



City of Urbana Budget Fiscal Year 2005-2006

Mayor:

Laurel L. Prussing

City Clerk:

Phyllis D. Clark

Council Members:

Charles A. Smyth

Danielle Chynoweth

Robert E. Lewis

Brandon Bowersox

Dennis Roberts

Heather Stevenson

Lynn C. Barnes

Chief Administrative Officer:

Bruce K. Walden

Comptroller:

Ronald C. Eldridge

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Chief Administrative Officer's Message

To the Mayor of the City of Urbana:

Every four years, the people of Urbana elect a Mayor and City Council. The timing of the election and required timetable of City budget approval provide little time for newly elected officials to prepare for the budget process. In this election cycle, the City will have a new Mayor and six new Council Members taking office May 2, 2005 with the budget to be released the week of May 9th. Recognizing this unusual circumstance, this budget document is recommended by the Chief Administrative Officer to the Mayor and City Council upon the input of the City Comptroller and Department Heads. It is to be considered a working document with changes to be anticipated by the Mayor and City Council as they become acclimated to the budget process and City operations over the next few weeks.

Based on the foregoing, I submit the City budget for FY 2005-2006. Total expenditures total \$ 37,962,568. Total revenues total \$35,594,244 the difference between the two being planned capital improvements. All funds are balanced.

The City of Urbana, like other municipalities and state governments across the United States, faces the challenge of continuing to provide high quality services to citizens with declining or stagnant revenues. The current economy, while showing signs of improvement, continues to lag previous levels that produced significantly more tax revenue. At the same time, costs are growing at a rate of nearly 5% per year. Furthermore, the shift by the University of Illinois from purchasing electricity from Ameren/IP to generating their own electricity at Abbott for the north campus area has resulted in a loss of tax revenue to Urbana in the range of \$250,000 per year, although it appears the University is willing to pay \$200,000 the next two years as a transition period. On a positive note, since construction is underway for the new Wal-Mart store and O'Brien's Auto Mall this budget does include a conservative estimate of additional sales tax from these developments of \$250,000 in FY05-06.

There is a general consensus that given the increases in local crime, housing and demographic shifts in Urbana and the demands that will be placed upon the Police Department with the development of Wal-Mart and the Route 130 corridor, additional resources are needed in the Police Department. This budget recommends adding 2 full-time Police Officers and purchasing a squad car to meet those demands. Based on training schedules, these officers will start November 1, 2005.

If it were not for the additional sales tax revenues from Wal-Mart and other economic development, we would not have been able to balance the budget without significant service reductions or tax increases. Even with the additional sales tax, the City's contribution to the Capital Improvement Fund contribution is \$242,000 less than desired. Since monies in the Capital Improvement fund are saved and expenditures planned over a 10 year period, the immediate impact is minimal. Furthermore, the impact of this

Chief Administrator Officer's Message

reduction is mitigated in that an extra \$2.5 million was contributed to this fund over the last 8 years in order to speed up various projects. Restoring the contribution to the Capital Improvement Fund should be a high priority in next year's budget.

By following the long-range financial plan over the past 10 years and exercising spending discipline, the City was able to generate General Fund surpluses to pay for needed capital improvements including the Urbana City Building, the Urbana Free Library Building Project, City-wide road, sewer and infrastructure improvements and street lighting replacement. These capital projects were all accomplished *without burdening future taxpayers with issuing debt*. Nearly \$20,000,000 has been invested in these priority needs in addition to normal operations and maintenance improvements during this period. Adherence to our financial policies has enabled Urbana to be in a better financial position than most Illinois municipalities. However, significant revenues over expenses are not anticipated in the near term. The City management team is very grateful to all City employees for their dedication, innovation and for doing more with less or the same resources.

With the exception of additional police services, cost increases have been limited to the lowest possible amounts. Department Heads were asked to identify methods to provide the same level of services at a lower cost and with the same number or fewer employees. They accomplished this task. However, as outlined above, we were not able to make the full allocation by the General Fund to the Capital Improvements Plan for this coming year and also balance the budget.

Even though our current revenue structure has presented some challenges, this budget maintains City investment in core capital assets and continues the pledge to all citizens to maintain and improve their quality of life.

The 2005-06 Budget Themes

1. Adding Police services and Library custodian.
2. No employee reductions, no new programs
3. Continuing the City's investment in economic development and downtown revitalization
4. Maintaining and updating the City's infrastructure of streets, sewers, sidewalks, and streetlights.
5. Avoiding a property tax rate increase or other new taxes.
6. Providing modest service enhancements in traffic enforcement in the Police Department, and maintenance and materials in the Library.
7. Increase EDC to \$25,000.

Major Challenges to City Financial Position:

While the Urbana 2005-06 budget maintains all core services and funds priority projects, the economic influences of the last few years have negatively impacted our financial position and future financial forecasts. The following factors have contributed to this downturn:

1. A significant decline (and delays) in State of Illinois income tax receipts with a reduction to a level that was received 7 years ago.
2. Reductions in local sales tax receipts due to the closing of Bergner's and K-Mart. Sales tax is roughly the same amount that was received 3 years ago but new stores are opening in FY05-06
3. Removal of the photo-finish processing portion of the sales tax by the State Legislature
4. Continued effects from previous declines in the stock market and changes in life expectancy and retirement rates are increasing employee pension costs significantly past inflation (11%)
5. Continued cost increases in employee health insurance (10.6%)
6. Uncertainty in the possible negative impacts that the State and Federal governments may impose in resolving their budgetary problems
7. Loss of \$250,000 per year in utility tax from the Univesity of Illinois power plant.

Total Revenue And Expenditures, All Funds

Total revenues for all City funds for FY 05-06 is \$35,594,244 or 4.4% more than last year (3.5% before impact of new revenues). Total expenditures for all City funds for FY 05-06 is \$37,962,568. Included in this \$37.9 million expenditures is \$8.2 million for capital improvements and \$1.1 million for equipment purchases. Expenditures exceed revenues next year by \$2.4 million because monies have been accumulated in previous years in fund balance to pay for certain capital improvements.

No Property Tax Tax Rate Increase:

Over the last ten years, the City's commitment to increasing economic development and to increasing property values has resulted in an average annual increase in the assessed valuation of 5.7%. Urbana's assessed value grew by 6.9% last year (3.1% new construction and 3.8% inflation growth). Note that the State of Illinois Legislation implemented new one-time assessed value exemptions last year. Otherwise the increase in property values would have been 10.9% instead of 6.9%. The City has reduced its property tax rate 15% (from \$1.55 to \$1.31) over the past 10 years. This steady increase in assessed value has also allowed the Urbana taxing districts to lower the overall tax rate as well (8% reduction over last 8 years). It is proposed that Urbana will maintain a property tax rate of 1.3120 next year, which is equal to the City of Champaign rate. With our robust assessed value growth in Urbana the amount raised from the levy in 05-06 will increase 9.9% (4.4% new construction and 5.5% increase in current property) while allowing the tax rate to remain at 1.3120.

Service Improvements and Cost Increases:

Department Heads were able to hold the line on budget increases generally. Only a few minor cost increases were allowed due to factors beyond staff control:

Chief Administrator Officer's Message

- Additional 2 full-time patrol police officers, benefits, initial training and equipment on an annual on-going basis costs \$191,240 plus \$34,200 initial one-time costs. This budget includes funding for 8 months (Nov. 1 start) or \$113,130 plus \$34,200 initial
- Employee health insurance costs increased 10.6%
- Employee retirement costs increased 11%
- Salary adjustments of 3%
- Additional \$10,000 in Police overtime for traffic enforcement/produces \$10,000 revenue
- Additional \$23,000 for maintenance personnel in Library
- Additional \$21,000 for books and materials in Library
- Additional \$15,000 County visioning process from ED Fund

General Operating Revenues:

Total general operating revenues are estimated to increase 3.7% next year (only 2.3% before impact of new revenues from Wal-Mart and other development).

Growth in the three major general fund revenues, which account for 78% of all general operating revenues, has slowed considerably, as illustrated by the table below.

	03	04	05	06
Normal Recurring	+2.9%	+1.5%	+3.2%	+2.3%
Unusual Rev. Changes	+0.8%	- 2.8%	+1.8%	+1.4%
Property Tax	+4.5%	+7.7%	+6.8%	+ 9.9%
Total Revenues	+3.8%	+0.7%	+5.3%	+5.8%
Sales Taxes	- 1.0%	+ 2.5%	+2.7%	+7.4%
Utility Tax	+11.9%	- 2.5%	- 1.1%	+0.3%
State Income	- 2.0%	- 5.7%	+ 10%	+3.5%

Sales tax reflects net of retail store closings and openings and changes in state law regarding loss of photo-processing tax. Utility tax fluctuations from 01-06, reflect price increases in natural gas, reduction in the tax rate in 01-02, the new telecommunications tax in 03 and 04, and the impact of the University power plant expansion loss. Income tax reflects general state economic slowdown and unusual amounts owed for state income tax refunds.

General Operating Expenses:

Labor expenses for next year total \$20,018,603 (up 5.1%). This figure includes a 10.9% increase in pension costs and a health insurance premium increase of 10.6%. Excluding these two items, expenses would have increased by only 3.2%.

Wage and Labor Cost Increases:

Multi-year labor contracts with the Fraternal Order of Police (expires June 30, 2006), the International Fire Fighters (expires June 30, 2007), and with the American Federation of State County and Municipal Employees (expires June 30, 2006) were settled in prior years and are reflected in the budget. A similar wage increase for non-union personnel of 3.0% is reflected.

City Departments:

- Executive: 3.7% overall increase due to inflationary adjustments for salary, 10.6% increase in employee insurance, 10.9% increase in employee pension and holding supplies and contractual at approximately same amount as last year.
- Finance: 3.9% overall increase due to inflationary adjustments for salary, 10.6% increase in employee insurance, 10.9% increase in employee pension and holding supplies and contractual at approximately same amount as last year.
- City Clerk: 6.1% overall increase due to inflationary adjustments for salary, 10.6% increase in employee insurance, 10.9% increase in employee pension and holding supplies and contractual at approximately same amount as last year. Increase somewhat larger due to adjustment in salary of elected City Clerk which was approved by City Council last year (salary adjustment covers 4 year elected term).
- Police: 7.7% overall increase due to inflationary adjustments for salary, 10.6% increase in employee insurance, 11.6% increase in employee pension and supplies, addition of 2 F.T.E. officers, initial training and equipment and contractual costs increasing 3%. Supplies and contractual under control of Police Department were held to same amounts as last year. Some contractual costs beyond control of the Police Department increased. The Police Department continues to utilize technology and management efficiencies to meet additional service demands. Also includes \$10,000 in additional overtime for traffic enforcement.
- Fire: 4.6% overall increase due to inflationary adjustments for salary, 10.6% increase in employee insurance, 11.2% increase in employee pension and holding supplies and contractual costs at approximately the same amounts as last year. Some contractual costs beyond control of the Fire Department increased by inflationary impact.
- Public Works: 3.1% overall increase due to inflationary adjustments for salary, 10.6% increase in employee insurance, 10.9% increase in employee pension and holding supplies and contractual at approximately same amount as last year.
- Community Development: 4.3% overall increase due to inflationary adjustments for salary, 10.6% increase in employee insurance, 10.9% increase in employee pension and holding supplies and contractual at approximately same amount as last year.
- Library: 4.6% overall increase due to inflationary adjustments on salary, 10.6% increase in employee insurance, 10.9% increase in employee pension, additional 5.5%

Chief Administrator Officer's Message

increase for books and materials, and additional \$23,000 for 1.0 FTE for building maintenance. Without increases in building maintenance due to larger building, overall increase would have been 3.8%. Because certain fees and state revenues are not expected to increase, this means that property tax levy for Library must increase 6%.

SPECIAL FUNDS:

Social Services. According to our long-term Financial Plan, the City's contribution is increased 4.2% to \$164,690 (last year was \$157,880). The amount available to be spent on social service agencies from City funds is \$171,880. This is last year's amount of \$166,860 increased by 3%. This will leave \$3,377 in the fund. This amount coupled with an inflationary increase in the City contribution next year will allow the expenditure level to be increased approximately 2.75% next year. At that time, all the excess cash will be spent and the City contribution and the expenditure level will be the same and then the expenditure and contribution level can be increased each year for inflation. In addition to this City General Fund contribution, the C.D.B.G. Fund also is contributing \$24,200 (\$29,200 last year) and the Township is contributing \$40,000 (\$70,000 last year). Total funding for social service agencies from these three sources is \$236,060.

Vehicle & Equipment Replacement. Total amount allocated for spending next year is \$926,975. The annual amount that is required to be set-aside from the General Fund (not including interest, property sales and other revenues) to replace the City's inventory of vehicles and equipment is \$719,290. This amount is 10% less than the amount that was required 4 years ago. This was accomplished by extending the lives of virtually all of the city's equipment 2 years ago in a cost-savings step. A significant step was increasing the lives of the City's squad cars, which saved \$51,700. Significant replacements are:

- 17 Police Mobile Computers (replacing 5 yrs old computers) = \$145,860.
- 1 Class 3 Dump Truck and equipment (replacing 11 yr. old truck) = \$56,830
- 1 Sewer T.V. Van and equipment (replacing 5 yr. old truck) = \$137,920
- 1 P.W. Cube Truck (replacing 11 yr. old truck) = \$37,070
- 1 L.R.C. Crawler/Loader (replacing 10 yr. old loader) = \$270,000
- 1 L.R.C. Grinder (replacing 9 yr. Old grinder) = \$389,380
- 57 Firefighter air breathing packs (new safety requirements), paid for by grant, = \$175,000.
- New Police Squad Car = \$28,000

Retained Risk Fund (Worker's Compensation and Liability). Because of continued low claims due to worker safety on the job, the City has been able to saving approximately \$5.5 million dollars (including interest earnings on this savings) over the past 11 years. A portion of this savings has been accumulated to pay for any possible future claims (\$3 million) and the balance has been used for General Fund savings. This annual General Fund contribution of \$180,930 plus interest earnings now approximates annual costs of the program. In FY04, the City began to self-insure a portion of general and automobile liability claims. It is estimated that the City will have saved approximately \$271,000 in liability claim costs at 6/30/05 in this fund.

Community Development Special Funds. CDBG and HOME proposed as in AAP.

- CDBG allocation of \$535,000 is 5% smaller allocation than last year.
- HOME allocation of \$1,116,000 is 5% smaller allocation than last year.
- Includes \$300,000 for Sunset Drive Street Improvement and \$20,000 for brick sidewalk improvements

Tax Increment Finance Districts:

Total incremental property tax revenues for all four tax increment districts is \$2.6 million. Including interest and various grants, the total amount of \$3.3 million is available to finance projects. Significant proposed expenditures are as follows:

- Administration and general economic development marketing and promotion \$232,000
- \$660,000 is being returned to the other Urbana governments through declared surplus, projects and vocational training
- \$712,000 is being spent on specific economic development projects that will provide future tax increment increases: \$100,000 County Plaza project, \$100,000 Five Points East project, \$85,000 Lot 25 expansion, \$50,000 Lincoln Square Village project, \$130,000 Schnuck's agreement, \$247,000 for the two Provena Corridor agreements
- \$118,000 for scheduled debt service
- \$1,260,000 in capital improvement projects also designed to promote future tax increment increases: \$710,000 in downtown streetscape, \$50,000 University Avenue streetscape, \$40,000 in brick sidewalk replacement, \$280,000 for the O'Brien Drive extension, and \$70,000 for Cunningham Avenue right-of-way.

ECONOMIC DEVELOPMENT AND GENERAL RESERVE FUNDS:

These two reserve funds are used by the City to save monies in good budget times and are used to finance unusual fluctuations in the city's financial condition, unforeseen significant costs (ex. landfill remediation), and to invest in revenue-enhancing economic development activities without affecting current taxing levels or operations. For next year, operating revenues will be \$179,000 and operating expenses \$282,000. This includes \$100,000 for Philo Road loan program, \$75,000 for Holiday Inn street improvement, \$32,000 for downtown loan program, and \$50,000 for Urbana Business Association. The estimated balance in these two funds at 6/30/06 is \$2,227,166.

PENSION FUNDS:

Next year, the City will pay \$3,838,210 into its three employee pensions funds (IMRF, Police Pension and Fire Pension). This is an increase of 10.9% above last year. All units of government (including the State) are finding that pension costs are becoming an extremely expensive item in their budgets. Funding for pensions is mandated by State law and based on actuarial studies that estimate how much money should be set aside each year to pay for current and future retirement amounts.

Chief Administrator Officer's Message

There are 3 main reasons why pension costs increase:

- Benefits are a factor of final salary. As a minimum, they will increase along with salary adjustments.
- Any changes in the factors used by the actuary to estimate these future costs will have a major impact. People are living longer and retiring earlier increasing costs.
- Changes in benefit levels are very expensive because it not only increases future costs, but is applied retroactively to all current employees. Benefit levels and any changes therein are mandated by the State Legislature and the increased costs passed entirely to local governments.

Funding for pensions comes from three sources: (1) contributions from employees, (2) interest earnings on invested monies, and (3) contributions from employers. The contributions from employees are set by State law and are a percentage of salary. Historically on the average, public pension funds have been designed such that employee contributions have funded approximately 13% of the pension cost; employer contributions have funded approximately 27% of the pension cost; and, the largest funding source is investment earnings, which funds approximately 60% of the pension cost. If investment earnings are better than the anticipated level, the employer contribution goes down and conversely if investment earnings are worse than the anticipated level, employer contributions will go up to make up the difference.

Our three pension funds, like all modern and professionally managed funds utilize the stock market for a certain portion of their investments. This is because, historically, returns from the stock market will be larger than from any other investment alternative. So in the long run, investing in the stock market will increase investment returns, thus lowering the employer cost. However, significant fluctuations in investment returns will create significant fluctuations in the employer contribution, even though the actuary will average the impact the fluctuations over a 5-year time frame. Investors have never experienced any more significant fluctuation in the stock market than the last 8 years, where the market experienced incredible gains from 97 to 02, and then experienced incredible losses from 02 to 04. Funding for all 3 of the employee pension funds are still experiencing the impacts of the downward spiral in the stock market of approximately 2-3 years ago.

IMRF Funding: The City was paying 10.7% of salary in 1992. Due to good stock market returns, the percent return began dropping each year until 1999 it was 7.3%. It then dropped rapidly to 3.8% in 2000, 2.6% in 2001, and 1.9% in 2002. Then the negative stock market returns began causing the rate to increase to 2.5% in 2003, 6.7% in 2004, and 9.3% in 2005. In 2002, the IMRF cost was \$606,000. Next year, it is projected to be \$1,396,910 (130% increase over 4 years). Based on a more-normally expected investment return, IMRF officials indicate that they believe the huge cost increases recently experienced are over, although it may continue to go up 10% year for the next 1-2 years before it stabilizes. Another factor to consider is the potential cost impact of a benefit increase (which is being seriously discussed in the Legislature) since there has been no significant benefit increase in IMRF for the last 30 years. The increase for next year is projected to be 10%.

Fire and Police Pension Funding: In the last 8 years, employer costs have increased an annual average of 13% per year. These two Funds also suffer from the same problem of investment returns from the stock market, although not to the same degree (IMRF has 1/3 of it's investments in fixed income securities (Treasury bills, etc.) while Police and Fire Pension have 60%. Another significant reason for cost increases in the Police and Fire Pension Funds have been benefit increases, which seem to be approved by the Legislature about every 4 years. The increase for next year is projected to be 11.5%.

CAPITAL IMPROVEMENTS: Total of \$8.2 million, including \$2.5 million in carryover projects budgeted last year. New projects costs are reported in the following funds:

TIFS	1,260,000
CDBG	320,000
MVPS	210,000
MFT	2,580,000
SEWER	485,000
EC. DEV.	75,000
CAP IMPR	1,150,000

Some Major Capital Improvement Projects (only amounts budgeted for next year, not total project cost that may be paid for over more than 1 year):

Downtown Streetscape	\$200,000	TIF One
Downtown Streetscape	\$510,000	TIF Two
University Ave. Streetscape	\$ 50,000	TIF Three
Downtown Parking Lot Impr.	\$210,000	M.V.P.S.
Brick Sidewalk Repl.	\$ 40,000	TIF Three
Brick Sidewalk Maint.	\$ 75,000	Cap. Impr.
Sunset Drive Impr.	\$300,000	CDBG
O'Brien Drive Extension	\$280,000	TIF Four
Cunningham Ave. R.O.W.	\$ 70,000	TIF Four
Street Maintenance	\$225,000	MFT
Street Maintenance	\$100,000	Cap. Impr.
Florida Ave. Street Patching	\$355,000	MFT
Lierman Ave. Impr.	\$300,000	MFT
Philo/Colorado Impr.	\$1,200,000	MFT
Washington/High Cross Impr.	\$100,000	MFT
Windsor Rd. Design	\$ 75,000	Cap. Impr.
Holiday Inn Street	\$ 75,000	Ec. Development
Street Lighting Impr.	\$350,000	Cap. Impr.
Lincoln/Penn./Nev. Lighting	\$400,000	MFT
Campus St. Lighting	\$400,000	Cap. Impr.
Sewer Inflow Remediation	\$275,000	Sewer Const.
E. Green St. Sewer Impr.	\$110,000	Sewer Const.
Sewer Interceptor Project	\$100,000	Sewer Const.
Misc. Storm Sewer Impr.	\$100,000	Cap. Impr.
Stonecreek Bikepath	\$ 50,000	Cap. Impr.

Chief Administrator Officer's Message

Building Fund/Library:

At this time last year, the City had only received \$75,000 of the \$450,000 grant from the State of Illinois. The full balance due has been received and the the Library is expected to be completed within the budget approved.

Bruce K. Walden
Chief Administrative Officer

Adopting Ordinance

ORDINANCE NO. _____

AN ORDINANCE
APPROVING THE ANNUAL BUDGET

WHEREAS, the City of Urbana, Illinois, is a home rule unit pursuant to the provisions of Section 6, Article VII of the 1970 Constitution of the State of Illinois, and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt; and

WHEREAS, the proposed Annual Budget for the City of Urbana for the fiscal year beginning July 1, 2005, and ending June 30, 2006, has been prepared by the Budget Director in accordance with the provision of Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois; and

WHEREAS, the proposed Annual Budget was made conveniently available for public inspection by publication in pamphlet form as prescribed by the corporate authorities at least fourteen (14) days prior to a public hearing on said proposed Annual Budget duly held at 7:30 p.m. on Monday, May 17, 2004, after due and proper notice of the availability for inspection of the proposed Annual Budget and the said public hearing having been given by publication in the News-Gazette, a newspaper having a general circulation in the City of Urbana on a date at least fourteen (14) days prior to the date of said public hearing; and

WHEREAS, the City Council of the City of Urbana, Illinois, hereby desires to pass, approve and adopt the proposed Annual Budget as heretofore further changed, modified and amended by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

That the City of Urbana Budget 2005-06, a complete copy of which such document including all relevant elements thereof has been presented to and is now before this meeting, a true copy of which is attached hereto, be and the same is hereby passed, approved and adopted as the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2005, and ending June 30, 2006.

The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

Adopting Ordinance

This ordinance is hereby passed by the affirmative vote, the "ayes" and nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said City Council.

AYES:

NAYS:

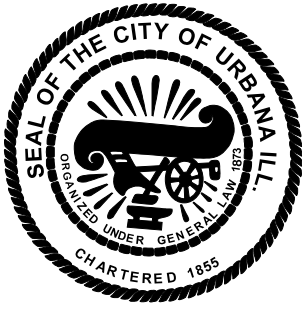
ABSTAINED:

PASSED by the City Council this _____ day of _____, 2005.

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, 2005.

Laurel L. Prussing, Mayor



Staff Mission And Principles

Our Mission

The staff of the City of Urbana recognizes its primary mission is to effectively deliver municipal services to its citizens.

Our staff is committed to:

1. Fulfilling essential public needs that citizens are generally unable to provide for themselves.
2. Protecting public health, safety and welfare for present and future generations.
3. Enhancing the quality of life in ways that are well planned and cost-effective.

We seek to accomplish our mission guided by the following principles:

Vision

The City of Urbana is a strong and effective government. Our staff is committed to maintaining the City's leadership status by continuing to implement long range planning strategies and innovative programs that will positively influence and shape the future growth and development of the City and positively impact the lives of our citizens.

Responsibility

Providing reliable, quality service to the public is an essential function of city staff. Therefore, it is the goal of all staff members to take a proactive and resourceful approach in the performance of their job and to take personal responsibility for the success of our City.

Mutual Understanding

The City of Urbana is a culturally diverse community. As staff it is our goal to foster an environment that recognizes the value in differences and mutual responsibility – an environment of inclusion and unity, not exclusion. The City is committed to having a workforce that reflects the community in which we serve. Each staff member's behavior should reflect the City's commitment to mutual respect,

acceptance and understanding of others.

Integrity

In order to maintain effectiveness, staff recognizes the importance of maintaining a high degree of integrity. It is our goal to execute our responsibilities in an honest, polite, respectful, trustworthy and knowledgeable manner.

Creative Cooperation/Collaboration

City staff recognizes that only through working together in collaboration and cooperation with our citizens, businesses other governments and agencies can we achieve our mission. It is our goal to reach out to others to provide quality results for our community and environment.

Mutual Benefit/Safety

It is the City's goal to identify solutions, which create a safe environment for the work place and our community as a whole. Each staff member must take personal responsibility for the safety of his or her self as well as others.

Progress

It is an ongoing goal of city staff to continuously explore new and innovative ideas in an effort to better serve our community and its citizens.

January 2002

General Information:

Organization Structure - Program Budgeting

The City of Urbana budget organizes costs for general operations into departments, divisions and programs (cost centers). Following is a listing of these departments and programs:

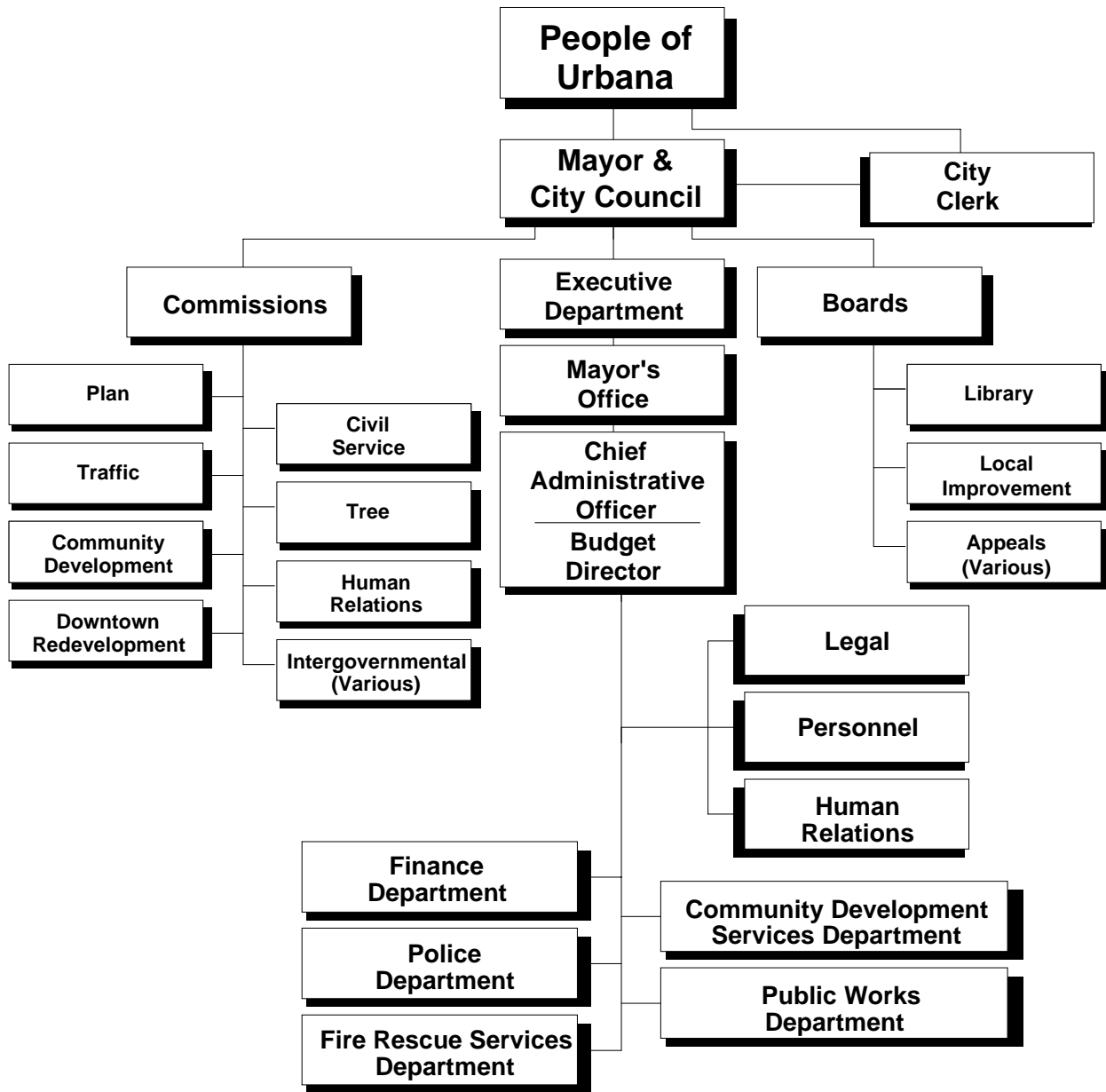
- City Council
- Executive Department
 - Administration
 - Legal
 - Human Relations
 - Personnel
- Finance Department
 - Administration
 - Parking Tickets, Permits and Licenses
 - Financial Services
 - Information Services
 - Police Records Management System (in special fund)
 - C.A.T.V. P.E.G. (in special fund)
 - City Documents Management
- City Clerk
- Community Development Services Department
 - Administration
 - Economic Development
 - Planning and Zoning
 - Building Safety Division
 - New Construction
 - Housing
 - Community Development Block Grant and other H.U.D. housing development and rehabilitation programs (in various special funds)
- Police Department
 - Administration
 - Patrol


General Information

- Criminal Investigations
- Support Services
- School Crossing Guards
- Meter Enforcement
- Animal Control
- Fire Rescue Services Department
- Public Works Department
 - Administration
 - Arbor Division
 - Urban Forestry
 - Landscape Management
 - Landscape Recycling Center (in special fund)
 - Public Facilities Division
 - Facilities Maintenance
 - Civic Center
 - Parking System Maintenance (M.V.P.S. Special Fund)
 - Parking Garage (M.V.P.S. Special Fund)
 - Operations Division
 - Tool room
 - Snow and Ice Removal
 - Traffic Control
 - Street Lighting
 - Street Maintenance and Construction
 - Concrete Repair
 - Sewer Maintenance and Construction
 - Traffic Signals
 - Right of Way and Technical Support
 - Engineering Division
 - Planning and Mapping
 - Transportation Improvements
 - Sewer Improvements
 - Environmental Management Division
 - Environmental Planning

- Environmental Control
- U-Cycle (in special fund)
- Equipment Services (in special fund)
- Urbana Free Library (in special fund)
 - Centralized Costs
 - Administration
 - Adult Division
 - Children's Division
 - Archives Division
 - Maintenance Division
 - Acquisitions Division
 - Circulation Division
 - Documents Project

Organizational Chart



 **City of Urbana
Organization Chart
Structure And Major Service Functions**

FINANCIAL AND ACCOUNTING INFORMATION

The City of Urbana was chartered in 1855, and operates under a mayor/city council form of government. The legislative authority of the City is vested in a seven-member council, each elected from their respective districts. The Mayor is elected at large. Major City services are police and fire rescue protection, public works, library, and general administration. Public parking facilities are provided as an enterprise activity. Urbana's population is estimated at 36,515 and the city boundaries include an area of 12 square miles.

This document has been prepared on a program budgeting basis. Program budgeting provides that costs necessary to provide specific services will be accounted for in cost centers, or programs. Program budgeting has been acknowledged as the preferred method of budgeting by various municipal financial associations.

This document is only one part of the financial reporting information system for the City of Urbana. Described below are the 5 major financial documents which comprise the public reporting part of the City's financial reporting system:

- This document, the Annual Budget, is the mechanism that the elected authorities and the public use to (1) legally control the level of monies being collected and being spent by the City for the immediate upcoming fiscal year. The emphasis of this document is to present information that will allow the public and elected officials to make informed decisions on services and the financing of these services for the short term future.
- A Multi-Year Financial Plan is normally published approximately 1-2 months before this document. The multi-year financial plan describes and explains financial policies and assumptions that are used in compiling this budget document and in financial decision-making. The multi-year plan presents the impacts that current financial decisions will have on a longer-term picture.
- The 10 year Capital Improvement and Replacement Plan (C.I.P.) is normally published approximately the same time this document is released. This plan presents the impacts that current financial decisions concerning major capital infrastructure (streets, lighting, storm and sanitary sewers, and sidewalks) improvements will have on a long-term perspective. It also details information that the City has gathered concerning the current conditions of these assets and explains the decision making process used to prioritize certain capital improvement projects.
- The City also publishes a detailed line item expenditure report. It is used by the City staff in managing the budget on a daily basis.
- The Comprehensive Annual Financial Report is published annually in the third week of December. It presents a historical financial picture of operations of the City for the immediately preceding fiscal year. This information in this report is reviewed by external auditors to assure it is

General Information

accurate and prepared with acceptable methods. A comparison of actual results to the budget or expected results is a part of this report.

All funds are balanced from all perspectives.

Included in this document are all funds of the City except for special assessments and the Champaign-Urbana Solid Waste Disposal System (C.U.S.W.D.S.). Budgetary authority for special assessments is controlled by the original Court order and assessment ordinance. C.U.S.W.D.S., which is the joint venture agency with the City of Champaign that manages the old regional landfill, has a separate annual budget, which is approved by each City Council.

The Capital Improvements Section of this budget authorizes costs and reports estimated revenues for the 1-year period July 1 to June 30. Because the construction season runs approximately from April to November, It is important to view these one year expenditures in conjunction with the City's long-range or 10 year Capital Improvements Plan, which is issued separately from this budget document. Many projects that are approved and included in the city's fiscal year budget (ends June 30) will not be completed until near the end of the construction season (fall). Therefore, unspent monies for these projects will be carried over and rebudgeted in the following year.

It is often necessary to amend this budget during the year. All changes which increase the departmental total authorized expenditure level or transfer monies from one major category level to another (major categories are defined as personnel services, supplies, contractual and operations, and capital outlay) require Council approval. In special funds, all changes above 10% and those, which change the basic nature of the project, require Council approval. Other changes are approved administratively.

The City passes its annual tax levy ordinance on or before the 1st Tuesday in December. The first half of the tax bills is due and payable to the County in May and the balance in July. Amounts are remitted to the City from the County Treasurer within a short period after collection. The amount of property tax revenue reported in 2005-06 is the proposed amount to be levied in December 2005 and collected by the City approximately ½ in June of and ½ in Jul-Sep. Increases in the amount proposed to be levied after the budget is adopted, will require a budget amendment to be approved by the City Council. Decreases may mean a deficit spending position.

City bonds continue to receive an AA2 rating from Moody's. This rating can be considered as very good for a city the size and nature of Urbana. There is currently no debt being retired from general property taxes. All outstanding debt is being retired from other dedicated revenue sources. A description of each outstanding individual bond issue is included in the Multi-Year Financial Plan.

Cash temporarily idle during the year is invested in bank certificates of deposit, U.S. Government securities, the Illinois Public Treasurer's Fund and in common stocks and mutual funds. Investments above insured limits are collateralized by the bank pledging U.S. Government securities to the City.

This budget is presented to the City Council and the public during the first week of May. Public hearings and study sessions are conducted to obtain citizen comments prior to adoption, which occurs sometime before July 1.

The City of Urbana is a home-rule unit under provisions of the Illinois Constitution; thus no statutory limit exists on the issuance of debt or the levying of property taxes.

The City maintains three employee pension plans as follows. Financial information concerning the property tax levy for each plan is contained in the budget document under each fund:

- All employees, except sworn police and fire personnel, who meet certain minimum hourly standards, participate in the Illinois Municipal Retirement Fund (IMRF). IMRF is a multiple employer retirement system that acts as a common investment and administrative agent for local government in Illinois. Employees contribute 4.5% of their annual salary and the City is required to contribute the remaining amounts necessary to fund the system, based on an actuarially determined amount that accumulates sufficient assets to pay benefits when due (9.28% of payroll in CY05).
- Sworn police personnel are covered by the Police Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 9.9% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due (45% of payroll).
- Sworn fire personnel are covered by the Firemen's Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 9.455% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due (35% of payroll).

The City of Urbana self-insures its exposure to liability claims below \$100,000. and worker's compensation claims below \$450,000. Transfers to pay for these claims as well as build up a reserve for future possible claims is reported in the Worker's Compensation Retained Risk Fund.

SUMMARIES

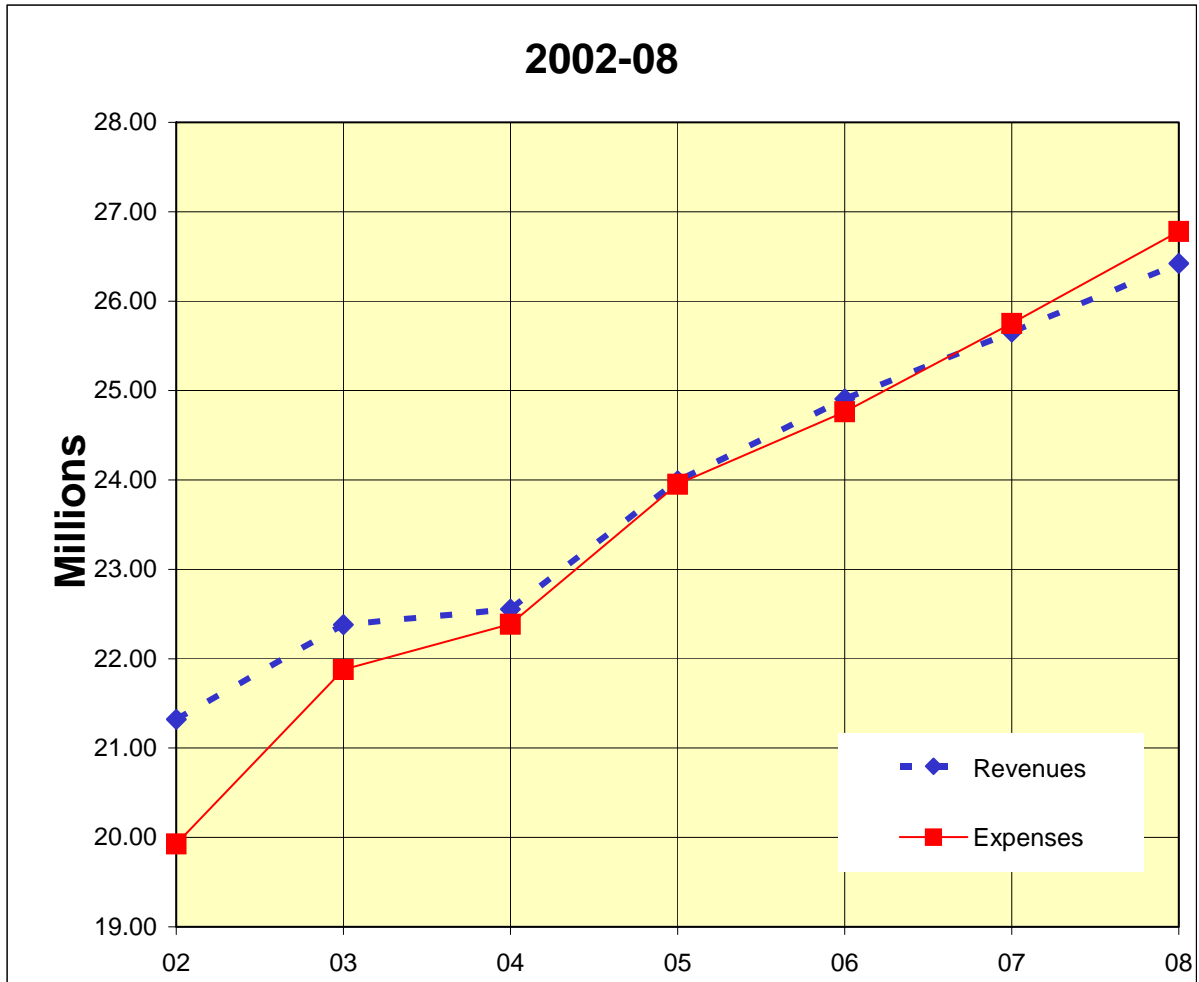
REVENUES, EXPENSES AND FUND BALANCES: ALL FUNDS SUMMARY

	2003-04	2004-05	% CHG.	2005-06	% CHG.	% CHG.
FUND BAL., BEG. YEAR	\$26,426,168	\$25,193,218		\$22,078,915		2 YR. AVE
REVENUES, PER DETAIL						
IN REVENUES SECTION	\$33,520,184	\$34,091,249	1.7%	\$35,594,244	4.4%	3.1%
EXPENSES:						
POLICE	\$5,875,742	\$6,332,491	7.8%	\$6,699,544	5.8%	6.8%
FIRE	4,961,919	5,232,444	5.5%	5,442,938	4.0%	4.7%
PUBLIC WORKS	4,769,846	5,090,464	6.7%	5,231,838	2.8%	4.7%
EXECUTIVE	1,064,812	1,120,347	5.2%	1,170,684	4.5%	4.9%
FINANCE	1,009,208	1,064,113	5.4%	1,129,881	6.2%	5.8%
COMMUNITY DEVELOPMENT	3,213,398	3,148,481	-2.0%	3,052,009	-3.1%	-2.5%
ECONOMIC DEVELOPMENT	1,158,458	1,911,078	65.0%	2,122,160	11.0%	38.0%
CITY CLERK	158,077	167,458	5.9%	176,546	5.4%	5.7%
LIBRARY	2,606,218	2,756,055	5.7%	2,889,998	4.9%	5.3%
CITY COUNCIL	38,175	38,735	1.5%	47,343	22.2%	11.8%
DEBT SERVICE	362,555	370,000	2.1%	139,900	-62.2%	-30.1%
HOME RECYCLING	398,125	467,290	17.4%	508,740	8.9%	13.1%
LANDSCAPE RECYCLING	317,323	343,480	8.2%	355,070	3.4%	5.8%
PARKING SYSTEM	351,425	342,871	-2.4%	350,200	2.1%	-0.1%
POLICE RECORDS MGT.	63,087	75,960	20.4%	78,650	3.5%	12.0%
PUBLIC TELEVISION	75,580	93,271	23.4%	96,260	3.2%	13.3%
SOCIAL SERVICES	162,500	166,860	2.7%	171,860	3.0%	2.8%
TIF SURPLUS PAYMENTS	0	196,660	#DIV/0!	202,560	3.0%	#DIV/0!
AMOUNTS NOT SPENT	(1,178,302)	(1,150,486)	-2.4%	(1,209,428)	5.1%	1.4%
SUBTOTAL BEFORE EQ.						
PURCHASES/CAP. IMPR.	\$25,408,146	\$27,767,572	9.3%	\$28,656,753	3.2%	6.2%
CAPITAL IMPROVEMENTS	8,228,631	8,340,619	1.4%	8,200,270	-1.7%	-0.2%
EQUIPMENT PURCHASES	1,116,357	1,097,361	-1.7%	1,105,545	0.7%	-0.5%
TOTAL EXPENSES	\$34,753,134	\$37,205,552	7.1%	\$37,962,568	2.0%	4.5%
FUND BALANCE, END YR	\$25,193,218	\$22,078,915		\$19,710,591		

OPERATING FUNDS SUMMARY

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHANGE
NORMAL CARRYOVER, PREV. YEAR	\$836,338	\$861,420	\$891,570	\$786,527	
REVENUES AND TRANSFERS IN: CITY, PER DETAIL INCLUDED IN REVENUES SECTION					
	16,976,934	16,766,144	17,576,647	18,226,216	3.7%
PROPERTY TAX	4,659,600	5,019,338	5,612,832	6,286,372	12.0%
TOTAL, REV. & PROP. TAX	21,636,534	21,785,482	23,189,479	24,512,588	5.7%
BUDGET EXPENSES: GENERAL FUND:					
CITY COUNCIL	36,650	36,650	36,650	45,050	22.9%
EXECUTIVE	944,541	963,940	1,097,786	1,138,276	3.7%
FINANCE	928,201	992,377	1,138,729	1,181,953	3.8%
CITY CLERK	187,823	148,170	173,158	183,554	6.0%
POLICE	4,824,256	4,892,564	6,438,290	6,931,519	7.7%
FIRE RESCUE	4,179,302	4,284,788	5,349,445	5,597,738	4.6%
PUBLIC WORKS	4,715,334	4,784,155	5,349,664	5,514,869	3.1%
COMMUNITY DEVELOPMENT	945,864	933,562	1,087,396	1,134,611	4.3%
SUBTOTAL, BEFORE TRANSFERS	\$16,761,971	\$17,036,206	\$20,671,118	\$21,727,570	5.1%
RECURRING TRANSFERS OUT:					
TRANSFER, SOCIAL SERVICES	145,970	151,810	157,880	164,690	4.3%
TRANSFER, MERIT PAY PLAN	27,740	19,890	20,590	21,210	3.0%
TRANSFER, UNEMPLOYMENT COMP.	11,610	1,249	19,280	19,280	0.0%
TRANSFER, ANNEXATIONS FUND	94,424	106,379	96,417	108,160	12.2%
TRANSFER, LIBRARY CASH FLOW	43,731	38,736	47,300	49,430	4.5%
TRANSFER LIBRARY, I.M.R.F.	550,000	717,495	213,901	237,284	10.9%
TRANSFER, CAP. IMPR. FUND	715,700	484,300	673,887	550,640	-18.3%
PROJECT 18/ANTI-VIOLENCE INIT.	5,000	5,000	5,000	5,000	0.0%
TRANSFER, PUBLIC SAFETY O/T	0	22,500	22,170	23,750	7.1%
TOTAL GEN. FUND EXPENSES	\$18,356,146	\$18,583,565	\$21,927,543	\$22,907,014	4.5%
PENSION SHARE PROP. TAX	1,679,479	1,881,120	0	-	#DIV/0!
LIBRARY SHARE PROP. TAX	1,935,524	2,012,940	2,117,772	2,245,646	6.0%
TOTAL OPERATING EXPENSES	21,971,149	22,477,625	24,045,315	25,152,660	4.6%
AMOUNT UNSPENT /UNDER BUDGET	922,075	950,552	1,010,124	1,040,428	
NET TOTAL OPERATING EXPENSES	21,049,074	21,527,073	23,035,191	24,112,232	4.7%
REV. OVER (UNDER) EXPENSES, END YEAR	587,460	258,409	154,288	400,356	
NON-RECURRING CARRYOVER, PREV. YEAR	42	3,220	3,439	16,824	
NON-RECURRING, TRANSFERS TO:					
TRANSFER, LANDFILL MIT.	(559,200)	(228,040)	0	0	
REPAY, TAX OVERLEVY	0	0	0	(120,340)	
CARLE PROP. TAX FUND	0	0	(245,946)	(269,310)	
NORMAL CARRYOVER, END YEAR	(\$861,420)	(\$891,570)	(\$786,527)	(\$814,055)	
NON-RECURRING CARRYOVER, END YEAR	\$3,220	\$3,439	\$16,824	\$2	

GENERAL OPERATING FUNDS LONG-TERM FINANCIAL PROJECTIONS



PERSONNEL SUMMARY

EXECUTIVE DEPARTMENT:

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
MAYOR	1.00	1.00	1.00	1.00
CHIEF ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
EXECUTIVE SECRETARY	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	1.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	1.00	1.00	1.00	1.00
PARALEGAL SPECIALIST	0.00	1.00	1.00	1.00
LEGAL SECRETARY	1.00	1.00	1.00	1.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
PERSONNEL MANAGER	1.00	1.00	1.00	1.00
PERSONNEL REPRESENTATIVE	1.00	1.00	1.00	1.00
SECRETARY	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	11.00	12.00	12.00	12.00
PART-TIME POSITIONS:				
LEGAL INTERN P-T	1.00	0.00	0.00	0.00
LEGAL CLERK-TYPIST P-T	0.75	0.75	0.75	0.75
EXECUTIVE INTERN	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	2.25	1.25	1.25	1.25
EXECUTIVE DEPARTMENT TOTAL	13.25	13.25	13.25	13.25

FINANCE DEPARTMENT:

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
COMPTROLLER	1.00	1.00	1.00	1.00
SECRETARY	1.00	1.00	1.00	1.00
OFFICE SUPERVISOR	1.00	1.00	1.00	1.00
CLERK-CASHIER	2.00	2.00	2.00	2.00
ACCOUNT CLERK SUPV.	1.00	1.00	1.00	1.00
ACCOUNT CLERK II	1.00	1.00	1.00	1.00
ACCOUNT CLERK I	1.00	1.00	1.00	1.00
DATA PROCESSING SUPV.	1.00	1.00	1.00	1.00
COMPUTER PROGRAMMER II	1.00	1.00	1.00	1.00
PC ANALYST/NETWORK COORD.	1.00	1.00	1.00	1.00
POLICE RECORDS PROGRAMMER	1.00	1.00	1.00	1.00
COMPUTER SYSTEM TECHNICIAN	1.00	1.00	1.00	1.00
CITY DOCUMENTS COORDINATOR	1.00	1.00	1.00	1.00
U.P.T.V. COORDINATOR	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	15.00	15.00	15.00	15.00
PART-TIME POSITIONS:				
WEB DOCUMENTS COORDINATOR	0.75	0.75	0.75	0.75
U.P.T.V. PRODUCTION INTERN	0.75	0.75	0.75	0.75
U.P.T.V. OUTREACH COORD.	0.00	0.00	0.50	0.50
U.P.T.V. CAMERA OPERATORS	0.15	0.15	0.15	0.15
PERSONAL COMPUTER TECH.	0.75	0.75	0.75	0.75
SUBTOTAL, PART-TIME	2.40	2.40	2.90	2.90
FINANCE DEPARTMENT TOTAL	17.40	17.40	17.90	17.90

CITY CLERK'S OFFICE:

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
CITY CLERK	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	1.00
SECRETARY	1.00	1.00	1.00	1.00
CITY CLERK'S OFFICE TOTAL	3.00	3.00	3.00	3.00

POLICE DEPARTMENT:

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	3	3	3	3
SERGEANT	11	11	11	11
K9 OFFICER	1	1	1	1
OFFICER	33	33	33	35
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
SUPPORT SERVICES CLERK	7	7	7	7
SECRETARY	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
METER PATROL SUPERVISOR	1	1	1	1
METER PATROL OFFICER	1	1	1	1
SUBTOTAL, FULL-TIME	64.00	64.00	64.00	66.00
PART-TIME POSITIONS:				
P-T METER PATROL	3.50	3.50	3.50	3.50
P-T ABANDONED VEH. SPEC.	0.50	0.50	0.50	0.50
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.75
SUBTOTAL, PART-TIME	7.75	7.75	7.75	7.75
POLICE DEPARTMENT TOTAL	71.75	71.75	71.75	73.75

FIRE DEPARTMENT:

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
FIRE CHIEF	1.00	1.00	1.00	1.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
COMPANY OFFICER	15.00	15.00	15.00	15.00
FIREFIGHTER	37.00	37.00	37.00	37.00
SECRETARY	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	59.00	59.00	59.00	59.00
PART-TIME POSITIONS:				
PART-TIME	0.00	0.00	0.00	0.00
FIRE DEPARTMENT TOTAL	59.00	59.00	59.00	59.00

PUBLIC WORKS DEPARTMENT:

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
SECRETARY	2.00	2.00	2.00	2.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	1.00	1.00
ASSISTANT CITY ENGINEER	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	3.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	11.00	11.00	11.00	11.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	3.00
MAINTENANCE WORKER	8.00	8.00	8.00	8.00
ELECTRICIAN	2.00	2.00	2.00	2.00
TRAFFIC SIGNAL TECHNICIAN	1.00	1.00	1.00	1.00
R.O.W. TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	2.00	2.00	2.00	2.00
PROJECT COORDINATOR	2.00	2.00	2.00	2.00
ENGINEERING TECHNICIAN	4.00	4.00	4.00	4.00
INFORMATION TECHNICIAN	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	1.00	1.00	1.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
SUBTOTAL, FULL-TIME	60.00	60.00	60.00	60.00
PART-TIME POSITIONS:				
SECRETARY	0.75	0.75	0.75	0.75
SEASONAL, ARBOR	4.52	4.52	4.52	4.52
L.R.C. LABORERS	1.75	1.75	1.75	1.75
BUILDING MAINT.	0.50	0.50	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
ENGINEERING AIDE	0.35	0.35	0.35	0.35
U-CYCLE/ENV. AIDE	0.81	0.81	0.81	0.81
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	0.28	0.28	0.28	0.28
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
SUBTOTAL, PART-TIME	17.22	17.22	17.22	17.22
PUBLIC WORKS DEPARTMENT TOTAL	77.22	77.22	77.22	77.22

COMMUNITY DEVELOPMENT DEPARTMENT:

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. MANAGER	1.00	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00	1.00
PLANNER I	1.00	1.00	1.00	1.00
PLANNER II	1.00	1.00	1.00	1.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	1.00	1.00	1.00	1.00
PLUMBING & BLDG. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. CLERK-TYPIST	1.00	1.00	1.00	1.00
BLDG. SAFETY SECRETARY	1.00	1.00	1.00	1.00
GRANTS MGT. SECRETARY	1.00	1.00	1.00	1.00
PLANNING SECRETARY	1.00	1.00	1.00	1.00
GRANTS MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR	2.00	2.00	2.00	2.00
REHAB SPECIALIST	1.00	1.00	1.00	1.00
EC. DEV. SPECIALIST/MARKET DIR.	1.00	1.00	1.00	1.00
TIF REDEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00
TRANS. HOUSING COORDINATOR	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	21.00	21.00	21.00	21.00
PART-TIME POSITIONS:				
C.D. INTERN	0.65	0.65	0.65	0.65
FARMER'S MARKET SPEC.	0.30	0.30	0.30	0.30
CLERK-TYPIST	0.50	0.50	0.50	0.50
GRAPHICS TECHNICIAN	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	1.95	1.95	1.95	1.95
COMMUNITY DEVELOPMENT DEPARTMENT TOTAL	22.95	22.95	22.95	22.95

CITY TOTAL, BEFORE LIBRARY:

	2002-03	2003-04	2005-05	2005-06
FULL-TIME POSITIONS	233.00	234.00	234.00	236.00
PART-TIME POSITIONS	31.57	30.57	31.07	31.07
CITY TOTAL (BEFORE LIBRARY)	264.57	264.57	265.07	267.07

LIBRARY:

	2002-03	2003-04	2005-05	2005-06
FULL-TIME POSITIONS	18.00	19.00	19.00	19.00
PART-TIME, REG	23.60	22.00	22.00	23.00
PART-TIME, SUBSTITUTE	3.60	3.70	3.70	3.70
LIBRARY TOTAL	45.20	44.70	44.70	45.70

CITY TOTAL, INCLUDING LIBRARY:

	2002-03	2003-04	2005-05	2005-06
FULL-TIME POSITIONS	251.00	253.00	253.00	255.00
PART-TIME POSITIONS	58.77	56.27	56.77	57.77
CITY TOTAL (INCLUDING LIBRARY)	309.77	309.27	309.77	312.77

Summaries

BUDGET EXPENDITURE SUMMARIES

DEPARTMENT	PERSONNEL SERVICES	% CHG.	MATERIALS & SUPPLIES	% CHG.	OPERATIONS & CONTRACTUAL	% CHG.	CAPITAL OUTLAY	% CHG.	SUBTOTAL	% CHG.
CITY COUNCIL	\$35,000	31.6%	\$750	0.0%	\$9,300	0.0%	\$0	#DIV/0!	\$45,050	22.9%
EXECUTIVE DEPT.:										
ADMINISTRATIVE	\$324,676	5.7%	\$2,880	0.0%	\$78,610	-0.3%	\$0	#DIV/0!	\$406,166	4.4%
LEGAL	225,507	4.7%	11,500	0.0%	122,220	-0.3%	0	#DIV/0!	359,227	2.8%
HUMAN RELATIONS	72,842	4.8%	700	0.0%	22,770	-0.8%	0	#DIV/0!	96,312	3.4%
PERSONNEL	182,701	6.3%	1,200	0.0%	85,480	-0.5%	0	#DIV/0!	269,381	4.0%
SUBTOTAL EXECUTIVE	\$805,726	5.5%	\$16,280	0.0%	\$309,080	-0.4%	\$0	#DIV/0!	\$1,131,086	3.7%
FINANCE DEPT.:										
ADMINISTRATION	\$148,319	4.5%	\$5,630	0.0%	\$87,530	2.2%	\$0	#DIV/0!	\$241,479	3.5%
PARKING TICKETS, PERMITS & LICENSES	181,687	5.1%	13,500	0.0%	20,600	-0.7%	0	#DIV/0!	215,787	4.2%
FINANCIAL SERVICES	162,181	5.2%	32,620	-5.8%	64,190	-0.2%	0	#DIV/0!	258,991	2.4%
INFORMATION SERVICES	397,426	5.4%	0	#DIV/0!	44,440	-0.2%	0	#DIV/0!	441,866	4.8%
TOTAL FINANCE	\$889,613	5.2%	\$51,750	-3.7%	\$216,760	0.7%	\$0	#DIV/0!	\$1,158,123	3.9%
CITY CLERK	\$155,444	7.4%	\$2,070	0.0%	\$24,450	-1.1%	\$0	#DIV/0!	\$181,964	6.1%
COMMUNITY DEVELOPMENT:										
ADMINISTRATION	\$152,695	6.3%	\$6,900	0.0%	\$47,680	-0.6%	\$0	#DIV/0!	\$207,275	4.4%
ECONOMIC DEVELOPMENT	80,757	4.5%	0	#DIV/0!	118,490	4.1%	0	#DIV/0!	199,247	4.3%
PLANNING AND ZONING	239,014	4.7%	3,890	0.0%	47,660	1.7%	0	#DIV/0!	290,564	4.1%
NEW CONSTRUCTION	300,222	5.6%	3,880	0.0%	27,020	-1.1%	0	#DIV/0!	331,122	5.0%
HOUSING	77,033	5.1%	760	0.0%	14,680	-3.6%	0	#DIV/0!	92,453	3.5%
SUBTOTAL (CD)	\$849,721	5.3%	\$15,430	0.0%	\$255,510	1.7%	\$0	#DIV/0!	\$1,120,661	4.4%
POLICE DEPARTMENT:										
ADMINISTRATION	\$299,504	5.1%	\$480	0.0%	\$28,220	11.7%	\$0	#DIV/0!	\$328,204	5.6%
PATROL	3,754,280	9.7%	25,320	105.5%	625,774	5.2%	0	#DIV/0!	4,405,374	9.3%
CRIMINAL INVEST.	848,889	3.2%	500	0.0%	103,630	6.3%	0	#DIV/0!	953,019	3.5%
SUPPORT SERVICES	510,647	5.3%	27,640	0.0%	133,340	0.1%	0	#DIV/0!	671,627	4.0%
SCHOOL CROSS GUARD	46,900	3.0%	360	0.0%	2,410	7.6%	0	#DIV/0!	49,670	3.2%
PARKING ENFORCEMENT	171,376	4.0%	1,230	0.0%	19,560	1.1%	0	#DIV/0!	192,166	3.7%
ANIMAL CONTROL	47,049	8.2%	360	0.0%	54,210	3.6%	0	#DIV/0!	101,619	5.6%
SUBTOTAL POLICE	\$5,678,645	7.8%	\$55,890	30.3%	\$967,144	4.6%	\$0	#DIV/0!	\$6,701,679	7.5%
FIRE RESCUE DEPARTMENT	\$4,905,618	5.1%	\$56,870	-2.6%	\$480,610	3.0%	\$0	#DIV/0!	\$5,443,098	4.8%
PUBLIC WORKS:										
ADMINISTRATIVE	\$303,259	4.9%	\$9,410	0.0%	\$71,735	-0.3%	\$0	#DIV/0!	\$384,404	3.7%
URBAN FORESTRY	218,922	4.6%	3,990	0.0%	62,945	1.3%	0	#DIV/0!	285,857	3.8%
LANDSCAPE MANAGEMENT	183,279	3.3%	5,120	0.0%	72,520	1.3%	0	#DIV/0!	260,919	2.7%
FACILITY MAINT.	148,310	1.3%	18,320	0.0%	256,670	-3.5%	0	#DIV/0!	423,300	-1.7%
CIVIC CENTER	45,480	3.7%	2,140	0.0%	11,730	5.2%	0	#DIV/0!	59,350	3.9%
TOOLROOM	61,298	6.0%	27,820	0.0%	14,960	0.0%	0	#DIV/0!	104,078	3.4%
SNOW & ICE REMOVAL	49,170	9.0%	56,480	0.0%	37,720	1.7%	0	#DIV/0!	143,370	3.4%
TRAFFIC CONTROL	139,266	5.0%	46,270	3.6%	30,290	1.4%	0	#DIV/0!	215,826	4.2%
ST. LIGHTING	225,776	5.8%	47,600	0.0%	245,110	-6.0%	0	#DIV/0!	518,486	-0.6%
ST. MAINT. & CONST.	437,791	4.9%	61,650	0.0%	202,960	-3.1%	0	#DIV/0!	702,401	2.0%
CONCRETE REPAIR	301,147	5.2%	83,480	0.0%	68,870	1.9%	0	#DIV/0!	453,497	3.7%
SEWER MAINT. & CONST.	360,976	17.1%	28,590	1.8%	59,050	3.2%	0	#DIV/0!	448,616	14.0%
TRAFFIC SIGNALS	79,310	5.0%	9,050	0.0%	15,090	4.1%	0	#DIV/0!	103,450	4.4%
ROW/TECH. SUPPORT	42,151	4.6%	2,310	0.0%	22,360	0.4%	0	#DIV/0!	66,821	3.0%
SUBTOTAL, OPN. DIV.	\$1,696,885	7.6%	\$363,250	0.6%	\$696,410	-2.4%	\$0	#DIV/0!	\$2,756,545	4.0%
ENGINEERING DIV:										
PLANNING AND MAPPING	\$385,910	4.8%	\$2,000	0.0%	\$33,910	0.5%	\$0	#DIV/0!	\$421,820	4.4%
TRANSPORTATION IMPR.	195,369	4.6%	850	0.0%	11,990	1.4%	0	#DIV/0!	208,209	4.4%
SEWER IMPR.	134,364	5.5%	500	0.0%	11,630	-0.1%	0	#DIV/0!	146,494	5.0%
SUBTOTAL, ENG. DIV.	\$715,643	4.9%	\$3,350	0.0%	\$57,530	0.6%	\$0	#DIV/0!	\$776,523	4.5%
ENV. MGT. PLANNING	80,320	6.4%	1,000	-33.3%	109,890	-5.0%	0	#DIV/0!	\$191,210	-0.8%
ENV. CONTROL	46,931	4.8%	600	0.0%	19,180	0.7%	0	#DIV/0!	66,711	3.5%
SUBTOTAL, ENV. CONTROL	\$127,251	5.8%	\$1,600	-23.8%	\$129,070	-4.2%	\$0	#DIV/0!	\$257,921	0.3%
SUBTOTAL PUBLIC WORKS	\$3,439,029	6.0%	\$407,180	0.4%	\$1,358,610	-2.2%	\$0	#DIV/0!	\$5,204,819	3.3%
SUBTOTALS	\$16,758,796	6.3%	\$606,220	1.9%	\$3,621,464	0.9%	\$0	#DIV/0!	\$20,986,480	5.2%
PERCENTAGE OF BUDGET	79.86%		2.89%		17.26%		0.00%		100.00%	

BUDGET EXPENDITURE SUMMARIES (CONTINUED)

DEPARTMENT	PERSONNEL SERVICES	% CHG.	MATERIALS & SUPPLIES	% CHG.	OPERATIONS & CONTRACTUAL	% CHG.	CAPITAL OUTLAY	% CHG.	SUBTOTAL	% CHG.
SOCIAL SERVICE AGENCIES	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANSFER, MERIT PAY	21,210	3.0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	21,210	3.0%
UNEMPLOYMENT REIMB.	19,280	100.0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	19,280	100.0%
ANNEXATIONS/REBATES	0	#DIV/0!	0	#DIV/0!	108,160	4.0%	0	#DIV/0!	108,160	4.0%
TRANSFER IMRF	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, CAP. IMPR.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, LIBRARY CASH	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, PUB. SAFETY OT	23,750	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	23,750	#DIV/0!
SUBTOTAL, OP. FUNDS	\$16,823,036	6.2%	\$606,220	1.9%	\$3,729,624	0.9%	\$0	#DIV/0!	\$21,158,880	5.1%
PERCENTAGE OF BUDGET	79.51%		2.87%		17.63%		0.00%		100.00%	
EQUIPMENT SERVICES	\$290,810	3.9%	\$340,270	0.0%	\$165,430	0.4%	\$7,940	36.0%	\$804,450	1.7%
SOCIAL SERVICES	0	#DIV/0!	0	#DIV/0!	171,880	-4.2%	0	#DIV/0!	171,880	-4.2%
LANDSCAPE RECYCLING	217,330	5.3%	50,900	13.4%	108,440	0.7%	353,850	69.7%	730,520	28.7%
UCYCLE	28,680	5.1%	51,000	2450.0%	428,560	13.3%	0	#DIV/0!	508,240	24.7%
VEH./EQ. REPL.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	803,755	-9.5%	803,755	-9.5%
CABLE T.V. P.E.G.	87,350	23.2%	3,000	0.0%	7,340	0.4%	0	#DIV/0!	97,690	20.3%
POLICE RECORDS PROG.	66,410	4.2%	0	#DIV/0!	12,370	0.3%	0	#DIV/0!	78,780	3.5%
FEMA TORNADO GRANT	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
WORKERS COMP.	0	#DIV/0!	0	#DIV/0!	343,400	6.2%	0	#DIV/0!	343,400	6.2%
C.D.B.G.	177,248	4.9%	1,982	7.9%	679,558	-10.3%	320,000	3100.0%	1,178,788	25.6%
C.D. SPECIAL	0	#DIV/0!	0	#DIV/0!	5,400	0.0%	0	#DIV/0!	5,400	0.0%
HUD SMALL BUS. LOAN	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
CRYSTAL LAKE PARK NGBHD	0	#DIV/0!	0	#DIV/0!	0	-100.0%	0	#DIV/0!	0	-100.0%
TRANSITIONAL HOUSING	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
DOWNTOWN LOANS	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
LOCAL HOUSING LOANS	0	#DIV/0!	0	#DIV/0!	100,000	#DIV/0!	0	#DIV/0!	100,000	#DIV/0!
STATE TRUST HOUSING	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TORNADO GRANT	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
HOME CONSORTIUM	162,263	20.1%	0	#DIV/0!	1,114,752	-1.2%	0	#DIV/0!	1,277,015	1.1%
HOME SUPPORTIVE	0	-100.0%	0	-100.0%	57,395	-70.5%	0	#DIV/0!	57,395	-72.2%
SHELTER PLUS	22,148	1074.3%	0	#DIV/0!	346,987	217.4%	0	#DIV/0!	369,135	232.0%
TIF ONE	0	#DIV/0!	0	#DIV/0!	446,560	-32.8%	200,000	81.8%	646,560	-16.6%
TIF TWO	50,232	6.2%	0	#DIV/0!	336,780	74.1%	684,965	1269.9%	1,071,977	268.7%
TIF THREE	44,000	16.9%	0	#DIV/0!	489,000	12.7%	90,000	#DIV/0!	623,000	32.2%
TIF FOUR	0	#DIV/0!	0	#DIV/0!	128,410	8.6%	260,000	0.0%	388,410	2.7%
MOTOR VEHICLE PARKING	157,480	3.4%	44,110	0.0%	429,860	13.4%	443,520	-51.3%	1,074,970	-27.6%
LIBRARY	2,040,138	5.6%	403,936	5.5%	380,511	-0.2%	86,861	0.0%	2,911,446	4.6%
CAP. IMPROV./REPLACEMENT	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	1,420,160	-53.0%	1,420,160	-53.0%
MOTOR FUEL TAX	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	2,580,000	90.1%	2,580,000	90.1%
SANITARY SEWER CONST.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	511,200	34.1%	511,200	34.1%
STONECREEK DEV.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
BUILDING RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	-100.0%	0	-100.0%
TAX STABILIZATION	0	#DIV/0!	0	#DIV/0!	500	0.0%	269,310	-70.1%	269,810	-70.0%
U.D.A.G. RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
EC. DEVELOPMENT RESERVE	0	#DIV/0!	0	#DIV/0!	482,000	126.6%	75,000	#DIV/0!	557,000	161.8%
SALES TAX GRANT RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
I.M.R.F. PENSION	0	-100.0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	-100.0%
POLICE PENSION	0	-100.0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	-100.0%
FIRE PENSION	0	-100.0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	-100.0%
1994C DEBT SERVICE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
1992 TIF 3 DEBT SERVICE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TOTALS	\$20,167,125	-8.9%	\$1,501,418	6.1%	\$9,964,757	5.1%	\$8,106,561	-8.1%	\$39,739,861	-5.1%

REVENUE ANALYSIS

PROPERTY TAX, \$6,286,372 (18% OF TOTAL REVENUES):

The levy rate for next year is recommended to remain the same \$1.3120 (same as Champaign). Due to inflationary increases in values of current properties, owners would pay 5.5% more in property tax (additional \$36 on a \$125,000 home) than last year. The other 4.4% would be paid from new construction and annexations. This is the levy that the City Council will approve before the end of December 2005 and will be paid by homeowners in the spring and fall of 2006. Approximately 15% of the total property tax paid by an Urbana homeowner is received by the City (School District responsible for 54%). The total current tax rate is \$8.4799 (10% higher than Champaign). This rate and been reduced 76 cents or about 8.2% in the last 8 years.

	PROPOSED 2005-06		ACTUAL 2004-05		ACTUAL 2003-04	
	\$	%INC	\$	%INC	\$	%INC
GENERAL FUND	\$1,692,426	21.03%	\$1,398,360	24.27%	\$1,125,258	7.74%
PENSIONS *	2,348,300	12.00%	2,096,700	11.46%	1,881,120	12.01%
LIBRARY	2,245,646	6.04%	2,117,772	5.21%	2,012,940	4.00%
SUBTOTAL	\$6,286,372	12.00%	\$5,612,832	11.82%	\$5,019,318	7.72%
LESS CARLE AMOUNT	(269,310)		(245,946)		0	
LESS RESERVE AMOUNT	(120,340)		0		0	
NET LEVY	\$5,896,722	9.87%	\$5,366,886	6.92%	\$5,019,318	
ASSESSED VALUE	\$479,144,188	12.00%	\$427,807,311	11.82%	\$382,571,476	8.20%
CARLE A/V	\$20,995,390	12.00%	\$18,745,884	4.90%	\$0	
NET A/V (WITHOUT CARLE)	\$458,148,798	12.00%	\$409,061,427	6.92%	\$382,571,476	8.20%
% ANNEX/CONST		4.40%		3.10%		2.90%
% CURRENT TAXPAYERS		5.47%		3.82%		5.30%
CITY TAX RATE	1.3120	0.00%	1.3120	0.00%	1.3120	-0.44%
HOMEOWNER PAYS:						
\$75,000 HOME	\$423	5.47%	\$401	3.82%	\$386	4.90%
\$125,000 HOME	\$704	5.47%	\$668	3.82%	\$643	5.02%
OVERALL TAX RATE	UNK.		8.4799	-0.46%	8.5188	-1.17%
CHAMPAIGN:						
ASSESSED VALUE	UNK.		\$1,031,764,466	5.72%	\$975,900,000	6.32%
CITY TAX RATE	UNK.		1.3120	0.00%	1.3120	0.00%
OVERALL TAX RATE	UNK.		7.7023	0.62%	7.6551	-0.56%

SALES AND USE TAX, \$6,048,570 (17% OF TOTAL REVENUES):

The current sales tax rate on general retail sales in Urbana is 7.5%. Of this rate, the State's share is 5.0%, the City's share is 2.0%, and the County's share is .5%. The City's 2% is comprised of 1% statutory tax on most retail sales and an additional 1% local sales tax under home-rule authority. (Champaign's tax rate is 7.75%, ¼% higher). The local sales tax exempts sales of food, drugs, medicine and licensed personal property such as automobiles. All sales tax revenue is allocated to the general operating fund. Since sales taxes are based on point of sale, a new retail store or a store closing can have a significant impact. Sales taxes over the last 5 years have been severely reduced by the closing of Bergners, Kmart, and the State of Illinois retaining the tax on photo processing. Sales taxes have increased only an average annual amount of 1% over the last 4 years. The budget projects sales tax in 04-05 to increase 3.5% and to increase 8.0% in 05-06 (3.5% increase before impact of opening of Walmart, 2/1/06).

STATE INCOME TAX, \$2,885,824 (8% TOTAL REVENUES):

The State of Illinois taxes the incomes of individuals at the rate of 3% and corporations at the rate of 4.8%. Ten percent of these collections are returned to cities and counties based on population. All income tax revenue is allocated to the general operating fund. The income tax has been significantly affected by the general economic downturn in the State economy, as well as federal and state income tax law changes. Income tax revenue would have to increase 10% next year in order to just reach the amount that was received 6 years ago. Certain tax credits reduced income tax an additional 10% in 03-04 but this 10% will be recaptured in growth in 04-05. Budget estimates for income tax are based on information from the Illinois Department of Revenue, which projects income tax to increase 3.5% for next year.

UTILITY TAXES, \$3,955,120 (11% OF TOTAL REVENUES):

The City imposes a tax on utility company charges for the sales of electricity (43% of total utility tax), natural gas (15% of total), water (6% of total), and telecommunications (36% of total). The tax on electricity is based on a kilowatt/hour "consumption" tax. The tax on natural gas and water remains at 5% of gross receipts and the tax on telecommunications is 6%. All utility tax revenue is allocated to the general operating fund. Since utility tax is also based on point of sale, annexations and new development will impact this revenue. Over the past 7-8 years, the amount received from utility taxes has fluctuated great amounts due to growth in cell phone usage, then price decreases in the telecommunications industry in general, price increases in natural gas, and most recently, the decision by the University of Illinois to produce a large amount of their own electricity. The amount of utility tax projected in FY04-05 is \$57,529 below the amount that was received 4 years ago. The University's decision to produce more of their own electricity cost the City approximately \$250,000 per year in decreased utility tax. The City has assumed that the University will pay to the City the amount of \$200,000 in 04-05 and \$200,000 in 05-06 to help

replace the impact of their decreased utility tax payments. These payments are included in the projections. Following is a chart showing fluctuations in utility tax over the last 5 years:

	01-02	02-03	03-04	04-05	05-06
Electricity	6.4%	3.6%	-2.0%	-5.9%	0.0%
Telecomm.	1.3%	6.0%	-3.8%	-2.0%	-2.0%
Nat. Gas	-59.0%	95.3%	6.0%	6.0%	5.0%
Water	0.6%	4.5%	11.0%	3.5%	3.5%
Total	-7.5%	11.9%	0.0%	-3.5%	0.3%

SERVICE CHARGES AND FEES, \$4,086,951 (12% OF REVENUES):

The City charges fees to users of certain services, where it is deemed in the best interest of the public that these users pay an amount directly for this service. Since these fees are directly related to providing a specific service, they can be expected to increase annually at rates similar to inflation, but can be significantly impacted by usage. Examples of some of the most significant of these charges are:

- The University of Illinois reimburses the City for costs incurred to provide fire safety services to a portion of the campus. Revenues from this service charge are reported in the general operating fund, along with the expenses related to providing the service. The amount of this charge for FY05-06 will be \$1,242,070 (a 3.5% increase). The University reimburses the City actual amounts spent; the majority of these costs are personnel.
- Users of the Landscape Recycling Center pay fees for this service. The amount expected to be raised in FY05-06 is \$440,000 (slight increase over current). Revenues from this service charge are reported in the Landscape Recycling Special Fund (reported in the section "Special Funds that Support General Operations"), along with the expenses related to providing the service. It is expected that this fee will increase in the future sufficient to pay for these services due to inflationary adjustments to the fee charged and increases in the amount of materials purchased.
- The City rents various spaces and utilizes parking meters to receive revenues that are used to maintain and construct parking facilities. Revenues from these parking services are allocated to the Motor Vehicle Parking System Fund, where expenses of maintaining parking services are reported. The amount expected to be raised in FY05-06 is \$1,086,100 (same as current). Approximately 50% of the amount is collected from spaces in the University campus area. It is expected that this amount will not increase significantly in the future unless an increase in rates are approved. However this amount is sufficient to maintain the current level of parking services for the foreseeable future or until significant new capital improvements are needed.
- The Urbana Free Library charges a fee for certain services it provides such as non-resident fees, photocopying, and book fines. Revenues from these library charges are allocated to the Urbana Free Library Special Fund, where expenses of library

services are reported. The amount expected to be raised in FY05-06 is \$206,165 (slightly above current).

- The City is reimbursed for various services it provides by the users of these services. The total amount estimated to be paid to the City in FY05-06 for these services and fees is \$649,276
- The City charges a franchise fee from cable television and the water company since they utilize the City right of way in their business. (Effective January 1, 2003, the City is no longer allowed to collect a franchise fees from Ameritech or from the University of Illinois for telephone service since these fees are now being collected by the State of Illinois under the new simplified telecommunications tax.) The rate is 5% of gross receipts for general fund and 2% for P.E.G. for cable television and 5% on the water company. Revenues from these franchise fees except for the P.E.G. fee are allocated to the General Fund. Revenues from the P.E.G. fee are accounted for in a separate fund. It is expected that this amount will increase annually similar to the inflationary increase in the costs incurred in providing the service. The total amount estimated to be received from franchise fees is \$463,340 in 05-06.

COMMUNITY DEVELOPMENT BLOCK GRANT AND OTHER FEDERAL AND STATE ENTITLEMENTS AND GRANTS, \$2,069,731 (6% OF TOTAL REVENUES):

The City of Urbana receives monies from the U.S. Housing and Urbana Development Department and the State of Illinois for programs administered by the City to improve the quality of life of low-income persons and for grants to sub recipients and other community agencies, in accordance with the City's Consolidated Plan. The majority of these monies are in the form of the Community Development Block Grant entitlement and HOME Investment Partnership Act. These revenues are allocated to the City's Community Development Special Funds and restricted for uses under the plan and HUD program guidelines. C.D.B.G. and HOME funding has decreased slightly over the past 3 years.

TAX INCREMENT FINANCING DISTRICT PROPERTY TAXES, \$2,578,943 (7% TOTAL REVENUES):

All incremental property taxes in the four tax increment financing districts of the City above the base level when the district was established are reported in the City's Tax Increment Special Funds. These revenues are restricted to pay for development improvements within the district boundaries in accordance with the redevelopment plan. Increases in the future will be dependent upon new projects that will add to the assessed value.

MOTOR FUEL TAX, \$1,075,000 (3% TOTAL REVENUES):

Approximately 1/12 of the 10 cents/gallon gasoline tax imposed by the State is returned to local government based on population. Motor fuel tax revenues are allocated to the Motor Fuel Tax Capital Improvement Fund and are restricted for street maintenance and improvements. Motor fuel tax will only increase if gasoline consumption increases in the state and/or if Urbana's population increases compared to the state population.

SEWER BENEFIT TAX, \$855,000 (2.4% TOTAL REVENUES):

The city imposes a tax on all property owners to pay for sanitary sewer improvements. This tax is based on the amount of water that is used and returned to the city's sanitary sewer system. The amount charged per cubic foot of water used is determined annually by the City Council. Revenues from this tax are allocated to the City's Sanitary Sewer Capital Improvement Fund. Currently, the average amount paid by a household of four people is \$46/year. The amounts raised from the tax have averaged annual increases approximating inflation over the past 4 years. An increase of 3.5% is projected for next year.

HOTEL/MOTEL TAX, \$602,710 (2% OF TOTAL REVENUES):

The City taxes hotel and motel room rental receipts at a rate of 5%. All hotel/motel tax revenue is allocated to the general operating fund. Approximately 26% of this revenue is being paid to the C-U Economic Partnership to support their economic development efforts. Hotel/motel tax is another revenue that is based on point of sale. Therefore, annexations of hotels and opening or closing hotels significantly impact the amounts generated. Hotel/motel taxes have also been significantly impacted by the downtown in the State economy and by the drop in travel from 9-11, having decreased 5% each year over the last 2 years. Hotel tax is at the approximate same amount that was received 6 years ago. Hotel tax is projected to rebound slightly in FY05-06, increasing 3.8%.

LICENSES AND PERMITS, \$667,850 (2% OF REVENUES):

The City requires that persons involved in certain activities obtain an annual license and/or permit. Usually these licenses and permits involve an inspection of the activity in some manner and registration of persons responsible for the activity. Examples of some of the major license/permit revenue that is received by the city are liquor licenses and various building permits. All license/permit revenue is allocated to the general operating fund. City policy is to increase the amount charged for these permits and licenses annually similar to inflationary increases in expenses incurred by the City in administering these activities. However, building permits can fluctuate depending on the level of construction. An increase of 3.5% is projected for next year.

FINES AND TICKETS, \$891,200 (3% OF TOTAL REVENUES):

The City receives revenue in the form of fines from certain violations of ordinances and laws and from parking ticket violations. All fines/ticket revenue is allocated to the general operating fund to offset the costs of administering the violation and collection of the fine. Generally, fine/ticket revenue will remain fairly steady from one year to the next, unless a change occurs in fine amounts or collection methods.

RECYCLING TAXES, \$458,030 (1% TOTAL REVENUES):

The City imposes a annual \$2.50/dwelling unit per month tax on property owners to raise monies to pay for the city's curbside recycling program. Revenues from

Revenue Analysis

these taxes are allocated to the City's Recycling Special Fund. It is anticipated that this charge will be sufficient to fund the program until the end of 2008, when a new collection contract will have to be negotiated.

LOCAL FOOD AND BEVERAGE TAX, \$291,480 (1% TOTAL REVENUES):

The City imposes an additional ½ % on the sales of prepared food and beverages. This sales tax revenue is allocated to the general operating fund. This revenue is also point of sale generated. Therefore, annexations or new development may significantly impact the amounts collected. Food and beverage sales taxes have increased an average annual amount of 2.7% over the last 3 years. Projections include an increase of 4% in 04-05 and 3% for 05-06.

INTEREST ON INVESTMENTS, \$909,841 (3% TOTAL REVENUES):

The City invests all its monies that is not needed to immediately pay expenses, in various interest earning accounts and securities. The length of maturity and the type of account depend upon the amount available and when it is projected that these invested amounts will be needed.

REVENUE DETAILS AND PROJECTIONS, ALL FUNDS

	2003-04	% CHG.	2004-05	% CHG.	2005-06	% CHG.
UTILITY TAXES	\$3,936,075	-2.4%	\$3,893,030	-1.1%	\$3,955,120	1.6%
SALES TAX	5,413,039	3.3%	5,602,490	3.5%	6,048,570	8.0%
PROPERTY TAXES	4,980,602	5.5%	5,565,532	11.7%	6,286,372	13.0%
U.S. GOVT. GRANTS	32,153	-78.9%	43,328	34.8%	18,400	-57.5%
C.D.B.G. /HOME GRANTS	2,201,171	13.5%	2,145,675	-2.5%	2,051,331	-4.4%
VARIOUS SERVICE FEES	1,066,281	88.3%	609,877	-42.8%	649,276	6.5%
LICENSE/PERMITS/FEES	618,234	6.4%	743,950	20.3%	667,850	-10.2%
FINES/TICKETS	894,768	-3.6%	891,200	-0.4%	891,200	0.0%
PARKING FEES	1,046,400	-3.2%	1,086,100	3.8%	1,086,100	0.0%
REIMB., CAP. IMPR. PROJ.	1,305,291	76.7%	1,283,820	-1.6%	1,343,500	4.6%
FRANCHISE FEES	393,391	-7.7%	444,900	13.1%	463,340	4.1%
L.R.C. FEES	418,421	-0.3%	420,000	0.4%	440,000	4.8%
LIBRARY FEES	250,571	40.6%	171,665	-31.5%	206,165	20.1%
U/I REIMB., FIREFIGHTING	1,158,492	3.3%	1,200,070	3.6%	1,242,070	3.5%
STATE INCOME TAX	2,473,110	-5.4%	2,704,984	9.4%	2,793,824	3.3%
STATE T.I.F. GRANT	323,206	8.5%	332,900	3.0%	332,900	0.0%
STATE M.F.T.	1,073,550	1.5%	1,075,000	0.1%	1,075,000	0.0%
STATE GRANTS	248,533	-38.0%	247,929	-0.2%	249,282	0.5%
SEWER BENEFIT TAX	817,306	6.0%	826,000	1.1%	855,000	3.5%
INTEREST INCOME	113,964	-88.2%	924,979	711.6%	909,841	-1.6%
HOTEL/MOTEL TAX	610,838	-4.9%	580,300	-5.0%	602,710	3.9%
LOCAL FOOD/BEV. TAX	272,106	4.8%	282,990	4.0%	291,480	3.0%
RECYCLING TAX	420,208	5.0%	458,030	9.0%	458,030	0.0%
ARMS FEES	51,714	-1.9%	60,670	17.3%	62,940	3.7%
PROPERTY SALES	924,119	79.2%	35,000	-96.2%	35,000	0.0%
T.I.F. TAXES	2,476,641	21.6%	2,460,830	-0.6%	2,578,943	4.8%
TOTAL REVENUES	\$33,520,184	4.3%	\$34,091,249	1.7%	\$35,594,244	4.4%

REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS

	ACTUAL	%	PROJECTED	%	PROJECTED	%
	2003-04	CHG.	2004-05	CHG.	2005-06	CHG.
SALES TAXES:						
STATE SALES TAX:						
RECURRING STATE SALES TAX	\$3,571,007	5.6%	\$3,633,890	3.5%	\$3,761,070	3.5%
NON-RECURRING STATE SALES TAX	(60,000)	-1.2%	0		180,000	
SUBTOTAL, STATE SALES TAX	\$3,511,007	3.8%	\$3,633,890	3.5%	\$3,941,070	8.5%
LOCAL SALES TAX:						
RECURRING LOCAL SALES TAX	\$1,962,032	5.8%	\$1,968,600	3.5%	\$2,037,500	3.5%
NON-RECURRING LOCAL SALES TAX	(60,000)	-3.3%	0		70,000	
SUBTOTAL, LOCAL SALES TAX	\$1,902,032	2.5%	\$1,968,600	3.5%	\$2,107,500	7.1%
SUBTOTAL STATE/LOCAL SALES TAX:						
RECURRING SALES TAX	\$5,533,039	5.6%	\$5,602,490	3.5%	\$5,798,570	3.5%
NON-RECURRING SALES TAX	(120,000)	-2.3%	0		250,000	
SUBTOTAL, SALES TAX	\$5,413,039	3.3%	\$5,602,490	3.5%	\$6,048,570	8.0%
LOCAL FOOD & BEV. SALES TAX:						
RECURRING F&B SALES TAX	\$272,106	4.8%	\$282,990	4.0%	\$291,480	3.0%
NON-RECURRING F&B SALES TAX	0		0		0	
SUBTOTAL, F&B SALES TAX	\$272,106	2.1%	\$282,990	4.0%	\$291,480	3.0%
HOTEL/MOTEL TAX:						
RECURRING HOTEL/MOTEL TAX	\$620,838	-3.4%	\$590,300	-3.4%	\$597,710	3.0%
NON-RECURRING HOTEL/MOTEL TAX	(10,000)	-1.5%	(10,000)		5,000	
SUBTOTAL, HOTEL/MOTEL TAX	\$610,838	-4.9%	\$580,300	-5.0%	\$602,710	3.9%
SUBTOTAL, ALL SALES TAXES:						
RECURRING SALES TAXES	\$6,425,983	4.7%	\$6,475,780	2.9%	\$6,687,760	3.4%
NON-RECURRING SALES TAXES	(130,000)	-2.2%	(10,000)		255,000	
SUBTOTAL, SALES TAXES	\$6,295,983	2.5%	\$6,465,780	2.7%	\$6,942,760	7.4%
UTILITY TAX:						
NORMAL, RECURRING UTILITY TAX	\$4,036,075	0.1%	\$3,693,030	-6.2%	\$3,755,120	-3.5%
NON-RECURRING UTILITY TAX	(100,000)	-2.6%	200,000		200,000	
SUBTOTAL, UTIL. TAX	\$3,936,075	-2.5%	\$3,893,030	-1.1%	\$3,955,120	1.6%
STATE INCOME TAX:						
REGULAR, RECURRING	\$2,650,706	4.1%	\$2,461,080	2.2%	\$2,730,920	3.4%
ADD'L, SURCHARGE TAX	(241,500)	-9.8%	180,000	10.5%	0	
SUBTOTAL, INCOME TAX	\$2,409,206	-5.7%	\$2,641,080	9.6%	\$2,730,920	3.4%
FRANCHISE FEES:						
NORMAL, RECURRING FEES:						
CABLE T.V.	270,193	9.4%	274,100	1.4%	290,500	4.1%
N. IL. WATER	59,112	0.0%	65,000	10.0%	67,000	3.1%
NON-RECURRING FEES/INTEREST	(135,431)		5,000		0	

REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS (CONTINUED)

	2003-04	CHG.	2004-05	CHG.	2005-06	CHG.
INTEREST ON INVESTMENTS	130,000	0.0%	130,000	0.0%	130,000	0.0%
TICKETS AND FINES:						
NORMAL, RECURRING:						
PARKING TICKETS	585,987	-11.1%	600,000	2.4%	600,000	0.0%
DOG CONTROL	4,118	62.6%	4,200	2.0%	4,200	0.0%
CITY COURT	196,634	9.0%	200,000	1.7%	200,000	0.0%
QUASI-FINES	42,596	-45.1%	43,000	0.9%	43,000	0.0%
NON-RECURRING TICKETS/FINES	0		0		10,000	
SUBTOTAL, TICKETS AND FINES	829,335	-9.8%	847,200	2.2%	857,200	1.2%
LICENSES AND PERMITS (SEE DETAIL)	618,234	6.4%	743,950	20.3%	667,850	-10.2%
OTHER REVENUES (SEE DETAIL)	328,747	#DIV/0!	356,577	8.5%	360,816	1.2%
FED. POLICE GRANT (AD ASST)	25,747	-2.0%	26,520	3.0%	15,000	-43.4%
C.U.S.W.D.S. REIMB., ADMIN.	15,441	3.6%	15,900	3.0%	16,460	3.5%
CARLE PAYMENT	3,780	0%	3,780	0.0%	3,780	0.0%
U/I FIREFIGHTING REIMBURSEMENT	1,158,492	3.3%	1,200,070	3.6%	1,242,070	3.5%
RECURRING TRANSFERS IN FROM						
OTHER CITY FUNDS:						
OVERHEAD, LRC SITE	13,820	4.0%	14,440	4.5%	15,020	4.0%
SEWER TAX TRANSFER	404,410	4.0%	422,610	4.5%	441,630	4.5%
OVERHEAD, C.D. FUNDS	17,570	13.0%	39,360	124.0%	40,700	3.4%
M.V.P.S. ARBOR P-T SAL.	45,600	4.5%	47,650	4.5%	49,560	4.0%
TIF REIMB.FOR COSTS	0	0.0%	29,480	0.0%	30,510	3.5%
L.R.C. ARBOR P-T	4,420	2.6%	4,620	4.5%	4,800	3.9%
M.V.P.S. PILOT/OPERATING	335,410	4.5%	350,500	4.5%	364,520	4.0%
SUBTOTAL, RECURRING TRANSFERS	821,230	4.4%	908,660	10.6%	946,740	4.2%
NON-RECURRING TRANSFERS IN						
FROM OTHER FUNDS:						
	0		0		0	
SUBTOTAL, NON-RECURRING TRANSFERS	\$0		\$0		\$0	
TOTAL	\$16,766,144	-1.3%	\$17,576,647	4.8%	\$18,226,216	3.7%
RECAP OF REVENUES AND TRANSFERS:						
RECURRING REVENUES	\$16,415,946		\$16,394,127		\$16,824,476	
RECURRING TRANSFERS IN	821,230		908,660		946,740	
SUBTOTAL, REC. REV. & TRANSFERS	\$17,237,176	1.5%	\$17,302,787	3.2%	\$17,771,216	1.1%
NON-RECURRING REVENUES	(471,032)		273,860		455,000	
NON-RECURRING TRANSFERS	0		0		0	
SUBTOTAL, NON-REC. REV. & TRANS.	(\$471,032)	-2.8%	\$273,860	1.8%	\$455,000	
TOTAL	\$16,766,144	-1.3%	\$17,576,647	4.8%	\$18,226,216	3.7%

PERMITS AND LICENSES DETAIL

	ACTUAL 2003-04	PROJECTED 2004-05	PROJECTED 2005-06
PERMITS AND LICENSES:			
BUILDING PERMITS	\$142,522	\$207,000	\$160,000
MECHANICAL PERMITS	52,280	86,000	73,500
ELECTRICAL PERMITS	64,691	93,000	71,000
PLUMBING PERMITS	72,387	68,000	66,000
ENGINEERING PERMITS	6,205	6,200	6,200
FOOD HANDLER'S LICENSE	9,843	9,840	9,840
SIDEWALK CAFE LICENSE	72	100	100
LIQUOR LICENSE	202,427	206,000	213,400
N.I.L. WATER EXCAVATIONS	4,360	4,360	4,360
AMUSEMENT DEVICE LICENSE	11,822	11,820	11,820
TAXI CAB COMPANY LICENSE	4,697	4,700	4,700
MOBILE HOME PARK LICENSE	1,320	1,320	1,320
TAXI CAB DRIVER LICENSE	1,853	1,850	1,850
FIRE PREVENTION LICENSE	7,350	7,350	7,350
ELECTRICIAN LICENSE	10,225	10,230	10,230
SANITARY HAULERS LICENSE	15,990	15,990	15,990
RAFFLE LICENSE	440	440	440
AMBULANCE LICENSE	250	250	250
HAZARDOUS MAT'L HANDLING LICENSE	2,550	2,550	2,550
ELEVATOR LICENSE	6,950	6,950	6,950
TOTAL, LICENSES AND PERMITS	\$618,234	\$743,950	\$667,850

OTHER REVENUES DETAIL

OTHER REVENUES:			
VARIOUS SERVICE FEES	\$24,346	\$12,420	\$12,420
TRANS. STATION FEES	18,695	15,531	16,000
U/I HOUSING INSPECTIONS FEE	18,695	19,440	20,120
STATE-FIRE INS. FEE	34,252	34,250	34,250
TOWNSHIP REIMB., MAINTENANCE	4,800	4,800	4,800
JUNK/WEED LIENS	16,183	16,200	16,200
DAMAGE REIMB./CITY PROP.	19,089	19,090	19,090
HOMESTEAD LIEU OF TAX	1,286	1,286	1,286
DATA PROCESSING CONTRACTS	39,772	39,770	41,360
CIVIC CENTER RENTAL	52,900	52,900	52,900
SALE CODE BOOKS	136	140	140
ZONING REVIEW FEES		5,680	5,680
PLAN REVIEW FEES	37,825	37,930	37,800
SALE ZONING BOOKS	180	180	180
SALE ZONING MAPS	110	110	110
COPY FEES	4,999	5,000	5,000
METROZONE PAYMENT	0	36,370	38,000
3-10 AREA PARKING PERMITS	55,479	55,480	55,480
TOTAL, OTHER REVENUES	\$328,747	\$356,577	\$360,816



URBANA CITY COUNCIL

MISSION OF THE CITY COUNCIL

The City Council establishes laws for citizen welfare, determines policies that govern providing municipal services and approves certain Mayoral appointments.

COUNCIL ORGANIZATION

The City Council is composed of seven members, each elected from a different ward. The Council meets twice a month on the 1st and 3rd Mondays to hear citizen input and to enact legislation. There are two committees of the whole (all Council members are members of the committees) established, the Committee on Administration and Finance which meets the 2nd Monday of the month and the Committee on Environment and Public Safety which meets the 4th Monday of the month. These committees also hear citizen input and forward legislation to the Council for action.

CITY COUNCIL

EXPENDITURES BY CATEGORY

	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	PROPOSED 2005-06	% CHG.
PERSONNEL SERVICES	\$26,600	\$26,600	\$26,600	\$35,000	31.6%
MATERIALS AND SUPPLIES	126	506	750	750	0.0%
CONTRACTUAL	1,584	2,533	9,300	9,300	0.0%
TOTAL	\$28,310	\$29,639	\$36,650	\$45,050	22.9%



EXECUTIVE DEPARTMENT

DEPARTMENT MISSION

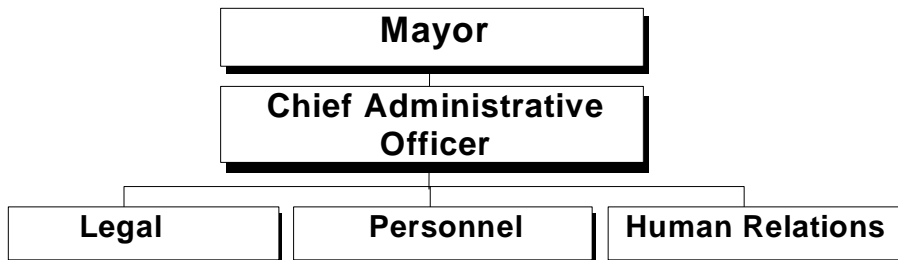
To provide professional management and leadership to ensure municipal services are delivered consistent with approved policies of the Mayor and City Council.

DEPARTMENT ORGANIZATION

The Executive Department is organized into four divisions:

- **Administration** - provide overall administration of the City and the department.
- **Legal** - provide legal services to the City and other department personnel under Illinois home-rule statutes.
- **Human Relations** - enforce State and local equal opportunity laws, promote community relations and enforce the Americans with Disabilities Act.
- **Personnel** - provide professional personnel services to the City and other departments in accordance with State and Federal laws, policies and procedures and applicable labor agreements.

EXECUTIVE DEPARTMENT ORGANIZATIONAL CHART



Executive Department

**EXECUTIVE DEPARTMENT
EXPENDITURES BY DIVISION**

DIVISION	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG
ADMINISTRATION	\$308,364	\$312,331	\$396,103	\$413,356	4.4%
LEGAL	292,499	266,316	349,553	359,227	2.8%
HUMAN RELATIONS	73,118	89,493	93,172	96,312	3.4%
PERSONNEL	178,721	181,547	258,958	269,381	4.0%
TOTAL	\$852,702	\$849,687	\$1,097,786	\$1,138,276	3.7%

**EXECUTIVE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$654,268	\$609,396	\$764,026	\$805,726	5.5%
MATERIALS AND SUPPLIES	13,844	15,529	16,280	16,280	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	177,140	217,812	310,290	309,080	-0.4%
CAPITAL OUTLAY	7,450	6,950	7,190	7,190	0.0%
DEPARTMENT TOTAL	\$852,702	\$849,687	\$1,097,786	\$1,138,276	3.7%

**EXECUTIVE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
MAYOR	1.00	1.00	1.00	1.00
CHIEF ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
EXECUTIVE SECRETARY	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	1.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	1.00	1.00	1.00	1.00
PARALEGAL SPECIALIST	0.00	1.00	1.00	1.00
LEGAL SECRETARY	1.00	1.00	1.00	1.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
PERSONNEL MANAGER	1.00	1.00	1.00	1.00
PERSONNEL REPRESENTATIVE	1.00	1.00	1.00	1.00
SECRETARY	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	11.00	12.00	12.00	12.00
PART-TIME POSITIONS:				
LEGAL INTERN P-T	1.00	0.00	0.00	0.00
LEGAL CLERK-TYPIST P-T	0.75	0.75	0.75	0.75
EXECUTIVE INTERN	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	2.25	1.25	1.25	1.25
EXECUTIVE DEPARTMENT TOTAL	13.25	13.25	13.25	13.25

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for achievement of City and Executive Department goals and objectives and organizational improvement
- Oversee hiring, the regular review of compensation, benefits and working conditions, and the discipline of all City personnel
- Develop and organize work plan and guide the work of department heads and Executive Division heads through work goals and the measurement of results.
- Represent the City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Develop the annual budget proposal and administer the approved budget
- Coordinate special projects (solid waste) and economic development activities
- Coordinate and direct labor relations including union contract negotiations and grievances
- Administer the City's emergency services and disaster efforts (ESDA)

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	4.50	4.50	4.50	4.50

**EXECUTIVE DEPARTMENT, ADMINISTRATION DIVISION
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$247,138	\$253,181	\$307,183	\$324,676	5.7%
MATERIALS AND SUPPLIES	2,063	2,350	2,880	2,880	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	51,713	49,850	78,850	78,610	-0.3%
CAPITAL OUTLAY	7,450	6,950	7,190	7,190	0.0%
DIVISION TOTAL	\$308,364	\$312,331	\$396,103	\$413,356	4.4%

**EXECUTIVE DEPARTMENT
LEGAL DIVISION ACTIVITIES**

- Represent the City, its officers and staff in all legal matters before the courts and in administrative proceedings
- Prosecute and enforce all municipal ordinance violations
- Prepare and review all ordinances and resolutions presented to the City Council and all other legal documents to which the City is a signatory
- Provide written legal opinions and advice to City elected officials, boards and commissions and staff
- Prepare and process all legal matters for the acquisition and disposition of real and personal property of the City
- Prepare and process claims for collection from damage to City property and other debts owed to the City
- Review legal documents and provide legal opinions with respect to the issuance of municipal bonds and other financial matters

**EXECUTIVE DEPARTMENT, LEGAL DIVISION
FTE'S**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.00	4.00	4.00	4.00
PART-TIME	1.75	0.75	0.75	0.75
TOTAL	4.75	4.75	4.75	4.75

**EXECUTIVE DEPARTMENT, LEGAL DIVISION
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$228,264	\$158,270	\$215,473	\$225,507	4.7%
MATERIALS AND SUPPLIES	10,702	\$12,204	11,500	11,500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	53,533	\$95,842	122,580	122,220	-0.3%
DIVISION TOTAL	\$292,499	\$266,316	\$349,553	\$359,227	2.8%

**EXECUTIVE DEPARTMENT
HUMAN RELATIONS DIVISION ACTIVITIES**

- Investigate and respond to discrimination and fair housing claims under State laws and the City of Urbana Human Rights Ordinance
- Implement affirmative action for City contractors and vendors to include on-site inspections of construction sites
- Assist the Personnel Division with recruitment of minorities, women and handicapped persons
- Implement internal programs, assist other departments (Police) and represent the City with various community related programs to improve community relations among diverse ethnic and racial segments of the City
- Monitor programs that make citizens aware of their fair housing rights using printed and electronic media and group forums
- Monitor the City's compliance with federal A.D.A. laws to ensure equal access to city employment, services, activities, and physical structures for handicapped persons

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION
FTE'S**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG
	2002-03	2003-04	2004-05	2005-06	
PERSONNEL SERVICES	\$54,851	\$57,737	\$69,522	\$72,842	4.8%
MATERIALS AND SUPPLIES	315	192	700	700	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	17,952	31,564	22,950	22,770	-0.8%
DIVISION TOTAL	\$73,118	\$89,493	\$93,172	\$96,312	3.4%

**EXECUTIVE DEPARTMENT
PERSONNEL DIVISION ACTIVITIES**

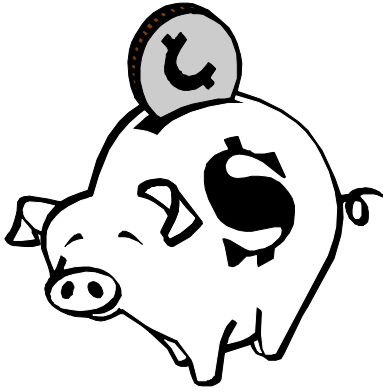
- Establish and recommend personnel and payroll policies and procedures
- Establish and recommend sound non-discriminatory recruiting, selection and promotion procedures for all non-elected positions
- Administer a salary and benefits and a merit-based employee performance evaluation program
- Construct and employ valid testing procedures for the evaluation and selection of employees
- Design and coordinate training and professional development of the City's human resources to enhance their individual and collective effectiveness
- Develop, administer and assist other departments in employee safety programs
- Develop EEO and affirmative action programs for other departments
- Administer the City's civil service rules and procedures
- Promote and maintain effective employee relations through the administration of labor contracts, personnel policies and constructive conflict resolution

**EXECUTIVE DEPARTMENT, PERSONNEL DIVISION
FTE'S**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**EXECUTIVE DEPARTMENT, PERSONNEL DIVISION
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$124,015	\$140,208	\$171,848	\$182,701	6.3%
MATERIALS AND SUPPLIES	764	783	1,200	1,200	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	53,942	40,556	85,910	85,480	-0.5%
DIVISION TOTAL	\$178,721	\$181,547	\$258,958	\$269,381	4.0%



FINANCE DEPARTMENT

DEPARTMENT MISSION

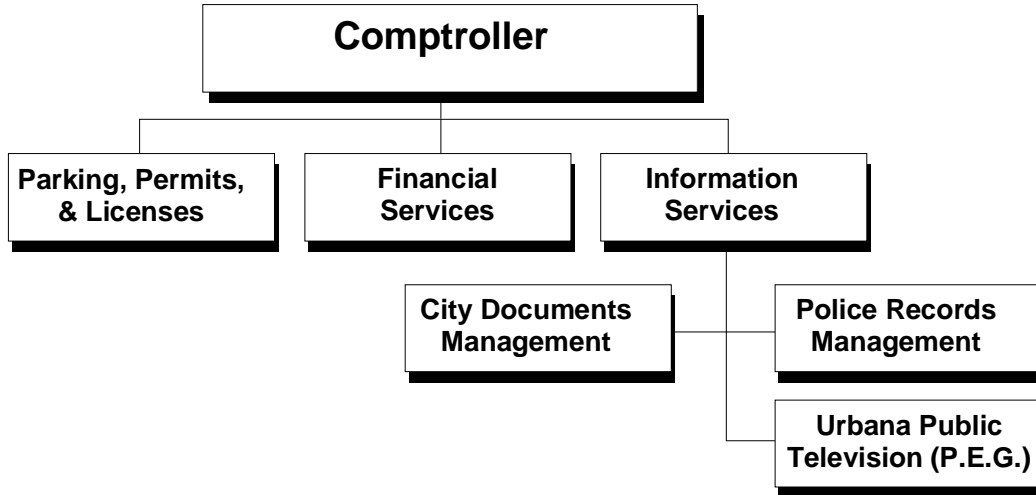
To manage the City's financial resources and information systems.

DEPARTMENT ORGANIZATION

The Finance Department is organized into six programs:

- **Administration** - provides overall administration of the department. This program utilizes 1 Comptroller and .5 Secretary.
- **Parking, Permits and Licenses** - manages the parking ticket, licenses and permit systems. This program utilizes 1 Office Supervisor, 2 Clerk-Cashiers and .5 Secretary.
- **Financial Services** - provides various financial and accounting services to other departments, vendors, employees and the public including the collection of City revenues other than parking tickets, permits and licenses. This program utilizes 1 Account Clerk Supervisor, 2 Account Clerks.
- **Information Services** - manages the City's various electronic data and information systems. This program utilizes 1 Information Services Manager, 1 Computer Systems Programmer/Analyst II, 1 P.C. Analyst/Network Coordinator, 1.5 Computer Systems Specialist, .75 Web Documents Coordinator, 1 City Documents Coordinator and .25 P.C. Specialist.
- **Police Records Management (A.R.M.S.)** - manages a centralized records information system for local police departments in the area, on a cost reimbursement basis. This program utilizes 1 A.R.M.S. Programmer/Analyst. . The Information Services Manager supervises the program. Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section
- **Urbana Public Television (P.E.G.)** – coordinates activities of the Urbana Public Television channel and supervises telecasting of various public meetings on the channel. This program utilizes 1 UPTV Coordinator, .75 UPTV Production Intern, and .15 Camera Operators. . Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section

**FINANCE DEPARTMENT
ORGANIZATIONAL CHART**



**FINANCE DEPARTMENT
EXPENDITURES BY PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
ADMINISTRATION	\$224,650	\$228,159	\$257,124	\$265,309	3.2%
PARKING, PERMITS, & REV. COLLECTION	166,444	165,503	207,064	215,787	4.2%
FINANCIAL SERVICES	185,274	184,056	253,044	258,991	2.4%
INFORMATION SERVICES	276,505	339,813	421,497	441,866	4.8%
DEPARTMENT TOTAL	\$852,873	\$917,531	\$1,138,729	\$1,181,953	3.8%

**FINANCE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$631,098	\$686,043	\$845,909	\$889,613	5.2%
MATERIALS AND SUPPLIES	32,001	24,706	53,750	51,750	-3.7%
OPERATIONS AND CONTRACTUAL SERVICES	165,084	183,762	215,240	216,760	0.7%
CAPITAL OUTLAY	24,690	23,020	23,830	23,830	0.0%
DEPARTMENT TOTAL	\$852,873	\$917,531	\$1,138,729	\$1,181,953	3.8%

**FINANCE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
COMPTROLLER	1.00	1.00	1.00	1.00
SECRETARY	1.00	1.00	1.00	1.00
OFFICE SUPERVISOR	1.00	1.00	1.00	1.00
CLERK-CASHIER	2.00	2.00	2.00	2.00
ACCOUNT CLERK SUPV.	1.00	1.00	1.00	1.00
ACCOUNT CLERK II	1.00	1.00	1.00	1.00
ACCOUNT CLERK I	1.00	1.00	1.00	1.00
DATA PROCESSING SUPV.	1.00	1.00	1.00	1.00
COMPUTER PROGRAMMER II	1.00	1.00	1.00	1.00
PC ANALYST/NETWORK COORD.	1.00	1.00	1.00	1.00
POLICE RECORDS PROGRAMMER	1.00	1.00	1.00	1.00
COMPUTER SYSTEM TECHNICIAN	1.00	1.00	1.00	1.00
CITY DOCUMENTS COORDINATOR	1.00	1.00	1.00	1.00
U.P.T.V. COORDINATOR	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	15.00	15.00	15.00	15.00
PART-TIME POSITIONS:				
WEB DOCUMENTS COORDINATOR	0.75	0.75	0.75	0.75
U.P.T.V. PRODUCTION INTERN	0.75	0.75	0.75	0.75
U.P.T.V. OUTREACH COORD.	0.00	0.00	0.50	0.50
U.P.T.V. CAMERA OPERATORS	0.15	0.15	0.15	0.15
PERSONAL COMPUTER TECH.	0.75	0.75	0.75	0.75
SUBTOTAL, PART-TIME	2.40	2.40	2.90	2.90
FINANCE DEPARTMENT TOTAL	17.40	17.40	17.90	17.90

FINANCE DEPARTMENT

ADMINISTRATION PROGRAM ACTIVITIES

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Assist in the development and implementation of long-term City financial plans and policies
- Monitor revenues and expenditures such that significant variations from the Annual Budget are resolved in a timely manner
- Prepare an annual financial report (audit) in accordance with State laws and generally accepted accounting principles
- Assist C.A.O. in preparing an annual budget in accordance with directives from the Mayor
- Perform duties of Treasurer of the City, Police and Firemen's Pension Funds
- Invest idle cash for the City, Firemen's Pension Fund, and Policemen's Pension Fund in accordance with State laws and internal board policies
- Prepare various reports to oversight agencies, especially for various grants
- In coordination with the Personnel Director, manage the City's insurance and risk retention program, to include the City's self-insured worker's compensation fund and conventional third-party liability insurance
- Prepare annual property tax levy and supporting documents in accordance with the approved Annual Budget
- Monitor and approve the selection of vendors the City is purchasing from, in accordance with State laws and internal policies governing E.E.O. standards and competitiveness
- Prepare quarterly interim financial reports
- Manage various city electronic information systems in an efficient and economical manner, such that these systems provide the required information and operating support to departments and provide information to the public (ex. UPTV, Web-documents, Area Police Records Management).

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2002-03	2003-04	2004-05	2005-06	CHG.
PERSONNEL SERVICES	\$113,503	\$117,704	\$141,994	\$148,319	4.5%
MATERIALS AND SUPPLIES	3,982	5,778	5,630	5,630	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	82,475	81,657	85,670	87,530	2.2%
CAPITAL OUTLAY	24,690	23,020	23,830	23,830	0.0%
PROGRAM TOTAL	\$224,650	\$228,159	\$257,124	\$265,309	3.2%

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS
AND LICENSES PROGRAM ACTIVITIES**

- Process and account for approximately 110,000 parking tickets that are issued and paid (combined total) annually, to include various follow-up collection procedures of second and third notices, collection letters, court summons and driver's license suspensions
- Process and account for approximately 4,900 permits and licenses
- Process, resolve and account for approximately 4,600 parking ticket dispute notices
- Process payments and maintain records for approximately 500 parking rental spaces

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS AND LICENSES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.50	3.50	3.50	3.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.50	3.50	3.50	3.50

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS, AND LICENSES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$138,395	\$142,821	\$172,814	\$181,687	5.1%
MATERIALS AND SUPPLIES	12,615	7,237	13,500	13,500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	15,434	15,445	20,750	20,600	-0.7%
PROGRAM TOTAL	\$166,444	\$165,503	\$207,064	\$215,787	4.2%

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM ACTIVITIES**

- Process and disburse approximately 6,000 payments to vendors and other entities following appropriate procedures
- Process and disburse approximately 6,000 payroll checks
- Maintain and manage various financial (manual and computerized) record-keeping systems for the City
- On a daily basis, ensure that all available City cash is deposited and invested
- Perform centralized purchasing for certain office products that are utilized by all City departments such as letterhead, computer paper, copy paper, printer supplies, office product maintenance contracts and computer supplies
- Collect and account for special assessment annual billings in accordance with State law and Court order
- Bill, collect and account for approximately 10,000 sewer tax billings
- Bill, collect and account for approximately 8,300 single-family and 380 multi-family recycling tax billings
- Collect and account for monthly locally imposed food and beverage tax, hotel/motel tax, utility tax and telecommunications tax remittances
- Perform certain data processing and financial services for other local governments (Library, Park District and Cunningham Township) on a cost-reimbursement basis

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$120,049	\$124,088	\$154,134	\$162,181	5.2%
MATERIALS AND SUPPLIES	15,404	11,691	34,620	32,620	-5.8%
OPERATIONS AND CONTRACTUAL SERVICES	49,821	48,277	64,290	64,190	-0.2%
PROGRAM TOTAL	\$185,274	\$184,056	\$253,044	\$258,991	2.4%

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM ACTIVITIES**

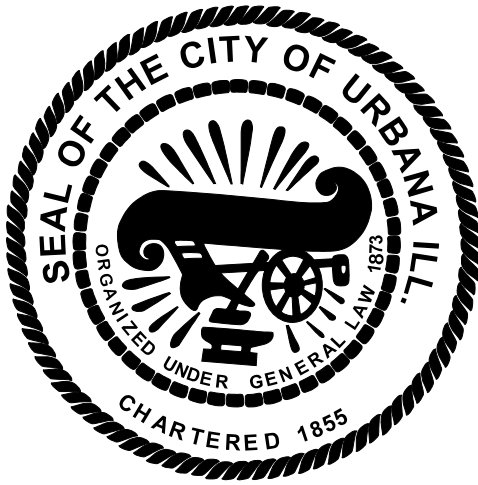
- Provide user support and training for installed software and hardware for other City departments
- Assist all departments in identifying new electronic information technologies that may assist them in performing their duties
- Prepare and recommend an annual and long-term City data processing plan to efficiently manage the City’s data-processing resources
- Design, purchase and install new personal computer systems for all City departments
- Represents the City in meetings with outside agencies regarding connectivity of computerized information systems
- Perform in-house programming on the City’s AS/400 Computer System software
- Supervise the operation of the Urbana Public Television Channel and related programs
- Provide various information services to related governments (Park District, Library, Township) under a cost-reimbursement basis
- Administer the City’s Document Storage and Retrieval System

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM
PERSONNEL SUMMARY (FTE’S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	5.00	5.00	5.00	5.00
PART-TIME	1.50	1.50	1.50	1.50
TOTAL	6.50	6.50	6.50	6.50

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2002-03	2003-04	2004-05	2005-06	
PERSONNEL SERVICES	\$259,151	\$301,430	\$376,967	\$397,426	5.4%
OPERATIONS AND CONTRACTUAL SERVICES	17,354	38,383	44,530	44,440	-0.2%
PROGRAM TOTAL	\$276,505	\$339,813	\$421,497	\$441,866	4.8%

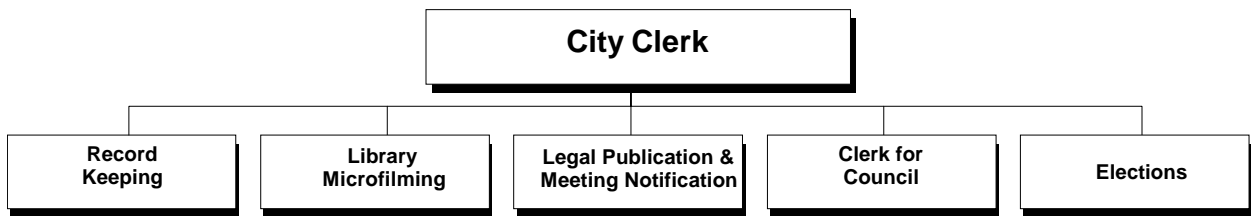


CITY CLERK

DEPARTMENT MISSION

To provide professional records management, meet all legal notice requirements for meetings, serve as clerk to the City Council and to assist the County Clerk in conducting elections.

CITY CLERK DEPARTMENT ORGANIZATIONAL CHART



EXPENDITURES BY CATEGORY

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$116,262	\$118,685	\$144,768	\$155,444	7.4%
MATERIALS AND SUPPLIES	1,581	1,697	2,070	2,070	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	60,672	19,330	24,730	24,450	-1.1%
CAPITAL OUTLAY	0	1,530	1,590	1,590	0.0%
TOTAL	\$178,515	\$141,242	\$173,158	\$183,554	6.0%

**CITY CLERK'S OFFICE
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

ACTIVITIES OF THE CITY CLERK'S OFFICE

- Preserve and maintain the official permanent record of all City documents
- Develop and implement record retention schedules in cooperation with the Illinois Local Records Commission
- Work with the Finance Department to administer the City's document storage and retrieval system
- Act as keeper of the City seal and to certify and attest official signatures on municipal documents
- To meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities
- Act as the clerk for the City Council to include preparing and distributing meeting agendas and packets, recording minutes, preparing calendars and making travel arrangements
- Provide certain services to the City administration to include retrieving documents and records, distributing in-coming mail, post out-going mail, coordinate applications for solicitors, receive claims against the City, coordinate and retain subdivision construction bonds, register relocators, issue raffle licenses, and administer updates of the City code and zoning book
- Provide certain services to the general public and news-media to include maintaining copies of various documents for public inspection and responding to "Freedom of Information" requests
- Participate in election process to include monitoring of ward boundaries, processing nominating petitions, and being deputy registrar



POLICE DEPARTMENT

DEPARTMENT MISSION

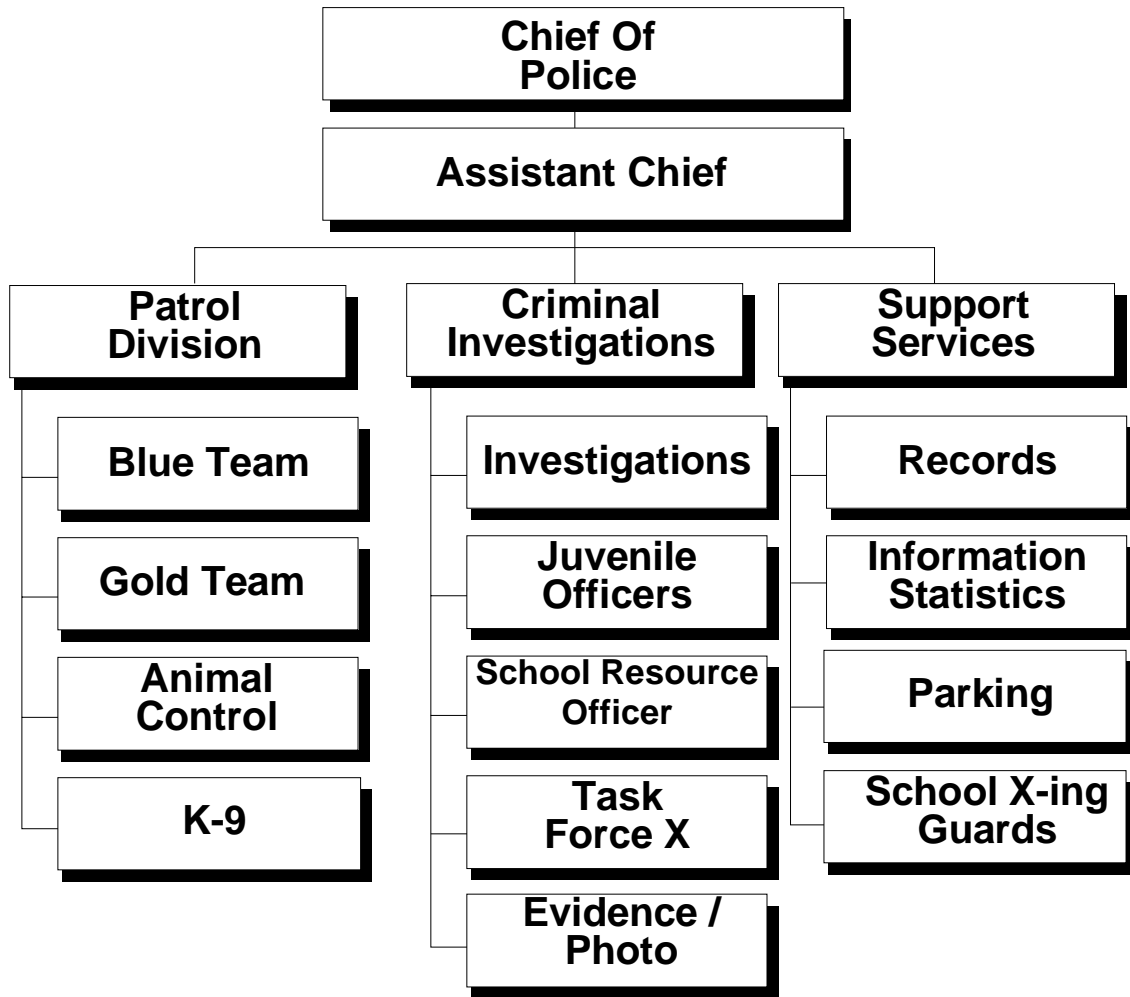
To protect life, property and the constitutional rights of all citizens within our jurisdiction; to serve our citizens by enforcing the law, preserving the peace, and reducing the fear of crime; to help create a safer environment in which to live, work and recreate through problem solving and collaboration with our citizens; to continually strive for excellence in the performance of our duty through education and training.

DEPARTMENT ORGANIZATION

The Police Department is organized into four divisions:

- **Administration** - provide overall leadership of the department to insure effective and efficient operation and to perform those duties necessary to preserve the safety, peace and security of the citizens of Urbana. This division utilizes 1 Chief of Police, 1 Assistant Chief, 1 Secretary and 2 vehicles .
- **Patrol Division** – The first responder to all requests for police service. This division provides the full-range of police services, crime prevention, traffic enforcement, accident investigation, criminal investigation, enforcement of local, state and federal criminal laws, the apprehension of criminal violators in Urbana, and animal control services. This is a twenty-four hour a day, seven day a week operation, staffed with 41 sworn officers and 17 vehicles.
- **Criminal Investigation Section** – Provides follow-up investigation if needed on all felony cases reported to the department. Handles all high profile or major case investigations and all multi-jurisdictional cases. Coordinates the department's Task Force X operation and Special Enforcement Details. Also coordinates all undercover operations and handles all evidence and seizures for the department. CIS provides these services with eight sworn officers, two civilian employees, and 7 vehicles .
- **Support Services** – Maintains the department's record system and information management system, provides statistical analysis for the department, backup dispatch center, provide tele-serve service to public and is the primary contact point for public access to the department. Also provides Parking Enforcement and School Crossing services for the department. This division is staffed with one sworn officer, 11 civilian employees , 7.75 (FTE) part-time positions and utilizes 4 vehicles.

**POLICE DEPARTMENT
ORGANIZATION CHART**



**POLICE DEPARTMENT
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG
ADMINISTRATION PROGRAM	\$434,527	\$425,367	\$512,565	\$564,244	10.1%
PATROL PROGRAM	2,747,779	2,879,361	4,029,618	4,399,174	9.2%
CRIMINAL INVESTIGATIONS PROGRAM	622,771	670,405	920,925	953,019	3.5%
INTERNAL SERVICES PROGRAM	496,192	510,931	645,561	671,627	4.0%
SCHOOL X-GUARDS PROGRAM	39,230	38,261	48,130	49,670	3.2%
PARKING PROGRAM	136,565	146,040	185,289	192,166	3.7%
ANIMAL CONTROL PROGRAM	75,238	81,844	96,202	101,619	5.6%
DEPARTMENT TOTAL	\$4,552,302	\$4,752,209	\$6,438,290	\$6,931,519	7.7%

**POLICE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$3,485,341	\$3,676,144	\$5,268,900	\$5,678,645	7.8%
MATERIALS AND SUPPLIES	33,405	30,861	42,890	55,890	30.3%
CONTRACTUAL SERV.	824,386	850,184	924,660	960,944	3.9%
CAPITAL OUTLAY	209,170	195,020	201,840	236,040	16.9%
DEPARTMENT TOTAL	\$4,552,302	\$4,752,209	\$6,438,290	\$6,931,519	7.7%

**POLICE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	3	3	3	3
SERGEANT	11	11	11	11
K9 OFFICER	1	1	1	1
OFFICER	33	33	33	35
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
SUPPORT SERVICES CLERK	7	7	7	7
SECRETARY	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
METER PATROL SUPERVISOR	1	1	1	1
METER PATROL OFFICER	1	1	1	1
SUBTOTAL, FULL-TIME	64.00	64.00	64.00	66.00
PART-TIME POSITIONS:				
P-T METER PATROL	3.50	3.50	3.50	3.50
P-T ABANDONED VEH. SPEC.	0.50	0.50	0.50	0.50
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.75
SUBTOTAL, PART-TIME	7.75	7.75	7.75	7.75
POLICE DEPARTMENT TOTAL	71.75	71.75	71.75	73.75

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department at various law enforcement and public meetings and events

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	BUDGET 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$204,678	\$210,307	\$284,979	\$299,504	5.1%
MATERIALS AND SUPPLIES	127	266	480	480	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	20,552	19,774	25,266	28,220	11.7%
CAPITAL OUTLAY	209,170	195,020	201,840	236,040	16.9%
PROGRAM TOTAL	\$434,527	\$425,367	\$512,565	\$564,244	10.1%

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY FTE'S**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**POLICE DEPARTMENT
PATROL PROGRAM ACTIVITIES**

- Respond to citizen calls for police service
- Investigate all offenses
- Apprehend criminal offenders
- Investigate accidents
- Enforce traffic laws and parking regulations
- Provide on-call conflict management and crisis intervention services
- Provide initial field training for probationary officers
- Provide annual training to all personnel assigned to patrol as required by state regulations
- Participate in the centralized dispatching system (METCAD)
- Implement community policing strategy through fixed beat assignment, foot patrols, bike patrol, special details, advisory committee, citizen survey and problem solving with citizens

**POLICE DEPARTMENT
PATROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	BUDGET 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$2,194,223	\$2,311,807	\$3,422,514	\$3,754,280	9.7%
MATERIALS AND SUPPLIES	9,149	6,116	12,320	25,320	105.5%
OPERATIONS AND CONTRACTUAL SERVICES	544,407	561,438	594,784	619,574	4.2%
PROGRAM TOTAL	\$2,747,779	\$2,879,361	\$4,029,618	\$4,399,174	9.2%

**POLICE DEPARTMENT
PATROL PROGRAM
PERSONNEL SUMMARY FTE'S**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	39.00	39.00	39.00	41.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	39.00	39.00	39.00	41.00

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM ACTIVITIES**

- Investigate serious crimes
- Apprehend and assist in the prosecution of criminal suspects
- Provide covert operations in areas where criminal activity is suspected
- Perform periodic checks for alcohol and tobacco violations
- Assist local school officials in prevention of juvenile crimes and illegal substance abuse through the school resource officer program
- Participate in the statewide SHO-CAP through the juvenile officer program.
- Participate in the county-wide inter-agency task force for drug traffic
- Cooperate and assist other law enforcement agencies in joint investigations
- Provide annual training to all personnel assigned to criminal investigations as required by state regulations

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	BUDGET 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$539,791	\$587,934	\$822,945	\$848,889	3.2%
MATERIALS AND SUPPLIES	370	273	500	500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	82,610	82,198	97,480	103,630	6.3%
PROGRAM TOTAL	\$622,771	\$670,405	\$920,925	\$953,019	3.5%

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM
PERSONNEL SUMMARY FTE'S**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	10.00	10.00	10.00	10.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	10.00	10.00	10.00	10.00

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM ACTIVITIES**

- Maintain accurate and complete record systems involving department activities
- Control and disseminate information according to provisions of the Public Information Act
- Prepare all necessary reports to oversight agencies as required by law

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	BUDGET 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$358,701	\$369,844	\$484,731	\$510,647	5.3%
MATERIALS AND SUPPLIES	22,068	22,319	27,640	27,640	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	115,423	118,768	133,190	133,340	0.1%
PROGRAM TOTAL	\$496,192	\$510,931	\$645,561	\$671,627	4.0%

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM
PERSONNEL SUMMARY FTE'S**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	9.00	9.00	9.00	9.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	9.00	9.00	9.00	9.00

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM ACTIVITIES**

- To enforce all parking ordinances in the City, to include parking meters, City parking lots and 3 am to 10 am zones
- To enforce City abandoned vehicle ordinances
- To plan, direct, and administer the school crossing guards program

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	2002-03	2003-04	2004-05	2005-06	CHG
PERSONNEL SERVICES	\$120,822	\$128,192	\$164,709	\$171,376	4.0%
MATERIALS AND SUPPLIES	1,258	1,191	1,230	1,230	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	14,485	16,657	19,350	19,560	1.1%
PROGRAM TOTAL	\$136,565	\$146,040	\$185,289	\$192,166	3.7%

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM
PERSONNEL SUMMARY FTE'S**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	4.00	4.00	4.00	4.00
TOTAL	6.00	6.00	6.00	6.00

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM ACTIVITIES**

- Provide trained personnel at designated intersections to assist school children to safely cross busy streets

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	BUDGET 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$36,811	\$35,907	\$45,530	\$46,900	3.0%
MATERIALS AND SUPPLIES	369	361	360	360	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	2,050	1,993	2,240	2,410	7.6%
PROGRAM TOTAL	\$39,230	\$38,261	\$48,130	\$49,670	3.2%

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM
PERSONNEL SUMMARY FTE'S**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	3.75	3.75	3.75	3.75
TOTAL	3.75	3.75	3.75	3.75

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM ACTIVITIES**

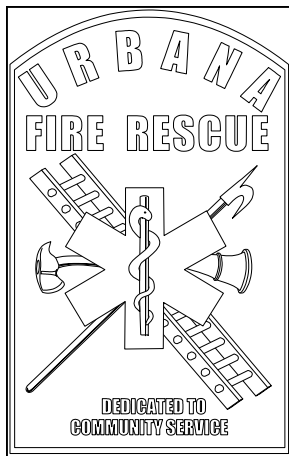
- Enforce the City's dog and animal control ordinances to include responding to complaints of animals running at large, enforcing the quarantine of animals that have bitten people and assisting injured animals
- Supervise contractual vendor for removal and disposal of dead animal carcasses.

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	BUDGET 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$30,315	\$32,153	\$43,492	\$47,049	8.2%
MATERIALS AND SUPPLIES	64	335	360	360	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	44,859	49,356	52,350	54,210	3.6%
PROGRAM TOTAL	\$75,238	\$81,844	\$96,202	\$101,619	5.6%

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM
PERSONNEL SUMMARY FTE'S**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00



FIRE RESCUE SERVICES DEPARTMENT

DEPARTMENT MISSION

To serve our community by providing effective emergency response services and quality prevention and education programs that will minimize the loss of life and property resulting from fires, medical emergencies and other hazardous conditions.

DEPARTMENT ORGANIZATION

The Fire Rescue Services Department is organized into four divisions. Each division is responsible for the accomplishment of specific functional goals and objectives. The department is also organized around a number of different program teams, project teams and committees. A team based organization provides the opportunity for each member of the department to reach their potential and to contribute toward the success of the department. The functional divisions of the Fire Rescue Services Department include:

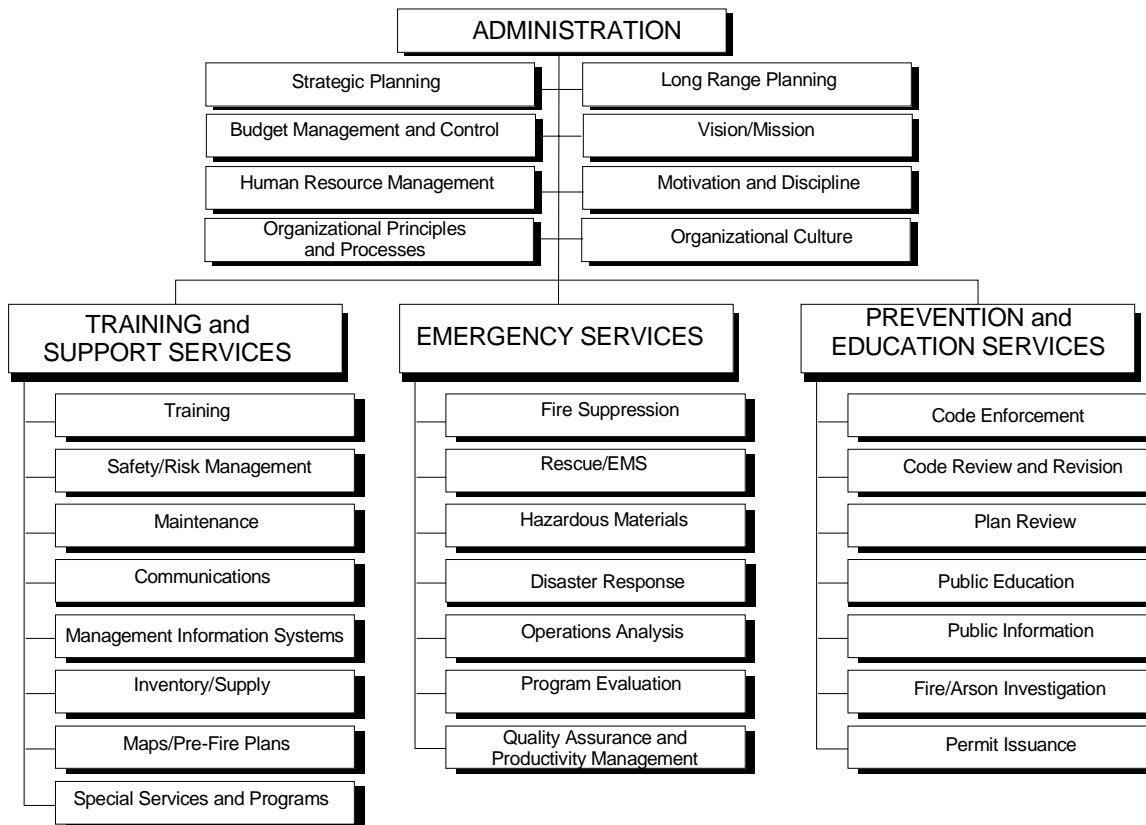
- **Administration** - functions include planning, organizing, coordinating, and controlling the services and programs provided by the department. These functions are accomplished by establishing an organizational vision, mission, long-range plan, and strategic plan. In addition, the administration is responsible for budget management and control, human resource management, establishing organizational principles and processes, and providing motivation and discipline.
- **Training and Support Services** - provides support services for the emergency Services, Prevention and Education Services, and Administrative Divisions of the department. These support services include training, safety and risk management, facilities and equipment maintenance, radio communications, management information systems, inventory and supply, maps and pre-fire planning, and special services and programs. The functions of this division are carried out by the Training Program Team, Safety/Accident Review Board, Maintenance Project Team, Risk Management Team, and various other project teams and committees.
- **Emergency Services** - the short term priority of the department. The Emergency Services Division provides fire suppression, rescue/emergency medical, hazardous materials, and disaster response services. In addition, this division is responsible for operations analysis, program evaluation, and quality assurance

Fire Rescue Services Department

and productivity management. Operations analysis is the process of reviewing each services provided by the division to improve the efficiency, effectiveness, and quality of services. Program evaluation is the process of evaluating the worth and value of each service provided by the division, and determining if the service should be continued, terminated, or modified. This division is staffed by 37 Firefighters, 15 Company Officers and 3 Division Officers.

- Prevention and Education Services** - the long term priority of the department. The Prevention and Education Services Division conducts fire code enforcement, review, and revision. This division also conducts plan reviews and issues permits required by the BOCA fire code. In addition, this division provides public education programs, public information and relations services, and fire/arson investigations. This division is staffed by 1 Division Officer and 1 Prevention/Education Inspector.

FIRE RESCUE SERVICES DEPARTMENT FUNCTIONAL ORGANIZATIONAL CHART



**FIRE RESCUE SERVICES DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG
	2002-03	2003-04	2004-05	2005-06	
PERSONNEL SERVICES	\$3,300,559	\$3,519,328	\$4,669,695	\$4,905,618	5.1%
MATERIALS AND SUPPLIES	47,608	40,244	58,390	56,870	-2.6%
OPERATIONS AND CONTRACTUAL SERVICES	410,326	425,823	466,720	480,610	3.0%
CAPITAL OUTLAY	160,250	149,410	154,640	154,640	0.0%
TOTAL	\$3,918,743	\$4,134,805	\$5,349,445	\$5,597,738	4.6%

**FIRE RESCUE SERVICES DEPARTMENT
PERSONNEL SUMMARY FTE'S**

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
FIRE CHIEF	1.00	1.00	1.00	1.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
COMPANY OFFICER	15.00	15.00	15.00	15.00
FIREFIGHTER	37.00	37.00	37.00	37.00
SECRETARY	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	59.00	59.00	59.00	59.00
PART-TIME POSITIONS:				
PART-TIME	0.00	0.00	0.00	0.00
FIRE DEPARTMENT TOTAL	59.00	59.00	59.00	59.00

FIRE RESCUE SERVICES DEPARTMENT ACTIVITIES

- Plan, organizes, coordinate, and control department goals, objectives, activities, standards and policies
- Manage resources for efficient and effective achievement of department goals and objectives
- Develop the knowledge, skill, and ability of staff through a program of administrative, technical, and interpersonal training, educational opportunities, and constructive performance review procedures
- Manage personnel through leadership, effective problem solving, participate in decision making, and constructive conflict resolution.
- Represent the department at various fire, life safety, and public relations meetings and events.
- Ensure that the City's E.S.D.A. center responds to all natural disasters and emergencies
- Enforce fire and life safety codes to include field inspections, approving new building plans, coordinating activities with the Office of the State Fire Marshall, and witnessing the installation and testing of fire suppression and detection systems and underground tanks
- Provide fire and life safety education programs, news releases, and information distribution

Fire Rescue Services Department

- Investigate fires to determine origin and cause, to include interviewing witnesses, collecting evidence, assisting the police in prosecution for arson and counseling juvenile fire setters
- Maintain accurate and complete management information and records management systems involving department services and programs
- Prepare all necessary reports to oversight agencies
- Respond to all fire alarms and extinguish all uncontrolled fires
- Respond to rescue and emergency medical situations and assist the injured until ambulance services arrives (if needed)
- Respond to uncontrolled spills or leaks of hazardous materials, control and contain the incident until clean up can be accomplished by other local, State or Federal agencies
- Maintain all firefighting vehicles and equipment
- Prepare pre-fire plans for buildings
- Represent the department in the centralized dispatching system (METCAD)
- Participate in school and community based career programs promoting fire service as a career choice
- Solicit women and minorities to consider fire service as an employment opportunity



PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION

The Urbana Public Works Department is dedicated to ensuring prompt, courteous and exemplary service to the community in a professional, efficient, and cost-effective manner, striving to enhance the quality of life by preserving the safety, health and welfare of those served by our organization, while promoting the City's economic growth by constructing, maintaining, and improving the public infrastructure.

DEPARTMENT ORGANIZATION

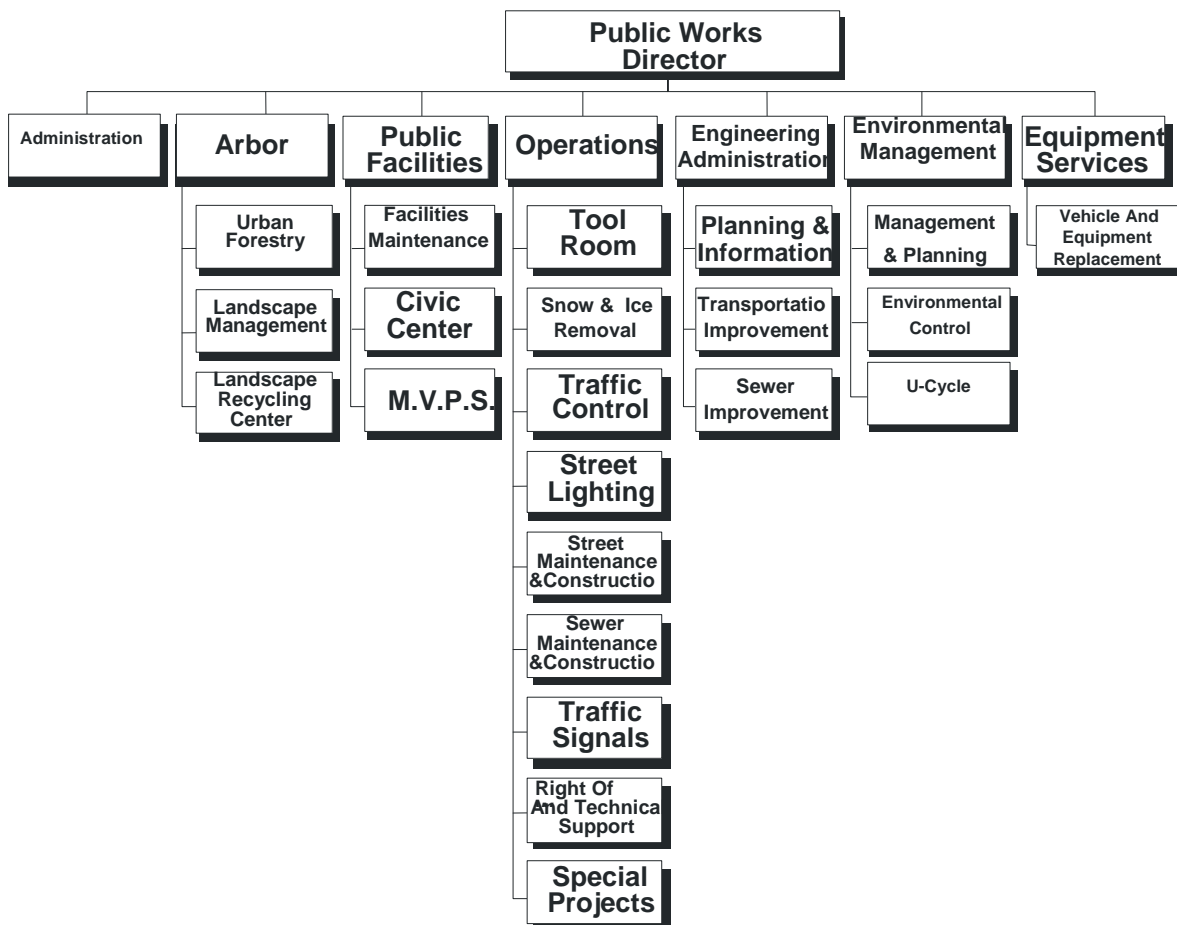
The Public Works Department is organized into seven divisions:

- **Administration** - This division is headed by the Public Works Director and provides overall direction and supervision for all public works activities.
- **Arbor** - This division is headed by the City Arborist and provides certain services for the maintenance and planting of trees and green spaces and for operation of a county-wide landscape recycling center.
- **Public Facilities** - This division is headed by the Public Facilities Manager and provides a comprehensive program of management and maintenance for all municipal buildings and manages a low-cost community meeting center (Civic Center). The Public Facilities Manager also supervises the municipal parking system, as reported in the M.V.P.S. section of the budget.
- **Operations** - This division is headed by the Operations Manager and provides for the following public works services:
 - Snow and Ice Removal from municipal streets, alleys and parking lots
 - Maintenance and repair of street and traffic control signs and lane markings
 - Maintenance and repair of street and municipal parking lot lighting systems
 - Maintenance and repair of streets, alleys, sidewalks, municipal parking lots and right of way
 - Maintenance and repair of municipal storm and sanitary sewer systems
 - Maintenance and repair of municipal traffic signal systems

Public Works Department

- Management of the municipal right of way and training support for the Public Works Department
- **Engineering** - This division is headed by the Assistant City Engineer (Public Works Director serves as City Engineer) and provides citywide mapping and graphic support, surveying, infrastructure design and construction management, subdivision/private development plan review, and maintenance of the Capital Improvement Plan.
- **Environmental Management** - This division is headed by the Environmental Manager and provides certain solid waste management and coordination of recycling programs, encephalitis and West Nile prevention, and environmental control services. Costs of the single and multi-family U-Cycle program are reported in the U-Cycle Special Fund.
- **Equipment Services** - This division is headed by the Fleet Manager and provides maintenance of and coordination for replacement of the City's fleet of vehicles and major equipment. Costs are reported in the Equipment Services Special Fund.

PUBLIC WORKS DEPARTMENT ORGANIZATIONAL CHART



**PUBLIC WORKS DEPARTMENT
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
ADMINISTRATION	\$630,409	\$605,380	\$680,629	\$694,454	2.0%
ARBOR DIVISION:					
URBAN FORESTRY	210,533	215,674	275,344	285,857	3.8%
LANDSCAPE MANAGEMENT	170,472	179,682	254,063	260,919	
PUBLIC FACILITIES DIVISION:					
FACILITIES MAINTENANCE	351,559	401,909	430,704	423,300	-1.7%
CIVIC CENTER	49,383	48,396	57,128	59,350	3.9%
OPERATIONS DIVISION:					
TOOL ROOM	83,955	86,133	100,623	104,078	3.4%
SNOW AND ICE REMOVAL	85,391	104,608	138,690	143,370	3.4%
TRAFFIC CONTROL	176,067	164,940	207,170	215,826	4.2%
STREET LIGHTING	415,270	423,007	521,727	518,486	-0.6%
STREET MAINT. AND CONST.	532,305	511,548	688,599	702,401	2.0%
CONCRETE REPAIR	366,296	343,817	437,355	453,497	3.7%
SEWER MAINT. AND CONST.	197,451	318,946	393,595	448,616	14.0%
TRAFFIC SIGNALS	71,947	85,669	99,092	103,450	4.4%
R.O.W. AND TECHNICAL SUPPORT	42,910	50,025	64,894	66,821	3.0%
ENGINEERING DIVISION:					
PLANNING AND MAPPING	271,968	337,248	403,977	421,820	4.4%
TRANSPORTATION IMPROVEMENTS	127,266	159,288	199,405	208,209	4.4%
SEWER IMPROVEMENTS	106,133	101,323	139,556	146,494	5.0%
ENVIRONMENTAL MANAGEMENT:					
MGT. AND PLANNING	143,138	163,881	192,688	191,210	-0.8%
ENVIRONMENTAL CONTROL	48,366	52,991	64,425	66,711	3.5%
DEPARTMENT TOTAL	\$4,080,819	\$4,354,465	\$5,349,664	\$5,514,869	3.1%

**PUBLIC WORKS DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$2,333,137	\$2,612,550	\$3,245,494	\$3,439,029	6.0%
MATERIALS AND SUPPLIES	319,731	319,817	405,580	407,180	0.4%
CONTRACTUAL SERVICES	1,106,651	1,122,538	1,388,540	1,358,610	-2.2%
CAPITAL OUTLAY	321,300	299,560	310,050	310,050	0.0%
DEPARTMENT TOTAL	\$4,080,819	\$4,354,465	\$5,349,664	\$5,514,869	3.1%

**PUBLIC WORKS DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
SECRETARY	2.00	2.00	2.00	2.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	1.00	1.00
ASSISTANT CITY ENGINEER	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	3.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	11.00	11.00	11.00	11.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	3.00
MAINTENANCE WORKER	8.00	8.00	8.00	8.00
ELECTRICIAN	2.00	2.00	2.00	2.00
TRAFFIC SIGNAL TECHNICIAN	1.00	1.00	1.00	1.00
R.O.W. TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	2.00	2.00	2.00	2.00
PROJECT COORDINATOR	2.00	2.00	2.00	2.00
ENGINEERING TECHNICIAN	4.00	4.00	4.00	4.00
INFORMATION TECHNICIAN	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	1.00	1.00	1.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
SUBTOTAL, FULL-TIME	60.00	60.00	60.00	60.00
PART-TIME POSITIONS:				
SECRETARY	0.75	0.75	0.75	0.75
SEASONAL, ARBOR	4.52	4.52	4.52	4.52
L.R.C. LABORERS	1.75	1.75	1.75	1.75
BUILDING MAINT.	0.50	0.50	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
ENGINEERING AIDE	0.35	0.35	0.35	0.35
U-CYCLE/ENV. AIDE	0.81	0.81	0.81	0.81
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	0.28	0.28	0.28	0.28
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
SUBTOTAL, PART-TIME	17.22	17.22	17.22	17.22
PUBLIC WORKS DEPARTMENT TOTAL	77.22	77.22	77.22	77.22

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Develop and administer the annual department budget
- Represent the department and City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Participate in the planning and preparation of certain long-term plans such as the Capital Improvements Plan, CUUATS, CUTEC, and CATS.
- Place professional engineer's seal on project plans and specifications as required by law

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.75	0.75	0.75	0.75
TOTAL	4.75	4.75	4.75	4.75

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$243,511	\$240,853	\$289,184	\$303,259	4.9%
MATERIALS AND SUPPLIES	5,388	6,833	9,410	9,410	0.0%
CONTRACTUAL SERVICES	60,210	58,134	71,985	71,735	-0.3%
CAPITAL OUTLAY	321,300	299,560	310,050	310,050	0.0%
PROGRAM TOTAL	\$630,409	\$605,380	\$680,629	\$694,454	2.0%

**PUBLIC WORKS DEPARTMENT
URBAN FORESTRY PROGRAM ACTIVITIES**

- Establish and supervise a long-range tree maintenance, removal, and planting program which includes removal/pruning of dead or hazardous trees on City right-of-way, preventative maintenance on healthy City trees, and emergency response
- Provide certain services for City owned trees and plant resources such as planting, watering, pest control, clearance trimming, and nuisance abatement
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events

**PUBLIC WORKS DEPARTMENT
URBAN FORESTRY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.34	3.34	3.34	3.34
PART-TIME	1.28	1.28	1.28	1.28
TOTAL	4.62	4.62	4.62	4.62

**PUBLIC WORKS DEPARTMENT
URBAN FORESTRY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2002-03	2003-04	2004-05	2005-06	
PERSONNEL SERVICES	\$162,185	\$165,210	\$209,209	\$218,922	4.6%
MATERIALS AND SUPPLIES	4,091	7,549	3,990	3,990	0.0%
CONTRACTUAL SERVICES	44,257	42,915	62,145	62,945	1.3%
PROGRAM TOTAL	\$210,533	\$215,674	\$275,344	\$285,857	3.8%

**PUBLIC WORKS DEPARTMENT
LANDSCAPE MANAGEMENT PROGRAM ACTIVITIES**

- Provide design and project implementation assistance for environmental improvement projects including City owned mini-parks, entryway corridors, right-of-way streetscapes, facilities and parking lots
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events
- Manage landscape maintenance for all City owned facilities, parks, designated parkways and medians, parking lots, and green space projects
- Maintain, in a groom quality appearance, 5 acres of lawn grass adjacent to city facilities, parking lots and various street medians

**PUBLIC WORKS DEPARTMENT
LANDSCAPE MANAGEMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.34	3.34	3.34	3.34
PART-TIME	1.28	1.28	1.28	1.28
TOTAL	4.62	4.62	4.62	4.62

**PUBLIC WORKS DEPARTMENT
LANDSCAPE MANAGEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$130,687	\$123,753	\$177,353	\$183,279	3.3%
MATERIALS AND SUPPLIES	4,790	5,184	5,120	5,120	0.0%
CONTRACTUAL SERVICES	34,995	50,745	71,590	72,520	1.3%
PROGRAM TOTAL	\$170,472	\$179,682	\$254,063	\$260,919	2.7%

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM ACTIVITIES**

- Provide maintenance services for all municipal facilities to include administering contracts for elevator services, architectural and mechanical services, boiler inspection, custodial services, and local, long-distance and cellular telephone service
- Manage various maintenance agreements for township facilities at 205 West Green Street
- Coordinate various construction and remodeling projects for City facilities to include maintenance, repair, safety, accessibility, and code improvement projects

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	2.50	2.50	2.50	2.50

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2002-03	2003-04	2004-05	2005-06	
PERSONNEL SERVICES	\$107,915	\$133,159	\$146,474	\$148,310	1.3%
MATERIALS AND SUPPLIES	22,172	20,713	18,320	18,320	0.0%
CONTRACTUAL SERVICES	221,472	248,037	265,910	256,670	-3.5%
PROGRAM TOTAL	\$351,559	\$401,909	\$430,704	\$423,300	-1.7%

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM ACTIVITIES**

- Provide a low-cost community meeting place which is supported by operating fees
- Provide meeting and training facilities for City programs and departments
- Provide emergency shelter facilities in cooperation with the Red Cross and ESDA

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	2.00	2.00	2.00	2.00
TOTAL	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2002-03	2003-04	2004-05	2005-06	CHG.
PERSONNEL SERVICES	\$37,116	\$36,269	\$43,838	\$45,480	3.7%
MATERIALS AND SUPPLIES	1,871	1,574	2,140	2,140	0.0%
CONTRACTUAL SERVICES	10,396	10,553	11,150	11,730	5.2%
PROGRAM TOTAL	\$49,383	\$48,396	\$57,128	\$59,350	3.9%

Public Works Department

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM ACTIVITIES**

- Provide centralized toolroom inventory and purchasing services for the Public Works Department

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	1.25	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.25	1.00	1.00	1.00

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$38,481	\$42,557	\$57,843	\$61,298	6.0%
MATERIALS AND SUPPLIES	23,569	25,668	27,820	27,820	0.0%
CONTRACTUAL SERVICES	21,905	17,908	14,960	14,960	0.0%
PROGRAM TOTAL	\$83,955	\$86,133	\$100,623	\$104,078	3.4%

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM ACTIVITIES**

- Plow City streets and parking lots when a snowfall exceeds two inches in depth
- Apply certain de-icing materials to City streets and parking lots
- Remove snow and ice from sidewalks around municipally owned facilities

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

No specific personnel positions are assigned to the snow and ice removal program. Many positions in other programs work on snow and ice removal when required. Overtime for the department is reported in this program.

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2002-03	2003-04	2004-05	2005-06	CHG.
PERSONNEL SERVICES	\$37,434	\$40,859	\$45,130	\$49,170	9.0%
MATERIALS AND SUPPLIES	22,456	31,639	56,480	56,480	0.0%
CONTRACTUAL SERVICES	25,501	32,110	37,080	37,720	1.7%
PROGRAM TOTAL	\$85,391	\$104,608	\$138,690	\$143,370	3.4%

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM ACTIVITIES**

- Provide maintenance on street and traffic control signs to include replacement of damaged or missing signs
- Annually repaint or reapply street traffic control markings
- Place curblines delineators on City streets to aid snowplowing and install snow fencing and salt barrels
- Mow right-of-ways
- Provide traffic control support for community events

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	2.70	2.70	2.70	2.70
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	2.70	2.70	2.70	2.70

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$110,131	\$108,689	\$132,620	\$139,266	5.0%
MATERIALS AND SUPPLIES	41,379	36,718	44,670	46,270	3.6%
CONTRACTUAL SERVICES	24,557	19,533	29,880	30,290	1.4%
PROGRAM TOTAL	\$176,067	\$164,940	\$207,170	\$215,826	4.2%

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM ACTIVITIES**

- Maintain street and parking lot lighting systems to include replacing poles and globes, painting and straightening poles, repairing and replacing cables, repairing and replacing lamps and controllers
- Provide construction supervision assistance to street light replacement program
- Install banners on street light poles
- Install and maintain downtown holiday lighting

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	4.00	4.00	4.00	4.00

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2002-03	2003-04	2004-05	2005-06	
PERSONNEL SERVICES	\$150,484	\$175,973	\$213,367	\$225,776	5.8%
MATERIALS AND SUPPLIES	57,185	50,852	47,600	47,600	0.0%
CONTRACTUAL SERVICES	207,601	196,182	260,760	245,110	-6.0%
PROGRAM TOTAL	\$415,270	\$423,007	\$521,727	\$518,486	-0.6%

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Maintain municipal asphalt streets, alleys, parking lots, ditch lines and install culverts
- Mechanically collect leaves on City streets
- Sweep gutters, parking lots and medians to remove leaves and silted material

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	6.65	6.65	6.65	6.65
PART-TIME	1.95	1.95	1.95	1.95
TOTAL	8.60	8.60	8.60	8.60

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$273,426	\$314,942	\$417,389	\$437,791	4.9%
MATERIALS AND SUPPLIES	40,427	43,213	61,650	61,650	0.0%
CONTRACTUAL SERVICES	218,452	153,393	209,560	202,960	-3.1%
PROGRAM TOTAL	\$532,305	\$511,548	\$688,599	\$702,401	2.0%

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM ACTIVITIES**

- Replace or repair concrete sidewalks, curbs and gutters, streets, A.D.A. ramps and alley approaches
- Crackseal bituminous surface streets
- Repair or replace manholes and inlets

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	5.15	5.15	5.15	5.15
PART-TIME	0.85	0.85	0.85	0.85
TOTAL	6.00	6.00	6.00	6.00

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2002-03	2003-04	2004-05	2005-06	
PERSONNEL SERVICES	\$248,990	\$219,691	\$286,295	\$301,147	5.2%
MATERIALS AND SUPPLIES	71,294	63,463	83,480	83,480	0.0%
CONTRACTUAL SERVICES	46,012	60,663	67,580	68,870	1.9%
PROGRAM TOTAL	\$366,296	\$343,817	\$437,355	\$453,497	3.7%

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Clean the City's storm and sanitary sewer systems to include systematic cleaning with high pressure water and chemicals, responding to emergency blockages, and inspection of lines via television unit
- Repairing storm and sanitary sewer lines
- Provide support services and limited installation for new storm and sanitary sewer construction
- Identify infiltration via televising and dye water testing
- Coordinate with the Engineering Division to televise storm and sanitary sewers to identify deficiencies prior to capital improvement projects

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	5.45	5.45	5.45	5.45
PART-TIME	0.44	0.44	0.44	0.44
TOTAL	5.89	5.89	5.89	5.89

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2002-03	2003-04	2004-05	2005-06	CHG.
PERSONNEL SERVICES	\$147,784	\$261,598	\$308,265	\$360,976	17.1%
MATERIALS AND SUPPLIES	13,565	14,322	28,090	28,590	1.8%
CONTRACTUAL SERVICES	36,102	43,026	57,240	59,050	3.2%
PROGRAM TOTAL	\$197,451	\$318,946	\$393,595	\$448,616	14.0%

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM ACTIVITIES**

- Maintain and operate traffic signals, school crosswalk signals, and opticom signal system to include responding to emergency situations
- Coordinate traffic signal operation with CUTEC and the Illinois Department of Transportation

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	1.25	1.25	1.25	1.25
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.25	1.25	1.25	1.25

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$57,803	\$62,224	\$75,552	\$79,310	5.0%
MATERIALS AND SUPPLIES	5,820	8,124	9,050	9,050	0.0%
CONTRACTUAL SERVICES	8,324	15,321	14,490	15,090	4.1%
PROGRAM TOTAL	\$71,947	\$85,669	\$99,092	\$103,450	4.4%

**PUBLIC WORKS DEPARTMENT
RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM ACTIVITIES**

- Provide technical assistance to the Public Works Department to include surveying, data collection, preparation of project design and cost estimates
- Coordinate project reviews, bid openings and awards, and execution of contracts
- Enforce right-of-way ordinances (visibility triangle, moving permits)
- Provide skill, safety and quality control training for Public Works Department
- Inspect utility cuts and in-house construction projects

**PUBLIC WORKS DEPARTMENT
RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM ACTIVITIES
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	0.55	0.55	0.55	0.55
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	0.55	0.55	0.55	0.55

**PUBLIC WORKS DEPARTMENT
RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$30,907	\$33,231	\$40,314	\$42,151	4.6%
MATERIALS AND SUPPLIES	1,640	1,672	2,310	2,310	0.0%
CONTRACTUAL SERVICES	10,363	15,122	22,270	22,360	0.4%
PROGRAM TOTAL	\$42,910	\$50,025	\$64,894	\$66,821	3.0%

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM ACTIVITIES**

- Coordinates personnel, budgeting and general supervision of all divisional activities
- Monitor and approve subdivision and private development plans to ensure infrastructure elements comply with city codes, ordinances and regulations for design and construction standards
- Administer the City's capital improvement plan
- Maintain a computerized map and data inventory system to provide information concerning right-of-way vacations, City easements, annexation records, parcel and street addressing, street, sanitary and storm sewer systems, and City limit boundaries
- Administer the process of assigning addresses and legal descriptions for annexations, boundary determinations, and property vacations
- Maintain and coordinates the City's G.I.S. (Geographical Information System) program

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	5.00	5.00	5.00	5.00
PART-TIME	0.35	0.35	0.35	0.35
TOTAL	5.35	5.35	5.35	5.35

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$245,257	\$309,140	\$368,237	\$385,910	4.8%
MATERIALS AND SUPPLIES	1,845	1,120	2,000	2,000	0.0%
CONTRACTUAL SERVICES	24,866	26,988	33,740	33,910	0.5%
PROGRAM TOTAL	\$271,968	\$337,248	\$403,977	\$421,820	4.4%

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for transportation improvement construction projects, which include streets, alleys, parking lots, curbs, sidewalks, streetlights and traffic signals.

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2002-03	2003-04	2004-05	2005-06	CHG.
PERSONNEL SERVICES	\$117,838	\$151,596	\$186,735	\$195,369	4.6%
MATERIALS AND SUPPLIES	711	529	850	850	0.0%
CONTRACTUAL SERVICES	8,717	7,163	11,820	11,990	1.4%
PROGRAM TOTAL	\$127,266	\$159,288	\$199,405	\$208,209	4.4%

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for sanitary and storm sewer construction projects
- Perform biennial bridge inspections and report inspection results to the Illinois Department of Transportation as required by state law
- Perform ongoing inflow/infiltration and drainage studies to identify problem sewers, analyze alternative remedies and implement solutions

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$98,875	\$94,075	\$127,416	\$134,364	5.5%
MATERIALS AND SUPPLIES	362	153	500	500	0.0%
CONTRACTUAL SERVICES	6,896	7,095	11,640	11,630	-0.1%
PROGRAM TOTAL	\$106,133	\$101,323	\$139,556	\$146,494	5.0%

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM ACTIVITIES**

- Administer environmental, solid waste and recycling plans and programs
- Provide technical services to assist the C.U.S.W.D.S. in monitoring the closed Urbana landfill as required by Illinois EPA regulations and certain agreements with neighboring landowners
- Coordinate the encephalitis and West Nile prevention program with other cooperating agencies
- Administer refuse collection contracts for all municipal facilities and City recycling programs

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$55,905	\$61,688	\$75,488	\$80,320	6.4%
MATERIALS AND SUPPLIES	951	445	1,500	1,000	-33.3%
CONTRACTUAL SERVICES	86,282	101,748	115,700	109,890	-5.0%
PROGRAM TOTAL	\$143,138	\$163,881	\$192,688	\$191,210	-0.8%

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL CONTROL PROGRAM ACTIVITIES**

- Provide certain environmental protection services through enforcement of nuisance and safety codes
- Investigating complaints and initiating abatement procedures concerning health hazards, noxious weeds, excessive vegetation, obstructions to the visibility triangle, garbage, and refuse regulations

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL CONTROL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.27	0.42	0.42	0.42
TOTAL	1.27	1.42	1.42	1.42

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL CONTROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2002-03	2003-04	2004-05	2005-06	
PERSONNEL SERVICES	\$38,408	\$37,043	\$44,785	\$46,931	4.8%
MATERIALS AND SUPPLIES	215	46	600	600	0.0%
CONTRACTUAL SERVICES	9,743	15,902	19,040	19,180	0.7%
PROGRAM TOTAL	\$48,366	\$52,991	\$64,425	\$66,711	3.5%



COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

DEPARTMENT MISSION

To maintain and improve the quality of life for Urbana citizens by providing programs of economic development, housing, planning, zoning enforcement, redevelopment, building safety code enforcement, historic preservation and community block grants.

DEPARTMENT ORGANIZATION

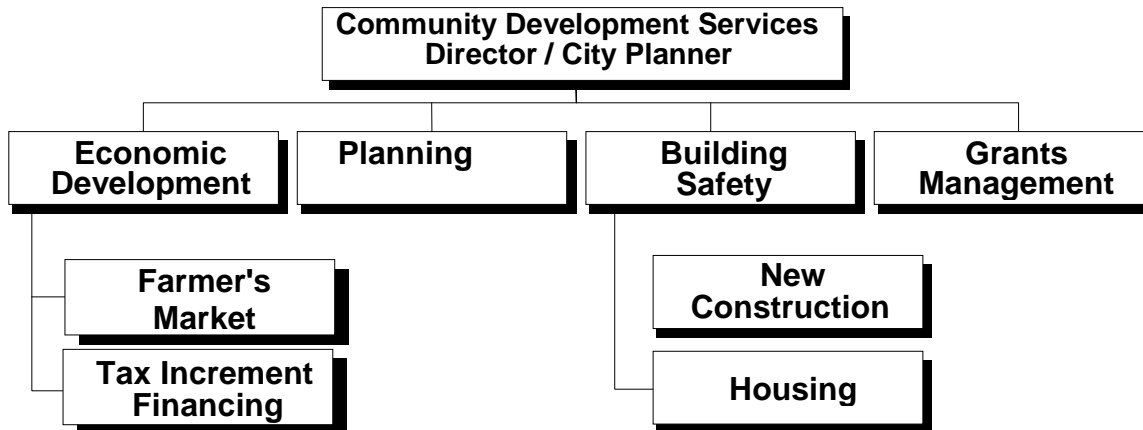
The Community Development Services Department is organized into five programs:

- **Administration** - provides overall administration of the department to insure effective and efficient management
- **Planning** – ensures land use and general planning services in accordance with the Comprehensive Plan, the Zoning Ordinance, and Subdivision and Land Development Code. Provides staff support to the Plan Commission, Zoning Board of Appeals, and the Historic Preservation Commission.
- **Economic Development** - administers economic development programs, including the four Tax Increment Financing Districts, enterprise zone administration, development loan/grant programs, business retention and attraction.
- **Building Safety** - maintain the public safety and welfare of the City's physical structures by enforcing building construction, property maintenance, life safety accessibility and zoning codes. This division includes 2 programs: New Construction and Housing.
- **Grants Management** - manage federal and state housing grants and programs including affordable housing, transitional housing, and housing rehabilitation. Activities and costs are reported in the Community Development Special and Community Development Block Grant special funds.
- **Additional Programs** – Costs for the Farmer's Market Program are reported in Economic Development Reserve Fund in the special funds section of the budget document. As noted above, the department also administers the city's tax

Community Development Services Department

increment financing districts, which are reported in a separate section of this budget document.

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT ORGANIZATIONAL CHART



COMMUNITY DEVELOPMENT SERVICES DEPARTMENT EXPENDITURES BY PROGRAM

	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
ADMINISTRATION	\$166,438	\$173,128	\$212,498	\$221,225	4.1%
PLANNING	210,082	205,751	279,124	290,564	4.1%
ECONOMIC DEVELOPMENT	164,657	135,632	191,078	199,247	4.3%
NEW CONSTRUCTION	217,003	256,793	315,397	331,122	5.0%
HOUSING	60,783	70,741	89,299	92,453	3.5%
DEPARTMENT TOTAL	\$818,963	\$842,045	\$1,087,396	\$1,134,611	4.3%

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT EXPENDITURES BY CATEGORY

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$559,201	\$615,141	\$806,816	\$849,721	5.3%
MATERIALS AND SUPPLIES	8,995	8,141	15,430	15,430	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	236,307	205,283	251,200	255,510	1.7%
CAPITAL OUTLAY	14,460	13,480	13,950	13,950	0.0%
DEPARTMENT TOTAL	\$818,963	\$842,045	\$1,087,396	\$1,134,611	4.3%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2002-03	2003-04	2005-05	2005-06
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. MANAGER	1.00	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00	1.00
PLANNER I	1.00	1.00	1.00	1.00
PLANNER II	1.00	1.00	1.00	1.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	1.00	1.00	1.00	1.00
PLUMBING & BLDG. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. CLERK-TYPIST	1.00	1.00	1.00	1.00
BLDG. SAFETY SECRETARY	1.00	1.00	1.00	1.00
GRANTS MGT. SECRETARY	1.00	1.00	1.00	1.00
PLANNING SECRETARY	1.00	1.00	1.00	1.00
GRANTS MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR	2.00	2.00	2.00	2.00
REHAB SPECIALIST	1.00	1.00	1.00	1.00
EC. DEV. SPECIALIST/MARKET DIR.	1.00	1.00	1.00	1.00
TIF REDEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00
TRANS. HOUSING COORDINATOR	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	21.00	21.00	21.00	21.00
PART-TIME POSITIONS:				
C.D. INTERN	0.65	0.65	0.65	0.65
FARMER'S MARKET SPEC.	0.30	0.30	0.30	0.30
CLERK-TYPIST	0.50	0.50	0.50	0.50
GRAPHICS TECHNICIAN	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	1.95	1.95	1.95	1.95
COMMUNITY DEVELOPMENT DEPARTMENT TOTAL	22.95	22.95	22.95	22.95

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department and City in various intergovernmental activities, in matters with the news-media and at public relations meetings and events
- Participate in the planning and preparation of the City's capital improvements long-term plan and budget

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	2.00	2.00	2.00	2.00

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$109,012	\$112,016	\$143,668	\$152,695	6.3%
MATERIALS AND SUPPLIES	4,033	5,320	6,900	6,900	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	38,933	42,312	47,980	47,680	-0.6%
CAPITAL OUTLAY	14,460	13,480	13,950	13,950	0.0%
PROGRAM TOTAL	\$166,438	\$173,128	\$212,498	\$221,225	4.1%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM ACTIVITIES**

- Assure implementation of the goals, objectives and policies of the Comprehensive Plan
- Administer and enforce zoning, subdivision and development codes
- Provide planning coordination and recommendations to the Plan Commission Zoning Board of Appeals, and City Council in their consideration of zoning and subdivision cases, neighborhood planning and long-range community plans
- Provide staffing to Historic Preservation Commission
- Coordinate planning policies and case reviews with other government entities to ensure the City's planning interests are considered in community-wide planning efforts

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	1.00	1.15	1.15	1.15
TOTAL	5.00	5.15	5.15	5.15

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$166,317	\$162,103	\$228,364	\$239,014	4.7%
MATERIALS AND SUPPLIES	2,090	1,247	3,890	3,890	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	41,675	42,401	46,870	47,660	1.7%
PROGRAM TOTAL	\$210,082	\$205,751	\$279,124	\$290,564	4.1%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES**

- Generate and coordinate economic development activities that will expand the City's commercial and industrial tax base to include annexation agreements, incentive programs, business retention, and development agreements
- Assist new and existing business development
- Manage certain special economic funds and programs including the Tax Increment Financing Districts, enterprise zone, the Economic Development Fund, neighborhood programs and the Farmer's Market
- Represent the department and City in economic development matters with the County Alliance, Economic Development Corporation, and Urbana Business Association

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$37,116	\$45,869	\$77,258	\$80,757	4.5%
OPERATIONS AND CONTRACTUAL SERVICES	127,541	89,763	113,820	118,490	4.1%
PROGRAM TOTAL	\$164,657	\$135,632	\$191,078	\$199,247	4.3%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM ACTIVITIES**

- To ensure the construction and remodeling of facilities are in compliance with various BOCA, State and local codes and ordinances which includes inspection of all building construction
- To provide technical assistance to developers, contractors, and property owners on zoning and construction requirements and methods
- Issue annual elevator permits, electrical contractor licenses and sign permits
- Issue permits for all construction activities covered by model codes
- Inspect sanitary sewer installations for properties within the City limits and within 1½ miles of City limits per agreement with the Sanitary District

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	5.00	5.00	5.00	5.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	5.00	5.00	5.00	5.00

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$196,093	\$233,839	\$284,197	\$300,222	5.6%
MATERIALS AND SUPPLIES	2,764	1,433	3,880	3,880	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	18,146	21,521	27,320	27,020	-1.1%
PROGRAM TOTAL	\$217,003	\$256,793	\$315,397	\$331,122	5.0%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM ACTIVITIES**

- Upgrade or eliminate substandard housing and preserve existing housing properties from deterioration through enforcement of the City's zoning, property maintenance and building codes
- Perform annual inspections for U/I certified housing
- Issue mobile home certificate of occupancy permits and mobile home park licenses
- Maintain vacant properties register
- Require demolition of unsafe structures
- Systematically inspect all rental housing units in the City and certain housing units in support of the Community Development Rehabilitation Program
- Respond to tenant and neighborhood complaints regarding properties
- Assist with zoning enforcement efforts as they pertain to rental housing

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	1.50	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.50	1.00	1.00	1.00

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$50,663	\$61,314	\$73,329	\$77,033	5.1%
MATERIALS AND SUPPLIES	108	141	760	760	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	10,012	9,286	15,210	14,660	-3.6%
PROGRAM TOTAL	\$60,783	\$70,741	\$89,299	\$92,453	3.5%

SPECIAL FUNDS THAT SUPPORT GENERAL OPERATIONS

SOCIAL SERVICE AGENCIES FUND

Accounts for payments to social service agencies. A transfer from the general operating fund provides funding. Specific allocations will be decided prior to adoption. Total spending for social service agencies is paid from the City of Urbana General Fund, Cunningham Township, and the City of Urbana Community Development Block Grant Fund in the following amounts:

	<u>Current</u>	<u>Proposed</u>
City of Urbana General Fund	\$166,860	\$171,860
Cunningham Township	70,000	40,000
Community Dev. Block Grant	<u>29,200</u>	<u>24,200</u>
Total Grants	\$260,533	\$236,060

SOCIAL SERVICE AGENCIES FUND FINANCIAL SUMMARY

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG.
BEGINNING FUND BALANCE	\$41,297	\$30,217	\$19,527	\$10,547	
REVENUES:					
TRANSFER, GEN. FUND RECURRING	\$145,970	\$151,810	\$157,880	\$164,690	4.3%
SUBTOTAL, REVENUES	\$145,970	\$151,810	\$157,880	\$164,690	
EXPENSES:					
FAMILY SERVICES	\$0	\$0	\$42,500	\$0	
CENTER FOR WOMEN IN TRANSITION	18,600	18,000	0	0	
COMMUNITY ADVOCACY/MENTORING	1,000	500	0	0	
LAND OF LINCOLN FAIR HOUSING	0	5,000	0	0	
E. ILL. REFUGEE ASSISTANCE CENTER	0	0	6,400	0	
COUNTY SNOWBALL PROGRAM	0	2,500	2,500	0	
COURT ADVOCACY PROGRAM	0	3,500	2,500	0	
GREATER COMMUNITY AIDS PROJECT	0	6,700	8,000	0	
BEST INTERESTS OF CHILDREN	11,000	10,000	4,760	0	
BIG BROTHERS/BIG SISTERS	2,000	0	0	0	
CHAMPAIGN COUNTY HEALTH CARE CONS.	15,000	10,300	11,600	0	
LAND LINCOLN ADVOCACY	0	0	1,200	0	
R.P.C. COURT DIVERSION	0	4,000	0	0	
SALVATION ARMY	6,000	4,000	0	0	
PLANNED PARENTHOOD	0	12,000	12,000	0	
COOP NURSERY	4,150	0	0	0	
THE MENTAL HEALTH TIMES CENTER	8,500	7,500	0	0	
SAFE HARBOR CLUB	4,500	0	4,500	0	
CRISIS NURSERY	0	0	5,400	0	
A WOMAN'S FUND	0	8,700	9,000	0	

**Special Funds That Support
General Operations**

**SOCIAL SERVICE AGENCIES FUND
FINANCIAL SUMMARY (CONTINUED)**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG.
HOMESTEAD CORP.	13,000	4,300	4,500	0	
C-U PUBLIC HEATH DISTRICT	0	0	5,000	0	
DON MOYER BOYS/GIRLS CLUB	0	0	18,500	0	
URBAN LEAGUE T.R.U.C.	7,500	7,300	0	0	
URBAN LEAGUE TRANS. EMPLOYMENT	7,000	7,000	0	0	
THE READING GROUP	3,870	3,500	0	0	
EASTERN IL. FOODBANK	9,750	9,600	9,800	0	
DEVELOPMENTAL SERVICES CENTER	8,000	0	0	0	
CONSERVATORY OF CENTRAL IL.	1,680	1,000	1,000	0	
PROJECT READ	3,500	3,000	3,000	0	
PRAIRIE CENTER YOUTH DUI	3,000	0	0	0	
PACE	15,500	15,500	11,500	0	
EL CENTRO POR LOS TRABAJADOR	7,500	8,000	0	0	
UNIVERSITY YMCA	0	3,600	3,200	0	
URBANA PARK DIST. SCHOLARSHIPS	0	1,000	0	0	
YWCA BREAST CANCER AWARENESS	0	6,000	0	0	
COMMUNITY DAYCARE	6,000	0	0	0	
TO BE ALLOCATED	0	0	0	171,860	
TOTAL EXPENSES	\$ 157,050	\$ 162,500	\$ 166,860	\$ 171,860	3.0%
ENDING FUND BALANCE	\$30,217	\$19,527	\$10,547	\$3,377	

UNEMPLOYMENT COMPENSATION FUND

Accounts for payments to the State of Illinois for unemployment compensation as required by law. The City of Urbana reimburses the State directly for benefits paid out rather than as a percentage of payroll. Therefore amounts paid may fluctuate widely from one year to another.

**UNEMPLOYMENT COMPENSATION FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJ. 2004-05	BUDGET 2005-06
REVENUES:				
TRANSFER, GEN. FUND	\$11,610	\$1,249	\$19,280	\$19,280
EXPENDITURES:				
UNEMPLOYMENT COMP. PAYMENTS	\$11,610	\$1,249	\$19,280	\$19,280

ANNEXATIONS / REBATE FUND

Accounts for payments as required under various annexation and development agreements.

**ANNEXATIONS / REBATE FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJ. 2004-05	BUDGET 2005-06
REVENUES:				
TRANSFER, GEN. FUND	\$94,424	\$106,379	\$104,000	\$108,160
EXPENDITURES:				
UNEMPLOYMENT COMP. PAYMENTS	\$94,424	\$106,379	\$104,000	\$108,160

EQUIPMENT SERVICES FUND

Accounts for costs of maintaining the City's fleet of vehicles and major equipment. Funding is provided by charges to each program and department based on actual maintenance costs.

**EQUIPMENT SERVICES FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	ESTIMATED 2004-05	BUDGET 2005-06	% CHG
CASH BAL., BEG. YEAR	\$1,889	\$56,697	\$88,836	\$76,728	
RECEIPTS:					
TRANSFER FROM OTHER FUNDS					
FOR SERVICE FEES	\$684,735	\$682,716	\$726,000	\$751,410	3.5%
OTHER	0	0	0	0	
INTEREST	6	0	0	0	
TOTAL RECEIPTS	\$684,741	\$682,716	\$726,000	\$751,410	
EXPENDITURES:					
PERSONNEL SERVICES	\$248,410	\$255,095	\$279,900	\$290,810	3.9%
SUPPLIES	340,270	275,238	340,270	340,270	0.0%
CONTRACTUAL AND OPERATING	164,080	119,825	164,830	165,430	0.4%
EQUIPMENT	31,457	8,178	25,883	7,940	
SUBTOTAL, EXPENDITURES	\$784,217	\$658,336	\$810,883	\$804,450	
ADJUST FOR DEPRECIATION	(23,400)	(13,782)	(23,400)	(23,400)	
DEDUCT EST. UNSPENT BUDGET	(130,884)	6,023	(49,375)	(40,000)	
NET CASH EXPENDITURES	\$629,933	\$650,577	\$738,108	\$741,050	
CASH BAL., END YEAR:					
RESERVED FOR EQ. REPL.	\$58,607	\$73,829	\$61,728	\$67,570	
RESERVED FOR OPERATING	(\$1,910)	\$15,007	\$15,000	\$19,518	

ACTIVITIES OF THE EQUIPMENT SERVICES FUND

- Perform preventive maintenance and repairs on all City vehicles and major equipment at proper intervals

**Special Funds That Support
General Operations**

- Evaluate, rehab and modify vehicles and major equipment to include minor accident damage
- Oversee outside fueling services for fleet
- Administer a fleet repair record system in order to charge City departments for work performed
- Evaluate City vehicles and major equipment for replacement and administer bidding process for purchasing
- Train City personnel on proper operation of new vehicles and equipment
- Administer and maintain public works two-way radio system

**EQUIPMENT SERVICES FUND
PERSONNEL SUMMARY (FTE's)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	4.50	4.50	4.50	4.50

VEHICLE AND EQUIPMENT REPLACEMENT FUND

Accounts for the purchase of major equipment. Funding is provided by an annual charge to each department, based on average annual funding needs. Funds are set aside annually in order to meet equipment purchase needs over the next 10 years, based on a detailed inventory purchase schedule. The purpose is to avoid significant fluctuations in the amount the City needs to continue current operations each year.

**VEHICLE AND EQUIPMENT REPLACEMENT FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$2,607,455	\$3,111,328	\$3,585,145	\$3,247,642
REVENUES:				
TRANSFER FROM GEN. FUND	\$738,960	\$688,970	\$713,090	\$719,290
NON-RECURRING TRANS. GEN. FUND	57,900	0	0	28,000
EQUIPMENT SALES	54,143	38,536	30,000	30,000
METRO AGENCY CONTRIBUTIONS	7,750	7,750	7,750	7,750
PUBLIC SAFETY GRANT (EQ.)	31,516	6,408	11,808	175,000
D.U.I. FINES, RESTRICTED	8,048	12,211	14,000	14,000
TASK FORCE X PROCEEDS	0	37,373	10,000	0
STATE SEIZURES, RESTRICTED	0	15,849	20,000	20,000
METCAD, COMPUTER	0	34,222	0	0
STATE GRANT, ANTI-TERRORISM	94,333	0	53,691	0
STATE REIMB., POLICE TRAINING	10,976	3,749	15,000	15,000
STATE REIMB., FIRE TRAINING	0	2,877	3,300	3,300
TRANSFER, P.E.G. FUND	90,100	32,000	10,619	10,000
INTEREST	191,464	10,704	140,000	140,000
TOTAL REVENUES	\$1,285,190	\$890,649	\$1,029,258	\$1,162,340
EXPENDITURES:				
MAJOR EQUIPMENT	\$558,236	\$258,718	\$619,394	\$345,620
POLICE EQUIPMENT	67,646	96,661	402,214	261,625
FIRE EQUIPMENT	155,435	30,352	84,566	216,410
PUBLIC WORKS EQUIPMENT	0	10,944	177,300	49,460
OTHER DEPT. EQUIPMENT	0	11,579	48,869	7,300
PEG EQUIPMENT	0	8,578	34,418	46,560
SUBTOTAL, EXPENDITURES	\$781,317	\$416,832	\$1,366,761	\$926,975
FUND BAL., END YEAR, P.E.G.	\$220,604	\$244,026	\$220,227	\$183,667
FUND BAL., END YEAR, METCAD	\$109,856	\$127,626	\$145,396	\$163,166
FUND BAL., REST. DUI FINES	\$13,991	\$21,523	\$1,270	\$0
FUND BAL., TASK FORCE X	\$0	\$22,995	\$15,995	\$0
FUND BAL., STATE SEIZURES REST.	\$7,381	\$5,138	\$16,638	\$25,638
FUND BAL., LINCOLN TRAILS	\$73,500	\$73,500	\$73,500	\$73,500
FUND BAL., END YEAR, REG.	\$2,685,996	\$3,090,337	\$2,774,616	\$3,037,036

**Special Funds That Support
General Operations**

**VEHICLE AND EQUIPMENT REPLACEMENT FUND
GENERAL FUND TRANSFERS BY DEPARTMENT**

EXECUTIVE	\$7,450	\$6,950	\$7,190	\$7,190
FINANCE	24,690	23,020	23,830	23,830
CITY CLERK	1,640	1,530	1,590	1,590
POLICE	209,170	195,020	201,840	208,040
FIRE	160,250	149,410	154,640	154,640
PUBLIC WORKS	321,300	299,560	310,050	310,050
COMMUNITY DEV.	14,460	13,480	13,950	13,950
TOTAL	\$738,960	\$688,970	\$713,090	\$719,290

LANDSCAPE RECYCLING CENTER

Accounts for costs of countywide self-sustaining landscape recycling center. Revenues are provided from service fees charged to users of the center.

**LANDSCAPE RECYCLING CENTER
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	ESTIMATED 2004-05	BUDGET 2005-06	% CHG
FUND BAL., BEG. YEAR	\$224,853	\$327,821	\$415,081	\$459,954	
RECEIPTS:					
L.R.C. SERVICE FEES	\$419,833	\$418,421	\$420,000	\$440,000	4.8%
INTEREST	3,492	1,457	2,000	6,500	
TOTAL RECEIPTS	\$423,325	\$419,878	\$422,000	\$446,500	
EXPENDITURES:					
PERSONNEL SERVICES	\$182,680	\$190,592	\$206,310	\$217,330	5.3%
SUPPLIES	32,620	25,413	44,900	50,900	13.4%
CONTRACTUAL AND OPERATING	96,350	100,538	107,730	108,440	0.7%
SET ASIDE FOR EQ. REPL.	0	0	0	0	
SUBTOTAL, OP. EXPENDITURES	\$311,650	\$316,543	\$358,940	\$376,670	
DEDUCT EST. UNSPENT BUDGET	0	0	(18,000)	(35,000)	
NET REV. OVER (UNDER) OP. EXP.	\$111,675	\$103,335	\$81,060	\$104,830	
EQUIPMENT	8,707	16,075	36,187	562,380	
CASH BAL., END YEAR:					
RESERVED FOR EQ. REPL.	\$274,321	\$359,441	\$406,324	(\$62,396)	
RESERVED FOR OPERATING	\$53,500	\$55,640	\$53,630	\$64,800	

LANDSCAPE RECYCLING CENTER ACTIVITIES

- Operate a county-wide, self-sustaining landscape recycling facility
- Coordination with local governments participating in the site's operations
- Maintaining required records concerning the amount of materials received and processed and submission of required reports to oversight agencies
- Process landscape waste materials by grinding and composting to produce materials that can be marketed to the public

**LANDSCAPE RECYCLING CENTER
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	1.98	1.98	1.98	1.98
PART-TIME	3.44	3.44	3.44	3.44
TOTAL	5.42	5.42	5.42	5.42

U-CYCLE FUND

Accounts for costs of residential recycling programs. Revenues from recycling taxes fund contractual pickup.

**U-CYCLE FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	ESTIMATED 2004-05	BUDGET 2005-06	% CHG
FUND BAL., BEG. YEAR	\$49,999	\$75,855	\$31,133	\$27,523	
RECEIPTS:					
RECYCLING TAX:					
RESIDENTIAL	\$223,221	\$226,500	\$233,700	\$233,700	0.0%
MULTI-FAMILY	197,061	193,708	224,330	224,330	0.0%
INTEREST	0	340	0	0	
TRANSFER STA. FEES	0	8,000	5,000	5,000	
MATERIAL RESALE	298	127	150	150	
TOTAL RECEIPTS	\$420,580	\$428,675	\$463,180	\$463,180	
EXPENDITURES:					
RESIDENTIAL PROGRAM	\$196,704	\$294,220	\$250,670	\$261,140	4.2%
MULTI-FAMILY PROGRAM	198,020	179,177	216,120	247,100	14.3%
TOTAL EXPENDITURES	\$394,724	\$473,397	\$466,790	\$508,240	8.9%
LESS UNSPENT BUDGET	\$0	\$0	\$0	(\$18,000)	
NET OVER (UNDER) EXP.	\$394,724	\$473,397	\$466,790	\$490,240	
FUND BAL., END YEAR	\$75,855	\$31,133	\$27,523	\$463	

**U-CYCLE FUND
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	0.54	0.54	0.54	0.54
TOTAL	0.54	0.54	0.54	0.54

U-CYCLE PROGRAM ACTIVITIES

- This program provides curbside recycling collection for six dwelling units or less, and on-site collection to apartment buildings of seven or more units, under a private-sector contract. The current contract will expire in March 2009. The program is funded from a locally collected recycling tax of \$27/annual per household.

**Special Funds That Support
General Operations**

EXPENDITURES BY CLASSIFICATION

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	ESTIMATED 2004-05	BUDGET 2005-06	% CHG
PERSONNEL SERVICES	\$17,360	\$20,187	\$27,280	\$28,680	5.1%
MATERIALS AND SUPPLIES	1,000	76,018	23,680	51,000	115.4%
CONTRACTUAL	376,364	377,192	415,830	428,560	3.1%
FUND TOTAL	\$394,724	\$473,397	\$466,790	\$508,240	8.9%

WORKER'S COMPENSATION RETAINED RISK FUND

Accounts for the transfer of monies from the general operating funds and costs for worker's compensation and liability claims. Amounts transferred represent the cost of conventional insurance and are charged to various programs and departments. Unspent amounts will be accumulated in the fund to pay for future claims.

**WORKER'S COMPENSATION RETAINED RISK FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$2,819,767	\$3,037,032	\$3,039,389	\$3,233,599
REVENUES:				
INTEREST	\$146,774	\$9,818	\$130,000	\$130,000
TRANSFER, GEN. FUND, W/COMP	160,650	160,650	160,650	172,730
TRANSFER, GEN. FUND, LIAB.	78,640	120,000	132,000	145,200
TRANSFER, L.R.C.	980	980	1,020	1,050
TRANSFER, ARMS PROG.	120	120	130	130
TRANSFER, P.E.G. FUND	330	330	340	360
TRANSFER, EQ. SERV. FUND	2,280	2,280	2,370	2,450
TRANSFER, M.V.P.S. FUND	3,920	3,920	4,100	4,210
TOTAL REVENUES	\$393,694	\$298,098	\$430,610	\$456,130
EXPENDITURES:				
WORK. COMP. CLAIMS	\$16,212	\$63,821	\$78,200	\$83,200
LIABILITY CLAIMS	0	29,537	30,000	132,000
EMPLOYEE INCENTIVES/TRAINING	134,032	175,733	100,000	100,000
EMPLOYEE HEPATITIS SHOTS	0	0	0	0
4 DEFIBRULATOR UNITS	805	0	0	0
ADMINISTRATOR FEE	25,380	26,650	28,200	28,200
TOTAL EXPENDITURES	\$176,429	\$295,741	\$236,400	\$343,400
LESS EST. UNSPENT BUDGET	\$0	\$0	\$0	\$0
FUND BAL., END YEAR, GEN. LIAB.	\$78,640	\$169,103	\$271,103	\$284,303
FUND BAL., END YEAR, COMP.	\$2,958,392	\$2,870,286	\$2,962,496	\$3,062,026

CABLE TV P.E.G. FUND

Accounts for receipts from the 2% P.E.G. franchise fee that was assessed with the new cable TV franchise ordinance. This program will report costs of televising public meetings. Non-recurring equipment purchases are reported in the city vehicle and equipment replacement fund and are funded by an annual transfer from the P.E.G. Fund.

**CABLE TV P.E.G. FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$73,645	\$7,635	\$1,322	\$12
REVENUES:				
2% P.E.G. FEE	\$90,364	\$99,517	\$100,800	\$105,840
MEMBERSHIP FEES	325	125	320	320
INTEREST	177	5	100	100
TOTAL REVENUES	\$90,866	\$99,647	\$101,220	\$106,260
EXPENDITURES:				
Personnel Costs:				
U.P.T.V. Coordinator	\$31,524	\$33,280	\$34,430	\$36,530
Camera Operators	3,680	3,680	3,680	3,790
Production Coord. (.75)	22,560	18,130	18,760	19,320
Outreach Coord. (.5)	0	0	12,381	12,750
Employee Insurance	3,600	4,070	6,390	7,070
I.M.R.F.	4,030	6,580	7,660	7,890
Subtotal, Personnel	\$65,394	\$65,740	\$83,301	\$87,350
Supplies	\$6,000	\$3,000	\$3,000	\$3,000
Contractual and Operating:				
Dues and Subscriptions	\$60	\$60	\$60	\$60
City Insurance	1,300	1,300	1,430	1,540
Training & Education	2,000	2,000	2,000	2,000
Consultant /Eq. Maint.	3,500	2,500	2,500	2,500
Promotional Costs	500	500	500	500
Transfer, Worker's Comp.	330	330	340	360
City Telephone	580	480	480	380
Subtotal, Contractual	\$8,270	\$7,170	\$7,310	\$7,340
Transfer, VERF (Eq.)	90,100	32,000	10,619	10,000
TOTAL EXPENDITURES	\$169,764	\$107,910	\$104,230	\$107,690
DEDUCT EST. UNSPENT BUDGET	(\$12,888)	(\$1,950)	(\$1,700)	(\$1,500)
FUND BAL., END YEAR:	\$7,635	\$1,322	\$12	\$82

ACTIVITIES OF THE CABLE TV P.E.G. FUND

- Coordinate the operation of the Urbana Public Television access channel
- Supervise the cable camera operators and the telecast of public meetings
- Produce programming for UPTV in conjunction with city departments, the Urbana Park District and the Urbana School District
- Coordinate with the Urbana Public Television Commission to develop and promote Urbana public television

**Special Funds That Support
General Operations**

- Support and develop Urbana public television public access membership, equipment and facilities for use by Urbana residents, non-profit corporations and other qualified individuals

**CABLE TV P.E.G. FUND
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

F.E.M.A. TORNADO GRANT FUND

Accounts for certain charges made to the Federal and State F.E.M.A. agencies for costs incurred from the tornado disaster in April of 1996. These charges are in the form of a transfer from the FEMA Emergency C.D. Special Fund

**F.E.M.A. TORNADO GRANT FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$11,868	\$3,668	\$3,668	\$0
REVENUES:				
INTEREST	\$0	\$0	\$0	\$0
EXPENDITURES:				
Tornado Siren Maintenance	\$180	\$0	\$3,668	\$0
PW 2-Way Radio	3,445	0	0	0
Special Event Fencing	4,575	0	0	0
TOTAL EXPENDITURES	\$8,200	\$0	\$3,668	\$0
FUND BAL., END YEAR:	\$3,668	\$3,668	\$0	\$0

POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

Accounts for data-processing costs of a multi-agency computerized police records information system. A cooperative venture between METCAD, the City of Champaign, the University of Illinois and the City of Urbana police departments, these agencies share common access to police records utilizing software developed by the City of Urbana police department. Sharing of police records will greatly enhance the ability of the participating agencies to effectively perform their crime fighting duties. Revenues are provided by contributions from the participating agencies.

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
REVENUES:				
CONTRIBUTIONS, OTHER AGENCIES	\$52,737	\$51,714	\$60,670	\$62,940
CONTRIBUTIONS, URBANA	12,478	11,394	15,170	15,740
INTEREST	250	99	250	100
TOTAL REVENUES	\$65,465	\$63,207	\$76,090	\$78,780
EXPENDITURES:				
PERSONNEL SERVICES	\$55,563	\$57,851	\$63,760	\$66,410
SUPPLIES AND MATERIALS	0	0	0	0
OPERATING AND CONTRACTUAL	9,902	5,356	12,330	12,370
CAPITAL OUTLAY	0	0	0	0
TOTAL EXPENDITURES	\$65,465	\$63,207	\$76,090	\$78,780

ACTIVITIES OF THE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

- Maintain and update a data base of over 350,000 names of victims, criminals and witnesses to crimes
- Maintain and update a data base of over 290,000 individual criminal cases, with over 15 years of historical criminal records available for crime trend analysis and historical statistical research
- Maintain current software and develop new software for user access to the data base

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**Special Funds That Support
General Operations**

COMMUNITY DEVELOPMENT SPECIAL FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The following is a description of proposed program objectives and use of funds for the coming year to provide services to residents of parts of Census Tracts 53, 54, and 55 in north and east-central Urbana.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FINANCIAL SUMMARY

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
FEDERAL GRANT-CURRENT	\$539,000	\$577,000	\$565,000	\$535,412
FEDERAL GRANT-CARRYOVER	407,440	(138,928)	383,622	643,376
SUBTOTAL, FED. GRANT	\$946,440	\$438,072	\$948,622	\$1,178,788
PROGRAM INCOME:				
TRANSFER, BUS. LOAN FUND	0	0	0	0
TRANS. HOUSING RENTS	6,849	5,648	0	0
TRANSFER, LOCAL HOUSING	2	1,800	0	0
OTHER PROGRAM INCOME	24,815	24,127	0	0
TOTAL REVENUES	\$978,106	\$469,647	\$948,622	\$1,178,788
EXPENDITURES BY PROGRAM				
ADMINISTRATION	\$88,464	\$104,765	\$113,000	\$107,082
HOUSING	326,568	285,678	605,422	668,258
PUBLIC SERVICES	29,304	23,033	29,200	24,200
PUBLIC FACILITIES	470,533	0	137,000	320,000
INTERIM ASSISTANCE	17,378	20,770	18,000	12,000
TRANSITIONAL HOUSING	45,859	35,401	46,000	47,248
TOTAL EXPENDITURES	\$978,106	\$469,647	\$948,622	\$1,178,788
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM EXPENDITURE SUMMARY

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG.
PERSONNEL SERVICES	\$153,902	\$166,720	\$169,000	\$177,248	4.9%
MATERIALS AND SUPPLIES	1,057	968	1,837	1,982	7.9%
OPERATIONS AND CONTRACTUAL SERVICES	352,614	301,959	640,785	679,558	6.1%
CAPITAL IMPROVEMENTS	470,533	0	137,000	320,000	133.6%
TOTAL	\$978,106	\$469,647	\$948,622	\$1,178,788	24.3%

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PERSONNEL SUMMARY**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	3.51	3.51	3.51	3.51
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.51	3.51	3.51	3.51

CDBG PROGRAM OBJECTIVES

1. To maintain and improve the quality of life in the City through design and delivery of programs that (a) benefit a particular area where at least 51% of the residents are low-income; or (b) benefit a limited clientele, where at least 51% of whom are low-income, or (c) prevent or eliminate slums or blight.
2. To eliminate deficient housing conditions through loans and grants, which principally benefit very low-income persons and, in cases of extreme deterioration, through property rehabilitation.
3. To further achievement of affordable housing goals established by the City in its Consolidated Plan.
4. To increase the number of low- and moderate-income homeowners in the City through use of down-payment assistance, below market financing and tax credits.
5. To increase the number of rental housing units affordable to very low-income persons through the use of financing resources.
6. To maintain affordable housing stock through grants for minor home repair targeted toward elderly persons and persons with disabilities.

PROPOSED USE OF CDBG FUNDS

1. Funds may be used to rehabilitate owner-occupied housing and to make accessibility modifications to both owner- and renter-occupied housing.
2. A home maintenance repair program for homeowners 62 years old or older and for homeowners with disabilities may be funded.
3. Funds may be contributed to the City's Transitional Housing Program for families with children.
4. Funds may be contributed to the Consolidated Social Service Fund.
5. Special neighborhood cleanup programs may be held in the fall and the spring in the Community Development Target Area.
6. Grants may be made available to non-profit neighborhood organizations to assist them in organizing and in providing services.
7. Funds may be contributed to street improvements in Census Tract 55, the Sunset Avenue area, and sidewalk improvements along Harvey Street.
8. Funds may be used for code enforcement.
9. Funds may be used for clearance of slum and blighted conditions.
10. Funds may be used for the development of the new Frances Nelson Health Center.

COMMUNITY DEVELOPMENT SINK FUND

This Fund was originally established to cover CDBG expenditures while awaiting receipt of entitlement drawdowns. In recent years, this Fund has been used to help fund site development, architectural services and property acquisitions in connection with the Eads at Lincoln development. It is recommended that the Fund will continue to be used for miscellaneous community development-related expenditures not otherwise eligible for funding under CDBG but that a minimum balance of \$50,000 be maintained in this Fund as a reserve for emergencies such as sudden unanticipated loss of CDBG funds. Interest revenues accrue to the Fund.

**COMMUNITY DEVELOPMENT SINK FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$67,584	\$82,375	\$85,573	\$85,573
REVENUES:				
INTEREST	1,247	378	2,000	2,000
EADS LOT SALES	13,544	2,820	3,400	3,400
EXPENDITURES:				
NEIGHBORHOOD CLEANUP	0	0	3,250	3,250
EADS ST. DEV. CORP.	0	0	1,250	1,250
ECO. CONST. LAB. T/A	0	0	900	900
FUND BAL., END YEAR	\$82,375	\$85,573	\$85,573	\$85,573

HUD SMALL BUSINESS LOAN PROGRAM

This Fund was originally capitalized with CDBG funds to purchase participation notes in connection with Small Business Loans. No business loans are being originated from this Fund at this time due to burdensome Federal guidelines and to a shift in local funding priorities toward housing. Revenue received by this Fund includes loan payments and interest. This revenue is considered CDBG program income subject to CDBG guidelines. Per these guidelines, all revenues are transferred into CDBG for immediate expenditure in accordance with the CDBG final statement. Once the last Small Business Loan matures (in approximately 6 years) this Fund will be closed.

**HUD SMALL BUSINESS LOAN PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
INTEREST	0	0	0	0
LOAN REPAYMENTS	0	0	0	0
EXPENDITURES:				
TRANSFER, C.D.B.G.	0	0	0	0
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

Community Development Special Funds

CRYSTAL LAKE PARK NEIGHBORHOOD FUND

New in 1997, this fund accounts for contributions from Carle and the City toward a Crystal Lake Park Neighborhood Fund. The money is to be used for affordable housing, housing rehabilitation, crime prevention, social services, job training, neighborhood beautification, and marketing of Carle owned rental properties targeted for home ownership.

**CRYSTAL LAKE PARK NEIGHBORHOOD FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$30,932	\$31,403	\$31,378	\$0
REVENUES:				
INTEREST	471	0	0	0
ANNUAL CARLE PAYMENT	0	0	0	0
ANNUAL CITY, CARLE	0	0	0	0
REPAYMENTS	0	0	0	0
CITY PAYMENT, D.P. ASSIST.	0	0	0	0
EXPENDITURES:				
NEIGHBORHOOD CLEANUP	0	0	0	0
HOME REHAB	0	0	0	0
NEIGHBORHOOD PROJECTS	0	25	31,378	0
FUND BAL., END YEAR	\$31,403	\$31,378	\$0	\$0

REDEVELOPMENT LOAN PROGRAM

This Fund accounts for a city-administered program that, in conjunction with local banks, subsidizes qualified businesses that make physical improvements to redevelop structures. Costs are financed by transfers from TIF 1 and TIF 2 funds and interest from the Economic Development Reserve Funds.

**REDEVELOPMENT LOAN PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$1,629	\$1,658	\$0	\$0
REVENUES:				
INTEREST	29	5	0	0
TRANSFER, EC. DEV. FUND	0	0	0	0
TRANSFER, TIF ONE	5,011	0	0	0
TRANSFER, TIF TWO	4,670	0	0	0
TRANSFER, U.D.A.G.	0	0	0	0
EXPENDITURES:				
DOWNTOWN LOANS	9,681	1,663	0	0
FUND BAL., END YEAR	\$1,658	\$0	\$0	\$0

TRANSITIONAL HOUSING FUND

This Fund was used to account for revenues and expenditures related to the operation of three dwelling units acquired and renovated with assistance from HUD and two units leased from Carle at no cost. Beginning in 2001, the program is being reported in the C.D.B.G. Fund.

HUD LOCAL HOUSING LOAN PROGRAM

Similar to the Small Business Loan Program, this Fund is used to account for repayment of housing rehabilitation loans originated through CDBG. Loan payments and interest earnings deposited in the Local Housing Loan Program account represent CDBG program income. This Fund's revenue is routinely transferred to CDBG for expenditure in accordance with the CDBG final statement.

**HUD LOCAL HOUSING LOAN PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
INTEREST	2	0	0	0
LOAN REPAYMENTS	0	13,656	100,000	100,000
EXPENDITURES:				
I.H.D.A. REPAYMENT	0	13,656	100,000	100,000
TRANSFER, C.D.B.G.	2	0	0	0
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

Community Development Special Funds

STATE TRUST HOUSING

This Fund was used as a revolving construction fund for the Eads at Lincoln development, as well as a second source of housing rehabilitation funds. These funds were used in conjunction with C.D.B.G. and HOME funds. There has been no activity in this fund since 2001.

HOME PROGRAM

This Fund accounts for federal HOME investment partnership funds granted to the Urbana Consortium for affordable housing activities.

**HOME PROGRAM
FINANCIAL SUMMARY**

	BUDGET 2002-03	BUDGET 2003-04	BUDGET 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$71,000
REVENUES:				
FEDERAL GRANT- REG.	\$1,039,000	\$1,178,315	\$1,180,274	\$1,115,930
FEDERAL GRANT- CARRYOVER	0	0	0	50,134
FEDERAL GRANT- D/P INITIATIVE	0	70,074	82,690	47,151
URBANA MATCH (TRANSFER CIP)	85,688	71,141	71,000	63,469
TOTAL REVENUES	\$1,124,688	\$1,319,530	\$1,333,964	\$1,276,684
EXPENDITURES:				
GENERAL ADMINISTRATION	69,614	117,831	101,261	118,744
COMMUNITY HOUSING DEV.	209,120	257,263	236,055	248,813
CITY OF CHAMPAIGN	417,552	492,053	510,777	468,824
CHAMPAIGN COUNTY	79,967	95,505	119,485	109,061
CITY OF URBANA	348,435	356,878	295,386	331,573
TOTAL EXPENDITURES	\$1,124,688	\$1,319,530	\$1,262,964	\$1,277,015
FUND BAL., END YEAR	\$0	\$0	\$71,000	\$70,669

**HOME PROGRAM
EXPENDITURE SUMMARY**

	BUDGET 2002-03	BUDGET 2003-04	BUDGET 2004-05	BUDGET 2005-06
PERSONNEL SERVICES	\$90,388	\$144,481	\$135,120	\$162,263
SUPPLIES	0	0	0	0
CONTRACTUAL/OPERATIONS	1,034,300	1,175,049	1,127,844	1,114,752
CAPITAL OUTLAY	0	0	0	0
TOTAL	\$1,124,688	\$1,319,530	\$1,262,964	\$1,277,015

**HOME PROGRAM
PERSONNEL SUMMARY**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	2.35	2.35	2.35	2.35
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	2.35	2.35	2.35	2.35

SUPPORTIVE HOUSING PROGRAM

Created in 1995-96, this Fund is used to account for a HUD supportive housing program grant for operation of transitional housing programs. The original grant was to expire June 30, 2001. The City has been awarded another three-year extension of the grant in the total amount of \$619,550. The City's role in this project is limited to fund management and oversight.

**SUPPORTIVE HOUSING PROGRAM
FINANCIAL SUMMARY**

	BUDGET 2002-03	BUDGET 2003-04	BUDGET 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
FED. GRANT	206,516	206,516	149,121	57,395
EXPENDITURES (PROGRAM):				
ADMINISTRATION	12,863	12,863	12,863	0
WOMAN'S PLACE	54,553	54,553	54,553	0
CENTER FOR WOMEN IN TRANSITION	106,950	106,950	49,555	57,395
SALVATION ARMY	32,150	32,150	32,150	0
TOTAL EXPENDITURES	\$206,516	\$206,516	\$149,121	\$57,395
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

**SUPPORTIVE HOUSING PROGRAM
EXPENDITURE SUMMARY**

	BUDGET 2002-03	BUDGET 2003-04	BUDGET 2004-05	BUDGET 2005-06
PERSONNEL SERVICES	\$11,763	\$11,763	\$11,763	\$0
SUPPLIES	450	450	450	0
CONTRACTUAL/OPERATIONS	194,303	194,303	136,908	57,395
CAPITAL OUTLAY	0	0	0	0
TOTAL	\$206,516	\$206,516	\$149,121	\$57,395

**SUPPORTIVE HOUSING PROGRAM
PERSONNEL SUMMARY**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	0.10	0.10	0.10	0.10
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	0.10	0.10	0.10	0.10

**GET THE LEAD OUT GRANT
FINANCIAL SUMMARY**

This fund accounted for a non-recurring grant from the State Department of Public Health to pay for removal of lead hazards in housing rehabilitations.

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
REVENUES:				
STATE GRANT	\$19,430	\$30,617	\$0	\$0
EXPENDITURES:				
LEAD HAZARD ABATEMENT	\$19,430	\$30,617	\$0	\$0

Community Development Special Funds

SHELTER PLUS PROGRAM

This Fund is used to account for a HUD program grant to provide tenant-based rent assistance targeted toward homeless persons with disabilities and their families/caregivers. Shelter Plus I Grant was renewed in 2005 in the amount of \$132,672 for one year and assists 16 one-bedroom apartments and 8 two-bedroom apartments. Shelter Plus II Grant in the amount of \$546,840 for five years was awarded to the City effective July 1, 2000 and supports 16 one-bedroom apartments and 8 two-bedroom apartments. The annual budgeted amount is 1/5 of the total grant award.

**SHELTER PLUS PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
REVENUES:				
SHELTER PLUS I GRANT	\$85,768	\$89,545	\$54,650	\$132,672
SHELTER PLUS II GRANT	68,815	79,721	56,545	236,463
TOTAL REVENUES	\$154,583	\$169,266	\$111,195	\$369,135
EXPENDITURES:				
GRANTS COORD (.3)	\$1,775	\$1,890	\$1,886	\$12,770
IMRF/FICA	0	0	0	7,130
EMPLOYEE INSURANCE	0	0	0	2,248
RENT ASSISTANCE, PLUS 1	83,993	87,655	54,650	124,712
RENT ASSISTANCE, PLUS2	68,815	79,721	54,659	222,275
TOTAL EXPENDITURES	\$154,583	\$169,266	\$111,195	\$369,135

**SHELTER PLUS PROGRAM
PERSONNEL SUMMARY**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	0.04	0.04	0.04	0.04
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	0.04	0.04	0.04	0.04

FHLB AFFORDABLE HOUSING GRANT

The City was awarded a non-recurring grant from the Federal Home Loan Bank to provide certain owner-occupied rehabilitation grants and loans.

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
REVENUES:				
FHLB GRANT	\$0	\$51,000	\$5,000	\$0
EXPENDITURES:				
HOUSING AFFORDABILITY	\$0	\$51,000	\$5,000	\$0

TAX INCREMENT FINANCING DISTRICT FUNDS

The City of Urbana maintains four tax increment financing districts, as outlined below. These funds account for incremental property and sales taxes in accordance with the Tax Increment Allocation Redevelopment Act of the State and the individual plans adopted for each district. Financial summaries are contained on the following pages:

- TIF 1 was established in 1980. The property tax increment revenue was scheduled to terminate in 2004, but was extended to 2013. A portion of the property tax revenues will be returned to the various overlapping governments. The sales tax increment expires in 2013. However, at this time, there is no sales tax increment being generated. The amount of fund balance at the end of 04-05 plus future interest earnings is required to make the current scheduled debt service (last payment in 2013).
- TIF 2 was established in 1986. The property tax increment revenue is scheduled to terminate in 2009. An extension is anticipated. The sales tax increment was extended to 2013, with issuance of the 1994B debt issue (used to refinance the original 1990 issue, which was used to construct parking improvements in and around Lincoln Square and City Hall). A significant cost of this fund is this debt service. Current debt service requirements are reported in the following pages.
- TIF 3 was established in 1990 and will terminate in 2013. It is a property tax increment TIF only, without a sales tax component.
- TIF 4 District was established in December 2001 to help redevelop a major entryway into the City extending from the Central Business District north to I-74 and beyond. This district is a real estate tax district only.

Tax Increment Financing District Funds

**TIF 1 FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$1,691,167	\$1,152,087	\$1,203,600	\$1,310,840
REVENUES:				
CURRENT YEAR INCREMENT	\$597,900	\$598,900	\$616,800	\$685,300
PREV. YEAR INCREMENT	(9,383)	59,353	0	0
SUBTOTAL, PROPERTY TAX	\$588,517	\$658,253	\$616,800	\$685,300
INTEREST	19,101	4,355	36,100	39,320
TRANSFER FROM TIF TWO	0	0	0	0
TOTAL REVENUES	\$607,618	\$662,608	\$652,900	\$724,620
EXPENDITURES:				
CONTRACTUAL/OPERATIONS:				
MARKETING/DUES/STUDIES	11,836	0	20,000	20,000
VOCATIONAL TRAINING	0	0	75,000	75,000
LINCOLN HOTEL PROJECT	0	0	0	0
COUNTY PLAZA PROJECT	0	0	0	100,000
PARK DISTRICT PROJECTS	0	0	34,000	34,000
PAYMENTS TO OTHER GOVT.	0	0	196,660	202,560
DOWNTOWN LOANS	0	0	15,000	15,000
SUBTOTAL, CONTRACTUAL	\$11,836	\$0	\$340,660	\$446,560
CAPITAL IMPROVEMENTS:				
DOWNTOWN IMPR., PHASE 4	784,414	0	0	0
DOWNTOWN IMPR., PHASE 5	269,394	292,195	0	0
DOWNTOWN IMPR., PHASE 6	0	215,000	0	0
ENG., RACE/BROADWAY, BONEYARD	0	0	0	75,000
DOWNTOWN S.S., STRATFORD	0	0	0	75,000
DOWNTOWN IMPR., PHASE 7	0	0	100,000	50,000
IRON ARCH, FARMERS MKT.	4,991	0	0	0
SUBTOTAL, CAP. IMPROVEMENTS	\$1,058,799	\$507,195	\$100,000	\$200,000
TRANSFERS:				
TRANSFER MVPS, DEBT SERVICE	76,063	103,900	105,000	98,300
SUBTOTAL, TRANSFERS	\$76,063	\$103,900	\$105,000	\$98,300
TOTAL EXPENDITURES	\$1,146,698	\$611,095	\$545,660	\$744,860
FUND BAL., END YEAR, RESERVED				
CURRENT DEBT SERVICE	\$1,152,087	\$1,203,600	\$805,000	\$735,000
FUTURE TIF PROJECTS	\$0	\$0	\$505,840	\$555,600

**TIF 2 FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$1,099,984	\$869,376	\$1,162,466	\$1,233,362
REVENUES:				
INCREMENTAL PROP. TAXES	\$640,087	\$633,000	\$632,690	\$651,671
TAX COLLECTED PRIOR YR.	(28,559)	49,503	0	0
SUBTOTAL, PROP. TAX REC'D	\$611,528	\$682,503	\$632,690	\$651,671
INTEREST	33,360	4,021	34,874	37,881
LOCAL SALES TAX (GRANT MATCH)	259,977	281,744	260,865	260,865
STATE GRANT	297,905	323,206	332,900	332,900
SUBTOTAL, REVENUES	\$1,202,770	\$1,291,474	\$1,261,329	\$1,283,317
EXPENDITURES:				
TIF SPECIALIST & BEN. (1 to .8)	\$38,728	\$35,938	\$48,300	\$50,232
MARKETING/DUES	0	8,392	52,988	12,000
U.B.A. MARKETING	0	0	10,000	10,000
LINCOLN SQ. PAYMENT	12,940	0	0	0
FIVE POINTS E. REDEVELOPMENT	0	172,200	125,430	100,000
LOT 25 EXPANSION	0	0	67,751	85,000
N. RACE ST. DEVELOPMENT	0	50,000	0	0
LINCOLN SQ. VILLAGE PROJECT	0	0	0	50,000
SCHNUCK'S DEV. PAYMENT	160,563	160,563	160,563	129,780
SUBTOTAL, CONTRACTUAL	\$173,503	\$391,155	\$416,732	\$386,780
VINE STREET RETAINING WALL	\$126,781	\$0	\$0	\$0
BONEYARD IMPR.	0	188,114	20,385	0
DOWNTOWN SSCAPE IMPR., PHASE 4	795,306	22,212	5,817	0
DOWNTOWN SSCAPE IMPR., PHASE 5	57,149	22,970	19,880	0
DOWNTOWN SSCAPE IMPR., PHASE 6	0	28,713	11,287	0
DOWNTOWN SSCAPE IMPR., PHASE 7	0	0	150,000	0
LOTS, PAVEMENT PATCH (SWAP)	0	0	0	260,865
BROADWAY AVE. S.S., GILL	0	0	0	100,000
ENGINEERING & APPRAISALS	0	0	0	5,000
RACE/BROADWAY/BONEYARD IMPR.	0	0	0	75,000
CRYSTAL LAKE COSTS (PARK DIST.)	0	0	0	50,000
SPRINGFIELD AVE. IMPR.	0	0	6,866	0
COUNTY PROPERTY ACQUISITION	0	27,369	0	0
PROPERTY ACQUISITION	0	0	150,000	75,000
STRATFORD PROP. IMPR.	0	5,114	97,166	0
SUBTOTAL, CAPITAL IMPROVEMENTS	\$979,236	\$294,492	\$461,401	\$565,865
TRANSFERS:				
DOWNTOWN LOAN FUND	20,641	35,221	21,000	7,500
MVPS, DEBT SERVICE	221,270	241,578	243,000	19,600
SUBTOTAL, TRANSFERS	\$241,911	\$276,799	\$264,000	\$27,100
SUBTOTAL, EXPENDITURES	\$1,433,378	\$998,384	\$1,190,433	\$1,029,977
FUND BAL., END YEAR:				
RESERVED FOR DEBT SERVICE	\$869,376	\$293,090	\$174,400	\$151,300
RESERVED FOR FUTURE COSTS	\$0	\$869,376	\$1,058,962	\$1,335,402

**TIF 3
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
BAL., BEG. YEAR	\$560,487	\$852,931	\$1,518,235	\$1,098,905
REVENUES:				
PROPERTY TAX:				
CURRENT YEAR'S INCREMENT	\$693,509	\$937,643	\$970,460	\$995,972
PREVIOUS YEAR'S INCREMENT	63,651	(28,303)	(30,000)	(32,000)
SUBTOTAL, PROP. TAX	\$757,160	\$909,340	\$940,460	\$963,972
INTEREST	32,130	4,287	45,400	32,900
TOTAL REVENUES	\$789,290	\$913,627	\$985,860	\$996,872
EXPENDITURES:				
REDEV. SPECIALIST & BEN.	\$12,027	\$40,484	\$42,000	\$44,000
CONTRACTUAL/OPERATIONS:				
MARKETING/DUES/STUDIES	\$750	\$1,150	\$15,000	\$12,000
VOCATIONAL PAYMENT	82,500	50,000	75,000	75,000
PARK DIST., KING PARK IMPR.	0	0	0	155,000
CORRIDOR PROP. PAYMENT#1	73,220	73,220	73,220	73,220
CORRIDOR PROP. PAYMENT#2	0	0	168,780	173,780
SUBTOTAL, CONTRACTUAL	\$156,470	\$124,370	\$332,000	489,000
CAPITAL IMPROVEMENTS:				
PARK ST. IMPR.	0	15,000	85,000	0
UNIV. AVE. STREETSCAPE	0	0	0	50,000
BRICK SIDEWALK REPL.	0	0	120,000	40,000
GOODWIN BIKEPATH/RECON.	73,340	68,469	823,190	0
CAPSTONE IMPROVEMENT	0	0	3,000	0
SUBTOTAL, CONTRACTUAL	\$73,340	\$83,469	\$1,031,190	\$90,000
TRANSFERS:				
LOAN REPAY..., EC. DEV. FUND	\$121,700	\$0	\$0	\$0
DEBT SERVICE	133,309	0	0	0
SUBTOTAL, TRANSFERS	\$255,009	\$0	\$0	\$0
TOTAL EXPENDITURES	\$496,846	\$248,323	\$1,405,190	\$623,000
FUND BAL., END YEAR	\$852,931	\$1,518,235	\$1,098,905	\$1,472,777

**TIF 4
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
BAL., BEG. YEAR	\$7,700	\$54,766	\$124,707	\$101,364
REVENUES:				
PROPERTY TAX INCREMENT	\$142,286	\$226,545	\$270,880	\$278,000
PREVIOUS YR'S INCREMENT	(62,923)	0	0	0
SUBTOTAL, PROP. TAX	79,363	226,545	270,880	278,000
LOAN FROM ED FUND	0	0	0	0
INTEREST	133	303	3,740	3,040
OAKLAND AVE. REIMB.	0	20,000	17,037	10,000
TRANSFER TIF TWO	0	0	0	0
TOTAL REVENUES	79,496	246,848	291,657	291,040
EXPENDITURES:				
CONTRACTUAL/OPERATIONS:				
MARKETING/DUES	\$0	\$2,587	\$12,000	\$26,000
LEGAL/ENGIN./APPRAISALS	10,230	0	0	0
SITE PREPARATION	0	0	0	15,000
LOAN SUBSIDY PROGRAM	0	3,870	20,000	20,000
VOCATIONAL TRAINING	0	25,000	42,700	43,980
PARK DISTRICT PROJECTS	0	13,000	22,750	23,430
SUBTOTAL, CONTRACTUAL	\$10,230	\$44,457	\$97,450	128,410
CAPITAL IMPROVEMENTS:				
O'BRIEN DRIVE EXTENSION	0	0	200,000	80,000
CUNNINGHAM AVE. R.O.W.	0	0	0	70,000
OAKLAND AVE.	0	132,450	17,550	0
SUBTOTAL, CAPITAL IMPR.	\$0	\$132,450	\$217,550	\$150,000
TRANSFERS:				
LOAN REPAY..., EC. DEV. FUND	22,200	-	0	0
TOTAL EXPENDITURES	\$32,430	\$176,907	\$315,000	\$278,410
FUND BAL., END YEAR	\$54,766	\$124,707	\$101,364	\$113,994



URBANA FREE LIBRARY

LIBRARY MISSION

This fund reports revenues and expenditures for the Urbana Free Library. The main source of funding for the Library is the City's property tax levy. Other revenues are the Library's share of state personal property replacement tax, State and other grants, fines and fees. Detailed expenditures are included in the Budget Supplementary Expenditure Report. Library costs are divided into nine cost centers, as explained below:

LIBRARY ORGANIZATION

- **Centralized Costs** - reports all expenses that are not directly related to another specific cost center or that could be spread across all other centers. Examples are building operations, property and employee insurance, office supplies, and equipment.
- **Administration** - reports personnel costs of the Executive Director and staff.
- **Adult Division** - reports costs of new materials for the Adult Department collection and personnel costs for adult services.
- **Children's Division** - reports costs of new materials for the Children's Department collection and personnel costs for children's services.
- **Archives Division** - reports costs of new materials for the Archives collection and personnel costs for the Archives.
- **Maintenance Division** - reports personnel costs for janitorial staff.
- **Acquisitions Division** - reports personnel costs for staff that are responsible for purchasing and processing new materials for the Library's collections.
- **Circulation Division** - reports personnel costs for staff that are responsible for checking materials in and out of the Library.
- **Documents Center** - reports personnel, materials and contractual costs to operate a program to assist the City in filming, classifying, and retaining important City documents.

**URBANA FREE LIBRARY
PERSONNEL SUMMARY (FTE'S)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	18.00	19.00	19.00	19.00
PART-TIME, REG.	23.60	22.00	22.00	23.00
PART-TIME, SUB.	3.60	3.70	3.70	3.70
TOTAL	45.20	44.70	44.70	45.70

**URBANA FREE LIBRARY
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
BEG. BALANCE	\$612,356	\$780,737	\$877,581	\$878,526	
REVENUES:					
PROPERTY TAX LEVY	\$1,935,468	\$2,012,940	\$2,117,772	\$2,245,646	6.0%
CITY PAYMENT, IMRF COSTS	133,108	164,145	213,901	237,284	10.9%
STATE INCOME TAXES	62,904	62,904	62,904	62,904	0.0%
TRANSFER, DOC. CENTER	47,063	29,460	30,490	14,730	-51.7%
INTEREST	8,223	6,853	9,000	9,000	0.0%
STATE OF IL., OPERATING	45,494	46,702	46,702	46,702	0.0%
GRANTS (NONRECURRING)	4,797	84,280	84,280	84,280	0.0%
REVENUES, OTHER FUNDS	47,012	46,800	46,800	46,800	0.0%
U/I PAYMENT (ORCH. DOWNS)	34,500	34,500	34,500	34,500	0.0%
COUNTY GRANT (ARCHIVES)	12,500	10,000	10,000	10,000	0.0%
TRANSFER BLDG., RELOC.	0	13,000	13,000	0	-100.0%
FINES AND FEES	113,948	109,491	114,865	119,600	4.1%
TOTAL REVENUES	\$2,445,017	\$2,621,075	\$2,784,214	\$2,911,446	4.6%
EXPENDITURES:					
CENTRALIZED COSTS	\$381,820	\$432,732	\$468,218	\$467,372	-0.2%
EMPLOYEE INSURANCE	79,440	94,910	123,266	138,376	12.3%
EMPLOYEE IMRF COSTS	133,108	164,145	213,901	237,284	10.9%
ADMINISTRATION	149,252	159,707	170,142	172,152	1.2%
ADULT DIVISION	483,383	514,616	549,814	574,497	4.5%
CHILDREN'S DIVISION	253,126	276,929	297,582	315,344	6.0%
ARCHIVES DIVISION	150,033	186,812	198,789	192,947	-2.9%
MAINTENANCE DIVISION	70,687	53,388	66,963	96,473	44.1%
ACQUISITION DIVISION	123,428	137,881	151,003	148,169	-1.9%
CIRCULATION DIVISION	374,831	359,031	412,511	437,752	6.1%
DOCUMENTS PROJECT	40,377	0	0	0	#DIV/0!
SPECIAL ASST./ MOVE	0	13,000	0	0	#DIV/0!
OTHER FUNDS	32,354	46,800	46,800	46,800	0.0%
GRANTS (NONRECURRING)	4,797	84,280	84,280	84,280	0.0%
TOTAL RECURRING EXPEND.	\$2,276,636	\$2,524,231	\$2,783,269	\$2,911,446	4.6%
NON-RECURRING PROJECT	0	0	0	0	
TOTAL EXPENDITURES	\$2,276,636	\$2,524,231	\$2,783,269	\$2,911,446	
ENDING BALANCE	\$780,737	\$877,581	\$878,526	\$878,526	

**URBANA FREE LIBRARY
RECURRING EXPENDITURE RECAP BY MAJOR CATEGORY**

	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
CENTRAL COSTS:					
PROGRAM/PUBLIC RELATIONS	\$19,209	\$15,747	\$18,732	\$18,732	0.0%
TRAVEL/TRAINING	11,752	10,170	16,353	15,853	-3.1%
BUILDING COSTS	66,493	106,684	97,884	99,326	1.5%
UTILITY COSTS	75,370	95,143	129,249	122,358	-5.3%
CONTRACTUAL COSTS	58,334	53,437	59,792	61,864	3.5%
MATERIALS HANDLING COSTS	33,609	24,223	27,208	27,378	0.6%
SUPPLY COSTS	30,565	36,924	32,139	35,000	8.9%
EQUIPMENT COSTS	86,488	90,404	86,861	86,861	0.0%
CONTINGENCY	0	0	0	0	#DIV/0!
SUBTOTAL, CENTRAL COSTS	\$381,820	\$432,732	\$468,218	\$467,372	-0.2%
EMPLOYEE INSURANCE	79,440	94,910	123,266	138,376	12.3%
EMPLOYEE IMRF COSTS	133,108	164,145	213,901	237,284	10.9%
MATERIALS-SPECIAL FUNDS	131,080	131,080	131,080	131,080	0.0%
MATERIALS-REGULAR	\$230,251	\$230,852	\$251,657	\$272,856	8.4%
WAGES:					
SALARIED	\$1,126,440	\$1,191,782	\$1,255,404	\$1,329,301	5.9%
HOURLY	248,049	265,730	339,743	335,177	-1.3%
SUBTOTAL, WAGES	\$1,374,489	\$1,457,512	\$1,595,147	\$1,664,478	4.3%

MOTOR VEHICLE PARKING SYSTEM

MOTOR VEHICLE PARKING SYSTEM FUND MISSION

Administer a parking system to provide on and off-street parking spaces. The Public Facilities Division provides operating support with assistance from Arbor and Operations Divisions of the Public Works Department. Daily supervision is assigned to the Public Facilities Manager. The fund is organized into two programs: the Parking Garage and Parking System Maintenance.

Revenues are mainly provided by meter, garage and contractual parking fees. Costs include operating and maintenance costs of street, lot and garage parking systems. Also reported in this fund is debt service on the 1994A, 1994B and a portion of the 1994C bonds, all of which were used to construct parking improvements. A transfer is made from the TIF 1 fund to pay the debt service on the 1994A bonds (100%) and from the TIF 2 fund to pay debt service on the 1994B bonds (100%). Charges are also made to this fund and monies transferred to the general fund to account for:

- A payment in lieu of taxes
- A payment to reimburse the general fund for operating support (personnel and other costs that are not specifically assigned 100% to the M.V.P.S.)

**M. V. P. S. FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
CASH BAL., BEG. YEAR	\$1,839,975	\$1,784,830	\$1,869,175	\$1,433,614
REVENUES:				
CAMPUS METERS	530,558	\$565,706	\$565,700	\$565,700
OTHER METERS	148,472	137,905	138,000	138,000
BAGGED METER FEES	168,566	88,615	140,000	140,000
LINCOLN SQ. CONTRACT	80,187	81,491	85,400	85,400
PARKING GARAGE	82,644	83,413	83,000	83,000
OTHER RENTALS	70,939	74,610	74,000	74,000
INTEREST	22,846	7,219	30,000	25,000
DONATION, ART IN PARK	0	6,688	0	0
TRANSFER, TIF 1 DEBT	76,063	103,900	105,000	98,300
TRANSFER, TIF 2 DEBT	221,270	241,578	243,000	19,600
TOTAL REVENUES	\$1,401,545	\$1,391,125	\$1,464,100	\$1,229,000
EXPENSES:				
PARKING SYSTEM OPERATIONS	\$386,820	\$379,073	\$436,241	\$443,820
PARKING GARAGE OPERATIONS	70,637	74,438	104,630	107,580
DEBT SERVICE, 1994A BONDS	100,650	102,938	105,000	98,300
DEBT SERVICE, 1994B BONDS	238,473	237,938	243,000	19,600
DEBT SERVICE, 1994C BONDS	277,342	0	0	0
DEBT SERVICE, TEPPER NOTE	21,706	21,679	22,000	22,000
DEPRECIATION	227,774	250,398	240,000	240,000
MISCELLANEOUS	2,874	3,342	3,500	3,500
LIGHTING IMPR.	0	0	200,000	200,000
ART IN PARK PROJECT	74,002	15,790	3,461	0
TRANSFER, GEN., P.I.L.O.T.	188,970	196,530	205,370	213,590
GARAGE REHAB.	0	0	134,366	40,000
OTHER LOT IMPROVEMENTS	95,216	275,052	517,093	210,000
SUBTOTAL, EXPENSES	\$1,684,464	\$1,557,178	\$2,214,661	\$1,598,390
LESS AMOUNT BUDGET UNSPENT	\$0	\$0	\$75,000	75,000
ADD BACK DEPRECIATION	\$227,774	\$250,398	\$240,000	\$240,000
CASH REV. OVER (UNDER) EXP.	(\$55,145)	\$84,345	(\$435,561)	(\$54,390)
CASH BAL., END YEAR:				
RESERVED, CITY BLOCK IMPR.	\$12,563	\$3,461	\$0	\$0
RESERVED GARAGE RECONSTRUCTION	\$279,376	\$319,376	\$225,010	\$225,010
RESERVED, LOT/EQ. IMPROVE.	\$1,492,891	\$1,546,338	\$1,208,604	\$1,154,214

**M.V.P.S. PARKING SYSTEM
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PERSONNEL SERVICES	\$125,141	\$126,054	\$152,350	\$157,480
SUPPLIES	33,525	37,537	44,110	44,110
OPERATIONS/CONTRACTUAL	453,560	408,768	429,991	429,860
CAPITAL OUTLAY	17,881	11,802	16,251	12,520
CAPITAL IMPROVEMENTS	733,387	637,607	1,221,459	589,900
SUBTOTAL	\$1,363,494	\$1,221,768	\$1,864,161	\$1,233,870
TRANSFERS	320,970	335,410	350,500	364,520
TOTAL EXPENDITURES	\$1,684,464	\$1,557,178	\$2,214,661	\$1,598,390

ACTIVITIES OF THE M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM

- Collect money in parking meters and deliver to bank
- Collect ticket fine boxes daily and deliver to Finance
- Identify and manage parking lot maintenance and repairs and maintain records thereof
- Research parking ticket complaints and respond to the person filing complaint as to disposition of ticket
- Develop long-range landscaping and reconstruction plans for parking lots
- Install new meters and repair or replace inoperable meters as necessary

**M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM
PERSONNEL SUMMARY (FTE's)**

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.27	0.27	0.27	0.27
TOTAL	2.27	2.27	2.27	2.27

ACTIVITIES OF THE PARKING GARAGE

- Collect ticket monies from persons utilizing parking garage
- Perform certain maintenance functions including painting, vandalism abatement, snow removal and landscaping
- Monitor Jumer's Hotel contractual agreement for use of parking garage for hotel patrons and employees
- Maintain specialized electronic equipment needed in operation of parking garage

PARKING GARAGE

PERSONNEL SUMMARY (FTE'S)

	2002-03	2003-04	2004-05	2005-06
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	2.00	2.00	2.00	2.00
TOTAL	2.00	2.00	2.00	2.00

CAPITAL IMPROVEMENT FUNDS

The City publishes an annual long-range Capital Improvements Plan (CIP, separate document). The purpose of the CIP is to provide a planned and coordinated approach to the maintenance and replacement of the City's infrastructure over a long-term period. Examples of this infrastructure are lighting systems, sidewalks, curbs and gutters, traffic signals, storm sewers, street maintenance and construction, bikepaths and sanitary sewers. The three main funds that are included in the City's CIP are the M.F.T. Fund, the Sanitary Sewer Construction Fund and the Capital Improvements and Replacement Fund.

- **Motor Fuel Tax (M.F.T.)** - accounts for allocations of the State collected gasoline tax. A portion of this tax is returned to municipalities based on population. Costs are restricted for street improvements and related projects and are closely monitored by the Illinois Department of Transportation (IDOT).
- **Sanitary Sewer Construction** - accounts for the City imposed sewer benefit tax. The proceeds are restricted to maintenance and construction of sanitary and related storm sewers.
- **Capital Improvements and Replacement** - accounts for infrastructure improvements (typically those not paid for in the M.F.T. or Sanitary Sewer Construction funds). Revenues for this fund come from a transfer from the City's general revenues and sales of City property. Many projects also involve State and Federal funding and/or contributions from the private sector.

In addition to the three funds that are included in the long-range Capital Improvements Plan, the City also maintains the following fund:

- **Building Reserve** - established in 1991, to set aside funds to address certain facility improvements. Monies have accumulated from transfers from operating surpluses and advance refunding of the City's mortgage bonds. Expenditures thus far have been for architectural studies, public works facility expansion, construction of the new City Hall/Police, acquisition of the Winkelmann property for future Library expansion and library construction. With final payment of the library facility anticipated, monies left in the fund have been allocated for a storage building for city needs.

Capital Improvement Funds

MOTOR FUEL TAX

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$2,604,264	\$3,167,847	\$2,837,805	\$2,112,299
REVENUES:				
STATE MOTOR FUEL TAX	\$1,057,840	\$1,073,550	\$1,075,000	\$1,075,000
UNIV. REIMB., (LINCOLN/ILLINOIS)	0	0	180,000	0
REIMB., CROSS CONST.	0	845	0	0
REIMB., PARK DIST. (CRYSTAL LAKE)	36,384	0	0	0
STATE/COUNTY REIMB., WINDSOR RD.	0	0	150,000	0
WATER COMPANY REIMB.	0	0	9,600	0
U/I REIMB., LINCOLN/PENN/NEV. SIGNALS	0	0	0	242,500
STATE REIMB., LINCOLN/PENN. SIGNALS	0	0	0	90,000
FED. REIMB., PHILO & COLO. IMPR.	0	0	0	600,000
UNIV. REIMB., (LINCOLN/FLA.)	0	0	35,000	0
INTEREST	160,872	9,059	101,515	88,000
TOTAL REVENUES	\$1,255,096	\$1,083,454	\$1,551,115	\$2,095,500
EXPENDITURES:				
ANNUAL ST. MAINT.	\$326,583	\$0	\$733,889	\$225,000
LINCOLN/FLORIDA IMPR.	171,330	0	0	0
WASHINGTON/VINE IMPR.	191,591	861,606	200,000	0
HUFF/BOUDREAU AREA IMPR.	0	551,890	32,000	0
SIGNALS, (RT. 45/AIRPORT RD)	2,009	0	0	0
SIGNALS, (LINCOLN/ILLINOIS)	0	0	224,732	0
FLA., RACE & WATER ST. PATCHING	0	0	180,000	355,000
LINCOLN/PENN/NEVADA ST. LIGHTING	0	0	700,000	400,000
UNIV. AVE. (GUARDIAN TO HIGHCROSS)	0	0	6,000	0
LIERMAN AVE. IMPR.	0	0	0	300,000
PHILO/COLO. IMPR. W/SIGNAL	0	0	0	1,200,000
WASH./HIGHCROSS SIGNAL	0	0	0	100,000
WINDSOR/PHILO WIDENING	0	0	200,000	35,000
EXPENDITURES TOTAL	\$691,513	\$1,413,496	\$2,276,621	\$2,615,000
FUND BAL., END YEAR	\$3,167,847	\$2,837,805	\$2,112,299	\$1,592,799

SANITARY SEWER CONSTRUCTION

	ACTUAL 2002-03	ACTUAL 2003-04	PROJ. 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$596,996	\$437,175	\$587,569	\$318,147
REVENUES:				
SEWER BENEFIT TAX	\$771,091	\$817,306	\$826,000	\$855,000
AN. DISTRICT REIMB., OVERHEAD SEWERS	0	0	12,000	5,000
INTEREST	14,033	1,887	14,000	22,000
TOTAL REVENUES	\$785,124	\$819,193	\$852,000	\$882,000
EXPENDITURES:				
TRANSFER-MAINTENANCE	\$388,860	\$404,410	\$422,610	\$441,630
SEWER TAX BILLING COSTS	3,868	4,287	4,700	4,700
INFLOW/INFILTRATION REMEDIATION	332,084	238,732	525,251	275,000
FLA. AVE. EXTENSION	0	0	6,055	0
CUNNINGHAM & ANTHONY EXTENS.	100,000	0	0	0
SEWER DATA BASE S/W AND H/W	1,425	0	39,696	1,500
BROADWAY NEIGHBORHD. SEWERS	100,000	0	0	0
MISC. SAN. SEWER IMPR.	18,708	21,370	23,110	20,000
E. GREEN STREET IMPR.	0	0	0	110,000
INTERCEPTOR SETASIDE PROJECT	0	0	100,000	100,000
EXPENDITURES TOTAL	944,945	668,799	1,121,422	952,830
FUND BAL., END YEAR	\$437,175	\$587,569	\$318,147	\$247,317

Capital Improvement Funds

CAPITAL REPLACEMENT AND IMPROVEMENT

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$2,029,770	\$2,166,517	\$2,593,534	\$1,579,368
REVENUES:				
INTEREST	\$61,466	\$9,343	\$125,000	\$100,000
SALE OF PROPERTY	6,490	3,079	5,000	5,000
CHAMPAIGN REIMB. - BONEYARD	13,523	3,000	15,887	17,000
COUNTY REIMB., LINCOLN AVE.	0	135,092	79,908	0
DONATIONS/GRANTS - GREENS.	395	15,637	4,860	0
STATE TREE TRIMMING GRANT	0	0	12,000	0
GRANT, CUNN. ENTRWAY BEAUT.	0	0	40,000	5,000
REIMB., AM. LEGION	1,000	0	0	0
R.R. PROP., SPECIAL ASSESS.	5,809	5,122	4,000	2,000
IDOT REIMB., SIGNAL MAINT.	25,203	25,200	25,000	25,000
SCHOOL VACATION, BIRCH ST.	32,500	0	0	0
STATE REIMB., CUNN./ANTHONY	54,800	0	0	0
COUNTY REIMB., CUNN./ANTHONY	310,000	310,000	310,000	0
REIMB., HOMEOWNER SUMPS	0	500	0	0
LOAN, ED FUND, COLO. AVE.	0	0	200,000	0
IL. POWER BRIGHT IDEAS GRANT	0	3,000	0	0
U/I REIMB., GOODWIN IMPR.	0	190,000	0	0
U/I REIMB., ST. LIGHTING	0	0	200,000	200,000
MVPS REIMB., LIGHTING	0	0	200,000	200,000
STATE REIMB., VINE ST. WALL	59,105	96,895	0	0
STATE REIMB., GUARDIAN	0	0	56,594	0
REIMB., BRDWAY BUS STOP	0	0	28,000	0
IDOT GRANT/SIGNS	0	0	58,000	0
MISC. SMALL REIMBURSEMENTS	0	0	3,057	0
STATE REIMB., STONECREEK	0	0	0	152,000
TRANSFER, GEN. NON-RECUR.	1,500,000	1,000,000	0	0
TRANSFER FROM GEN. FUND	715,700	484,300	673,887	410,020
TOTAL REVENUES	\$2,785,991	\$2,281,168	\$2,041,193	\$1,116,020
EXPENDITURES (SEE BELOW)	\$2,649,244	\$1,854,151	\$3,055,359	\$1,493,160
FUND BAL., END YEAR	\$2,166,517	\$2,593,534	\$1,579,368	\$1,202,228

EXPENDITURE DETAIL

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
BONEYARD/BRIDGES MAINT.	\$15,690	\$32,240	\$82,000	\$25,000
SIGNAL MAINTENANCE	0	0	45,000	35,000
MISC. APPRAISALS	0	0	24,500	7,500
TREE TRAIL BROCHURE GUIDE	0	8,000	0	0
SIGN REPLACEMENTS	0	0	106,000	0
PUBLIC FAC. REHAB	20,333	18,286	55,000	30,000
CAMPUS AREA TRANS. STUDY	0	0	13,169	0
C.D. "HOME" CAP. IMPR. TRANSFER	21,081	80,297	167,505	73,000
CONTRACTUAL TREE TRIMMING	24,912	30,090	30,100	30,000
GREENWAY & TRAILS, RPC CONT.	0	0	0	3,660
OVERHEAD DOORS, PW FLEET	2,057	21,761	0	0
NEIGHBORHOOD ST./WALKS	0	140,949	6,057	0
MISC. STORM SEWER REPAIRS	35,780	67,683	152,000	100,000
PAVEMENT MAINTENANCE	103,620	256,980	409,000	100,000
STREET LIGHTING REPL.	230,801	503,372	100,000	350,000
G.I.S. PROFESSIONAL SERVICES	16,539	25,381	50,000	62,000
VINE ST. WALL IMPR.	59,105	89,202	0	0
TREE PLANTING PROGRAM	15,193	16,095	16,855	16,000
TREE TRIMMING, STATE GRANT	0	0	12,000	0
GOODWIN AVE. IMPR. & SIGNAL	0	190,000	30,000	0
GREENSCAPE, ENDOWMENT PROG.	4,320	8,171	12,045	0
CUNN. ENTRYWAY BEAUT.(GRANT)	0	0	40,000	5,000
VINE/WASHINGTON R.O.W.	13,940	0	0	0
KINCH/FLA. CONNECTION	0	0	8,511	0
NORTH LINCOLN AVE. IMPR.	88,965	265,054	62,246	0
CUNNINGHAM & ANTHONY DRIVE	1,938,720	4,964	0	0
FLA. AVE. IMPROVEMENT	0	0	60,461	0
P.C./IL. POWER GRANT	0	3,000	0	0
ENGINEERING, CUNN./AIRPORT RD	93	0	0	0

Capital Improvement Funds

EXPENDITURE DETAIL (CONT.)

	PROJECTED 2002-03	PROJECTED 2003-04	PROJECTED 2004-05	BUDGET 2005-06
OIL & CHIP ST. MAINTENANCE	5,710	74,380	59,910	0
MISC. TRAFFIC SIGNAL IMPR.	9,231	0	0	0
BRADLEY/COLER/LINVIEW STORMS	0	0	140,000	0
BRICK SIDEWALK MAINT.	0	0	225,000	75,000
CAMPUS AREA ST. LIGHTING	0	0	400,000	400,000
COLORADO AVE. IMPR.	0	0	200,000	0
STONECREEK BIKEPATH	0	0	400,000	50,000
WASHINGTON ST. CULVERT REPL.	0	0	120,000	0
BROADWAY BUS STOP, (MTD REIMB)	0	0	28,000	0
BROADWAY NEIGHBORHD SEWERS	14,077	2,323	0	0
LANSCLAPING, PHILO ROAD	0	0	0	20,000
STREAM/RAIN GAUGES	0	0	0	36,000
WINDSOR RD. DESIGN/ENG.	0	0	0	75,000
WRIGHT/SPRING/GREEN IMPR.	29,077	15,923	0	0
TOTAL	\$2,649,244	\$1,854,151	\$3,055,359	\$1,493,160

LIBRARY BUILDING RESERVE

	ACTUAL 1998-04	PROJEC. 2004-05	PROJECT TOTALS
FUND BAL., BEG. YEAR	\$0	\$1,816,543	
REVENUES:			
FOUNDATION DONATIONS-CONST.	\$2,000,000	\$84,000	\$2,084,000
FOUNDATION, GREEN ST.	0	75,000	75,000
FOUNDATION, WINKELMAN	0	120,000	120,000
STATE GRANT	800,000	0	800,000
CITY CONTRIBUTION	5,706,489	106,856	5,813,345
TOTAL REVENUES	\$8,506,489	\$385,856	\$8,892,345
EXPENDITURES:			
LIBRARY CONSTRUCTION	\$6,244,351	\$2,017,176	\$8,261,527
LIBRARY DESIGN/CONSULTANT	100,000	0	100,000
212 W. GREEN ST.	10,000	65,223	75,223
WINKELMAN BLDG.	285,595	120,000	405,595
JACQUES HOUSE	50,000	0	50,000
TOTAL EXPENDITURES	\$6,689,946	\$2,202,399	\$8,892,345
FUND BAL., END YEAR, RESERVED			
FUTURE LIBRARY EXPANSION:	\$1,816,543	\$0	

RESERVE FUNDS

The City of Urbana maintains certain funds in which monies are accumulated and allocated for certain future specific purposes or contingencies. A description of these funds and financial summaries follows:

- **General Reserve (formerly Tax Stabilization)** - a reserve to provide stability in delivering services or in raising revenues when fluctuations are occurring in the City's financial situation. These fluctuations are most often caused by economic changes or changes in State and Federal laws. This fund is also used to pay for certain large non-recurring expenses, such as the landfill remediation project.
- **Economic Development Reserve** - established in 1988, with the proceeds of the sale of property to the University of Illinois, in conjunction with the Beckman project. Monies in this fund are designated for revenue enhancing economic development activities, where the investment will normally be repaid in 5 years or less. Interest earned is used for downtown renovation loans and other small economic development activities. With the Jumer's bonds being refinanced and the City being removed from guarantee obligations, the balance in the UDAG fund was transferred to this fund. Also reported in this fund are the revenues and costs for the city's property tax incentive program for new single-family home construction and revenues from the sale of property and right of way to the University in the north campus area.
- **Sales Tax Grant/Insurance Reserve** - used for two purposes:
 - To retire the general obligation portion of the 1994C debt issue (used to refinance a portion of the 1990 debt issue). These bonds were paid off in 2003.
 - To replace sales tax monies in the general fund that is required to be transferred to the TIF's in order to receive the State sales tax grant. The proceeds to accomplish this originated from the sale of land now occupied by the Federal Courthouse. It is contemplated that monies are available in this fund to continue this transfer until 2009.

Reserve Funds

**FINANCIAL SUMMARY
GENERAL RESERVE (FORMERLY TAX STABILIZATION) FUND**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJ. 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$3,776,024	\$ 2,101,246	\$ 1,837,050	\$ 628,150
REVENUES:				
INTEREST	\$129,629	\$5,973	\$66,000	\$44,000
U/I PAYMENT, LANDFILL	0	39,544	442,877	0
BOND REFUNDING PROCEEDS	6,975	502,343	0	0
STATE GRANT, LAND USE STUDY	0	8,544	141,456	0
REPAYMENT, RECYCLING TOTERS	18,450	0	0	0
TRANSFER, GEN. FUND	501,300	148,040	245,946	389,650
TOTAL REVENUES	\$656,354	\$704,444	\$896,279	\$433,650
EXPENDITURES:				
TRANSFER, CAP. IMPR. FUND	1,500,000	0	0	0
TRANSFER LIBRARY BLDG. FUND	750,000	807,160	0	0
IL. POWER CONSULTANT	0	0	14,847	0
LANDFILL MITIGATION	66,854	144,753	1,315,430	0
REHAB. COSTS, TEPPER BLDG.	1,415	0	0	0
PURCHASE, 704 GLOVER	0	0	387,000	0
OVERHEAD DOORS, PW GARAGE	6,817	8,183	0	0
STATE GRANT, LAND USE STUDY	0	8,544	141,456	0
BATTERY RECYLING EVENT	1,000	0	500	500
CARLE PROP. TAX REFUND	0	0	245,946	269,310
OVERLEVY TAX REFUND	0	0	0	120,340
FIRE STATION KITCHEN UPGRADE	5,046	0	0	0
TOTAL EXPENDITURES	\$2,331,132	\$968,640	\$2,105,179	\$390,150
FUND BAL., END YEAR:				
RESERVED, LIBRARY CARLE INT.	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
RESERVED, LANDFILL MITIGATION	\$ 1,850,315	\$ 872,553	\$ -	\$ -
UNRESERVED	\$ 200,931	\$ 914,497	\$ 578,150	\$ 621,650

ECONOMIC DEVELOPMENT RESERVE

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$1,377,470	\$2,273,395	\$2,097,366	\$1,762,516
REVENUES:				
INTEREST	\$160,468	\$6,805	\$80,000	\$80,000
REIMB., COLO. AVE. IMPR.	121,700	0	0	0
TRANSFER, DOWNTOWN LOAN FUND	0	1,663	0	0
REPAYMENT TIF 4 LOAN	22,200	0	0	0
HOUSE DEMOLITION RECOVERIES	0	32,210	30,000	17,000
UNIVERSITY RIGHT OF WAY PAYMENT	725,000	882,504	0	0
BUILD URBANA REIMB.	0	63,109	128,000	200,000
STATE GRANT, TIF 4 PLANNING	50,000	0	0	0
STATE GRANT, HISTORICAL BROCHURE	1,282	0	0	0
FARMER'S MARKET FEES	35,408	37,830	38,000	38,000
TOTAL REVENUES	\$1,116,058	\$1,024,121	\$276,000	\$335,000
EXPENDITURES:				
RETAIL DEV. INCENTIVE LOANS	\$0	\$35,737	\$64,000	\$32,000
RETAIL DEV. PROGRAM COSTS	2,413	0	20,000	5,000
OPTIONS, TITLES, MARKETING	3,565	0	19,000	10,000
MATCH, RT. 130 PLANNING GRANT	0	285	4,700	0
HOUSE DEMOLITIONS	6,217	3,740	30,000	17,000
LOAN CAP. IMPR., COLO. AVE. IMPR.	0	0	200,000	0
METRO ZONE PAYMENT	0	19,440	0	0
URBANA BUSINESS ALLIANCE	50,000	39,382	47,250	50,000
TRANSFER, CAP. IMPR, N. 45 IMPR.	0	1,000,000	0	0
TIF FOUR PLANNING COSTS	50,000	0	0	0
DEVELOPER'S ROUNTABLE	0	749	1,200	0
COMP. PLAN PUBLICATION	156	4,567	5,200	0
RPC, VISIONING PROCESS	0	0	0	15,000
PAYMENT, UNITED FUELS DEV.	0	0	5,000	0
FARMER'S MARKET COSTS	36,129	36,768	36,500	38,000
BUILD URBANA COSTS	10,653	59,482	128,000	200,000
HOLIDAY INN ST. IMPR.	0	0	0	75,000
JEWEL (PHILO RD.) LOAN PROGAM	0	0	0	100,000
ANDRAE'S DEV. COSTS	61,000	0	0	0
SUNNYCREST LOAN PROGRAM	0	0	50,000	0
TOTAL EXPENDITURES	\$220,133	\$1,200,150	\$610,850	\$542,000
FUND BAL., END YEAR, RESERVED FOR				
ECONOMIC DEVELOPMENT PROJECTS	\$2,273,395	\$2,097,366	\$1,762,516	\$1,555,516

Reserve Funds

SALES TAX GRANT/ INSURANCE RESERVE

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
FUND BAL., BEG. YEAR	\$1,079,678	\$536,556	\$255,865	\$0
REVENUES-INTEREST	65,850	1,053	5,000	260,865
REVENUES-TRANSFER IN	0	0	0	0
EXPENSES:				
TRANSFER, DEBT SERVICE	\$348,995	\$0	\$0	\$0
TRANSFER, GEN/TIF GRANT	259,977	281,744	260,865	260,865
TOTAL EXPENSES	\$608,972	\$281,744	\$260,865	\$260,865
FUND BAL., END YEAR, RESERVED:				
FOR 1994C DEBT SERVICE	\$348,995	\$0	\$0	\$0
FOR FUTURE TIF GRANT MATCH	\$187,561	\$255,865	\$0	\$0

PENSION FUNDS

The City and its employees are required by State law to participate in three employee pension programs:

- **Illinois Municipal Retirement Fund (IMRF)** - All employees except sworn police and fire personnel that meet certain minimum hourly standards must participate in the IMRF. Benefit provisions and funding requirements are established by State statute. Employees are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system. Administration of assets and benefit payments are performed by the IMRF Board, which is made up of elected representatives of all the local governments in Illinois. Currently, 52% of the City's employees participate in the I.M.R.F. plan.
- **Police Pension Fund** - Sworn police personnel participate in the Police Pension Fund. Benefit provisions and funding requirements are established by State statute. Police officers are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Police Pension Board, which is made up of elected representatives of active and retired officers and 2 City appointees. The City Comptroller serves as Fund Treasurer. Currently, 23% of the City's employees participate in this pension plan.
- **Firemen's Pension Fund** - Sworn fire personnel participate in the Firemen's Pension Fund. Benefit provisions and funding requirements are established by State statute. Firefighters are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Firemen's Pension Board, which is made up of elected representatives of active and retired firefighters and 3 City officers. The City Comptroller serves as the Fund Treasurer. Currently, 20% of the City's employees participate in this pension plan.

**IMRF
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	% CHG.
CASH BAL., BEG. YEAR	\$188,442	\$89,641	\$4,661	\$3,481	
REVENUES:					
TRANSFER, GEN. FUND	\$550,000	\$717,945	\$882,097	\$978,516	10.9%
TRANSFER, LIBRARY	0	0	213,903	237,284	
INTEREST	953	0	0	0	
SUBTOTAL, REVENUES	\$550,953	\$717,945	\$1,096,000	\$1,215,800	
TRANSFERS IN:					
C.D.B.G. FUND	12,907	16,769	21,810	21,736	
PEG, CATV FUND	4,030	6,580	6,810	7,890	
VARIOUS CD FUNDS	10,007	9,930	16,910	22,248	
A.R.M.S. FUND	5,000	5,980	8,450	7,500	
L.R.C.	13,270	19,600	22,420	24,100	
WORK. COMP. FUND	7,478	10,562	12,640	13,900	
REIMB., U/I FIRE	7,330	7,062	12,390	13,630	
TIF FUNDS	4,047	8,084	6,840	7,520	
EQ. SERVICES FUND	21,208	26,600	35,840	33,240	
RECYCLING FUND	659	1,734	1,120	4,000	
AD. ASST REIM., POLICE	3,470	3,600	5,860	3,840	
M.V.P.S. FUND	12,850	12,160	21,720	13,180	
TOTAL REVENUES	\$653,209	\$846,606	\$1,268,810	\$1,388,584	
EXPENSES:					
I.M.R.F. PAYMENTS	\$749,816	\$929,196	\$1,267,190	\$1,389,065	9.6%
SECTION 125 ADMIN.	\$2,194	\$2,390	\$2,800	\$3,000	
TOTAL EXPENSES	\$752,010	\$931,586	\$1,269,990	\$1,392,065	
FUND BAL., END YEAR	\$89,641	\$4,661	\$3,481	\$0	

**POLICE PENSION FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG.
REVENUES:					
PROPERTY TAX	\$1,037,116	\$1,112,920	\$1,219,850	\$1,366,230	12.0%
STATE REPLACEMENT TAX	41,000	41,000	41,000	41,000	
TOTAL REVENUES	\$1,078,116	\$1,153,920	\$1,260,850	\$1,407,230	
PAYMENT TO PENSION BOARD	\$1,078,116	\$1,153,920	\$1,260,850	\$1,407,230	11.6%

**FIRE PENSION FUND
FINANCIAL SUMMARY**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG.
REVENUES:					
PROPERTY TAX	\$642,455	\$768,200	\$876,850	\$982,070	12.0%
STATE REPLACEMENT TAX	52,000	52,000	52,000	52,000	
TOTAL REVENUES	\$694,455	\$820,200	\$928,850	\$1,034,070	
PAYMENT TO PENSION BOARD	\$694,455	\$820,200	\$928,850	\$1,034,070	11.3%

DEBT SERVICE FUNDS

As described in the introductory section of this budget document, in FY02-03, the City retired the only two non-parking outstanding debt issues (parking debt, which is primarily being retired from TIF monies, is reported in the M.V.P.S. fund).

GENERAL OBLIGATION PORTION OF THE 1994C BONDS

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
TRANSFER-INS. RESERVE	\$348,995	\$0	\$0	\$0
DEBT SERVICE:				
PRINCIPAL	\$340,095	\$0	\$0	\$0
INTEREST	8,900	0	0	0
TOTAL DEBT SERVICE	\$348,995	\$0	\$0	\$0

1992 TIF 3 BONDS

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
TRANSFER-TIF 3	\$133,309	\$0	\$0	\$0
DEBT SERVICE:				
PRINCIPAL	\$130,000	\$0	\$0	\$0
INTEREST	3,309	0	0	0
TOTAL DEBT SERVICE	\$133,309	\$0	\$0	\$0



City of Urbana Budget Fiscal Year 2005-2006

Supplementary Expenditure Report

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CITY COUNCIL

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Supplementary Expenditure Report

EXECUTIVE DEPARTMENT BUDGET ANALYSIS

	04-05	05-06	diff.	%
100'S	\$ 764,026	\$ 805,726	\$ 41,700	5.5%
200'S	16,280	16,280	-	0.0%
300'S	310,290	309,080	(1,210)	-0.4%
SUBTOTAL	1,090,596	1,131,086	40,490	3.7%
400'S	7,190	7,190	-	0.0%
TOTAL	\$ 1,097,786	\$ 1,138,276	\$ 40,490	3.7%
PERSONNEL:				
SALARIES	\$ 603,243	\$ 627,550	\$ 24,307	4.0%
EMPL. PENSION	102,863	114,106	11,243	10.9%
EMPL. INSURANCE	57,920	64,070	6,150	10.6%
SUBTOTAL	\$ 764,026	\$ 805,726	\$ 41,700	5.5%
SUPPLIES:				
OTHER	\$ 14,650	\$ 14,650	\$ -	0.0%
STD. CHARGES	1,630	1,630	-	0.0%
SUBTOTAL	\$ 16,280	\$ 16,280	\$ -	0.0%
CONTRACTUAL:				
STD. CHARGES	\$ 43,210	\$ 42,000	\$ (1,210)	-2.8%
VEH. SERVICE	6,780	6,780	-	0.0%
H/R HEARING OFF.	10,000	10,000	-	0.0%
OTHER	250,300	250,300	-	0.0%
SUBTOTAL	\$ 310,290	\$ 309,080	\$ (1,210)	-0.4%

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION**

CATEGORY	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	BUDGET 2006-07	% CHG.
100					
MAYOR	\$43,946	\$44,852	\$50,000	\$50,000	
CHIEF ADMIN. OFFICER	98,527	102,006	104,020	104,020	
CAO SALARY TO DEF. COMP.	12,199	12,479	14,500	14,500	
ADMIN. SECRETARY	33,478	35,298	36,540	36,540	
EXECUTIVE SECRETARY	38,645	39,185	40,560	40,560	
EXECUTIVE INTERN (.5)	8,829	7,932	7,410	9,410	
TEMPORARY SECRETARY	0	0	2,000	2,000	
OVERTIME	0	0	530	530	
EMPLOYEE INSURANCE	17,557	20,440	22,610	22,610	
TRANSFER EMPL. PENSION	0	0	46,506	46,506	
TOTAL 100	\$253,181	\$262,192	\$324,676	\$326,676	0.6%
200					
BOOKS & PERIODICALS	\$0	\$0	\$450	\$450	
OFFICE SUPPLIES	797	908	800	800	
COPIER SUPPLIES	1,465	1,457	1,630	1,630	
TOTAL 200	\$2,262	\$2,365	\$2,880	\$2,880	0.0%
300					
DUES & SUBSCRIPTIONS	\$3,527	\$3,849	\$4,000	\$4,000	
CELLUAR/PAGING SERV.	977	796	2,800	2,800	
TRAVEL AND CONFERENCE	4,751	6,272	7,000	7,000	
CATV COMMISSION	1,646	1,302	3,000	3,000	
VEHICLE SERVICES	3,650	4,273	6,780	6,780	
PRINTING SERVICES	419	182	500	500	
HEARINGS & ARBITRATIONS	1,548	1,033	4,500	4,500	
SPECIAL COUNSEL	2,657	2,434	14,600	14,600	
CITY INSURANCE	4,559	4,724	5,560	5,560	
TRANSFER, WORKER'S COMP.	270	270	290	290	
TELEPHONE	2,003	1,986	2,610	2,610	
COPIER LEASE & MAINT.	4,145	4,231	5,110	5,110	
CITY COMPUTERIZATION	13,207	13,330	13,330	13,330	
EMPLOYEE PROGRAMS	6,491	7,698	8,530	8,530	
TOTAL 300	\$49,850	\$52,380	\$78,610	\$78,610	0.0%
400					
VEH. REPL. CHARGE	\$6,950	\$7,190	\$7,190	\$7,190	0.0%
DIVISION TOTAL	\$312,243	\$324,127	\$413,356	\$415,356	0.5%

Supplementary Expenditure Report

EXECUTIVE DEPARTMENT LEGAL DIVISION

CATEGORY	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	BUDGET 2006-07	% CHG.
100					
CITY ATTORNEY	\$80,235	\$69,797	\$83,660	\$83,660	
LEGAL SECRETARY	36,834	38,591	40,550	40,550	
PARALEGAL SPECIALIST.	26,089	32,624	34,440	34,440	
P-T CLERICAL (.5 TO .75)	13,446	12,266	16,570	16,570	
OVERTIME	0	0	230	230	
EMPLOYEE INSURANCE	1,666	17,040	18,850	18,850	
TRANSFER, EMPL. PENSION	0	0	31,807	31,807	
TOTAL 100	\$158,270	\$170,318	\$226,107	\$226,107	0.0%
200					
BOOKS & PERIODICALS	\$11,488	\$10,389	\$11,000	\$11,000	
OFFICE SUPPLIES	716	914	1,900	1,900	
TOTAL 200	\$12,204	\$11,303	\$12,900	\$12,900	0.0%
300					
DUES & SUBSCRIPTIONS	\$2,547	\$1,738	\$2,600	\$2,600	
TRAVEL AND CONFERENCE	2,119	3,185	4,000	4,000	
CODIFICATION	1,803	2,771	3,000	3,000	
RECORDER'S ON-LINE SERVICE	300	1,088	1,200	1,200	
PROF. LEGAL SERVICES	11,649	8,106	15,840	15,840	
PROF. LEGAL SERVICES (JW)	72,000	72,000	87,430	87,430	
CITY INSURANCE	3,201	3,317	3,900	3,900	
TRANSFER, WORKER'S COMP.	220	220	240	240	
CITY TELEPHONE	2,003	1,986	2,610	2,610	
TOTAL 300	\$95,842	\$94,411	\$120,820	\$120,820	0.0%
DIVISION TOTAL	\$266,316	\$276,032	\$359,827	\$359,827	0.0%

**EXECUTIVE DEPARTMENT
HUMAN RELATIONS DIVISION**

CATEGORY	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	BUDGET 2006-07	% CHG.
100					
HUMAN RELATIONS OFFICER	\$51,846	\$53,646	\$55,260	\$55,260	
EMPLOYEE INSURANCE	5,891	6,810	7,530	7,530	
TRANSFER, EMPL. PENSION	0	0	10,052	10,052	
TOTAL 100	\$57,737	\$60,456	\$72,842	\$72,842	0.0%
200					
BOOKS & PERIODICALS	\$20	\$0	\$150	\$150	
BOOKS, COMMISSION BUDGET	0	232	350	350	
OFFICE SUPPLIES	172	163	200	200	
TOTAL 200	\$192	\$395	\$700	\$700	0.0%
300					
DUES & SUBSCRIPTIONS	\$50	\$56	\$490	\$490	
TRAVEL AND CONFERENCE	1,758	1,286	2,010	2,010	
COMMISSION TRAINING	0	88	1,000	1,000	
TRAINING, COMMISSION BUDGET	257	1,400	2,000	2,000	
H/R HEARING OFFICER	25,914	27,786	10,000	10,000	
M.L. KING SPEAKERS/GRANTS	758	973	1,500	1,500	
GRANTS, COMMISSION BUDGET	760	960	1,200	1,200	
COMM. ED., COMMISSION BUDGET	0	952	1,500	1,500	
PRINTING SERVICES	0	0	100	100	
PRINTING, COMMISSION BUDGET	0	159	400	400	
CITY INSURANCE	1,067	1,106	1,300	1,300	
TRANSFER, WORKER'S COMP.	140	140	150	150	
CITY TELEPHONE	860	853	1,120	1,120	
TOTAL 300	\$31,564	\$35,759	\$22,770	\$22,770	0.0%
DIVISION TOTAL	\$89,493	\$96,610	\$96,312	\$96,312	0.0%

Supplementary Expenditure Report

EXECUTIVE DEPARTMENT PERSONNEL DIVISION

CATEGORY	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	BUDGET 2006-07	% CHG.
100					
PERSONNEL MANAGER	\$46,633	\$60,256	\$62,832	\$66,640	
SECRETARY	29,573	30,635	32,360	33,330	
ASST. PERSONNEL MANAGER	36,371	37,291	39,061	41,130	
CIVIL SERVICE COMMISSIONERS	360	360	370	380	
OVERTIME	53	0	390	400	
EMPLOYEE INSURANCE	11,025	11,666	13,630	15,080	
TRANSFER, EMPL. PENSION	0	0	23,205	25,741	
TOTAL	\$124,015	\$140,208	\$171,848	\$182,701	6.3%
200					
BOOKS & PERIODICALS	\$3	\$106	\$400	\$400	
OFFICE SUPPLIES	761	677	800	800	
TOTAL	\$764	\$783	\$1,200	\$1,200	0.0%
300					
DUES & SUBSCRIPTIONS	\$324	\$715	\$1,180	\$1,180	
TRAVEL AND CONFERENCE	486	468	2,940	2,940	
TRAVEL, RECRUITMENT	230	717	3,580	3,580	
TRAINING AND EDUCATION	197	243	3,500	3,500	
PHYSICAL EXAMINATIONS	7,759	4,996	16,000	16,000	
EMPL. DRUG TESTING PROG.	2,640	2,690	3,000	3,000	
PROF. SERVICES, EXAMS	4,418	1,848	8,570	8,570	
EDUCATIONAL REIMBURSEMENTS	1,159	3,289	4,000	4,000	
U/I SUPV. CERT. PROGRAM	6,797	7,080	11,000	11,000	
EMPLOYEE ASSISTANCE PROG.	5,264	5,292	5,530	5,530	
PRINTING SERVICES	359	790	880	880	
PAGER EXPENSE	126	0	280	280	
ADVERTISING, RECRUITMENT	18,405	7,559	19,120	19,120	
IPELRA SALARY SURVEY	0	0	120	120	
CITY INSURANCE	2,800	2,716	2,800	3,010	
TRANSFER, WORKER'S COMP.	150	150	150	160	
CITY TELEPHONE	2,828	2,003	3,260	2,610	
TOTAL	\$53,942	\$40,556	\$85,910	\$85,480	-0.5%
DIVISION TOTAL	\$178,721	\$181,547	\$258,958	\$269,381	4.0%

**FINANCE DEPARTMENT
BUDGET ANALYSIS**

	04-05	05-06	DIFF	%
100'S	845,909	889,613	43,704	5.2%
200'S	53,750	51,750	(2,000)	-3.7%
300'S	215,240	216,760	1,520	0.7%
SUBTOTAL	1,114,899	1,158,123	43,224	3.9%
400'S	23,830	23,830	-	0.0%
TOTAL	1,138,729	1,181,953	43,224	3.8%
 PERSONNEL:				
SALARIES	\$ 667,682	\$ 692,110	\$ 24,428	3.7%
EMPL. INSURANCE	64,730	71,600	6,870	10.6%
EMPL. PENSION	113,497	125,903	12,406	10.9%
SUBTOTAL	\$ 845,909	\$ 889,613	\$ 43,704	5.2%
 SUPPLIES:				
OTHER	\$ 52,120	\$ 50,120	\$ (2,000)	-3.8%
STD. CHARGES	1,630	1,630	-	0.0%
SUBTOTAL	\$ 53,750	\$ 51,750	\$ (2,000)	-3.7%
 CONTRACTUAL:				
STD. CHARGES	69,290	68,810	(480)	-0.7%
VEH. SERVICE	5,000	5,000	-	0.0%
OTHER	140,950	142,950	-	0.0%
SUBTOTAL	\$ 215,240	\$ 216,760	\$ (480)	-0.2%

Supplementary Expenditure Report

FINANCE DEPARTMENT ADMINISTRATION PROGRAM

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
COMP TROLLER	\$92,708	\$96,203	\$100,790	\$103,810	
SECRETARY (.5)	15,230	15,610	14,860	15,310	
EMPLOYEE INSURANCE	5,565	5,891	6,810	7,530	
TRANSFER, EMPL. PENSION	0	0	19,534	21,669	
TOTAL 100	\$113,503	\$117,704	\$141,994	\$148,319	4.5%
200					
BOOKS & PERIODICALS	\$0	\$0	\$200	\$200	
OFFICE SUPPLIES	2,725	4,313	3,800	3,800	
COPIER SUPPLIES	1,257	1,465	1,630	1,630	
TOTAL 200	\$3,982	\$5,778	\$5,630	\$5,630	0.0%
300					
DUES & SUBSCRIPTIONS	\$1,239	\$1,437	\$1,800	\$1,800	
CELLUAR/PAGING SERVICES	293	294	410	410	
TRAVEL AND CONFERENCE	2,187	3,543	2,500	2,500	
VEHICLE SERVICE	1,874	1,201	2,730	2,730	
AUDITING	22,540	23,441	23,540	25,540	
REAL ESTATE TAXES	1,945	134	1,000	1,000	
CITY INSURANCE	2,600	2,522	2,860	3,080	
TRANSFER, WORKER'S COMP.	170	170	170	180	
TELEPHONE	1,586	1,125	1,830	1,460	
COPIER LEASE & MAINT.	2,491	2,660	3,280	3,280	
CITY COMPUTERIZATION	45,550	45,130	45,550	45,550	
TOTAL 300	\$82,475	\$81,657	\$85,670	\$87,530	2.2%
400					
VEH. REPL. CHARGE	\$24,690	\$23,020	\$23,830	\$23,830	0.0%
PROGRAM TOTAL	\$224,650	\$228,159	\$257,124	\$265,309	3.2%

**FINANCE DEPARTMENT
PARKING, PERMITS AND REVENUE COLLECTION PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
OFFICE SUPERVISOR	\$51,961	\$53,274	\$55,380	\$57,040	
SECRETARY (.5)	15,230	15,610	14,860	15,310	
CLERK CASHIER (2)	54,943	59,204	62,306	64,840	
PART-TIME	3,380	1,100	1,600	1,650	
EMPLOYEE INSURANCE	12,881	13,633	15,900	17,590	
TRANSFER, EMPL. PENSION	0	0	22,768	25,257	
TOTAL 100	\$138,395	\$142,821	\$172,814	\$181,687	5.1%
200					
PARKING TICKETS	\$4,874	\$3,853	\$3,900	\$3,900	
COMPUTER TICKET SUPPLIES	1,210	528	2,500	2,500	
LICENSE SUPPLIES	6,531	2,856	7,100	7,100	
TOTAL 200	\$12,615	\$7,237	\$13,500	\$13,500	0.0%
300					
TRAINING AND EDUCATION	\$777	\$2,635	\$2,000	\$2,000	
SPECIAL MAILER PRINTING	5,759	4,070	5,190	5,190	
RSVP TICKET HEARINGS	220	220	220	220	
VEHICLE SERVICES	709	442	2,270	2,270	
VEHICLE REGISTRATIONS TAPES	1,412	1,498	1,500	1,500	
CREDIT CARD EXPENSE	2,370	2,762	2,900	2,900	
STATE BACKGROUND EXPENSE	0	165	2,000	2,000	
CITY INSURANCE	2,400	2,328	2,640	2,840	
TRANSFER, WORKER'S COMP.	200	200	200	220	
CITY TELEPHONE	1,587	1,125	1,830	1,460	
TOTAL 300	\$15,434	\$15,445	\$20,750	\$20,600	-0.7%
PROGRAM TOTAL	\$166,444	\$165,503	\$207,064	\$215,787	4.2%

Supplementary Expenditure Report

FINANCE DEPARTMENT FINANCIAL SERVICES PROGRAM

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
ACCOUNTING SUPERVISOR	\$51,530	\$53,440	\$56,630	\$58,330	
ACCOUNT CLERK II	30,426	31,230	32,714	34,450	
ACCOUNT CLERK I	27,067	27,752	28,850	29,720	
OVERTIME	0	0	1,900	1,960	
EMPLOYEE INSURANCE	11,026	11,666	13,630	15,080	
TRANSFER, EMPL. PENSION	0	0	20,410	22,641	
TOTAL 100	\$120,049	\$124,088	\$154,134	\$162,181	5.2%
200					
GENERAL CITY SUPPLIES	\$3,017	\$6,358	\$13,200	\$13,200	
COMPUTER SUPPLIES	12,387	5,333	21,420	19,420	
TOTAL 200	\$15,404	\$11,691	\$34,620	\$32,620	-5.8%
300					
TRAINING AND EDUCATION	\$345	\$1,652	\$2,000	\$2,000	
SHREDDER SERVICES	0	430	500	1,000	
GENERAL CITY POSTAGE	40,945	37,968	50,400	49,900	
OFFICE EQ. MAINTENANCE	3,694	3,945	6,000	6,000	
CITY INSURANCE	3,100	3,007	3,410	3,670	
TRANSFER, WORKER'S COMP.	150	150	150	160	
CITY TELEPHONE	1,587	1,125	1,830	1,460	
TOTAL 300	\$49,821	\$48,277	\$64,290	\$64,190	-0.2%
PROGRAM TOTAL	\$185,274	\$184,056	\$253,044	\$258,991	2.4%

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
INFO. SERVICES MANAGER	\$72,610	\$74,526	\$78,051	\$82,190	
P.C. ANALYST/NETWORK COORD.	46,079	47,735	50,590	52,110	
COMPUTER SYSTEMS PROG. II	47,609	48,813	51,121	53,820	
COMPUTER SYSTEMS SPEC.	31,373	32,167	33,440	34,440	
DOCUMENTS PROJ. SPECIALIST	4,560	28,583	29,710	30,600	
WEB DOCUMENTS COORD. (.75)	25,581	24,852	25,080	25,830	
COMPUTER SPEC. (.5)	4,831	15,708	16,720	17,220	
PART-TIME INTERN	710	1,194	3,510	3,620	
OVERTIME	8,280	9,312	9,570	9,860	
EMPLOYEE INSURANCE	17,518	18,540	28,390	31,400	
TRANSFER, EMPL. PENSION	0	0	50,785	56,336	
TOTAL 100	\$259,151	\$301,430	\$376,967	\$397,426	5.4%
300					
DUES AND MEMBERSHIPS	\$125	\$212	\$300	\$300	
TRAINING AND EDUCATION	4,798	4,292	6,430	6,430	
DOCUMENT SUPPLIES/MAINT.	0	0	2,800	17,530	
DOCUMENT PAYMENT/LIBRARY	7,844	29,460	29,460	14,730	
CITY INSURANCE	2,800	3,094	3,510	3,770	
TRANSFER, WORKER'S COMP.	200	200	200	220	
CITY TELEPHONE	1,587	1,125	1,830	1,460	
TOTAL 300	\$17,354	\$38,383	\$44,530	\$44,440	-0.2%
PROGRAM TOTAL	\$276,505	\$339,813	\$421,497	\$441,866	4.8%

Supplementary Expenditure Report

CITY CLERK BUDGET ANALYSIS

	04-05	05-06	DIF1	%
100'S	144,768	155,444	10,676	7.4%
200'S	2,340	2,070	(270)	-11.5%
300'S	24,460	24,450	(10)	0.0%
SUBTOTAL	171,568	181,964	10,396	6.1%
400'S	1,590	1,590	-	
TOTAL	173,158	183,554	10,396	6.0%
PERSONNEL:				
SALARIES-OTHER	71,876	74,760	2,884	4.0%
CLERK SALARY	39,787	44,000	4,213	10.6%
EMPL. INS.	13,630	15,080	1,450	10.6%
EMPL. PENSION	19,475	21,604	2,129	10.9%
SUBTOTAL	144,768	155,444	10,676	7.4%
SUPPLIES:				
OTHER	1,760	1,490	(270)	-15.3%
STD. CHARGES	580	580	-	0.0%
SUBTOTAL	2,340	2,070	(270)	-11.5%
CONTRACTUAL:				
OTHER	10,240	10,240	-	0.0%
STD. CHARGES	12,900	12,890	(10)	-0.1%
VEH. SVC.	1,320	1,320	-	0.0%

CITY CLERK

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
CITY CLERK	\$38,093	\$38,920	\$39,787	\$44,000	
ADMIN. SECRETARY	35,420	36,470	37,750	38,880	
SECRETARY	29,583	30,459	31,766	33,450	
DEPUTY CITY CLERK	577	659	680	700	
OVERTIME	1,564	511	1,680	1,730	
EMPLOYEE INSURANCE	11,025	11,666	13,630	15,080	
TRANSFER, EMPL. PENSION	0	0	19,475	21,604	
TOTAL 100	\$116,262	\$118,685	\$144,768	\$155,444	7.4%
200					
OFFICE SUPPLIES	\$1,133	\$1,176	\$1,490	\$1,490	
COPIER SUPPLIES	448	521	580	580	
TOTAL 200	\$1,581	\$1,697	\$2,070	\$2,070	0.0%
300					
DUES & SUBSCRIPTIONS	\$629	\$696	\$500	\$500	
TRAVEL AND CONFERENCE	2,061	2,122	2,800	2,800	
TRAINING AND EDUCATION	577	785	640	640	
VEHICLE SERVICES	450	600	1,320	1,320	
RECORDING FEES	379	334	920	920	
NEWSPAPER PUBL., LEGALS	4,991	3,188	5,380	5,380	
MICROFILM PROJECT	39,219	0	0	0	
CITY INSURANCE	2,700	2,619	2,970	3,190	
TRANSFER, WORKER'S COMP.	170	170	170	190	
TELEPHONE	2,258	1,598	2,600	2,080	
COPIER LEASE & MAINT.	608	649	800	800	
CITY COMPUTERIZATION	6,630	6,569	6,630	6,630	
TOTAL 300	\$60,672	\$19,330	\$24,730	\$24,450	-1.1%
400					
VEHICLE REPLACEMENT CHARGE	\$0	\$1,530	\$1,590	\$1,590	0.0%
TOTAL DEPARTMENT	\$178,515	\$141,242	\$173,158	\$183,554	6.0%

Supplementary Expenditure Report

POLICE DEPARTMENT BUDGET ANALYSIS

	04-05	05-06	DIFF	%
100'S	5,268,900	5,678,645	409,745	7.8%
200'S	42,890	55,890	13,000	30.3%
300'S	924,660	960,944	36,284	3.9%
SUBTOTAL	6,236,450	6,695,479	459,029	7.4%
400'S	201,840	201,840	-	0.0%
ADD'L VEH.	-	34,200	34,200	#DIV/0!
TOTAL	6,438,290	6,931,519	493,229	7.7%
PERSONNEL:				
SALARIES N/U	732,305	754,290	21,985	3.0%
SALARIES FOP	2,583,174	2,668,430	85,256	3.3%
ADD'L 2 OFFICERS (8 MONTHS)	-	92,130	92,130	#DIV/0!
SALARIES AFSCME	275,170	287,070	11,900	4.3%
STEP OVERTIME	20,800	30,800	10,000	48.1%
EMPLOYEE INS.	294,460	325,390	30,930	10.5%
EMPL. PENSION	102,141	113,305	11,164	10.9%
EMPL. PENS. POLICE	1,260,850	1,407,230	146,380	11.6%
SUBTOTAL	5,268,900	5,678,645	409,745	7.8%
SUPPLIES:				
OTHER	40,990	40,990	-	0.0%
ADD'L OFFICERS	-	13,000	13,000	#DIV/0!
STD. CHARGES	1,900	1,900	-	0.0%
SUBTOTAL	42,890	55,890	13,000	30.3%
CONTRACTUAL:				
STD. CHARGES	260,450	277,920	17,470	6.7%
VEH. SERVICE	188,330	188,330	-	0.0%
VEH. LEASE	17,770	18,880	1,110	6.2%
ADD'L VEHICLE	-	8,000	8,000	#DIV/0!
METCAD	200,480	207,500	7,020	3.5%
CENTRAL BOOKING	33,600	34,600	1,000	3.0%
DOG IMPOUNDMENT	42,750	44,460	1,710	4.0%
I.W.I.N. FEES	11,000	11,000	-	0.0%
ECIPTC TRAINING	6,130	6,440	310	5.1%
CRISIS INTERVENTION	5,690	5,690	-	0.0%
ARMS CONTRIBUTION	15,700	15,700	-	0.0%
OTHER	142,760	142,424	(336)	-0.2%
SUBTOTAL	924,660	960,944	36,284	3.9%

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
CHIEF OF POLICE	\$90,047	\$92,324	\$95,650	\$98,520	
ASSISTANT CHIEF	73,945	76,029	81,115	83,550	
SECRETARY	33,370	34,213	35,450	36,510	
EMPLOYEE INSURANCE	7,316	7,741	13,630	15,080	
TRANSFER, IMRF PENSION	0	0	22,144	24,564	
TRANSFER, POLICE PENSION	0	0	36,990	41,280	
TOTAL 100	\$204,678	\$210,307	\$284,979	\$299,504	5.1%
200					
BOOKS & PERIODICALS	\$127	\$0	\$180	\$180	0.0%
EMPL. RECOGNITION SUPPLIES	0	266	300	300	
TOTAL 200	\$127	\$266	\$480	\$480	0.0%
300					
DUES & SUBSCRIPTIONS	\$1,842	\$2,255	\$2,500	\$2,500	
TRAVEL AND CONF., CHIEF	3,812	3,363	3,500	3,500	
TRAVEL AND CONF., ASST CH.	2,500	2,500	2,500	2,500	
CLOTHING ALLOWANCE	0	0	1,466	1,510	
VEHICLE SERVICE	1,224	1,575	3,080	3,080	
CITY INSURANCE	5,600	5,432	6,160	6,620	
TRANSFER, WORKER'S COMP.	2,400	2,400	2,400	2,580	
CITY TELEPHONE	3,174	2,249	3,660	5,930	
TOTAL 300	\$20,552	\$19,774	\$25,266	\$28,220	11.7%
400					
VEH. REPL. CHARGE-REG.	\$209,170	\$195,020	\$201,840	\$208,040	
TRANSFER, NEW SQUAD	\$0	\$0	\$0	\$28,000	
TOTAL 400	\$209,170	\$195,020	\$201,840	\$236,040	16.9%
DIVISION TOTAL	\$434,527	\$425,367	\$512,565	\$564,244	10.1%

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POLICE DEPARTMENT PATROL PROGRAM

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
LIEUTENANT	\$71,746	\$73,981	\$72,510	\$75,000	
SERGEANTS (10)	489,258	518,612	533,409	549,400	
OFFICERS (27)	1,169,030	1,202,269	1,242,190	1,279,500	
ADD'L 2 OFFICERS (8 MOS.)	0	0	0	92,130	
K-9 OFFICER	43,539	48,780	47,040	47,390	
OVERTIME	32,769	57,843	42,095	43,050	
STEP OVERTIME	36,041	19,998	20,800	30,800	
OVERTIME, TRAINING	0	0	33,000	33,990	
SICK LEAVE INCENT.	7,217	788	9,270	9,550	
PERSONAL LEAVE ACCRUAL	18,150	18,780	19,340	19,920	
HOLIDAY PAY	81,435	105,157	112,330	115,700	
LONGEVITY	90,466	102,009	121,280	154,670	
EMPLOYEE INSURANCE	154,572	163,590	177,160	195,940	
TRANSFER, POLICE PENSION	0	0	992,090	1,107,240	
TOTAL 100	\$2,194,223	\$2,311,807	\$3,422,514	\$3,754,280	9.7%
200					
UNIFORMS AND EQ. REPL	\$2,269	\$2,123	\$4,720	\$4,720	
INITIAL EQ, ADD'L OFF., PAT	2,315	0	0	13,000	
U.C.A.P. SUPPLIES	247	195	1,000	1,000	
AMMUNITION SUPPLIES	3,318	3,798	3,600	3,600	
SUPPLIES, SCHOOL OFFICER	1,000	0	2,000	2,000	
CRIME PREV. MAT'L	0	0	1,000	1,000	
TOTAL 200	\$9,149	\$6,116	\$12,320	\$25,320	105.5%
300					
EMPLOYEE WELLNESS	\$2,252	\$0	\$2,740	\$2,740	
TRAINING AND EDUCATION	8,040	2,736	13,760	13,760	
CLOTHING ALLOWANCE	33,102	33,207	33,734	33,734	
CELLUAR PHONE	16,729	20,871	21,100	21,100	
VEHICLE SERVICE	118,951	133,550	136,480	136,480	
ADD'L VEH., ANNUAL	0	0	0	8,000	
EQ. SERVICE AND REPAIR	1,418	2,446	3,120	3,120	
STUDENT PARTY PATROL	4,500	4,500	4,500	4,500	
CENTRAL BOOKING FEE	30,817	32,629	33,600	34,600	
RANGE MOWING	900	825	1,100	1,100	
RANGE OPERATING	2,360	2,229	2,800	2,800	
TOWING SERVICES	1,528	925	900	900	
METCAD DISPATCH AGREEMENT	193,598	200,319	200,480	207,500	3.5%
E.C.I.P.T.P. TRAINING	5,561	5,839	6,130	6,440	
CRISIS INTERVENTION SERVICE	5,100	5,100	5,690	5,690	
EM. SUPPORT SERVICE TEAM	1,827	1,880	2,400	2,400	
CITY INSURANCE	80,400	77,983	88,440	95,070	
TRANSFER, WORKER'S COMP.	34,150	34,150	34,150	36,710	
CITY TELEPHONE	3,174	2,249	3,660	2,930	
TOTAL 300	\$544,407	\$561,438	\$594,784	\$619,574	4.2%
PROGRAM TOTAL	\$2,747,779	\$2,879,361	\$4,029,618	\$4,399,174	9.2%

**POLICE DEPARTMENT
CRIMINAL INVESTIGATION PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
LIEUTENANT	68,448	70,181	72,710	74,890	
SERGEANT	48,950	51,860	53,340	54,940	
OFFICERS (6)	261,122	268,411	276,060	284,330	
SUPPORT SERVICES CLERK	29,703	30,523	31,400	32,340	
PHOTO/EVIDENCE TECHNICIAN	32,262	33,079	34,270	35,300	
OVERTIME	26,348	47,535	32,980	33,970	
STANDBY PAY	8,597	8,520	9,140	9,410	
PERSONAL TIME ACCRUAL	3,160	3,250	3,370	3,470	
POLICE LONGEVITY	32,983	44,217	48,330	28,830	
AFSCME LONGEVITY	2,971	3,638	3,820	4,530	
EMPLOYEE INSURANCE	25,247	26,720	45,430	50,250	
TRANSFER, IMRF PENSION	0	0	11,835	13,129	
TRANSFER, POLICE PENSION	0	0	200,260	223,500	
TOTAL 100	\$539,791	\$587,934	\$822,945	\$848,889	3.2%
200					
UNIFORMS AND EQUIPMENT	\$370	\$273	\$500	\$500	
300					
SEIZED DRUG FUND EXPENSES	\$5,684	\$0	\$0	\$0	
TRAINING AND EDUCATION	4,110	4,387	10,360	10,360	
VEHICLE LEASING	15,450	17,768	17,770	18,880	
VEHICLE SERVICES	17,228	18,602	22,280	22,280	
TRAVEL, INVESTIGATIONS	621	2,153	4,000	4,000	
OUTSIDE PROF. SERVICES	4,630	3,164	3,000	3,000	
INVEST. PAYMENTS	2,300	3,000	3,000	3,000	
UNIFORM REPLACEMENT	198	240	200	200	
LEXUS/NEXUS SERVICES	0	1,350	1,400	1,400	
INTERNET INVEST.	317	0	200	200	
RENTAL/STORAGE	0	0	400	0	
CITY INSURANCE	15,500	15,034	17,050	22,280	
TRANSFER, WORKER'S COMP.	12,560	12,560	12,560	13,500	
CITY TELEPHONE	3,174	2,249	3,660	2,930	
COMMUNICATIONS I.T.F.	838	1,691	1,600	1,600	
TOTAL 300	\$82,610	\$82,198	\$97,480	\$103,630	6.3%
PROGRAM TOTAL	\$622,771	\$670,405	\$920,925	\$953,019	3.5%

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POLICE DEPARTMENT SUPPORT SERVICES PROGRAM

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
LIEUTENANT	65,149	66,841	69,190	71,270	
SUPPORT SERVICES SUPERV.	41,077	42,118	43,640	44,950	
SUPPORT SERVICES CLERK I (2	59,399	61,043	62,800	64,690	
SUPPORT SERVICES CLERK II (60,386	61,936	63,970	65,890	
SUPPORT SERVICES CLERK III(60,839	62,641	64,450	66,380	
P-T SERVICES CLERK (.25)	2,626	6,654	11,880	12,240	
AD. ASST (GRANT)	22,821	22,147	25,380	26,140	
DOCUMENTS FILMING (TEMP.)	0	1,718	0	0	
OVERTIME	5,470	469	8,290	8,540	
AFSCME LONGEVITY	7,477	8,942	9,740	11,630	
EMPLOYEE INSURANCE	29,987	31,735	40,880	45,210	
TRANSFER, IMRF PENSION	0	0	49,271	54,657	
TRANSFER, POLICE PENSION	0	0	31,510	35,210	
PENSION (AD ASST)	3,470	3,600	3,730	3,840	
TOTAL 100	\$358,701	\$369,844	\$484,731	\$510,647	5.3%
200					
OFFICE SUPPLIES	\$10,675	\$9,050	\$11,040	\$11,040	
CITY BLDG. COPIER SUPPLIES	363	423	470	470	
PAPER FOR POLICE MACHINE	1,104	1,286	1,430	1,430	
POLICE COPIER SUPPLIES	0	418	1,900	1,900	
EQ., POLICE SUPPLIES	9,926	11,142	12,800	12,800	
TOTAL 200	\$22,068	\$22,319	\$27,640	\$27,640	0.0%
300					
COMMUNICATIONS SERVICES	\$3,593	\$6,494	\$7,190	\$8,510	
CLOTHING ALLOWANCE	0	0	1,320	0	
VEHICLE SERVICE	3,849	3,442	5,020	5,020	
EQ. SERVICE AND REPAIR	658	230	2,350	2,350	
TRANSCRIBER/FAX MAINT.	0	58	700	700	
M.D.T./FAX MAINTENANCE	0	694	3,000	3,000	
C.M.S./I.W.I.N. FEES	10,971	10,390	11,000	11,000	
IL. GOVT. PURCHASING FEE	0	500	500	500	
CONTRACTUAL SHREDDING	887	1,756	2,000	2,000	
CITY INSURANCE	9,200	8,923	10,120	10,880	
TRANSFER, WORKER'S COMP.	1,480	1,480	1,480	1,600	
CITY TELEPHONE	3,174	2,249	3,660	2,930	
CITY BLDG. COPIER MAINT.	995	1,063	1,310	1,310	
POLICE COPIER MAINT.	3,245	4,703	2,600	2,600	
CITY COMPUTERIZATION	64,893	64,817	65,420	65,420	
A.R.M.S. CONTRIBUTION	12,478	11,394	15,170	15,170	
SPECIAL POLICE S/W MAINT.	0	575	350	350	
TOTAL 300	\$115,423	\$118,768	\$133,190	\$133,340	0.1%
PROGRAM TOTAL	\$496,192	\$510,931	\$645,561	\$671,627	4.0%

**POLICE DEPARTMENT
SCHOOL CROSSING GUARDS PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
SCHOOL CROSSING GUARDS	\$36,811	\$35,907	\$45,530	\$46,900	3.0%
200					
MISC. SUPPLIES	\$369	\$361	\$360	\$360	0.0%
300					
CITY INSURANCE	\$1,900	\$1,843	\$2,090	\$2,250	7.7%
TRANSFER, WORKER'S COMP.	150	150	150	160	
TOTAL 300	\$2,050	\$1,993	\$2,240	\$2,410	7.6%
PROGRAM TOTAL	\$39,230	\$38,261	\$48,130	\$49,670	3.2%

**POLICE DEPARTMENT
METER PATROL PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
METER PATROL SUPERVISOR	\$32,537	\$34,591	\$36,530	\$37,630	
METER PATROL SPECIALIST	19,511	20,933	22,110	22,770	
METER PATROL PART-TIME	47,474	68,744	65,250	67,210	
SPECIAL ENFORCEMENT DETAIL	5,170	0	5,490	5,650	
P-T ABANDONED VEH. SPEC.	12,420	0	13,180	13,580	
EMPLOYEE INSURANCE	3,710	3,924	9,090	10,050	
TRANSFER, EMPL. PENSION	0	0	13,059	14,486	
TOTAL 100	\$120,822	\$128,192	\$164,709	\$171,376	4.0%
200					
UNIFORMS AND EQUIPMENT	\$1,258	\$1,191	\$1,230	\$1,230	0.0%
300					
VEHICLE SERVICE	\$11,935	\$14,179	\$16,560	\$16,560	
CITY INSURANCE	2,400	2,328	2,640	2,840	
TRANSFER, WORKER'S COMP.	150	150	150	160	
TOTAL 300	\$14,485	\$16,657	\$19,350	\$19,560	1.1%
PROGRAM TOTAL	\$136,565	\$146,040	\$185,289	\$192,166	3.7%

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POLICE DEPARTMENT ANIMAL CONTROL PROGRAM

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
ANIMAL CONTROL WARDEN	\$26,602	\$27,827	\$29,170	\$30,560	
AN. WARDEN (PART-TIME)	0	0	2,420	2,490	
OVERTIME	3	0	950	980	
LONGEVITY	0	402	580	1,530	
EMPLOYEE INSURANCE	3,710	3,924	4,540	5,020	
TRANSFER, EMPL. PENSION	0	0	5,832	6,469	
TOTAL 100	\$30,315	\$32,153	\$43,492	\$47,049	8.2%
200					
UNIFORMS AND EQUIPMENT	\$64	\$335	\$360	\$360	0.0%
300					
CLOTHING ALLOWANCE	\$96	\$188	\$200	\$220	
VEHICLE SERVICE	3,520	3,480	4,910	4,910	
DOG IMPOUNDMENT	39,528	41,300	42,750	44,460	
AN. CARCASS REMOVAL	165	2,880	2,800	2,800	
CITY INSURANCE	1,400	1,358	1,540	1,660	
TRANSFER, WORKER'S COMP.	150	150	150	160	
TOTAL 300	\$44,859	\$49,356	\$52,350	\$54,210	3.6%
PROGRAM TOTAL	\$75,238	\$81,844	\$96,202	\$101,619	5.6%

**FIRE RESCUE SERVICES DEPARTMENT
BUDGET ANALYSIS**

	04-05	05-06	DIFF	%
100 'S	4,669,695	4,905,618	235,923	5.1%
200 'S	58,390	56,870	(1,520)	-2.6%
300 'S	466,720	480,610	13,890	3.0%
SUBTOTAL	5,194,805	5,443,098	248,293	4.8%
400 'S	154,640	154,640	-	0.0%
TOTAL	5,349,445	5,597,738	248,293	4.6%
PERSONNEL:				
SALARIES, N/U	427,198	441,260	14,062	3.3%
SALARIES, IAFF	3,016,720	3,101,790	85,070	2.82%
EMPL. PENS, IMRF	28,917	32,078	3,161	10.9%
EMPL. PENS, FIRE	928,850	1,034,070	105,220	11.3%
EMPLOYEE INSURANCE	268,010	296,420	28,410	10.6%
SUBTOTAL	4,669,695	4,905,618	235,923	5.1%
SUPPLIES:				
OTHER	57,540	56,020	(1,520)	-2.6%
STD. CHARGES	850	850	-	0.0%
SUBTOTAL	58,390	56,870	(1,520)	-2.6%
CONTRACTUAL:				
STD. CHARGES	161,310	171,030	9,720	6.0%
VEH. SERVICE	111,410	111,410	-	0.0%
METCAD	81,500	84,150	2,650	3.3%
TRANSFER 2% FUND	34,260	34,260	-	
EMPLOYEE PHYSICALS	20,900	20,900	-	
OTHER	57,340	58,860	1,520	
SUBTOTAL	466,720	480,610	13,890	3.0%

Supplementary Expenditure Report

FIRE RESCUE SERVICES DEPARTMENT

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
FIRE CHIEF	\$85,541	\$87,654	\$90,810	\$93,530	
DIVISION OFFICERS (4)	237,891	246,574	256,010	263,690	
COMPANY OFFICERS (15)	766,509	769,409	792,680	816,450	
FIRE FIGHTERS (37)	1,390,501	1,438,850	1,482,940	1,527,440	
SECRETARY	28,280	28,679	29,710	30,710	
P-T SECRETARIAL	1,120	360	1,190	1,230	
PREV./ED. INSP., UNIV. IL.	49,166	48,239	49,478	52,100	
OVERTIME	80,369	180,321	186,600	192,200	
UPGRADE PAY	15,421	13,419	18,930	19,500	
SICK LEAVE INCENTIVE	216	0	6,570	6,770	
HOLIDAY PAY	80,389	85,624	91,580	94,330	
LONGEVITY/STEP	275,237	319,803	372,420	378,420	
EDUCATIONAL INCENTIVE	6,800	7,075	8,950	8,950	
EMPLOYEE INSURANCE	231,033	244,509	268,010	296,420	
TRANSFER, IMRF PENSION	0	0	28,917	32,078	
TRANSFER, FIRE PENSION	0	0	928,850	1,034,070	
TRANSFER, PENSION U/I	52,086	48,812	56,050	57,730	
TOTAL 100	\$3,300,559	\$3,519,328	\$4,669,695	\$4,905,618	5.1%
200					
OFFICE SUPPLIES	\$3,906	\$3,932	\$4,370	\$4,370	
BLDG. MAINT. SUPPLIES	7,130	6,049	6,140	6,140	
CITY BLDG. COPIER SUPPLIES	510	592	660	660	
PAPER/FIRE COPIER	147	171	190	190	
FIRE COPIER SUPPLIES	0	0	500	500	
RISK WATCH SUPPLIES	0	913	1,000	1,000	
UNIFORMS AND EQUIPMENT	19,478	11,014	22,060	19,060	
REPL. HOSE	63	0	1,030	1,030	
P.P.E. REPL.	6,379	6,230	7,090	7,090	
HAZMATS SUPPLIES	396	1,287	2,480	2,480	
FIRST AID SUPPLIES	2,562	1,915	3,390	3,390	
ARSON INV. SUPPLIES	529	592	670	0	
DETECTOR REPL.	971	1,756	2,000	2,500	
FIRE PREVENTION MAT'L	5,537	5,793	6,810	8,460	
TOTAL 200	\$47,608	\$40,244	\$58,390	\$56,870	-2.6%

**FIRE RESCUE SERVICES DEPARTMENT
(CONTINUED)**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
300					
EMPLOYEE PHYSICALS	\$11,383	\$18,005	\$20,900	\$20,900	
DUES & SUBSCRIPTIONS	1,980	1,387	2,140	2,140	
SOFTWARE MAINT.	0	0	1,200	1,200	
TRAVEL AND CONFERENCE	4,140	4,515	5,420	6,620	
TRAINING AND EDUCATION	10,754	11,217	12,880	12,880	
I.L.S./E.M.S. TRAINING	0	0	1,500	1,500	
ILS./EMS TRAINING (ONE-TIM	2,345	1,925	3,000	3,000	
2% FIRE INS. PAYMENT	25,759	34,252	34,260	34,260	
UNIFORM ALLOWANCE	6,921	0	7,540	7,540	
CELLUAR/PAGING SERVICES	4,313	4,338	5,700	5,700	
COMMUNICATION REPAIRS	1,738	3,228	1,680	2,000	
LAUNDRY AND TOWELS	591	750	820	820	
VEHICLE SERVICE	95,290	98,320	111,410	111,410	
CITY INSURANCE	74,400	72,164	81,840	87,980	
TRANSFER, WORKER COMP.	62,500	62,500	62,500	67,190	
CITY TELEPHONE	4,833	3,423	5,570	4,460	
CITY BLDG. COPIER MAINT.	866	925	1,140	1,140	
FIRE COPIER MAINT.	510	882	510	510	
DISPATCH CONTRACT, METCAD	80,587	83,193	81,500	84,150	
CITY COMPUTERIZATION	10,260	10,165	10,260	10,260	
ESDA SERVICES	312	1,330	2,000	2,000	
METCAD TERMINAL MAINT.	0	0	200	200	
DEFIBRULATOR MAINT.	2,246	2,246	2,700	2,700	
GROUND LADDER TEST.	960	960	1,150	1,150	
AIR SYSTEM TESTING/MAINT.	5,811	8,218	6,900	6,900	
EM. SUPPORT SERVICES TEAM	1,827	1,880	2,000	2,000	
TOTAL 300	\$410,326	\$425,823	\$466,720	\$480,610	3.0%
400					
VEH. REPL. CHARGE	\$160,250	\$149,410	\$154,640	\$154,640	0.0%
VEH. REPL. CHARGE, ADD'L	0	0	0	0	#DIV/0!
TOTAL 400	\$160,250	\$149,410	\$154,640	\$154,640	0.0%
DEPARTMENT TOTAL	\$3,918,743	\$4,134,805	\$5,349,445	\$5,597,738	4.6%

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PUBLIC WORKS DEPARTMENT BUDGET ANALYSIS

	2004-05	2005-06	DIFF	%
100 'S	3,245,494	3,439,029	193,535	6.0%
200 'S	405,580	407,180	1,600	0.4%
300 'S	1,388,540	1,358,610	(29,930)	-2.2%
SUBTOTAL	5,039,614	5,204,819	165,205	3.3%
400 'S	310,050	310,050	-	0.0%
TOTAL	5,349,664	5,514,869	165,205	3.1%
PERSONNEL:				
SALARIES N/U	1,424,863	1,475,390	50,527	3.5%
SALARIES AFSC.	936,510	1,003,110	66,600	7.1%
OVERTIME	36,380	37,470	1,090	3.0%
EMPL. INSURANCE	237,840	263,060	25,220	10.6%
EMPL. PENSION	406,371	450,789	44,418	10.9%
STANDBY	8,750	11,700	2,950	33.7%
SEASONAL	194,780	197,510	2,730	1.4%
SUBTOTAL	3,245,494	3,439,029	193,535	6.0%
SUPPLIES:				
OTHER	261,860	261,860	-	0.0%
PAINT	14,880	14,880	-	0.0%
ASPHALT	35,420	35,420	-	0.0%
SALT	51,000	51,000	-	0.0%
SIGNS/POSTS	24,740	26,340	1,600	6.5%
GUTTER BROOMS	15,770	15,770	-	0.0%
STD. CHARGES	1,910	1,910	-	0.0%
SUBTOTAL	405,580	407,180	1,600	0.4%
CONTRACTUAL:				
STD. CHARGES	236,640	246,940	10,300	4.4%
VEH. SERVICE	311,870	311,870	-	0.0%
CONTRACT SNOW REM.	10,000	10,000	-	0.0%
BLDG. CUSTODIAL	66,100	66,100	-	0.0%
CONTRACT TURF MT.	23,700	20,000	(3,700)	-15.6%
GATE FEES-ARBOR	20,350	23,000	2,650	13.0%
UTILITIES, FACILI.	126,000	126,000	-	0.0%
CUSWDS PAYMENT	23,850	19,520	(4,330)	-18.2%
FALL LEAF PICKUP	55,000	55,000	-	0.0%
RENTAL/STORAGE	10,200	-	(10,200)	-100.0%
GATE FEES-OPN.	72,410	64,410	(8,000)	-11.0%
UTIL. ,-OPN.	198,200	181,500	(16,700)	-8.4%
ENCEPH. PROGRAM	21,990	21,990	-	0.0%
OTHER	212,230	212,280	50	0.0%
SUBTOTAL	1,388,540	1,358,610	(29,930)	-2.2%

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION DIVISION**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
DIRECTOR OF PUBLIC WORKS	\$96,050	\$98,478	\$102,369	\$105,440	
ASSISTANT TO DIRECTOR	40,940	41,975	43,630	44,940	
SECRETARY (2)	54,135	61,565	64,033	66,640	
PUBLIC WORKS CLERK	13,430	0	0	0	
CLERK TYPIST (.75)	16,609	16,478	18,790	19,350	
LONGEVITY	1,222	0	0	0	
TRANSFER, IMRF PENSION	0	0	38,762	42,999	
EMPLOYEE INSURANCE	21,125	22,357	21,600	23,890	
TOTAL 100	\$243,511	\$240,853	\$289,184	\$303,259	4.9%
200					
BOOKS AND PERIODICALS	\$475	\$816	\$1,000	\$1,000	
OFFICE SUPPLIES	3,438	4,300	6,500	6,500	
CITY BLDG. COPIER SUPPLIES	587	683	760	760	
P.W. COPIER PAPER	888	1,034	1,150	1,150	
TOTAL 200	\$5,388	\$6,833	\$9,410	\$9,410	0.0%
300					
DUES & SUBSCRIPTIONS	\$2,321	\$2,276	\$2,655	\$2,655	
CELLUAR/PAGING SERV.	667	818	720	720	
TRAVEL AND CONFERENCE	2,809	2,080	4,500	4,500	
TRAINING AND EDUCATION	454	728	2,500	2,500	
VEHICLE SERVICE	4,602	3,792	6,860	6,860	
PRINTING SERVICES	248	458	2,400	2,400	
TEMPORARY CLERICAL SERVICE	0	401	1,000	1,000	
SHIPPING CHARGES	1,388	1,181	2,000	2,000	
ALARM SERVICE MONITORING	96	192	210	210	
CITY INSURANCE	5,600	5,432	6,060	6,520	
TRANSFER, WORKER'S COMP.	2,460	2,460	2,460	2,650	
TELEPHONE	3,924	2,778	4,520	3,620	
CITY BLDG. COPIER MAINT.	1,086	1,160	1,430	1,430	
P.W. COPIER MAINT.	2,885	3,000	3,000	3,000	
CITY COMPUTERIZATION	31,670	31,378	31,670	31,670	
TOTAL 300	\$60,210	\$58,134	\$71,985	\$71,735	-0.3%
400					
VEH. REPL. CHARGE	\$321,300	\$299,560	\$310,050	\$310,050	0.0%
VEHL. REPL., ADD'L	0	0	0	0	
TOTAL 400	\$321,300	\$299,560	\$310,050	\$321,300	3.6%
PROGRAM TOTAL	\$630,409	\$605,380	\$680,629	\$694,454	2.0%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT ARBOR DIVISION URBAN FORESTRY PROGRAM

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	
100					
CITY ARBORIST (1 TO .34)	\$20,240	\$20,895	\$21,570	\$22,220	
ARBOR TECHNICIAN (2)	68,550	61,924	72,950	75,140	
FORESTRY SUPERVISOR	46,076	47,242	49,478	52,100	
SEASONAL TRIMMER	14,438	21,246	25,690	25,540	
LONGEVITY	0	270	0	130	
TRANSFER, IMRF PENSION	0	0	24,531	27,212	
EMPLOYEE INSURANCE	12,881	13,633	14,990	16,580	
TOTAL 100	\$162,185	\$165,210	\$209,209	\$218,922	4.6%
200					
TOOLS & SUPPLIES	\$2,841	\$6,872	\$2,210	\$2,210	
EDUCATIONAL MAT'L	838	34	780	780	
MAINTENANCE SUPPLIES	412	643	1,000	1,000	
TOTAL 200	\$4,091	\$7,549	\$3,990	\$3,990	0.0%
300					
DUES AND SUBSCRIPTIONS	\$1,172	\$1,223	\$1,735	\$1,735	
TRAVEL AND CONFERENCE	1,408	1,796	1,600	1,600	
TRAINING AND EDUCATION	241	1,157	1,750	1,750	
SERVICE AND REPAIR	268	258	500	500	
SUPV. CLOTHING ALLOWANCE	683	683	680	680	
UNIFORM RENTAL	520	667	520	520	
CDL LICENSE	50	100	120	120	
VEHICLE SERVICE	21,568	19,528	35,700	35,700	
BOOM TRUCK INSP.	375	375	400	400	
CITY INSURANCE	8,600	8,342	9,460	10,170	
TRANSFER, WORKER'S COMP.	7,360	7,360	7,360	7,910	
CITY TELEPHONE	2,012	1,426	2,320	1,860	
TOTAL 300	\$44,257	\$42,915	\$62,145	\$62,945	1.3%
PROGRAM TOTAL	\$210,533	\$215,674	\$275,344	\$285,857	3.8%

**PUBLIC WORKS DEPARTMENT
ARBOR DIVISION
LANDSCAPE MANAGEMENT PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	
100					
CITY ARBORIST (.5 TO .33)	\$18,981	\$20,281	\$21,580	\$22,230	
LANDSCAPE SUPV. (.65 TO .50)	21,611	22,932	24,019	25,290	
LANDSCAPE TECHNICIAN	33,226	7,787	36,480	37,570	
SEASONAL, LANDSCAPE	19,890	34,233	25,340	25,900	
SEASONAL, MVPS REIMB.	33,157	33,612	40,990	40,230	
TRANSFER, IMRF PENSION	0	0	13,954	15,479	
EMPLOYEE INSURANCE	3,822	4,908	14,990	16,580	
TOTAL 100	\$130,687	\$123,753	\$177,353	\$183,279	3.3%
200					
TOOLS & SUPPLIES	\$2,073	\$2,220	\$2,220	\$2,220	
MAINTENANCE SUPPLIES	2,717	2,964	2,900	2,900	
TOTAL 200	\$4,790	\$5,184	\$5,120	\$5,120	0.0%
300					
SERVICE AND REPAIR	\$296	\$499	\$550	\$550	
CONTRACTUAL TURF MAINT.	15,080	17,827	23,700	20,000	
ARBOR GATE FEES	0	12,807	20,400	23,000	
UNIFORM RENTAL	600	580	600	600	
CDL LICENSE	50	0	160	160	
VEHICLE SERVICE	6,688	5,623	11,410	11,410	
IRRIGATION SYSTEM	2,024	2,066	2,400	3,500	
CITY INSURANCE	6,737	7,663	8,690	9,340	
TRANSFER, WORKER'S COMP.	3,520	3,680	3,680	3,960	
TOTAL 300	\$34,995	\$50,745	\$71,590	\$72,520	1.3%
PROGRAM TOTAL	\$170,472	\$179,682	\$254,063	\$260,919	2.7%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT PUBLIC FACILITIES DIVISION FACILITIES MAINTENANCE

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
2002-03	2003-04	2004-05	2004-05	2005-06	
100					
PUBLIC FACILITIES MANAGER	\$59,979	\$65,633	\$68,230	\$70,280	
BLDG. MAINT. WORKER	30,726	47,022	36,480	37,570	
CITY BLDG WORKER (.5)	7,770	12,763	9,111	9,130	
LONGEVITY	3,323	0	4,380	0	
TRANSFER, IMRF PENSION	0	0	19,183	21,280	
EMPLOYEE INSURANCE	6,117	7,741	9,090	10,050	
TOTAL 100	\$107,915	\$133,159	\$146,474	\$148,310	1.3%
200					
BLDG. MAINT. SUPPLIES	\$19,532	\$17,831	\$17,250	\$17,250	
SAFETY EQUIPMENT	2,640	2,882	1,070	1,070	
TOTAL 200	\$22,172	\$20,713	\$18,320	\$18,320	0.0%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$160	\$160	
REFUSE COLLECTION	8,802	5,057	6,000	6,000	
ELEVATOR SERVICE	0	1,322	1,400	1,400	
ARCHITECTURAL ASSISTANCE	3,230	1,117	2,600	2,600	
CELLUAR/PAGING SERV.	835	755	2,200	2,200	
UNIFORM RENTAL	358	368	400	400	
CDL LICENSE	0	100	30	30	
VEHICLE SERVICE	2,906	2,918	4,470	4,470	
BUILDING REPAIRS	30,031	22,121	30,400	30,400	
CUSTODIAL CONTRACT	59,560	60,360	66,100	66,100	
UTILITIES	92,870	126,555	126,000	126,000	
BUILDING RENTAL/STORAGE	10,200	12,000	10,200	0	
CITY INSURANCE	9,426	10,766	12,210	13,130	
TRANSFER, WORKER'S COMP.	2,190	2,290	2,290	2,460	
CITY TELEPHONE	602	2,308	670	540	
SIMPLEX CONTRACT	462	0	780	780	
TOTAL 300	\$221,472	\$248,037	\$265,910	\$256,670	-3.5%
PROGRAM TOTAL	\$351,559	\$401,909	\$430,704	\$423,300	-1.7%

**PUBLIC WORKS DEPARTMENT
PUBLIC FACILITIES DIVISION
CIVIC CENTER**

ACTUAL	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
PART-TIME	\$37,116	\$36,269	\$43,838	\$45,480	3.7%
200					
BLDG. MAINT. SUPPLIES	\$1,871	\$1,574	\$2,140	\$2,140	0.0%
300					
UNIFORM RENTAL	\$112	\$370	\$400	\$400	
MARKETING COSTS	4,062	3,196	2,970	2,970	
CITY INSURANCE	5,202	5,917	6,710	7,210	
TRANSFER, WORKER'S COMP.	1,020	1,070	1,070	1,150	
TOTAL 300	\$10,396	\$10,553	\$11,150	\$11,730	5.2%
PROGRAM TOTAL	\$49,383	\$48,396	\$57,128	\$59,350	3.9%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
TOOL ROOM PROGRAM**

ACTUAL	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
OPERATIONS MGR. (.05)	\$3,112	\$3,337	\$3,540	\$3,650	
PROJECT COORDINATOR (.2)	10,447	11,086	11,520	11,870	
TOOLROOM CLERK	24,922	28,134	29,469	31,030	
TRANSFER, IMRF PENSION	0	0	7,634	8,468	
EMPLOYEE INSURANCE	0	0	5,680	6,280	
TOTAL 100	\$38,481	\$42,557	\$57,843	\$61,298	6.0%
200					
SAFETY EQUIPMENT	\$4,206	\$4,901	\$3,000	\$3,000	
CUSTODIAL SUPPLIES	2,177	1,971	2,000	2,000	
TOOL ROOM SUPPLIES	11,682	9,589	11,300	11,300	
SAW BLADES	1,012	967	3,000	3,000	
BARRICADES	4,492	8,240	8,520	8,520	
TOTAL 200	\$23,569	\$25,668	\$27,820	\$27,820	0.0%
300					
SMALL EQUIPMENT REPAIR	\$21,905	\$17,638	\$14,560	\$14,560	0.0%
UNIFORM RENTAL	0	270	400	400	
TOTAL 300	\$21,905	\$17,908	\$14,960	\$14,960	0.0%
PROGRAM TOTAL	\$83,955	\$86,133	\$100,623	\$104,078	3.4%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION SNOW AND ICE REMOVAL PROGRAM

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2002-03	2003-04	2004-05	2005-06	
100					
OVERTIME	\$34,734	\$35,010	\$36,380	\$37,470	
STANDBY PAY	2,700	5,849	8,750	11,700	
TOTAL 100	\$37,434	\$40,859	\$45,130	\$49,170	9.0%
200					
SNOW ABATEMENT CHEMICALS	\$1,620	\$720	\$2,000	\$2,000	
SAND	0	0	1,200	1,200	
SALT	19,417	28,526	51,000	51,000	
SNOW FENCE	1,419	0	280	280	
SNOW BLADES	0	2,393	2,000	2,000	
TOTAL 200	\$22,456	\$31,639	\$56,480	\$56,480	0.0%
300					
TRAINING AND EDUCATION	\$850	\$475	\$850	\$850	
WEATHER SERVICE	1,868	980	1,730	1,730	
PAGING SERVICE	896	578	600	600	
CELLUAR/PAGING SERVICE	1,771	1,059	2,200	2,200	
TOWING SERVICE	0	0	250	250	
PUBLIC SERVICE ANNOUNCEMENT	102	0	350	350	
PLOW REPAIR	5,981	16,819	8,580	8,580	
EQUIPMENT RENTAL	0	0	4,000	4,000	
CONTRACT SNOW REMOVAL	7,135	4,498	10,000	10,000	
CITY INSURANCE	5,378	6,111	6,930	7,450	
TRANSFER, WORKER'S COMP.	1,520	1,590	1,590	1,710	
TOTAL 300	\$25,501	\$32,110	\$37,080	\$37,720	1.7%
PROGRAM TOTAL	\$85,391	\$104,608	\$138,690	\$143,370	3.4%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
TRAFFIC CONTROL PROGRAM**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
2002-03	2003-04	2004-05	2005-06		
100					
OPERATIONS MGR (.2)	\$12,445	\$13,343	\$14,160	\$14,580	
SUPERVISOR (.25)	22,259	11,933	12,650	13,030	
EQ. OPERATOR	33,226	35,341	36,380	37,570	
MAINT. WORKER	31,344	33,338	34,410	35,440	
LONGEVITY	2,642	4,266	5,310	5,730	
TRANSFER, IMRF PENSION	0	0	17,440	19,346	
EMPLOYEE INSURANCE	8,215	10,468	12,270	13,570	
TOTAL 100	\$110,131	\$108,689	\$132,620	\$139,266	5.0%
200					
PAINT AND MARKINGS	\$12,223	\$16,047	\$14,880	\$14,880	
REPAIR & REPL. PARTS	2,003	1,292	1,500	1,500	
SIGNS	20,827	13,813	20,000	21,600	
LAWN MAINT. MATERIALS	1,888	378	3,150	3,150	
POSTS	4,038	5,188	4,740	4,740	
GUARDRAILS & POSTS	400	0	400	400	
TOTAL 200	\$41,379	\$36,718	\$44,670	\$46,270	3.6%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$220	\$220	
TRAVEL AND CONFERENCE	474	151	450	450	
UNIFORM RENTAL	1,022	1,139	1,000	1,000	
CDL LICENSE	100	0	150	150	
VEHICLE SERVICE	7,077	5,216	8,450	8,450	
CONTRACT JUNK & DEBRIS	0	150	700	700	
SPECIAL W. URBANA PAINTING	4,359	901	5,000	5,000	
CITY INSURANCE	6,786	7,760	8,800	9,460	
TRANSFER, WORKER'S COMP.	2,670	2,790	2,790	3,000	
CITY TELEPHONE	2,069	1,426	2,320	1,860	
TOTAL 300	\$24,557	\$19,533	\$29,880	\$30,290	1.4%
PROGRAM TOTAL	\$176,067	\$164,940	\$207,170	\$215,826	4.2%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION STREET LIGHTING PROGRAM

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2002-03	2003-04	2004-05	2005-06	
100					
OPERATIONS MGR (.2)	\$12,445	\$13,343	\$14,160	\$14,580	
SUPERVISOR (.5 TO .8)	38,645	41,009	42,950	45,230	
ELECTRICIAN I (2 TO 3)	84,797	106,022	109,430	112,710	
LONGEVITY	2,363	0	120	1,500	
TRANSFER, IMRF PENSION	0	0	28,537	31,656	
EMPLOYEE INSURANCE	12,234	15,599	18,170	20,100	
TOTAL 100	\$150,484	\$175,973	\$213,367	\$225,776	5.8%
200					
LIGHTING SUPPLIES	\$55,724	\$50,534	\$46,050	\$46,050	
TOOLS & SUPPLIES	266	318	750	750	
TRANSFORMER REPLACEMENT	1,195	0	800	800	
TOTAL 200	\$57,185	\$50,852	\$47,600	\$47,600	0.0%
300					
TRAINING AND EDUCATION	\$730	\$0	\$730	\$730	
SUPV. CLOTHING ALLOWANCE	1,366	1,366	1,370	1,370	
UNIFORM RENTAL	150	160	160	160	
CDL LICENSE	100	50	100	100	
VEHICLE SERVICE	18,111	23,680	35,700	35,700	
EMERGENCY REPAIRS	298	900	1,500	1,500	
BOOM TRUCK INSP.	0	1,125	1,200	1,200	
UTILILTIES	173,638	151,868	198,200	181,500	
LIGHT POLE PAINTING	0	0	3,000	3,000	
CONTRACTUAL BORING	0	2,500	2,500	2,500	
CITY INSURANCE	9,856	11,251	12,760	13,720	
TRANSFER, WORKER'S COMP.	2,750	2,870	2,870	3,090	
CITY TELEPHONE	602	412	670	540	
TOTAL 300	\$207,601	\$196,182	\$260,760	\$245,110	-6.0%
PROGRAM TOTAL	\$415,270	\$423,007	\$521,727	\$518,486	-0.6%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
STREET MAINTENANCE AND CONSTRUCTION PROGRAM**

ACTUAL	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
OPERATIONS MGR (.15)	\$9,334	\$10,007	\$10,620	\$10,940	
SUPERVISOR (1 TO .5)	22,259	23,866	25,300	26,060	
EQUIPMENT OP. (3 to 4)	97,492	138,517	145,910	150,280	
MAINT. WORKER (3)	93,631	100,014	103,230	106,320	
SEASONAL	24,161	12,065	35,250	36,310	
LONGEVITY	12,345	12,371	15,800	17,820	
TRANSFER, IMRF PENSION	0	0	51,069	56,651	
EMPLOYEE INSURANCE	14,204	18,102	30,210	33,410	
TOTAL 100	\$273,426	\$314,942	\$417,389	\$437,791	4.9%
200					
MISC. SUPPLIES	\$1,481	\$3,115	\$1,600	\$1,600	
GRAVEL, CHIPS AND SAND	7,289	4,502	6,500	6,500	
ASPHALT	25,135	30,218	35,420	35,420	
CULVERT PIPE	0	0	710	710	
GUTTER BROOMS	6,286	5,184	15,770	15,770	
HEATING FUEL	236	194	1,650	1,650	
TOTAL 200	\$40,427	\$43,213	\$61,650	\$61,650	0.0%
300					
TRAVEL AND CONFERENCE	\$290	\$0	\$300	\$300	
CONT. ASPHALT PATCHUP	5,363	0	2,500	2,500	
CONT. MOWING, OPEN AREAS	10,609	1,428	2,500	2,500	
UNIFORM RENTAL	1,762	1,737	1,800	1,800	
CDL LICENSE	50	150	150	150	
GATE FEES	96,199	52,476	72,410	64,410	
VEHICLE SERVICE	88,870	80,596	109,820	109,820	
EQUIPMENT RENTAL	12	0	1,500	1,500	
CITY INSURANCE	10,257	11,736	13,310	14,310	
TRANSFER, WORKER'S COMP.	5,040	5,270	5,270	5,670	
TOTAL 300	\$218,452	\$153,393	\$209,560	\$202,960	-3.1%
PROGRAM TOTAL	\$532,305	\$511,548	\$688,599	\$702,401	2.0%

Supplementary Expenditure Report

PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION CONCRETE REPAIR AND REPLACEMENT

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	2002-03	2003-04	2004-05	2005-06	
100					
OPERATIONS MGR (.15)	\$9,334	\$10,007	\$10,620	\$10,940	
SUPERVISOR (.25)	49,616	11,933	12,650	13,030	
EQUIPMENT OP. (2 TO 3)	106,112	106,023	109,430	112,710	
MAINT. WORKER (2)	62,534	66,676	68,820	70,880	
SEASONAL	2,884	857	15,380	15,840	
LONGEVITY	4,907	6,853	8,850	10,660	
TRANSFER, IMRF PENSION	0	0	35,785	39,697	
EMPLOYEE INSURANCE	13,603	17,342	24,760	27,390	
TOTAL 100	\$248,990	\$219,691	\$286,295	\$301,147	5.2%
200					
BRICK/BLOCK/MASONRY	\$0	\$0	\$850	\$850	
PRECAST MANHOLES	778	0	2,400	2,400	
CASTINGS	11,577	4,310	10,190	10,190	
TILE/PIPE	3,869	4,105	4,550	4,550	
SAND	0	0	200	200	
TOOLS/SUPPLIES	3,319	2,184	3,810	3,810	
CONCRETE	48,939	48,875	57,780	57,780	
FORMS/LUMBER	2,095	3,647	2,500	2,500	
CURING COMPOUND	717	342	1,200	1,200	
TOTAL 200	\$71,294	\$63,463	\$83,480	\$83,480	0.0%
300					
TRAINING AND EDUCATION	\$736	\$0	\$300	\$300	
UNIFORM RENTAL	2,737	2,269	2,800	2,800	
CDL LICENSE	150	150	150	150	
VEHICLE SERVICE	27,919	42,307	46,670	46,670	
EQUIPMENT RENTAL	0	0	500	500	
CITY INSURANCE	7,940	9,117	10,340	11,120	
TRANSFER, WORKER'S COMP.	6,530	6,820	6,820	7,330	
TOTAL 300	\$46,012	\$60,663	\$67,580	\$68,870	1.9%
PROGRAM TOTAL	\$366,296	\$343,817	\$437,355	\$453,497	3.7%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM**

ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
2002-03	2003-04	2004-05	2005-06		
100					
OPERATIONS MGR (.15)	\$9,334	\$10,007	\$10,620	\$10,940	
SUPERVISOR	0	52,651	54,740	56,380	
EQUIPMENT OP. (3 TO 3)	38,253	73,607	72,950	112,710	
MAINT. WORKER (5 TO 2)	48,163	61,240	68,860	70,880	
PROJECT COORDINATOR (.3)	15,670	16,628	17,290	17,810	
SEASONAL	6,387	10,697	8,400	8,650	
LONGEVITY	3,323	5,355	6,720	7,490	
TRANSFER, IMRF PENSION	0	0	45,295	50,246	
EMPLOYEE INSURANCE	26,654	31,413	23,390	25,870	
TOTAL 100	\$147,784	\$261,598	\$308,265	\$360,976	17.1%
200					
TOOLS/SUPPLIES	\$882	\$1,581	\$1,810	\$1,810	
JET/PUMP HOSE	3,520	4,475	12,550	12,550	
RODS, PLUGS, NOZZLES	1,376	1,803	2,540	2,540	
SHORING EQUIPMENT	1,049	1,094	1,470	1,470	
T.V. SUPPLIES	1,330	1,970	1,500	2,000	
CHEMICALS	5,408	3,399	8,220	8,220	
TOTAL 200	\$13,565	\$14,322	\$28,090	\$28,590	1.8%
300					
TRAINING AND EDUCATION	\$1,360	\$168	\$700	\$700	
PEST CONTROL	465	1,050	880	880	
UNIFORM RENTAL	1,706	1,821	1,720	1,720	
CDL LICENSE	100	0	200	200	
VEHICLE SERVICE	15,464	23,211	32,950	32,950	
T.V. SERVICES	3,083	747	2,300	2,800	
SAFETY SERVICES	0	0	600	600	
EQUIPMENT RENTAL	0	369	500	500	
CITY INSURANCE	11,284	12,900	14,630	15,730	
TRANSFER, WORKER'S COMP.	2,640	2,760	2,760	2,970	
TOTAL 300	\$36,102	\$43,026	\$57,240	\$59,050	3.2%
PROGRAM TOTAL	\$197,451	\$318,946	\$393,595	\$448,616	14.0%

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PUBLIC WORKS DEPARTMENT OPERATIONS DIVISION TRAFFIC SIGNALS PROGRAM

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
OPERATIONS MGR. (.05)	\$3,111	\$3,336	\$3,540	\$3,650	
TRAFFIC SIGNAL TECHNICIAN	41,209	43,728	45,460	46,830	
SUPERVISOR (.2)	9,661	10,252	10,740	11,310	
TRANSFER, IMRF PENSION	0	0	10,132	11,240	
EMPLOYEE INSURANCE	3,822	4,908	5,680	6,280	
TOTAL 100	\$57,803	\$62,224	\$75,552	\$79,310	5.0%
200					
MISC. SUPPLIES	\$712	\$1,197	\$1,200	\$1,200	
TRAFFIC SIGNAL HARDWARE	5,108	6,927	7,850	7,850	
TOTAL 200	\$5,820	\$8,124	\$9,050	\$9,050	0.0%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$40	\$40	
TRAINING AND EDUCATION	495	682	800	800	
UNIFORM RENTAL	400	469	480	480	
VEHICLE SERVICE	722	5,765	4,120	4,120	
SIGNAL REPAIR SERVICES	298	1,174	1,000	1,000	
CITY INSURANCE	5,339	6,111	6,930	7,450	
TRANSFER, WORKER'S COMP.	1,070	1,120	1,120	1,200	
TOTAL 300	\$8,324	\$15,321	\$14,490	\$15,090	4.1%
PROGRAM TOTAL	\$71,947	\$85,669	\$99,092	\$103,450	4.4%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
OPERATIONS MGR. (.05)	\$3,111	\$3,336	\$3,540	\$3,650	
PROJECT COORDINATOR (.5)	26,117	27,714	28,810	29,670	
TRANSFER, IMRF PENSION	0	0	5,464	6,061	
EMPLOYEE INSURANCE	1,679	2,181	2,500	2,770	
TOTAL 100	\$30,907	\$33,231	\$40,314	\$42,151	4.6%
200					
MISC. SUPPLIES	\$179	\$175	\$400	\$400	
GRAPHIC MATERIAL	867	772	920	920	
COMPUTER SUPPLIES	588	725	800	800	
BASE MAPS	6	0	190	190	
TOTAL 200	\$1,640	\$1,672	\$2,310	\$2,310	0.0%
300					
TRAINING AND EDUCATION	\$897	\$426	\$950	\$950	
DEPT. WIDE TRAINING	0	8,522	10,000	10,000	
STREETSCAPE MAINT.	0	0	3,000	3,000	
UNIFORM RENTAL	189	198	200	200	
VEHICLE SERVICE	5,469	837	3,430	3,430	
JULIE SYSTEM FEES	2,831	4,040	3,500	3,500	
CITY INSURANCE	577	679	770	830	
TRANSFER, WORKER'S COMP.	400	420	420	450	
TOTAL 300	\$10,363	\$15,122	\$22,270	\$22,360	0.4%
PROGRAM TOTAL	\$42,910	\$50,025	\$64,894	\$66,821	3.0%

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PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION PLANNING AND MAPPING PROGRAM

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06 % CHG.	
100					
ASST. CITY ENGINEER (.5 TO	\$30,423	\$67,354	\$70,020	\$72,120	
SENIOR CIVIL ENGINEER	58,669	63,509	64,720	66,660	
PROJECTS COORDINATOR	50,339	55,591	58,910	60,680	
INFORMATION TECH.	35,175	38,393	40,229	42,360	
ENGINEERING AIDE P-T	1,925	6,868	6,310	6,500	
ENGINEERING TECH/SURVEYOR	50,115	53,178	55,280	56,940	
DATA BASE INTERN	2,349	4,840	0	0	
TRANSFER, IMRF PENSION	0	0	50,058	55,530	
EMPLOYEE INSURANCE	16,262	19,407	22,710	25,120	
TOTAL 100	\$245,257	\$309,140	\$368,237	\$385,910	4.8%
200					
REPRODUCTION SUPPLIES	\$1,845	\$1,120	\$2,000	\$2,000	
TOTAL 200	\$1,845	\$1,120	\$2,000	\$2,000	0.0%
300					
DUES AND SUBSCRIPTIONS	\$402	\$0	\$500	\$500	
RECORDER'S ON-LINE SERVICE	0	300	1,000	1,000	
CELLUAR/PAGING SERVICES	2,921	3,346	1,440	1,440	
TRAVEL AND CONFERENCE	7,439	8,264	9,500	9,500	
PROF. ENGINEERING SERVICES	709	1,764	2,800	2,800	
REPRODUCTION SERVICES	1,521	18	2,000	2,000	
PLOTTER/COPIER MAINTENANCE	643	778	1,500	1,500	
VEHICLE SERVICE	2,935	3,732	5,080	5,080	
CITY INSURANCE	4,957	5,622	6,380	6,860	
TRANSFER, WORKER'S COMP.	930	970	970	1,040	
CITY TELEPHONE	2,409	2,194	2,570	2,190	
TOTAL 300	\$24,866	\$26,988	\$33,740	\$33,910	0.5%
PROGRAM TOTAL	\$271,968	\$337,248	\$403,977	\$421,820	4.4%

**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
TRANSPORTATION IMPROVEMENTS PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
CIVIL ENGINEER	\$40,746	\$53,160	\$55,260	\$56,920	
ENGINEERING TECH. (1 TO 2)	67,890	89,361	91,240	93,980	
ENGINEERING AIDE P-T	320	0	0	0	
OVERTIME	2,765	1,334	1,590	1,640	
TRANSFER, IMRF PENSION	0	0	25,015	27,749	
EMPLOYEE INSURANCE	6,117	7,741	13,630	15,080	
TOTAL 100	\$117,838	\$151,596	\$186,735	\$195,369	4.6%
200					
SURVEYING SUPPLIES	\$711	\$529	\$850	\$850	
TOTAL 200	\$711	\$529	\$850	\$850	0.0%
300					
VEHICLE SERVICE	\$2,960	\$1,471	\$5,080	\$5,080	
CITY INSURANCE	3,256	3,686	3,800	4,490	
TRANSFER, WORKER'S COMP.	780	820	820	880	
CITY TELEPHONE	1,721	1,186	2,120	1,540	
TOTAL 300	\$8,717	\$7,163	\$11,820	\$11,990	1.4%
PROGRAM TOTAL	\$127,266	\$159,288	\$199,405	\$208,209	4.4%

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
SEWER IMPROVEMENTS PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
CIVIL ENGINEER	\$50,106	\$41,495	\$53,660	\$55,270	
ENGINEERING TECH.	41,963	44,530	46,637	49,110	
OVERTIME	689	309	780	800	
TRANSFER, IMRF PENSION	0	0	17,249	19,134	
EMPLOYEE INSURANCE	6,117	7,741	9,090	10,050	
TOTAL	\$98,875	\$94,075	\$127,416	\$134,364	5.5%
200					
SURVEY SUPPLIES	\$362	\$153	\$500	\$500	
TOTAL 200	\$362	\$153	\$500	\$500	0.0%
300					
VEHICLE SERVICE	\$1,510	\$1,725	\$5,080	\$5,080	
CITY INSURANCE	3,129	3,589	4,070	4,380	
TRANSFER, WORKER'S COMP.	620	650	650	700	
CITY TELEPHONE	1,637	1,131	1,840	1,470	
TOTAL	\$6,896	\$7,095	\$11,640	\$11,630	-0.1%
PROGRAM TOTAL	\$106,133	\$101,323	\$139,556	\$146,494	5.0%

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT DIVISION
MANAGEMENT AND PLANNING PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
ENV. MANAGER	\$52,851	\$57,764	\$60,500	\$63,710	
EMPLOYEE INSURANCE	3,054	3,924	4,540	5,020	
TRANSFER, IMRF PENSION	0	0	10,448	11,590	
TOTAL	\$55,905	\$61,688	\$75,488	\$80,320	6.4%
200					
BOOKS AND PERIODICALS	\$472	\$283	\$1,000	\$500	
MISC. SUPPLIES	479	162	500	500	
TOTAL	\$951	\$445	\$1,500	\$1,000	-33.3%
300					
DUES AND SUBSCRIPTIONS	\$967	\$1,227	\$700	\$700	
TRAVEL AND CONFERENCE	1,479	200	1,300	1,800	
ED. SERVICES/PROMOTION	26	928	2,000	2,000	
HAZARDOUS WASTE COLLEC.	2,360	0	2,000	0	
PAYMENT TO CUSWDS	27,606	16,864	23,850	19,520	
VEHICLE SERVICE	1,857	1,795	2,750	2,750	
ENCEPHALITIS CONTRACT	8,059	22,010	21,990	21,990	
CONTRACTUAL LEAF PICKUP	40,420	54,317	55,000	55,000	
FLORESCENT LIGHT RECYCL.	0	796	1,600	1,600	
CITY INSURANCE	2,083	2,425	2,750	2,960	
TRANSFER, WORKER'S COMP.	560	590	590	630	
CITY TELEPHONE	865	596	1,170	940	
TOTAL	\$86,282	\$101,748	\$115,700	\$109,890	-5.0%
PROGRAM TOTAL	\$143,138	\$163,881	\$192,688	\$191,210	-0.8%

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PUBLIC WORKS DEPARTMENT ENVIRONMENTAL MANAGEMENT DIVISION ENVIRONMENTAL CONTROL PROGRAM

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
ENV. CONTROL OFFICER	\$30,120	\$33,119	\$34,430	\$35,460	
ENV. AIDE (.34 to 1)	5,234	0	0	0	
EMPLOYEE INSURANCE	3,054	3,924	4,540	5,020	
TRANSFER, IMRF PENSION	0	0	5,815	6,451	
TOTAL 100	\$38,408	\$37,043	\$44,785	\$46,931	4.8%
200					
BOOKS AND PERIODICALS	\$0	\$0	\$100	\$100	
MISC. SUPPLIES	215	46	500	500	
TOTAL 200	\$215	\$46	\$600	\$600	0.0%
300					
TRAINING AND EDUCATION	\$376	\$0	\$500	\$500	
PRINTING SERVICES	70	0	250	250	
VEHICLE SERVICE	2,193	4,947	2,750	2,750	
CELLUAR/PAGING SERVICES	464	379	500	500	
ABATEMENT SERVICES	5,165	8,915	13,210	13,210	
CITY INSURANCE	1,095	1,261	1,430	1,540	
TRANSFER, WORKER'S COMP.	380	400	400	430	
TOTAL 300	\$9,743	\$15,902	\$19,040	\$19,180	0.7%
PROGRAM TOTAL	\$48,366	\$52,991	\$64,425	\$66,711	3.5%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
BUDGET ANALYSIS**

	04-05	05-06	DIFF	%
100'S	806,816	849,721	42,905	5.3%
200'S	15,430	15,430	-	0.0%
300'S	251,200	255,510	4,310	1.7%
SUBTOTAL	1,073,446	1,120,661	47,215	4.4%
400'S	13,950	13,950	-	0.0%
TOTAL	1,087,396	1,134,611	47,215	4.3%
PERSONNEL:				
SALARIES N/U	638,931	663,680	24,749	3.9%
EMPL. INSUR.	59,050	65,310	6,260	10.6%
EMPL. PENS.	108,835	120,731	11,896	10.9%
SUBTOTAL	806,816	849,721	42,905	5.3%
SUPPLIES:				
STD. CHARGES	2,490	2,490	-	0.0%
OTHER	12,940	12,940	-	0.0%
SUBTOTAL	15,430	15,430	-	0.0%
CONTRACTUAL:				
STD. CHARGES	52,580	51,590	(990)	-1.9%
VEH. SERVICE	17,500	17,500	-	0.0%
E.D.C.	13,000	25,000	12,000	92.3%
C.V.B.	72,700	75,610	2,910	4.0%
CUUATS	17,810	17,810	-	0.0%
R.P.C.	19,680	20,430	750	3.8%
OTHER	57,930	47,570	(10,360)	-17.9%
SUBTOTAL	251,200	255,510	4,310	1.7%

Supplementary Expenditure Report

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
COMM. DEV. DIRECTOR/PLANNER	\$76,113	\$78,420	\$81,779	\$86,110	
CLERK-TYPIST	23,265	23,558	25,067	26,400	
INTERNS P-T	1,967	1,927	7,610	7,840	
OVERTIME	0	0	330	340	
EMPLOYEE INSURANCE	7,667	8,111	9,090	10,050	
TRANSFER, IMRF PENSION	0	0	19,792	21,955	
TOTAL 100	\$109,012	\$112,016	\$143,668	\$152,695	6.3%
200					
BOOKS & PERIODICALS	\$155	\$257	\$300	\$300	
OFFICE SUPPLIES	1,955	2,824	2,950	2,950	
CITY BLDG. COPIER SUPPLIES	888	1,034	1,150	1,150	
PAPER FOR C.D. COPIER	1,035	1,205	1,340	1,340	
C.D. COPIER SUPPLIES	0	0	1,160	1,160	
TOTAL 200	\$4,033	\$5,320	\$6,900	\$6,900	0.0%
300					
DUES AND SUBSCRIPTIONS	\$2,159	\$2,654	\$2,600	\$2,600	
CELLUAR/PAGING SERV.	531	502	480	480	
TRAVEL AND CONFERENCE	2,356	3,486	3,260	3,260	
TRAINING AND EDUCATION	398	1,487	2,170	2,170	
FAX MACHINE MAINT.	0	0	230	230	
VEHICLE SERVICE	800	2,403	3,710	3,710	
CITY INSURANCE	3,100	3,007	3,410	3,670	
TRANSFER, WORKER'S COMP.	200	200	200	220	
CITY TELEPHONE	2,503	1,820	2,880	2,300	
CITY BLDG. COPIER MAINT.	1,443	1,540	1,900	1,900	
C.D. COPIER MAINT.	2,503	2,484	4,200	4,200	
CITY COMPUTERIZATION	22,940	22,729	22,940	22,940	
TOTAL 300	\$38,933	\$42,312	\$47,980	\$47,680	-0.6%
400					
VEH. REPL. CHARGE	\$14,460	\$13,480	\$13,950	\$13,950	0.0%
VEH. REPL. CHARGE, ADD'L	\$0	\$0	\$0	\$0	#DIV/0!
TOTAL 400	\$14,460	\$13,480	\$13,950	\$13,950	0.0%
PROGRAM TOTAL	\$166,438	\$173,128	\$212,498	\$221,225	4.1%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
EC. DEVELOPMENT MGR.	\$30,517	\$41,838	\$62,210	\$64,080	
INTERN	2,786	0	0	0	
EMPLOYEE INSURANCE	3,813	4,031	4,540	5,020	
TRANSFER, IMRF PENSION	0	0	10,508	11,657	
TOTAL 100	\$37,116	\$45,869	\$77,258	\$80,757	4.5%
300					
EC. DEV. CONTRACTUAL	\$0	\$0	\$23,280	\$12,920	
EC. DEV. CORP.	123,275	13,000	13,000	25,000	
CONV./TOURIST BUREAU	0	72,700	72,700	75,610	
MISC. EC. DEVELOPMENT	875	742	1,000	1,000	
CELLUAR PHONE/PAGING	323	451	460	460	
CITY INSURANCE	2,500	2,425	2,750	2,960	
TRANSFER, WORKER'S COMP.	150	150	150	160	
CITY TELEPHONE	418	295	480	380	
TOTAL 300	\$127,541	\$89,763	\$113,820	\$118,490	4.1%
PROGRAM TOTAL	\$164,657	\$135,632	\$191,078	\$199,247	4.3%

Supplementary Expenditure Report

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT PLANNING AND ZONING PROGRAM

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
PLANNING MANAGER	\$49,682	\$51,910	\$62,500	\$64,380	
SECRETARY	27,877	28,880	30,600	31,520	
PLANNER I	39,445	30,730	42,360	43,630	
PLANNER II	30,592	28,111	33,960	34,980	
PART-TIME GRAPHICS	3,367	6,019	10,150	10,450	
OVERTIME	0	201	250	260	
EMPLOYEE INSURANCE	15,354	16,252	18,170	20,100	
TRANSFER, IMRF PENSION	0	0	30,374	33,694	
TOTAL 100	\$166,317	\$162,103	\$228,364	\$239,014	4.7%
200					
POSTAGE AND PRINTING	\$571	\$746	\$1,000	\$1,000	
GRAPHICS SUPPLIES	316	339	390	390	
SIDWELL MAP UPDATES	1,203	88	2,400	2,400	
PHOTOGRAPHIC SUPPLIES	0	74	100	100	
TOTAL 200	\$2,090	\$1,247	\$3,890	\$3,890	0.0%
300					
TRAVEL AND CONFERENCE	\$2,374	\$2,303	\$2,780	\$2,780	
PLAN COMMISSION TRAINING	725	730	810	810	
ZONING BOARD OF APPEALS	241	180	370	370	
HIST. PRESERVATION BOARD	208	276	500	500	
CUUATS MEMBERSHIP	16,152	16,960	17,810	17,810	
R.P.C. MEMBERSHIP	18,431	18,431	19,680	20,430	
RECORDER'S ON-LINE SERVICE	0	300	1,000	1,000	
CITY INSURANCE	2,500	2,425	2,750	2,960	
TRANSFER, WORKER'S COMP.	200	200	200	220	
CITY TELEPHONE	844	596	970	780	
TOTAL 300	\$41,675	\$42,401	\$46,870	\$47,660	1.7%
PROGRAM TOTAL	\$210,082	\$205,751	\$279,124	\$290,564	4.1%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
BLDG. SAFETY DIV. MANAGER	\$42,263	\$53,172	\$55,695	\$58,650	
PLUMBING/BLDG. INSPECTOR	21,133	43,045	44,940	46,290	
SECRETARY (.5)	14,772	15,162	15,878	16,720	
BUILDING INSPECTOR II	43,204	45,407	47,554	50,070	
ELECTRICAL INSPECTOR	43,204	45,407	47,200	48,620	
P-T CLERK TYPIST (.5)	10,747	11,098	11,230	11,570	
OVERTIME	1,603	265	820	840	
EMPLOYEE INSURANCE	19,167	20,283	22,710	25,120	
TRANSFER, IMRF PENSION	0	0	38,170	42,342	
TOTAL 100	\$196,093	\$233,839	\$284,197	\$300,222	5.6%
200					
BOOKS & PERIODICALS	\$7	\$3	\$120	\$120	
OFFICE SUPPLIES	1,428	1,239	2,250	2,250	
CODE BOOKS	522	0	800	800	
PHOTOGRAPHIC SUPPLIES	504	0	200	200	
SUPPLIES AND EQUIPMENT	289	191	490	490	
TESTING SUPPLIES	14	0	20	20	
TOTAL 200	\$2,764	\$1,433	\$3,880	\$3,880	0.0%
300					
DUES & SUBSCRIPTIONS	\$580	\$440	\$900	\$900	
TRAVEL AND CONFERENCE	675	388	3,080	3,080	
VEHICLE SERVICE	6,111	10,958	9,580	9,580	
CELLUAR PHONE/PAGING	2,463	2,318	4,200	4,200	
PERMIT PRINTING	636	662	700	700	
TITLE SEARCHES	0	75	100	100	
SPECIAL RESEARCH FEES	0	0	200	200	
CITY INSURANCE	4,200	4,074	4,620	4,970	
TRANSFER, WORKER'S COMP.	480	480	480	520	
CITY TELEPHONE	3,001	2,126	3,460	2,770	
TOTAL 300	\$18,146	\$21,521	\$27,320	\$27,020	-1.1%
PROGRAM TOTAL	\$217,003	\$256,793	\$315,397	\$331,122	5.0%

Supplementary Expenditure Report

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING PROGRAM**

CATEGORY	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
100					
BUILDING INSPECTOR I	\$29,926	\$40,047	\$42,360	\$43,630	
SECRETARY (.5)	14,772	15,162	15,878	16,720	
OVERTIME	194	0	560	580	
EMPLOYEE INSURANCE	5,771	6,105	4,540	5,020	
TRANSFER, IMRF PENSION	0	0	9,991	11,083	
TOTAL 100	\$50,663	\$61,314	\$73,329	\$77,033	5.1%
200					
OFFICE SUPPLIES	\$108	\$141	\$640	\$640	
PHOTOGRAPHIC SUPPLIES	0	0	100	100	
TESTING SUPPLIES	0	0	20	20	
TOTAL 200	\$108	\$141	\$760	\$760	0.0%
300					
PROFESSIONAL SERVICES	\$0	\$620	\$550	\$550	
VEHICLE SERVICE	800	0	4,210	4,210	
CELLUAR PHONE SERVICE	0	276	500	500	
TITLE SEARCHES	300	150	200	200	
DEMOLITION/BDG. CLOSURE	4,131	4,360	4,360	4,360	
CITY INSURANCE	1,300	1,261	1,430	1,540	
TRANSFER, WORKER'S COMP.	480	480	480	520	
CITY TELEPHONE	3,001	2,139	3,480	2,780	
TOTAL 300	\$10,012	\$9,286	\$15,210	\$14,660	-3.6%
PROGRAM TOTAL	\$60,783	\$70,741	\$89,299	\$92,453	3.5%

EQUIPMENT SERVICES FUND

	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG
100					
FLEET MANAGER	\$57,500	\$59,609	\$62,830	\$64,710	
CERTIFIED MECHANIC (3)	116,600	119,970	123,100	126,790	
PART-TIME AUTO SERVICE	10,712	11,408	11,770	12,120	
OVERTIME	20,890	12,979	21,800	22,450	
LONGEVITY	5,400	6,499	7,390	8,560	
EMPLOYEE INSURANCE	16,100	18,030	20,740	22,940	
I.M.R.F.	21,208	26,600	32,270	33,240	
TOTAL 100	\$248,410	\$255,095	\$279,900	\$290,810	3.9%
200					
MISC. SUPPLIES	\$8,920	\$8,357	\$8,920	\$8,920	
PARTS	147,000	120,530	147,000	147,000	
SAFETY EQUIPMENT	300	130	300	300	
FUEL	175,000	138,216	175,000	175,000	
TOOL REIMBURSEMENT	2,600	2,552	2,600	2,600	
PARTS WASHER SUPPLIES	1,500	917	2,000	2,000	
PRESSURE WASHER SUPPLIES	1,700	1,268	1,200	1,200	
ENGINE ANALYZER SUPPLIES	1,250	1,040	1,250	1,250	
SPECIAL TOOLS	2,000	2,228	2,000	2,000	
TOTAL 200	\$340,270	\$275,238	\$340,270	\$340,270	0.0%
300					
DUES AND SUBSCRIPTIONS	\$850	\$522	\$850	\$850	
TRAVEL AND CONFERENCE	900	350	900	900	
TRAINING AND EDUCATION	3,200	2,673	3,200	3,200	
UNIFORM RENTAL	1,600	1,439	1,850	1,850	
CDL LICENSE	110	105	110	110	
ENVIRONMENTAL DISPOSAL	2,600	2,114	2,600	2,600	
VEHICLE SERVICES	8,920	5,349	8,920	8,920	
CONTRACTUAL REPAIRS	100,000	74,314	100,000	100,000	
EQUIPMENT MAINTENANCE	2,250	1,186	2,250	2,250	
PRINTING SERVICES	750	246	750	750	
S/W MAINT. COMPUTER SYSTEMS	3,250	1,695	3,000	3,000	
CITY INSURANCE	8,600	8,600	9,460	10,170	
TRANSFER, WORKER'S COMP.	2,280	2,280	2,370	2,450	
CITY TELEPHONE	1,170	970	970	780	
CITY COMPUTERIZATION	4,200	4,200	4,200	4,200	
DEPRECIATION	23,400	13,782	23,400	23,400	
TOTAL 300	\$164,080	\$119,825	\$164,830	\$165,430	0.4%
SUBTOTAL BEFORE NON-RECURRING EQUIPMENT PURCHASES	\$752,760	\$650,158	\$785,000	\$796,510	1.5%

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EQUIPMENT SERVICES FUND (CONTINUED)

	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG
400					
SHOP WELDER	\$0	\$0	\$700	\$0	
BATTERY CHARGERS	0	376	0	0	
TRANSMISSION JACK	0	0	2,330	0	
FUEL CADDY	0	0	2,810	0	
AIR COMPRESSOR	0	0	12,060	0	
SOFTWARE UPGRADE	0	0	3,190	0	
LARGE TRUCK ANALYZER EQ.	0	393	4,793	3,980	
SHOP GREASE PUMP	0	0	0	2,510	
ENGINE ANALYZER EQ.	29,998	0	0	0	
COOLING SYSTEM FLUSHER	1,459	0	0	0	
WELDING SMOKE COLLECTOR	0	3,374	0	0	
REFRIGERANT RECOVERY SYSTEM	0	4,035	0	0	
AIR IMPACT WRENCHES	0	0	0	1,450	
SHOP VACUUM	0	0	0	0	
TOTAL 400	\$31,457	\$8,178	\$25,883	\$7,940	
SPECIAL FUND TOTAL	\$784,217	\$658,336	\$810,883	\$804,450	

LANDSCAPE RECYCLING CENTER

	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG
100:					
CITY ARBORIST (.33)	\$19,940	\$20,596	\$21,570	\$22,220	
L.R.C. EQUIPMENT OPERATOR	34,550	35,499	36,480	37,570	
LANDSCAPE SUPERVISOR (.35 TO .5)	22,470	23,029	23,840	25,290	
L.R.C. TECHNICIAN	34,550	35,341	36,480	37,570	
L.R.C. LABORERS	36,260	32,473	38,330	38,570	
OVERTIME	3,360	4,908	6,200	8,000	
CONTRACT PERSONNEL, CITY URBANA	4,310	4,420	4,580	4,800	
LONGEVITY	2,070	1,396	100	2,250	
EMPLOYEE INSURANCE	11,900	13,330	15,330	16,960	
I.M.R.F. TRANSFER	13,270	19,600	23,400	24,100	
TOTAL 100	\$182,680	\$190,592	\$206,310	\$217,330	5.3%
200					
BOOKS AND PERIODICALS	\$400	\$79	\$400	\$400	
OFFICE SUPPLIES	500	526	500	500	
TOOLS & SUPPLIES	5,000	7,829	7,500	7,500	
EQUIPMENT PARTS	5,220	200	9,000	9,000	
GRAVEL	2,500	3,616	7,500	7,500	
FUEL	12,000	11,639	14,000	20,000	
MATERIALS FOR RESALE	7,000	1,524	6,000	6,000	
TOTAL 200	\$32,620	\$25,413	\$44,900	\$50,900	13.4%
300					
TRAVEL AND CONFERENCE	\$550	\$0	\$1,950	\$1,950	
TRAINING AND EDUCATION	1,400	290	1,400	1,400	
UNIFORM RENTAL	1,100	1,152	1,600	1,600	
VEHICLE SERVICE	43,500	44,587	48,030	48,030	
BUILDING MAINTENANCE	4,800	796	4,000	4,000	
PRODUCT ANALYSIS/TESTING	1,600	1,106	1,600	1,600	
EQUIPMENT RENTAL	15,000	24,332	15,000	15,000	
CHEMICAL DISPOSAL	0	0	500	500	
SOLID WASTE DISPOSAL	0	0	2,000	2,000	
INSURANCE CLAIMS	0	450	0	0	
ADVERTISING/PROMOTION	10,000	11,805	12,000	12,000	
CITY INSURANCE	1,200	1,200	1,320	1,420	
SUPPORT SERVICES	13,290	13,820	14,440	15,020	
TRANSFER, WORKER'S COMP.	980	980	1,020	1,050	
UTILITIES	2,930	20	2,870	2,870	
TOTAL 300	\$96,350	\$100,538	\$107,730	\$108,440	0.7%
400					
GRINDER REHAB.	0	0	5,000	0	
CRAWLER/LOADER REHAB.	0	16,075	0	0	
PORTABLE WASHER	0	0	2,409	0	
ROAD MAINTENANCE/UPGRADE	8,707	0	6,293	0	
CRAWLER/LOADER	0	0	0	270,000	
PORTABLE RADIOS	0	0	1,600	0	
ENTRANCE SIGNAGE & IMPR.	0	0	0	3,000	
TIME CLOCK	0	0	885	0	
GRINDER	0	0	0	289,380	
TICKET BOOTH	0	0	20,000	0	
TOTAL 400	\$8,707	\$16,075	\$36,187	\$562,380	
PROGRAM TOTAL	\$320,357	\$332,618	\$395,127	\$939,050	

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**HOME RECYCLING (U-CYCLE) FUND
SINGLE FAMILY**

	ACTUAL 2003-04	ACTUAL 2004-05	EST. ACTUAL 2005-06	BUDGET 2006-07	% CHG
100					
ENV. AIDE (.12 TO .375)	\$8,172	\$9,449	\$10,060	\$10,410	
PART-TIME	1,576	0	0	0	
IMRF TRANSFER	867	1,454	2,000	2,130	
EMPLOYEE INSURANCE	267	1,388	2,280	2,550	
TOTAL 100	\$10,882	\$12,291	\$14,340	\$15,090	5.2%
200					
CART PURCHASE	\$75,272	\$21,680	\$25,000	\$25,000	
MISC. SUPPLIES	0	91	1,000	1,000	
TOTAL 200	\$75,272	\$21,771	\$26,000	\$26,000	0.0%
300					
STORAGE COSTS	\$3,571	\$3,240	\$2,280	\$2,280	
BIN REPLACEMENT	8,693	0	2,000	2,000	
POSTAGE/PRINTING	2,771	3,800	3,700	3,700	
EDUCATION/PROMOTION	9,859	9,122	11,100	11,100	
CITY INSURANCE	0	900	990	990	
TRANS., WORKER COMP.	0	130	140	140	
HOUSEHOLD HAZARDOUS WASTE	0	0	6,250	6,250	
CONTR. COLLECTION	183,172	183,398	194,340	194,340	
TOTAL 300	\$208,066	\$200,590	\$220,800	\$220,800	0.0%
PROGRAM TOTAL	\$294,220	\$234,652	\$261,140	\$261,890	0.3%

**HOME RECYCLING (U-CYCLE) FUND
MULTI-FAMILY**

	ACTUAL 2003-04	ACTUAL 2004-05	EST. ACTUAL 2005-06	BUDGET 2006-07	% CHG
100					
ENVIRONMENTAL AIDE (.2 TO .375)	\$8,171	\$9,449	\$10,060	\$10,410	
IMRF TRANSFER	867	1,453	2,000	2,130	
EMPLOYEE INSURANCE	267	1,388	2,280	2,550	
TOTAL 100	\$9,305	\$12,290	\$14,340	\$15,090	5.2%
200					
MISCELLANEOUS SUPPLIES	\$86	\$150	\$1,000	\$1,000	
TOTE BAGS	0	0	24,000	24,000	
STORAGE TRAILERS	660	0	0	0	
TOTAL 200	\$746	\$150	\$25,000	\$25,000	0.0%
300					
POSTAGE/PRINTING-MULTI FAM.	\$533	\$153	\$550	\$550	
ED./ PROMOTION	5,677	10,411	12,000	12,000	
HOUSEHOLD HAZARDOUS WASTE	0	0	6,250	6,250	
CITY INSURANCE	0	0	490	0	
CONTR. COLLECTION, MULTI FAM	162,916	171,517	188,960	188,960	
TOTAL 300	\$169,126	\$182,081	\$208,250	\$207,760	-0.2%
PROGRAM TOTAL	\$179,177	\$194,521	\$247,590	\$247,850	0.1%

VEHICLE AND EQUIPMENT REPLACEMENT FUND

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
MAJOR EQUIPMENT PURCHASES:				
SQUAD CARS (11)	\$29,132	\$876	\$277,530	\$28,000
EQ., SQUAD CARS	696	0	7,680	0
POLICE K-9 VEHICLE	0	0	30,750	0
EQ., SQUAD CAR HOLDOVER (4)	2,845	4,742	40,869	0
TARPS/DUMP TRUCKS	0	0	1,806	0
COMPACT AUTO (2)	0	0	42,800	0
PASSENGER AUTO	16,940	0	0	0
ELECTRIC COMPACT AUTO	20,934	0	0	0
CLASS 3 DUMP TRUCK	0	0	54,650	56,830
CLASS 2 DUMP TRUCK	0	0	45,560	0
MINI BOOM TRUCK	51,420	0	0	0
PICKUP 3/4 TON (2 to 1)	32,640	0	23,350	0
PICKUP, CREW CAB	0	0	0	28,960
PICKUP 1/4 TON, 4WD	19,155	0	0	0
LARGE BOOM TRUCKS	0	117,215	0	0
SNOW PICKUP EQ. (2)	0	0	16,120	0
PICKUP EQ.	2,729	0	1,280	1,330
ARBOR SPRAYER UNIT	3,069	0	0	0
BOOM TRUCK REBUILD	0	0	0	24,100
EQ. REHAB.	0	0	0	0
CUBE VAN TRUCK	0	0	0	37,070
CLASS 2 DUMP TRUCK	40,715	0	0	0
TRAILERS	690	0	14,830	0
STUMP GRINDER	22,900	0	0	0
MAJOR REHABILITATIONS	2,246	0	24,059	6,770
FULL SIZE VAN	0	0	0	23,400
EQ. FOR VAN	0	0	0	1,240
STREET SWEEPER	0	135,885	0	0
LARGE MOWER/TRACTOR	0	0	26,000	0
T.V. SEWER VAN	0	0	0	137,920
SMALL LOADER TRAILER	0	0	0	0
BACKLOT SEWER CLEANER	25,820	0	0	0
FIRE PUMPER TRUCK	286,305	0	0	0
WOBBLE WHEEL ROLLER	0	0	12,110	0
 SUBTOTAL, MAJOR EQUIPMENT	 \$558,236	 \$258,718	 \$619,394	 \$345,620

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**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
POLICE EQUIPMENT DETAIL**

DETAIL POLICE EQ.	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
SMALL EQ. < \$5M	\$664	\$3,151	\$14,512	\$0
SURVEILANCE CAMERA	0	9,195	0	0
GAS MASKS	0	0	0	0
PORTABLE RADIOS	6,137	0	74,391	990
VARDAL ALARMS (2)	0	0	5,090	0
TACT. TEAM EQ.	7,612	11,182	12,730	10,250
REGULAR VESTS	6,782	0	13,820	6,230
TRAINING/EQ. NEW OFFICERS	16,424	4,983	111,048	36,740
POLICE TRAINING (GRANT)	5,357	3,540	0	0
SQUAD CAR RADAR UNITS	0	0	11,670	0
FAX MACHINE	0	0	0	1,020
D.U.I. EQUIPMENT (FINES)	6,460	0	0	0
BODY WIRE EQ.	0	0	5,590	0
HEAVY DUTY VESTS	0	0	0	8,270
MOBILE DIG. COMPUTERS (17)	0	0	0	145,860
SQUAD VIDEO CAMERAS	0	0	0	0
LOCKERS	0	0	6,400	0
TELEPHONE SYSTEM	0	7,310	7,221	0
K-9 DOG REPL. AND TRAINING	0	0	13,159	0
SCANNER & SOFTWARE	0	0	0	0
CIS VIDEO EQ.	0	0	0	0
HOSTAGE PHONE (GRANT)	0	0	0	0
M.D.C.'S, (GRANT)	16,497	0	0	0
STATE POLICE RADIOS	0	0	8,140	0
TRANSCRIBERS	0	0	0	0
C.I.S. INTERVIEW VIDEO CAMERA	0	0	0	0
CIS MUGSHOT H/W & S/W	0	0	0	0
L.C.D. PROJECTOR	0	0	0	0
PATROL DIGITAL CAMERAS	0	0	0	0
TASK FORCE X COSTS:	0	0	0	0
TASK FORCE X VEHICLE	0	9,540	11,000	0
TASK FORCE FURN./TEL. WORK	0	3,487	0	0
TASK FORCE X VEH. MAINT.	0	415	2,000	15,995
REPL. TASK FORCE X VEH.	0	0	0	0
COVERT INVEST. FUNDS	0	1,000	4,000	0
TECHNOLOGY EQ.	0	0	0	0
DEFIB. UNITS, SQUAD CARDS	0	20,004	0	0
INITIAL TRAINING, DEFIB. UNITS	1,713	0	0	0
RADIO HEADSETS	0	0	8,530	0
AN. CONTROL TRANQ. GUN	0	0	0	0
SPECIAL DUI FINES EQUIPMENT:				
VIDEO CAMERA REPL.	0	0	10,000	0
VIDEO TAPES & SUPPLIES	0	0	14,253	15,270
REPL. MICROPHONES/TRANSC.	0	0	2,000	0
VIDEO CAM. REPAIRS/MAINT.	0	0	2,500	0
PORTABLE BREATH TESTERS	0	4,738	5,500	0
STATE SEIZURES COSTS:				
K-9 SUPPLIES	0	990	1,000	1,500
K-9 VEH. MAINTENANCE	0	10,604	2,500	3,500
VEHICLE LEASING COSTS	0	2,961	3,000	4,000
MISC. NARCOTICS EQ.	0	3,561	2,000	2,000
TELECOMMUN. EQ./SUPPLIES	0	0	0	10,000
POLICE COPIER	0	0	13,800	0
POLICE MOBILE RADIOS	0	0	36,360	0
SUBTOTAL, POLICE EQ.	\$67,646	\$96,661	\$402,214	\$261,625

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
FIRE EQUIPMENT DETAIL

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
DETAIL FIRE EQ.				
HOSE/NOZZLE REPL.	\$5,031	\$3,000	\$18,515	\$6,890
NEW F.F. INITIAL GEAR	5,342	5,659	14,727	6,080
NEW F.F. INITIAL TRAINING	5,500	0	7,450	7,710
TRAINING/RISK WATCH (GRANT)	4,544	0	0	0
FIRE TRUCK REHAB.	8,844	9,219	0	0
FIRE TRUCK LADDER BEARING REHAB	0	0	0	12,700
AIR MASKS	0	0	5,810	0
LUCAS TOOL	12,656	0	0	0
7500 KW HONDA GENERATOR	0	0	5,803	0
TECH. RESCUE EQ.	10,388	3,819	0	0
TECH. RESCUE EQ. TRAILER	410	0	0	0
SMALL EQ. < 5M	0	0	8,746	0
SEMI-AUTO. DEFIB. UNIT	0	0	15,000	0
S.C.B.A. BREATHING UNITS	0	0	0	175,000
PHYS. FITNESS EQ.	0	7,450	0	1,420
STAIRMASTER	0	0	0	4,130
PORTABLE RADIO SYSTEM	8,346	445	0	0
ANTI-TERROR EQ. (GRANT)	94,374	0	0	0
SNOW BLOWERS	0	760	0	0
AIR PACK REGULATORS	0	0	0	2,480
HYDRAULIC SAW (GRANT)	0	0	8,515	0
SUBTOTAL, FIRE EQ.	\$155,435	\$30,352	\$84,566	\$216,410

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**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
PUBLIC WORKS EQUIPMENT DETAIL**

DETAIL PUBLIC WORKS EQ.	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PORTABLE RADIOS	\$0	\$0	\$5,387	\$3,890
MAIN COPY MACHINE	0	0	0	12,970
MISC. PW EQ. <5M	0	0	44,381	0
VARIOUS SMALL EQ. < 1M	0	10,944	0	1,880
HAND HELD RADIOS (GRANT)	0	0	11,808	0
THERMOPLASTIC MACHINE	0	0	7,480	0
PIPE PUSHER	0	0	17,210	0
3M SIGN APPLICATOR	0	0	8,670	0
4" TRASH PUMP TRAILER	0	0	12,500	0
ROOT SAW W/CUTTERS	0	0	8,330	9,280
SIDEWALK FORMS	0	0	5,820	0
TELEPHONE SYSTEM	0	0	16,780	0
ARROW BOARD	0	0	0	5,370
POWER SCREEDS	0	0	0	5,510
SNOW BLOWER	0	0	0	1,080
TAMPER STONES	0	0	9,110	0
PAINT MACHINE	0	0	5,910	0
ROCK DRILL	0	0	5,864	0
GAS MONITORS	0	0	0	6,600
SIDEWALK VACUUM	0	0	0	1,730
CIVIC CENTER SOUND SYSTEM	0	0	6,830	0
ARBOR EQUIPMENT:				
SMALL ARBOR EQ. <1M	0	0	0	1,150
ENGINEERING EQUIPMENT:				
LIETZ THEODOLITE	0	0	0	0
SMALL ENG. EQ. < \$1M	0	0	0	0
ENG. TOTAL STATION	0	0	11,220	0
SUBTOTAL, P.W. EQ.	\$0	\$10,944	\$177,300	\$49,460

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
OTHER DEPARTMENT EQUIPMENT DETAIL

DETAIL OTHER DEPT. EQ.	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
SMALL EQ. < 5M	\$0	\$0	\$6,163	\$0
GENERAL OFFICE EQ.	0	9,967	7,020	7,300
CITY TELEPHONE SYSTEM UPGRADE	0	0	7,391	0
FORMS DESIGN SOFTWARE	0	0	7,859	0
COPIER, MAIN FLOOR	0	0	7,030	0
LOWER LEVEL COPIER	0	748	0	0
TICKET WRITER PRINTER	0	864	0	0
CASH REGISTER	0	0	5,740	0
HAND HELD TICKET WRITERS (1/3)	0	0	7,666	0
 SUBTOTAL, OTHER DEPT. EQ.	 \$0	 \$11,579	 \$48,869	 \$7,300

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
C.A.T.V. P.E.G. EQUIPMENT DETAIL

DETAIL C.A.T.V. P.E.G. EQ.	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
VARIOUS SMALL EQUIPMENT	\$0	\$8,578	\$0	\$0
PEG EQ.	0	0	26,070	5,140
COUNCIL MICROPHONES (14)	0	0	0	3,960
CAMERA CONTROLLERS (3)	0	0	0	2,760
DIGITAL VIDEO EDIT SYSTEM	0	0	0	5,170
VIDEO H/D SYSTEM	0	0	0	6,000
AUTOMATED CAMERA SYSTEM	0	0	0	18,360
PERSONAL COMPUTERS (3)	0	0	0	5,170
EMERGENCY EQ. REHAB.	0	0	8,348	0
 SUBTOTAL, P.E.G.. EQ.	 \$0	 \$8,578	 \$34,418	 \$46,560

Supplementary Expenditure Report

POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
100				
POLICE RECORDS PROGR./ANALYST	\$47,363	\$48,291	\$50,580	\$52,100
CONTRACTUAL PROGRAMMER	0	0	500	500
OVERTIME	0	0	1,270	1,310
EMPLOYEE INSURANCE	3,200	3,580	4,130	5,000
I.M.R.F./FICA	5,000	5,980	7,280	7,500
TOTAL 100	\$55,563	\$57,851	\$63,760	\$66,410
200				
OFFICE SUPPLIES	\$0	\$0	\$0	\$0
300				
TRAINING AND EDUCATION	\$1,307	\$2,806	\$3,300	\$3,300
SOFTWARE MAINT./LICENSE	7,345	1,340	7,820	7,820
CITY INSURANCE	900	900	900	970
TRANSFER, WORKERS COMP.	120	120	120	130
CITY TELEPHONE	230	190	190	150
TOTAL 300	\$9,902	\$5,356	\$12,330	\$12,370
400				
PERSONAL COMPUTER	\$0	\$0	\$0	\$0
PROGRAM TOTAL	\$65,465	\$63,207	\$76,090	\$78,780

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
EXPENDITURE DETAIL**

PROGRAM: ADMINISTRATION	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06	% CHG.
100					
MANAGER (.5 to .4)	\$29,322	\$24,051	\$25,000	\$26,653	
SECRETARY (.1 to .25)	2,954	6,064	6,304	8,401	
GRANTS COORD. (.55 to .4)	20,605	29,627	30,308	17,027	
T.H. COORDINATOR (.1)	0	11,099	0	3,075	
INTERN	0	7,146	2,582	1,958	
IMRF/FICA	5,364	9,048	9,636	9,338	
EMPLOYEE INSURANCE	4,365	6,110	6,170	8,548	
TOTAL 100	\$62,610	\$93,145	\$80,000	\$75,000	-6.3%
200					
BOOKS & PERIODICALS	\$0	\$0	\$637	\$200	
OFFICE SUPPLIES	1,057	968	1,000	1,582	
TOTAL 200	\$1,057	\$968	\$1,637	\$1,782	8.9%
300					
DUES & SUBSCRIPTIONS	\$1,172	\$718	\$1,000	\$500	
TRAVEL & CONFERENCE	3,304	652	2,100	1,500	
POSTAGE	297	155	500	500	
RECORDING FEES	50	50	300	300	
PROGRAM OVERHEAD	10,000	0	20,713	22,000	
AUDITS	0	0	500	500	
PUBLIC INFO. NEWSLETTER	5,635	5,053	5,000	5,000	
NEIGHBORHOOD ORGAN. GRANTS	4,339	4,024	1,250	0	
TOTAL 300	\$24,797	\$10,652	\$31,363	\$30,300	-3.4%
PROGRAM TOTAL	\$88,464	\$104,765	\$113,000	\$107,082	-5.2%

Supplementary Expenditure Report

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
EXPENDITURE DETAIL (CONTINUED)**

PROGRAM: AFFORDABLE HOUSING	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06	
100					
MANAGER (.25 to 0)	\$0	\$6,012	\$6,250	\$0	
SECRETARY (.55 to .45)	16,248	16,677	17,336	15,121	
REHAB COORDINATOR (.5)	21,082	17,013	18,854	24,432	
GRANTS COORDINATOR (.26 to .3)	9,740	3,898	3,988	12,770	
INTERN	0	0	0	1,672	
IMRF/FICA	4,507	5,685	7,897	8,858	
EMPLOYEE INSURANCE	4,360	3,602	5,675	9,147	
TOTAL 100	\$55,937	\$52,887	\$60,000	\$72,000	
300					
CASE PREPARATION	\$2,253	\$2,441	\$4,000	\$4,000	
NEIGHBORHOOD SLUM & BLIGHT	0	0	0	35,356	
EMERGENCY, ACCESS	27,320	53,886	80,000	100,000	
EMERGENCY, ACCESS (CARRYOVER)	0	0	20,000	0	
HOUSING REHAB (EMERGENCY ACCESS)	81,653	14,304	0	0	
SR. REPAIR SERVICE	5,556	0	15,000	20,000	
SR. REPAIR SERVICE (CARRYOVER)	0	0	5,000	0	
TARGET AREA CODE ENFORCEMENT	0	0	0	53,000	
PROPERTY MAINT., C.O.	0	0	0	14,373	
URBAN LEAGUE PROGRAM (CARRYOVER)	0	8,012	0	0	
PAID PROGRAM/HOME OWNERSHIP	0	0	0	8,000	
HOUSING AUTH., PRE-DEVELOPMENT	40,000	0	0	0	
FAMILY SERVICE	16,000	0	0	0	
FAMILY CENTER R.R. IMPR. C.O.	0	15,462	10,000	0	
KING PARK CENTER C.O.	0	0	2,750	2,750	
PROVENA HOME (CARRYOVER)	0	0	10,700	0	
HABITAT FOR HUMANITY C.O.	0	0	0	5,000	
WOMEN TRANS. CENTER C.O.	0	0	100,000	100,000	
FRANCES NELSON CARE CENTER	0	0	0	20,000	
DEV. SERVICES CENTER C.O.	0	0	99,172	99,172	
PROP. ACQUISITION, C.O.	0	0	188,800	0	
ACQ./RELOCATIONS/DEMO:					
NEW CONST. (CARRYOVER)	0	6,503	10,000	134,607	
MH TIMES CENTER	9,000	10,700	0	0	
U.C.A.N.	1,163	0	0	0	
PRAIRIE CENTER EXPANSION	84,538	0	0	0	
SUPPORT AFFORDABLE HOUSING	0	121,483	0	0	
URBANA T.H. UNITS	3,148	0	0	0	
TOTAL 300	\$270,631	\$232,791	\$545,422	\$596,258	\$0
PROGRAM TOTAL	\$326,568	\$285,678	\$605,422	\$668,258	

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
EXPENDITURE DETAIL (CONTINUED)**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PROGRAM: PUBLIC SERVICES:				
CONSOLIDATED SOCIAL SERVICE FUND	29,304	23,033	24,200	24,200
SOCIAL SERV. FUND (CARRYOVER)	0	0	5,000	0
PROGRAM TOTAL	\$29,304	\$23,033	\$29,200	\$24,200
PROGRAM: PUBLIC FACILITIES:				
3B ST. LIGHTING/ST. IMPROVEMENTS	\$185,000	\$0	\$0	\$0
ST. LIGHTING IMPR./REPL.	285,533	0	12,000	0
HARVEY ST. SIDEWALK IMPR. C.O.	0	0	0	10,000
HARVEY ST. SIDEWALK IMPR.	0	0	10,000	10,000
ST. IMPR., SUNSET DRIVE, C.O.	0	0	0	115,000
ST. IMPR., SUNSET DRIVE	0	0	115,000	185,000
PROGRAM TOTAL	\$470,533	\$0	\$137,000	\$320,000
PROGRAM: INTERIM ASSISTANCE:				
NEIGHBORHOOD CLEANUP	\$17,378	\$17,770	\$15,000	\$9,000
HOMELESS MGT. INFO. SYSTEM	0	3,000	3,000	3,000
PROGRAM TOTAL	\$17,378	\$20,770	\$18,000	\$12,000
PROGRAM: TRANSITIONAL HOUSING:				
100				
T.H. COORDINATOR (.8 to .68)	\$24,356	\$16,648	\$20,952	\$20,910
GRANTS COORDINATOR (.05)	1,873	0	0	0
INTERN	2,954	0	0	704
IMRF/FICA	3,037	2,036	3,508	3,540
EMPLOYEE INSURANCE	3,135	2,004	4,540	5,094
TOTAL 100	\$35,355	\$20,688	\$29,000	\$30,248
200				
OFFICE SUPPLIES	\$0	\$0	\$200	\$200
300				
POSTAGE	\$7	\$0	\$55	\$55
PRINTING	0	0	100	100
TRAINING & CONFERENCE	369	120	350	350
PROPERTY INSURANCE	0	0	400	400
PROPERTY UTILITIES	8,671	10,668	9,790	9,790
FURNISHINGS	32	412	300	300
PROPERTY MANAGEMENT	1,206	3,166	3,555	3,555
RESIDENT SERVICES	219	347	2,250	2,250
TOTAL 300	\$10,504	\$14,713	\$16,800	\$16,800
PROGRAM TOTAL	\$45,859	\$35,401	\$46,000	\$47,248

Supplementary Expenditure Report

URBANA FREE LIBRARY

	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	BUDGET 2005-06	% CHG.
ADMINISTRATION-WAGES:					
SALARIED	\$ 129,165	\$ 139,060	\$ 144,028	\$ 148,341	3.0%
HOURLY	20,087	20,647	26,114	23,811	-8.8%
SUBTOTAL, ADMIN.	\$ 149,252	\$ 159,707	\$ 170,142	\$ 172,152	1.2%
ADULT DEPT.:					
BOOKS AND MATERIALS	\$ 172,125	\$ 170,695	\$ 186,074	\$ 199,806	7.4%
WAGES:					
SALARIED	\$ 275,170	\$ 295,064	\$ 306,481	\$ 315,672	3.0%
HOURLY	36,088	48,857	57,259	59,019	3.1%
SUBTOTAL, ADULT WAGES	\$ 311,258	\$ 343,921	\$ 363,740	\$ 374,691	3.0%
SUBTOTAL, ADULT	\$ 483,383	\$ 514,616	\$ 549,814	\$ 574,497	4.5%
CHILDREN'S DEPT.:					
BOOKS AND MATERIALS	\$ 41,461	\$ 43,087	\$ 47,325	\$ 53,470	13.0%
WAGES:					
SALARIED	\$ 180,494	\$ 208,693	\$ 217,953	\$ 228,222	4.7%
HOURLY	31,171	25,149	32,304	33,652	4.2%
SUBTOTAL, CHILD. WAGES	\$ 211,665	\$ 233,842	\$ 250,257	\$ 261,874	4.6%
SUBTOTAL, CHILDREN'S	\$ 253,126	\$ 276,929	\$ 297,582	\$ 315,344	6.0%
ARCHIVES DEPT.:					
BOOKS AND MATERIALS	\$ 16,665	\$ 17,070	\$ 18,258	\$ 19,580	7.2%
WAGES:					
SALARIED	\$ 122,691	\$ 160,861	\$ 160,610	\$ 144,656	-9.9%
HOURLY	10,677	8,881	19,921	28,711	44.1%
SUBTOTAL, ARCH. WAGES	\$ 133,368	\$ 169,742	\$ 180,531	\$ 173,367	-4.0%
SUBTOTAL, ARCHIVES	\$ 150,033	\$ 186,812	\$ 198,789	\$ 192,947	-2.9%
MAINTENANCE DEPT.-WAGES:					
SALARIED	\$ 63,034	\$ 31,769	\$ 41,242	\$ 82,875	100.9%
HOURLY	7,653	21,619	25,721	13,598	-47.1%
SUBTOTAL, MAINTENANCE	\$ 70,687	\$ 53,388	\$ 66,963	\$ 96,473	44.1%
ACQUISITIONS DEPT.-WAGES:					
SALARIED	\$ 105,423	\$ 117,358	\$ 123,119	\$ 124,639	1.2%
HOURLY	18,005	20,523	27,884	23,530	-15.6%
SUBTOTAL, ACQUISITIONS	\$ 123,428	\$ 137,881	\$ 151,003	\$ 148,169	-1.9%
CIRCULATION DEPT.-WAGES:					
SALARIED	\$ 250,463	\$ 238,977	\$ 261,971	\$ 284,896	8.8%
HOURLY	124,368	120,054	150,540	152,856	1.5%
SUBTOTAL, CIRCULATIONS	\$ 374,831	\$ 359,031	\$ 412,511	\$ 437,752	6.1%
	1,604,740	1,688,364	1,846,804	1,937,334	

**MOTOR VEHICLE PARKING SYSTEM FUND
PARKING SYSTEM MAINTENANCE**

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
100				
METER MAINT. TECHNICIANS	\$65,333	\$67,848	\$68,820	\$70,880
SEASONAL PAINTER	2,605	2,493	4,880	5,030
OVERTIME	3,843	3,051	10,200	10,500
LONGEVITY	5,034	3,334	7,570	7,800
EMPLOYEE INSURANCE	7,100	7,950	9,140	9,980
I.M.R.F.	9,400	9,440	12,800	13,180
TOTAL 100	\$93,315	\$94,116	\$113,410	\$117,370
200				
OFFICE SUPPLIES	\$172	\$596	\$210	\$210
PAINT	103	756	3,270	3,270
LANDSCAPE MATERIALS	6,345	9,171	7,700	7,700
SMALL TOOLS	1,138	551	520	520
PARKING PERMITS	1,723	556	2,080	2,080
ASPHALT	645	700	700	700
METERS AND SIGNS	6,141	5,269	7,720	7,720
SALT	8,320	8,320	8,320	8,320
SNOW BLADES	0	120	120	120
METER PARTS	2,738	580	3,530	3,530
TOTAL 200	\$27,325	\$26,619	\$34,170	\$34,170
300				
TRANSFER, SUPPORT SERV.	\$114,000	\$119,940	\$125,340	\$130,350
REIMB., GEN. FUND ARBOR PERSONNEL	43,640	45,600	47,650	49,560
DUES AND SUBSCRIPTIONS	0	515	330	330
TRAINING AND EDUCATION	459	0	2,080	2,080
UNIFORM RENTAL	713	400	710	620
CDL LICENSE	0	50	30	30
METER REFINISHING	0	5,150	3,530	3,530
REFUSE COLLECTION	8,170	7,033	9,310	9,310
VEHICLE SERVICES	65,065	48,173	66,530	66,530
PLOW REPAIR	2,753	5,661	2,240	2,240
MAINT., HANDHELD WRITERS	0	550	1,000	1,000
BANK FEES, COIN SORTING	3,639	3,810	3,300	3,300
CITY INSURANCE	6,000	6,000	6,600	7,100
TRANSFER, WORKER'S COMP.	2,690	2,690	2,800	3,010
CITY TELEPHONE	1,170	964	960	770
TOTAL 300	\$248,299	\$246,536	\$272,410	\$279,760
400				
APPURTENANCES	\$1,946	\$11,802	\$16,251	\$12,520
EL. GOLF CART	5,640	0	0	0
PARKING METERS & SOFTWARE	10,295	0	0	0
TOTAL 400	\$17,881	\$11,802	\$16,251	\$12,520
PROGRAM TOTAL	\$386,820	\$379,073	\$436,241	\$443,820

Supplementary Expenditure Report

MOTOR VEHICLE PARKING SYSTEM FUND PARKING GARAGE

	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
100				
PART-TIME	\$28,376	\$29,218	\$31,750	\$32,700
OVERTIME	0	0	2,300	2,370
I.M.R.F.	3,450	2,720	4,890	5,040
TOTAL 100	\$31,826	\$31,938	\$38,940	\$40,110
200				
TICKETS	\$0	\$640	\$470	\$470
PAINT	24	18	620	620
MISC. SUPPLIES	1,251	3,866	2,680	2,680
LANDSCAPE MATERIALS	2,588	3,761	3,270	3,270
SIGNS	0	273	530	530
SNOW ABATEMENT MATERIALS	2,337	2,360	2,370	2,370
TOTAL 200	\$6,200	\$10,918	\$9,940	\$9,940
300				
TRANSFER, SUPPORT SERV.	\$18,000	\$18,940	\$19,790	\$20,580
SERVICE CONTRACTS	2,269	3,488	3,470	3,770
TRAINING AND EDUCATION	0	490	520	520
STRUCTURAL MAINT.	0	146	3,120	3,120
UNIFORM RENTAL	1,176	620	620	710
VEHICLE SERVICES	1,105	408	970	970
SPECIAL VANDALISM	0	0	2,080	2,080
UTILITIES	2,155	0	16,450	16,450
ADVERTISING	676	260	830	830
CITY INSURANCE	6,000	6,000	6,600	7,100
TRANSFER, WORKER'S COMP.	1,230	1,230	1,300	1,400
TOTAL 300	\$32,611	\$31,582	\$55,750	\$57,530
400				
CASH REGISTER W/PRINTER	0	0	0	0
TOTAL 400	\$0	\$0	\$0	\$0
PROGRAM TOTAL	\$70,637	\$74,438	\$104,630	\$107,580