIONS MGR ( .15)	\$11,802	\$18,262	\$12,660	\$12,660	
OPN. SUPERVISOR (.4)	40,322	24,906	28,380	28,380	
EQUIPMENT OP. (3)	79,617	122,808	128,040	128,040	
MAINT. WORKER (1)	110,218	38,787	40,280	40,280	
SEASONAL	7,319	7,023	9,930	0	
LONGEVITY, NON-UNION	708	1,162	1,540	1,500	
LONGEVITY, AFSCME	9,845	13,705	12,430	19,890	
EMPLOYEE INSURANCE	28,670	30,869	40,200	42,810	
TRANSFER, IMRF PENSION	53,644	54,703	53,000	58,400	
TOTAL 100	\$342,145	\$312,225	\$326,460	\$331,960	1.7%
200					
TOOLS/SUPPLIES	\$967	\$826	\$1,810	\$1,810	
JET/PUMP HOSE	4,491	737	12,550	12,550	
RODS, PLUGS, NOZZLES	1,011	864	2,540	2,540	
SHORING EQUIPMENT	0	0	1,470	1,470	
T.V. SUPPLIES	1,922	3,975	3,000	3,000	
CHEMICALS	5,343	5,661	8,220	8,220	
TOTAL 200	\$13,734	\$12,063	\$29,590	\$29,590	0.0%
300					
TRAINING AND EDUCATION	\$700	\$89	\$700	\$700	
PEST CONTROL	500	70	880	880	
UNIFORM RENTAL	1,546	1,420	1,420	1,420	
CDL LICENSE	0	50	200	200	
VEHICLE SERVICE	34,270	25,342	37,150	37,150	
T.V. SERVICES	1,295	1,094	3,800	3,800	
SAFETY SERVICES	0	0	600	600	
EQUIPMENT RENTAL	0	0	500	500	
CITY INSURANCE	17,350	13,366	19,130	19,130	
TRANSFER, WORKER'S COMP.	3,350	3,520	3,700	3,700	
TOTAL 300	\$59,011	\$44,951	\$68,080	\$68,080	0.0%
PROGRAM TOTAL	\$414,890	\$369,239	\$424,130	\$429,630	1.3%



**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
CONCRETE REPAIR AND REPLACEMENT**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
OPERATIONS MGR (.15)	\$11,802	\$18,262	\$12,660	\$12,660	
SUPERVISOR (.4)	26,435	24,906	28,380	28,380	
EQUIPMENT OP. (2)	117,825	82,142	85,360	85,360	
MAINT. WORKER (4 to 3)	75,106	141,242	161,120	120,840	
SEASONAL	10,979	15,367	18,180	18,180	
LONGEVITY, NON-UNION	520	1,162	1,640	1,500	
LONGEVITY, AFSCME	9,843	12,225	16,260	9,080	
EMPLOYEE INSURANCE	30,360	32,696	40,200	33,710	
TRANSFER, IMRF PENSION	42,343	43,179	54,900	51,490	
TOTAL 100	\$325,213	\$371,181	\$418,700	\$361,200	-13.7%
200					
BRICK/BLOCK/MASONRY	\$19	\$0	\$850	\$850	
PRECAST MANHOLES	472	2,682	2,600	2,600	
CASTINGS	3,579	9,443	10,190	10,190	
TILE/PIPE	18	2,231	4,550	4,550	
SAND	0	0	200	200	
TOOLS/SUPPLIES	4,422	2,110	3,810	3,810	
CONCRETE	122,114	109,644	71,780	71,780	
FORMS/LUMBER	2,147	3,004	2,750	2,750	
CURING COMPOUND	780	1,391	1,200	1,200	
TOTAL 200	\$133,551	\$130,505	\$97,930	\$97,930	0.0%
300					
TRAINING AND EDUCATION	\$300	\$0	\$300	\$300	
UNIFORM RENTAL	2,187	2,600	2,600	2,600	
CDL LICENSE	0	0	150	150	
VEHICLE SERVICE	52,401	73,593	56,840	56,840	
EQUIPMENT RENTAL	0	50	500	500	
CITY INSURANCE	12,260	9,442	13,510	13,510	
TRANSFER, WORKER'S COMP.	8,280	8,690	9,130	9,130	
TOTAL 300	\$75,428	\$94,375	\$83,030	\$83,030	0.0%
PROGRAM TOTAL	\$534,192	\$596,061	\$599,660	\$542,160	-9.6%

**Supplementary Expenditure Report**

---

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
TRAFFIC SIGNALS PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
OPERATIONS MGR. (.05)	\$3,934	\$6,087	\$4,220	\$4,220	
TRAFFIC SIGNAL TECHNICIAN	49,621	51,237	53,210	53,210	
SUPERVISOR (.2)	11,978	12,367	12,850	12,850	
LONGEVITY PAY	1,286	1,999	2,810	3,300	
STANDBY PAY	3,120	3,120	3,120	3,120	
EMPLOYEE INSURANCE	6,961	7,495	9,140	9,730	
TRANSFER, IMRF PENSION	12,038	12,279	14,620	16,110	
TOTAL 100	\$88,938	\$94,584	\$99,970	\$102,540	2.6%
200					
MISC. SUPPLIES	\$112	\$1,669	\$1,200	\$1,200	
TRAFFIC SIGNAL HARDWARE	7,843	8,074	7,850	7,850	
TOTAL 200	\$7,955	\$9,743	\$9,050	\$9,050	0.0%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$40	\$40	
TRAINING AND EDUCATION	0	0	800	800	
UNIFORM RENTAL	480	480	480	480	
VEHICLE SERVICE	6,369	7,291	6,070	6,070	
SIGNAL REPAIR SERVICES	662	698	1,500	1,500	
CITY INSURANCE	8,210	6,324	9,050	9,050	
TRANSFER, WORKER'S COMP.	1,360	1,430	1,500	1,500	
TOTAL 300	\$17,081	\$16,223	\$19,440	\$19,440	0.0%
PROGRAM TOTAL	\$113,974	\$120,550	\$128,460	\$131,030	2.0%

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
OPERATIONS MGR. (.05)	\$3,934	\$6,087	\$4,220	\$4,220	
OPN. SUPV. (.2)	17,431	12,453	14,190	14,190	
LONGEVITY PAY	726	527	740	750	
EMPLOYEE INSURANCE	3,071	3,304	1,830	1,950	
TRANSFER, IMRF PENSION	6,497	6,622	3,830	4,220	
TOTAL 100	\$31,659	\$28,993	\$24,810	\$25,330	2.1%
200					
MISC. SUPPLIES	\$145	\$0	\$400	\$400	
GRAPHIC MATERIAL	998	126	920	920	
COMPUTER SUPPLIES	683	344	800	800	
BASE MAPS	0	0	190	190	
TOTAL 200	\$1,826	\$470	\$2,310	\$2,310	0.0%
300					
TRAINING AND EDUCATION	\$526	\$531	\$950	\$950	
DEPT. WIDE TRAINING	4,084	7,771	10,000	5,000	
CONTRACTUAL LOCATING	0	0	5,000	1,000	
ST. BANNER INSTALLATION	0	0	5,000	5,000	
STREETSCAPE MAINT.	0	0	3,000	3,000	
UNIFORM RENTAL	0	200	200	200	
VEHICLE SERVICE	1,756	1,143	1,570	1,570	
JULIE SYSTEM FEES	4,539	5,103	4,800	5,800	
CITY INSURANCE	910	704	1,010	1,010	
TRANSFER, WORKER'S COMP.	500	530	560	560	
TOTAL 300	\$12,315	\$15,982	\$32,090	\$24,090	-24.9%
PROGRAM TOTAL	\$45,800	\$45,445	\$59,210	\$51,730	-12.6%

## Supplementary Expenditure Report

### PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION PLANNING AND MAPPING PROGRAM

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
ASST. CITY ENGINEER	\$77,932	\$80,458	\$83,610	\$83,610	
SENIOR CIVIL ENGINEER	70,615	72,893	75,760	75,760	
PROJECTS COORDINATOR	64,254	66,325	68,930	68,930	
INFORMATION TECH.	44,880	46,544	49,587	49,590	
ENGINEERING AIDE P-T	5,628	7,150	7,380	7,380	
ENG. TECH/SURVEYOR	60,304	62,251	64,700	64,700	
DATA BASE INTERN (M09)	9,178	14,590	7,690	7,690	
LONGEVITY PAY	6,241	9,781	13,707	17,130	
EMPLOYEE INSURANCE	27,843	29,981	40,200	42,810	
TRANSFER, IMRF PENSION	59,746	60,922	73,970	81,500	
TOTAL 100	\$426,621	\$450,895	\$485,534	\$499,100	2.8%
200					
REPRODUCTION SUPPLIES	\$733	\$553	\$2,000	\$2,000	
TOTAL 200	\$733	\$553	\$2,000	\$2,000	0.0%
300					
DUES AND SUBSCRIPTIONS	\$30	\$100	\$500	\$500	
CELLUAR/PAGING SERVICES	2,335	2,466	2,440	2,440	
TRAVEL AND CONFERENCE	9,904	8,844	9,500	9,500	
PROF. ENGINEERING SERVICES	2,090	4,091	2,800	2,800	
REPRODUCTION SERVICES	1,145	219	2,000	2,000	
PLOTTER/COPIER MAINTENANCE	1,143	1,184	1,500	1,500	
VEHICLE SERVICE	3,676	3,692	5,590	5,590	
CITY INSURANCE	7,560	5,825	8,340	8,340	
TRANSFER, WORKER'S COMP.	1,170	1,230	1,290	1,290	
CITY TELEPHONE	1,426	1,456	1,840	1,840	
TOTAL 300	\$30,479	\$29,107	\$35,800	\$35,800	0.0%
PROGRAM TOTAL	\$457,833	\$480,555	\$523,334	\$536,900	2.6%

**PUBLIC WORKS DEPARTMENT  
ENGINEERING DIVISION  
TRANSPORTATION IMPROVEMENTS PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
CIVIL ENGINEER	\$63,628	\$72,334	\$73,511	\$73,500	
ENGINEERING TECH. (2)	98,096	101,264	105,220	105,220	
CIVIL ENGINEER (WINDSOR)	59,409	62,847	65,340	65,340	
ENGIN. TECH. (WINDSOR)	49,038	25,297	52,610	52,610	
OVERTIME	1,074	5,227	3,420	3,420	
OVERTIME, CAP. IMPR.	0	0	8,270	8,270	
LONGEVITY PAY	1,925	2,195	7,515	11,000	
EMPLOYEE INSURANCE	22,563	27,310	36,550	38,920	
IMRF PENSION	40,153	40,942	62,470	68,830	
TOTAL 100	\$335,886	\$337,416	\$414,906	\$427,110	2.9%
200					
SURVEYING SUPPLIES	\$850	\$607	\$850	\$850	
TOTAL 200	\$850	\$607	\$850	\$850	0.0%
300					
VEHICLE SERVICE	\$4,487	\$3,097	\$6,490	\$6,490	
TRAINING (WINDSOR)	1,000	0	1,000	1,000	
CITY INSURANCE	4,960	3,822	5,470	5,470	
TRANSFER, WORKER'S COMP.	990	1,040	1,090	1,090	
CITY TELEPHONE	1,003	1,024	1,290	1,290	
TOTAL 300	\$12,440	\$8,983	\$15,340	\$15,340	0.0%
PROGRAM TOTAL	\$349,176	\$347,006	\$431,096	\$443,300	2.8%

**Supplementary Expenditure Report**

---

**PUBLIC WORKS DEPARTMENT  
ENGINEERING DIVISION  
SEWER IMPROVEMENTS PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
CIVIL ENGINEER	\$61,165	\$64,717	\$67,290	\$67,290	
ENGINEERING TECH.	53,050	61,192	52,610	52,610	
OVERTIME	732	910	900	900	
LONGEVITY PAY	1,065	2,357	2,690	3,360	
EMPLOYEE INSURANCE	11,132	11,986	14,620	15,570	
TRANSFER, IMRF PENSION	20,486	20,892	24,700	27,210	
TOTAL 100	\$147,630	\$162,054	\$162,810	\$166,940	2.5%
200					
SURVEY SUPPLIES	\$425	\$446	\$500	\$500	
TOTAL 200	\$425	\$446	\$500	\$500	0.0%
300					
VEHICLE SERVICE	\$3,383	\$3,290	\$3,290	\$3,290	
CITY INSURANCE	4,830	3,727	5,330	5,330	
TRANSFER, WORKER'S COMP.	800	840	880	880	
CITY TELEPHONE	957	977	1,240	1,240	
TOTAL 300	\$9,970	\$8,834	\$10,740	\$10,740	0.0%
PROGRAM TOTAL	\$158,025	\$171,334	\$174,050	\$178,180	2.4%

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL MANAGEMENT DIVISION  
MANAGEMENT AND PLANNING PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
ENV. SUSTAINABILITY MGR.	\$67,497	\$69,692	\$72,420	\$72,420	
LONGEVITY PAY	1,325	2,075	2,900	3,620	
EMPLOYEE INSURANCE	5,562	5,993	7,310	7,780	
TRANSFER, IMRF PENSION	12,406	12,647	15,070	16,600	
TOTAL	\$86,790	\$90,407	\$97,700	\$100,420	2.8%
200					
BOOKS AND PERIODICALS	\$112	\$49	\$500	\$500	
MISC. SUPPLIES	89	110	100	100	
TOTAL	\$201	\$159	\$600	\$600	0.0%
300					
DUES AND SUBSCRIPTIONS	\$599	\$1,048	\$700	\$700	
TRAVEL AND TRAINING	1,648	1,821	1,800	1,800	
ED. SERVICES/PROMOTION	1,832	949	2,000	2,000	
PAYMENT TO CUSWDS	12,457	18,085	22,960	19,100	
VEHICLE SERVICE	4,379	609	3,330	3,330	
ENCEPHALITIS CONTRACT	22,012	22,012	22,010	25,870	
CONTRACTUAL LEAF PICKUP	75,777	65,656	78,100	0	
LANDFILL UTILITIES	12,328	12,273	10,180	10,180	
FLORESCENT LIGHT RECYCL.	676	1,100	1,600	1,600	
CITY INSURANCE	3,270	2,516	3,600	3,600	
TRANSFER, WORKER'S COMP.	710	750	790	790	
CITY TELEPHONE	612	625	790	790	
TOTAL	\$136,300	\$127,444	\$147,860	\$69,760	-52.8%
PROGRAM TOTAL	\$223,291	\$218,010	\$246,160	\$170,780	-30.6%

## Supplementary Expenditure Report

---

### PUBLIC WORKS DEPARTMENT ENVIRONMENTAL MANAGEMENT DIVISION ENVIRONMENTAL CONTROL PROGRAM

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
ENV. CONTROL OFFICER	\$38,685	\$39,928	\$41,510	\$41,510	
LONGEVITY PAY	760	1,189	1,660	2,070	
EMPLOYEE INSURANCE	5,562	5,993	7,310	7,780	
TRANSFER, IMRF PENSION	6,902	7,043	8,630	9,510	
TOTAL 100	\$51,909	\$54,153	\$59,110	\$60,870	3.0%
200					
BOOKS AND PERIODICALS	\$0	\$0	\$100	\$100	
MISC. SUPPLIES	0	337	500	500	
TOTAL 200	\$0	\$337	\$600	\$600	0.0%
300					
PRINTING SERVICES	\$0	\$0	\$250	\$250	
VEHICLE SERVICE	5,719	1,723	3,030	3,030	
CELLUAR/PAGING SERVICES	542	568	500	500	
ABATEMENT SERVICES	47,287	58,489	50,000	50,000	
CITY INSURANCE	1,700	1,313	1,880	1,880	
TRANSFER, WORKER'S COMP.	480	500	530	530	
TOTAL 300	\$55,728	\$62,593	\$56,190	\$56,190	0.0%
PROGRAM TOTAL	\$107,637	\$117,083	\$115,900	\$117,660	1.5%



**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
BUDGET ANALYSIS**

	09-10	10-11	DIFF	%
PERSONNEL SERV.	1,224,300	1,180,840	(43,460)	-3.5%
SUPPLIES	18,520	18,520	-	0.0%
CONTRACTUAL	363,350	323,940	(39,410)	-10.8%
SUBTOTAL	1,606,170	1,523,300	(82,870)	-5.2%
VEH/EQ. REPL.	17,790	18,500	710	4.0%
	2,140	2,230	90	4.2%
TOTAL	1,626,100	1,544,030	(82,070)	-5.0%
PERSONNEL:				
SALARIES N/U	899,150	907,460	8,310	0.9%
LONGEVITY PAY	23,750	31,860	8,110	34.1%
ARTS INTERN W/BEN.	-	-	-	
ED MGR. W/BEN.	-	(26,160)	(26,160)	
HISTORIC PLAN INTERN	-	(37,860)	(37,860)	
ED INTERN	-	(2,960)	(2,960)	
CLERK-TYPIST	-	(6,910)	(6,910)	
EMPL. INSUR.	116,970	121,580	4,610	3.9%
EMPL. PENS.	184,430	193,830	9,400	5.1%
SUBTOTAL	1,224,300	1,180,840	(43,460)	-3.5%
SUPPLIES:				
STD. CHARGES	3,770	3,770	-	0.0%
OTHER	14,750	14,750	-	0.0%
SUBTOTAL	18,520	18,520	-	0.0%
CONTRACTUAL:				
STD. CHARGES	59,820	60,970	1,150	1.9%
VEH. SERVICE	21,570	26,570	5,000	23.2%
E.D.C.	36,350	36,350	-	0.0%
C.V.B.	81,380	71,820	(9,560)	-11.7%
I.H.S.A. CONT.	5,000	5,000	-	0.0%
CUUATS	23,840	23,840	-	0.0%
ZIPCAR COSTS	-	(4,000)	(4,000)	
R.P.C.	23,860	23,860	-	0.0%
U.B.A.	55,370	28,370	(27,000)	-48.8%
OTHER	56,160	51,160	(5,000)	-8.9%
SUBTOTAL	363,350	323,940	(39,410)	-10.8%

## Supplementary Expenditure Report

### COMMUNITY DEVELOPMENT SERVICES DEPARTMENT ADMINISTRATION PROGRAM

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
COMM. DEV. DIR./PLANNER	\$97,431	\$100,578	\$104,530	\$104,530	
ADMIN. ASSISTANT I	32,408	33,463	34,770	34,770	
INTERNS P-T	6,829	0	0	0	
OVERTIME	38	0	380	380	
LONGEVITY PAY	2,548	3,991	5,570	6,960	
EMPLOYEE INSURANCE	10,885	11,720	14,620	15,570	
TRANSFER, IMRF PENSION	24,075	24,549	29,050	32,010	
TOTAL 100	\$174,214	\$174,301	\$188,920	\$194,220	2.8%
200					
BOOKS & PERIODICALS	\$400	\$399	\$400	\$400	
OFFICE SUPPLIES	3,912	919	1,400	1,400	
CITY BLDG. COPIER SUPPLIES	1,270	1,290	1,750	1,750	
PAPER FOR C.D. COPIER	1,470	1,493	2,020	2,020	
C.D. COPIER SUPPLIES	56	0	1,160	1,160	
TOTAL 200	\$7,108	\$4,101	\$6,730	\$6,730	0.0%
300					
DUES AND SUBSCRIPTIONS	\$2,473	\$2,500	\$2,000	\$2,000	
CELLUAR/PAGING SERV.	252	242	480	480	
TRAVEL AND CONFERENCE	4,692	3,716	4,260	4,260	
TRAINING AND EDUCATION	1,747	2,199	2,170	2,170	
FAX MACHINE MAINT.	0	0	230	230	
VEHICLE SERVICE	1,557	3,516	2,980	2,980	
CITY INSURANCE	4,040	3,111	4,450	4,450	
TRANSFER, WORKER'S COMP.	250	260	270	270	
CITY TELEPHONE	1,498	1,528	1,930	1,930	
CITY BLDG. COPIER MAINT.	1,524	1,897	1,950	1,950	
C.D. COPIER MAINT.	3,500	3,437	4,200	4,200	
CITY COMPUTERIZATION	24,810	25,550	26,570	27,630	
TOTAL 300	\$46,343	\$47,956	\$51,490	\$52,550	2.1%
400					
VEH. REPL. CHARGE	\$16,450	\$17,110	\$17,790	\$18,500	4.0%
VEH. REPL. CHARGE, ADD'L	\$0	\$0	\$0	\$0	
TOTAL 400	\$16,450	\$17,110	\$17,790	\$18,500	4.0%
PROGRAM TOTAL	\$244,115	\$243,468	\$264,930	\$272,000	2.7%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
EC. DEVELOPMENT MGR.	\$72,008	\$74,347	\$77,260	\$57,940	
E.D. INTERN (.25)	0	0	2,760	0	
NON-UNION LONGEVITY	0	0	370	1,740	
EMPLOYEE INSURANCE	5,438	5,856	7,310	5,510	
TRANSFER, IMRF PENSION	12,479	12,726	15,530	12,930	
TOTAL 100	\$89,925	\$92,929	\$103,230	\$78,120	-24.3%
200					
OFFICE SUPPLIES	\$0	\$300	\$300	\$300	
300					
EC. DEV. CORP.	\$36,344	\$36,350	\$36,350	\$36,350	
CONV./TOURIST BUREAU	81,380	81,380	81,380	71,820	
TRAINING/EDUCATION	665	910	1,000	1,000	
CELLUAR PHONE/PAGING	578	566	670	670	
I.H.S.A. CONTRIBUTION	5,000	5,000	5,000	5,000	
URBANA BUS. ASSOCIATION	50,737	55,369	55,370	28,370	
CITY INSURANCE	3,270	2,516	3,600	3,600	
TRANSFER, WORKER'S COMP.	180	190	200	200	
CITY TELEPHONE	247	253	320	320	
TOTAL 300	\$178,401	\$182,534	\$183,890	\$147,330	-19.9%
PROGRAM TOTAL	\$268,326	\$275,763	\$287,420	\$225,750	-21.5%

## Supplementary Expenditure Report

### COMMUNITY DEVELOPMENT SERVICES DEPARTMENT PLANNING AND ZONING PROGRAM

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
PLANNING MANAGER	\$67,809	\$71,365	\$74,200	\$74,200	
ADMIN. ASSISTANT I	33,385	34,461	35,820	35,820	
SR. PLANNER (2 to 1)	73,355	88,926	49,590	49,590	
PLANNER I (1 to 2)	45,365	36,236	78,290	78,290	
HISTORIC PRES. INTERN (.75)	8,174	19,273	27,040	0	
ARTS INTERN (.25)	0	1,328	9,920	9,500	
OVERTIME	532	341	300	300	
LONGEVITY PAY	1,169	1,613	3,020	5,330	
EMPLOYEE INSURANCE	28,239	34,796	42,030	35,720	
TRANSFER, IMRF PENSION	40,861	45,634	56,190	55,890	
TOTAL 100	\$298,889	\$333,973	\$376,400	\$344,640	-8.4%
200					
OFFICE SUPPLIES	\$0	\$2,616	\$2,800	\$2,800	
POSTAGE AND PRINTING	545	838	1,000	1,000	
GRAPHICS SUPPLIES	151	372	400	400	
SIDWELL MAP UPDATES	2,236	0	1,000	1,000	
PHOTOGRAPHIC SUPPLIES	0	0	0	0	
TOTAL 200	\$2,932	\$3,826	\$5,200	\$5,200	0.0%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$990	\$990	
TRAVEL AND CONFERENCE	2,986	4,860	5,280	5,280	
PLAN COMMISSION TRAINING	306	768	810	810	
ZONING BOARD OF APPEALS	223	217	600	600	
HIST. PRESERVATION BOARD	192	564	600	600	
CUUATS MEMBERSHIP	21,624	22,705	23,840	23,840	
R.P.C. MEMBERSHIP	21,923	22,670	23,860	23,860	
RECORDER'S ON-LINE SERVICE	0	0	1,000	1,000	
ZIP CAR COSTS	0	0	9,000	0	
CITY INSURANCE	3,270	2,516	3,600	3,600	
TRANSFER, WORKER'S COMP.	250	260	270	270	
CITY TELEPHONE	508	519	660	660	
TOTAL 300	\$51,282	\$55,079	\$70,510	\$61,510	-12.8%
PROGRAM TOTAL	\$353,103	\$392,878	\$452,110	\$411,350	-9.0%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
NEW CONSTRUCTION PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
BLDG. SAFETY DIV. MANAGER	\$62,113	\$64,121	\$66,640	\$66,640	
PLUMBING/BLDG. INSPECTOR	50,493	52,128	54,170	54,170	
ADMIN. ASSISTANT I (.5 )	17,711	18,281	19,000	19,000	
BUILDING INSPECTOR II	53,050	54,768	56,920	56,920	
ELECTRICAL INSPECTOR	53,050	54,768	56,920	56,920	
CLERK TYPIST	12,916	6,663	6,910	0	
OVERTIME	2,167	1,028	2,680	2,680	
LONGEVITY PAY	4,723	7,466	10,420	13,030	
EMPLOYEE INSURANCE	27,218	29,306	31,070	33,090	
TRANSFER, IMRF PENSION	45,371	46,266	54,580	60,140	
TOTAL 100	\$328,812	\$334,795	\$359,310	\$362,590	0.9%
200					
BOOKS & PERIODICALS	\$56	\$79	\$120	\$120	
OFFICE SUPPLIES	1,333	1,466	1,750	1,750	
CODE BOOKS/SOFTWARE	398	1,752	1,800	1,800	
SUPPLIES AND EQUIPMENT	28	10	710	710	
TOTAL 200	\$1,815	\$3,307	\$4,380	\$4,380	0.0%
300					
DUES & SUBSCRIPTIONS	\$490	\$947	\$900	\$900	
TRAVEL AND CONFERENCE	1,036	2,165	2,830	2,830	
VEHICLE SERVICE	9,308	5,364	13,960	16,460	
CELLUAR PHONE/PAGING	1,139	1,132	1,790	1,790	
PERMIT PRINTING	173	0	1,000	1,000	
TITLE SEARCHES	0	0	0	0	
SPECIAL RESEARCH FEES	0	0	0	0	
CITY INSURANCE	5,480	4,218	6,040	6,040	
TRANSFER, WORKER'S COMP.	580	610	640	640	
CITY TELEPHONE	1,804	1,842	2,330	2,330	
TOTAL 300	\$20,010	\$16,278	\$29,490	\$31,990	8.5%
PROGRAM TOTAL	\$350,637	\$354,380	\$393,180	\$398,960	1.5%

**Supplementary Expenditure Report**

---

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
HOUSING PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
HOUSING INSPECTOR	\$47,603	\$49,136	\$51,070	\$51,070	
ADMIN. ASSISTANT I (.5 )	17,711	18,280	19,000	19,000	
OVERTIME	0	0	650	650	
LONGEVITY PAY	1,282	2,008	2,800	3,500	
EMPLOYEE INSURANCE	5,438	5,856	10,970	11,690	
TRANSFER, IMRF PENSION	11,872	12,104	14,700	16,200	
TOTAL 100	\$83,906	\$87,384	\$99,190	\$102,110	2.9%
200					
OFFICE SUPPLIES	\$185	\$42	\$640	\$640	
PHOTOGRAPHIC SUPPLIES	0	0	120	120	
TOTAL 200	\$185	\$42	\$760	\$760	0.0%
300					
PROFESSIONAL SERVICES	\$25	\$0	\$100	\$100	
VEHICLE SERVICE	3,000	2,349	4,630	7,130	
CELLUAR PHONE SERVICE	264	284	500	500	
TITLE SEARCHES	0	0	200	200	
DEMOLITION/BDG. CLOSURE	3,156	0	3,860	3,860	
CITY INSURANCE	1,700	1,313	1,880	1,880	
TRANSFER, WORKER'S COMP.	580	600	630	630	
CITY TELEPHONE	1,810	1,849	2,340	2,340	
TOTAL 300	\$10,535	\$6,395	\$14,140	\$16,640	17.7%
PROGRAM TOTAL	\$94,626	\$93,821	\$114,090	\$119,510	4.8%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
RENTAL INSPECTION PROGRAM**

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
100					
HOUSING INSPECTOR	\$46,082	\$47,722	\$49,600	\$49,600	
CLERK-TYPIST (.75)	6,484	13,327	20,730	20,730	
LONGEVITY PAY	212	397	1,570	1,300	
EMPLOYEE INSURANCE	13,200	14,214	10,970	11,690	
TRANSFER, IMRF PENSION	22,233	22,883	14,380	15,840	
TOTAL 100	\$88,211	\$98,543	\$97,250	\$99,160	2.0%
200					
OFFICE SUPPLIES	\$126	\$0	\$240	\$240	
TESTING SUPPLIES	0	0	910	910	
TOTAL 200	\$126	\$0	\$1,150	\$1,150	0.0%
300					
OFFICE FURNISHINGS	\$0	\$0	\$0	\$0	
PROFESSIONAL SERVICES	1,782	1,823	2,890	2,890	
POSTAGE AND PRINTING	1,123	1,776	1,160	1,160	
VEHICLE SERVICE	3,000	3,042	4,630	4,630	
CELLUAR PHONE SERVICE	266	283	500	500	
CITY INSURANCE	770	594	850	850	
TRANSFER, WORKER'S COMP.	750	780	820	820	
CITY TELEPHONE	650	665	840	840	
CITY COMPUTERIZATION	1,040	1,070	2,140	2,230	
TOTAL 300	\$9,381	\$10,033	\$13,830	\$13,920	0.7%
400					
INITIAL VEHICLE PURCHASE	\$0	\$0	\$0	\$0	
VEH. & EQ. REPLACEMENT	0	0	2,140	2,230	
TOTAL 400	\$0	\$0	\$2,140	\$2,230	
PROGRAM TOTAL	\$97,718	\$108,576	\$114,370	\$116,460	1.8%

Supplementary Expenditure Report

**SOCIAL SERVICES AGENCY FUND**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
FAMILY SERVICES	\$44,250	\$40,077	\$36,760	\$0
HABITAT FOR HUMANITY	0	0	9,900	0
PACE HOUSING ED/ADVOCACY	0	5,000	0	0
PACE SR. MEAL PROGRAM	2,600	2,600	2,600	0
SISTERS OF CENTRAL IL.	0	0	7,700	0
PARTNERSHIP ACCOUNTS (PAID)	1,700	1,700	1,900	0
URBAN LEAGUE YOUTH EMPLOYMENT	5,000	0	0	0
URBANA NEIGHBORHOOD CONNECT	0	0	3,500	0
URBAN LEAGUE WAYS TO WORK	4,000	0	0	0
URBAN LEAGUE TRANS. EMPLOYMENT	7,800	0	0	0
UNIV. YMCA VIS-À-VIS	2,500	2,000	1,300	0
CHAMPAIGN COUNTY CHRISTIAN HEALTH	10,170	8,800	0	0
E. ILL. REFUGEE ASSISTANCE CENTER	0	7,200	0	0
COUNTY SNOWBALL PROGRAM	3,000	0	0	0
COURT ADVOCACY PROGRAM	5,000	5,000	4,600	0
GREATER COMMUNITY AIDS PROJECT	7,000	0	3,500	0
BEST INTERESTS OF CHILDREN	10,000	10,600	13,400	0
CHAMPAIGN COUNTY HEALTH CARE CONS.	14,000	14,400	0	0
EDUCATION FOR EMPLOYMENT	0	8,000	0	0
SALVATION ARMY STEPPING STONES	7,000	5,250	5,600	0
PLANNED PARENTHOOD	12,000	12,300	0	0
THE MENTAL HEALTH TIMES CENTER	10,500	10,500	0	0
MENTAL HEALTH CENTER HOMELESS	0	5,800	6,000	0
CRISIS NURSERY	0	0	15,800	0
HOMESTEAD CORP.	0	0	5,500	0
C-U PUBLIC HEATH DISTRICT	0	4,800	10,700	0
DON MOYER BOYS/GIRLS CLUBS	12,000	0	0	0
COOPERATIVE NURSERY	0	0	2,400	0
EASTERN IL. FOODBANK	9,600	11,000	13,800	0
CONSERVATORY OF CENTRAL IL.	1,300	1,400	2,700	0
PRAIRIE CENTER SUBSTANCE ABUSE	0	4,750	8,700	0
C-U AREA PROJECT	3,000	0	0	0
FRANCES NELSON HEALTH CENTER	7,500	0	10,900	0
EMERGENCY RELOCATION ASSISTANCE	0	0	2,000	0
SCHOOL INTERN PROGRAM	0	0	4,000	0
RPC COURT DIVERSION PROGRAM	5,300	5,300	4,900	0
RPC SR. SERVICES	4,500	0	0	0
C-U SPECIAL REC.	441	0	0	0
HEALTH CENTER FOR HOMELESS YOUTH	4,500	0	0	0
URBANA PARK DISTRICT, YOUTH SCHOLARSHIP	3,000	3,000	7,500	0
URBANA PARK DISTRICT VICTORY PARK	0	600	0	0
SCHOOL DISTRICT MENTOR PROGRAM	2,500	0	0	0
CENTER FOR WOMEN IN TRANSITION	0	21,300	24,300	0
INDEPENDENT MEDIA CENTER	1,500	0	7,300	0
<b>TOTAL EXPENSES</b>	<b>\$ 201,661</b>	<b>\$ 191,377</b>	<b>\$ 217,260</b>	<b>\$ -</b>



**EQUIPMENT SERVICES FUND**

	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2007-08	2008-09	2009-10	2010-11	CHG
100					
FLEET MANAGER	\$68,557	\$71,313	\$73,550	\$73,550	
CERTIFIED MECHANIC (3)	134,328	138,677	144,130	144,130	
PART-TIME AUTO SERVICE	12,125	12,753	13,960	13,960	
OVERTIME	8,321	6,059	26,570	26,570	
LONGEVITY, AFSCME	9,851	12,315	13,850	15,300	
LONGEVITY, NON-UNION	1,346	2,107	3,220	4,440	
EMPLOYEE INSURANCE	25,210	31,770	32,890	35,060	
I.M.R.F.	36,930	40,050	55,060	60,570	
TOTAL 100	\$296,668	\$315,044	\$363,230	\$373,580	2.8%
200					
MISC. SUPPLIES	\$10,076	\$8,549	\$9,870	\$9,870	
PARTS	173,847	200,234	192,500	210,000	
SAFETY EQUIPMENT	296	20	300	300	
FUEL	302,814	225,171	330,000	330,000	
TOOL REIMBURSEMENT	2,566	2,599	2,600	2,600	
PARTS WASHER SUPPLIES	0	0	1,000	1,000	
PRESSURE WASHER SUPPLIES	617	1,399	750	750	
ENGINE ANALYZER SUPPLIES	1,064	909	1,250	1,250	
SPECIAL TOOLS	678	1,430	2,500	2,500	
TOTAL 200	\$491,958	\$440,311	\$540,770	\$558,270	3.2%
300					
DUES AND SUBSCRIPTIONS	\$527	\$461	\$850	\$850	
TRAVEL AND CONFERENCE	65	1,392	900	900	
TRAINING AND EDUCATION	2,463	1,028	3,200	3,200	
UNIFORM RENTAL	1,812	1,614	1,850	1,850	
CDL LICENSE	100	55	110	110	
ENVIRONMENTAL DISPOSAL	2,115	2,710	2,940	2,940	
VEHICLE SERVICES	6,347	5,108	10,360	10,360	
CONTRACTUAL REPAIRS	51,175	71,247	96,000	96,000	
EQUIPMENT MAINTENANCE	1,250	2,191	2,750	2,750	
PRINTING SERVICES	28	383	750	750	
S/W MAINT. COMPUTER SYSTEMS	3,122	3,669	6,200	6,200	
CITY INSURANCE	11,210	11,770	12,360	12,360	
TRANSFER, WORKER'S COMP.	2,760	2,900	3,050	3,050	
CITY TELEPHONE	780	780	660	660	
CITY COMPUTERIZATION	4,550	4,690	4,880	5,080	
DEPRECIATION	13,404	14,089	27,400	27,400	
TOTAL 300	\$101,708	\$124,087	\$174,260	\$174,460	0.1%
SUBTOTAL BEFORE NON-RECURRING					
EQUIPMENT PURCHASES	\$890,334	\$879,442	\$1,078,260	\$1,106,310	2.6%

**Supplementary Expenditure Report**

**EQUIPMENT SERVICES FUND  
(CONTINUED)**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG
400					
PRESSURE WASHERS (2)	\$0	\$0	\$9,040	\$0	
JUMP START UNIT	0	0	6,020	0	
SHOP VACUUM	100	0	0	0	
FUEL CADDY	1,250	0	0	0	
BACKUP AIR COMPRESSOR	2,279	0	0	0	
AIR IMPACT WRENCHES	650	0	0	1,700	
BATTERY CHARGERS	0	274	0	0	
LARGE TRUCK ANALYZER EQ.	0	5,795	0	0	
CAR TIRE CHANGER	0	0	8,730	0	
SHOP SERVICE TRUCK	0	0	48,570	21,430	
PORT./MOBILE RADIOS (METCAD)	8,293	0	0	0	
DRILL PRESS	0	0	0	0	
HOSE CRIMP PRESS	0	0	0	0	
1/2 TON PICKUP	15,155	0	0	0	
PARTS WASHERS	0	0	0	0	
FUEL INJECTOR CLEANER	0	0	1,340	0	
4 TON HYDRAULIC JACK	965	0	0	1,270	
10 TON HYDRAULIC JACK	0	0	3,540	0	
R134 A/C TOOLS	0	0	0	2,450	
PLASMA CUTTER	0	0	2,816	0	
CHARGING SYSTEM ANALYZER	0	0	2,975	0	
AIR CONDITIONING VACUUM PUMP	0	0	550	0	
BENCH GRINDERS	0	0	1,530	0	
TRANSMISSION FLUSH MACHINE	0	0	0	5,270	
MECHANIC'S LAPTOP COMPUTER	0	0	0	1,500	
SHOP GREASE PUMPS	0	0	1,238	0	
TOTAL 400	\$28,692	\$6,069	\$86,349	\$33,620	
SPECIAL FUND TOTAL	\$919,026	\$885,511	\$1,164,609	\$1,139,930	

**LANDSCAPE RECYCLING CENTER**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2009-10	% CHG
100:					
CITY ARBORIST (.33)	\$23,303	\$24,304	\$25,260	\$25,260	
L.R.C. EQUIPMENT OPERATOR	39,644	40,895	42,680	42,680	
LANDSCAPE SUPERVISOR (.5)	26,795	27,665	29,010	29,010	
L.R.C. TECHNICIAN	39,634	42,044	42,680	42,680	
L.R.C. LABORERS	35,863	47,745	44,720	44,720	
OVERTIME	5,539	7,760	7,630	7,630	
CONTRACT PERSONNEL, CITY URBANA	5,200	5,510	5,650	5,900	
LONGEVITY, AFSCME	2,809	3,932	5,120	5,550	
LONGEVITY, NON-UNION	984	1,548	2,160	2,700	
EMPLOYEE INSURANCE	21,160	23,490	27,780	31,610	
I.M.R.F. TRANSFER	27,920	29,040	39,850	45,840	
TOTAL 100	\$228,851	\$253,933	\$272,540	\$283,580	4.1%
200					
BOOKS AND PERIODICALS	\$50	\$50	\$400	\$400	
OFFICE SUPPLIES	665	376	800	800	
TOOLS & SUPPLIES	6,223	3,809	7,500	7,500	
EQUIPMENT PARTS	423	7,766	9,000	9,000	
GRAVEL	6,233	3,342	7,500	7,500	
FUEL	35,672	32,290	44,300	50,000	
MATERIALS FOR RESALE	6,000	0	6,000	6,000	
TOTAL 200	\$55,266	\$47,633	\$75,500	\$81,200	7.5%
300					
TRAVEL AND CONFERENCE	\$1,000	\$230	\$1,950	\$1,950	
TRAINING AND EDUCATION	305	1,589	1,400	1,400	
UNIFORM RENTAL	1,320	1,228	1,800	1,800	
VEHICLE SERVICE	37,894	57,862	57,860	57,860	
BUILDING MAINTENANCE	1,207	2,140	5,000	5,000	
PRODUCT ANALYSIS/TESTING	265	477	1,600	1,600	
EQUIPMENT RENTAL, OUTSIDE	14,413	7,300	16,000	16,000	
EQUIPMENT RENTAL, CITY	8,726	8,700	9,050	9,050	
CHEMICAL DISPOSAL	0	2,580	4,500	4,500	
SOLID WASTE DISPOSAL	5,132	5,000	5,000	5,000	
MAJOR VEH./EQ. REPAIRS	9,284	0	0	0	
ADVERTISING/PROMOTION	17,392	18,293	16,000	16,000	
CITY INSURANCE	1,570	1,650	1,730	1,900	
SUPPORT SERVICES	16,330	17,150	17,660	19,430	
TRANSFER, WORKER'S COMP.	1,180	1,240	1,300	1,370	
UTILITIES	5,600	6,700	6,700	10,700	
TOTAL 300	\$121,618	\$132,139	\$147,550	\$153,560	4.1%

## Supplementary Expenditure Report

---

### LANDSCAPE RECYCLING CENTER (CONTINUED)

400

PORTABLE RADIOS	0	0	6,419	0
TICKET BOOTH	51,208	1,235	0	0
ICE MACHINE	0	0	2,110	0
GAS POWERED AIR COMPRESSOR	0	0	2,620	0
ROAD MAINTENANCE/REHAB.	39,775	0	35,950	0
PORTABLE/MOBILE RADIOS (METCAD)	16,030	0	0	0
ENTRANCE SIGNAGE & IMPR.	0	0	8,000	0
GRINDER	258,179	0	0	0
GRINDER SCREENS	0	5,306	0	0
4 W/DRIVE PICKUP	0	0	22,710	0
CASH REGISTER	0	485	0	0
CLASS E DUMP TRUCK	0	0	65,000	0
SNOW PLOW	0	0	6,890	0
TIMBERWOLF LOG SPLITTER	0	0	10,784	0
CRAWLER/LOADER REHAB.	0	0	0	25,410
WHEEL LOADER	0	0	0	140,870
LOADER ATTACHMENTS	0	0	0	33,720
POWER WASHER	0	0	0	6,910
TOTAL 400	\$365,192	\$7,026	\$160,483	\$206,910
PROGRAM TOTAL	\$770,927	\$440,731	\$656,073	\$725,250

**HOME RECYCLING (U-CYCLE) FUND  
SINGLE FAMILY**

	ACTUAL 2007-08	ACTUAL 2008-09	EST. ACTUAL 2009-10	BUDGET 2010-11	% CHG
100					
RECYCLING COORD. (.38 TO .5)	\$15,412	\$16,551	\$17,910	\$19,560	
LONGEVITY PAY	2,785	484	720	870	
IMRF TRANSFER	304	3,012	3,730	4,110	
EMPLOYEE INSURANCE	2,470	2,696	3,660	3,980	
TOTAL 100	\$20,971	\$22,743	\$26,020	\$28,520	9.6%
200					
CART PURCHASE	\$25,585	\$0	\$28,710	\$28,710	
MOBILE/PORT. RADIOS (METCAD)	767	0	0	0	
MISC. SUPPLIES	66	975	1,000	2,500	
TOTAL 200	\$26,418	\$975	\$29,710	\$31,210	5.0%
300					
POSTAGE/PRINTING	\$3,779	\$3,674	\$4,000	\$4,000	
TRAINING/CONFERENCES	1,094	1,869	1,750	1,750	
BATTERY RECYCLING	0	0	10,000	13,000	
CONT. TEMP. HELP	3,808	0	0	0	
EDUCATION/PROMOTION	11,383	6,970	7,450	7,450	
ANNUAL MAILING COSTS	0	4,640	5,500	5,500	
ELECTRONIC/SPECIAL COLL.	1,119	2,227	4,290	4,290	
VEHICLE SERVICE	0	1,200	3,360	3,360	
CITY INSURANCE	550	580	610	610	
TRANS., WORKER COMP.	150	160	170	170	
CONTR. COLLECTION	192,060	191,550	194,940	194,940	
LEAF PICKUP	0	0	0	85,100	
TOTAL 300	\$213,943	\$212,870	\$232,070	\$320,170	38.0%
PROGRAM TOTAL	\$261,332	\$236,588	\$287,800	\$379,900	32.0%

**Supplementary Expenditure Report**

**HOME RECYCLING (U-CYCLE) FUND  
MULTI-FAMILY**

	ACTUAL 2007-08	ACTUAL 2008-09	EST. ACTUAL 2009-10	BUDGET 2010-11	% CHG
100					
RECYCLING COORD. (.38 TO .5)	\$15,799	\$16,551	\$17,910	\$19,560	
LONGEVITY PAY	304	484	720	870	
IMRF TRANSFER	2,785	3,011	3,730	4,110	
EMPLOYEE INSURANCE	2,470	2,696	3,660	3,980	
TOTAL 100	\$21,358	\$22,742	\$26,020	\$28,520	9.6%
200					
MISCELLANEOUS SUPPLIES	\$627	\$0	\$1,000	\$2,500	
TOTE BAGS	19,452	0	0	0	
MOBILE/PORT. RADIOS	767	0	0	0	
TOTAL 200	\$20,846	\$0	\$1,000	\$2,500	150.0%
300					
TRAINING/CONFERENCES	\$852	\$1,866	\$1,750	\$1,750	
POSTAGE/PRINTING-MULTI FAM.	90	44	700	700	
ED./ PROMOTION	11,988	10,250	9,550	9,550	
ANNUAL MAILING COSTS	0	5,453	5,500	5,500	
MANPOWER, TOTE BAG DISTRIBUTE	0	963	0	4,000	
ELECTRONIC/SPECIAL COLL.	938	1,000	4,290	4,290	
VEHICLE SERVICE	0	1,200	3,360	3,360	
RAIN COLLECTION BARRELS	0	1,225	3,000	3,000	
CITY INSURANCE	550	580	610	610	
TRANS., WORKER COMP.	150	160	170	170	
CONTR. COLLECTION, MULTI FAM	185,165	187,444	196,420	196,420	
TOTAL 300	\$199,733	\$210,185	\$225,350	\$229,350	1.8%
PROGRAM TOTAL	\$241,937	\$232,927	\$252,370	\$260,370	3.2%

**CITY SUSTAINABILITY FUND**

	ACTUAL 2007-08	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
300				
TRAINING/CONFERENCES	\$0	\$0	\$2,000	\$2,000
DUES/SUBSCRIPTIONS	0	0	700	700
PRINTING COSTS	0	0	1,000	1,000
TOTAL 300	\$0	\$0	\$3,700	\$3,700
PROGRAM TOTAL	\$0	\$0	\$3,700	\$3,700

VEHICLE AND EQUIPMENT REPLACEMENT FUND

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
MAJOR EQUIPMENT PURCHASES:				
COMPACT AUTOS	11,938	0	53,920	0
PASSENGER AUTOS	0	23,655	26,610	106,460
PASSENGER VAN	0	0	0	28,730
ENG. EXT. P/U WITH COVER	22,878	0	0	0
CLASS 2 DUMP TRUCK	0	0	0	53,340
CLASS 3 DUMP TRUCK (2)	0	72,413	143,380	0
CLASS 4 DUMP TRUCK (6)	0	0	764,760	0
DUMP TRUCK PLOWS (6)	0	0	58,140	0
PICKUP 3/4 TON , 4WD	27,539	0	44,980	33,520
PICKUP 1/4 TON , 4WD	0	0	0	34,470
PICKUP 3/4 TON , SIGN TRUCK	0	0	0	0
PICKUP 3/4 TON (2)	34,050	0	57,080	0
PICKUP, CREW CAB	0	0	0	0
3/4 TON SERVICE TRUCK	0	0	36,070	0
SNOW PICKUP EQ.	0	0	5,260	9,850
PICKUP EQ. (2)	440	0	0	1,560
MINI-BOOM TRUCK	0	0	0	85,000
BOOM TRUCK REBUILD	0	0	11,820	0
LARGE LOADER WITH EQ.	0	90,367	0	0
CUBE VAN TRUCK	32,525	0	0	0
AIR COMPRESSOR, PW05	0	0	17,490	0
TRAILERS	0	0	0	0
DUMP TRUCK TARPS	4,422	0	4,920	2,460
DUMP TRUCK REHAB.	0	0	0	13,750
MAJOR REHABILITATIONS	0	891	36,060	8,000
SNOWBLOWERS (2)	0	0	2,090	0
BACKHOE WITH EQ.	0	89,618	96,250	0
STREET SWEEPER	0	148,675	0	0
LARGE MOWER/TRACTOR	25,732	0	0	0
T.V. SEWER TRUCK	0	0	0	0
SINGLE AXLE VACTOR TRUCK	0	0	276,206	0
METCAD 800 MHZ RADIOS/EQ.: -PW	150,372	0	0	0
LIBRARY HVAC REPL. A09	131,150	0	0	0
CHIPPER TRUCK	0	0	72,410	0
WOOD CHIPPERS (2)	0	74,562	0	0
WOBBLE WHEEL ROLLER	0	0	30,011	0
WOBBLE WHEEL ROLLER TRAILER	0	0	7,710	0
TANDEM AXLE VACTOR	0	0	0	276,880
CRACK SEALING MACHINE	0	0	0	38,740
LEAF PUSHER	0	0	0	7,130
ARTICULATED LOADER	0	0	0	142,100
CONCRETE PAVEMENT BREAKER	0	0	0	0
SMALL LOADER	0	0	0	34,380
SMALL LOADER TRAILER	0	0	0	9,190
 SUBTOTAL, MAJOR EQUIPMENT	 \$441,046	 \$500,181	 \$1,745,167	 \$885,560

**Supplementary Expenditure Report**

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)  
POLICE EQUIPMENT DETAIL**

DETAIL POLICE EQ.	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
SQUAD CARS (13)	\$0	\$307,852	\$0	\$0
EQ., SQUAD CARS	0	3,035	43,658	0
REPLACE TOTALED SQUAD CAR	0	24,988	0	0
JAG GRANT EQ./TRAINING	0	0	0	47,000
FULL SIZE POLICE ADMIN. CARS	0	23,655	38,496	20,250
CIS PASSENGER AUTOS	0	0	39,120	0
METER PATROL VEHICLES (2)	47,610	0	0	0
METCAD 800 MHZ RADIOS/EQ.: -POLICE	227,319	0	0	0
ANIMAL CONTROL VAN	0	0	40,080	0
DEFIB UNITS IN SQUADS	0	0	31,910	0
NIGHTSCOPE ADAPTER	0	0	8,426	0
HANDGUNS W/SIGHTS	0	0	25,310	0
1/3 SHARE SWAT VEHICLE	0	0	4,310	0
PATROL DIGITAL CAMERA	0	0	3,670	0
TV/VCR/STAND	0	0	1,320	0
HELMETS	0	0	0	0
PORTABLE RADIOS	0	0	63,200	2,990
VARDA ALARMS (4)	0	0	16,940	0
BALLISTIC HELMETS, METRO TEAM	1,935	0	0	0
RECORDING EQ., FRONT DESK	0	687	0	0
REHAB. LOCKER AREA, 706 GLOVER	4,100	0	0	0
REGULAR VESTS	0	0	4,330	7,320
CITY CONTRIBUTION METRO SQUAD	3,962	4,160	3,972	4,130
TRAINING/EQ. NEW OFFICERS	25,701	44,652	29,000	30,170
L.C.D. PROJECTOR	0	0	1,560	0
SQUAD CAR RADAR UNITS	0	0	0	0
FAX MACHINE	0	0	1,400	0
PATROL BIKES	0	0	7,000	0
BODY WIRE EQ.	0	0	5,590	0
HEAVY DUTY VESTS	0	0	0	0
MOBILE DIG. COMPUTERS (17)	0	0	16,260	0
SQUAD VIDEO CAMERAS	57,661	0	0	0
K9 DOG TRAINING	0	0	0	0
OFFICER PROTECTIVE EQ. (GRANT)	5,468	0	0	0
STORAGE SHED AT FIRING RANGE	0	0	0	6,000
MOBILE FIELD FORCE TRAINING	0	0	12,485	0
CID VIDEO EQ.	0	0	0	7,480
NIGHT BINOCULARS	0	0	0	5,770
REGULAR BINOCULARS	0	0	500	0
HIGH POWER BINOCULARS	0	1,214	0	0
TRANSCRIBERS	0	0	3,500	0
MOBILE FORCE SHIELDS	0	0	0	2,310
TELEPHONE SYSTEM	0	0	0	0
9 HANDHELD OFFICER RECORDERS	0	651	300	0
1/2 3 CID VIDEO CAMERAS	0	0	4,890	0
RADIO HEADSETS	0	0	0	0
2 SNIPER SCOPES	0	2,419	0	0
SNIPER NIGHTSCOPE ADAPTER	0	9,086	0	0
INDIVIDUAL OFFICER CAMERAS	0	0	0	0
MOBILE RADIOS	0	0	0	0
ELECTRONIC SPEED SIGN	12,240	0	0	0
DVD RECORDER (EVIDENCE)	0	0	1,660	0
MEDICAL EXAMS	0	0	17,160	0
VARDA ALARM AT RANGE	0	0	1,870	0
7 SQUAD RADAR UNITS	0	4,108	0	0
SQUAD CAR MRC PRINTERS	0	5,378	10,850	0
POLICE BATONS	0	6,793	0	0
MOUNTED DEPT. PHOTO	0	0	1,190	0
CID SRL DIGITAL CAMERA 1/2)	0	0	1,550	0
<b>SUBTOTAL, POLICE EQ. REGULAR</b>	<b>\$385,996</b>	<b>\$438,678</b>	<b>\$441,507</b>	<b>\$133,420</b>



**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)**  
**POLICE SUPPLEMENTARY FUND**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
<b>TASK FORCE X COSTS (H11):</b>				
TASK FORCE X VEH. MAINT.	503	1,134	1,100	2,000
POLICE LOCKERS	0	13,258	0	0
COVERT INVEST. FUNDS	4,100	1,000	0	0
<b>SUBTOTAL, TASK FORCE X EQ.</b>	<b>\$4,603</b>	<b>\$15,392</b>	<b>\$1,100</b>	<b>\$2,000</b>
<b>SPECIAL DUI FINES EQUIPMENT (H10):</b>				
SQUAD VIDEO CAMERAS	10,000	0	0	0
PORTABLE BREATHALYZERS	0	0	2,920	2,920
2 ALCOHOL BLOWERS	0	710	710	980
D.U.I. SUPPLIES	2,589	1,879	2,500	2,500
<b>SUBTOTAL, DUI FINES EQ.</b>	<b>\$12,589</b>	<b>\$2,589</b>	<b>\$6,130</b>	<b>\$6,400</b>
<b>STATE SEIZURES COSTS (H12):</b>				
K-9 SUPPLIES	1,421	1,221	1,500	1,500
INVESTIGATOR EXPENSES	1,000	0	0	0
K-9 VEH. MAINTENANCE	4,959	4,834	3,800	3,800
VEHICLE LEASING COSTS	6,546	6,973	4,500	1,800
ADD'L VEH. MAINTENANCE	0	193	500	1,000
SQUAD VIDEO CAMERAS	10,000	0	0	0
<b>SUBTOTAL, STATE SEIZURES EQ.</b>	<b>\$23,926</b>	<b>\$13,221</b>	<b>\$10,300</b>	<b>\$8,100</b>
<b>FED. SEIZURES COSTS (H13):</b>				
1/2 CID SRL DIGITAL CAMERA	1,316	0	0	0
INVESTIGATOR EXPENSES	0	0	2,000	2,000
CID VIDEO CAMERAS	0	0	0	7,140
HAWK SURVEILLANCE CAMERA	0	0	0	11,520
NIGHT BINOCULARS	0	0	5,499	0
K9 DOG REPL. & TRAINING	0	5,000	0	0
VEH. LEASING COSTS	0	0	2,100	4,800
<b>SUBTOTAL, FED. SEIZURES EQ.</b>	<b>\$1,316</b>	<b>\$5,000</b>	<b>\$9,599</b>	<b>\$25,460</b>
<b>METRO AGENCY COSTS (H14):</b>				
AUTHORIZED COSTS/EQ.	15,500	18,697	19,648	17,654

**Supplementary Expenditure Report**

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)  
FIRE EQUIPMENT DETAIL**

DETAIL FIRE EQ.	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
HOSE/NOZZLE REPL.	\$3,934	\$2,950	\$17,460	\$4,600
METCAD 800 MHZ RADIOS/EQ.: -FIRE	88,828	9,556	0	0
TREADMILL EXERCISE EQ.	9,390	0	0	0
NEW F.F. INITIAL GEAR (3)	9,321	2,909	17,150	11,390
NEW F.F. INITIAL TRAINING (3)	10,200	0	15,910	8,440
FULL SIZE PICKUP	0	22,890	7,043	0
FIRE PUMPER TRUCK MAJOR REHAB	0	0	29,780	0
FIRE LADDER TRUCK MAJOR REHAB	0	0	0	23,370
LADDER BEARING REHAB.	0	0	0	23,370
FIRE SAFETY HOUSE REHAB	0	1,240	0	0
FIRE PREV. EQ. TRAILER	2,792	0	0	0
OXYGEN PULSE METER	3,000	0	0	0
FIRE VEH. MDC'S	21,668	7,324	0	0
FULLSIZE P/S VEHICLE	0	0	21,500	0
VEHICLE INTERCOM SYSTEM	0	10,143	0	0
BUILDING DEFIBULATORS	0	0	15,600	0
FIRE PUMPER TRUCK	785	348,448	3,090	0
FIRE COMMAND VEHICLE W/EQ.	49,344	71	0	0
SEMI-AUTO. DEFIB. UNIT (5)	0	0	13,210	0
STATE IWIN CHARGES	0	9,521	0	0
PAGERS (GRANT)	0	10,757	0	0
I.S.O. EQUIPMENT	0	0	3,600	0
GAS MONITORS	0	0	8,590	0
GAS MONITORS DOCKING STATION	0	0	2,180	0
THERMAL IMAGING CAMERAS	0	0	0	0
PORTABLE SUCTION UNIT	0	0	0	0
SNOW BLOWERS	0	0	0	0
AIR PACK REGULATORS	0	0	1,730	0
FIRE/POLICE CID COPIER	0	0	3,200	0
POSITIVE PRESSURE FANS	0	0	0	4,130
5000 WATT GENERATOR	0	0	0	1,160
PRERIG LITTER/SKID	0	0	0	2,580
LARGE DEMOLITION HAMMER	0	0	0	0
TOTAL AIR SUPPLY HOSES	0	0	0	0
SEARCH CAM 2000 CAMERA	0	0	0	0
DELSOR 6 LISTENING SENSOR	0	0	0	0
GRIP HOIST COME ALONG	0	0	0	0
1" MULTIPURPOSE CUTTER	0	0	0	0
PORTABLE SHELTER W/HEATER	0	0	0	0
PORTABLE RADIOS (2)	0	0	10,180	5,400
 SUBTOTAL, FIRE EQ.	 \$199,262	 \$425,809	 \$170,223	 \$84,440

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)**  
**PUBLIC WORKS EQUIPMENT DETAIL**

DETAIL PUBLIC WORKS EQ.	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
PORTABLE RADIOS	\$6,632	\$5,490	\$1,140	\$1,180
METCAD RADIOS	0	8,661	0	0
CABLE FAULT FINDER	0	0	4,560	5,130
MISC. PW EQ. <5M	0	0	4,000	0
RECEPTION AREA OFFICE EQ.	0	4,877	0	0
ROCK DRILL	0	0	5,860	0
CONCRETE HAND SAWS	0	1,993	0	4,110
SNOWBLOWER	0	0	1,000	0
SIDEWALK VACUUM	0	0	0	2,100
2" TRASH PUMP	0	0	1,410	0
GRINDER	0	0	0	7,620
PIPE PUSHER	0	0	17,210	0
3M SIGN APPLICATOR MACHINE	15,979	0	0	0
SIGN MARKING LAMINATOR	4,880	0	0	0
MANHOLE VENT	0	0	1,480	0
DRILL PRESS 3/4"	0	0	1,550	0
OPTICOM EMITTER	0	0	1,620	0
AIRLESS PAINT SPRAYER	4,950	0	0	0
PORTABLE RADIOS	0	0	0	0
ROOT SAW W/CUTTERS	8,401	0	0	10,520
ARROW BOARD	0	0	0	5,740
SIDEWALK FORMS	0	0	5,820	0
TELEPHONE SYSTEM	22,705	0	0	0
127 CC GENERATOR	0	0	990	0
SEWER PUSH CAMERA	0	10,748	0	0
WALL MOUNTED CAR VACUUM	0	1,286	0	0
POWER SCREEDS	0	0	5,510	0
POWER HACKSAW	0	0	0	1,300
JACK HAMMER W/HOSE	0	0	2,710	0
TAMPER STONES	7,007	0	0	0
5000 WATT GENERATOR	0	0	2,490	0
SHORING EQUIPMENT	0	0	3,810	0
GAS MONITORS	0	0	6,600	0
VEHICLE WASHER	0	0	0	7,020
LIGHT POLE TRAILER	0	0	13,000	0
PW MAIN COPIER	7,868	0	0	0
THERMOPLASTIC MACHINE	0	0	7,480	0
CIVIC CENTER ICE MACHINE	0	0	2,720	0
CIVIC CENTER AIRWALLS	0	0	17,810	0
PAINT MIXER	0	0	6,490	0
FLOOR MACHINE	0	0	3,110	0
CIVIC CENTER COPIER	0	0	0	0
CIVIC CENTER REFRIGERATOR	0	0	0	0
CIVIC CENTER SOUND SYSTEM	0	7,748	0	0

**Supplementary Expenditure Report**

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)  
PUBLIC WORKS EQUIPMENT DETAIL (CONTINUED)**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
ARBOR EQUIPMENT:				
CUTOFF SAW	0	0	920	0
SMALL ROTO TILLER	0	0	420	0
POWER POLE PRUNER (2)	1,078	0	0	1,450
STIHL 020 CHAINSAW (2)	0	1,070	0	1,160
STIHL 036 CHAINSAW	549	0	680	0
STIHL 046 CHAINSAW	0	1,020	0	0
STIHL 066 CHAINSAW	0	1,390	0	0
STIHL 088 CHAINSAW	0	1,930	0	0
EDGER FOR PHILO ROAD	1,259	0	0	0
AERATOR FOR TRACTOR	0	2,099	0	0
MEDIUM ROTOTILLER	0	0	720	0
POWER EDGER	0	0	2,870	0
WEEDEATER, STIHL FS85	0	360	0	390
POWER BROOM	0	862	0	0
SPRAYER PUMP	0	0	7,010	0
ENGINEERING EQUIPMENT:				
RADAR GUN	0	0	650	0
SMOKE BLOWER	0	0	1,080	0
LARGE COLOR PLOTTER	0	0	13,600	0
LIETZ THEODOLITE	0	0	5,500	0
AUTO LEVEL	1,000	0	0	0
ENGINEERING MAIN COPIER	7,868	0	0	0
REAL TIME GPS RECEIVER	0	0	18,055	0
TRAFFIC COUNTERS	0	0	2,320	0
HAND HELD GPS UNIT	0	0	0	6,690
SUBTOTAL, P.W. EQ.	\$90,176	\$49,534	\$172,195	\$54,410

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)  
OTHER DEPARTMENT EQUIPMENT DETAIL**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
DETAIL OTHER DEPT. EQ.				
CITY CLERK MICROFICHE PRINTER	\$0	\$0	\$5,590	\$0
GENERAL OFFICE EQ./FURN.	5,258	2,232	18,960	11,440
CITY TELEPHONE SYSTEM UPGRADE	0	0	25,010	0
CD COPIER	0	0	13,000	0
COPIER, MAIN FLOOR	0	0	7,030	0
CASH REGISTER	1,226	0	0	0
PAPER SHREDDER	0	0	0	0
LETTER OPENER MACHINE	0	0	1,430	0
BURSTER MACHINE	7,906	0	0	0
POSTAGE MACHINE	0	0	9,090	0
LOWER LEVEL COPIER	0	0	0	0
SUBTOTAL, OTHER DEPT. EQ.	\$14,390	\$2,232	\$80,110	\$11,440

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)**  
**C.A.T.V. P.E.G. EQUIPMENT DETAIL**

DETAIL C.A.T.V. P.E.G. EQ.	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
VARIOUS EQ.	\$6,819	\$46,324	\$51,770	\$22,310
CAMERA CONTROLLERS (3)	0	0	1,500	0
DIGITAL VIDEO EDIT SYSTEM	0	0	0	0
AUTOMATED CAMERA SYSTEM	10,186	0	35,000	0
PANASONIC 13" MONITORS	347	0	2,000	0
HARD DRIVE DATA STORAGE SERVER	571	0	0	0
PORTABLE CANON 800 CAMERAS	1,405	0	0	0
CANON HDV CAMCORDER	3,277	0	0	0
COUNCIL CALL-IN EQ.	772	0	0	0
3 PERSONAL COMPUTERS	0	0	1,200	0
NEXUS VIDEO SYSTEM CONTROL UNIT	0	0	0	9,000
3 VIDEO TOASTERS	0	0	0	0
EPSON DIGITAL PROJECTOR	0	0	0	0
ACCUSTICS IMPROVEMENTS	0	0	0	0
BACKDROPS/CURTAINS	0	0	0	0
SUBTOTAL, P.E.G.. EQ.	\$23,377	\$46,324	\$91,470	\$31,310

## Supplementary Expenditure Report

---

### POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
100				
POLICE RECORDS PROGR./ANALYST	\$56,833	\$58,676	\$60,980	\$60,980
CONTRACTUAL PROGRAMMER	540	540	540	2,540
OVERTIME	56	519	2,500	2,500
LONGEVITY PAY	1,115	1,747	2,290	3,050
EMPLOYEE INSURANCE	6,240	6,930	7,310	9,100
I.M.R.F./FICA	8,690	9,040	13,150	14,530
TOTAL 100	\$73,474	\$77,452	\$86,770	\$92,700
200				
SUPPLIES	\$0	\$0	\$0	\$0
300				
TRAINING AND EDUCATION	\$3,060	\$132	\$3,300	\$3,300
SOFTWARE MAINT./LICENSE, RECURRING	2,193	2,244	4,930	4,930
SOFTWARE MAINT./LICENSE, ONE-TIME	0	3,498	0	0
CITY INSURANCE	1,070	1,120	1,180	2,180
TRANSFER, WORKERS COMP.	150	160	170	370
CITY TELEPHONE	150	150	130	130
TOTAL 300	\$6,623	\$7,304	\$9,710	\$10,910
400				
PERSONAL COMPUTER	\$0	\$0	\$0	\$0
PROGRAM TOTAL	\$80,097	\$84,756	\$96,480	\$103,610

**PUBLIC TELEVISION FUND  
EXPENDITURE DETAIL**

	<b>ACTUAL 2007-08</b>	<b>ACTUAL 2008-09</b>	<b>PROJECTED 2009-10</b>	<b>BUDGET 2010-11</b>
<b>Personnel Costs:</b>				
UPTV Station Manager	\$26,600	\$38,722	\$40,330	\$40,330
Camera Operators	4,053	4,455	4,680	4,680
Production Coordinator	22,400	31,484	32,790	32,790
Outreach Coord. (.25)	1,144	3,795	4,910	4,910
Overtime	0	216	400	1,000
Employee Insurance	8,830	9,800	14,620	18,200
I.M.R.F.	9,140	9,510	15,700	17,350
<b>Subtotal, Personnel</b>	<b>\$72,167</b>	<b>\$97,982</b>	<b>\$113,430</b>	<b>\$119,260</b>
<b>Supplies</b>	<b>\$4,463</b>	<b>\$915</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Contractual and Operating:</b>				
Dues and Subscriptions	\$0	\$0	\$60	\$60
Training & Education	1,234	2,434	2,000	2,000
CATV Commission Costs	1,741	0	3,000	3,000
Consultant /Eq. Maint.	2,019	259	2,500	2,500
Promotional Costs	805	0	500	500
City Insurance	1,700	1,770	1,880	2,880
Transfer, Worker's Comp.	410	430	450	850
City Telephone	380	380	320	320
<b>Subtotal, Contractual</b>	<b>\$8,289</b>	<b>\$5,273</b>	<b>\$10,710</b>	<b>\$12,110</b>
<b>Transfer, VERF (Eq.)</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$107,919</b>	<b>\$127,170</b>	<b>\$152,140</b>	<b>\$159,370</b>

## Supplementary Expenditure Report

### COMMUNITY DEVELOPMENT BLOCK GRANT FUND EXPENDITURE DETAIL

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11	% CHG.
<b>PROGRAM: ADMINISTRATION</b>					
100					
MANAGER (.3)	\$34,398	\$21,419	\$22,260	\$22,260	
ADMIN. ASSISTANT II (.2)	7,176	7,624	7,920	7,920	
GRANTS COORD. (.4 TO .3)	15,007	17,991	18,700	14,020	
INTERN	0	0	7,151	7,150	
LONGEVITY PAY	141	393	1,030	2,200	
IMRF/FICA	9,391	8,094	11,160	10,220	
EMPLOYEE INSURANCE	6,337	5,776	5,310	5,850	
TOTAL 100	\$72,450	\$61,297	\$73,531	\$69,620	-5.3%
200					
BOOKS & PERIODICALS	\$0	\$0	\$200	\$200	
OFFICE SUPPLIES	876	775	1,700	1,700	
TOTAL 200	\$876	\$775	\$1,900	\$1,900	0.0%
300					
DUES & SUBSCRIPTIONS	\$278	\$243	\$300	\$300	
TRAVEL & CONFERENCE	126	777	2,200	2,200	
POSTAGE	107	184	600	650	
PROGRAM OVERHEAD	14,700	15,290	15,900	16,540	
PUBLIC INFO. NEWSLETTER	4,183	4,771	4,500	4,500	
TOTAL 300	\$19,394	\$21,265	\$23,500	\$24,190	2.9%
PROGRAM TOTAL	\$92,720	\$83,337	\$98,931	\$95,710	-3.3%
<b>PROGRAM: AFFORDABLE HOUSING</b>					
100					
ADMIN. ASSISTANT II (.5)	\$17,941	\$19,060	\$19,800	\$19,800	
REHAB COORDINATOR (.5)	25,007	19,875	26,830	26,830	
GRANTS COORDINATOR (.1)	0	0	0	4,680	
LONGEVITY PAY	843	1,336	1,860	2,330	
IMRF/FICA	7,631	7,998	8,730	10,170	
EMPLOYEE INSURANCE	5,191	5,392	5,900	9,270	
TOTAL 100	\$56,613	\$53,661	\$63,120	\$73,080	
300					
CASE PREPARATION	\$2,336	\$3,887	\$4,000	\$4,000	
NEIGHBORHOOD SLUM ABATE (C.O.)	0	3,213	7,000	0	
EMERGENCY, ACCESS	73,282	58,022	80,000	80,000	
EMERGENCY, ACCESS (CARRYOVER)	12,989	4,670	21,978	0	
SR. REPAIR SERVICE	17,330	16,132	20,000	20,000	
SR. REPAIR SERVICE (CARRYOVER)	1,544	0	0	0	
UNPROGRAMMED FUNDS	0	0	53,450	0	
ACQ./RELOCATIONS/DEMO:					
NEW CONST./ACQ./DEMO	0	28,006	100,000	30,346	
NEW CONST. (CARRYOVER)	5,096	15,671	71,994	0	
CRYSTAL VIEW CARRYOVER	0	23,931	76,069	0	
TOTAL 300	\$112,577	\$153,532	\$434,491	\$134,346	\$0
PROGRAM TOTAL	\$169,190	\$207,193	\$497,611	\$207,426	
<b>PROGRAM: PUBLIC SERVICES:</b>					
SOCIAL SERVICE AGENCIES	16,500	11,125	12,500	12,500	
SOCIAL SERVICE AGENCIES, C.O.	0	0	1,375	0	
NEIGHBORHOOD CLEANUP	7,500	7,540	8,000	8,000	
PROGRAM TOTAL	\$24,000	\$18,665	\$21,875	\$20,500	-6.3%



**COMMUNITY DEVELOPMENT BLOCK GRANT FUND  
EXPENDITURE DETAIL (CONTINUED)**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11	0 0
<b>PROGRAM: PUBLIC FACILITIES:</b>					
WEBER ST. STREET LIGHTS, C.O.	\$40,000	\$0	\$0	\$0	
A WOMAN'S PLACE	0	0	0	31,846	
HARTLE GROUP HOME (D.S.C.)	0	0	0	15,411	
ELM ST. SUPP. HOUSING (MHC)	0	0	0	20,404	
DEV. SERVICES CENTER , C.O.	2,292	25,000	0	0	
LINCOLNSHIRE GROUP HOME (MHC)	0	0	0	13,318	
C-U INDEPENDENCE (DSC)	0	47,813	0	0	
C.W.I.T., (CHURCH ST.)	0	0	26,500	0	
DISABLED CITIZENS FOUNDATION	0	0	32,821	0	
PARK DISTRICT VICTORY PARK	14,745	0	0	0	
A WOMAN'S FUND	877	0	4,900	0	
HARVEY ST. SIDEWALKS	0	238,085	0	0	
A.A.R.A. GRANT PROJECT	0	0	125,097	0	
KERR AVE. IMPROVEMENT	0	0	61,317	0	
NEIGHBORHOOD SIDEWALKS	0	0	43,000	0	
CT 53 STREET LIGHTS	0	0	47,783	30,322	
A WOMAN'S PLACE	0	0	19,012	0	
PROGRAM TOTAL	\$57,914	\$310,898	\$360,430	\$111,301	-69.1%
<b>PROGRAM: TRANSITIONAL HOUSING:</b>					
100					
GRANTS COORDINATOR (.55)	\$24,206	\$22,489	\$25,710	\$25,710	
LONGEVITY PAY	0	208	260	1,030	
IMRF/FICA	4,563	3,925	4,680	5,340	
EMPLOYEE INSURANCE	2,857	2,696	3,240	5,000	
TOTAL 100	\$31,626	\$29,318	\$33,890	\$37,080	9.4%
200					
OFFICE SUPPLIES	\$0	\$0	\$0	\$0	
300					
PROPERTY INSURANCE	\$0	\$0	\$400	\$400	
PROPERTY UTILITIES	12,785	13,801	13,500	13,500	
FURNISHINGS	36	0	500	500	
PROPERTY MANAGEMENT	2,567	3,063	3,068	3,068	
RESIDENT SERVICES	0	295	750	750	
TOTAL 300	\$15,388	\$17,159	\$18,218	\$18,218	0.0%
PROGRAM TOTAL	\$47,014	\$46,477	\$52,108	\$55,298	6.1%

## Supplementary Expenditure Report

### HOME CONSORTIUM PROGRAM FUND EXPENDITURE DETAIL

CATEGORY	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11
100				
GRANTS MGR. (.5)	\$20,639	\$35,698	\$37,100	\$37,100
GRANTS COORDINATOR (.6)	22,730	22,889	22,800	22,800
ADMIN. ASSISTANT II (.2)	7,177	7,624	7,920	7,920
REHAB. COORDINATOR (.15)	7,502	7,744	8,050	8,050
INTERN	2,853	3,313	0	0
LONGEVITY PAY	288	458	1,520	1,520
OVERTIME PAY	0	68	0	0
I.M.R.F.	10,201	12,596	13,930	15,480
EMPLOYEE INSURANCE	7,138	9,358	8,550	13,200
100 SUBTOTAL	\$78,528	\$99,748	\$99,870	\$106,070
200				
OFFICE SUPPLIES	\$760	\$835	\$860	\$860
PRINTING/PUBLISHING	1,173	1,187	1,500	1,750
200 SUBTOTAL	\$1,933	\$2,022	\$2,360	\$2,610
300				
DUES AND SUBSCRIPTIONS	\$213	\$257	\$300	\$300
CONFERENCE AND TRAINING	1,964	1,520	3,000	2,750
POSTAGE	163	176	400	400
RECORDING FEES	0	0	400	400
PROGRAM OVERHEAD, URBANA	8,830	9,180	9,550	9,930
ADMIN., URBANA, C.O.	0	0	29,652	0
300 SUBTOTAL	\$11,170	\$11,133	\$43,302	\$13,780
PROGRAM TOTAL	\$91,631	\$112,903	\$145,532	\$122,460
COMMUNITY HOUSING DEV.:				
URBAN LEAGUE OPER., CURRENT	\$13,017	\$0	\$16,836	\$0
CHDO OPERATING, UNOBLIGATED	0	0	0	11,403
URBAN LEAGUE OPER., C.O.	3,866	4,339	0	0
HOMESTEAD OPERATING	17,356	16,836	25,256	22,500
HOMESTEAD OPERATING C.O.	300	0	0	0
E.C.O. LAB, OPERATING	17,356	12,627	25,256	22,500
E.C.O. LAB, OPER, C.O.	0	0	4,209	0
E.C.O. LAB, MODULAR S/FAM	0	0	14,000	0
E.C.O. LAB, MODULAR DUPLEX	0	0	90,000	0
URBAN LEAGUE LEASE PROG. C.O.	49,998	29,998	0	0
URBAN LEAGUE AFFORDABLE SIX	5,100	0	0	0
HOMESTEAD HOMEBUYER FY08-09	0	0	85,030	0
HOMESTEAD DOUGLAS INFILL	33,525	22,500	80,000	0
HOMEST. DOUGLAS INFIL C.O.	0	51,475	7,500	0
HOMESTEAD-CRYSTAL VIEW C.O.	0	0	276,004	0
C.H.D.O. RESERVE ECOLAB C.O.	0	15,000	16,000	0
CHDO RESERVE, UNOBLIGATED	0	0	0	169,209
SUBTOTAL, COMM. HOUSING DEV.	\$140,518	\$152,775	\$640,091	\$225,612

**HOME CONSORTIUM PROGRAM FUND  
EXPENDITURE DETAIL (CONTINUED)**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11
CITY OF CHAMPAIGN:				
ADMIN., CURRENT	7,736	14,868	11,302	11,302
HOUSING REHAB., CURRENT	195,339	0	100,000	100,000
HOUSING REHAB., C.O.	0	155,146	0	0
LOAN PROG. C.O.	0	13,483	57,838	0
TENANT BASED RENT ASSISTANCE	0	0	72,000	72,000
PROP. ACQUISITION/REHAB, C.O.	0	0	120,582	0
PROP. ACQUISITION/REHAB	0	0	335,064	165,438
ACQ./REDEVELOPMENT. C.O.	0	29,992	135,322	0
LOT ACQUISITION	0	0	56,448	0
RENTAL REHAB. C.O.	0	0	75,000	0
RENTAL REHAB.	0	0	45,000	0
A.D.D.I. PROGRAM, CURRENT	12,917	4,945	0	0
A.D.D.I. PROGRAM, C.O.	0	0	0	0
TAYLOR THOMAS	0	0	0	0
TAYLOR THOMAS C.O.	0	0	0	0
NEIGHHOOD REVITALIZATION 08-09	0	0	75,273	0
NEIGHHOOD REVITALIZATION 09-10	0	0	228,256	0
DOUGLAS PARK INFILL C.O.	12,500	15,459	0	0
BRISTOL PLACE NEW CONST. C.O.	0	0	0	0
PROGRAM DELIVERY, CURRENT	0	0	0	0
PROGRAM DELIVERY. CARRYOVER	0	0	0	0
PROGRAM OVERHEAD	0	0	0	0
SUBTOTAL, CHAMPAIGN	\$228,492	\$233,893	\$1,312,085	\$348,740
	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11
CHAMPAIGN COUNTY:				
PROGRAM DELIVERY	\$0	\$0	\$6,600	\$5,625
PROGRAM DEL. CARRYOVER 08-09	0	0	6,600	0
PROGRAM DEL. CARRYOVER 07-08	0	0	6,600	0
PROGRAM DEL. CARRYOVER 06-07	0	0	17,500	0
PROGRAM DEL. CARRYOVER 05-06	0	10,799	8,447	0
ADMIN.	0	841	2,727	2,727
ADMIN. CARRYOVER	0	7,214	1,866	0
ADMIN. CUMULATIVE CARRYOVER	0	0	8,302	0
AM. DREAM D/P INITIATIVE Progr.	0	0	2,965	0
D/P INITIATIVE PROGRAM, C.O.	0	0	1,198	0
HOUSING REHAB., CURRENT	0	0	78,414	71,820
HOUSING REHAB., C.O.08-09	0	0	79,539	0
HOUSING REHAB., C.O.07-08	0	0	65,569	0
HOUSING REHAB., C.O.06-07	0	160,499	42,461	0
T.B.R.A., CURRENT	0	0	0	175,000
T.B.R.A., CARRYOVER 04-05	29,958	43,881	8,415	0
T.B.R.A., CARRYOVER 03-04	0	3,344	2,271	0
A.D.D.I., CARRYOVER	1,558	18,700	3,447	0
HOMESTEAD/CRYSTAL VIEW C.O.	0	0	52,000	0
SUBTOTAL, COUNTY	\$31,516	\$245,278	\$394,921	\$255,172

Supplementary Expenditure Report

HOME CONSORTIUM PROGRAM FUND  
EXPENDITURE DETAIL (CONTINUED)

CITY OF URBANA:	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11
PROGRAM:				
GRANTS MGR. (.2)	\$13,759	\$14,279	\$14,840	\$14,840
GRANTS COORD. (.4)	15,153	15,259	15,200	15,200
REHAB. COORD. (.35)	17,505	18,070	18,780	18,780
ADMIN. ASSISTANT II (.1)	3,588	3,812	3,960	3,960
IMRF/FICA	8,592	8,869	9,730	10,870
LONGEVITY	414	651	1,260	1,580
EMPLOYEE INSURANCE	5,944	6,277	6,190	9,560
SUBTOTAL,	\$64,955	\$67,217	\$69,960	\$74,790
HOUSING REHAB (WHOLE HOUSE)	55,794	141,930	175,000	124,968
HOUSING REHAB (C.O.)	15,627	73,566	13,610	0
PROGRAM DELIVERY	0	0	0	0
REDEVELOPMENT PROGRAMS	0	0	16,494	0
REDEVELOPMENT PROGRAMS C.O.	0	0	0	0
LAKESIDE TERRACE CUM. C.O.	0	0	20,000	0
CWIT, NEW CONST., C.O.	6,430	0	0	0
HOMEBUILDER BLITZ, C.O.	14,999	29,998	29,998	0
D/P INITIATIVE PROGRAM	0	0	0	0
UNPROGRAMMED CARRYOVER	0	0	0	27,307
KERR AVE. DEVELOPMENT C.O.	50,355	0	0	0
ECO LAB PASSIVE SOLAR 05-06	25,000	0	0	0
TBRA, CARRYOVER	0	0	0	0
CRYSTALVIEW/LAKESIDE 06-07	0	0	11,957	0
KERR AVE. 08-09 SUSTAIN.	0	0	72,750	0
URBANA CONSORTIUM ONOBLIG.	0	0	106,025	0
CRYSTALVIEW/LAKESIDE 06-07	0	0	47,908	0
CRYSTALVIEW/LAKESIDE C.O.	0	0	80,000	0
TBRA, CARRYOVER	0	0	0	0
SUBTOTAL,	\$168,205	\$245,494	\$573,742	\$152,275
SUBTOTAL, CITY URBANA	\$233,160	\$312,711	\$643,702	\$227,065
A.D.D.I. PROGRAM:				
AM. DREAM D/P I., CURRENT	\$0	\$1,598	\$0	\$0
AM. DREAM D/P I., C.O.	32,890	13,402	1,491	0
SUBTOTAL, A.D.D.	\$32,890	\$15,000	\$1,491	\$0

**SUPPORTIVE HOUSING FUND  
EXPENDITURE DETAIL**

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11
ADMINISTRATION PROGRAM:				
PERSONNEL:				
GRANTS COORDINATOR (.05)	\$4,358	\$4,497	\$2,340	\$2,340
LONGEVITY PAY	0	42	30	30
IMRF/FICA	762	786	430	430
EMPLOYEE INSURANCE	476	539	300	300
TOTAL, PERSONNEL	\$5,596	\$5,864	\$3,100	\$3,100
SUPPLIES:				
OFFICE SUPPLIES	\$0	\$0	\$45	\$45
TOTAL, SUPPLIES	\$0	\$0	\$45	\$45
CONTRACTUAL:				
TRAVEL AND CONFERENCE	\$0	\$0	\$0	\$0
AUDIT	0	0	0	0
POSTAGE	55	0	0	0
TOTAL, CONTRACTUAL	\$55	\$0	\$0	\$0
TOTAL ADMINISTRATION	\$5,651	\$5,864	\$3,145	\$3,145

## Supplementary Expenditure Report

### URBANA FREE LIBRARY BUDGET ANALYSIS

	05-06	06-07	DIFF	%
SALARIES	\$ 2,041,157	\$ 2,154,552	\$ 113,395	5.6%
SUPPLIES	319,877	340,742	20,865	6.5%
CONTRACTUAL	499,525	524,114	24,589	4.9%
SUBTOTAL	\$ 2,860,559	\$ 3,019,408	\$ 158,849	5.6%
EQ. & VEH.	100,293	104,202	3,909	3.9%
TOTAL	\$ 2,960,852	\$ 3,123,610	\$ 162,758	5.5%
IMRF/PENSION COSTS	285,913	310,960	25,047	8.8%
PERSONNEL:				
SALARIES	1,875,031	1,931,280	56,249	3.0%
EMPL. HEALTH INSURANCE	166,126	189,543	23,417	14.1%
EMPL. STEP INCREASES	-	(24,009)	(24,009)	-1.3%
ADD'L .5 P-T CATALOGING	-	16,600	16,600	0.9%
ADD'L .5 P-T SHELVING	-	-	-	0.0%
UPGRADE STAFF SALARY LEVELS	-	32,440	32,440	1.7%
HEALTH SAVINGS PLAN	-	8,698	8,698	0.5%
OTHER ADJUSTMENTS	-	-	-	
SUBTOTAL	2,041,157	2,154,552	113,395	5.6%
SUPPLIES:				
BOOKS/MATERIALS	319,877	319,877	-	0.0%
ADD'L BOOKS/MAT'L	-	20,865	20,865	6.5%
	-	-	-	
SUBTOTAL	319,877	340,742	20,865	6.5%
CONTRACTUAL:				
FEDERATED SEARCH SERVICE	-	8,000	8,000	#DIV/0!
	-	-	-	
OTHER	499,525	516,114	16,589	3.3%
SUBTOTAL	499,525	524,114	24,589	4.9%
REVENUE RECAP:				
PROPERTY TAX LEVY	2,633,129	2,849,175	216,046	8.2%
CITY-REPL. TAX	62,904	62,904	-	0.0%
CITY-IMRF TRANSFER	290,620	310,960	20,340	7.0%
SUBTOTAL FROM CITY	2,986,653	3,223,039	236,386	7.9%
OTHER REVENUES	260,112	252,234	(7,878)	-3.0%
TOTAL REVENUES	3,246,765	3,475,273	228,508	7.0%

URBANA FREE LIBRARY (CONTINUED)

	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11	% CHG.
ADMINISTRATION-WAGES:					
SALARIED	\$ 292,893	\$ 305,367	\$ 328,915	\$ 329,646	0.2%
HOURLY	3,542	12,621	2,423	2,423	0.0%
SUBTOTAL, ADMIN.	\$ 296,435	\$ 317,988	\$ 331,338	\$ 332,069	0.2%
ADULT DEPT.:					
BOOKS AND MATERIALS	\$ 227,995	\$ 257,484	\$ 270,293	\$ 270,293	0.0%
WAGES:					
SALARIED	\$ 285,465	\$ 322,597	\$ 336,692	\$ 340,972	1.3%
HOURLY	82,474	78,326	79,874	65,948	-17.4%
SUBTOTAL, ADULT WAGES	\$ 367,939	\$ 400,923	\$ 416,566	\$ 406,920	-2.3%
SUBTOTAL, ADULT	\$ 595,934	\$ 658,407	\$ 686,859	\$ 677,213	-1.4%
CHILDREN'S DEPT.:					
BOOKS AND MATERIALS	\$ 64,263	\$ 71,944	\$ 78,074	\$ 78,074	0.0%
WAGES:					
SALARIED	\$ 246,699	\$ 258,175	\$ 266,056	\$ 267,125	0.4%
HOURLY	37,310	44,830	47,096	48,988	4.0%
SUBTOTAL, CHILD. WAGES	\$ 284,009	\$ 303,005	\$ 313,152	\$ 316,113	0.9%
SUBTOTAL, CHILDREN'S	\$ 348,272	\$ 374,949	\$ 391,226	\$ 394,187	0.8%
ARCHIVES DEPT.:					
BOOKS AND MATERIALS	\$ 16,687	\$ 19,288	\$ 25,136	\$ 25,136	0.0%
WAGES:					
SALARIED	\$ 159,750	\$ 178,789	\$ 187,733	\$ 186,957	-0.4%
HOURLY	32,763	41,504	43,679	34,083	-22.0%
SUBTOTAL, ARCH. WAGES	\$ 192,513	\$ 220,293	\$ 231,412	\$ 221,040	-4.5%
SUBTOTAL, ARCHIVES	\$ 209,200	\$ 239,581	\$ 256,548	\$ 246,176	-4.0%
MAINTENANCE DEPT.-WAGES:					
SALARIED	\$ 34,201	\$ 35,729	\$ 36,791	\$ 36,792	0.0%
HOURLY	11,070	11,168	13,325	13,325	0.0%
SUBTOTAL, MAINTENANCE	\$ 45,271	\$ 46,897	\$ 50,116	\$ 50,117	0.0%
ACQUISITIONS DEPT.-WAGES:					
SALARIED	\$ 129,944	\$ 147,540	\$ 160,444	\$ 159,636	-0.5%
HOURLY	37,746	44,329	59,111	58,877	-0.4%
SUBTOTAL, ACQUISITIONS	\$ 167,690	\$ 191,869	\$ 219,555	\$ 218,513	-0.5%
CIRCULATION DEPT.-WAGES:					
SALARIED	\$ 274,669	\$ 288,588	\$ 305,866	\$ 312,061	2.0%
HOURLY	180,825	188,884	203,440	199,580	-1.9%
SUBTOTAL, CIRCULATIONS	\$ 455,494	\$ 477,472	\$ 509,306	\$ 511,641	0.5%
	2,118,296	2,307,163	2,444,948	2,429,916	

Supplementary Expenditure Report

**MOTOR VEHICLE PARKING SYSTEM FUND  
PARKING SYSTEM MAINTENANCE**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
100				
METER MAINT. TECHNICIANS	\$75,084	\$77,527	\$80,560	\$80,560
SEASONAL PAINTER	1,144	5,960	10,610	10,610
OVERTIME	8,103	8,939	12,120	12,120
LONGEVITY	9,761	10,837	11,280	6,450
EMPLOYEE INSURANCE	12,450	13,820	14,620	15,590
I.M.R.F. PENSION/FICA	15,260	15,870	22,100	24,350
TOTAL PERSONNEL	\$121,802	\$132,953	\$151,290	\$149,680
200				
OFFICE SUPPLIES	\$26	\$89	\$210	\$210
PAINT	385	842	3,270	3,270
LANDSCAPE MATERIALS	7,511	7,690	7,700	7,700
SMALL TOOLS	580	528	520	520
PARKING PERMITS	1,106	2,293	2,080	2,080
ASPHALT	0	700	700	700
METERS AND SIGNS	8,676	6,649	7,720	7,720
SALT	8,320	8,320	8,320	8,320
SNOW BLADES	120	120	120	120
METER PARTS	1,787	278	3,530	3,530
TOTAL SUPPLIES	\$28,511	\$27,509	\$34,170	\$34,170
300				
TRANSFER, SUPPORT SERV.	\$140,750	\$147,090	\$153,710	\$176,750
REIMB., GEN. FUND ARBOR PERSONNEL	54,120	56,550	59,090	62,050
DUES AND SUBSCRIPTIONS	520	770	700	700
TRAINING AND EDUCATION	0	507	2,080	2,080
CELLUAR PHONE/PAGING	0	285	400	400
UNIFORM RENTAL	498	663	620	620
CDL LICENSE	50	0	60	60
METER REFINISHING	2,170	4,384	3,530	3,530
ART IN PARK SPECIAL MAINTENANCE	4,192	1,298	3,600	4,000
REFUSE COLLECTION	3,458	7,211	11,310	11,310
VEHICLE SERVICES	71,912	63,001	110,600	110,600
PLOW REPAIR	3,603	4,727	2,240	2,240
MAINT., HANDHELD WRITERS	0	0	1,000	1,000
BANK FEES, COIN SORTING	3,762	3,414	4,500	4,500
UTILITIES	10,000	12,000	12,000	22,000
EQUIPMENT RENTAL	450	0	1,000	1,000
CITY INSURANCE	7,830	8,220	8,630	8,630
TRANSFER, WORKER'S COMP.	3,400	3,570	3,750	3,750
CITY TELEPHONE	770	770	650	650
TOTAL CONTRACTUAL	\$307,485	\$314,460	\$379,470	\$415,870
400				
APPURTENANCES	\$0	\$3,280	\$14,600	\$16,100
TICKET WRITERS & SOFTWARE	0	0	24,000	0
METCAD RADIOS	20,499	0	0	0
BOOT DEVICES	0	0	1,800	0
POST STRAIGHTENER	0	0	600	0
LEAF VACUUM	0	139	0	0
ART IN PARK ALGAE PREV. EQ.	0	0	3,900	0
TOTAL CAPITAL	\$20,499	\$3,419	\$44,900	\$16,100
PROGRAM TOTAL	\$478,297	\$478,341	\$609,830	\$615,820



**MOTOR VEHICLE PARKING SYSTEM FUND  
PARKING GARAGE**

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	BUDGET 2010-11
100				
PART-TIME	\$34,634	\$36,816	\$37,700	\$37,700
OVERTIME	0	0	2,350	2,350
LONGEVITY PAY	382	888	730	2,800
I.M.R.F. PENSION/FICA	5,840	6,070	6,070	6,690
TOTAL 100	\$40,856	\$43,774	\$46,850	\$49,540
200				
TICKETS	\$646	\$0	\$700	\$700
PAINT	0	0	620	620
MISC. SUPPLIES	2,611	1,070	2,680	2,680
LANDSCAPE MATERIALS	3,223	3,270	3,270	3,270
SIGNS	0	0	530	530
SNOW ABATEMENT MATERIALS	2,370	3,200	2,370	2,370
TOTAL 200	\$8,850	\$7,540	\$10,170	\$10,170
300				
TRANSFER, SUPPORT SERV.	\$22,260	\$23,260	\$24,310	\$27,960
SERVICE CONTRACTS	5,240	5,671	3,770	3,770
TRAINING AND EDUCATION	490	520	520	520
STRUCTURAL MAINT.	1,922	0	3,120	3,120
UNIFORM RENTAL	595	662	710	710
VEHICLE SERVICES	1,071	874	1,700	1,700
SPECIAL VANDALISM	0	0	2,080	2,080
UTILITIES	19,450	23,400	23,400	33,400
ADVERTISING	780	180	830	830
CITY INSURANCE	7,830	8,220	8,630	8,630
TRANSFER, WORKER'S COMP.	1,580	1,660	1,740	1,740
TOTAL 300	\$61,218	\$64,447	\$70,810	\$84,460
400				
ENTRANCE/EXIT GATES	6,840	0	60,000	0
TICKET SPITTERS	1,105	0	0	0
CONSULTANT, PARKING DECK EQ.	1,105	0	5,000	0
ATTENDANT BOOTH	1,600	0	0	0
TOTAL 400	\$10,650	\$0	\$65,000	\$0
PROGRAM TOTAL	\$121,574	\$115,761	\$192,830	\$144,170

