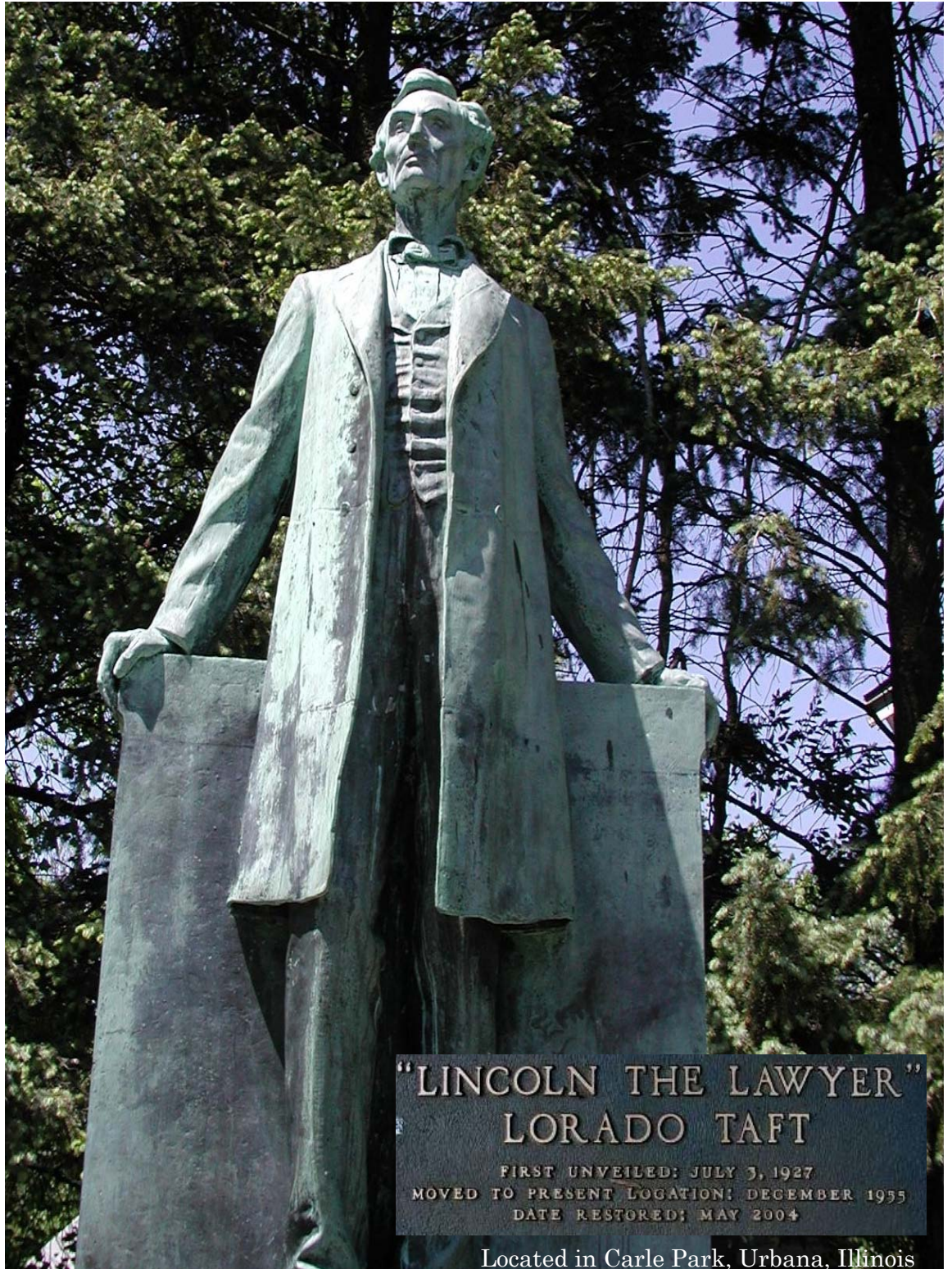




City of
Urbana,
Illinois
1833 - 2009



Fiscal Year 2009-2010

Annual Budget



City of Urbana Budget Fiscal Year 2009-2010

Mayor:

Laurel Prussing

City Clerk:

Phyllis D. Clark

Council Members:

Charles A. Smyth

David Gehrig

Robert E. Lewis

Brandon Bowersox

Dennis Roberts

Heather Stevenson

Diane W. Marlin

Comptroller:

Ronald C. Eldridge

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**Office of the Mayor
Laurel Lunt Prussing**

400 S. Vine Street
Urbana, IL 61801
(217) 384-2456
FAX (217) 384-2426
llprussing@city.urbana.il.us

May 8, 2009

Mayor's Message

To the Urbana City Council and the Citizens of Urbana:

This proposed Urbana City budget for the new fiscal year beginning July 1, 2009 includes total spending of \$48 million, an increase of 3.7 % over the current year. Sources of funding include estimated revenues of \$43 million plus \$5 million in accumulated reserves in the Capital Improvements Fund.

Despite the economic recession we expect revenues to exceed expenditures for our current fiscal year by \$750,000. Two major reasons for this are increases in sales tax receipts from new retail stores such as Meijer and additional state-shared revenue (income tax) from the special census completed in 2008.

However, because of the uncertainty of when the U.S. economy will begin to recover Urbana Comptroller Ron Eldridge estimates that operating revenues and expenditures will break even in fiscal 09-10.

So far the city has been fortunate in our ability to weather the economic downturn. We are not planning any reductions in services or in employees for the upcoming fiscal year. We will hold the line on expenditures and not add to what we have already committed. Only one new temporary position is proposed—an engineering intern to work on the Windsor Road project for 15 months.

In addition to our robust sales tax growth from new retail establishments we are scheduled to receive \$1.275 million in federal stimulus money to cover highway projects on Windsor Road and Goodwin Avenue. Urbana's Windsor Road project was the first local stimulus project in Illinois to go out for bid. The bids came in lower than estimated for both Windsor Road and Goodwin Avenues, meaning that some local funds will be freed up for other needed projects.

The vast majority of our capital improvements are financed from moneys transferred to a Capital Improvements Fund from the General Fund every year.

We plan to continue holding the property tax rate constant at \$1.2942. We are fortunate that during this economic slowdown the value of property in Urbana has continued to increase, although at a slower rate than in the past few years. We estimate a 5.75% increase in assessed value—3% in new construction and 2.75% in the value of existing property. (The property tax payable in the summer of 2010 is based on assessed value as of January 1, 2009.)

Financial forecasts cannot be made with certainty, and are especially difficult in the current economic climate. However, we believe that the level of public services proposed in this budget can be sustained from reasonably expected future revenues as costs increase with inflation. A major exception is motor fuel tax for road construction and repair. Costs are increasing 20% a year while motor fuel tax revenue has decreased this year and is projected to have zero growth next year. Motor fuel is taxed as a fixed number of cents per gallon. Therefore, the amount of tax does not increase when fuel prices increase—and in fact may go down as people purchase fewer gallons. However, costs for road construction and maintenance go up as fuel costs increase. Fortunately we have recently received some relief from that price squeeze because of the economic slowdown and the willingness of contractors to lower their bids.

Next year the cost of constructing and maintaining streets, sewers, lights and signals will again be the biggest sector of the budget, accounting for 36% of the total (compared with 35% this year).

Major street projects this year and in the near future will include Windsor Road from Myra Ridge Road to High Cross Road, Goodwin Avenue from Springfield Avenue south to Gregory Drive and Green Street between Vine Street and Cottage Grove Avenue. We are still seeking funding from the state for improvements to High Cross Road (IL 130) to help meet state requirements to adequately serve new development along that state highway. The City is also awaiting a response from IDOT on enhancement funding of the Main Street bike lanes and resurfacing work east of Vine Street.

The second largest budget share is for Public Safety which next year will total 33% of the budget. Urbana's fire and police departments are highly regarded. The over-all budget increase for Police is 5.5% for next year. Urbana Fire and Rescue Services funding will grow by 8.6% in accordance with our collective bargaining agreement.

All other departments combined account for 31% of the total budget: Community Development and Economic Development (15%); administrative departments (Executive, Finance and City Clerk combined: 6%); Library (8%), and equipment purchases (2%).

Changes in Spending:

Salaries and Benefits

Over half of the city budget is for salaries, wages and fringe benefits--\$21 million in salaries, \$2 million for insurance and \$4 million for pensions. Most city employees are covered by collective bargaining agreements. Our agreements with Fire, Police and the American Federation of State, County and Municipal employees have long included longevity pay and annual cost-of-living increases. Police and Fire contracts call for 4% cost of living for 09-10 while AFSCME has 3.5%.

For non-union employees this budget includes a 3.5% cost of living adjustment—and a 2% longevity increase for those who have been employed with the city 4 years or more.

Public Art

With the creation of a new Public Arts Commission, this budget includes a new Public Arts Fund with a total budget of \$187,740. Of this amount \$108,740 is coming from TIF funds, \$55,000 from donations and arts events and \$24,000 from the General Fund. Any unexpended money will be carried over to future years. One of the major tasks of the Commission is to be creative in financing art and arts programs in order to get the most for every dollar invested.

Revenue Highlights:

Urbana has a broad base of revenue sources. The property tax is the largest single source (for the General Fund and Tax Increment Financing Districts combined). Within the General Fund the sales tax is the largest single source, followed by the property tax and the state income tax.

Property Tax

The property tax accounts for 23% of total revenue in all funds. Over \$6.7 million is levied for our General Fund, pensions and the Library while an additional \$3 million is collected in our TIF districts (Tax Increment Financing). TIF funds can only be used within the TIF district. The money comes from taxes levied on behalf of all taxing bodies all of which goes to the City for economic development within the TIF. The goal is to eventually benefit all the taxing districts from the increased assessed valuation generated by the development.

This budget continues to hold the General Fund property tax rate at \$1.29 per \$100 of assessed valuation. For the past few years the cities of Urbana and Champaign have attempted to set the same property tax rate and have lowered rates from previous years. Because the rate is being held constant, an expected 5.75% increase in revenue from property taxes will come from new construction (3%) and from increases in the market value of existing property (2.75%)—all as of January 1, 2009.

Because of the recession property values on existing buildings have stopped increasing and the value of new construction has also slowed. (Fortunately we do not suffer from decreasing values, as many parts of the nation do.) However, any increases in spending for the following fiscal year (2010-2011) will have to come from resumed growth in sales and income taxes. Without a substantial economic recovery beginning in 2009 we will not be able to count on increased revenue from the property tax in the summer of 2011. (The values to which the \$1.29 rate would be applied will be as of January 1, 2010.)

The actual levy will not be set until December, so property tax figures in this budget should be viewed as an outside limit, rather than a final number. As in the past, the final tax will be lower.

Sales Tax

We continue to work to bring in more retailers and restaurants and provide a wide range of customer choices in Urbana. Recent developments include major stores--Meijer at the northeast corner of Philo Road and Windsor Road--and shopping centers such as The Pines at the southeast corner of that intersection. We expect major new development to resume as the economy picks up--including Menards on Illinois 130 (High Cross Road) and Gateway Shoppes at the northwest corner of Cunningham and University Avenues. In the

meantime we enjoy a steady influx of many new small retail outlets and restaurants in the downtown and throughout the city.

General Reserve Fund

Comptroller Ron Eldridge estimates that this fund will total \$567,000 at the end of the upcoming fiscal year June 30, 2010. Ideally we would like this fund to be \$3 million. However, this would be difficult to achieve during an economic slowdown with rising energy costs.

Major uncertainties for future years include the ever-growing costs of pensions and health insurance as well as substantial price increases in electricity, natural gas, gasoline, asphalt, cement, and water.

The city continues to intervene before the Illinois Commerce Commission to oppose the large rate increases requested by Illinois American Water. We are working in a cooperative effort with the City of Champaign as well as Savoy, St. Joseph, Philo and Sidney. We have also worked with Champaign, Bloomington, and Normal to oppose rate increases requested by AmerenIP. These efforts are not only on behalf of local governments but for the consumers and businesses we represent and for whom the total costs of such increases is far greater.

Sustainability

One of the goals of the Mayor and City Council is to reduce Urbana's "energy footprint". Increasingly violent weather attributable to global warming costs us all in human terms but also harms tight city budgets. The City is committed to implementing methods for energy conservation in all its buildings and to encourage citizens to bicycle, walk and use mass transit instead of driving. Our new street designs are for "complete streets" which provide safe passage for pedestrians and bicyclists as well as cars.

We have several projects underway to provide well-designed energy efficient homes for low income home owners. And we are adapting our rules and regulations to encourage alternative energy sources by homeowners who want to use solar power, for example.

Urbana has been a leader in urban forestry for many years. We are a charter recipient of the Tree City USA award and have been described as the leading city in Illinois for wise management of trees. The Urbana Arborist and Arbor Division are dedicated to planting and caring for trees on the public right of way which thrive in this environment as well as educating citizens about the value of trees and advising them on the best species to plant on their own property. Planting trees is an excellent way to counter global warming because trees use up carbon dioxide and produce oxygen.

Choppy Waters

We have a privately-owned water utility which worked very well for 100 years until it was purchased by RWE, a giant German company. Shortly thereafter Urbana as well as Champaign and a number of other Illinois cities who are customers of Illinois American Water began encountering service problems. The most blatant problem was difficulty in opening fire hydrants. Urbana and Champaign firefighters rushed to put out blazes only to be unable to open hydrants to get water.

In Illinois 98% of water systems are municipally owned. Although private ownership worked well here for a century that may no longer be our best option.

We have learned the importance of local control of our water system. The goal of a large corporation is to get as much money from our system as they can for their investors. Our goal would be to provide long-term reliable service. Municipal systems seem to be able to provide both the necessary investment and lower rates to homes and businesses.

Another concern is that, even if we can get concessions from the current corporate owners, we cannot be guaranteed that some other giant concern will not buy them out and proceed to ignore all that we have negotiated.

Both Urbana and Champaign would like to work with Illinois American Water to make sure we have a safe and reliable water system at a reasonable cost to consumers. However, if we find the company cannot provide this we may need to do what is necessary to buy the system. This would be a long and costly legal battle to be undertaken only if all other alternatives had been exhausted and if the end result would clearly benefit our communities in the long run.

Perhaps the most important issue is the evidence that the Mahomet Aquifer is being depleted. Experience in the Ogallala Aquifer in the Great Plains and in areas of California, is that once an aquifer is over used, the land above it will sink and the aquifer can never be replenished.

We need to start thinking of ways to replenish the aquifer which sustains us with high-quality drinking water. Currently its water, after use by homes and businesses, is processed through our sanitary sewer system and pumped into a Wabash River tributary, rather than being kept here to replenish our aquifer.

Urbana has begun the discussion of how to create a sustainable future with respect to water and energy use in particular. With the research power of the University of Illinois we should be leaders in tackling this huge world-wide challenge.

Public Input On This Budget

City Council study sessions on this proposed budget will be held on Monday, May 11th and Tuesday, May 26th. A public hearing will be held in the City Council Chambers on Monday, June 1st. Public participation is welcomed. Individual questions or comments may also be directed to me via e-mail (lprussing@city.urbana.il.us), U.S. mail (400 S. Vine Street, Urbana, IL 61801) or by phone (384-2456).

Sincerely,



Laurel Lunt Prussing
Mayor

Adopting Ordinance

ORDINANCE No. 2009-_____

AN ORDINANCE
APPROVING THE ANNUAL BUDGET

WHEREAS, the City of Urbana, Illinois, is a home rule unit pursuant to the provisions of Section 6, Article VII of the 1970 Constitution of the State of Illinois, and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt; and

WHEREAS, the proposed Annual Budget for the City of Urbana for the fiscal year beginning July 1, 2009, and ending June 30, 2010, has been prepared by the Budget Director in accordance with the provision of Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois; and

WHEREAS, the proposed Annual Budget was made conveniently available for public inspection by publication in pamphlet form as prescribed by the corporate authorities at least fourteen (14) days prior to a public hearing on said proposed Annual Budget duly held at 7:00 p.m. on Monday, June 1, 2009, after due and proper notice of the availability for inspection of the proposed Annual Budget and the said public hearing having been given by publication in the News-Gazette, a newspaper having a general circulation in the City of Urbana on a date at least fourteen (14) days prior to the date of said public hearing; and

WHEREAS, the City Council of the City of Urbana, Illinois, hereby desires to pass, approve and adopt the proposed Annual Budget as heretofore further changed, modified and amended by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

That the City of Urbana Budget 2009-10, a complete copy of which such document including all relevant elements thereof has been presented to and is now before this meeting, a true copy of which is attached hereto, be and the same is hereby passed, approved and adopted as the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2009, and ending June 30, 2010.

The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

Adopting Ordinance

This ordinance is hereby passed by the affirmative vote, the "ayes" and nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said City Council.

AYES:

NAYS:

ABSTAINED:

PASSED by the City Council this _____ day of _____, 2009.

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, 2009.

Laurel L. Prussing, Mayor



Staff Mission And Principles

Our Mission

The staff of the City of Urbana recognizes its primary mission is to effectively deliver municipal services to its citizens.

Our staff is committed to:

1. Fulfilling essential public needs that citizens are generally unable to provide for themselves.
2. Protecting public health, safety and welfare for present and future generations.
3. Enhancing the quality of life in ways that are well planned and cost-effective.

We seek to accomplish our mission guided by the following principles:

Vision

The City of Urbana is a strong and effective government. Our staff is committed to maintaining the City's leadership status by continuing to implement long range planning strategies and innovative programs that will positively influence and shape the future growth and development of the City and positively impact the lives of our citizens.

Responsibility

Providing reliable, quality service to the public is an essential function of city staff. Therefore, it is the goal of all staff members to take a proactive and resourceful approach in the performance of their job and to take personal responsibility for the success of our City.

Mutual Understanding

The City of Urbana is a culturally diverse community. As staff it is our goal to foster an environment that recognizes the value in differences and mutual responsibility – an environment of inclusion and unity, not exclusion. The City is committed to having a workforce that reflects the community in which we serve. Each staff member's behavior should reflect the City's commitment to mutual respect, acceptance and understanding of others.

Integrity

In order to maintain effectiveness, staff recognizes the importance of maintaining a high degree of integrity. It is our goal to execute our responsibilities in an honest, polite, respectful, trustworthy and knowledgeable manner.

Creative Cooperation/Collaboration

City staff recognizes that only through working together in collaboration and cooperation with our citizens, businesses, other governments and agencies can we achieve our mission. It is our goal to reach out to others to provide quality results for our community and environment.

Mutual Benefit/Safety

It is the City's goal to identify solutions, which create a safe environment for the work place and our community as a whole. Each staff member must take personal responsibility for the safety of his or her self as well as others.

Progress

It is an ongoing goal of city staff to continuously explore new and innovative ideas in an effort to better serve our community and its citizens.

January 2002

General Information:

Organization Structure - Program Budgeting

The City of Urbana budget organizes costs for general operations into departments, divisions and programs (cost centers). Following is a listing of these departments and programs:

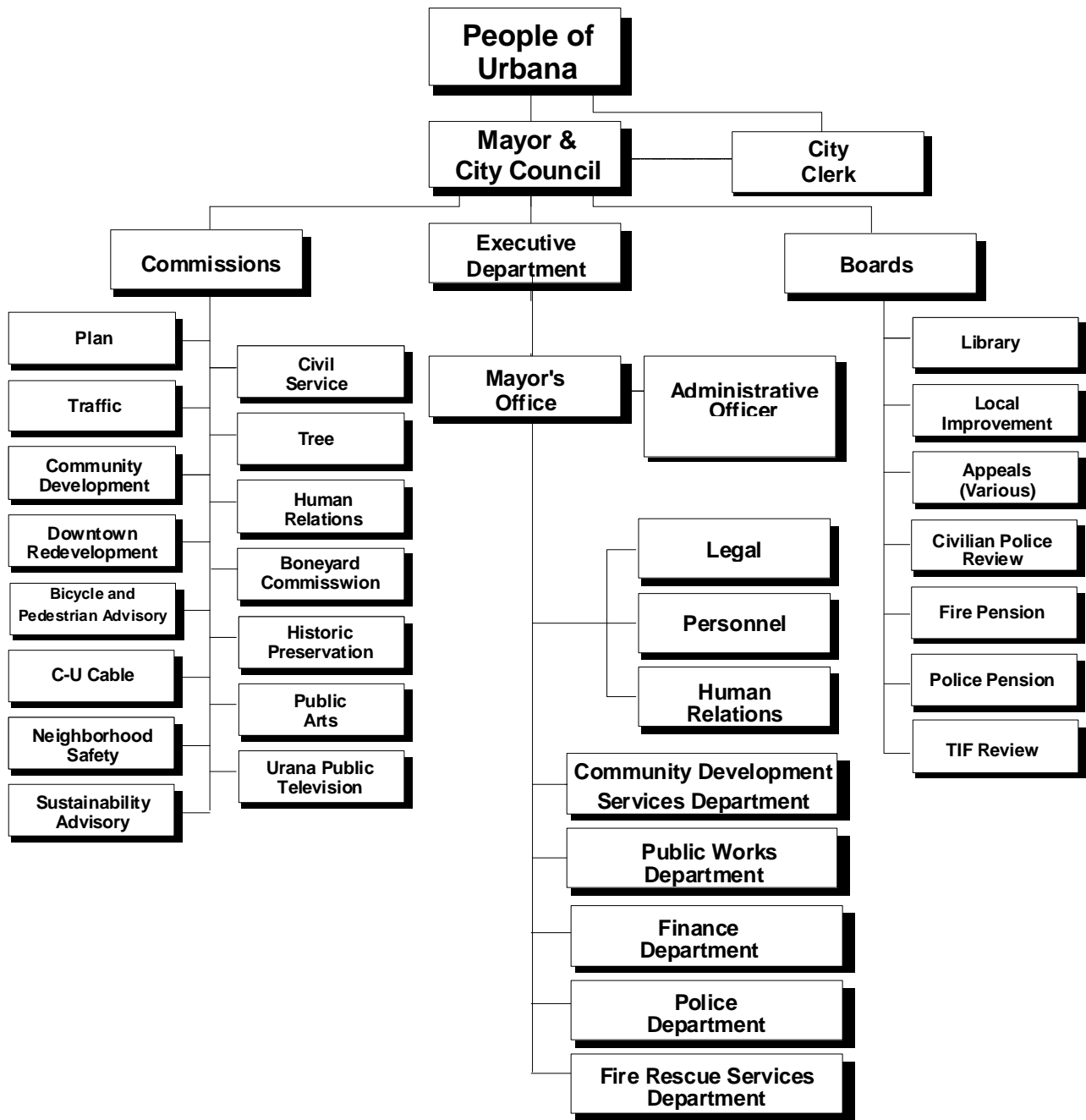
- City Council
- Executive Department
 - Administration
 - Legal
 - Human Relations
 - Human Resources
- Finance Department
 - Administration
 - Parking Tickets, Permits and Licenses
 - Financial Services
 - Information Services
 - Police Records Management System (in special fund)
 - C.A.T.V. P.E.G. (in special fund)
 - City Documents Management
- City Clerk
- Community Development Services Department
 - Administration
 - Economic Development
 - Planning and Zoning
 - Building Safety Division
 - New Construction
 - Housing
 - Multi-Family Inspection
 - Community Development Block Grant and other H.U.D. housing development and rehabilitation programs (in various special funds)

General Information

- Police Department
 - Administration
 - Patrol
 - Criminal Investigations
 - Support Services
 - School Crossing Guards
 - Meter Enforcement
 - Animal Control
- Fire Rescue Services Department
- Public Works Department
 - Administration
 - Arbor Division
 - Urban Forestry
 - Landscape Management
 - Landscape Recycling Center (in special fund)
 - Public Facilities Division
 - Facilities Maintenance
 - Civic Center
 - Parking System Maintenance (M.V.P.S. Special Fund)
 - Parking Garage (M.V.P.S. Special Fund)
 - Operations Division
 - Tool room
 - Snow and Ice Removal
 - Traffic Control
 - Street Lighting
 - Street Maintenance and Construction
 - Concrete Repair
 - Sewer Maintenance and Construction
 - Traffic Signals
 - Right of Way and Technical Support
 - Engineering Division
 - Planning and Mapping
 - Transportation Improvements

- Sewer Improvements
- Environmental Management Division
 - Environmental Planning
 - Environmental Control
 - U-Cycle (in special fund)
- Equipment Services (in special fund)
- Urbana Free Library (in special fund)
 - Centralized Costs
 - Administration
 - Adult Division
 - Children's Division
 - Archives Division
 - Maintenance Division
 - Acquisitions Division
 - Circulation Division
 - Documents Project

Organizational Chart





**City of Urbana
Organization Chart
Structure And Major Service Functions**

FINANCIAL AND ACCOUNTING INFORMATION

The City of Urbana was chartered in 1855, and operates under a mayor/city council form of government. The legislative authority of the City is vested in a seven-member council, each elected from their respective districts. The Mayor is elected at large. Major City services are police and fire rescue protection, public works, library, and general administration. Public parking facilities are provided as an enterprise activity. Urbana's population is estimated at 40,000 and the city boundaries include an area of 12 square miles.

This document has been prepared on a program budgeting basis. Program budgeting provides that costs necessary to provide specific services will be accounted for in cost centers, or programs. Program budgeting has been acknowledged as the preferred method of budgeting by various municipal financial associations.

The City also publishes a detailed line item expenditure report. It is used by the City staff in managing the budget on a daily basis.

The Comprehensive Annual Financial Report is published annually in the third week of December. It presents a historical financial picture of operations of the City for the immediately preceding fiscal year. This information in this report is reviewed by external auditors to assure it is accurate and prepared with acceptable methods. A comparison of actual results to the budget or expected results is a part of this report.

The Capital Improvements Section of this budget authorizes costs and reports estimated revenues for the 1-year period July 1 to June 30. Because the construction season runs approximately from April to November, It is important to view these one year expenditures in conjunction with the City's long-range or 10 year Capital Improvements Plan, which is issued separately from this budget document. Many projects that are approved and included in the city's fiscal year budget (ends June 30) will not be completed until near the end of the construction season (fall). Therefore, unspent monies for these projects will be carried over and rebudgeted in the following year.

It is often necessary to amend this budget during the year. All changes which increase the departmental total authorized expenditure level or transfer monies from one major category level to another (major categories are defined as personnel services, supplies, contractual and operations, and capital outlay) require Council approval. In special funds, all changes above 10% and those, which change the basic nature of the project, require Council approval. Other changes are approved administratively.

The City passes its annual tax levy ordinance on or before the 1st Tuesday in December. The first half of the tax bills is due and payable to the County in May and the balance in July. Amounts are remitted to the City from the County Treasurer within a short period after collection. The amount of property tax revenue reported in 2009-10 is the proposed amount to be levied in December 2009 and collected by the City approximately ½ in June of and ½ in Jul-Sep.

General Information

2010. Increases in the amount proposed to be levied after the budget is adopted, will require a budget amendment to be approved by the City Council. Decreases may mean a deficit spending position.

City bonds continue to receive an AA2 rating from Moody's. This rating can be considered as very good for a city the size and nature of Urbana. There is currently no debt being retired from general property taxes. All outstanding debt is being retired from TIF or M.V.P.S. dedicated revenue sources.

Cash temporarily idle during the year is invested in bank certificates of deposit, U.S. Government securities, the Illinois Public Treasurer's Fund and in common stocks and mutual funds. Investments above insured limits are collateralized by the bank pledging U.S. Government securities to the City.

This budget is presented to the City Council and the public during the first week of May. Public hearings and study sessions are conducted to obtain citizen comments prior to adoption, which occurs sometime before July 1.

The City of Urbana is a home-rule unit under provisions of the Illinois Constitution; thus no statutory limit exists on the issuance of debt or the levying of property taxes.

The City maintains three employee pension plans as follows. Financial information concerning the property tax levy for each plan is contained in the budget document under each fund:

- All employees, except sworn police and fire personnel, who meet certain minimum hourly standards, participate in the Illinois Municipal Retirement Fund (IMRF). IMRF is a multiple employer retirement system that acts as a common investment and administrative agent for local government in Illinois. Employees contribute 4.5% of their annual salary and the City is required to contribute the remaining amounts necessary to fund the system, based on an actuarially determined amount that accumulates sufficient assets to pay benefits when due (10% of payroll).
- Sworn police personnel are covered by the Police Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 9.9% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due (45% of payroll).
- Sworn fire personnel are covered by the Firemen's Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 9.455% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due (35% of payroll).

SUMMARIES

THIS SECTION REPORTS TOGETHER REVENUES, EXPENSES, AND FUND BALANCES FOR ALL CITY FUNDS AND FOR OPERATING FUNDS. ALSO INCLUDED IS A DETAILED LISTING OF ALL PERSONNEL.

SUMMARIES

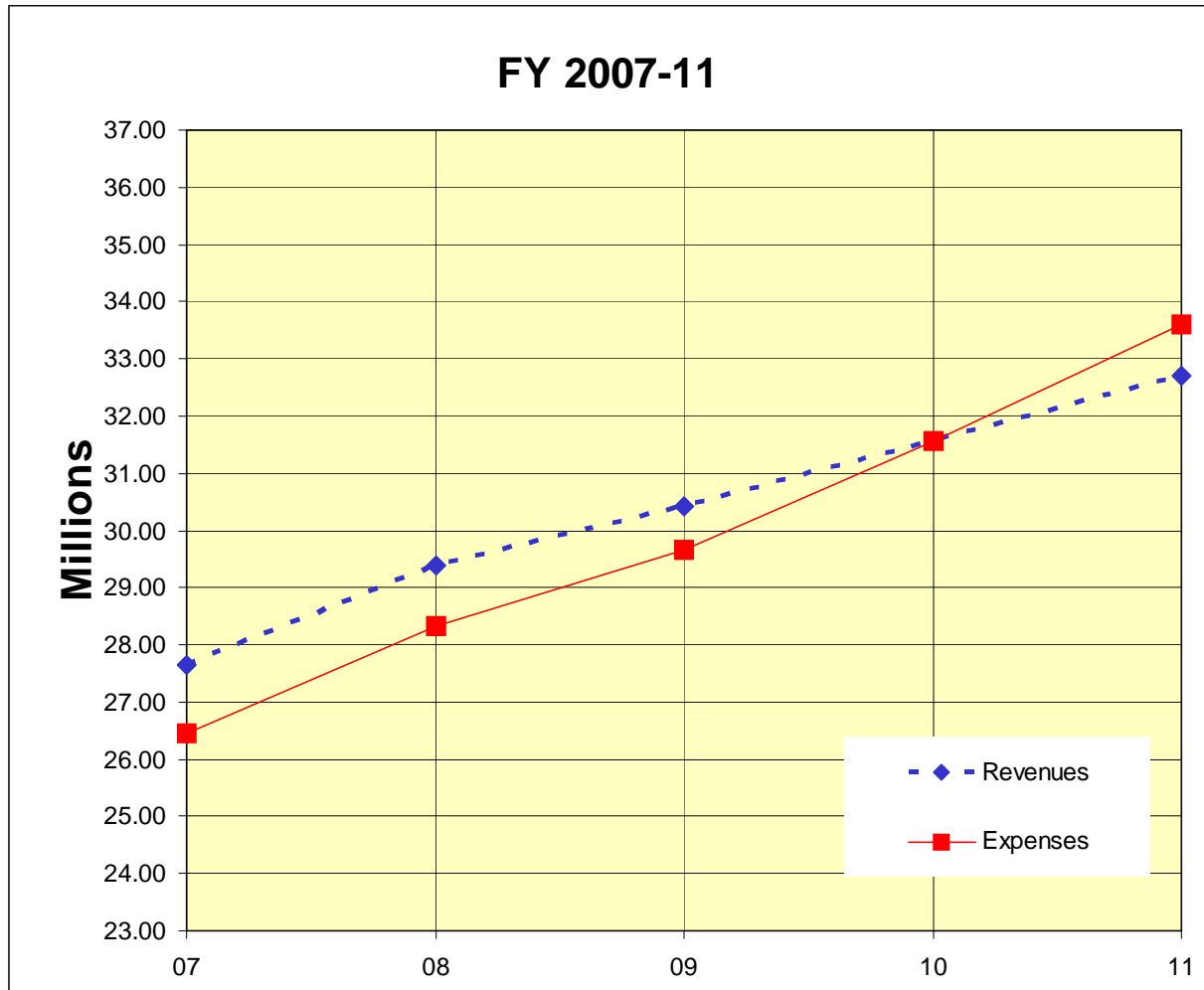
REVENUES, EXPENSES AND FUND BALANCES: ALL FUNDS SUMMARY

	2007-08	2008-09	% CHG.	2009-10	% CHG.	% CHG.
FUND BAL., BEG. YEAR	\$28,793,190	\$26,472,815		\$21,967,310		2 YR. AVE
REVENUES, PER DETAIL						
IN REVENUES SECTION	\$42,015,821	\$42,111,130	0.2%	\$43,086,929	2.3%	1.3%
EXPENSES:						
POLICE	\$7,952,171	\$8,164,980	2.7%	\$8,658,112	6.0%	4.4%
FIRE	6,098,766	6,577,454	7.8%	7,157,784	8.8%	8.3%
PUBLIC WORKS	6,343,531	6,707,284	5.7%	7,118,528	6.1%	5.9%
EXECUTIVE	1,485,040	1,500,292	1.0%	1,546,950	3.1%	2.1%
FINANCE	1,297,627	1,414,795	9.0%	1,466,330	3.6%	6.3%
COMMUNITY DEVELOPMENT	3,126,204	3,470,989	11.0%	3,273,020	-5.7%	2.7%
ECONOMIC DEVELOPMENT	3,388,986	3,317,475	-2.1%	3,441,284	3.7%	0.8%
CITY CLERK	205,317	206,184	0.4%	216,393	5.0%	2.7%
LIBRARY	3,228,310	3,457,553	7.1%	3,503,179	1.3%	4.2%
CITY COUNCIL	45,050	45,800	1.7%	52,560	14.8%	8.2%
WORKER COMP.	194,669	193,912	-0.4%	194,000	0.0%	-0.2%
HOME RECYCLING	511,810	510,410	-0.3%	512,148	0.3%	0.0%
LANDSCAPE RECYCLING	432,504	419,160	-3.1%	451,337	7.7%	2.3%
PARKING SYSTEM	515,944	690,378	33.8%	651,642	-5.6%	14.1%
POLICE RECORDS MGT.	85,140	93,230	9.5%	96,722	3.7%	6.6%
PUBLIC TELEVISION	108,210	113,290	4.7%	129,560	14.4%	9.5%
SOCIAL SERVICES	201,661	207,620	3.0%	215,260	3.7%	3.3%
F SURPLUS/GOVT. PAYMENTS	562,960	562,093	-0.2%	572,270	1.8%	0.8%
PUBLIC ARTS PROGRAM	186,720	228,670	22.5%	231,740	1.3%	11.9%
AMOUNTS NOT SPENT	(1,504,815)	(1,135,716)	-24.5%	(1,021,465)	-10.1%	-17.3%
SUBTOTAL BEFORE EQ.						
PURCHASES/CAP. IMPR.	\$34,465,805	\$36,745,853	6.6%	\$38,467,354	4.7%	5.7%
CAPITAL IMPROVEMENTS	8,721,520	8,713,928	-0.1%	8,688,205	-0.3%	-0.2%
EQUIPMENT PURCHASES	1,148,871	1,156,854	0.7%	1,163,790	0.6%	0.6%
TOTAL EXPENSES	\$44,336,196	\$46,616,635	5.1%	\$48,319,349	3.7%	4.4%
FUND BALANCE, END YR	\$26,472,815	\$21,967,310		\$16,734,890		

OPERATING FUNDS SUMMARY

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10	% CHANGE
NORMAL CARRYOVER, PREV. YEAR	\$853,954	\$896,600	\$941,400	\$988,470	
REVENUES AND TRANSFERS IN: CITY, PER DETAIL INCLUDED					
IN REVENUES SECTION	\$21,720,808	\$22,740,881	\$23,455,597	\$24,145,480	2.9%
PROPERTY TAX	6,544,559	7,018,761	7,507,587	8,140,163	
LESS CARLE/OVERLEVY	(385,769)	(401,670)	(477,470)	(705,365)	
NET PROP. TAX REV.	\$6,158,790	\$6,617,091	\$7,030,117	\$7,434,798	5.8%
BUDGET EXPENSES:					
GENERAL FUND:					
CITY COUNCIL	45,050	45,050	45,800	52,560	14.8%
EXECUTIVE	1,220,840	1,437,370	1,450,602	1,492,570	2.9%
FINANCE	1,234,990	1,297,627	1,355,295	1,421,230	4.9%
CITY CLERK	192,410	205,317	206,184	215,650	4.6%
POLICE	7,535,770	7,925,552	8,148,317	8,594,960	5.5%
FIRE RESCUE	5,864,720	6,074,186	6,537,874	7,098,880	8.6%
PUBLIC WORKS	5,869,410	6,307,652	6,672,835	7,095,930	6.3%
AMOUNTS FOR SALARIES, PENSIONS, INS.	-	-	-	-	#DIV/0!
COMMUNITY DEVELOPMENT	1,363,858	1,482,690	1,558,663	1,612,100	3.4%
SUBTOTAL, BEFORE TRANSFERS	\$23,327,048	24,775,444	\$25,975,570	\$27,583,880	6.2%
RECURRING TRANSFERS OUT:					
TRANSFER, SOCIAL SERVICES	191,950	199,630	206,981	215,260	4.0%
TRANSFER, UPTV P.E.G. FUND	114,538	123,723	128,670	135,100	5.0%
TRANSFER, MERIT PAY PLAN	33,950	17,810	18,340	19,070	4.0%
TRANSFER, UNEMPLOYMENT COMP.	28,711	29,860	31,350	32,100	2.4%
V. AGREEMENT/ANNEXATIONS PAYMENTS	229,170	215,139	217,640	222,010	2.0%
TRANSFER, LIBRARY CASH FLOW	77,186	97,410	119,170	77,430	-35.0%
TRANSFER LIBRARY, I.M.R.F.	265,670	267,458	280,570	309,470	10.3%
TRANSFER, CAP. IMPR. FUND	501,950	818,500	875,800	704,890	-19.5%
TRANSFER, PUBLIC SAFETY O/T	23,750	24,580	24,580	25,560	4.0%
TOTAL GEN. FUND EXPENSES	\$24,793,923	\$26,569,554	\$27,878,671	\$29,324,770	5.2%
LIBRARY FUNDING, PROP. TAX & REPL. TAX	2,564,118	2,696,024	2,878,376	3,029,410	5.2%
TOTAL OPERATING EXPENSES	27,358,041	29,265,578	30,757,047	32,354,180	5.2%
ADJUST INCREASE RECEIVABLES	(218,350)	(158,000)	(60,000)	(28,950)	
AMOUNT UNSPENT /UNDER BUDGET , REG.	896,600	941,400	988,470	988,470	
AMOUNT UNSPENT BUDGET , NON-REC.	0	196,060	100,000	0	
REV. OVER (UNDER) EXPENSES, END YEAR	1,199,807	1,071,854	757,137	185,618	
NON-RECURRING CARRYOVER, PREV. YEAR					
	395,177	668,996	1,047,037	1,020,006	
NON-RECURRING, TRANSFERS TO:					
TRANSFER, VERF, NEW EQ.	(124,420)	(75,807)	0	0	
TRANSFER, MEIJER NOTE PAYMENT	0	0	(572,144)	(1,005,624)	
TRANSFER, CAP. IMPR. ONE-TIME	0	(357,264)	0	0	
TRANSFER, GEN. RESERVE ONE-TIME	(758,922)	(163,559)	0	(200,000)	
TRANSFER, REPAY CENSUS COSTS	0	0	(164,954)	0	
TRANSFER, CARLE/PROVENA	0	(52,383)	0	0	
NON-RECURRING CARRYOVER, END YEAR	\$668,996	\$1,047,037	\$1,020,006	\$0	

GENERAL OPERATING FUNDS LONG-TERM FINANCIAL PROJECTIONS



Financial Data and Assumptions Used in Above Long Range Chart (in millions):

	Rev.	%Chg.	Exp.	%Chg.	Rev. Over (Under) Exp.
FY07	\$27.7	8.5%	\$26.5	6.0%	\$1,199,807
FY08	\$29.4	6.3%	\$28.3	7.0%	\$1,071,854
FY09	\$30.4	3.5%	\$29.7	4.7%	\$ 757,137
FY10	\$31.6	3.4%	\$31.6	6.1%	\$ (14,382)
FY11	\$32.7	3.9%	\$33.6	6.3%	\$(- 891,806)

PERSONNEL SUMMARY**EXECUTIVE DEPARTMENT:**

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
MAYOR	1.00	1.00	1.00	1.00
ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	4.00	4.00	4.00	4.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	1.00	2.00	2.00	2.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
HUMAN RESOURCES MANAGER	1.00	1.00	1.00	1.00
HUMAN RESOURCES ASST. MGR.	1.00	1.00	1.00	1.00
EXECUTIVE ASST.	0.50	0.75	1.00	1.00
BENEFITS SPECIALIST	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	12.50	13.75	14.00	14.00
PART-TIME POSITIONS:				
LEGAL INTERN P-T	0.00	0.00	0.00	0.00
LEGAL CLERK-TYPIST P-T	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	0.50	0.50	0.50	0.50
EXECUTIVE DEPARTMENT TOTAL	13.00	14.25	14.50	14.50

FINANCE DEPARTMENT:

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
COMPTROLLER	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	1.00	1.00	1.00	1.00
OFFICE SUPERVISOR	1.00	1.00	1.00	1.00
CLERK-CASHIER	2.00	2.00	2.00	2.00
ACCOUNT CLERK SUPV.	1.00	1.00	1.00	1.00
ACCOUNT CLERK II	1.00	1.00	1.00	1.00
ACCOUNT CLERK I	1.00	1.00	1.00	1.00
DATA PROCESSING SUPV.	1.00	1.00	1.00	1.00
COMPUTER PROGRAMMER II	1.00	1.00	1.00	1.00
PC ANALYST/NETWORK COORD.	1.00	1.00	1.00	1.00
POLICE RECORDS PROGRAMMER	1.00	1.00	1.00	1.00
COMPUTER SYSTEM TECHNICIAN	1.00	1.00	1.00	1.00
CITY DOCUMENTS COORDINATOR	1.00	1.00	1.00	1.00
WEB DOCUMENTS COORDINATOR	1.00	1.00	1.00	1.00
PERSONAL COMPUTER TECH.	1.00	1.00	1.00	1.00
U.P.T.V. STATION MANAGER	1.00	1.00	1.00	1.00
U.P.T.V. PRODUCTION COORD.	0.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	17.00	18.00	18.00	18.00
PART-TIME POSITIONS:				
I.L.E.A.S. COMPUTER SPECIALIST	0.00	0.00	0.75	0.75
U.P.T.V. PRODUCTION INTERN	0.75	0.00	0.00	0.00
U.P.T.V. OUTREACH COORD.	0.50	0.25	0.25	0.25
U.P.T.V. CAMERA OPERATORS	0.15	0.15	0.15	0.15
PERSONAL COMPUTER TECH.	0.00	0.00	0.00	0.00
SUBTOTAL, PART-TIME	1.40	0.40	1.15	1.15
FINANCE DEPARTMENT TOTAL	18.40	18.40	19.15	19.15

CITY CLERK'S OFFICE:

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
CITY CLERK	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	1.00	1.00	1.00	1.00
CITY CLERK'S OFFICE TOTAL	3.00	3.00	3.00	3.00

POLICE DEPARTMENT:

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	3	3	3	3
SERGEANT	11	11	11	11
K9 OFFICER	1	1	1	1
OFFICER	38	38	38	38
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
POLICE SERVICES REPRESENTATIVE	7	7	7	7
ADMIN. ASSISTANT II	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
PARKING ENFORCEMENT SUPERVISOR	1	1	1	1
PARKING ENFORCEMENT OFFICER	1	2	2	2
SUBTOTAL, FULL-TIME	69.00	70.00	70.00	70.00
PART-TIME POSITIONS:				
P-T PARKING ENFORCEMENT	3.50	2.50	2.50	2.50
P-T ABANDONED VEH. SPEC.	0.50	0.50	0.50	0.50
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.75
SUBTOTAL, PART-TIME	7.75	6.75	6.75	6.75
POLICE DEPARTMENT TOTAL	76.75	76.75	76.75	76.75

FIRE DEPARTMENT:

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
FIRE CHIEF	1.00	1.00	1.00	1.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
CAPTAIN	0.00	0.00	0.00	3.00
LIEUTENANT	15.00	15.00	15.00	12.00
ENGINEER	0.00	0.00	0.00	15.00
FIREFIGHTER	37.00	37.00	37.00	22.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	59.00	59.00	59.00	59.00
PART-TIME POSITIONS:				
PART-TIME	0.00	0.00	0.00	0.00
FIRE DEPARTMENT TOTAL	59.00	59.00	59.00	59.00

PUBLIC WORKS DEPARTMENT:

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	2.00	3.00	3.00	3.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	1.00	1.00
ASSISTANT CITY ENGINEER	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	3.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	11.00	11.00	11.00	11.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	3.00
MAINTENANCE WORKER	8.00	9.00	9.00	9.00
ELECTRICIAN	3.00	3.00	3.00	3.00
TRAFFIC SIGNAL TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	3.00	3.00	3.00	3.00
PROJECT COORDINATOR	2.00	1.00	1.00	1.00
ENGINEERING TECHNICIAN	5.00	5.00	5.00	5.00
INFORMATION TECHNICIAN	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	1.00	1.00	1.00	1.00
U-CYCLE/ENV. AIDE	0.00	1.00	1.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
SUBTOTAL, FULL-TIME	62.00	64.00	64.00	64.00
PART-TIME POSITIONS:				
SECRETARY	0.75	0.00	0.00	0.00
SEASONAL, ARBOR	4.52	4.52	4.52	4.52
L.R.C. LABORERS	1.75	1.75	1.75	1.75
BUILDING MAINT.	0.50	0.50	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
ENGINEERING AIDE/INTERN	0.35	0.35	0.35	1.35
U-CYCLE/ENV. AIDE	0.75	0.00	0.00	0.00
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	0.50	0.50	0.50	0.50
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
SUBTOTAL, PART-TIME	17.38	15.88	15.88	16.88
PUBLIC WORKS DEPARTMENT TOTAL	79.38	79.88	79.88	80.88

COMMUNITY DEVELOPMENT DEPARTMENT:

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. MANAGER	1.00	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00	1.00
PLANNER II	1.00	1.00	1.00	1.00
PLANNER I	2.00	2.00	2.00	2.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	2.00	2.00	2.00	2.00
PLUMBING & BLDG. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	3.00	3.00	3.00	3.00
GRANTS MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR	2.00	2.00	2.00	2.00
REHAB SPECIALIST	1.00	1.00	1.00	1.00
EC. DEV. SPECIALIST/MARKET DIR.	1.00	1.00	1.00	1.00
TIF REDEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00
ED/ARTS INTERN	0.00	0.00	1.00	1.00
SUBTOTAL, FULL-TIME	22.00	22.00	23.00	23.00
PART-TIME POSITIONS:				
C.D. ADMIN. INTERN	0.50	0.50	0.00	0.00
CLERK-TYPIST	0.75	0.75	1.25	1.25
FARMER'S MARKET SPEC.	0.30	0.30	0.30	0.30
HOME INTERN	0.00	0.00	0.30	0.30
ED/ARTS INTERN	0.25	0.25	0.00	0.00
GRAPHICS TECHNICIAN	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	2.30	2.30	2.35	2.35
COMMUNITY DEVELOPMENT DEPARTMENT TOTAL	24.30	24.30	25.35	25.35

CITY TOTAL, BEFORE LIBRARY:

	2006-07	2007-08	2008-09	2009-10
FULL-TIME POSITIONS	244.50	249.75	251.00	251.00
PART-TIME POSITIONS	29.33	25.83	26.63	27.63
CITY TOTAL (BEFORE LIBRARY)	273.83	275.58	277.63	278.63

LIBRARY:

	2006-07	2007-08	2008-09	2009-10
FULL-TIME POSITIONS	20.00	21.00	21.00	21.00
PART-TIME, REG	22.65	22.15	23.15	23.15
PART-TIME, SUBSTITUTE	4.00	4.00	4.00	4.00
LIBRARY TOTAL	46.65	47.15	48.15	48.15

CITY TOTAL, INCLUDING LIBRARY:

	2006-07	2007-08	2008-09	2009-10
FULL-TIME POSITIONS	264.50	270.75	272.00	272.00
PART-TIME POSITIONS	55.98	51.98	53.78	54.78
CITY TOTAL (INCLUDING LIBRARY)	320.48	322.73	325.78	326.78

Summaries

BUDGET EXPENDITURE SUMMARIES

DEPARTMENT	PERSONNEL SERVICES	% CHG.	MATERIALS & SUPPLIES	% CHG.	OPERATIONS & CONTRACTUAL	% CHG.	CAPITAL OUTLAY	% CHG.	SUBTOTAL	% CHG.
CITY COUNCIL	\$42,510	18.9%	\$750	0.0%	\$9,300	0.0%	\$0	#DIV/0!	\$52,560	14.8%
EXECUTIVE DEPT.:										
ADMINISTRATIVE	\$359,490	5.4%	\$3,460	6.8%	\$78,300	1.3%	\$0	#DIV/0!	\$441,250	4.7%
LEGAL	434,450	2.1%	19,300	0.0%	120,100	3.8%	0	#DIV/0!	573,850	2.3%
HUMAN RELATIONS	122,690	0.2%	700	0.0%	31,070	-0.3%	0	#DIV/0!	154,460	0.1%
HUMAN RESOURCES	227,570	4.0%	1,200	0.0%	85,770	-0.3%	0	#DIV/0!	314,540	2.8%
SUBTOTAL EXECUTIVE	\$1,144,200	3.3%	\$24,660	0.9%	\$315,240	1.6%	\$0	#DIV/0!	\$1,484,100	2.9%
FINANCE DEPT.:										
ADMINISTRATION	\$179,680	4.7%	\$6,460	3.5%	\$106,590	2.2%	\$0	#DIV/0!	\$292,730	3.7%
PARKING TICKETS, PERMITS & LICENSES	227,480	6.1%	13,500	0.0%	27,370	-0.2%	0	#DIV/0!	268,350	5.1%
FINANCIAL SERVICES	203,440	6.0%	32,620	0.0%	65,780	0.0%	0	#DIV/0!	301,840	4.0%
INFORMATION SERVICES	515,620	6.2%	0	#DIV/0!	14,670	0.0%	0	#DIV/0!	530,290	6.0%
TOTAL FINANCE	\$1,126,220	5.9%	\$52,580	0.4%	\$214,410	1.1%	\$0	#DIV/0!	\$1,393,210	4.9%
CITY CLERK	\$182,510	5.2%	\$2,880	2.9%	\$28,400	0.9%	\$0	#DIV/0!	\$213,790	4.6%
COMMUNITY DEVELOPMENT:										
ADMINISTRATION	\$188,920	4.5%	\$6,730	5.3%	\$51,490	2.1%	\$0	#DIV/0!	\$247,140	4.0%
PLANNING AND ZONING	369,670	6.2%	5,200	0.0%	61,510	4.2%	0	#DIV/0!	436,380	5.7%
ECONOMIC DEVELOPMENT	109,960	4.5%	300	0.0%	183,890	0.1%	0	#DIV/0!	294,150	1.7%
NEW CONSTRUCTION	359,310	3.0%	4,380	0.0%	24,490	-0.5%	0	#DIV/0!	388,180	2.8%
HOUSING SAFETY	99,190	9.9%	760	0.0%	14,140	-2.2%	0	#DIV/0!	114,090	8.1%
MULTIFAMILY SAFETY	97,250	-7.2%	1,150	0.0%	13,830	7.7%	0	#DIV/0!	112,230	-5.5%
SUBTOTAL (CD)	\$1,224,300	3.9%	\$18,520	-0.3%	\$349,350	1.2%	\$0	#DIV/0!	\$1,592,170	3.3%
POLICE DEPARTMENT:										
ADMINISTRATION	\$408,160	1.2%	\$480	0.0%	\$31,750	-1.2%	\$0	#DIV/0!	\$440,390	1.0%
PATROL	4,781,160	7.2%	21,720	11.8%	707,830	1.2%	0	#DIV/0!	5,510,710	6.4%
CRIMINAL INVEST.	1,017,450	2.7%	1,300	0.0%	119,430	6.8%	0	#DIV/0!	1,138,180	3.1%
SUPPORT SERVICES	624,180	5.6%	28,620	1.0%	158,710	2.6%	0	#DIV/0!	811,510	4.8%
PARKING ENFORCEMENT	219,210	10.0%	1,230	0.0%	27,390	0.6%	0	#DIV/0!	247,830	8.8%
SCHOOL CROSS GUARD	57,420	11.4%	500	0.0%	2,930	5.0%	0	#DIV/0!	60,850	11.0%
ANIMAL CONTROL	55,900	2.6%	1,000	0.0%	50,170	2.4%	0	#DIV/0!	107,070	2.5%
SUBTOTAL POLICE	\$7,163,480	6.1%	\$54,850	4.9%	\$1,098,210	2.0%	\$0	#DIV/0!	\$8,316,540	5.5%
FIRE DEPARTMENT:	\$6,259,670	9.5%	\$70,590	3.1%	\$579,340	1.4%	\$0	#DIV/0!	\$6,909,600	8.7%
PUBLIC WORKS:										
ADMINISTRATIVE	\$381,040	4.7%	\$10,410	2.7%	\$80,960	0.5%	\$0	#DIV/0!	\$472,410	3.9%
URBAN FORESTRY	294,160	9.4%	4,580	0.0%	84,100	0.9%	0	#DIV/0!	382,840	7.3%
LANDSCAPE MANAGEMENT	236,180	8.8%	6,500	0.0%	89,100	2.7%	0	#DIV/0!	331,780	6.9%
FACILITY MAINT.	186,690	9.1%	33,220	4.1%	328,380	0.3%	0	#DIV/0!	548,290	3.3%
CIVIC CENTER	60,110	10.0%	2,140	0.0%	13,580	3.7%	0	#DIV/0!	75,830	8.5%
TOOLROOM	56,980	-2.8%	28,420	0.0%	24,960	0.0%	0	#DIV/0!	110,360	-1.5%
SNOW & ICE REMOVAL	89,870	28.3%	83,280	46.7%	36,050	2.9%	0	#DIV/0!	209,200	29.3%
TRAFFIC CONTROL	190,680	7.3%	51,670	0.0%	28,920	1.5%	0	#DIV/0!	271,270	5.2%
ST. LIGHTING	276,810	4.3%	84,900	20.3%	306,200	0.3%	0	#DIV/0!	667,910	4.2%
ST. MAINT. & CONST.	549,040	8.4%	83,650	7.5%	247,620	1.5%	0	#DIV/0!	880,310	6.3%
CONCRETE REPAIR	418,700	5.5%	97,930	2.5%	83,030	1.3%	0	#DIV/0!	599,660	4.4%
SEWER MAINT. & CONST.	326,460	1.1%	29,590	0.0%	68,080	1.6%	0	#DIV/0!	424,130	1.1%
TRAFFIC SIGNALS	99,970	3.1%	9,050	0.0%	19,440	2.6%	0	#DIV/0!	128,460	2.8%
ROW/TECH. SUPPORT	24,810	-16.6%	2,310	0.0%	32,090	4.5%	0	#DIV/0!	59,210	-5.7%
SUBTOTAL, OPN. DIV.	\$2,033,320	5.6%	\$470,800	11.6%	\$846,390	1.2%	\$0	#DIV/0!	\$3,350,510	5.3%
ENGINEERING DIV.:										
PLANNING AND MAPPING	\$484,040	5.5%	\$2,000	0.0%	\$35,800	0.3%	\$0	#DIV/0!	\$521,840	5.1%
TRANSPORTATION IMPR.	461,370	24.4%	850	0.0%	40,340	164.0%	0	#DIV/0!	502,560	29.8%
SEWER IMPR.	162,810	0.3%	500	0.0%	10,740	0.6%	0	#DIV/0!	174,050	0.3%
SUBTOTAL, ENG. DIV.	\$1,108,220	11.7%	\$3,350	0.0%	\$86,880	40.9%	\$0	#DIV/0!	\$1,198,450	13.4%
ENV. MGT. PLANNING	97,700	4.5%	600	0.0%	147,860	-1.1%	0	#DIV/0!	\$246,160	1.0%
ENV. CONTROL	59,110	4.9%	600	0.0%	56,190	10.0%	0	#DIV/0!	115,900	7.3%
SUBTOTAL, ENV. CONTROL	\$156,810	4.6%	\$1,200	0.0%	\$204,050	1.7%	\$0	#DIV/0!	\$362,060	3.0%
SUBTOTAL PUBLIC WORKS	\$4,456,530	7.6%	\$532,200	10.5%	\$1,733,440	2.6%	\$0	#DIV/0!	\$6,722,170	6.5%
SUBTOTALS	\$21,599,420	7.1%	\$757,030	7.9%	\$4,327,690	2.0%	\$0	#DIV/0!	\$26,684,140	6.3%
PERCENTAGE OF BUDGET	80.94%		2.84%		16.22%		0.00%		100.00%	
TRANSFERS:										
SOCIAL SERVICE AGENCIES	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANSFER, PEG TV FUND	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	-	#DIV/0!
LONGEVITY, MERIT PAY	19,070	4.0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	19,070	4.0%
UNEMPLOYMENT REIMB.	0	#DIV/0!	0	#DIV/0!	32,100	102.4%	0	#DIV/0!	32,100	102.4%
ANNEXATIONS/REBATES	0	#DIV/0!	0	#DIV/0!	222,010	2.0%	0	#DIV/0!	222,010	2.0%
TRANSFER IMRF, LIB.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, CAP. IMPR.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, LIBRARY CASH	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, PUB. SAFETY OT	25,560	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	25,560	#DIV/0!
SUBTOTAL, OP. FUNDS	\$21,644,050	7.1%	\$757,030	7.9%	\$4,581,800	2.0%	\$0	#DIV/0!	\$26,982,880	6.2%
PERCENTAGE OF BUDGET	80.21%		2.81%		16.98%		0.00%		100.00%	

BUDGET EXPENDITURE SUMMARIES (CONTINUED)

DEPARTMENT	PERSONNEL SERVICES	% CHG.	MATERIALS & SUPPLIES	% CHG.	OPERATIONS & CONTRACTUAL	% CHG.	CAPITAL OUTLAY	% CHG.	SUBTOTAL	% CHG.
EQUIPMENT SERVICES	\$363,230	8.0%	\$540,770	3.3%	\$174,260	2.6%	\$21,330	-72.5%	\$1,099,590	-0.7%
SOCIAL SERVICES	0	#DIV/0!	0	#DIV/0!	215,260	3.7%	0	#DIV/0!	215,260	3.7%
LANDSCAPE RECYCLING	272,540	9.1%	57,940	0.0%	125,960	7.9%	33,610	-70.7%	490,050	-9.1%
UCYCLE	48,340	0.0%	48,400	0.0%	464,710	0.8%	0	#DIV/0!	561,450	0.7%
VEH./EQ. REPL.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	1,600,480	-6.8%	1,600,480	-6.8%
VEH./EQ. REPL., POLICE SUPPL.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	67,164	22.2%	67,164	22.2%
CABLE T.V. P.E.G.	113,430	16.2%	5,000	0.0%	10,710	0.7%	0	#DIV/0!	129,140	14.0%
POLICE RECORDS PROG.	86,770	9.0%	0	#DIV/0!	9,710	-28.9%	0	#DIV/0!	96,480	3.5%
ILEAS D/PROCESSING	36,500	-29.4%	0	#DIV/0!	5,500	-29.4%	0	#DIV/0!	42,000	-29.4%
RETAINED RISK	0	#DIV/0!	0	#DIV/0!	140,000	-5.3%	0	#DIV/0!	140,000	-5.3%
PUBLIC ARTS	39,240	8.5%	700	0.0%	147,800	0.0%	0	#DIV/0!	187,740	1.7%
C.D.B.G.	176,090	20.9%	1,900	0.0%	336,515	-18.4%	207,786	-61.1%	722,291	-34.0%
C.D. SPECIAL	0	#DIV/0!	0	#DIV/0!	12,600	-25.8%	0	#DIV/0!	12,600	-25.8%
HUD SMALL BUS. LOAN	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
CRYSTAL LAKE PARK NGBHD	0	#DIV/0!	0	#DIV/0!	0	-100.0%	0	#DIV/0!	0	-100.0%
TRANSITIONAL HOUSING	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
DOWNTOWN LOANS	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
LOCAL HOUSING LOANS	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
STATE TRUST HOUSING	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
FAIRLAWN VILLAGE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	254,102	-1.7%	254,102	-1.7%
HOME CONSORTIUM	169,830	5.1%	1,860	0.0%	1,100,105	-4.6%	0	#DIV/0!	1,271,795	-3.4%
HOME SUPPORTIVE	3,100	-38.4%	45	#DIV/0!	193,734	-3.4%	0	#DIV/0!	196,879	-4.3%
LEAD OUT GRANT	0	-100.0%	0	#DIV/0!	81,994	416.6%	0	#DIV/0!	81,994	275.9%
TIF ONE	39,240	8.5%	0	#DIV/0!	471,490	-3.6%	550,000	277.9%	1,060,730	58.2%
TIF TWO	55,710	11.1%	0	#DIV/0!	1,015,990	383.1%	830,000	-39.1%	1,901,700	17.2%
TIF THREE	58,630	10.7%	0	#DIV/0!	831,630	17.2%	363,000	31.8%	1,253,260	20.7%
TIF FOUR	0	#DIV/0!	0	#DIV/0!	550,710	-24.7%	30,000	-70.0%	580,710	-30.1%
MOTOR VEHICLE PARKING	198,140	7.0%	44,340	0.0%	571,760	0.6%	376,600	-63.7%	1,190,840	-35.1%
LIBRARY	2,598,221	5.7%	374,996	7.8%	523,665	-25.6%	109,261	12.4%	3,606,143	0.0%
CAP. IMPR. REG.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	2,060,670	-2.5%	2,060,670	-2.5%
MOTOR FUEL TAX	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	2,440,000	0.3%	2,440,000	0.3%
SANITARY SEWER CONST.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	947,500	15.6%	947,500	15.6%
CAP. IMPR. OPER.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	176,350	-48.1%	176,350	-48.1%
BUILDING RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	-100.0%	0	-100.0%
TAX STABILIZATION	0	-100.0%	0	#DIV/0!	1,172,488	64.7%	3,000	-97.0%	1,175,488	23.2%
U.D.A.G. RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
EC. DEVELOPMENT RESERVE	0	#DIV/0!	0	#DIV/0!	242,500	-67.4%	0	#DIV/0!	242,500	-67.4%
SALES TAX GRANT RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
I.M.R.F. PENSION	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
POLICE PENSION	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
FIRE PENSION	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
1994C DEBT SERVICE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
1992 TIF 3 DEBT SERVICE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TOTALS	\$25,903,061	6.4%	\$1,832,981	5.8%	\$12,980,891	4.2%	\$10,070,853	-13.2%	\$50,787,786	1.3%
PERCENTAGE OF BUDGET	51.00%		3.61%		25.56%		19.83%		100.00%	

REVENUES

THIS SECTION PROVIDES AN ANALYSIS OF EACH OF THE CITY'S MAJOR SOURCES OF REVENUE, A HISTORICAL ACCOUNTING OF THESE REVENUES OVER THE PAST 2 YEARS, CURRENT YEAR AND NEXT YEAR'S PROJECTIONS.

REVENUE ANALYSIS

INTRODUCTION:

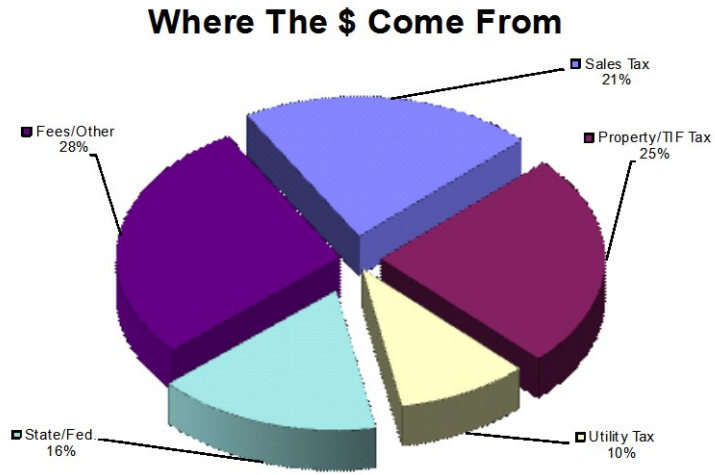
The total projected revenue for all City funds in FY09-10 is \$43,086,929, which is an increase of 1.3% above the projected revenue for the current year FY08-09. Seventy-three percent of these revenues (\$31,497,182) are reported in the City's general operating fund (which includes Library), and used to finance the on-going costs related to the normal daily services provided by the City. These general fund operating revenues are projected to increase 2.6% and property tax to increase 5.8% for a total increase of 3.3%. Revenues reported in the general operating fund are included in the chart below, but also reported separately at the end of this section. The balance of these revenues are reported in and used to finance costs of the special funds of the City. The following table summarizes the total revenue sources for all city funds.

REVENUE SUMMARIES-ALL FUNDS AND ACCOUNTS

	2007-08	2008-09	% CHG.	2009-10	% CHG.	2 YR. AVE. % CHG.
UTILITY TAXES	\$3,757,011	\$4,012,090	6.8%	\$4,098,310	2.1%	4.5%
STATE & H/R SALES TAXES	8,482,960	8,853,700	4.4%	9,150,180	3.3%	3.9%
PROPERTY TAXES	6,519,681	6,910,947	6.0%	7,357,368	6.5%	6.4%
C.D.B.G. /HOME GRANTS	1,745,112	1,676,507	-3.9%	1,667,737	-0.5%	-2.2%
VARIOUS SERVICE FEES	603,314	657,722	9.0%	718,206	9.2%	9.5%
LICENSE/PERMITS/FEES	1,044,027	987,540	-5.4%	1,022,540	3.5%	-1.0%
FINES/TICKETS	822,394	834,154	1.4%	888,354	6.5%	4.0%
PARKING FEES	1,053,020	1,096,100	4.1%	1,098,930	0.3%	2.2%
REIMB., CAP. IMPR. PROJECTS	1,968,533	1,874,107	-4.8%	1,781,430	-4.9%	-4.8%
FRANCHISE FEES	494,687	551,300	11.4%	575,510	4.4%	8.2%
LANDSCAPE RECYCLING FEES	463,075	471,330	1.8%	492,000	4.4%	3.1%
LIBRARY FEES	156,102	162,000	3.8%	167,500	3.4%	3.7%
U/I REIMB., FIREFIGHTING	1,392,652	1,460,800	4.9%	1,533,840	5.0%	5.1%
STATE INCOME TAX	3,951,489	4,029,726	2.0%	4,037,820	0.2%	1.1%
STATE T.I.F. GRANT	296,129	74,960	-74.7%	0	-100.0%	-50.0%
STATE M.F.T.	1,037,858	1,050,600	1.2%	1,050,600	0.0%	0.6%
STATE GRANTS	247,674	455,226	83.8%	241,654	-46.9%	-1.2%
SEWER BENEFIT TAX	839,160	923,100	10.0%	1,126,180	22.0%	17.1%
INTEREST INCOME	1,595,952	1,035,700	-35.1%	905,320	-12.6%	-21.6%
HOTEL/MOTEL TAX	710,958	693,310	-2.5%	718,310	3.6%	0.5%
LOCAL FOOD/BEV./O.T.B. TAX	353,125	298,441	-15.5%	302,860	1.5%	-7.1%
RECYCLING TAX	500,603	516,000	3.1%	516,000	0.0%	1.5%
POLICE AREA RECORDS MGT. FEES	66,314	74,680	12.6%	77,280	3.5%	8.3%
PROPERTY SALES	817,650	100,890	-87.7%	102,000	1.1%	-43.8%
BANK BORROWING	152,000	152,800	0.5%	152,000	-0.5%	0.0%
T.I.F. TAXES	2,944,341	3,157,400	7.2%	3,305,000	4.7%	6.1%
TOTAL REVENUES	\$42,015,821	\$42,111,130	0.2%	\$43,086,929	2.3%	1.3%

REVENUES ANALYSIS:

The City of Urbana obtains revenues from multiple sources and is not dependent on any single source of revenue to fund operations. This diversity makes future revenues more reliable and allow for steadier revenue growth. The chart to the right illustrates this diversity of revenues. Following is a detailed discussion of each of these major revenue sources and the factors that affect the amounts received:



PROPERTY TAX, \$7,357,368 (17.1% OF TOTAL REVENUES):

The amount of property tax is produced by multiplying the levy rate (currently .012942, same as Champaign), times the equalized assessed value. There are 2 reasons that assessed value increases: (1) annexations and new development and (2) increases in the market value of current properties (state law requires that assessed value of a property be equal to 1/3 of it's market value). Cities usually desire to capture property tax from annexations and new development to help offset additional service costs from these annexations.

Growth in assessed value remains strong, estimated to increase 6% next year (after removing Carle) although it has been steadily decreasing since 2005, as evidenced by the chart below. Approximately 1/2 of this growth is due to new construction and 1/2 from increases in property values:



With the tax rate the same, the amount generated from property tax is estimated to increase 5.76% next year to exactly match the growth in A/V. Current homeowners would pay 2.76% more than last year (additional \$23 on a \$175,000 home). The other 3% would be paid from new construction and annexations. In following years, the A/V is expected to grow at a rate approximating 4.5% (2.25% due to new construction and 2.25% on current homeowners). This levy for this budget will be approved in December 2009 and will be paid by homeowners in the spring and fall of 2010.

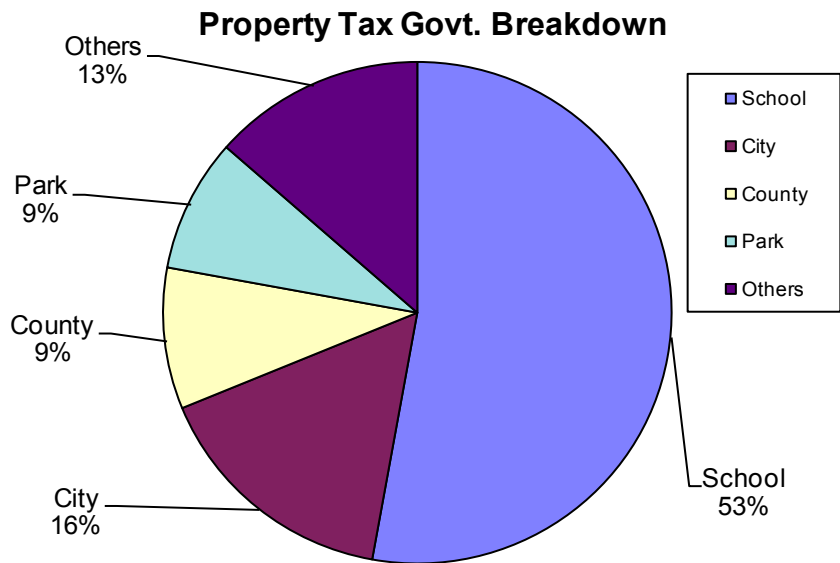
	PROPOSED 2009-10		ACTUAL 2008-09		ACTUAL 2007-08	
	\$	%INC	\$	%INC	\$	%INC
GENERAL FUND	\$1,995,153	3.85%	\$1,921,195	2.03%	\$1,882,950	10.92%
LESS CARLE AMOUNT	(503,735)	5.50%	(477,470)		(401,670)	
LESS RESERVE AMOUNT	(201,630)		0		0	
SUBTOTAL, GEN. FUND	\$1,289,788	-10.66%	\$1,443,725	-2.54%	\$1,481,280	12.92%
LIBRARY	2,958,410	5.08%	2,815,472	9.25%	2,577,125	5.69%
SUBTOTAL, GEN. & LIBRARY	\$4,248,198	-0.26%	\$4,259,197	4.95%	\$4,058,405	8.22%
PENSIONS *	3,186,600	15.00%	2,770,920	8.29%	2,558,686	6.23%
TOTAL	\$7,434,798	5.76%	\$7,030,117	6.24%	\$6,617,091	7.44%
ASSESSED VALUE	\$614,900,500	6.00%	\$580,094,813	6.96%	\$542,324,212	7.25%
CARLE A/V & OVERLEVY	(44,827,097)	9.15%	(41,069,280)	17.44%	(34,970,019)	17.30%
NET A/V (WITHOUT CARLE)	\$570,073,403	5.76%	\$539,025,533	6.24%	\$507,354,193	6.62%
% ANNEX/CONST		3.00%		4.00%		4.50%
% CURRENT TAXPAYERS		2.76%		2.24%		2.12%
CITY TAX RATE	1.2942	0.00%	1.2942	0.00%	1.2942	0.00%
HOMEOWNER PAYS:						
\$125,000 HOME	\$616	2.76%	\$600	2.24%	\$587	2.12%
\$175,000 HOME	\$873	2.76%	\$850	2.24%	\$831	2.12%
OVERALL TAX RATE	UNK.		8.2237	1.34%	8.1149	-1.15%
CHAMPAIGN:						
ASSESSED VALUE	\$1,533,003,765	5.89%	\$1,447,713,412	9.29%	\$1,324,600,232	11.28%
CITY TAX RATE	1.2942	0.00%	1.2942	2.24%	1.2659	-3.51%
OVERALL TAX RATE	UNK.		7.3145	-0.47%	7.3491	-2.63%

EACH 1% INCREASE IN TOTAL LEVY AMOUNT = \$ 70,301
 EACH 1% IN LIBRARY LEVY AMOUNT = \$ 28,155
 EACH 1 CENT INCREASE IN TAX RATE = \$ 54,320

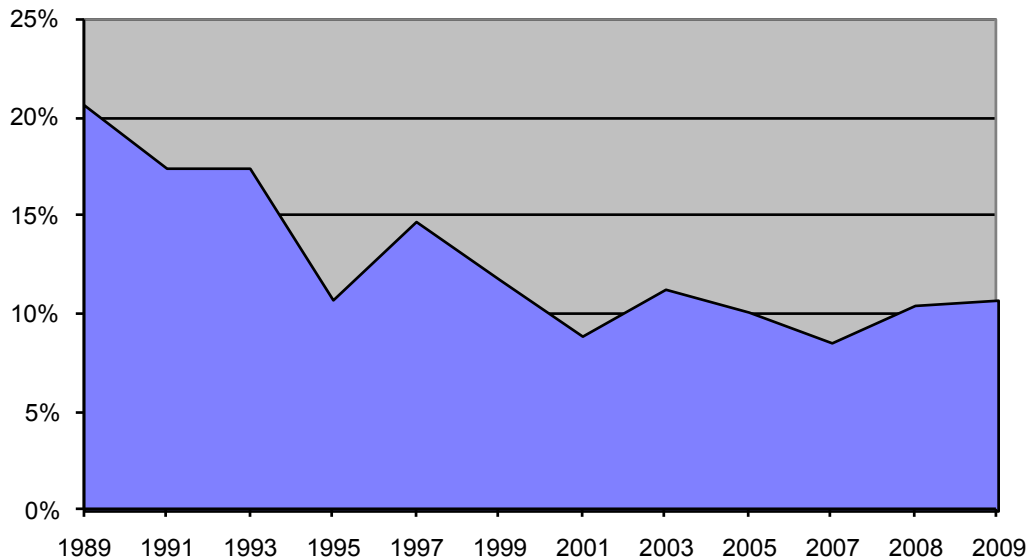
Revenue Analysis

The City is only one of nine different government agencies that an Urbana homeowner will pay property tax to. The City is responsible for 15% of the total property tax (School District is responsible for 55%, County 9% and Park District 9%). The following chart shows the overall property tax distribution among these nine taxing districts:

The total current tax rate is \$8.1149 (11% higher than Champaign). The difference in tax rates between the two cities has been cut in half in the last 20 years and remained the same in the last 10 years. This reduction saves the homeowner of a \$175,000 home \$380 in annual taxes. This reduction has occurred even as the County has increased their rate 15% and as the voters have approved 4 different referendums: 1995 for new jail, 1997 for county-wide public health district, 2002 for new county nursing home, and 2004 for county development disabilities board). The reduction in overall tax rate is illustrated in the chart below:



Difference in Tax Rates



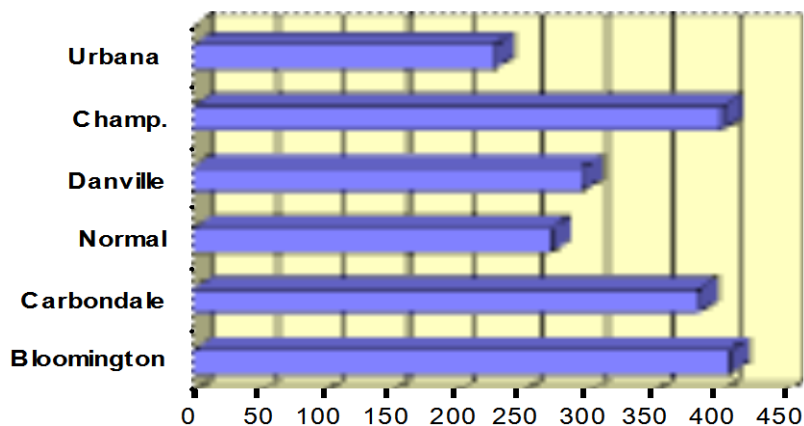
SALES AND USE TAX, \$9,150,180 (21.2% OF TOTAL REVENUES):

The current sales tax rate on general retail sales in Urbana is 7.75%. Of this rate, the State’s share is 5.0%, the City’s share is 2.25%, and the County’s share is .5%. The City’s 2.25% is comprised of 1% statutory tax on most retail sales and an additional 1.25% local sales tax under home-rule authority (exempt from this home-rule authority tax are sales of food, drugs, medicine and licensed personal property such as automobiles). All sales tax revenue is allocated to the general operating fund. Since sales tax is based on point of sale, a new retail store or a store closing can have a significant impact. Any fluctuations in sales by O’Brien’s (City’s only new-car automobile dealer) can also have a significant impact.

During the fiscal years 01 thru 04, sales taxes were severely reduced by the closing of Bergners, Kmart, and the State of Illinois retaining the tax on photo processing. Sales taxes during this 4 year period only increased an average annual amount of 1%. In the 4 years since then, sales tax has increased an average annual amount of 11%. Most of this increase (8.8%) was due directly to new store openings (O’Brien, Walmart, Walgreen, Meijer) and an increase in the local rate of 1/4%. After factoring out these unusual changes, sales tax only increased 2.2% during this time. The budget projects sales tax in FY08-09 with no additional amount from regular recurring growth and 4.1% from new store openings and rate increase for a total increase of 4.1%; and in FY09-10 to increase 2.2% from regular recurring growth and 1.3% from Meijer for a total increase of 3.5%. For projections in future years, I have assumed a regular recurring growth of 3%. I am not aware of any new significant store openings planned for the next 2-3 years.

Examining the types of retail sales made in Urbana and comparing these sales to other cities shows that Urbana still faces a challenge in producing more retail sales tax. Much of the disposable income from Urbana residents is being spent in Champaign on these items.

Sales Tax Per Capita



Total sales tax/population for Champaign is \$402, compared to \$229 in Urbana, even though this disparity has been reduced with the opening of Walmart, O’Brien’s, Meijer’s and other new retail development over the last 4 years . The chart above illustrates a comparison of sales tax/capita of Urbana compared to other central Illinois cities. It’s obvious that Urbana sales tax/capita still lags most central Illinois cities. If Urbana were able to increase

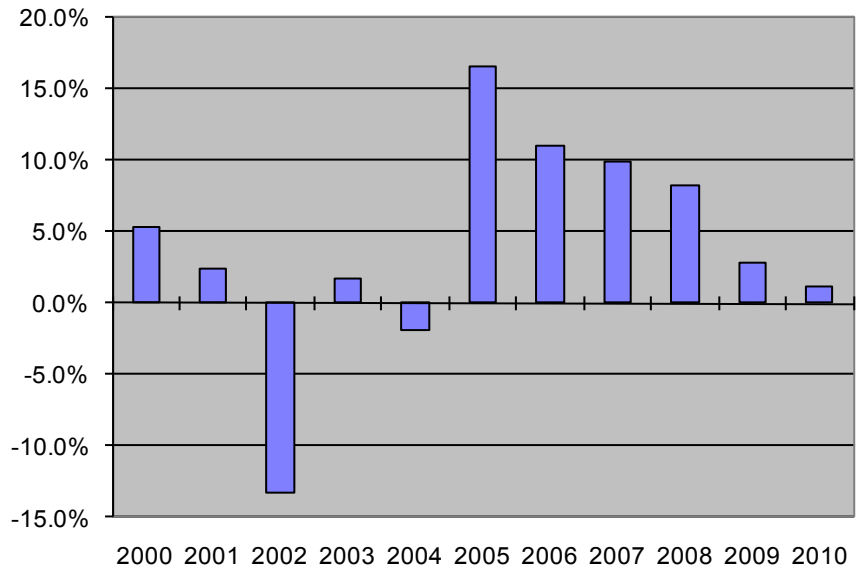
this sales tax/capita number to the level of Champaign, this would generate an additional \$6.9 million each year.

STATE INCOME TAX, \$4,037,820 (9.4% TOTAL REVENUES):

The State of Illinois taxes the incomes of individuals at the rate of 3% and corporations at the rate of 4.8% with approximately 20% of the income tax being generated from corporations. 1/12 of these collections are returned to cities and counties based on population, so Urbana's share of the income tax increases or decreases with the State as a whole. All income tax revenue is allocated to the general operating fund. It is has been extremely difficult to accurately project income tax due to extreme volatility (especially due to changes in federal tax laws) over the past 10 years, as illustrated in the chart below. It is unknown at this time if local governments will receive additional income tax from Governor Quinn's proposed income tax increase. His proposal did not allocate any additional monies to cities. If local governments were to receive their proportional 1/12 of this increase, Urbana would receive an additional \$1.7 million. The income tax has been the one revenue that has been impacted the most from the recent economic downtown. Urbana has fared much better than most cities in that we have received additional income tax monies in FY08 and FY09 due to the increase in population from the census that was

conducted. This increase amounted to an additional \$298,000 per year. Based on estimates from the Illinois Department of Revenue, I am projecting an increase of 2.8% for FY08-09 (a 5% reduction before the impact of the additional population) and 1.2% for FY09-10.

Annual % Changes in Income Tax, Last 10 Yrs

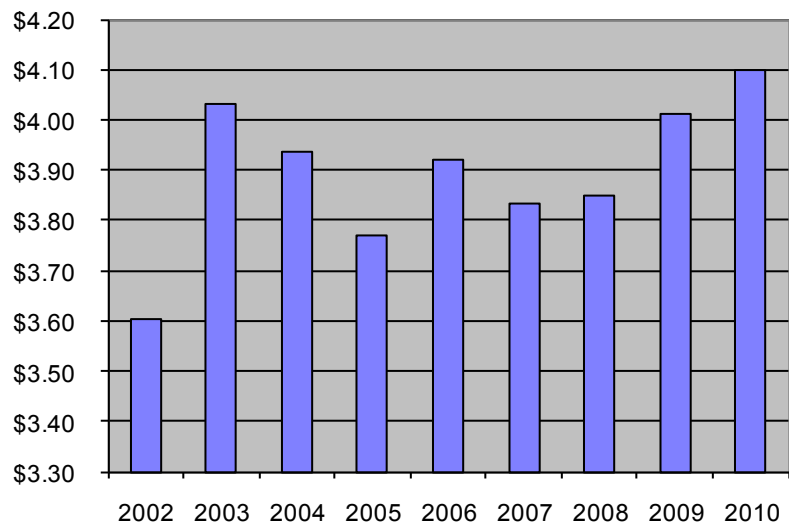


UTILITY TAXES, \$4,098,310 (9.5% OF TOTAL REVENUES):

The City imposes a tax on utility company charges for the sales of electricity (40% of total utility tax), natural gas (20% of total), water (8% of total), and telecommunications (32% of total). The tax on electricity is based on a kilowatt/hour "consumption" tax.

Therefore increases in electricity costs tend to encourage reduction of usage and corresponding reduction of tax. The tax on

natural gas and water remains at 5% of gross receipts and the tax on telecommunications is 6% of gross receipts. All utility tax revenue is allocated to the general operating fund. Since utility tax is also based on point of sale, annexations and new development will impact this revenue. Over the past 9 years, the amount received from individual components of the utility tax has been extremely volatile due to changes in the telephone (increase in cell phones and other alternatives), price decreases in the telecommunications industry in general, price increases and decreases in natural gas and electricity, weather conditions, and most recently, the decision by the University of Illinois to produce a large amount of their own electricity (which is costing the City approximately \$250,000 per year in decreased utility tax). The total amount of utility tax has only increased a total of 1.6% over the last 7 years. For next year, I have projected a 0% increase in the utility tax from electricity, 2.5% for natural gas, 3% for water, and a 2% increase from telecommunications, for a total increase of 2.1%. The following chart illustrates the amount of utility tax received over the past 9 years:

Utility Tax Amounts, Last 9 Yrs (\$ Millions)**SERVICE CHARGES AND FEES, \$6,698,696 (15.5% OF REVENUES):**

The City charges fees to users of certain services, where it is deemed in the best interest of the public that these users pay an amount directly for this service. Since these fees are directly related to providing a specific service, city policy has been to increase annual rates similar to inflation amounts. However, total some of these fees can be impacted by usage, as well. Examples of some of the most significant of these charges are:

- The University of Illinois reimburses the City for costs incurred to provide fire safety services to a portion of the campus. Revenues from this service charge are reported in the general operating fund, along with the expenses related to providing the service. The amount of this charge for FY09-10 is estimated to be

Revenue Analysis

\$1,533,840 (5% increase). The University reimburses the City actual amounts spent with the majority of these costs being personnel related.

- The City of Urbana charges users of the Landscape Recycling Center fees to crop off landscape waste and it then sells recycled mulch, compost and firewood. The amount expected to be raised in FY09-10 is \$492,000. Revenues from this service charge are reported in the Landscape Recycling Special Fund (reported in the section “Special Funds that Support General Operations”), along with the expenses related to providing the service. It is expected that this fee will increase in the future sufficient to pay for these services due to inflationary adjustments to the fee charged and increases in the amount of materials purchased.
- The City rents various spaces and utilizes parking meters to receive revenues that are used to maintain and construct parking facilities. Revenues from these parking services are allocated to the Motor Vehicle Parking System Fund, where expenses of maintaining parking services are reported. The amount expected to be raised in FY09-10 is \$1,098,930. Approximately 50% of the amount is collected from spaces in the University campus area. It is expected that this amount will not increase significantly in the future unless an increase in rates are approved. However this amount is sufficient to maintain the current level of parking services for the foreseeable future or until significant new capital improvements are needed.
- The Urbana Free Library charges fees for certain services it provides such as non-resident fees, photocopying, and book fines. Revenues from these library charges are allocated to the Urbana Free Library Special Fund, where expenses of library services are reported. The amount expected to be raised in FY09-10 is \$167,500.
- The City is reimbursed for certain other specific services it provides. The total amount estimated to be paid to the City in FY09-10 for these services and fees is \$947,486. The charge for these fees can be expected to be increased annually approximately equal to the cost of labor in providing the services.
- The City charges a franchise fee from cable television and the water company since they utilize the City right of way in their business. The rate is 5% of gross receipts for general fund and 2% for P.E.G. for cable television and 5% on the water company. Revenues from these franchise fees are allocated to the General Fund. Revenues from the P.E.G. fee pay for costs of the City’s public television program. It is expected that this amount will increase annually similar to the inflationary increase in the costs incurred in providing the service. The total amount estimated to be received from franchise fees is \$575,510 in 09-10, up 4.4% (\$508,410 from cable tv customers and \$67,100 from the water company customers).
- Included in the budget as a revenue is the amount of \$1,883,430 which is reimbursement for a portion of certain larger capital improvement projects and for the proceeds of the sale of city property (Carle). Some of this reimbursement is cost-sharing by other local governments (County and U/I) or by private developers. This amount is reported in the Capital Improvement Funds to partially offset the cost of the project. These amounts fluctuate and should not be considered of a recurring nature for projection purposes.

COMMUNITY DEVELOPMENT BLOCK GRANT AND OTHER FEDERAL AND STATE ENTITLEMENTS AND GRANTS, \$1,909,391 (4.4% OF TOTAL REVENUES):

The City of Urbana receives monies from the U.S. Housing and Urban Development Department and the State of Illinois for programs administered by the City to improve the quality of life and housing of low-income persons and for grants to sub recipients and other community agencies, in accordance with the City's Consolidated Plan. The majority of these monies are in the form of the Community Development Block Grant entitlement (\$460,655) and HOME Investment Partnership Act (1,010,203). These revenues are allocated to the City's Community Development Special Funds and restricted for uses under the plan and HUD program guidelines. C.D.B.G. and HOME funding in total has decreased approximately 1.5% over the past 3 years. Also included in this total are amounts for other state/federal grants, usually for specific equipment or infrastructure improvements.

TAX INCREMENT FINANCING DISTRICT PROPERTY TAXES, \$3,305,000 (7.7% TOTAL REVENUES):

All incremental property taxes in the four tax increment financing districts of the City above the base level when the district was established are reported in the City's Tax Increment Special Funds. These revenues are restricted to pay for development improvements within the district boundaries in accordance with the redevelopment plan and state TIF laws. Increases in the future will be dependent upon new projects that will add to the assessed value and inflationary increases in property values. The amount is estimated to increase 4.7% in FY09-10. (See the Tax Increment Financing District Funds section in this budget document to learn more about the expiration dates of each of these 4 districts.)

MOTOR FUEL TAX, \$1,050,600 (2.4% TOTAL REVENUES):

Approximately 1/12 of the 10 cents/gallon gasoline tax imposed by the State is returned to local government based on population. Motor fuel tax revenues are allocated to the Motor Fuel Tax Capital Improvement Fund and are restricted for certain street maintenance and improvements, per I.D.O.T. regulations. Since Motor fuel tax is a per/gallon tax, it will only increase if gasoline consumption increases in the state and/or if Urbana's population increases compared to the state population. The amount of MFT has been decreasing slightly or remaining steady over the last 4 years. Urbana's MFT revenues went up slightly in FY08 and FY09 due to the adjustment in Urbana's population from the census.

SEWER BENEFIT TAX, \$1,126,180 (2.6% TOTAL REVENUES):

The city imposes a tax on all property owners to pay for sanitary sewer and related storm sewer improvements. This tax is collected as part of the bill a homeowner receives from the Sanitary District. It is based on the amount of water that is used and returned to the city's sanitary sewer system. The amount charged per cubic foot of water used is determined annually by the City Council. Revenues from this tax are allocated to the City's Sanitary Sewer Capital Improvement Fund. Currently, the average amount paid by a

household of four people is \$60/year. The amount for FY09-10 is estimated to increase 10% to pay for 2 new sewer reimbursement programs for homeowners and for the east Urbana sewer interceptor project..

HOTEL/MOTEL TAX, \$718,310 (1.7% OF TOTAL REVENUES):

The City taxes hotel and motel room rental receipts at a rate of 5%. All hotel/motel tax revenue is allocated to the general operating fund. Approximately 15% of this revenue is being paid to the C-U Economic Partnership to support their economic development efforts. Hotel/motel tax is also a revenue that is based on point of sale. Therefore, annexations of hotels and opening or closing hotels significantly impact the amounts generated. Hotel/motel taxes have been severely impacted by the downturn in the State economy. Hotel tax for FY08-09 is projected to decrease 2.5% and FY09-10 is projected to increase 3.6% due to the opening of a new motel (0% increase before the impact of the new motel).

LICENSES AND PERMITS, \$1022,540 (2.3% OF REVENUES):

The City requires that persons involved in certain activities obtain an annual license and/or permit. Usually these licenses and permits involve an inspection of the activity in some manner and registration of persons responsible for the activity. Examples of some of the major license/permit revenue that is received by the city are liquor licenses and various building permits. All license/permit revenue is allocated to the general operating fund. City policy is to increase the amount charged for these permits and licenses annually similar to inflationary increases in expenses incurred by the City in administering these activities, which is approximate to labor costs. However, building permits can fluctuate depending on the level of construction. Included in this amount is the multi-family rental inspection permit to pay for the costs of inspection of these properties. This amount is \$181,040 annually.

FINES AND TICKETS, \$888,354 (2.1% OF TOTAL REVENUES):

The City receives revenue in the form of fines from certain violations of ordinances and laws and from parking ticket violations. Most fine/ticket revenue is allocated to the general operating fund to offset the costs of administering the violation and collection of the fine. Some fine revenue (D.U.I. and Drug Seizure) is required by law to be accounted separately and used for certain police equipment and costs. These fines are reported in a special fund, the Vehicle and Equipment Replacement Special Supplementary Fund which is included in the section entitled "Special Funds that Support General Operations". Generally, fine/ticket revenue will remain fairly steady from one year to the next, unless a change occurs in fine amounts or collection methods.

RECYCLING TAXES, \$516,000 (1.2% TOTAL REVENUES):

The City imposes a annual \$2.50/dwelling unit per month tax on property owners to raise monies to pay for the city's curbside recycling program. Revenues from these taxes are allocated to the City's Recycling Special Fund.

It is anticipated that this charge will be sufficient to fund the program for the near future, depending on costs of new collection contracts.

LOCAL FOOD AND BEVERAGE TAX, \$302,860 (0.7% TOTAL REVENUES):

The City imposes an additional ½ % on the sales of prepared food and beverages. This sales tax revenue is allocated to the general operating fund. This revenue is also point of sale generated. Therefore, annexations or new development may significantly impact the amounts collected. Projections include an increase of 2.5% for FY09-10.

OFF TRACK BETTING TAX, \$0 (0% TOTAL REVENUES):

In FY05-06, the City began receiving the State imposed local off-track betting tax of 1% of betting receipts with the opening of the new OTB in Urbana. This amount was allocated to the General Fund. With the closing of the O.T.B., the City is projected to lose \$80,000 and the Park District \$40,000 annually.

INTEREST ON INVESTMENTS, \$905,320 (2.1% TOTAL REVENUES):

The City invests all monies that is not needed to pay expenses, in various interest earning securities. The length of maturity and type depends upon the amount available and when it is projected that these invested amounts will be needed. Because the City invests in securities that average 1-3 years in maturity, the impact of fluctuations in interest rates have a significant impact. Interest earned is deposited to each of the City's 22 funds based on average balances invested. The amount of interest projected to be earned in FY09-10 (\$905,320) is approximately 25% lower than the amount earned 2 years ago, due to lower interest rates.

REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS

	ACTUAL	%	PROJECT.	%	PROJECT.	%
	2007-08	CHG.	2008-09	CHG.	2009-10	CHG.
SALES TAXES:						
STATE SALES TAX:						
RECURRING STATE SALES TAX	\$4,626,642	0.4%	\$4,551,690	-1.9%	\$4,834,770	2.0%
NON-RECURRING STATE SALES TAX	13,800	0.3%	188,280	4.1%	62,760	1.3%
SUBTOTAL, STATE SALES TAX	\$4,640,442	0.7%	\$4,739,970	2.1%	\$4,897,530	3.3%
STATE USE SALES TAX:						
RECURRING STATE USE TAX	\$504,780	5.0%	\$543,170	0.6%	\$584,770	0.0%
NON-RECURRING STATE USE TAX	34,997	7.3%	41,800	7.7%	3,800	0.6%
SUBTOTAL, STATE USE TAX	\$539,777	12.3%	\$584,970	8.4%	\$588,570	0.6%
HOME-RULE SALES TAX:						
RECURRING H/R SALES TAX	\$2,920,295	5.2%	\$3,387,460	2.6%	\$3,616,980	2.5%
NON-RECURRING H/R SALES TAX	382,446	13.8%	141,300	4.3%	47,100	1.3%
SUBTOTAL, H/R SALES TAX	\$3,302,741	19.0%	\$3,528,760	6.8%	\$3,664,080	3.8%
SUBTOTAL STATE/LOCAL SALES TAX:						
RECURRING SALES TAX	\$8,051,717	2.4%	\$8,482,320	0.0%	\$9,036,520	2.1%
NON-RECURRING SALES TAX	431,243	5.5%	371,380	4.4%	113,660	1.3%
SUBTOTAL, SALES TAX	\$8,482,960	7.9%	\$8,853,700	4.4%	\$9,150,180	3.3%
LOCAL FOOD & BEV. SALES TAX:						
RECURRING F&B SALES TAX	\$289,676	2.2%	\$295,470	2.0%	\$302,860	2.5%
NON-RECURRING F&B SALES TAX	0	0.0%	0	0.0%	0	0.0%
SUBTOTAL, F&B SALES TAX	\$289,676	2.2%	\$295,470	2.0%	\$302,860	2.5%
OFF/TRACK BETTING TAX:						
RECURRING OTB TAX	\$75,449	0.0%	\$63,500	0.1%	\$2,908	-2.1%
NON-RECURRING OTB TAX	(12,000)	-15.9%	(60,529)	-95.5%	(2,908)	0.0%
SUBTOTAL, OTB TAX	\$63,449	-15.9%	\$2,971	-95.3%	\$0	-2.1%
HOTEL/MOTEL TAX:						
RECURRING HOTEL/MOTEL TAX	\$710,958	-3.6%	\$710,960	0.0%	\$693,310	0.0%
NON-RECURRING HOTEL/MOTEL TAX	0	0.0%	(17,650)	-2.5%	25,000	3.6%
SUBTOTAL, HOTEL/MOTEL TAX	\$710,958	-3.6%	\$693,310	-2.5%	\$718,310	3.6%
SUBTOTAL, ALL SALES TAXES:						
RECURRING SALES TAXES	\$9,127,800	1.9%	\$9,552,250	0.1%	\$10,035,598	1.9%
NON-RECURRING SALES TAXES	419,243	4.7%	293,201	3.1%	135,752	1.4%
SUBTOTAL, SALES TAXES	\$9,547,043	6.6%	\$9,845,451	3.1%	\$10,171,350	3.3%
UTILITY TAX:						
NORMAL, RECURRING UTILITY TAX	\$2,528,442	1.8%	\$2,561,640	0.0%	\$2,872,970	2.0%
NON-RECURRING UTILITY TAX	33,119	1.3%	255,000	10.0%	0	0.0%
SUBTOTAL, UTIL. TAX	\$2,561,561	3.1%	\$2,816,640	10.0%	\$2,872,970	2.0%
TELECOMMUNICATIONS TAX:						
NORMAL, RECURRING TELECOM TAX	\$1,195,450	4.1%	\$1,195,450	0.0%	\$1,225,340	2.5%
NON-RECURRING TELECOM TAX	0	0.0%	0	0.0%	0	0.0%
SUBTOTAL, TELECOM. TAX	\$1,195,450	4.1%	\$1,195,450	0.0%	\$1,225,340	2.5%
STATE INCOME TAX:						
REGULAR, RECURRING	\$3,540,340	8.4%	\$3,364,552	-5.0%	\$3,639,130	0.0%
ADD'L, TAX	0	0.0%	274,580	7.8%	0	0.0%
CORP. REPL. TAX (ALL)	411,149	6.9%	390,594	-5.0%	398,690	2.1%
SUBTOTAL, INCOME TAX	\$3,951,489	8.4%	\$4,029,726	2.0%	\$4,037,820	0.2%

REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS (CONTINUED)

	ACTUAL	%	PROJECT.	%	PROJECT.	%
	2007-08	CHG.	2008-09	CHG.	2009-10	CHG.
FRANCHISE FEES:						
NORMAL, RECURRING FEES:						
CABLE T.V., 5%	308,924	16.1%	355,530	5.0%	373,310	5.0%
CABLE T.V., 2%	123,723	16.1%	128,670	5.0%	135,100	5.0%
N. IL. WATER	62,040	0.0%	67,100	8.2%	67,100	0.0%
NEW MULTIFAMILY INSPECT. PERMIT	181,044	55.7%	181,040	0.0%	181,040	0.0%
INTEREST ON INVESTMENTS:						
REGULAR	\$204,479	0.0%	\$144,159	0.0%	\$100,000	-30.6%
CHANGE IN MARKET VALUE	(60,320)	-29.5%	(44,159)	N/A	0	0.0%
SUBTOTAL, INTEREST ON INVEST.	\$144,159	-29.5%	\$100,000	-30.6%	\$100,000	0.0%
TICKETS AND FINES:						
NORMAL, RECURRING:						
PARKING TICKETS	512,048	1.2%	512,000	0.0%	512,000	0.0%
DOG CONTROL	7,086	-17.7%	7,200	1.6%	7,200	0.0%
CITY COURT	162,264	-10.1%	163,000	0.5%	163,000	0.0%
QUASI-FINES/NOTICE TO APPEAR	110,892	64.5%	112,000	1.0%	112,000	0.0%
NON-RECURRING TICKETS/FINES	0		0		0	
SUBTOTAL, TICKETS AND FINES	792,290	3.9%	794,200	0.2%	794,200	0.0%
LICENSES AND PERMITS (SEE DETAIL)	862,983	10.5%	806,500	-6.5%	829,340	2.8%
OTHER REVENUES (SEE DETAIL)	433,501	29.7%	435,070	0.4%	454,230	4.4%
LRC EQ. RENTAL FEES	8,726	N/A	8,700	-0.3%	9,050	4.0%
C.U.S.W.D.S. REIMB., ADMIN.	18,630	4.7%	19,380	4.0%	20,150	4.0%
UI/ FIREFIGHTING REIMBURSEMENT	1,392,652	4.5%	1,460,800	4.9%	1,533,840	5.0%
RECURRING TRANSFERS IN FROM						
OTHER CITY FUNDS:						
OVERHEAD, LRC SITE	16,330	4.0%	16,980	4.0%	17,660	4.0%
SEWER TAX TRANSFER	480,000	4.0%	503,970	5.0%	526,650	4.5%
OVERHEAD, C.D. FUNDS	23,530	3.0%	24,470	4.0%	25,450	4.0%
M.V.P.S. ARBOR P-T SAL.	54,120	4.5%	56,550	4.5%	59,090	4.5%
TIF SURPLUS REIMB.	34,566	3.2%	36,367	0.0%	37,820	4.0%
L.R.C. ARBOR P-T/EQ. RENT	5,200	4.0%	5,430	4.4%	5,650	4.1%
M.V.P.S. PILOT/OPERATING	396,160	4.5%	413,990	4.5%	432,620	4.5%
TRANS., MARKET ADMIN.	8,000	3.9%	8,380	4.8%	8,720	4.1%
TRANS., CAP. IMPR. ENG. OVERTIME	1,500	N/A	1,083	-27.8%	1,370	26.5%
CAP IMPR. TRANSFER, WINDSOR ENG.	137,260	6.1%	144,120	0.0%	225,610	56.5%
SUBTOTAL, RECURRING TRANSFERS	1,156,666	4.5%	1,211,340	4.7%	1,340,640	10.7%
SUBTOTAL, REV. & RECURRING TRANS.	\$22,740,881	5.5%	\$23,455,597	3.1%	\$24,145,480	2.9%
NON-RECURRING REVENUES & TRANS.	392,042	2.3%	778,622	3.3%	210,752	0.9%
SUBTOTAL, REC. REV. & TRANSFERS	\$22,348,839	3.2%	\$22,676,975	-0.3%	\$23,934,728	2.0%
TOTAL	\$22,740,881	5.5%	\$23,455,597	3.1%	\$24,145,480	2.9%

PERMITS AND LICENSES DETAIL

	ACTUAL 2007-08	PROJECT. 2008-09	PROJECT. 2009-10
PERMITS AND LICENSES:			
BUILDING PERMITS	\$188,307	\$185,000	\$190,720
MECHANICAL PERMITS	115,401	60,000	61,650
ELECTRICAL PERMITS	94,167	80,000	82,200
PLUMBING PERMITS	68,180	68,000	69,870
INFL. INCREASE PERMITS/FEES	0	0	0
ENGINEERING PERMITS	4,225	5,000	5,140
EROSION CONTROL PERMITS	4,460	4,460	4,580
FOOD HANDLER'S LICENSE	11,440	11,440	11,760
SIDEWALK CAFE LICENSE	220	220	230
LIQUOR LICENSE	245,634	255,500	262,530
N.I.L. WATER EXCAVATIONS	4,660	4,660	4,790
AMUSEMENT DEVICE LICENSE	11,850	11,850	12,180
TAXI CAB COMPANY LICENSE	4,225	5,180	5,320
MOBILE HOME PARK LICENSE	1,380	1,800	1,850
TAXI CAB DRIVER LICENSE	2,365	2,360	2,430
FIRE PREVENTION LICENSE	8,100	9,300	9,560
ELECTRICIAN LICENSE	10,225	12,000	12,330
SANITARY HAULERS LICENSE	15,805	17,000	17,470
RAFFLE/SOLICITOR LICENSE	510	450	460
AMBULANCE LICENSE	250	300	310
HAZARDOUS MAT'L HANDLING LICENSE	5,600	6,000	6,160
3-10 AREA PARKING PERMITS	58,429	58,430	60,040
DOMESTIC PARTNER REG. FEE	350	350	360
ELEVATOR LICENSE	7,200	7,200	7,400
TOTAL, LICENSES AND PERMITS	\$862,983	\$806,500	\$829,340

OTHER REVENUES DETAIL

	ACTUAL 2007-08	PROJECT. 2008-09	PROJECT. 2009-10
OTHER REVENUES:			
VARIOUS SERVICE FEES	\$16,310	\$16,140	\$16,590
TRANS. STATION FEES	38,620	39,780	40,870
UI/HOUSING INSPECTIONS FEE	21,661	22,530	23,150
STATE-FIRE INS. FEE	34,021	32,780	33,680
TOWNSHIP REIMB., MAINTENANCE	4,992	5,160	5,300
JUNK/WEED LIENS	7,773	7,770	7,980
DAMAGE REIMB./CITY PROP.	22,647	22,600	23,220
HOMESTEAD LIEU OF TAX	1,286	1,300	1,340
DATA PROCESSING CONTRACTS	50,778	52,820	54,270
CIVIC CENTER RENTAL	44,315	44,300	45,520
SALE CODE/ZONING BOOKS/MA[S	553	740	760
ZONING REVIEW FEES	6,355	6,400	6,580
PLAN REVIEW FEES	83,816	83,810	86,120
COPY FEES	4,737	4,740	4,870
METROZONE PAYMENT	80,726	75,000	84,250
BLDG. DEMO. REIMB.	3,082	3,100	3,190
LICENSE BACKGROUND REIMB.	1,522	1,600	1,640
ABATEMENT REIMB.	10,307	14,500	14,900
TOTAL, OTHER REVENUES	\$433,501	\$435,070	\$454,230

**GENERAL FUND
DEPARTMENT
EXPENDITURES**

CITY COUNCIL

EXECUTIVE

FINANCE

CITY CLERK

POLICE

FIRE RESCUE SERVICES

PUBLIC WORKS

COMMUNITY DEVELOPMENT SERVICES



URBANA CITY COUNCIL

MISSION OF THE CITY COUNCIL

The City Council establishes laws for citizen welfare, determines policies that govern providing municipal services and approves certain Mayoral appointments.

COUNCIL ORGANIZATION

The City Council is composed of seven members, each elected from a different ward. The Council meets twice a month on the 1st and 3rd Mondays to hear citizen input and to enact legislation. Members of the City Council also meet on the 2nd and 4th Monday of the month as a committee of the whole. These committees also hear citizen input and forward legislation to the Council for action.

CITY COUNCIL

EXPENDITURES BY CATEGORY

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	PROPOSED 2009-10	% CHG.
PERSONNEL SERVICES	\$35,000	\$35,000	\$35,750	\$42,510	18.9%
MATERIALS AND SUPPLIES	308	30	750	750	0.0%
OPERATIONS AND CONTRACTUAL	1,815	6,918	9,300	9,300	0.0%
TOTAL	\$37,123	\$41,948	\$45,800	\$52,560	14.8%



EXECUTIVE DEPARTMENT

DEPARTMENT MISSION

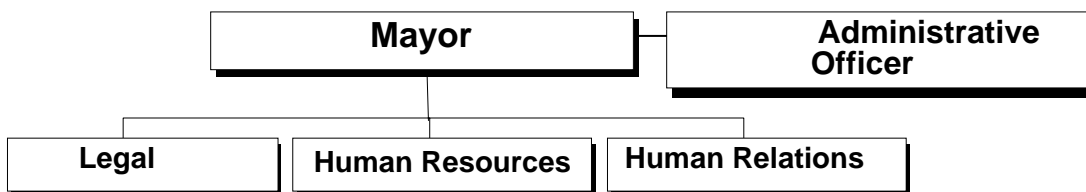
To provide professional management and leadership to ensure municipal services are delivered consistent with approved policies of the Mayor and City Council.

DEPARTMENT ORGANIZATION

The Executive Department is organized into four divisions:

- **Administration** - provide overall administration of the City and the department. This division is divided into 2 programs: Office of the Mayor and Administrative Officer.
- **Legal** - provide legal services to the City and other department personnel under Illinois home-rule statutes.
- **Human Relations** - enforce State and local equal opportunity laws, promote community relations, enforce the Americans with Disabilities Act and administration of the Civilian Police Review Board.
- **Human Resources** - provide professional personnel services to the City and other departments in accordance with State and Federal laws, policies and procedures and applicable labor agreements.

EXECUTIVE DEPARTMENT ORGANIZATIONAL CHART



Executive Department

**EXECUTIVE DEPARTMENT
EXPENDITURES BY DIVISION**

DIVISION	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
ADMINISTRATION:					
OFFICE OF THE MAYOR	\$128,917	\$144,709	\$130,870	\$145,340	11.1%
OFFICE OF THE A.O.	251,550	143,431	298,799	304,380	1.9%
SUBTOTAL, ADMIN. DIVISION	\$380,467	\$288,140	\$429,669	\$449,720	4.7%
LEGAL	364,041	460,201	560,676	573,850	2.3%
HUMAN RELATIONS	100,459	122,173	146,155	146,310	0.1%
CIVILIAN POLICE REVIEW BOARD	0	0	8,150	8,150	n/a
HUMAN RESOURCES	272,439	270,761	305,952	314,540	2.8%
TOTAL	\$1,117,406	\$1,141,275	\$1,450,602	\$1,492,570	2.9%

**EXECUTIVE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
PERSONNEL SERVICES	\$848,075	\$828,833	\$1,107,832	\$1,144,200	3.3%
MATERIALS AND SUPPLIES	19,691	19,821	24,790	25,010	0.9%
OPERATIONS AND CONTRACTUAL SERVICES	242,310	284,801	309,840	314,890	1.6%
CAPITAL OUTLAY	7,330	7,820	8,140	8,470	4.1%
DEPARTMENT TOTAL	\$1,117,406	\$1,141,275	\$1,450,602	\$1,492,570	2.9%

**EXECUTIVE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
MAYOR	1.00	1.00	1.00	1.00
ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	4.00	4.00	4.00	4.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	1.00	2.00	2.00	2.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
HUMAN RESOURCES MANAGER	1.00	1.00	1.00	1.00
HUMAN RESOURCES ASST. MGR.	1.00	1.00	1.00	1.00
EXECUTIVE ASST.	0.50	0.75	1.00	1.00
BENEFITS SPECIALIST	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	12.50	13.75	14.00	14.00
PART-TIME POSITIONS:				
LEGAL INTERN P-T	0.00	0.00	0.00	0.00
LEGAL CLERK-TYPIST P-T	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	0.50	0.50	0.50	0.50
EXECUTIVE DEPARTMENT TOTAL	13.00	14.25	14.50	14.50

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for achievement of City and Executive Department goals and objectives and organizational improvement
- Oversee hiring, the regular review of compensation, benefits and working conditions, and the discipline of all City personnel, including union contracts
- Develop and organize work plan and guide the work of department heads and Executive Division heads through work goals and the measurement of results.
- Represent the City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Develop the annual budget proposal and administer the approved budget
- Coordinate special projects (solid waste) and economic development activities
- Administer the City's emergency services and disaster efforts (ESDA)

**EXECUTIVE DEPARTMENT, OFFICE OF MAYOR
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
PERSONNEL SERVICES	\$85,776	\$98,467	\$94,430	\$108,240	14.6%
MATERIALS AND SUPPLIES	366	384	500	500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	39,185	41,948	31,870	32,370	1.6%
CAPITAL OUTLAY	3,590	3,910	4,070	4,230	3.9%
PROGRAM TOTAL	\$128,917	\$144,709	\$130,870	\$145,340	11.1%

**EXECUTIVE DEPARTMENT, OFFICE OF A.O.
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
PERSONNEL SERVICES	\$217,806	\$107,664	\$246,549	\$251,250	1.9%
MATERIALS AND SUPPLIES	1,818	2,181	2,740	2,960	8.0%
OPERATIONS AND CONTRACTUAL SERVICES	28,186	29,676	45,440	45,930	1.1%
CAPITAL OUTLAY	3,740	3,910	4,070	4,240	4.2%
PROGRAM TOTAL	\$251,550	\$143,431	\$298,799	\$304,380	1.9%

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	3.50	3.75	4.50	4.50
PART-TIME	0.50	0.50	0.00	0.00
TOTAL	4.00	4.25	4.50	4.50

**EXECUTIVE DEPARTMENT
LEGAL DIVISION ACTIVITIES**

- Represent the City, its officers and staff in all legal matters before the courts and in administrative proceedings
- Prosecute and enforce all municipal ordinance violations
- Prepare and review all ordinances and resolutions presented to the City Council and all other legal documents to which the City is a signatory
- Provide written legal opinions and advice to City elected officials, boards and commissions and staff
- Prepare and process all legal matters for the acquisition and disposition of real and personal property of the City
- Prepare and process claims for collection from damage to City property and other debts owed to the City
- Review legal documents and provide legal opinions with respect to the issuance of municipal bonds and other financial matters

**EXECUTIVE DEPARTMENT, LEGAL DIVISION
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
PERSONNEL SERVICES	\$256,835	\$311,699	\$425,656	\$434,450	2.1%
MATERIALS AND SUPPLIES	16,485	\$16,044	19,300	19,300	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	90,721	\$132,458	115,720	120,100	3.8%
DIVISION TOTAL	\$364,041	\$460,201	\$560,676	\$573,850	2.3%

**EXECUTIVE DEPARTMENT, LEGAL DIVISION
FTE'S**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	4.00	5.00	5.00	5.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	4.50	5.50	5.50	5.50

**EXECUTIVE DEPARTMENT
HUMAN RELATIONS DIVISION ACTIVITIES**

- Investigate and respond to discrimination and fair housing claims under State laws and the City of Urbana Human Rights Ordinance
- Implement affirmative action for City contractors and vendors to include on-site inspections of construction sites
- Assist the Personnel Division with recruitment of minorities, women and handicapped persons
- Implement internal programs, assist other departments (Police) and represent the City with various community related programs to improve community relations among diverse ethnic and racial segments of the City
- Monitor programs that make citizens aware of their fair housing rights using printed and electronic media and group forums
- Monitor the City's compliance with federal A.D.A. laws to ensure equal access to city employment, services, activities, and physical structures for handicapped persons
- Administer the Civilian Police Review Board

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION
EXPENDITURES BY CLASSIFICATION (INCL. C. P.R.B.)**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
PERSONNEL SERVICES	\$78,267	\$108,711	\$122,445	\$122,690	0.2%
MATERIALS AND SUPPLIES	322	438	700	700	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	21,870	13,024	31,160	31,070	-0.3%
PROGRAM TOTAL	\$100,459	\$122,173	\$154,305	\$154,460	0.1%

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION (INCL. C.P.R.B.)
FTE'S**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.50	1.50	1.50	1.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.50	1.50	1.50	1.50

**EXECUTIVE DEPARTMENT
HUMAN RESOURCES DIVISION ACTIVITIES**

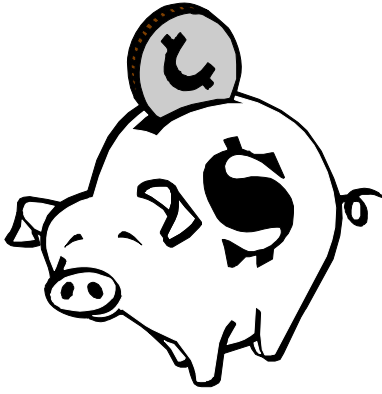
- Establish and recommend personnel and payroll policies and procedures
- Establish and recommend sound non-discriminatory recruiting, selection and promotion procedures for all non-elected positions
- Administer a salary and benefits and a merit-based employee performance evaluation program
- Construct and employ valid testing procedures for the evaluation and selection of employees
- Design and coordinate training and professional development of the City's human resources to enhance their individual and collective effectiveness
- Develop, administer and assist other departments in employee safety programs
- Develop EEO and affirmative action programs for other departments
- Administer the City's civil service rules and procedures
- Promote and maintain effective employee relations through the administration of labor contracts, personnel policies and constructive conflict resolution

**EXECUTIVE DEPARTMENT, HUMAN RESOURCES DIVISION
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
PERSONNEL SERVICES	\$209,391	\$202,292	\$218,752	\$227,570	4.0%
MATERIALS AND SUPPLIES	700	774	1,200	1,200	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	62,348	67,695	86,000	85,770	-0.3%
PROGRAM TOTAL	\$272,439	\$270,761	\$305,952	\$314,540	2.8%

**EXECUTIVE DEPARTMENT, HUMAN RESOURCES DIVISION
FTE'S**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00



FINANCE DEPARTMENT

DEPARTMENT MISSION

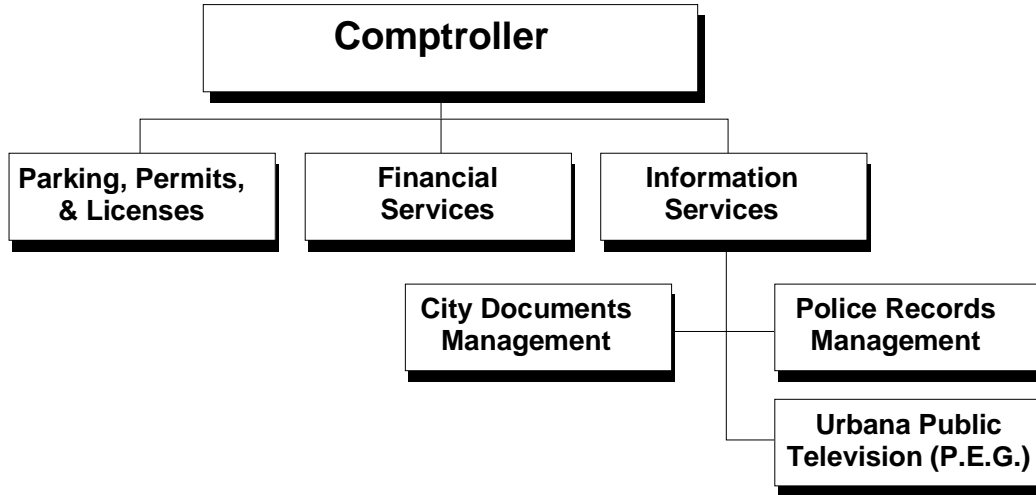
To manage the City's financial resources and information systems.

DEPARTMENT ORGANIZATION

The Finance Department is organized into six programs:

- **Administration** - provides overall administration of the department. This program utilizes 1 Comptroller and .5 Administrative Assistant I.
- **Parking, Permits and Licenses** - manages the parking ticket, licenses and permit systems. This program utilizes 1 Office Supervisor, 2 Clerk-Cashiers and .5 Administrative Assistant I.
- **Financial Services** - provides various financial and accounting services to other departments, vendors, employees and the public including the collection of City revenues other than parking tickets, permits and licenses. This program utilizes 1 Account Clerk Supervisor, 2 Account Clerks.
- **Information Services** - manages the City's various electronic data and information systems. This program utilizes 1 Information Services Manager, 1 Computer Systems Programmer/Analyst II, 1 P.C. Analyst/Network Coordinator, 2 Computer Systems Specialist, 1 Web Documents Coordinator, 1 City Documents Coordinator and .25 P.C. Specialist.
- **Police Records Management (A.R.M.S.)** - manages a centralized records information system for local police departments in the area, on a cost reimbursement basis. This program utilizes 1 A.R.M.S. Programmer/Analyst. . The Information Services Manager supervises the program. Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section
- **Urbana Public Television (P.E.G.)** – coordinates activities of the Urbana Public Television channel and supervises telecasting of various public meetings on the channel. This program utilizes 1 UPTV Station Manager, 1 UPTV Production Coordinator, .25 Outreach Coordinator, and .15 Camera Operators. . Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section

**FINANCE DEPARTMENT
ORGANIZATIONAL CHART**



**FINANCE DEPARTMENT
EXPENDITURES BY PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
ADMINISTRATION	\$283,420	\$289,206	\$309,117	\$320,750	3.8%
PARKING, PERMITS, & REV. COLLECTION	227,100	230,602	255,414	268,350	5.1%
FINANCIAL SERVICES	267,220	250,649	290,358	301,840	4.0%
INFORMATION SERVICES	457,250	449,488	500,406	530,290	6.0%
DEPARTMENT TOTAL	\$1,234,990	\$1,219,945	\$1,355,295	\$1,421,230	4.9%

**FINANCE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$951,730	\$971,125	\$1,063,825	\$1,126,220	5.9%
MATERIALS AND SUPPLIES	51,750	43,759	52,360	52,580	0.4%
OPERATIONS AND CONTRACTUAL SERVICES	206,730	179,161	212,170	214,410	1.1%
CAPITAL OUTLAY	24,780	25,900	26,940	28,020	4.0%
DEPARTMENT TOTAL	\$1,234,990	\$1,219,945	\$1,355,295	\$1,421,230	4.9%

**FINANCE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
COMPTROLLER	1.00	1.00	1.00	1.00
ADMIN . ASSISTANT I	1.00	1.00	1.00	1.00
OFFICE SUPERVISOR	1.00	1.00	1.00	1.00
CLERK-CASHIER	2.00	2.00	2.00	2.00
ACCOUNT CLERK SUPV.	1.00	1.00	1.00	1.00
ACCOUNT CLERK II	1.00	1.00	1.00	1.00
ACCOUNT CLERK I	1.00	1.00	1.00	1.00
DATA PROCESSING SUPV.	1.00	1.00	1.00	1.00
COMPUTER PROGRAMMER II	1.00	1.00	1.00	1.00
PC ANALYST/NETWORK COORD.	1.00	1.00	1.00	1.00
POLICE RECORDS PROGRAMMER	1.00	1.00	1.00	1.00
COMPUTER SYSTEM TECHNICIAN	1.00	1.00	1.00	1.00
CITY DOCUMENTS COORDINATOR	1.00	1.00	1.00	1.00
WEB DOCUMENTS COORDINATOR	1.00	1.00	1.00	1.00
PERSONAL COMPUTER TECH.	1.00	1.00	1.00	1.00
U.P.T.V. STATION MANAGER	1.00	1.00	1.00	1.00
U.P.T.V. PRODUCTION COORD.	0.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	17.00	18.00	18.00	18.00
PART-TIME POSITIONS:				
WEB DOCUMENTS COORDINATOR	0.00	0.00	0.00	0.00
U.P.T.V. PRODUCTION INTERN	0.75	0.00	0.00	0.00
U.P.T.V. OUTREACH COORD.	0.50	0.25	0.25	0.25
U.P.T.V. CAMERA OPERATORS	0.15	0.15	0.15	0.15
PERSONAL COMPUTER TECH.	0.00	0.00	0.75	0.75
SUBTOTAL, PART-TIME	1.40	0.40	1.15	1.15
FINANCE DEPARTMENT TOTAL	18.40	18.40	19.15	19.15

FINANCE DEPARTMENT

ADMINISTRATION PROGRAM ACTIVITIES

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Assist in the development and implementation of long-term City financial plans and policies
- Monitor revenues and expenditures such that significant variations from the Annual Budget are resolved in a timely manner
- Prepare an annual financial report (audit) in accordance with State laws and generally accepted accounting principles
- Assist in preparing an annual budget in accordance with directives from the Mayor
- Perform duties of Treasurer of the City, Police and Firemen's Pension Funds
- Invest idle cash for the City, Firemen's Pension Fund, and Policemen's Pension Fund in accordance with State laws and internal board policies
- Prepare reports to oversight agencies, especially for various grants
- In coordination with the Personnel Director, manage the City's insurance and risk retention program, to include the City's self-insured worker's compensation fund and conventional third-party liability insurance
- Prepare annual property tax levy and supporting documents in accordance with the approved Annual Budget
- Monitor and approve the selection of vendors the City is purchasing from, in accordance with State laws and internal policies governing E.E.O. standards and competitiveness
- Prepare quarterly interim financial reports
- Manage various city electronic information systems in an efficient and economical manner, such that these systems provide the required information and operating support to departments and provide information to the public (ex. UPTV, Web-documents, Area Police Records Management).
- Process 600 Build Urbana property rebate checks annually.

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$154,500	\$159,684	\$171,647	\$179,680	4.7%
MATERIALS AND SUPPLIES	5,630	5,033	6,240	6,460	3.5%
OPERATIONS AND CONTRACTUAL SERVICES	98,510	98,589	104,290	106,590	2.2%
CAPITAL OUTLAY	24,780	25,900	26,940	28,020	4.0%
PROGRAM TOTAL	\$283,420	\$289,206	\$309,117	\$320,750	3.8%

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.50	1.50	1.50	1.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.50	1.50	1.50	1.50

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS
AND LICENSES PROGRAM ACTIVITIES**

- Process and account for approximately 97,000 parking tickets that are issued and paid (combined total) annually, to include various follow-up collection procedures of second and third notices, collection letters, court summons and driver's license suspensions
- Process and account for approximately 5,000 permits and licenses
- Process, resolve and account for approximately 3,200 parking ticket dispute notices
- Process payments and maintain records for approximately 500 parking rental spaces

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS, AND LICENSES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$191,850	\$199,028	\$214,494	\$227,480	6.1%
MATERIALS AND SUPPLIES	13,500	7,771	13,500	13,500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	21,750	23,803	27,420	27,370	-0.2%
PROGRAM TOTAL	\$227,100	\$230,602	\$255,414	\$268,350	5.1%

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS AND LICENSES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	3.50	3.50	3.50	3.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.50	3.50	3.50	3.50

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM ACTIVITIES**

- Process and disburse approximately 6,000 payments to vendors and other entities following appropriate procedures
- Process and disburse approximately 6,000 payroll checks
- Maintain and manage various financial record-keeping systems for the City
- On a daily basis, ensure that all available City cash is deposited and invested
- Perform centralized purchasing for certain office products that are utilized by all City departments such as letterhead, computer paper, copy paper, printer supplies, office product maintenance contracts and computer supplies
- Collect and account for 2,000 rental registration program billings
- Coordinate with the U-C Sanitary District approximately 10,000 sewer tax billings
- Bill, collect and account for approximately 8,300 single-family and 400 multi-family recycling tax billings
- Collect and account for monthly locally imposed food and beverage tax, hotel/motel tax, and utility tax remittances
- Perform certain data processing and financial services for other local governments (Library, Park District and Cunningham Township) on a cost-reimbursement basis
- Bill, collect and account for miscellaneous receivables due to the City such as parking meter rentals, damage to city property, civic center rentals and junk and debris cleanup

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$169,220	\$173,027	\$191,948	\$203,440	6.0%
MATERIALS AND SUPPLIES	32,620	30,955	32,620	32,620	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	65,380	46,667	65,790	65,780	0.0%
PROGRAM TOTAL	\$267,220	\$250,649	\$290,358	\$301,840	4.0%

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM ACTIVITIES**

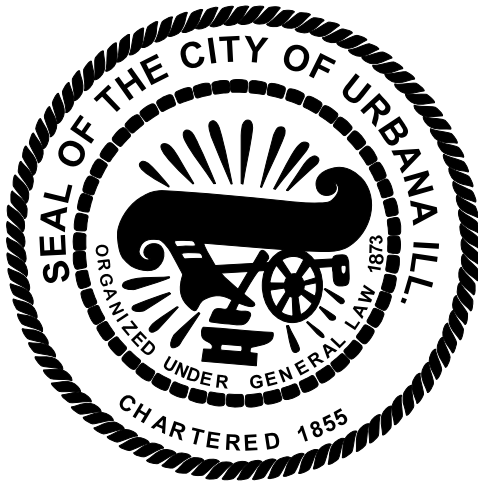
- Provide user support and training for installed software and hardware for other City departments
- Assist all departments in identifying new electronic information technologies that may assist them in performing their duties
- Prepare and recommend an annual and long-term City data processing plan to efficiently manage the City’s data-processing resources
- Design, purchase and install new personal computer systems for all City departments
- Represents the City in meetings with outside agencies regarding connectivity of computerized information systems
- Perform in-house programming on the City’s AS/400 Computer System software
- Supervise the operation of the Urbana Public Television Channel and related programs
- Provide various information services to related governments (Park District, Library, Township) under a cost-reimbursement basis
- Administer the City’s Document Storage and Retrieval System

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2006-07	2007-08	2008-09	2009-10	CHG.
PERSONNEL SERVICES	\$436,160	\$439,386	\$485,736	\$515,620	6.2%
OPERATIONS AND CONTRACTUAL SERVICES	21,090	10,102	14,670	14,670	0.0%
PROGRAM TOTAL	\$457,250	\$449,488	\$500,406	\$530,290	6.0%

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM
PERSONNEL SUMMARY (FTE’S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	5.00	7.00	7.00	7.00
PART-TIME	1.50	0.00	0.00	0.00
TOTAL	6.50	7.00	7.00	7.00



CITY CLERK

DEPARTMENT MISSION

To provide professional records management, meet all legal notice requirements for meetings, serve as clerk to the City Council and to assist the County Clerk in conducting elections.

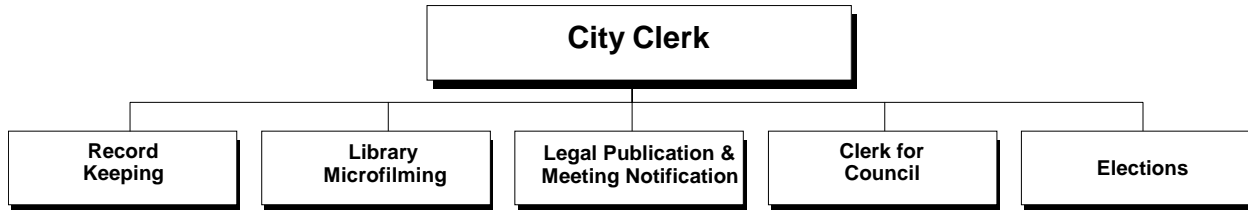
ACTIVITIES OF THE CITY CLERK'S OFFICE

- Preserve and maintain the official permanent record of all City documents
- Develop and implement record retention schedules in cooperation with the Illinois Local Records Commission
- Work with the Finance Department to administer the City's document storage and retrieval system
- Act as keeper of the City seal and to certify and attest official signatures on municipal documents
- To meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities
- Act as the clerk for the City Council to include preparing and distributing meeting agendas and packets, recording minutes, preparing calendars and making travel arrangements
- Provide certain services to the City administration to include retrieving documents and records, distributing in-coming mail, post out-going mail, coordinate applications for solicitors, receive claims against the City, coordinate and retain subdivision construction bonds, register relocators, issue raffle licenses, and administer updates of the City code and zoning book
- Provide certain services to the general public and news-media to include maintaining copies of various documents for public inspection and responding to "Freedom of Information" requests

City Clerk

- Participate in election process to include monitoring of ward boundaries, processing nominating petitions, and being deputy registrar

CITY CLERK DEPARTMENT ORGANIZATIONAL CHART



EXPENDITURES BY CATEGORY

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$157,898	\$167,979	\$173,444	\$182,510	5.2%
MATERIALS AND SUPPLIES	1,897	2,290	2,800	2,880	2.9%
CONTRACTUAL SERVICES	24,370	22,896	28,150	28,400	0.9%
CAPITAL OUTLAY	1,650	1,720	1,790	1,860	3.9%
TOTAL	\$185,815	\$194,885	\$206,184	\$215,650	4.6%

CITY CLERK'S OFFICE PERSONNEL SUMMARY (FTE'S)

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00



POLICE DEPARTMENT

DEPARTMENT MISSION

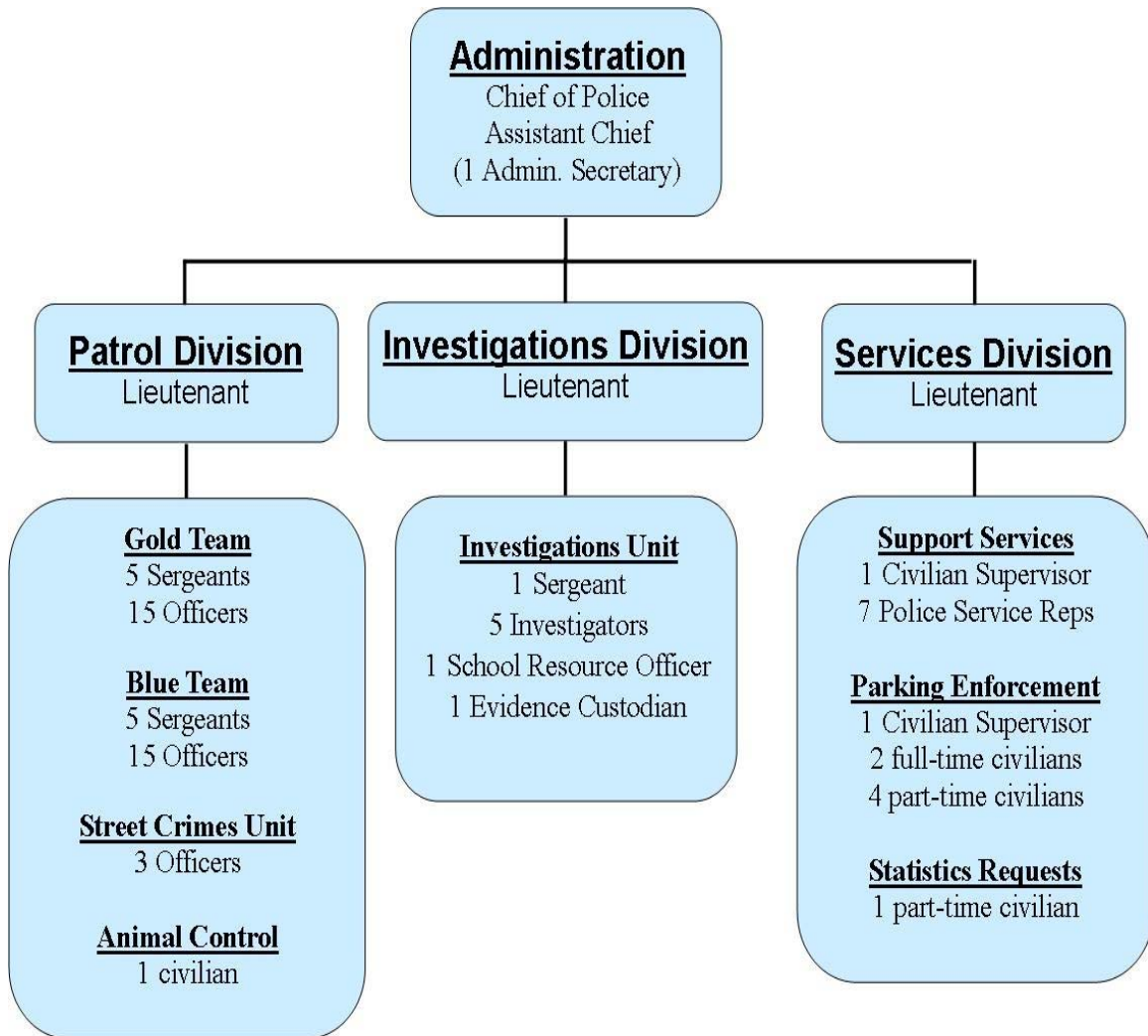
To protect life, property and the constitutional rights of all citizens within our jurisdiction; to serve our citizens by enforcing the law, preserving the peace, and reducing the fear of crime; to help create a safer environment in which to live, work and recreate through problem solving and collaboration with our citizens; to continually strive for excellence in the performance of our duty through education and training.

DEPARTMENT ORGANIZATION

The Police Department is organized into four divisions:

- **Administration** - provide overall leadership of the department to insure effective and efficient operation and to perform those duties necessary to preserve the safety, peace and security of the citizens of Urbana. This division utilizes 1 Chief of Police, 1 Assistant Chief, 1 Admin. Assistant II and 2 vehicles .
- **Patrol Division** – The first responder to all requests for police service. This division provides the full-range of police services, crime prevention, traffic enforcement, accident investigation, criminal investigation, enforcement of local, state and federal criminal laws, the apprehension of criminal violators in Urbana, and animal control services. This is a twenty-four hour a day, seven day a week operation, staffed with 44 sworn officers and 18 vehicles.
- **Criminal Investigation Section** – Provides follow-up investigation if needed on all felony cases reported to the department. Handles all high profile or major case investigations and all multi-jurisdictional cases. Handles all evidence and seizures for the department. CID provides these services with 8 sworn officers, two civilian employees, and 6 vehicles.
- **Support Services** – The front desk is a twenty-four hour a day, seven day a week operation that is staffed with 6 civilian Police Service Representatives and one civilian supervisor. Maintains the department's record system and information management system, provides statistical analysis for the department, backup dispatch center, provide teleserve service to public and is the primary contact point for public access to the department. Also provides Parking Enforcement and School Crossing services for the department. This division is staffed with one sworn officer, 12 civilian employees , 6.75 (FTE) part-time positions and utilizes 4 vehicles.

**POLICE DEPARTMENT
ORGANIZATION CHART**



**POLICE DEPARTMENT
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
ADMINISTRATION PROGRAM	\$737,751	\$669,581	\$703,597	\$718,810	2.2%
PATROL PROGRAM	4,610,250	4,877,633	5,179,573	5,510,710	6.4%
CRIMINAL INVESTIGATIONS PROGRAM	956,377	1,019,981	1,103,880	1,138,180	3.1%
INTERNAL SERVICES PROGRAM	677,701	685,399	774,286	811,510	4.8%
SCHOOL X-GUARDS PROGRAM	41,322	39,301	54,830	60,850	11.0%
PARKING PROGRAM	171,667	184,004	227,691	247,830	8.8%
ANIMAL CONTROL PROGRAM	97,785	93,246	104,460	107,070	2.5%
DEPARTMENT TOTAL	\$7,292,853	\$7,569,145	\$8,148,317	\$8,594,960	5.5%

**POLICE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
PERSONNEL SERVICES	\$5,977,134	\$6,305,385	\$6,751,337	\$7,163,480	6.1%
MATERIALS AND SUPPLIES	37,379	31,052	52,280	54,850	4.9%
CONTRACTUAL SERV.	928,380	975,298	1,076,990	1,098,210	2.0%
CAPITAL OUTLAY	349,960	257,410	267,710	278,420	4.0%
DEPARTMENT TOTAL	\$7,292,853	\$7,569,145	\$8,148,317	\$8,594,960	5.5%

**POLICE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	3	3	3	3
SERGEANT	11	11	11	11
K9 OFFICER	1	1	1	1
OFFICER	38	38	38	38
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
POLICE SERVICES REPRESENTATIVE	7	7	7	7
ADMIN. ASSISTANT II	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
PARKING ENFORCEMENT SUPERVISOR	1	1	1	1
PARKING ENFORCEMENT OFFICER	1	2	2	2
SUBTOTAL, FULL-TIME	69.00	70.00	70.00	70.00
PART-TIME POSITIONS:				
P-T PARKING ENFORCEMENT	3.50	2.50	2.50	2.50
P-T ABANDONED VEH. SPEC.	0.50	0.50	0.50	0.50
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.75
SUBTOTAL, PART-TIME	7.75	6.75	6.75	6.75
POLICE DEPARTMENT TOTAL	76.75	76.75	76.75	76.75

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department at various law enforcement and public meetings and events

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	2006-07	2007-08	2008-09	2009-10	CHG
PERSONNEL SERVICES	\$362,255	\$387,078	\$403,287	\$408,160	1.2%
MATERIALS AND SUPPLIES	80	273	480	480	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	25,456	24,820	32,120	31,750	-1.2%
CAPITAL OUTLAY	349,960	257,410	267,710	278,420	4.0%
PROGRAM TOTAL	\$737,751	\$669,581	\$703,597	\$718,810	2.2%

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY FTE'S**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**POLICE DEPARTMENT
PATROL PROGRAM ACTIVITIES**

- Respond to citizen calls for police service
- Investigate all offenses
- Apprehend criminal offenders
- Investigate accidents
- Enforce traffic laws and parking regulations
- Provide on-call conflict management and crisis intervention services
- Provide initial field training for probationary officers
- Provide annual training to all personnel assigned to patrol as required by state regulations
- Participate in the centralized dispatching system (METCAD)
- Implement community policing strategy through fixed beat assignment, foot patrols, bike patrol, special details, advisory committee, citizen survey and problem solving with citizens

**POLICE DEPARTMENT
PATROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	BUDGET 2007-08	PROJECTED 2008-09	BUDGET 2009-10	% CHG
PERSONNEL SERVICES	\$3,982,019	\$4,213,104	\$4,460,853	\$4,781,160	7.2%
MATERIALS AND SUPPLIES	11,563	9,841	19,420	21,720	11.8%
OPERATIONS AND CONTRACTUAL SERVICES	616,668	654,688	699,300	707,830	1.2%
PROGRAM TOTAL	\$4,610,250	\$4,877,633	\$5,179,573	\$5,510,710	6.4%

**POLICE DEPARTMENT
PATROL PROGRAM
PERSONNEL SUMMARY FTE'S**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	44.00	44.00	44.00	44.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	44.00	44.00	44.00	44.00

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM ACTIVITIES**

- Investigate serious crimes
- Apprehend and assist in the prosecution of criminal suspects
- Provide covert operations in areas where criminal activity is suspected
- Perform periodic checks for alcohol and tobacco violations
- Assist local school officials in prevention of juvenile crimes and illegal substance abuse through the school resource officer program
- Cooperate and assist other law enforcement agencies in joint investigations
- Provide annual training to all personnel assigned to criminal investigations as required by state regulations

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	2006-07	2007-08	2008-09	2009-10	CHG
PERSONNEL SERVICES	\$866,950	\$924,524	\$990,770	\$1,017,450	2.7%
MATERIALS AND SUPPLIES	298	68	1,300	1,300	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	89,129	95,389	111,810	119,430	6.8%
PROGRAM TOTAL	\$956,377	\$1,019,981	\$1,103,880	\$1,138,180	3.1%

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM
PERSONNEL SUMMARY FTE'S**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	9.00	9.00	9.00	9.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	9.00	9.00	9.00	9.00

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM ACTIVITIES**

- Maintain accurate and complete record systems involving department activities
- Control and disseminate information according to provisions of the Public Information Act
- Prepare all necessary reports to oversight agencies as required by law

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	BUDGET 2007-08	PROJECTED 2008-09	BUDGET 2009-10	% CHG
PERSONNEL SERVICES	\$532,938	\$539,080	\$591,176	\$624,180	5.6%
MATERIALS AND SUPPLIES	23,399	18,919	28,350	28,620	1.0%
OPERATIONS AND CONTRACTUAL SERVICES	121,364	127,400	154,760	158,710	2.6%
PROGRAM TOTAL	\$677,701	\$685,399	\$774,286	\$811,510	4.8%

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM
PERSONNEL SUMMARY FTE'S**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	10.00	10.00	10.00	10.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	10.00	10.00	10.00	10.00

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM ACTIVITIES**

- To enforce all parking ordinances in the City, to include parking meters, City parking lots and 3 am to 10 am zones
- To enforce City abandoned vehicle ordinances
- To plan, direct, and administer the school crossing guards program

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	2006-07	2007-08	2008-09	2009-10	CHG
PERSONNEL SERVICES	\$148,366	\$157,254	\$199,241	\$219,210	10.0%
MATERIALS AND SUPPLIES	1,094	901	1,230	1,230	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	22,207	25,849	27,220	27,390	0.6%
PROGRAM TOTAL	\$171,667	\$184,004	\$227,691	\$247,830	8.8%

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM
PERSONNEL SUMMARY FTE'S**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	3.75	3.75	3.75	3.75
TOTAL	3.75	3.75	3.75	3.75

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM ACTIVITIES**

- Provide trained personnel at designated intersections to assist school children to safely cross busy streets

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	2006-07	2007-08	2008-09	2009-10	CHG
PERSONNEL SERVICES	\$38,432	\$36,195	\$51,540	\$57,420	11.4%
MATERIALS AND SUPPLIES	360	446	500	500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	2,530	2,660	2,790	2,930	5.0%
PROGRAM TOTAL	\$41,322	\$39,301	\$54,830	\$60,850	11.0%

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM
PERSONNEL SUMMARY FTE'S**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	2.00	3.00	3.00	3.00
PART-TIME	4.00	3.00	3.00	3.00
TOTAL	6.00	6.00	6.00	6.00

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM ACTIVITIES**

- Enforce the City's dog and animal control ordinances to include responding to complaints of animals running at large, enforcing the quarantine of animals that have bitten people and assisting injured animals
- Supervise contractual vendor for removal and disposal of dead animal carcasses.

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	2006-07	2007-08	2008-09	2009-10	CHG
PERSONNEL SERVICES	\$46,174	\$48,150	\$54,470	\$55,900	2.6%
MATERIALS AND SUPPLIES	585	604	1,000	1,000	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	51,026	44,492	48,990	50,170	2.4%
PROGRAM TOTAL	\$97,785	\$93,246	\$104,460	\$107,070	2.5%

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM
PERSONNEL SUMMARY FTE'S**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00



FIRE RESCUE SERVICES DEPARTMENT

DEPARTMENT MISSION

To serve our community by providing effective emergency response services and quality prevention and education programs that will minimize the loss of life and property resulting from fires, medical emergencies and other hazardous conditions.

DEPARTMENT ORGANIZATION

The Fire Rescue Services Department is organized into four divisions. Each division is responsible for the accomplishment of specific functional goals and objectives. The department is also organized around a number of different program teams, project teams and committees. A team based organization provides the opportunity for each member of the department to reach their potential and to contribute toward the success of the department. The functional divisions of the Fire Rescue Services Department include:

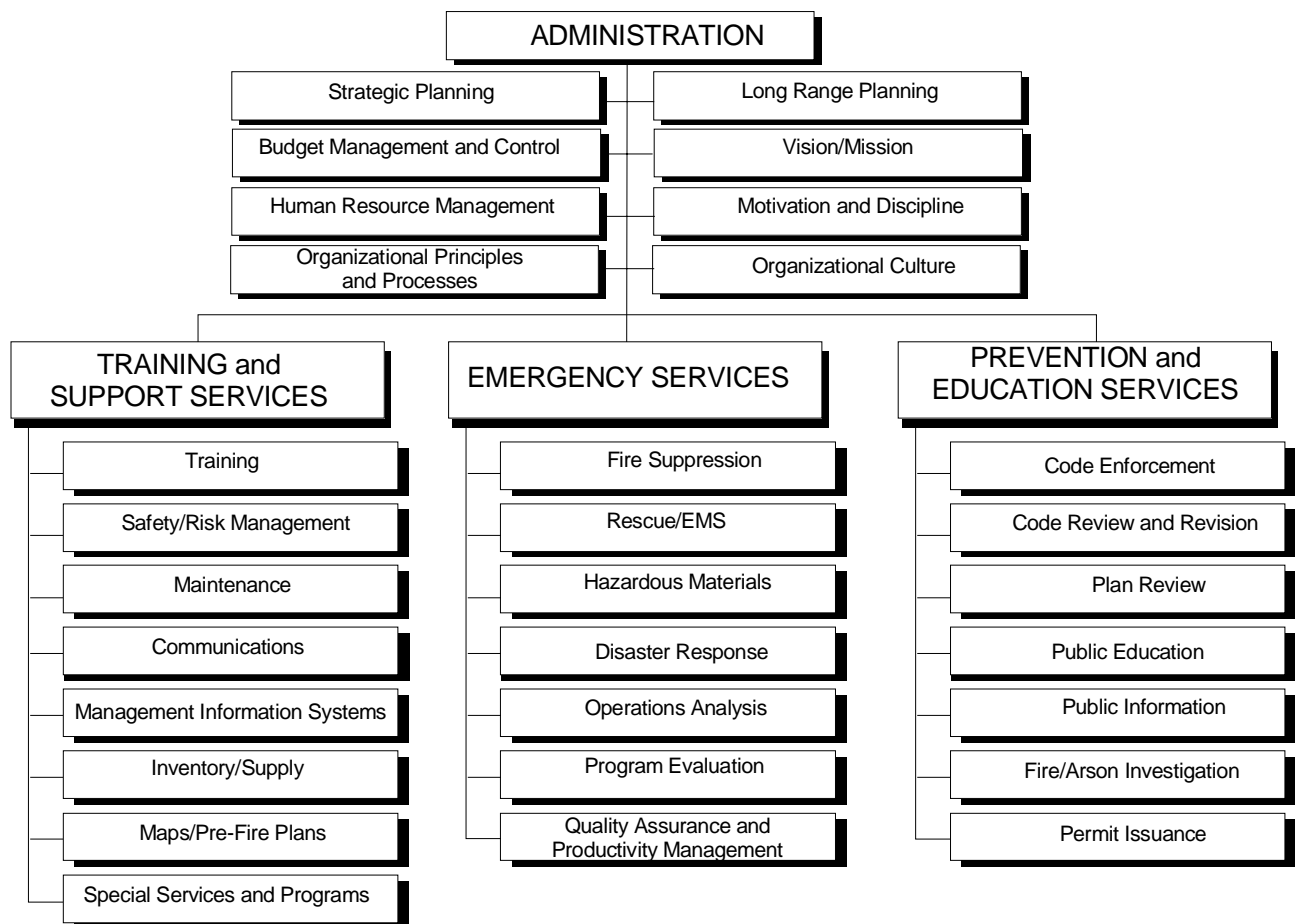
- **Administration** - functions include planning, organizing, coordinating, and controlling the services and programs provided by the department. These functions are accomplished by establishing an organizational vision, mission, long-range plan, and strategic plan. In addition, the administration is responsible for budget management and control, human resource management, establishing organizational principles and processes, and providing motivation and discipline. This division is staffed by 1 Chief and 1 Administrative Assistant II.
- **Training and Support Services** - provides support services for the emergency Services, Prevention and Education Services, and Administrative Divisions of the department. These support services include training, safety and risk management, facilities and equipment maintenance, radio communications, management information systems, inventory and supply, maps and pre-fire planning, and special services and programs. The functions of this division are carried out by the Training Program Team, Safety/Accident Review Board, Maintenance Project Team, Risk Management Team, and various other project teams and committees.
- **Emergency Services** - the short term priority of the department. The Emergency Services Division provides fire suppression, rescue/emergency medical, hazardous materials, and disaster response services. In addition, this division is

Fire Rescue Services Department

responsible for operations analysis, program evaluation, and quality assurance and productivity management. Operations analysis is the process of reviewing each services provided by the division to improve the efficiency, effectiveness, and quality of services. Program evaluation is the process of evaluating the worth and value of each service provided by the division, and determining if the service should be continued, terminated, or modified. This division is staffed by 22 Firefighters, 15 Engineers, 12 Company Officers, 3 Captains and 3 Division Officers.

- Prevention and Education Services** - the long term priority of the department. The Prevention and Education Services Division conducts fire code enforcement, review, and revision. This division also conducts plan reviews and issues permits required by the BOCA fire code. In addition, this division provides public education programs, public information and relations services, and fire/arson investigations. This division is staffed by 1 Division Officer and 1 Prevention/Education Inspector.

FIRE RESCUE SERVICES DEPARTMENT FUNCTIONAL ORGANIZATIONAL CHART



FIRE RESCUE SERVICES DEPARTMENT ACTIVITIES

- Plan, organizes, coordinate, and control department goals, objectives, activities, standards and policies
- Manage resources for efficient and effective achievement of department goals and objectives
- Develop the knowledge, skill, and ability of staff through a program of administrative, technical, and interpersonal training, educational opportunities, and constructive performance review procedures
- Manage personnel through leadership, effective problem solving, participate in decision making, and constructive conflict resolution.
- Represent the department at various fire, life safety, and public relations meetings and events.
- Ensure that the City's E.S.D.A. center responds to all natural disasters and emergencies
- Enforce fire and life safety codes to include field inspections, approving new building plans, coordinating activities with the Office of the State Fire Marshall, and witnessing the installation and testing of fire suppression and detection systems and underground tanks
- Provide fire and life safety education programs, news releases, and information distribution
- Investigate fires to determine origin and cause, to include interviewing witnesses, collecting evidence, assisting the police in prosecution for arson and counseling juvenile fire setters
- Maintain accurate and complete management information and records management systems involving department services and programs
- Prepare all necessary reports to oversight agencies
- Respond to all fire alarms and extinguish all uncontrolled fires
- Respond to rescue and emergency medical situations and assist the injured until ambulance services arrives (if needed)
- Respond to uncontrolled spills or leaks of hazardous materials, control and contain the incident until clean up can be accomplished by other local, State or Federal agencies
- Maintain all firefighting vehicles and equipment
- Prepare pre-fire plans for buildings
- Represent the department in the centralized dispatching system (METCAD)
- Participate in school and community based career programs promoting fire service as a career choice
- Solicit women and minorities to consider fire service as an employment opportunity

Fire Rescue Services Department

**FIRE RESCUE SERVICES DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG
	2006-07	2007-08	2008-09	2009-10	
PERSONNEL SERVICES	\$5,071,809	\$5,198,144	\$5,715,879	\$6,259,670	9.5%
MATERIALS AND SUPPLIES	60,632	66,605	68,470	70,590	3.1%
OPERATIONS AND CONTRACTUAL SERVICES	497,904	534,474	571,525	579,340	1.4%
CAPITAL OUTLAY	157,710	173,080	182,000	189,280	4.0%
TOTAL	\$5,788,055	\$5,972,303	\$6,537,874	\$7,098,880	8.6%

**FIRE RESCUE SERVICES DEPARTMENT
PERSONNEL SUMMARY FTE'S**

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
FIRE CHIEF	1.00	1.00	1.00	1.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
CAPTAIN	0.00	0.00	0.00	3.00
LIEUTENANT	15.00	15.00	15.00	12.00
ENGINEER	0.00	0.00	0.00	15.00
FIREFIGHTER	37.00	37.00	37.00	22.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	59.00	59.00	59.00	59.00
PART-TIME POSITIONS:				
PART-TIME	0.00	0.00	0.00	0.00
FIRE DEPARTMENT TOTAL	59.00	59.00	59.00	59.00



PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION

The Urbana Public Works Department is dedicated to ensuring prompt, courteous and exemplary service to the community in a professional, efficient, cost-effective, and sustainable manner, striving to enhance the quality of life by preserving the safety, health and welfare of those served by our organization, while promoting the City's economic growth by constructing, maintaining, and improving the public infrastructure.

DEPARTMENT ORGANIZATION

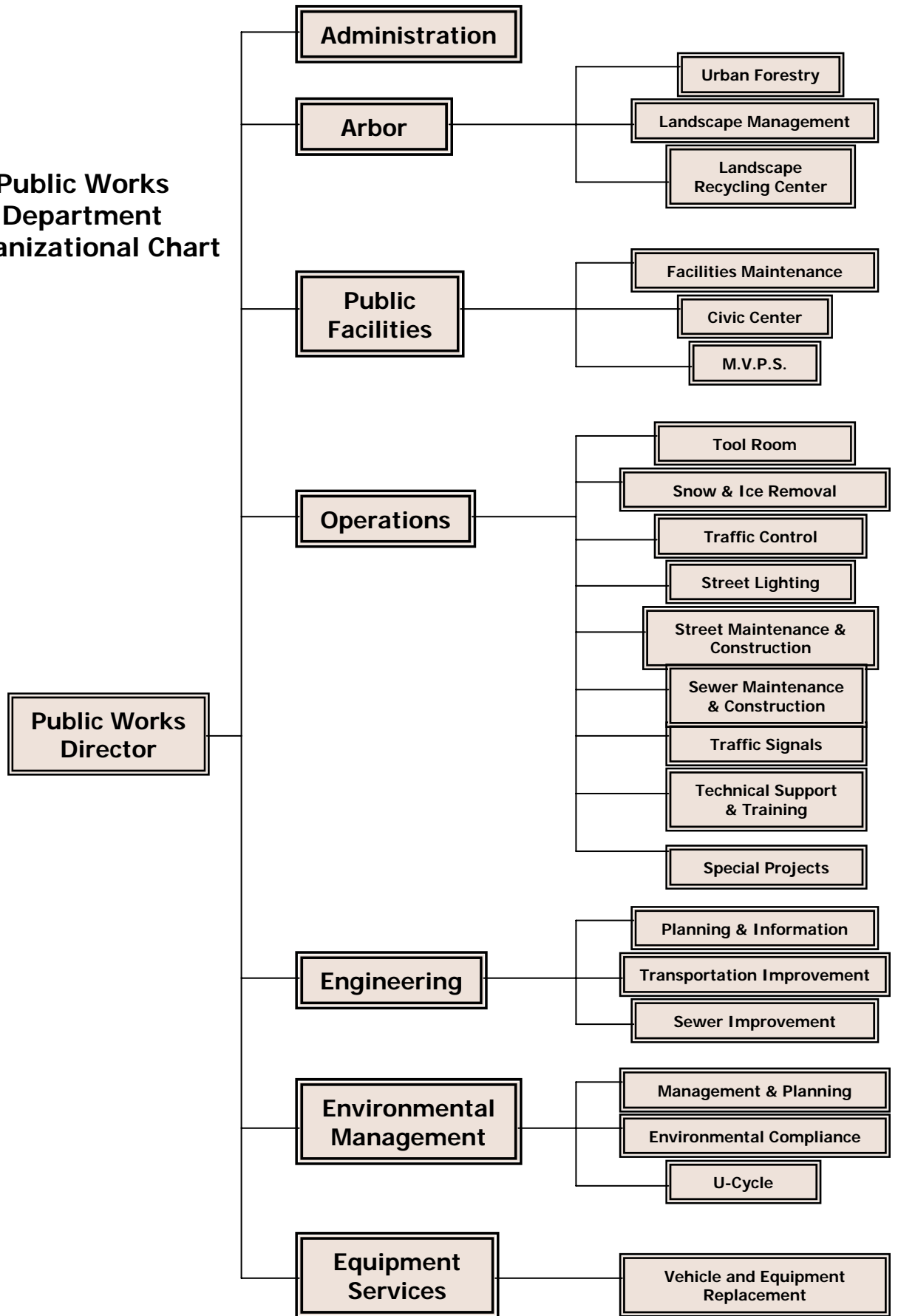
The Public Works Department is organized into seven divisions:

- **Administration** - This division is headed by the Public Works Director and provides overall direction and supervision for all public works activities.
- **Arbor** - This division is headed by the City Arborist and provides certain services for the maintenance and planting of trees and green spaces and for operation of a county-wide landscape recycling center.
- **Public Facilities** - This division is headed by the Public Facilities Manager and provides a comprehensive program of management and maintenance for all municipal buildings and manages a low-cost community meeting center (Civic Center). The Public Facilities Manager also supervises the municipal parking system, as reported in the M.V.P.S. section of the budget.
- **Operations** - This division is headed by the Operations Manager and provides for the following public works services:
 - Snow and Ice Removal from municipal streets, alleys and parking lots
 - Maintenance and repair of street and traffic control signs and lane markings
 - Maintenance and repair of street and municipal parking lot lighting systems
 - Maintenance and repair of streets, alleys, sidewalks, municipal parking lots and right of way
 - Maintenance and repair of municipal storm and sanitary sewer systems
 - Maintenance and repair of municipal traffic signal systems

Public Works Department

- Provide underground utility locates
- Training support for the Public Works Department
- **Engineering** - This division is headed by the Assistant City Engineer (Public Works Director serves as City Engineer) and provides citywide mapping and graphic support, surveying, infrastructure design and construction management, subdivision/private development plan review, technical support to other city departments and advisory commissions, and maintenance of the Capital Improvement Plan.
- **Environmental Management** - This division is headed by the Environmental Manager and provides certain solid waste management, administration of recycling programs, encephalitis and West Nile prevention, and nuisance compliance services. Costs of the single and multi-family U-Cycle program are reported in the U-Cycle Special Fund.
- **Equipment Services** - This division is headed by the Fleet Manager and provides maintenance of and coordination for replacement of the City's fleet of vehicles and major equipment. Costs are reported in the Equipment Services Special Fund.

Public Works Department
Organizational Chart



Public Works Department

**PUBLIC WORKS DEPARTMENT
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
ADMINISTRATION	\$711,726	\$753,808	\$814,079	\$846,170	3.9%
ARBOR DIVISION:					
FORESTRY	296,158	317,645	356,713	382,840	7.3%
LANDSCAPE	267,699	262,158	310,296	331,780	
PUBLIC FACILITIES DIVISION:					
FACILITIES MAINTENANCE	474,701	477,829	530,627	548,290	3.3%
CIVIC CENTER	58,865	61,624	69,890	75,830	8.5%
OPERATIONS DIVISION:					
TOOL ROOM	113,981	98,558	112,023	110,360	-1.5%
SNOW AND ICE REMOVAL	159,218	171,042	161,830	209,200	29.3%
TRAFFIC CONTROL	210,892	237,039	257,794	271,270	5.2%
STREET LIGHTING	458,805	515,580	641,190	667,910	4.2%
STREET MAINT. AND CONST.	736,742	787,955	828,354	880,310	6.3%
CONCRETE REPAIR	465,563	534,192	574,204	599,660	4.4%
SEWER MAINT. AND CONST.	380,125	414,890	419,524	424,130	1.1%
TRAFFIC SIGNALS	105,637	113,974	125,000	128,460	2.8%
R.O.W. AND TECHNICAL SUPPORT	59,756	45,800	62,758	59,210	-5.7%
ENGINEERING DIVISION:					
PLANNING AND MAPPING	437,194	457,833	496,328	521,840	5.1%
TRANSPORTATION IMPROVEMENTS	348,041	349,176	387,078	502,560	29.8%
SEWER IMPROVEMENTS	149,202	158,025	173,471	174,050	0.3%
ENVIRONMENTAL MANAGEMENT:					
MGT. AND PLANNING	208,600	223,291	243,659	246,160	1.0%
ENVIRONMENTAL CONTROL	74,380	107,637	108,017	115,900	7.3%
DEPARTMENT TOTAL	\$5,717,285	\$6,088,056	\$6,672,835	\$7,095,930	6.3%

**PUBLIC WORKS DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$3,646,252	\$3,802,741	\$4,142,055	\$4,456,530	7.6%
MATERIALS AND SUPPLIES	384,511	475,449	481,630	532,200	10.5%
CONTRACTUAL SERVICES	1,363,312	1,459,498	1,689,770	1,733,440	2.6%
CAPITAL OUTLAY	323,210	350,368	359,380	373,760	4.0%
DEPARTMENT TOTAL	\$5,717,285	\$6,088,056	\$6,672,835	\$7,095,930	6.3%

**PUBLIC WORKS DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	2.00	3.00	3.00	3.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	1.00	1.00
ASSISTANT CITY ENGINEER	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	3.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	11.00	11.00	11.00	11.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	3.00
MAINTENANCE WORKER	8.00	9.00	9.00	9.00
ELECTRICIAN	3.00	3.00	3.00	3.00
TRAFFIC SIGNAL TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	3.00	3.00	3.00	3.00
PROJECT COORDINATOR	2.00	1.00	1.00	1.00
ENGINEERING TECHNICIAN	5.00	5.00	5.00	5.00
INFORMATION TECHNICIAN	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	1.00	1.00	1.00	1.00
U-CYCLE/ENV. AIDE	0.00	1.00	1.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
SUBTOTAL, FULL-TIME	62.00	64.00	64.00	64.00
PART-TIME POSITIONS:				
SECRETARY	0.75	0.00	0.00	0.00
SEASONAL, ARBOR	4.52	4.52	4.52	4.52
L.R.C. LABORERS	1.75	1.75	1.75	1.75
BUILDING MAINT.	0.50	0.50	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
ENGINEERING AIDE/INTERN	0.35	0.35	0.35	1.35
U-CYCLE/ENV. AIDE	0.75	0.00	0.00	0.00
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	0.50	0.50	0.50	0.50
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
SUBTOTAL, PART-TIME	17.38	15.88	15.88	16.88
PUBLIC WORKS DEPARTMENT TOTAL	79.38	79.88	79.88	80.88

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Develop and administer the annual department budget
- Represent the department and City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Participate in the planning and preparation of certain long-term plans such as the Capital Improvements Plan, CUUATS, CUTEC, and CATS.
- Place professional engineer's seal on project plans and specifications as required by law

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$316,097	\$329,053	\$363,994	\$381,040	4.7%
MATERIALS AND SUPPLIES	8,130	7,893	10,140	10,410	2.7%
CONTRACTUAL SERVICES	64,289	66,494	80,565	80,960	0.5%
CAPITAL OUTLAY	323,210	350,368	359,380	373,760	4.0%
PROGRAM TOTAL	\$711,726	\$753,808	\$814,079	\$846,170	3.9%

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	4.00	5.00	5.00	5.00
PART-TIME	0.75	0.00	0.00	0.00
TOTAL	4.75	5.00	5.00	5.00

**PUBLIC WORKS DEPARTMENT
FORESTRY PROGRAM ACTIVITIES**

- Establish and supervise a long-range tree maintenance, removal, and planting program which includes removal/pruning of dead or hazardous trees on City right-of-way, preventative maintenance on healthy City trees, and emergency response
- Provide certain services for City owned trees and plant resources such as planting, watering, pest control, clearance trimming, and nuisance abatement
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events

**PUBLIC WORKS DEPARTMENT
FORESTRY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$225,136	\$243,012	\$268,798	\$294,160	9.4%
MATERIALS AND SUPPLIES	4,519	4,007	4,580	4,580	0.0%
CONTRACTUAL SERVICES	66,503	70,626	83,335	84,100	0.9%
PROGRAM TOTAL	\$296,158	\$317,645	\$356,713	\$382,840	7.3%

**PUBLIC WORKS DEPARTMENT
FORESTRY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	3.34	3.34	3.34	3.34
PART-TIME	1.28	1.28	1.28	1.28
TOTAL	4.62	4.62	4.62	4.62

**PUBLIC WORKS DEPARTMENT
LANDSCAPE PROGRAM ACTIVITIES**

- Provide design and project implementation assistance for environmental improvement projects including City owned mini-parks, entryway corridors, right-of-way streetscapes, facilities and parking lots
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events
- Manage landscape maintenance for all City owned facilities, parks, designated parkways and medians, parking lots, and green space projects
- Maintain, in a groom quality appearance, 5 acres of lawn grass adjacent to city facilities, parking lots and various street medians

**PUBLIC WORKS DEPARTMENT
LANDSCAPE PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$182,681	\$192,405	\$217,076	\$236,180	8.8%
MATERIALS AND SUPPLIES	6,350	6,530	6,500	6,500	0.0%
CONTRACTUAL SERVICES	78,668	63,223	86,720	89,100	2.7%
PROGRAM TOTAL	\$267,699	\$262,158	\$310,296	\$331,780	6.9%

**PUBLIC WORKS DEPARTMENT
LANDSCAPE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	4.00	5.00	5.00	5.00
PART-TIME	0.75	0.00	0.00	0.00
TOTAL	4.75	5.00	5.00	5.00

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM ACTIVITIES**

- Provide maintenance services for all municipal facilities to include administering contracts for elevator services, architectural and mechanical services, boiler inspection, custodial services, and local, long-distance and cellular telephone service
- Manage various maintenance agreements for township facilities at 205 West Green Street
- Coordinate various construction and remodeling projects for City facilities to include maintenance, repair, safety, accessibility, and code improvement projects

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2006-07	2007-08	2008-09	2009-10	
PERSONNEL SERVICES	\$152,635	\$158,510	\$171,147	\$186,690	9.1%
MATERIALS AND SUPPLIES	38,990	35,548	31,920	33,220	4.1%
CONTRACTUAL SERVICES	283,076	283,771	327,560	328,380	0.3%
PROGRAM TOTAL	\$474,701	\$477,829	\$530,627	\$548,290	3.3%

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	2.50	2.50	2.50	2.50

Public Works Department

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM ACTIVITIES**

- Provide a low-cost community meeting place which is supported by operating fees
- Provide meeting and training facilities for City programs and departments
- Provide emergency shelter facilities in cooperation with the Red Cross and ESDA

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$43,260	\$42,817	\$54,660	\$60,110	10.0%
MATERIALS AND SUPPLIES	2,623	1,969	2,140	2,140	0.0%
CONTRACTUAL SERVICES	12,982	16,838	13,090	13,580	3.7%
PROGRAM TOTAL	\$58,865	\$61,624	\$69,890	\$75,830	8.5%

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	2.00	2.00	2.00	2.00
TOTAL	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM ACTIVITIES**

- Provide centralized toolroom inventory and purchasing services for the Public Works Department

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$63,376	\$53,838	\$58,643	\$56,980	-2.8%
MATERIALS AND SUPPLIES	21,795	24,306	28,420	28,420	0.0%
CONTRACTUAL SERVICES	28,810	20,414	24,960	24,960	0.0%
PROGRAM TOTAL	\$113,981	\$98,558	\$112,023	\$110,360	-1.5%

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	2.00	2.00	2.00	2.00
TOTAL	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM ACTIVITIES**

- Plow City streets and parking lots when a snowfall exceeds two inches in depth
- Plow City alleys when snowfall exceeds 10 inches in depth
- Apply certain de-icing materials to City streets and parking lots
- Remove snow and ice from sidewalks adjacent to municipally owned facilities

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$65,353	\$78,857	\$70,030	\$89,870	28.3%
MATERIALS AND SUPPLIES	27,038	61,201	56,780	83,280	46.7%
CONTRACTUAL SERVICES	66,827	30,984	35,020	36,050	2.9%
PROGRAM TOTAL	\$159,218	\$171,042	\$161,830	\$209,200	29.3%

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

No specific personnel positions are assigned to the snow and ice removal program. Many positions in other programs work on snow and ice removal when required. Overtime for the department is reported in this program.

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM ACTIVITIES**

- Provide street and traffic control sign maintenance, including replacement of damaged or missing signs
- Annually repaint or reapply on-street and parking lot traffic control markings
- Place curblines delineators on City streets to aid snowplowing and install snow fencing and salt barrels
- Provide traffic control support for community events

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$143,371	\$165,000	\$177,634	\$190,680	7.3%
MATERIALS AND SUPPLIES	41,493	43,337	51,670	51,670	0.0%
CONTRACTUAL SERVICES	26,028	28,702	28,490	28,920	1.5%
PROGRAM TOTAL	\$210,892	\$237,039	\$257,794	\$271,270	5.2%

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	2.70	2.70	2.70	2.70
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	2.70	2.70	2.70	2.70

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM ACTIVITIES**

- Maintain street and parking lot lighting systems to include replacing poles and globes, painting and straightening poles, repairing and replacing cables, repairing and replacing lamps and controllers
- Provide construction supervision assistance to street light replacement program
- Install banners on street light poles
- Install and maintain downtown holiday lighting
- Provide JULIE locates for underground city utilities

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$233,416	\$244,250	\$265,280	\$276,810	4.3%
MATERIALS AND SUPPLIES	55,407	49,269	70,600	84,900	20.3%
CONTRACTUAL SERVICES	169,982	222,061	305,310	306,200	0.3%
PROGRAM TOTAL	\$458,805	\$515,580	\$641,190	\$667,910	4.2%

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	4.00	4.00	4.00	4.00

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Maintain municipal asphalt streets, alleys, parking lots, ditch lines and install culverts
- Crackseal asphalt streets
- Mechanically collect leaves on City streets
- Sweep gutters, parking lots and medians to remove leaves and silted material
- Mow right-of-ways

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$478,327	\$458,208	\$506,654	\$549,040	8.4%
MATERIALS AND SUPPLIES	57,634	82,114	77,850	83,650	7.5%
CONTRACTUAL SERVICES	200,781	247,633	243,850	247,620	1.5%
PROGRAM TOTAL	\$736,742	\$787,955	\$828,354	\$880,310	6.3%

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	6.65	7.65	7.65	7.65
PART-TIME	1.95	1.95	1.95	1.95
TOTAL	8.60	9.60	9.60	9.60

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM ACTIVITIES**

- Replace or repair concrete sidewalks, brick sidewalks, curbs and gutters, streets, A.D.A. ramps and alley approaches
- Repair or replace manholes and inlets

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$299,535	\$325,213	\$396,724	\$418,700	5.5%
MATERIALS AND SUPPLIES	88,333	133,551	95,530	97,930	2.5%
CONTRACTUAL SERVICES	77,695	75,428	81,950	83,030	1.3%
PROGRAM TOTAL	\$465,563	\$534,192	\$574,204	\$599,660	4.4%

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	5.55	5.55	6.55	6.55
PART-TIME	0.85	0.85	0.85	0.85
TOTAL	6.40	6.40	7.40	7.40

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Clean the City's storm and sanitary sewer systems to include systematic cleaning with high pressure water and chemicals, responding to emergency blockages, and inspection of lines via television unit
- Repairing storm and sanitary sewer lines
- Provide support services and limited installation for new storm and sanitary sewer construction
- Identify infiltration via televising and dye water testing
- Coordinate with the Engineering Division to televise storm and sanitary sewers to identify deficiencies prior to capital improvement projects

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$305,143	\$342,145	\$322,944	\$326,460	1.1%
MATERIALS AND SUPPLIES	19,475	13,734	29,590	29,590	0.0%
CONTRACTUAL SERVICES	55,507	59,011	66,990	68,080	1.6%
PROGRAM TOTAL	\$380,125	\$414,890	\$419,524	\$424,130	1.1%

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	5.55	5.55	4.55	4.55
PART-TIME	0.44	0.44	0.44	0.44
TOTAL	5.99	5.99	4.99	4.99

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM ACTIVITIES**

- Maintain and operate traffic signals, school crosswalk signals, pedestrian actuated pushbuttons, and opticom signal system to include responding to emergency situations
- Coordinate traffic signal operation with CUTEC and the Illinois Department of Transportation

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$81,666	\$88,938	\$97,010	\$99,970	3.1%
MATERIALS AND SUPPLIES	7,172	7,955	9,050	9,050	0.0%
CONTRACTUAL SERVICES	16,799	17,081	18,940	19,440	2.6%
PROGRAM TOTAL	\$105,637	\$113,974	\$125,000	\$128,460	2.8%

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.25	1.25	1.25	1.25
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.25	1.25	1.25	1.25

**PUBLIC WORKS DEPARTMENT
TECHNICAL SUPPORT PROGRAM TRAINING ACTIVITIES**

- Provide skill, safety and quality control training for Public Works Department
- Coordinate special events with community and business groups

**PUBLIC WORKS DEPARTMENT
TECHNICAL SUPPORT PROGRAM TRAINING
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$44,052	\$31,659	\$29,738	\$24,810	-16.6%
MATERIALS AND SUPPLIES	1,754	1,826	2,310	2,310	0.0%
CONTRACTUAL SERVICES	13,950	12,315	30,710	32,090	4.5%
PROGRAM TOTAL	\$59,756	\$45,800	\$62,758	\$59,210	-5.7%

**PUBLIC WORKS DEPARTMENT
TECHNICAL SUPPORT PROGRAM TRAINING ACTIVITIES
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.25	0.25	0.25	0.25
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.25	0.25	0.25	0.25

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM ACTIVITIES**

- Coordinates personnel, budgeting and general supervision of all divisional activities
- Monitor and approve subdivision and private development plans to ensure infrastructure elements comply with city codes, ordinances and regulations for design and construction standards
- Administer the City's capital improvement plan
- Maintain a computerized map and data inventory system to provide information concerning right-of-way vacations, City easements, annexation records, parcel and street addressing, street, sanitary and storm sewer systems, and City limit boundaries
- Administer the process of assigning addresses and legal descriptions for annexations, boundary determinations, and property vacations
- Maintain and coordinates the City's G.I.S. (Geographical Information System) program
- Provide technical support to city departments and advisory commissions
- Coordinate project reviews, bid openings and awards, and execution of contracts
- Inspect utility cuts and in-house construction projects
- Provide engineering technical support to city departments and advisory commissions
- Coordinate project reviews, bid openings and awards, and execution of contracts
- Administer right-of-way permits and inspections
- Administer erosion control permits and inspections

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$408,715	\$426,621	\$458,638	\$484,040	5.5%
MATERIALS AND SUPPLIES	1,424	733	2,000	2,000	0.0%
CONTRACTUAL SERVICES	27,055	30,479	35,690	35,800	0.3%
PROGRAM TOTAL	\$437,194	\$457,833	\$496,328	\$521,840	5.1%

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	5.00	5.00	5.00	5.00
PART-TIME	0.35	0.35	0.35	0.35
TOTAL	5.35	5.35	5.35	5.35

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for transportation improvement construction projects, which include streets, alleys, parking lots, curbs, sidewalks, streetlights and traffic signals.
- Provide engineering technical support to other city departments and appointed advisory commissions

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2006-07	2007-08	2008-09	2009-10	
PERSONNEL SERVICES	\$329,225	\$335,886	\$370,948	\$461,370	24.4%
MATERIALS AND SUPPLIES	532	850	850	850	0.0%
CONTRACTUAL SERVICES	18,284	12,440	15,280	40,340	164.0%
PROGRAM TOTAL	\$348,041	\$349,176	\$387,078	\$502,560	29.8%

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	5.00	5.00	5.00	5.00
PART-TIME	0.00	0.00	0.00	1.00
TOTAL	5.00	5.00	5.00	6.00

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for sanitary and storm sewer construction projects
- Perform biennial bridge inspections and report inspection results to the Illinois Department of Transportation as required by state law
- Perform ongoing inflow/infiltration and drainage studies to identify problem sewers, analyze alternative remedies and implement solutions
- Administer MS4-NPDES permit programs

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$140,224	\$147,630	\$162,291	\$162,810	0.3%
MATERIALS AND SUPPLIES	242	425	500	500	0.0%
CONTRACTUAL SERVICES	8,736	9,970	10,680	10,740	0.6%
PROGRAM TOTAL	\$149,202	\$158,025	\$173,471	\$174,050	0.3%

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM ACTIVITIES**

- Administer environmental, solid waste and recycling plans and programs
- Provide technical services to assist the C.U.S.W.D.S. in monitoring the closed Urbana landfill as required by Illinois EPA regulations and certain agreements with neighboring landowners
- Coordinate the encephalitis and West Nile prevention program with other cooperating agencies
- Administer refuse collection contracts for all municipal facilities and City recycling programs

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$83,830	\$86,790	\$93,499	\$97,700	4.5%
MATERIALS AND SUPPLIES	1,000	201	600	600	0.0%
CONTRACTUAL SERVICES	123,770	136,300	149,560	147,860	-1.1%
PROGRAM TOTAL	\$208,600	\$223,291	\$243,659	\$246,160	1.0%

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL COMPLIANCE PROGRAM ACTIVITIES**

- Provide certain environmental compliance services through enforcement of nuisance and solid waste codes
- Investigating complaints and initiating abatement procedures concerning safety hazards, noxious weeds, excessive vegetation, obstructions to the visibility triangle, garbage, and refuse regulations

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL COMPLIANCE PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$50,210	\$51,909	\$56,347	\$59,110	4.9%
MATERIALS AND SUPPLIES	600	0	600	600	0.0%
CONTRACTUAL SERVICES	23,570	55,728	51,070	56,190	10.0%
PROGRAM TOTAL	\$74,380	\$107,637	\$108,017	\$115,900	7.3%

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL COMPLIANCE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00



COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

DEPARTMENT MISSION

To maintain and improve the quality of life for Urbana citizens by providing programs of economic development, housing, planning, zoning enforcement, redevelopment, building safety code enforcement, historic preservation and community block grants.

DEPARTMENT ORGANIZATION

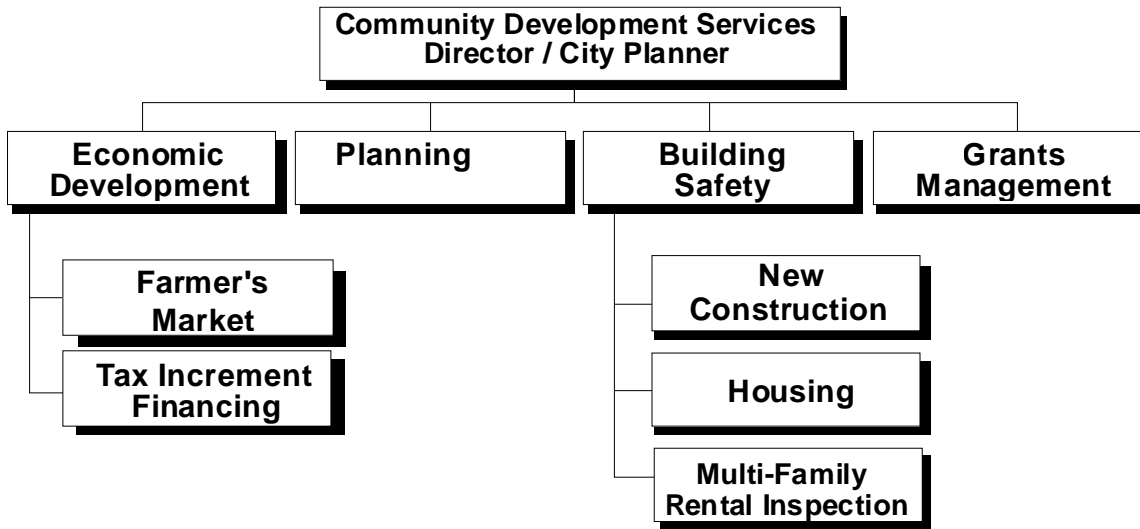
The Community Development Services Department is organized into five programs:

- **Administration** - provides overall administration of the department to insure effective and efficient management and customer service.
- **Planning** – ensures land use and general planning services in accordance with the Comprehensive Plan, the Zoning Ordinance, and Subdivision and Land Development Code. Provides staff support to the Plan Commission, Zoning Board of Appeals, Development Review Boards and the Historic Preservation Commission.
- **Economic Development** - administers economic development programs, including the four Tax Increment Financing Districts, enterprise zone administration, development loan/grant programs, the public arts program, the farmer's market, business retention and attraction.
- **Building Safety** - maintain the public safety and welfare of the City's physical structures by enforcing building construction, property maintenance, life safety accessibility and zoning codes. This division includes 3 programs: New Construction, Housing, and Multi-family Rental Inspection.
- **Grants Management** - manage federal and state housing grants and programs including affordable housing, transitional housing, and housing rehabilitation. Activities and costs are reported in the Community Development Special and Community Development Block Grant special funds.
- **Additional Programs** – Costs for the Farmer's Market Program are reported in Economic Development Reserve Fund in the special funds section of the budget document. As noted above, the department also administers the city's tax

Community Development Services Department

increment financing districts, which are reported in a separate section of this budget document.

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ORGANIZATIONAL CHART**



**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURES BY PROGRAM**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
ADMINISTRATION	\$247,390	\$244,115	\$254,656	\$264,930	4.0%
PLANNING	353,750	353,103	412,739	436,380	5.7%
ECONOMIC DEVELOPMENT	254,564	268,326	289,261	294,150	1.7%
NEW CONSTRUCTION	347,290	350,637	377,745	388,180	2.8%
HOUSING PROGRAM	97,160	94,626	105,503	114,090	8.1%
MULTIFAMILY INSPECTION	117,338	97,718	118,759	114,370	-3.7%
DEPARTMENT TOTAL	\$1,417,492	\$1,408,525	\$1,558,663	\$1,612,100	3.4%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$1,038,960	\$1,063,957	\$1,177,853	\$1,224,300	3.9%
MATERIALS AND SUPPLIES	17,180	12,166	18,570	18,520	-0.3%
OPERATIONS AND CONTRACTUAL SERVICES	330,612	315,952	345,130	349,350	1.2%
CAPITAL OUTLAY	30,740	16,450	17,110	19,930	16.5%
DEPARTMENT TOTAL	\$1,417,492	\$1,408,525	\$1,558,663	\$1,612,100	3.4%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2006-07	2007-08	2008-09	2009-10
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. MANAGER	1.00	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00	1.00
PLANNER II	1.00	1.00	1.00	1.00
PLANNER I	2.00	2.00	2.00	2.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	2.00	2.00	2.00	2.00
PLUMBING & BLDG. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	3.00	3.00	3.00	3.00
GRANTS MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR	2.00	2.00	2.00	2.00
REHAB SPECIALIST	1.00	1.00	1.00	1.00
EC. DEV. SPECIALIST/MARKET DIR.	1.00	1.00	1.00	1.00
TIF REDEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00
ED/ARTS INTERN	0.00	0.00	1.00	1.00
SUBTOTAL, FULL-TIME	22.00	22.00	23.00	23.00
PART-TIME POSITIONS:				
C.D. ADMIN. INTERN	0.50	0.50	0.00	0.00
CLERK-TYPIST	0.75	0.75	1.25	1.25
FARMER'S MARKET SPEC.	0.30	0.30	0.30	0.30
HOME INTERN	0.00	0.00	0.30	0.30
ED/ARTS INTERN	0.25	0.25	0.00	0.00
GRAPHICS TECHNICIAN	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	2.30	2.30	2.35	2.35
COMMUNITY DEVELOPMENT DEPARTMENT TOTAL	24.30	24.30	25.35	25.35

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department and City in various intergovernmental activities, in matters with the news-media and at public relations meetings and events
- Participate in the planning and preparation of the City's capital improvements long-term plan and budget
- Ensure a high level of customer service
- Undertake special projects

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$173,860	\$174,214	\$180,716	\$188,920	4.5%
MATERIALS AND SUPPLIES	8,000	7,108	6,390	6,730	5.3%
OPERATIONS AND CONTRACTUAL SERVICES	49,790	46,343	50,440	51,490	2.1%
CAPITAL OUTLAY	15,740	16,450	17,110	17,790	4.0%
PROGRAM TOTAL	\$247,390	\$244,115	\$254,656	\$264,930	4.0%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.50	0.50	0.00	0.00
TOTAL	2.50	2.50	2.00	2.00

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM ACTIVITIES**

- Assure implementation of the goals, objectives and policies of the Comprehensive Plan and other city planning documents
- Administer and enforce zoning, subdivision and development codes
- Provide planning coordination and recommendations to the Plan Commission Zoning Board of Appeals, Development Review Board, and City Council in their consideration of zoning and subdivision cases, neighborhood planning and long-range community plans
- Provide staffing to Historic Preservation Commission
- Coordinate planning policies and case reviews with other government entities to ensure the City's planning interests are considered in community-wide planning efforts

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$297,470	\$298,889	\$348,139	\$369,670	6.2%
MATERIALS AND SUPPLIES	3,890	2,932	5,590	5,200	-7.0%
OPERATIONS AND CONTRACTUAL SERVICES	52,390	51,282	59,010	61,510	4.2%
PROGRAM TOTAL	\$353,750	\$353,103	\$412,739	\$436,380	5.7%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	4.00	4.00	5.00	5.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	4.50	4.50	5.50	5.50

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES**

- Generate and coordinate economic development activities that will expand the City's commercial and industrial tax base to include annexation agreements, incentive programs, business retention, and development agreements
- Assist new and existing business development
- Manage certain special economic funds and programs including the Tax Increment Financing Districts, enterprise zone, the Economic Development Fund, neighborhood programs, public art, and the Farmer's Market
- Represent the department and City in economic development matters with the County Alliance, Economic Development Corporation, and Urbana Business Association

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$88,180	\$89,925	\$105,191	\$109,960	4.5%
MATERIALS AND SUPPLIES	0	0	300	300	
OPERATIONS AND CONTRACTUAL SERVICES	166,384	178,401	183,770	183,890	0.1%
PROGRAM TOTAL	\$254,564	\$268,326	\$289,261	\$294,150	1.7%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.30	0.30
TOTAL	1.00	1.00	1.30	1.30

An additional 2.75 F.T.E.'s working in the economic development program are reported and accounted for in the tax increment finance district funds and in the farmer's market program in the economic development reserve fund.

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM ACTIVITIES**

- To ensure the construction and remodeling of facilities are in compliance with various international, State and local codes and ordinances which includes inspection of all building construction
- To provide technical assistance to developers, contractors, and property owners on zoning and construction requirements and methods
- Issue annual electrical contractor licenses and sign permits
- Issue permits for all construction activities covered by model codes
- Inspect sanitary sewer installations for properties within the City limits and within 1½ miles of City limits per agreement with the Sanitary District

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$317,320	\$328,812	\$348,755	\$359,310	3.0%
MATERIALS AND SUPPLIES	3,380	1,815	4,380	4,380	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	26,590	20,010	24,610	24,490	-0.5%
PROGRAM TOTAL	\$347,290	\$350,637	\$377,745	\$388,180	2.8%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	4.50	4.50	4.50	4.50
PART-TIME	0.50	0.50	0.75	0.75
TOTAL	5.00	5.00	5.25	5.25

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM ACTIVITIES**

- Upgrade or eliminate substandard housing and preserve existing housing properties from deterioration through enforcement of the City's zoning, property maintenance and building codes
- Perform annual inspections for U/I certified housing
- Issue mobile home certificate of occupancy permits and mobile home park licenses
- Maintain vacant properties register
- Require demolition of unsafe structures
- Systematically inspect all rental housing units in the City and certain housing units in support of the Community Development Rehabilitation Program
- Respond to tenant and neighborhood complaints regarding properties
- Assist with zoning enforcement efforts as they pertain to rental housing
- Administer rental registration program for multi-family housing
- Coordinate with Legal Division on property maintenance complaints

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$81,640	\$83,906	\$90,283	\$99,190	9.9%
MATERIALS AND SUPPLIES	760	185	760	760	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	14,760	10,535	14,460	14,140	-2.2%
PROGRAM TOTAL	\$97,160	\$94,626	\$105,503	\$114,090	8.1%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.50	1.50	1.50	1.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.50	1.50	1.50	1.50

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
MULTI-FAMILY RENTAL INSPECTION PROGRAM (NEW) ACTIVITIES**

- Perform annual inspections for multi-family rental housing
- Administer rental registration program for multi-family housing
- Coordinate with Legal Division on property maintenance complaints

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
MULTI-FAMILY RENTAL INSPECTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$80,490	\$88,211	\$104,769	\$97,250	-7.2%
MATERIALS AND SUPPLIES	1,150	126	1,150	1,150	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	20,698	9,381	12,840	13,830	7.7%
CAPITAL OUTLAY	15,000	0	0	2,140	#DIV/0!
PROGRAM TOTAL	\$117,338	\$97,718	\$118,759	\$114,370	-3.7%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
MULTI-FAMILY RENTAL INSPECTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	0.00	1.00	1.00	1.00
PART-TIME	0.00	0.50	0.50	0.50
TOTAL	0.00	1.50	1.50	1.50

SPECIAL FUNDS THAT SUPPORT THE GENERAL FUND

CERTAIN FUNDS ACCOUNT FOR EXPENDITURES, WHICH SUPPORT THE GENERAL FUND BUT, WHICH ARE BEST SEPARATED FOR BETTER ACCOUNTING AND REPORTING. THESE FUNDS ARE:

- **SOCIAL SERVICE AGENCIES**
- **UNEMPLOYMENT COMPENSATION**
- **ANNEXATIONS/REBATES**
- **EQUIPMENT SERVICES**
- **VEHICLE AND EQUIPMENT REPLACEMENT**
- **LANDSCAPE RECYCLING**
- **HOME RECYCLING (U-CYCLE)**
- **RETAINED RISK**
- **CATV PEG**
- **FEMA TORNADO GRANT FUND**
- **POLICE RECORDS MANAGEMENT SYSTEM**
- **PUBLIC ARTS**

SPECIAL FUNDS THAT SUPPORT GENERAL OPERATIONS

SOCIAL SERVICE AGENCIES FUND

Accounts for payments to social service agencies. A transfer from the general operating fund provides funding for the City. The amount transferred from the General Fund has been increased 3.0%. Specific allocations will be decided prior to adoption. Total spending for social service agencies is paid from the City of Urbana General Fund, Cunningham Township, and the City of Urbana Community Development Block Grant Fund in the following amounts:

	<u>Current</u>	<u>Proposed</u>
City of Urbana General Fund	\$206,981	\$215,260
Cunningham Township	80,000	90,000
Community Dev. Block Grant	<u>12,500</u>	<u>12,500</u>
Total Grants	\$299,481	\$317,760

The allocations on the following page are only amounts paid by the City of Urbana:

Special Funds That Support
General Operations

**SOCIAL SERVICE AGENCIES FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10	% CHG.
BEGINNING FUND BALANCE	\$6,040	\$2,670	\$639	\$0	
REVENUES:					
TRANSFER, GEN. FUND RECURRING	\$191,950	\$199,630	\$206,981	\$215,260	4.0%
EXPENSES:					
FAMILY SERVICES	\$43,000	\$44,250	\$40,077	\$0	
HABITAT FOR HUMANITY	3,000	0	0	0	
ILLINOIS RADIO READER	3,300	0	0	0	
PACE HOUSING ED/ADVOCACY	5,000	0	5,000	0	
PACE SR. MEAL PROGRAM	1,500	2,600	2,600	0	
PACE PERFORMANCE ASSISTANCE	6,500	0	0	0	
MARILYN QUELLER CHILDCARE	800	0	0	0	
PARTNERSHIP ACCOUNTS (PAID)	1,200	1,700	1,700	0	
URBAN LEAGUE YOUTH EMPLOYMENT	4,000	5,000	8,343	0	
URBAN LEAGUE YOUTH SCHOLARSHIP	0	0	3,000	0	
URBAN LEAGUE WAYS TO WORK	0	4,000	6,900	0	
URBAN LEAGUE TRANS. EMPLOYMENT	0	7,800	0	0	
UNIV. YMCA VIS-À-VIS	2,500	2,500	2,000	0	
CHAMPAIGN COUNTY CHRISTIAN HEALTH	5,476	10,170	8,800	0	
E. ILL. REFUGEE ASSISTANCE CENTER	0	0	7,200	0	
COUNTY SNOWBALL PROGRAM	3,000	3,000	0	0	
COURT ADVOCACY PROGRAM	5,000	5,000	5,000	0	
GREATER COMMUNITY AIDS PROJECT	7,000	7,000	0	0	
BEST INTERESTS OF CHILDREN	9,084	10,000	10,600	0	
CHAMPAIGN COUNTY HEALTH CARE CONS.	0	14,000	14,400	0	
EDUCATION FOR EMPLOYMENT	0	0	8,000	0	
SALVATION ARMY STEPPING STONES	4,000	7,000	5,250	0	
PLANNED PARENTHOOD	12,000	12,000	12,300	0	
THE MENTAL HEALTH TIMES CENTER	8,600	10,500	10,500	0	
MENTAL HEALTH CENTER HOMELESS	0	0	5,800	0	
CRISIS NURSERY	10,300	0	0	0	
HOMESTEAD CORP.	4,500	0	0	0	
C-U PUBLIC HEATH DISTRICT	8,000	0	4,800	0	
DON MOYER BOYS/GIRLS CLUBS	10,000	12,000	0	0	
URBAN LEAGUE T.R.U.C.	7,500	0	0	0	
URBAN LEAGUE CHILDCARE PROGRAM	5,800	0	0	0	
THE READING GROUP	4,000	0	0	0	
EASTERN IL. FOODBANK	7,000	9,600	11,000	0	
CONSERVATORY OF CENTRAL IL.	760	1,300	1,400	0	
PRAIRIE CENTER SUBSTANCE ABUSE	0	0	4,750	0	
C-U AREA PROJECT	0	3,000	0	0	
FRANCES NELSON HEALTH CENTER	11,000	7,500	0	0	
EMERGENCY RELOCATION ASSISTANCE	0	0	1,000	0	
E.C.O. LAB (ENERGY TRAINING)	1,500	0	0	0	
RPC COURT DIVERSION PROGRAM	0	5,300	5,300	0	
RPC SR. SERVICES	0	4,500	0	0	
C-U SPECIAL REC.	0	441	0	0	
HEALTH CENTER FOR HOMELESS YOUTH	0	4,500	0	0	
URBANA PARK DISTRICT	0	3,000	600	0	
SCHOOL DISTRICT MENTOR PROGRAM	0	2,500	0	0	
CENTER FOR WOMEN IN TRANSITION	0	0	21,300	0	
VISIONARIES EDUCATING YOUTH	0	1,500	0	0	
TO BE ALLOCATED	0	0	0	215,260	
TOTAL EXPENSES	\$ 195,320	\$ 201,661	\$ 207,620	\$ 215,260	3.7%
ENDING FUND BALANCE	\$2,670	\$639	\$0	\$0	

EQUIPMENT SERVICES FUND

Accounts for costs of maintaining the City's fleet of vehicles and major equipment. Funding is provided by charges to each program and department based on actual maintenance costs.

ACTIVITIES OF THE EQUIPMENT SERVICES FUND

- Perform preventive maintenance and repairs on all City vehicles and major equipment at proper intervals
- Evaluate, rehab and modify vehicles and major equipment to include minor accident damage
- Oversee outside fueling services for fleet
- Administer a fleet repair record system in order to charge City departments for work performed
- Evaluate City vehicles and major equipment for replacement and administer bidding process for purchasing
- Train City personnel on proper operation of new vehicles and equipment
- Administer and maintain public works two-way radio system

**EQUIPMENT SERVICES FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	ESTIMATED 2008-09	BUDGET 2009-10	% CHG
CASH BAL., BEG. YEAR	\$70,758	\$74,867	\$113,756	\$48,357	
RECEIPTS:					
TRANSFER FROM OTHER FUNDS					
FOR SERVICE FEES	\$884,284	\$935,897	\$992,051	\$1,051,570	6.0%
OTHER	790	8,614	3,000	3,000	
TOTAL RECEIPTS	\$885,074	\$944,511	\$995,051	\$1,054,570	
EXPENDITURES:					
PERSONNEL SERVICES	\$299,751	\$296,668	\$336,320	\$363,230	8.0%
SUPPLIES	456,342	491,958	523,270	540,770	3.3%
CONTRACTUAL AND OPERATING	112,501	101,708	169,910	174,260	2.6%
EQUIPMENT	22,727	28,692	77,556	21,330	
SUBTOTAL, EXPENDITURES	\$891,321	\$919,026	\$1,107,056	\$1,099,590	
ADJUST FOR DEPRECIATION	(10,356)	(13,404)	(10,356)	(10,356)	
DEDUCT EST. UNSPENT BUDGET	0	0	(36,250)	(36,250)	
NET CASH EXPENDITURES	\$880,965	\$905,622	\$1,060,450	\$1,052,984	
CASH BAL., END YEAR:					
RESERVED FOR EQ. REPL.	\$67,052	\$65,360	\$14,804	\$20,474	
RESERVED FOR OPERATING	\$7,815	\$48,396	\$33,553	\$29,469	

**Special Funds That Support
General Operations**

**EQUIPMENT SERVICES FUND
PERSONNEL SUMMARY (FTE's)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	0.00	1.00	1.00	1.00
PART-TIME	0.75	0.00	0.00	0.00
TOTAL	0.75	1.00	1.00	1.00

VEHICLE AND EQUIPMENT REPLACEMENT FUND

Accounts for the purchase of major equipment. Funding is provided by an annual charge to each department, based on average annual funding needs. Funds are set aside annually in order to meet equipment purchase needs over the next 10 years, based on a detailed inventory purchase schedule. The purpose is to avoid significant fluctuations in the amount the City needs to continue current operations each year.

**VEHICLE AND EQUIPMENT REPLACEMENT FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$4,472,159	\$4,783,691	\$4,863,179	\$3,193,964
REVENUES:				
TRANSFER FROM GEN. FUND	\$769,110	\$818,110	\$861,070	\$899,740
NON-RECURRING TRANS., NEW EQ.	126,420	75,807	0	0
EQUIPMENT SALES	29,872	9,840	30,000	30,000
GRANT, POLICE VESTS	0	6,193	0	0
CITY SHARE, JAG (POLICE) GRANT	10,710	5,468	0	0
STATE REIMB., POLICE MRC PRINTERS	0	0	16,500	0
STATE REIMB., POLICE TRAINING	31,284	26,492	26,000	26,000
STATE REIMB., FIRE TRAINING	871	1,214	1,000	1,000
TRANSFER, P.E.G. FUND	22,000	23,000	23,000	23,000
INTEREST	264,362	267,611	90,000	90,000
TOTAL REVENUES	\$1,254,629	\$1,233,735	\$1,047,570	\$1,069,740
EXPENDITURES:				
MAJOR EQUIPMENT	\$233,525	\$441,046	\$1,080,746	\$1,206,860
POLICE EQUIPMENT, REG.	181,500	385,996	797,245	195,620
FIRE EQUIPMENT	420,261	199,262	499,534	99,500
PUBLIC WORKS EQUIPMENT	65,891	90,176	187,860	32,730
OTHER DEPT. EQUIPMENT	9,809	14,390	61,831	20,530
PEG EQUIPMENT	32,111	23,377	89,569	45,240
SUBTOTAL, EXPENDITURES	\$943,097	\$1,154,247	\$2,716,785	\$1,600,480
FUND BAL., END YEAR, P.E.G.	\$253,181	\$252,804	\$186,235	\$163,995
FUND BAL., END YEAR, REG.	4,530,510	4,610,375	3,007,729	2,499,229
TOTAL FUND BALANCE, END YEAR	\$4,783,691	\$4,863,179	\$3,193,964	\$2,663,224

**VEHICLE AND EQUIPMENT REPLACEMENT FUND
GENERAL FUND TRANSFERS BY DEPARTMENT**

DEPARTMENT	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10
EXECUTIVE	\$7,480	\$7,820	\$8,140	\$8,470
FINANCE	24,780	25,900	26,940	28,020
CITY CLERK	1,650	1,720	1,790	1,860
POLICE	239,300	257,410	267,710	278,420
FIRE	157,710	173,080	180,000	189,280
PUBLIC WORKS	322,450	350,368	359,380	373,760
COMMUNITY DEV.	15,740	16,450	17,110	19,930
TOTAL	\$769,110	\$832,748	\$861,070	\$899,740

VEHICLE AND EQUIPMENT REPLACEMENT POLICE SUPPLEMENTARY FUND

Accounts for the purchase of major police equipment and supplies that are funded through certain funds acquired by the Police Department under federal and state laws. These funds and items purchased by these funds are restricted under these laws and required to be reported separately.

**VEHICLE AND EQUIPMENT REPLACEMENT POLICE SUPPLEMENTARY FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$58,527	\$84,372	\$79,267	\$67,150
REVENUES:				
D.U.I. FINES, RESTRICTED	9,196	6,842	6,000	6,000
STATE SEIZURES, RESTRICTED	29,153	8,201	8,000	8,000
COUNTY DUI SEIZURES, RESTRICTED	0	2,362	2,300	2,500
FED. SEIZURES, RESTRICTED	7,889	12,699	6,000	60,000
METRO AGENCY CONTRIBUTIONS	17,654	17,654	17,654	17,654
INTEREST	3,819	5,071	3,000	2,500
TOTAL REVENUES	\$67,711	\$52,829	\$42,954	\$96,654
EXPENDITURES:				
POLICE EQ., DUI FINES REST.	1,025	12,589	3,300	6,400
POLICE EQ., TASK FORCE X REST.	2,743	4,603	15,358	2,000
POLICE EQ., STATE DRUG SEIZ. REST.	14,542	23,926	11,600	16,900
METRO AGENCY EQUIPMENT	23,556	15,500	20,513	17,654
POLICE EQ., FED. DRUG SEIZ. REST.	0	1,316	5,000	24,210
SUBTOTAL, EXPENDITURES	\$41,866	\$57,934	\$55,771	\$67,164
FUND BAL., REST. DUI FINES	\$31,583	\$27,120	\$30,820	\$31,420
FUND BAL., TASK FORCE X	22,506	19,210	4,352	2,452
FUND BAL., STATE SEIZURES REST.	21,689	9,566	9,466	3,466
FUND BAL., METRO AGENCY	705	2,859	-	-
FUND BAL., FED. SEIZURES REST.	7,889	20,512	22,512	59,302

**Special Funds That Support
General Operations**

LANDSCAPE RECYCLING CENTER

Accounts for costs of countywide self-sustaining landscape recycling center.
Revenues are provided from service fees charged to users of the center.

LANDSCAPE RECYCLING CENTER ACTIVITIES

- Operate a county-wide, self-sustaining landscape recycling facility
- Coordination with local governments participating in the site's operations
- Maintaining required records concerning the amount of materials received and processed and submission of required reports to oversight agencies
- Process landscape waste materials by grinding and composting to produce materials that can be marketed to the public

**LANDSCAPE RECYCLING CENTER
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	ESTIMATED 2008-09	BUDGET 2009-10	% CHG
FUND BAL., BEG. YEAR	\$445,655	\$558,789	\$266,597	\$206,032	
RECEIPTS:					
L.R.C. SERVICE FEES	\$460,267	\$463,075	\$471,330	\$492,000	4.4%
INTEREST	26,306	15,660	4,200	4,200	
TOTAL RECEIPTS	\$486,573	\$478,735	\$475,530	\$496,200	
EXPENDITURES:					
PERSONNEL SERVICES	\$220,386	\$228,851	\$249,880	\$272,540	9.1%
SUPPLIES	41,354	55,266	57,940	57,940	0.0%
CONTRACTUAL AND OPERATING	107,398	121,618	133,750	143,620	7.4%
SET ASIDE FOR EQ. REPL.	0	0	0	0	
SUBTOTAL, OP. EXPENDITURES	\$369,138	\$405,735	\$441,570	\$474,100	
DEDUCT EST. UNSPENT BUDGET	0	0	20,000	22,000	
NET REV. OVER (UNDER) OP. EXP.	\$117,435	\$73,000	\$13,960	\$100	
EQUIPMENT	4,301	365,192	114,525	33,610	
CASH BAL., END YEAR:					
RESERVED FOR EQ. REPL.	\$394,816	\$127,924	\$115,629	\$188,339	
RESERVED REPL. LRC BLDG.	\$0	\$0	\$0	\$0	
RESERVED FOR OPERATING	\$163,973	\$138,673	\$90,403	\$28,183	

**LANDSCAPE RECYCLING CENTER
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.83	1.83	1.83	1.83
PART-TIME	3.26	3.26	3.26	3.26
TOTAL	5.09	5.09	5.09	5.09

U-CYCLE FUND

Accounts for costs of residential recycling programs. Revenues from recycling taxes fund contractual pickup.

U-CYCLE PROGRAM ACTIVITIES

- This program provides curbside recycling collection for four dwelling units or less, and on-site collection to apartment buildings of five or more units, under two private-sector contracts. The current contracts will expire in March 2009. The program is funded from a locally collected recycling tax of \$30/annual per household.

U-CYCLE FUND

FINANCIAL SUMMARY

	ACTUAL 2006-07	ACTUAL 2007-08	ESTIMATED 2008-09	BUDGET 2009-10	% CHG
FUND BAL., BEG. YEAR	\$106,561	\$130,656	\$140,216	\$182,306	
RECEIPTS:					
RECYCLING TAX:					
RESIDENTIAL	\$246,363	\$250,871	\$256,000	\$256,000	0.0%
MULTI-FAMILY	242,546	249,732	260,000	260,000	0.0%
INTEREST	3,222	6,332	2,000	2,000	
TRANSFER STA. FEES	5,000	5,000	5,000	5,000	
MATERIAL RESALE	66	894	500	150	
TOTAL RECEIPTS	\$497,197	\$512,829	\$523,500	\$523,150	
EXPENDITURES:					
RESIDENTIAL PROGRAM	\$244,558	\$261,332	\$244,800	\$277,800	13.5%
MULTI-FAMILY PROGRAM	228,544	241,937	241,610	249,370	
CITY SUSTAINABILITY PROGRAM	0	0	0	3,700	#DIV/0!
TOTAL EXPENDITURES	\$473,102	\$503,269	\$486,410	\$530,870	9.1%
LESS UNSPENT BUDGET	\$0	\$0	(\$5,000)	(\$5,000)	
NET OVER (UNDER) EXP.	\$473,102	\$503,269	\$481,410	\$525,870	
FUND BAL., END YEAR	\$130,656	\$140,216	\$182,306	\$179,586	

U-CYCLE FUND

PERSONNEL SUMMARY (FTE'S)

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

EXPENDITURES BY CLASSIFICATION

	ACTUAL 2006-07	ACTUAL 2007-08	ESTIMATED 2008-09	BUDGET 2009-10	% CHG
PERSONNEL SERVICES	\$27,862	\$42,329	\$48,340	\$52,040	7.7%
MATERIALS AND SUPPLIES	48,378	47,264	2,000	30,710	1435.5%
CONTRACTUAL	396,862	413,676	436,070	448,120	2.8%
FUND TOTAL	\$473,102	\$503,269	\$486,410	\$530,870	9.1%

**Special Funds That Support
General Operations**

RETAINED RISK FUND

Accounts for the transfer of monies from the general operating funds and costs for worker's compensation and liability claims. Amounts transferred represent the cost of conventional insurance and are charged to various programs and departments. Unspent amounts will be accumulated in the fund to pay for future claims.

**RETAINED RISK FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$2,964,858	\$3,214,511	\$3,520,725	\$2,962,813
REVENUES:				
INTEREST	\$182,058	\$190,883	\$140,000	\$140,000
TRANSFER, GEN. FUND, W/COMP	182,080	195,720	205,510	215,810
TRANSFER, GEN. FUND, LIAB.	135,640	498,961	525,687	549,560
TRANSFER, L.R.C.	1,100	1,180	1,240	1,300
TRANSFER, ARMS PROG.	140	150	160	170
TRANSFER, RECYCLING FUND	150	300	320	340
TRANSFER, P.E.G. FUND	380	410	430	450
TRANSFER, EQ. SERV. FUND	2,570	2,760	2,900	3,050
TRANSFER, M.V.P.S. FUND	4,630	4,980	5,230	5,490
TOTAL REVENUES	\$508,748	\$895,344	\$881,477	\$916,170
EXPENDITURES:				
WORK. COMP. CLAIMS	\$125,370	\$96,890	\$308,671	\$203,410
LIABILITY CLAIMS	0	335,395	968,868	549,560
EMPLOYEE INCENTIVES/TRAINING	103,747	125,968	130,000	130,000
ADMINISTRATOR FEE	29,978	30,877	31,850	33,200
TOTAL EXPENDITURES	\$259,095	\$589,130	\$1,439,389	\$916,170
LESS EST. UNSPENT BUDGET	\$0	\$0	\$0	\$0
FUND BAL., END YEAR, GEN. LIAB.	\$279,615	\$443,181	\$0	\$0
FUND BAL., END YEAR, COMP.	\$2,934,896	\$3,077,544	\$2,962,813	\$2,962,813

CABLE TV P.E.G. FUND

Accounts for costs of the Urbana Public Television program, to include costs of televising public various meetings. Non-recurring equipment purchases are reported in the city vehicle and equipment replacement fund and are funded by an annual transfer from the P.E.G. Fund.

ACTIVITIES OF THE CABLE TV P.E.G. FUND

- Coordinate the operation of the Urbana Public Television access channel
- Supervise the cable camera operators and the telecast of public meetings
- Produce programming for UPTV in conjunction with city departments, the Urbana Park District and the Urbana School District
- Coordinate with the Urbana Public Television Commission to develop and promote Urbana public television
- Support and develop Urbana public television public access membership, equipment and facilities for use by Urbana residents, non-profit corporations and other qualified individuals

**CABLE TV P.E.G. FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$34,594	\$39,791	\$57,402	\$50,982
REVENUES:				
TRANSFER IN FROM GEN. FUND (2% PEG)	\$114,538	\$123,723	\$128,670	\$135,100
MEMBERSHIP FEES	120	45	0	0
INTEREST	1,394	1,762	1,200	1,200
TOTAL REVENUES	\$116,052	\$125,530	\$129,870	\$136,300
EXPENDITURES:				
PERSONNEL COSTS	\$79,289	\$72,167	\$97,650	\$113,430
SUPPLIES	2,995	4,463	5,000	5,000
CONTRACTUAL/OPERATING	6,571	8,289	10,640	10,710
EQ. REPL. TRANSFER	22,000	23,000	23,000	23,000
TOTAL EXPENDITURES	\$110,855	\$107,919	\$136,290	\$152,140
DEDUCT EST. UNSPENT BUDGET	\$0	\$0	\$0	\$0
FUND BAL., END YEAR	\$39,791	\$57,402	\$50,982	\$35,142

**CABLE TV P.E.G. FUND
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.00	2.00	2.00	2.00
PART-TIME	1.40	0.40	0.40	0.40
TOTAL	2.40	2.40	2.40	2.40

**Special Funds That Support
General Operations**

I.L.E.A.S. DATA PROCESSING CONTRACT FUND

Accounts for the revenues and costs of a contract with the ILEAS to provide certain data processing services on a cost-reimbursement basis.

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$0	\$0	\$17,500	\$0
REVENUES:				
I.L.E.A.S. REIMBURSEMENTS	\$0	\$17,500	\$42,000	\$42,000
EXPENDITURES:				
PERSONNEL AND BENEFITS	0	0	51,710	36,500
CITY INSURANCE/COMPUTER	0	0	7,790	5,500
TOTAL EXPENDITURES	\$0	\$0	\$59,500	\$42,000
FUND BAL., END YEAR	\$0	\$17,500	\$0	\$0

HISTORIC PRESERVATION FUND

Accounts for the costs of various programs and line items to encourage historic preservation. Revenues to pay for these programs is provided from hotel tax collected from the Historic Lincoln Hotel.

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
TRANSFER, EC. DEV. RES. FUND	0	0	0	5,000
CONTRIBUTION, T-MOBILE TOWER	0	0	5,000	0
EXPENDITURES:				
HISTORIC PLACQUES PROGRAM	0	0	0	5,000
HISTORIC PRESERVATION COST	0	0	5,000	0
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

Accounts for data-processing costs of a multi-agency computerized police records information system. A cooperative venture between METCAD, the City of Champaign, the University of Illinois and the City of Urbana police departments, these agencies share common access to police records utilizing software developed by the City of Urbana police department. Sharing of police records will greatly enhance the ability of the participating agencies to effectively perform their crime fighting duties. Revenues are provided by contributions from the participating agencies.

ACTIVITIES OF THE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

- Maintain and update a data base of over 580,000 names of victims, criminals and witnesses to crimes, over 730,000 individual criminal cases, over 15 years of historical criminal records available for crime trend analysis and historical statistical research, records of over 170,000 items of evidence, over 44,000 I.D.O.T. traffic entries, and over 71,000 officer field reports
- Maintain current software and develop new software for user access to the data base

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
REVENUES:				
CONTRIBUTIONS, OTHER AGENCIES	\$60,764	\$66,314	\$74,680	\$77,280
CONTRIBUTIONS, URBANA	12,015	13,783	18,550	19,200
INTEREST	0	0	0	0
TOTAL REVENUES	\$72,779	\$80,097	\$93,230	\$96,480
EXPENDITURES:				
PERSONNEL SERVICES	\$69,269	\$73,474	\$79,570	\$86,770
SUPPLIES AND MATERIALS	0	0	0	0
OPERATING AND CONTRACTUAL	3,510	6,623	13,660	9,710
CAPITAL OUTLAY	0	0	0	0
TOTAL EXPENDITURES	\$72,779	\$80,097	\$93,230	\$96,480

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**Special Funds That Support
General Operations**

PUBLIC ARTS FUND

Accounts for the costs of various public arts programs and line items and private donations and revenues to assist in paying for a portion of these costs. Included in the FY08-09 budget is \$50,000 from private donations and other non-city revenue sources. Included in the expenditures is \$50,000 for public arts project costs, which spending will not be authorized until the equivalent revenue is received.

**PUBLIC ARTS FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
TRANS. TIF FUNDS	\$13,360	\$101,420	\$105,670	\$108,740
TRANS. GEN. RESERVE	0	0	5,000	5,000
TRANS. CAP. IMPR. SUPPL. RES.	0	0	15,000	15,000
TRANS. MVPS, ART MAINT.	0	80,300	4,000	4,000
UBA, ARTS FESTIVAL	5,000	5,000	5,000	5,000
PRIVATE DONATIONS/GRANTS	0	0	30,000	30,000
OTHER ARTS EVENTS REVENUE	0	0	20,000	20,000
TOTAL REVENUES	\$18,360	\$186,720	\$184,670	\$187,740
EXPENDITURES:				
PERSONNEL SERVICES:				
ARTS INTERN (.25 TO .75)	\$6,360	\$15,780	\$27,600	\$28,130
EMPLOYEE INS.	0	0	4,220	5,480
IMRF/FICA	0	0	4,350	5,630
SUBTOTAL, PERSONNEL	\$6,360	\$15,780	\$36,170	\$39,240
SUPPLIES/PRINTING	0	2,140	700	700
TRAINING/EDUCATION	0	0	800	800
GALLERY RENT SUBSIDIES	7,000	24,000	24,000	24,000
U.B.A. ARTS FESTIVAL	5,000	5,000	5,000	5,000
STATION THEATRE REHAB.	0	25,000	0	0
PUBLIC ARTS PROJECTS IN TIF	0	0	44,000	44,000
PUBLIC ARTS PROJECTS NON-TIF *	0	15,000	55,000	70,000
ART MAINT.	0	80,300	4,000	4,000
DOWNTON BANNERS	0	5,000	0	0
PHILO ROAD ART	0	0	15,000	0
CUNN. AVE. ART/BEAUT. STUDY	0	14,500	0	0
TOTAL EXPENDITURES	\$18,360	\$186,720	\$184,670	\$187,740
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

* CONTINGENT UPON FUNDRAISING

COMMUNITY DEVELOPMENT SPECIAL FUNDS

COMMUNITY DEVELOPMENT SERVICES

- **COMMUNITY DEVELOPMENT BLOCK GRANT**
- **COMMUNITY DEVELOPMENT SINK**
- **HUD SMALL BUSINESS LOAN PROGRAM**
- **CRYSTAL LAKE PARK NEIGHBORHOOD**
- **HUD LOCAL HOUSING LOAN PROGRAM**
- **HOME PROGRAM**
- **SUPPORTIVE HOUSING PROGRAM**
- **SHELTER PLUS PROGRAM**
- **GET THE LEAD OUT GRANT**
- **FHLB AFFORDABLE HOUSING GRANT**
- **FAIRLAWN VILLAGE REPAYMENT**

COMMUNITY DEVELOPMENT SPECIAL FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The following is a description of proposed program objectives and use of funds for the coming year to provide services to residents of parts of Census Tracts 53, 54, and 55 in north and east-central Urbana.

CDBG PROGRAM OBJECTIVES

1. To maintain and improve the quality of life in the City through design and delivery of programs that (a) benefit a particular area where at least 51% of the residents are low-income; or (b) benefit a limited clientele, where at least 51% of whom are low-income, or (c) prevent or eliminate slums or blight.
2. To eliminate deficient housing conditions through loans and grants, which principally benefit very low-income persons and, in cases of extreme deterioration, through property rehabilitation.
3. To further achievement of affordable housing goals established by the City in its Consolidated Plan.
4. To increase the number of low- and moderate-income homeowners in the City through use of down-payment assistance, below market financing and tax credits.
5. To increase the number of rental housing units affordable to very low-income persons through the use of financing resources.
6. To maintain affordable housing stock through grants for minor home repair targeted toward elderly persons and persons with disabilities.

PROPOSED USE OF CDBG FUNDS

1. Funds may be used to rehabilitate owner-occupied housing and to make accessibility modifications to both owner- and renter-occupied housing.
2. A home maintenance repair program for homeowners 62 years old or older and for homeowners with disabilities may be funded.
3. Funds may be contributed to the City's Transitional Housing Program for families with children.
4. Funds may be contributed to the Consolidated Social Service Fund.
5. Special neighborhood cleanup programs may be held in the fall and the spring in the Community Development Target Area.
6. Funds may be contributed for streetlight improvements in Census Tract 53, sidewalk improvements in CT54 and 55, and infrastructure improvements for the Stebbins/Division Streets (Redevelopment of Lakeside Terrace).
7. Funds may be used for code enforcement.
8. Funds may be used for clearance of slum and blighted conditions.

Community Development Special Funds

9. Funds may be used to assist A Woman’s Place, Center for Women in Transition, Disabled Citizen’s Foundation, and C-U Independence to improve their facilities.

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$0	\$56,171	\$56,171	\$0
REVENUES:				
FEDERAL GRANT-CURRENT	\$481,651	\$363,816	\$460,655	\$460,655
REPROGRAMMED FUNDS, PREV. YR.	(53,117)	0	432,054	100,000
A.A.R.A. GRANT, ONE-TIME	0	0	125,097	0
SUBTOTAL, FED. GRANT	\$428,534	\$363,816	\$1,017,806	\$560,655
PROGRAM INCOME:				
TRANS. HOUSING RENTS	2,906	4,604	3,000	3,000
LOCAL HOUSING REPAYMENTS	0	0	0	0
OTHER PROGRAM INCOME	0	22,418	32,000	31,000
TOTAL REVENUES	\$431,440	\$390,838	\$1,052,806	\$594,655
EXPENDITURES BY PROGRAM				
ADMINISTRATION	\$89,837	\$92,720	\$83,519	\$98,931
HOUSING	161,821	169,190	424,417	280,500
PUBLIC SERVICES	29,000	24,000	20,040	20,500
PUBLIC FACILITIES	43,000	57,914	533,871	142,616
INTERIM ASSISTANCE	0	0	0	0
TRANSITIONAL HOUSING	51,611	47,014	47,130	52,108
TOTAL EXPENDITURES	\$375,269	\$390,838	\$1,108,977	\$594,655
FUND BAL., END YEAR	\$56,171	\$56,171	\$0	\$0

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
EXPENDITURE SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10	% CHG.
PERSONNEL SERVICES	\$157,267	\$160,689	\$145,709	\$170,541	17.0%
MATERIALS AND SUPPLIES	800	876	1,900	1,900	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	174,202	171,359	427,497	279,598	-34.6%
CAPITAL IMPROVEMENTS	43,000	57,914	533,871	142,616	-73.3%
TOTAL	\$375,269	\$390,838	\$1,108,977	\$594,655	-46.4%

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PERSONNEL SUMMARY**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	2.40	2.40	2.50	2.50
PART-TIME	0.15	0.00	0.00	0.00
TOTAL	2.55	2.40	2.50	2.50

COMMUNITY DEVELOPMENT SINK FUND

This Fund was originally established to cover CDBG expenditures while awaiting receipt of entitlement drawdowns. In recent years, this Fund has been used to help fund site development, architectural services and property acquisitions in connection with the Eads at Lincoln development. It is recommended that the Fund will continue to be used for miscellaneous community development-related expenditures not otherwise eligible for funding under CDBG. Interest revenues accrue to the Fund.

**COMMUNITY DEVELOPMENT SINK FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$73,332	\$64,119	\$77,603	\$67,910
REVENUES:				
INTEREST	3,920	5,164	2,500	3,000
GRANT, WINDOWS WORKSHOP	0	2,780	1,181	0
LOAN REPAYMENTS	3,564	8,500	3,600	3,600
EXPENDITURES:				
NEIGHBORHOOD CLEANUP	0	0	8,554	6,000
FAIR HOUSING EVENT COSTS	2,367	0	0	0
SALVATION ARMY GRANT GAP	10,000	0	0	0
EADS HOMEOWNER ASSIST.	30	0	8,420	6,600
URBAN LEAGUE YOUTH EMPL.	4,300	0	0	0
WINDOWS REPL. WORKSHOP	0	2,960	0	0
FUND BAL., END YEAR	\$64,119	\$77,603	\$67,910	\$61,910

CRYSTAL LAKE PARK NEIGHBORHOOD FUND

This fund accounts for contributions from Carle and the City toward a Crystal Lake Park Neighborhood Fund. The money is to be used for affordable housing, housing rehabilitation, crime prevention, social services, job training, neighborhood beautification, and marketing of Carle owned rental properties targeted for home ownership.

**CRYSTAL LAKE PARK NEIGHBORHOOD FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$25,259	\$23,264	\$14,738	\$0
REVENUES:				
INTEREST	1,151	0	0	0
LOAN REPAYMENTS	3,060	0	0	0
EXPENDITURES:				
NEIGHBORHOOD CLEANUP	0	0	0	0
NEIGHBORHOOD PROJ.	6,206	8,526	14,738	0
FUND BAL., END YEAR	\$23,264	\$14,738	\$0	\$0

Community Development Special Funds

HOME PROGRAM

This Fund accounts for federal HOME investment partnership funds granted to the Urbana Consortium for affordable housing activities.

**HOME PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
FEDERAL GRANT- REG.	\$1,049,488	\$687,530	\$1,010,203	\$1,010,254
FEDERAL GRANT- CARRYOVER	(350,797)	0	1,936,032	15,233
PROGRAM INCOME	27,499	24,045	15,000	1,000
FEDERAL GRANT- D/P INITIATIVE	0	0	9,506	9,506
URBANA MATCH (TRANSFER CIP)	38,588	46,632	55,546	54,821
TOTAL REVENUES	\$764,778	\$758,207	\$3,026,287	\$1,090,814
EXPENDITURES:				
GENERAL ADMINISTRATION	77,365	91,631	143,700	115,880
COMMUNITY HOUSING DEV.	120,868	140,518	553,254	234,512
CITY OF CHAMPAIGN	363,057	228,492	1,159,039	381,721
CHAMPAIGN COUNTY	0	31,516	552,478	87,741
CITY OF URBANA	192,938	233,160	601,325	261,454
URBANA A.D.D.I.	10,550	32,890	16,491	9,506
TOTAL EXPENDITURES	\$764,778	\$758,207	\$3,026,287	\$1,090,814
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

**HOME PROGRAM
EXPENDITURE SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10
PERSONNEL SERVICES	\$119,871	\$143,483	\$161,580	\$169,830
SUPPLIES	3,596	1,933	1,860	2,360
CONTRACTUAL/OPERATIONS	641,311	612,791	2,862,847	918,624
CAPITAL OUTLAY	0	0	0	0
TOTAL	\$764,778	\$758,207	\$3,026,287	\$1,090,814

**HOME PROGRAM
PERSONNEL SUMMARY**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	2.45	2.45	2.40	2.45
PART-TIME	0.00	0.00	0.30	0.30
TOTAL	2.45	2.45	2.70	2.75

SUPPORTIVE HOUSING PROGRAM

Created in 1995-96, this Fund is used to account for a HUD supportive housing program grant for operation of transitional housing programs. The original grant expired June 30, 2001 and the the City was awarded another three-year extension of the grant in the total amount of \$619,550. The City's role in this project is limited to fund management and oversight.

**SUPPORTIVE HOUSING PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
FED. GRANT	201,846	225,639	205,649	196,879
EXPENDITURES (PROGRAM):				
ADMINISTRATION	5,360	5,651	5,034	3,145
WOMAN'S PLACE	62,912	84,101	62,912	62,912
CENTER FOR WOMEN IN				
TRANSITION	103,916	103,917	103,917	103,917
SALVATION ARMY	29,658	31,970	33,786	26,905
TOTAL EXPENDITURES	\$201,846	\$225,639	\$205,649	\$196,879
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

**SUPPORTIVE HOUSING PROGRAM
EXPENDITURE SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10
PERSONNEL SERVICES	\$5,310	\$5,596	\$5,034	\$3,100
SUPPLIES	-	0	-	45
CONTRACTUAL/OPERATIONS	196,536	220,043	200,615	193,734
CAPITAL OUTLAY	0	0	0	0
TOTAL	\$201,846	\$225,639	\$205,649	\$196,879

**SUPPORTIVE HOUSING PROGRAM
PERSONNEL SUMMARY**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	0.10	0.10	0.10	0.05
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	0.10	0.10	0.10	0.05

**GET THE LEAD OUT GRANT FUND
FINANCIAL SUMMARY**

This fund accounted for grants from the State Department of Public Health to pay for removal of lead hazards in housing rehabilitations of low-income families with small children.

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
STATE GRANT	\$18,049	\$27,135	\$21,811	\$81,394
EXPENDITURES:				
HOUSING REHAB. COORD. (.08)	\$0	\$0	\$4,320	\$9,504
LONGEVITY PAY	0	0	130	0
IMRF/FICA	0	0	790	0
EMPLOYEE INSURANCE	0	0	700	0
LEAD HAZARD ABATEMENT	18,049	\$27,135	\$15,871	71,890
TOTAL EXPENDITURES	\$18,049	\$27,135	\$21,811	\$81,394
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

FAIRLAWN VILLAGE REPAYMENT FUND

This fund accounts for the proceeds of the amount repaid from the sale of the Fairlawn Village. Use of the amounts is restricted to rehab authorized uses.

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$283,490	\$299,602	\$247,605	\$0
REVENUES:				
NOTE REPAYMENT	0	0	0	0
INTEREST	16,112	15,503	11,000	0
EXPENDITURES:				
FAIRLAWN ALLEY IMPR.	0	67,500	0	0
KERR HOUSING DEV.	0	\$0	\$258,605	\$0
FUND BAL., END YEAR	\$299,602	\$247,605	\$0	\$0

HUD SMALL BUSINESS LOAN PROGRAM

This Fund was originally capitalized with CDBG funds to purchase participation notes in connection with Small Business Loans. No business loans are being originated from this Fund at this time. Any loan repayment is considered CDBG program income subject to CDBG guidelines.

HUD LOCAL HOUSING LOAN PROGRAM

Similar to the Small Business Loan Program, this Fund is used to account for repayment of housing rehabilitation loans originated through CDBG. No loans are being originated from this Fund at this time. Loan payments and interest earnings deposited in the Local Housing Loan Program account are required to be repaid to the State of Illinois Loan Dev. Program.

OTHER SPECIAL FUNDS

- **TAX INCREMENT FINANCING DISTRICTS**
 - T.I.F. ONE
 - T.I.F. TWO
 - T.I.F. THREE
 - T.I.F. FOUR

- **URBANA FREE LIBRARY**
- **MOTOR VEHICLE PARKING SYSTEM**
- **CAPITAL IMPROVEMENT**
 - MOTOR FUEL TAX
 - SANITARY SEWER CONSTRUCTION
 - CAPITAL IMPROVEMENT AND REPLACEMENT – REG.
 - CAPITAL IMPROVEMENT AND REPLACEMENT – SUPPL.
 - LIBRARY BUILDING

- **RESERVE**
 - GENERAL (FORMERLY TAX STABILIZATION)
 - ECONOMIC DEVELOPMENT
 - SALES TAX GRANT/INSURANCE

- **PENSIONS**
 - IMRF
 - POLICE
 - FIRE

TAX INCREMENT FINANCING DISTRICT FUNDS

The City of Urbana maintains four tax increment financing districts, as outlined below. These funds account for incremental property and sales taxes in accordance with the Tax Increment Allocation Redevelopment Act of the State and the individual plans adopted for each district. Financial summaries are contained on the following pages:

- TIF 1 was established in 1980 with the first taxes being received in calendar year 1981. The property tax increment revenue was scheduled to terminate in 2004, but was extended to 2014. A portion of the property tax revenues are returned each year to the various overlapping governments. The sales tax increment expires in 2013. However, at this time, there is no sales tax increment being generated. The last year of taxes extended in TIF 1 will be received ½ June 2015 (City FY14-15) and ½ fall of 2015 (City FY15-16).
- TIF 2 was established in 1986 with the first taxes being received in calendar year 1987. The property tax increment revenue was scheduled to terminate in 2009, but was extended to 2021. The sales tax increment was extended to 2013, with issuance of the 1994B debt issue (used to refinance the original 1990 issue, which was used to construct parking improvements in and around Lincoln Square and City Hall). The last year of taxes extended in TIF 2 will be received ½ June 2021 (City FY20-21) and ½ fall of 2021 (City FY21-22).
- TIF 3 was established in 1990 and will terminate in 2013. It is a property tax increment TIF only, without a sales tax component. The last year of taxes extended in TIF 3 will be received ½ June 2013 (City FY12-13) and ½ fall of 2013 (City FY13-14).
- TIF 4 was established in December 2001 to help redevelop a major entryway into the City extending from the Central Business District north to I-74 and beyond. This district is a real estate tax district only and will terminate in 2024. A portion of property taxes are designated for other taxing district projects within the district each year. The last year of taxes extended in TIF 4 will be received ½ June 2024 (City FY23-24) and ½ fall of 2024 (City FY24-25).

Tax Increment Financing District Funds

In all the TIF Funds, the total expenditures budgeted total \$5,023,220 for fiscal year 2009-10. This total is broken down into the following categories:

Capital Improvements:		
Main Street (TIF 1 & 2)	\$880,000	
Boneyard Impr. (TIF2)	500,000	
Cunn. Ave. Curbcuts (TIF4)	30,000	\$1,410,000
Property Acquisition/Preparation		1,117,500
Payments to Urbana School District:		
School Projects	400,000	
Vocational Payments	209,630	
Tif 1 Surplus	128,060	737,690
Marketing, Studies, Incentives		878,050
Loans, Grant, Rent Subsidies		235,000
Payments to Urbana Park District:		
Park District Projects	105,310	
Park District Tif 1 Surplus	20,390	125,700
Development Staff/Benefits		152,840
Debt Service		145,000
Other Governments Tif 1 Surplus		88,700
Arts Program		84,740
Contribution to County Lincoln Museum		38,000
Total Expenditures		\$5,023,220

**TIF 1 FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$1,216,707	\$1,176,698	\$1,172,756	\$992,822
REVENUES:				
CURRENT YEAR INCREMENT	\$609,730	\$603,424	\$625,000	\$644,000
PREV. YEAR INCREMENT	(48,347)	2,102	(12,000)	(9,000)
SUBTOTAL, PROPERTY TAX	\$561,383	\$605,526	\$613,000	\$635,000
INTEREST	58,424	56,123	30,000	30,000
TOTAL REVENUES	\$619,807	\$661,649	\$643,000	\$665,000
EXPENDITURES:				
PERSONNEL:				
ARTS/EC. DEV. INTERN (.5 to .75)	\$6,360	\$14,933	\$27,666	\$28,130
EMPLOYEE INS.	0	0	4,220	5,480
I.M.R.F.	561	1,126	4,284	5,630
SUBTOTAL, PERSONNEL	\$6,921	\$16,059	\$36,170	\$39,240
CONTRACTUAL/OPERATIONS:				
PUBLIC ARTS PRINTING	0	377	1,500	1,500
MARKETING/DUES/LEGAL	448	2,227	26,650	20,000
SCHOOL VOCATIONAL TRAINING	75,000	75,000	75,000	78,000
DOWNTOWN LOAN PROGRAM	20,198	77,042	68,000	60,000
GALLERY DIST. RENT SUBSIDIES	7,000	13,335	24,000	25,000
MAIN ST. ORG. GRANTS	0	0	0	25,000
COUNTY PLAZA PROJECT INCENT.	63,323	33,120	0	0
STRATFORD PROJECT INCENT.	32,063	58,423	35,390	37,160
PARK DISTRICT PROJECTS	55,103	12,897	34,000	0
U.B.A. DOWNTOWN MARKETING	0	18,000	18,000	18,000
MARKETING CONSULTANT (.5)	0	0	4,500	2,500
DOWNTOWN XMAS LIGHTING	0	7,732	0	0
STATION THEATRE PROJECT	0	19,832	5,169	0
U.B.A. FESTIVAL MARKETING	0	0	5,000	5,000
SURPLUS PAYMENTS TO GOVT.	177,315	184,694	191,663	199,330
SURPLUS PAYMENTS TO URBANA	33,505	34,566	36,367	37,820
SUBTOTAL, CONTRACTUAL	\$463,955	\$537,245	\$525,239	\$509,310
CAPITAL IMPROVEMENTS:				
DOWNTOWN PUBLIC ART	0	0	44,000	44,000
DOWNTOWN IMPR., PHASE 7	39,633	0	73,064	0
MAIN ST. IMPROVEMENT	0	0	0	550,000
ELM ST. MINIPARK FURNITURE	0	1,196	0	0
ENG., RACE/BROADWAY, BONEYARD	46,539	0	28,461	0
SUBTOTAL, CAP. IMPROVEMENTS	\$86,172	\$1,196	\$145,525	\$594,000
TRANSFERS:				
TRANSFER MVPS, DEBT SERVICE	102,768	111,091	116,000	121,000
SUBTOTAL, TRANSFERS	\$102,768	\$111,091	\$116,000	\$121,000
TOTAL EXPENDITURES	\$659,816	\$665,591	\$822,934	\$1,263,550
FUND BAL., END YEAR, RESERVED				
CURRENT DEBT SERVICE	\$733,617	\$624,591	\$509,690	\$389,350
FUTURE TIF PROJECTS	\$443,081	\$548,165	\$483,132	\$4,922

Tax Increment Financing District Funds

**TIF 2 FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$2,510,332	\$2,457,194	\$3,286,391	\$2,795,055
REVENUES:				
INCREMENTAL PROP. TAXES	\$968,262	\$1,028,454	\$1,064,000	\$1,100,000
TAX COLLECTED PRIOR YR.	(73,749)	(20,000)	(20,000)	(20,000)
SUBTOTAL, PROP. TAX REC'D	\$894,513	\$1,008,454	\$1,044,000	\$1,080,000
INTEREST	103,607	159,975	96,000	60,000
LOCAL SALES TAX (GRANT MATCH)	192,690	243,369	0	0
STATE GRANT	293,407	296,129	74,960	0
SUBTOTAL, REVENUES	\$1,484,217	\$1,707,927	\$1,214,960	\$1,140,000
EXPENDITURES:				
TIF SPECIALIST	\$37,511	\$29,350	\$39,335	\$40,330
IMRF PENSION	6,519	4,777	5,205	8,070
HEALTH INSURANCE	4,493	4,548	5,620	7,310
TIF SPECIALIST & BEN.	\$48,523	\$38,675	\$50,160	\$55,710
MARKETING/DUES/LEGAL	7,103	19,268	25,000	15,000
TRAINING/CONFERENCES/IEDC CERT.	1,639	5,338	8,500	8,500
DOWNTOWN LOAN PROGRAM	35,574	42,073	60,000	80,000
RENT SUBSIDIES	0	0	0	25,000
OMNI CARE LABS INCENTIVE	0	775	6,180	6,490
MARKET STUDY	0	0	0	50,000
FIVE POINTS W. REDEVELOPMENT	1,800	200,000	0	0
LINCOLN SQUARE INCENT., PHASE 1	0	100,000	0	0
MARKETING CONSULTANT (.5)	0	0	4,500	2,500
LOT 25 EXPANSION	1,880	0	8,600	0
DOWNTOWN SIGNAGE IMPR.	0	0	20,000	0
DONATION, COURTHOUSE CLOCK	15,000	0	0	0
DONATION, COUNTY LINCOLN MUSEUM	0	0	0	38,000
LEAL PARK COSTS (PARK DIST.)	23,148	0	0	0
ENGINEERING & APPRAISALS	600	0	74,400	36,000
LINCOLN BYWAY EXHIBIT	0	3,500	3,125	0
PROPERTY ACQUISITION/DEVELOPMENT	65,418	89,558	0	754,500
SCHNUCK'S DEV. PAYMENT	1,102,610	0	0	0
SUBTOTAL, CONTRACTUAL	\$1,254,772	\$460,512	\$210,305	\$1,015,990
BROADWAY AVE. STREETSCAPE	\$0	\$0	\$96,875	\$0
DOWNTOWN IMPROVEMENTS	2,025	2,474	301,000	0
BROADWAY AVE. STORM SEWER	18,920	36,080	35,172	0
LOTS, PAVEMENT PATCH (SWAP)	192,690	243,368	0	0
CUNNINGHAM/CRYSTAL LAKE SIGNAL	0	0	50,000	0
RACE/BROADWAY/BONEYARD IMPR.	0	39,828	0	0
STREETSCAPE, ART IN PARK	0	14,816	55,184	0
RACE ST. STORM IMPR.	0	18,000	0	0
BONEYARD DESIGN/CONST.	0	0	400,000	500,000
VINE ST. LIFTSTATION	0	5,373	234,600	0
UNIVERSITY AVE. STREETSCAPE	0	0	250,000	0
MAIN STREET IMPROVEMENT	0	0	0	330,000
SUBTOTAL, CAPITAL IMPR.	213,635	359,939	1,422,831	830,000
TRANSFER MVPS, DEBT SERVICE	20,425	19,604	23,000	24,000
SUBTOTAL, EXPENDITURES	\$1,537,355	\$878,730	\$1,706,296	\$1,925,700
FUND BAL., END YEAR:				
RESERVED FOR DEBT SERVICE	\$145,817	\$124,147	\$101,307	\$77,400
RESERVED FOR FUTURE COSTS	\$2,311,377	\$3,162,244	\$2,693,748	\$1,931,955

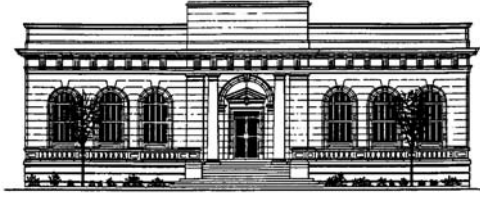
TIF 3
FINANCIAL SUMMARY

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
BAL., BEG. YEAR	\$2,045,312	\$2,712,052	\$2,994,188	\$2,125,219
REVENUES:				
PROPERTY TAX:				
CURRENT YEAR'S INCREMENT	\$909,722	\$775,373	\$1,004,000	\$1,039,000
ADD'L PROP. TAX, TRAM/CR.	0	0	0	0
PREVIOUS YEAR'S INCREMENT	7,369	45,000	(50,000)	(18,000)
SUBTOTAL, PROP. TAX	\$917,091	\$820,373	\$954,000	\$1,021,000
CARLE REIMB., LINCOLN IMPR.	0	0	150,000	0
INTEREST	365,498	220,929	65,000	65,000
TOTAL REVENUES	\$1,282,589	\$1,041,302	\$1,169,000	\$1,086,000
EXPENDITURES:				
REDEV. SPECIALIST	\$36,410	\$37,858	\$40,106	\$41,130
LONGEVITY PAY	0	737	1,200	1,640
IMRF PENSION/FICA	6,329	6,679	6,333	8,550
EMPLOYEE INSURANCE	4,492	4,978	5,310	7,310
REDEV. SPECIALIST & BEN.	\$47,231	\$50,252	\$52,949	\$58,630
CONTRACTUAL/OPERATIONS:				
MARKETING/DUES/LEGAL	\$1,650	\$8,628	\$40,000	\$20,000
APPRAISALS	0	0	20,000	20,000
VOCATIONAL PAYMENT	75,000	75,000	126,570	131,630
PROVENA INT. REPAID	0	251,624	0	0
PARK DIST., PROJECTS	76,825	117,073	0	0
AIR CONDITIONING, KING SCHOOL	0	0	0	400,000
UNIV. AVE. DESIGN STUDY	0	0	15,000	0
CORRIDOR PROP. INCENT.	195,975	210,021	508,000	260,000
SUBTOTAL, CONTRACTUAL	\$349,450	\$662,346	\$709,570	831,630
CAPITAL IMPROVEMENTS:				
UNIV. AVE. STREETScape	0	0	242,000	0
BRICK SIDEWALK REPL.	177,266	0	0	0
GOODWIN BIKEPATH/RECON.	41,902	0	0	0
LINCOLN/CHURCH SIGNAL	0	35,650	964,350	0
UNIV. AVE. LIGHTING IMPR.	0	10,918	39,100	0
GOODWIN/PARK/UNIV. IMPR.	0	0	30,000	0
SITE PREPARATION/BEAUTIFICATION	0	0	0	63,000
PROPERTY ACQUISITION	0	0	0	300,000
SUBTOTAL, CAP. IMPR.	\$219,168	\$46,568	\$1,275,450	\$363,000
TOTAL EXPENDITURES	\$615,849	\$759,166	\$2,037,969	\$1,253,260
FUND BAL., END YEAR	\$2,712,052	\$2,994,188	\$2,125,219	\$1,957,959

Tax Increment Financing District Funds

**TIF 4
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
BAL., BEG. YEAR	\$668,350	\$323,855	\$323,689	\$48,899
REVENUES:				
PROPERTY TAX INCREMENT	\$356,746	\$388,588	\$556,400	\$579,000
ADD'L PROP. TAX, O'BRIENS	91,040	146,400	0	0
PREVIOUS YR'S INCREMENT	(32,732)	(25,000)	(10,000)	(10,000)
SUBTOTAL, PROP. TAX	415,054	509,988	546,400	569,000
INTEREST	20,843	25,727	10,000	4,000
MISCELLANEOUS REIMB.	0	0	0	0
TOTAL REVENUES	435,897	535,715	556,400	573,000
EXPENDITURES:				
CONTRACTUAL/OPERATIONS:				
MARKETING/DUES/LEGAL	\$0	\$1,176	\$25,000	\$12,000
O'BRIEN AUTO INCENTIVES	323,061	330,840	356,400	371,000
CUNNINGHAM BEAUT. STUDY	0	117,370	2,630	0
LOAN SUBSIDY PROGRAM	0	0	97,000	20,000
MICHELLE'S PROP. TAX REIMB.	0	2,199	2,300	2,400
PREPARATION/BEAUTIFICATION	0	0	50,000	40,000
VOCATIONAL TRAINING	45,300	46,700	46,700	0
PARK DISTRICT PROJECTS	15,531	37,596	151,160	105,310
SUBTOTAL, CONTRACTUAL	\$383,892	\$535,881	\$731,190	550,710
CAPITAL IMPROVEMENTS:				
O'BRIEN DRIVE EXTENSION	280,000	0	0	0
CUNNINGHAM AVE. CURBCUTS	0	0	30,000	30,000
CUNNINGHAM AVE. R.O.W.	116,500	0	70,000	0
SUBTOTAL, CAPITAL IMPR.	\$396,500	\$0	\$100,000	\$30,000
TOTAL EXPENDITURES	\$780,392	\$535,881	\$831,190	\$580,710
FUND BAL., END YEAR	\$323,855	\$323,689	\$48,899	\$41,189



URBANA FREE LIBRARY

LIBRARY MISSION

This fund reports revenues and expenditures for the Urbana Free Library. The main source of funding for the Library is the City's property tax levy. Other revenues are the Library's share of state personal property replacement tax, State and other grants, fines and fees. Detailed expenditures are included in the Budget Supplementary Expenditure Report. Library costs are divided into nine cost centers, as explained below:

LIBRARY ORGANIZATION

- **Centralized Costs** - reports all expenses that are not directly related to another specific cost center or that could be spread across all other centers. Examples are building operations, property and employee insurance, office supplies, and equipment.
- **Administration** - reports personnel costs of the Executive Director and staff.
- **Adult Division** - reports costs of new materials for the Adult Department collection and personnel costs for adult services.
- **Children's Division** - reports costs of new materials for the Children's Department collection and personnel costs for children's services.
- **Archives Division** - reports costs of new materials for the Archives collection and personnel costs for the Archives.
- **Maintenance Division** - reports personnel costs for janitorial staff.
- **Acquisitions Division** - reports personnel costs for staff that are responsible for purchasing and processing new materials for the Library's collections.
- **Circulation Division** - reports personnel costs for staff that are responsible for checking materials in and out of the Library.
- **Special Funds** – reports non-recurring grants and private memorials and donations for materials.

**URBANA FREE LIBRARY
PERSONNEL SUMMARY (FTE'S)**

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	20.00	21.00	21.00	21.00
PART-TIME, REG.	22.65	22.15	23.15	23.15
PART-TIME, SUB.	4.00	4.00	4.00	4.00
TOTAL	46.65	47.15	48.15	48.15

**URBANA FREE LIBRARY
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
BEG. BALANCE	\$1,098,023	\$1,195,376	\$1,286,198	\$1,157,623	
REVENUES:					
PROPERTY TAX LEVY, CASH RECD	\$2,361,124	\$2,535,710	\$2,696,302	\$2,880,980	6.8%
CITY TRANS., PROP. CASH	77,186	97,410	119,170	77,430	-35.0%
TOTAL PROP. TAX LEVY	\$2,438,310	\$2,633,120	\$2,815,472	\$2,958,410	5.1%
STATE CORP. REPL. TAX	62,904	62,904	62,904	71,000	12.9%
CITY PAYMENT, IMRF COSTS	265,670	267,458	280,570	309,470	10.3%
TRANSFER, DOC. CENTER	7,360	0	0	0	n/a
INTEREST	52,630	30,713	25,500	16,600	-34.9%
STATE OF IL., OPERATING	45,712	45,234	45,234	48,660	7.6%
UI PAYMENT (ORCH. DOWNS)	34,500	34,500	34,500	34,500	0.0%
COUNTY GRANT (ARCHIVES)	10,000	17,500	25,000	25,000	0.0%
FINES AND FEES	127,000	138,602	137,000	142,500	4.0%
TOTAL REVENUES	\$3,044,086	\$3,230,031	\$3,426,180	\$3,606,140	5.3%
EXPENDITURES:					
CENTRALIZED COSTS	\$536,627	\$599,818	\$621,316	\$632,926	1.9%
EMPLOYEE INSURANCE	144,499	166,126	189,543	218,517	15.3%
ADMINISTRATION	268,946	299,428	277,425	331,338	19.4%
ADULT DIVISION	585,491	605,899	655,287	686,766	4.8%
CHILDREN'S DIVISION	334,485	356,143	378,922	392,911	3.7%
ARCHIVES DIVISION	198,608	225,401	247,854	256,446	3.5%
MAINTENANCE DIVISION	55,060	54,846	57,440	50,116	-12.8%
ACQUISITION DIVISION	167,902	177,556	202,793	218,344	7.7%
CIRCULATION DIVISION	457,028	475,635	515,030	509,306	-1.1%
TOTAL RECURRING EXPEND.	\$2,748,646	\$2,960,852	\$3,145,610	\$3,296,670	4.8%
NON-RECURRING PROJECT	136,320	128,575	128,575	0	
TOTAL EXPENDITURES BEFORE IMRF	\$2,884,966	\$3,089,427	\$3,274,185	\$3,296,670	
EMPLOYEE IMRF COSTS	265,870	267,458	280,570	309,470	10.3%
LESS UNSPENT AMOUNTS	(204,103)	(217,676)	0	0	
ENDING BALANCE	\$1,195,376	\$1,286,198	\$1,157,623	\$1,157,623	

**URBANA FREE LIBRARY
RECURRING EXPENDITURE RECAP BY MAJOR CATEGORY**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
CENTRAL COSTS:					
PROGRAM/PUBLIC RELATIONS	\$19,241	\$16,617	\$22,073	\$22,957	4.0%
TRAVEL/TRAINING	13,502	15,563	18,358	18,861	2.7%
BUILDING COSTS	151,108	130,988	150,154	150,642	0.3%
UTILITY COSTS	114,856	119,841	161,073	161,073	0.0%
CONTRACTUAL COSTS	65,913	68,188	72,132	76,737	6.4%
MATERIALS HANDLING COSTS	33,617	33,737	44,022	35,299	-19.8%
SUPPLY COSTS	49,159	50,258	56,302	58,096	3.2%
EQUIPMENT COSTS	86,235	93,560	97,202	109,261	12.4%
UNALLOCATED COSTS	0	0	0	0	
SUBTOTAL, CENTRAL COSTS	\$533,631	\$528,752	\$621,316	\$632,926	1.9%
EMPLOYEE INSURANCE	129,668	125,731	189,543	218,517	15.3%
EMPLOYEE IMRF COSTS	265,870	267,458	280,570	309,470	10.3%
MATERIALS-REGULAR	\$295,864	\$308,945	\$347,742	\$374,996	7.8%
WAGES:					
SALARIED	\$1,331,309	\$1,423,621	\$1,542,480	\$1,622,497	5.2%
HOURLY	366,547	385,730	444,529	447,734	0.7%
SUBTOTAL, WAGES	\$1,697,856	\$1,809,351	\$1,987,009	\$2,070,231	4.2%

**URBANA FREE LIBRARY
SPECIAL FUNDS**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
REVENUES:					
GRANTS	\$87,650	\$87,650	\$187,650	\$187,650	0.0%
OTHER REVENUES	48,670	48,670	48,670	48,670	0.0%
TOTAL REVENUES	\$136,320	\$136,320	\$236,320	\$236,320	0.0%
EXPENDITURES:					
MATERIALS, GRANTS	\$87,650	\$87,650	\$187,650	\$187,650	0.0%
MATERIALS, OTHER FUNDS	48,670	48,670	48,670	48,670	0.0%
SUBTOTAL, CENTRAL COSTS	\$136,320	\$136,320	\$236,320	\$236,320	0.0%

MOTOR VEHICLE PARKING SYSTEM

MOTOR VEHICLE PARKING SYSTEM FUND MISSION

Administer a parking system to provide on and off-street parking spaces. The Public Facilities Division provides operating support with assistance from Arbor and Operations Divisions of the Public Works Department. Daily supervision is assigned to the Public Facilities Manager. The fund is organized into two programs: the Parking Garage and Parking System Maintenance.

Revenues are mainly provided by meter, garage and contractual parking fees. Costs include operating and maintenance costs of street, lot and garage parking systems. Also reported in this fund is debt service on the 2005 parking improvement bonds. A transfer is made from the TIF 1 and TIF 2 funds to pay for this debt service. Charges are also made to this fund and monies transferred to the general fund to account for:

- A payment in lieu of taxes
- A payment to reimburse the general fund for operating support (personnel and other costs that are not specifically assigned 100% to the M.V.P.S.)

Motor Vehicle Parking System

**M. V. P. S. FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
CASH BAL., BEG. YEAR	\$2,364,085	\$2,427,402	\$3,397,795	\$2,958,657
REVENUES:				
CAMPUS METERS	\$579,372	\$577,202	\$579,400	\$579,400
OTHER METERS	145,721	153,752	153,700	153,700
BAGGED METER FEES	86,550	98,985	86,500	86,500
LINCOLN SQ. CONTRACT	96,421	98,692	101,300	104,340
PARKING GARAGE	85,256	92,923	92,900	92,900
OTHER RENTALS	82,283	81,817	82,300	82,300
INTEREST	136,396	161,255	115,000	115,000
SALE CARLE PARK R.O.W.	0	807,810	132,890	0
TRANSFER, TIF 1 DEBT	102,768	111,091	116,000	121,000
TRANSFER, TIF 2 DEBT	20,425	19,604	23,000	24,000
TOTAL REVENUES	\$1,335,192	\$2,203,131	\$1,482,990	\$1,359,140
EXPENSES:				
PARKING SYSTEM OPERATIONS	\$449,094	\$478,297	\$626,368	\$579,530
PARKING GARAGE OPERATIONS	110,634	121,574	124,410	132,830
DEBT SERVICE, 2005 BONDS	122,361	130,695	139,000	145,000
DEBT SERVICE, TEPPEL NOTE	22,000	22,000	22,000	22,000
DEPRECIATION	265,895	271,479	290,000	290,000
MISCELLANEOUS	8,969	7,043	9,500	9,500
TRANSFER, GEN., P.I.L.O.T.	222,360	233,150	243,640	254,600
DOWNTOWN PARKING STUDY/LITING/SIGNAGE	0	9,809	35,210	100,000
GOODWIN ST. IMPR.	0	0	643,000	150,000
LIGHTING IMPR.	192,690	220,699	75,000	0
GARAGE REHAB.	119,817	0	40,000	40,000
OTHER LOT IMPROVEMENTS	19,800	9,471	0	0
SUBTOTAL, EXPENSES	\$1,533,620	\$1,504,217	\$2,248,128	\$1,723,460
LESS AMOUNT BUDGET UNSPENT	\$0	\$0	\$36,000	36,000
ADD BACK DEPRECIATION	\$261,745	\$271,479	\$290,000	\$290,000
CASH REV. OVER (UNDER) EXP.	\$63,317	\$970,393	(\$439,138)	(\$38,320)
CASH BAL., END YEAR:				
RESERVED GARAGE RECONSTRUCTION	\$352,474	\$392,474	\$392,474	\$392,474
RESERVED, LOT/EQ. IMPROVE.	\$2,074,928	\$3,005,321	\$2,566,183	\$2,527,863

**M.V.P.S. PARKING SYSTEM
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
PERSONNEL SERVICES	\$153,830	\$162,658	\$185,260	\$198,140
SUPPLIES	40,619	37,361	44,340	44,340
OPERATIONS/CONTRACTUAL	473,552	494,024	568,260	571,760
CAPITAL OUTLAY	9,851	31,149	82,068	19,600
CAPITAL IMPROVEMENTS	476,668	382,865	954,210	357,000
SUBTOTAL	\$1,154,520	\$1,108,057	\$1,834,138	\$1,190,840
TRANSFERS	379,100	396,160	413,990	432,620
TOTAL EXPENDITURES	\$1,533,620	\$1,504,217	\$2,248,128	\$1,623,460

ACTIVITIES OF THE M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM

- Collect money in parking meters and deliver to bank
- Collect ticket fine boxes daily and deliver to Finance
- Identify and manage parking lot maintenance and repairs and maintain records thereof
- Research parking ticket complaints and provide information for response
- Develop long-range landscaping and reconstruction plans for parking lots
- Install new meters and repair or replace inoperable meters as necessary

M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM

PERSONNEL SUMMARY (FTE's)

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	4.50	4.50	4.50	4.50

ACTIVITIES OF THE PARKING GARAGE

- Collect ticket monies from persons utilizing parking garage
- Perform certain maintenance functions including painting, vandalism abatement, snow removal and landscaping
- Monitor contractual agreements for use of parking garage
- Maintain specialized electronic equipment needed in operation of parking garage

PARKING GARAGE

PERSONNEL SUMMARY (FTE's)

	2006-07	2007-08	2008-09	2009-10
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	2.50	2.50	2.50	2.50

CAPITAL IMPROVEMENT FUNDS

The City publishes an annual long-range Capital Improvements Plan (CIP, separate document). The purpose of the CIP is to provide a planned and coordinated approach to the maintenance and replacement of the City's infrastructure over a long-term period. Examples of this infrastructure are lighting systems, sidewalks, curbs and gutters, traffic signals, storm sewers, street maintenance and construction, bikepaths and sanitary sewers. The three main funds that are included in the City's CIP are the M.F.T. Fund, the Sanitary Sewer Construction Fund and the Capital Improvements and Replacement Fund.

- **Motor Fuel Tax (M.F.T.)** - accounts for allocations of the State collected gasoline tax. A portion of this tax is returned to municipalities based on population. Costs are restricted for street improvements and related projects and are closely monitored by the Illinois Department of Transportation (IDOT).
- **Sanitary Sewer Construction (Sewer Benefit Tax)** - accounts for the City imposed sewer benefit tax. The proceeds are restricted to maintenance and construction of sanitary and related storm sewers.
- **Capital Improvements and Replacement** - accounts for infrastructure improvements (typically those not paid for in the M.F.T. or Sanitary Sewer Construction funds). Revenues for this fund come from a transfer from the City's general revenues and sales of City property. Many projects also involve State and Federal funding and/or contributions from the private sector.
- **Capital Improvements and Replacement, Supplementary** – accounts for certain arbor and public facility costs, usually recurring and the revenues that fund these costs.
- **Building Reserve Fund** – accounts for monies set aside for possible future building improvements or additions.

Capital Improvement Funds

MOTOR FUEL TAX

	ACTUAL 2006-07	ACTUAL 2007-08	PROJ. 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$3,338,139	\$2,531,878	\$2,012,331	\$501,071
REVENUES:				
INTEREST	\$148,686	\$94,388	\$131,760	\$118,190
STATE MOTOR FUEL TAX	1,081,679	1,037,858	1,050,600	1,050,600
FED. I.T.E.P. GRANT (MAIN ST.)	0	0	0	1,020,000
UNIV. REIMB., (ILLINOIS/GOODWIN)	0	124,000	400,000	0
REIMB., MTD, LINCOLN AVE.	20,162	0	120,000	0
STATE REIMB., WINDSOR/PHILO	0	0	45,000	0
COUNTY REIMB., WINDSOR/PHILO	0	0	475,230	116,060
U/I REIMB., LINCOLN/PENN/NEV. SIGNALS	245,435	0	0	0
TOTAL REVENUES	\$1,495,962	\$1,256,246	\$2,222,590	\$2,304,850
EXPENDITURES:				
ANNUAL ST. MAINT.	\$807,440	\$1,187,910	\$1,045,000	\$630,000
SIGNALS, (LINCOLN/ILLINOIS/UNIV.)	0	30,000	8,000	0
HIGHCROSS ROAD BIKEPATH	0	0	140,000	70,000
PHILO/COLORADO IMPR.	380,314	302,032	0	0
MAIN STREET IMPR. **	0	0	0	1,090,000
LINCOLN AVE. IMPR.	255,852	0	0	0
LINCOLN/PENN/NEVADA ST. LIGHTING	858,617	0	0	0
LIERMAN AVE. IMPR.	0	255,851	255,850	0
N. LINCOLN AVE. BRIDGE	0	0	35,000	200,000
WINDSOR RD. (25% CITY, 25% COUNTY)	0	0	600,000	330,000
GOODWIN AVE. IMPROVEMENT *	0	0	800,000	120,000
GREEN ST. IMPR. (EAST)	0	0	850,000	0
EXPENDITURES TOTAL	\$2,302,223	\$1,775,793	\$3,733,850	\$2,440,000
FUND BAL., END YEAR	\$2,531,878	\$2,012,331	\$501,071	\$365,921

*\$643K included in MVPS.in 08-09 and \$150K in 09-10.

**\$830K included in TIF in 09-10.

SANITARY SEWER CONSTRUCTION

	ACTUAL 2006-07	ACTUAL 2007-08	PROJ. 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$660,589	\$706,246	\$368,320	\$980
REVENUES:				
SEWER BENEFIT TAX	\$815,708	\$839,160	\$923,100	\$1,126,180
UCSD REIMB., OVERHEAD SEWERS	5,047	2,914	5,000	5,000
MISC. REIMBURSEMENTS	0	0	0	310,430
N. SHORE DRIVE ASSESSMENT	0	0	0	8,000
INTEREST	33,780	24,671	28,400	24,700
TOTAL REVENUES	\$854,535	\$866,745	\$956,500	\$1,474,310
EXPENDITURES:				
TRANSFER-MAINTENANCE	\$461,500	\$480,000	\$503,970	\$526,650
SEWER TAX BILLING COSTS	12,127	12,180	13,000	14,000
MISC. SAN. SEWER IMPR.	4,199	9,348	2,380	0
75% REIMB. O/H SEWER PROGRAM	0	0	5,000	7,500
REIMB. HOMEOWNER ILLEGAL CONN.	0	10,330	8,000	8,000
REIMB. HOMEOWNER LATERAL CONN.	0	2,945	42,000	42,000
INFLOW/INFILTRATION REMEDIATION	318,602	248,043	244,960	395,000
SEWER DATA BASE S/W AND H/W	2,450	1,400	24,530	0
SUNNYCREST AREA SEWER IMPR.	0	200,000	0	0
E. URBANA INTERCEPTOR PROJECT	0	140,426	170,000	281,000
FAIRVIEW AVE. SANITARY SEWER	0	0	50,000	0
CRYSTAL LAKE DRIVE SAN. SEWER	0	99,999	0	0
E. GREEN STREET IMPR.	10,000	0	0	0
N. SHORE DRIVE SAN. SEWER	0	0	260,000	200,000
EXPENDITURES TOTAL	808,878	1,204,671	1,323,840	1,474,150
FUND BAL., END YEAR	\$706,246	\$368,320	\$980	\$1,140

Capital Improvement Funds

CAPITAL REPLACEMENT AND IMPROVEMENT FUND

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$2,592,635	\$2,205,224	\$2,151,598	\$891,328
REVENUES:				
INTEREST	\$145,099	\$142,465	\$122,140	\$85,930
SALE OF PROPERTY	11,262	4,488	5,000	5,000
CHAMPAIGN REIMB. - BONEYARD	15,393	7,879	13,000	13,000
HAL REIMB., STORM DETENTION	0	23,000	0	0
STATE GRANT, SCHOOL SIGNS	0	0	85,000	0
IDOT REIMB., SIGNAL MAINT.	10,975	21,537	15,000	15,000
PARK DIST. REIMB., BONEYARD	2,800	0	0	0
ST. JOE DRAINAGE DIST. REIMB.	0	0	30,000	0
STATE, STONECREEK BIKEPATH	125,699	0	0	0
D.C.E.O. GRANTS, PED. X/FIRE #3	20,000	50,960	0	0
STATE REIMB., GOODWIN BIKEPATH	71,758	0	0	0
BANK BORROWING, PHILO RD. LANDSCAPE	0	0	456,800	0
MISC. SMALL REIMBURSEMENTS	2,267	12,446	0	0
MEIJER LOAN PROCEEDS	0	1,700,000	0	0
COUNTY 50%, WINDSOR ENGIN./ROW	0	0	459,780	283,940
TRANS. ED FUND, COLO. IMPR.	200,000	0	0	0
PRESERV. COUNCIL GRANT	0	0	0	10,000
TRANSFER ED FUND, FLA. AVE. IMPR.	0	0	0	300,000
SCOTTSWOOD AREA ASSESSMENT	2,315	30,500	0	0
CARLE PAYMENT/ORCHARD IMPR.	0	40,000	0	0
TRANS. GEN. FUND, NON-RECURRING	0	357,264	0	0
TRANSFER FROM GEN. FUND, REGULAR	501,950	818,500	875,800	704,890
TOTAL REVENUES	\$1,109,518	\$3,209,039	\$2,062,520	\$1,417,760
EXPENDITURES (SEE BELOW)	\$1,496,929	\$3,262,665	\$3,322,790	\$2,147,430
FUND BAL., END YEAR	\$2,205,224	\$2,151,598	\$891,328	\$161,658

**CAPITAL REPLACEMENT AND IMPROVEMENT FUND
EXPENDITURE DETAILS DETAIL**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
BONEYARD/BRIDGES MAINT.	\$20,413	\$20,448	\$57,310	\$13,000
MISC. SIGNAL MAINTENANCE	15,000	10,854	46,530	15,000
FIRE STA. SIGNALS, GRANT	35,959	60,856	9,040	0
MEIJER WINDSOR IMPR.	0	1,800,000	0	0
MISC. STORM SEWER REPAIRS	126,048	171,190	125,000	140,000
PAVEMENT MAINTENANCE	415,830	81,414	550,970	55,000
C.D. "HOME" CAP. IMPR. TRANSFER	38,588	46,632	58,240	61,150
STREET LIGHTING REPL.	0	97,719	376,290	0
CAMPUS AREA TRANS. STUDY	0	0	15,000	0
ST. JOE DRAINAGE ASSESSMENT	3,745	0	30,000	20,000
WASHINGTON/HIGHCROSS IMPR.	0	960	0	0
STREET SEAL COATING	100,000	0	280,000	100,000
FLA. AVE. IMPROVEMENT	10,701	0	7,400	900,000
BRADLEY/COLER/LINVIEW STORMS	90	176,880	0	0
BRICK SIDEWALK MAINT.	57,620	44,604	345,550	25,000
COLORADO AVE. IMPR.	129,131	6,034	0	0
ST. LIGHTING REPL., 4B AREA	20,518	0	46,960	0
STONECREEK BIKEPATH	1,500	0	0	0
RACE ST. STORM SEWERS	17,523	0	0	0
STREAM/RAIN GAUGES	36,575	33,489	30,510	35,000
TRANS., ENGINEERING GEN FUND	129,360	137,260	144,120	225,610
WINDSOR RD. DESIGN/ENG., OUTSIDE	78	14,917	365,080	185,000
TRANS., ENGIN. OVERTIME	0	1,500	7,000	7,000
BRIDGE SUPERSTRUCTURE PATCH	0	0	75,000	0
MAIN ST. BIKELANES	0	562	59,440	125,000
BICYCLE USAGE STUDY	9,750	25,250	0	0
SCOTTSWOOD AREA STORM IMPR.	0	27,146	3,350	0
NORTH SHORE DR. IMPROVEMENT	0	0	160,000	0
SUMP PUMP ROW PROGRAM	0	0	50,000	25,000
ORCHARD ST. CONCRETE PATCH	170,000	0	0	0
SAFE SCHOOL ROUTE SIGNS (GRANT)	0	0	85,000	0
WASHINTON ST. IMPR. R.O.W.	0	0	10,000	0
PHILO ROAD IMPR./ LANDSCAPING	0	99,200	357,600	0
HIGHCROSS RD. BIKEPATH	0	1,600	27,400	3,000
DEBT REPAYMENT, PHILO RD (5%, 10 YRS)	0	0	0	59,160
TRANS. CAP IMPR. SUPPL. FUND	158,500	404,150	0	153,510
TOTAL	\$1,496,929	\$3,262,665	\$3,322,790	\$2,147,430

Capital Improvement Funds

CAPITAL IMPROVEMENT SUPPLEMENTARY FUND

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$78,907	\$136,985	\$465,822	\$5,892
REVENUES:				
TRANS. FROM CAP. IMPR. FUND	\$158,500	\$404,150	\$0	\$153,510
DONATION/GRANTS, GREENSCAPES	42,456	3,420	10,000	10,000
AT&T REIMB., LANDSCAPING	0	0	20,000	0
TRANS. H09, LIBRARY HVAC	0	131,150	0	0
STATE GRANT, FIRING RANGE	0	25,000	0	0
DONATION, 1301 WASHINGTON PROP.	0	0	725,000	0
GRANT, UNIV. AVE. STUDY	0	0	162,000	0
OTHER MATCH, UNIV. AVE. STUDY	0	0	14,000	0
REIMB., DAMAGE CITY PROPERTY	1,697	3,071	7,000	7,000
INTEREST	4,004	0	0	0
TOTAL REVENUES	\$206,657	\$566,791	\$938,000	\$170,510
EXPENDITURES (SEE BELOW)	\$148,579	\$237,954	\$1,397,930	\$176,350
FUND BAL., END YEAR	\$136,985	\$465,822	\$5,892	\$52

CAPITAL IMPROVEMENT SUPPLEMENTARY FUND DETAILS

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
GREENSCAPES ENDOWMENT	\$5,428	\$6,327	\$34,780	\$10,000
GREENWAYS TRAILS STUDY, RPC	585	8,574	5,840	5,000
LANDSCAPING, PHILO RD.	5,210	0	5,010	0
TREE PLANTING PROGRAM	11,075	11,057	28,140	18,000
REPL. DAMAGED TREES	1,697	0	14,000	7,000
OUTSIDE TREE TRIMMING	30,000	30,000	30,000	30,000
MISC. STUDIES, APPRAISALS	757	0	60,140	7,350
N. ENTRANCE IMPR., CITY HALL	0	22,751	0	0
PUBLIC FACILITY REHAB.	36,515	47,289	35,660	30,000
GIS PROF. SERVICES, RPC	27,961	31,872	35,590	35,000
GIS OVERHEAD PHOTOS, NON-REC.	0	0	8,110	0
HUNA/WUNA SIGNS	0	0	920	0
UNDER CANOPY ARBOR BROCHURE	29,351	1,218	0	0
CONTRACTUAL, TREE INVENTORY	0	0	45,350	13,500
DOWNTOWN LANDSCAPE/ART	0	275	15,000	15,000
FIRING RANGE IMPR.	0	57,160	5,840	0
REMODEL, 2 FIRE SUBSTATIONS	0	9,243	115,750	0
UPGRADE, FIRE KNOXBOX PROG.	0	6,088	0	0
POLICE IMPOUND LOT RELOCATION	0	0	0	5,500
CITY BLDG. SECURITY STUDY	0	6,100	0	0
VALUE, WASH. PROPERTY DONATED	0	0	728,300	0
CITY BUILDING HVAC SOFTWARE	0	0	8,000	0
LANDSCAPINT, AT&T BOXES	0	0	20,000	0
UPGRADE EMERG. SIREN SYSTEM	0	0	21,500	0
UNIV. AVE. STUDY (GRANT)	0	0	180,000	0
TOTAL	\$148,579	\$237,954	\$1,397,930	\$176,350

BUILDING RESERVE FUND

	ACTUAL 2006-07	ACTUAL 2007-08	PROJ. 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$20,072	\$20,072	\$20,072	\$0
EXPENSES:				
PW FACILITY STUDY	\$0	\$0	\$20,072	\$0
TOTAL EXPENSES	\$0	\$0	\$20,072	\$0
FUND BAL., END YEAR	\$20,072	\$20,072	\$0	\$0

RESERVE FUNDS

The City of Urbana maintains certain funds in which monies are accumulated and allocated for certain future specific purposes or contingencies. A description of these funds and financial summaries follows:

- **General Reserve** - a reserve to provide stability in delivering services or in raising revenues when fluctuations are occurring in the City's financial situation. This fund is also used to pay for certain large non-recurring expenses, such as the landfill remediation project. This fund previously was titled the "Tax Stabilization Fund".
- **Economic Development Reserve** - established in 1988, with the proceeds of the sale of property to the University of Illinois, in conjunction with the Beckman project. Monies in this fund are designated for revenue enhancing economic development activities, where the investment will normally be repaid in 5 years or less. Interest earned is used for downtown renovation loans and other small economic development activities. With the Jumer's bonds being refinanced and the City being removed from guarantee obligations, the balance in the UDAG fund was transferred to this fund. Also reported in this fund are the revenues and costs for the city's property tax incentive program for new single-family home construction and revenues from the sale of property and right of way to the University in the north campus area.

Reserve Funds

**FINANCIAL SUMMARY
GENERAL RESERVE (FORMERLY TAX STABILIZATION) FUND**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJ. 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$494,450	\$ 804,395	\$ 776,447	\$ 427,113
REVENUES:				
INTEREST	\$16,927	\$30,378	\$30,000	\$15,000
UI PAYMENT, LANDFILL	24,632	0	2,466	0
TRANSFER, GEN. FUND NON-RECURRING	633,516	24,895	0	200,000
METCAD REBATE (NON-RECURRING)	0	0	0	40,680
TOTAL REVENUES	\$675,075	\$55,273	\$32,466	\$255,680
EXPENDITURES:				
POLICE REVIEW BOARD TRAINING	0	2,468	0	0
OUTSIDE LEGAL COSTS	161,344	0	0	0
FIRE CAPTAIN TESTING, ONE-TIME	0	0	15,000	5,000
CONSULTANT, POWER CO, RATE INCREASE	0	0	38,725	0
LANDFILL MITIGATION	109,703	0	2,850	0
TRANSFER, PUBLIC ARTS FUND	0	0	5,000	5,000
CONSULT., WATER CO. RATE INCREASE	865	0	39,025	0
PURCHASE R.O.W., FUTURE OLYMPIA DRIVE	0	0	100,000	0
ZIP CAR SHARING PROGRAM	0	0	30,000	30,000
MEIJER NOISE ABATEMENT	0	0	9,200	0
CONTRACTUAL, GRANTS WRITING	0	0	0	5,000
DIESEL EXTRACTION SYSTEMS, FIRE BAYS	0	0	0	25,000
DISABILITY ACCESS, CITY BLDG.	11,669	0	0	0
EMPLOYEE SEVERANCE BENEFITS	63,971	0	142,000	0
OH DOORS/ROOF REHAB.	17,578	80,753	0	0
TOTAL EXPENDITURES	\$365,130	\$83,221	\$381,800	\$70,000
FUND BAL., END YEAR:				
RESERVED, LIBRARY CARLE INT.	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
UNRESERVED	\$ 754,395	\$ 726,447	\$ 377,113	\$ 562,793

ECONOMIC DEVELOPMENT RESERVE

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
FUND BAL., BEG. YEAR	\$1,911,643	\$1,253,885	\$981,424	\$499,741
REVENUES:				
INTEREST	\$78,723	\$50,671	\$28,000	\$28,000
STATE GRANT, MARKET PROMOTION	0	4,000	0	7,500
BIRTHDAY EVENT SALES/DONATIONS	0	5,933	2,500	0
HOUSE DEMOLITION RECOVERIES	0	0	17,000	17,000
REIMB., WATER CO. CONSULTANT	16,500	0	0	0
STATE GRANT, RT. 130 PLANNING	71,937	0	0	0
REPAYMENT GEN. FUND, CENSUS COSTS	0	0	164,954	0
STATE GRANT, HISTORICAL BROCHURE	200	1,198	0	0
FARMER'S MARKET FEES	45,010	48,409	49,000	50,000
TOTAL REVENUES	\$212,370	\$110,211	\$261,454	\$102,500
EXPENDITURES:				
RETAIL DEV. INCENTIVE LOANS	\$24,501	\$0	\$24,000	\$24,000
RETAIL DEV. PROGRAM COSTS	1,300	4,113	33,329	10,000
OPTIONS, TITLES, MARKETING	2,190	8,522	7,801	5,000
175TH BIRTHDAY CELEBRATION	0	8,054	8,950	0
RT. 130 PLANNING (GRANT)	71,937	0	0	0
HOUSE DEMOLITIONS	0	0	98,543	17,000
SISTER CITIES COSTS	0	395	0	0
LOAN CAP. IMPR, COL. AVE./FLA. AVE.	200,000	0	0	300,000
TRANSFER GEN. FOR UBA	53,634	54,103	0	0
CONSULTANT, WATER CO. SYSTEM	37,854	5,856	4,624	0
BERINGER AGREEMENT REBATES	30,679	32,937	42,000	42,000
DEVELOPER'S ROUNTABLE	1,376	2,159	2,000	2,000
PRINTING, ROYER HIST. BROCHURE	0	1,381	330	0
RPC, VISIONING (BIG,ALL,SMALL)	15,000	15,000	0	0
HISTORICAL ARTS CONTEST	357	0	0	0
FARMER'S MARKET COSTS	40,062	35,350	74,000	57,500
BUILD URBANA REBATES COSTS	41,238	34,367	60,000	60,000
METROZONE INCENTIVE COSTS	0	0	367,560	0
KMART SITE DEMO. COSTS	285,000	0	0	0
PRAIRIE WINDS REIMB., STREET	65,000	0	0	0
HISTORICAL PRES. PLAQUE PROGRAM	0	0	0	5,000
SPECIAL CENSUS COSTS	0	164,954	0	0
SUNNYCREST LOAN PROGRAM	0	15,481	20,000	20,000
TOTAL EXPENDITURES	\$870,128	\$382,672	\$743,137	\$542,500
FUND BAL., END YEAR, RESERVED FOR				
ECONOMIC DEVELOPMENT PROJECTS	\$1,253,885	\$981,424	\$499,741	\$59,741

Reserve Funds

MEIJER REPAYMENT FUND

	ACTUAL	ACTUAL	PROJ.	BUDGET
	2006-07	2007-08	2008-09	2009-10
FUND BAL., BEG. YEAR	\$0	\$0	\$138,664	\$138,664
REVENUES:				
TRANSFER, GEN. FUND	0	138,664	572,144	1,005,624
EXPENSES:				
MEIJER PAYMENT	0	0	572,144	1,144,288
TOTAL EXPENSES	\$0	\$0	\$572,144	\$1,144,288
FUND BAL., END YEAR	\$0	\$138,664	\$138,664	\$0

PENSION FUNDS

The City and its employees are required by State law to participate in three employee pension programs:

- **Illinois Municipal Retirement Fund (IMRF)** - All employees except sworn police and fire personnel that meet certain minimum hourly standards must participate in the IMRF. Benefit provisions and funding requirements are established by State statute. Employees are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system. Administration of assets and benefit payments are performed by the IMRF Board, which is made up of elected representatives of all the local governments in Illinois. Currently, 52% of the City's employees participate in the I.M.R.F. plan.
- **Police Pension Fund** - Sworn police personnel participate in the Police Pension Fund. Benefit provisions and funding requirements are established by State statute. Police officers are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Police Pension Board, which is made up of elected representatives of active and retired officers and 2 City appointees. The City Comptroller serves as Fund Treasurer. Currently, 23% of the City's employees participate in this pension plan.
- **Firemen's Pension Fund** - Sworn fire personnel participate in the Firemen's Pension Fund. Benefit provisions and funding requirements are established by State statute. Firefighters are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Firemen's Pension Board, which is made up of elected representatives of active and retired firefighters and 2 City appointees. The City Comptroller serves as the Fund Treasurer. Currently, 20% of the City's employees participate in this pension plan.

Pension Funds

**IMRF
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	EST. 2008-09	BUDGET 2009-10	% CHG.
CASH BAL., BEG. YEAR	\$0	\$0	\$0	\$2,006	
REVENUES:					
TRANSFER, GEN. FUND	\$1,080,830	\$1,142,709	\$1,328,600	\$1,418,664	
TRANSFER, LIBRARY	263,950	267,458	280,570	309,470	
C.D.B.G. FUND	23,760	21,585	18,647	24,570	
PEG, CATV FUND	8,620	9,140	9,510	14,620	
VARIOUS CD FUNDS	24,320	19,554	23,350	24,090	
TIF FUNDS	12,280	12,449	15,822	22,250	
WORK. COMP. FUND	15,190	11,824	16,750	18,420	
RECYCLING FUND	4,370	5,570	6,840	7,460	
L.R.C.	26,340	27,920	29,040	39,850	
CENSUS (j18)	0	3,045	-	-	
REIMB., U/I FIRE	14,900	7,621	16,430	18,070	
A.R.M.S. FUND	8,200	8,690	9,040	13,150	
EQ. SERVICES FUND	36,330	36,930	40,050	55,060	
M.V.P.S. FUND	19,910	21,100	21,940	28,170	
TOTAL REVENUES	\$1,539,000	\$1,595,595	\$1,816,589	\$1,993,844	9.8%
EXPENSES:					
I.M.R.F. PAYMENTS	\$1,535,300	\$1,592,858	\$1,810,773	\$1,991,850	10.0%
SECTION 125 ADMIN.	\$3,700	\$2,737	\$3,810	\$4,000	
TOTAL EXPENSES	\$1,539,000	\$1,595,595	\$1,814,583	\$1,995,850	10.0%
FUND BAL., END YEAR	\$0	\$0	\$2,006	\$0	

**POLICE PENSION FUND
FINANCIAL SUMMARY**

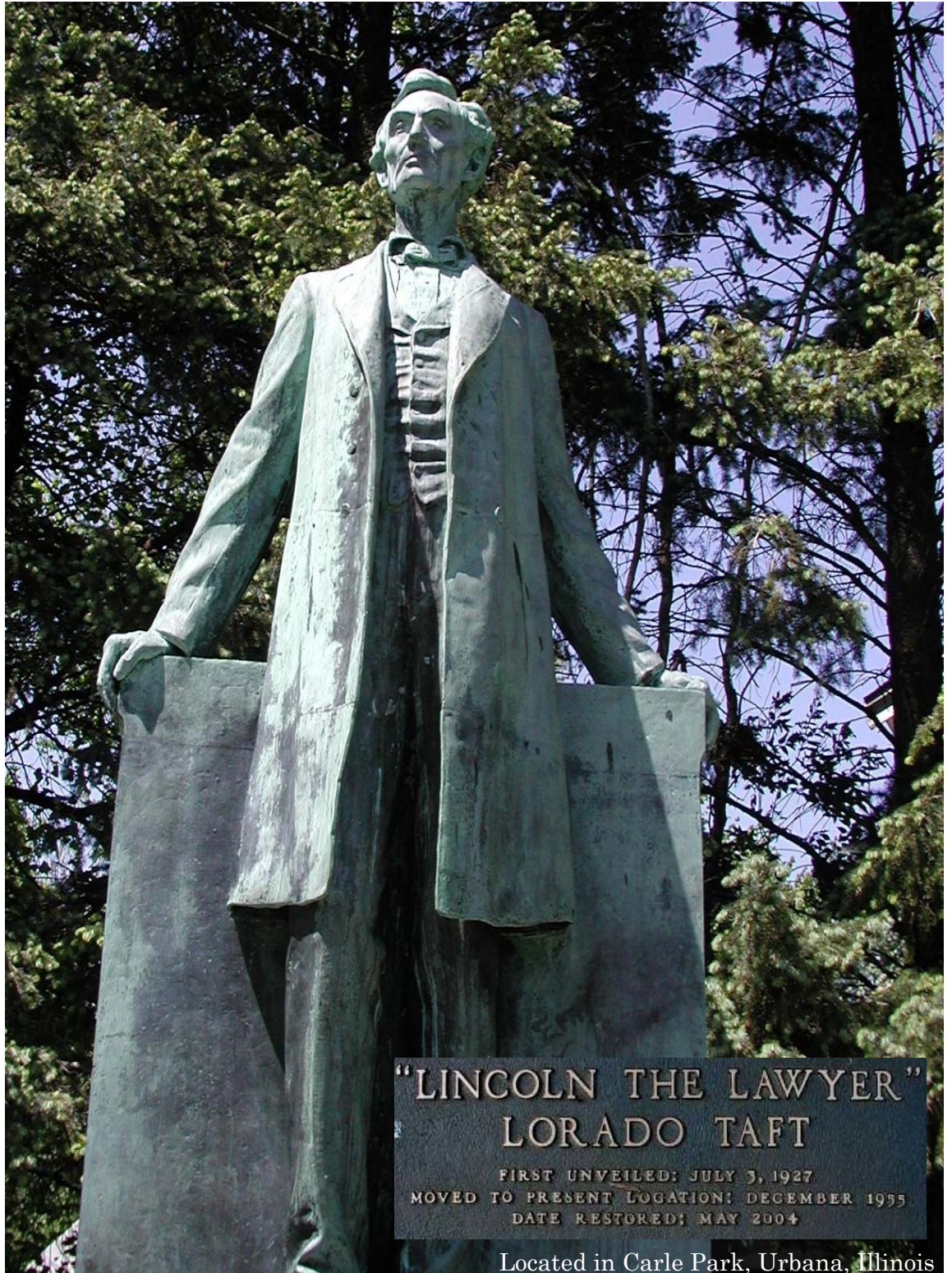
	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10	% CHG.
REVENUES:					
TRANS. GEN. FUND/PROPERTY TAX	\$1,477,090	\$1,639,480	\$1,568,450	\$1,803,720	15.0%
STATE REPLACEMENT TAX	41,000	41,000	41,000	41,000	
TOTAL REVENUES	\$1,518,090	\$1,680,480	\$1,609,450	\$1,844,720	
PAYMENT TO PENSION BOARD	\$1,518,090	\$1,680,480	\$1,609,450	\$1,844,720	14.6%

**FIRE PENSION FUND
FINANCIAL SUMMARY**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10	% CHG.
REVENUES:					
PROPERTY TAX	\$931,570	\$909,372	\$1,202,470	\$1,382,880	15.0%
STATE REPLACEMENT TAX	52,000	52,000	52,000	52,000	
TOTAL REVENUES	\$983,570	\$961,372	\$1,254,470	\$1,434,880	
PAYMENT TO PENSION BOARD	\$983,570	\$961,372	\$1,254,470	\$1,434,880	14.4%



City of
Urbana,
Illinois
1833 - 2009



Fiscal Year 2009-2010

Annual Budget

Supplementary
Expenditure Report



City of Urbana Budget Fiscal Year 2009-2010

Supplementary Expenditure Report

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CITY COUNCIL

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	PROPOSED 2009-10	% CHG.
100					
COUNCIL MEMBERS (7)	\$35,000	\$35,000	\$35,750	\$39,490	10.5%
FICA/MEDICARE COST	0	0	0	3,020	
TOTAL	\$35,000	\$35,000	\$35,750	\$42,510	18.9%
200					
BOOKS & PERIODICALS	\$0	\$0	\$350	\$350	
OFFICE SUPPLIES	228	30	250	250	
MISC. SUPPLIES	80	0	150	150	
TOTAL	\$308	\$30	\$750	\$750	0.0%
300					
TRAVEL AND CONFERENCE	\$1,815	\$4,872	\$8,400	\$8,400	
TELEPHONE/POSTAGE	0	0	800	800	
SPECIAL CONTRACTUAL ASST.	0	2,046	100	100	
TOTAL	\$1,815	\$6,918	\$9,300	\$9,300	0.0%
DEPARTMENT TOTAL	\$37,123	\$41,948	\$45,800	\$52,560	14.8%

Supplementary Expenditure Report

EXECUTIVE DEPARTMENT BUDGET ANALYSIS

	08-09	09-10	diff.	%
100'S	\$ 1,107,832	\$ 1,144,200	\$ 36,368	3.3%
200'S	24,790	25,010	220	0.9%
300'S	309,840	314,890	5,050	1.6%
SUBTOTAL	1,442,462	1,484,100	41,638	2.9%
400'S	8,140	8,470	330	4.1%
TOTAL	\$ 1,450,602	\$ 1,492,570	\$ 41,968	2.9%
PERSONNEL:				
SALARIES	\$ 831,892	\$ 861,000	\$ 29,108	3.5%
LONGEVITY PAY	6,760	7,430	670	9.9%
EMPL. INS.	110,260	102,340	(7,920)	-7.2%
EMPL. PENSION	158,920	173,430	14,510	9.1%
SUBTOTAL	\$ 1,107,832	\$ 1,144,200	\$ 36,368	3.3%
SUPPLIES:				
OTHER	\$ 22,550	\$ 22,550	\$ -	0.0%
LEGAL BOOKS/PERIODICALS	-	-	-	#DIV/0!
C.P.R.B.	-	-	-	
STD. CHARGES	2,240	2,460	220	9.8%
SUBTOTAL	\$ 24,790	\$ 25,010	\$ 220	0.9%
CONTRACTUAL:				
STD. CHARGES	\$ 45,520	\$ 46,010	\$ 490	1.1%
VEH. SERVICE	5,800	5,800	-	0.0%
OUTSIDE LEGAL SERVICES	-	-	-	
LEGISLATIVE CONSULTANT	-	-	-	
C.P.R.B.	-	-	-	
OTHER	258,520	263,080	4,560	1.8%
SUBTOTAL	\$ 309,840	\$ 314,890	\$ 5,050	1.6%

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION
OFFICE OF THE MAYOR**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
MAYOR	\$49,834	\$49,837	\$51,070	\$56,700	
ADMIN. ASSISTANT II (.5)	19,302	19,935	20,660	21,390	
TEMPORARY SECRETARY	0	0	2,130	2,200	
LONGEVITY PAY	0	375	600	860	
EMPLOYEE INSURANCE	3,930	4,904	4,510	10,970	
EMPLOYEE PENSION	12,710	23,416	15,460	16,120	
TOTAL 100	\$85,776	\$98,467	\$94,430	\$108,240	14.6%
200					
BOOKS & PERIODICALS	\$0	\$0	\$100	\$100	
OFFICE SUPPLIES	366	384	400	400	
TOTAL 200	\$366	\$384	\$500	\$500	0.0%
300					
DUES & SUBSCRIPTIONS	\$4,543	\$5,391	\$6,000	\$6,000	
TRAVEL AND CONFERENCE	6,666	8,603	8,000	8,000	
C-U HUMANITARIAN AWARD	1,200	1,200	1,200	1,200	
VEHICLE SERVICES	1,330	1,425	2,200	2,200	
LEGISLATIVE CONSULTANT	12,000	12,000	0	0	
CITY INSURANCE	2,920	3,060	3,210	3,370	
TRANSFER, WORKER'S COMP.	150	160	170	180	
TELEPHONE	891	850	1,300	1,090	
COPIER LEASE & MAINT.	2,555	2,054	2,380	2,620	
CITY COMPUTERIZATION	6,930	7,205	7,410	7,710	
TOTAL 300	\$39,185	\$41,948	\$31,870	\$32,370	1.6%
400					
VEH. REPL. CHARGE	\$3,590	\$3,910	\$4,070	\$4,230	3.9%
PROGRAM TOTAL	\$128,917	\$144,709	\$130,870	\$145,340	11.1%

Supplementary Expenditure Report

EXECUTIVE DEPARTMENT ADMINISTRATION DIVISION OFFICE OF THE A.O.

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
ADMIN. OFFICER	\$121,591	\$0	\$100,000	\$103,500	
ADMIN. ASSISTANT II	41,618	42,968	44,538	46,100	
EXECUTIVE ASST. (.75 TO 1)	5,263	24,945	41,601	39,150	
OVERTIME	0	0	500	520	
LONGEVITY PAY	0	860	1,340	1,840	
EMPLOYEE INSURANCE	16,681	15,933	21,770	21,920	
EMPLOYEE PENSION	32,653	22,958	36,800	38,220	
TOTAL 100	\$217,806	\$107,664	\$246,549	\$251,250	1.9%
200					
BOOKS & PERIODICALS	\$0	\$0	\$100	\$100	
OFFICE SUPPLIES	366	391	400	400	
COPIER SUPPLIES	1,452	1,790	2,240	2,460	
TOTAL 200	\$1,818	\$2,181	\$2,740	\$2,960	8.0%
300					
DUES & SUBSCRIPTIONS	\$2,270	\$0	\$2,000	\$2,000	
CELLUAR/PAGING SERV.	666	232	1,000	1,000	
TRAVEL AND CONFERENCE	3,333	270	2,000	2,000	
VEHICLE SERVICES	2,662	929	3,600	3,600	
PRINTING SERVICES	128	83	500	500	
HEARINGS & ARBITRATIONS	0	0	4,500	4,500	
SPECIAL COUNSEL	2,600	8,556	8,780	8,780	
CITY INSURANCE	2,920	3,070	3,220	3,380	
TRANSFER, WORKER'S COMP.	160	170	180	190	
TELEPHONE	891	850	1,310	1,100	
COPIER LEASE & MAINT.	2,554	2,054	2,390	2,630	
CITY COMPUTERIZATION	6,930	7,205	7,430	7,720	
EMPLOYEE PROGRAMS	3,072	6,257	8,530	8,530	
TOTAL 300	\$28,186	\$29,676	\$45,440	\$45,930	1.1%
400					
VEH. REPL. CHARGE	\$3,740	\$3,910	\$4,070	\$4,240	4.2%
PROGRAM TOTAL	\$251,550	\$143,431	\$298,799	\$304,380	1.9%

**EXECUTIVE DEPARTMENT
LEGAL DIVISION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
CITY ATTORNEY	\$99,826	\$79,119	\$91,802	\$95,020	
ASST. CITY ATTORNEY	28,220	71,987	76,123	78,800	
ASST. CITY ATTORNEY	0	0	70,365	72,820	
ADMIN. ASSISTANT II (2)	55,901	72,567	78,746	81,480	
PART-TIME CLERICAL	19,579	177	3,080	3,190	
OVERTIME	732	0	260	270	
EMPLOYEE INSURANCE	19,111	37,426	47,210	36,550	
EMPLOYEE PENSION	33,466	50,423	58,070	66,320	
TOTAL 100	\$256,835	\$311,699	\$425,656	\$434,450	2.1%
200					
BOOKS & PERIODICALS	\$14,427	\$14,305	\$17,000	\$17,000	
OFFICE SUPPLIES	2,058	1,739	2,300	2,300	
TOTAL 200	\$16,485	\$16,044	\$19,300	\$19,300	0.0%
300					
DUES & SUBSCRIPTIONS	\$2,825	\$9,890	\$6,500	\$6,500	
TRAVEL AND CONFERENCE	1,658	2,297	5,000	5,000	
CODIFICATION	2,881	2,421	0	0	
RECORDER'S ON-LINE SERVICE	1,688	1,500	1,800	1,800	
PROF. LEGAL SERVICES	3,537	38,070	19,580	23,000	
PROF. LEGAL SERVICES (JW)	72,000	72,000	75,420	76,560	
CITY INSURANCE	4,100	4,310	4,530	4,760	
TRANSFER, WORKER'S COMP.	250	270	280	290	
CITY TELEPHONE	1,782	1,700	2,610	2,190	
TOTAL 300	\$90,721	\$132,458	\$115,720	\$120,100	3.8%
DIVISION TOTAL	\$364,041	\$460,201	\$560,676	\$573,850	2.3%

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EXECUTIVE DEPARTMENT HUMAN RELATIONS DIVISION

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
HUMAN RELATIONS OFFICER	\$34,649	\$61,697	\$68,605	\$70,850	
ADMIN. ASSISTANT II (.5)	19,302	19,935	20,660	21,390	
LONGEVITY PAY	0	391	620	860	
EMPLOYEE INSURANCE	10,177	12,469	15,730	10,970	
EMPLOYEE PENSION	14,139	14,219	16,830	18,620	
TOTAL 100	\$78,267	\$108,711	\$122,445	\$122,690	0.2%
200					
BOOKS & PERIODICALS	\$30	\$39	\$150	\$150	
BOOKS, COMMISSION BUDGET	0	0	200	200	
MEETING EXPENSES, COMM.	0	97	150	150	
OFFICE SUPPLIES	292	302	200	200	
TOTAL 200	\$322	\$438	\$700	\$700	0.0%
300					
DUES & SUBSCRIPTIONS	\$100	\$0	\$490	\$490	
TRAVEL AND CONFERENCE	980	1,988	2,010	2,010	
COMMISSION TRAINING	200	230	1,000	1,000	
TRAINING, COMMISSION BUDGET	870	116	2,000	2,000	
H/R HEARING OFFICER	14,991	7,327	10,000	10,000	
M.L. KING SPEAKERS/GRANTS	1,426	355	1,500	1,500	
GRANTS, COMMISSION BUDGET	0	0	1,200	1,200	
COMM. ED., COMMISSION BUDGET	949	314	1,500	1,500	
PRINTING SERVICES	59	33	100	100	
PRINTING, COMMISSION BUDGET	0	322	400	400	
CITY INSURANCE	1,370	1,440	1,510	1,590	
TRANSFER, WORKER'S COMP.	160	170	180	190	
CITY TELEPHONE	765	729	1,120	940	
TOTAL 300	\$21,870	\$13,024	\$23,010	\$22,920	-0.4%
PROGRAM TOTAL	\$100,459	\$122,173	\$146,155	\$146,310	0.1%

**EXECUTIVE DEPARTMENT
HUMAN RELATIONS DIVISION
CIVILIAN POLICE REVIEW BOARD**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
200					
BOOKS & PERIODICALS	\$0	\$0	\$150	\$150	
BOARD MEETING SUPPLIES	0	0	200	200	
TOTAL 200	\$0	\$0	\$350	\$350	N/A
300					
DUES & SUBSCRIPTIONS	\$0	\$0	\$300	\$300	
TRAVEL AND TRAINING	0	0	5,500	5,500	
POSTAGE AND PRINTING/OUTREACH	0	0	500	500	
CONTINUING EDUCATION	0	0	1,000	1,000	
POSTAGE & PRINTING/BROCHURES	0	0	500	500	
TOTAL 300	\$0	\$0	\$7,800	\$7,800	N/A
PROGRAM TOTAL	\$0	\$0	\$8,150	\$8,150	N/A

Supplementary Expenditure Report

EXECUTIVE DEPARTMENT HUMAN RESOURCES DIVISION

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
HUMAN RESOURCES MANAGER	\$68,197	\$70,365	\$72,937	\$75,490	
BENEFITS COORDINATOR	34,300	39,767	41,313	42,750	
ASST. HUMAN RESOURCES MGR.	43,037	44,443	46,072	47,670	
SEVERANCE PAY	21,239	0	0	0	
PART-TIME	0	184	310	320	
CIVIL SERVICE COMMISSIONERS	240	240	400	410	
OVERTIME	0	0	120	120	
LONGEVITY PAY	0	3,036	4,800	4,730	
EMPLOYEE INSURANCE	15,293	16,676	21,040	21,930	
EMPLOYEE PENSION	27,085	27,581	31,760	34,150	
TOTAL	\$209,391	\$202,292	\$218,752	\$227,570	4.0%
200					
BOOKS & PERIODICALS	\$3	\$10	\$400	\$400	
OFFICE SUPPLIES	697	764	800	800	
TOTAL	\$700	\$774	\$1,200	\$1,200	0.0%
300					
DUES & SUBSCRIPTIONS	\$200	\$0	\$1,180	\$1,180	
TRAVEL AND CONFERENCE	992	2,089	2,940	2,940	
TRAVEL, RECRUITMENT	417	1,370	3,580	3,580	
TRAINING AND EDUCATION	2,563	2,920	3,500	3,500	
PHYSICAL EXAMINATIONS	23,103	20,579	17,000	17,000	
EMPL. DRUG TESTING PROG.	954	1,264	3,000	3,000	
AUTOMATED TRACKING SYSTEM	0	750	4,500	4,500	
PROF. SERVICES, EXAMS	6,832	2,567	9,070	9,070	
CLERICAL JOB AUDIT	0	8,750	0	0	
EDUCATIONAL REIMBURSEMENTS	3,683	1,380	5,000	5,000	
EMPLOYEE ASSISTANCE PROG.	4,032	6,415	7,530	7,530	
PRINTING SERVICES	914	845	1,170	1,170	
ADVERTISING, RECRUITMENT	13,490	13,566	21,120	21,120	
IPELRA SALARY SURVEY	56	0	120	120	
CITY INSURANCE	3,160	3,320	3,490	3,670	
TRANSFER, WORKER'S COMP.	170	180	190	200	
CITY TELEPHONE	1,782	1,700	2,610	2,190	
TOTAL	\$62,348	\$67,695	\$86,000	\$85,770	-0.3%
DIVISION TOTAL	\$272,439	\$270,761	\$305,952	\$314,540	2.8%

**FINANCE DEPARTMENT
BUDGET ANALYSIS**

	08-09	09-10	DIFF	%
SALARIES	1,063,825	1,126,220	62,395	5.9%
SUPPLIES	52,360	52,580	220	0.4%
CONTRACTUAL	212,170	214,410	2,240	1.1%
SUBTOTAL	1,328,355	1,393,210	64,855	4.9%
 VEH. & EQ. REPL.	 26,940	 28,020	 1,080	 4.0%
TOTAL	1,355,295	1,421,230	65,935	4.9%
 PERSONNEL:				
SALARIES	\$ 790,305	\$ 820,180	\$ 29,875	3.8%
LONGEVITY PAY	20,590	27,560	6,970	33.9%
EMPL. INSURANCE	97,850	109,650	11,800	12.1%
EMPL. PENSION	155,080	168,830	13,750	8.9%
SUBTOTAL	\$ 1,063,825	\$ 1,126,220	\$ 62,395	5.9%
 SUPPLIES:				
OTHER	\$ 50,120	\$ 50,120	\$ -	0.0%
STD. CHARGES	2,240	2,460	220	9.8%
SUBTOTAL	\$ 52,360	\$ 52,580	\$ 220	0.4%
 CONTRACTUAL:				
STD. CHARGES	\$ 76,030	\$ 78,270	2,240	2.9%
VEH. SERVICE	5,500	5,500	-	0.0%
CITY AUDITING	36,540	36,540	-	0.0%
LIBRARY DOC. PROJ.	1,550	1,550	-	0.0%
OTHER	92,550	92,550	-	0.0%
SUBTOTAL	\$ 212,170	\$ 214,410	\$ 2,240	1.1%

Supplementary Expenditure Report

FINANCE DEPARTMENT ADMINISTRATION PROGRAM

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
COMPTROLLER	\$106,920	\$109,945	\$113,976	\$117,960	
ADMIN. ASSISTANT I (.5)	15,760	16,204	16,801	17,390	
LONGEVITY PAY	0	2,158	3,580	5,240	
EMPLOYEE INSURANCE	8,130	8,158	10,290	10,970	
EMPLOYEE PENSION	23,690	23,219	27,000	28,120	
TOTAL 100	\$154,500	\$159,684	\$171,647	\$179,680	4.7%
200					
BOOKS & PERIODICALS	\$200	\$0	\$200	\$200	
OFFICE SUPPLIES	3,800	3,243	3,800	3,800	
COPIER SUPPLIES	1,630	1,790	2,240	2,460	
TOTAL 200	\$5,630	\$5,033	\$6,240	\$6,460	3.5%
300					
DUES & SUBSCRIPTIONS	\$1,800	\$1,660	\$1,800	\$1,800	
CELLUAR/PAGING SERVICES	410	265	410	410	
TRAVEL AND CONFERENCE	2,500	1,128	2,500	2,500	
VEHICLE SERVICE	2,730	2,954	3,000	3,000	
AUDITING	34,540	36,690	36,540	36,540	
REAL ESTATE TAXES	1,000	243	1,000	1,000	
CITY INSURANCE	3,230	3,390	3,560	3,740	
TRANSFER, WORKER'S COMP.	190	200	210	220	
TELEPHONE	1,460	939	1,460	1,230	
COPIER LEASE & MAINT.	3,280	2,634	3,060	3,370	
CITY COMPUTERIZATION	47,370	48,486	50,750	52,780	
TOTAL 300	\$98,510	\$98,589	\$104,290	\$106,590	2.2%
400					
VEH. REPL. CHARGE	\$24,780	\$25,900	\$26,940	\$28,020	4.0%
PROGRAM TOTAL	\$283,420	\$289,206	\$309,117	\$320,750	3.8%

**FINANCE DEPARTMENT
PARKING, PERMITS AND REVENUE COLLECTION PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
OFFICE SUPERVISOR	\$59,930	\$61,614	\$63,895	\$66,100	
ADMIN. ASSISTANT I (.5)	15,760	16,204	16,791	17,390	
CLERK CASHIER (2)	67,850	73,007	74,008	76,660	
PART-TIME	1,700	970	1,810	1,870	
LONGEVITY PAY	0	2,643	4,270	6,230	
EMPLOYEE INSURANCE	19,000	19,061	24,040	25,580	
EMPLOYEE PENSION	27,610	25,529	29,680	33,650	
TOTAL 100	\$191,850	\$199,028	\$214,494	\$227,480	6.1%
200					
PARKING TICKETS	\$3,900	\$3,811	\$4,100	\$4,100	
COMPUTER TICKET SUPPLIES	2,500	1,132	2,300	2,300	
LICENSE SUPPLIES	7,100	2,828	7,100	7,100	
TOTAL 200	\$13,500	\$7,771	\$13,500	\$13,500	0.0%
300					
TRAINING AND EDUCATION	\$2,000	\$2,496	\$2,000	\$2,000	
SPECIAL MAILER PRINTING	4,290	3,546	5,190	5,190	
PRINTING, PARKING BROCHURE	900	1,020	1,000	1,000	
VEHICLE SERVICES	2,270	1,882	2,500	2,500	
RSVP TICKET HEARINGS	220	200	220	220	
VEHICLE REGISTRATIONS TAPES	1,500	1,369	1,500	1,500	
CREDIT CARD EXPENSE	3,900	7,549	8,000	8,000	
STATE BACKGROUND EXPENSE	2,000	1,410	2,000	2,000	
CITY INSURANCE	2,980	3,130	3,290	3,460	
TRANSFER, WORKER'S COMP.	230	250	260	270	
CITY TELEPHONE	1,460	951	1,460	1,230	
TOTAL 300	\$21,750	\$23,803	\$27,420	\$27,370	-0.2%
PROGRAM TOTAL	\$227,100	\$230,602	\$255,414	\$268,350	5.1%

Supplementary Expenditure Report

FINANCE DEPARTMENT FINANCIAL SERVICES PROGRAM

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
ACCOUNTING SUPERVISOR	\$60,080	\$61,801	\$64,045	\$66,310	
ACCOUNT CLERK II	35,470	37,782	41,145	42,600	
ACCOUNT CLERK I	29,720	30,878	31,668	34,780	
OVERTIME	2,910	2	3,100	3,210	
LONGEVITY PAY	0	1,955	3,160	4,360	
EMPLOYEE INSURANCE	16,290	16,341	20,610	21,930	
EMPLOYEE PENSION	24,750	24,268	28,220	30,250	
TOTAL 100	\$169,220	\$173,027	\$191,948	\$203,440	6.0%
200					
GENERAL CITY SUPPLIES	\$13,200	\$9,074	\$13,200	\$13,200	
COMPUTER SUPPLIES	19,420	21,881	19,420	19,420	
TOTAL 200	\$32,620	\$30,955	\$32,620	\$32,620	0.0%
300					
TRAINING AND EDUCATION	\$2,000	\$896	\$2,000	\$2,000	
SHREDDER SERVICES	1,000	324	1,000	1,000	
GENERAL CITY POSTAGE	50,900	36,731	50,900	50,900	
OFFICE EQ. MAINTENANCE	6,000	3,545	6,000	6,000	
CITY INSURANCE	3,850	4,040	4,240	4,450	
TRANSFER, WORKER'S COMP.	170	180	190	200	
CITY TELEPHONE	1,460	951	1,460	1,230	
TOTAL 300	\$65,380	\$46,667	\$65,790	\$65,780	0.0%
PROGRAM TOTAL	\$267,220	\$250,649	\$290,358	\$301,840	4.0%

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2006-07	2007-08	2008-09	2009-10	
100					
INFO. SERVICES MANAGER	\$84,650	\$87,058	\$90,209	\$93,400	
P.C. ANALYST/NETWORK COORD.	53,670	55,211	57,219	59,240	
COMPUTER SYSTEMS PROG. II	55,430	56,999	59,063	61,150	
COMPUTER SYSTEMS SPEC.	35,470	36,482	37,802	39,150	
DOCUMENTS PROJ. SPECIALIST	31,520	26,383	33,591	34,780	
WEB DOCUMENTS COORD.	36,000	36,482	37,803	39,140	
COMPUTER SPEC., UPD	35,990	37,300	38,929	40,300	
PART-TIME INTERN	5,280	0	5,620	5,820	
OVERTIME	2,660	2,681	2,830	2,930	
LONGEVITY PAY	0	6,407	9,580	11,730	
EMPLOYEE INSURANCE	33,910	34,020	42,910	51,170	
EMPLOYEE PENSION	61,580	60,363	70,180	76,810	
TOTAL 100	\$436,160	\$439,386	\$485,736	\$515,620	6.2%
300					
DUES AND MEMBERSHIPS	\$300	\$1,195	\$600	\$600	
TRAINING AND EDUCATION	6,430	3,490	6,430	6,430	
DOCUMENT SUPPLIES/MAINT.	1,350	56	1,550	1,550	
DOCUMENT PAYMENT/LIBRARY	7,360	0	0	0	
CITY INSURANCE	3,960	4,160	4,370	4,590	
TRANSFER, WORKER'S COMP.	230	250	260	270	
CITY TELEPHONE	1,460	951	1,460	1,230	
TOTAL 300	\$21,090	\$10,102	\$14,670	\$14,670	0.0%
PROGRAM TOTAL	\$457,250	\$449,488	\$500,406	\$530,290	6.0%

Supplementary Expenditure Report

**CITY CLERK
BUDGET ANALYSIS**

	08-09	09-10	DIFF	%
SALARIES	173,444	182,510	9,066	5.2%
SUPPLIES	2,800	2,880	80	2.9%
CONTRACTUAL	28,150	28,400	250	0.9%
SUBTOTAL	204,394	213,790	9,396	4.6%
VEH. & EQ. REPL.	1,790	1,860	70	3.9%
TOTAL	206,184	215,650	9,466	4.6%
PERSONNEL:				
SALARIES REG.	125,924	133,810	7,886	6.3%
EMPL. INS.	20,610	21,940	1,330	6.5%
EMPL. PENSION	26,910	26,760	(150)	-0.6%
SUBTOTAL	173,444	182,510	9,066	5.2%
SUPPLIES:				
OTHER	2,000	2,000	-	0.0%
STD. CHARGES	800	880	80	10.0%
SUBTOTAL	2,800	2,880	80	2.9%
CONTRACTUAL:				
OTHER	12,540	12,540	-	0.0%
STD. CHARGES	14,160	14,410	250	1.8%
NEWSPAPER PUBL.	-	-	-	#DIV/0!
VEH. SVC.	1,450	1,450	-	0.0%
SUBTOTAL	28,150	28,400	250	0.9%

CITY CLERK

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
CITY CLERK	\$43,850	\$43,846	\$44,940	\$49,890	
ADMIN. ASSISTANT II	39,893	41,180	42,693	44,190	
ADMIN. ASSISTANT I	34,322	35,467	33,601	34,780	
DEPUTY CITY CLERK	600	600	750	770	
OVERTIME	1,519	2,255	2,330	2,410	
LONGEVITY PAY	0	986	1,610	1,770	
SEVERANCE PAY	0	4,157	0	0	
EMPLOYEE INSURANCE	14,989	16,342	20,610	21,940	
TRANSFER, EMPL. PENSION	22,725	23,146	26,910	26,760	
TOTAL 100	\$157,898	\$167,979	\$173,444	\$182,510	5.2%
200					
OFFICE SUPPLIES	\$1,356	\$1,650	\$2,000	\$2,000	
COPIER SUPPLIES	541	640	800	880	
TOTAL 200	\$1,897	\$2,290	\$2,800	\$2,880	2.9%
300					
DUES & SUBSCRIPTIONS	\$626	\$555	\$800	\$800	
TRAVEL AND CONFERENCE	2,449	1,045	2,800	2,800	
TRAINING AND EDUCATION	0	0	640	640	
VEHICLE SERVICES	1,750	905	1,450	1,450	
RECORDING FEES	508	339	920	920	
NEWSPAPER PUBL., LEGALS	6,368	7,131	7,380	7,380	
CITY INSURANCE	3,350	3,520	3,700	3,890	
TRANSFER, WORKER'S COMP.	200	220	230	240	
TELEPHONE	1,420	1,355	2,080	1,750	
COPIER LEASE & MAINT.	799	646	750	830	
CITY COMPUTERIZATION	6,900	7,180	7,400	7,700	
TOTAL 300	\$24,370	\$22,896	\$28,150	\$28,400	0.9%
400					
VEHICLE REPLACEMENT CHARGE	\$1,650	\$1,720	\$1,790	\$1,860	3.9%
TOTAL DEPARTMENT	\$185,815	\$194,885	\$206,184	\$215,650	4.6%

Supplementary Expenditure Report

POLICE DEPARTMENT BUDGET ANALYSIS

	08-09	09-10	DIFF	%
SALARIES	6,751,337	7,163,480	412,143	6.1%
SUPPLIES	52,280	54,850	2,570	4.9%
CONTRACTUAL	1,076,990	1,098,210	21,220	2.0%
SUBTOTAL	7,880,607	8,316,540	435,933	5.5%
VEH. & EQ. REPL.	267,710	278,420	10,710	4.0%
TOTAL	8,148,317	8,594,960	446,643	5.5%
PERSONNEL:				
SALARIES N/U	836,147	865,100	28,953	3.5%
SALARIES FOP	3,074,780	3,201,020	126,240	4.1%
SALARIES AFSCME	299,180	309,610	10,430	3.5%
LONGEVITY, N/U	21,460	29,530	8,070	37.6%
LONGEVITY, FOP	231,510	226,610	(4,900)	-2.1%
LONGEVITY, AFSCME	24,880	30,260	5,380	21.6%
EMPLOYEE INS.	582,320	637,180	54,860	9.4%
EMPL. PENSION	1,681,060	1,864,170	183,110	10.9%
SUBTOTAL	6,751,337	7,163,480	412,143	6.1%
SUPPLIES:				
OTHER	49,670	51,970	2,300	4.6%
STD. CHARGES	2,610	2,880	270	10.3%
SUBTOTAL	52,280	54,850	2,570	4.9%
CONTRACTUAL:				
STD. CHARGES	317,590	329,720	12,130	3.8%
VEH. SERVICE	243,950	247,330	3,380	1.4%
METCAD	237,487	239,450	1,963	0.8%
CENTRAL BOOKING	37,810	37,810	-	0.0%
DOG IMPOUNDMENT	35,660	36,730	1,070	3.0%
I.W.I.N. FEES	11,900	11,900	-	0.0%
ECIPTC TRAINING	7,453	7,830	377	5.1%
CRISIS INTERVENTION	1,500	1,500	-	0.0%
ARMS CONTRIBUTION	18,550	19,200	650	3.5%
CELLUAR PHONES	15,000	15,000	-	0.0%
OTHER	150,090	151,740	1,650	1.1%
SUBTOTAL	1,076,990	1,098,210	21,220	2.0%

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10 % CHG.	
100					
CHIEF OF POLICE	\$102,953	\$106,290	\$109,806	\$113,650	
ASSISTANT CHIEF	86,427	90,170	95,454	98,790	
ADMIN. ASSISTANT II	37,562	38,794	40,087	41,490	
LONGEVITY PAY	0	4,619	7,290	10,160	
EMPLOYEE INSURANCE	15,330	16,711	21,080	21,940	
TRANSFER, IMRF PENSION	25,843	26,284	30,560	8,660	
TRANSFER, POLICE PENSION	94,140	104,210	99,010	113,470	
TOTAL 100	\$362,255	\$387,078	\$403,287	\$408,160	1.2%
200					
BOOKS & PERIODICALS	\$0	\$0	\$180	\$180	0.0%
EMPL. RECOGNITION SUPPLIES	80	273	300	300	
TOTAL 200	\$80	\$273	\$480	\$480	0.0%
300					
DUES & SUBSCRIPTIONS	\$1,349	\$2,106	\$2,500	\$2,500	
TRAVEL AND CONF., CHIEF	3,072	3,724	3,500	3,500	
TRAVEL AND CONF., ASST CH.	349	366	2,500	2,500	
CLOTHING ALLOWANCE	1,560	1,650	1,650	1,700	
VEHICLE SERVICE	5,418	2,901	5,310	5,310	
CITY INSURANCE	6,950	7,300	7,670	8,050	
TRANSFER, WORKER'S COMP.	2,710	2,910	3,060	3,210	
CITY TELEPHONE	4,048	3,863	5,930	4,980	
TOTAL 300	\$25,456	\$24,820	\$32,120	\$31,750	-1.2%
400					
VEH. REPL. CHARGE-REG.	\$239,300	\$257,410	\$267,710	\$278,420	
TRANSFER, NEW EQ.	110,660	0	0	0	
TOTAL 400	\$349,960	\$257,410	\$267,710	\$278,420	4.0%
DIVISION TOTAL	\$737,751	\$669,581	\$703,597	\$718,810	2.2%

Supplementary Expenditure Report

POLICE DEPARTMENT PATROL PROGRAM

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
LIEUTENANT	\$77,765	\$81,037	\$85,853	\$88,860	
SERGEANTS (10)	565,372	586,689	606,060	630,300	
OFFICERS (32)	1,562,926	1,585,354	1,670,650	1,740,390	
K-9 OFFICER	48,783	50,371	52,300	54,390	
OVERTIME	0	7,192	63,690	65,600	
STEP OVERTIME	24,940	20,443	32,830	33,810	
OVERTIME, TRAINING	40,509	41,052	49,540	51,030	
SICK LEAVE INCENT.	254	386	17,400	17,400	
PERSONAL LEAVE ACCRUAL	27,470	21,670	22,480	29,930	
HOLIDAY PAY	108,708	121,743	133,870	134,700	
LONGEVITY, F.O.P.	138,518	164,969	188,290	180,580	
LONGEVITY PAY, NON-UNION	0	1,619	2,520	3,560	
EMPLOYEE INSURANCE	210,774	228,859	288,680	321,630	
TRANSFER, POLICE PENSION	1,176,000	1,301,720	1,246,690	1,428,980	
TOTAL 100	\$3,982,019	\$4,213,104	\$4,460,853	\$4,781,160	7.2%
200					
UNIFORMS AND EQ. REPL	\$1,747	\$1,152	\$4,720	\$4,720	
INITIAL EQ, ADD'L OFF., PAT	5,000	0	0	0	
U.C.A.P. SUPPLIES	0	174	500	500	
AMMUNITION SUPPLIES	3,812	7,447	9,700	11,000	
SUPPLIES, SCHOOL OFFICER	0	210	2,000	2,000	
CRIME PREV./OUTREACH MAT'L	903	0	1,500	1,500	
SUPPLIES, BIKE PATROL	101	858	1,000	2,000	
TOTAL 200	\$11,563	\$9,841	\$19,420	\$21,720	11.8%
300					
EMPLOYEE WELLNESS	\$2,740	\$196	\$2,740	\$2,740	
TRAINING AND EDUCATION	6,427	7,654	13,760	13,760	
INITIAL TRAINING, NEW OFF.	8,000	0	0	0	
OUTSIDE INSTRUCTOR, TRAIN.	0	2,085	4,500	4,500	
CLOTHING ALLOWANCE	29,129	33,495	44,900	40,000	
METRO SQUAD CLOTHING	0	0	900	900	
CELLUAR PHONE	13,111	11,896	15,450	15,450	
VEHICLE SERVICE	149,669	169,119	163,930	167,310	
EQ. SERVICE AND REPAIR	1,234	2,439	3,120	3,120	
I.L.E.A.S. TRAINING FEE	0	0	0	500	
CENTRAL BOOKING FEE	30,341	31,298	37,810	37,810	
RANGE MOWING	975	1,200	1,500	1,500	
RANGE OPERATING	2,845	3,249	3,500	3,500	
RANGE ALARM SERVICE	0	0	360	360	
TOWING SERVICES	1,640	1,069	1,500	1,500	
METCAD DISPATCH AGREEMENT	218,327	229,677	237,487	239,450	0.8%
E.C.I.P.T.P. TRAINING	6,760	7,098	7,453	7,830	
CRISIS INTERVENTION SERVICE	5,100	5,100	1,500	1,500	
EM. SUPPORT SERVICE TEAM	0	955	2,400	2,400	
CITY INSURANCE	99,820	104,810	110,050	115,550	
TRANSFER, WORKER'S COMP.	38,550	41,440	43,510	45,690	
CITY TELEPHONE	2,000	1,908	2,930	2,460	
TOTAL 300	\$616,668	\$654,688	\$699,300	\$707,830	1.2%
PROGRAM TOTAL	\$4,610,250	\$4,877,633	\$5,179,573	\$5,510,710	6.4%

**POLICE DEPARTMENT
CRIMINAL INVESTIGATION PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
LIEUTENANT	78,576	77,792	80,366	83,180	
SERGEANT	56,544	58,380	60,610	63,030	
OFFICERS (6)	243,998	300,854	313,800	326,340	
POL. SERV. REPRESENTATIVE	34,143	35,270	36,440	37,710	
PHOTO/EVIDENCE TECH.	36,331	37,522	38,744	40,100	
OVERTIME	53,648	21,141	37,570	38,700	
STANDBY PAY	10,202	9,908	10,140	10,400	
PERSONAL TIME ACCRUAL	3,570	3,700	3,840	5,000	
POLICE LONGEVITY	29,718	29,404	43,220	46,030	
AFSCME LONGEVITY	4,780	4,948	5,470	5,650	
LONGEVITY, NON-UNION	0	2,263	3,570	4,930	
EMPLOYEE INSURANCE	51,077	55,659	70,240	73,100	
TRANSFER, IMRF PENSION	54,083	54,813	63,730	27,680	
TRANSFER, POLICE PENSION	210,280	232,870	223,030	255,600	
TOTAL 100	\$866,950	\$924,524	\$990,770	\$1,017,450	2.7%
200					
UNIFORMS AND EQUIPMENT	\$298	\$68	\$500	\$500	
SMALL COVERT EQ. (VERF)	0	0	800	800	
300					
TRAINING AND EDUCATION	\$2,229	\$10,183	\$10,360	\$10,360	
VEHICLE LEASING	12,779	0	6,380	6,380	
FOP CLOTHING ALLOWANCE	5,460	6,380	0	6,000	
AFSCME CLOTHING ALLOWANCE	0	0	230	230	
VEHICLE SERVICES	22,876	27,999	32,000	32,000	
TRAVEL, INVESTIGATIONS	314	464	4,000	4,000	
OUTSIDE PROF. SERVICES	4,739	7,515	7,500	7,500	
INVEST. PAYMENTS	0	0	1,000	1,000	
UNIFORM REPLACEMENT	153	131	200	200	
INTERSECT SERVICES	1,019	1,019	1,400	1,400	
INTERNET INVEST.	0	0	400	400	
AFIX SYSTEM MAINTENANCE	0	0	2,030	2,030	
COMMUNICATIONS I.T.F.	0	0	1,600	1,600	
CITY INSURANCE	23,390	24,560	25,790	27,080	
TRANSFER, WORKER'S COMP.	14,170	15,230	15,990	16,790	
CITY TELEPHONE	2,000	1,908	2,930	2,460	
TOTAL 300	\$89,129	\$95,389	\$111,810	\$119,430	6.8%
PROGRAM TOTAL	\$956,377	\$1,019,981	\$1,103,880	\$1,138,180	3.1%

Supplementary Expenditure Report

POLICE DEPARTMENT SUPPORT SERVICES PROGRAM

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
LIEUTENANT	76,678	79,195	81,818	84,680	
SUPPORT SERVICES SUPERV.	46,280	47,784	49,369	51,100	
POL. SERV. REPRESENT (6)	203,596	205,709	218,640	226,260	
P-T SERVICES CLERK (.25)	2,978	2,928	8,880	9,190	
AD. ASST (GRANT)	26,037	26,112	28,629	29,630	
DOCUMENTS FILMING (TEMP.)	10,061	7,433	0	0	
OVERTIME	13,672	2,756	9,450	9,780	
AFSCME LONGEVITY	12,515	13,809	17,400	22,270	
LONGEVITY, NON-UNION	0	3,008	4,990	7,640	
EMPLOYEE INSURANCE	45,961	50,107	63,200	65,790	
TRANSFER, IMRF PENSION	57,500	58,559	68,080	71,170	
TRANSFER, POLICE PENSION	37,660	41,680	40,720	46,670	
TOTAL 100	\$532,938	\$539,080	\$591,176	\$624,180	5.6%
200					
OFFICE SUPPLIES	\$8,810	\$8,508	\$11,040	\$11,040	
CITY BLDG. COPIER SUPPLIES	438	520	650	720	
PAPER FOR POLICE MACHINE	1,333	1,570	1,960	2,160	
POLICE COPIER SUPPLIES	1,853	1,181	1,900	1,900	
EQ., POLICE SUPPLIES	10,965	7,140	12,800	12,800	
TOTAL 200	\$23,399	\$18,919	\$28,350	\$28,620	1.0%
300					
AFSCME CLOTHING ALLOWANCE	\$2,297	\$2,772	\$1,380	\$1,380	
COMMUNICATIONS SERVICES	2,745	2,437	8,510	8,510	
VEHICLE SERVICE	6,369	6,733	10,800	10,800	
EQ. SERVICE AND REPAIR	142	150	2,350	2,350	
TRANSCRIBER/FAX MAINT.	415	468	700	700	
M.D.T./FAX MAINTENANCE	0	0	3,000	3,000	
C.M.S./I.W.I.N. FEES	10,084	10,719	11,900	11,900	
CONTRACTUAL SHREDDING	1,748	937	2,000	2,000	
I.A.C.P. WEBSITE DUES	1,100	1,100	1,100	1,100	
CITY INSURANCE	11,420	11,990	12,590	13,220	
TRANSFER, WORKER'S COMP.	1,680	1,810	1,900	2,000	
CITY TELEPHONE	2,000	1,908	2,930	2,460	
CITY BLDG. COPIER MAINT.	1,309	1,051	1,220	1,340	
POLICE COPIER MAINT.	0	782	2,600	2,600	
CITY COMPUTERIZATION	68,040	70,760	72,880	75,800	
A.R.M.S. CONTRIBUTION	12,015	13,783	18,550	19,200	
SPECIAL POLICE S/W MAINT.	0	0	350	350	
TOTAL 300	\$121,364	\$127,400	\$154,760	\$158,710	2.6%
PROGRAM TOTAL	\$677,701	\$685,399	\$774,286	\$811,510	4.8%

**POLICE DEPARTMENT
SCHOOL CROSSING GUARDS PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
SCHOOL CROSSING GUARDS	\$38,432	\$36,195	\$51,540	\$53,340	3.5%
TRANSFER, FICA	0	0	0	4,080	
TOTAL 100	\$38,432	\$36,195	\$51,540	\$57,420	11.4%
200					
MISC. SUPPLIES	\$360	\$446	\$500	\$500	0.0%
300					
CITY INSURANCE	\$2,360	\$2,480	\$2,600	\$2,730	5.0%
TRANSFER, WORKER'S COMP.	170	180	190	200	
TOTAL 300	\$2,530	\$2,660	\$2,790	\$2,930	5.0%
PROGRAM TOTAL	\$41,322	\$39,301	\$54,830	\$60,850	11.0%

**POLICE DEPARTMENT
METER PATROL PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
PARKING ENFORCE. SUPV.	\$38,730	\$39,984	\$41,230	\$42,670	
PARK. ENFORCE. SPEC. (2)	23,442	24,296	49,281	51,020	
PARKING ENFORCE. PART-TIME	60,744	63,259	66,110	68,420	
SPECIAL ENFORCEMENT DETAIL	0	0	6,230	6,230	
LONGEVITY PAY	0	2,099	3,090	3,240	
EMPLOYEE INSURANCE	10,214	12,100	15,260	21,930	
TRANSFER, EMPL. PENSION	15,236	15,516	18,040	25,700	
TOTAL 100	\$148,366	\$157,254	\$199,241	\$219,210	10.0%
200					
UNIFORMS AND EQUIPMENT	\$1,094	\$901	\$1,230	\$1,230	0.0%
300					
VEHICLE SERVICE	\$19,207	\$22,699	\$23,910	\$23,910	
CITY INSURANCE	2,840	2,980	3,130	3,290	
TRANSFER, WORKER'S COMP.	160	170	180	190	
TOTAL 300	\$22,207	\$25,849	\$27,220	\$27,390	0.6%
PROGRAM TOTAL	\$171,667	\$184,004	\$227,691	\$247,830	8.8%

Supplementary Expenditure Report

POLICE DEPARTMENT ANIMAL CONTROL PROGRAM

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
ANIMAL CONTROL WARDEN	\$31,452	\$32,475	\$33,560	\$34,730	
AN. WARDEN (PART-TIME)	0	0	2,750	2,750	
OVERTIME	1,551	1,662	1,090	1,130	
LONGEVITY	1,259	1,541	2,010	2,340	
EMPLOYEE INSURANCE	5,107	5,570	7,030	7,310	
TRANSFER, EMPL. PENSION	6,805	6,902	8,030	7,640	
TOTAL 100	\$46,174	\$48,150	\$54,470	\$55,900	2.6%
200					
UNIFORMS AND EQUIPMENT	\$585	\$604	\$1,000	\$1,000	0.0%
300					
CLOTHING ALLOWANCE	\$0	\$180	\$220	\$220	
VEHICLE SERVICE	4,086	4,609	8,000	8,000	
DOG IMPOUNDMENT	42,750	35,660	35,660	36,730	3.0%
AN. CARCASS REMOVAL	2,280	2,033	3,000	3,000	
CITY INSURANCE	1,740	1,830	1,920	2,020	
TRANSFER, WORKER'S COMP.	170	180	190	200	
TOTAL 300	\$51,026	\$44,492	\$48,990	\$50,170	2.4%
PROGRAM TOTAL	\$97,785	\$93,246	\$104,460	\$107,070	2.5%

**FIRE RESCUE SERVICES DEPARTMENT
BUDGET ANALYSIS**

	08-09	09-10	DIFF	%
SALARIES	5,715,879	6,259,670	543,791	9.5%
SUPPLIES	68,470	70,590	2,120	3.1%
CONTRACTUAL	571,525	578,840	7,315	1.3%
SUBTOTAL	6,355,874	6,909,100	553,226	8.7%
EQ. & VEH. REPL.	182,000	189,280	7,280	4.0%
TOTAL	6,537,874	7,098,380	560,506	8.6%
ADD'L EQ.	-	-	-	
TOTAL	6,537,874	7,098,380	560,506	8.6%
PERSONNEL:				
SALARIES, N/U	513,789	531,772	17,983	3.5%
SALARIES, IAFF	3,243,710	3,373,460	129,750	4.0%
CAPTAIN/ENG. ADJUST	-	62,080	62,080	
ADJUST DIV. OFFICERS	-	14,128	14,128	
LONGEVITY, FIRE	447,300	360,400	(86,900)	-19.4%
LONGEVITY, N/U	13,730	19,830	6,100	44.4%
EMPL. INSURANCE	414,360	431,470	17,110	4.1%
EMPL. PENS, IMRF	40,460	31,650	(8,810)	-21.8%
EMPL. PENS, FIRE	1,042,530	1,434,880	392,350	37.6%
SUBTOTAL	5,715,879	6,259,670	543,791	9.5%
SUPPLIES:				
OTHER	67,300	69,300	2,000	3.0%
STD. CHARGES	1,170	1,290	120	10.3%
SUBTOTAL	68,470	70,590	2,120	3.1%
CONTRACTUAL:				
STD. CHARGES	198,430	207,360	8,930	4.5%
VEH. SERVICE	152,220	152,220	-	0.0%
METCAD DISPATCH	91,400	88,780	(2,620)	-2.9%
2% FIRE INS. PAYMENT	32,560	32,560	-	0.0%
OTHER	96,915	97,920	1,005	1.0%
SUBTOTAL	571,525	578,840	7,315	1.3%

Supplementary Expenditure Report

FIRE RESCUE SERVICES DEPARTMENT

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
FIRE CHIEF	\$96,282	\$99,469	\$102,709	\$106,300	
DIVISION OFFICERS (3)	213,756	220,303	240,742	260,850	
PREVENTION/ED. OFFICER	62,679	68,473	75,611	80,710	
CAPTAINS (3)	0	0	95,730	197,180	
LIEUTENANTS (15 TO 12)	840,156	869,294	812,710	742,180	
ENGINEERS (15)	0	0	419,180	861,800	
FIRE FIGHTERS (37 TO 22)	1,570,969	1,621,125	1,347,000	1,036,080	
ADMIN. ASSISTANT II	31,740	36,605	37,822	39,140	
P-T SECRETARIAL	0	0	1,350	1,400	
PREV./ED. INSP., UNIV. IL.	50,131	53,771	55,555	57,500	
OVERTIME	244,986	332,851	364,700	390,230	
UPGRADE PAY	11,216	11,094	22,240	23,800	
SICK LEAVE INCENTIVE	897	1,700	4,520	4,520	
HOLIDAY PAY	94,857	99,272	109,390	113,900	
LONGEVITY/STEP, FIRE	383,317	389,478	447,300	360,400	
LONGEVITY PAY, NON-UNION	0	7,953	13,730	19,830	
EDUCATIONAL INCENTIVE	8,150	11,850	11,850	11,850	
EMPLOYEE INSURANCE	302,028	328,500	414,360	431,470	
TRANSFER, IMRF PENSION	29,312	34,797	40,460	31,650	
TRANSFER, FIRE PENSION	1,083,500	961,372	1,042,530	1,434,880	
TRANSFER, PENSION U/I	47,833	50,237	56,390	54,000	
TOTAL 100	\$5,071,809	\$5,198,144	\$5,715,879	\$6,259,670	9.5%
200					
OFFICE SUPPLIES	\$4,350	\$4,500	\$4,500	\$4,500	
BLDG. MAINT. SUPPLIES	6,641	7,232	7,100	7,100	
CITY BLDG. COPIER SUPPLIES	615	730	910	1,000	
PAPER/FIRE COPIER	177	210	260	290	
FIRE COPIER SUPPLIES	0	0	300	300	
RISK WATCH SUPPLIES	622	1,049	1,500	1,500	
UNIFORMS AND EQUIPMENT	20,309	23,831	23,360	25,360	
REPL. HOSE	0	1,026	1,030	1,030	
P.P.E. REPL.	10,116	9,158	9,300	9,300	
HAZMATS SUPPLIES	2,480	2,135	2,480	2,480	
TECH. RESCUE SUPPLIES/EQ.	1,343	1,549	1,500	1,500	
FIRST AID SUPPLIES	2,701	3,393	3,500	3,500	
DETECTOR REPL.	2,488	2,332	2,500	2,500	
FIRE PREVENTION MAT'L	8,790	9,460	10,230	10,230	
TOTAL 200	\$60,632	\$66,605	\$68,470	\$70,590	3.1%

**FIRE RESCUE SERVICES DEPARTMENT
(CONTINUED)**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
300					
EMPLOYEE PHYSICALS	\$11,150	\$18,563	\$23,000	\$23,000	
DUES & SUBSCRIPTIONS	1,673	2,410	2,440	2,440	
SOFTWARE MAINT.	2,063	2,055	3,770	3,770	
TRAVEL AND CONFERENCE	6,821	8,013	6,620	6,620	
TRAINING AND EDUCATION	11,706	12,344	16,000	17,000	
I.L.S./E.M.S. TRAINING	2,685	2,407	4,500	4,500	
I.L.E.A.S. TRAINING FEE	0	0	0	500	
2% FIRE INS. PAYMENT	28,992	34,021	32,560	32,560	
UNIFORM ALLOWANCE	6,505	6,423	7,540	7,540	
CELLUAR/PAGING SERVICES	5,815	5,527	5,700	5,700	
COMMUNICATION REPAIRS	2,117	1,183	3,000	3,000	
STATE IWIN RADIO FEES	0	0	5,665	5,670	
LAUNDRY AND TOWELS	843	651	820	820	
VEHICLE SERVICE	143,488	150,629	152,220	152,220	
SMALL ENGINE MAINT. CONTRA	0	0	2,000	2,000	
CITY INSURANCE	92,380	97,000	101,850	106,940	
TRANSFER, WORKER COMP.	70,550	75,840	79,630	83,610	
CITY TELEPHONE	3,045	2,905	4,460	3,750	
CITY BLDG. COPIER MAINT.	1,139	913	1,060	1,170	
FIRE COPIER MAINT.	790	545	710	710	
DISPATCH CONTRACT, METCAD	85,605	92,758	91,400	88,780	-2.9%
CITY COMPUTERIZATION	10,670	11,100	11,430	11,890	
ESDA SERVICES	691	847	2,000	2,000	
METCAD TERMINAL MAINT.	0	0	200	200	
DEFIBRULATOR MAINT.	1,730	309	2,700	2,700	
GROUND LADDER TEST.	960	1,040	1,150	1,150	
AIR SYSTEM TESTING/MAINT.	5,578	6,036	7,100	7,100	
EM. SUPPORT SERVICES TEAM	908	955	2,000	2,000	
TOTAL 300	\$497,904	\$534,474	\$571,525	\$579,340	1.4%
400					
VEH. REPL. CHARGE	\$157,710	\$173,080	\$182,000	\$189,280	4.0%
VEH. REPL. CHARGE, ADD'L	0	0	0	0	
TOTAL 400	\$157,710	\$173,080	\$182,000	\$189,280	4.0%
DEPARTMENT TOTAL	\$5,788,055	\$5,972,303	\$6,537,874	\$7,098,880	8.6%

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT
BUDGET ANALYSIS**

	2007-08	2008-09	DIFF	%
PERSONNEL	4,142,055	4,456,530	314,475	7.6%
SUPPLIES	481,630	532,200	50,570	10.5%
CONTRACTUAL	1,689,770	1,733,440	43,670	2.6%
SUBTOTAL	6,313,455	6,722,170	408,715	6.5%
VEH/EQ. REPL.	359,380	373,760	14,380	4.0%
SUBTOTAL	6,672,835	7,095,930	423,095	6.3%
	-	-	-	
TOTAL	6,672,835	7,095,930	423,095	6.3%
PERSONNEL:				
SALARIES N/U	1,699,515	1,761,085	61,570	3.6%
LONGEVITY, NON-UNION	44,170	45,195	1,025	2.3%
SALARIES AFSCME	1,051,360	1,088,080	36,720	3.5%
LONGEVITY, AFSCME	66,330	77,770	11,440	17.2%
ARBOR PART-TIME	72,710	86,810	14,100	19.4%
OVERTIME	70,030	89,870	19,840	28.3%
EMPL. INSURANCE	379,140	425,430	46,290	12.2%
EMPL. PENSION	574,150	639,420	65,270	11.4%
SEASONAL	184,650	192,870	8,220	4.5%
NEW WINDSOR INTERN	-	50,000	50,000	#DIV/0!
SUBTOTAL	4,142,055	4,456,530	314,475	7.6%
SUPPLIES:				
OTHER	234,060	235,360	1,300	0.6%
SALT & CHEMICALS	56,780	83,280	26,500	46.7%
LIGHTING/ROAD SUPPLIES	69,050	91,550	22,500	32.6%
ASPHALT	49,720	49,720	-	0.0%
CONCRETE	69,380	69,380	-	0.0%
STD. CHARGES	2,640	2,910	270	10.2%
SUBTOTAL	481,630	532,200	50,570	10.5%
CONTRACTUAL:				
STD. CHARGES	283,810	292,940	9,130	3.2%
VEH. SERVICE	375,780	375,780	-	0.0%
UTILITIES, FACILI.	189,700	189,700	-	0.0%
CUSWDS PAYMENT	18,100	22,960	4,860	26.9%
LEAF PICKUP	78,100	78,100	-	0.0%
UTIL., ST. LIGHT	238,670	238,670	-	0.0%
NUISANCE ABATE	45,000	50,000	5,000	11.1%
GATE FEES	69,610	72,210	2,600	3.7%
JULIE SERVICE	3,500	4,800	1,300	37.1%
OTHER	387,500	383,280	(4,220)	-1.1%
NEW WINDSOR AUDITOR	-	25,000	25,000	#DIV/0!
SUBTOTAL	1,689,770	1,733,440	43,670	2.6%

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION DIVISION**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
DIRECTOR OF PUBLIC WORKS	\$108,182	\$111,691	\$115,782	\$119,830	
ASSISTANT TO DIRECTOR	47,476	49,038	50,834	52,610	
ADMIN. ASSISTANT I (3)	67,333	89,646	101,808	105,380	
CLERK TYPIST (.75 TO 0)	23,604	0	0	0	
LONGEVITY PAY	0	3,991	6,020	9,200	
EMPLOYEE INSURANCE	24,264	27,420	34,590	36,550	
TRANSFER, IMRF PENSION	45,238	47,267	54,960	57,470	
TOTAL 100	\$316,097	\$329,053	\$363,994	\$381,040	4.7%
200					
BOOKS AND PERIODICALS	\$586	\$480	\$1,000	\$1,000	
OFFICE SUPPLIES	5,764	5,303	6,500	6,500	
CITY BLDG. COPIER SUPPLIES	708	840	1,050	1,160	
P.W. COPIER PAPER	1,072	1,270	1,590	1,750	
TOTAL 200	\$8,130	\$7,893	\$10,140	\$10,410	2.7%
300					
DUES & SUBSCRIPTIONS	\$2,069	\$2,688	\$2,655	\$3,350	
CELLUAR/PAGING SERV.	766	868	720	720	
TRAVEL AND CONFERENCE	2,405	3,493	4,500	4,500	
TRAINING AND EDUCATION	939	421	2,500	2,500	
VEHICLE SERVICE	5,673	7,052	10,350	10,350	
PRINTING SERVICES	1,049	946	1,900	1,900	
TEMPORARY CLERICAL SERV.	0	0	1,000	1,000	
SHIPPING CHARGES	1,307	1,494	2,000	2,000	
ALARM SERVICE MONITORING	192	192	210	210	
CITY INSURANCE	6,850	7,190	7,550	7,930	
TRANSFER, WORKER'S COMP.	2,780	2,990	3,140	3,300	
TELEPHONE	2,471	2,357	3,620	3,040	
CITY BLDG. COPIER MAINT.	1,429	1,145	1,330	1,460	
P.W. COPIER MAINT.	3,419	1,398	3,800	2,000	
CITY COMPUTERIZATION	32,940	34,260	35,290	36,700	
TOTAL 300	\$64,289	\$66,494	\$80,565	\$80,960	0.5%
400					
VEH. REPL. CHARGE	\$323,210	\$350,368	\$359,380	\$373,760	4.0%
VEHL. REPL., ADD'L	0	\$0	\$0	\$0	
TOTAL 400	\$323,210	\$350,368	\$359,380	\$373,760	4.0%
PROGRAM TOTAL	\$711,726	\$753,808	\$814,079	\$846,170	3.9%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT ARBOR DIVISION URBAN FORESTRY PROGRAM

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	
100					
CITY ARBORIST (1/3)	\$23,254	\$24,009	\$24,399	\$25,250	
ARBOR TECHNICIAN (2)	77,103	79,574	82,480	85,360	
FORESTRY SUPERVISOR	53,468	55,211	57,239	59,240	
REGULAR PART-TIME	0	22,979	30,110	31,160	
SEASONAL TRIMMER	24,806	8,147	9,040	11,120	
LONGEVITY, NON-UNION	0	1,555	2,450	3,380	
LONGEVITY, AFSCME	1,023	1,873	3,300	3,700	
EMPLOYEE INSURANCE	16,857	20,583	25,970	31,430	
TRANSFER, IMRF PENSION	28,625	29,081	33,810	43,520	
TOTAL 100	\$225,136	\$243,012	\$268,798	\$294,160	9.4%
200					
TOOLS & SUPPLIES	\$3,027	\$2,604	\$2,800	\$2,800	
EDUCATIONAL MAT'L	565	313	780	780	
MAINTENANCE SUPPLIES	927	1,090	1,000	1,000	
TOTAL 200	\$4,519	\$4,007	\$4,580	\$4,580	0.0%
300					
DUES AND SUBSCRIPTIONS	\$1,600	\$2,362	\$1,735	\$1,740	
TRAVEL AND CONFERENCE	2,560	1,246	1,600	1,600	
TRAINING AND EDUCATION	249	1,342	1,750	1,750	
SERVICE AND REPAIR	170	642	500	500	
SUPV. CLOTHING ALLOWANCE	1,146	1,145	1,360	1,360	
UNIFORM RENTAL	385	486	1,030	1,030	
CDL LICENSE	120	100	120	120	
VEHICLE SERVICE	39,638	41,577	45,830	45,830	
BACKHOE RENTAL	0	0	6,000	6,000	
BOOM TRUCK INSP.	375	375	400	400	
CITY INSURANCE	10,680	11,210	11,770	12,360	
TRANSFER, WORKER'S COMP.	8,310	8,930	9,380	9,850	
CITY TELEPHONE	1,270	1,211	1,860	1,560	
TOTAL 300	\$66,503	\$70,626	\$83,335	\$84,100	0.9%
PROGRAM TOTAL	\$296,158	\$317,645	\$356,713	\$382,840	7.3%

**PUBLIC WORKS DEPARTMENT
ARBOR DIVISION
LANDSCAPE MANAGEMENT PROGRAM**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	
	2006-07	2007-08	2008-09	2009-10	
100					
CITY ARBORIST (1/3)	\$22,570	\$23,303	\$24,399	\$25,250	
LANDSCAPE SUPV. (.50)	25,954	26,795	27,777	28,750	
SEASONAL, LANDSCAPE	22,590	26,280	30,420	31,480	
LANDSCAPE TECHNICIAN	38,268	39,787	41,240	42,680	
SEASONAL, MVPS REIMB.	40,156	40,327	47,660	49,330	
LONGEVITY PAY, NON-UNION	0	983	1,570	2,160	
LONGEVITY, AFSCME	0	0	1,580	2,130	
EMPLOYEE INSURANCE	16,857	18,383	23,190	21,930	
TRANSFER, IMRF PENSION	16,286	16,547	19,240	32,470	
TOTAL 100	\$182,681	\$192,405	\$217,076	\$236,180	8.8%
200					
TOOLS & SUPPLIES	\$2,650	\$2,939	\$2,800	\$2,800	
MAINTENANCE SUPPLIES	3,700	3,591	3,700	3,700	
TOTAL 200	\$6,350	\$6,530	\$6,500	\$6,500	0.0%
300					
SERVICE AND REPAIR	\$544	\$564	\$550	\$550	
CONTRACTUAL TURF MAINT.	19,113	17,551	20,000	20,000	
MOWING TRI STAR	0	0	0	1,600	
ARBOR GATE FEES	28,007	13,977	30,500	30,500	
UNIFORM RENTAL	750	774	750	750	
CDL LICENSE	0	0	160	160	
VEHICLE SERVICE	12,593	13,558	14,750	14,750	
IRRIGATION SYSTEM	3,691	2,029	4,500	4,500	
CITY INSURANCE	9,810	10,300	10,820	11,360	
TRANSFER, WORKER'S COMP.	4,160	4,470	4,690	4,930	
TOTAL 300	\$78,668	\$63,223	\$86,720	\$89,100	2.7%
PROGRAM TOTAL	\$267,699	\$262,158	\$310,296	\$331,780	6.9%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT PUBLIC FACILITIES DIVISION FACILITIES MAINTENANCE

	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
ACTUAL	2006-07	2007-08	2008-09	2009-10	
100					
PUBLIC FACILITIES MGR.	\$72,094	\$74,440	\$77,157	\$79,870	
BLDG. MAINT. WORKER	38,542	39,787	41,240	42,680	
CITY BLDG WORKER (.5)	12,862	12,201	12,430	12,870	
LONGEVITY, NON-UNION	0	1,701	2,680	3,630	
LONGEVITY, AFSCME	0	15	1,240	1,280	
EMPLOYEE INSURANCE	10,214	11,132	14,040	18,270	
TRANSFER, IMRF PENSION	18,923	19,234	22,360	28,090	
TOTAL 100	\$152,635	\$158,510	\$171,147	\$186,690	9.1%
200					
BLDG. MAINT. SUPPLIES	\$34,748	\$32,481	\$30,850	\$30,850	
SAFETY EQUIPMENT	4,242	3,067	1,070	2,370	
TOTAL 200	\$38,990	\$35,548	\$31,920	\$33,220	4.1%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$160	\$160	
REFUSE COLLECTION	6,090	9,593	7,800	7,800	
ELEVATOR SERVICE	1,973	2,416	2,000	2,000	
ARCHITECTURAL ASSISTANCE	7,998	428	2,600	2,600	
CELLUAR/PAGING SERV.	333	301	2,200	2,200	
UNIFORM RENTAL	223	309	450	450	
CDL LICENSE	0	0	30	30	
VEHICLE SERVICE	3,891	5,773	5,720	5,720	
BUILDING REPAIRS	37,562	28,181	25,400	25,400	
GENERATOR MAINT.	0	6,827	6,200	6,200	
CUSTODIAL CONTRACT	59,472	60,037	65,870	65,870	
UTILITIES	148,795	152,304	189,700	189,700	
SIMPLEX CONTRACT	0	0	780	780	
CITY INSURANCE	13,790	14,480	15,200	15,960	
TRANSFER, WORKER'S COMP.	2,580	2,770	2,910	3,060	
CITY TELEPHONE	369	352	540	450	
TOTAL 300	\$283,076	\$283,771	\$327,560	\$328,380	0.3%
PROGRAM TOTAL	\$474,701	\$477,829	\$530,627	\$548,290	3.3%

**PUBLIC WORKS DEPARTMENT
PUBLIC FACILITIES DIVISION
CIVIC CENTER**

	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2006-07	2007-08	2008-09	2009-10	
100					
PART-TIME	\$39,795	\$38,928	\$49,930	\$51,680	3.5%
NON-UNION LONGEVITY PAY	0	373	640	690	
TRANSFER, IMRF PENSION	3,465	3,516	4,090	7,740	
TOTAL 100	\$43,260	\$42,817	\$54,660	\$60,110	10.0%
200					
BLDG. MAINT. SUPPLIES	\$2,623	\$1,969	\$2,140	\$2,140	0.0%
300					
UNIFORM RENTAL	\$79	\$97	\$400	\$400	
MARKETING COSTS	4,123	7,491	2,970	2,970	
CITY INSURANCE	7,570	7,950	8,350	8,770	
TRANSFER, WORKER'S COMP.	1,210	1,300	1,370	1,440	
TOTAL 300	\$12,982	\$16,838	\$13,090	\$13,580	3.7%
PROGRAM TOTAL	\$58,865	\$61,624	\$69,890	\$75,830	8.5%

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
TOOL ROOM PROGRAM**

	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2006-07	2007-08	2008-09	2009-10	
100					
OPERATIONS MGR. (.05)	\$3,810	\$3,934	\$4,080	\$4,220	
PROJECT COORDINATOR (.2)	12,419	0	0	0	
TOOLROOM CLERK	31,848	32,886	34,093	35,280	
LONGEVITY PAY	0	983	1,140	1,580	
EMPLOYEE INSURANCE	6,386	6,961	8,780	7,680	
TRANSFER, IMRF PENSION	8,913	9,074	10,550	8,220	
TOTAL 100	\$63,376	\$53,838	\$58,643	\$56,980	-2.8%
200					
SAFETY EQUIPMENT	\$4,353	\$3,658	\$3,000	\$3,000	
CUSTODIAL SUPPLIES	1,887	2,125	2,000	2,000	
TOOL ROOM SUPPLIES	11,432	9,333	11,900	11,900	
SAW BLADES	796	648	3,000	3,000	
BARRICADES	3,327	8,542	8,520	8,520	
TOTAL 200	\$21,795	\$24,306	\$28,420	\$28,420	0.0%
300					
UNIFORM RENTAL	\$207	\$244	\$400	\$400	
SMALL EQUIPMENT REPAIR	28,603	20,170	24,560	24,560	0.0%
TOTAL 300	\$28,810	\$20,414	\$24,960	\$24,960	0.0%
PROGRAM TOTAL	\$113,981	\$98,558	\$112,023	\$110,360	-1.5%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
SNOW AND ICE REMOVAL PROGRAM**

	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2006-07	2007-08	2008-09	2009-10	
100					
OVERTIME	\$51,523	\$65,417	\$56,600	\$58,580	
STANDBY PAY	13,830	13,440	13,430	16,640	
IMRF PENSION	0	0	0	14,650	
TOTAL 100	\$65,353	\$78,857	\$70,030	\$89,870	28.3%
200					
SNOW ABATEMENT CHEMICALS	\$2,514	\$2,527	\$2,300	\$2,300	
SAND	0	1,200	1,200	1,200	
SALT	23,109	55,129	51,000	77,500	
SNOW FENCE	795	0	280	280	
SNOW BLADES	620	2,345	2,000	2,000	
TOTAL 200	\$27,038	\$61,201	\$56,780	\$83,280	46.7%
300					
TRAINING AND EDUCATION	\$345	\$0	\$850	\$850	
WEATHER SERVICE	1,671	1,580	2,230	2,730	
PAGING SERVICE	809	949	900	900	
CELLUAR/PAGING SERVICE	1,085	1,183	2,200	2,200	
TOWING SERVICE	0	0	250	250	
PUBLIC SERVICE ANNOUNCEMENT	0	225	350	350	
PLOW REPAIR	11,323	6,734	8,580	8,580	
EQUIPMENT RENTAL	0	2,474	4,000	4,000	
CONTRACT SNOW REMOVAL	41,974	7,689	5,000	5,000	
CITY INSURANCE	7,820	8,210	8,620	9,050	
TRANSFER, WORKER'S COMP.	1,800	1,940	2,040	2,140	
TOTAL 300	\$66,827	\$30,984	\$35,020	\$36,050	2.9%
PROGRAM TOTAL	\$159,218	\$171,042	\$161,830	\$209,200	29.3%

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
TRAFFIC CONTROL PROGRAM**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
OPERATIONS MGR (.2)	\$15,236	\$15,736	\$16,310	\$16,880	
SUPERVISOR (.5)	13,759	29,406	30,504	31,570	
EQ. OPERATOR	38,542	39,787	41,240	42,680	
MAINT. WORKER	36,359	37,542	38,920	40,280	
LONGEVITY, NON-UNION	0	598	1,410	1,940	
LONGEVITY, AFSCME	6,036	6,231	6,260	9,100	
EMPLOYEE INSURANCE	13,082	15,048	18,980	19,740	
TRANSFER, IMRF PENSION	20,357	20,652	24,010	28,490	
TOTAL 100	\$143,371	\$165,000	\$177,634	\$190,680	7.3%
200					
PAINT AND MARKINGS	\$15,874	\$16,117	\$18,680	\$18,680	
REPAIR & REPL. PARTS	1,451	966	1,500	1,500	
SIGNS	17,031	21,486	22,900	22,900	
LAWN MAINT. MATERIALS	1,165	2,627	3,150	3,150	
POSTS	5,972	2,141	5,040	5,040	
GUARDRAILS & POSTS	0	0	400	400	
TOTAL 200	\$41,493	\$43,337	\$51,670	\$51,670	0.0%
300					
DUES AND SUBSCRIPTIONS	\$0	\$234	\$220	\$220	
TRAVEL AND CONFERENCE	23	0	450	450	
UNIFORM RENTAL	868	995	700	700	
CDL LICENSE	100	50	150	150	
VEHICLE SERVICE	9,922	12,392	9,900	9,900	
CONTRACT JUNK & DEBRIS	765	0	700	700	
CITY INSURANCE	9,930	10,430	10,950	11,500	
TRANSFER, WORKER'S COMP.	3,150	3,390	3,560	3,740	
CITY TELEPHONE	1,270	1,211	1,860	1,560	
TOTAL 300	\$26,028	\$28,702	\$28,490	\$28,920	1.5%
PROGRAM TOTAL	\$210,892	\$237,039	\$257,794	\$271,270	5.2%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
STREET LIGHTING PROGRAM**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2006-07	2007-08	2008-09	2009-10	
100					
OPERATIONS MGR (.2)	\$15,236	\$15,736	\$16,310	\$16,880	
SUPERVISOR (.8)	46,400	47,911	49,670	51,400	
ELECTRICIAN (3)	115,625	119,361	123,720	128,040	
LONGEVITY, NON-UNION	0	1,249	1,980	2,730	
LONGEVITY, AFSCME	2,416	3,909	6,190	7,260	
EMPLOYEE INSURANCE	20,436	22,281	28,110	29,240	
TRANSFER, IMRF PENSION	33,303	33,803	39,300	41,260	
TOTAL 100	\$233,416	\$244,250	\$265,280	\$276,810	4.3%
200					
LIGHTING SUPPLIES	\$55,030	\$48,850	\$69,050	\$83,350	
TOOLS & SUPPLIES	377	419	750	750	
TRANSFORMER REPLACEMENT	0	0	800	800	
TOTAL 200	\$55,407	\$49,269	\$70,600	\$84,900	20.3%
300					
TRAINING AND EDUCATION	\$28	\$10	\$730	\$730	
SUPV. CLOTHING ALLOWANCE	2,317	2,864	2,900	2,900	
UNIFORM RENTAL	160	159	840	840	
CDL LICENSE	150	100	100	100	
VEHICLE SERVICE	15,415	26,067	33,770	33,770	
EMERGENCY REPAIRS	422	0	1,500	1,500	
BOOM TRUCK INSP.	0	1,125	1,200	1,200	
UTILITIES	133,461	172,764	238,670	238,670	
LIGHT POLE PAINTING	0	0	3,000	3,000	
CONTRACTUAL BORING	0	0	2,500	2,500	
CITY INSURANCE	14,410	15,130	15,890	16,690	
TRANSFER, WORKER'S COMP.	3,250	3,490	3,670	3,850	
CITY TELEPHONE	369	352	540	450	
TOTAL 300	\$169,982	\$222,061	\$305,310	\$306,200	0.3%
PROGRAM TOTAL	\$458,805	\$515,580	\$641,190	\$667,910	4.2%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION STREET MAINTENANCE AND CONSTRUCTION PROGRAM

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2006-07	2007-08	2008-09	2009-10	
100					
OPERATIONS MGR (.15)	\$11,427	\$11,802	\$12,230	\$12,660	
SUPERVISOR (.5)	27,519	29,406	30,504	31,570	
EQUIPMENT OP. (4)	176,131	160,658	164,960	170,720	
MAINT. WORKER (3)	119,782	113,759	116,760	120,840	
SEASONAL	32,194	26,851	40,260	41,670	
LONGEVITY, NON-UNION	0	809	1,280	1,770	
LONGEVITY, AFSCME	17,713	17,457	23,680	25,610	
EMPLOYEE INSURANCE	33,963	37,030	46,710	63,230	
TRANSFER, IMRF PENSION	59,598	60,436	70,270	80,970	
TOTAL 100	\$478,327	\$458,208	\$506,654	\$549,040	8.4%
200					
MISC. SUPPLIES	\$1,269	\$555	\$1,600	\$1,600	
GRAVEL, CHIPS AND SAND	5,537	13,979	6,500	6,500	
ASPHALT	48,347	64,341	49,720	55,520	
CULVERT PIPE	405	0	710	710	
GUTTER BROOMS	1,709	3,024	17,670	17,670	
HEATING FUEL	367	215	1,650	1,650	
TOTAL 200	\$57,634	\$82,114	\$77,850	\$83,650	7.5%
300					
TRAVEL AND CONFERENCE	\$0	\$300	\$300	\$300	
CONT. ASPHALT PATCHUP	0	0	2,500	2,500	
CONT. MOWING, OPEN AREAS	0	0	2,500	2,500	
UNIFORM RENTAL	1,452	1,760	2,000	2,000	
CDL LICENSE	100	200	150	150	
GATE FEES	53,323	73,636	69,610	72,210	
VEHICLE SERVICE	124,926	149,557	142,000	142,000	
EQUIPMENT RENTAL	0	0	1,500	1,500	
CITY INSURANCE	15,030	15,780	16,570	17,400	
TRANSFER, WORKER'S COMP.	5,950	6,400	6,720	7,060	
TOTAL 300	\$200,781	\$247,633	\$243,850	\$247,620	1.5%
PROGRAM TOTAL	\$736,742	\$787,955	\$828,354	\$880,310	6.3%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
CONCRETE REPAIR AND REPLACEMENT**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
OPERATIONS MGR (.15)	\$11,427	\$11,802	\$12,230	\$12,660	
SUPERVISOR (.4)	13,760	26,435	27,414	28,380	
EQUIPMENT OP. (2)	105,025	117,825	82,480	85,360	
MAINT. WORKER (4)	72,744	75,106	155,680	161,120	
SEASONAL	18,052	10,979	17,570	18,180	
LONGEVITY, NON-UNION	0	520	1,140	1,640	
LONGEVITY, AFSCME	8,920	9,843	12,680	16,260	
EMPLOYEE INSURANCE	27,844	30,360	38,300	40,200	
TRANSFER, IMRF PENSION	41,763	42,343	49,230	54,900	
TOTAL 100	\$299,535	\$325,213	\$396,724	\$418,700	5.5%
200					
BRICK/BLOCK/MASONRY	\$4	\$19	\$850	\$850	
PRECAST MANHOLES	1,799	472	2,600	2,600	
CASTINGS	10,181	3,579	10,190	10,190	
TILE/PIPE	2,980	18	4,550	4,550	
SAND	0	0	200	200	
TOOLS/SUPPLIES	2,558	4,422	3,810	3,810	
CONCRETE	67,577	122,114	69,380	71,780	
FORMS/LUMBER	1,975	2,147	2,750	2,750	
CURING COMPOUND	1,259	780	1,200	1,200	
TOTAL 200	\$88,333	\$133,551	\$95,530	\$97,930	2.5%
300					
TRAINING AND EDUCATION	\$0	\$300	\$300	\$300	
UNIFORM RENTAL	1,648	2,187	2,600	2,600	
CDL LICENSE	50	0	150	150	
VEHICLE SERVICE	56,617	52,401	56,840	56,840	
EQUIPMENT RENTAL	0	0	500	500	
CITY INSURANCE	11,680	12,260	12,870	13,510	
TRANSFER, WORKER'S COMP.	7,700	8,280	8,690	9,130	
TOTAL 300	\$77,695	\$75,428	\$81,950	\$83,030	1.3%
PROGRAM TOTAL	\$465,563	\$534,192	\$574,204	\$599,660	4.4%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION SEWER MAINTENANCE AND CONSTRUCTION PROGRAM

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2006-07	2007-08	2008-09	2009-10	
100					
OPERATIONS MGR (.15)	\$11,427	\$11,802	\$12,230	\$12,660	
OPN. SUPERVISOR (.4)	57,833	40,322	27,414	28,380	
EQUIPMENT OP. (3)	77,131	79,617	123,720	128,040	
MAINT. WORKER (1)	43,152	110,218	38,920	40,280	
PROJECT COORDINATOR (.3)	18,628	0	0	0	
SEASONAL	8,661	7,319	9,590	9,930	
LONGEVITY, NON-UNION	0	708	1,140	1,540	
LONGEVITY, AFSCME	9,152	9,845	11,400	12,430	
EMPLOYEE INSURANCE	26,298	28,670	36,160	40,200	
TRANSFER, IMRF PENSION	52,861	53,644	62,370	53,000	
TOTAL 100	\$305,143	\$342,145	\$322,944	\$326,460	1.1%
200					
TOOLS/SUPPLIES	\$1,272	\$967	\$1,810	\$1,810	
JET/PUMP HOSE	7,007	4,491	12,550	12,550	
RODS, PLUGS, NOZZLES	1,851	1,011	2,540	2,540	
SHORING EQUIPMENT	0	0	1,470	1,470	
T.V. SUPPLIES	3,345	1,922	3,000	3,000	
CHEMICALS	6,000	5,343	8,220	8,220	
TOTAL 200	\$19,475	\$13,734	\$29,590	\$29,590	0.0%
300					
TRAINING AND EDUCATION	\$0	\$700	\$700	\$700	
PEST CONTROL	710	500	880	880	
UNIFORM RENTAL	873	1,546	1,420	1,420	
CDL LICENSE	105	0	200	200	
VEHICLE SERVICE	34,023	34,270	37,150	37,150	
T.V. SERVICES	156	1,295	3,800	3,800	
SAFETY SERVICES	0	0	600	600	
EQUIPMENT RENTAL	0	0	500	500	
CITY INSURANCE	16,520	17,350	18,220	19,130	
TRANSFER, WORKER'S COMP.	3,120	3,350	3,520	3,700	
TOTAL 300	\$55,507	\$59,011	\$66,990	\$68,080	1.6%
PROGRAM TOTAL	\$380,125	\$414,890	\$419,524	\$424,130	1.1%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
TRAFFIC SIGNALS PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
OPERATIONS MGR. (.05)	\$3,809	\$3,934	\$4,080	\$4,220	
TRAFFIC SIGNAL TECHNICIAN	48,042	49,621	51,290	53,210	
SUPERVISOR (.2)	11,600	11,978	13,710	12,850	
LONGEVITY PAY	0	1,286	2,030	2,810	
STANDBY PAY	0	3,120	3,120	3,120	
EMPLOYEE INSURANCE	6,386	6,961	8,780	9,140	
TRANSFER, IMRF PENSION	11,829	12,038	14,000	14,620	
TOTAL 100	\$81,666	\$88,938	\$97,010	\$99,970	3.1%
200					
MISC. SUPPLIES	\$1,119	\$112	\$1,200	\$1,200	
TRAFFIC SIGNAL HARDWARE	6,053	7,843	7,850	7,850	
TOTAL 200	\$7,172	\$7,955	\$9,050	\$9,050	0.0%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$40	\$40	
TRAINING AND EDUCATION	0	0	800	800	
UNIFORM RENTAL	412	480	480	480	
VEHICLE SERVICE	5,979	6,369	6,070	6,070	
SIGNAL REPAIR SERVICES	1,328	662	1,500	1,500	
CITY INSURANCE	7,820	8,210	8,620	9,050	
TRANSFER, WORKER'S COMP.	1,260	1,360	1,430	1,500	
TOTAL 300	\$16,799	\$17,081	\$18,940	\$19,440	2.6%
PROGRAM TOTAL	\$105,637	\$113,974	\$125,000	\$128,460	2.8%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
OPERATIONS MGR. (.05)	\$3,809	\$3,934	\$4,080	\$4,220	
OPN. SUPV. (.2)	31,046	17,431	13,728	14,190	
BRICK SIDEWALK MAINT.	0	0	0	0	
LONGEVITY PAY	0	726	510	740	
EMPLOYEE INSURANCE	2,816	3,071	3,870	1,830	
TRANSFER, IMRF PENSION	6,381	6,497	7,550	3,830	
TOTAL 100	\$44,052	\$31,659	\$29,738	\$24,810	-16.6%
200					
MISC. SUPPLIES	\$318	\$145	\$400	\$400	
GRAPHIC MATERIAL	1,279	998	920	920	
COMPUTER SUPPLIES	157	683	800	800	
BASE MAPS	0	0	190	190	
TOTAL 200	\$1,754	\$1,826	\$2,310	\$2,310	0.0%
300					
TRAINING AND EDUCATION	\$0	\$526	\$950	\$950	
DEPT. WIDE TRAINING	5,619	4,084	10,000	10,000	
CONTRACTUAL LOCATING	0	0	5,000	5,000	
ST. BANNER INSTALLATION	0	0	5,000	5,000	
STREETSCAPE MAINT.	0	0	3,000	3,000	
UNIFORM RENTAL	0	0	200	200	
VEHICLE SERVICE	2,654	1,756	1,570	1,570	
JULIE SYSTEM FEES	4,337	4,539	3,500	4,800	
CITY INSURANCE	870	910	960	1,010	
TRANSFER, WORKER'S COMP.	470	500	530	560	
TOTAL 300	\$13,950	\$12,315	\$30,710	\$32,090	4.5%
PROGRAM TOTAL	\$59,756	\$45,800	\$62,758	\$59,210	-5.7%

**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
PLANNING AND MAPPING PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10 % CHG.	
100					
ASST. CITY ENGINEER	\$75,455	\$77,932	\$80,786	\$83,610	
SENIOR CIVIL ENGINEER	68,394	70,615	73,197	75,760	
PROJECTS COORDINATOR	62,240	64,254	66,611	68,930	
INFORMATION TECH.	43,468	44,880	46,523	48,150	
ENGINEERING AIDE P-T	9,466	5,628	7,130	7,380	
ENG. TECH/SURVEYOR	58,415	60,304	62,521	64,700	
DATA BASE INTERN (M09)	7,329	9,178	7,430	7,690	
LONGEVITY PAY	0	6,241	9,860	13,650	
EMPLOYEE INSURANCE	25,534	27,843	35,120	40,200	
TRANSFER, IMRF PENSION	58,414	59,746	69,460	73,970	
TOTAL 100	\$408,715	\$426,621	\$458,638	\$484,040	5.5%
200					
REPRODUCTION SUPPLIES	\$1,424	\$733	\$2,000	\$2,000	
TOTAL 200	\$1,424	\$733	\$2,000	\$2,000	0.0%
300					
DUES AND SUBSCRIPTIONS	\$0	\$30	\$500	\$500	
CELLUAR/PAGING SERVICES	2,663	2,335	2,440	2,440	
TRAVEL AND CONFERENCE	8,571	9,904	9,500	9,500	
PROF. ENGINEERING SERVICES	839	2,090	2,800	2,800	
REPRODUCTION SERVICES	229	1,145	2,000	2,000	
PLOTTER/COPIER MAINTENANCE	877	1,143	1,500	1,500	
VEHICLE SERVICE	4,091	3,676	5,590	5,590	
CITY INSURANCE	7,200	7,560	7,940	8,340	
TRANSFER, WORKER'S COMP.	1,090	1,170	1,230	1,290	
CITY TELEPHONE	1,495	1,426	2,190	1,840	
TOTAL 300	\$27,055	\$30,479	\$35,690	\$35,800	0.3%
PROGRAM TOTAL	\$437,194	\$457,833	\$496,328	\$521,840	5.1%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION TRANSPORTATION IMPROVEMENTS PROGRAM

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
CIVIL ENGINEER	\$60,744	\$63,628	\$67,645	\$70,010	
ENGINEERING TECH. (2)	95,028	98,096	101,690	105,220	
CIVIL ENGINEER (WINDSOR)	56,710	59,409	63,140	65,340	
ENGIN. TECH. (WINDSOR)	46,161	49,038	50,833	52,610	
ENGIN. INTERN (WINDSOR)	0	0	0	35,580	
OVERTIME	10,474	1,074	1,800	3,420	
OVERTIME, CAP. IMPR.	0	0	7,230	8,270	
LONGEVITY PAY	0	1,925	3,470	7,480	
EMPLOYEE INSURANCE	20,694	22,563	28,460	36,550	
EMPLOYEE INS., NEW INTERN	0	0	0	7,300	
IMRF PENSION	39,414	40,153	46,680	62,470	
IMRF PENSION, NEW INTERN	0	0	0	7,120	
TOTAL 100	\$329,225	\$335,886	\$370,948	\$461,370	24.4%
200					
SURVEYING SUPPLIES	\$532	\$850	\$850	\$850	
TOTAL 200	\$532	\$850	\$850	\$850	0.0%
300					
VEHICLE SERVICE	\$8,706	\$4,487	\$6,490	\$6,490	
TRAINING (WINDSOR)	0	1,000	1,000	1,000	
CONTRACT AUDIT., WINDSOR RD	0	0	0	25,000	
VEHICLE LEASING	2,887	0	0	0	
CITY INSURANCE	4,720	4,960	5,210	5,470	
TRANSFER, WORKER'S COMP.	920	990	1,040	1,090	
CITY TELEPHONE	1,051	1,003	1,540	1,290	
TOTAL 300	\$18,284	\$12,440	\$15,280	\$40,340	164.0%
PROGRAM TOTAL	\$348,041	\$349,176	\$387,078	\$502,560	29.8%

**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
SEWER IMPROVEMENTS PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
CIVIL ENGINEER	\$58,363	\$61,165	\$65,007	\$67,290	
ENGINEERING TECH.	51,370	53,050	54,994	52,610	
OVERTIME	151	732	870	900	
LONGEVITY PAY	0	1,065	3,560	2,690	
EMPLOYEE INSURANCE	10,214	11,132	14,040	14,620	
TRANSFER, IMRF PENSION	20,126	20,486	23,820	24,700	
TOTAL 100	\$140,224	\$147,630	\$162,291	\$162,810	0.3%
200					
SURVEY SUPPLIES	\$242	\$425	\$500	\$500	
TOTAL 200	\$242	\$425	\$500	\$500	0.0%
300					
VEHICLE SERVICE	\$2,393	\$3,383	\$3,290	\$3,290	
CITY INSURANCE	4,600	4,830	5,080	5,330	
TRANSFER, WORKER'S COMP.	740	800	840	880	
CITY TELEPHONE	1,003	957	1,470	1,240	
TOTAL 300	\$8,736	\$9,970	\$10,680	\$10,740	0.6%
PROGRAM TOTAL	\$149,202	\$158,025	\$173,471	\$174,050	0.3%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT ENVIRONMENTAL MANAGEMENT DIVISION MANAGEMENT AND PLANNING PROGRAM

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
ENV. MANAGER	\$65,620	\$67,497	\$69,969	\$72,420	
LONGEVITY PAY	0	1,325	2,090	2,900	
EMPLOYEE INSURANCE	5,540	5,562	7,020	7,310	
TRANSFER, IMRF PENSION	12,670	12,406	14,420	15,070	
TOTAL	\$83,830	\$86,790	\$93,499	\$97,700	4.5%
200					
BOOKS AND PERIODICALS	\$500	\$112	\$500	\$500	
MISC. SUPPLIES	500	89	100	100	
TOTAL	\$1,000	\$201	\$600	\$600	0.0%
300					
DUES AND SUBSCRIPTIONS	\$700	\$599	\$700	\$700	
TRAVEL AND TRAINING	800	1,648	1,800	1,800	
ED. SERVICES/PROMOTION	2,000	1,832	2,000	2,000	
PAYMENT TO CUSWDS	20,720	12,457	18,100	22,960	
VEHICLE SERVICE	2,750	4,379	3,330	3,330	
ENCEPHALITIS CONTRACT	21,990	22,012	22,010	22,010	
CONTRACTUAL LEAF PICKUP	56,200	75,777	78,100	78,100	
LANDFILL UTILITIES	12,700	12,328	17,200	10,180	
FLORESCENT LIGHT RECYCL.	1,200	676	1,200	1,600	
CITY INSURANCE	3,110	3,270	3,430	3,600	
TRANSFER, WORKER'S COMP.	660	710	750	790	
CITY TELEPHONE	940	612	940	790	
TOTAL	\$123,770	\$136,300	\$149,560	\$147,860	-1.1%
PROGRAM TOTAL	\$208,600	\$223,291	\$243,659	\$246,160	1.0%

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT DIVISION
ENVIRONMENTAL CONTROL PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
ENV. CONTROL OFFICER	\$37,620	\$38,685	\$40,097	\$41,510	
LONGEVITY PAY	0	760	1,200	1,660	
EMPLOYEE INSURANCE	5,540	5,562	7,020	7,310	
TRANSFER, IMRF PENSION	7,050	6,902	8,030	8,630	
TOTAL 100	\$50,210	\$51,909	\$56,347	\$59,110	4.9%
200					
BOOKS AND PERIODICALS	\$100	\$0	\$100	\$100	
MISC. SUPPLIES	500	0	500	500	
TOTAL 200	\$600	\$0	\$600	\$600	0.0%
300					
TRAINING AND EDUCATION	\$0	\$0	\$0	\$0	
PRINTING SERVICES	250	0	250	250	
VEHICLE SERVICE	2,750	5,719	3,030	3,030	
CELLUAR/PAGING SERVICES	500	542	500	500	
ABATEMENT SERVICES	18,000	47,287	45,000	50,000	
CITY INSURANCE	1,620	1,700	1,790	1,880	
TRANSFER, WORKER'S COMP.	450	480	500	530	
TOTAL 300	\$23,570	\$55,728	\$51,070	\$56,190	10.0%
PROGRAM TOTAL	\$74,380	\$107,637	\$108,017	\$115,900	7.3%

Supplementary Expenditure Report

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT BUDGET ANALYSIS

	08-09	09-10	DIFF	%
PERSONNEL SERV.	1,177,853	1,224,300	46,447	3.9%
SUPPLIES	18,570	18,520	(50)	-0.3%
CONTRACTUAL	345,130	349,350	4,220	1.2%
SUBTOTAL	1,541,553	1,592,170	50,617	3.3%
VEH/EQ. REPL.	17,110	19,930	2,820	16.5%
	-	-	-	#DIV/0!
TOTAL	1,558,663	1,612,100	53,437	3.4%
PERSONNEL:				
SALARIES N/U	899,383	930,560	31,177	3.5%
LONGEVITY PAY	14,850	17,690	2,840	19.1%
EMPL. INSUR.	102,540	106,000	3,460	3.4%
EMPL. PENS.	161,080	170,050	8,970	5.6%
SUBTOTAL	1,177,853	1,224,300	46,447	3.9%
SUPPLIES:				
STD. CHARGES	3,430	3,770	340	9.9%
OTHER	15,140	14,750	(390)	-2.6%
SUBTOTAL	18,570	18,520	(50)	-0.3%
CONTRACTUAL:				
STD. CHARGES	57,960	59,820	1,860	3.2%
VEH. SERVICE	16,570	16,570	-	0.0%
E.D.C.	36,350	36,350	-	0.0%
C.V.B.	81,380	81,380	-	0.0%
I.H.S.A. CONT.	5,000	5,000	-	0.0%
CUUATS	22,710	23,840	1,130	5.0%
R.P.C.	22,940	23,860	920	4.0%
U.B.A.	55,370	55,370	-	0.0%
OTHER	46,850	47,160	310	0.7%
SUBTOTAL	345,130	349,350	4,220	1.2%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
COMM. DEV. DIR./PLANNER	\$94,730	\$97,431	\$100,995	\$104,530	
ADMIN. ASSISTANT I	31,520	32,408	33,601	34,770	
INTERNS P-T	11,840	6,829	0	0	
OVERTIME	350	38	370	380	
LONGEVITY PAY	0	2,548	4,030	5,570	
EMPLOYEE INSURANCE	10,850	10,885	13,730	14,620	
TRANSFER, IMRF PENSION	24,570	24,075	27,990	29,050	
TOTAL 100	\$173,860	\$174,214	\$180,716	\$188,920	4.5%
200					
BOOKS & PERIODICALS	\$400	\$400	\$400	\$400	
OFFICE SUPPLIES	3,950	3,912	1,400	1,400	
CITY BLDG. COPIER SUPPLIES	1,150	1,270	1,590	1,750	
PAPER FOR C.D. COPIER	1,340	1,470	1,840	2,020	
C.D. COPIER SUPPLIES	1,160	56	1,160	1,160	
TOTAL 200	\$8,000	\$7,108	\$6,390	\$6,730	5.3%
300					
DUES AND SUBSCRIPTIONS	\$2,600	\$2,473	\$2,000	\$2,000	
CELLUAR/PAGING SERV.	480	252	480	480	
TRAVEL AND CONFERENCE	4,260	4,692	4,260	4,260	
TRAINING AND EDUCATION	2,170	1,747	2,170	2,170	
FAX MACHINE MAINT.	230	0	230	230	
VEHICLE SERVICE	3,710	1,557	2,980	2,980	
CITY INSURANCE	3,850	4,040	4,240	4,450	
TRANSFER, WORKER'S COMP.	230	250	260	270	
CITY TELEPHONE	2,300	1,498	2,300	1,930	
CITY BLDG. COPIER MAINT.	1,900	1,524	1,770	1,950	
C.D. COPIER MAINT.	4,200	3,500	4,200	4,200	
CITY COMPUTERIZATION	23,860	24,810	25,550	26,570	
TOTAL 300	\$49,790	\$46,343	\$50,440	\$51,490	2.1%
400					
VEH. REPL. CHARGE	\$15,740	\$16,450	\$17,110	\$17,790	4.0%
VEH. REPL. CHARGE, ADD'L	\$0	\$0	\$0	\$0	
TOTAL 400	\$15,740	\$16,450	\$17,110	\$17,790	4.0%
PROGRAM TOTAL	\$247,390	\$244,115	\$254,656	\$264,930	4.0%

Supplementary Expenditure Report

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
EC. DEVELOPMENT MGR.	\$70,020	\$72,008	\$74,651	\$77,260	
E.D. INTERN (.25)	0	0	9,170	9,490	
NON-UNION LONGEVITY	0	0	0	370	
EMPLOYEE INSURANCE	5,420	5,438	6,860	7,310	
TRANSFER, IMRF PENSION	12,740	12,479	14,510	15,530	
TOTAL 100	\$88,180	\$89,925	\$105,191	\$109,960	4.5%
200					
OFFICE SUPPLIES	\$0	\$0	\$300	\$300	
300					
EC. DEV. CORP.	\$26,000	\$36,344	\$36,350	\$36,350	
CONV./TOURIST BUREAU	78,630	81,380	81,380	81,380	
TRAINING/EDUCATION	1,000	665	1,000	1,000	
CELLUAR PHONE/PAGING	460	578	670	670	
I.H.S.A. CONTRIBUTION	3,000	5,000	5,000	5,000	
URBANA BUS. ASSOCIATION	53,634	50,737	55,370	55,370	
CITY INSURANCE	3,110	3,270	3,430	3,600	
TRANSFER, WORKER'S COMP.	170	180	190	200	
CITY TELEPHONE	380	247	380	320	
TOTAL 300	\$166,384	\$178,401	\$183,770	\$183,890	0.1%
PROGRAM TOTAL	\$254,564	\$268,326	\$289,261	\$294,150	1.7%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING AND ZONING PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
PLANNING MANAGER	\$65,930	\$67,809	\$71,688	\$74,200	
ADMIN. ASSISTANT I	32,470	33,385	34,614	35,820	
SR. PLANNER (2 to 1)	118,200	73,355	47,910	49,590	
PLANNER I (1 to 2)	0	45,365	75,640	78,290	
HISTORIC PRES. INTERN (.5)	10,760	8,174	22,867	30,230	
OVERTIME	270	532	290	300	
LONGEVITY PAY	0	1,169	2,340	3,020	
EMPLOYEE INSURANCE	28,150	28,239	40,760	42,030	
TRANSFER, IMRF PENSION	41,690	40,861	52,030	56,190	
TOTAL 100	\$297,470	\$298,889	\$348,139	\$369,670	6.2%
200					
POSTAGE AND PRINTING	\$1,000	\$545	\$1,000	\$1,000	
OFFICE SUPPLIES	0	0	2,800	2,800	
GRAPHICS SUPPLIES	390	151	790	400	
SIDWELL MAP UPDATES	2,400	2,236	1,000	1,000	
PHOTOGRAPHIC SUPPLIES	100	0	0	0	
TOTAL 200	\$3,890	\$2,932	\$5,590	\$5,200	-7.0%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$600	\$990	
TRAVEL AND CONFERENCE	2,780	2,986	5,280	5,280	
PLAN COMMISSION TRAINING	810	306	810	810	
ZONING BOARD OF APPEALS	370	223	600	600	
HIST. PRESERVATION BOARD	500	192	600	600	
CUUATS MEMBERSHIP	21,630	21,624	22,710	23,840	
R.P.C. MEMBERSHIP	21,180	21,923	22,940	23,860	
RECORDER'S ON-LINE SERVICE	1,000	0	1,000	1,000	
CITY INSURANCE	3,110	3,270	3,430	3,600	
TRANSFER, WORKER'S COMP.	230	250	260	270	
CITY TELEPHONE	780	508	780	660	
TOTAL 300	\$52,390	\$51,282	\$59,010	\$61,510	4.2%
PROGRAM TOTAL	\$353,750	\$353,103	\$412,739	\$436,380	5.7%

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COMMUNITY DEVELOPMENT SERVICES DEPARTMENT NEW CONSTRUCTION PROGRAM

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
BLDG. SAFETY DIV. MANAGER	\$60,410	\$62,113	\$64,386	\$66,640	
PLUMBING/BLDG. INSPECTOR	49,110	50,493	52,337	54,170	
ADMIN. ASSISTANT I (.5)	17,220	17,711	18,354	19,000	
BUILDING INSPECTOR II	51,570	53,050	54,993	56,920	
ELECTRICAL INSPECTOR	51,580	53,050	54,993	56,920	
CLERK TYPIST (.5 TO .25)	12,520	12,916	6,842	6,910	
OVERTIME	1,500	2,167	2,590	2,680	
LONGEVITY PAY	0	4,723	7,180	10,420	
EMPLOYEE INSURANCE	27,130	27,218	34,330	31,070	
TRANSFER, IMRF PENSION	46,280	45,371	52,750	54,580	
TOTAL 100	\$317,320	\$328,812	\$348,755	\$359,310	3.0%
200					
BOOKS & PERIODICALS	\$120	\$56	\$120	\$120	
OFFICE SUPPLIES	1,750	1,333	1,750	1,750	
CODE BOOKS/SOFTWARE	800	398	1,800	1,800	
SUPPLIES AND EQUIPMENT	710	28	710	710	
TOTAL 200	\$3,380	\$1,815	\$4,380	\$4,380	0.0%
300					
DUES & SUBSCRIPTIONS	\$900	\$490	\$900	\$900	
TRAVEL AND CONFERENCE	2,080	1,036	2,830	2,830	
VEHICLE SERVICE	9,580	9,308	8,960	8,960	
CELLUAR PHONE/PAGING	4,200	1,139	1,790	1,790	
PERMIT PRINTING	1,000	173	1,000	1,000	
TITLE SEARCHES	100	0	0	0	
SPECIAL RESEARCH FEES	200	0	0	0	
CITY INSURANCE	5,220	5,480	5,750	6,040	
TRANSFER, WORKER'S COMP.	540	580	610	640	
CITY TELEPHONE	2,770	1,804	2,770	2,330	
TOTAL 300	\$26,590	\$20,010	\$24,610	\$24,490	-0.5%
PROGRAM TOTAL	\$347,290	\$350,637	\$377,745	\$388,180	2.8%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING PROGRAM**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
HOUSING INSPECTOR	\$46,290	\$47,603	\$49,339	\$51,070	
ADMIN. ASSISTANT I (.5)	17,220	17,711	18,354	19,000	
OVERTIME	600	0	630	650	
LONGEVITY PAY	0	1,282	1,300	2,800	
EMPLOYEE INSURANCE	5,420	5,438	6,860	10,970	
TRANSFER, IMRF PENSION	12,110	11,872	13,800	14,700	
TOTAL 100	\$81,640	\$83,906	\$90,283	\$99,190	9.9%
200					
OFFICE SUPPLIES	\$640	\$185	\$640	\$640	
PHOTOGRAPHIC SUPPLIES	120	0	120	120	
TOTAL 200	\$760	\$185	\$760	\$760	0.0%
300					
PROFESSIONAL SERVICES	\$550	\$25	\$100	\$100	
VEHICLE SERVICE	4,210	3,000	4,630	4,630	
CELLUAR PHONE SERVICE	500	264	500	500	
TITLE SEARCHES	200	0	200	200	
DEMOLITION/BDG. CLOSURE	4,360	3,156	3,860	3,860	
CITY INSURANCE	1,620	1,700	1,790	1,880	
TRANSFER, WORKER'S COMP.	540	580	600	630	
CITY TELEPHONE	2,780	1,810	2,780	2,340	
TOTAL 300	\$14,760	\$10,535	\$14,460	\$14,140	-2.2%
PROGRAM TOTAL	\$97,160	\$94,626	\$105,503	\$114,090	8.1%

Supplementary Expenditure Report

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT RENTAL INSPECTION PROGRAM

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
100					
HOUSING INSPECTOR	\$44,940	\$46,082	\$47,926	\$49,600	
CLERK-TYPIST (.75)	12,600	6,484	13,703	20,730	
LONGEVITY PAY	0	212	400	1,570	
EMPLOYEE INSURANCE	9,660	13,200	16,650	10,970	
TRANSFER, IMRF PENSION	13,290	22,233	26,090	14,380	
TOTAL 100	\$80,490	\$88,211	\$104,769	\$97,250	-7.2%
200					
OFFICE SUPPLIES	\$240	\$126	\$240	\$240	
TESTING SUPPLIES	910	0	910	910	
TOTAL 200	\$1,150	\$126	\$1,150	\$1,150	0.0%
300					
OFFICE FURNISHINGS	\$2,836	\$0	\$0	\$0	
PROFESSIONAL SERVICES	8,558	1,782	2,890	1,890	
POSTAGE AND PRINTING	1,164	1,123	1,160	2,160	
VEHICLE SERVICE	4,210	3,000	4,630	4,630	
CELLUAR PHONE SERVICE	500	266	500	500	
CITY INSURANCE	730	770	810	850	
TRANSFER, WORKER'S COMP.	700	750	780	820	
CITY TELEPHONE	1,000	650	1,000	840	
CITY COMPUTERIZATION	1,000	1,040	1,070	2,140	
TOTAL 300	\$20,698	\$9,381	\$12,840	\$13,830	7.7%
400					
INITIAL VEHICLE PURCHASE	\$15,000	\$0	\$0	\$0	
VEH. & EQ. REPLACEMENT	0	0	0	2,140	
TOTAL 400	\$15,000	\$0	\$0	\$2,140	
PROGRAM TOTAL	\$117,338	\$97,718	\$118,759	\$114,370	-3.7%

EQUIPMENT SERVICES FUND

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
100					
FLEET MANAGER	\$66,483	\$68,557	\$71,062	\$73,550	
CERTIFIED MECHANIC (3)	130,093	134,328	139,250	144,130	
PART-TIME AUTO SERVICE	11,327	12,125	13,492	13,960	
OVERTIME	21,222	8,321	25,676	26,570	
LONGEVITY, AFSCME	9,516	9,851	12,460	13,850	
LONGEVITY, NON-UNION	0	1,346	2,560	3,220	
EMPLOYEE INSURANCE	24,780	25,210	31,770	32,890	
I.M.R.F.	36,330	36,930	40,050	55,060	
TOTAL 100	\$299,751	\$296,668	\$336,320	\$363,230	8.0%
200					
MISC. SUPPLIES	\$9,786	\$10,076	\$9,870	\$9,870	
PARTS	197,903	173,847	175,000	192,500	
SAFETY EQUIPMENT	229	296	300	300	
FUEL	240,766	302,814	330,000	330,000	
TOOL REIMBURSEMENT	2,536	2,566	2,600	2,600	
PARTS WASHER SUPPLIES	1,400	0	1,500	1,000	
PRESSURE WASHER SUPPLIES	954	617	750	750	
ENGINE ANALYZER SUPPLIES	419	1,064	1,250	1,250	
SPECIAL TOOLS	2,349	678	2,000	2,500	
TOTAL 200	\$456,342	\$491,958	\$523,270	\$540,770	3.3%
300					
DUES AND SUBSCRIPTIONS	\$931	\$527	\$850	\$850	
TRAVEL AND CONFERENCE	0	65	900	900	
TRAINING AND EDUCATION	2,375	2,463	3,200	3,200	
UNIFORM RENTAL	1,552	1,812	1,850	1,850	
CDL LICENSE	55	100	110	110	
ENVIRONMENTAL DISPOSAL	2,851	2,115	2,600	2,940	
VEHICLE SERVICES	8,579	6,347	10,360	10,360	
CONTRACTUAL REPAIRS	62,121	51,175	96,000	96,000	
EQUIPMENT MAINTENANCE	1,283	1,250	2,250	2,750	
PRINTING SERVICES	481	28	750	750	
S/W MAINT. COMPUTER SYSTEMS	3,517	3,122	3,500	6,200	
CITY INSURANCE	10,680	11,210	11,770	12,360	
TRANSFER, WORKER'S COMP.	2,570	2,760	2,900	3,050	
CITY TELEPHONE	780	780	780	660	
CITY COMPUTERIZATION	4,370	4,550	4,690	4,880	
DEPRECIATION	10,356	13,404	27,400	27,400	
TOTAL 300	\$112,501	\$101,708	\$169,910	\$174,260	2.6%
SUBTOTAL BEFORE NON-RECURRING EQUIPMENT PURCHASES	\$868,594	\$890,334	\$1,029,500	\$1,078,260	4.7%

Supplementary Expenditure Report

**EQUIPMENT SERVICES FUND
(CONTINUED)**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
400					
PRESSURE WASHERS (2)	\$0	\$0	\$9,040	\$0	
JUMP START UNIT	0	0	6,020	0	
SHOP VACUUM	0	100	0	0	
FUEL CADDY	0	1,250	0	0	
BACKUP AIR COMPRESSOR	0	2,279	0	0	
AIR IMPACT WRENCHES	0	650	0	0	
BATTERY CHARGERS	0	0	530	0	
LARGE TRUCK ANALYZER EQ.	1,362	0	6,066	0	
SHOP GREASE PUMP	1,136	0	0	0	
CAR TIRE CHANGER	0	0	0	4,930	
SHOP SERVICE TRUCK	0	0	48,570	0	
PORT./MOBILE RADIOS (METCAD)	0	8,293	0	0	
WHEEL BALANCER	7,434	0	0	0	
POWER HACKSAW	4,495	0	0	0	
1/2 TON PICKUP	0	15,155	0	0	
POWER LATHE	8,300	0	0	0	
FUEL INJECTOR CLEANER	0	0	1,340	0	
4 TON HYDRAULIC JACK	0	965	0	0	
10 TON HYDRAULIC JACK	0	0	3,540	0	
R134 A/C TOOLS	0	0	2,450	0	
PLASMA CUTTER	0	0	0	2,820	
CHARGING SYSTEM ANALYZER	0	0	0	10,020	
AIR CONDITIONING VACUUM PUMP	0	0	0	550	
BENCH GRINDERS	0	0	0	1,530	
SHOP GREASE PUMPS	0	0	0	1,480	
TOTAL 400	\$22,727	\$28,692	\$77,556	\$21,330	
SPECIAL FUND TOTAL	\$891,321	\$919,026	\$1,107,056	\$1,099,590	

LANDSCAPE RECYCLING CENTER

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG
100:					
CITY ARBORIST (.33)	\$22,570	\$23,303	\$24,649	\$25,260	
L.R.C. EQUIPMENT OPERATOR	38,261	39,644	41,240	42,680	
LANDSCAPE SUPERVISOR (.5)	25,954	26,795	28,027	29,010	
L.R.C. TECHNICIAN	38,693	39,634	41,240	42,680	
L.R.C. LABORERS	36,249	35,863	43,204	44,720	
OVERTIME	7,044	5,539	7,370	7,630	
CONTRACT PERSONNEL, CITY URBANA	5,000	5,200	5,430	5,650	
LONGEVITY, AFSCME	1,955	2,809	4,610	5,120	
LONGEVITY, NON-UNION	0	984	1,580	2,160	
EMPLOYEE INSURANCE	18,320	21,160	23,490	27,780	
I.M.R.F. TRANSFER	26,340	27,920	29,040	39,850	
TOTAL 100	\$220,386	\$228,851	\$249,880	\$272,540	9.1%
200					
BOOKS AND PERIODICALS	\$27	\$50	\$400	\$400	
OFFICE SUPPLIES	834	665	800	800	
TOOLS & SUPPLIES	5,443	6,223	7,500	7,500	
EQUIPMENT PARTS	2,167	423	9,000	9,000	
GRAVEL	5,662	6,233	7,500	7,500	
FUEL	24,461	35,672	26,740	26,740	
MATERIALS FOR RESALE	2,760	6,000	6,000	6,000	
TOTAL 200	\$41,354	\$55,266	\$57,940	\$57,940	0.0%
300					
TRAVEL AND CONFERENCE	\$385	\$1,000	\$1,950	\$1,950	
TRAINING AND EDUCATION	762	305	1,400	1,400	
UNIFORM RENTAL	1,317	1,320	1,800	1,800	
VEHICLE SERVICE	50,172	37,894	53,930	53,930	
BUILDING MAINTENANCE	2,881	1,207	5,000	5,000	
PRODUCT ANALYSIS/TESTING	923	265	1,600	1,600	
EQUIPMENT RENTAL, OUTSIDE	328	14,413	7,300	16,000	
EQUIPMENT RENTAL, CITY	12,479	8,726	8,700	9,050	
CHEMICAL DISPOSAL	0	0	4,500	4,500	
SOLID WASTE DISPOSAL	1,901	5,132	5,000	5,000	
MAJOR VEH./EQ. REPAIRS	0	9,284	0	0	
ADVERTISING/PROMOTION	15,090	17,392	16,000	16,000	
CITY INSURANCE	1,490	1,570	1,650	1,730	
SUPPORT SERVICES	15,700	16,330	16,980	17,660	
TRANSFER, WORKER'S COMP.	1,100	1,180	1,240	1,300	
UTILITIES	2,870	5,600	6,700	6,700	
TOTAL 300	\$107,398	\$121,618	\$133,750	\$143,620	7.4%

Supplementary Expenditure Report

LANDSCAPE RECYCLING CENTER (CONTINUED)

400	PORTABLE RADIOS	0	0	0	0
	AIR COMPRESSOR	3,420	0	0	0
	TICKET BOOTH	0	51,208	0	0
	ICE MACHINE	0	0	2,110	0
	GAS POWERED AIR COMPRESSOR	0	0	0	2,620
	ROAD MAINTENANCE/REHAB.	881	39,775	6,260	30,990
	PORTABLE/MOBILE RADIOS (METCAD)	0	16,030	0	0
	ENTRANCE SIGNAGE & IMPR.	0	0	8,000	0
	TIME CLOCK	0	0	885	0
	GRINDER	0	258,179	0	0
	CLASS E DUMP TRUCK	0	0	65,000	0
	4 W/DRIVE PICKUP	0	0	22,710	0
	CASH REGISTER	0	0	2,670	0
	SNOW PLOW	0	0	6,890	0
	TOTAL 400	\$4,301	\$365,192	\$114,525	\$33,610
	PROGRAM TOTAL	\$373,439	\$770,927	\$556,095	\$507,710

**HOME RECYCLING (U-CYCLE) FUND
SINGLE FAMILY**

	ACTUAL 2006-07	ACTUAL 2007-08	EST. ACTUAL 2008-09	BUDGET 2009-10	% CHG
100					
	ENV. AIDE (.38 TO .5)	\$10,497	\$15,412	\$16,810	\$17,910
	LONGEVITY PAY	0	2,785	510	720
	IMRF TRANSFER	1,775	304	3,420	3,730
	EMPLOYEE INSURANCE	1,659	2,470	3,430	3,660
	TOTAL 100	\$13,931	\$20,971	\$24,170	\$26,020 7.7%
200					
	CART PURCHASE	\$24,035	\$25,585	\$0	\$28,710
	MOBILE/PORT. RADIOS (METCAD)	0	767	0	0
	MISC. SUPPLIES	795	66	1,000	1,000
	TOTAL 200	\$24,830	\$26,418	\$1,000	\$29,710 2871.0%
300					
	POSTAGE/PRINTING	\$3,115	\$3,779	\$4,000	\$4,000
	TRAINING/CONFERENCES	1,226	1,094	1,750	1,750
	CONT. TEMP. HELP	0	3,808	0	0
	EDUCATION/PROMOTION	10,941	11,383	7,450	7,450
	ANNUAL MAILING COSTS	0	0	5,500	5,500
	HOUSEHOLD HAZARDOUS WASTE	509	1,119	4,290	4,290
	VEHICLE SERVICE	0	0	3,360	3,360
	CITY INSURANCE	520	550	580	610
	TRANS., WORKER COMP.	150	150	160	170
	CONTR. COLLECTION	189,336	192,060	192,540	194,940
	TOTAL 300	\$205,797	\$213,943	\$219,630	\$222,070 1.1%
	PROGRAM TOTAL	\$244,558	\$261,332	\$244,800	\$277,800 13.5%

**HOME RECYCLING (U-CYCLE) FUND
MULTI-FAMILY**

	ACTUAL 2006-07	ACTUAL 2007-08	EST. ACTUAL 2008-09	BUDGET 2009-10	% CHG
100					
ENVIRONMENTAL AIDE (.37 TO .!	\$10,497	\$15,799	\$16,810	\$17,910	
LONGEVITY PAY	0	304	510	720	
IMRF TRANSFER	1,775	2,785	3,420	3,730	
EMPLOYEE INSURANCE	1,659	2,470	3,430	3,660	
TOTAL 100	\$13,931	\$21,358	\$24,170	\$26,020	7.7%
200					
MISCELLANEOUS SUPPLIES	\$838	\$627	\$1,000	\$1,000	
TOTE BAGS	22,710	19,452	0	0	
MOBILE/PORT. RADIOS	0	767	0	0	
TOTAL 200	\$23,548	\$20,846	\$1,000	\$1,000	0.0%
300					
TRAINING/CONFERENCES	\$466	\$852	\$1,750	\$1,750	
POSTAGE/PRINTING-MULTI FAM.	66	90	700	700	
ED. / PROMOTION	12,203	11,988	9,550	9,550	
ANNUAL MAILING COSTS	0	0	5,500	5,500	
MANPOWER, TOTE BAG DISTRIBUTE	0	0	1,000	0	
HOUSEHOLD HAZARDOUS WASTE	559	938	4,290	4,290	
VEHICLE SERVICE	0	0	3,360	3,360	
CITY INSURANCE	520	550	580	610	
TRANS., WORKER COMP.	0	150	160	170	
CONTR. COLLECTION, MULTI FAM	177,251	185,165	189,550	196,420	
TOTAL 300	\$191,065	\$199,733	\$216,440	\$222,350	2.7%
PROGRAM TOTAL	\$228,544	\$241,937	\$241,610	\$249,370	3.2%

CITY SUSTAINABILITY FUND

	ACTUAL 2006-07	ACTUAL 2007-08	ESTIMATED 2008-09	BUDGET 2009-10
300				
TRAINING/CONFERENCES	\$0	\$0	\$0	\$2,000
DUES/SUBSCRIPTIONS	0	0	0	700
PRINTING COSTS	0	0	0	1,000
PROGRAM TOTAL	\$0	\$0	\$0	\$3,700

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VEHICLE AND EQUIPMENT REPLACEMENT FUND

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
MAJOR EQUIPMENT PURCHASES:				
COMPACT AUTO CD (2)	11,280	11,938	39,861	14,060
PASSENGER AUTO	0	0	23,660	26,610
ENG. EXT. P/U WITH COVER	0	22,878	0	0
CLASS 3 DUMP TRUCK (2)	0	0	0	143,380
CLASS 4 DUMP TRUCK (6)	0	0	0	764,760
DUMP TRUCK PLOWS (6)	0	0	0	58,140
PICKUP 3/4 TON , 4WD	0	27,539	0	0
PICKUP 3/4 TON , SIGN TRUCK	0	0	44,980	0
PICKUP 3/4 TON (2)	14,245	34,050	0	57,080
PICKUP, CREW CAB	0	0	31,940	0
3/4 TON SERVICE TRUCK	0	0	0	36,070
SNOW PICKUP EQ.	0	0	5,264	0
PICKUP EQ. (2)	2,215	440	0	0
UTILITY TRUCK, 4 WD	23,830	0	0	0
BOOM TRUCK REBUILD	37,325	0	11,824	0
LARGE LOADER WITH EQ.	0	0	126,560	0
CUBE VAN TRUCK	0	32,525	0	0
AIR COMPRESSOR, PW05	0	0	17,490	0
TRAILERS	0	0	6,171	0
DUMP TRUCK TARPS	0	4,422	2,370	2,550
MAJOR REHABILITATIONS	0	0	54,709	7,960
SNOWBLOWERS (2)	0	0	2,090	0
BACKHOE WITH EQ.	0	0	89,410	96,250
STREET SWEEPER	0	0	160,500	0
LARGE MOWER/TRACTOR	0	25,732	0	0
T.V. SEWER TRUCK	141,205	0	0	0
SINGLE AXLE VACTOR TRUCK	0	0	255,150	0
METCAD 800 MHZ RADIOS/EQ. :-PW	0	150,372	31,649	0
LIBRARY HVAC REPL. A09	0	131,150	0	0
CHIPPER TRUCK	0	0	72,413	0
CHIPPERS (2)	0	0	78,000	0
WOBBLE WHEEL ROLLER	0	0	26,705	0
ARBOR 7000 LB. TRAILER	3,425	0	0	0
 SUBTOTAL, MAJOR EQUIPMENT	 \$233,525	 \$441,046	 \$1,080,746	 \$1,206,860

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
POLICE EQUIPMENT DETAIL

DETAIL POLICE EQ.	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
SQUAD CARS (13)	\$32,635	\$0	\$339,400	\$0
EQ., SQUAD CARS	0	0	42,200	0
REPLACE TOTALED SQUAD CAR	0	0	23,609	0
EQ., SQUAD CAR HOLDOVER (1)	0	0	3,130	0
FULL SIZE POLICE ADMIN. CARS (3)	0	0	63,660	0
CIS PASSENGER AUTOS	31,626	0	0	39,120
METER PATROL VEHICLES (2)	0	47,610	0	0
METCAD 800 MHZ RADIOS/EQ.: -POLICE	571	227,319	0	0
ANIMAL CONTROL VAN	0	0	0	40,080
DEFIB UNITS IN SQUADS	0	0	0	31,910
NIGHTSCOPE ADAPTER	0	0	0	10,690
HANDGUNS W/SIGHTS	0	0	0	25,310
1/3 SHARE SWAT VEHICLE	0	0	0	4,310
PATROL DIGITAL CAMERA	0	0	0	3,670
TV/VCR/STAND	0	0	1,320	0
HELMETS	0	0	4,900	0
PORTABLE RADIOS	0	0	60,322	2,880
VARDA ALARMS (4)	0	0	16,940	0
BALLISTIC HELMETS, METRO TEAM	0	1,935	0	0
RECORDING EQ., FRONT DESK	0	0	1,000	0
REHAB. LOCKER AREA, 706 GLOVER	0	4,100	0	0
REGULAR VESTS	663	0	0	4,330
CITY CONTRIBUTION METRO SQUAD	7,141	3,962	4,160	4,320
TRAINING/EQ. NEW OFFICERS	39,861	25,701	27,890	29,000
L.C.D. PROJECTOR	0	0	1,560	0
SQUAD CAR RADAR UNITS	3,144	0	0	0
FAX MACHINE	0	0	1,389	0
PATROL BIKES	0	0	7,000	0
BODY WIRE EQ.	0	0	5,590	0
HEAVY DUTY VESTS	12,385	0	0	0
MOBILE DIG. COMPUTERS (17)	41,974	0	15,911	0
SQUAD VIDEO CAMERAS	0	57,661	5,138	0
K9 DOG TRAINING	0	0	2,755	0
OFFICER PROTECTIVE EQ. (GRANT)	0	5,468	0	0
STORAGE SHED AT FIRING RANGE	0	0	2,720	0
MOBILE FIELD FORCE SHIELDS	0	0	2,000	0
CID VIDEO EQ.	0	0	3,685	0
AFIX FINGERPRINT SYSTEM (GRANT)	11,500	0	0	0
REGULAR BINOCULARS	0	0	497	0
HIGH POWER BINOCULARS	0	0	1,880	0
TRANSCRIBERS	0	0	3,510	0
MOBILE FORCE TRAINING (GRANT)	0	0	12,485	0
TELEPHONE SYSTEM	0	0	1,421	0
9 HANDHELD OFFICER RECORDERS	0	0	950	0
1/2 3 CID VIDEO CAMERAS	0	0	4,890	0
RADIO HEADSETS	0	0	2,640	0
2 SNIPER SCOPES	0	0	2,500	0
SNIPER NIGHTSCOPE ADAPTER	0	0	10,280	0
INDIVIDUAL OFFICER CAMERAS	0	0	8,957	0
MOBILE RADIOS	0	0	53,098	0
ELECTRONIC SPEED SIGN	0	12,240	0	0
DVD RECORDER (EVIDENCE)	0	0	1,660	0
MEDICAL EXAMS	0	0	17,160	0
VARDA ALARM AT RANGE	0	0	1,870	0
7 SQUAD RADAR UNITS	0	0	4,130	0
SQUAD CAR MRC PRINTERS	0	0	16,230	0
POLICE BATONS	0	0	5,800	0
STATE POLICE RADIOS	0	0	8,140	0
CID SRL DIGITAL CAMERA 1/2)	0	0	2,868	0
SUBTOTAL, POLICE EQ. REGULAR	\$181,500	\$385,996	\$797,245	\$195,620

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VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
POLICE SUPPLEMENTARY FUND

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
TASK FORCE X COSTS:				
TASK FORCE X VEH. MAINT.	743	503	2,100	2,000
POLICE LOCKERS	0	0	13,258	0
COVERT INVEST. FUNDS	2,000	4,100	0	0
SUBTOTAL, TASK FORCE X EQ.	\$2,743	\$4,603	\$15,358	\$2,000
SPECIAL DUI FINES EQUIPMENT:				
SQUAD VIDEO CAMERAS	0	10,000	0	0
PORTABLE BREATHALYZERS	0	0	0	2,920
2 ALCOHOL BLOWERS	0	0	800	980
D.U.I. SUPPLIES	1,025	2,589	2,500	2,500
SUBTOTAL, DUI FINES EQ.	\$1,025	\$12,589	\$3,300	\$6,400
STATE SEIZURES COSTS:				
K-9 SUPPLIES	1,491	1,421	1,000	1,500
INVESTIGATOR EXPENSES	3,000	1,000	0	4,000
K-9 VEH. MAINTENANCE	4,052	4,959	3,800	3,800
VEHICLE LEASING COSTS	5,394	6,546	6,600	6,600
ADD'L VEH. MAINTENANCE	605	0	200	1,000
SQUAD VIDEO CAMERAS	0	10,000	0	0
TELECOMMUN. EQ./SUPPLIES	0	0	0	0
SUBTOTAL, STATE SEIZURES EQ.	\$14,542	\$23,926	\$11,600	\$16,900
FED. SEIZURES COSTS:				
1/2 CID SRL DIGITAL CAMERA	0	1,316	0	0
CID VIDEO CAMERAS	0	0	0	7,140
HAWK SURVEILANCE CAMERA	0	0	0	11,520
NIGHT BINOCULARS	0	0	0	5,550
K9 DOG REPL. & TRAINING	0	0	5,000	0
SUBTOTAL, STATE SEIZURES EQ.	\$0	\$1,316	\$5,000	\$24,210
METRO AGENCY COSTS:				
AUTHORIZED COSTS/EQ.	23,556	15,500	20,513	17,654

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
FIRE EQUIPMENT DETAIL

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
DETAIL FIRE EQ.				
HOSE/NOZZLE REPL.	\$5,494	\$3,934	\$15,991	\$4,420
METCAD 800 MHZ RADIOS/EQ.: -FIRE	0	88,828	0	0
TREADMILL EXERCISE EQ.	0	9,390	1,630	0
NEW F.F. INITIAL GEAR (3)	13,057	9,321	15,934	10,950
NEW F.F. INITIAL TRAINING (3)	2,637	10,200	14,801	8,110
TRAINING/RISK WATCH (GRANT)	932	0	0	0
FIRE PUMPER TRUCK MAJOR REHAB	0	0	0	29,780
FIRE PREV. EQ. TRAILER	0	2,792	0	0
OXYGEN PULSE METER	0	3,000	0	0
FIRE VEH. MDC'S	0	21,668	9,522	0
FD2, FULLSIZE P/S VEHICLE	0	0	0	30,520
VEHICLE INTERCOM SYSTEM	0	0	10,140	0
BUILDING DEFIBULATORS	0	0	30,600	0
PUMPER FIRE TRUCK	353,023	785	380,000	0
FIRE COMMAND VEHICLE W/EQ.	0	49,344	580	0
SEMI-AUTO. DEFIB. UNIT (5)	0	0	0	10,530
I.S.O. EQUIPMENT	0	0	3,596	0
GAS MONITORS	0	0	5,590	0
THERMAL IMAGING CAMERAS	44,589	0	0	0
PORTABLE SUCTION UNIT	529	0	0	0
SNOW BLOWERS	0	0	480	0
AIR PACK REGULATORS	0	0	2,480	0
FIRE COPIER	0	0	3,200	0
PORTABLE RADIOS (2)	0	0	4,990	5,190
SUBTOTAL, FIRE EQ.	\$420,261	\$199,262	\$499,534	\$99,500

Supplementary Expenditure Report

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
PUBLIC WORKS EQUIPMENT DETAIL

DETAIL PUBLIC WORKS EQ.	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
PORTABLE RADIOS	\$0	\$6,632	\$1,090	\$1,140
CABLE FAULT FINDER	0	0	4,560	0
MISC. PW EQ. <5M	0	0	4,090	0
RECEPTION AREA OFFICE EQ.	0	0	5,400	0
ROCK DRILL	0	0	5,864	0
CONCRETE HAND SAWS	0	0	1,829	0
SNOWBLOWER	0	0	1,009	0
SIDEWALK VACUUM	0	0	1,081	0
2" TRASH PUMP	0	0	1,410	0
PIPE PUSHER	0	0	17,210	0
3M SIGN APPLICATOR MACHINE	0	15,979	0	0
SIGN MARKING LAMINATOR	0	4,880	0	0
MANHOLE VENT	0	0	1,475	0
DRILL PRESS 3/4"	0	0	1,553	0
OPTICOM EMITTER	0	0	1,620	0
AIRLESS PAINT SPRAYER	0	4,950	0	0
PORTABLE RADIOS	0	0	11,716	0
ROOT SAW W/CUTTERS	0	8,401	0	0
SIDEWALK FORMS	0	0	5,820	0
TELEPHONE SYSTEM	0	22,705	0	0
127 CC GENERATOR	0	0	990	0
ARROW BOARD	4,907	0	0	0
POWER SCREEDS	0	0	5,510	0
JACK HAMMER W/HOSE	0	0	2,710	0
TAMPER STONES	0	7,007	0	0
5000 WATT GENERATOR	0	0	2,490	0
SHORING EQUIPMENT	0	0	3,814	0
GAS MONITORS	0	0	6,600	0
VEHICLE WASHER	0	0	6,490	0
LIGHT POLE TRAILER	0	0	0	13,000
PW MAIN COPIER	0	7,868	0	0
THERMOPLASTIC MACHINE	0	0	7,480	0
PW BREAKROOM ICE MACHINE	2,782	0	0	0
CIVIC CENTER AIRWALLS	54,648	0	20,532	0
PAINT MIXER	0	0	6,490	0
FLOOR MACHINE	0	0	3,110	0
CIVIC CENTER COPIER	1,368	0	0	0
CIVIC CENTER REFRIGERATOR	854	0	0	0
CIVIC CENTER SOUND SYSTEM	0	0	10,097	0

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
PUBLIC WORKS EQUIPMENT DETAIL (CONTINUED)

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
ARBOR EQUIPMENT:				
CUTOFF SAW	0	0	0	920
SMALL ROTO TILLER	0	0	0	420
POWER POLE PRUNER (2)	0	1,078	0	0
STIHL 020 CHAINSAW (2)	972	0	1,070	0
STIHL 036 CHAINSAW	0	549	0	680
STIHL 046 CHAINSAW	0	0	1,020	0
STIHL 066 CHAINSAW	0	0	1,390	0
STIHL 088 CHAINSAW	0	0	1,930	0
EDGER FOR PHILO ROAD	0	1,259	0	0
AERATOR FOR TRACTOR	0	0	1,800	0
MEDIUM ROTOTILLER	0	0	1,020	0
POWER EDGER	0	0	2,870	0
WEDEATER, STIHL FS85	360	0	0	0
POWER BROOM	0	0	1,170	0
STIHL FS85 WEDEATER	0	0	360	0
SPRAYER PUMP	0	0	3,510	0
ENGINEERING EQUIPMENT:				
RADAR GUN	0	0	0	650
SMOKE BLOWER	0	0	1,080	0
LARGE COLOR PLOTTER	0	0	0	13,600
LIETZ THEODOLITE	0	0	5,500	0
AUTO LEVEL	0	1,000	0	0
ENGINEERING MAIN COPIER	0	7,868	0	0
REAL TIME GPS RECEIVER	0	0	23,100	0
TRAFFIC COUNTERS	0	0	0	2,320
SUBTOTAL, P.W. EQ.	\$65,891	\$90,176	\$187,860	\$32,730

Supplementary Expenditure Report

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
OTHER DEPARTMENT EQUIPMENT DETAIL**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
DETAIL OTHER DEPT. EQ.				
FAX MACHINE	\$0	\$0	\$380	\$0
GENERAL OFFICE EQ./FURN.	9,109	5,258	14,362	11,440
CITY TELEPHONE SYSTEM UPGRADE	0	0	25,016	0
CD COPIER	0	0	13,000	0
COPIER, MAIN FLOOR	0	0	7,030	0
CASH REGISTER	0	1,226	0	0
PAPER SHREDDER	0	0	990	0
LETTER OPENER MACHINE	0	0	1,053	0
BURSTER MACHINE	0	7,906	0	0
POSTAGE MACHINE	0	0	0	9,090
LOWER LEVEL COPIER	700	0	0	0
SUBTOTAL, OTHER DEPT. EQ.	\$9,809	\$14,390	\$61,831	\$20,530

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
C.A.T.V. P.E.G. EQUIPMENT DETAIL**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
DETAIL C.A.T.V. P.E.G. EQ.				
VARIOUS SMALL EQ. < \$1K	\$0	\$6,819	\$64,969	\$5,540
CAMERA CONTROLLERS (3)	6,320	0	0	1,500
DIGITAL VIDEO EDIT SYSTEM	5,170	0	0	0
AUTOMATED CAMERA SYSTEM	20,621	10,186	0	35,000
PANASONIC 13" MONITORS	0	347	0	2,000
HARD DRIVE DATA STORAGE SERVER	0	571	0	0
PORTABLE CANON 800 CAMERAS	0	1,405	0	0
CANON HDV CAMCORDER	0	3,277	0	0
COUNCIL CALL-IN EQ.	0	772	0	0
3 PERSONAL COMPUTERS	0	0	2,400	1,200
ELMO VISUAL PRESENTER	0	0	2,400	0
3 VIDEO TOASTERS	0	0	7,000	0
EPSON DIGITAL PROJECTOR	0	0	2,800	0
ACCUSTICS IMPROVEMENTS	0	0	4,800	0
BACKDROPS/CURTAINS	0	0	5,200	0
SUBTOTAL, P.E.G.. EQ.	\$32,111	\$23,377	\$89,569	\$45,240

POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
100				
POLICE RECORDS Progr./ANALYST	\$55,079	\$56,833	\$58,912	\$60,980
CONTRACTUAL PROGRAMMER	520	540	540	540
OVERTIME	0	56	2,388	2,500
LONGEVITY PAY	0	1,115	1,760	2,290
EMPLOYEE INSURANCE	5,470	6,240	6,930	7,310
I.M.R.F./FICA	8,200	8,690	9,040	13,150
TOTAL 100	\$69,269	\$73,474	\$79,570	\$86,770
200				
SUPPLIES	\$0	\$0	\$0	\$0
300				
TRAINING AND EDUCATION	\$0	\$3,060	\$3,300	\$3,300
SOFTWARE MAINT./LICENSE, RECURRING	2,200	2,193	4,930	4,930
SOFTWARE MAINT./LICENSE, ONE-TIME	0	0	4,000	0
CITY INSURANCE	1,020	1,070	1,120	1,180
TRANSFER, WORKERS COMP.	140	150	160	170
CITY TELEPHONE	150	150	150	130
TOTAL 300	\$3,510	\$6,623	\$13,660	\$9,710
400				
PERSONAL COMPUTER	\$0	\$0	\$0	\$0
PROGRAM TOTAL	\$72,779	\$80,097	\$93,230	\$96,480

**PUBLIC TELEVISION FUND
EXPENDITURE DETAIL**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
Personnel Costs:				
UPTV Station Manager	\$37,481	\$26,600	\$38,954	\$40,330
Camera Operators	3,226	4,053	4,080	4,080
Production Coordinator	3,536	22,400	31,676	32,790
Outreach Coord. (.25)	18,686	1,144	3,550	5,910
Overtime	0	0	80	0
Employee Insurance	7,740	8,830	9,800	14,620
I.M.R.F.	8,620	9,140	9,510	15,700
Subtotal, Personnel	\$79,289	\$72,167	\$97,650	\$113,430
Supplies	\$2,995	\$4,463	\$5,000	\$5,000
Contractual and Operating:				
Dues and Subscriptions	\$350	\$0	\$60	\$60
Training & Education	0	1,234	2,000	2,000
CATV Commission Costs	1,788	1,741	3,000	3,000
Consultant /Eq. Maint.	1,633	2,019	2,500	2,500
Promotional Costs	420	805	500	500
City Insurance	1,620	1,700	1,770	1,880
Transfer, Worker's Comp.	380	410	430	450
City Telephone	380	380	380	320
Subtotal, Contractual	\$6,571	\$8,289	\$10,640	\$10,710
Transfer, VERF (Eq.)	22,000	23,000	23,000	23,000
TOTAL EXPENDITURES	\$110,855	\$107,919	\$136,290	\$152,140

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
EXPENDITURE DETAIL**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10	% CHG.
PROGRAM: ADMINISTRATION					
100					
MANAGER (.3)	\$32,835	\$34,398	\$21,502	\$22,260	
ADMIN. ASSISTANT II (.2)	6,687	7,176	7,658	7,920	
GRANTS COORD. (.4)	12,412	15,007	18,950	18,700	
INTERN	0	0	0	7,151	
LONGEVITY PAY	0	141	370	1,030	
IMRF/FICA	9,094	9,391	6,559	11,160	
EMPLOYEE INSURANCE	5,777	6,337	4,290	5,310	
TOTAL 100	\$66,805	\$72,450	\$59,329	\$73,531	23.9%
200					
BOOKS & PERIODICALS	\$0	\$0	\$200	\$200	
OFFICE SUPPLIES	800	876	1,700	1,700	
TOTAL 200	\$800	\$876	\$1,900	\$1,900	0.0%
300					
DUES & SUBSCRIPTIONS	\$200	\$278	\$300	\$300	
TRAVEL & CONFERENCE	2,373	126	1,800	2,200	
POSTAGE	431	107	540	600	
PROGRAM OVERHEAD	14,268	14,700	15,290	15,900	
PUBLIC INFO. NEWSLETTER	4,960	4,183	4,360	4,500	
TOTAL 300	\$22,232	\$19,394	\$22,290	\$23,500	5.4%
PROGRAM TOTAL	\$89,837	\$92,720	\$83,519	\$98,931	18.5%
PROGRAM: AFFORDABLE HOUSING					
100					
ADMIN. ASSISTANT II (.5)	\$16,718	\$17,941	\$19,126	\$19,800	
REHAB COORDINATOR (.5)	24,218	25,007	21,622	26,830	
LONGEVITY PAY	0	843	1,270	1,860	
IMRF/FICA	6,985	7,631	8,122	8,730	
EMPLOYEE INSURANCE	5,756	5,191	6,750	5,900	
TOTAL 100	\$53,677	\$56,613	\$56,890	\$63,120	
300					
CASE PREPARATION	\$1,311	\$2,336	\$4,000	\$4,000	
NEIGHBORHOOD SLUM ABATE (C.O.)	0	0	42,856	0	
EMERGENCY, ACCESS	30,579	73,282	80,000	80,000	
EMERGENCY, ACCESS (CARRYOVER)	28,749	12,989	5,000	0	
SR. REPAIR SERVICE	14,928	17,330	20,000	20,000	
SR. REPAIR SERVICE (CARRYOVER)	3,231	1,544	0	0	
PROPERTY MAINT., CARRYOVER	1,044	0	0	0	
UNPROGRAMMED FUNDS	0	0	0	13,380	
ACQ./RELOCATIONS/DEMO:					
NEW CONST./ACQ./DEMO	0	0	100,000	100,000	
NEW CONST. (CARRYOVER)	28,302	5,096	15,671	0	
CRYSTAL VIEW CARRYOVER	0	0	100,000	0	
TOTAL 300	\$108,144	\$112,577	\$367,527	\$217,380	\$0
PROGRAM TOTAL	\$161,821	\$169,190	\$424,417	\$280,500	
PROGRAM: PUBLIC SERVICES:					
SOCIAL SERVICE AGENCIES	20,000	16,500	12,500	12,500	
NEIGHBORHOOD CLEANUP	9,000	7,500	7,540	8,000	
PROGRAM TOTAL	\$29,000	\$24,000	\$20,040	\$20,500	2.3%

Supplementary Expenditure Report

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
EXPENDITURE DETAIL (CONTINUED)**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10	0 0
PROGRAM: PUBLIC FACILITIES:					
WEBER ST. STREET LIGHTS, C.O.	\$0	\$40,000	\$0	\$0	
SCOTTSWOOD DRAINAGE IMPR.	11,300	0	0	0	
FRANCES NELSON CARE CENTER	20,000	0	0	0	
TO BE IDENTIFIED	0	0	0	0	
DEV. SERVICES CENTER , C.O.	0	2,292	25,000	0	
FAMILY SERVICE CENTER (C.O.)	11,700	0	0	0	
C-U INDEPENDENCE (DSC)	0	0	50,000	0	
C.W.I.T., (CHURCH ST.)	0	0	26,500	0	
DISABLED CITIZENS FOUNDATION	0	0	0	32,821	
PARK DISTRICT VICTORY PARK	0	14,745	0	0	
A WOMAN'S FUND	0	877	4,900	0	
HARVEY ST. SIDEWALKS	0	0	241,057	0	
A.A.R.A. GRANT PROJECT	0	0	125,097	0	
KERR AVE. IMPROVEMENT	0	0	61,317	0	
NEIGHBORHOOD SIDEWALKS	0	0	0	43,000	
CT 53 STREET LIGHTS	0	0	0	47,783	
A WOMAN'S PLACE	0	0	0	19,012	
PROGRAM TOTAL	\$43,000	\$57,914	\$533,871	\$142,616	-73.3%
PROGRAM: INTERIM ASSISTANCE:					
	\$0	\$0	\$0	\$0	
HOMELESS MGT. INFO. SYSTEM	0	0	0	0	
PROGRAM TOTAL	\$0	\$0	\$0	\$0	
PROGRAM: TRANSITIONAL HOUSING:					
100					
GRANTS COORDINATOR (.55)	\$24,824	\$24,206	\$22,584	\$25,710	
T.H. COORDINATOR	4,208	0	0	0	
LONGEVITY PAY	0	0	230	260	
IMRF/FICA	5,048	4,563	3,996	4,680	
EMPLOYEE INSURANCE	2,705	2,857	2,680	3,240	
TOTAL 100	\$36,785	\$31,626	\$29,490	\$33,890	14.9%
200					
OFFICE SUPPLIES	\$0	\$0	\$0	\$0	
300					
PROPERTY INSURANCE	\$0	\$0	\$400	\$400	
PROPERTY UTILITIES	10,463	12,785	12,500	13,500	
FURNISHINGS	238	36	250	500	
PROPERTY MANAGEMENT	3,965	2,567	3,740	3,068	
RESIDENT SERVICES	160	0	750	750	
TOTAL 300	\$14,826	\$15,388	\$17,640	\$18,218	3.3%
PROGRAM TOTAL	\$51,611	\$47,014	\$47,130	\$52,108	10.6%

**HOME CONSORTIUM PROGRAM FUND
EXPENDITURE DETAIL**

CATEGORY	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10
100				
GRANTS MGR. (.5)	\$19,701	\$20,639	\$35,836	\$37,100
GRANTS COORDINATOR (.6)	15,919	22,730	21,331	22,800
ADMIN. ASSISTANT II (.2)	6,688	7,177	7,658	7,920
REHAB. COORDINATOR (.15)	7,265	7,502	7,768	8,050
INTERN	0	2,853	0	0
LONGEVITY PAY	0	288	470	1,520
I.M.R.F.	7,888	10,201	12,960	13,930
EMPLOYEE INSURANCE	5,800	7,138	8,240	8,550
100 SUBTOTAL	\$63,261	\$78,528	\$94,263	\$99,870
200				
OFFICE SUPPLIES	\$1,145	\$760	\$860	\$860
PRINTING/PUBLISHING	2,451	1,173	1,000	1,500
200 SUBTOTAL	\$3,596	\$1,933	\$1,860	\$2,360
300				
DUES AND SUBSCRIPTIONS	\$195	\$213	\$300	\$300
CONFERENCE AND TRAINING	1,221	1,964	4,000	3,000
POSTAGE	136	163	400	400
RECORDING FEES	373	0	400	400
PROGRAM OVERHEAD, URBANA	8,583	8,830	9,180	9,550
PROGRAM OVERHEAD, URBANA, C.O.	0	0	0	0
ADMIN., URBANA, C.O.	0	0	33,297	0
300 SUBTOTAL	\$10,508	\$11,170	\$47,577	\$13,650
PROGRAM TOTAL	\$77,365	\$91,631	\$143,700	\$115,880
COMMUNITY HOUSING DEV.:				
URBAN LEAGUE OPER., CURRENT	\$12,371	\$13,017	\$16,836	\$0
URBAN LEAGUE OPER., C.O.	0	3,866	4,339	0
HOMESTEAD OPERATING	15,937	17,356	16,836	25,256
HOMESTEAD OPERATING C.O.	0	300	0	0
E.C.O. LAB, OPERATING	20,000	17,356	16,836	25,256
E.C.O. LAB, MODULAR S/FAM	0	0	0	14,000
E.C.O. LAB, MODULAR DUPLEX	0	0	0	90,000
HOMESTEAD AFFORDABLE H.O.	0	0	0	80,000
URBAN LEAGUE LEASE PROG.	0	0	60,000	0
URBAN LEAGUE LEASE PROG. C.O.	40,000	49,998	90,002	0
URBAN LEAGUE AFFORDABLE SIX	0	5,100	150,900	0
HOMESTEAD HOMEBUYER FY08-09	32,560	0	85,030	0
HOMESTEAD DOUGLAS INFILL	0	33,525	30,000	0
HOMEST. DOUGLAS INFIL C.O.	0	0	51,475	0
C.H.D.O. UNPROGRAMMED C.O.	0	0	0	0
ECO LAB PASSIVE SOLAR C.O.	0	0	31,000	0
SUBTOTAL, COMM. HOUSING DEV.	\$120,868	\$140,518	\$553,254	\$234,512

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**HOME CONSORTIUM PROGRAM FUND
EXPENDITURE DETAIL (CONTINUED)**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10
CITY OF CHAMPAIGN:				
ADMIN., CURRENT	11,302	7,736	11,302	11,302
ADMIN., CARRYOVER	0	0	3,566	0
HOUSING REHAB., CURRENT	162,758	195,339	78,300	300,000
HOUSING REHAB., C.O.	115,000	0	307,593	0
ACQUISITION/REHAB	0	0	150,574	0
RENTAL REHAB. C.O.	0	0	120,000	0
LOT ACQUISITION	0	0	0	56,448
LOAN ACQUISITION PROG. C.O.	0	0	42,500	0
PROP. ACQUISITION, C.O.	0	0	94,230	0
ACQ./REDEVELOPMENT. C.O.	14,202	0	0	0
A.D.D.I. PROGRAM, CURRENT	12,885	12,917	0	0
A.D.D.I. PROGRAM, C.O.	39,439	0	0	0
TAYLOR THOMAS	0	0	0	0
TAYLOR THOMAS C.O.	0	0	144,000	0
NEIGHHOOD REVITALIZATION 08-09	0	0	131,447	0
NEIGHHOOD REVITALIZATION 09-10	0	0	0	13,971
DOUGLAS PARK INFILL C.O.	0	12,500	17,500	0
BRISTOL PLACE NEW CONST. C.O.	0	0	28,027	0
PROGRAM DELIVERY, CURRENT	0	0	15,000	0
PROGRAM DELIVERY. CARRYOVER	0	0	15,000	0
PROGRAM OVERHEAD	7,471	0	0	0
SUBTOTAL, CHAMPAIGN	\$363,057	\$228,492	\$1,159,039	\$381,721
	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10
CHAMPAIGN COUNTY:				
PROGRAM DELIVERY	\$0	\$0	\$6,600	\$6,600
PROGRAM DEL. CARRYOVER 07-08	0	0	6,600	0
PROGRAM DEL. CARRYOVER 06-07	0	0	17,500	0
PROGRAM DEL. CARRYOVER 05-06	0	0	19,841	0
ADMIN.	0	0	2,727	2,727
ADMIN. CARRYOVER	0	0	15,516	0
ADMIN. CUMULATIVE CARRYOVER	0	0	0	0
AM. DREAM D/P INITIATIVE PROGRAM	0	0	0	0
D/P INITIATIVE PROGRAM, C.O.	0	0	0	0
HOUSING REHAB., CURRENT	0	0	79,539	78,414
HOUSING REHAB., C.O.06-07	0	0	123,000	0
HOUSING REHAB., C.O.07-08	0	0	65,569	0
HOUSING REHAB., C.O.05-06	0	0	79,365	0
T.B.R.A., CARRYOVER 04-05	0	29,958	104,296	0
T.B.R.A., CARRYOVER 03-04	0	0	5,615	0
A.D.D.I., CURRENT	0	0	1,198	0
A.D.D.I., CARRYOVER	0	1,558	25,112	0
SUBTOTAL, COUNTY	\$0	\$31,516	\$552,478	\$87,741

**HOME CONSORTIUM PROGRAM FUND
EXPENDITURE DETAIL (CONTINUED)**

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10
CITY OF URBANA:				
PROGRAM:				
GRANTS MGR. (.2)	\$13,134	\$13,759	\$14,334	\$14,840
GRANTS COORD. (.4)	10,612	15,153	14,224	15,200
REHAB. COORD. (.35)	16,953	17,505	18,143	18,780
ADMIN. ASSISTANT II (.1)	3,343	3,588	3,668	3,960
LONGEVITY	0	414	650	1,260
IMRF/FICA	7,095	8,592	9,588	9,730
EMPLOYEE INSURANCE	5,473	5,944	6,710	6,190
SUBTOTAL,	\$56,610	\$64,955	\$67,317	\$69,960
HOUSING REHAB (WHOLE HOUSE)	109,833	55,794	150,000	175,000
HOUSING REHAB (C.O.)	0	15,627	84,206	0
PROGRAM DELIVERY	0	0	0	0
REDEVELOPMENT PROGRAMS	0	0	0	16,494
REDEVELOPMENT PROGRAMS C.O.	0	0	59,865	0
LAKESIDE TERRACE REDEV. FY06-0	0	0	100,000	0
CWIT, NEW CONST., C.O.	0	6,430	0	0
HOMEBUILDER BLITZ, C.O.	0	14,999	59,996	0
D/P INITIATIVE PROGRAM	0	0	0	0
UNPROGRAMMED CARRYOVER	0	0	70,296	0
KERR AVE. DEVELOPMENT C.O.	0	50,355	9,645	0
ECO LAB PASSIVE SOLAR 05-06	13,647	25,000	0	0
TBRA, CARRYOVER	12,848	0	0	0
SUBTOTAL,	\$136,328	\$168,205	\$534,008	\$191,494
SUBTOTAL, CITY URBANA	\$192,938	\$233,160	\$601,325	\$261,454
A.D.D.I. PROGRAM:				
AM. DREAM D/P I., CURRENT	\$0	\$0	\$3,089	\$9,506
AM. DREAM D/P I., C.O.	10,550	32,890	13,402	0
SUBTOTAL, A.D.D.I.	\$10,550	\$32,890	\$16,491	\$9,506

Supplementary Expenditure Report

SUPPORTIVE HOUSING FUND EXPENDITURE DETAIL

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10
ADMINISTRATION PROGRAM:				
PERSONNEL:				
GRANTS COORDINATOR (.05)	\$4,137	\$4,358	\$3,642	\$2,340
LONGEVITY PAY	0	0	50	30
IMRF/FICA	723	762	802	430
EMPLOYEE INSURANCE	450	476	540	300
TOTAL, PERSONNEL	\$5,310	\$5,596	\$5,034	\$3,100
SUPPLIES:				
OFFICE SUPPLIES	\$0	\$0	\$0	\$45
TOTAL, SUPPLIES	\$0	\$0	\$0	\$45
CONTRACTUAL:				
TRAVEL AND CONFERENCE	\$0	\$0	\$0	\$0
AUDIT	0	0	0	0
POSTAGE	50	55	0	0
TOTAL, CONTRACTUAL	\$50	\$55	\$0	\$0
TOTAL ADMINISTRATION	\$5,360	\$5,651	\$5,034	\$3,145

**URBANA FREE LIBRARY
BUDGET ANALYSIS**

	05-06	06-07	DIFF	%
SALARIES	\$ 2,041,157	\$ 2,154,552	\$ 113,395	5.6%
SUPPLIES	319,877	340,742	20,865	6.5%
CONTRACTUAL	499,525	524,114	24,589	4.9%
SUBTOTAL	\$ 2,860,559	\$ 3,019,408	\$ 158,849	5.6%
EQ. & VEH.	100,293	104,202	3,909	3.9%
TOTAL	\$ 2,960,852	\$ 3,123,610	\$ 162,758	5.5%
IMRF/PENSION COSTS	285,913	310,960	25,047	8.8%
PERSONNEL:				
SALARIES	1,875,031	1,931,280	56,249	3.0%
EMPL. HEALTH INSURANCE	166,126	189,543	23,417	14.1%
EMPL. STEP INCREASES	-	(24,009)	(24,009)	-1.3%
ADD'L .5 P-T CATALOGING	-	16,600	16,600	0.9%
ADD'L .5 P-T SHELIVING	-	-	-	0.0%
UPGRADE STAFF SALARY LEVELS	-	32,440	32,440	1.7%
HEALTH SAVINGS PLAN	-	8,698	8,698	0.5%
OTHER ADJUSTMENTS	-	-	-	
SUBTOTAL	2,041,157	2,154,552	113,395	5.6%
SUPPLIES:				
BOOKS/MATERIALS	319,877	319,877	-	0.0%
ADD'L BOOKS/MAT'L	-	20,865	20,865	6.5%
	-	-	-	
SUBTOTAL	319,877	340,742	20,865	6.5%
CONTRACTUAL:				
FEDERATED SEARCH SERVICE	-	8,000	8,000	#DIV/0!
	-	-	-	
OTHER	499,525	516,114	16,589	3.3%
SUBTOTAL	499,525	524,114	24,589	4.9%
REVENUE RECAP:				
PROPERTY TAX LEVY	2,633,129	2,849,175	216,046	8.2%
CITY-REPL. TAX	62,904	62,904	-	0.0%
CITY-IMRF TRANSFER	290,620	310,960	20,340	7.0%
SUBTOTAL FROM CITY	2,986,653	3,223,039	236,386	7.9%
OTHER REVENUES	260,112	252,234	(7,878)	-3.0%
TOTAL REVENUES	3,246,765	3,475,273	228,508	7.0%

Supplementary Expenditure Report

URBANA FREE LIBRARY (CONTINUED)

	ACTUAL 2006-07	ACTUAL 2007-08	BUDGET 2008-09	BUDGET 2009-10	% CHG.
ADMINISTRATION-WAGES:					
SALARIED	\$ 246,686	\$ 292,893	\$ 275,040	\$ 328,915	19.6%
HOURLY	12,224	3,542	2,385	2,423	1.6%
SUBTOTAL, ADMIN.	\$ 258,910	\$ 296,435	\$ 277,425	\$ 331,338	19.4%
ADULT DEPT. :					
BOOKS AND MATERIALS	\$ 215,347	\$ 227,995	\$ 250,271	\$ 270,200	8.0%
WAGES :					
SALARIED	\$ 284,176	\$ 285,465	\$ 326,636	\$ 336,692	3.1%
HOURLY	74,800	82,474	78,380	79,874	1.9%
SUBTOTAL, ADULT WAGES	\$ 358,976	\$ 367,939	\$ 405,016	\$ 416,566	2.9%
SUBTOTAL, ADULT	\$ 574,323	\$ 595,934	\$ 655,287	\$ 686,766	4.8%
CHILDREN'S DEPT.:					
BOOKS AND MATERIALS	\$ 62,504	\$ 64,263	\$ 73,566	\$ 79,762	8.4%
WAGES :					
SALARIED	\$ 234,312	\$ 246,699	\$ 258,927	\$ 266,056	2.8%
HOURLY	34,692	37,310	46,429	47,093	1.4%
SUBTOTAL, CHILD. WAGES	\$ 269,004	\$ 284,009	\$ 305,356	\$ 313,149	2.6%
SUBTOTAL, CHILDREN'S	\$ 331,508	\$ 348,272	\$ 378,922	\$ 392,911	3.7%
ARCHIVES DEPT.:					
BOOKS AND MATERIALS	\$ 18,013	\$ 16,687	\$ 23,905	\$ 25,034	4.7%
WAGES :					
SALARIED	\$ 147,709	\$ 159,750	\$ 180,620	\$ 187,733	3.9%
HOURLY	28,724	32,763	43,329	43,679	0.8%
SUBTOTAL, ARCH. WAGES	\$ 176,433	\$ 192,513	\$ 223,949	\$ 231,412	3.3%
SUBTOTAL, ARCHIVES	\$ 194,446	\$ 209,200	\$ 247,854	\$ 256,446	3.5%
MAINTENANCE DEPT. -WAGES:					
SALARIED	\$ 32,309	\$ 34,201	\$ 35,811	\$ 36,791	2.7%
HOURLY	10,348	11,070	21,629	13,325	-38.4%
SUBTOTAL, MAINTENANCE	\$ 42,657	\$ 45,271	\$ 57,440	\$ 50,116	-12.8%
ACQUISITIONS DEPT. -WAGES:					
SALARIED	\$ 124,535	\$ 129,944	\$ 143,955	\$ 160,444	11.5%
HOURLY	34,403	37,746	58,838	57,900	-1.6%
SUBTOTAL, ACQUISITIONS	\$ 158,938	\$ 167,690	\$ 202,793	\$ 218,344	7.7%
CIRCULATION DEPT. -WAGES:					
SALARIED	\$ 261,582	\$ 274,669	\$ 321,491	\$ 305,866	-4.9%
HOURLY	171,356	180,825	193,539	203,440	5.1%
SUBTOTAL, CIRCULATIONS	\$ 432,938	\$ 455,494	\$ 515,030	\$ 509,306	-1.1%
	1,993,720	2,118,296	2,334,751	2,445,227	

**MOTOR VEHICLE PARKING SYSTEM FUND
PARKING SYSTEM MAINTENANCE**

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
100				
METER MAINT. TECHNICIANS	\$72,109	\$75,084	\$77,850	\$80,560
SEASONAL PAINTER	2,224	1,144	10,200	10,610
OVERTIME	6,511	8,103	11,650	12,120
LONGEVITY	8,690	9,761	10,900	11,280
EMPLOYEE INSURANCE	10,920	12,450	13,820	14,620
I.M.R.F. PENSION/FICA	14,400	15,260	15,870	22,100
TOTAL PERSONNEL	\$114,854	\$121,802	\$140,290	\$151,290
200				
OFFICE SUPPLIES	\$128	\$26	\$210	\$210
PAINT	3,704	385	3,270	3,270
LANDSCAPE MATERIALS	6,253	7,511	7,700	7,700
SMALL TOOLS	573	580	520	520
PARKING PERMITS	1,059	1,106	2,080	2,080
ASPHALT	0	0	700	700
METERS AND SIGNS	7,616	8,676	7,720	7,720
SALT	8,320	8,320	8,320	8,320
SNOW BLADES	120	120	120	120
METER PARTS	88	1,787	3,530	3,530
TOTAL SUPPLIES	\$27,861	\$28,511	\$34,170	\$34,170
300				
TRANSFER, SUPPORT SERV.	\$135,340	\$140,750	\$147,090	\$153,710
REIMB., GEN. FUND ARBOR PERSONNEL	51,790	54,120	56,550	59,090
DUES AND SUBSCRIPTIONS	520	520	700	700
TRAINING AND EDUCATION	1,571	0	2,080	2,080
UNIFORM RENTAL	241	498	620	620
CDL LICENSE	0	50	60	60
METER REFINISHING	846	2,170	3,530	3,530
ART IN PARK SPECIAL MAINTENANCE	2,735	4,192	4,000	4,000
REFUSE COLLECTION	6,850	3,458	11,310	11,310
VEHICLE SERVICES	67,841	71,912	110,600	110,600
PLOW REPAIR	4,612	3,603	2,240	2,240
MAINT., HANDHELD WRITERS	0	0	1,000	1,000
BANK FEES, COIN SORTING	3,792	3,762	4,500	4,500
UTILITIES	9,000	10,000	12,000	12,000
EQUIPMENT RENTAL	0	450	1,000	1,000
CITY INSURANCE	7,460	7,830	8,220	8,630
TRANSFER, WORKER'S COMP.	3,160	3,400	3,570	3,750
CITY TELEPHONE	770	770	770	650
TOTAL CONTRACTUAL	\$296,528	\$307,485	\$369,840	\$379,470
400				
APPURTENANCES	\$9,851	\$0	\$31,068	\$14,600
TICKET WRITERS & SOFTWARE	0	0	44,000	0
METCAD RADIOS	0	20,499	0	0
LEAF VACUUM	0	0	700	0
ART IN PARK ALGAE PREV. EQ.	0	0	6,300	0
TOTAL CAPITAL	\$9,851	\$20,499	\$82,068	\$14,600
PROGRAM TOTAL	\$449,094	\$478,297	\$626,368	\$579,530

Supplementary Expenditure Report

MOTOR VEHICLE PARKING SYSTEM FUND PARKING GARAGE

	ACTUAL 2006-07	ACTUAL 2007-08	PROJECTED 2008-09	BUDGET 2009-10
100				
PART-TIME	\$33,466	\$34,634	\$36,250	\$37,700
OVERTIME	0	0	2,260	2,350
LONGEVITY PAY	0	382	390	730
I.M.R.F. PENSION/FICA	5,510	5,840	6,070	6,070
TOTAL 100	\$38,976	\$40,856	\$44,970	\$46,850
200				
TICKETS	\$708	\$646	\$700	\$700
PAINT	642	0	620	620
MISC. SUPPLIES	4,567	2,611	2,680	2,680
LANDSCAPE MATERIALS	3,270	3,223	3,270	3,270
SIGNS	530	0	530	530
SNOW ABATEMENT MATERIALS	3,041	2,370	2,370	2,370
TOTAL 200	\$12,758	\$8,850	\$10,170	\$10,170
300				
TRANSFER, SUPPORT SERV.	\$21,400	\$22,260	\$23,260	\$24,310
SERVICE CONTRACTS	6,111	5,240	3,770	3,770
TRAINING AND EDUCATION	636	490	520	520
STRUCTURAL MAINT.	0	1,922	3,120	3,120
UNIFORM RENTAL	696	595	710	710
VEHICLE SERVICES	826	1,071	1,700	1,700
SPECIAL VANDALISM	27	0	2,080	2,080
UTILITIES	19,450	19,450	23,400	23,400
ADVERTISING	824	780	830	830
CITY INSURANCE	7,460	7,830	8,220	8,630
TRANSFER, WORKER'S COMP.	1,470	1,580	1,660	1,740
TOTAL 300	\$58,900	\$61,218	\$69,270	\$70,810
400				
ENTRANCE/EXIT GATES	0	6,840	0	0
TICKET SPITTERS	0	1,105	0	0
CONSULTANT, PARKING DECK EQ.	0	1,105	0	5,000
ATTENDANT BOOTH	0	1,600	0	0
TOTAL 400	\$0	\$10,650	\$0	\$5,000
PROGRAM TOTAL	\$110,634	\$121,574	\$124,410	\$132,830

FARMERS MARKET

	ACTUAL 2006-07	ACTUAL 2007-08	PROJ. 2008-09	BUDGET 2009-10
PART-TIME PERSONNEL FALL	\$5,060	\$7,120	\$4,980	\$5,300
PART-TIME PERSONNEL SPRING	1,170	2,155	2,400	2,600
ADMIN. SALARY	7,700	8,000	8,380	8,720
SUPPLIES, FALL	3,791	506	1,226	2,000
SUPPLIES, SPRING	1,266	946	1,000	2,000
INSPECTIONS, SPRING	329	2,125	450	600
LIABILITY INSURANCE	0	0	3,920	4,120
PROMOTION, GRANT	0	4,000	0	7,500
PROMOTION FALL	15,822	9,138	15,387	14,390
PROMOTION SPRING	4,924	1,360	36,257	10,270
TOTAL	\$40,062	\$35,350	\$74,000	\$57,500