



# **City of Urbana Budget Fiscal Year 2007-2008**

**Mayor:**

**Laurel L. Prussing**

**City Clerk:**

**Phyllis D. Clark**

**Council Members:**

**Charles A. Smyth**

**Danielle Chynoweth**

**Robert E. Lewis**

**Brandon Bowersox**

**Dennis Roberts**

**Heather Stevenson**

**Lynne C. Barnes**

**Comptroller:**

**Ronald C. Eldridge**



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May 10, 2007

## **Mayor's Message**

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### **To the Urbana City Council and the Citizens of Urbana:**

This proposed Urbana City budget for the new fiscal year beginning July 1, 2007 is balanced with revenues of \$39.4 million and spending totaling \$39.3 million. A good budget balances spending and revenue not only for the fiscal year in question but so that the costs of current service levels can be sustained in future years.

Urbana differs from most governments in that it has no debt. We believe this budget continues that unusually high standard of fiscal responsibility. Capital improvements are financed from moneys transferred to a Capital Improvements Fund from the General Fund every year.

While no one can make financial forecasts with certainty, we believe that the level of public services proposed in this budget can be sustained from reasonably expected revenues in the future as costs increase with inflation. The one exception is motor fuel tax for road construction and repair. Costs are increasing 10% a year while motor fuel tax revenue has shown no growth. Because motor fuel is taxed as a fixed number of cents per gallon the amount of tax does not increase when fuel prices increase. However, much of the increase in road construction and maintenance costs reflects increases in fuel costs. This means the shortfall must be made up from other revenues in order to keep city streets in reasonably good condition.

The proposed \$39 million total provides funding for public services ranging from police, fire and public works to planning, economic development and the Urbana Free Library.

For fiscal 2007-08 the biggest share of the budget (35%) is for Public Safety—Police and Fire. Urbana has highly regarded fire and police departments.

Second in total share of the budget is Public Works (30%)--construction and maintenance of streets, sewers, lights, signals, trees and the old landfill.

Major street projects this coming year and in the near future will include Windsor Road from Philo Road to High Cross Road and Florida Avenue extended to High Cross Road. We are seeking funding from the state for improvements to High Cross Road (IL 130) to help meet state requirements to adequately serve new development along that state highway.

All other departments combined account for 35% of the total budget: Community Development and Economic Development (16%); administrative departments (Executive,

## Mayor's Message

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Finance, Legal, Personnel, Human Relations, and City Clerk combined: 10%); and the Library (9%).

### **Changes in Spending:**

#### Salaries and Benefits

Most city employees are covered by collective bargaining agreements. Our collective bargaining agreements with Fire, Police and the American Federation of State, County and Municipal employees have long included longevity pay and include annual cost-of-living increases at or near 3%.

For non-union employees this budget includes a 3% cost of living adjustment—and for the first time a 2% longevity increase for those who have been employed with the city 4 years or more.

In addition to salaries and wages the city pays health insurance and pensions for city employees which account for 8% and 18% respectively of our total costs for personnel.

#### Executive Department

We have added a second Assistant City Attorney to the Legal Division and \$36,000 for a consultant on legislative matters. Part of the additional cost for our new attorney will come from our new rental registration program. The City is committed to doing everything necessary to provide for safe neighborhoods including making sure that all rental properties meet our standards for health and safety and do not become a source of blight to neighbors.

### **Revenue Highlights:**

#### Property Tax

The property tax is Urbana's largest source of revenue. Over \$6.6 million is levied for our General Fund, pensions and the Library while an additional \$3 million is collected in our TIF districts (Tax Increment Financing). Combined, all property taxes total 24% of total revenues.

This budget holds the property tax rate at \$1.29 per \$100 assessed valuation. For the past few years the cities of Urbana and Champaign have attempted to set the same property tax rate and to not increase rates. Last year both cities lowered rates from the prior year. Any increase in revenue from the property tax will come from new construction and from increases in the market value of existing property. We expect the total levy (the dollar amount of property tax collected) to increase 6.5%. Half of that will come from the addition of new property and the other half will come from an average increase of 3.25% in the value of existing property. **The actual levy will not be set until December, so property tax figures in this budget should be viewed as an outside limit, rather than a final number. As in the past, the final tax may be lowered.**

#### Sales Tax

The sales tax is Urbana's second largest source of revenue. Sales tax accounts for 21% of total revenues.

We are working to get more retailers to locate here because citizens say they want more shopping and restaurants available in Urbana. New developments including major stores Menards on IL 130 (High Cross Road) and Meijer on Windsor Road, shopping centers such as The Pines at Windsor and Philo Roads and Gateway Shoppes at Cunningham and University Avenues plus many small retail outlets and independent restaurants will add to customer choices in Urbana.

As of January 1, 2007 our local sales tax rate was raised to 2 ¼ cents—making it equal to the City of Champaign's. We did this largely to offset the loss of \$250,000 a year in utility tax when the University of Illinois switched some of its facilities from AmerenIP to its own power plant. To soften the impact on Urbana's budget the University agreed to pay us \$200,000 per year for two years—2005 and 2006—in exchange for some right of way considerations, so we needed to find a replacement by 2007.

**Major uncertainties for future years** include the ever-growing costs of pensions and health insurance as well as substantial price increases in electricity, natural gas, gasoline, asphalt and cement.

The city intervened in the proposed electric rate increase of AmerenIP which originally requested a 47% rate hike. We are working in a cooperative effort with the City of Champaign as well as Champaign County, Bloomington and Normal to minimize the rate increases not only for local governments but for consumers and businesses. At this writing the Illinois Legislature is still wrestling with this issue.

### **Global Warming**

One of the goals of the Mayor and City Council is to reduce Urbana's "energy footprint". Increasingly violent weather costs us all in human terms but also harms tight city budgets. The City is committed to implementing methods for energy conservation in all its buildings and to encourage citizens to bicycle, walk and use mass transit instead of driving. Our new street designs are for "complete streets" which provide safe passage for pedestrians and bicyclists as well as cars.

We have several projects in the works to provide well-designed energy efficient homes for low income home owners. And we are adapting our rules and regulations to encourage alternative energy sources by homeowners who want to use solar power, for example.

Urbana has been a Tree City for many years and has an active Arbor Division in Public Works dedicated to planting and caring for trees on the public right of way which thrive in this environment and educating citizens about the value of trees and what are the best species to plant on their own property. Planting trees is one good way to counter global warming.

### **Choppy Waters**

We have a privately –owned system which worked very well for 100 years until it was purchased by RWE, a giant German utility. Shortly thereafter Urbana as well as Champaign and a number of other Illinois cities who are customers of Illinois American Water began encountering difficulty opening fire hydrants. Urbana and Champaign firefighters have rushed to put out a blaze only to be unable to open hydrants.

In Illinois 98% of water systems are municipally owned. Although private ownership worked well here for a century that may no longer be our best option. We have learned the importance of local control of our water system. The goal of a large corporation is to get as much money from our system as they can for their investors. Our goal would be to provide long-term reliable service. Municipal systems seem to be able to provide both the necessary investment and lower rates to homes and businesses. Another concern is that, even if we can get concessions from RWE or its successor (they plan to form a new company) we cannot be guaranteed that some other giant concern will not buy them out.

Both Urbana and Champaign would like to work with Illinois American Water to make sure we have a safe and reliable water system at a reasonable cost to consumers. However, if we find the company cannot provide this we may decide we need to do what is necessary to buy the system. This would be a long and costly legal battle. We would undertake it only if all other alternatives had been exhausted and if the end result would clearly benefit our communities in the long run.

In addition, there is evidence that the Mahomet Aquifer is being used up. Experience in the Ogallala Aquifer in the Great Plains and in areas of California, is that once an aquifer starts being depleted, the land above it will sink and the aquifer can never be replenished.

The current push to locate ethanol plants which use 6 gallons of water for every gallon of ethanol produced may threaten the long-term water needs of homes and businesses.

**Public Input OnThis Budget**

Copies of this budget are available at area libraries and on the city website. City Council study sessions on this proposed budget will be held on Monday, May 14<sup>th</sup> and Monday May 21<sup>st</sup>. A public hearing will be held in the City Council Chambers on Monday, June 11<sup>th</sup>. Public participation is welcomed. Individual questions or comments may also be directed to me via e-mail ([llprussing@city.urbana.il.us](mailto:llprussing@city.urbana.il.us)) , U.S. mail (400 S. Vine Street, Urbana, IL 61801) or by phone (384-2456).

Sincerely,



Laurel L. Prussing  
Mayor



# Adopting Ordinance

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ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE  
APPROVING THE ANNUAL BUDGET

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WHEREAS, the City of Urbana, Illinois, is a home rule unit pursuant to the provisions of Section 6, Article VII of the 1970 Constitution of the State of Illinois, and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt; and

WHEREAS, the proposed Annual Budget for the City of Urbana for the fiscal year beginning July 1, 2007, and ending June 30, 2008, has been prepared by the Budget Director in accordance with the provision of Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois; and

WHEREAS, the proposed Annual Budget was made conveniently available for public inspection by publication in pamphlet form as prescribed by the corporate authorities at least fourteen (14) days prior to a public hearing on said proposed Annual Budget duly held at 7:00 p.m. on Monday, June 11, 2007, after due and proper notice of the availability for inspection of the proposed Annual Budget and the said public hearing having been given by publication in the News-Gazette, a newspaper having a general circulation in the City of Urbana on a date at least fourteen (14) days prior to the date of said public hearing; and

WHEREAS, the City Council of the City of Urbana, Illinois, hereby desires to pass, approve and adopt the proposed Annual Budget as heretofore further changed, modified and amended by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

That the City of Urbana Budget 2007-08, a complete copy of which such document including all relevant elements thereof has been presented to and is now before this meeting, a true copy of which is attached hereto, be and the same is hereby passed, approved and adopted as the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2007, and ending June 30, 2008.

The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

**Adopting Ordinance**

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This ordinance is hereby passed by the affirmative vote, the "ayes" and nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said City Council.

AYES:

NAYS:

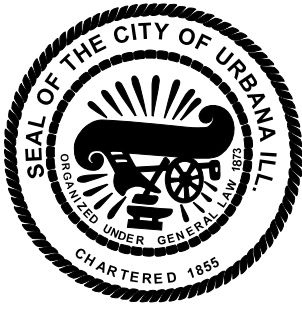
ABSTAINED:

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Laurel L. Prussing, Mayor



# Staff Mission And Principles

## Our Mission

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The staff of the City of Urbana recognizes its primary mission is to effectively deliver municipal services to its citizens.

Our staff is committed to:

1. Fulfilling essential public needs that citizens are generally unable to provide for themselves.
2. Protecting public health, safety and welfare for present and future generations.
3. Enhancing the quality of life in ways that are well planned and cost-effective.

We seek to accomplish our mission guided by the following principles:

### **Vision**

The City of Urbana is a strong and effective government. Our staff is committed to maintaining the City's leadership status by continuing to implement long range planning strategies and innovative programs that will positively influence and shape the future growth and development of the City and positively impact the lives of our citizens.

### **Responsibility**

Providing reliable, quality service to the public is an essential function of city staff. Therefore, it is the goal of all staff members to take a proactive and resourceful approach in the performance of their job and to take personal responsibility for the success of our City.

### **Mutual Understanding**

The City of Urbana is a culturally diverse community. As staff it is our goal to foster an environment that recognizes the value in differences and mutual responsibility – an environment of inclusion and unity, not exclusion. The City is committed to having a workforce that reflects the community in which we serve. Each staff member's behavior should reflect the City's commitment to mutual respect, acceptance and understanding of others.

### **Integrity**

In order to maintain effectiveness, staff recognizes the importance of maintaining a high degree of integrity. It is our goal to execute our responsibilities in an honest, polite, respectful, trustworthy and knowledgeable manner.

### **Creative Cooperation/Collaboration**

City staff recognizes that only through working together in collaboration and cooperation with our citizens, businesses other governments and agencies can we achieve our mission. It is our goal to reach out to others to provide quality results for our community and environment.

### **Mutual Benefit/Safety**

It is the City's goal to identify solutions, which create a safe environment for the work place and our community as a whole. Each staff member must take personal responsibility for the safety of his or her self as well as others.

### **Progress**

It is an ongoing goal of city staff to continuously explore new and innovative ideas in an effort to better serve our community and its citizens.

*January 2002*



# General Information:

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## Organization Structure - Program Budgeting

The City of Urbana budget organizes costs for general operations into departments, divisions and programs (cost centers). Following is a listing of these departments and programs:

- City Council
- Executive Department
  - Administration
  - Legal
  - Human Relations
  - Personnel
- Finance Department
  - Administration
  - Parking Tickets, Permits and Licenses
  - Financial Services
  - Information Services
    - Police Records Management System (in special fund)
    - C.A.T.V. P.E.G. (in special fund)
    - City Documents Management
- City Clerk
- Community Development Services Department
  - Administration
  - Economic Development
  - Planning and Zoning
  - Building Safety Division
    - New Construction
    - Housing
  - Community Development Block Grant and other H.U.D. housing development and rehabilitation programs (in various special funds)
- Police Department
  - Administration
  - Patrol

## General Information

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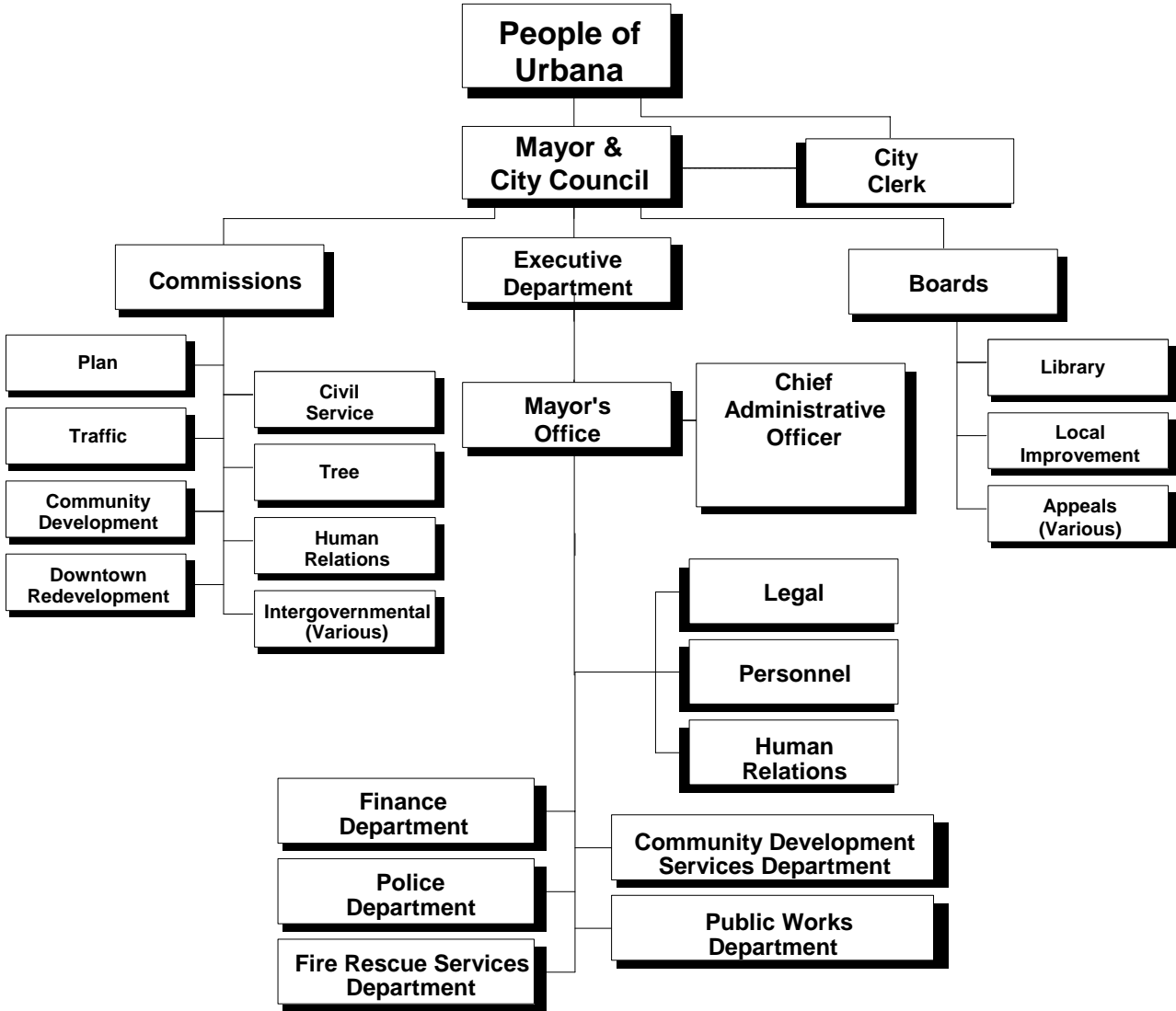
- Criminal Investigations
- Support Services
- School Crossing Guards
- Meter Enforcement
- Animal Control
- Fire Rescue Services Department
- Public Works Department
  - Administration
  - Arbor Division
    - Urban Forestry
    - Landscape Management
    - Landscape Recycling Center (in special fund)
  - Public Facilities Division
    - Facilities Maintenance
    - Civic Center
    - Parking System Maintenance (M.V.P.S. Special Fund)
    - Parking Garage (M.V.P.S. Special Fund)
  - Operations Division
    - Tool room
    - Snow and Ice Removal
    - Traffic Control
    - Street Lighting
    - Street Maintenance and Construction
    - Concrete Repair
    - Sewer Maintenance and Construction
    - Traffic Signals
    - Right of Way and Technical Support
  - Engineering Division
    - Planning and Mapping
    - Transportation Improvements
    - Sewer Improvements
  - Environmental Management Division
    - Environmental Planning


- Environmental Control
- U-Cycle (in special fund)
- Equipment Services (in special fund)
- Urbana Free Library (in special fund)
  - Centralized Costs
  - Administration
  - Adult Division
  - Children's Division
  - Archives Division
  - Maintenance Division
  - Acquisitions Division
  - Circulation Division
  - Documents Project





# Organizational Chart





**City of Urbana**  
**Organization Chart**  
**Structure And Major Service Functions**



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## FINANCIAL AND ACCOUNTING INFORMATION

The City of Urbana was chartered in 1855, and operates under a mayor/city council form of government. The legislative authority of the City is vested in a seven-member council, each elected from their respective districts. The Mayor is elected at large. Major City services are police and fire rescue protection, public works, library, and general administration. Public parking facilities are provided as an enterprise activity. Urbana's population is estimated at 36,555 and the city boundaries include an area of 12 square miles.

This document has been prepared on a program budgeting basis. Program budgeting provides that costs necessary to provide specific services will be accounted for in cost centers, or programs. Program budgeting has been acknowledged as the preferred method of budgeting by various municipal financial associations.

The City also publishes a detailed line item expenditure report. It is used by the City staff in managing the budget on a daily basis.

The Comprehensive Annual Financial Report is published annually in the third week of December. It presents a historical financial picture of operations of the City for the immediately preceding fiscal year. This information in this report is reviewed by external auditors to assure it is accurate and prepared with acceptable methods. A comparison of actual results to the budget or expected results is a part of this report.

The Capital Improvements Section of this budget authorizes costs and reports estimated revenues for the 1-year period July 1 to June 30. Because the construction season runs approximately from April to November, It is important to view these one year expenditures in conjunction with the City's long-range or 10 year Capital Improvements Plan, which is issued separately from this budget document. Many projects that are approved and included in the city's fiscal year budget (ends June 30) will not be completed until near the end of the construction season (fall). Therefore, unspent monies for these projects will be carried over and rebudgeted in the following year.

It is often necessary to amend this budget during the year. All changes which increase the departmental total authorized expenditure level or transfer monies from one major category level to another (major categories are defined as personnel services, supplies, contractual and operations, and capital outlay) require Council approval. In special funds, all changes above 10% and those, which change the basic nature of the project, require Council approval. Other changes are approved administratively.

The City passes its annual tax levy ordinance on or before the 1st Tuesday in December. The first half of the tax bills is due and payable to the County in May and the balance in July. Amounts are remitted to the City from the County Treasurer within a short period after collection. The amount of property tax revenue reported in 2007-08 is the proposed amount to be levied in December 2007 and collected by the City approximately ½ in June of and ½ in Jul-Sep.

## General Information

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2008. Increases in the amount proposed to be levied after the budget is adopted, will require a budget amendment to be approved by the City Council. Decreases may mean a deficit spending position.

City bonds continue to receive an AA2 rating from Moody's. This rating can be considered as very good for a city the size and nature of Urbana. There is currently no debt being retired from general property taxes. All outstanding debt is being retired from other dedicated revenue sources. A description of each outstanding individual bond issue is included in the Multi-Year Financial Plan.

Cash temporarily idle during the year is invested in bank certificates of deposit, U.S. Government securities, the Illinois Public Treasurer's Fund and in common stocks and mutual funds. Investments above insured limits are collateralized by the bank pledging U.S. Government securities to the City.

This budget is presented to the City Council and the public during the first week of May. Public hearings and study sessions are conducted to obtain citizen comments prior to adoption, which occurs sometime before July 1.

The City of Urbana is a home-rule unit under provisions of the Illinois Constitution; thus no statutory limit exists on the issuance of debt or the levying of property taxes.

The City maintains three employee pension plans as follows. Financial information concerning the property tax levy for each plan is contained in the budget document under each fund:

- All employees, except sworn police and fire personnel, who meet certain minimum hourly standards, participate in the Illinois Municipal Retirement Fund (IMRF). IMRF is a multiple employer retirement system that acts as a common investment and administrative agent for local government in Illinois. Employees contribute 4.5% of their annual salary and the City is required to contribute the remaining amounts necessary to fund the system, based on an actuarially determined amount that accumulates sufficient assets to pay benefits when due (9.65% of payroll).
- Sworn police personnel are covered by the Police Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 9.9% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due (45% of payroll).
- Sworn fire personnel are covered by the Firemen's Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 9.455% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due (35% of payroll).

# **SUMMARIES**

**THIS SECTION REPORTS TOGETHER REVENUES, EXPENSES, AND FUND BALANCES FOR ALL CITY FUNDS AND FOR OPERATING FUNDS. ALSO INCLUDED IS A DETAILED LISTING OF ALL PERSONNEL.**

# SUMMARIES

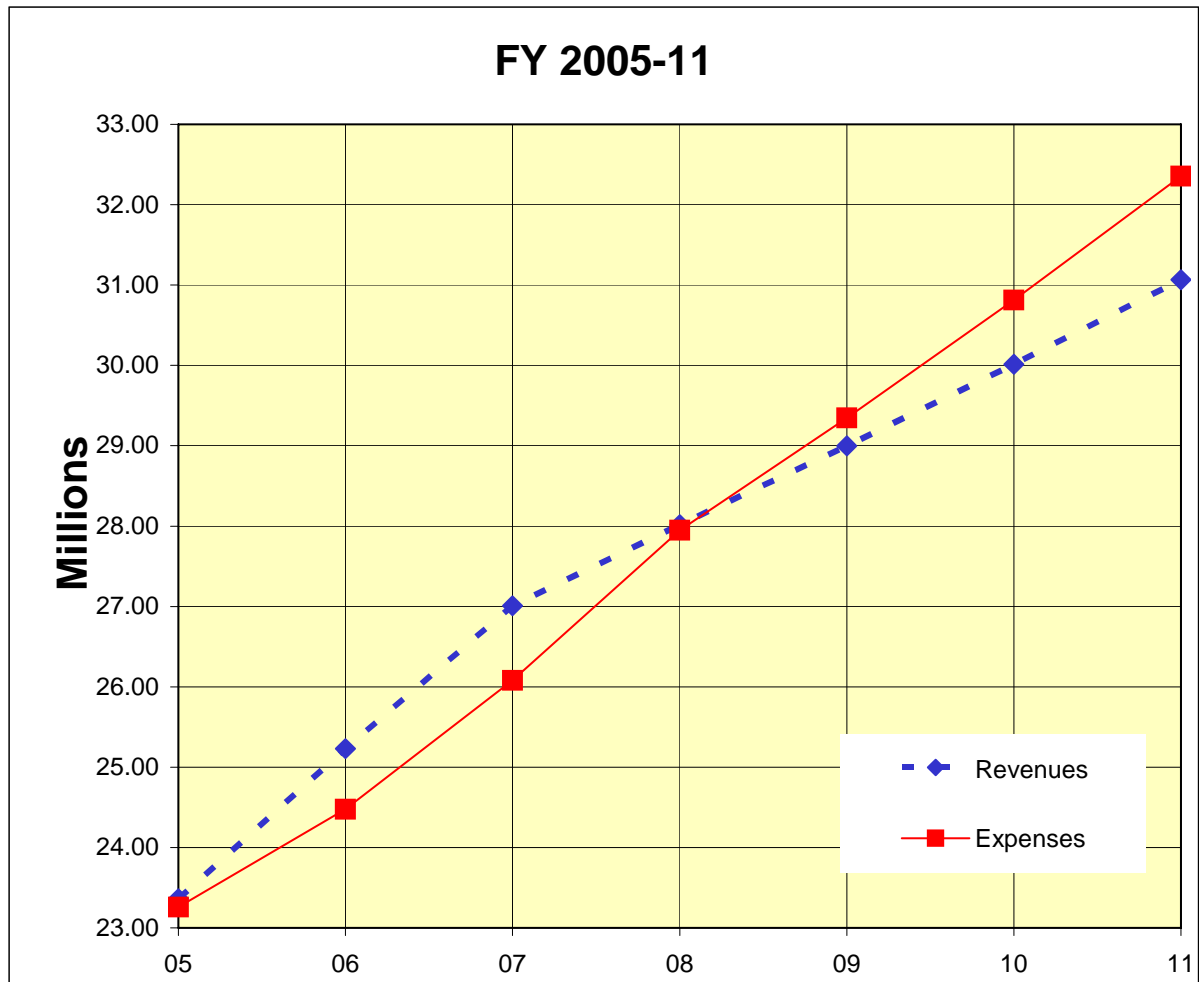
## REVENUES, EXPENSES AND FUND BALANCES: ALL FUNDS SUMMARY

	2005-06	2006-07	% CHG.	2007-08	% CHG.	% CHG.
FUND BAL., BEG. YEAR	\$27,704,506	\$23,514,631		\$23,678,197		2 YR. AVE
<b>REVENUES, PER DETAIL</b>						
<b>IN REVENUES SECTION</b>	\$35,484,138	\$37,687,847	6.2%	\$39,400,097	4.5%	5.4%
<b>EXPENSES:</b>						
POLICE	\$6,820,782	\$7,237,393	6.1%	\$7,619,326	5.3%	5.7%
FIRE	5,566,404	5,683,313	2.1%	6,090,663	7.2%	4.6%
PUBLIC WORKS	5,498,407	5,837,105	6.2%	6,043,669	3.5%	4.8%
EXECUTIVE	1,190,637	1,214,024	2.0%	1,417,224	16.7%	9.4%
FINANCE	1,144,514	1,203,459	5.2%	1,300,406	8.1%	6.6%
COMMUNITY DEVELOPMENT	3,637,585	3,684,482	1.3%	3,736,166	1.4%	1.3%
ECONOMIC DEVELOPMENT	2,399,356	2,381,792	-0.7%	2,455,753	3.1%	1.2%
CITY CLERK	182,238	190,909	4.8%	197,897	3.7%	4.2%
LIBRARY	2,780,115	3,150,636	13.3%	3,375,585	7.1%	10.2%
CITY COUNCIL	45,050	45,050	0.0%	45,050	0.0%	0.0%
DEBT SERVICE	142,795	145,230	1.7%	152,730	5.2%	3.4%
HOME RECYCLING	455,623	485,500	6.6%	502,520	3.5%	5.0%
LANDSCAPE RECYCLING	335,110	369,300	10.2%	401,690	8.8%	9.5%
PARKING SYSTEM	361,009	420,060	16.4%	443,480	5.6%	11.0%
POLICE RECORDS MGT.	70,749	81,560	15.3%	85,240	4.5%	9.9%
PUBLIC TELEVISION	87,065	104,140	19.6%	108,210	3.9%	11.8%
SOCIAL SERVICES	182,197	195,320	7.2%	202,300	3.6%	5.4%
TIF SURPLUS PAYMENTS	172,049	177,315	3.1%	184,410	4.0%	3.5%
AMOUNTS NOT SPENT	(877,634)	(998,270)	13.7%	(1,108,360)	11.0%	12.4%
<b>SUBTOTAL BEFORE EQ.</b>						
PURCHASES/CAP. IMPR.	\$30,194,051	\$31,608,318	4.7%	\$33,253,959	5.2%	4.9%
CAPITAL IMPROVEMENTS	7,831,893	4,271,043	-45.5%	4,320,094	1.1%	-22.2%
EQUIPMENT PURCHASES	1,648,069	1,644,920	-0.2%	1,752,078	6.5%	3.2%
<b>TOTAL EXPENSES</b>	\$39,674,013	\$37,524,281	-5.4%	\$39,326,131	4.8%	-0.3%
<b>FUND BALANCE, END YR</b>	\$23,514,631	\$23,678,197		\$23,752,163		

**OPERATING FUNDS SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHANGE
<b>NORMAL CARRYOVER, PREV. YEAR</b>	\$1,584,400	\$1,663,600	\$1,746,780	\$1,800,000	
<b>REVENUES AND TRANSFERS IN: CITY, PER DETAIL INCLUDED</b>					
<b>IN REVENUES SECTION</b>	\$17,994,518	\$19,399,178	\$20,781,855	\$21,386,750	2.9%
PROPERTY TAX	5,366,886	5,831,128	6,227,040	7,187,576	
LESS CARLE/OVERLEVY	0	0	0	(555,776)	
<b>NET PROP. TAX REV.</b>	\$5,366,886	\$5,831,128	\$6,227,040	\$6,631,800	6.5%
<b>TOTAL, REV. &amp; PROP. TAX</b>	23,361,404	25,230,306	27,008,895	28,018,550	3.7%
<b>BUDGET EXPENSES:</b>					
<b>GENERAL FUND:</b>					
CITY COUNCIL	38,750	45,050	45,050	45,050	0.0%
EXECUTIVE	1,097,786	1,138,876	1,200,580	1,424,210	18.6%
FINANCE	1,138,729	1,181,953	1,234,990	1,279,240	3.6%
CITY CLERK	173,158	183,554	192,410	199,430	3.6%
POLICE	6,479,290	6,984,089	7,560,571	7,839,841	3.7%
FIRE RESCUE	5,401,445	5,597,738	5,764,790	6,139,890	6.5%
PUBLIC WORKS	5,349,664	5,552,099	5,869,410	6,236,270	6.3%
COMMUNITY DEVELOPMENT	1,083,432	1,134,611	1,363,858	1,405,880	3.1%
<b>SUBTOTAL, BEFORE TRANSFERS</b>	\$20,762,254	\$21,817,970	\$23,231,659	\$24,569,811	5.8%
<b>RECURRING TRANSFERS OUT:</b>					
TRANSFER, SOCIAL SERVICES	157,880	177,690	191,950	199,630	4.0%
TRANSFER, MERIT PAY PLAN	20,590	21,210	33,950	17,810	-47.5%
TRANSFER, LONGEVITY PAY PLAN	-	-	-	34,000	#DIV/0!
TRANSFER, UNEMPLOYMENT COMP.	11,477	36,520	12,950	12,820	-1.0%
TRANSFER, ANNEXATIONS FUND	96,417	108,160	108,160	125,300	15.8%
TRANSFER, LIBRARY CASH FLOW	41,822	57,385	58,110	61,010	5.0%
TRANSFER LIBRARY, I.M.R.F.	213,901	237,284	265,670	290,620	9.4%
TRANSFER, CAP. IMPR. FUND, REG.	527,347	330,240	457,860	696,200	52.1%
TRANSFER, CAP. IMPR. FUND, SUPP.	146,540	152,400	123,500	122,300	-1.0%
TRANSFER, PUBLIC SAFETY O/T	22,170	23,750	23,750	24,580	3.5%
<b>TOTAL GEN. FUND EXPENSES</b>	\$22,000,398	\$22,962,609	\$24,507,559	\$26,154,081	6.7%
<b>LIBRARY FUNDING, PROP/CORP TAX</b>	2,075,844	2,308,550	2,501,214	2,696,033	7.8%
<b>TOTAL OPERATING EXPENSES</b>	24,076,242	25,271,159	27,008,773	28,850,114	6.8%
<b>AMOUNT UNSPENT /UNDER BUDGET</b>	897,678	877,634	858,270	990,920	
<b>NET TOTAL OPERATING EXPENSES</b>	23,178,564	24,393,525	26,150,503	27,859,194	6.5%
<b>NORMAL CARRYOVER, END YEAR</b>	(\$1,663,600)	(\$1,746,780)	(\$1,800,000)	(\$1,890,000)	
<b>REV. OVER (UNDER) EXPENSES, END YEAR</b>	103,640	753,601	805,172	69,356	
<b>NON-RECURRING CARRYOVER, PREV. YEAR</b>	3,220	0	395,831	532,723	
<b>NET REV/OVER UNDER EXP. ABOVE</b>	103,640	753,601	805,172	69,356	
<b>NON-RECURRING, TRANSFERS TO:</b>					
TRANSFER, VERF, NEW EQ.	0	0	(95,930)	(61,190)	
TRANSFER, CAP. IMPR. ONE-TIME	0	0	0	(277,850)	
TRANSFER, GEN. RESERVE	(106,860)	(106,860)	(354,000)	(238,390)	
ADJUST INCREASE RECEIVABLES	0	(250,910)	(218,350)	(24,640)	
<b>NON-RECURRING CARRYOVER, END YEAR</b>	\$0	\$395,831	\$532,723	\$9	

**GENERAL OPERATING FUNDS LONG-TERM FINANCIAL PROJECTIONS**



Financial Data and Assumptions Used in Above Long Range Chart (in millions):

	Rev.	%Chg.	Exp.	%Chg.
FY06	\$25.23	8.0%	\$24.48	5.2%
FY07	\$27.01	7.1%	\$26.08	6.5%
FY08	\$28.02	3.7%	\$27.95	7.2%
FY09	\$29.00	3.5%	\$29.35	5.0%
FY10	\$30.01	3.5%	\$30.81	5.0%
FY11	\$31.06	3.5%	\$32.35	5.0%



## PERSONNEL SUMMARY

### EXECUTIVE DEPARTMENT:

<b>FULL-TIME POSITIONS:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
MAYOR	1.00	1.00	1.00	1.00
CHIEF ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
EXECUTIVE SECRETARY	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	1.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	0.00	0.00	1.00	2.00
PARALEGAL SPECIALIST	1.00	1.00	1.00	1.00
LEGAL SECRETARY	1.00	1.00	1.00	1.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
HUMAN RESOURCES MANAGER	1.00	1.00	1.00	1.00
PERSONNEL REPRESENTATIVE	1.00	1.00	1.00	1.00
SECRETARY	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>13.00</b>
<b>PART-TIME POSITIONS:</b>				
LEGAL INTERN P-T	0.00	0.00	0.00	0.00
LEGAL CLERK-TYPIST P-T	0.50	0.50	0.50	0.50
EXECUTIVE INTERN	0.50	0.50	0.50	0.50
<b>SUBTOTAL, PART-TIME</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>EXECUTIVE DEPARTMENT TOTAL</b>	<b>12.00</b>	<b>12.00</b>	<b>13.00</b>	<b>14.00</b>

**FINANCE DEPARTMENT:**

<b>FULL-TIME POSITIONS:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
<b>COMPTROLLER</b>	1.00	1.00	1.00	1.00
<b>SECRETARY</b>	1.00	1.00	1.00	1.00
<b>OFFICE SUPERVISOR</b>	1.00	1.00	1.00	1.00
<b>CLERK-CASHIER</b>	2.00	2.00	2.00	2.00
<b>ACCOUNT CLERK SUPV.</b>	1.00	1.00	1.00	1.00
<b>ACCOUNT CLERK II</b>	1.00	1.00	1.00	1.00
<b>ACCOUNT CLERK I</b>	1.00	1.00	1.00	1.00
<b>DATA PROCESSING SUPV.</b>	1.00	1.00	1.00	1.00
<b>COMPUTER PROGRAMMER II</b>	1.00	1.00	1.00	1.00
<b>PC ANALYST/NETWORK COORD.</b>	1.00	1.00	1.00	1.00
<b>POLICE RECORDS PROGRAMMER</b>	1.00	1.00	1.00	1.00
<b>COMPUTER SYSTEM TECHNICIAN</b>	1.00	1.00	1.00	1.00
<b>CITY DOCUMENTS COORDINATOR</b>	1.00	1.00	1.00	1.00
<b>WEB DOCUMENTS COORDINATOR</b>	0.00	0.00	1.00	1.00
<b>PERSONAL COMPUTER TECH.</b>	0.00	0.00	1.00	1.00
<b>U.P.T.V. COORDINATOR</b>	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	15.00	15.00	17.00	17.00
<b>PART-TIME POSITIONS:</b>				
<b>WEB DOCUMENTS COORDINATOR</b>	0.75	0.75	0.00	0.00
<b>U.P.T.V. PRODUCTION INTERN</b>	0.75	0.75	0.75	0.75
<b>U.P.T.V. OUTREACH COORD.</b>	0.50	0.50	0.50	0.50
<b>U.P.T.V. CAMERA OPERATORS</b>	0.15	0.15	0.15	0.15
<b>PERSONAL COMPUTER TECH.</b>	0.75	0.75	0.00	0.00
<b>SUBTOTAL, PART-TIME</b>	2.90	2.90	1.40	1.40
<b>FINANCE DEPARTMENT TOTAL</b>	17.90	17.90	18.40	18.40

**CITY CLERK'S OFFICE:**

<b>FULL-TIME POSITIONS:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
<b>CITY CLERK</b>	1.00	1.00	1.00	1.00
<b>ADMINISTRATIVE SECRETARY</b>	1.00	1.00	1.00	1.00
<b>SECRETARY</b>	1.00	1.00	1.00	1.00
<b>CITY CLERK'S OFFICE TOTAL</b>	3.00	3.00	3.00	3.00

Summaries

**POLICE DEPARTMENT:**

<b>FULL-TIME POSITIONS:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	3	3	3	3
SERGEANT	11	11	11	11
K9 OFFICER	1	1	1	1
OFFICER	33	36	38	38
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
SUPPORT SERVICES CLERK	7	7	7	7
SECRETARY	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
METER PATROL SUPERVISOR	1	1	1	1
METER PATROL OFFICER	1	1	1	2
<b>SUBTOTAL, FULL-TIME</b>	<b>64.00</b>	<b>67.00</b>	<b>69.00</b>	<b>70.00</b>
<b>PART-TIME POSITIONS:</b>				
P-T METER PATROL	3.50	3.50	3.50	2.50
P-T ABANDONED VEH. SPEC.	0.50	0.50	0.50	0.50
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.75
<b>SUBTOTAL, PART-TIME</b>	<b>7.75</b>	<b>7.75</b>	<b>7.75</b>	<b>6.75</b>
<b>POLICE DEPARTMENT TOTAL</b>	<b>71.75</b>	<b>74.75</b>	<b>76.75</b>	<b>76.75</b>

**FIRE DEPARTMENT:**

<b>FULL-TIME POSITIONS:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
FIRE CHIEF	1.00	1.00	1.00	1.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
COMPANY OFFICER	15.00	15.00	15.00	15.00
FIREFIGHTER	37.00	37.00	37.00	37.00
SECRETARY	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>
<b>PART-TIME POSITIONS:</b>				
<b>PART-TIME</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FIRE DEPARTMENT TOTAL</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>

**PUBLIC WORKS DEPARTMENT:**

<b>FULL-TIME POSITIONS:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
SECRETARY	2.00	2.00	2.00	3.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	1.00	1.00
ASSISTANT CITY ENGINEER	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	3.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	11.00	11.00	11.00	11.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	2.00
MAINTENANCE WORKER	8.00	8.00	8.00	9.00
ELECTRICIAN	2.00	2.00	2.00	2.00
TRAFFIC SIGNAL TECHNICIAN	1.00	1.00	1.00	1.00
R.O.W. TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	2.00	3.00	3.00	3.00
PROJECT COORDINATOR	2.00	2.00	2.00	2.00
ENGINEERING TECHNICIAN	4.00	5.00	5.00	5.00
INFORMATION TECHNICIAN	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	1.00	1.00	1.00	1.00
U-CYCLE/ENV. AIDE	0.00	0.00	0.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
<b>SUBTOTAL, FULL-TIME</b>	<b>60.00</b>	<b>62.00</b>	<b>62.00</b>	<b>64.00</b>
<b>PART-TIME POSITIONS:</b>				
SECRETARY	0.75	0.75	0.75	0.00
SEASONAL, ARBOR	4.52	4.52	4.52	4.52
L.R.C. LABORERS	1.75	1.75	1.75	1.75
BUILDING MAINT.	0.50	0.50	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
ENGINEERING AIDE	0.35	0.35	0.35	0.35
U-CYCLE/ENV. AIDE	0.75	0.75	0.75	0.00
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	0.28	0.28	0.50	0.50
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
<b>SUBTOTAL, PART-TIME</b>	<b>17.16</b>	<b>17.16</b>	<b>17.38</b>	<b>15.88</b>
<b>PUBLIC WORKS DEPARTMENT TOTAL</b>	<b>77.16</b>	<b>79.16</b>	<b>79.38</b>	<b>79.88</b>

**COMMUNITY DEVELOPMENT DEPARTMENT:**

<b>FULL-TIME POSITIONS:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. MANAGER	1.00	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00	1.00
PLANNER II	1.00	1.00	1.00	1.00
PLANNER I	1.00	1.00	2.00	2.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	1.00	1.00	2.00	2.00
PLUMBING & BLDG. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. SECRETARY	1.00	1.00	1.00	1.00
BLDG. SAFETY SECRETARY	1.00	1.00	1.00	1.00
GRANTS MGT. SECRETARY	1.00	1.00	1.00	1.00
PLANNING SECRETARY	1.00	1.00	1.00	1.00
CLERK-TYPIST	0.50	0.50	1.00	1.00
GRANTS MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR	2.00	2.00	2.00	2.00
REHAB SPECIALIST	1.00	1.00	1.00	1.00
EC. DEV. SPECIALIST/MARKET DIR.	1.00	1.00	1.00	1.00
TIF REDEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00
TRANS. HOUSING COORDINATOR	1.00	1.00	0.00	0.00
<b>SUBTOTAL, FULL-TIME</b>	<b>21.50</b>	<b>21.50</b>	<b>23.00</b>	<b>23.00</b>
<b>PART-TIME POSITIONS:</b>				
C.D. ADMIN. INTERN	0.65	0.65	0.50	0.50
FARMER'S MARKET SPEC.	0.30	0.30	0.30	0.30
ED/ARTS INTERN	0.00	0.00	0.25	0.25
GRAPHICS TECHNICIAN	0.50	0.50	0.50	0.50
<b>SUBTOTAL, PART-TIME</b>	<b>1.45</b>	<b>1.45</b>	<b>1.55</b>	<b>1.55</b>
<b>COMMUNITY DEVELOPMENT DEPARTMENT TOTAL</b>	<b>22.95</b>	<b>22.95</b>	<b>24.55</b>	<b>24.55</b>

**CITY TOTAL, BEFORE LIBRARY:**

	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
<b>FULL-TIME POSITIONS</b>	<b>233.50</b>	<b>238.50</b>	<b>245.00</b>	<b>249.00</b>
<b>PART-TIME POSITIONS</b>	<b>30.26</b>	<b>30.26</b>	<b>29.08</b>	<b>26.58</b>
<b>CITY TOTAL (BEFORE LIBRARY)</b>	<b>263.76</b>	<b>268.76</b>	<b>274.08</b>	<b>275.58</b>

**LIBRARY:**

	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
<b>FULL-TIME POSITIONS</b>	<b>19.00</b>	<b>19.00</b>	<b>20.00</b>	<b>21.00</b>
<b>PART-TIME, REG</b>	<b>21.27</b>	<b>21.27</b>	<b>22.65</b>	<b>22.15</b>
<b>PART-TIME, SUBSTITUTE</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>LIBRARY TOTAL</b>	<b>44.27</b>	<b>44.27</b>	<b>46.65</b>	<b>47.15</b>

**CITY TOTAL, INCLUDING LIBRARY:**

	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
<b>FULL-TIME POSITIONS</b>	<b>252.50</b>	<b>257.50</b>	<b>265.00</b>	<b>270.00</b>
<b>PART-TIME POSITIONS</b>	<b>55.53</b>	<b>55.53</b>	<b>55.73</b>	<b>52.73</b>
<b>CITY TOTAL (INCLUDING LIBRARY)</b>	<b>308.03</b>	<b>313.03</b>	<b>320.73</b>	<b>322.73</b>

## BUDGET EXPENDITURE SUMMARIES

DEPARTMENT	PERSONNEL SERVICES	% CHG.	MATERIALS & SUPPLIES	% CHG.	OPERATIONS & CONTRACTUAL	% CHG.	CAPITAL OUTLAY	% CHG.	SUBTOTAL	% CHG.
CITY COUNCIL	\$35,000	0.0%	\$750	0.0%	\$9,300	0.0%	\$0	#DIV/0!	\$45,050	0.0%
EXECUTIVE DEPT.:										
ADMINISTRATIVE	\$331,025	4.6%	\$3,040	5.6%	\$83,760	3.9%	\$0	#DIV/0!	\$417,825	4.4%
LEGAL	423,450	55.8%	14,900	0.0%	137,990	35.6%	0	#DIV/0!	576,340	48.4%
HUMAN RELATIONS	111,385	8.5%	700	0.0%	22,930	0.4%	0	#DIV/0!	135,015	6.9%
HUMAN RESOURCES	200,190	4.5%	1,200	0.0%	85,820	0.2%	0	#DIV/0!	287,210	3.2%
SUBTOTAL EXECUTIVE	\$1,066,050	20.8%	\$19,840	0.8%	\$330,500	13.6%	\$0	#DIV/0!	\$1,416,390	18.7%
FINANCE DEPT.:										
ADMINISTRATION	\$160,860	4.1%	\$5,790	2.8%	\$102,360	3.9%	\$0	#DIV/0!	\$269,010	4.0%
PARKING TICKETS, PERMITS & LICENSES	199,010	3.7%	13,500	0.0%	27,020	24.2%	0	#DIV/0!	239,530	5.5%
FINANCIAL SERVICES	176,970	4.6%	32,620	0.0%	65,580	0.3%	0	#DIV/0!	275,170	3.0%
INFORMATION SERVICES	455,180	4.4%	0	#DIV/0!	14,450	-31.5%	0	#DIV/0!	469,630	2.7%
TOTAL FINANCE	\$992,020	4.2%	\$51,910	0.3%	\$209,410	1.3%	\$0	#DIV/0!	\$1,253,340	3.6%
CITY CLERK	\$167,460	3.8%	\$2,640	2.3%	\$27,610	2.7%	\$0	#DIV/0!	\$197,710	3.6%
COMMUNITY DEVELOPMENT:										
ADMINISTRATION	\$181,190	4.2%	\$8,750	9.4%	\$48,820	0.1%	\$0	#DIV/0!	\$238,760	3.5%
ECONOMIC DEVELOPMENT	91,860	4.2%	0	0.0%	116,580	3.4%	0	#DIV/0!	208,440	3.7%
PLANNING AND ZONING	306,670	3.1%	3,890	0.0%	54,730	4.5%	0	#DIV/0!	365,290	3.3%
NEW CONSTRUCTION	331,490	4.5%	4,380	29.6%	27,890	1.1%	0	#DIV/0!	363,760	4.4%
HOUSING	183,570	13.2%	1,910	0.0%	27,700	-21.9%	0	#DIV/0!	213,180	6.9%
SUBTOTAL (CD)	\$1,094,780	5.4%	\$18,930	10.2%	\$275,720	-0.5%	\$0	#DIV/0!	\$1,389,430	4.2%
POLICE DEPARTMENT:										
ADMINISTRATION	\$381,730	4.7%	\$480	0.0%	\$31,120	4.3%	\$0	#DIV/0!	\$413,330	4.6%
PATROL	4,317,881	5.6%	15,920	-8.1%	679,600	5.9%	0	#DIV/0!	5,013,401	5.6%
CRIMINAL INVEST.	950,560	4.9%	500	0.0%	96,680	1.3%	0	#DIV/0!	1,047,740	4.6%
SUPPORT SERVICES	558,700	3.2%	27,830	0.7%	143,590	2.6%	0	#DIV/0!	730,120	3.0%
SCHOOL CROSS GUARD	49,560	3.5%	500	38.9%	2,660	5.1%	0	#DIV/0!	52,720	3.8%
PARKING ENFORCEMENT	188,880	6.0%	1,230	0.0%	24,890	5.6%	0	#DIV/0!	215,000	5.9%
ANIMAL CONTROL	51,700	5.7%	1,000	0.0%	57,420	5.4%	0	#DIV/0!	110,120	5.4%
SUBTOTAL POLICE	\$6,499,011	5.3%	\$47,460	-2.2%	\$1,035,960	4.9%	\$0	#DIV/0!	\$7,582,431	5.2%
FIRE DEPARTMENT:										
PUBLIC WORKS:										
ADMINISTRATIVE	\$341,800	7.4%	\$9,610	2.1%	\$73,535	2.5%	\$0	#DIV/0!	\$424,945	6.4%
URBAN FORESTRY	240,580	5.0%	4,580	0.0%	62,525	-2.0%	0	#DIV/0!	307,685	3.4%
LANDSCAPE MANAGEMENT	206,290	7.9%	6,500	0.0%	83,670	8.8%	0	#DIV/0!	296,460	7.9%
FACILITY MAINT.	160,160	5.9%	31,920	18.6%	318,930	24.0%	0	#DIV/0!	511,010	17.4%
CIVIC CENTER	52,300	3.7%	2,140	0.0%	12,620	3.9%	0	#DIV/0!	67,060	3.6%
TOOLROOM	67,480	4.7%	28,420	2.2%	24,960	0.0%	0	#DIV/0!	120,860	3.1%
SNOW & ICE REMOVAL	58,450	12.4%	56,480	0.0%	34,510	4.0%	0	#DIV/0!	149,440	5.5%
TRAFFIC CONTROL	153,430	4.7%	49,070	6.1%	27,200	-13.5%	0	#DIV/0!	229,700	2.4%
ST. LIGHTING	249,730	5.3%	54,100	0.0%	307,820	19.8%	0	#DIV/0!	611,650	11.5%
ST. MAINT. & CONST.	482,100	3.5%	66,350	7.6%	214,360	3.1%	0	#DIV/0!	762,810	3.7%
CONCRETE REPAIR	328,130	3.8%	93,130	4.1%	75,960	1.6%	0	#DIV/0!	497,220	3.5%
SEWER MAINT. & CONST.	333,670	-1.8%	29,590	0.0%	61,050	1.8%	0	#DIV/0!	424,310	-1.2%
TRAFFIC SIGNALS	89,740	8.2%	9,050	0.0%	17,910	5.9%	0	#DIV/0!	116,700	7.1%
ROW/TECH. SUPPORT	46,600	4.3%	2,310	0.0%	30,490	49.3%	0	#DIV/0!	79,400	17.8%
SUBTOTAL, OPN. DIV.	\$1,809,330	3.4%	\$388,500	3.1%	\$794,260	9.3%	\$0	#DIV/0!	\$2,992,090	4.9%
ENGINEERING DIV:										
PLANNING AND MAPPING	\$429,160	4.3%	\$2,000	0.0%	\$34,740	1.3%	\$0	#DIV/0!	\$465,900	4.1%
TRANSPORTATION IMPR.	348,300	7.5%	850	0.0%	12,570	2.5%	0	#DIV/0!	361,720	7.3%
SEWER IMPR.	149,440	3.4%	500	0.0%	9,180	3.3%	0	#DIV/0!	159,120	3.4%
SUBTOTAL, ENG. DIV.	\$926,900	5.4%	\$3,350	0.0%	\$56,490	1.9%	\$0	#DIV/0!	\$986,740	5.1%
ENV. MGT. PLANNING	87,400	4.3%	600	-40.0%	146,380	18.3%	0	#DIV/0!	\$234,380	12.4%
ENV. CONTROL	52,550	4.7%	600	0.0%	23,680	0.5%	0	#DIV/0!	76,830	3.3%
SUBTOTAL, ENV. CONTROL	\$139,950	4.4%	\$1,200	-25.0%	\$170,060	15.4%	\$0	#DIV/0!	\$311,210	10.0%
SUBTOTAL PUBLIC WORKS	\$3,877,310	4.7%	\$447,800	3.8%	\$1,572,090	11.4%	\$0	#DIV/0!	\$5,897,200	6.3%
SUBTOTALS	\$19,102,941	6.2%	\$656,220	3.6%	\$3,992,540	7.4%	\$0	#DIV/0!	\$23,751,701	6.3%
PERCENTAGE OF BUDGET	80.43%		2.76%		16.81%		0.00%		100.00%	

Summaries

**BUDGET EXPENDITURE SUMMARIES (CONTINUED)**

DEPARTMENT	PERSONNEL SERVICES	% CHG.	MATERIALS & SUPPLIES	% CHG.	OPERATIONS & CONTRACTUAL	% CHG.	CAPITAL OUTLAY	% CHG.	SUBTOTAL	% CHG.
SOCIAL SERVICE AGENCIES	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
LONGEVITY, MERIT PAY	51,810	52.6%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	51,810	52.6%
UNEMPLOYMENT REIMB.	12,820	99.0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	12,820	99.0%
ANNEXATIONS/REBATES	0	#DIV/0!	0	#DIV/0!	125,300	15.8%	0	#DIV/0!	125,300	15.8%
TRANSFER IMRF, LIB.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, CAP. IMPR.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, LIBRARY CASH	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, PUB. SAFETY OT	24,580	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	24,580	#DIV/0!
<b>SUBTOTAL, OP. FUNDS</b>	<b>\$19,192,151</b>	<b>6.3%</b>	<b>\$656,220</b>	<b>3.6%</b>	<b>\$4,117,840</b>	<b>7.7%</b>	<b>\$0</b>	<b>#DIV/0!</b>	<b>\$23,966,211</b>	<b>6.4%</b>
<b>PERCENTAGE OF BUDGET</b>	<b>80.08%</b>		<b>2.74%</b>		<b>17.18%</b>		<b>0.00%</b>		<b>100.00%</b>	
EQUIPMENT SERVICES	\$318,490	4.8%	\$493,270	19.4%	\$168,630	1.1%	\$9,380	-91.7%	\$989,770	-0.7%
SOCIAL SERVICES	0	#DIV/0!	0	#DIV/0!	202,300	3.6%	0	#DIV/0!	202,300	3.6%
LANDSCAPE RECYCLING	238,320	5.3%	57,940	13.2%	126,960	12.9%	85,520	-78.0%	508,740	-34.6%
UCYCLE	41,220	37.3%	39,000	-33.8%	422,300	1.4%	0	#DIV/0!	502,520	-0.6%
VEH./EQ. REPL.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	707,270	-71.8%	707,270	-71.8%
CABLE T.V. P.E.G.	94,660	4.4%	3,000	0.0%	10,550	1.1%	0	#DIV/0!	108,210	3.9%
POLICE RECORDS PROG.	74,360	5.1%	0	#DIV/0!	10,880	0.6%	0	#DIV/0!	85,240	4.5%
FEMA TORNADO GRANT	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
RETAINED RISK	0	#DIV/0!	0	#DIV/0!	448,790	4.5%	0	#DIV/0!	448,790	4.5%
C.D.B.G.	176,615	7.7%	1,900	-4.1%	276,830	-50.9%	75,000	-59.4%	530,345	-42.0%
C.D. SPECIAL	0	#DIV/0!	0	#DIV/0!	10,150	-38.9%	0	#DIV/0!	10,150	-38.9%
HUD SMALL BUS. LOAN	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
CRYSTAL LAKE PARK NGBHD	0	#DIV/0!	0	#DIV/0!	7,500	-57.7%	0	#DIV/0!	7,500	-57.7%
TRANSITIONAL HOUSING	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
DOWNTOWN LOANS	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
LOCAL HOUSING LOANS	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
STATE TRUST HOUSING	0	#DIV/0!	0	#DIV/0!	0	-100.0%	0	#DIV/0!	0	-100.0%
FAIRLAWN VILLAGE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	100,000	#DIV/0!	100,000	#DIV/0!
HOME CONSORTIUM	170,480	21.4%	1,660	-50.4%	1,099,427	-44.0%	0	#DIV/0!	1,271,567	-39.7%
HOME SUPPORTIVE	5,660	5.6%	250	1.2%	200,606	-0.2%	0	#DIV/0!	206,516	0.0%
SHELTER PLUS	0	#DIV/0!	0	#DIV/0!	264,261	0.0%	0	#DIV/0!	264,261	0.0%
TIF ONE	10,600	51.4%	0	#DIV/0!	457,703	-11.3%	18,000	-95.6%	486,303	-48.0%
TIF TWO	54,590	0.0%	0	#DIV/0!	393,500	-80.6%	513,000	-39.8%	961,090	-67.2%
TIF THREE	46,560	0.0%	0	#DIV/0!	644,000	-22.6%	900,000	27.5%	1,590,560	0.4%
TIF FOUR	0	#DIV/0!	0	#DIV/0!	524,560	2.4%	0	-100.0%	524,560	-45.2%
MOTOR VEHICLE PARKING	177,130	4.9%	44,340	0.5%	506,050	1.2%	277,810	-65.4%	1,005,330	-33.7%
LIBRARY	2,318,970	6.2%	456,197	5.9%	500,125	13.6%	100,293	3.9%	3,375,585	7.1%
CAP. IMPR. REG.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	3,798,000	22.6%	3,798,000	22.6%
MOTOR FUEL TAX	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	1,999,851	-54.5%	1,999,851	-54.5%
SANITARY SEWER CONST.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	550,000	-38.4%	550,000	-38.4%
CAP. IMPR. OPER.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	417,150	83.0%	417,150	83.0%
BUILDING RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TAX STABILIZATION	0	#DIV/0!	0	#DIV/0!	46,300	4171.2%	0	-100.0%	46,300	-78.2%
U.D.A.G. RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
EC. DEVELOPMENT RESERVE	0	#DIV/0!	0	#DIV/0!	300,500	-63.5%	0	#DIV/0!	300,500	-63.5%
SALES TAX GRANT RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
I.M.R.F. PENSION	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
POLICE PENSION	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
FIRE PENSION	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
1994C DEBT SERVICE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
1992 TIF 3 DEBT SERVICE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
<b>TOTALS</b>	<b>\$22,919,806</b>	<b>6.4%</b>	<b>\$1,753,777</b>	<b>6.9%</b>	<b>\$10,739,762</b>	<b>-22.7%</b>	<b>\$9,551,274</b>	<b>-37.7%</b>	<b>\$44,964,619</b>	<b>-14.2%</b>
<b>PERCENTAGE OF BUDGET</b>	<b>50.97%</b>		<b>3.90%</b>		<b>23.88%</b>		<b>21.24%</b>		<b>100.00%</b>	

# **REVENUES**

**THIS SECTION PROVIDES AN ANALYSIS OF EACH OF THE CITY'S MAJOR SOURCES OF REVENUE, A HISTORICAL ACCOUNTING OF THESE REVENUES OVER THE PAST 2 YEARS, CURRENT YEAR AND NEXT YEAR'S PROJECTIONS.**



# REVENUE ANALYSIS

## INTRODUCTION:

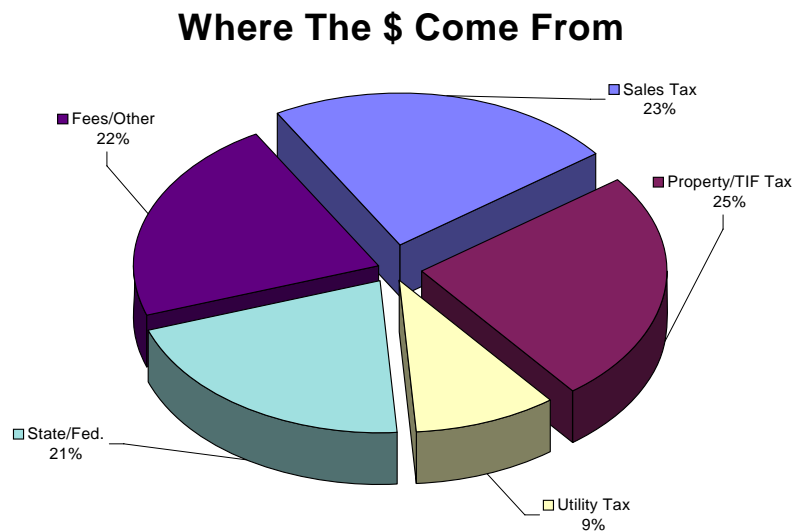
The total projected revenue for all City funds in FY07-08 is \$39,400,097, which is an increase of 4.5% above the projected revenue for the current year FY06-07. Seventy-one percent of these revenues (\$28,015,550) are reported in the City's general operating fund (including Library), and used to finance the on-going costs related to the normal services provided by the City. Revenues reported in the general operating fund are included in the chart below, but also reported separately at the end of this section of the budget document. The balance of these revenues are reported in and used to finance costs of the special funds of the City. The following table summarizes these revenue sources.

	2005-06	% CHG.	2006-07	% CHG.	2007-08	% CHG.
UTILITY TAXES	\$4,119,943	12.1%	\$3,798,020	-7.8%	\$3,537,450	-6.9%
SALES TAX	6,270,601	8.9%	7,345,050	17.1%	7,699,080	4.8%
PROPERTY TAXES	5,774,044	6.4%	6,168,130	6.8%	6,570,790	6.5%
C.D.B.G. /HOME GRANTS	2,086,295	-23.5%	2,210,697	6.0%	2,397,413	8.4%
VARIOUS SERVICE FEES	994,527	92.4%	1,283,451	29.1%	2,004,279	56.2%
LICENSE/PERMITS/FEES	832,188	-7.7%	910,919	9.5%	993,170	9.0%
FINES/TICKETS	790,680	-1.0%	803,320	1.6%	803,320	0.0%
PARKING FEES	1,105,072	-1.4%	1,114,550	0.9%	1,117,960	0.3%
FRANCHISE FEES	445,717	3.6%	478,170	7.3%	501,320	4.8%
L.R.C. FEES	439,857	-9.6%	457,600	4.0%	471,330	3.0%
LIBRARY FEES	171,225	-33.0%	264,120	54.3%	278,720	5.5%
U/I REIMB., FIREFIGHTING	1,278,632	4.8%	1,332,190	4.2%	1,385,480	4.0%
STATE INCOME TAX	3,320,539	7.7%	3,587,300	8.0%	3,801,638	6.0%
STATE T.I.F. GRANT	310,115	4.1%	300,000	-3.3%	150,000	-50.0%
STATE M.F.T.	1,082,110	0.2%	1,085,000	0.3%	1,085,000	0.0%
STATE GRANTS	898,362	281.3%	292,167	-67.5%	87,212	-70.1%
SEWER BENEFIT TAX	784,733	-1.6%	855,000	9.0%	895,000	4.7%
INTEREST INCOME	648,232	-36.6%	1,040,161	60.5%	961,265	-7.6%
HOTEL/MOTEL TAX	715,077	16.7%	763,530	6.8%	786,440	3.0%
LOCAL FOOD/BEV./O.T.B. TAX	333,020	19.6%	363,410	9.1%	372,030	2.4%
RECYCLING TAX	482,728	1.4%	490,150	1.5%	502,000	2.4%
ARMS FEES	58,434	4.2%	65,170	11.5%	68,200	4.6%
PROPERTY SALES	30,758	-15.7%	39,612	28.8%	45,000	13.6%
T.I.F. TAXES	2,511,249	5.0%	2,640,130	5.1%	2,886,000	9.3%
<b>TOTAL REVENUES</b>	<b>\$35,484,138</b>	<b>5.2%</b>	<b>\$37,687,847</b>	<b>6.2%</b>	<b>\$39,400,097</b>	<b>4.5%</b>

## Revenue Analysis

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The City of Urbana obtains revenues from multiple sources and is not dependent on any single source of revenue to fund operations. This diversity should make future revenues more reliable and allow for steadier revenue growth. The chart above illustrates this diversity of revenues. Following is a detailed discussion of each of these major revenue sources and the factors that affect the amounts received:



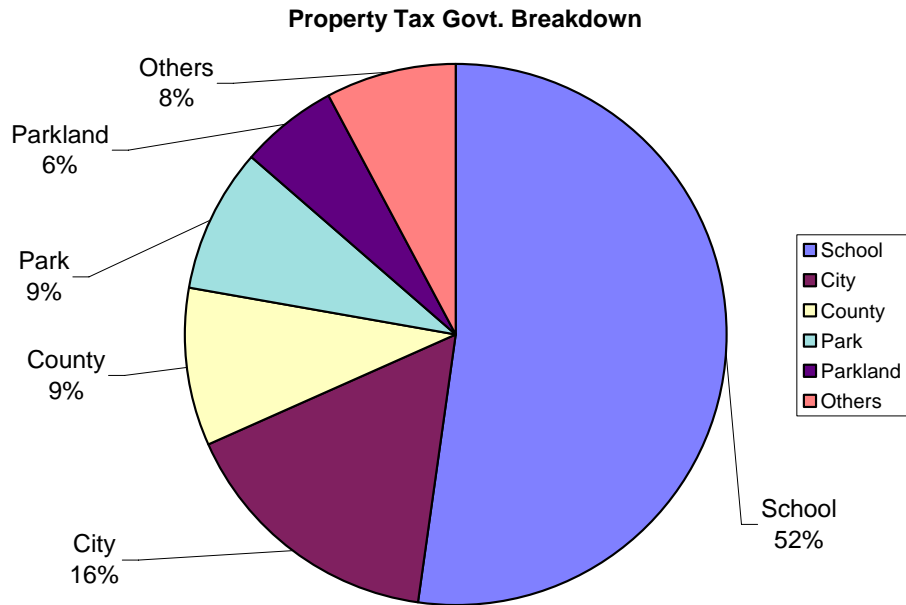
### **PROPERTY TAX, \$6,631,800 (17% OF TOTAL REVENUES):**

The amount of property tax is produced by multiplying the levy rate (currently .012942, same as Champaign), times the equalized assessed value. There are 2 reasons that assessed value increases: (1) annexations and new development and (2) increases in the market value of current properties (state law requires that assessed value of a property be equal to 1/3 of it's market value). Cities usually desire to capture property tax from annexations and new development to help offset additional service costs from these annexations. However because property values in the Champaign-Urbana area have been increasing above inflation, the amount of property tax that is generated from the increase on current properties has been debated recently, especially when properties in certain neighborhoods have been increasing significantly over other neighborhoods. Over each of the past three years, assessed value has increased an average of 8%. Because of this increase, the City reduced the levy rate from .01320 to .01294 last year. The amount generated from property tax is estimated to increase 6.5% next year. Current homeowners would pay 3.25% more than last year (additional \$19 on a \$125,000 home). The other 3.25% would be paid from new construction and annexations. This levy will be approved in December 2007 and will be paid by homeowners in the spring and fall of 2008.

**Revenue Analysis**

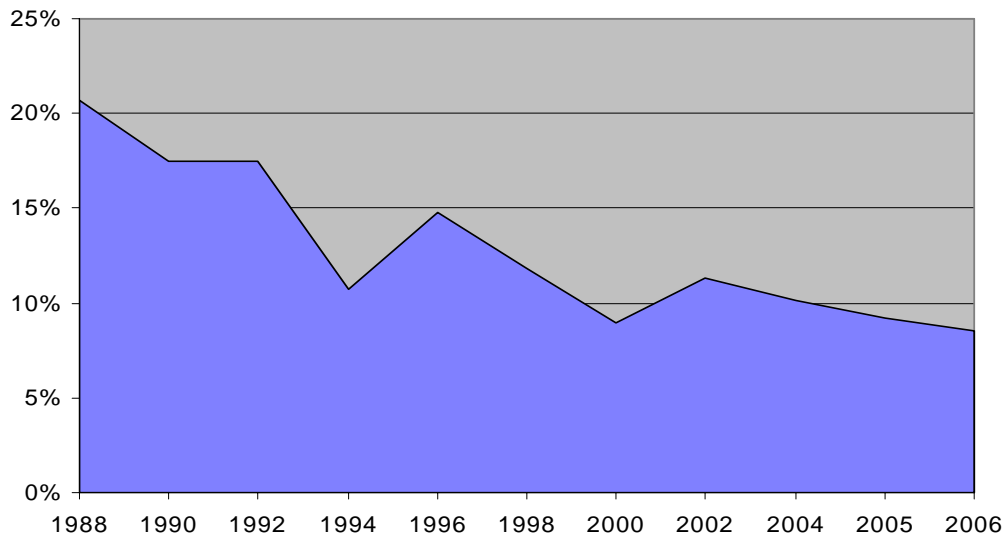
	PROPOSED 2007-08		ACTUAL 2006-07		ACTUAL 2005-06	
	\$	%INC	\$	%INC	\$	%INC
<b>GENERAL FUND</b>	\$2,049,936	20.76%	\$1,697,589	8.82%	\$1,560,062	11.56%
<b>PENSIONS *</b>	2,565,220	6.50%	2,408,660	2.56%	2,348,537	12.01%
<b>LIBRARY</b>	2,572,420	5.50%	2,438,310	8.59%	2,245,345	6.02%
<b>SUBTOTAL</b>	\$7,187,576	9.83%	\$6,544,559	6.35%	\$6,153,944	9.64%
<b>LESS CARLE AMOUNT</b>	(333,308)	3.25%	(322,816)		(322,816)	
<b>LESS RESERVE AMOUNT</b>	(228,112)		0		0	
<b>NET LEVY</b>	\$6,626,156	6.50%	\$6,221,743	6.70%	\$5,831,128	8.65%
<b>ASSESSED VALUE</b>	\$538,544,927	6.50%	\$505,675,988	7.81%	\$469,050,593	9.64%
<b>CARLE A/V</b>	(28,136,336)		(26,419,095)		(24,505,236)	
<b>NET A/V (WITHOUT CARLE)</b>	\$510,408,591	6.50%	\$479,256,893	7.81%	\$444,545,357	8.67%
<b>% ANNEX/CONST</b>		3.25%		3.59%		2.54%
<b>% CURRENT TAXPAYERS</b>		3.25%		4.22%		6.13%
<b>CITY TAX RATE</b>	1.2942	0.00%	1.2942	-1.36%	1.3120	0.00%
<b>HOMEOWNER PAYS:</b>						
<b>\$125,000 HOME</b>	\$600	3.25%	\$581	2.86%	\$565	6.13%
<b>\$175,000 HOME</b>	\$873	3.25%	\$845	2.86%	\$822	6.13%
<b>OVERALL TAX RATE</b>	UNK.		8.2092	-0.56%	8.2553	-2.65%
<b>CHAMPAIGN:</b>						
<b>ASSESSED VALUE</b>	UNK.	-100.00%	\$1,317,045,929	10.60%	\$1,190,820,008	15.42%
<b>CITY TAX RATE</b>	1.2942	2.24%	1.2659	-3.51%	1.3120	0.00%
<b>OVERALL TAX RATE</b>	UNK.		7.3491	-2.63%	7.5478	-2.01%

The City is only one of nine different government agencies that an Urbana homeowner will pay property tax to. The City is responsible for 16% of the total property tax (School District is responsible for 52%, County 9% and Park District 9%). The following chart shows the overall property tax distribution among these nine taxing districts:



The total current tax rate is \$8.2379 (9% higher than Champaign). The difference in tax rates between the two cities has been cut in half since 1988, as illustrated in the chart below:

**Difference in Tax Rates**

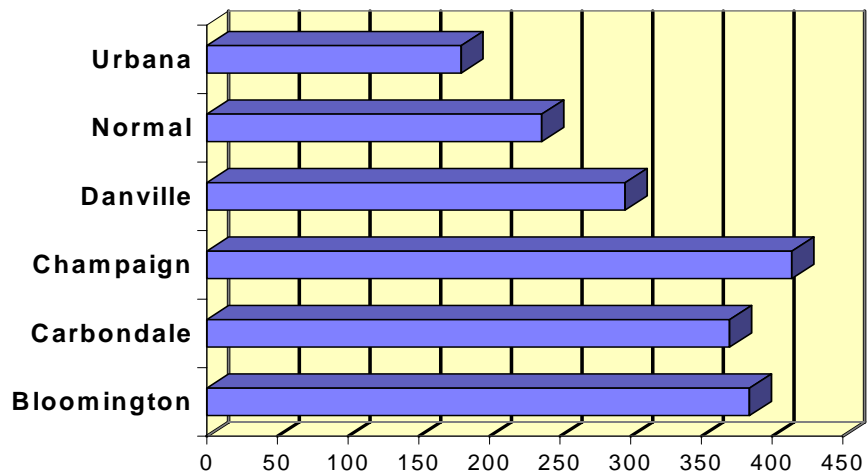


**SALES AND USE TAX, \$7,699,080 (20% OF TOTAL REVENUES):**

The current sales tax rate on general retail sales in Urbana is 7.75%. Of this rate, the State's share is 5.0%, the City's share is 2.25%, and the County's share is .5%. The City's 2.25% is comprised of 1% statutory tax on most retail sales and an additional 1.25% local sales tax under home-rule authority (exempt from this home-rule authority tax are sales of food, drugs, medicine and licensed personal property such as automobiles). All sales tax revenue is allocated to the general operating fund. Since sales tax is based on point of sale, a new retail store or a store closing can have a significant impact. Any fluctuations in sales by O'Brien's (City's only new-car automobile dealer) can also have a significant impact. During the fiscal years 01 thru 04, sales taxes were severely reduced by the closing of Bergners, Kmart, and the State of Illinois retaining the tax on photo processing. Sales taxes during this 4 year period only increased an average annual amount of 1%. Over the last 10 years, sales tax has increased an average annual amount of 2.6%. The budget projects sales tax in FY06-07 to increase 17% and in FY07-08 to increase 5%. In FY06-07, the impact of Walmart, Walgreens, O'Brien's and ½ year of the ¼% local home-rule tax increase is accountable for \$937,840. Before this impact, the increase in FY06-07 sales tax is 2.2%. In FY07-08, the second 6 months of the ¼% tax increase generates \$147,250. Before this impact, the increase in FY07-08 is 2.8%.

Examining the types of retail sales made in Urbana and comparing these sales to other cities shows that Urbana faces a challenge in producing more retail sales tax. Much of the disposable income from Urbana residents is being spent in Champaign on these items. Total sales tax/population

**Sales Tax Per Capita**



for Champaign is \$414, compared to \$180 in Urbana. If Urbana were able to increase this sales tax/capita number by 10% annually, this would generate an additional \$660,000 each year. It is hopeful that this disparity will be diminished in the future with the opening of the new Walmart, Menards, O'Brien's, Meijer and other new retail development. The chart above shows a comparison of sales tax/capita of Urbana compared to other central Illinois cities:

**STATE INCOME TAX, \$3,801,638 (10% TOTAL REVENUES):**

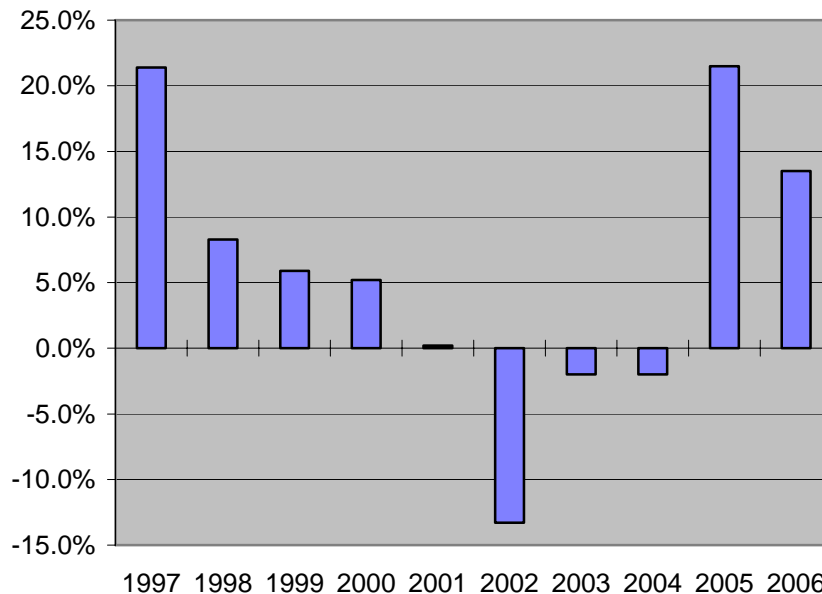
The State of Illinois taxes the incomes of individuals at the rate of 3% and corporations at the rate of 4.8%. Approximately 20% of the income tax is

## Revenue Analysis

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generated from corporations (\$730,000). Ten percent of these collections are returned to cities and counties based on population. All income tax revenue is allocated to the general operating fund. The Illinois Department of Revenue is projecting income tax to increase 8% in FY06-07 and 6% next year due to the relatively strong state economy. It has been extremely difficult to accurately project income tax due to extreme volatility over the past 10 years, as illustrated in the following chart:

**Annual % Changes in Income Tax, Last 10 Yrs**



### **UTILITY TAXES, \$3,537,450 (9% OF TOTAL REVENUES):**

The City imposes a tax on utility company charges for the sales of electricity (42% of total utility tax), natural gas (21% of total), water (6% of total), and telecommunications (31% of total). The tax on electricity is based on a kilowatt/hour "consumption" tax. The tax on natural gas and water remains at 5% of gross receipts and the tax on telecommunications is 6%. All utility tax revenue is allocated to the general operating fund. Since utility tax is also based on point of sale, annexations and new development will impact this revenue. Over the past 6 years, the amount received from individual components of the utility tax has been extremely volatile due to changes in the telephone (increase in cell phones and other alternatives), price decreases in the telecommunications industry in general, price increases and decreases in natural gas and electricity, weather conditions, and most recently, the decision by the University of Illinois to produce a large amount of their own electricity (which is costing the City approximately \$250,000 per year in decreased utility tax). The University paid the City \$200,000 in 05-06 and has agreed to make another payment of \$200,000 in 06-07 to help replace the impact of their decreased utility tax payments. The total amount of utility tax is virtually the same amount received 8 years ago. For next year, I have projected a 2%

increase in the utility tax from electricity, natural gas, and water, and a 10% decrease from telecommunications for a total decrease of 1.7%. The following chart (U/I payments not included) illustrates that the total amount of utility tax has decreased every year in the last 4 years:

	02-03	03-04	04-05	05-06	06-07	07-08
Electricity	3.6%	-6.0%	-8.2%	17.5%	-7.7%	2.0%
Telecomm.	6.0%	-3.8%	14.2%	-21.8%	-11.8%	-10.0%
Nat. Gas	95.3%	6.0%	11.8%	19.6%	-4.4%	2.0%
Water	4.5%	11.0%	4.7%	-9.2%	-5.7%	2.0%
Total	11.9%	-2.5%	-5.3%	-0.5%	-8.2%	-1.7%

**SERVICE CHARGES AND FEES, \$4,189,512 (11% OF REVENUES):**

The City charges fees to users of certain services, where it is deemed in the best interest of the public that these users pay an amount directly for this service. Since these fees are directly related to providing a specific service, city policy has been to increase annual rates similar to inflation amounts. However, total some of these fees can be impacted by usage, as well. Examples of some of the most significant of these charges are:

- The University of Illinois reimburses the City for costs incurred to provide fire safety services to a portion of the campus. Revenues from this service charge are reported in the general operating fund, along with the expenses related to providing the service. The amount of this charge for FY07-08 is estimated to be \$1,385,480 (4% increase). The University reimburses the City actual amounts spent with the majority of these costs being personnel related.
- Users of the Landscape Recycling Center pay fees for this service. The amount expected to be raised in FY07-08 is \$471,330. Revenues from this service charge are reported in the Landscape Recycling Special Fund (reported in the section “Special Funds that Support General Operations”), along with the expenses related to providing the service. It is expected that this fee will increase in the future sufficient to pay for these services due to inflationary adjustments to the fee charged and increases in the amount of materials purchased.
- The City rents various spaces and utilizes parking meters to receive revenues that are used to maintain and construct parking facilities. Revenues from these parking services are allocated to the Motor Vehicle Parking System Fund, where expenses of maintaining parking services are reported. The amount expected to be raised in FY07-08 is \$1,117,960. Approximately 56% of the amount is collected from spaces in the University campus area. It is expected that this amount will not increase significantly in the future unless an increase in rates are approved. However this amount is sufficient to maintain the current level of parking services for the foreseeable future or until significant new capital improvements are needed.
- The Urbana Free Library charges a fee for certain services it provides such as non-resident fees, photocopying, and book fines. Revenues from these library charges are allocated to the Urbana Free Library Special Fund, where expenses of library services are reported. The amount expected to be raised in FY07-08 is \$185,670.

## Revenue Analysis

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- The City is reimbursed for various other services it provides by users. The total amount estimated to be paid to the City in FY07-08 for these services and fees is \$527,752.
- The City charges a franchise fee from cable television and the water company since they utilize the City right of way in their business. The rate is 5% of gross receipts for general fund and 2% for P.E.G. for cable television and 5% on the water company. Revenues from these franchise fees except for the P.E.G. fee are allocated to the General Fund. Revenues from the P.E.G. fee are accounted for in a separate fund and pay for costs of the City's public television program. It is expected that this amount will increase annually similar to the inflationary increase in the costs incurred in providing the service. The total amount estimated to be received from franchise fees is \$501,320 in 07-08, up 4.8% (\$314,800 from cable tv customers to reimburse general fund for construction in right-of way, \$64,520 from the water company customers for right of way lease, and \$122,000 from cable tv customers for the PEG program.

### **COMMUNITY DEVELOPMENT BLOCK GRANT AND OTHER FEDERAL AND STATE ENTITLEMENTS AND GRANTS, \$3,105,322 (8% OF TOTAL REVENUES):**

The City of Urbana receives monies from the U.S. Housing and Urbana Development Department and the State of Illinois for programs administered by the City to improve the quality of life of low-income persons and for grants to sub recipients and other community agencies, in accordance with the City's Consolidated Plan. The majority of these monies are in the form of the Community Development Block Grant entitlement (\$491,651) and HOME Investment Partnership Act (1,163,292). These revenues are allocated to the City's Community Development Special Funds and restricted for uses under the plan and HUD program guidelines. C.D.B.G. and HOME funding in total has remained about the same over the past 3 years. Also included in this total amount is \$325,161 in State of Illinois sales tax TIF grant and other state grants.

### **TAX INCREMENT FINANCING DISTRICT PROPERTY TAXES, \$2,886,000 (7.5% TOTAL REVENUES):**

All incremental property taxes in the four tax increment financing districts of the City above the base level when the district was established are reported in the City's Tax Increment Special Funds. These revenues are restricted to pay for development improvements within the district boundaries in accordance with the redevelopment plan. Increases in the future will be dependent upon new projects that will add to the assessed value. The amount is estimated to increase 9.3% in FY07-08.

### **MOTOR FUEL TAX, \$1,085,000 (3% TOTAL REVENUES):**

Approximately 1/12 of the 10 cents/gallon gasoline tax imposed by the State is returned to local government based on population. Motor fuel tax revenues are allocated to the Motor Fuel Tax Capital Improvement Fund and are restricted for certain street maintenance and improvements, per I.D.O.T. regulations. Since Motor fuel tax is a



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per/gallon tax, it will only increase if gasoline consumption increases in the state and/or if Urbana's population increases compared to the state population.

**SEWER BENEFIT TAX, \$895,000 (2% TOTAL REVENUES):**

The city imposes a tax on all property owners to pay for sanitary sewer improvements. This tax is based on the amount of water that is used and returned to the city's sanitary sewer system. The amount charged per cubic foot of water used is determined annually by the City Council. Revenues from this tax are allocated to the City's Sanitary Sewer Capital Improvement Fund. Currently, the average amount paid by a household of four people is \$52/year. The amounts raised from the tax have averaged annual increases approximating 1-2% above inflation over the past 4 years.

**HOTEL/MOTEL TAX, \$786,440 (2% OF TOTAL REVENUES):**

The City taxes hotel and motel room rental receipts at a rate of 5%. All hotel/motel tax revenue is allocated to the general operating fund. Approximately 15% of this revenue is being paid to the C-U Economic Partnership to support their economic development efforts. Hotel/motel tax is also a revenue that is based on point of sale. Therefore, annexations of hotels and opening or closing hotels significantly impact the amounts generated. Hotel/motel taxes were severely impacted by the downturn in the State economy and by the drop in travel from 9-11, but have rebounded the last 3 years. Hotel tax is projected to increase an average of 12% annually in Fiscal Years 05-06 and 06-07 due to the addition of the Hampton Inn and the Holiday Inn Express. Before the impact of these new hotels, the increases were 3.5%. For next year, hotel tax is projected to increase 3.0%.

**LICENSES AND PERMITS, \$993,170 (3% OF REVENUES):**

The City requires that persons involved in certain activities obtain an annual license and/or permit. Usually these licenses and permits involve an inspection of the activity in some manner and registration of persons responsible for the activity. Examples of some of the major license/permit revenue that is received by the city are liquor licenses and various building permits. All license/permit revenue is allocated to the general operating fund. City policy is to increase the amount charged for these permits and licenses annually similar to inflationary increases in expenses incurred by the City in administering these activities. However, building permits can fluctuate depending on the level of construction. An increase of 4% is projected for next year on current licenses. Also included in FY06-07 is a new multi-family rental inspection permit to pay for the costs of inspection of these properties. This amount is \$150,000 annually.

**FINES AND TICKETS, \$803,320 (2% OF TOTAL REVENUES):**

The City receives revenue in the form of fines from certain violations of ordinances and laws and from parking ticket violations. All fines/ticket revenue is allocated to the general operating fund to offset the costs of administering the violation and collection of the fine. Generally, fine/ticket revenue will remain fairly steady from one year to the next, unless a change occurs in fine amounts or collection methods.

**RECYCLING TAXES, \$502,100 (1% TOTAL REVENUES):**

The City imposes a annual \$2.50/dwelling unit per month tax on property owners to raise monies to pay for the city's curbside recycling program. Revenues from these taxes are allocated to the City's Recycling Special Fund. It is anticipated that this charge will be sufficient to fund the program until the end of 2008, when a new collection contract will have to be negotiated.

**LOCAL FOOD AND BEVERAGE TAX, \$296,000 (0.8% TOTAL REVENUES):**

The City imposes an additional ½ % on the sales of prepared food and beverages. This sales tax revenue is allocated to the general operating fund. This revenue is also point of sale generated. Therefore, annexations or new development may significantly impact the amounts collected. Food and beverage sales taxes have increased an average annual amount of 1.8% over the last 3 years. Projections include an increase of 3% for 07-08.

**OFF TRACK BETTING TAX, \$76,030 (0.2% TOTAL REVENUES):**

In FY05-06, the City began receiving the State imposed local off-track betting tax of 1% of betting receipts with the opening of the new OTB in Urbana. The amount projected for FY07-08 is \$76,030.

**INTEREST ON INVESTMENTS, \$937,917 (2% TOTAL REVENUES):**

The City invests all monies that is not needed to pay expenses, in various interest earning securities. The length of maturity and type depends upon the amount available and when it is projected that these invested amounts will be needed. Because the City invests in securities that average 1-3 years in maturity, the impact of fluctations in interest rates also have an impact.

## REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS

	ACTUAL	%	PROJECT.	%	PROJECT.	%
	2005-06	CHG.	2006-07	CHG.	2007-08	CHG.
<b>SALES TAXES:</b>						
<b>STATE SALES TAX:</b>						
RECURRING STATE SALES TAX	\$3,814,548	3.5%	\$4,111,160	2.0%	\$4,770,000	3.0%
NON-RECURRING STATE SALES TAX	216,000	5.9%	519,910	12.9%	0	
SUBTOTAL, STATE SALES TAX	\$4,030,548	9.4%	\$4,631,070	14.9%	\$4,770,000	3.0%
<b>LOCAL SALES TAX:</b>						
RECURRING LOCAL SALES TAX	\$2,109,453	1.6%	\$2,296,050	2.5%	\$2,781,830	2.5%
NON-RECURRING LOCAL SALES TAX	130,600	6.3%	417,930	18.7%	147,250	5.4%
SUBTOTAL, LOCAL SALES TAX	\$2,240,053	7.9%	\$2,713,980	21.2%	\$2,929,080	7.9%
<b>SUBTOTAL STATE/LOCAL SALES TAX:</b>						
RECURRING SALES TAX	\$5,924,001	2.8%	\$6,407,210	2.2%	\$7,551,830	2.8%
NON-RECURRING SALES TAX	346,600	6.1%	937,840	14.9%	147,250	2.0%
SUBTOTAL, SALES TAX	\$6,270,601	8.9%	\$7,345,050	17.1%	\$7,699,080	4.8%
<b>LOCAL FOOD &amp; BEV. SALES TAX:</b>						
RECURRING F&B SALES TAX	\$279,014	0.2%	\$287,380	3.0%	\$296,000	3.0%
NON-RECURRING F&B SALES TAX	0	0.0%	0		0	
SUBTOTAL, F&B SALES TAX	\$279,014	0.2%	\$287,380	3.0%	\$296,000	3.0%
<b>OFF/TRACK BETTING TAX:</b>						
RECURRING OTB TAX	\$0		\$55,630	3.0%	\$76,030	0.0%
NON-RECURRING OTB TAX	54,006		20,400	37.8%	0	
SUBTOTAL, OTB TAX	\$54,006		\$76,030	40.8%	\$76,030	0.0%
<b>HOTEL/MOTEL TAX:</b>						
RECURRING HOTEL/MOTEL TAX	\$637,830	4.1%	\$736,530	3.0%	\$786,440	3.0%
NON-RECURRING HOTEL/MOTEL TAX	77,247	12.6%	27,000	3.8%	0	
SUBTOTAL, HOTEL/MOTEL TAX	\$715,077	16.7%	\$763,530	6.8%	\$786,440	3.0%
<b>SUBTOTAL, ALL SALES TAXES:</b>						
RECURRING SALES TAXES	\$6,840,845	2.9%	\$7,486,750	2.3%	\$8,710,300	2.8%
NON-RECURRING SALES TAXES	477,853	7.1%	985,240	13.6%	147,250	1.8%
SUBTOTAL, SALES TAXES	\$7,318,698	10.0%	\$8,471,990	15.8%	\$8,857,550	4.6%
<b>UTILITY TAX:</b>						
NORMAL, RECURRING UTILITY TAX	\$3,578,014	-8.8%	\$3,598,020	-8.2%	\$3,537,450	-1.7%
NON-RECURRING UTILITY TAX	341,929	8.7%	0		0	
SUBTOTAL, UTIL. TAX	\$3,919,943	-0.1%	\$3,598,020	-8.2%	\$3,537,450	-1.7%
<b>STATE INCOME TAX:</b>						
REGULAR, RECURRING	\$3,174,840	8.5%	\$3,586,500	8.0%	\$3,801,700	6.0%
ADD'L, SURCHARGE TAX	146,000	5.0%	0	0.0%	0	
SUBTOTAL, INCOME TAX	\$3,320,840	13.5%	\$3,586,500	8.0%	\$3,801,700	6.0%
<b>FRANCHISE FEES:</b>						
<b>NORMAL, RECURRING FEES:</b>						
CABLE T.V.	274,055	4.5%	299,810	9.4%	314,800	5.0%
N. IL. WATER	62,040	-1.8%	62,040	0.0%	64,520	4.0%
NEW MULTIFAMILY INSPECT. PERMIT	0		67,749		150,000	n/a

**REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS (CONTINUED)**

	ACTUAL	%	PROJECT.	%	PROJECT.	%
	2005-06	CHG.	2006-07	CHG.	2007-08	CHG.
<b>INTEREST ON INVESTMENTS:</b>						
REGULAR	\$66,160	6.9%	\$70,000	5.8%	\$81,390	16.3%
CHANGE IN MARKET VALUE	(12,500)	-53.1%	0		0	
SUBTOTAL, INTEREST ON INVEST.	\$53,660	-46.2%	\$70,000	30.5%	\$81,390	0.0%
<b>TICKETS AND FINES:</b>						
<b>NORMAL, RECURRING:</b>						
PARKING TICKETS	544,222	-1.9%	544,200	0.0%	544,200	0.0%
DOG CONTROL	5,986	21.5%	6,000	0.2%	6,000	0.0%
CITY COURT	171,221	6.0%	171,220	0.0%	171,220	0.0%
QUASI-FINES	44,845	-5.4%	44,900	0.1%	44,900	0.0%
NON-RECURRING TICKETS/FINES	0		0		0	
SUBTOTAL, TICKETS AND FINES	766,274	-0.3%	766,320	0.0%	766,320	0.0%
LICENSES AND PERMITS (SEE DETAIL)	832,188	0.3%	843,170	1.3%	843,170	0.0%
OTHER REVENUES (SEE DETAIL)	341,356	0.3%	361,130	5.8%	412,260	14.2%
U/I PAYMENT LIEU UTIL. TAX	200,000		200,000	0.0%	0	-100.0%
C.U.S.W.D.S. REIMB., ADMIN.	16,484	6.1%	17,060	3.5%	17,660	3.5%
U/I FIREFIGHTING REIMBURSEMENT	1,278,632	4.8%	1,332,190	4.2%	1,385,480	4.0%
<b>RECURRING TRANSFERS IN FROM</b>						
<b>OTHER CITY FUNDS:</b>						
OVERHEAD, LRC SITE	15,020	4.0%	15,700	4.5%	16,330	4.0%
SEWER TAX TRANSFER	441,630	4.5%	461,500	4.5%	480,000	4.0%
OVERHEAD, C.D. FUNDS	33,187	3.5%	22,851	-31.1%	23,530	3.0%
M.V.P.S. ARBOR P-T SAL.	49,560	4.0%	51,790	4.5%	54,120	4.5%
TIF SURPLUS REIMB.	31,491	4.0%	33,505	0.0%	34,850	4.0%
L.R.C. ARBOR P-T	4,800	4.0%	5,000	4.2%	5,200	4.0%
M.V.P.S. PILOT/OPERATING	364,520	4.0%	379,100	4.0%	396,160	4.5%
TRANS., CAP. IMPR. ENG. OVERTIME	0		0		7,000	#DIV/0!
CAP IMPR. TRANSFER, WINDSOR ENG.	74,800		136,430	0.0%	137,260	0.6%
SUBTOTAL, RECURRING TRANSFERS	1,015,008	7.8%	1,105,876	9.0%	1,154,450	4.4%
SUBTOTAL, REV. & RECURRING TRANS.	\$19,399,178	8.2%	\$20,781,855	7.1%	\$21,386,750	2.9%
PROPERTY TAX	\$5,831,128	6.9%	\$6,227,040	6.8%	\$6,631,800	6.5%
TOTAL REV. & PROP. TAX	\$25,230,306	8.0%	\$27,008,895	7.0%	\$28,018,550	3.7%
SUBTOTAL, REC. REV. & TRANSFERS	\$18,513,094	3.3%	\$19,673,365	1.4%	\$21,249,499	2.4%
NON-RECURRING REVENUES & TRANS.	886,084	4.9%	1,108,490	4.4%	137,251	0.5%
PROPERTY TAX	5,831,128	6.9%	6,227,040	6.8%	6,631,800	6.5%
TOTAL	\$25,230,306	8.0%	\$27,008,895	7.0%	\$28,018,550	3.7%

## PERMITS AND LICENSES DETAIL

	ACTUAL 2005-06	PROJECT. 2006-07	PROJECT. 2007-08
PERMITS AND LICENSES:			
BUILDING PERMITS	\$174,323	\$174,300	\$174,300
MECHANICAL PERMITS	98,012	98,000	98,000
ELECTRICAL PERMITS	99,885	100,000	100,000
PLUMBING PERMITS	92,864	93,000	93,000
ENGINEERING PERMITS	6,895	6,900	6,900
FOOD HANDLER'S LICENSE	9,835	9,840	9,840
SIDEWALK CAFE LICENSE	108	100	100
LIQUOR LICENSE	217,910	226,630	226,630
N.I.L. WATER EXCAVATIONS	4,060	4,060	4,060
AMUSEMENT DEVICE LICENSE	12,767	12,800	12,800
TAXI CAB COMPANY LICENSE	5,180	5,180	5,180
MOBILE HOME PARK LICENSE	1,340	1,340	1,340
TAXI CAB DRIVER LICENSE	2,460	2,500	2,500
FIRE PREVENTION LICENSE	7,189	7,200	7,200
ELECTRICIAN LICENSE	10,175	10,200	10,200
SANITARY HAULERS LICENSE	14,820	14,820	14,820
RAFFLE LICENSE	675	700	700
AMBULANCE LICENSE	250	250	250
HAZARDOUS MAT'L HANDLING LICENSE	2,550	2,550	2,550
3-10 AREA PARKING PERMITS	62,835	65,350	65,350
DOMESTIC PARTNER LICENSE	805	200	200
ELEVATOR LICENSE	7,250	7,250	7,250
TOTAL, LICENSES AND PERMITS	\$832,188	\$843,170	\$843,170

**OTHER REVENUES DETAIL**

	<b>ACTUAL 2005-06</b>	<b>PROJECT. 2006-07</b>	<b>PROJECT. 2007-08</b>
<b>OTHER REVENUES:</b>			
VARIOUS SERVICE FEES	\$13,084	\$13,500	\$50,630
TRANS. STATION FEES	35,917	36,100	36,100
U/I HOUSING INSPECTIONS FEE	20,027	20,730	20,730
STATE-FIRE INS. FEE	31,645	34,250	34,250
TOWNSHIP REIMB., MAINTENANCE	4,800	4,800	4,800
JUNK/WEED LIENS	7,295	7,300	7,300
DAMAGE REIMB./CITY PROP.	21,095	21,830	21,830
HOMESTEAD LIEU OF TAX	1,286	1,300	1,300
DATA PROCESSING CONTRACTS	42,585	48,880	48,880
CIVIC CENTER RENTAL	42,685	42,700	42,700
SALE CODE BOOKS	155	140	140
ZONING REVIEW FEES	12,270	8,900	8,900
PLAN REVIEW FEES	60,916	60,900	60,900
SALE ZONING BOOKS	305	310	310
SALE ZONING MAPS	250	250	250
COPY FEES	5,098	5,100	5,100
METROZONE PAYMENT	29,172	41,000	55,000
LICENSE EXPENSE REIMB.	2,051	2,050	2,050
ABATEMENT REIMB.	10,720	11,090	11,090
<b>TOTAL, OTHER REVENUES</b>	<b>\$341,356</b>	<b>\$361,130</b>	<b>\$412,260</b>

**GENERAL FUND  
DEPARTMENT  
EXPENDITURES**

**CITY COUNCIL**

**EXECUTIVE**

**FINANCE**

**CITY CLERK**

**POLICE**

**FIRE RESCUE SERVICES**

**PUBLIC WORKS**

**COMMUNITY DEVELOPMENT SERVICES**



# URBANA CITY COUNCIL

## MISSION OF THE CITY COUNCIL

The City Council establishes laws for citizen welfare, determines policies that govern providing municipal services and approves certain Mayoral appointments.

## COUNCIL ORGANIZATION

The City Council is composed of seven members, each elected from a different ward. The Council meets twice a month on the 1st and 3rd Mondays to hear citizen input and to enact legislation. There are two committees of the whole (all Council members are members of the committees) established, the Committee on Administration and Finance which meets the 2nd Monday of the month and the Committee on Environment and Public Safety which meets the 4th Monday of the month. These committees also hear citizen input and forward legislation to the Council for action.

## CITY COUNCIL

### EXPENDITURES BY CATEGORY

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	PROPOSED 2007-08	% CHG.
PERSONNEL SERVICES	\$25,239	\$35,000	\$35,000	\$35,000	0.0%
MATERIALS AND SUPPLIES	625	645	750	750	0.0%
OPERATIONS AND CONTRACTUAL	2,034	650	9,300	9,300	0.0%
<b>TOTAL</b>	<b>\$27,898</b>	<b>\$36,295</b>	<b>\$45,050</b>	<b>\$45,050</b>	<b>0.0%</b>







# EXECUTIVE DEPARTMENT

## DEPARTMENT MISSION

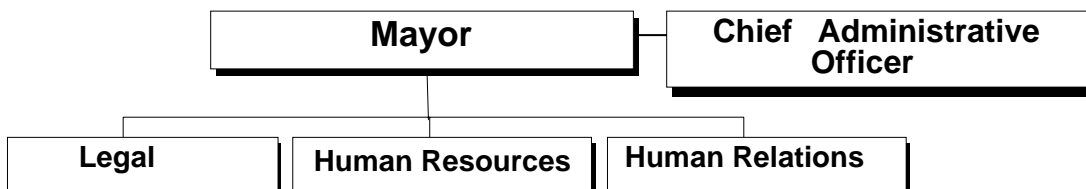
To provide professional management and leadership to ensure municipal services are delivered consistent with approved policies of the Mayor and City Council.

## DEPARTMENT ORGANIZATION

The Executive Department is organized into four divisions:

- **Administration** - provide overall administration of the City and the department. This division is divided into 2 programs: Office of the Mayor and Chief Administrative Officer.
- **Legal** - provide legal services to the City and other department personnel under Illinois home-rule statutes.
- **Human Relations** - enforce State and local equal opportunity laws, promote community relations and enforce the Americans with Disabilities Act.
- **Human Resources** - provide professional personnel services to the City and other departments in accordance with State and Federal laws, policies and procedures and applicable labor agreements.

## EXECUTIVE DEPARTMENT ORGANIZATIONAL CHART



**Executive Department**

**EXECUTIVE DEPARTMENT  
EXPENDITURES BY DIVISION**

DIVISION	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
<b>ADMINISTRATION:</b>					
OFFICE OF THE MAYOR	\$92,495	\$109,460	\$124,245	\$129,665	4.4%
OFFICE OF THE C.A.O.	210,131	264,514	283,300	295,980	4.5%
<b>SUBTOTAL, ADMIN. DIVISION</b>	<b>\$302,626</b>	<b>\$373,974</b>	<b>\$407,545</b>	<b>\$425,645</b>	<b>4.4%</b>
LEGAL	276,032	318,854	388,410	576,340	48.4%
HUMAN RELATIONS	116,809	104,689	126,255	135,015	6.9%
HUMAN RESOURCES	189,575	252,813	278,370	287,210	3.2%
<b>TOTAL</b>	<b>\$885,042</b>	<b>\$1,050,330</b>	<b>\$1,200,580</b>	<b>\$1,424,210</b>	<b>18.6%</b>

**EXECUTIVE DEPARTMENT  
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
PERSONNEL SERVICES	\$641,332	\$761,886	\$882,520	\$1,066,050	20.8%
MATERIALS AND SUPPLIES	14,841	23,276	19,680	19,840	0.8%
OPERATIONS AND CONTRACTUAL SERVICES	221,679	257,978	290,900	330,500	13.6%
CAPITAL OUTLAY	7,190	7,190	7,480	7,820	4.5%
<b>DEPARTMENT TOTAL</b>	<b>\$885,042</b>	<b>\$1,050,330</b>	<b>\$1,200,580</b>	<b>\$1,424,210</b>	<b>18.6%</b>

**EXECUTIVE DEPARTMENT  
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2004-05	2005-06	2006-07	2007-08
MAYOR	1.00	1.00	1.00	1.00
CHIEF ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
EXECUTIVE SECRETARY	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	1.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	0.00	0.00	1.00	2.00
PARALEGAL SPECIALIST	1.00	1.00	1.00	1.00
LEGAL SECRETARY	1.00	1.00	1.00	1.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
HUMAN RESOURCES MANAGER	1.00	1.00	1.00	1.00
PERSONNEL REPRESENTATIVE	1.00	1.00	1.00	1.00
SECRETARY	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>13.00</b>
<b>PART-TIME POSITIONS:</b>				
LEGAL INTERN P-T	0.00	0.00	0.00	0.00
LEGAL CLERK-TYPIST P-T	0.50	0.50	0.50	0.50
EXECUTIVE INTERN	0.50	0.50	0.50	0.50
<b>SUBTOTAL, PART-TIME</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>EXECUTIVE DEPARTMENT TOTAL</b>	<b>12.00</b>	<b>12.00</b>	<b>13.00</b>	<b>14.00</b>

**EXECUTIVE DEPARTMENT  
ADMINISTRATION DIVISION ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for achievement of City and Executive Department goals and objectives and organizational improvement
- Oversee hiring, the regular review of compensation, benefits and working conditions, and the discipline of all City personnel, including union contracts
- Develop and organize work plan and guide the work of department heads and Executive Division heads through work goals and the measurement of results.
- Represent the City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Develop the annual budget proposal and administer the approved budget
- Coordinate special projects (solid waste) and economic development activities
- Administer the City's emergency services and disaster efforts (ESDA)

**EXECUTIVE DEPARTMENT  
ADMINISTRATION DIVISION (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	3.50	3.50	3.50	3.50
<b>PART-TIME</b>	0.50	0.50	0.50	0.50
<b>TOTAL</b>	4.00	4.00	4.00	4.00

**EXECUTIVE DEPARTMENT, OFFICE OF MAYOR  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
PERSONNEL SERVICES	\$70,171	\$89,446	\$93,315	\$95,635	2.5%
MATERIALS AND SUPPLIES	454	414	620	620	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	18,280	16,010	26,570	29,500	11.0%
CAPITAL OUTLAY	3,590	3,590	3,740	3,910	4.5%
<b>PROGRAM TOTAL</b>	<b>\$92,495</b>	<b>\$109,460</b>	<b>\$124,245</b>	<b>\$129,665</b>	<b>4.4%</b>

**EXECUTIVE DEPARTMENT, OFFICE OF C.A.O.  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
PERSONNEL SERVICES	\$171,822	\$201,675	\$223,230	\$235,390	5.4%
MATERIALS AND SUPPLIES	1,911	1,835	2,260	2,420	7.1%
OPERATIONS AND CONTRACTUAL SERVICES	32,798	57,404	54,070	54,260	0.4%
CAPITAL OUTLAY	3,600	3,600	3,740	3,910	4.5%
<b>PROGRAM TOTAL</b>	<b>\$210,131</b>	<b>\$264,514</b>	<b>\$283,300</b>	<b>\$295,980</b>	<b>4.5%</b>

**EXECUTIVE DEPARTMENT  
LEGAL DIVISION ACTIVITIES**

- Represent the City, its officers and staff in all legal matters before the courts and in administrative proceedings
- Prosecute and enforce all municipal ordinance violations
- Prepare and review all ordinances and resolutions presented to the City Council and all other legal documents to which the City is a signatory
- Provide written legal opinions and advice to City elected officials, boards and commissions and staff
- Prepare and process all legal matters for the acquisition and disposition of real and personal property of the City
- Prepare and process claims for collection from damage to City property and other debts owed to the City
- Review legal documents and provide legal opinions with respect to the issuance of municipal bonds and other financial matters

**EXECUTIVE DEPARTMENT, LEGAL DIVISION  
FTE'S**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	3.00	3.00	4.00	5.00
<b>PART-TIME</b>	0.50	0.50	0.50	0.50
<b>TOTAL</b>	3.50	3.50	4.50	5.50

**EXECUTIVE DEPARTMENT, LEGAL DIVISION  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
<b>PERSONNEL SERVICES</b>	\$170,318	\$193,223	\$271,750	\$423,450	55.8%
<b>MATERIALS AND SUPPLIES</b>	11,303	\$20,017	14,900	14,900	0.0%
<b>OPERATIONS AND CONTRACTUAL SERVICES</b>	94,411	\$105,614	101,760	137,990	35.6%
<b>DIVISION TOTAL</b>	\$276,032	\$318,854	\$388,410	\$576,340	48.4%

**EXECUTIVE DEPARTMENT  
HUMAN RELATIONS DIVISION ACTIVITIES**

- Investigate and respond to discrimination and fair housing claims under State laws and the City of Urbana Human Rights Ordinance
- Implement affirmative action for City contractors and vendors to include on-site inspections of construction sites
- Assist the Personnel Division with recruitment of minorities, women and handicapped persons
- Implement internal programs, assist other departments (Police) and represent the City with various community related programs to improve community relations among diverse ethnic and racial segments of the City
- Monitor programs that make citizens aware of their fair housing rights using printed and electronic media and group forums
- Monitor the City's compliance with federal A.D.A. laws to ensure equal access to city employment, services, activities, and physical structures for handicapped persons

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION  
FTE'S**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	1.50	1.50	1.50	1.50
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	1.50	1.50	1.50	1.50

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
<b>PERSONNEL SERVICES</b>	\$80,655	\$96,793	\$102,705	\$111,385	8.5%
<b>MATERIALS AND SUPPLIES</b>	395	222	700	700	0.0%
<b>OPERATIONS AND CONTRACTUAL SERVICES</b>	35,759	7,674	22,850	22,930	0.4%
<b>DIVISION TOTAL</b>	\$116,809	\$104,689	\$126,255	\$135,015	6.9%

**EXECUTIVE DEPARTMENT  
HUMAN RESOURCES DIVISION ACTIVITIES**

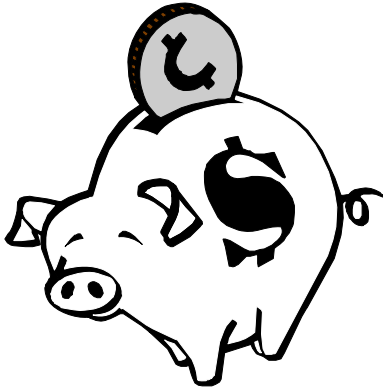
- Establish and recommend personnel and payroll policies and procedures
- Establish and recommend sound non-discriminatory recruiting, selection and promotion procedures for all non-elected positions
- Administer a salary and benefits and a merit-based employee performance evaluation program
- Construct and employ valid testing procedures for the evaluation and selection of employees
- Design and coordinate training and professional development of the City's human resources to enhance their individual and collective effectiveness
- Develop, administer and assist other departments in employee safety programs
- Develop EEO and affirmative action programs for other departments
- Administer the City's civil service rules and procedures
- Promote and maintain effective employee relations through the administration of labor contracts, personnel policies and constructive conflict resolution

**EXECUTIVE DEPARTMENT, HUMAN RESOURCES DIVISION  
FTE'S**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	3.00	3.00	3.00	3.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	3.00	3.00	3.00	3.00

**EXECUTIVE DEPARTMENT, HUMAN RESOURCES DIVISION  
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
<b>PERSONNEL SERVICES</b>	\$148,366	\$180,749	\$191,520	\$200,190	4.5%
<b>MATERIALS AND SUPPLIES</b>	778	788	1,200	1,200	0.0%
<b>OPERATIONS AND CONTRACTUAL SERVICES</b>	40,431	71,276	85,650	85,820	0.2%
<b>DIVISION TOTAL</b>	\$189,575	\$252,813	\$278,370	\$287,210	3.2%



# FINANCE DEPARTMENT

## DEPARTMENT MISSION

To manage the City's financial resources and information systems.

## DEPARTMENT ORGANIZATION

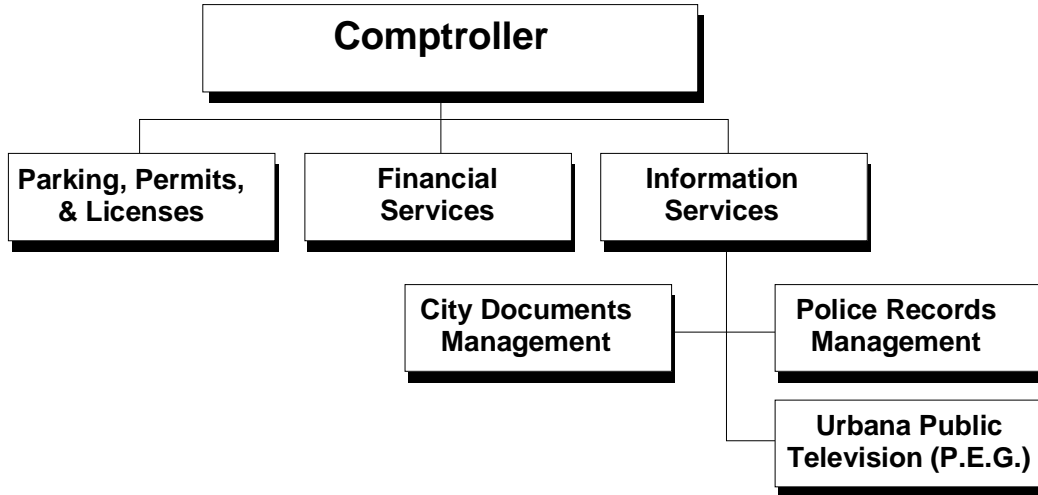
The Finance Department is organized into six programs:

- **Administration** - provides overall administration of the department. This program utilizes 1 Comptroller and .5 Secretary.
- **Parking, Permits and Licenses** - manages the parking ticket, licenses and permit systems. This program utilizes 1 Office Supervisor, 2 Clerk-Cashiers and .5 Secretary.
- **Financial Services** - provides various financial and accounting services to other departments, vendors, employees and the public including the collection of City revenues other than parking tickets, permits and licenses. This program utilizes 1 Account Clerk Supervisor, 2 Account Clerks.
- **Information Services** - manages the City's various electronic data and information systems. This program utilizes 1 Information Services Manager, 1 Computer Systems Programmer/Analyst II, 1 P.C. Analyst/Network Coordinator, 2 Computer Systems Specialist, 1 Web Documents Coordinator, 1 City Documents Coordinator and .25 P.C. Specialist.
- **Police Records Management (A.R.M.S.)** - manages a centralized records information system for local police departments in the area, on a cost reimbursement basis. This program utilizes 1 A.R.M.S. Programmer/Analyst. . The Information Services Manager supervises the program. Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section
- **Urbana Public Television (P.E.G.)** – coordinates activities of the Urbana Public Television channel and supervises telecasting of various public meetings on the channel. This program utilizes 1 UPTV Coordinator, .75 UPTV Production Intern, .5 Outreach Coordinator, and .15 Camera Operators. . Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section



**Finance Department**

**FINANCE DEPARTMENT  
ORGANIZATIONAL CHART**



**FINANCE DEPARTMENT  
EXPENDITURES BY PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
ADMINISTRATION	\$237,666	\$266,415	\$283,420	\$294,910	4.1%
PARKING, PERMITS, & REV. COLLECTION	216,787	203,827	227,100	239,530	5.5%
FINANCIAL SERVICES	202,488	207,985	267,220	275,170	3.0%
INFORMATION SERVICES	359,764	413,555	457,250	469,630	2.7%
<b>DEPARTMENT TOTAL</b>	<b>\$1,016,705</b>	<b>\$1,091,782</b>	<b>\$1,234,990</b>	<b>\$1,279,240</b>	<b>3.6%</b>

**FINANCE DEPARTMENT  
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$756,208	\$867,301	\$951,730	\$992,020	4.2%
MATERIALS AND SUPPLIES	42,108	21,654	51,750	51,910	0.3%
OPERATIONS AND CONTRACTUAL SERVICES	194,559	178,997	206,730	209,410	1.3%
CAPITAL OUTLAY	23,830	23,830	24,780	25,900	4.5%
<b>DEPARTMENT TOTAL</b>	<b>\$1,016,705</b>	<b>\$1,091,782</b>	<b>\$1,234,990</b>	<b>\$1,279,240</b>	<b>3.6%</b>

**FINANCE DEPARTMENT  
PERSONNEL SUMMARY (FTE'S)**

<b>FULL-TIME POSITIONS:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
<b>COMPROLLER</b>	1.00	1.00	1.00	1.00
<b>SECRETARY</b>	1.00	1.00	1.00	1.00
<b>OFFICE SUPERVISOR</b>	1.00	1.00	1.00	1.00
<b>CLERK-CASHIER</b>	2.00	2.00	2.00	2.00
<b>ACCOUNT CLERK SUPV.</b>	1.00	1.00	1.00	1.00
<b>ACCOUNT CLERK II</b>	1.00	1.00	1.00	1.00
<b>ACCOUNT CLERK I</b>	1.00	1.00	1.00	1.00
<b>DATA PROCESSING SUPV.</b>	1.00	1.00	1.00	1.00
<b>COMPUTER PROGRAMMER II</b>	1.00	1.00	1.00	1.00
<b>PC ANALYST/NETWORK COORD.</b>	1.00	1.00	1.00	1.00
<b>POLICE RECORDS PROGRAMMER</b>	1.00	1.00	1.00	1.00
<b>COMPUTER SYSTEM TECHNICIAN</b>	1.00	1.00	1.00	1.00
<b>CITY DOCUMENTS COORDINATOR</b>	1.00	1.00	1.00	1.00
<b>WEB DOCUMENTS COORDINATOR</b>	0.00	0.00	1.00	1.00
<b>PERSONAL COMPUTER TECH.</b>	0.00	0.00	1.00	1.00
<b>U.P.T.V. COORDINATOR</b>	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	15.00	15.00	17.00	17.00
<b>PART-TIME POSITIONS:</b>				
<b>WEB DOCUMENTS COORDINATOR</b>	0.75	0.75	0.00	0.00
<b>U.P.T.V. PRODUCTION INTERN</b>	0.75	0.75	0.75	0.75
<b>U.P.T.V. OUTREACH COORD.</b>	0.50	0.50	0.50	0.50
<b>U.P.T.V. CAMERA OPERATORS</b>	0.15	0.15	0.15	0.15
<b>PERSONAL COMPUTER TECH.</b>	0.75	0.75	0.00	0.00
<b>SUBTOTAL, PART-TIME</b>	2.90	2.90	1.40	1.40
<b>FINANCE DEPARTMENT TOTAL</b>	17.90	17.90	18.40	18.40

**FINANCE DEPARTMENT**

**ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Assist in the development and implementation of long-term City financial plans and policies
- Monitor revenues and expenditures such that significant variations from the Annual Budget are resolved in a timely manner
- Prepare an annual financial report (audit) in accordance with State laws and generally accepted accounting principles
- Assist C.A.O. in preparing an annual budget in accordance with directives from the Mayor
- Perform duties of Treasurer of the City, Police and Firemen's Pension Funds
- Invest idle cash for the City, Firemen's Pension Fund, and Policemen's Pension Fund in accordance with State laws and internal board policies
- Prepare various reports to oversight agencies, especially for various grants
- In coordination with the Personnel Director, manage the City's insurance and risk retention program, to include the City's self-insured worker's compensation fund and conventional third-party liability insurance
- Prepare annual property tax levy and supporting documents in accordance with the approved Annual Budget
- Monitor and approve the selection of vendors the City is purchasing from, in accordance with State laws and internal policies governing E.E.O. standards and competitiveness
- Prepare quarterly interim financial reports
- Manage various city electronic information systems in an efficient and economical manner, such that these systems provide the required information and operating support to departments and provide information to the public (ex. UPTV, Web-documents, Area Police Records Management).
- Process 600 Build Urbana property rebate checks annually.

**FINANCE DEPARTMENT  
ADMINISTRATION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**FINANCE DEPARTMENT  
ADMINISTRATION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$121,332	\$147,309	\$154,500	\$160,860	4.1%
MATERIALS AND SUPPLIES	6,267	5,342	5,630	5,790	2.8%
OPERATIONS AND CONTRACTUAL SERVICES	86,237	89,934	98,510	102,360	3.9%
CAPITAL OUTLAY	23,830	23,830	24,780	25,900	4.5%
PROGRAM TOTAL	\$237,666	\$266,415	\$283,420	\$294,910	4.1%

**FINANCE DEPARTMENT  
PARKING TICKETS, PERMITS  
AND LICENSES PROGRAM ACTIVITIES**

- Process and account for approximately 97,000 parking tickets that are issued and paid (combined total) annually, to include various follow-up collection procedures of second and third notices, collection letters, court summons and driver's license suspensions
- Process and account for approximately 5,000 permits and licenses
- Process, resolve and account for approximately 3,200 parking ticket dispute notices
- Process payments and maintain records for approximately 500 parking rental spaces

**FINANCE DEPARTMENT  
PARKING TICKETS, PERMITS AND LICENSES PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	3.50	3.50	3.50	3.50
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	3.50	3.50	3.50	3.50

**FINANCE DEPARTMENT  
PARKING TICKETS, PERMITS, AND LICENSES PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2004-05	2005-06	2006-07	2007-08	
<b>PERSONNEL SERVICES</b>	\$181,687	\$179,617	\$191,850	\$199,010	3.7%
<b>MATERIALS AND SUPPLIES</b>	13,500	7,806	13,500	13,500	0.0%
<b>OPERATIONS AND CONTRACTUAL SERVICES</b>	21,600	16,404	21,750	27,020	24.2%
<b>PROGRAM TOTAL</b>	\$216,787	\$203,827	\$227,100	\$239,530	5.5%

**FINANCE DEPARTMENT  
FINANCIAL SERVICES PROGRAM ACTIVITIES**

- Process and disburse approximately 6,000 payments to vendors and other entities following appropriate procedures
- Process and disburse approximately 6,000 payroll checks
- Maintain and manage various financial record-keeping systems for the City
- On a daily basis, ensure that all available City cash is deposited and invested
- Perform centralized purchasing for certain office products that are utilized by all City departments such as letterhead, computer paper, copy paper, printer supplies, office product maintenance contracts and computer supplies
- Collect and account for special assessment annual billings in accordance with State law and Court order
- Coordinate with the U-C Sanitary District approximately 10,000 sewer tax billings
- Bill, collect and account for approximately 8,300 single-family and 400 multi-family recycling tax billings
- Collect and account for monthly locally imposed food and beverage tax, hotel/motel tax, and utility tax remittances
- Perform certain data processing and financial services for other local governments (Library, Park District and Cunningham Township) on a cost-reimbursement basis
- Bill, collect and account for miscellaneous receivables due to the City such as parking meter rentals, damage to city property, civic center rentals and junk and debris cleanup

**FINANCE DEPARTMENT  
FINANCIAL SERVICES PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	3.00	3.00	3.00	3.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	3.00	3.00	3.00	3.00

**FINANCE DEPARTMENT  
FINANCIAL SERVICES PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
<b>PERSONNEL SERVICES</b>	\$130,080	\$151,349	\$169,220	\$176,970	4.6%
<b>MATERIALS AND SUPPLIES</b>	22,341	8,506	32,620	32,620	0.0%
<b>OPERATIONS AND CONTRACTUAL SERVICES</b>	50,067	48,130	65,380	65,580	0.3%
<b>PROGRAM TOTAL</b>	\$202,488	\$207,985	\$267,220	\$275,170	3.0%

**FINANCE DEPARTMENT  
INFORMATION SERVICES PROGRAM ACTIVITIES**

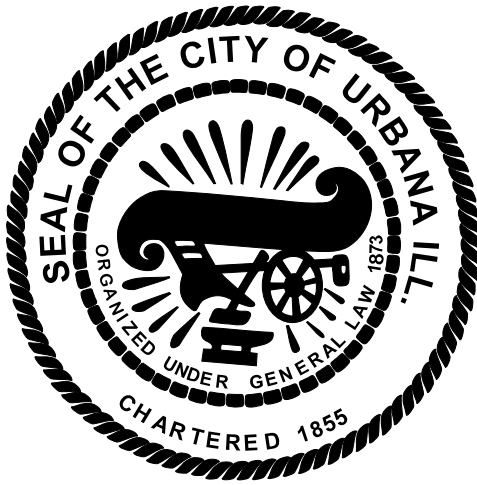
- Provide user support and training for installed software and hardware for other City departments
- Assist all departments in identifying new electronic information technologies that may assist them in performing their duties
- Prepare and recommend an annual and long-term City data processing plan to efficiently manage the City’s data-processing resources
- Design, purchase and install new personal computer systems for all City departments
- Represents the City in meetings with outside agencies regarding connectivity of computerized information systems
- Perform in-house programming on the City’s AS/400 Computer System software
- Supervise the operation of the Urbana Public Television Channel and related programs
- Provide various information services to related governments (Park District, Library, Township) under a cost-reimbursement basis
- Administer the City’s Document Storage and Retrieval System

**FINANCE DEPARTMENT  
INFORMATION SERVICES PROGRAM  
PERSONNEL SUMMARY (FTE’S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	5.00	5.00	7.00	7.00
<b>PART-TIME</b>	1.50	1.50	0.00	0.00
<b>TOTAL</b>	6.50	6.50	7.00	7.00

**FINANCE DEPARTMENT  
INFORMATION SERVICES PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2004-05	2005-06	2006-07	2007-08	CHG.
<b>PERSONNEL SERVICES</b>	\$323,109	\$389,026	\$436,160	\$455,180	4.4%
<b>OPERATIONS AND CONTRACTUAL SERVICES</b>	36,655	24,529	21,090	14,450	-31.5%
<b>PROGRAM TOTAL</b>	\$359,764	\$413,555	\$457,250	\$469,630	2.7%

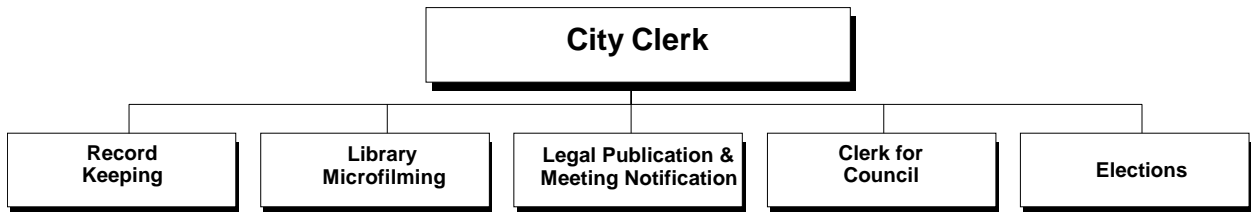


# CITY CLERK

## DEPARTMENT MISSION

To provide professional records management, meet all legal notice requirements for meetings, serve as clerk to the City Council and to assist the County Clerk in conducting elections.

## CITY CLERK DEPARTMENT ORGANIZATIONAL CHART



## EXPENDITURES BY CATEGORY

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$125,037	\$153,996	\$161,290	\$167,460	3.8%
MATERIALS AND SUPPLIES	1,876	2,158	2,580	2,640	2.3%
CONTRACTUAL SERVICES	21,920	24,710	26,890	27,610	2.7%
CAPITAL OUTLAY	0	1,590	1,650	1,720	4.2%
<b>TOTAL</b>	<b>\$148,833</b>	<b>\$182,454</b>	<b>\$192,410</b>	<b>\$199,430</b>	<b>3.6%</b>

## CITY CLERK'S OFFICE PERSONNEL SUMMARY (FTE'S)

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>



## **ACTIVITIES OF THE CITY CLERK'S OFFICE**

- Preserve and maintain the official permanent record of all City documents
- Develop and implement record retention schedules in cooperation with the Illinois Local Records Commission
- Work with the Finance Department to administer the City's document storage and retrieval system
- Act as keeper of the City seal and to certify and attest official signatures on municipal documents
- To meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities
- Act as the clerk for the City Council to include preparing and distributing meeting agendas and packets, recording minutes, preparing calendars and making travel arrangements
- Provide certain services to the City administration to include retrieving documents and records, distributing in-coming mail, post out-going mail, coordinate applications for solicitors, receive claims against the City, coordinate and retain subdivision construction bonds, register relocators, issue raffle licenses, and administer updates of the City code and zoning book
- Provide certain services to the general public and news-media to include maintaining copies of various documents for public inspection and responding to "Freedom of Information" requests
- Participate in election process to include monitoring of ward boundaries, processing nominating petitions, and being deputy registrar



# POLICE DEPARTMENT

## DEPARTMENT MISSION

To protect life, property and the constitutional rights of all citizens within our jurisdiction; to serve our citizens by enforcing the law, preserving the peace, and reducing the fear of crime; to help create a safer environment in which to live, work and recreate through problem solving and collaboration with our citizens; to continually strive for excellence in the performance of our duty through education and training.

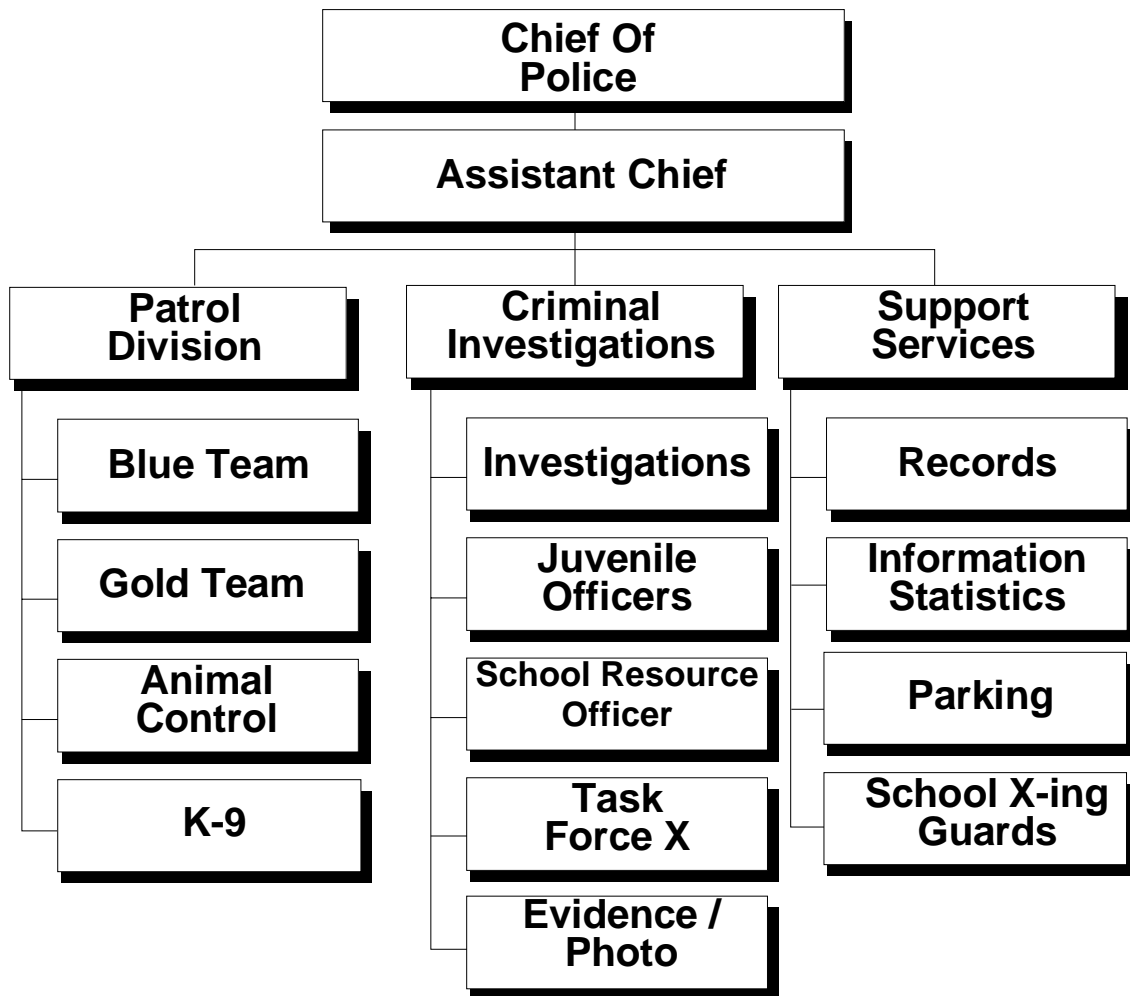
## DEPARTMENT ORGANIZATION

The Police Department is organized into four divisions:

- **Administration** - provide overall leadership of the department to insure effective and efficient operation and to perform those duties necessary to preserve the safety, peace and security of the citizens of Urbana. This division utilizes 1 Chief of Police, 1 Assistant Chief, 1 Secretary and 2 vehicles .
- **Patrol Division** – The first responder to all requests for police service. This division provides the full-range of police services, crime prevention, traffic enforcement, accident investigation, criminal investigation, enforcement of local, state and federal criminal laws, the apprehension of criminal violators in Urbana, and animal control services. This is a twenty-four hour a day, seven day a week operation, staffed with 44 sworn officers and 18 vehicles.
- **Criminal Investigation Section** – Provides follow-up investigation if needed on all felony cases reported to the department. Handles all high profile or major case investigations and all multi-jurisdictional cases. Coordinates the department's Task Force X operation and Special Enforcement Details. Also coordinates all undercover operations and handles all evidence and seizures for the department. CIS provides these services with 8 sworn officers, two civilian employees, and 6 vehicles .
- **Support Services** – Maintains the department's record system and information management system, provides statistical analysis for the department, backup dispatch center, provide teleserve service to public and is the primary contact point for public access to the department. Also provides Parking Enforcement and School Crossing services for the department. This division is staffed with one sworn officer, 11 civilian employees , 7.75 (FTE) part-time positions and utilizes 4 vehicles.

**Police Department**

**POLICE DEPARTMENT  
ORGANIZATION CHART**



**POLICE DEPARTMENT  
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
ADMINISTRATION PROGRAM	\$446,624	\$553,767	\$745,020	\$670,740	-10.0%
PATROL PROGRAM	2,879,361	4,330,206	4,746,195	5,013,401	5.6%
CRIMINAL INVESTIGATIONS PROGRAM	670,405	857,766	1,002,065	1,047,740	4.6%
INTERNAL SERVICES PROGRAM	510,931	636,034	709,131	730,120	3.0%
SCHOOL X-GUARDS PROGRAM	38,261	39,862	50,770	52,720	3.8%
PARKING PROGRAM	146,040	180,040	202,960	215,000	5.9%
ANIMAL CONTROL PROGRAM	81,844	94,414	104,430	110,120	5.4%
<b>DEPARTMENT TOTAL</b>	<b>\$4,773,466</b>	<b>\$6,692,089</b>	<b>\$7,560,571</b>	<b>\$7,839,841</b>	<b>3.7%</b>

**POLICE DEPARTMENT  
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
PERSONNEL SERVICES	\$3,691,262	\$5,533,694	\$6,174,571	\$6,499,011	5.3%
MATERIALS AND SUPPLIES	30,711	35,936	48,530	47,460	-2.2%
CONTRACTUAL SERV.	849,653	886,419	987,510	1,035,960	4.9%
CAPITAL OUTLAY	201,840	236,040	349,960	257,410	-26.4%
<b>DEPARTMENT TOTAL</b>	<b>\$4,773,466</b>	<b>\$6,692,089</b>	<b>\$7,560,571</b>	<b>\$7,839,841</b>	<b>3.7%</b>

**POLICE DEPARTMENT  
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2004-05	2005-06	2006-07	2007-08
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	3	3	3	3
SERGEANT	11	11	11	11
K9 OFFICER	1	1	1	1
OFFICER	33	36	38	38
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
SUPPORT SERVICES CLERK	7	7	7	7
SECRETARY	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
METER PATROL SUPERVISOR	1	1	1	1
METER PATROL OFFICER	1	1	1	2
<b>SUBTOTAL, FULL-TIME</b>	<b>64.00</b>	<b>67.00</b>	<b>69.00</b>	<b>70.00</b>
<b>PART-TIME POSITIONS:</b>				
P-T METER PATROL	3.50	3.50	3.50	2.50
P-T ABANDONED VEH. SPEC.	0.50	0.50	0.50	0.50
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.75
<b>SUBTOTAL, PART-TIME</b>	<b>7.75</b>	<b>7.75</b>	<b>7.75</b>	<b>6.75</b>
<b>POLICE DEPARTMENT TOTAL</b>	<b>71.75</b>	<b>74.75</b>	<b>76.75</b>	<b>76.75</b>

**POLICE DEPARTMENT  
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department at various law enforcement and public meetings and events

**POLICE DEPARTMENT  
ADMINISTRATION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	BUDGET 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHG
PERSONNEL SERVICES	\$225,425	\$294,087	\$364,730	\$381,730	4.7%
MATERIALS AND SUPPLIES	116	461	480	480	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	19,243	23,179	29,850	31,120	4.3%
CAPITAL OUTLAY	201,840	236,040	349,960	257,410	-26.4%
PROGRAM TOTAL	\$446,624	\$553,767	\$745,020	\$670,740	-10.0%

**POLICE DEPARTMENT  
ADMINISTRATION PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**POLICE DEPARTMENT  
PATROL PROGRAM ACTIVITIES**

- Respond to citizen calls for police service
- Investigate all offenses
- Apprehend criminal offenders
- Investigate accidents
- Enforce traffic laws and parking regulations
- Provide on-call conflict management and crisis intervention services
- Provide initial field training for probationary officers
- Provide annual training to all personnel assigned to patrol as required by state regulations
- Participate in the centralized dispatching system (METCAD)
- Implement community policing strategy through fixed beat assignment, foot patrols, bike patrol, special details, advisory committee, citizen survey and problem solving with citizens

**POLICE DEPARTMENT  
PATROL PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	BUDGET 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHG
PERSONNEL SERVICES	\$2,311,807	\$3,721,226	\$4,087,275	\$4,317,881	5.6%
MATERIALS AND SUPPLIES	6,116	12,256	17,320	15,920	-8.1%
OPERATIONS AND CONTRACTUAL SERVICES	561,438	596,724	641,600	679,600	5.9%
<b>PROGRAM TOTAL</b>	<b>\$2,879,361</b>	<b>\$4,330,206</b>	<b>\$4,746,195</b>	<b>\$5,013,401</b>	<b>5.6%</b>

**POLICE DEPARTMENT  
PATROL PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	39.00	44.00	46.00	46.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>39.00</b>	<b>44.00</b>	<b>46.00</b>	<b>46.00</b>

**POLICE DEPARTMENT  
CRIMINAL INVESTIGATIONS PROGRAM ACTIVITIES**

- Investigate serious crimes
- Apprehend and assist in the prosecution of criminal suspects
- Provide covert operations in areas where criminal activity is suspected
- Perform periodic checks for alcohol and tobacco violations
- Assist local school officials in prevention of juvenile crimes and illegal substance abuse through the school resource officer program
- Participate in the statewide SHO-CAP through the juvenile officer program.
- Participate in the county-wide inter-agency task force for drug traffic
- Cooperate and assist other law enforcement agencies in joint investigations
- Provide annual training to all personnel assigned to criminal investigations as required by state regulations

**POLICE DEPARTMENT  
CRIMINAL INVESTIGATIONS PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	BUDGET 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHG
PERSONNEL SERVICES	\$587,934	\$778,595	\$906,105	\$950,560	4.9%
MATERIALS AND SUPPLIES	273	418	500	500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	82,198	78,753	95,460	96,680	1.3%
<b>PROGRAM TOTAL</b>	<b>\$670,405</b>	<b>\$857,766</b>	<b>\$1,002,065</b>	<b>\$1,047,740</b>	<b>4.6%</b>

**POLICE DEPARTMENT  
CRIMINAL INVESTIGATIONS PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	10.00	8.00	8.00	8.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	10.00	8.00	8.00	8.00

**POLICE DEPARTMENT  
SUPPORT SERVICES PROGRAM ACTIVITIES**

- Maintain accurate and complete record systems involving department activities
- Control and disseminate information according to provisions of the Public Information Act
- Prepare all necessary reports to oversight agencies as required by law

**POLICE DEPARTMENT  
SUPPORT SERVICES PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	BUDGET 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHG
PERSONNEL SERVICES	\$369,844	\$502,381	\$541,481	\$558,700	3.2%
MATERIALS AND SUPPLIES	22,319	20,974	27,640	27,830	0.7%
OPERATIONS AND CONTRACTUAL SERVICES	118,768	112,679	140,010	143,590	2.6%
<b>PROGRAM TOTAL</b>	<b>\$510,931</b>	<b>\$636,034</b>	<b>\$709,131</b>	<b>\$730,120</b>	<b>3.0%</b>

**POLICE DEPARTMENT  
SUPPORT SERVICES PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	9.00	9.00	9.00	9.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>



**POLICE DEPARTMENT  
PARKING ENFORCEMENT PROGRAM ACTIVITIES**

- To enforce all parking ordinances in the City, to include parking meters, City parking lots and 3 am to 10 am zones
- To enforce City abandoned vehicle ordinances
- To plan, direct, and administer the school crossing guards program

**POLICE DEPARTMENT  
PARKING ENFORCEMENT PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	% CHG
	2004-05	2005-06	2006-07	2007-08	
PERSONNEL SERVICES	\$128,192	\$157,110	\$178,170	\$188,880	6.0%
MATERIALS AND SUPPLIES	1,191	1,104	1,230	1,230	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	16,657	21,826	23,560	24,890	5.6%
<b>PROGRAM TOTAL</b>	<b>\$146,040</b>	<b>\$180,040</b>	<b>\$202,960</b>	<b>\$215,000</b>	<b>5.9%</b>

**POLICE DEPARTMENT  
PARKING ENFORCEMENT PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	2.00	2.00	2.00	3.00
PART-TIME	4.00	4.00	4.00	3.00
<b>TOTAL</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

**POLICE DEPARTMENT  
SCHOOL CROSSING GUARD PROGRAM ACTIVITIES**

- Provide trained personnel at designated intersections to assist school children to safely cross busy streets

**POLICE DEPARTMENT  
SCHOOL CROSSING GUARD PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	BUDGET 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHG
PERSONNEL SERVICES	\$35,907	\$37,085	\$47,880	\$49,560	3.5%
MATERIALS AND SUPPLIES	361	367	360	500	38.9%
OPERATIONS AND CONTRACTUAL SERVICES	1,993	2,410	2,530	2,660	5.1%
<b>PROGRAM TOTAL</b>	<b>\$38,261</b>	<b>\$39,862</b>	<b>\$50,770</b>	<b>\$52,720</b>	<b>3.8%</b>

**POLICE DEPARTMENT  
SCHOOL CROSSING GUARD PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	0.00	0.00	0.00	0.00
<b>PART-TIME</b>	3.75	3.75	3.75	3.75
<b>TOTAL</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>

**POLICE DEPARTMENT  
ANIMAL CONTROL PROGRAM ACTIVITIES**

- Enforce the City's dog and animal control ordinances to include responding to complaints of animals running at large, enforcing the quarantine of animals that have bitten people and assisting injured animals
- Supervise contractual vendor for removal and disposal of dead animal carcasses.

**POLICE DEPARTMENT  
ANIMAL CONTROL PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	BUDGET 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHG
PERSONNEL SERVICES	\$32,153	\$43,210	\$48,930	\$51,700	5.7%
MATERIALS AND SUPPLIES	335	356	1,000	1,000	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	49,356	50,848	54,500	57,420	5.4%
<b>PROGRAM TOTAL</b>	<b>\$81,844</b>	<b>\$94,414</b>	<b>\$104,430</b>	<b>\$110,120</b>	<b>5.4%</b>

**POLICE DEPARTMENT  
ANIMAL CONTROL PROGRAM  
PERSONNEL SUMMARY FTE'S**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>



# FIRE RESCUE SERVICES DEPARTMENT

## DEPARTMENT MISSION

To serve our community by providing effective emergency response services and quality prevention and education programs that will minimize the loss of life and property resulting from fires, medical emergencies and other hazardous conditions.

## DEPARTMENT ORGANIZATION

The Fire Rescue Services Department is organized into four divisions. Each division is responsible for the accomplishment of specific functional goals and objectives. The department is also organized around a number of different program teams, project teams and committees. A team based organization provides the opportunity for each member of the department to reach their potential and to contribute toward the success of the department. The functional divisions of the Fire Rescue Services Department include:

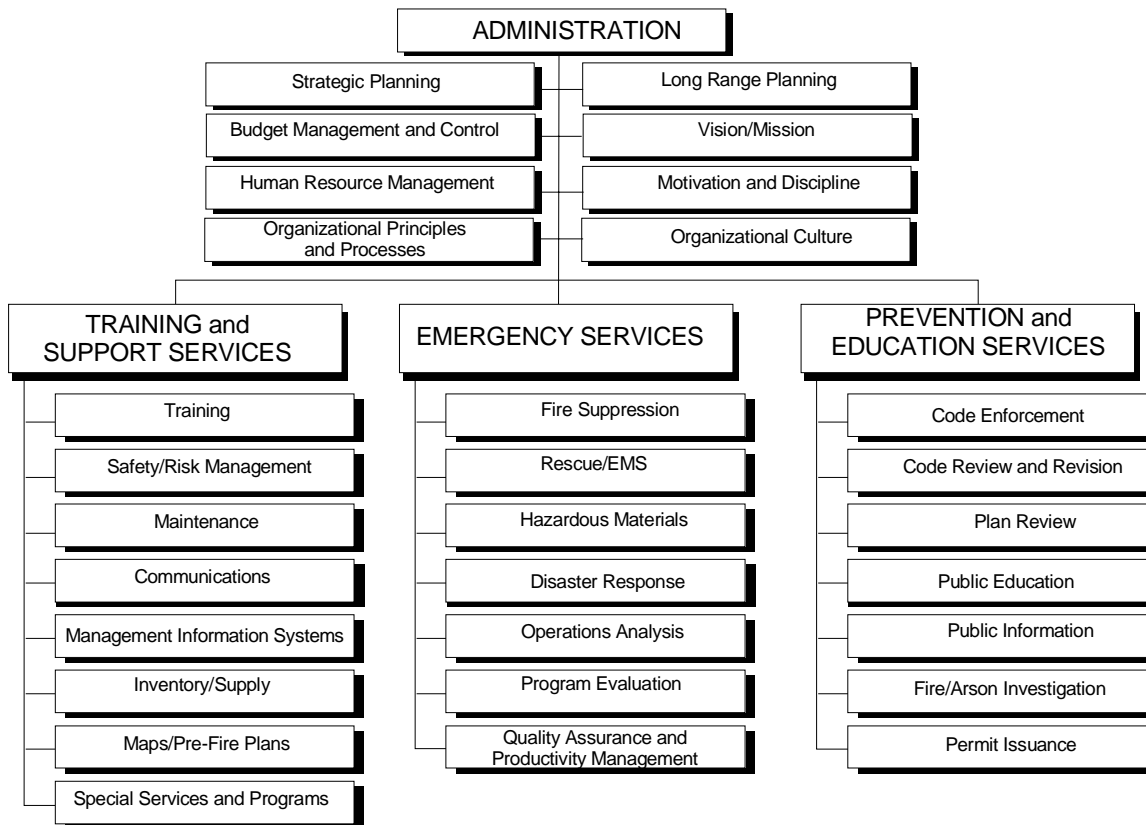
- **Administration** - functions include planning, organizing, coordinating, and controlling the services and programs provided by the department. These functions are accomplished by establishing an organizational vision, mission, long-range plan, and strategic plan. In addition, the administration is responsible for budget management and control, human resource management, establishing organizational principles and processes, and providing motivation and discipline.
- **Training and Support Services** - provides support services for the emergency Services, Prevention and Education Services, and Administrative Divisions of the department. These support services include training, safety and risk management, facilities and equipment maintenance, radio communications, management information systems, inventory and supply, maps and pre-fire planning, and special services and programs. The functions of this division are carried out by the Training Program Team, Safety/Accident Review Board, Maintenance Project Team, Risk Management Team, and various other project teams and committees.
- **Emergency Services** - the short term priority of the department. The Emergency Services Division provides fire suppression, rescue/emergency medical, hazardous materials, and disaster response services. In addition, this division is responsible for operations analysis, program evaluation, and quality assurance

## Fire Rescue Services Department

and productivity management. Operations analysis is the process of reviewing each services provided by the division to improve the efficiency, effectiveness, and quality of services. Program evaluation is the process of evaluating the worth and value of each service provided by the division, and determining if the service should be continued, terminated, or modified. This division is staffed by 37 Firefighters, 15 Company Officers and 3 Division Officers.

- Prevention and Education Services** - the long term priority of the department. The Prevention and Education Services Division conducts fire code enforcement, review, and revision. This division also conducts plan reviews and issues permits required by the BOCA fire code. In addition, this division provides public education programs, public information and relations services, and fire/arson investigations. This division is staffed by 1 Division Officer and 1 Prevention/Education Inspector.

### FIRE RESCUE SERVICES DEPARTMENT FUNCTIONAL ORGANIZATIONAL CHART



**FIRE RESCUE SERVICES DEPARTMENT  
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG
	2004-05	2005-06	2006-07	2007-08	
PERSONNEL SERVICES	\$3,674,061	\$4,911,903	\$5,037,740	\$5,371,310	6.6%
MATERIALS AND SUPPLIES	51,938	56,095	61,870	66,890	8.1%
OPERATIONS AND CONTRACTUAL SERVICES	446,355	460,908	507,470	531,950	4.8%
CAPITAL OUTLAY	154,640	151,640	157,710	169,740	7.6%
<b>TOTAL</b>	<b>\$4,326,994</b>	<b>\$5,580,546</b>	<b>\$5,764,790</b>	<b>\$6,139,890</b>	<b>6.5%</b>

**FIRE RESCUE SERVICES DEPARTMENT  
PERSONNEL SUMMARY FTE'S**

FULL-TIME POSITIONS:	2004-05	2005-06	2006-07	2007-08
FIRE CHIEF	1.00	1.00	1.00	1.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
COMPANY OFFICER	15.00	15.00	15.00	15.00
FIREFIGHTER	37.00	37.00	37.00	37.00
SECRETARY	1.00	1.00	1.00	1.00
<b>SUBTOTAL, FULL-TIME</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>
<b>PART-TIME POSITIONS:</b>				
<b>PART-TIME</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FIRE DEPARTMENT TOTAL</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>

**FIRE RESCUE SERVICES DEPARTMENT ACTIVITIES**

- Plan, organizes, coordinate, and control department goals, objectives, activities, standards and policies
- Manage resources for efficient and effective achievement of department goals and objectives
- Develop the knowledge, skill, and ability of staff through a program of administrative, technical, and interpersonal training, educational opportunities, and constructive performance review procedures
- Manage personnel through leadership, effective problem solving, participate in decision making, and constructive conflict resolution.
- Represent the department at various fire, life safety, and public relations meetings and events.
- Ensure that the City's E.S.D.A. center responds to all natural disasters and emergencies
- Enforce fire and life safety codes to include field inspections, approving new building plans, coordinating activities with the Office of the State Fire Marshall, and witnessing the installation and testing of fire suppression and detection systems and underground tanks

## **Fire Rescue Services Department**

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- Provide fire and life safety education programs, news releases, and information distribution
- Investigate fires to determine origin and cause, to include interviewing witnesses, collecting evidence, assisting the police in prosecution for arson and counseling juvenile fire setters
- Maintain accurate and complete management information and records management systems involving department services and programs
- Prepare all necessary reports to oversight agencies
- Respond to all fire alarms and extinguish all uncontrolled fires
- Respond to rescue and emergency medical situations and assist the injured until ambulance services arrives (if needed)
- Respond to uncontrolled spills or leaks of hazardous materials, control and contain the incident until clean up can be accomplished by other local, State or Federal agencies
- Maintain all firefighting vehicles and equipment
- Prepare pre-fire plans for buildings
- Represent the department in the centralized dispatching system (METCAD)
- Participate in school and community based career programs promoting fire service as a career choice
- Solicit women and minorities to consider fire service as an employment opportunity



# PUBLIC WORKS DEPARTMENT

## DEPARTMENT MISSION

The Urbana Public Works Department is dedicated to ensuring prompt, courteous and exemplary service to the community in a professional, efficient, and cost-effective manner, striving to enhance the quality of life by preserving the safety, health and welfare of those served by our organization, while promoting the City's economic growth by constructing, maintaining, and improving the public infrastructure.

## DEPARTMENT ORGANIZATION

The Public Works Department is organized into seven divisions:

- **Administration** - This division is headed by the Public Works Director and provides overall direction and supervision for all public works activities.
- **Arbor** - This division is headed by the City Arborist and provides certain services for the maintenance and planting of trees and green spaces and for operation of a county-wide landscape recycling center.
- **Public Facilities** - This division is headed by the Public Facilities Manager and provides a comprehensive program of management and maintenance for all municipal buildings and manages a low-cost community meeting center (Civic Center). The Public Facilities Manager also supervises the municipal parking system, as reported in the M.V.P.S. section of the budget.
- **Operations** - This division is headed by the Operations Manager and provides for the following public works services:
  - Snow and Ice Removal from municipal streets, alleys and parking lots
  - Maintenance and repair of street and traffic control signs and lane markings
  - Maintenance and repair of street and municipal parking lot lighting systems
  - Maintenance and repair of streets, alleys, sidewalks, municipal parking lots and right of way
  - Maintenance and repair of municipal storm and sanitary sewer systems
  - Maintenance and repair of municipal traffic signal systems

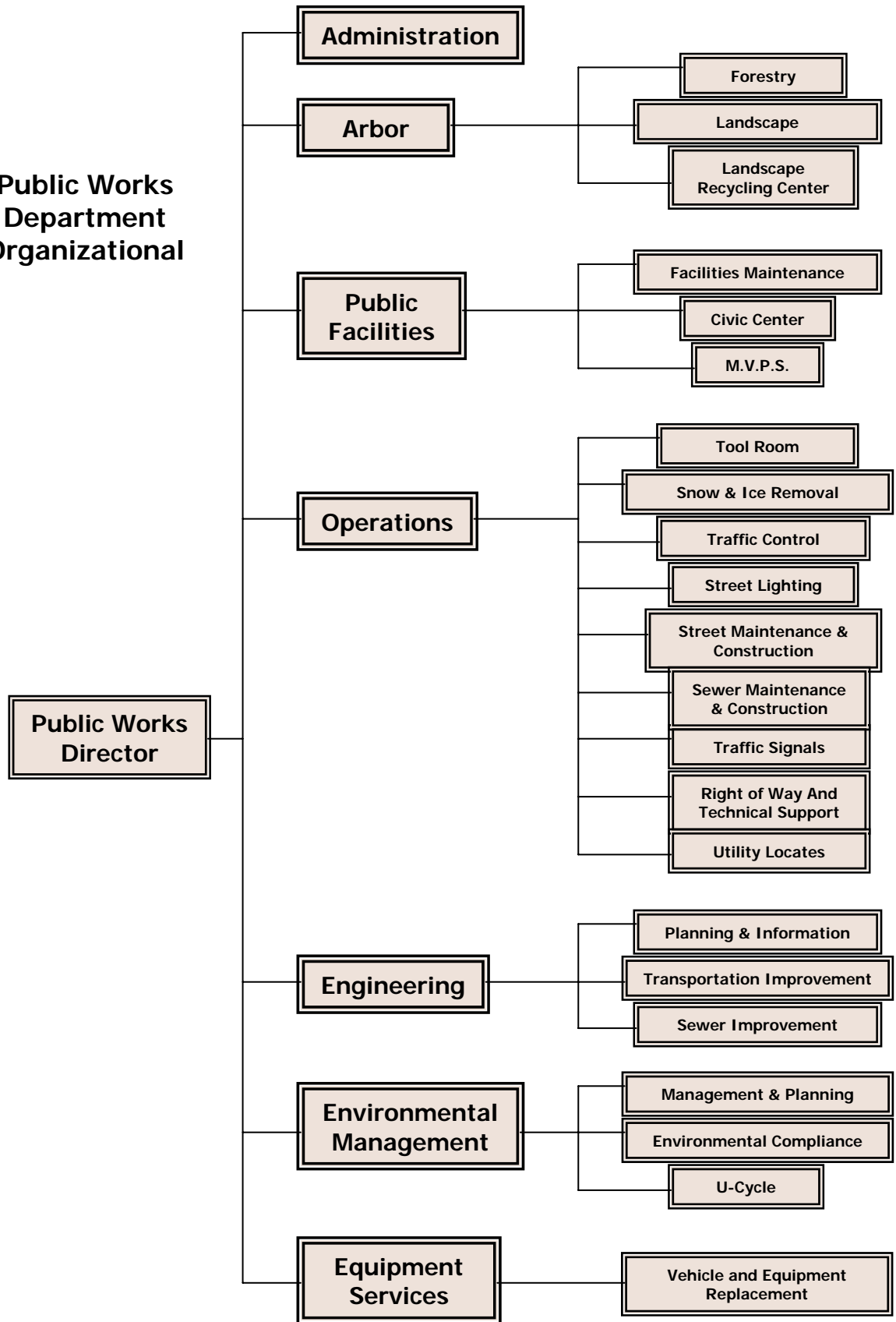


## Public Works Department

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- Provide underground utility locates
- Management of the municipal right of way and training support for the Public Works Department
- **Engineering** - This division is headed by the Assistant City Engineer (Public Works Director serves as City Engineer) and provides citywide mapping and graphic support, surveying, infrastructure design and construction management, subdivision/private development plan review, and maintenance of the Capital Improvement Plan.
- **Environmental Management** - This division is headed by the Environmental Manager and provides certain solid waste management, administration of recycling programs, encephalitis and West Nile prevention, and nuisance compliance services. Costs of the single and multi-family U-Cycle program are reported in the U-Cycle Special Fund.
- **Equipment Services** - This division is headed by the Fleet Manager and provides maintenance of and coordination for replacement of the City's fleet of vehicles and major equipment. Costs are reported in the Equipment Services Special Fund.

Public Works Department Organizational



Public Works Department

**PUBLIC WORKS DEPARTMENT  
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
ADMINISTRATION	\$625,530	\$681,278	\$722,595	\$764,015	5.7%
ARBOR DIVISION:					
FORESTRY	235,336	269,833	297,455	307,685	3.4%
LANDSCAPE	233,949	238,001	274,630	296,460	
PUBLIC FACILITIES DIVISION:					
FACILITIES MAINTENANCE	386,786	411,735	435,320	511,010	17.4%
CIVIC CENTER	51,516	56,487	64,730	67,060	3.6%
OPERATIONS DIVISION:					
TOOL ROOM	98,900	114,501	117,230	120,860	3.1%
SNOW AND ICE REMOVAL	104,418	100,621	141,680	149,440	5.5%
TRAFFIC CONTROL	174,051	206,969	224,230	229,700	2.4%
STREET LIGHTING	440,481	450,251	548,320	611,650	11.5%
STREET MAINT. AND CONST.	592,248	662,469	735,320	762,810	3.7%
CONCRETE REPAIR	394,733	451,449	480,510	497,220	3.5%
SEWER MAINT. AND CONST.	322,827	388,975	429,480	424,310	-1.2%
TRAFFIC SIGNALS	87,811	101,504	108,930	116,700	7.1%
R.O.W. AND TECHNICAL SUPPORT	51,654	69,023	67,420	79,400	17.8%
ENGINEERING DIVISION:					
PLANNING AND MAPPING	350,159	426,653	447,650	465,900	4.1%
TRANSPORTATION IMPROVEMENTS	170,315	258,877	337,040	361,720	7.3%
SEWER IMPROVEMENTS	117,438	140,819	153,880	159,120	3.4%
ENVIRONMENTAL MANAGEMENT:					
MGT. AND PLANNING	172,988	189,138	208,600	234,380	12.4%
ENVIRONMENTAL CONTROL	55,189	77,286	74,380	76,830	3.3%
DEPARTMENT TOTAL	\$4,666,329	\$5,295,869	\$5,869,400	\$6,236,270	6.3%

**PUBLIC WORKS DEPARTMENT  
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$2,806,303	\$3,393,052	\$3,703,740	\$3,877,310	4.7%
MATERIALS AND SUPPLIES	383,216	381,464	431,250	447,800	3.8%
CONTRACTUAL SERVICES	1,166,760	1,211,303	1,411,200	1,572,090	11.4%
CAPITAL OUTLAY	310,050	310,050	323,210	339,070	4.9%
DEPARTMENT TOTAL	\$4,666,329	\$5,295,869	\$5,869,400	\$6,236,270	6.3%

**PUBLIC WORKS DEPARTMENT  
PERSONNEL SUMMARY (FTE'S)**

<b>FULL-TIME POSITIONS:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
SECRETARY	2.00	2.00	2.00	3.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	1.00	1.00
ASSISTANT CITY ENGINEER	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	3.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	11.00	11.00	11.00	11.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	2.00
MAINTENANCE WORKER	8.00	8.00	8.00	9.00
ELECTRICIAN	2.00	2.00	2.00	2.00
TRAFFIC SIGNAL TECHNICIAN	1.00	1.00	1.00	1.00
R.O.W. TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	2.00	3.00	3.00	3.00
PROJECT COORDINATOR	2.00	2.00	2.00	2.00
ENGINEERING TECHNICIAN	4.00	5.00	5.00	5.00
INFORMATION TECHNICIAN	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	1.00	1.00	1.00	1.00
U-CYCLE/ENV. AIDE	0.00	0.00	0.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
<b>SUBTOTAL, FULL-TIME</b>	<b>60.00</b>	<b>62.00</b>	<b>62.00</b>	<b>64.00</b>
<b>PART-TIME POSITIONS:</b>				
SECRETARY	0.75	0.75	0.75	0.00
SEASONAL, ARBOR	4.52	4.52	4.52	4.52
L.R.C. LABORERS	1.75	1.75	1.75	1.75
BUILDING MAINT.	0.50	0.50	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
ENGINEERING AIDE	0.35	0.35	0.35	0.35
U-CYCLE/ENV. AIDE	0.75	0.75	0.75	0.00
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	0.28	0.28	0.50	0.50
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
<b>SUBTOTAL, PART-TIME</b>	<b>17.16</b>	<b>17.16</b>	<b>17.38</b>	<b>15.88</b>
<b>PUBLIC WORKS DEPARTMENT TOTAL</b>	<b>77.16</b>	<b>79.16</b>	<b>79.38</b>	<b>79.88</b>

**PUBLIC WORKS DEPARTMENT  
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Develop and administer the annual department budget
- Represent the department and City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Participate in the planning and preparation of certain long-term plans such as the Capital Improvements Plan, CUUATS, CUTEC, and CATS.
- Place professional engineer's seal on project plans and specifications as required by law

**PUBLIC WORKS DEPARTMENT  
ADMINISTRATION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	4.00	4.00	4.00	5.00
PART-TIME	0.75	0.75	0.75	0.00
TOTAL	4.75	4.75	4.75	5.00

**PUBLIC WORKS DEPARTMENT  
ADMINISTRATION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2004-05	2005-06	2006-07	2007-08	
PERSONNEL SERVICES	\$246,182	\$299,455	\$318,210	\$341,800	7.4%
MATERIALS AND SUPPLIES	8,749	8,659	9,410	9,610	2.1%
CONTRACTUAL SERVICES	60,549	63,114	71,765	73,535	2.5%
CAPITAL OUTLAY	310,050	310,050	323,210	339,070	4.9%
PROGRAM TOTAL	\$625,530	\$681,278	\$722,595	\$764,015	5.7%

**PUBLIC WORKS DEPARTMENT  
FORESTRY PROGRAM ACTIVITIES**

- Establish and supervise a long-range tree maintenance, removal, and planting program which includes removal/pruning of dead or hazardous trees on City right-of-way, preventative maintenance on healthy City trees, and emergency response
- Provide certain services for City owned trees and plant resources such as planting, watering, pest control, clearance trimming, and nuisance abatement
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events

**PUBLIC WORKS DEPARTMENT  
FORESTRY PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	3.34	3.34	3.34	3.34
<b>PART-TIME</b>	1.28	1.28	1.28	1.28
<b>TOTAL</b>	4.62	4.62	4.62	4.62

**PUBLIC WORKS DEPARTMENT  
FORESTRY PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$175,969	\$211,297	\$229,050	\$240,580	5.0%
MATERIALS AND SUPPLIES	3,881	4,097	4,580	4,580	0.0%
CONTRACTUAL SERVICES	55,486	54,439	63,825	62,525	-2.0%
<b>PROGRAM TOTAL</b>	<b>\$235,336</b>	<b>\$269,833</b>	<b>\$297,455</b>	<b>\$307,685</b>	<b>3.4%</b>

**PUBLIC WORKS DEPARTMENT  
LANDSCAPE PROGRAM ACTIVITIES**

- Provide design and project implementation assistance for environmental improvement projects including City owned mini-parks, entryway corridors, right-of-way streetscapes, facilities and parking lots
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events
- Manage landscape maintenance for all City owned facilities, parks, designated parkways and medians, parking lots, and green space projects
- Maintain, in a groom quality appearance, 5 acres of lawn grass adjacent to city facilities, parking lots and various street medians

**PUBLIC WORKS DEPARTMENT  
LANDSCAPE PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	3.34	3.34	3.34	3.34
<b>PART-TIME</b>	1.28	1.28	1.28	1.28
<b>TOTAL</b>	4.62	4.62	4.62	4.62

**PUBLIC WORKS DEPARTMENT  
LANDSCAPE PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
<b>PERSONNEL SERVICES</b>	\$150,896	\$166,182	\$191,260	\$206,290	7.9%
<b>MATERIALS AND SUPPLIES</b>	4,918	4,614	6,500	6,500	0.0%
<b>CONTRACTUAL SERVICES</b>	78,135	67,205	76,870	83,670	8.8%
<b>PROGRAM TOTAL</b>	\$233,949	\$238,001	\$274,630	\$296,460	7.9%

**PUBLIC WORKS DEPARTMENT  
FACILITIES MAINTENANCE PROGRAM ACTIVITIES**

- Provide maintenance services for all municipal facilities to include administering contracts for elevator services, architectural and mechanical services, boiler inspection, custodial services, and local, long-distance and cellular telephone service
- Manage various maintenance agreements for township facilities at 205 West Green Street
- Coordinate various construction and remodeling projects for City facilities to include maintenance, repair, safety, accessibility, and code improvement projects

**PUBLIC WORKS DEPARTMENT  
FACILITIES MAINTENANCE PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	2.50	2.50	2.50	2.50

**PUBLIC WORKS DEPARTMENT  
FACILITIES MAINTENANCE PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$136,834	\$149,753	\$151,250	\$160,160	5.9%
MATERIALS AND SUPPLIES	27,027	30,242	26,920	31,920	18.6%
CONTRACTUAL SERVICES	222,925	231,740	257,150	318,930	24.0%
PROGRAM TOTAL	\$386,786	\$411,735	\$435,320	\$511,010	17.4%



**PUBLIC WORKS DEPARTMENT  
CIVIC CENTER PROGRAM ACTIVITIES**

- Provide a low-cost community meeting place which is supported by operating fees
- Provide meeting and training facilities for City programs and departments
- Provide emergency shelter facilities in cooperation with the Red Cross and ESDA

**PUBLIC WORKS DEPARTMENT  
CIVIC CENTER PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	0.00	0.00	0.00	0.00
<b>PART-TIME</b>	2.00	2.00	2.00	2.00
<b>TOTAL</b>	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT  
CIVIC CENTER PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
<b>PERSONNEL SERVICES</b>	\$38,603	\$38,881	\$50,440	\$52,300	3.7%
<b>MATERIALS AND SUPPLIES</b>	2,069	4,165	2,140	2,140	0.0%
<b>CONTRACTUAL SERVICES</b>	10,844	13,441	12,150	12,620	3.9%
<b>PROGRAM TOTAL</b>	\$51,516	\$56,487	\$64,730	\$67,060	3.6%

**PUBLIC WORKS DEPARTMENT  
TOOLROOM PROGRAM ACTIVITIES**

- Provide centralized toolroom inventory and purchasing services for the Public Works Department

**PUBLIC WORKS DEPARTMENT  
TOOLROOM PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**PUBLIC WORKS DEPARTMENT  
TOOLROOM PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2004-05	2005-06	2006-07	2007-08	
PERSONNEL SERVICES	\$49,966	\$61,261	\$64,450	\$67,480	4.7%
MATERIALS AND SUPPLIES	25,472	23,464	27,820	28,420	2.2%
CONTRACTUAL SERVICES	23,462	29,776	24,960	24,960	0.0%
PROGRAM TOTAL	\$98,900	\$114,501	\$117,230	\$120,860	3.1%

**PUBLIC WORKS DEPARTMENT  
SNOW AND ICE REMOVAL PROGRAM ACTIVITIES**

- Plow City streets and parking lots when a snowfall exceeds two inches in depth
- Plow City alleys when snowfall exceeds 10 inches in depth
- Apply certain de-icing materials to City streets and parking lots
- Remove snow and ice from sidewalks adjacent to municipally owned facilities

**PUBLIC WORKS DEPARTMENT  
SNOW AND ICE REMOVAL PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

No specific personnel positions are assigned to the snow and ice removal program. Many positions in other programs work on snow and ice removal when required. Overtime for the department is reported in this program.

**PUBLIC WORKS DEPARTMENT  
SNOW AND ICE REMOVAL PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$44,512	\$36,579	\$52,020	\$58,450	12.4%
MATERIALS AND SUPPLIES	33,985	40,381	56,480	56,480	0.0%
CONTRACTUAL SERVICES	25,921	23,661	33,180	34,510	4.0%
<b>PROGRAM TOTAL</b>	<b>\$104,418</b>	<b>\$100,621</b>	<b>\$141,680</b>	<b>\$149,440</b>	<b>5.5%</b>

**PUBLIC WORKS DEPARTMENT  
TRAFFIC CONTROL PROGRAM ACTIVITIES**

- Provide maintenance on street and traffic control signs to include replacement of damaged or missing signs
- Annually repaint or reapply on-street and parking lot traffic control markings
- Place curblines delineators on City streets to aid snowplowing and install snow fencing and salt barrels
- Provide traffic control support for community events

**PUBLIC WORKS DEPARTMENT  
TRAFFIC CONTROL PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	2.70	2.70	2.70	2.70
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	2.70	2.70	2.70	2.70

**PUBLIC WORKS DEPARTMENT  
TRAFFIC CONTROL PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$114,094	\$137,744	\$146,500	\$153,430	4.7%
MATERIALS AND SUPPLIES	38,512	46,678	46,270	49,070	6.1%
CONTRACTUAL SERVICES	21,445	22,547	31,460	27,200	-13.5%
<b>PROGRAM TOTAL</b>	<b>\$174,051</b>	<b>\$206,969</b>	<b>\$224,230</b>	<b>\$229,700</b>	<b>2.4%</b>

**PUBLIC WORKS DEPARTMENT  
STREET LIGHTING PROGRAM ACTIVITIES**

- Maintain street and parking lot lighting systems to include replacing poles and globes, painting and straightening poles, repairing and replacing cables, repairing and replacing lamps and controllers
- Provide construction supervision assistance to street light replacement program
- Install banners on street light poles
- Install and maintain downtown holiday lighting
- Provide JULIE locates for underground city utilities

**PUBLIC WORKS DEPARTMENT  
STREET LIGHTING PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	4.00	4.00	4.00	4.00

**PUBLIC WORKS DEPARTMENT  
STREET LIGHTING PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$183,979	\$222,940	\$237,260	\$249,730	5.3%
MATERIALS AND SUPPLIES	49,607	45,071	54,100	54,100	0.0%
CONTRACTUAL SERVICES	206,895	182,240	256,960	307,820	19.8%
PROGRAM TOTAL	\$440,481	\$450,251	\$548,320	\$611,650	11.5%

**PUBLIC WORKS DEPARTMENT  
STREET MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Maintain municipal asphalt streets, alleys, parking lots, ditch lines and install culverts
- Crackseal asphalt streets
- Mechanically collect leaves on City streets
- Sweep gutters, parking lots and medians to remove leaves and silted material
- Mow right-of-ways

**PUBLIC WORKS DEPARTMENT  
STREET MAINTENANCE AND CONSTRUCTION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	6.65	6.65	6.65	6.65
PART-TIME	1.95	1.95	1.95	1.95
TOTAL	8.60	8.60	8.60	8.60

**PUBLIC WORKS DEPARTMENT  
STREET MAINTENANCE AND CONSTRUCTION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$366,741	\$431,120	\$465,710	\$482,100	3.5%
MATERIALS AND SUPPLIES	63,103	61,747	61,650	66,350	7.6%
CONTRACTUAL SERVICES	162,404	169,602	207,960	214,360	3.1%
PROGRAM TOTAL	\$592,248	\$662,469	\$735,320	\$762,810	3.7%

**PUBLIC WORKS DEPARTMENT  
CONCRETE REPAIR AND REPLACEMENT PROGRAM ACTIVITIES**

- Replace or repair concrete sidewalks, brick sidewalks, curbs and gutters, streets, A.D.A. ramps and alley approaches
- Repair or replace manholes and inlets

**PUBLIC WORKS DEPARTMENT  
CONCRETE REPAIR AND REPLACEMENT PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	5.15	5.15	5.15	5.15
PART-TIME	0.85	0.85	0.85	0.85
TOTAL	6.00	6.00	6.00	6.00

**PUBLIC WORKS DEPARTMENT  
CONCRETE REPAIR AND REPLACEMENT PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2004-05	2005-06	2006-07	2007-08	CHG.
PERSONNEL SERVICES	\$240,948	\$289,550	\$316,230	\$328,130	3.8%
MATERIALS AND SUPPLIES	95,496	80,610	89,480	93,130	4.1%
CONTRACTUAL SERVICES	58,289	81,289	74,800	75,960	1.6%
PROGRAM TOTAL	\$394,733	\$451,449	\$480,510	\$497,220	3.5%

**PUBLIC WORKS DEPARTMENT  
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Clean the City's storm and sanitary sewer systems to include systematic cleaning with high pressure water and chemicals, responding to emergency blockages, and inspection of lines via television unit
- Repairing storm and sanitary sewer lines
- Provide support services and limited installation for new storm and sanitary sewer construction
- Identify infiltration via televising and dye water testing
- Coordinate with the Engineering Division to televise storm and sanitary sewers to identify deficiencies prior to capital improvement projects

**PUBLIC WORKS DEPARTMENT  
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	5.45	5.45	5.45	5.45
<b>PART-TIME</b>	0.44	0.44	0.44	0.44
<b>TOTAL</b>	5.89	5.89	5.89	5.89

**PUBLIC WORKS DEPARTMENT  
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2004-05	2005-06	2006-07	2007-08	CHG.
<b>PERSONNEL SERVICES</b>	\$261,769	\$313,642	\$339,900	\$333,670	-1.8%
<b>MATERIALS AND SUPPLIES</b>	17,601	20,747	29,590	29,590	0.0%
<b>CONTRACTUAL SERVICES</b>	43,457	54,586	59,990	61,050	1.8%
<b>PROGRAM TOTAL</b>	\$322,827	\$388,975	\$429,480	\$424,310	-1.2%



**PUBLIC WORKS DEPARTMENT  
TRAFFIC SIGNALS PROGRAM ACTIVITIES**

- Maintain and operate traffic signals, school crosswalk signals, pedestrian actuated pushbuttons, and opticom signal system to include responding to emergency situations
- Coordinate traffic signal operation with CUTEC and the Illinois Department of Transportation

**PUBLIC WORKS DEPARTMENT  
TRAFFIC SIGNALS PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	1.25	1.25	1.25	1.25
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.25	1.25	1.25	1.25

**PUBLIC WORKS DEPARTMENT  
TRAFFIC SIGNALS PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2004-05	2005-06	2006-07	2007-08	
PERSONNEL SERVICES	\$65,117	\$78,730	\$82,960	\$89,740	8.2%
MATERIALS AND SUPPLIES	9,431	6,895	9,050	9,050	0.0%
CONTRACTUAL SERVICES	13,263	15,879	16,920	17,910	5.9%
PROGRAM TOTAL	\$87,811	\$101,504	\$108,930	\$116,700	7.1%

**PUBLIC WORKS DEPARTMENT**

**RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM ACTIVITIES**

- Provide technical assistance to the Public Works Department to include surveying, data collection, preparation of project design and cost estimates
- Coordinate project reviews, bid openings and awards, and execution of contracts
- Provide skill, safety and quality control training for Public Works Department
- Inspect utility cuts and in-house construction projects

**PUBLIC WORKS DEPARTMENT**

**RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM ACTIVITIES**

**PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	0.55	0.55	0.55	0.55
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	0.55	0.55	0.55	0.55

**PUBLIC WORKS DEPARTMENT**

**RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM**

**EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$34,683	\$47,636	\$44,690	\$46,600	4.3%
MATERIALS AND SUPPLIES	1,693	2,397	2,310	2,310	0.0%
CONTRACTUAL SERVICES	15,278	18,990	20,420	30,490	49.3%
PROGRAM TOTAL	\$51,654	\$69,023	\$67,420	\$79,400	17.8%

**PUBLIC WORKS DEPARTMENT  
ENGINEERING PLANNING AND INFORMATION PROGRAM ACTIVITIES**

- Coordinates personnel, budgeting and general supervision of all divisional activities
- Monitor and approve subdivision and private development plans to ensure infrastructure elements comply with city codes, ordinances and regulations for design and construction standards
- Administer the City's capital improvement plan
- Maintain a computerized map and data inventory system to provide information concerning right-of-way vacations, City easements, annexation records, parcel and street addressing, street, sanitary and storm sewer systems, and City limit boundaries
- Administer the process of assigning addresses and legal descriptions for annexations, boundary determinations, and property vacations
- Maintain and coordinates the City's G.I.S. (Geographical Information System) program

**PUBLIC WORKS DEPARTMENT  
ENGINEERING PLANNING AND INFORMATION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	5.00	5.00	5.00	5.00
<b>PART-TIME</b>	0.35	0.35	0.35	0.35
<b>TOTAL</b>	5.35	5.35	5.35	5.35

**PUBLIC WORKS DEPARTMENT  
ENGINEERING PLANNING AND INFORMATION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
<b>PERSONNEL SERVICES</b>	\$322,271	\$400,335	\$411,350	\$429,160	4.3%
<b>MATERIALS AND SUPPLIES</b>	742	948	2,000	2,000	0.0%
<b>CONTRACTUAL SERVICES</b>	27,146	25,370	34,300	34,740	1.3%
<b>PROGRAM TOTAL</b>	\$350,159	\$426,653	\$447,650	\$465,900	4.1%

**PUBLIC WORKS DEPARTMENT  
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for transportation improvement construction projects, which include streets, alleys, parking lots, curbs, sidewalks, streetlights and traffic signals.

**PUBLIC WORKS DEPARTMENT  
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	3.00	5.00	5.00	5.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	3.00	5.00	5.00	5.00

**PUBLIC WORKS DEPARTMENT  
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
<b>PERSONNEL SERVICES</b>	\$159,322	\$248,147	\$323,930	\$348,300	7.5%
<b>MATERIALS AND SUPPLIES</b>	235	389	850	850	0.0%
<b>CONTRACTUAL SERVICES</b>	10,758	10,341	12,260	12,570	2.5%
<b>PROGRAM TOTAL</b>	\$170,315	\$258,877	\$337,040	\$361,720	7.3%

**PUBLIC WORKS DEPARTMENT  
ENGINEERING SEWER IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for sanitary and storm sewer construction projects
- Perform biennial bridge inspections and report inspection results to the Illinois Department of Transportation as required by state law
- Perform ongoing inflow/infiltration and drainage studies to identify problem sewers, analyze alternative remedies and implement solutions

**PUBLIC WORKS DEPARTMENT  
ENGINEERING SEWER IMPROVEMENTS PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	2.00	2.00	2.00	2.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT  
ENGINEERING SEWER IMPROVEMENTS PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2004-05	2005-06	2006-07	2007-08	
<b>PERSONNEL SERVICES</b>	\$110,920	\$133,636	\$144,490	\$149,440	3.4%
<b>MATERIALS AND SUPPLIES</b>	91	0	500	500	0.0%
<b>CONTRACTUAL SERVICES</b>	6,427	7,183	8,890	9,180	3.3%
<b>PROGRAM TOTAL</b>	\$117,438	\$140,819	\$153,880	\$159,120	3.4%

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM ACTIVITIES**

- Administer environmental, solid waste and recycling plans and programs
- Provide technical services to assist the C.U.S.W.D.S. in monitoring the closed Urbana landfill as required by Illinois EPA regulations and certain agreements with neighboring landowners
- Coordinate the encephalitis and West Nile prevention program with other cooperating agencies
- Administer refuse collection contracts for all municipal facilities and City recycling programs

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	1.00	1.00	1.00	1.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	1.00	1.00	1.00	1.00

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2004-05	2005-06	2006-07	2007-08	
<b>PERSONNEL SERVICES</b>	\$64,701	\$79,727	\$83,830	\$87,400	4.3%
<b>MATERIALS AND SUPPLIES</b>	598	360	1,000	600	-40.0%
<b>CONTRACTUAL SERVICES</b>	107,689	109,051	123,770	146,380	18.3%
<b>PROGRAM TOTAL</b>	\$172,988	\$189,138	\$208,600	\$234,380	12.4%

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL COMPLIANCE PROGRAM ACTIVITIES**

- Provide certain environmental compliance services through enforcement of nuisance and solid waste codes
- Investigating complaints and initiating abatement procedures concerning safety hazards, noxious weeds, excessive vegetation, obstructions to the visibility triangle, garbage, and refuse regulations

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL COMPLIANCE PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	1.00	1.00	1.00	1.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	1.00	1.00	1.00	1.00

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL COMPLIANCE PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$38,796	\$46,437	\$50,210	\$52,550	4.7%
MATERIALS AND SUPPLIES	6	0	600	600	0.0%
CONTRACTUAL SERVICES	16,387	30,849	23,570	23,680	0.5%
<b>PROGRAM TOTAL</b>	<b>\$55,189</b>	<b>\$77,286</b>	<b>\$74,380</b>	<b>\$76,830</b>	<b>3.3%</b>



# COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

## DEPARTMENT MISSION

To maintain and improve the quality of life for Urbana citizens by providing programs of economic development, housing, planning, zoning enforcement, redevelopment, building safety code enforcement, historic preservation and community block grants.

## DEPARTMENT ORGANIZATION

The Community Development Services Department is organized into five programs:

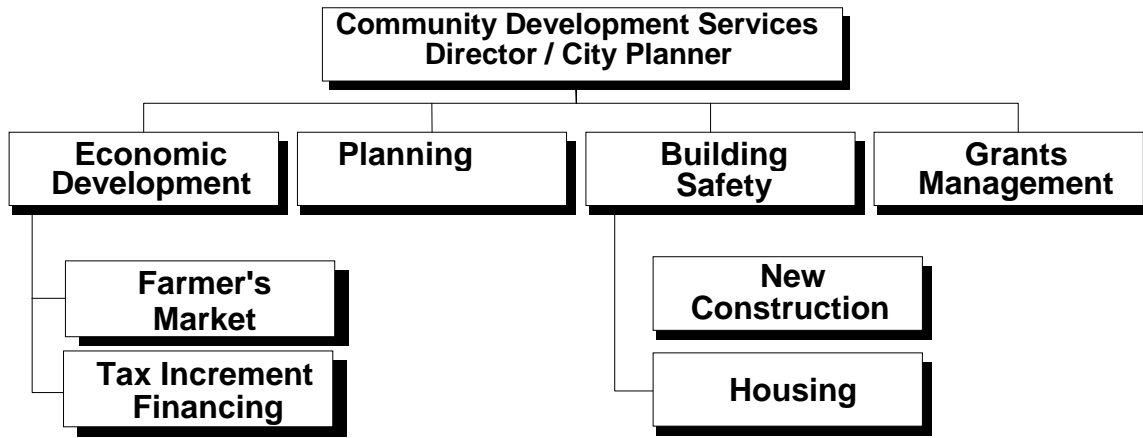
- **Administration** - provides overall administration of the department to insure effective and efficient management and customer service.
- **Planning** – ensures land use and general planning services in accordance with the Comprehensive Plan, the Zoning Ordinance, and Subdivision and Land Development Code. Provides staff support to the Plan Commission, Zoning Board of Appeals, and the Historic Preservation Commission.
- **Economic Development** - administers economic development programs, including the four Tax Increment Financing Districts, enterprise zone administration, development loan/grant programs, the public arts program, the farmer's market, business retention and attraction.
- **Building Safety** - maintain the public safety and welfare of the City's physical structures by enforcing building construction, property maintenance, life safety accessibility and zoning codes. This division includes 3 programs: New Construction, Housing, and Multi-family Rental Inspection.
- **Grants Management** - manage federal and state housing grants and programs including affordable housing, transitional housing, and housing rehabilitation. Activities and costs are reported in the Community Development Special and Community Development Block Grant special funds.
- **Additional Programs** – Costs for the Farmer's Market Program are reported in Economic Development Reserve Fund in the special funds section of the budget document. As noted above, the department also administers the city's tax



## Community Development Services Department

increment financing districts, which are reported in a separate section of this budget document.

### COMMUNITY DEVELOPMENT SERVICES DEPARTMENT ORGANIZATIONAL CHART



### COMMUNITY DEVELOPMENT SERVICES DEPARTMENT EXPENDITURES BY PROGRAM

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
ADMINISTRATION	\$179,831	\$217,532	\$247,390	\$256,210	3.6%
PLANNING	207,738	260,920	353,750	365,290	3.3%
ECONOMIC DEVELOPMENT	153,372	149,039	200,930	208,440	3.7%
NEW CONSTRUCTION	270,231	325,254	347,290	362,760	4.5%
HOUSING PROGRAM	67,027	84,967	97,160	100,750	3.7%
MULTIFAMILY INSPECTION	0	0	117,338	112,430	N/A
<b>DEPARTMENT TOTAL</b>	<b>\$878,199</b>	<b>\$1,037,712</b>	<b>\$1,363,858</b>	<b>\$1,405,880</b>	<b>3.1%</b>

### COMMUNITY DEVELOPMENT SERVICES DEPARTMENT EXPENDITURES BY CATEGORY

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$651,420	\$788,676	\$1,038,960	\$1,094,780	5.4%
MATERIALS AND SUPPLIES	10,531	10,244	17,180	18,930	10.2%
OPERATIONS AND CONTRACTUAL SERVICES	202,298	224,842	276,978	275,720	-0.5%
CAPITAL OUTLAY	13,950	13,950	30,740	16,450	-46.5%
<b>DEPARTMENT TOTAL</b>	<b>\$878,199</b>	<b>\$1,037,712</b>	<b>\$1,363,858</b>	<b>\$1,405,880</b>	<b>3.1%</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
PERSONNEL SUMMARY (FTE'S)**

<b>FULL-TIME POSITIONS:</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. MANAGER	1.00	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00	1.00
PLANNER II	1.00	1.00	1.00	1.00
PLANNER I	1.00	1.00	2.00	2.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	1.00	1.00	2.00	2.00
PLUMBING & BLDG. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. SECRETARY	1.00	1.00	1.00	1.00
BLDG. SAFETY SECRETARY	1.00	1.00	1.00	1.00
GRANTS MGT. SECRETARY	1.00	1.00	1.00	1.00
PLANNING SECRETARY	1.00	1.00	1.00	1.00
CLERK-TYPIST	0.50	0.50	1.00	1.00
GRANTS MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR	2.00	2.00	2.00	2.00
REHAB SPECIALIST	1.00	1.00	1.00	1.00
EC. DEV. SPECIALIST/MARKET DIR.	1.00	1.00	1.00	1.00
TIF REDEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00
TRANS. HOUSING COORDINATOR	1.00	1.00	0.00	0.00
<b>SUBTOTAL, FULL-TIME</b>	<b>21.50</b>	<b>21.50</b>	<b>23.00</b>	<b>23.00</b>
<b>PART-TIME POSITIONS:</b>				
C.D. ADMIN. INTERN	0.65	0.65	0.50	0.50
FARMER'S MARKET SPEC. ED/ARTS INTERN	0.30	0.30	0.30	0.30
GRAPHICS TECHNICIAN	0.00	0.00	0.25	0.25
	0.50	0.50	0.50	0.50
<b>SUBTOTAL, PART-TIME</b>	<b>1.45</b>	<b>1.45</b>	<b>1.55</b>	<b>1.55</b>
<b>COMMUNITY DEVELOPMENT DEPARTMENT TOTAL</b>	<b>22.95</b>	<b>22.95</b>	<b>24.55</b>	<b>24.55</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department and City in various intergovernmental activities, in matters with the news-media and at public relations meetings and events
- Participate in the planning and preparation of the City's capital improvements long-term plan and budget
- Ensure a high level of customer service

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ADMINISTRATION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	2.00	2.00	2.00	2.00
<b>PART-TIME</b>	0.50	0.50	0.50	0.50
<b>TOTAL</b>	2.50	2.50	2.50	2.50

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ADMINISTRATION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
<b>PERSONNEL SERVICES</b>	\$121,299	\$155,579	\$173,860	\$181,190	4.2%
<b>MATERIALS AND SUPPLIES</b>	5,319	5,395	8,000	8,750	9.4%
<b>OPERATIONS AND CONTRACTUAL SERVICES</b>	39,263	42,608	49,790	49,820	0.1%
<b>CAPITAL OUTLAY</b>	13,950	13,950	15,740	16,450	4.5%
<b>PROGRAM TOTAL</b>	\$179,831	\$217,532	\$247,390	\$256,210	3.6%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
PLANNING PROGRAM ACTIVITIES**

- Assure implementation of the goals, objectives and policies of the Comprehensive Plan
- Administer and enforce zoning, subdivision and development codes
- Provide planning coordination and recommendations to the Plan Commission Zoning Board of Appeals, and City Council in their consideration of zoning and subdivision cases, neighborhood planning and long-range community plans
- Provide staffing to Historic Preservation Commission
- Coordinate planning policies and case reviews with other government entities to ensure the City's planning interests are considered in community-wide planning efforts

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
PLANNING PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	4.00	4.00	5.00	5.00
<b>PART-TIME</b>	0.50	0.50	0.50	0.50
<b>TOTAL</b>	4.50	4.50	5.50	5.50

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
PLANNING PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
<b>PERSONNEL SERVICES</b>	\$160,055	\$212,612	\$297,470	\$306,670	3.1%
<b>MATERIALS AND SUPPLIES</b>	3,208	2,060	3,890	3,890	0.0%
<b>OPERATIONS AND CONTRACTUAL SERVICES</b>	44,475	46,248	52,390	54,730	4.5%
<b>PROGRAM TOTAL</b>	\$207,738	\$260,920	\$353,750	\$365,290	3.3%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES**

- Generate and coordinate economic development activities that will expand the City's commercial and industrial tax base to include annexation agreements, incentive programs, business retention, and development agreements
- Assist new and existing business development
- Manage certain special economic funds and programs including the Tax Increment Financing Districts, enterprise zone, the Economic Development Fund, neighborhood programs and the Farmer's Market
- Represent the department and City in economic development matters with the County Alliance, Economic Development Corporation, and Urbana Business Association

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	1.00	1.00	1.00	1.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	1.00	1.00	1.00	1.00

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
<b>PERSONNEL SERVICES</b>	\$63,415	\$44,964	\$88,180	\$91,860	4.2%
<b>OPERATIONS AND CONTRACTUAL SERVICES</b>	89,957	104,075	112,750	116,580	3.4%
<b>PROGRAM TOTAL</b>	\$153,372	\$149,039	\$200,930	\$208,440	3.7%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
NEW CONSTRUCTION BUILDING SAFETY PROGRAM ACTIVITIES**

- To ensure the construction and remodeling of facilities are in compliance with various BOCA, IBC, and State and local codes and ordinances which includes inspection of all building construction
- To provide technical assistance to developers, contractors, and property owners on zoning and construction requirements and methods
- Issue annual elevator permits, electrical contractor licenses and sign permits
- Issue permits for all construction activities covered by model codes
- Inspect sanitary sewer installations for properties within the City limits and within 1½ miles of City limits per agreement with the Sanitary District

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
NEW CONSTRUCTION BUILDING SAFETY PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	4.50	4.50	5.00	5.00
<b>PART-TIME</b>	0.50	0.50	0.00	0.00
<b>TOTAL</b>	5.00	5.00	5.00	5.00

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
NEW CONSTRUCTION BUILDING SAFETY PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
<b>PERSONNEL SERVICES</b>	\$244,175	\$299,607	\$317,320	\$331,490	4.5%
<b>MATERIALS AND SUPPLIES</b>	1,863	2,171	3,380	4,380	29.6%
<b>OPERATIONS AND CONTRACTUAL SERVICES</b>	24,193	23,476	26,590	26,890	1.1%
<b>PROGRAM TOTAL</b>	\$270,231	\$325,254	\$347,290	\$362,760	4.5%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
HOUSING BUILDING SAFETY PROGRAM ACTIVITIES**

- Upgrade or eliminate substandard housing and preserve existing housing properties from deterioration through enforcement of the City's zoning, property maintenance and building codes
- Perform annual inspections for U/I certified housing
- Issue mobile home certificate of occupancy permits and mobile home park licenses
- Maintain vacant properties register
- Require demolition of unsafe structures
- Systematically inspect all rental housing units in the City and certain housing units in support of the Community Development Rehabilitation Program
- Respond to tenant and neighborhood complaints regarding properties
- Assist with zoning enforcement efforts as they pertain to rental housing
- Administer rental registration program for multi-family housing
- Coordinate with Legal Division on property maintenance complaints

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
HOUSING BUILDING SAFETY PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	1.50	1.50	1.50	1.50
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	1.50	1.50	1.50	1.50

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
HOUSING BUILDING SAFETY PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$62,476	\$75,914	\$81,640	\$85,110	4.3%
MATERIALS AND SUPPLIES	141	618	760	760	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	4,410	8,435	14,760	14,880	0.8%
<b>PROGRAM TOTAL</b>	<b>\$67,027</b>	<b>\$84,967</b>	<b>\$97,160</b>	<b>\$100,750</b>	<b>3.7%</b>

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
MULTI-FAMILY RENTAL INSPECTION PROGRAM (NEW) ACTIVITIES**

- Perform annual inspections for multi-family rental housing
- Administer rental registration program for multi-family housing
- Coordinate with Legal Division on property maintenance complaints

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
MULTI-FAMILY RENTAL INSPECTION PROGRAM  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	0.00	0.00	1.50	1.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	1.50	1.50

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
MULTI-FAMILY RENTAL INSPECTION PROGRAM  
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$0	\$0	\$80,490	\$98,460	22.3%
MATERIALS AND SUPPLIES	0	0	1,150	1,150	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	0	0	20,698	12,820	-38.1%
CAPITAL OUTLAY	0	0	15,000	0	-100.0%
PROGRAM TOTAL	\$0	\$0	\$117,338	\$112,430	-4.2%





# **SPECIAL FUNDS THAT SUPPORT THE GENERAL FUND**

**CERTAIN FUNDS ACCOUNT FOR EXPENDITURES, WHICH SUPPORT THE GENERAL FUND BUT, WHICH ARE BEST SEPARATED FOR BETTER ACCOUNTING AND REPORTING. THESE FUNDS ARE:**

- **SOCIAL SERVICE AGENCIES**
- **UNEMPLOYMENT COMPENSATION**
- **ANNEXATIONS/REBATES**
- **EQUIPMENT SERVICES**
- **VEHICLE AND EQUIPMENT REPLACEMENT**
- **LANDSCAPE RECYCLING**
- **HOME RECYCLING (U-CYCLE)**
- **WORKER'S COMPENSATION RETAINED RISK**
- **CATV PEG**
- **FEMA TORNADO GRANT FUND**
- **POLICE RECORDS MANAGEMENT SYSTEM**

# SPECIAL FUNDS THAT SUPPORT GENERAL OPERATIONS

## SOCIAL SERVICE AGENCIES FUND

Accounts for payments to social service agencies. A transfer from the general operating fund provides funding for the City. Specific allocations will be decided prior to adoption. Total spending for social service agencies is paid from the City of Urbana General Fund, Cunningham Township, and the City of Urbana Community Development Block Grant Fund in the following amounts:

	<u>Current</u>	<u>Proposed</u>
City of Urbana General Fund	\$191,950	\$202,300
Cunningham Township	55,000	55,000
Community Dev. Block Grant	<u>20,000</u>	<u>15,000</u>
Total Grants	\$266,950	\$272,300

Special Funds That Support  
General Operations

**SOCIAL SERVICE AGENCIES FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHG.
<b>BEGINNING FUND BALANCE</b>	\$19,527	\$10,547	\$6,040	\$2,670	
<b>REVENUES:</b>					
TRANSFER, GEN. FUND RECURRING	\$157,880	\$177,690	\$191,950	\$199,630	4.0%
<b>SUBTOTAL, REVENUES</b>	\$157,880	\$177,690	\$191,950	\$199,630	
<b>EXPENSES:</b>					
FAMILY SERVICES	\$42,500	\$42,500	\$43,000	\$0	
HABITAT FOR HUMANITY	0	0	3,000	0	
ILLINOIS RADIO READER	0	0	3,300	0	
PACE HOUSING ED/ADVOCACY	5,000	0	5,000	0	
PACE SR. MEAL PROGRAM	0	0	1,500	0	
PACE PERFORMANCE ASSISTANCE	6,500	0	6,500	0	
MARILYN QUELLER CHILDCARE	0	0	800	0	
PARTNERSHIP ACCOUNTS (PAID)	0	0	1,200	0	
URBAN LEAGUE YOUTH EMPLOYMENT	0	0	4,000	0	
UNIV. YMCA VIS-A-VIS	0	0	2,500	0	
CHAMPAIGN COUNTY CHRISTIAN HEALTH	0	0	5,476	0	
E. ILL. REFUGEE ASSISTANCE CENTER	6,400	7,000	0	0	
COUNTY SNOWBALL PROGRAM	2,500	2,800	3,000	0	
COURT ADVOCACY PROGRAM	2,500	5,000	5,000	0	
GREATER COMMUNITY AIDS PROJECT	8,000	7,000	7,000	0	
BEST INTERESTS OF CHILDREN	4,760	8,000	9,084	0	
CHAMPAIGN COUNTY HEALTH CARE CONS.	11,600	13,500	0	0	
LAND LINCOLN ADVOCACY	1,200	1,200	0	0	
SALVATION ARMY STEPPING STONES	0	0	4,000	0	
PLANNED PARENTHOOD	12,000	12,000	12,000	0	
THE MENTAL HEALTH TIMES CENTER	0	8,400	8,600	0	
SAFE HARBOR CLUB	4,500	0	0	0	
CRISIS NURSERY	5,400	12,900	10,300	0	
A WOMAN'S FUND	9,000	12,000	0	0	
HOMESTEAD CORP.	4,500	4,500	4,500	0	
C-U PUBLIC HEATH DISTRICT	5,000	8,000	8,000	0	
DON MOYER BOYS/GIRLS CLUBS	18,500	10,000	10,000	0	
URBAN LEAGUE T.R.U.C.	0	3,200	7,500	0	
URBAN LEAGUE CHILDCARE PROGRAM	0	0	5,800	0	
THE READING GROUP	0	4,000	4,000	0	
EASTERN IL. FOODBANK	9,800	7,000	7,000	0	
COMMUNITY HEALTH IMPR. CENTER	0	4,000	0	0	
CONSERVATORY OF CENTRAL IL.	1,000	760	760	0	
PARKLAND PROJECT READ	3,000	3,000	0	0	
C-U AREA PROJECT	0	1,337	0	0	
FRANCES NELSON HEALTH CENTER	0	0	11,000	0	
UNIVERSITY YMCA	3,200	2,500	0	0	
E.C.O. LAB (ENERGY TRAINING)	0	1,600	1,500	0	
TO BE ALLOCATED	0	0	0	202,300	
<b>TOTAL EXPENSES</b>	\$ 166,860	\$ 182,197	\$ 195,320	\$ 202,300	3.6%
<b>ENDING FUND BALANCE</b>	\$10,547	\$6,040	\$2,670	\$0	

**UNEMPLOYMENT COMPENSATION FUND**

Accounts for payments to the State of Illinois for unemployment compensation as required by law. The City of Urbana reimburses the State directly for benefits paid out rather than as a percentage of payroll. Therefore amounts paid may fluctuate widely from one year to another.

**UNEMPLOYMENT COMPENSATION FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJ. 2006-07	BUDGET 2007-08
<b>REVENUES:</b>				
TRANSFER, GEN. FUND	\$11,477	\$31,520	\$24,950	\$12,820
<b>EXPENDITURES:</b>				
UNEMPLOYMENT COMP. PAYMENTS	\$11,477	\$31,520	\$24,950	\$12,820

**ANNEXATIONS / REBATE FUND**

Accounts for payments as required under various annexation and development agreements.

**ANNEXATIONS / REBATE FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJ. 2006-07	BUDGET 2007-08
<b>REVENUES:</b>				
TRANSFER, GEN. FUND	\$96,417	\$99,243	\$108,160	\$125,300
<b>EXPENDITURES:</b>				
ANNEX./DEV. AGREEMENT COSTS	\$96,417	\$99,243	\$108,160	\$125,300

**EQUIPMENT SERVICES FUND**

Accounts for costs of maintaining the City's fleet of vehicles and major equipment. Funding is provided by charges to each program and department based on actual maintenance costs.

**Special Funds That Support  
General Operations**

**EQUIPMENT SERVICES FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	ESTIMATED 2006-07	BUDGET 2007-08	% CHG
CASH BAL., BEG. YEAR	\$7,973	\$8,189	\$16,884	(\$46,143)	
<b>RECEIPTS:</b>					
TRANSFER FROM OTHER FUNDS					
FOR SERVICE FEES	\$701,737	\$780,142	\$829,750	\$965,070	16.3%
OTHER	0	164	600	0	
TOTAL RECEIPTS	\$701,737	\$780,306	\$830,350	\$965,070	
<b>EXPENDITURES:</b>					
PERSONNEL SERVICES	\$277,495	\$290,320	\$303,850	\$318,490	4.8%
SUPPLIES	318,392	375,545	413,270	493,270	19.4%
CONTRACTUAL AND OPERATING	114,499	114,028	166,730	168,630	1.1%
EQUIPMENT	5,079	2,045	112,927	9,380	
SUBTOTAL, EXPENDITURES	\$715,465	\$781,938	\$996,777	\$989,770	
ADJUST FOR DEPRECIATION	(13,944)	(10,327)	(27,400)	(27,400)	
DEDUCT EST. UNSPENT BUDGET	0	0	(76,000)	(43,440)	
NET CASH EXPENDITURES	\$701,521	\$771,611	\$893,377	\$918,930	
<b>CASH BAL., END YEAR:</b>					
RESERVED FOR EQ. REPL.	\$40,000	\$56,600	\$0	\$0	
RESERVED FOR OPERATING	(\$31,811)	(\$39,716)	(\$46,143)	(\$3)	

**ACTIVITIES OF THE EQUIPMENT SERVICES FUND**

- Perform preventive maintenance and repairs on all City vehicles and major equipment at proper intervals
- Evaluate, rehab and modify vehicles and major equipment to include minor accident damage
- Oversee outside fueling services for fleet
- Administer a fleet repair record system in order to charge City departments for work performed
- Evaluate City vehicles and major equipment for replacement and administer bidding process for purchasing
- Train City personnel on proper operation of new vehicles and equipment
- Administer and maintain public works two-way radio system

**EQUIPMENT SERVICES FUND  
PERSONNEL SUMMARY (FTE's)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	4.50	4.50	4.50	4.50

**VEHICLE AND EQUIPMENT REPLACEMENT FUND**

Accounts for the purchase of major equipment. Funding is provided by an annual charge to each department, based on average annual funding needs. Funds are set aside annually in order to meet equipment purchase needs over the next 10 years, based on a detailed inventory purchase schedule. The purpose is to avoid significant fluctuations in the amount the City needs to continue current operations each year.

**VEHICLE AND EQUIPMENT REPLACEMENT FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>FUND BAL., BEG. YEAR</b>	\$3,588,279	\$4,333,786	\$4,528,857	\$3,328,136
<b>REVENUES:</b>				
TRANSFER FROM GEN. FUND	\$713,090	\$716,290	\$769,870	\$818,110
NON-RECURRING TRANS., NEW EQ.	0	28,000	209,260	61,190
EQUIPMENT SALES	22,863	9,300	50,000	30,000
METRO AGENCY CONTRIBUTIONS	7,750	7,750	13,682	13,682
PUBLIC SAFETY GRANT (EQ.)	22,315	245,899	0	0
D.U.I. FINES, RESTRICTED	7,810	7,501	9,000	9,000
TASK FORCE X PROCEEDS	10,312	3,204	0	0
STATE SEIZURES, RESTRICTED	21,935	13,701	28,000	28,000
SETTLEMENT, POLICE VESTS	0	19,710	0	0
CITY SHARE, JAG (POLICE) GRANT	0	0	10,710	0
STATE GRANT, ANTI-TERRORISM	50,440	74,093	31,000	0
STATE REIMB., POLICE TRAINING	0	3,841	5,000	5,000
STATE REIMB., FIRE TRAINING	550	1,687	2,000	2,000
TRANSFER, P.E.G. FUND	10,619	10,000	22,000	22,000
INTEREST	141,135	88,529	160,000	140,000
<b>TOTAL REVENUES</b>	<b>\$1,008,819</b>	<b>\$1,229,505</b>	<b>\$1,310,522</b>	<b>\$1,128,982</b>
<b>EXPENDITURES:</b>				
MAJOR EQUIPMENT	\$74,442	\$514,986	\$1,054,353	\$675,720
POLICE EQUIPMENT, REG.	121,871	185,637	505,330	16,600
FIRE EQUIPMENT	26,403	284,444	539,370	55,910
PUBLIC WORKS EQUIPMENT	37,070	28,200	283,420	20,030
OTHER DEPT. EQUIPMENT	2,600	11,359	48,150	20,560
PEG EQUIPMENT	926	9,808	80,620	49,600
<b>SUBTOTAL, EXPENDITURES</b>	<b>\$263,312</b>	<b>\$1,034,434</b>	<b>\$2,511,243</b>	<b>\$838,420</b>
<b>FUND BAL., REST. DUI FINES</b>	<b>\$14,741</b>	<b>\$21,894</b>	<b>\$5,876</b>	<b>\$8</b>
<b>FUND BAL., TASK FORCE X</b>	<b>20,758</b>	<b>23,946</b>	<b>19,266</b>	<b>14,586</b>
<b>FUND BAL., STATE SEIZURES REST.</b>	<b>11,203</b>	<b>6,080</b>	<b>9,207</b>	<b>20,834</b>
<b>SUBTOTAL, POLICE REST.</b>	<b>\$46,702</b>	<b>\$51,920</b>	<b>\$34,349</b>	<b>\$35,428</b>
<b>FUND BAL., END YEAR, P.E.G.</b>	<b>\$263,100</b>	<b>\$263,292</b>	<b>\$204,672</b>	<b>\$177,072</b>
<b>FUND BAL., END YEAR, METCAD</b>	<b>127,626</b>	<b>127,626</b>	<b>-</b>	<b>-</b>
<b>FUND BAL., LIBRARY HVAC/AUTO.</b>	<b>71,500</b>	<b>92,500</b>	<b>114,500</b>	<b>23,000</b>
<b>FUND BAL., END YEAR, REG.</b>	<b>3,824,858</b>	<b>3,993,519</b>	<b>2,974,615</b>	<b>3,347,770</b>
<b>TOTAL FUND BALANCE, END YEAR</b>	<b>\$4,333,786</b>	<b>\$4,528,857</b>	<b>\$3,328,136</b>	<b>\$3,583,270</b>

**Special Funds That Support  
General Operations**

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**VEHICLE AND EQUIPMENT REPLACEMENT FUND  
GENERAL FUND TRANSFERS BY DEPARTMENT**

<b>DEPARTMENT</b>	<b>ACTUAL 2004-05</b>	<b>ACTUAL 2005-06</b>	<b>PROJECTED 2006-07</b>	<b>BUDGET 2007-08</b>
<b>EXECUTIVE</b>	\$7,190	\$7,190	\$7,480	\$7,820
<b>FINANCE</b>	23,830	23,830	24,780	25,900
<b>CITY CLERK</b>	1,590	1,590	1,650	1,720
<b>POLICE</b>	201,840	208,040	239,300	257,410
<b>FIRE</b>	154,640	151,640	157,710	169,740
<b>PUBLIC WORKS</b>	310,050	310,050	323,210	339,070
<b>COMMUNITY DEV.</b>	13,950	13,950	15,740	16,450
<b>TOTAL</b>	<b>\$713,090</b>	<b>\$716,290</b>	<b>\$769,870</b>	<b>\$818,110</b>



**LANDSCAPE RECYCLING CENTER**

Accounts for costs of countywide self-sustaining landscape recycling center.  
Revenues are provided from service fees charged to users of the center.

**LANDSCAPE RECYCLING CENTER  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	ESTIMATED 2006-07	BUDGET 2007-08	% CHG
<b>FUND BAL., BEG. YEAR</b>	\$415,081	\$562,214	\$445,658	\$168,838	
<b>RECEIPTS:</b>					
<b>L.R.C. SERVICE FEES</b>	\$486,829	\$439,857	\$457,600	\$471,330	3.0%
<b>INTEREST</b>	16,342	10,107	16,000	4,200	
<b>TOTAL RECEIPTS</b>	\$503,171	\$449,964	\$473,600	\$475,530	
<b>EXPENDITURES:</b>					
<b>PERSONNEL SERVICES</b>	\$203,270	\$209,781	\$226,360	\$238,320	5.3%
<b>SUPPLIES</b>	42,150	39,068	51,200	57,940	13.2%
<b>CONTRACTUAL AND OPERATING</b>	103,499	106,081	112,440	126,960	12.9%
<b>SET ASIDE FOR EQ. REPL.</b>	0	0	0	0	
<b>SUBTOTAL, OP. EXPENDITURES</b>	\$348,919	\$354,930	\$390,000	\$423,220	
<b>DEDUCT EST. UNSPENT BUDGET</b>	0	0	28,000	38,000	
<b>NET REV. OVER (UNDER) OP. EXP.</b>	\$154,252	\$95,034	\$55,600	\$14,310	
<b>EQUIPMENT</b>	7,119	211,590	388,420	0	
<b>CASH BAL., END YEAR:</b>					
<b>RESERVED FOR EQ. REPL.</b>	\$562,210	\$419,660	\$151,978	\$243,953	
<b>RESERVED REPL. LRC BLDG.</b>	\$0	\$0	\$0	\$0	
<b>RESERVED FOR OPERATING</b>	\$4	\$25,998	\$16,860	\$15,195	

**LANDSCAPE RECYCLING CENTER ACTIVITIES**

- Operate a county-wide, self-sustaining landscape recycling facility
- Coordination with local governments participating in the site's operations
- Maintaining required records concerning the amount of materials received and processed and submission of required reports to oversight agencies
- Process landscape waste materials by grinding and composting to produce materials that can be marketed to the public

**LANDSCAPE RECYCLING CENTER  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	2.93	2.93	2.93	2.93
<b>PART-TIME</b>	1.43	1.43	1.43	1.43
<b>TOTAL</b>	4.36	4.36	4.36	4.36

**Special Funds That Support  
General Operations**

**U-CYCLE FUND**

Accounts for costs of residential recycling programs. Revenues from recycling taxes fund contractual pickup.

**U-CYCLE FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	ESTIMATED 2006-07	BUDGET 2007-08	% CHG
FUND BAL., BEG. YEAR	\$31,133	\$78,654	\$106,561	\$95,211	
<b>RECEIPTS:</b>					
<b>RECYCLING TAX:</b>					
RESIDENTIAL	\$238,733	\$241,638	\$245,000	\$251,000	2.4%
MULTI-FAMILY	232,502	236,038	240,000	246,000	2.5%
INTEREST	411	802	4,000	2,000	
TRANSFER STA. FEES	5,000	5,000	5,000	5,000	
MATERIAL RESALE	48	52	150	150	
<b>TOTAL RECEIPTS</b>	<b>\$476,694</b>	<b>\$483,530</b>	<b>\$494,150</b>	<b>\$504,150</b>	
<b>EXPENDITURES:</b>					
RESIDENTIAL PROGRAM	\$234,652	\$239,144	\$255,920	\$263,700	3.0%
MULTI-FAMILY PROGRAM	194,521	216,479	249,580	238,820	-4.3%
<b>TOTAL EXPENDITURES</b>	<b>\$429,173</b>	<b>\$455,623</b>	<b>\$505,500</b>	<b>\$502,520</b>	<b>-0.6%</b>
LESS UNSPENT BUDGET	\$0	\$0	\$0	\$0	
<b>NET OVER (UNDER) EXP.</b>	<b>\$429,173</b>	<b>\$455,623</b>	<b>\$505,500</b>	<b>\$502,520</b>	
FUND BAL., END YEAR	\$78,654	\$106,561	\$95,211	\$96,841	

**U-CYCLE FUND  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	0.00	0.00	0.00	1.00
PART-TIME	0.75	0.75	0.75	0.00
<b>TOTAL</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>	<b>1.00</b>

**U-CYCLE PROGRAM ACTIVITIES**

- This program provides curbside recycling collection for four dwelling units or less, and on-site collection to apartment buildings of five or more units, under two private-sector contracts. The current contracts will expire in March 2009. The program is funded from a locally collected recycling tax of \$30/annual per household.

**EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2004-05	ACTUAL 2005-06	ESTIMATED 2006-07	BUDGET 2007-08	% CHG
PERSONNEL SERVICES	\$24,581	\$25,916	\$30,020	\$41,220	37.3%
MATERIALS AND SUPPLIES	21,921	46,796	58,940	39,000	-33.8%
CONTRACTUAL	382,671	382,911	416,540	422,300	1.4%
<b>FUND TOTAL</b>	<b>\$429,173</b>	<b>\$455,623</b>	<b>\$505,500</b>	<b>\$502,520</b>	<b>-0.6%</b>

**RETAINED RISK FUND**

Accounts for the transfer of monies from the general operating funds and costs for worker's compensation and liability claims. Amounts transferred represent the cost of conventional insurance and are charged to various programs and departments. Unspent amounts will be accumulated in the fund to pay for future claims.

**RETAINED RISK FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>FUND BAL., BEG. YEAR</b>	\$3,039,389	\$3,141,293	\$2,964,858	\$3,026,318
<b>REVENUES:</b>				
<b>INTEREST</b>	\$149,727	\$72,741	\$150,000	\$150,000
<b>TRANSFER, GEN. FUND, W/COMP</b>	160,650	172,740	182,080	195,720
<b>TRANSFER, GEN. FUND, LIAB.</b>	121,532	0	150,300	156,310
<b>TRANSFER, L.R.C.</b>	1,020	1,050	1,090	1,130
<b>TRANSFER, ARMS PROG.</b>	130	130	140	150
<b>TRANSFER, RECYCLING FUND</b>	120	140	140	150
<b>TRANSFER, P.E.G. FUND</b>	340	360	380	400
<b>TRANSFER, EQ. SERV. FUND</b>	2,370	2,450	2,550	2,650
<b>TRANSFER, M.V.P.S. FUND</b>	4,100	4,410	4,380	4,560
<b>TOTAL REVENUES</b>	\$439,989	\$254,021	\$491,060	\$511,070
<b>EXPENDITURES:</b>				
<b>WORK. COMP. CLAIMS</b>	\$236,791	\$366,485	\$150,000	\$162,000
<b>LIABILITY CLAIMS</b>	0	0	150,300	156,310
<b>EMPLOYEE INCENTIVES/TRAINING</b>	74,644	35,146	100,000	100,000
<b>ADMINISTRATOR FEE</b>	26,650	28,825	29,300	30,480
<b>TOTAL EXPENDITURES</b>	\$338,085	\$430,456	\$429,600	\$448,790
<b>LESS EST. UNSPENT BUDGET</b>	\$0	\$0	\$0	\$0
<b>FUND BAL., END YEAR, GEN. LIAB.</b>	\$302,635	\$302,635	\$302,635	\$302,635
<b>FUND BAL., END YEAR, COMP.</b>	\$2,838,658	\$2,662,223	\$2,723,683	\$2,785,963

**Special Funds That Support  
General Operations**

**CABLE TV P.E.G. FUND**

Accounts for receipts from the 2% P.E.G. franchise fee that was assessed with the new cable TV franchise ordinance. This program will report costs of televising public meetings. Non-recurring equipment purchases are reported in the city vehicle and equipment replacement fund and are funded by an annual transfer from the P.E.G. Fund.

**CABLE TV P.E.G. FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
FUND BAL., BEG. YEAR	\$4,826	\$27,369	\$40,219	\$31,399
<b>REVENUES:</b>				
2% P.E.G. FEE	\$104,684	\$109,622	\$116,200	\$122,000
MEMBERSHIP FEES	0	0	120	0
INTEREST	0	293	1,000	1,000
<b>TOTAL REVENUES</b>	<b>\$104,684</b>	<b>\$109,915</b>	<b>\$117,320</b>	<b>\$123,000</b>
<b>EXPENDITURES:</b>				
PERSONNEL COSTS	\$62,524	\$78,543	\$90,700	\$94,660
SUPPLIES	3,091	3,044	3,000	3,000
CONTRACTUAL/OPERATING	5,907	5,478	10,440	10,550
EQ. REPL. TRANSFER	10,619	10,000	22,000	23,000
<b>TOTAL EXPENDITURES</b>	<b>\$82,141</b>	<b>\$97,065</b>	<b>\$126,140</b>	<b>\$131,210</b>
DEDUCT EST. UNSPENT BUDGET	\$0	\$0	\$0	\$0
FUND BAL., END YEAR	\$27,369	\$40,219	\$31,399	\$23,189

**ACTIVITIES OF THE CABLE TV P.E.G. FUND**

- Coordinate the operation of the Urbana Public Television access channel
- Supervise the cable camera operators and the telecast of public meetings
- Produce programming for UPTV in conjunction with city departments, the Urbana Park District and the Urbana School District
- Coordinate with the Urbana Public Television Commission to develop and promote Urbana public television
- Support and develop Urbana public television public access membership, equipment and facilities for use by Urbana residents, non-profit corporations and other qualified individuals

**CABLE TV P.E.G. FUND  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.90	1.40	1.40	1.40
<b>TOTAL</b>	<b>1.90</b>	<b>2.40</b>	<b>2.40</b>	<b>2.40</b>

**F.E.M.A. TORNADO GRANT FUND**

Accounts for certain charges made to the Federal and State F.E.M.A. agencies for costs incurred from the tornado disaster in April of 1996. These charges are in the form of a transfer from the FEMA Emergency C.D. Special Fund

**F.E.M.A. TORNADO GRANT FUND  
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
<b>FUND BAL., BEG. YEAR</b>	\$3,668	\$3,668	\$0	\$0
<b>REVENUES:</b>				
<b>INTEREST</b>	\$0	\$0	\$0	\$0
<b>EXPENDITURES:</b>				
<b>Tornado Siren Maintenance</b>	\$0	\$3,668	\$0	\$0
<b>TOTAL EXPENDITURES</b>	\$0	\$3,668	\$0	\$0
<b>FUND BAL., END YEAR:</b>	\$3,668	\$0	\$0	\$0

**Special Funds That Support  
General Operations**

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**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND**

Accounts for data-processing costs of a multi-agency computerized police records information system. A cooperative venture between METCAD, the City of Champaign, the University of Illinois and the City of Urbana police departments, these agencies share common access to police records utilizing software developed by the City of Urbana police department. Sharing of police records will greatly enhance the ability of the participating agencies to effectively perform their crime fighting duties. Revenues are provided by contributions from the participating agencies.

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>REVENUES:</b>				
CONTRIBUTIONS, OTHER AGENCIES	\$56,074	\$58,434	\$65,170	\$68,200
CONTRIBUTIONS, URBANA	12,162	11,888	16,290	16,940
INTEREST	118	427	100	100
<b>TOTAL REVENUES</b>	<b>\$68,354</b>	<b>\$70,749</b>	<b>\$81,560</b>	<b>\$85,240</b>
<b>EXPENDITURES:</b>				
PERSONNEL SERVICES	\$63,502	\$65,116	\$70,740	\$74,360
SUPPLIES AND MATERIALS	0	0	0	0
OPERATING AND CONTRACTUAL	4,852	5,633	10,820	10,880
CAPITAL OUTLAY	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$68,354</b>	<b>\$70,749</b>	<b>\$81,560</b>	<b>\$85,240</b>

**ACTIVITIES OF THE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND**

- Maintain and update a data base of over 580,000 names of victims, criminals and witnesses to crimes, over 730,000 individual criminal cases, over 15 years of historical criminal records available for crime trend analysis and historical statistical research, records of over 170,000 items of evidence, over 44,000 I.D.O.T. traffic entries, and over 71,000 officer field reports
- Maintain current software and develop new software for user access to the data base

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

# COMMUNITY DEVELOPMENT SPECIAL FUNDS

## COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The following is a description of proposed program objectives and use of funds for the coming year to provide services to residents of parts of Census Tracts 53, 54, and 55 in north and east-central Urbana.

## COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FINANCIAL SUMMARY

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
<b>REVENUES:</b>				
FEDERAL GRANT-CURRENT	\$565,000	\$535,412	\$481,651	\$478,079
FEDERAL GRANT-CARRYOVER	(125,241)	195,316	408,116	42,266
<b>SUBTOTAL, FED. GRANT</b>	<b>\$439,759</b>	<b>\$730,728</b>	<b>\$889,767</b>	<b>\$520,345</b>
<b>PROGRAM INCOME:</b>				
TRANS. HOUSING RENTS	5,198	3,547	4,500	0
LOCAL HOUSING REPAYMENTS	1,800	1,048	1,000	0
OTHER PROGRAM INCOME	49,996	78,708	19,500	10,000
<b>TOTAL REVENUES</b>	<b>\$496,753</b>	<b>\$814,031</b>	<b>\$914,767</b>	<b>\$530,345</b>
<b>EXPENDITURES BY PROGRAM</b>				
ADMINISTRATION	\$115,336	\$112,163	\$96,330	\$95,287
HOUSING	156,494	240,610	600,148	246,528
PUBLIC SERVICES	37,807	33,200	29,000	24,000
PUBLIC FACILITIES	140,858	383,076	134,888	116,819
INTERIM ASSISTANCE	3,000	3,000	0	0
TRANSITIONAL HOUSING	43,258	41,982	54,401	47,711
<b>TOTAL EXPENDITURES</b>	<b>\$496,753</b>	<b>\$814,031</b>	<b>\$914,767</b>	<b>\$530,345</b>
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

## COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM EXPENDITURE SUMMARY

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHG.
PERSONNEL SERVICES	\$162,942	\$168,667	\$164,031	\$158,359	-3.5%
MATERIALS AND SUPPLIES	1,584	1,253	1,982	1,900	-4.1%
OPERATIONS AND CONTRACTUAL SERVICES	191,369	261,035	613,866	253,267	-58.7%
CAPITAL IMPROVEMENTS	140,858	383,076	134,888	116,819	-13.4%
<b>TOTAL</b>	<b>\$496,753</b>	<b>\$814,031</b>	<b>\$914,767</b>	<b>\$530,345</b>	<b>-42.0%</b>

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
PERSONNEL SUMMARY**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	3.60	3.60	2.60	2.60
<b>PART-TIME</b>	0.15	0.15	0.00	0.00
<b>TOTAL</b>	3.75	3.75	2.60	2.60

**CDBG PROGRAM OBJECTIVES**

1. To maintain and improve the quality of life in the City through design and delivery of programs that (a) benefit a particular area where at least 51% of the residents are low-income; or (b) benefit a limited clientele, where at least 51% of whom are low-income, or (c) prevent or eliminate slums or blight.
2. To eliminate deficient housing conditions through loans and grants, which principally benefit very low-income persons and, in cases of extreme deterioration, through property rehabilitation.
3. To further achievement of affordable housing goals established by the City in its Consolidated Plan.
4. To increase the number of low- and moderate-income homeowners in the City through use of down-payment assistance, below market financing and tax credits.
5. To increase the number of rental housing units affordable to very low-income persons through the use of financing resources.
6. To maintain affordable housing stock through grants for minor home repair targeted toward elderly persons and persons with disabilities.

**PROPOSED USE OF CDBG FUNDS**

1. Funds may be used to rehabilitate owner-occupied housing and to make accessibility modifications to both owner- and renter-occupied housing.
2. A home maintenance repair program for homeowners 62 years old or older and for homeowners with disabilities may be funded.
3. Funds may be contributed to the City's Transitional Housing Program for families with children.
4. Funds may be contributed to the Consolidated Social Service Fund.
5. Special neighborhood cleanup programs may be held in the fall and the spring in the Community Development Target Area.
6. Grants may be made available to non-profit neighborhood organizations to assist them in organizing and in providing services.
7. Funds may be contributed to street improvements in Census Tract 55, the Sunset Avenue area, and sidewalk improvements along Harvey Street.
8. Funds may be used for code enforcement.
9. Funds may be used for clearance of slum and blighted conditions.
10. Funds may be used for the development of the new Frances Nelson Health Center.



**COMMUNITY DEVELOPMENT SINK FUND**

This Fund was originally established to cover CDBG expenditures while awaiting receipt of entitlement drawdowns. In recent years, this Fund has been used to help fund site development, architectural services and property acquisitions in connection with the Eads at Lincoln development. It is recommended that the Fund will continue to be used for miscellaneous community development-related expenditures not otherwise eligible for funding under CDBG but that a minimum balance of \$50,000 be maintained in this Fund as a reserve for emergencies such as sudden unanticipated loss of CDBG funds. Interest revenues accrue to the Fund.

**COMMUNITY DEVELOPMENT SINK FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>FUND BAL., BEG. YEAR</b>	\$85,573	\$86,361	\$73,332	\$66,132
<b>REVENUES:</b>				
<b>INTEREST</b>	3,088	1,723	2,500	2,000
<b>FAIR HOUSING REVENUES</b>	0	3,250	3,300	3,300
<b>LOAN REPAYMENTS</b>	2,700	3,594	3,600	3,600
<b>EXPENDITURES:</b>				
<b>NEIGHBORHOOD CLEANUP</b>	5,000	4,813	2,050	3,250
<b>FAIR HOUSING EVENT COSTS</b>	0	883	3,300	3,300
<b>SALVATION ARMY GRANT GAP</b>	0	0	10,000	0
<b>EADS HOMEOWNER ASSIST.</b>	0	0	1,250	3,600
<b>WOMAN'S FUND GRANT GAP</b>	0	15,000	0	0
<b>ECO. CONST. LAB. T/A</b>	0	900	0	0
<b>FUND BAL., END YEAR</b>	\$86,361	\$73,332	\$66,132	\$64,882

**HUD SMALL BUSINESS LOAN PROGRAM**

This Fund was originally capitalized with CDBG funds to purchase participation notes in connection with Small Business Loans. No business loans are being originated from this Fund at this time. Any loan repayment is considered CDBG program income subject to CDBG guidelines.

**Community Development Special Funds**

**CRYSTAL LAKE PARK NEIGHBORHOOD FUND**

This fund accounts for contributions from Carle and the City toward a Crystal Lake Park Neighborhood Fund. The money is to be used for affordable housing, housing rehabilitation, crime prevention, social services, job training, neighborhood beautification, and marketing of Carle owned rental properties targeted for home ownership.

**CRYSTAL LAKE PARK NEIGHBORHOOD FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
FUND BAL., BEG. YEAR	\$31,378	\$30,128	\$25,259	\$7,509
<b>EXPENDITURES:</b>				
NEIGHBORHOOD CLEANUP	0	3,861	3,800	7,500
NEIGHBORHOOD PROJ.	1,250	1,008	13,950	0
FUND BAL., END YEAR	\$30,128	\$25,259	\$7,509	\$9

**HUD LOCAL HOUSING LOAN PROGRAM**

Similar to the Small Business Loan Program, this Fund is used to account for repayment of housing rehabilitation loans originated through CDBG. Loan payments and interest earnings deposited in the Local Housing Loan Program account are required to be repaid to the State of Illinois Loan Dev. Program.

**HUD LOCAL HOUSING LOAN PROGRAM  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
<b>REVENUES:</b>				
LOAN REPAYMENTS	13,656	5,000	95,000	0
<b>EXPENDITURES:</b>				
I.H.D.A. REPAYMENT	13,656	5,000	95,000	0
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

**HOME PROGRAM**

This Fund accounts for federal HOME investment partnership funds granted to the Urbana Consortium for affordable housing activities.

**HOME PROGRAM  
FINANCIAL SUMMARY**

	<b>ACTUAL 2004-05</b>	<b>ACTUAL 2005-06</b>	<b>BUDGET 2006-07</b>	<b>BUDGET 2007-08</b>
<b>FUND BAL., BEG. YEAR</b>	\$0	\$0	\$0	\$0
<b>REVENUES:</b>				
<b>FEDERAL GRANT- REG.</b>	\$940,925	\$1,115,930	\$1,049,488	\$1,041,394
<b>FEDERAL GRANT- CARRYOVER         PROGRAM INCOME</b>	0	202,420	932,137	134,666
<b>FEDERAL GRANT- D/P INITIATIVE</b>	10,000	85,000	15,000	35,000
<b>URBANA MATCH (TRANSFER CIP)</b>	31,609	0	23,528	23,528
<b>URBANA MATCH (TRANSFER CIP)</b>	63,335	62,874	87,002	55,276
<b>TOTAL REVENUES</b>	\$1,045,869	\$1,466,224	\$2,107,155	\$1,289,864
<b>EXPENDITURES:</b>				
<b>GENERAL ADMINISTRATION</b>	99,670	90,726	90,040	112,527
<b>COMMUNITY HOUSING DEV.         CITY OF CHAMPAIGN</b>	246,324	235,415	232,990	364,486
<b>CHAMPAIGN COUNTY         CITY OF URBANA</b>	293,827	765,587	839,664	395,719
<b>CHAMPAIGN COUNTY         CITY OF URBANA</b>	85,843	59,658	416,040	99,477
<b>CITY OF URBANA</b>	320,205	314,838	528,421	317,655
<b>TOTAL EXPENDITURES</b>	\$1,045,869	\$1,466,224	\$2,107,155	\$1,289,864
<b>FUND BAL., END YEAR</b>	\$0	\$0	\$0	\$0

**HOME PROGRAM  
EXPENDITURE SUMMARY**

	<b>ACTUAL 2004-05</b>	<b>ACTUAL 2005-06</b>	<b>BUDGET 2006-07</b>	<b>BUDGET 2007-08</b>
<b>PERSONNEL SERVICES</b>	\$121,659	\$133,485	\$140,417	\$146,290
<b>SUPPLIES</b>	2,584	3,045	3,345	1,660
<b>CONTRACTUAL/OPERATIONS</b>	921,626	1,329,694	1,963,393	1,141,914
<b>CAPITAL OUTLAY</b>	0	0	0	0
<b>TOTAL</b>	\$1,045,869	\$1,466,224	\$2,107,155	\$1,289,864

**HOME PROGRAM  
PERSONNEL SUMMARY**

	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
<b>FULL-TIME</b>	2.30	2.30	2.30	2.30
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	2.30	2.30	2.30	2.30

**Community Development Special Funds**

**SUPPORTIVE HOUSING PROGRAM**

Created in 1995-96, this Fund is used to account for a HUD supportive housing program grant for operation of transitional housing programs. The original grant expired June 30, 2001 and the the City was awarded another three-year extension of the grant in the total amount of \$619,550. The City's role in this project is limited to fund management and oversight.

**SUPPORTIVE HOUSING PROGRAM  
FINANCIAL SUMMARY**

	<b>ACTUAL 2004-05</b>	<b>ACTUAL 2005-06</b>	<b>BUDGET 2006-07</b>	<b>BUDGET 2007-08</b>
<b>FUND BAL., BEG. YEAR</b>	\$0	\$0	\$0	\$0
<b>REVENUES:</b>				
<b>FED. GRANT</b>	178,643	110,684	206,516	206,516
<b>EXPENDITURES (PROGRAM):</b>				
<b>ADMINISTRATION</b>	3,246	4,981	5,901	6,546
<b>WOMAN'S PLACE</b>	125,648	1,983	62,912	62,800
<b>CENTER FOR WOMEN IN</b>				
<b>TRANSITION</b>	44,446	103,720	103,917	103,470
<b>SALVATION ARMY</b>	5,303	0	33,786	33,700
<b>TOTAL EXPENDITURES</b>	\$178,643	\$110,684	\$206,516	\$206,516
<b>FUND BAL., END YEAR</b>	\$0	\$0	\$0	\$0

**SUPPORTIVE HOUSING PROGRAM  
EXPENDITURE SUMMARY**

	<b>ACTUAL 2004-05</b>	<b>ACTUAL 2005-06</b>	<b>BUDGET 2006-07</b>	<b>BUDGET 2007-08</b>
<b>PERSONNEL SERVICES</b>	\$3,246	\$4,935	\$5,359	\$5,660
<b>SUPPLIES</b>	-	0	247	250
<b>CONTRACTUAL/OPERATIONS</b>	193,653	175,397	200,910	200,606
<b>CAPITAL OUTLAY</b>	0	0	0	0
<b>TOTAL</b>	\$196,899	\$180,332	\$206,516	\$206,516

**SUPPORTIVE HOUSING PROGRAM  
PERSONNEL SUMMARY**

	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
<b>FULL-TIME</b>	0.10	0.10	0.10	0.10
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	0.10	0.10	0.10	0.10

**SHELTER PLUS PROGRAM**

This Fund was used to account for a HUD program grant to provide tenant-based rent assistance targeted toward homeless persons with disabilities and their families/caregivers. The shelter plus grant program was transferred to the County..

**SHELTER PLUS PROGRAM  
FINANCIAL SUMMARY**

	<b>ACTUAL 2004-05</b>	<b>ACTUAL 2005-06</b>	<b>PROJECTED 2006-07</b>	<b>BUDGET 2007-08</b>
<b>REVENUES:</b>				
<b>SHELTER PLUS I GRANT</b>	\$133,248	\$131,408	\$134,112	\$0
<b>SHELTER PLUS II GRANT</b>	102,513	112,076	130,149	0
<b>TOTAL REVENUES</b>	\$235,761	\$243,484	\$264,261	\$0
<b>EXPENDITURES:</b>				
<b>GRANTS COORD (.3)</b>	\$4,323	\$5,798	\$0	\$0
<b>IMRF/FICA</b>	667	992	0	0
<b>EMPLOYEE INSURANCE</b>	390	616	0	0
<b>RENT ASSISTANCE, PLUS 1</b>	127,868	124,002	134,112	0
<b>SUBTOTAL, PLUS 1 PROGRAM</b>	\$133,248	\$131,408	\$134,112	\$0
<b>GRANTS COORD (.3)</b>	\$5,296	\$5,797	\$0	\$0
<b>IMRF/FICA</b>	807	991	0	0
<b>EMPLOYEE INSURANCE</b>	465	615	0	0
<b>RENT ASSISTANCE, PLUS 2</b>	95,945	104,673	130,149	0
<b>SUBTOTAL, PLUS 2 PROGRAM</b>	\$102,513	\$112,076	\$130,149	\$0
<b>TOTAL EXPENDITURES</b>	\$235,761	\$243,484	\$264,261	\$0

**SHELTER PLUS PROGRAM  
PERSONNEL SUMMARY**

	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
<b>FULL-TIME</b>	0.00	0.00	0.00	0.00
<b>PART-TIME</b>	0.00	0.00	0.00	0.00
<b>TOTAL</b>	0.00	0.00	0.00	0.00

**Community Development Special Funds**

**GET THE LEAD OUT GRANT  
FINANCIAL SUMMARY**

This fund accounted for a non-recurring grant from the State Department of Public Health to pay for removal of lead hazards in housing rehabilitations. Last grant receipt and payment was in FY04-04.

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>REVENUES:</b>				
STATE GRANT	\$30,617	\$18,049	\$48,946	\$0
<b>EXPENDITURES:</b>				
LEAD HAZARD ABATEMENT	\$30,617	\$18,049	\$48,946	\$0

**FHLB AFFORDABLE HOUSING GRANT**

The City was awarded a non-recurring grant from the Federal Home Loan Bank to provide certain owner-occupied rehabilitation grants and loans. The last grant receipt and payment was in FY04-05.

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>REVENUES:</b>				
FHLB GRANT	\$51,000	\$0	\$0	\$0
<b>EXPENDITURES:</b>				
HOUSING AFFORDABILITY	\$51,000	\$0	\$0	\$0

**FAIRLAWN VILLAGE REPAYMENT**

This fund accounts for the proceeds of the amount repaid from the sale of the Fairlawn Village. Use of the amounts is restricted to rehab authorized uses.

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>FUND BAL., BEG. YEAR</b>	\$0	\$0	\$283,490	\$283,490
<b>REVENUES:</b>				
NOTE REPAYMENT	0	\$283,490	\$0	\$0
<b>EXPENDITURES:</b>				
FAIRLAWN ALLEY IMPR.	0	\$0	\$0	\$100,000
<b>FUND BAL., END YEAR</b>	\$0	\$283,490	\$283,490	\$183,490

# TAX INCREMENT FINANCING DISTRICT FUNDS

The City of Urbana maintains four tax increment financing districts, as outlined below. These funds account for incremental property and sales taxes in accordance with the Tax Increment Allocation Redevelopment Act of the State and the individual plans adopted for each district. Financial summaries are contained on the following pages:

- TIF 1 was established in 1980. The property tax increment revenue was scheduled to terminate in 2004, but was extended to 2013. A portion of the property tax revenues are returned each year to the various overlapping governments,. The sales tax increment expires in 2013. However, at this time, there is no sales tax increment being generated. The amount of fund balance at the end of 05-06 plus future interest earnings is required to make the current scheduled debt service (last payment in 2013).
- TIF 2 was established in 1986. The property tax increment revenue was scheduled to terminate in 2009, but was extended to 2021. The sales tax increment was extended to 2013, with issuance of the 1994B debt issue (used to refinance the original 1990 issue, which was used to construct parking improvements in and around Lincoln Square and City Hall). A significant cost of this fund is this debt service. Current debt service requirements are reported in the following pages.
- TIF 3 was established in 1990 and will terminate in 2013. It is a property tax increment TIF only, without a sales tax component.
- TIF 4 District was established in December 2001 to help redevelop a major entryway into the City extending from the Central Business District north to I-74 and beyond. This district is a real estate tax district only and will terminate in 2024. A portion of property taxes are designated for other taxing district projects within the district each year.

**Tax Increment Financing District Funds**

**TIF 1 FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
FUND BAL., BEG. YEAR	\$1,203,600	\$1,332,447	\$1,219,395	\$927,939
<b>REVENUES:</b>				
CURRENT YEAR INCREMENT	\$616,800	\$685,300	\$692,000	\$706,000
PREV. YEAR INCREMENT	(7,181)	(33,078)	(7,000)	(7,000)
SUBTOTAL, PROPERTY TAX	\$609,619	\$652,222	\$685,000	\$699,000
INTEREST	38,559	23,821	54,000	50,000
TOTAL REVENUES	\$648,178	\$676,043	\$739,000	\$749,000
<b>EXPENDITURES:</b>				
<b>PERSONNEL:</b>				
AKIS/EC. DEV. INTERN (.5)	\$0	\$0	\$6,100	\$10,920
EMPLOYEE INC.	0	0	0	4,860
I.M.R.F.	0	0	900	2,020
SUBTOTAL, PERSONNEL	\$0	\$0	\$7,000	\$17,800
<b>CONTRACTUAL/OPERATIONS:</b>				
MARKETING/DUES/LEGAL	11,616	475	27,000	20,000
SCHOOL VOCATIONAL TRAINING	75,000	75,000	75,000	75,000
DOWNTOWN LOAN PROGRAM	7,740	13,740	23,500	25,000
DOWNTOWN RENT SUBSIDIES	0	0	12,000	24,000
COUNTY PLAZA PROJECT INCENT.	83,688	69,869	82,600	13,843
STRATFORD PROJECT INCENT.	0	3,805	10,000	11,000
PARK DISTRICT PROJECTS	34,000	0	68,000	34,000
STATION THEATRE PROJECT	0	0	0	25,000
SURPLUS PAYMENTS TO GOVT.	166,373	172,049	177,315	184,410
SURPLUS PAYMENTS TO URBANA	30,287	31,491	33,505	34,850
SUBTOTAL, CONTRACTUAL	\$408,704	\$366,429	\$508,920	\$447,103
<b>CAPITAL IMPROVEMENTS:</b>				
DOWNTOWN IMPR., PHASE 5 & 6	1,623	0	0	0
DOWNTOWN IMPR., PHASE 7	1,605	249,377	90,697	0
DOWNTOWN IMPR., PHASE 8	0	0	246,039	0
ENG., RACE/BROADWAY, BONEYARD	0	0	75,000	0
STRATFORD STORM SEWER IMPR.	0	0	0	18,000
DOWNTOWN S.S., STRATFORD	0	75,000	0	0
SUBTOTAL, CAP. IMPROVEMENTS	\$3,228	\$324,377	\$411,736	\$18,000
<b>TRANSFERS:</b>				
TRANSFER MVPS, DEBT SERVICE	107,399	98,289	102,800	109,100
SUBTOTAL, TRANSFERS	\$107,399	\$98,289	\$102,800	\$109,100
TOTAL EXPENDITURES	\$519,331	\$789,095	\$1,030,456	\$592,003
<b>FUND BAL., END YEAR, RESERVED</b>				
CURRENT DEBT SERVICE	\$1,203,600	\$836,385	\$733,617	\$624,591
FUTURE TIF PROJECTS	\$128,847	\$383,010	\$194,322	\$460,345



**TIF 2 FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>FUND BAL., BEG. YEAR</b>	\$1,162,465	\$1,655,435	\$2,460,332	\$840,724
<b>REVENUES:</b>				
<b>INCREMENTAL PROP. TAXES</b>	\$674,630	\$691,000	\$776,530	\$848,700
<b>TAX COLLECTED PRIOR YR.</b>	(14,617)	(7,180)	(35,000)	(36,000)
<b>SUBTOTAL, PROP. TAX REC'D</b>	\$660,013	\$683,820	\$741,530	\$812,700
<b>INTEREST</b>	46,565	37,325	60,000	60,000
<b>LOCAL SALES TAX (GRANT MATCH)</b>	224,218	229,317	230,000	115,000
<b>STATE GRANT</b>	297,993	310,115	300,000	150,000
<b>SUBTOTAL, REVENUES</b>	\$1,228,789	\$1,260,577	\$1,331,530	\$1,137,700
<b>EXPENDITURES:</b>				
<b>TIF SPECIALIST</b>	\$28,313	\$28,057	\$43,150	\$43,150
<b>IMRF PENSION</b>	5,520	6,025	7,180	7,180
<b>HEALTH INSURANCE</b>	3,834	4,097	4,260	4,260
<b>TIF SPECIALIST &amp; BEN.</b>	\$37,667	\$38,179	\$54,590	\$54,590
<b>MARKETING/DUES</b>	23,578	6,920	39,000	15,000
<b>TRAINING/CONFERENCES/IEDC CERT.</b>	0	0	1,000	8,500
<b>DOWNTOWN LOAN PROGRAM</b>	6,000	42,374	20,000	20,000
<b>FIVE POINTS E. REDEVELOPMENT</b>	32,392	0	100,000	0
<b>FIVE POINTS W. REDEVELOPMENT</b>	0	0	150,000	0
<b>OMNI CARE LABS DEV.</b>	0	0	6,000	0
<b>PARK DISTRICT LAND TRANSFER</b>	0	6,666	6,000	0
<b>LOT 25 EXPANSION</b>	406	136,616	10,500	0
<b>DONATION, COURTHOUSE CLOCK</b>	0	0	15,000	0
<b>LEAL PARK COSTS (PARK DIST.)</b>	0	0	23,148	0
<b>SCHNUCK'S DEV. PAYMENT</b>	160,563	160,563	1,102,610	0
<b>SUBTOTAL, CONTRACTUAL</b>	\$222,939	\$353,139	\$1,473,258	\$43,500
<b>BONEYARD IMPR.</b>	\$20,385	\$0	\$0	\$0
<b>DOWNTOWN SSCAPE IMPR., PHASE 4,5,6</b>	91,693	0	0	0
<b>DOWNTOWN SSCAPE IMPR., PHASE 7</b>	0	15,475	134,500	0
<b>BROADWAY AVE. STORM SEWER</b>	0	0	55,000	0
<b>LOTS, PAVEMENT PATCH (SWAP)</b>	0	0	260,860	0
<b>ENGINEERING &amp; APPRAISALS</b>	0	2,500	27,500	25,000
<b>CRYSTAL LAKE IMPR.</b>	0	26,852	50,000	0
<b>RACE/BROADWAY/BONEYARD IMPR.</b>	0	0	75,000	0
<b>STREETScape, ART IN PARK</b>	0	0	0	70,000
<b>TROXEL PARKING LOT</b>	0	0	0	50,000
<b>RACE ST. STORM IMPR.</b>	0	0	0	18,000
<b>BONEYARD DESIGN</b>	0	0	0	200,000
<b>VINE ST. LIFTSTATION</b>	0	0	0	150,000
<b>UNIVERSITY AVE. STREEScape</b>	0	0	250,000	0
<b>PROPERTY ACQUISITION/DEVELOPMENT</b>	7,569	0	550,000	350,000
<b>STRATFORD PROP. IMPR.</b>	102,902	0	0	0
<b>SUBTOTAL, CAPITAL IMPR.</b>	222,549	44,827	1,402,860	863,000
<b>TRANSFER MVPS, DEBT SERVICE</b>	252,664	19,535	20,430	21,670
<b>SUBTOTAL, EXPENDITURES</b>	\$735,819	\$455,680	\$2,951,138	\$982,760
<b>FUND BAL., END YEAR:</b>				
<b>RESERVED FOR DEBT SERVICE</b>	\$185,847	\$166,247	\$145,817	\$124,147
<b>RESERVED FOR FUTURE COSTS</b>	\$1,469,588	\$2,294,085	\$694,907	\$871,517

**Tax Increment Financing District Funds**

**TIF 3  
FINANCIAL SUMMARY**

	<b>ACTUAL 2004-05</b>	<b>ACTUAL 2005-06</b>	<b>PROJECTED 2006-07</b>	<b>BUDGET 2007-08</b>
<b>BAL., BEG. YEAR</b>	\$1,437,289	\$1,448,893	\$2,045,312	\$1,424,282
<b>REVENUES:</b>				
<b>PROPERTY TAX:</b>				
<b>CURRENT YEAR'S INCREMENT</b>	\$832,874	\$857,860	\$883,600	\$919,000
<b>PREVIOUS YEAR'S INCREMENT</b>	(12,469)	(19,294)	(15,000)	(17,000)
<b>SUBTOTAL, PROP. TAX</b>	\$820,405	\$838,566	\$868,600	\$902,000
<b>REIMB., CARLE, ST. IMPR.</b>	0	0	0	150,000
<b>INTEREST</b>	112,268	94,966	95,000	65,000
<b>TOTAL REVENUES</b>	\$932,673	\$933,532	\$963,600	\$1,117,000
<b>EXPENDITURES:</b>				
<b>REDEV. SPECIALIST</b>	\$34,445	\$35,524	\$36,120	\$36,120
<b>REDEV. PENSION</b>	5,517	6,025	6,180	6,180
<b>REDEV. HEALTH INS.</b>	3,833	4,097	4,260	4,260
<b>REDEV. SPECIALIST &amp; BEN.</b>	\$43,795	\$45,646	\$46,560	\$46,560
<b>CONTRACTUAL/OPERATIONS:</b>				
<b>MARKETING/DUES/STUDIES</b>	\$1,500	\$750	\$14,000	\$14,000
<b>VOCATIONAL PAYMENT</b>	75,000	75,000	75,000	75,000
<b>PARK DIST., KING PARK IMPR.</b>	0	63,748	91,250	0
<b>CORRIDOR PROP. INCENT.</b>	127,507	99,939	252,000	255,000
<b>SUBTOTAL, CONTRACTUAL</b>	\$204,007	\$239,437	\$432,250	344,000
<b>CAPITAL IMPROVEMENTS:</b>				
<b>PARK ST. IMPR.</b>	0	2,875	82,120	0
<b>UNIV. AVE. STREETScape</b>	0	0	294,000	0
<b>BRICK SIDEWALK REPL.</b>	0	0	176,000	0
<b>GOODWIN BIKEPATH/RECON.</b>	673,267	49,155	100,700	0
<b>LINCOLN/CHURCH SIGNAL</b>	0	0	0	900,000
<b>PROPERTY ACQUISITION</b>	0	0	400,000	300,000
<b>CAPSTONE IMPR.</b>	0	0	53,000	0
<b>SUBTOTAL, CAP. IMPR.</b>	\$673,267	\$52,030	\$1,105,820	\$1,200,000
<b>TOTAL EXPENDITURES</b>	\$921,069	\$337,113	\$1,584,630	\$1,590,560
<b>FUND BAL., END YEAR</b>	<b>\$1,448,893</b>	<b>\$2,045,312</b>	<b>\$1,424,282</b>	<b>\$950,722</b>

**TIF 4  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>BAL., BEG. YEAR</b>	\$124,707	\$356,383	\$668,350	\$65,090
<b>REVENUES:</b>				
<b>PROPERTY TAX INCREMENT</b>	\$330,009	\$341,600	\$357,000	\$586,300
<b>PREVIOUS YR'S INCREMENT</b>	(27,874)	(4,959)	(12,000)	(114,000)
<b>SUBTOTAL, PROP. TAX</b>	302,135	336,641	345,000	472,300
<b>INTEREST</b>	10,589	9,303	9,000	9,000
<b>OAKLAND AVE. REIMB.</b>	17,037	22,222	0	0
<b>TOTAL REVENUES</b>	329,761	368,166	354,000	481,300
<b>EXPENDITURES:</b>				
<b>CONTRACTUAL/OPERATIONS:</b>				
<b>MARKETING/DUES</b>	\$1,884	\$4,320	\$66,000	\$12,000
<b>UNIV. AUTO INCENTIVES</b>	0	0	224,000	224,000
<b>CUNNINGHAM BEAUTIFICATION</b>	0	0	0	25,000
<b>SITE PREPARATION</b>	0	0	85,000	50,000
<b>LOAN SUBSIDY PROGRAM</b>	13,740	0	57,000	20,000
<b>VOCATIONAL TRAINING</b>	42,700	43,980	45,300	46,700
<b>SCHOOL DIST. PROJECTS</b>	0	0	0	83,500
<b>PARK DISTRICT PROJECTS</b>	22,750	7,899	34,960	63,360
<b>SUBTOTAL, CONTRACTUAL</b>	\$81,074	\$56,199	\$512,260	524,560
<b>CAPITAL IMPROVEMENTS:</b>				
<b>O'BRIEN DRIVE EXTENSION</b>	0	0	280,000	0
<b>CAPITAL IMPR. COSTS</b>	0	0	75,000	0
<b>CUNNINGHAM AVE. LANDSCAPE</b>	0	0	20,000	0
<b>CUNNINGHAM AVE. R.O.W.</b>	0	0	70,000	0
<b>OAKLAND AVE.</b>	17,011	0	0	0
<b>SUBTOTAL, CAPITAL IMPR.</b>	\$17,011	\$0	\$445,000	\$0
<b>TOTAL EXPENDITURES</b>	\$98,085	\$56,199	\$957,260	\$524,560
<b>FUND BAL., END YEAR</b>	\$356,383	\$668,350	\$65,090	\$21,830





# URBANA FREE LIBRARY

## LIBRARY MISSION

This fund reports revenues and expenditures for the Urbana Free Library. The main source of funding for the Library is the City's property tax levy. Other revenues are the Library's share of state personal property replacement tax, State and other grants, fines and fees. Detailed expenditures are included in the Budget Supplementary Expenditure Report. Library costs are divided into nine cost centers, as explained below:

## LIBRARY ORGANIZATION

- **Centralized Costs** - reports all expenses that are not directly related to another specific cost center or that could be spread across all other centers. Examples are building operations, property and employee insurance, office supplies, and equipment.
- **Administration** - reports personnel costs of the Executive Director and staff.
- **Adult Division** - reports costs of new materials for the Adult Department collection and personnel costs for adult services.
- **Children's Division** - reports costs of new materials for the Children's Department collection and personnel costs for children's services.
- **Archives Division** - reports costs of new materials for the Archives collection and personnel costs for the Archives.
- **Maintenance Division** - reports personnel costs for janitorial staff.
- **Acquisitions Division** - reports personnel costs for staff that are responsible for purchasing and processing new materials for the Library's collections.
- **Circulation Division** - reports personnel costs for staff that are responsible for checking materials in and out of the Library.

**URBANA FREE LIBRARY  
PERSONNEL SUMMARY (FTE'S)**

	2004-05	2005-06	2006-07	2007-08
FULL-TIME	19.00	19.00	20.00	21.00
PART-TIME, REG.	21.27	22.27	22.65	22.15
PART-TIME, SUB.	4.00	4.00	4.00	4.00
<b>TOTAL</b>	<b>44.27</b>	<b>45.27</b>	<b>46.65</b>	<b>47.15</b>

**URBANA FREE LIBRARY  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
<b>BEG. BALANCE</b>	\$877,581	\$940,348	\$1,121,406	\$1,121,406	
<b>REVENUES:</b>					
PROPERTY TAX LEVY	\$2,113,633	\$2,245,646	\$2,438,310	\$2,633,129	8.0%
STATE INCOME TAXES	62,904	62,904	62,904	62,904	0.0%
CITY PAYMENT, IMRF COSTS	213,901	237,284	265,670	290,620	9.4%
TRANSFER, DOC. CENTER	29,460	14,730	7,360	0	-100.0%
INTEREST	11,274	25,173	22,561	30,000	33.0%
STATE OF IL., OPERATING	46,665	46,011	46,011	45,712	-0.6%
GRANTS (NONRECURRING)	84,280	84,280	87,650	87,650	0.0%
REVENUES, OTHER FUNDS	46,800	46,800	48,670	48,670	0.0%
U/I PAYMENT (ORCH. DOWNS)	34,500	34,500	34,500	34,500	0.0%
COUNTY GRANT (ARCHIVES)	10,000	10,000	10,000	10,000	0.0%
TRANSFER DOC. PROJECT FUND	0	29,420	0	0	#DIV/0!
FINES AND FEES	114,369	124,425	127,000	132,400	4.3%
<b>TOTAL REVENUES</b>	<b>\$2,767,786</b>	<b>\$2,961,173</b>	<b>\$3,150,636</b>	<b>\$3,375,585</b>	<b>7.1%</b>
<b>EXPENDITURES:</b>					
CENTRALIZED COSTS	\$445,407	\$464,250	\$536,627	\$600,418	11.9%
EMPLOYEE INSURANCE	105,096	113,461	144,499	166,126	15.0%
EMPLOYEE IMRF COSTS	213,901	213,901	265,670	290,620	9.4%
ADMINISTRATION	167,433	249,399	268,946	285,498	6.2%
ADULT DIVISION	545,251	503,967	585,491	615,619	5.1%
CHILDREN'S DIVISION	287,280	310,957	334,485	355,449	6.3%
ARCHIVES DIVISION	194,252	179,458	198,608	217,409	9.5%
MAINTENANCE DIVISION	69,610	44,605	55,060	56,712	3.0%
ACQUISITION DIVISION	144,130	153,748	167,902	177,019	5.4%
CIRCULATION DIVISION	384,903	415,289	457,028	474,395	3.8%
SPECIAL BLDG.	16,676	0	0	0	#DIV/0!
OTHER FUNDS	46,800	46,800	48,670	48,670	0.0%
GRANTS (NONRECURRING)	84,280	84,280	87,650	87,650	0.0%
<b>TOTAL RECURRING EXPEND.</b>	<b>\$2,705,019</b>	<b>\$2,780,115</b>	<b>\$3,150,636</b>	<b>\$3,375,585</b>	<b>7.1%</b>
<b>NON-RECURRING PROJECT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$2,705,019</b>	<b>\$2,780,115</b>	<b>\$3,150,636</b>	<b>\$3,375,585</b>	
<b>ENDING BALANCE</b>	<b>\$940,348</b>	<b>\$1,121,406</b>	<b>\$1,121,406</b>	<b>\$1,121,406</b>	

**URBANA FREE LIBRARY  
RECURRING EXPENDITURE RECAP BY MAJOR CATEGORY**

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
<b>CENTRAL COSTS:</b>					
PROGRAM/PUBLIC RELATIONS	\$16,908	\$22,880	\$19,294	\$21,224	10.0%
TRAVEL/TRAINING	11,076	9,912	16,305	17,621	8.1%
BUILDING COSTS	124,487	185,188	133,996	143,496	7.1%
UTILITY COSTS	83,714	91,056	125,102	163,408	30.6%
CONTRACTUAL COSTS	51,246	68,300	65,197	67,824	4.0%
MATERIALS HANDLING COSTS	24,445	30,153	33,826	34,679	2.5%
SUPPLY COSTS	42,223	48,752	46,350	51,873	11.9%
EQUIPMENT COSTS	91,308	8,009	96,557	100,293	3.9%
CONTINGENCY	0	0	0	0	#DIV/0!
<b>SUBTOTAL, CENTRAL COSTS</b>	<b>\$445,407</b>	<b>\$464,250</b>	<b>\$536,627</b>	<b>\$600,418</b>	<b>11.9%</b>
EMPLOYEE INSURANCE	105,096	113,461	144,499	166,126	15.0%
EMPLOYEE IMRF COSTS	213,901	213,901	265,670	290,620	9.4%
MATERIALS-SPECIAL FUNDS	131,080	131,080	136,320	136,320	0.0%
MATERIALS-REGULAR	\$251,601	\$270,075	\$294,375	\$319,877	8.7%
<b>WAGES:</b>					
SALARIED	\$1,237,677	\$1,251,928	\$1,373,597	\$1,477,062	7.5%
HOURLY	303,581	335,420	399,548	385,162	-3.6%
<b>SUBTOTAL, WAGES</b>	<b>\$1,541,258</b>	<b>\$1,587,348</b>	<b>\$1,773,145</b>	<b>\$1,862,224</b>	<b>5.0%</b>





# MOTOR VEHICLE PARKING SYSTEM

## MOTOR VEHICLE PARKING SYSTEM FUND MISSION

Administer a parking system to provide on and off-street parking spaces. The Public Facilities Division provides operating support with assistance from Arbor and Operations Divisions of the Public Works Department. Daily supervision is assigned to the Public Facilities Manager. The fund is organized into two programs: the Parking Garage and Parking System Maintenance.

Revenues are mainly provided by meter, garage and contractual parking fees. Costs include operating and maintenance costs of street, lot and garage parking systems. Also reported in this fund is debt service on the 2005 parking improvement bonds. A transfer is made from the TIF 1 and TIF 2 funds to pay for this debt service. Charges are also made to this fund and monies transferred to the general fund to account for:

- A payment in lieu of taxes
- A payment to reimburse the general fund for operating support (personnel and other costs that are not specifically assigned 100% to the M.V.P.S.)

Motor Vehicle Parking System

**M. V. P. S. FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>CASH BAL., BEG. YEAR</b>	\$1,869,175	\$2,166,108	\$2,338,697	\$2,007,607
<b>REVENUES:</b>				
<b>CAMPUS METERS</b>	\$606,351	\$625,402	\$626,350	\$626,350
<b>OTHER METERS</b>	155,653	143,424	143,400	143,400
<b>BAGGED METER FEES</b>	124,815	99,890	100,000	100,000
<b>LINCOLN SQ. CONTRACT</b>	90,808	94,081	97,400	100,810
<b>PARKING GARAGE</b>	83,084	83,888	89,000	89,000
<b>OTHER RENTALS</b>	60,153	58,387	58,400	58,400
<b>INTEREST</b>	69,807	43,526	80,000	71,000
<b>TRANSFER, TIF 1 DEBT</b>	107,399	98,289	102,800	109,100
<b>TRANSFER, TIF 2 DEBT</b>	252,664	19,535	20,430	21,670
<b>TOTAL REVENUES</b>	\$1,550,734	\$1,266,422	\$1,317,780	\$1,319,730
<b>EXPENSES:</b>				
<b>PARKING SYSTEM OPERATIONS</b>	\$396,490	\$422,796	\$478,740	\$491,010
<b>PARKING GARAGE OPERATIONS</b>	88,011	82,347	113,350	162,100
<b>DEBT SERVICE, 2005 BONDS</b>	332,019	119,634	123,230	130,730
<b>DEBT SERVICE, TEPPER NOTE</b>	22,000	23,161	22,000	22,000
<b>DEPRECIATION</b>	259,532	261,745	290,000	290,000
<b>MISCELLANEOUS</b>	3,604	5,558	6,500	7,500
<b>LIGHTING IMPR., TIF SWAP</b>	0	193,302	192,690	0
<b>ART IN PARK PROJECT</b>	2,663	798	0	0
<b>TRANSFER, GEN., P.I.L.O.T.</b>	205,370	213,590	222,360	233,150
<b>CAMPUS ST. PARKING IMPR.</b>	0	0	80,000	185,000
<b>LIGHTING IMPR.</b>	0	0	0	375,000
<b>GARAGE REHAB.</b>	30,945	15,957	226,000	40,000
<b>OTHER LOT IMPROVEMENTS</b>	172,699	16,690	220,000	25,000
<b>SUBTOTAL, EXPENSES</b>	\$1,513,333	\$1,355,578	\$1,974,870	\$1,961,490
<b>LESS AMOUNT BUDGET UNSPENT</b>	\$0	\$0	\$36,000	36,000
<b>ADD BACK DEPRECIATION</b>	\$259,532	\$261,745	\$290,000	\$290,000
<b>CASH REV. OVER (UNDER) EXP.</b>	\$296,933	\$172,589	(\$331,090)	(\$315,760)
<b>CASH BAL., END YEAR:</b>				
<b>RESERVED, CITY BLOCK IMPR.</b>	\$798	\$0	\$0	\$0
<b>RESERVED GARAGE RECONSTRUCTION</b>	\$328,431	\$352,474	\$166,474	\$166,474
<b>RESERVED, LOT/EQ. IMPROVE.</b>	\$1,836,879	\$1,986,223	\$1,841,133	\$1,525,373

**M.V.P.S. PARKING SYSTEM  
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>PERSONNEL SERVICES</b>	\$136,396	\$148,160	\$168,890	\$177,130
<b>SUPPLIES</b>	49,304	34,936	44,110	44,340
<b>OPERATIONS/CONTRACTUAL</b>	418,470	411,451	500,030	506,050
<b>CAPITAL OUTLAY</b>	1,000	27,767	18,820	60,080
<b>CAPITAL IMPROVEMENTS</b>	557,663	368,744	783,920	217,730
<b>SUBTOTAL</b>	\$1,162,833	\$991,058	\$1,515,770	\$1,005,330
<b>TRANSFERS</b>	350,500	364,520	379,100	396,160
<b>TOTAL EXPENDITURES</b>	\$1,513,333	\$1,355,578	\$1,894,870	\$1,401,490

**ACTIVITIES OF THE M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM**

- Collect money in parking meters and deliver to bank
- Collect ticket fine boxes daily and deliver to Finance
- Identify and manage parking lot maintenance and repairs and maintain records thereof
- Research parking ticket complaints and provide information for response
- Develop long-range landscaping and reconstruction plans for parking lots
- Install new meters and repair or replace inoperable meters as necessary

**M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM**

**PERSONNEL SUMMARY (FTE's)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	2.00	2.00	2.00	2.00
<b>PART-TIME</b>	0.27	0.27	0.50	0.50
<b>TOTAL</b>	2.27	2.27	2.50	2.50

**ACTIVITIES OF THE PARKING GARAGE**

- Collect ticket monies from persons utilizing parking garage
- Perform certain maintenance functions including painting, vandalism abatement, snow removal and landscaping
- Monitor contractual agreements for use of parking garage
- Maintain specialized electronic equipment needed in operation of parking garage

**PARKING GARAGE**

**PERSONNEL SUMMARY (FTE's)**

	2004-05	2005-06	2006-07	2007-08
<b>FULL-TIME</b>	0.00	0.00	0.00	0.00
<b>PART-TIME</b>	2.00	2.00	2.00	2.00
<b>TOTAL</b>	2.00	2.00	2.00	2.00



# CAPITAL IMPROVEMENT FUNDS

The City publishes an annual long-range Capital Improvements Plan (CIP, separate document). The purpose of the CIP is to provide a planned and coordinated approach to the maintenance and replacement of the City's infrastructure over a long-term period. Examples of this infrastructure are lighting systems, sidewalks, curbs and gutters, traffic signals, storm sewers, street maintenance and construction, bikepaths and sanitary sewers. The three main funds that are included in the City's CIP are the M.F.T. Fund, the Sanitary Sewer Construction Fund and the Capital Improvements and Replacement Fund.

- **Motor Fuel Tax (M.F.T.)** - accounts for allocations of the State collected gasoline tax. A portion of this tax is returned to municipalities based on population. Costs are restricted for street improvements and related projects and are closely monitored by the Illinois Department of Transportation (IDOT).
- **Sanitary Sewer Construction (Sewer Benefit Tax)** - accounts for the City imposed sewer benefit tax. The proceeds are restricted to maintenance and construction of sanitary and related storm sewers.
- **Capital Improvements and Replacement** - accounts for infrastructure improvements (typically those not paid for in the M.F.T. or Sanitary Sewer Construction funds). Revenues for this fund come from a transfer from the City's general revenues and sales of City property. Many projects also involve State and Federal funding and/or contributions from the private sector.
- **Capital Improvements and Replacement, Supplementary** – accounts for certain arbor and public facility costs, usually recurring and the revenues that fund these costs.

Capital Improvement Funds

**MOTOR FUEL TAX**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJ. 2006-07	BUDGET 2007-08
<b>FUND BAL., BEG. YEAR</b>	\$2,837,805	\$3,086,299	\$3,338,139	\$660,248
<b>REVENUES:</b>				
<b>INVESTMENT INCOME:</b>				
<b>INTEREST</b>	\$85,495	\$68,848	\$114,000	\$126,609
<b>STATE MOTOR FUEL TAX</b>	1,079,840	1,082,110	1,085,000	1,085,000
<b>UNIV. REIMB., (LINCOLN/FLA.)</b>	35,202	0	0	0
<b>UNIV. REIMB., (LINCOLN/ILLINOIS)</b>	179,979	0	0	0
<b>UNIV. REIMB., (ILLINOIS/GOODWIN)</b>	0	0	80,000	242,000
<b>REIMB., MTD, LINCOLN AVE.</b>	0	0	20,162	0
<b>STATE REIMB., WINDSOR/PHILO</b>	45,758	0	0	0
<b>COUNTY REIMB., WINDSOR/PHILO</b>	22,879	0	88,863	0
<b>WATER COMPANY REIMB.</b>	9,604	0	0	0
<b>U/I REIMB., LINCOLN/PENN/NEV. SIGNALS</b>	0	0	245,435	0
<b>LOAN FOR COUNTY SHARE WINDSOR</b>	0	0	0	150,000
<b>TRANS., FROM MVPS</b>	0	0	80,000	185,000
<b>MISC. REIMBURSEMENTS</b>	90	225	0	0
<b>TOTAL REVENUES</b>	\$1,458,847	\$1,151,183	\$1,713,460	\$1,788,609
<b>EXPENDITURES:</b>				
<b>ANNUAL ST. MAINT.</b>	\$5,410	\$24,897	\$2,454,000	\$714,000
<b>WINDSOR/PHILO WIDENING</b>	113,278	79,213	650,000	0
<b>SIGNALS, (LINCOLN/ILLINOIS/UNIV.)</b>	224,732	0	30,000	0
<b>UNIV. AVE. (GUARDIAN TO HIGHCROSS)</b>	13,220	0	0	0
<b>WASHINGTON/VINE IMPR.</b>	853,713	0	0	0
<b>HUFF/BOUDREAU AREA IMPR.</b>	0	31,943	0	0
<b>FLA., RACE &amp; WATER ST. PATCHING</b>	0	535,000	0	0
<b>LINCOLN AVE. IMPR.</b>	0	0	1,001,500	0
<b>LINCOLN/PENN/NEVADA ST. LIGHTING</b>	0	228,290	0	0
<b>LIERMAN AVE. IMPR.</b>	0	0	255,851	255,851
<b>N. LINCOLN AVE. BRIDGE</b>	0	0	0	30,000
<b>WINDSOR RD. (25% CITY, 25% COUNTY)</b>	0	0	0	300,000
<b>GREEN ST. IMPR. (EAST)</b>	0	0	0	700,000
<b>EXPENDITURES TOTAL</b>	\$1,210,353	\$899,343	\$4,391,351	\$1,999,851
<b>FUND BAL., END YEAR</b>	\$3,086,299	\$3,338,139	\$660,248	\$449,006

**SANITARY SEWER CONSTRUCTION**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJ. 2006-07	BUDGET 2007-08
<b>FUND BAL., BEG. YEAR</b>	\$587,569	\$866,675	\$660,589	\$184,598
<b>REVENUES:</b>				
<b>SEWER BENEFIT TAX</b>	\$797,783	\$784,733	\$855,000	\$895,000
<b>UCSD REIMB., OVERHEAD SEWERS</b>	15,341	1,669	2,500	2,500
<b>MISC. REIMBURSEMENTS</b>	0	1,536	0	0
<b>N. SHORE DRIVE ASSESSMENT</b>	0	0	0	0
<b>WATER CO. REIMB.</b>	0	10,726	0	0
<b>INTEREST</b>	20,099	10,763	26,000	24,351
<b>TOTAL REVENUES</b>	\$833,223	\$809,427	\$883,500	\$921,851
<b>EXPENDITURES:</b>				
<b>TRANSFER-MAINTENANCE</b>	\$422,610	\$441,630	\$461,500	\$480,000
<b>SEWER TAX BILLING COSTS</b>	4,487	5,703	5,000	6,000
<b>MISC. SAN. SEWER IMPR.</b>	19,681	5,006	12,671	14,000
<b>INFLOW/INFILTRATION REMEDIATION</b>	107,339	551,761	366,550	200,000
<b>SEWER DATA BASE S/W AND H/W</b>	0	6,800	28,383	0
<b>SUNNYCREST AREA SEWER IMPR.</b>	0	0	0	200,000
<b>INTERCEPTOR SETASIDE PROJECT</b>	0	4,613	320,387	125,000
<b>MISC. STORM SEWER IMPR.</b>	0	0	0	0
<b>REPAYMENT ED FUND, COL. AVE.</b>	0	0	5,000	5,000
<b>FAIRVIEW AVE. SANITARY SEWER</b>	0	0	50,000	0
<b>CRYSTAL LAKE DRIVE SAN. SEWER</b>	0	0	100,000	0
<b>E. GREEN STREET IMPR.</b>	0	0	10,000	0
<b>EXPENDITURES TOTAL</b>	554,117	1,015,513	1,359,491	1,030,000
<b>FUND BAL., END YEAR</b>	\$866,675	\$660,589	\$184,598	\$76,449

Capital Improvement Funds

**CAPITAL REPLACEMENT AND IMPROVEMENT**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>FUND BAL., BEG. YEAR</b>	\$2,523,216	\$3,048,047	\$2,714,781	\$493,592
<b>REVENUES:</b>				
INTEREST	\$100,745	\$60,800	\$114,000	\$103,790
SALE OF PROPERTY	3,320	1,458	9,612	5,000
CHAMPAIGN REIMB. - BONEYARD	15,887	31,089	17,000	16,000
COUNTY REIMB., LINCOLN AVE.	79,908	0	0	0
R.R. PROP., SPECIAL ASSESS.	3,780	2,429	0	0
IDOT REIMB., SIGNAL MAINT.	25,283	27,330	25,000	15,000
PARK DIST. REIMB., BONEYARD	0	0	2,800	0
COUNTY REIMB., CUNN./ANTHONY REIMB., STATE, GUARDIAN DR.	310,000	0	0	0
STATE, STONECREEK BIKEPATH	0	0	125,700	0
U/I REIMB., ST. LIGHTING	1,700	0	0	375,000
MVPS REIMB., LIGHTING	0	0	0	375,000
STATE GRANT, SIGNAL IMPR. #3	0	0	35,000	0
STATE REIMB., GOODWIN BIKEPATH	0	20,000	71,758	0
COBBLE CREEK CURB FINE REIMB., BRDWAY BUS STOP	0	0	1,000	0
FOUNDATION GRANT, SIGNALS	28,000	0	0	0
MISC. SMALL REIMBURSEMENTS	37,600	17,875	0	0
COUNTY REIMB., SCOTTSWOOD REIMB., UNIV. CONSTRUCTION	483	848	0	0
MEIJER BORROWING	0	0	0	1,520,000
MARATHON REIMB.	0	75,422	0	0
CAPSTONE REIMB., STORMWATER	0	135,380	0	0
SAVANAH GREEN LIGHT REIMB.	0	40,700	0	0
COUNTY 50%, WINDSOR ENGIN.	0	0	0	90,000
LOAN ED FUND, COLO. IMPR.	0	0	200,000	0
PRESERV. COUNCIL GRANT	0	0	0	10,000
LOAN ED FUND, FLA. AVE. IMPR.	0	0	0	300,000
SCOTTSWOOD AREA ASSESSMENT	0	0	2,315	2,315
CARLE PAYMENT/ORCHARD IMPR.	0	0	0	40,000
TRANSFER FROM GEN. FUND	527,347	343,658	457,860	696,200
<b>TOTAL REVENUES</b>	<b>\$1,134,053</b>	<b>\$819,617</b>	<b>\$1,092,545</b>	<b>\$3,548,305</b>
<b>EXPENDITURES (SEE BELOW)</b>	<b>\$609,222</b>	<b>\$1,152,883</b>	<b>\$3,313,734</b>	<b>\$3,998,260</b>
<b>FUND BAL., END YEAR</b>	<b>\$3,048,047</b>	<b>\$2,714,781</b>	<b>\$493,592</b>	<b>\$43,637</b>



EXPENDITURE DETAILS DETAIL

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
BONEYARD/BRIDGES MAINT.	\$36,454	\$28,930	\$67,170	\$16,000
MISC. SIGNAL MAINTENANCE	42,306	21,761	53,240	35,000
FIRE STA. SIGNALS, GRANT	75,200	13	85,000	0
MEIJER WINDSOR IMPR.	0	0	0	1,770,000
MISC. STORM SEWER REPAIRS	117,751	37,072	150,000	150,000
PAVEMENT MAINTENANCE	67,391	210,074	598,211	175,000
C.D. "HOME" CAP. IMPR. TRANSFER	63,335	62,874	87,002	56,000
CUNNINGHAM & ANTHONY DRIVE	0	497	0	0
ELM/RACE MINIPARK	0	3,666	0	0
STREET LIGHTING REPL.	24,069	1,406	0	0
CAMPUS AREA TRANS. STUDY	13,150	0	15,000	0
KINCH/FLA. CONNECTION	8,511	3,041	18,100	0
NORTH LINCOLN AVE. IMPR.	72,944	0	0	0
BROADWAY BUS STOP, (MTD REIMB)	28,000	0	0	0
NEIGHBORHOOD ST./WALKS	6,051	0	0	0
HOLLYWOOD ALLEY IMPR.	0	0	0	70,000
STREET SEAL COATING	0	64,911	100,000	140,000
FLA. AVE. IMPROVEMENT	39,321	0	600,000	300,000
BRADLEY/COLER/LINVIEW STORMS	0	0	175,000	0
BRICK SIDEWALK MAINT.	342	106,426	274,630	125,000
CAMPUS AREA ST. LIGHTING	9,460	0	0	750,000
COLORADO AVE. IMPR.	1,900	1,299	158,701	0
ST. LIGHTING REPL., 4B AREA	3,037	0	421,480	0
STONECREEK BIKEPATH	0	251,565	0	0
WASHINGTON ST. CULVERT REPL.	0	21,668	0	0
RACE ST. STORM SEWERS	0	187,250	17,530	0
STREAM/RAIN GAUGES	0	34,832	37,170	42,000
TRANS., WINDSOR ENG. GEN FUND	0	68,000	130,000	137,260
WINDSOR RD. DESIGN/ENG., OUTSIDE	0	0	20,000	20,000
TRANS., ENGIN. OVERTIME	0	0	0	7,000
SAVANAH GREEN ST. LIGHTING	0	40,700	0	0
BRIDGE SUPERSTRUCTURE PATCH	0	0	0	75,000
MAIN ST. BIKELANES	0	0	0	60,000

**Capital Improvement Funds**

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**EXPENDITURE DETAIL (CONT.)**

	PROJECTED 2004-05	PROJECTED 2005-06	PROJECTED 2006-07	BUDGET 2007-08
BICYCLE USAGE STUDY	0	0	35,000	0
SCOTTSWOOD AREA STORM IMPR.	0	3,050	30,500	0
REPAYMENT ED FUND, COLO. AVE.	0	0	0	15,000
SUMP PUMP ROW PROGRAM	0	0	0	25,000
ORCHARD ST. CONCRETE PATCH	0	0	170,000	0
LINCOLN/NEVADA SIGNAL R.O.W.	0	2,000	0	0
OMNI SIDEWALKS	0	1,848	0	0
HOLMES ST. CONCRETE PATCHING	0	0	70,000	0
HIGHCROSS RD. BIKEPATH	0	0	0	30,000
<b>TOTAL</b>	<b>\$609,222</b>	<b>\$1,152,883</b>	<b>\$3,313,734</b>	<b>\$3,998,260</b>

CAPITAL IMPROVEMENT SUPPLEMENTARY FUND

	ACTUAL 2004-05	ACTUAL 2005-06	PROJ. 2006-07	BUDGET 2007-08
FUND BAL., BEG. YEAR	\$70,318	\$121,182	(\$48,239)	(\$131,150)
<b>REVENUES:</b>				
TRANSFER FROM GEN. FUND	146,540	138,982	123,500	122,300
TRANSFER GEN., ONE-TIME PROJ.	0	0	0	277,850
DONATIONS, GRANTS GREENSCAPE	5,860	5,000	5,000	10,000
STATE TREE TRIMMING GRANT	12,000	0	0	0
W.U.N.A. REIMB., SIGNS	0	12,250	0	0
H.E.U.N.A. REIMB., SIGNS	0	580	0	0
TRANS., H09, LIBRARY HVAC	0	0	0	131,150
STATE GRANT, CUNN. MAINT.	40,000	0	5,000	0
REIMB., DAMAGE CITY TREES	6,939	471	7,000	7,000
GRANT, IL. FORESTRY COUNCIL	0	0	4,500	0
<b>TOTAL REVENUES</b>	<b>\$211,339</b>	<b>\$157,283</b>	<b>\$145,000</b>	<b>\$548,300</b>
<b>EXPENSES:</b>				
GREENSCAPES ENDOWMENT	\$3,804	\$7,065	\$19,650	\$10,000
GREENWAYS/TRAILS STUDY RPC	0	3,654	5,000	5,000
CUNN. ENTRYWAY MAINT. (GRANT)	40,000	0	5,000	0
LANDSCAPING, PHILO ROAD	0	9,780	10,220	0
TREE TRAIL GUIDE	8,285	0	0	0
TREE PLANTING PROGRAM	6,939	26,563	16,280	16,000
REPL. DAMAGED TREES	0	0	7,000	7,000
TREE TRIMMING (STATE GRANT)	12,000	0	0	0
CONTRACTUAL TREE TRIMMING	30,170	30,000	30,000	30,000
MISC. APPRAISALS/STUDIES	3,600	90	31,053	7,350
LIBRARY HVAC IMPR.	0	131,150	0	0
PUBLIC FACILITY REHAB.	29,205	30,878	57,212	30,000
GIS PROFESSIONAL SERVICES	26,472	75,252	36,073	28,950
W.U.N.A./H.U.E.N.A SIGNS	0	12,272	923	0
POLICE FIRING RANGE BUILDING	0	0	0	38,000
REMODEL OF 2 FIRE SUBSTATIONS	0	0	0	125,000
UPGRADE OF FIRE KNOXBOX SYSTEM	0	0	0	6,500
CONSULT. FIRE LONGRANGE STUDY	0	0	0	30,000
CITY BLDG. 2ND FLOOR CARPETING	0	0	0	25,000
IMPROVE RADIO/SIREN WARNING	0	0	0	21,500
CONT. PERFORM TREE INVENTORY	0	0	0	31,850
IL. FORESTRY PUBL. (GRANT)	0	0	4,500	0
DOWNTOWN LANDSCAPE/ART	0	0	5,000	5,000
<b>TOTAL EXPENSES</b>	<b>\$160,475</b>	<b>\$326,704</b>	<b>\$227,911</b>	<b>\$417,150</b>
FUND BAL., END YEAR	\$121,182	(\$48,239)	(\$131,150)	\$0

**Capital Improvement Funds**

**LIBRARY BUILDING RESERVE**

	<b>ACTUAL 1998-06</b>	<b>PROJEC. 2006-07</b>	<b>PROJECT TOTALS</b>
<b>FUND BAL., BEG. YEAR</b>	\$0	\$49,987	
<b>REVENUES:</b>			
<b>FOUNDATION DONATIONS-CONST.</b>	\$2,000,000	\$0	\$2,000,000
<b>FOUNDATION, GREEN ST.</b>	75,000	0	75,000
<b>FOUNDATION, WINKELMAN</b>	120,031	0	120,031
<b>STATE GRANT</b>	800,000	0	800,000
<b>CITY CONTRIBUTION</b>	5,813,345	0	5,813,345
<b>TOTAL REVENUES</b>	\$8,808,376	\$0	\$8,808,376
<b>EXPENDITURES:</b>			
<b>LIBRARY CONSTRUCTION</b>	\$8,239,866	\$49,987	\$8,289,853
<b>LIBRARY DESIGN/CONSULTANT</b>	100,000	0	100,000
<b>212 W. GREEN ST.</b>	82,928	0	82,928
<b>WINKELMAN BLDG.</b>	285,595	0	285,595
<b>JACQUES HOUSE</b>	50,000	0	50,000
<b>TOTAL EXPENDITURES</b>	\$8,758,389	\$49,987	\$8,808,376
<b>FUND BAL., END YEAR, RESERVED</b>			
<b>FUTURE LIBRARY EXPANSION:</b>	\$49,987	\$0	

# RESERVE FUNDS

The City of Urbana maintains certain funds in which monies are accumulated and allocated for certain future specific purposes or contingencies. A description of these funds and financial summaries follows:

- **General Reserve** - a reserve to provide stability in delivering services or in raising revenues when fluctuations are occurring in the City's financial situation. This fund is also used to pay for certain large non-recurring expenses, such as the landfill remediation project.
- **Economic Development Reserve** - established in 1988, with the proceeds of the sale of property to the University of Illinois, in conjunction with the Beckman project. Monies in this fund are designated for revenue enhancing economic development activities, where the investment will normally be repaid in 5 years or less. Interest earned is used for downtown renovation loans and other small economic development activities. With the Jumer's bonds being refinanced and the City being removed from guarantee obligations, the balance in the UDAG fund was transferred to this fund. Also reported in this fund are the revenues and costs for the city's property tax incentive program for new single-family home construction and revenues from the sale of property and right of way to the University in the north campus area.
- **Sales Tax Grant/Insurance Reserve** – was used to replace sales tax monies in the general fund that is required to be transferred to the TIF's in order to receive the State sales tax grant. The proceeds to accomplish this originated from the sale of land now occupied by the Federal Courthouse. Amounts in this fund were used up in 2006.

Reserve Funds

**FINANCIAL SUMMARY  
GENERAL RESERVE (FORMERLY TAX STABILIZATION) FUND**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJ. 2006-07	BUDGET 2007-08
<b>FUND BAL., BEG. YEAR</b>	\$1,810,190	\$ 523,548	\$ 494,451	\$ 654,860
<b>REVENUES:</b>				
<b>INTEREST</b>	\$43,268	\$5,217	\$12,000	\$25,000
<b>U/I PAYMENT, LANDFILL</b>	227,871	33,375	17,000	0
<b>BOND REFUNDING PROCEEDS</b>	0	32,035	46	0
<b>TRANSFER, GEN. FUND NON-RECURRING</b>	0	0	354,000	238,390
<b>TRANSFER, GEN. FUND, SURPLUS</b>	106,860	106,860	0	69,356
<b>TOTAL REVENUES</b>	\$377,999	\$177,487	\$383,046	\$332,746
<b>EXPENDITURES:</b>				
<b>POLICE REVIEW BOARD TRAINING</b>	0	5,782	219	0
<b>IL. POWER CONSULTANT</b>	14,847	0	0	0
<b>CATV CONSULTANT</b>	0	0	0	46,300
<b>LANDFILL MITIGATION</b>	1,262,209	181,667	111,553	0
<b>WATER SYSTEM AUDIT COSTS</b>	0	19,135	865	0
<b>PURCHASE, 704 GLOVER</b>	387,585	0	0	0
<b>OH DOORS/ROOF REHAB.'DISAB. ACCESS</b>	0	0	110,000	0
<b>TOTAL EXPENDITURES</b>	\$1,664,641	\$206,584	\$222,637	\$46,300
<b>FUND BAL., END YEAR:</b>				
<b>RESERVED, LIBRARY CARLE INT.</b>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>RESERVED, LANDFILL MITIGATION</b>	\$ -	\$ 111,553	\$ -	\$ -
<b>UNRESERVED</b>	\$ 473,548	\$ 332,898	\$ 604,860	\$ 891,306

## ECONOMIC DEVELOPMENT RESERVE

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
FUND BAL., BEG. YEAR	\$2,097,366	\$2,093,544	\$1,911,644	\$1,124,810
<b>REVENUES:</b>				
INTEREST	\$69,006	\$39,917	\$50,000	\$23,000
STATE GRANT, STUCCO WORKSHOP	0	1,301	0	0
REPAYMENT 5 POINTS AGREEMENT	27,369	0	0	0
HOUSE DEMOLITION RECOVERIES	0	0	62,000	17,000
REIMB., WATER CO. CONSULTANT	0	29,333	0	0
STATE GRANT, RT. 130 PLANNING	35,702	23,113	72,100	0
REPAYMENT, CI FUND, COLO. AVE.	0	0	5,000	20,000
STATE GRANT, HISTORICAL BROCHURE	1,129	0	0	0
FARMER'S MARKET FEES	41,849	46,104	48,000	50,000
TOTAL REVENUES	\$175,055	\$139,768	\$237,100	\$110,000
<b>EXPENDITURES:</b>				
RETAIL DEV. INCENTIVE LOANS	\$2,000	\$4,870	\$32,000	\$32,000
RETAIL DEV. PROGRAM COSTS	0	0	30,000	10,000
OPTIONS, TITLES, MARKETING	6,242	969	21,000	5,000
RT. 130 PLANNING (GRANT)	24,646	26,259	72,100	0
HOUSE DEMOLITIONS	0	0	62,000	17,000
STUCCO WORKSHOP	0	1,241	0	0
LOAN CAP. IMPR, COL. AVE./FLA. AVE.	0	0	200,000	300,000
URBANA BUSINESS ALLIANCE	43,680	54,776	57,000	52,000
CONSULTANT, WATER CO. ACQUISITION	0	36,666	334	0
BERINGER AGREEMENT REBATES	18,573	25,440	30,000	36,000
DEVELOPER'S ROUNTABLE	924	1,447	1,500	1,500
COMP. PLAN PUBLICATION	12,931	7,785	0	0
RPC, VISIONING (BIG,ALL,SMALL)	0	15,000	15,000	15,000
PAYMENT, UNITED FUELS DEV.	0	0	5,000	0
FARMER'S MARKET COSTS	40,608	40,765	48,000	50,000
BUILD URBANA REBATES COSTS	20,771	30,681	42,000	50,000
HOLIDAY INN ST. IMPR.	0	75,000	0	0
UNIV. AVE. CORRIDOR STUDY	0	0	0	12,000
KMART SITE DEMO. COSTS	0	0	285,000	0
SUNNYCREST LOAN PROGRAM	8,502	769	123,000	20,000
TOTAL EXPENDITURES	\$178,877	\$321,668	\$1,023,934	\$600,500
<b>FUND BAL., END YEAR, RESERVED FOR</b>				
ECONOMIC DEVELOPMENT PROJECTS	\$2,093,544	\$1,911,644	\$1,124,810	\$634,310

## SALES TAX GRANT/ INSURANCE RESERVE

	ACTUAL 2004-05	ACTUAL 2005-06	PROJ. 2006-07	BUDGET 2007-08
FUND BAL., BEG. YEAR	\$255,865	\$35,724	\$0	\$0
REVENUES-INTEREST	4,077	291	0	0
REVENUES-TRANSFER IN	0	193,302	0	0
<b>EXPENSES:</b>				
TRANSFER, GEN/TIF GRANT	\$224,218	\$229,317	\$0	\$0
TOTAL EXPENSES	\$224,218	\$229,317	\$0	\$0
<b>FUND BAL., END YEAR, RESERVED:</b>				
FOR FUTURE TIF GRANT MATCH	\$35,724	\$0	\$0	\$0





# PENSION FUNDS

The City and its employees are required by State law to participate in three employee pension programs:

- **Illinois Municipal Retirement Fund (IMRF)** - All employees except sworn police and fire personnel that meet certain minimum hourly standards must participate in the IMRF. Benefit provisions and funding requirements are established by State statute. Employees are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system. Administration of assets and benefit payments are performed by the IMRF Board, which is made up of elected representatives of all the local governments in Illinois. Currently, 52% of the City's employees participate in the I.M.R.F. plan.
- **Police Pension Fund** - Sworn police personnel participate in the Police Pension Fund. Benefit provisions and funding requirements are established by State statute. Police officers are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Police Pension Board, which is made up of elected representatives of active and retired officers and 2 City appointees. The City Comptroller serves as Fund Treasurer. Currently, 23% of the City's employees participate in this pension plan.
- **Firemen's Pension Fund** - Sworn fire personnel participate in the Firemen's Pension Fund. Benefit provisions and funding requirements are established by State statute. Firefighters are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Firemen's Pension Board, which is made up of elected representatives of active and retired firefighters and 2 City appointees. The City Comptroller serves as the Fund Treasurer. Currently, 20% of the City's employees participate in this pension plan.

Pension Funds

**IMRF  
FINANCIAL SUMMARY**

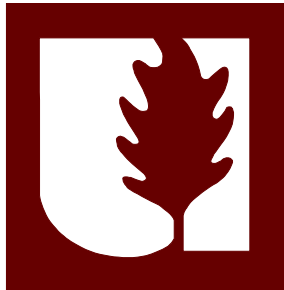
	ACTUAL 2004-05	ACTUAL 2005-06	EST. 2006-07	BUDGET 2007-08	% CHG.
CASH BAL., BEG. YEAR	\$4,661	\$0	\$0	\$0	
<b>REVENUES:</b>					
TRANSFER, GEN. FUND	\$1,119,771	\$994,655	\$1,344,780	\$1,425,520	
TRANSFER, LIBRARY	0	237,284	0	0	
C.D.B.G. FUND	18,376	23,570	23,760	25,190	
PEG, CATV FUND	7,660	7,890	8,620	9,140	
VARIOUS CD FUNDS	16,950	17,264	24,320	25,780	
A.R.M.S. FUND	7,280	7,500	8,200	8,690	
L.R.C.	23,400	24,100	26,340	27,920	
WORK. COMP. FUND	5,335	1,968	15,190	16,100	
REIMB., U/I FIRE	7,053	7,534	14,900	15,790	
TIF FUNDS	11,037	12,050	12,280	13,020	
EQ. SERVICES FUND	32,270	33,240	36,330	38,510	
RECYCLING FUND	2,907	3,256	4,370	4,630	
AD. ASST REIM., POLICE	3,730	3,840	0	0	
M.V.P.S. FUND	17,690	18,220	19,910	21,110	
<b>TOTAL REVENUES</b>	<b>\$1,273,459</b>	<b>\$1,392,371</b>	<b>\$1,539,000</b>	<b>\$1,631,400</b>	<b>6.0%</b>
<b>EXPENSES:</b>					
I.M.R.F. PAYMENTS	\$1,275,745	\$1,388,852	\$1,535,300	\$1,627,400	
SECTION 125 ADMIN.	\$2,375	\$3,519	\$3,700	\$4,000	
<b>TOTAL EXPENSES</b>	<b>\$1,278,120</b>	<b>\$1,392,371</b>	<b>\$1,539,000</b>	<b>\$1,631,400</b>	<b>6.0%</b>
FUND BAL., END YEAR	\$0	\$0	\$0	\$0	

**POLICE PENSION FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHG.
<b>REVENUES:</b>					
PROPERTY TAX	\$1,219,850	\$1,366,230	\$1,477,090	\$1,568,180	6.2%
STATE REPLACEMENT TAX	41,000	41,000	41,000	41,000	
<b>TOTAL REVENUES</b>	<b>\$1,260,850</b>	<b>\$1,407,230</b>	<b>\$1,518,090</b>	<b>\$1,609,180</b>	
PAYMENT TO PENSION BOARD	\$1,260,850	\$1,407,230	\$1,518,090	\$1,609,180	6.0%

**FIRE PENSION FUND  
FINANCIAL SUMMARY**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHG.
<b>REVENUES:</b>					
PROPERTY TAX	\$876,850	\$982,070	\$931,570	\$990,580	6.3%
STATE REPLACEMENT TAX	52,000	52,000	52,000	52,000	
<b>TOTAL REVENUES</b>	<b>\$928,850</b>	<b>\$1,034,070</b>	<b>\$983,570</b>	<b>\$1,042,580</b>	
PAYMENT TO PENSION BOARD	\$928,850	\$1,034,070	\$983,570	\$1,042,580	6.0%



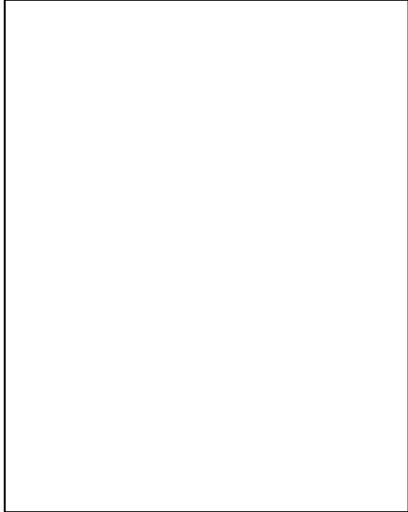
CITY OF

*Urbana,*  
*Illinois*

**Fiscal Year 2004-2005**

# **Annual Budget**

**Supplementary  
Expenditure Report**



# City of Urbana Budget Fiscal Year 2007-2008

# Supplementary Expenditure Report

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## Supplementary Expenditure Report

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### CITY COUNCIL

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	PROPOSED 2007-08	% CHG.
100					
COUNCIL MEMBERS (7)	\$25,239	\$35,000	\$35,000	\$35,000	0.0%
200					
BOOKS & PERIODICALS	\$0	\$47	\$350	\$350	
OFFICE SUPPLIES	356	418	250	250	
MISC. SUPPLIES	269	180	150	150	
TOTAL	\$625	\$645	\$750	\$750	0.0%
300					
TRAVEL AND CONFERENCE	\$2,034	\$463	\$8,400	\$8,400	
TELEPHONE/POSTAGE	0	0	800	800	
SPECIAL CONTRACTUAL ASST.	0	187	100	100	
TOTAL	\$2,034	\$650	\$9,300	\$9,300	0.0%
DEPARTMENT TOTAL	\$27,898	\$36,295	\$45,050	\$45,050	0.0%

# Supplementary Expenditure Report

## EXECUTIVE DEPARTMENT BUDGET ANALYSIS

	06-07	07-08	diff.	%
100'S	\$ 882,520	\$ 1,066,050	\$ 183,530	20.8%
200'S	19,680	19,840	160	0.8%
300'S	290,900	330,500	39,600	13.6%
SUBTOTAL	1,193,100	1,416,390	223,290	18.7%
400'S	7,480	7,820	340	4.5%
TOTAL	\$ 1,200,580	\$ 1,424,210	\$ 223,630	18.6%
PERSONNEL:				
SALARIES	\$ 650,590	\$ 671,170	\$ 20,580	3.2%
NEW ASST. ATT. SAL.	-	70,000	70,000	
NEW ASST. ATT. INS.	-	7,400	7,400	
NEW ASST. ATT. PEN.	-	11,200	11,200	
* ASST. CITY ATT. (64%)	30,000	74,950	44,950	
* NEW ASST. ATT. INS.	3,700	7,400	3,700	
* NEW ASST. ATT. PEN.	4,800	6,400	1,600	
EMPL. INS.	69,200	84,530	15,330	22.2%
EMPL. PENSION	124,230	133,000	8,770	7.1%
SUBTOTAL	\$ 882,520	\$ 1,066,050	\$ 183,530	20.8%
SUPPLIES:				
OTHER	\$ 18,050	\$ 18,050	\$ -	0.0%
STD. CHARGES	1,630	1,790	160	9.8%
SUBTOTAL	\$ 19,680	\$ 19,840	\$ 160	0.8%
CONTRACTUAL:				
STD. CHARGES	\$ 43,280	\$ 44,280	\$ 1,000	2.3%
VEH. SERVICE	6,780	6,780	-	0.0%
LEGISL. CONSULTING	-	36,000	36,000	
OTHER	240,840	243,440	2,600	1.1%
SUBTOTAL	\$ 290,900	\$ 330,500	\$ 39,600	13.6%

\*PAID BY NEW RENTAL REHAB. INSPECTION FEE

**EXECUTIVE DEPARTMENT  
ADMINISTRATION DIVISION  
OFFICE OF THE MAYOR**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
MAYOR	\$44,852	\$49,833	\$50,000	\$50,000	
ADMIN. SECRETARY (.5)	17,649	18,202	19,385	19,965	
TEMPORARY SECRETARY	0	1,901	2,060	2,130	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	7,670	7,880	9,160	9,480	
TRANSFER EMPL. PENSION	0	11,630	12,710	14,060	
TOTAL 100	\$70,171	\$89,446	\$93,315	\$95,635	2.5%
200					
BOOKS & PERIODICALS	\$0	\$34	\$220	\$220	
OFFICE SUPPLIES	454	380	400	400	
TOTAL 200	\$454	\$414	\$620	\$620	0.0%
300					
DUES & SUBSCRIPTIONS	\$2,040	\$1,970	\$2,120	\$4,300	
CELLUAR/PAGING SERV.	390	360	1,400	900	
TRAVEL AND CONFERENCE	2,000	2,000	6,000	7,000	
C-U HUMANITARIAN AWARD	0	0	1,200	1,200	
VEHICLE SERVICES	1,600	300	2,000	2,000	
CITY INSURANCE	2,360	2,780	2,920	3,060	
TRANSFER, WORKER'S COMP.	130	140	150	160	
TELEPHONE	990	580	1,300	1,300	
COPIER LEASE & MAINT.	2,110	1,220	2,550	2,380	
CITY COMPUTERIZATION	6,660	6,660	6,930	7,200	
TOTAL 300	\$18,280	\$16,010	\$26,570	\$29,500	11.0%
400					
VEH. REPL. CHARGE	\$3,590	\$3,590	\$3,740	\$3,910	4.5%
PROGRAM TOTAL	\$92,495	\$109,460	\$124,245	\$129,665	4.4%



## Supplementary Expenditure Report

### EXECUTIVE DEPARTMENT ADMINISTRATION DIVISION OFFICE OF THE C.A.O.

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
CHIEF ADMIN. OFFICER	\$114,485	\$118,070	\$122,080	\$125,740	
EXECUTIVE SECRETARY	39,185	40,417	41,790	43,040	
EXECUTIVE INTERN (.75)	7,932	1,679	9,690	15,580	
OVERTIME	0	0	3,570	500	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	10,220	10,503	12,210	14,200	
TRANSFER EMPL. PENSION	0	31,006	33,890	36,330	
TOTAL 100	\$171,822	\$201,675	\$223,230	\$235,390	5.4%
200					
BOOKS & PERIODICALS	\$0	\$35	\$230	\$230	
OFFICE SUPPLIES	454	379	400	400	
COPIER SUPPLIES	1,457	1,421	1,630	1,790	
TOTAL 200	\$1,911	\$1,835	\$2,260	\$2,420	7.1%
300					
DUES & SUBSCRIPTIONS	\$1,809	\$1,752	\$1,880	\$3,700	
CELLUAR/PAGING SERV.	406	361	1,400	900	
TRAVEL AND CONFERENCE	4,272	3,375	4,000	5,000	
VEHICLE SERVICES	2,673	856	4,780	4,780	
PRINTING SERVICES	182	104	500	500	
HEARINGS & ARBITRATIONS	1,033	4,500	4,500	4,500	
SPECIAL COUNSEL	2,434	27,805	14,600	12,200	
CITY INSURANCE	2,364	2,780	2,920	3,070	
TRANSFER, WORKER'S COMP.	140	150	160	170	
TELEPHONE	996	1,083	1,310	1,310	
COPIER LEASE & MAINT.	2,121	1,232	2,560	2,390	
CITY COMPUTERIZATION	6,670	6,670	6,930	7,210	
EMPLOYEE PROGRAMS	7,698	6,736	8,530	8,530	
TOTAL 300	\$32,798	\$57,404	\$54,070	\$54,260	0.4%
400					
VEH. REPL. CHARGE	\$3,600	\$3,600	\$3,740	\$3,910	4.5%
PROGRAM TOTAL	\$210,131	\$264,514	\$283,300	\$295,980	4.5%

**EXECUTIVE DEPARTMENT  
LEGAL DIVISION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2004-05	2005-06	2006-07	2007-08	
100					
CITY ATTORNEY	\$69,797	\$63,441	\$92,690	\$95,470	
ASST. CITY ATTORNEY	0	0	27,000	74,950	
ASST. CITY ATTORNEY	0	0	0	70,000	
LEGAL SECRETARY	38,591	40,393	36,140	36,540	
LEGAL ASSISTANT	32,624	30,669	35,480	36,540	
PART-TIME CLERICAL (.5)	12,266	9,358	17,070	12,380	
OVERTIME	0	45	240	250	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	17,040	17,510	24,060	42,530	
TRANSFER, EMPL. PENSION	0	31,807	39,070	54,790	
TOTAL 100	\$170,318	\$193,223	\$271,750	\$423,450	55.8%
200					
BOOKS & PERIODICALS	\$10,389	\$18,090	\$13,000	\$13,000	
OFFICE SUPPLIES	914	1,927	1,900	1,900	
TOTAL 200	\$11,303	\$20,017	\$14,900	\$14,900	0.0%
300					
DUES & SUBSCRIPTIONS	\$1,738	\$2,032	\$2,600	\$2,600	
TRAVEL AND CONFERENCE	3,185	2,525	5,000	5,000	
CODIFICATION	2,771	1,419	2,400	2,400	
RECORDER'S ON-LINE SERVICE	1,088	1,285	1,800	1,800	
PROF. LEGAL SERVICES	8,106	20,550	11,000	47,000	
PROF. LEGAL SERVICES (JW)	72,000	72,000	72,000	72,000	
CITY INSURANCE	3,317	3,900	4,100	4,310	
TRANSFER, WORKER'S COMP.	220	240	250	270	
CITY TELEPHONE	1,986	1,663	2,610	2,610	
TOTAL 300	\$94,411	\$105,614	\$101,760	\$137,990	35.6%
DIVISION TOTAL	\$276,032	\$318,854	\$388,410	\$576,340	48.4%

## Supplementary Expenditure Report

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### EXECUTIVE DEPARTMENT HUMAN RELATIONS DIVISION

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
HUMAN RELATIONS OFFICER	\$53,646	\$55,054	\$56,920	\$61,800	
ADMIN. SECRETARY (.5)	17,649	18,202	19,385	19,965	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	9,360	9,615	11,180	14,170	
TRANSFER, EMPL. PENSION	0	13,922	15,220	15,450	
TOTAL 100	\$80,655	\$96,793	\$102,705	\$111,385	8.5%
200					
BOOKS & PERIODICALS	\$0	\$43	\$150	\$150	
BOOKS, COMMISSION BUDGET	232	0	350	350	
OFFICE SUPPLIES	163	179	200	200	
TOTAL 200	\$395	\$222	\$700	\$700	0.0%
300					
DUES & SUBSCRIPTIONS	\$56	\$0	\$490	\$490	
TRAVEL AND CONFERENCE	1,286	950	2,010	2,010	
COMMISSION TRAINING	88	0	1,000	1,000	
TRAINING, COMMISSION BUDGET	1,400	695	2,000	2,000	
H/R HEARING OFFICER	27,786	0	10,000	10,000	
M.L. KING SPEAKERS/GRANTS	973	449	1,500	1,500	
GRANTS, COMMISSION BUDGET	960	2,667	1,200	1,200	
COMM. ED., COMMISSION BUDGET	952	749	1,500	1,500	
PRINTING SERVICES	0	0	100	100	
PRINTING, COMMISSION BUDGET	159	0	400	400	
CITY INSURANCE	1,106	1,300	1,370	1,440	
TRANSFER, WORKER'S COMP.	140	150	160	170	
CITY TELEPHONE	853	714	1,120	1,120	
TOTAL 300	\$35,759	\$7,674	\$22,850	\$22,930	0.4%
DIVISION TOTAL	\$116,809	\$104,689	\$126,255	\$135,015	6.9%

**EXECUTIVE DEPARTMENT  
HUMAN RESOURCES DIVISION**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
HUMAN RESOURCES MANAGER	\$62,830	\$66,385	\$68,640	\$70,460	
SECRETARY	32,302	33,307	34,440	35,470	
ASST. PERSONNEL MANAGER	38,914	40,978	43,220	44,520	
CIVIL SERVICE COMMISSIONERS	300	330	380	400	
OVERTIME	390	0	410	420	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	13,630	14,008	16,290	18,950	
TRANSFER, EMPL. PENSION	0	25,741	28,140	29,970	
TOTAL	\$148,366	\$180,749	\$191,520	\$200,190	4.5%
200					
BOOKS & PERIODICALS	\$159	\$3	\$400	\$400	
OFFICE SUPPLIES	619	785	800	800	
TOTAL	\$778	\$788	\$1,200	\$1,200	0.0%
300					
DUES & SUBSCRIPTIONS	\$575	\$625	\$1,180	\$1,180	
TRAVEL AND CONFERENCE	179	866	2,940	2,940	
TRAVEL, RECRUITMENT	849	3,572	3,580	3,580	
TRAINING AND EDUCATION	592	79	3,500	3,500	
PHYSICAL EXAMINATIONS	8,450	21,716	21,000	21,000	
EMPL. DRUG TESTING PROG.	2,908	1,299	3,000	3,000	
PROF. SERVICES, EXAMS	2,199	6,898	8,570	8,570	
EDUCATIONAL REIMBURSEMENTS	1,933	4,608	5,000	5,000	
U/I SUPV. CERT. PROGRAM	1,627	254	1,000	1,000	
EMPLOYEE ASSISTANCE PROG.	5,376	5,376	5,530	5,530	
PRINTING SERVICES	725	248	1,170	1,170	
ADVERTISING, RECRUITMENT	10,323	20,902	23,120	23,120	
IPELRA SALARY SURVEY	0	0	120	120	
CITY INSURANCE	2,559	3,010	3,160	3,320	
TRANSFER, WORKER'S COMP.	150	160	170	180	
CITY TELEPHONE	1,986	1,663	2,610	2,610	
TOTAL	\$40,431	\$71,276	\$85,650	\$85,820	0.2%
DIVISION TOTAL	\$189,575	\$252,813	\$278,370	\$287,210	3.2%

## Supplementary Expenditure Report

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### FINANCE DEPARTMENT BUDGET ANALYSIS

	05-06	06-07	DIFF	%
SALARIES	951,730	992,020	40,290	4.2%
SUPPLIES	51,750	51,910	160	0.3%
CONTRACTUAL	206,730	209,410	2,680	1.3%
SUBTOTAL	1,210,210	1,253,340	43,130	3.6%
VEH. & EQ. REPL.	24,780	25,900	1,120	4.5%
TOTAL	1,234,990	1,279,240	44,250	3.6%
PERSONNEL:				
SALARIES	\$ 736,770	\$ 758,930	\$ 22,160	3.0%
EMPL. INSURANCE	77,330	88,160	10,830	14.0%
EMPL. PENSION	137,630	144,930	7,300	5.3%
SUBTOTAL	\$ 951,730	\$ 992,020	\$ 40,290	4.2%
SUPPLIES:				
OTHER	\$ 50,120	\$ 50,120	\$ -	0.0%
STD. CHARGES	1,630	1,790	160	9.8%
SUBTOTAL	\$ 51,750	\$ 51,910	\$ 160	0.3%
CONTRACTUAL:				
STD. CHARGES	\$ 71,330	\$ 73,770	2,440	3.4%
VEH. SERVICE	5,000	5,000	-	0.0%
CITY AUDITING	34,540	36,540	2,000	5.8%
LIBRARY DOC. PROJ.	8,710	1,850	(6,860)	-78.8%
OTHER	87,150	92,250	5,100	5.9%
SUBTOTAL	\$ 206,730	\$ 209,410	\$ 2,680	1.3%

**FINANCE DEPARTMENT  
ADMINISTRATION PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
COMPTROLLER	\$100,280	\$103,413	\$106,920	\$110,130	
SECRETARY (.5)	14,242	15,232	15,760	16,230	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	6,810	6,995	8,130	9,270	
TRANSFER, EMPL. PENSION	0	21,669	23,690	25,230	
TOTAL 100	\$121,332	\$147,309	\$154,500	\$160,860	4.1%
200					
BOOKS & PERIODICALS	\$154	\$43	\$200	\$200	
OFFICE SUPPLIES	4,656	3,878	3,800	3,800	
COPIER SUPPLIES	1,457	1,421	1,630	1,790	
TOTAL 200	\$6,267	\$5,342	\$5,630	\$5,790	2.8%
300					
DUES & SUBSCRIPTIONS	\$1,662	\$1,389	\$1,800	\$1,800	
CELLUAR/PAGING SERVICES	307	281	410	410	
TRAVEL AND CONFERENCE	3,237	2,939	2,500	2,500	
VEHICLE SERVICE	1,417	1,266	2,730	2,730	
AUDITING	26,815	32,565	34,540	36,540	
REAL ESTATE TAXES	636	176	1,000	1,000	
CITY INSURANCE	2,613	3,080	3,230	3,390	
TRANSFER, WORKER'S COMP.	170	180	190	200	
TELEPHONE	1,115	934	1,460	1,460	
COPIER LEASE & MAINT.	2,715	1,574	3,280	3,060	
CITY COMPUTERIZATION	45,550	45,550	47,370	49,270	
TOTAL 300	\$86,237	\$89,934	\$98,510	\$102,360	3.9%
400					
VEH. REPL. CHARGE	\$23,830	\$23,830	\$24,780	\$25,900	4.5%
PROGRAM TOTAL	\$237,666	\$266,415	\$283,420	\$294,910	4.1%

## Supplementary Expenditure Report

### FINANCE DEPARTMENT PARKING, PERMITS AND REVENUE COLLECTION PROGRAM

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
OFFICE SUPERVISOR	\$57,040	\$56,821	\$59,930	\$61,730	
SECRETARY (.5)	15,310	15,232	15,760	16,230	
CLERK CASHIER (2)	64,840	64,597	67,850	69,890	
PART-TIME	1,650	1,370	1,700	1,760	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	17,590	16,340	19,000	21,660	
TRANSFER, EMPL. PENSION	25,257	25,257	27,610	27,740	
TOTAL 100	\$181,687	\$179,617	\$191,850	\$199,010	3.7%
200					
PARKING TICKETS	\$3,900	\$3,993	\$3,900	\$4,100	
COMPUTER TICKET SUPPLIES	2,500	905	2,500	2,300	
LICENSE SUPPLIES	7,100	2,908	7,100	7,100	
TOTAL 200	\$13,500	\$7,806	\$13,500	\$13,500	0.0%
300					
TRAINING AND EDUCATION	\$2,000	\$888	\$2,000	\$2,000	
SPECIAL MAILER PRINTING	5,190	0	4,290	5,190	
PRINTING, PARKING BROCHURE	0	0	900	1,000	
VEHICLE SERVICES	2,270	2,025	2,270	2,270	
RSVP TICKET HEARINGS	220	200	220	220	
VEHICLE REGISTRATIONS TAPES	1,500	1,421	1,500	1,500	
CREDIT CARD EXPENSE	3,900	6,720	3,900	8,000	
STATE BACKGROUND EXPENSE	2,000	1,160	2,000	2,000	
CITY INSURANCE	2,840	2,840	2,980	3,130	
TRANSFER, WORKER'S COMP.	220	220	230	250	
CITY TELEPHONE	1,460	930	1,460	1,460	
TOTAL 300	\$21,600	\$16,404	\$21,750	\$27,020	24.2%
PROGRAM TOTAL	\$216,787	\$203,827	\$227,100	\$239,530	5.5%

**FINANCE DEPARTMENT  
FINANCIAL SERVICES PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
ACCOUNTING SUPERVISOR	\$56,347	\$58,110	\$60,080	\$61,880	
ACCOUNT CLERK II	32,526	34,305	35,470	36,530	
ACCOUNT CLERK I	27,577	22,193	29,720	30,610	
OVERTIME	0	92	2,910	3,010	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	13,630	14,008	16,290	18,570	
TRANSFER, EMPL. PENSION	0	22,641	24,750	26,370	
TOTAL 100	\$130,080	\$151,349	\$169,220	\$176,970	4.6%
200					
GENERAL CITY SUPPLIES	\$7,304	\$6,974	\$13,200	\$13,200	
COMPUTER SUPPLIES	15,037	1,532	19,420	19,420	
TOTAL 200	\$22,341	\$8,506	\$32,620	\$32,620	0.0%
300					
TRAINING AND EDUCATION	\$1,612	\$666	\$2,000	\$2,000	
SHREDDER SERVICES	615	384	1,000	1,000	
GENERAL CITY POSTAGE	39,199	38,847	50,900	50,900	
OFFICE EQ. MAINTENANCE	4,260	3,473	6,000	6,000	
CITY INSURANCE	3,116	3,670	3,850	4,040	
TRANSFER, WORKER'S COMP.	150	160	170	180	
CITY TELEPHONE	1,115	930	1,460	1,460	
TOTAL 300	\$50,067	\$48,130	\$65,380	\$65,580	0.3%
PROGRAM TOTAL	\$202,488	\$207,985	\$267,220	\$275,170	3.0%



## Supplementary Expenditure Report

### FINANCE DEPARTMENT INFORMATION SERVICES PROGRAM

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
INFO. SERVICES MANAGER	\$77,618	\$81,874	\$84,650	\$87,190	
P.C. ANALYST/NETWORK COORD.	50,332	34,305	53,670	55,280	
COMPUTER SYSTEMS PROG. II	50,838	51,914	55,430	57,090	
COMPUTER SYSTEMS SPEC.	33,273	53,119	35,470	36,530	
DOCUMENTS PROJ. SPECIALIST	29,563	30,479	31,520	32,470	
WEB DOCUMENTS COORD.	30,498	29,720	36,000	37,080	
COMPUTER SPEC., UPD	17,006	17,171	35,990	37,080	
PART-TIME INTERN	0	0	5,280	5,460	
OVERTIME	5,591	4,940	2,660	2,750	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	28,390	29,168	33,910	38,660	
TRANSFER, EMPL. PENSION	0	56,336	61,580	65,590	
TOTAL 100	\$323,109	\$389,026	\$436,160	\$455,180	4.4%
300					
DUES AND MEMBERSHIPS	\$325	\$130	\$300	\$300	
TRAINING AND EDUCATION	2,348	4,749	6,430	6,430	
DOCUMENT SUPPLIES/MAINT.	0	0	1,350	1,850	
DOCUMENT PAYMENT/LIBRARY	29,460	14,730	7,360	0	
CITY INSURANCE	3,207	3,770	3,960	4,160	
TRANSFER, WORKER'S COMP.	200	220	230	250	
CITY TELEPHONE	1,115	930	1,460	1,460	
TOTAL 300	\$36,655	\$24,529	\$21,090	\$14,450	-31.5%
PROGRAM TOTAL	\$359,764	\$413,555	\$457,250	\$469,630	2.7%

**CITY CLERK  
BUDGET ANALYSIS**

	06-07	07-08	DIFI	%
SALARIES	161,290	167,460	6,170	3.8%
SUPPLIES	2,580	2,640	60	2.3%
CONTRACTUAL	26,890	27,610	720	2.7%
SUBTOTAL	190,760	197,710	6,950	3.6%
VEH. & EQ. REPL.	1,650	1,720	70	
TOTAL	192,410	199,430	7,020	3.6%
 PERSONNEL:				
SALARIES REG.	77,390	79,740	2,350	3.0%
CLERK SALARY	44,000	44,000	-	0.0%
EMPL. INS.	16,290	18,570	2,280	14.0%
EMPL. PENSION	23,610	25,150	1,540	6.5%
SUBTOTAL	161,290	167,460	6,170	3.8%
 SUPPLIES:				
OTHER	2,000	2,000	-	0.0%
STD. CHARGES	580	640	60	10.3%
SUBTOTAL	2,580	2,640	60	2.3%
 CONTRACTUAL:				
OTHER	4,860	5,160	300	6.2%
STD. CHARGES	13,330	13,750	420	3.2%
NEWSPAPER PUBL.	7,380	7,380	-	0.0%
VEH. SVC.	1,320	1,320	-	0.0%
SUBTOTAL	26,890	27,610	720	2.7%

## Supplementary Expenditure Report

### CITY CLERK

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
CITY CLERK	\$39,784	\$43,853	\$44,000	\$44,000	
ADMIN. SECRETARY	37,750	38,833	40,050	41,250	
SECRETARY	31,734	33,427	34,460	35,500	
DEPUTY CITY CLERK	600	600	700	730	
OVERTIME	1,539	1,671	2,180	2,260	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	13,630	14,008	16,290	18,570	
TRANSFER, EMPL. PENSION	0	21,604	23,610	25,150	
TOTAL 100	\$125,037	\$153,996	\$161,290	\$167,460	3.8%
200					
OFFICE SUPPLIES	\$1,358	\$1,652	\$2,000	\$2,000	
COPIER SUPPLIES	518	506	580	640	
TOTAL 200	\$1,876	\$2,158	\$2,580	\$2,640	2.3%
300					
DUES & SUBSCRIPTIONS	\$375	\$735	\$500	\$800	
TRAVEL AND CONFERENCE	2,220	1,978	2,800	2,800	
TRAINING AND EDUCATION	0	510	640	640	
VEHICLE SERVICES	600	1,203	1,320	1,320	
RECORDING FEES	752	332	920	920	
NEWSPAPER PUBL., LEGALS	6,213	8,233	7,380	7,380	
CITY INSURANCE	2,714	3,190	3,350	3,520	
TRANSFER, WORKER'S COMP.	170	190	200	220	
TELEPHONE	1,584	1,325	2,080	2,080	
COPIER LEASE & MAINT.	662	384	800	750	
CITY COMPUTERIZATION	6,630	6,630	6,900	7,180	
TOTAL 300	\$21,920	\$24,710	\$26,890	\$27,610	2.7%
400					
VEHICLE REPLACEMENT CHARGE	\$0	\$1,590	\$1,650	\$1,720	4.2%
TOTAL DEPARTMENT	\$148,833	\$182,454	\$192,410	\$199,430	3.6%

**POLICE DEPARTMENT  
BUDGET ANALYSIS**

	06-07	07-08	DIFF	%
SALARIES	6,174,571	6,499,011	324,440	5.3%
SUPPLIES	43,530	47,460	3,930	9.0%
CONTRACTUAL	979,510	1,035,960	56,450	5.8%
SUBTOTAL	7,197,611	7,582,431	384,820	5.3%
VEH. & EQ. REPL.	239,300	256,530	17,230	7.2%
SUBTOTAL	7,436,911	7,838,961	402,050	5.4%
ADD'L EQ.	110,660	880	(109,780)	
SUBTOTAL	7,547,571	7,839,841	292,270	3.9%
ADD' OFFICERS LASTYR:				
EQ/UNIFORMS	5,000	-	(5,000)	-100.0%
TRAINING	8,000	-	(8,000)	
NEW CAR	-	-	-	
<b>TOTAL</b>	7,560,571	7,839,841	279,270	3.7%
PERSONNEL:				
SALARIES N/U	781,020	803,740	22,720	2.9%
SALARIES FOP	3,035,330	3,143,521	108,191	3.6%
TEMP. DOCUMENTS	11,800	-	(11,800)	-100.0%
CONT. OT PAYOUTS	-	10,000	10,000	#DIV/0!
OT, MED. EXAMS	-	2,100	2,100	#DIV/0!
OT, ADDL TRAINING	-	13,300	13,300	#DIV/0!
METER PATROL	-	3,600	3,600	#DIV/0!
SALARIES AFSCME	295,771	310,250	14,479	4.9%
EMPLOYEE INS.	471,360	530,600	59,240	12.6%
EMPL. PENSION	1,579,290	1,681,900	102,610	6.5%
SUBTOTAL	6,174,571	6,499,011	324,440	5.3%
SUPPLIES:				
OTHER	41,630	45,370	3,740	9.0%
ADD'L OFFICERS	5,000	-	(5,000)	-100.0%
STD. CHARGES	1,900	2,090	190	10.0%
SUBTOTAL	48,530	47,460	(1,070)	-2.2%
CONTRACTUAL:				
STD. CHARGES	290,200	304,570	14,370	5.0%
VEH. SERVICE	201,850	212,490	10,640	5.3%
VEH. LEASING	8,700	6,380	(2,320)	-26.7%
NEW OFFICER TRAIN.	8,000	-	(8,000)	
METCAD	212,920	229,950	17,030	8.0%
CENTRAL BOOKING	35,640	36,710	1,070	3.0%
DOG IMPOUNDMENT	44,460	47,030	2,570	5.8%
I.W.I.N. FEES	11,550	11,550	-	0.0%
ECIPTC TRAINING	6,760	7,100	340	5.0%
CRISIS INTERVENTION	5,690	5,690	-	0.0%
ARMS CONTRIBUTION	15,170	15,170	-	0.0%
CELLUAR PHONES	15,000	15,000	-	0.0%
MEDICAL EXAMS	-	5,500	5,500	#DIV/0!
OUTSIDE INSTRUCTOR	-	4,500	4,500	#DIV/0!
OTHER	131,570	134,320	2,750	2.1%
SUBTOTAL	987,510	1,035,960	48,450	4.9%

## Supplementary Expenditure Report

### POLICE DEPARTMENT ADMINISTRATION PROGRAM

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
CHIEF OF POLICE	\$95,492	\$97,052	\$103,000	\$106,100	
ASSISTANT CHIEF	80,917	80,698	86,480	89,080	
SECRETARY	35,386	36,485	37,600	38,730	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	13,630	14,008	16,660	18,990	
TRANSFER, IMRF PENSION	0	24,564	26,850	28,560	
TRANSFER, POLICE PENSION	0	41,280	94,140	100,270	
TOTAL 100	\$225,425	\$294,087	\$364,730	\$381,730	4.7%
200					
BOOKS & PERIODICALS	\$70	\$133	\$180	\$180	0.0%
EMPL. RECOGNITION SUPPLIES	46	328	300	300	
TOTAL 200	\$116	\$461	\$480	\$480	0.0%
300					
DUES & SUBSCRIPTIONS	\$1,837	\$2,474	\$2,500	\$2,500	
TRAVEL AND CONF., CHIEF	3,681	352	3,100	3,500	
TRAVEL AND CONF., ASST CH.	0	1,756	2,500	2,500	
CLOTHING ALLOWANCE	1,466	1,510	1,560	1,650	
VEHICLE SERVICE	2,000	4,109	4,600	4,830	
CITY INSURANCE	5,629	6,620	6,950	7,300	
TRANSFER, WORKER'S COMP.	2,400	2,580	2,710	2,910	
CITY TELEPHONE	2,230	3,778	5,930	5,930	
TOTAL 300	\$19,243	\$23,179	\$29,850	\$31,120	4.3%
400					
VEH. REPL. CHARGE-REG.	\$201,840	\$208,040	\$239,300	\$256,530	
TRANSFER, METCAD RADIOS	0	0	50,370	0	
TRANSFER, SQUAD VIDEOS	0	0	33,490	0	
TRANSFER, MDC & HANDGUNS	0	0	26,800	0	
TRANSFER, NEW SQUAD	0	28,000	0	0	
ADD'L VERF, NEW EQ.	0	0	0	880	
TOTAL 400	\$201,840	\$236,040	\$349,960	\$257,410	-26.4%
DIVISION TOTAL	\$446,624	\$553,767	\$745,020	\$670,740	-10.0%

**POLICE DEPARTMENT  
PATROL PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
LIEUTENANT	\$73,981	\$75,244	\$77,770	\$80,110	
SERGEANTS (10)	518,612	549,370	565,880	584,150	
OFFICERS (32)	1,202,269	1,410,783	1,571,045	1,612,830	
K-9 OFFICER	48,780	47,368	48,810	50,401	
OVERTIME	57,843	27,659	44,340	49,290	
STEP OVERTIME	19,998	26,609	31,720	32,830	
OVERTIME, TRAINING	0	19,105	35,010	36,240	
ADD'L OT, CONTRACT PAYOUTS	0	0	0	10,000	
ADD'L OT, MEDICAL EXAMS	0	0	0	2,100	
ADD'L OT, ADD'L TRAINING	0	0	0	13,300	
SICK LEAVE INCENT.	788	16,417	9,940	16,770	
PERSONAL LEAVE ACCRUAL	18,780	20,320	27,470	21,670	
HOLIDAY PAY	105,157	103,836	124,890	127,320	
LONGEVITY PAY, NON-UNION	\$0	\$0	\$0	\$0	
LONGEVITY, UNION	102,009	132,555	146,280	168,230	
EMPLOYEE INSURANCE	163,590	184,720	228,120	260,070	
TRANSFER, POLICE PENSION	0	1,107,240	1,176,000	1,252,570	
TOTAL 100	\$2,311,807	\$3,721,226	\$4,087,275	\$4,317,881	5.6%
200					
UNIFORMS AND EQ. REPL	\$2,123	\$59	\$4,720	\$4,720	
INITIAL EQ, ADD'L OFF., PAI	0	7,500	5,000	0	
U.C.A.P. SUPPLIES	195	281	500	500	
AMMUNITION SUPPLIES	3,798	3,489	3,600	7,200	
SUPPLIES, BIKE PATROL	0	0	1,000	1,000	
SUPPLIES, SCHOOL OFFICER	0	0	1,000	1,000	
CRIME PREV./OUTREACH MAT'I	0	927	1,500	1,500	
TOTAL 200	\$6,116	\$12,256	\$17,320	\$15,920	-8.1%
300					
EMPLOYEE WELLNESS	\$0	\$1,132	\$2,740	\$2,740	
OFFICER MEDICAL EXAMS	0	0	0	5,500	
TRAINING AND EDUCATION	2,736	6,227	13,760	13,760	
INITIAL TRAINING, NEW OFF.	0	11,943	8,000	0	
OUTSIDE INSTRUCTOR, TRAIN.	0	0	0	4,500	
CLOTHING ALLOWANCE	33,207	34,345	40,990	44,900	
CELLUAR PHONE	20,871	14,013	15,000	15,450	
VEHICLE SERVICE	133,550	131,674	144,480	152,100	
EQ. SERVICE AND REPAIR	2,446	1,538	3,120	3,120	
STUDENT PARTY PATROL	4,500	4,500	3,400	0	
CENTRAL BOOKING FEE	32,629	27,018	35,640	36,710	
RANGE MOWING	825	1,425	1,500	1,500	
RANGE OPERATING	2,229	2,097	2,400	3,500	
TOWING SERVICES	925	1,095	1,500	1,500	
METCAD DISPATCH AGREEMENT	200,319	207,333	212,920	229,950	8.0%
E.C.I.P.T.P. TRAINING	5,839	6,438	6,760	7,100	
CRISIS INTERVENTION SERVICE	5,100	5,100	5,690	5,690	
EM. SUPPORT SERVICE TEAM	1,880	1,288	2,400	2,400	
CITY INSURANCE	77,983	100,981	99,820	104,810	
TRANSFER, WORKER'S COMP.	34,150	36,710	38,550	41,440	
CITY TELEPHONE	2,249	1,867	2,930	2,930	
TOTAL 300	\$561,438	\$596,724	\$641,600	\$679,600	5.9%
PROGRAM TOTAL	\$2,879,361	\$4,330,206	\$4,746,195	\$5,013,401	5.6%

# Supplementary Expenditure Report

## POLICE DEPARTMENT CRIMINAL INVESTIGATION PROGRAM

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
LIEUTENANT	70,181	75,151	79,840	82,230	
SERGEANT	51,860	54,917	56,590	58,420	
OFFICERS (6)	268,411	236,637	292,865	302,400	
SUPPORT SERVICES CLERK	30,523	32,327	33,310	35,180	
PHOTO/EVIDENCE TECHNICIAN	33,079	35,275	36,360	37,520	
OVERTIME	47,535	17,698	34,990	36,210	
STANDBY PAY	8,520	9,932	9,670	9,880	
PERSONAL TIME ACCRUAL	3,250	3,470	3,570	3,700	
LONGEVITY, NON-UNION	0	0	0	0	
POLICE LONGEVITY	44,217	25,355	32,260	33,180	
AFSCME LONGEVITY	3,638	4,526	4,670	4,920	
EMPLOYEE INSURANCE	26,720	46,678	55,510	63,280	
TRANSFER, IMRF PENSION	0	13,129	56,190	59,560	
TRANSFER, POLICE PENSION	0	223,500	210,280	224,080	
TOTAL 100	\$587,934	\$778,595	\$906,105	\$950,560	4.9%
200					
UNIFORMS AND EQUIPMENT	\$273	\$418	\$500	\$500	
300					
TRAINING AND EDUCATION	\$4,387	\$8,342	\$10,360	\$10,360	
AFSCME CLOTHING ALLOWANCE	0	228	230	230	
VEHICLE LEASING	17,768	6,543	8,700	6,380	
VEHICLE SERVICES	18,602	19,666	22,280	23,390	
TRAVEL, INVESTIGATIONS	2,153	1,775	4,000	4,000	
OUTSIDE PROF. SERVICES	3,164	3,076	5,000	5,000	
INVEST. PAYMENTS	3,000	0	1,000	1,000	
UNIFORM REPLACEMENT	240	273	200	200	
INTERSECT SERVICES	0	0	1,400	1,400	
INTERNET INVEST.	1,350	1,203	200	400	
CITY INSURANCE	15,034	22,280	23,390	24,560	
TRANSFER, WORKER'S COMP.	12,560	13,500	14,170	15,230	
CITY TELEPHONE	2,249	1,867	2,930	2,930	
COMMUNICATIONS I.T.F.	1,691	0	1,600	1,600	
TOTAL 300	\$82,198	\$78,753	\$95,460	\$96,680	1.3%
PROGRAM TOTAL	\$670,405	\$857,766	\$1,002,065	\$1,047,740	4.6%

**POLICE DEPARTMENT  
SUPPORT SERVICES PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
LIEUTENANT	66,841	68,706	76,740	79,050	
SUPPORT SERVICES SUPERV.	42,118	44,934	46,300	47,690	
SUPPORT SERVICES CLERK (6)	185,620	196,675	202,870	211,040	
P-T SERVICES CLERK (.25)	6,654	5,476	8,330	8,620	
AD. ASST (GRANT)	22,147	24,467	26,920	27,730	
DOCUMENTS FILMING (TEMP.)	1,718	11,752	11,800	0	
OVERTIME	469	3,376	8,800	9,110	
LONGEVITY, NON-UNION	0	0	0	0	
AFSCME LONGEVITY	8,942	11,291	12,371	14,780	
EMPLOYEE INSURANCE	31,735	41,997	49,950	56,940	
TRANSFER, IMRF PENSION	0	54,657	59,740	63,630	
TRANSFER, POLICE PENSION	0	35,210	37,660	40,110	
PENSION (AD ASST)	3,600	3,840	0	0	
TOTAL 100	\$369,844	\$502,381	\$541,481	\$558,700	3.2%
200					
OFFICE SUPPLIES	\$9,050	\$9,337	\$11,040	\$11,040	
CITY BLDG. COPIER SUPPLIES	423	410	470	520	
PAPER FOR POLICE MACHINE	1,286	1,247	1,430	1,570	
POLICE COPIER SUPPLIES	418	1,349	1,900	1,900	
EQ., POLICE SUPPLIES	11,142	8,631	12,800	12,800	
TOTAL 200	\$22,319	\$20,974	\$27,640	\$27,830	0.7%
300					
AFSCME CLOTHING ALLOWANCE	\$0	\$1,312	\$1,380	\$1,380	
COMMUNICATIONS SERVICES	6,494	2,877	8,510	8,510	
VEHICLE SERVICE	3,442	3,347	5,020	5,270	
EQ. SERVICE AND REPAIR	230	158	2,350	2,350	
TRANSCRIBER/FAX MAINT.	58	0	700	700	
M.D.T./FAX MAINTENANCE	694	818	3,000	3,000	
C.M.S./I.W.I.N. FEES	10,390	10,515	11,550	11,550	
I.A.C.P. WEBSITE DUES	0	0	1,100	1,100	
IL. GOVT. PURCHASING FEE	500	600	900	900	
CONTRACTUAL SHREDDING	1,756	768	2,000	2,000	
CITY INSURANCE	8,923	10,880	11,420	11,990	
TRANSFER, WORKER'S COMP.	1,480	1,600	1,680	1,810	
CITY TELEPHONE	2,249	1,867	2,930	2,930	
CITY BLDG. COPIER MAINT.	1,063	629	1,310	1,220	
POLICE COPIER MAINT.	4,703	0	2,600	2,600	
CITY COMPUTERIZATION	64,817	65,420	68,040	70,760	
A.R.M.S. CONTRIBUTION	11,394	11,888	15,170	15,170	
SPECIAL POLICE S/W MAINT.	575	0	350	350	
TOTAL 300	\$118,768	\$112,679	\$140,010	\$143,590	2.6%
PROGRAM TOTAL	\$510,931	\$636,034	\$709,131	\$730,120	3.0%



## Supplementary Expenditure Report

### POLICE DEPARTMENT SCHOOL CROSSING GUARDS PROGRAM

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
SCHOOL CROSSING GUARDS	\$35,907	\$37,085	\$47,880	\$49,560	3.5%
200					
MISC. SUPPLIES	\$361	\$367	\$360	\$500	38.9%
300					
CITY INSURANCE	\$1,843	\$2,250	\$2,360	\$2,480	5.1%
TRANSFER, WORKER'S COMP.	150	160	170	180	
TOTAL 300	\$1,993	\$2,410	\$2,530	\$2,660	5.1%
PROGRAM TOTAL	\$38,261	\$39,862	\$50,770	\$52,720	3.8%

### POLICE DEPARTMENT METER PATROL PROGRAM

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
METER PATROL SUPERVISOR	\$34,591	\$37,612	\$38,760	\$39,930	
METER PATROL SPECIALIST	20,933	22,759	23,450	24,150	
ADD'L METER PATROL SPEC.	0	0	0	24,150	
METER PATROL PART-TIME	68,744	72,917	83,210	64,050	
SPECIAL ENFORCEMENT DETAIL	0	0	5,820	5,990	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	3,924	9,336	11,100	13,750	
TRANSFER, EMPL. PENSION	0	14,486	15,830	16,860	
TOTAL 100	\$128,192	\$157,110	\$178,170	\$188,880	6.0%
200					
UNIFORMS AND EQUIPMENT	\$1,191	\$1,104	\$1,230	\$1,230	0.0%
300					
VEHICLE SERVICE	\$14,179	\$18,826	\$20,560	\$21,740	
CITY INSURANCE	2,328	2,840	2,840	2,980	
TRANSFER, WORKER'S COMP.	150	160	160	170	
TOTAL 300	\$16,657	\$21,826	\$23,560	\$24,890	5.6%
PROGRAM TOTAL	\$146,040	\$180,040	\$202,960	\$215,000	5.9%

**POLICE DEPARTMENT  
ANIMAL CONTROL PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
ANIMAL CONTROL WARDEN	\$27,827	\$30,537	\$31,480	\$32,390	
AN. WARDEN (PART-TIME)	0	0	2,560	2,650	
OVERTIME	0	471	1,010	1,050	
LONGEVITY	402	1,070	1,260	1,780	
EMPLOYEE INSURANCE	3,924	4,663	5,550	6,330	
TRANSFER, EMPL. PENSION	0	6,469	7,070	7,500	
TOTAL 100	\$32,153	\$43,210	\$48,930	\$51,700	5.7%
200					
UNIFORMS AND EQUIPMENT	\$335	\$356	\$1,000	\$1,000	0.0%
300					
CLOTHING ALLOWANCE	\$188	\$200	\$220	\$220	
VEHICLE SERVICE	3,480	3,987	4,910	5,160	
DOG IMPOUNDMENT	41,300	42,750	44,460	47,030	5.8%
AN. CARCASS REMOVAL	2,880	2,091	3,000	3,000	
CITY INSURANCE	1,358	1,660	1,740	1,830	
TRANSFER, WORKER'S COMP.	150	160	170	180	
TOTAL 300	\$49,356	\$50,848	\$54,500	\$57,420	5.4%
PROGRAM TOTAL	\$81,844	\$94,414	\$104,430	\$110,120	5.4%

**Supplementary Expenditure Report**

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**FIRE RESCUE SERVICES DEPARTMENT  
BUDGET ANALYSIS**

	06-07	07-08	DIFF	%
SALARIES	5,037,740	5,371,310	333,570	6.6%
SUPPLIES	61,870	66,890	5,020	8.1%
CONTRACTUAL	507,470	531,950	24,480	4.8%
SUBTOTAL	5,607,080	5,970,150	363,070	6.5%
EQ. & VEH. REPL.	157,710	164,810	7,100	4.5%
TOTAL	5,764,790	6,134,960	370,170	6.4%
ADD'L EQ.	-	4,930	4,930	
TOTAL	5,764,790	6,139,890	375,100	6.5%
PERSONNEL:				
SALARIES, N/U	460,690	474,440	13,750	3.0%
SALARIES, IAFF	3,230,520	3,382,230	151,710	4.7%
ADD'L OVERTIME	-	46,180	46,180	
EMPL. INSURANCE	327,460	373,300	45,840	14.0%
EMPL. PENS, IMRF	35,500	37,810	2,310	6.5%
EMPL. PENS, FIRE	983,570	1,057,350	73,780	7.5%
SUBTOTAL	5,037,740	5,371,310	333,570	6.6%
SUPPLIES:				
OTHER	61,020	65,950	4,930	8.1%
STD. CHARGES	850	940	90	10.6%
SUBTOTAL	61,870	66,890	5,020	8.1%
CONTRACTUAL:				
STD. CHARGES	179,200	189,460	10,260	5.7%
VEH. SERVICE	127,470	133,840	6,370	5.0%
METCAD DISPATCH	85,610	92,460	6,850	8.0%
2% FIRE INS. PAYMENT	34,260	34,260	-	0.0%
OTHER	80,930	81,930	1,000	1.2%
SUBTOTAL	507,470	531,950	24,480	4.8%

**FIRE RESCUE SERVICES DEPARTMENT**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
FIRE CHIEF	\$90,657	\$93,490	\$96,340	\$99,230	
DIVISION OFFICERS (3)	256,218	264,203	215,270	221,730	
PREVENTION/ED. OFFICER	0	0	64,080	66,000	
COMPANY OFFICERS (15)	789,737	816,093	840,170	868,350	
FIRE FIGHTERS (37)	1,479,095	1,526,830	1,571,800	1,624,300	
SECRETARY	29,663	30,582	31,630	32,470	
P-T SECRETARIAL	0	1,210	1,270	1,310	
PREV./ED. INSP., UNIV. IL.	49,368	50,566	52,100	53,700	
OVERTIME	179,847	227,080	211,070	263,040	
OVERTIME, NEW STUDENTS	0	0	0	1,600	
SPECIAL O/T, GRANT REIMB.	0	10,145	0	0	
UPGRADE PAY	12,320	9,933	20,090	20,690	
SICK LEAVE INCENTIVE	1,808	0	4,200	4,200	
HOLIDAY PAY	88,059	93,056	99,220	101,900	
LONGEVITY PAY, NON-UNION	0	0	0	0	
LONGEVITY/STEP, FIRE	372,387	381,971	420,120	480,480	
EDUCATIONAL INCENTIVE	7,510	6,150	8,950	8,950	
EMPLOYEE INSURANCE	266,918	275,351	327,460	373,300	
TRANSFER, IMRF PENSION	0	38,497	35,500	37,810	
TRANSFER, FIRE PENSION	0	1,034,070	983,570	1,057,350	
TRANSFER, PENSION U/I	50,474	52,676	54,900	54,900	
TOTAL 100	\$3,674,061	\$4,911,903	\$5,037,740	\$5,371,310	6.6%
200					
OFFICE SUPPLIES	\$4,365	\$4,422	\$4,370	\$4,500	
BLDG. MAINT. SUPPLIES	5,289	7,143	6,640	6,640	
CITY BLDG. COPIER SUPPLIES	591	575	660	730	
PAPER/FIRE COPIER	170	165	190	210	
FIRE COPIER SUPPLIES	0	0	500	500	
RISK WATCH SUPPLIES	654	876	1,000	1,000	
UNIFORMS AND EQUIPMENT	15,788	13,822	20,560	24,360	
REPL. HOSE	0	1,086	1,030	1,030	
P.P.E. REPL.	10,150	10,084	8,590	8,590	
HAZMATS SUPPLIES	2,399	2,424	2,480	2,480	
TECH. RESCUE SUPPLIES/EQ.	0	1,516	1,500	1,500	
FIRST AID SUPPLIES	3,068	2,763	3,390	3,390	
ARSON INV. SUPPLIES	667	0	0	0	
DETECTOR REPL.	1,988	2,475	2,500	2,500	
FIRE PREVENTION MAT'L	6,809	8,744	8,460	9,460	
TOTAL 200	\$51,938	\$56,095	\$61,870	\$66,890	8.1%

## Supplementary Expenditure Report

### FIRE RESCUE SERVICES DEPARTMENT (CONTINUED)

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
300					
EMPLOYEE PHYSICALS	\$20,276	\$10,388	\$20,900	\$20,900	
DUES & SUBSCRIPTIONS	1,298	1,193	2,440	2,440	
SOFTWARE MAINT.	2,070	2,070	2,070	2,070	
TRAVEL AND CONFERENCE	3,855	6,789	6,620	6,620	
TRAINING AND EDUCATION	12,154	8,627	12,880	12,880	
I.L.S./E.M.S. TRAINING	700	244	4,500	4,500	
2% FIRE INS. PAYMENT	30,818	31,645	34,260	34,260	
UNIFORM ALLOWANCE	13,765	0	7,540	7,540	
CELLUAR/PAGING SERVICES	4,987	5,890	5,700	5,700	
COMMUNICATION REPAIRS	2,370	2,924	2,000	3,000	
LAUNDRY AND TOWELS	748	829	820	820	
NEWORLEANS COSTS	0	2,231	0	0	
VEHICLE SERVICE	112,392	125,311	127,470	133,840	
CITY INSURANCE	74,785	87,980	92,380	97,000	
TRANSFER, WORKER COMP.	62,500	67,190	70,550	75,840	
CITY TELEPHONE	3,398	2,841	4,460	4,460	
CITY BLDG. COPIER MAINT.	944	547	1,140	1,060	
FIRE COPIER MAINT.	605	914	510	510	
DISPATCH CONTRACT, METCAD	81,496	84,149	85,610	92,460	8.0%
CITY COMPUTERIZATION	10,260	10,260	10,670	11,100	
ESDA SERVICES	696	1,180	2,000	2,000	
METCAD TERMINAL MAINT.	0	0	200	200	
DEFIBRULATOR MAINT.	0	691	2,700	2,700	
GROUND LADDER TEST.	960	0	1,150	1,150	
AIR SYSTEM TESTING/MAINT.	3,468	5,727	6,900	6,900	
EM. SUPPORT SERVICES TEAM	1,810	1,288	2,000	2,000	
TOTAL 300	\$446,355	\$460,908	\$507,470	\$531,950	4.8%
400					
VEH. REPL. CHARGE	\$154,640	\$151,640	\$157,710	\$164,810	4.5%
VEH. REPL. CHARGE, ADD'L	0	0	0	4,930	
TOTAL 400	\$154,640	\$151,640	\$157,710	\$169,740	7.6%
DEPARTMENT TOTAL	\$4,326,994	\$5,580,546	\$5,764,790	\$6,139,890	6.5%

**PUBLIC WORKS DEPARTMENT  
BUDGET ANALYSIS**

	2006-07	2007-08	DIFF	%
PERSONNEL	3,703,740	3,877,310	173,570	4.7%
SUPPLIES	431,250	447,800	16,550	3.8%
CONTRACTUAL	1,411,200	1,572,090	160,890	11.4%
SUBTOTAL	5,546,190	5,897,200	351,010	6.3%
VEH/EQ. REPL.	323,210	336,960	13,750	4.3%
SUBTOTAL	5,869,400	6,234,160	364,760	6.2%
ADD'L EQ.	-	2,110	2,110	
TOTAL	5,869,400	6,236,270	366,870	6.3%
PERSONNEL:				
SALARIES N/U	1,688,860	1,745,310	56,450	3.3%
SALARIES AFSC.	1,006,040	1,022,230	16,190	1.6%
SUPV. REORG.	-	(10,000)	(10,000)	
CLERK-TYPIST	-	9,400	9,400	
OVERTIME	52,020	58,450	6,430	12.4%
O.T., CAP. IMPR.	-	7,000	7,000	#DIV/0!
EMPL. INSURANCE	296,420	341,550	45,130	15.2%
EMPL. PENSION	503,350	536,590	33,240	6.6%
SEASONAL	157,050	166,780	9,730	6.2%
SUBTOTAL	3,703,740	3,877,310	173,570	4.7%
SUPPLIES:				
OTHER	378,340	394,690	16,350	4.3%
SALT	51,000	51,000	-	0.0%
STD. CHARGES	1,910	2,110	200	10.5%
SUBTOTAL	431,250	447,800	16,550	3.8%
CONTRACTUAL:				
STD. CHARGES	263,940	271,980	8,040	3.0%
VEH. SERVICE	309,000	307,870	(1,130)	-0.4%
NEW, RELOCATIONS	-	5,000	5,000	
NEW, ST. BANNER IN.	-	5,000	5,000	
CONTRACT SNOW REM.	5,000	5,000	-	0.0%
BLDG. CUSTODIAL	65,070	67,070	2,000	3.1%
CONTRACT TURF MT.	20,000	20,000	-	0.0%
GATE FEES-ARBOR	26,500	30,500	4,000	15.1%
UTILITIES, FACILI.	126,000	182,500	56,500	44.8%
CUSWDS PAYMENT	20,720	22,300	1,580	7.6%
LEAF PICKUP	56,200	71,500	15,300	27.2%
GATE FEES-OPN.	64,410	69,610	5,200	8.1%
UTIL.,ST. LIGHT	197,500	247,400	49,900	25.3%
ENCEPH. PROGRAM	21,990	21,990	-	0.0%
LANDFILL UTILITIES	-	12,700	12,700	#DIV/0!
NUISANCE ABATE	18,000	18,000	-	0.0%
OTHER	216,870	213,670	(3,200)	-1.5%
SUBTOTAL	1,411,200	1,572,090	160,890	11.4%

## Supplementary Expenditure Report

### PUBLIC WORKS DEPARTMENT ADMINISTRATION DIVISION

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
DIRECTOR OF PUBLIC WORKS	\$101,858	\$105,035	\$108,600	\$112,400	
ASSISTANT TO DIRECTOR	43,415	44,783	47,680	49,360	
SECRETARY (2)	63,691	66,305	68,640	70,040	
CLERK TYPIST (.75 TO 1)	15,618	18,141	19,930	27,480	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	21,600	22,192	26,360	31,160	
TRANSFER, IMRF PENSION	0	42,999	47,000	51,360	
TOTAL 100	\$246,182	\$299,455	\$318,210	\$341,800	7.4%
200					
BOOKS AND PERIODICALS	\$652	\$515	\$1,000	\$1,000	
OFFICE SUPPLIES	6,390	6,478	6,500	6,500	
CITY BLDG. COPIER SUPPLIES	679	663	760	840	
P.W. COPIER PAPER	1,028	1,003	1,150	1,270	
TOTAL 200	\$8,749	\$8,659	\$9,410	\$9,610	2.1%
300					
DUES & SUBSCRIPTIONS	\$1,757	\$2,227	\$2,655	\$2,655	
CELLUAR/PAGING SERV.	727	645	720	720	
TRAVEL AND CONFERENCE	2,856	3,403	4,500	4,500	
TRAINING AND EDUCATION	698	815	2,500	2,500	
VEHICLE SERVICE	5,019	6,387	4,860	4,860	
PRINTING SERVICES	818	663	2,300	1,900	
TEMPORARY CLERICAL SERV.	670	0	1,000	1,000	
SHIPPING CHARGES	1,532	1,773	2,000	2,000	
ALARM SERVICE MONITORING	0	192	210	210	
CITY INSURANCE	5,538	6,520	6,850	7,190	
TRANSFER, WORKER'S COMP.	2,460	2,650	2,780	2,990	
TELEPHONE	2,754	2,306	3,620	3,620	
CITY BLDG. COPIER MAINT.	1,184	686	1,430	1,330	
P.W. COPIER MAINT.	2,866	3,177	3,400	3,800	
CITY COMPUTERIZATION	31,670	31,670	32,940	34,260	
TOTAL 300	\$60,549	\$63,114	\$71,765	\$73,535	2.5%
400					
VEH. REPL. CHARGE	\$310,050	\$310,050	\$323,210	\$336,960	4.3%
VEHL. REPL., ADD'L	0	0	0	\$2,110	
TOTAL 400	\$310,050	\$310,050	\$323,210	\$339,070	4.9%
PROGRAM TOTAL	\$625,530	\$681,278	\$722,595	\$764,015	5.7%

**PUBLIC WORKS DEPARTMENT  
ARBOR DIVISION  
URBAN FORESTRY PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	
100					
CITY ARBORIST (1/3)	\$21,893	\$22,578	\$22,890	\$23,580	
ARBOR TECHNICIAN (2)	71,898	74,812	77,390	79,890	
FORESTRY SUPERVISOR	49,203	51,914	53,660	55,280	
SEASONAL TRIMMER	17,985	19,261	26,300	25,710	
LONGEVITY, NON-UNION	0	0	0	0	
LONGEVITY, AFSCME	0	118	750	1,130	
EMPLOYEE INSURANCE	14,990	15,402	18,320	23,390	
TRANSFER, IMRF PENSION	0	27,212	29,740	31,600	
TOTAL 100	\$175,969	\$211,297	\$229,050	\$240,580	5.0%
200					
TOOLS & SUPPLIES	\$2,210	\$2,249	\$2,800	\$2,800	
EDUCATIONAL MAT'L	671	902	780	780	
MAINTENANCE SUPPLIES	1,000	946	1,000	1,000	
TOTAL 200	\$3,881	\$4,097	\$4,580	\$4,580	0.0%
300					
DUES AND SUBSCRIPTIONS	\$1,723	\$1,630	\$1,735	\$1,735	
TRAVEL AND CONFERENCE	2,005	1,543	1,600	1,600	
TRAINING AND EDUCATION	1,072	1,930	1,750	1,750	
SERVICE AND REPAIR	556	302	500	500	
SUPV. CLOTHING ALLOWANCE	934	934	680	1,360	
UNIFORM RENTAL	678	296	490	490	
CDL LICENSE	315	155	120	120	
VEHICLE SERVICE	30,409	28,384	35,700	32,570	
BOOM TRUCK INSP.	375	0	400	400	
CITY INSURANCE	8,645	10,170	10,680	11,210	
TRANSFER, WORKER'S COMP.	7,360	7,910	8,310	8,930	
CITY TELEPHONE	1,414	1,185	1,860	1,860	
TOTAL 300	\$55,486	\$54,439	\$63,825	\$62,525	-2.0%
PROGRAM TOTAL	\$235,336	\$269,833	\$297,455	\$307,685	3.4%



**Supplementary Expenditure Report**

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**PUBLIC WORKS DEPARTMENT  
ARBOR DIVISION  
LANDSCAPE MANAGEMENT PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	
100					
CITY ARBORIST (1/3)	\$21,249	\$21,914	\$22,900	\$23,580	
LANDSCAPE SUPV. (.50)	23,884	25,198	26,050	26,840	
SEASONAL, LANDSCAPE	19,813	11,659	26,680	29,250	
LANDSCAPE TECHNICIAN	35,938	36,912	38,700	39,950	
LONGEVITY PAY, NON-UNION	0	0	0	0	
LONGEVITY, AFSCME	0	0	250	800	
SEASONAL, MVPS REIMB.	35,022	39,618	41,440	47,000	
EMPLOYEE INSURANCE	14,990	15,402	18,320	20,890	
TRANSFER, IMRF PENSION	0	15,479	16,920	17,980	
TOTAL 100	\$150,896	\$166,182	\$191,260	\$206,290	7.9%
200					
TOOLS & SUPPLIES	\$2,016	\$2,112	\$2,800	\$2,800	
MAINTENANCE SUPPLIES	2,902	2,502	3,700	3,700	
TOTAL 200	\$4,918	\$4,614	\$6,500	\$6,500	0.0%
300					
SERVICE AND REPAIR	\$316	\$622	\$550	\$550	
CONTRACTUAL TURF MAINT.	22,179	19,963	20,000	20,000	
ARBOR GATE FEES	34,928	24,488	26,500	30,500	
UNIFORM RENTAL	403	304	780	780	
CDL LICENSE	0	55	160	160	
VEHICLE SERVICE	7,393	6,746	11,410	13,410	
IRRIGATION SYSTEM	1,295	1,727	3,500	3,500	
CITY INSURANCE	7,941	9,340	9,810	10,300	
TRANSFER, WORKER'S COMP.	3,680	3,960	4,160	4,470	
TOTAL 300	\$78,135	\$67,205	\$76,870	\$83,670	8.8%
PROGRAM TOTAL	\$233,949	\$238,001	\$274,630	\$296,460	7.9%

**PUBLIC WORKS DEPARTMENT  
PUBLIC FACILITIES DIVISION  
FACILITIES MAINTENANCE**

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
PUBLIC FACILITIES MGR.	\$67,886	\$70,002	\$72,390	\$74,550	
BLDG. MAINT. WORKER	44,065	37,427	38,700	39,950	
CITY BLDG WORKER (.5)	15,793	11,708	9,400	12,040	
LONGEVITY, NON-UNION	0	0	0	0	
LONGEVITY, AFSCME	0	0	0	70	
EMPLOYEE INSURANCE	9,090	9,336	11,100	12,650	
TRANSFER, IMRF PENSION	0	21,280	19,660	20,900	
TOTAL 100	\$136,834	\$149,753	\$151,250	\$160,160	5.9%
200					
BLDG. MAINT. SUPPLIES	\$24,593	\$27,020	\$25,850	\$30,850	
SAFETY EQUIPMENT	2,434	3,222	1,070	1,070	
TOTAL 200	\$27,027	\$30,242	\$26,920	\$31,920	18.6%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$160	\$160	
REFUSE COLLECTION	5,534	5,070	6,000	7,800	
ELEVATOR SERVICE	738	1,894	1,400	2,000	
ARCHITECTURAL ASSISTANCE	1,186	7,505	2,600	2,600	
CELLUAR/PAGING SERV.	671	629	2,200	2,200	
UNIFORM RENTAL	282	379	400	400	
CDL LICENSE	0	0	30	30	
VEHICLE SERVICE	4,446	6,833	5,200	5,200	
BUILDING REPAIRS	26,514	32,111	30,400	30,400	
CUSTODIAL CONTRACT	59,472	59,632	65,070	67,070	
UTILITIES	100,226	101,753	126,000	182,500	
BUILDING RENTAL/STORAGE	10,000	0	0	0	
CITY INSURANCE	11,158	13,130	13,790	14,480	
TRANSFER, WORKER'S COMP.	2,290	2,460	2,580	2,770	
CITY TELEPHONE	408	344	540	540	
SIMPLEX CONTRACT	0	0	780	780	
TOTAL 300	\$222,925	\$231,740	\$257,150	\$318,930	24.0%
PROGRAM TOTAL	\$386,786	\$411,735	\$435,320	\$511,010	17.4%

**Supplementary Expenditure Report**

**PUBLIC WORKS DEPARTMENT  
PUBLIC FACILITIES DIVISION  
CIVIC CENTER**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
2004-05	2005-06	2006-07	2007-08		
100					
PART-TIME	\$38,603	\$38,881	\$46,840	\$48,480	3.5%
TRANSFER, IMRF PENSION	0	0	3,600	3,820	
TOTAL 100	\$38,603	\$38,881	\$50,440	\$52,300	3.7%
200					
BLDG. MAINT. SUPPLIES	\$2,069	\$4,165	\$2,140	\$2,140	0.0%
300					
UNIFORM RENTAL	\$77	\$78	\$400	\$400	
MARKETING COSTS	3,565	5,003	2,970	2,970	
CITY INSURANCE	6,132	7,210	7,570	7,950	
TRANSFER, WORKER'S COMP.	1,070	1,150	1,210	1,300	
TOTAL 300	\$10,844	\$13,441	\$12,150	\$12,620	3.9%
PROGRAM TOTAL	\$51,516	\$56,487	\$64,730	\$67,060	3.6%

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
TOOL ROOM PROGRAM**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
2004-05	2005-06	2006-07	2007-08		
100					
OPERATIONS MGR. (.05)	\$3,518	\$3,628	\$3,840	\$3,940	
PROJECT COORDINATOR (.2)	11,467	14,548	12,460	12,850	
TOOLROOM CLERK	29,301	28,783	31,950	32,920	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	5,680	5,834	6,940	7,910	
TRANSFER, IMRF PENSION	0	8,468	9,260	9,860	
TOTAL 100	\$49,966	\$61,261	\$64,450	\$67,480	4.7%
200					
SAFETY EQUIPMENT	\$4,041	\$4,751	\$3,000	\$3,000	
CUSTODIAL SUPPLIES	2,265	1,941	2,000	2,000	
TOOL ROOM SUPPLIES	9,291	12,534	11,300	11,900	
SAW BLADES	2,864	1,558	3,000	3,000	
BARRICADES	7,011	2,680	8,520	8,520	
TOTAL 200	\$25,472	\$23,464	\$27,820	\$28,420	2.2%
300					
UNIFORM RENTAL	\$111	\$254	\$400	\$400	
SMALL EQUIPMENT REPAIR	23,351	29,522	24,560	24,560	0.0%
TOTAL 300	\$23,462	\$29,776	\$24,960	\$24,960	0.0%
PROGRAM TOTAL	\$98,900	\$114,501	\$117,230	\$120,860	3.1%

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
SNOW AND ICE REMOVAL PROGRAM**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2004-05	2005-06	2006-07	2007-08	
100					
OVERTIME	\$33,412	\$23,754	\$38,590	\$45,020	
STANDBY PAY	11,100	12,825	13,430	13,430	
TOTAL 100	\$44,512	\$36,579	\$52,020	\$58,450	12.4%
200					
SNOW ABATEMENT CHEMICALS	\$2,492	\$0	\$2,000	\$2,000	
SAND	0	0	1,200	1,200	
SALT	29,835	20,678	51,000	51,000	
SNOW FENCE	0	18,755	280	280	
SNOW BLADES	1,658	948	2,000	2,000	
TOTAL 200	\$33,985	\$40,381	\$56,480	\$56,480	0.0%
300					
TRAINING AND EDUCATION	\$528	\$0	\$850	\$850	
WEATHER SERVICE	2,426	1,348	1,730	2,230	
PAGING SERVICE	836	833	600	900	
CELLUAR/PAGING SERVICE	1,279	1,039	2,200	2,200	
TOWING SERVICE	171	0	250	250	
PUBLIC SERVICE ANNOUNCEMENT	0	0	350	350	
PLOW REPAIR	8,260	7,033	8,580	8,580	
EQUIPMENT RENTAL	0	0	4,000	4,000	
CONTRACT SNOW REMOVAL	4,498	4,248	5,000	5,000	
CITY INSURANCE	6,333	7,450	7,820	8,210	
TRANSFER, WORKER'S COMP.	1,590	1,710	1,800	1,940	
TOTAL 300	\$25,921	\$23,661	\$33,180	\$34,510	4.0%
PROGRAM TOTAL	\$104,418	\$100,621	\$141,680	\$149,440	5.5%

## Supplementary Expenditure Report

### PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION TRAFFIC CONTROL PROGRAM

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2004-05	2005-06	2006-07	2007-08	
100					
OPERATIONS MGR (.2)	\$14,069	\$14,508	\$15,320	\$15,760	
SUPERVISOR (.25)	12,585	12,982	13,820	14,230	
EQ. OPERATOR	36,306	37,428	38,700	39,950	
MAINT. WORKER	34,247	35,205	36,500	37,690	
LONGEVITY, NON-UNION	0	0	0	0	
LONGEVITY, AFSCME	4,617	5,670	6,010	6,260	
EMPLOYEE INSURANCE	12,270	12,605	15,000	17,100	
TRANSFER, IMRF PENSION	0	19,346	21,150	22,440	
TOTAL 100	\$114,094	\$137,744	\$146,500	\$153,430	4.7%
200					
PAINT AND MARKINGS	\$8,951	\$13,058	\$14,880	\$16,080	
REPAIR & REPL. PARTS	831	1,377	1,500	1,500	
SIGNS	22,142	21,785	21,600	22,900	
LAWN MAINT. MATERIALS	926	2,431	3,150	3,150	
POSTS	5,662	8,027	4,740	5,040	
GUARDRAILS & POSTS	0	0	400	400	
TOTAL 200	\$38,512	\$46,678	\$46,270	\$49,070	6.1%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$220	\$220	
TRAVEL AND CONFERENCE	46	0	450	450	
UNIFORM RENTAL	960	996	1,000	1,000	
CDL LICENSE	50	105	150	150	
VEHICLE SERVICE	7,758	7,801	9,000	9,000	
CONTRACT JUNK & DEBRIS	0	0	700	700	
SPECIAL W. URBANA PAINTING	385	0	5,000	0	
CITY INSURANCE	8,042	9,460	9,930	10,430	
TRANSFER, WORKER'S COMP.	2,790	3,000	3,150	3,390	
CITY TELEPHONE	1,414	1,185	1,860	1,860	
TOTAL 300	\$21,445	\$22,547	\$31,460	\$27,200	-13.5%
PROGRAM TOTAL	\$174,051	\$206,969	\$224,230	\$229,700	2.4%

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
STREET LIGHTING PROGRAM**

ACTUAL	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
OPERATIONS MGR (.2)	\$14,069	\$14,508	\$15,320	\$15,760	
SUPERVISOR (.8)	42,725	45,074	46,590	48,070	
ELECTRICIAN I (2 TO 3)	108,917	112,282	116,090	119,850	
LONGEVITY, NON-UNION	0	0	0	0	
LONGEVITY, AFSCME	98	749	2,450	4,000	
EMPLOYEE INSURANCE	18,170	18,671	22,210	25,320	
TRANSFER, IMRF PENSION	0	31,656	34,600	36,730	
TOTAL 100	\$183,979	\$222,940	\$237,260	\$249,730	5.3%
200					
LIGHTING SUPPLIES	\$49,360	\$44,275	\$52,550	\$52,550	
TOOLS & SUPPLIES	247	796	750	750	
TRANSFORMER REPLACEMENT	0	0	800	800	
TOTAL 200	\$49,607	\$45,071	\$54,100	\$54,100	0.0%
300					
TRAINING AND EDUCATION	\$72	\$0	\$730	\$730	
SUPV. CLOTHING ALLOWANCE	1,868	1,868	1,370	1,370	
UNIFORM RENTAL	160	0	160	160	
CDL LICENSE	105	0	100	100	
VEHICLE SERVICE	17,518	18,928	30,700	30,700	
EMERGENCY REPAIRS	1,607	390	1,500	1,500	
BOOM TRUCK INSP.	1,125	0	1,200	1,200	
UTILITIES	167,002	143,900	197,500	247,400	
LIGHT POLE PAINTING	0	0	3,000	3,000	
CONTRACTUAL BORING	2,500	0	2,500	2,500	
CITY INSURANCE	11,660	13,720	14,410	15,130	
TRANSFER, WORKER'S COMP.	2,870	3,090	3,250	3,490	
CITY TELEPHONE	408	344	540	540	
TOTAL 300	\$206,895	\$182,240	\$256,960	\$307,820	19.8%
PROGRAM TOTAL	\$440,481	\$450,251	\$548,320	\$611,650	11.5%

**Supplementary Expenditure Report**

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
STREET MAINTENANCE AND CONSTRUCTION PROGRAM**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2004-05	2005-06	2006-07	2007-08	
100					
OPERATIONS MGR (.15)	\$10,552	\$10,881	\$11,490	\$11,820	
SUPERVISOR (.5)	25,170	25,963	27,650	32,480	
EQUIPMENT OP. (4)	145,386	149,865	154,790	159,800	
MAINT. WORKER (3)	102,792	105,960	109,510	113,070	
SEASONAL	37,727	33,960	37,400	38,710	
LONGEVITY, NON-UNION	0	0	0	0	
LONGEVITY, AFSCME	14,904	16,805	26,040	18,470	
EMPLOYEE INSURANCE	30,210	31,035	36,910	42,080	
TRANSFER, IMRF PENSION	0	56,651	61,920	65,670	
TOTAL 100	\$366,741	\$431,120	\$465,710	\$482,100	3.5%
200					
MISC. SUPPLIES	\$2,475	\$1,666	\$1,600	\$1,600	
GRAVEL, CHIPS AND SAND	4,041	6,427	6,500	6,500	
ASPHALT	38,995	43,541	35,420	38,220	
CULVERT PIPE	710	0	710	710	
GUTTER BROOMS	16,784	10,000	15,770	17,670	
HEATING FUEL	98	113	1,650	1,650	
TOTAL 200	\$63,103	\$61,747	\$61,650	\$66,350	7.6%
300					
TRAVEL AND CONFERENCE	\$47	\$219	\$300	\$300	
CONT. ASPHALT PATCHUP	0	2,160	2,500	2,500	
CONT. MOWING, OPEN AREAS	0	0	2,500	2,500	
UNIFORM RENTAL	1,755	1,381	1,800	1,800	
CDL LICENSE	0	0	150	150	
GATE FEES	50,309	42,239	64,410	69,610	
VEHICLE SERVICE	92,860	103,623	113,820	113,820	
EQUIPMENT RENTAL	0	0	1,500	1,500	
CITY INSURANCE	12,163	14,310	15,030	15,780	
TRANFER, WORKER'S COMP.	5,270	5,670	5,950	6,400	
TOTAL 300	\$162,404	\$169,602	\$207,960	\$214,360	3.1%
PROGRAM TOTAL	\$592,248	\$662,469	\$735,320	\$762,810	3.7%

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
CONCRETE REPAIR AND REPLACEMENT**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2004-05	2005-06	2006-07	2007-08	
100					
OPERATIONS MGR (.15)	\$10,552	\$10,881	\$11,490	\$11,820	
SUPERVISOR (.25)	12,585	12,981	13,820	14,230	
EQUIPMENT OP. (3)	108,917	112,282	116,090	119,850	
MAINT. WORKER (2)	68,164	70,673	73,020	75,380	
SEASONAL	7,540	7,045	16,320	16,890	
LONGEVITY, NON-UNION	0	0	0	0	
LONGEVITY, AFSCME	8,430	10,548	11,840	9,450	
EMPLOYEE INSURANCE	24,760	25,443	30,260	34,500	
TRANSFER, IMRF PENSION	0	39,697	43,390	46,010	
TOTAL 100	\$240,948	\$289,550	\$316,230	\$328,130	3.8%
200					
BRICK/BLOCK/MASONRY	\$207	\$0	\$850	\$850	
PRECAST MANHOLES	1,923	956	2,400	2,600	
CASTINGS	9,409	10,359	10,190	10,190	
TILE/PIPE	3,090	4,394	4,550	4,550	
SAND	0	0	200	200	
TOOLS/SUPPLIES	5,054	4,483	3,810	3,810	
CONCRETE	72,386	50,640	63,780	66,980	
FORMS/LUMBER	2,427	9,399	2,500	2,750	
CURING COMPOUND	1,000	379	1,200	1,200	
TOTAL 200	\$95,496	\$80,610	\$89,480	\$93,130	4.1%
300					
TRAINING AND EDUCATION	\$0	\$219	\$300	\$300	
UNIFORM RENTAL	1,433	1,751	2,800	2,800	
CDL LICENSE	160	55	150	150	
VEHICLE SERVICE	40,353	60,814	51,670	51,670	
EQUIPMENT RENTAL	74	0	500	500	
CITY INSURANCE	9,449	11,120	11,680	12,260	
TRANSFER, WORKER'S COMP.	6,820	7,330	7,700	8,280	
TOTAL 300	\$58,289	\$81,289	\$74,800	\$75,960	1.6%
PROGRAM TOTAL	\$394,733	\$451,449	\$480,510	\$497,220	3.5%



## Supplementary Expenditure Report

### PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION SEWER MAINTENANCE AND CONSTRUCTION PROGRAM

ACTUAL	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
OPERATIONS MGR ( .15)	\$10,552	\$10,881	\$11,500	\$11,820	
SUPERVISOR	54,526	56,225	58,070	0	
EQUIPMENT OP. (2)	72,761	74,967	77,390	79,900	
MAINT. WORKER (2 TO 3)	68,494	70,613	73,010	113,070	
PROJECT COORDINATOR (.3)	17,199	17,738	18,710	19,270	
SEASONAL	8,312	2,028	8,910	9,220	
LONGEVITY, NON-UNION	0	0	0	0	
LONGEVITY, AFSCME	6,535	6,913	8,810	9,520	
EMPLOYEE INSURANCE	23,390	24,031	28,580	32,580	
TRANSFER, IMRF PENSION	0	50,246	54,920	58,290	
TOTAL 100	\$261,769	\$313,642	\$339,900	\$333,670	-1.8%
200					
TOOLS/SUPPLIES	\$308	\$1,552	\$1,810	\$1,810	
JET/PUMP HOSE	5,380	5,655	12,550	12,550	
RODS,PLUGS,NOZZLES	1,410	2,933	2,540	2,540	
SHORING EQUIPMENT	0	1,470	1,470	1,470	
T.V. SUPPLIES	2,077	1,820	3,000	3,000	
CHEMICALS	8,426	7,317	8,220	8,220	
TOTAL 200	\$17,601	\$20,747	\$29,590	\$29,590	0.0%
300					
TRAINING AND EDUCATION	\$949	\$1,190	\$700	\$700	
PEST CONTROL	970	690	880	880	
UNIFORM RENTAL	1,499	1,665	1,720	1,720	
CDL LICENSE	100	105	200	200	
VEHICLE SERVICE	20,836	29,539	31,950	31,950	
T.V. SERVICES	2,974	2,387	3,800	3,800	
SAFETY SERVICES	0	310	600	600	
EQUIPMENT RENTAL	0	0	500	500	
CITY INSURANCE	13,369	15,730	16,520	17,350	
TRANSFER, WORKER'S COMP.	2,760	2,970	3,120	3,350	
TOTAL 300	\$43,457	\$54,586	\$59,990	\$61,050	1.8%
PROGRAM TOTAL	\$322,827	\$388,975	\$429,480	\$424,310	-1.2%

**PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION  
TRAFFIC SIGNALS PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
OPERATIONS MGR. (.05)	\$45,239	\$3,627	\$3,840	\$3,940	
TRAFFIC SIGNAL TECHNICIAN	3,517	46,761	48,240	49,700	
SUPERVISOR (.2)	10,681	11,268	11,650	11,990	
LONGEVITY PAY	0	0	0	0	
STANDBY PAY	0	0	0	3,120	
EMPLOYEE INSURANCE	5,680	5,834	6,940	7,910	
TRANSFER, IMRF PENSION	0	11,240	12,290	13,080	
TOTAL 100	\$65,117	\$78,730	\$82,960	\$89,740	8.2%
200					
MISC. SUPPLIES	\$839	\$1,236	\$1,200	\$1,200	
TRAFFIC SIGNAL HARDWARE	8,592	5,659	7,850	7,850	
TOTAL 200	\$9,431	\$6,895	\$9,050	\$9,050	0.0%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$40	\$40	
TRAINING AND EDUCATION	0	0	800	800	
UNIFORM RENTAL	433	383	480	480	
VEHICLE SERVICE	4,393	5,127	5,520	5,520	
SIGNAL REPAIR SERVICES	984	1,719	1,000	1,500	
CITY INSURANCE	6,333	7,450	7,820	8,210	
TRANSFER, WORKER'S COMP.	1,120	1,200	1,260	1,360	
TOTAL 300	\$13,263	\$15,879	\$16,920	\$17,910	5.9%
PROGRAM TOTAL	\$87,811	\$101,504	\$108,930	\$116,700	7.1%

## Supplementary Expenditure Report

### PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
OPERATIONS MGR. (.05)	\$3,517	\$3,627	\$3,830	\$3,940	
PROJECT COORDINATOR (.5)	28,666	29,564	31,170	32,110	
BRICK SIDEWALK MAINT.	0	5,811	0	0	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	2,500	2,573	3,060	3,490	
TRANSFER, IMRF PENSION	0	6,061	6,630	7,060	
TOTAL 100	\$34,683	\$47,636	\$44,690	\$46,600	4.3%
200					
MISC. SUPPLIES	\$616	\$466	\$400	\$400	
GRAPHIC MATERIAL	958	1,534	920	920	
COMPUTER SUPPLIES	119	397	800	800	
BASE MAPS	0	0	190	190	
TOTAL 200	\$1,693	\$2,397	\$2,310	\$2,310	0.0%
300					
TRAINING AND EDUCATION	\$50	\$796	\$950	\$950	
DEPT. WIDE TRAINING	9,624	11,114	10,000	10,000	
CONTRACTUAL LOCATING	0	0	0	5,000	
ST. BANNER INSTALLATION	0	0	0	5,000	
STREETSCAPE MAINT.	0	0	3,000	3,000	
UNIFORM RENTAL	0	0	200	200	
VEHICLE SERVICE	955	1,390	1,430	1,430	
JULIE SYSTEM FEES	3,525	4,410	3,500	3,500	
CITY INSURANCE	704	830	870	910	
TRANSFER, WORKER'S COMP.	420	450	470	500	
TOTAL 300	\$15,278	\$18,990	\$20,420	\$30,490	49.3%
PROGRAM TOTAL	\$51,654	\$69,023	\$67,420	\$79,400	17.8%

**PUBLIC WORKS DEPARTMENT  
ENGINEERING DIVISION  
PLANNING AND MAPPING PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
ASST. CITY ENGINEER	\$69,666	\$71,852	\$75,780	\$78,050	
SENIOR CIVIL ENGINEER	64,396	66,406	68,660	70,720	
PROJECTS COORDINATOR	58,615	60,439	62,490	64,380	
INFORMATION TECH.	40,007	48,631	43,640	44,940	
ENGINEERING AIDE P-T	6,530	10,268	6,700	6,900	
ENG. TECH/SURVEYOR	55,004	56,717	58,640	60,400	
DATA BASE INTERN (M09)	5,343	7,157	7,000	7,210	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	22,710	23,335	27,750	31,640	
TRANSFER, IMRF PENSION	0	55,530	60,690	64,920	
TOTAL 100	\$322,271	\$400,335	\$411,350	\$429,160	4.3%
200					
REPRODUCTION SUPPLIES	\$742	\$948	\$2,000	\$2,000	
TOTAL 200	\$742	\$948	\$2,000	\$2,000	0.0%
300					
DUES AND SUBSCRIPTIONS	\$60	\$0	\$500	\$500	
RECORDER'S ON-LINE SERVICE	725	0	1,000	1,000	
CELLUAR/PAGING SERVICES	2,762	1,486	1,440	1,440	
TRAVEL AND CONFERENCE	6,985	9,501	9,500	9,500	
PROF. ENGINEERING SERVICES	2,229	334	2,800	2,800	
REPRODUCTION SERVICES	1,418	1,607	2,000	2,000	
PLOTTER/COPIER MAINTENANCE	1,160	877	1,500	1,500	
VEHICLE SERVICE	3,325	2,270	5,080	5,080	
CITY INSURANCE	5,830	6,860	7,200	7,560	
TRANSFER, WORKER'S COMP.	970	1,040	1,090	1,170	
CITY TELEPHONE	1,682	1,395	2,190	2,190	
TOTAL 300	\$27,146	\$25,370	\$34,300	\$34,740	1.3%
PROGRAM TOTAL	\$350,159	\$426,653	\$447,650	\$465,900	4.1%

**Supplementary Expenditure Report**

**PUBLIC WORKS DEPARTMENT  
ENGINEERING DIVISION  
TRANSPORTATION IMPROVEMENTS PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
CIVIL ENGINEER	\$54,877	\$50,839	\$60,980	\$62,820	
ENGINEERING TECH. (2)	90,427	92,256	95,370	99,700	
CIVIL ENGINEER (WINDSOR)	0	38,961	54,770	58,650	
ENGIN. TECH. (WINDSOR)	0	8,372	47,680	49,110	
OVERTIME	388	1,337	1,690	1,750	
OVERTIME, CAP. IMPR.	0	0	0	7,000	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	13,630	18,913	22,490	25,640	
TRANSFER, IMRF PENSION	0	37,469	40,950	43,630	
TOTAL 100	\$159,322	\$248,147	\$323,930	\$348,300	7.5%
200					
SURVEYING SUPPLIES	\$235	\$389	\$850	\$850	
TOTAL 200	\$235	\$389	\$850	\$850	0.0%
300					
VEHICLE SERVICE	\$5,290	\$3,990	\$4,080	\$4,080	
TRAINING (WINDSOR)	0	0	1,000	1,000	
CITY INSURANCE	3,472	4,490	4,720	4,960	
TRANSFER, WORKER'S COMP.	820	880	920	990	
CITY TELEPHONE	1,176	981	1,540	1,540	
TOTAL 300	\$10,758	\$10,341	\$12,260	\$12,570	2.5%
PROGRAM TOTAL	\$170,315	\$258,877	\$337,040	\$361,720	7.3%

**PUBLIC WORKS DEPARTMENT  
ENGINEERING DIVISION  
SEWER IMPROVEMENTS PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
CIVIL ENGINEER	\$55,187	\$55,054	\$60,070	\$60,390	
ENGINEERING TECH.	46,378	48,921	51,590	53,290	
OVERTIME	265	1,191	820	850	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	9,090	9,336	11,100	12,650	
TRANSFER, IMRF PENSION	0	19,134	20,910	22,260	
TOTAL 100	\$110,920	\$133,636	\$144,490	\$149,440	3.4%
200					
SURVEY SUPPLIES	\$91	\$0	\$500	\$500	
TOTAL 200	\$91	\$0	\$500	\$500	0.0%
300					
VEHICLE SERVICE	\$937	\$1,166	\$2,080	\$2,080	
CITY INSURANCE	3,719	4,380	4,600	4,830	
TRANSFER, WORKER'S COMP.	650	700	740	800	
CITY TELEPHONE	1,121	937	1,470	1,470	
TOTAL 300	\$6,427	\$7,183	\$8,890	\$9,180	3.3%
PROGRAM TOTAL	\$117,438	\$140,819	\$153,880	\$159,120	3.4%

**PUBLIC WORKS DEPARTMENT  
ENVIRONMENTAL MANAGEMENT DIVISION  
MANAGEMENT AND PLANNING PROGRAM**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
ENV. MANAGER	\$60,161	\$63,474	\$65,620	\$67,600	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	4,540	4,663	5,540	6,320	
TRANSFER, IMRF PENSION	0	11,590	12,670	13,480	
TOTAL	\$64,701	\$79,727	\$83,830	\$87,400	4.3%
200					
BOOKS AND PERIODICALS	\$235	\$169	\$500	\$500	
MISC. SUPPLIES	363	191	500	100	
TOTAL	\$598	\$360	\$1,000	\$600	-40.0%
300					
DUES AND SUBSCRIPTIONS	\$643	\$540	\$700	\$700	
TRAVEL AND TRAINING	1,419	1,447	800	1,200	
ED. SERVICES/PROMOTION	848	917	2,000	2,000	
PAYMENT TO CUSWDS	21,416	19,324	20,720	22,300	
VEHICLE SERVICE	1,710	1,524	2,750	2,750	
ENCEPHALITIS CONTRACT	22,010	22,000	21,990	21,990	
CONTRACTUAL LEAF PICKUP	54,933	57,948	56,200	71,500	
LANDFILL UTILITIES	0	0	12,700	17,820	
FLORESCENT LIGHT RECYCL.	894	1,162	1,200	1,200	
CITY INSURANCE	2,513	2,960	3,110	3,270	
TRANSFER, WORKER'S COMP.	590	630	660	710	
CITY TELEPHONE	713	599	940	940	
TOTAL	\$107,689	\$109,051	\$123,770	\$146,380	18.3%
PROGRAM TOTAL	\$172,988	\$189,138	\$208,600	\$234,380	12.4%

## Supplementary Expenditure Report

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### PUBLIC WORKS DEPARTMENT ENVIRONMENTAL MANAGEMENT DIVISION ENVIRONMENTAL CONTROL PROGRAM

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
100					
ENV. CONTROL OFFICER	\$34,256	\$35,323	\$37,620	\$38,730	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	4,540	4,663	5,540	6,320	
TRANSFER, IMRF PENSION	0	6,451	7,050	7,500	
TOTAL 100	\$38,796	\$46,437	\$50,210	\$52,550	4.7%
200					
BOOKS AND PERIODICALS	\$0	\$0	\$100	\$100	
MISC. SUPPLIES	6	0	500	500	
TOTAL 200	\$6	\$0	\$600	\$600	0.0%
300					
TRAINING AND EDUCATION	\$735	\$1,276	\$0	\$0	
PRINTING SERVICES	0	33	250	250	
VEHICLE SERVICE	3,494	2,920	2,750	2,750	
CELLUAR/PAGING SERVICES	526	308	500	500	
ABATEMENT SERVICES	9,925	24,342	18,000	18,000	
CITY INSURANCE	1,307	1,540	1,620	1,700	
TRANSFER, WORKER'S COMP.	400	430	450	480	
TOTAL 300	\$16,387	\$30,849	\$23,570	\$23,680	0.5%
PROGRAM TOTAL	\$55,189	\$77,286	\$74,380	\$76,830	3.3%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
BUDGET ANALYSIS**

	06-07	07-08	DIFF	%
PERSONNEL SERV.	1,038,960	1,094,780	55,820	5.4%
SUPPLIES	17,180	18,930	1,750	10.2%
CONTRACTUAL	276,978	275,720	(1,258)	-0.5%
SUBTOTAL	1,333,118	1,389,430	56,312	4.2%
VEH/EQ. REPL.	15,740	16,450	710	4.5%
RENTAL INSPECTION	15,000	-	(15,000)	-100.0%
TOTAL	1,363,858	1,405,880	42,022	3.1%
PERSONNEL:				
SALARIES N/U	824,600	860,710	36,110	4.4%
EMPL. INSUR.	76,970	87,750	10,780	14.0%
EMPL. PENS.	137,390	146,320	8,930	6.5%
SUBTOTAL	1,038,960	1,094,780	55,820	5.4%
SUPPLIES:				
STD. CHARGES	2,490	2,740	250	10.0%
OTHER	14,690	16,190	1,500	10.2%
SUBTOTAL	17,180	18,930	1,750	10.2%
CONTRACTUAL:				
STD. CHARGES	54,390	56,230	1,840	3.4%
VEH. SERVICE	20,336	18,700	(1,636)	-8.0%
E.D.C.	26,000	26,910	910	3.5%
C.V.B.	78,630	81,380	2,750	3.5%
I.H.S.A. CONT.	3,000	3,000	-	0.0%
CUUATS	21,630	22,710	1,080	5.0%
R.P.C.	21,180	21,930	750	3.5%
OTHER	51,812	44,860	(6,952)	-13.4%
SUBTOTAL	276,978	275,720	(1,258)	-0.5%
SPECIAL ITEMS:				



## Supplementary Expenditure Report

### COMMUNITY DEVELOPMENT SERVICES DEPARTMENT ADMINISTRATION PROGRAM

CATEGORY	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	BUDGET 2006-07	% CHG.
100					
COMM. DEV. DIR./PLANNER	\$81,325	\$85,782	\$94,730	\$97,580	
SECRETARY	24,930	26,300	31,520	32,470	
INTERNS P-T	5,954	11,826	11,840	12,250	
OVERTIME	0	380	350	360	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	9,090	9,336	10,850	12,370	
TRANSFER, IMRF PENSION	0	21,955	24,570	26,160	
TOTAL 100	\$121,299	\$155,579	\$173,860	\$181,190	4.2%
200					
BOOKS & PERIODICALS	\$297	\$275	\$400	\$400	
OFFICE SUPPLIES	2,796	2,950	3,950	4,450	
CITY BLDG. COPIER SUPPLIES	1,028	1,003	1,150	1,270	
PAPER FOR C.D. COPIER	1,198	1,167	1,340	1,470	
C.D. COPIER SUPPLIES	0	0	1,160	1,160	
TOTAL 200	\$5,319	\$5,395	\$8,000	\$8,750	9.4%
300					
DUES AND SUBSCRIPTIONS	\$1,913	\$2,330	\$2,600	\$2,600	
CELLUAR/PAGING SERV.	136	192	480	480	
TRAVEL AND CONFERENCE	2,576	3,618	4,260	4,260	
TRAINING AND EDUCATION	900	1,926	2,170	2,170	
FAX MACHINE MAINT.	0	0	230	230	
VEHICLE SERVICE	1,344	1,999	3,710	2,710	
CITY INSURANCE	3,116	3,670	3,850	4,040	
TRANSFER, WORKER'S COMP.	200	220	230	250	
CITY TELEPHONE	1,755	1,465	2,300	2,300	
CITY BLDG. COPIER MAINT.	1,573	912	1,900	1,770	
C.D. COPIER MAINT.	2,810	3,336	4,200	4,200	
CITY COMPUTERIZATION	22,940	22,940	23,860	24,810	
TOTAL 300	\$39,263	\$42,608	\$49,790	\$49,820	0.1%
400					
VEH. REPL. CHARGE	\$13,950	\$13,950	\$15,740	\$16,450	4.5%
VEH. REPL. CHARGE, ADD'L	\$0	\$0	\$0	\$0	
TOTAL 400	\$13,950	\$13,950	\$15,740	\$16,450	4.5%
PROGRAM TOTAL	\$179,831	\$217,532	\$247,390	\$256,210	3.6%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT PROGRAM**

CATEGORY	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	BUDGET 2006-07	% CHG.
100					
EC. DEVELOPMENT MGR.	\$58,875	\$28,644	\$70,020	\$72,120	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	4,540	4,663	5,420	6,180	
TRANSFER, IMRF PENSION	0	11,657	12,740	13,560	
TOTAL 100	\$63,415	\$44,964	\$88,180	\$91,860	4.2%
300					
EC. DEV. CORP.	\$13,000	\$25,000	\$26,000	\$26,910	
CONV./TOURIST BUREAU	72,700	74,155	78,630	81,380	
I.H.S.A. CONTRIBUTION	0	0	3,000	3,000	
MISC. EC. DEVELOPMENT	596	996	1,000	1,000	
CELLUAR PHONE/PAGING	706	562	460	460	
CITY INSURANCE	2,513	2,960	3,110	3,270	
TRANSFER, WORKER'S COMP.	150	160	170	180	
CITY TELEPHONE	292	242	380	380	
TOTAL 300	\$89,957	\$104,075	\$112,750	\$116,580	3.4%
PROGRAM TOTAL	\$153,372	\$149,039	\$200,930	\$208,440	3.7%

## Supplementary Expenditure Report

### COMMUNITY DEVELOPMENT SERVICES DEPARTMENT PLANNING AND ZONING PROGRAM

CATEGORY	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	BUDGET 2006-07	% CHG.
100					
PLANNING MANAGER	\$51,910	\$48,184	\$65,930	\$67,910	
SECRETARY	30,452	31,394	32,470	33,440	
PLANNER II	19,417	36,108	44,940	46,300	
PLANNER I (2)	33,785	34,845	73,260	71,160	
PART-TIME GRAPHICS	6,270	9,716	10,760	11,090	
OVERTIME	51	0	270	280	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	18,170	18,671	28,150	32,090	
TRANSFER, IMRF PENSION	0	33,694	41,690	44,400	
TOTAL 100	\$160,055	\$212,612	\$297,470	\$306,670	3.1%
200					
POSTAGE AND PRINTING	\$542	\$1,021	\$1,000	\$1,000	
GRAPHICS SUPPLIES	239	276	390	390	
SIDWELL MAP UPDATES	2,416	756	2,400	2,400	
PHOTOGRAPHIC SUPPLIES	11	7	100	100	
TOTAL 200	\$3,208	\$2,060	\$3,890	\$3,890	0.0%
300					
TRAVEL AND CONFERENCE	\$2,439	\$2,947	\$2,780	\$2,780	
PLAN COMMISSION TRAINING	1,009	714	810	810	
ZONING BOARD OF APPEALS	157	100	370	600	
HIST. PRESERVATION BOARD	200	574	500	600	
CUUATS MEMBERSHIP	16,960	17,808	21,630	22,710	
R.P.C. MEMBERSHIP	19,681	20,428	21,180	21,930	
RECORDER'S ON-LINE SERVICE	725	0	1,000	1,000	
CITY INSURANCE	2,513	2,960	3,110	3,270	
TRANSFER, WORKER'S COMP.	200	220	230	250	
CITY TELEPHONE	591	497	780	780	
TOTAL 300	\$44,475	\$46,248	\$52,390	\$54,730	4.5%
PROGRAM TOTAL	\$207,738	\$260,920	\$353,750	\$365,290	3.3%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
NEW CONSTRUCTION PROGRAM**

CATEGORY	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	BUDGET 2006-07	% CHG.
100					
BLDG. SAFETY DIV. MANAGER	\$55,379	\$58,422	\$60,410	\$62,220	
PLUMBING/BLDG. INSPECTOR	44,717	46,114	49,110	50,580	
SECRETARY (.5)	15,787	16,654	17,220	17,730	
BUILDING INSPECTOR II	47,292	49,898	51,570	53,140	
ELECTRICAL INSPECTOR	46,966	48,442	51,580	53,140	
P-T CLERK TYPIST (.5)	11,324	12,111	12,520	12,900	
OVERTIME	0	2,290	1,500	1,550	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	22,710	23,334	27,130	30,930	
TRANSFER, IMRF PENSION	0	42,342	46,280	49,300	
TOTAL 100	\$244,175	\$299,607	\$317,320	\$331,490	4.5%
200					
BOOKS & PERIODICALS	\$3	\$3	\$120	\$120	
OFFICE SUPPLIES	997	1,953	1,750	1,750	
CODE BOOKS/SOFTWARE	624	117	800	1,800	
PHOTOGRAPHIC SUPPLIES	0	0	200	200	
SUPPLIES AND EQUIPMENT	239	98	490	490	
TESTING SUPPLIES	0	0	20	20	
TOTAL 200	\$1,863	\$2,171	\$3,380	\$4,380	29.6%
300					
DUES & SUBSCRIPTIONS	\$550	\$730	\$900	\$900	
TRAVEL AND CONFERENCE	1,635	778	2,080	2,080	
VEHICLE SERVICE	12,581	13,068	9,580	11,780	
CELLUAR PHONE/PAGING	1,883	1,127	4,200	2,000	
PERMIT PRINTING	734	518	1,000	1,000	
TITLE SEARCHES	0	0	100	100	
SPECIAL RESEARCH FEES	0	0	200	200	
CITY INSURANCE	4,222	4,970	5,220	5,480	
TRANSFER, WORKER'S COMP.	480	520	540	580	
CITY TELEPHONE	2,108	1,765	2,770	2,770	
TOTAL 300	\$24,193	\$23,476	\$26,590	\$26,890	1.1%
PROGRAM TOTAL	\$270,231	\$325,254	\$347,290	\$362,760	4.5%

**Supplementary Expenditure Report**

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
HOUSING PROGRAM**

CATEGORY	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	BUDGET 2006-07	% CHG.
100					
BUILDING INSPECTOR I	\$42,149	\$43,473	\$46,290	\$47,680	
SECRETARY (.5)	15,787	16,653	17,220	17,730	
OVERTIME	0	42	600	620	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	4,540	4,663	5,420	6,180	
TRANSFER, IMRF PENSION	0	11,083	12,110	12,900	
TOTAL 100	\$62,476	\$75,914	\$81,640	\$85,110	4.3%
200					
OFFICE SUPPLIES	\$133	\$540	\$640	\$640	
PHOTOGRAPHIC SUPPLIES	0	78	100	100	
TESTING SUPPLIES	8	0	20	20	
TOTAL 200	\$141	\$618	\$760	\$760	0.0%
300					
PROFESSIONAL SERVICES	\$0	\$0	\$550	\$550	
VEHICLE SERVICE	0	4,210	4,210	4,210	
CELLUAR PHONE SERVICE	377	310	500	500	
TITLE SEARCHES	0	0	200	200	
DEMOLITION/BDG. CLOSURE	125	85	4,360	4,360	
CITY INSURANCE	1,307	1,540	1,620	1,700	
TRANSFER, WORKER'S COMP.	480	520	540	580	
CITY TELEPHONE	2,121	1,770	2,780	2,780	
TOTAL 300	\$4,410	\$8,435	\$14,760	\$14,880	0.8%
PROGRAM TOTAL	\$67,027	\$84,967	\$97,160	\$100,750	3.7%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT  
RENTAL INSPECTION PROGRAM**

CATEGORY	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	BUDGET 2006-07	% CHG.
100					
HOUSING INSPECTOR	\$0	\$0	\$44,940	\$46,300	
CLERK-TYPIST (.5)	0	0	12,600	13,000	
LONGEVITY PAY	0	0	0	0	
EMPLOYEE INSURANCE	0	0	9,660	15,000	
TRANSFER, IMRF PENSION	0	0	13,290	24,160	
TOTAL 100	\$0	\$0	\$80,490	\$98,460	22.3%
200					
TESTING SUPPLIES	\$0	\$0	\$910	\$910	
OFFICE SUPPLIES	0	0	240	240	
TOTAL 200	\$0	\$0	\$1,150	\$1,150	0.0%
300					
OFFICE FURNISHINGS	\$0	\$0	\$2,836	\$0	
PROFESSIONAL SERVICES	0	0	8,558	3,386	
POSTAGE AND PRINTING	0	0	1,164	1,164	
VEHICLE SERVICE	0	0	4,210	4,210	
CELLUAR PHONE SERVICE	0	0	500	500	
CITY INSURANCE	0	0	730	770	
TRANSFER, WORKER'S COMP.	0	0	700	750	
CITY TELEPHONE	0	0	1,000	1,000	
CITY COMPUTERIZATION	0	0	1,000	1,040	
TOTAL 300	\$0	\$0	\$20,698	\$12,820	-38.1%
400					
INITIAL VEHICLE PURCHASE	\$0	\$0	\$15,000	\$0	
VEH. & EQ. REPLACEMENT	0	0	0	0	
TOTAL 400	\$0	\$0	\$15,000	\$0	-100.0%
PROGRAM TOTAL	\$0	\$0	\$117,338	\$112,430	-4.2%

## Supplementary Expenditure Report

### EQUIPMENT SERVICES FUND

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
100					
FLEET MANAGER	\$62,820	\$64,472	\$66,660	\$68,660	
CERTIFIED MECHANIC (3)	123,091	126,688	130,590	134,850	
PART-TIME AUTO SERVICE	11,937	12,275	12,660	13,040	
OVERTIME	21,957	22,260	23,290	24,100	
LONGEVITY, NON-UNION	0	0	0	0	
LONGEVITY, AFSCME	7,380	8,445	9,540	10,710	
EMPLOYEE INSURANCE	18,040	22,940	24,780	28,620	
I.M.R.F.	32,270	33,240	36,330	38,510	
TOTAL 100	\$277,495	\$290,320	\$303,850	\$318,490	4.8%
200					
MISC. SUPPLIES	\$8,976	\$6,790	\$8,920	\$9,870	
PARTS	135,029	142,296	155,000	175,000	
SAFETY EQUIPMENT	61	0	300	300	
FUEL	166,530	221,840	240,000	300,000	
TOOL REIMBURSEMENT	2,599	2,430	2,600	2,600	
PARTS WASHER SUPPLIES	1,824	0	2,000	1,500	
PRESSURE WASHER SUPPLIES	1,164	480	1,200	750	
ENGINE ANALYZER SUPPLIES	1,128	897	1,250	1,250	
SPECIAL TOOLS	1,081	812	2,000	2,000	
TOTAL 200	\$318,392	\$375,545	\$413,270	\$493,270	19.4%
300					
DUES AND SUBSCRIPTIONS	\$807	\$542	\$850	\$850	
TRAVEL AND CONFERENCE	32	0	900	900	
TRAINING AND EDUCATION	2,391	2,750	3,200	3,200	
UNIFORM RENTAL	1,501	1,356	1,850	1,850	
CDL LICENSE	55	55	110	110	
ENVIRONMENTAL DISPOSAL	2,037	1,592	2,600	2,600	
VEHICLE SERVICES	4,090	8,759	8,920	9,920	
CONTRACTUAL REPAIRS	66,998	67,025	96,000	96,000	
EQUIPMENT MAINTENANCE	1,978	58	2,250	2,250	
PRINTING SERVICES	265	0	750	750	
S/W MAINT. COMPUTER SYSTEMS	3,401	3,964	3,500	3,500	
CITY INSURANCE	9,460	10,170	10,680	11,210	
TRANSFER, WORKER'S COMP.	2,370	2,450	2,570	2,760	
CITY TELEPHONE	970	780	780	780	
CITY COMPUTERIZATION	4,200	4,200	4,370	4,550	
DEPRECIATION	13,944	10,327	27,400	27,400	
TOTAL 300	\$114,499	\$114,028	\$166,730	\$168,630	1.1%
SUBTOTAL BEFORE NON-RECURRING EQUIPMENT PURCHASES	\$710,386	\$779,893	\$883,850	\$980,390	10.9%

**EQUIPMENT SERVICES FUND  
(CONTINUED)**

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
400					
SHOP WELDER	\$0	\$700	\$0	\$0	
PRESSURE WASHERS (2)	0	0	0	9,040	
SHOP VACUUM	0	0	0	340	
FUEL CADDY	0	0	2,810	0	
AIR COMPRESSOR	0	0	12,059	0	
AIR IMPACT WRENCHES	0	0	1,450	0	
SOFTWARE UPGRADE	3,190	0	0	0	
LARGE TRUCK ANALYZER EQ.	1,889	495	7,428	0	
SHOP GREASE PUMP	0	0	2,510	0	
ELECTRONIC WRENCH	0	850	0	0	
SHOP SERVICE TRUCK	0	0	48,570	0	
PORT./MOBILE RADIOS (METCAD)	0	0	10,000	0	
WHEEL BALANCER	0	0	7,500	0	
POWER HACKSAW	0	0	5,000	0	
JUMP START UNIT	0	0	6,020	0	
POWER LATHE	0	0	8,500	0	
4 TON HYDRAULIC JACK	0	0	1,080	0	
TOTAL 400	\$5,079	\$2,045	\$112,927	\$9,380	
SPECIAL FUND TOTAL	\$715,465	\$781,938	\$996,777	\$989,770	



# Supplementary Expenditure Report

## LANDSCAPE RECYCLING CENTER

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG
100:					
CITY ARBORIST (.33)	\$21,250	\$21,914	\$22,890	\$23,580	
L.R.C. EQUIPMENT OPERATOR	36,306	36,923	38,700	39,950	
LANDSCAPE SUPERVISOR (.5)	23,883	25,198	26,050	26,820	
L.R.C. TECHNICIAN	36,729	37,705	38,700	39,950	
L.R.C. LABORERS	32,968	36,234	39,730	41,440	
OVERTIME	7,989	4,450	8,240	8,530	
CONTRACT PERSONNEL, CITY URBANA	4,580	4,800	5,000	5,200	
LONGEVITY, NON-UNION	0	0	0	0	
LONGEVITY, AFSCME	835	1,497	2,390	3,770	
EMPLOYEE INSURANCE	15,330	16,960	18,320	21,160	
I.M.R.F. TRANSFER	23,400	24,100	26,340	27,920	
TOTAL 100	\$203,270	\$209,781	\$226,360	\$238,320	5.3%
200					
BOOKS AND PERIODICALS	\$319	\$116	\$400	\$400	
OFFICE SUPPLIES	595	705	800	800	
TOOLS & SUPPLIES	4,823	6,933	7,500	7,500	
EQUIPMENT PARTS	5,450	4,691	9,000	9,000	
GRAVEL	1,830	3,278	7,500	7,500	
FUEL	20,451	23,345	20,000	26,740	
MATERIALS FOR RESALE	8,682	0	6,000	6,000	
TOTAL 200	\$42,150	\$39,068	\$51,200	\$57,940	13.2%
300					
TRAVEL AND CONFERENCE	\$0	\$732	\$1,950	\$1,950	
TRAINING AND EDUCATION	0	0	1,400	1,400	
UNIFORM RENTAL	1,026	1,550	1,800	1,800	
VEHICLE SERVICE	55,695	44,197	48,030	49,030	
BUILDING MAINTENANCE	1,583	3,833	4,000	5,000	
PRODUCT ANALYSIS/TESTING	850	628	1,600	1,600	
EQUIPMENT RENTAL	6,751	13,122	15,000	16,000	
CHEMICAL DISPOSAL	4,350	2,790	500	4,500	
SOLID WASTE DISPOSAL	35	3,782	2,000	5,000	
INSURANCE CLAIMS	3,047	0	0	0	
ADVERTISING/PROMOTION	10,676	15,087	15,000	16,000	
CITY INSURANCE	1,320	1,420	1,490	1,570	
SUPPORT SERVICES	14,440	15,020	15,700	16,330	
TRANSFER, WORKER'S COMP.	1,020	1,050	1,100	1,180	
UTILITIES	2,706	2,870	2,870	5,600	
TOTAL 300	\$103,499	\$106,081	\$112,440	\$126,960	12.9%
400					
GRINDER REHAB.	4,719	0	0	0	
PURCHASE MP32	2,400	0	0	0	
AIR COMPRESSOR	0	0	3,500	0	
TICKET BOOTH	0	0	70,000	0	
ICE MACHINE	0	0	2,110	0	
CRAWLER/LOADER	0	207,715	0	0	
PORTABLE WASHER	0	0	2,410	0	
ROAD MAINTENANCE/REHAB.	0	3,877	29,320	0	
PORTABLE/MOBILE RADIOS (METCAD)	0	0	11,600	0	
ENTRANCE SIGNAGE & IMPR.	0	0	8,000	0	
TIME CLOCK	0	0	880	0	
GRINDER	0	0	298,180	0	
	0	0	0	0	
TOTAL 400	\$7,119	\$211,592	\$426,000	\$0	
PROGRAM TOTAL	\$356,038	\$566,522	\$816,000	\$423,220	

**HOME RECYCLING (U-CYCLE) FUND  
SINGLE FAMILY**

	ACTUAL 2004-05	ACTUAL 2005-06	EST. ACTUAL 2006-07	BUDGET 2007-08	% CHG
100					
ENV. AIDE (.38 TO .5)	\$9,449	\$9,819	\$10,360	\$14,330	
LONGEVITY PAY	0	0	0	0	
IMRF TRANSFER	1,454	1,628	2,190	3,090	
EMPLOYEE INSURANCE	1,388	1,512	2,460	3,380	
TOTAL 100	\$12,291	\$12,959	\$15,010	\$20,800	38.6%
200					
CART PURCHASE	\$21,680	\$24,746	\$24,440	\$25,000	
MOBILE/PORT. RADIOS (METCAD)	0	0	2,000	0	
MISC. SUPPLIES	91	0	1,000	1,000	
TOTAL 200	\$21,771	\$24,746	\$27,440	\$26,000	-5.2%
300					
STORAGE COSTS	\$3,240	\$0	\$0	\$0	
POSTAGE/PRINTING	3,800	3,251	3,700	4,000	
EDUCATION/PROMOTION	9,122	8,853	11,100	11,100	
TRAINING/CONFERENCES	0	0	750	750	
HOUSEHOLD HAZARDOUS WASTE	0	1,900	6,250	6,250	
CITY INSURANCE	900	500	520	550	
TRANS., WORKER COMP.	130	140	150	150	
CONTR. COLLECTION	183,398	186,795	191,000	194,100	
TOTAL 300	\$200,590	\$201,439	\$213,470	\$216,900	1.6%
PROGRAM TOTAL	\$234,652	\$239,144	\$255,920	\$263,700	3.0%

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**HOME RECYCLING (U-CYCLE) FUND  
MULTI-FAMILY**

	ACTUAL 2004-05	ACTUAL 2005-06	EST. ACTUAL 2006-07	BUDGET 2007-08	% CHG
100					
ENVIRONMENTAL AIDE ( .37 TO .!	\$9,449	\$9,817	\$10,360	\$14,330	
LONGEVITY PAY	0	0	0	0	
IMRF TRANSFER	1,453	1,628	2,190	3,080	
EMPLOYEE INSURANCE	1,388	1,512	2,460	3,010	
TOTAL 100	\$12,290	\$12,957	\$15,010	\$20,420	36.0%
200					
MISCELLANEOUS SUPPLIES	\$150	\$0	\$2,500	\$2,500	
TOTE BAGS	0	22,050	27,000	10,500	
MOBILE/PORT. RADIOS	0	0	2,000	0	
TOTAL 200	\$150	\$22,050	\$31,500	\$13,000	-58.7%
300					
POSTAGE/PRINTING-MULTI FAM.	\$153	\$0	\$550	\$700	
ED./ PROMOTION	10,411	6,559	12,000	12,000	
HOUSEHOLD HAZARDOUS WASTE	0	47	6,250	6,250	
TRAINING/CONFERENCES	0	0	750	750	
CITY INSURANCE	0	490	520	550	
TRANS., WORKER COMP.	0	0	0	150	
CONTR. COLLECTION, MULTI FAM	171,517	174,376	183,000	185,000	
TOTAL 300	\$182,081	\$181,472	\$203,070	\$205,400	1.1%
PROGRAM TOTAL	\$194,521	\$216,479	\$249,580	\$238,820	-4.3%

**VEHICLE AND EQUIPMENT REPLACEMENT FUND**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
MAJOR EQUIPMENT PURCHASES:				
SQUAD CARS	\$0	\$292,186	\$28,858	\$0
EQ., SQUAD CARS	0	57,922	0	0
POLICE K-9 VEHICLE	0	23,627	0	0
EQ., SQUAD CAR HOLDOVER (4)	0	8,107	0	0
REG. PICKUP, EXT. CAB CD	0	17,414	0	0
COMPACT AUTO CD	0	10,601	15,000	24,300
COMPACT PICKUP, EXT. CAB CD	0	0	20,140	0
CIS PASSENGER AUTO	15,840	12,670	0	0
CIS MINIVAN	0	0	0	16,400
PASSENGER AUTO	0	0	0	24,300
ENGINEERING JEEP	0	0	0	25,550
METER PATROL VEHICLES (2)	0	0	0	48,440
CLASS 3 DUMP TRUCK	0	0	56,830	0
CLASS 2 DUMP TRUCK	0	0	54,650	0
PICKUP 3/4 TON , 4WD	0	0	29,660	0
PICKUP 3/4 TON , SIGN TRUCK	0	0	28,270	0
PICKUP 3/4 TON	0	16,590	0	0
PICKUP, CREW CAB	0	18,389	0	0
BACKHOE BUCKET	0	999	0	0
SNOW PICKUP EQ.	0	0	17,910	0
PICKUP EQ. (2)	0	984	2,770	0
UTILITY TRUCK, 4 WD	0	0	27,700	0
BOOM TRUCK REBUILD	0	0	49,150	0
LARGE LOADER WITH EQ.	0	0	0	126,560
CUBE VAN TRUCK	0	0	37,070	0
CLASS 2 DUMP TRUCK	43,632	0	0	0
TRAILERS	0	5,159	9,670	0
DUMP TRUCK TARPS	0	1,580	4,340	0
MAJOR REHABILITATIONS	0	7,191	15,710	7,390
FULL SIZE VAN	0	14,938	0	0
BACKHOE WITH EQ.	0	0	0	89,410
STREET SWEEPER	0	0	0	160,500
LARGE MOWER/TRACTOR	0	26,629	0	0
T.V. SEWER VAN	0	0	141,205	0
REPLACE CITY WELCOME SIGNS	0	0	13,350	0
METCAD 800 MHZ RADIOS/EQ.:--POLICE	0	0	227,470	0
METCAD 800 MHZ RADIOS/EQ.:--FIRE	0	0	63,600	0
METCAD 800 MHZ RADIOS/EQ.:--PW	0	0	196,800	0
LIBRARY HVAC REPL. A09	0	0	0	131,150
FIRE PUMPER TRUCK REHAB.	0	0	0	0
DUMP TRUCK REHAB.	14,970	0	0	0
WOBBLE WHEEL ROLLER	0	0	0	21,720
SNOWBLOWERS, CITY BLDG.	0	0	2,090	0
WOBBLE WHEEL ROLLER	0	0	12,110	0
<b>SUBTOTAL, MAJOR EQUIPMENT</b>	<b>\$74,442</b>	<b>\$514,986</b>	<b>\$1,054,353</b>	<b>\$675,720</b>

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VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)  
POLICE EQUIPMENT DETAIL

DETAIL POLICE EQ.	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
TV/VCR/STAND	\$0	\$0	\$1,320	\$0
HELMETS	0	0	3,020	1,880
PORTABLE RADIOS	17,303	936	57,140	1,070
VARDA ALARMS (2)	0	0	5,090	0
BALLISTIC HELMETS, METRO TEAM	0	0	0	1,880
RECORDING EQ., FRONT DESK	0	0	0	1,000
REHAB. LOCKER AREA, 706 GLOVER	0	0	0	4,100
TACT. TEAM EQ.	8,089	8,284	24,260	16,180
REGULAR VESTS	6,044	23,234	1,000	0
TRAINING/EQ. NEW OFFICERS	11,999	31,182	84,170	26,820
TELEPHONE SYSTEM	0	0	7,220	0
SQUAD CAR RADAR UNITS	0	0	11,670	0
FAX MACHINE	0	0	1,020	0
PATROL BIKE	0	0	1,340	0
BODY WIRE EQ.	0	0	5,590	0
HEAVY DUTY VESTS	0	0	25,170	0
MOBILE DIG. COMPUTERS (17)	0	87,685	58,170	0
SQUAD VIDEO CAMERAS	0	0	62,800	0
LOCKERS	0	0	6,400	0
MOBILE RADIOS	0	3,953	32,410	0
K-9 DOG REPL. AND TRAINING	0	0	2,750	0
MOBILE FIELD FORCE SHIELDS	0	0	2,000	0
CIS VIDEO EQ.	0	135	5,830	4,400
AFIX FINGERPRINT SYSTEM (GRANT)	0	0	10,710	0
STATE POLICE RADIOS	0	0	8,140	0
TRANSCRIBERS	0	0	3,510	0
STORAGE SHED AT RANGE	0	0	1,360	0
SNIPER RIFLES	0	5,141	0	0
INDIV. OFFICER HAND CAMERAS	16,314	0	9,510	0
PATROL DIGITAL CAMERAS	2,174	0	0	0
RADIO HEADSETS	1,020	4,870	2,640	0
AN. CONTROL TRANQ. GUN	826	0	0	0
POLICE COPIER	9,940	0	0	0
REGULAR BINOCULARS	0	0	2,420	0
ELECTRONIC SPEED SIGN	0	0	12,240	0
CID COVERT VIDEO EQ.	0	0	830	830
SUBTOTAL, POLICE EQ. REGULAR	\$73,709	\$165,420	\$449,730	\$58,160
TASK FORCE X COSTS:	0	0	0	0
TASK FORCE X VEHICLE	9,312	0	0	0
TASK FORCE FURN./TEL. WORK	0	0	0	0
TASK FORCE X VEH. MAINT.	3,995	436	1,000	1,000
REPL. TASK FORCE X VEH.	0	0	0	0
COVERT INVEST. FUNDS	0	0	4,100	4,100
TECHNOLOGY EQ.	0	0	0	0
DEFIB. UNITS, SQUAD CARDS	0	0	0	0
INITIAL TRAINING, DEFIB. UNITS	0	0	0	0
SUBTOTAL, TASK FORCE X EQ.	\$13,307	\$436	\$5,100	\$5,100

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)**  
**POLICE EQUIPMENT DETAIL (CONTINUED)**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
SPECIAL DUI FINES EQUIPMENT:				
VIDEO CAMERA REPAIRS	0	0	0	0
VIDEO TAPES & SUPPLIES	5,317	0	0	0
REPL. MICROPHONES/TRANSC.	0	0	2,000	0
SQUAD VIDEO CAMERAS	10,000	0	10,000	0
D.U.I. SUPPLIES	0	730	13,400	15,250
SUBTOTAL, DUI FINES EQ.	\$15,317	\$730	\$25,400	\$15,250
STATE SEIZURES COSTS:				
K-9 SUPPLIES	946	1,424	1,500	1,500
INVESTIGATOR EXPENSES	5,900	3,000	3,000	4,000
K-9 VEH. MAINTENANCE	5,764	6,815	4,100	4,100
VEHICLE LEASING COSTS	5,923	5,885	5,900	6,000
ADD'L VEH. MAINTENANCE	1,005	521	600	1,000
MLSC. NARCOTICS EQ.	0	0	0	0
SQUAD VIDEO CAMERAS	0	0	10,000	0
TELECOMMUN. EQ./SUPPLIES	0	1,406	0	0
SUBTOTAL, STATE SEIZURES EQ.	\$19,538	\$19,051	\$25,100	\$16,600

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)**  
**FIRE EQUIPMENT DETAIL**

DETAIL FIRE EQ.

HOSE/NOZZLE REPL.	\$2,580	\$1,928	\$18,800	\$4,070
TO BE BROKEN OUT	\$0	\$0	\$0	\$0
NEW F.F. INITIAL GEAR	945	4,153	23,300	6,540
NEW F.F. INITIAL TRAINING	2,000	2,000	8,000	8,300
TRAINING/RISK WATCH (GRANT)	0	6,813	0	0
FIRE TRUCK LADDER BEARING REHAB	0	11,725	0	0
FIRE PREV. EQ. TRAILER	0	0	0	3,000
OXYGEN PULSE METER	0	0	0	3,000
FIRE VEH. MDC'S	0	0	0	31,000
AIR MASKS	0	0	3,500	0
DEFIBRILATOR UNITS	8,310	0	0	0
7500 KW HONDA GENERATOR	3,363	0	0	0
PUMPER FIRE TRUCK	0	0	352,100	0
FIRE COMMAND VEHICLE	0	0	54,130	0
RESCUE TRUCK/TRAILER	0	91,537	0	0
SEMI-AUTO. DEFIB. UNIT	0	0	15,000	0
SCBA AIR PACKS (GRANT)	0	150,396	0	0
FIRE ROBOT (GRANT)	0	9,097	0	0
FIRE ENGINE SLIDE	0	6,795	0	0
PHYS. FITNESS EQ.	0	0	1,830	0
STAIRMASTER	0	0	8,400	0
THERMAL IMAGING CAMERAS	0	0	47,480	0
PORTABLE SUCTION UNIT	0	0	670	0
SNOW BLOWERS	690	0	480	0
AIR PACK REGULATORS	0	0	2,480	0
FIRE COPIER	0	0	3,200	0
HYDRAULIC SAW (GRANT)	8,515	0	0	0
SUBTOTAL, FIRE EQ.	\$26,403	\$284,444	\$539,370	\$55,910

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**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)**  
**PUBLIC WORKS EQUIPMENT DETAIL**

DETAIL PUBLIC WORKS EQ.	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
PORTABLE RADIOS	\$1,470	\$0	\$8,800	\$1,050
LCD PROJECTOR	0	0	1,950	0
MISC. PW EQ. <5M	188	0	5,030	0
HAND HELD RADIOS (GRANT)	11,808	0	0	0
RADIAL ARM SAW	0	638	0	0
CONCRETE HAND SAWS	0	4,584	0	1,830
SNOWBLOWER	0	249	1,000	0
SIDEWALK VACUUM	0	649	0	0
SMALL VACUUM	0	247	0	0
HIGH GRASS MOWER	1,050	0	0	0
PIPE PUSHER	0	0	17,210	0
3M SIGN APPLICATOR	0	0	8,670	0
SUB EL. PUMP	1,995	0	0	0
MANHOLE VENT	0	0	1,470	0
DRILL PRESS 3/4"	0	0	1,550	0
OPTICOM EMITTER	0	0	1,620	0
AIRLESS PAINT SPRAYER	0	0	2,070	0
CABLE FAULT FINDER	0	0	0	4,560
ROOT SAW W/CUTTERS	8,350	0	9,060	0
SIDEWALK FORMS	0	0	5,820	0
TELEPHONE SYSTEM	0	0	16,780	0
2ND AIRLESS PAINT MACHINE	0	0	0	6,300
ARROW BOARD	0	0	5,370	0
POWER SCREEDS	0	0	5,510	0
JACK HAMMER W/HOSE	0	0	2,710	0
TAMPER STONES	0	0	9,110	0
PAINT MACHINE	5,582	0	0	0
ROCK DRILL	0	0	5,860	0
GAS MONITORS	0	0	6,600	0
SIDEWALK VACUUM	0	0	1,080	0
4" TRASH PUMP TRAILER	0	0	11,070	0
PW MAIN COPIER	0	0	12,970	0
THERMOPLASTIC MACHINE	0	0	7,480	0
SHORING EQ.	0	0	3,810	0
CIVIC CENTER AIRWALLS	0	0	75,000	0
CIVIC CENTER SLIDE PROJECTOR	0	0	830	0
CIVIC CENTER COLOR MONITORS	0	0	660	0
CIVIC CENTER VCR	0	0	740	0
CIVIC CENTER COPIER	0	0	1,630	0
CIVIC CENTER SOUND SYSTEM	0	0	7,310	0
ARBOR EQUIPMENT:				
SMALL ARBOR EQ. <1M	0	1,044	0	0
HOBBS LOWERING DEVICE	0	1,723	0	0
POWER POLE PRUNER (2)	1,080	0	0	1,290
STIHL 020 CHAINSAW	918	0	1,210	0
STIHL 036 CHAINSAW	0	0	0	620
EDGER FOR PHILO ROAD	0	0	0	1,500
AERATOR FOR TRACTOR	0	0	0	1,800
SMALL ROTOTILLER	297	0	0	0
POWER EDGER	0	0	2,870	0
WEDEATER, STIHL FS85	288	0	340	0
SPRAYER PUMP	0	0	3,530	0

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)**  
**PUBLIC WORKS EQUIPMENT DETAIL (CONTINUED)**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
ENGINEERING EQUIPMENT:				
RADAR GUN	510	0	0	0
SMOKE BLOWER	0	0	0	1,080
M AGNETIC LOCATOR	0	578	0	0
HANDHELD GPS UNIT	0	5,500	0	0
TOTAL STATION	0	11,300	0	0
DOPCONE PENETROMETER	0	1,688	0	0
LIETZ THEODOLITE	0	0	5,540	0
AUTO LEVEL	0	0	960	0
ENGINEERING MAIN COPIER	0	0	7,100	0
REAL TIME GPS RECEIVER	0	0	23,100	0
TRAFFIC COUNTERS	3,534	0	0	0
SUBTOTAL, P.W. EQ.	\$37,070	\$28,200	\$283,420	\$20,030

**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)**  
**OTHER DEPARTMENT EQUIPMENT DETAIL**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
DETAIL OTHER DEPT. EQ.				
FAX MACHINE	\$0	\$0	\$380	\$0
GENERAL OFFICE EQ.	2,600	11,359	7,600	7,560
CITY TELEPHONE SYSTEM UPGRADE	0	0	7,390	0
CD COPIER	0	0	0	13,000
COPIER, MAIN FLOOR	0	0	7,030	0
TICKET WRITER PRINTER	0	0	2,400	0
CASH REGISTER	0	0	5,740	0
PAPER SHREDDER	0	0	2,230	0
LETTER OPENER MACHINE	0	0	1,160	0
BURSTER MACHINE	0	0	6,560	0
HAND HELD TICKET WRITERS (1/3)	0	0	7,660	0
SUBTOTAL, OTHER DEPT. EQ.	\$2,600	\$11,359	\$48,150	\$20,560



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**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)  
C.A.T.V. P.E.G. EQUIPMENT DETAIL**

DETAIL C.A.T.V. P.E.G. EQ.	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
VARIOUS SMALL EQ. < \$1K	\$926	\$0	\$7,250	\$2,900
EMERGENCY PEG. EQ.	0	774	53,490	0
COUNCIL MICROPHONES (14)	0	2,808	1,150	0
CAMERA CONTROLLERS (3)	0	0	2,760	0
DIGITAL VIDEO EDIT SYSTEM	0	0	5,170	0
VIDEO H/D SYSTEM	0	6,226	0	0
AUTOMATED CAMERA SYSTEM	0	0	0	22,500
SHURE AUDIO MIXERS	0	0	4,280	0
PANASONIC 13" MONITORS	0	0	1,350	2,030
PERSONAL COMPUTERS (3)	0	0	5,170	0
HARD DRIVE DATA STORAGE SERVER	0	0	0	5,160
PANASONIC MINI DVCAM (2)	0	0	0	2,000
VIDEO SWITCHER	0	0	0	1,500
PANASONIC DVD RECORDER	0	0	0	1,030
DIGITAL VIDEO LINK CODER	0	0	0	5,290
SONY LCD DATA PROJECTOR	0	0	0	5,660
SONY TRINITRON MONITORS (2)	0	0	0	1,530
 SUBTOTAL, P.E.G.. EQ.	 \$926	 \$9,808	 \$80,620	 \$49,600

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
100				
POLICE RECORDS PROGR./ANALYST	\$50,592	\$52,116	\$55,270	\$56,920
CONTRACTUAL PROGRAMMER	0	500	520	540
OVERTIME	0	0	1,350	1,970
LONGEVITY PAY	0	0	0	0
EMPLOYEE INSURANCE	5,630	5,000	5,400	6,240
I.M.R.F./FICA	7,280	7,500	8,200	8,690
TOTAL 100	\$63,502	\$65,116	\$70,740	\$74,360
200				
SUPPLIES	\$0	\$0	\$0	\$0
300				
TRAINING AND EDUCATION	\$2,302	\$2,183	\$3,300	\$3,300
SOFTWARE MAINT./LICENSE	1,340	2,200	6,210	6,210
CITY INSURANCE	900	970	1,020	1,070
TRANSFER, WORKERS COMP.	120	130	140	150
CITY TELEPHONE	190	150	150	150
TOTAL 300	\$4,852	\$5,633	\$10,820	\$10,880
400				
PERSONAL COMPUTER	\$0	\$0	\$0	\$0
PROGRAM TOTAL	\$68,354	\$70,749	\$81,560	\$85,240

**PUBLIC TELEVISION FUND  
EXPENDITURE DETAIL**

<b>EXPENDITURES:</b>				
<b>Personnel Costs:</b>				
U.P.T.V. Coordinator	\$34,120	\$36,384	\$37,620	\$38,750
Camera Operators	3,232	2,624	3,790	3,920
Production Coord. (.75)	10,847	12,109	26,550	27,350
Outreach Coord. (.5)	2,135	12,466	6,480	6,670
Longevity Pay	0	0	0	0
Employee Insurance	4,530	7,070	7,640	8,830
I.M.R.F.	7,660	7,890	8,620	9,140
<b>Subtotal, Personnel</b>	<b>\$62,524</b>	<b>\$78,543</b>	<b>\$90,700</b>	<b>\$94,660</b>
<b>Supplies</b>	<b>\$3,091</b>	<b>\$3,044</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>Contractual and Operating:</b>				
Dues and Subscriptions	\$30	\$0	\$60	\$60
City Insurance	1,430	1,540	1,620	1,700
Training & Education	1,174	0	2,000	2,000
CATV Commission Costs	1,302	2,201	3,000	3,000
Consultant /Eq. Maint.	998	920	2,500	2,500
Promotional Costs	153	77	500	500
Transfer, Worker's Comp.	340	360	380	410
City Telephone	480	380	380	380
<b>Subtotal, Contractual</b>	<b>\$5,907</b>	<b>\$5,478</b>	<b>\$10,440</b>	<b>\$10,550</b>
<b>Transfer, VRF (Eq.)</b>	<b>10,619</b>	<b>10,000</b>	<b>22,000</b>	<b>22,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$82,141</b>	<b>\$97,065</b>	<b>\$126,140</b>	<b>\$130,210</b>

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### COMMUNITY DEVELOPMENT BLOCK GRANT FUND EXPENDITURE DETAIL

PROGRAM: ADMINISTRATION	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08	% CHG.
100					
MANAGER ( .5 to .4)	\$42,961	\$25,601	\$32,854	\$27,163	
SECRETARY ( .2)	6,157	6,470	6,668	6,890	
GRANTS COORD. (.3 to .4)	10,101	15,460	12,667	17,457	
T.H. COORDINATOR	6,914	6,513	1,549	0	
INTERN	2,638	6,062	0	7,600	
LONGEVITY PAY	0	0	0	515	
IMRF/FICA	8,562	12,164	9,841	9,162	
EMPLOYEE INSURANCE	4,971	8,592	6,686	4,800	
TOTAL 100	\$82,304	\$80,862	\$70,265	\$73,587	4.7%
200					
BOOKS & PERIODICALS	\$0	\$137	\$200	\$200	
OFFICE SUPPLIES	1,545	1,050	1,782	1,700	
TOTAL 200	\$1,545	\$1,187	\$1,982	\$1,900	-4.1%
300					
DUES & SUBSCRIPTIONS	\$612	\$225	\$200	\$200	
TRAVEL & CONFERENCE	1,539	1,461	3,655	0	
POSTAGE	307	1,153	700	540	
RECORDING FEES	0	0	300	0	
PROGRAM OVERHEAD	10,532	22,000	14,268	14,700	
PROGRAM OVERHEAD, CARRYOVER	12,550	0	0	0	
PUBLIC INFO. NEWSLETTER	5,004	5,275	4,960	4,360	
NEIGHBORHOOD ORGAN. GRANTS	943	0	0	0	
TOTAL 300	\$31,487	\$30,114	\$24,083	\$19,800	-17.8%
PROGRAM TOTAL	\$115,336	\$112,163	\$96,330	\$95,287	-1.1%

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND  
EXPENDITURE DETAIL (CONTINUED)**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08	
<b>PROGRAM: AFFORDABLE HOUSING</b>					
100					
SECRETARY (.5)	\$16,286	\$16,175	\$16,671	\$17,227	
REHAB COORDINATOR (.5)	23,683	23,514	24,230	25,044	
GRANTS COORDINATOR	3,816	7,730	0	0	
LONGEVITY PAY	0	0	0	423	
UNLOCATED	0	0	0	0	
IMRF/FICA	6,657	7,969	7,002	7,518	
EMPLOYEE INSURANCE	4,216	6,070	5,910	6,240	
TOTAL 100	\$54,658	\$61,458	\$53,813	\$56,452	
300					
CASE PREPARATION	\$1,555	\$895	\$4,000	\$4,000	4,000
NEIGHBORHOOD SLUM ABATEMENT	0	0	7,500	0	
NEIGHBORHOOD SLUM ABATE (C.O.)	0	0	35,356	0	
EMERGENCY, ACCESS	26,112	57,932	100,000	100,000	
EMERGENCY, ACCESS (CARRYOVER)	15,351	0	46,068	0	
SR. REPAIR SERVICE	14,784	13,468	20,000	20,000	
SR. REPAIR SERVICE (CARRYOVER)	2,106	0	11,532	0	
PROPERTY MAINT.	7,104	13,329	1,044	0	
UNALLOCATED	0	0	0	16,076	
PAID PROGRAM/HOME OWNERSHIP	0	8,000	0	0	
PROVENA HOME (CARRYOVER)	1,995	0	0	0	
HARVEY ST. IMPROVEMENT (CO)	0	0	166,756	0	
FRANCES NELSON CENTER (C.O.)	0	0	55,000	0	
PROP. ACQUISITION	18,574	0	0	0	
ACQ./RELOCATIONS/DEMO:					
NEW CONST. (CARRYOVER)	0	85,528	49,079	0	
MH TIMES CENTER	10,000	0	0	0	
LAKESIDE TERRACE 07-08	320	0	50,000	50,000	
LAKESIDE TERRACE CARRYOVER	0	0	0	0	
HOMESTEAD ROOF REPAIR	3,935	0	0	0	
TOTAL 300	\$101,836	\$179,152	\$546,335	\$190,076	\$4,000
PROGRAM TOTAL	\$156,494	\$240,610	\$600,148	\$246,528	
<b>PROGRAM: PUBLIC SERVICES:</b>					
SOCIAL SERVICE AGENCIES	29,200	24,200	20,000	16,500	
NEIGHBORHOOD CLEANUP	8,607	9,000	9,000	7,500	
PROGRAM TOTAL	\$37,807	\$33,200	\$29,000	\$24,000	-17.2%

Supplementary Expenditure Report

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND  
EXPENDITURE DETAIL (CONTINUED)**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
<b>PROGRAM: PUBLIC FACILITIES:</b>				
WEBER ST. STREET LIGHTS	\$0	\$0	\$40,000	\$0
SCOTTSWOOD DRAINAGE IMPR.	0	0	60,000	0
LAKESIDE TERRACE	0	0	0	0
WOMEN TRANS. CENTER C.O.	100,000	0	0	0
FRANCES NELSON CARE CENTER	0	0	20,000	0
DEV. SERVICES CENTER	0	99,172	2,888	25,000
FAMILY SERVICE CENTER (C.O.)	0	0	12,000	0
PARK DISTRICT VICTORY PARK	0	0	0	15,694
A WOMAN'S FUND	0	0	0	1,125
HARVEY ST. SIDEWALKS	0	0	0	75,000
ST. IMPR., SUNSET DRIVE	40,858	283,904	0	0
PROGRAM TOTAL	\$140,858	\$383,076	\$134,888	\$116,819
<b>PROGRAM: INTERIM ASSISTANCE:</b>				
	\$0	\$0	\$0	\$0
HOMELESS MGT. INFO. SYSTEM	3,000	3,000	0	0
PROGRAM TOTAL	\$3,000	\$3,000	\$0	\$0
<b>PROGRAM: TRANSITIONAL HOUSING:</b>				
100				
GRANTS COORDINATOR (.6 TO .5)	\$0	\$0	\$25,333	\$21,821
T.H. COORDINATOR	20,267	20,131	7,040	0
LONGEVITY PAY	0	0	0	218
UNLOCATED	0	0	0	0
IMRF/FICA	3,157	3,437	4,297	3,881
EMPLOYEE INSURANCE	2,556	2,779	3,283	2,400
TOTAL 100	\$25,980	\$26,347	\$39,953	\$28,320
200				
OFFICE SUPPLIES	\$39	\$66	\$0	\$0
300				
POSTAGE	\$2	\$10	\$0	\$0
TRAINING & CONFERENCE	288	0	0	0
PROPERTY INSURANCE	0	0	400	400
PROPERTY UTILITIES	10,765	11,923	11,000	14,248
FURNISHINGS	47	273	250	250
PROPERTY MANAGEMENT	6,024	3,168	2,048	3,743
RESIDENT SERVICES	113	195	750	750
TOTAL 300	\$17,239	\$15,569	\$14,448	\$19,391
PROGRAM TOTAL	\$43,258	\$41,982	\$54,401	\$47,711

**HOME CONSORTIUM PROGRAM FUND  
EXPENDITURE DETAIL**

CATEGORY	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08
100				
GRANTS MGR. (.3)	\$12,261	\$23,721	\$19,712	\$20,370
GRANTS COORDINATOR	26,026	23,968	23,836	26,180
SECRETARY (.2)	6,515	6,470	6,668	6,890
REHAB. COORDINATOR (.15)	0	0	7,269	7,510
INTERN	2,893	6,062	0	0
LONGEVITY PAY	0	0	0	410
I. M. R. F.	8,209	7,429	8,664	10,810
EMPLOYEE INSURANCE	7,103	5,613	8,513	6,430
100 SUBTOTAL	\$63,007	\$73,263	\$74,662	\$78,600
200				
OFFICE SUPPLIES	\$1,032	\$1,462	\$1,250	\$660
PRINTING/PUBLISHING	1,552	1,583	2,095	1,000
200 SUBTOTAL	\$2,584	\$3,045	\$3,345	\$1,660
300				
DUES AND SUBSCRIPTIONS	\$75	\$175	\$250	\$250
CONFERENCE AND TRAINING	2,833	2,848	2,500	4,000
POSTAGE	98	208	300	300
RECORDING FEES	0	0	400	400
COMPUTER SOFTWARE	0	0	0	18,487
PROGRAM OVERHEAD, URBANA	5,593	11,187	8,583	8,830
PROGRAM OVERHEAD, URBANA, C. O.	25,480	0	0	0
300 SUBTOTAL	\$34,079	\$14,418	\$12,033	\$32,267
PROGRAM TOTAL	\$99,670	\$90,726	\$90,040	\$112,527
COMMUNITY HOUSING DEV. :				
URBAN LEAGUE OPER., CURRENT	\$14,999	\$25,000	\$16,237	\$17,356
URBAN LEAGUE OPER., C. O.	0	29,507	12,500	0
LOCAL - EADS/ LIQUID	22,500	0	0	0
HOVESTEAD OPERATING	29,507	30,797	16,237	17,356
E. C. O. LAB, OPERATING	0	0	20,000	17,356
URBAN LEAGUE LEASE PROG.	0	20,000	80,000	40,000
URBAN LEAGUE LEASE PROG. C. O.	44,997	44,997	0	0
URBAN LEAGUE AFFORDABLE SI X	102,041	0	0	156,000
HOVESTEAD HOMEBUYER FY03-04 (	22,550	85,114	30,000	0
HOVESTEAD DOUGLAS INFILL	9,730	0	0	85,000
C. H. D. O. UNPROGRAMMED	0	0	33,016	418
ECO LAB PASSIVE SOLAR C. O.	0	0	25,000	31,000
SUBTOTAL, COMM HOUSING DE	\$246,324	\$235,415	\$232,990	\$364,486
CITY OF CHAMPAIGN:				
PROGRAM DELIVERY	0	0	25,000	15,000
ADMIN.	0	14,086	11,302	11,302
HOUSING REHAB., CURRENT	138,158	101,096	400,000	290,000
HOUSING REHAB., C. O.	0	107,355	115,000	0
RENTAL REHAB.	0	0	120,000	0
LOT ACQUISITION PROGRAM	0	0	0	42,500
URBAN LEAGUE PROGRAM	20,000	10,000	0	0
ACQ / REDEVELOPMENT. C. O.	0	66,038	40,000	0
A. D. D. I. PROGRAM, CURRENT	20,484	31,027	12,917	12,917
A. D. D. I. PROGRAM, C. O.	0	18,550	50,701	0
TAYLOR THOMAS	0	4,725	0	24,000
UNPROGRAMMED FUNDS	0	0	64,744	0
BURCH VILLAGE	115,185	400,000	0	0
PROGRAM OVERHEAD	0	12,710	0	0
SUBTOTAL, CHAMPAIGN	\$293,827	\$765,587	\$839,664	\$395,719

Supplementary Expenditure Report

HOME CONSORTIUM PROGRAM FUND  
EXPENDITURE DETAIL (CONTINUED)

	ACTUAL 2004- 05	ACTUAL 2005- 06	BUDGET 2006- 07	BUDGET 2007- 08
CHAMPAIGN COUNTY:				
PROGRAM DELIVERY	\$11,291	\$6,995	\$17,500	\$6,600
ADM N.	0	0	3,607	3,607
D/P I N I T I A T I V E PROGRAM	0	4,632	2,965	2,965
D/P I N I T I A T I V E PROGRAM C. O.	0	0	20,740	20,736
HOUSI NG REHAB. , CURRENT	74,552	48,031	123,000	65,569
HOUSI NG REHAB. , C. O.	0	0	190,971	0
ADM N. CARRYOVER	0	0	8,302	0
PROGRAM DEL. CARRYOVER	0	0	48,955	0
SUBTOTAL, COUNTY	\$85,843	\$59,658	\$416,040	\$99,477
CITY OF URBANA:				
PROGRAM				
GRANTS MGR. (. 2)	\$9,763	\$11,547	\$13,141	\$13,580
GRANTS COORD. (. 4)	5,871	5,992	16,399	17,460
REHAB. COORD. (. 35)	24,318	23,514	16,962	17,530
T. H. COORD.	2,981	2,961	0	0
SECRETARY (. 1)	3,257	3,235	3,334	3,450
LONGEVITY	0	0	0	390
I MRF/ FI CA	6,867	7,193	8,595	9,230
EMPLOYEE I NSURANCE	5,595	5,780	7,324	6,050
SUBTOTAL,	\$58,652	\$60,222	\$65,755	\$67,690
PROGRAM DELIVERY	4,900	0	0	12,747
HOUSI NG REHAB (WHOLE HOUSE)	144,714	61,258	140,000	140,000
HOUSI NG REHAB (C. O.)	0	93,949	0	0
REDEVELOPMENT PROGRAMS	0	0	59,885	0
PROPERTY ACQUI S I T I O N	75,481	0	0	0
LAKESI DE TERRACE REDEV. FY06	0	0	50,000	50,000
CW T, NEW CONST.	0	21,570	0	0
HFH 2007 HOMEBUIDER BLITZ	0	0	74,995	0
D/P I N I T I A T I V E PROGRAM	11,125	0	7,647	7,647
HOMESTEAD/ EADS	810	0	0	0
A. D. D. I. , CARRYOVER	0	15,945	26,539	31,925
A. D. D. I. ,	0	4,000	0	7,646
KERR AVE. DEVELOPMENT	0	0	60,000	0
ECO LAB PASSI VE SOLAR 05-06	0	16,353	0	0
TBRA, CARRYOVER	24,523	41,541	43,600	0
SUBTOTAL,	\$261,553	\$254,616	\$462,666	\$249,965
SUBTOTAL, CI TY URBANA	\$320,205	\$314,838	\$528,421	\$317,655

**SUPPORTIVE HOUSING FUND  
EXPENDITURE DETAIL**

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08
ADMINISTRATION PROGRAM:				
PERSONNEL:				
GRANTS COORDINATOR I (.1)	\$2,608	\$3,865	\$4,222	\$4,360
LONGEVITY PAY	0	0	0	40
IMRF/FICA	400	660	674	780
EMPLOYEE INSURANCE	238	410	463	480
TOTAL, PERSONNEL	\$3,246	\$4,935	\$5,359	\$5,660
SUPPLIES:				
OFFICE SUPPLIES	\$0	\$9	\$247	\$250
TOTAL, SUPPLIES	\$0	\$9	\$247	\$250
CONTRACTUAL:				
TRAVEL AND CONFERENCE	\$0	\$0	\$145	\$486
AUDIT	0	0	100	100
POSTAGE	0	37	50	50
TOTAL, CONTRACTUAL	\$0	\$37	\$295	\$636
TOTAL ADMINISTRATION	\$3,246	\$4,981	\$5,901	\$6,546



# Supplementary Expenditure Report

## URBANA FREE LIBRARY

	05-06	06-07	DIFF	%
SALARIES	\$ 2,183,314	\$ 2,323,200	\$ 139,886	6.4%
SUPPLIES	430,695	450,695	20,000	4.6%
CONTRACTUAL	440,070	501,397	61,327	13.9%
SUBTOTAL	\$ 3,054,079	\$ 3,275,292	\$ 221,213	7.2%
EQ. & VEH.	96,557	100,293	3,736	3.9%
TOTAL	\$ 3,150,636	\$ 3,375,585	\$ 224,949	7.1%
PERSONNEL:				
SALARIES	1,773,145	1,843,824	70,679	4.0%
EMPL. HEALTH INSURANCE	144,499	163,826	19,327	13.4%
EMPL. PENSION COSTS	265,670	288,350	22,680	8.5%
ADD'L I/T MGR., SAL.	-	21,200	21,200	1.2%
ADD'L I/T MGR., INS.	-	2,300	2,300	
ADD'L I/T MGR., IMRF	-	3,700	3,700	
ADD'L P-T GRAPHICS/WEB	-	-	-	0.0%
ADD'L P-T GRAPHICS INS.	-	-	-	0.0%
ADD'L P-T GRAPHICS IMRF	-	-	-	0.0%
SUBTOTAL	2,183,314	2,323,200	139,886	6.4%
SUPPLIES:				
BOOKS/MATERIALS	294,375	304,775	10,400	3.5%
ADD'L BOOKS/MAT'L	-	9,600	9,600	
GRANTS/SPEC. FUNDS	136,320	136,320	-	0.0%
SUBTOTAL	430,695	450,695	20,000	4.6%
CONTRACTUAL:				
TRAVEL/TRAINING	16,305	17,621	1,316	8.1%
BUILDING COSTS	133,996	143,496	9,500	7.1%
UTILITY COSTS	125,102	160,808	35,706	28.5%
CONSULTANT, SAL. SURVEY	-	-	-	
MAIL USER SURVEY	-	-	-	
OTHER ABOVE 4% INFL.	-	8,370	8,370	
OTHER	164,667	171,102	6,435	3.9%
SUBTOTAL	440,070	501,397	61,327	13.9%

URBANA FREE LIBRARY (CONTINUED)

	ACTUAL 2004-05	ACTUAL 2005-06	BUDGET 2006-07	BUDGET 2007-08	% CHG.
ADMINISTRATION-WAGES:					
SALARIED	\$ 143,880	\$ 228,374	\$ 247,831	\$ 283,278	14.3%
HOURLY	23,553	21,025	21,115	2,220	-89.5%
SUBTOTAL, ADMIN.	\$ 167,433	\$ 249,399	\$ 268,946	\$ 285,498	6.2%
ADULT DEPT.:					
BOOKS AND MATERIALS	\$ 187,706	\$ 196,566	\$ 214,567	\$ 231,734	8.0%
WAGES:					
SALARIED	\$ 306,028	\$ 248,001	\$ 294,993	\$ 310,030	5.1%
HOURLY	51,517	59,400	75,931	73,855	-2.7%
SUBTOTAL, ADULT WAGES	\$ 357,545	\$ 307,401	\$ 370,924	\$ 383,885	3.5%
SUBTOTAL, ADULT	\$ 545,251	\$ 503,967	\$ 585,491	\$ 615,619	5.1%
CHILDREN'S DEPT.:					
BOOKS AND MATERIALS	\$ 45,547	\$ 55,063	\$ 58,770	\$ 65,753	11.9%
WAGES:					
SALARIED	\$ 217,517	\$ 227,853	\$ 236,035	\$ 246,096	4.3%
HOURLY	24,216	28,041	39,680	43,600	9.9%
SUBTOTAL, CHILD. WAGES	\$ 241,733	\$ 255,894	\$ 275,715	\$ 289,696	5.1%
SUBTOTAL, CHILDREN'S	\$ 287,280	\$ 310,957	\$ 334,485	\$ 355,449	6.3%
ARCHIVES DEPT.:					
BOOKS AND MATERIALS	\$ 18,348	\$ 18,446	\$ 21,038	\$ 22,390	6.4%
WAGES:					
SALARIED	\$ 158,078	\$ 133,437	\$ 148,998	\$ 168,454	13.1%
HOURLY	17,826	27,575	28,572	26,565	-7.0%
SUBTOTAL, ARCH. WAGES	\$ 175,904	\$ 161,012	\$ 177,570	\$ 195,019	9.8%
SUBTOTAL, ARCHIVES	\$ 194,252	\$ 179,458	\$ 198,608	\$ 217,409	9.5%
MAINTENANCE DEPT.-WAGES:					
SALARIED	\$ 32,560	\$ 32,128	\$ 33,126	\$ 34,119	3.0%
HOURLY	37,050	12,477	21,934	22,593	3.0%
SUBTOTAL, MAINTENANCE	\$ 69,610	\$ 44,605	\$ 55,060	\$ 56,712	3.0%
ACQUISITIONS DEPT.-WAGES:					
SALARIED	\$ 122,946	\$ 124,591	\$ 128,383	\$ 129,629	1.0%
HOURLY	21,184	29,157	39,519	47,390	19.9%
SUBTOTAL, ACQUISITIONS	\$ 144,130	\$ 153,748	\$ 167,902	\$ 177,019	5.4%
CIRCULATION DEPT.-WAGES:					
SALARIED	\$ 256,668	\$ 257,544	\$ 284,231	\$ 305,456	7.5%
HOURLY	128,235	157,745	172,797	168,939	-2.2%
SUBTOTAL, CIRCULATIONS	\$ 384,903	\$ 415,289	\$ 457,028	\$ 474,395	3.8%
	1,792,859	1,857,423	2,067,520	2,182,101	

## Supplementary Expenditure Report

### MOTOR VEHICLE PARKING SYSTEM FUND PARKING SYSTEM MAINTENANCE

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
100				
METER MAINT. TECHNICIANS	\$68,593	\$70,381	\$73,010	\$75,380
SEASONAL PAINTER	5,070	6,616	9,480	9,810
OVERTIME	3,857	3,183	10,820	11,200
LONGEVITY	3,900	7,768	8,770	9,800
EMPLOYEE INSURANCE	9,140	9,980	10,780	12,450
I.M.R.F.	12,800	13,180	14,400	15,260
TOTAL 100	\$103,360	\$111,108	\$127,260	\$133,900
200				
OFFICE SUPPLIES	\$176	\$653	\$210	\$210
PAINT	2,932	3,399	3,270	3,270
LANDSCAPE MATERIALS	7,782	4,136	7,700	7,700
SMALL TOOLS	619	736	520	520
PARKING PERMITS	1,926	1,845	2,080	2,080
ASPHALT	475	0	700	700
METERS AND SIGNS	17,905	5,451	7,720	7,720
SALT	8,320	8,320	8,320	8,320
SNOW BLADES	0	0	120	120
METER PARTS	0	43	3,530	3,530
TOTAL 200	\$40,135	\$24,583	\$34,170	\$34,170
300				
TRANSFER, SUPPORT SERV.	\$125,340	\$130,350	\$135,340	\$140,750
REIMB., GEN. FUND ARBOR PERSONNEL	47,650	49,560	51,790	54,120
DUES AND SUBSCRIPTIONS	700	700	330	700
TRAINING AND EDUCATION	300	502	2,080	2,080
UNIFORM RENTAL	214	208	620	620
CDL LICENSE	0	55	30	60
ART IN PARK SPECIAL MAINTENANCE	0	0	4,000	4,000
METER REFINISHING	6,498	3,298	3,530	3,530
REFUSE COLLECTION	5,088	5,524	9,310	11,310
VEHICLE SERVICES	48,380	52,436	66,530	66,530
PLOW REPAIR	2,753	1,646	2,240	2,240
MAINT., HANDHELD WRITERS	550	0	1,000	1,000
BANK FEES, COIN SORTING	4,158	4,179	3,300	4,500
UTILITIES	0	0	7,000	10,000
CITY INSURANCE	6,600	7,100	7,460	7,830
TRANSFER, WORKER'S COMP.	2,800	3,010	3,160	3,400
CITY TELEPHONE	964	770	770	770
TOTAL 300	\$251,995	\$259,338	\$298,490	\$313,440
400				
APPURTENANCES	\$1,000	\$27,767	\$12,520	\$13,800
LEAF VACUUM	0	0	0	700
ART IN PARK ALGAE PREV. EQ.	0	0	6,300	0
TOTAL 400	\$1,000	\$27,767	\$18,820	\$14,500
PROGRAM TOTAL	\$396,490	\$422,796	\$478,740	\$496,010

**MOTOR VEHICLE PARKING SYSTEM FUND  
PARKING GARAGE**

	ACTUAL 2004-05	ACTUAL 2005-06	PROJECTED 2006-07	BUDGET 2007-08
100				
PART-TIME	\$28,146	\$32,012	\$33,680	\$34,860
OVERTIME	0	0	2,440	2,530
I.M.R.F.	4,890	5,040	5,510	5,840
TOTAL 100	\$33,036	\$37,052	\$41,630	\$43,230
200				
TICKETS	\$634	\$0	\$470	\$700
PAINT	13	235	620	620
MISC. SUPPLIES	1,895	4,390	2,680	2,680
LANDSCAPE MATERIALS	3,270	3,270	3,270	3,270
SIGNS	1,877	88	530	530
SNOW ABATEMENT MATERIALS	1,480	2,370	2,370	2,370
TOTAL 200	\$9,169	\$10,353	\$9,940	\$10,170
300				
TRANSFER, SUPPORT SERV.	\$19,790	\$20,580	\$21,400	\$22,260
SERVICE CONTRACTS	3,834	4,242	3,770	3,770
TRAINING AND EDUCATION	524	17	520	520
STRUCTURAL MAINT.	1,426	0	3,120	3,120
UNIFORM RENTAL	637	744	710	710
VEHICLE SERVICES	631	859	970	970
SPECIAL VANDALISM	0	0	2,080	2,080
UTILITIES	10,904	0	19,450	19,450
ADVERTISING	160	0	830	830
CITY INSURANCE	6,600	7,100	7,460	7,830
TRANSFER, WORKER'S COMP.	1,300	1,400	1,470	1,580
TOTAL 300	\$45,806	\$34,942	\$61,780	\$63,120
400				
ENTRANCE/EXIT GATES	0	0	0	20,000
TICKET SPITTERS	0	0	0	15,800
ATTENDANT BOOTH	0	0	0	9,780
TOTAL 400	\$0	\$0	\$0	\$45,580
PROGRAM TOTAL	\$88,011	\$82,347	\$113,350	\$162,100